

Report from Audit and Risk Management Committee - 3 December 2021

15. Risk and Assurance

Reference Te Tohutoro: 21/1706042

Report of Te Pou Matua: Nicholas Hill, Head of Risk and Assurance,

Nicholas.Hill@ccc.govt.nz

General Manager Pouwhakarae:

Dawn Baxendale, Chief Executive, Dawn.Baxendale@ccc.govt.nz

Confidentiality

Section under the Act:	The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.			
Sub-clause and Reason:	s7(2)(c)(ii) - The withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely to damage the public interest.			
	s7(2)(e) - The withholding of the information is necessary to avoid prejudice to measures that prevent or mitigate material loss to members of the public.			
	s7(2)(f)(ii) - The withholding of the information is necessary to maintain the effective conduct of public affairs through the protection of such members, officers, employees and persons from improper pressure or harassment.			
	s7(2)(j) - The withholding of the information is necessary to prevent the disclosure or use of official information for improper gain or improper advantage.			
Plain English Reason:	To prevent the use of Internal Audit findings and identified control weaknesses from being used for improper advantage. To prevent improper use or misinterpretation of risk information.			
Report can be released:	Due to the nature and sensitivity of this information, it is not anticipated that there be a specific date or event that allows for the release of this information. The information will be released in full or part as appropriate upon periodical review by the Head of Risk and Assurance to confirm when it is no longer deemed to require public exclusion for the applicable reasons above.			

1. Audit and Risk Management Committee Decisions Under Delegation Ngā Mana kua Tukuna

(Original Staff Recommendations Accepted without Change)

Part C

That the Audit and Risk Management Committee:



- 1. Receives the information in the Risk and Assurance Report.
- Notes that the elected and independent Committee members took part in a risk workshop with the Councillors led by the Council's Risk and Audit Team on 23 November 2021 to explore and develop the Council's approach to and understanding of risk management and assurance processes.

2. Audit and Risk Management Committee Recommendation to Council

Part A

That the Council:

- 1. Receives the information in the Risk and Assurance Report.
- 2. Agrees that the information in the Risk and Assurance Report will be released in full or part as appropriate upon periodical review by the Head of Risk and Assurance and when it is no longer deemed to identify control weaknesses that could be used for improper advantage and no longer needs to be withheld to protect from improper pressure or harassment affecting the conduct of public affairs.

Attachments Ngā Tāpirihanga

No.	Report Title	Page
1	Risk and Assurance	

N	lo.	Title	Page
Α	1	Software Licencing Review - Executive Summary	
В	3	ELT Risk Register and Strategic Risk Categories	



18. Risk and Assurance

Reference Te Tohutoro: 21/1576497

Report of Te Pou Matua: Nicholas Hill, Head of Risk and Assurance, Nicholas.Hill@ccc.govt.nz

General Manager

Pouwhakarae:

Dawn Baxendale, Chief Executive, Dawn.Baxendale@ccc.govt.nz

Confidentiality

Section under the Act:	The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.
Sub-clause and Reason:	s7(2)(c)(ii) - The withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely to damage the public interest.
	s7(2)(e) - The withholding of the information is necessary to avoid prejudice to measures that prevent or mitigate material loss to members of the public.
	s7(2)(f)(ii) - The withholding of the information is necessary to maintain the effective conduct of public affairs through the protection of such members, officers, employees and persons from improper pressure or harassment.
	s7(2)(j) - The withholding of the information is necessary to prevent the disclosure or use of official information for improper gain or improper advantage.
Plain English Reason:	To prevent the use of Internal Audit findings and identified control weaknesses from being used for improper advantage. To prevent improper use or misinterpretation of risk information.
Report can be released:	Due to the nature and sensitivity of this information, it is not anticipated that there be a specific date or event that allows for the release of this information.
C	The information will be released in full or part as appropriate upon periodical review by the Head of Risk and Assurance to confirm when it is no longer deemed to require public exclusion for the applicable reasons above.

1. Brief Summary

- 1.1 The purpose of this report is for the Audit and Risk Management Committee (ARMC) to:
 - Be informed of the status, progress and results of risk and assurance activity completed since the last ARMC meeting.
- 1.2 One internal audit report has been completed since the last ARMC meeting.
- 1.3 Recruitment of one Senior Risk Advisor and two Senior Internal Auditors is complete, bringing the team to full complement.



2. Officer Recommendations Ngā Tūtohu

That the Audit and Risk Management Committee:

- 1. Receives the information in the Risk and Assurance Report.
- 2. Notes that the elected and independent Committee members took part in a risk workshop with the Councillors led by the Council's Risk and Audit Team on 23 November 2021 to explore and develop the Council's approach to and understanding of risk management and assurance processes.
- 3. Recommends the Council receives the information in the Risk and Assurance Report
- 4. Recommends that the Council agrees that the information in the Risk and Assurance Report will be released in full or part as appropriate upon periodical review by the Head of Risk and Assurance and when it is no longer deemed to identify control weaknesses that could be used for improper advantage and no longer needs to be withheld to protect from improper pressure or harassment affecting the conduct of public affairs.

3. Internal Audit

- 3.1 Internal Audit follows a risk based Internal Audit approach as promoted by the Institute of Internal Auditors (IIA) standards, in order to provide assurance that significant risks are being managed within the organisation's risk appetite. Therefore we will continue to conduct audits as agreed for the remainder of the financial year.
- 3.2 As part of our approach, we are:
 - 3.2.1 Reviewing and updating the current Risk Based Internal Auditing methodology, to ensure that:
 - A structured and consistent approach is being followed for all Internal Audit Engagements.
 - Best practice standards are followed which are aligned to the Institute of Internal Auditors' International Standards.
- 3.3 Focus our scoping activities on end to end and system level reviews.

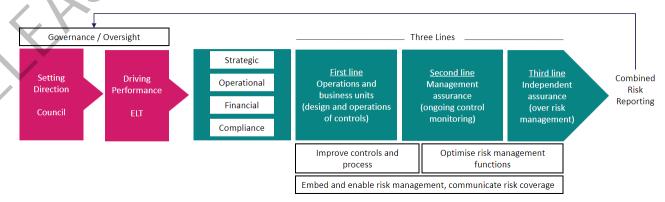
Reviews in progress	Status	Resource	Comment
Software Licencing	Complete	KPMG	Review is complete, executive summary provided at Attachment A .
Risk Service Review	Underway	ccc	We are reviewing our data, data model, training, processes and reporting. We are developing our integrated risk and controls model, undertaking strategic risk review and CCC business unit risk review.
Internal Audit Service Review	Underway	ccc	We have developed a refreshed internal audit methodology, aligning with best practice industry standards and risk. Some key documents are under review including our IA Charter



Reviews in progress	Status	Resource	Comment
Health and Safety Management System	Planning	ссс	This review has is in a detailed planning phase and will examine our Health and Safety Management System against standards and legislation.
Capital Spend / Project Management	Pre- planning	ccc	This is our first proposed internal audit to be conducted through under our revised processes.
Legislative / Statutory Compliance	Pre- planning	CCC / external	To be conducted in partnership with Legal Services and an external advisor (to be determined), we aim to review our compliance framework and develop a repeatable process for future management level reviews.

4. Risk management activity

- 4.1 With our team now in place, we have moved quickly to establish our understanding of the organisation and have begun a process of identifying and making service delivery improvements. Initially this is based on our review of the existing processes and organisational risk register, understanding key risks from an Executive level and seeking to learn from management and staff. Our key messages to support effective risk management are to describe risk as "uncertainty that matters", be clear that risk supports effective service delivery, and communicate that our goal is not to build an independent "risk bureaucracy".
- 4.2 A business unit level risk review process has now been developed and trialled, over coming months risk staff will engage with each business unit to support a revised risk register that aligns to strategic and common operational risk categories. Strategic risk categories developed to support this are described in **Attachment B**.
- 4.3 At a staff level we intend to prioritise the simplification of risk processes to support management focus on the risks that matter. We have developed an initial integrated risk and controls model (below). This describes the high level interrelationships between governance and management, as understood through the three lines of defence approach. Developing a clearer understanding of how operational risks fit into strategic risk categories will improve our understanding of the Council's overall risk profile and increase our ability to provide assurance services.



Audit and Risk Management Committee - Public Excluded 03 December 2021



- 4.4 We have engaged in two specific awareness campaigns, raising the profile of the team and communicating key messages to the organisation.
 - 4.4.1 Risk Awareness Week (11-15 October). We ran an activity each day and saw a small but engaged group of staff participate in professional development, networking and practical risk advisory activities.
 - 4.4.2 Fraud Awareness Week (15-19 November). The week included professional development for key functions, expert talks, and distribution of advice designed to combat fraud and corruption. A tone from the top message was sent to all staff from the Chief Executive that included a "no tolerance" statement, requesting staff be aware of fraud risks and controls and to speak up, including reference to protected disclosures protections.

Attachments Ngā Tāpirihanga

No.	Title	10	Page
Α	Software Licencing Review - Executive Summary		
В	ELT Risk Register and Strategic Risk Categories		

Additional background information may be noted in the below table:

Document Name	Location / File Link
Not applicable	Not applicable

Confirmation of Statutory Compliance Te Whakatūturutanga ā-Ture

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

- (a) This report contains:
 - (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
 - (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.
- (b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Signatories Ngā Kaiwaitohu

Authors	Nicholas Hill - Head of Risk & Audit
Approved By	Dawn Baxendale - Chief Executive





Internal Audit Review

Software Licencing Management

Issued to: Nicholas Hill, Head of Risk and Audit;

Issued by: KPMG Partner;

KPMG Director;

KPMG Associate Director; and

KPMG Senior Advisor.

Copied to: Symon McHerron, Chief Information Officer;

Miles McConway, General Manager Resources

Leah Carr, Chief Financial Officer

Manager Digital Assurance

IT Asset Management Team Leader;



1. Executive summary

1.1 Introduction

This review of Software Licensing Management was scheduled within Christchurch City Council's (Council) 2020/21 Internal Audit plan as approved by the Audit and Risk Committee. This review has considered control design and has not considered end to end key control effectiveness which may be a topic for future review following on from this work.

The objective of this review was to assess the design of key controls, understand current issues and gaps identified from our discussions with staff, and review proposed solutions for key control gaps/design issues.

The scope of this review included controls around presence of relevant policies and processes related to software licence management, software inventory identification, software renewals process, defining of roles and responsibilities, and reports generated to monitor software licence management.

This review specifically excluded assessment of correctness of Council's licence inventory and consumption or procurement decisions concerning new or roll-over of existing licence supplier agreements/contracts, licence contract review clauses, and referral or management of licence mediation/dispute resolution. It also excluded assessment of team/unit structure or resourcing, vendor contract management controls, hardware asset/inventory management, IT user access and security controls testing including cyber security, accuracy or completeness of any source data/databases consulted and other testing within the Council IT environment not included as part of objectives in the Terms of Reference.

1.2 Background

Council is a complex, large organisation with thousands of staff/users and the public accessing some or all the entire network via Council controlled hardware. In general, software licences can be standard, on premise, or cloud-based Software as a Service solutions (SaaS). Licensing agreements between suppliers and customers sets the guidelines for use and distribution of software within an organisation.

The Council's overall spend on software for FY20 was \$. SAP and Microsoft were
identified as the two largest vendors by expense contributing \$	and \$
respectively to the total expenditure.	

At a high level, effective Software Licensing Management (SLM) is a subset of a wider Information Technology Asset Management System (ITAM) within the Council. The relevant international standard for ITAM is ISO 19770-1.





1.3 Conclusion

Based on the results of this review, we have rated the controls over Software Licence Management in the table below. These ratings are supported by our findings and review coverage, summarised further below.



1.4 Findings

The ratings and number of findings identified from this review is presented in the table below.

High	Moderate	Low	Improvement Idea
-	4	1	1

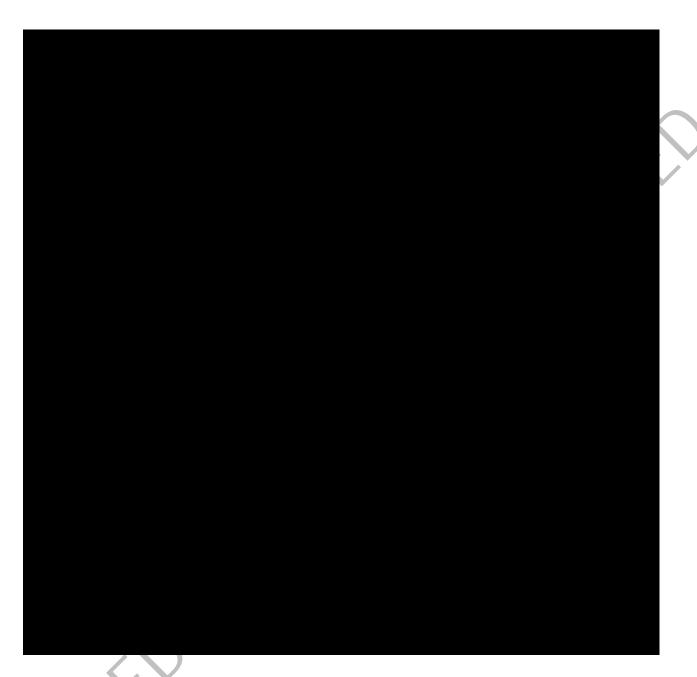
The full scale for finding ratings is provided in Appendix 2.



A summary of moderate findings, along with management's agreed actions is included below. Findings and improvement ideas are detailed within Section 2 and 3 of this report.



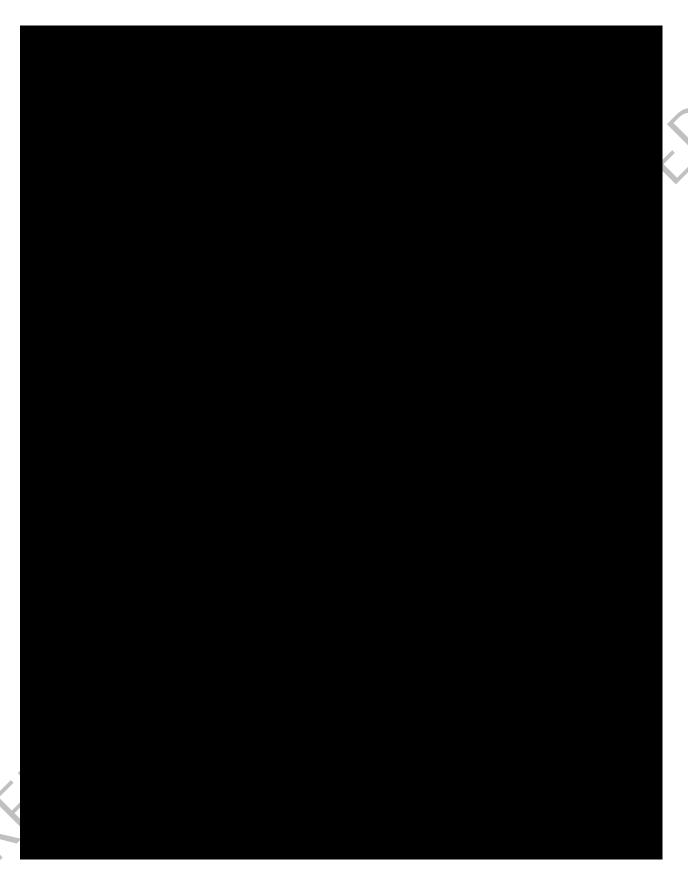




Software Licence Management

Page **5** of **8** HPRM: 21/1486222







1.5 Review coverage

A high-level summary of the review coverage for each objective has been included below.

Policies, processes, Governance and risk management
The majority of policies and processes relating to software licence management were documented in 2018 and can be accessed by staff through the internal portal. There is
an updated ICT Asset Management Policy which is currently in draft state and is ready to be published after it is signed off by the exec.
Roles and Responsibilities
Software licence management



1.6 Acknowledgement

We would like to take this opportunity to thank the following staff for their assistance during the course of the engagement.



ELT Risk Register Profile – October 2021

Impact / Likelihood	Insignificant	Minor	Moderate	Major	Extreme
Almost Certain					
Likely			R	Access to markets for recyclables Staff Engagement Construction Price Escalation and Supply Chain Delays	
Possible		Business Continuity Resilience	Failure to deliver Capital Projects Managing LTP 2021 process Council and city preparedness for climate change impacts	CCO financial performance impacts CCC	
Unlikely		C		Covid-19 pandemic resurgence response and recovery	Temporary Drinking Water Chlorination
Very Unlikely	/ 5				







17. CMUA Project Delivery Ltd - Preliminary Design - Open

Reference Te Tohutoro: 22/101870

Alistair Pearson, Head of Vertical Capital Delivery **Report of Te Pou Matua:**

Alistair.pearson@ccc.govt.nz

General Manager

Barry Bragg, Chair CMUA Project Delivery Ltd Pouwhakarae:

1. Purpose of the Report Te Pūtake Pūrongo

The purpose of this report is to update the Elected Members on the outcome of the Preliminary Design Phase and recommend the adoption of the gifted name of Te Kaha for the Canterbury Multi-Use Arena (CMUA).

2. Officer Recommendations Ngā Tūtohu

That the Council:

- Receive the information and accept the recommendation from CMUA Project Delivery Ltd 1. Board that the Preliminary Design be accepted and allow Kotui to continue on the Developed Design Phase of the project.
- Accept the name Te Kaha that has been gifted by Ngāi $T\bar{u}\bar{a}huriri$ to the Christchurch City 2. Council for the Canterbury Multi-Use Arena, to be located on Te Kaharoa (the whenua (land) surrounding).
- Note that the commercially sensitive information regarding design and budget contained 3. within the Public Excluded part of this report can be released on the acceptance of the Design and Construct Contract with BESIX Watpac, or when the Council Chief Executive and the Chair of CMUA Project Delivery Ltd determine there are no longer grounds for withholding any or all of the information.

3. Reason for Report Recommendations Ngā Take mō te Whakatau

- Project updates at the completion of the Preliminary Design Phase including design work carried out by the Kōtui team, Project Cost / Quantitative Risk Assessment (QRA), Risk Register, Preliminary Design reconciled to project specification, customer experience, building resilience and sustainability expectations and programme.
- BESIX Watpac NZ (CMUA) Limited (Kōtui), the Contractor, are engaged under a Pre Contract Services Agreement (PCSA). It is critical that they are given design direction and instruction to continue to Developed Design.
- Preliminary Design has given further clarity on costs and programme. An instruction to continue to Developed Design is not committing the Council to a Design & Construct (D&C) contract. On conclusion of the PCSA phase, BESIX Watpac NZ (CMUA) Limited) will submit a Final Bid for a fixed price lump sum D&C phase. Under the PCSA, there is the option to not accept BESIX Watpac NZ (CMUA) Limited's final D&C bid, in which case we can go to market for a D&C contractor using the design documentation prepared during the PCSA phase.
- 3.4 The report recommends the adoption of the gifted name of Te Kaha for the Canterbury Multi-Use Arena (CMUA).



4. Alternative Options Considered Etahi atu Kowhiringa

- 4.1 Should Council not proceed with the Developed Design, Council would have to consider the following:
 - Further risk of unknown cost escalations;
 - Programme impact with delivery; and
 - Not meeting public expectations.

5. Detail Te Whakamahuki

Background

- 5.1 Following the Canterbury Earthquake Sequence in 2011-2012, the Christchurch Central Recovery Plan (CCRP) in 2012 identified the development of a multi-purpose sports and entertainment venue/stadium as a replacement for the earthquake damaged AMI Stadium at Lancaster Park.
- The CCRP identified a six-hectare site as the location for the new permanent facility within the vision for a new city CBD. This site comprises most of the three city blocks bounded by Hereford, Barbadoes, Tuam and Madras Streets. The site was designated, and the Crown, through LINZ, acquired property within the Designation.
- 5.3 Funding of the Project is confirmed within Council's 2015-2025; 2018-2028 and 2022-2032 Long Term Plans. An agreement between Council and the Crown has been finalised that confirms the Crown's funding commitment to the Project.

Investment Case

- 5.4 The Investment Case identified that to be competitive and attract international and national content a multi-use arena in Christchurch would ideally include the following fundamental design elements:
 - 5.4.1 Covered arena that allows for year-round events;
 - 5.4.2 Minimum 25,000 person capacity to attract national and international content; and
 - 5.4.3 Acoustic quality a key to providing a viable facility. It must host premium events on a regular basis and must be designed to manage the acoustic quality.
- 5.5 The initial options assessment prepared for the draft Investment Case identified a preferred option of a covered arena with an ETFE roof, permanent in-situ natural turf and a capacity of 25,000 permanent seats plus a terrace for 500 safe standing.
- 5.6 The final recommended option was a Covered arena with an ETFE roof in-situ natural turf and 25,000 capacity.
- 5.7 This option had the highest net benefit. This option fell within the affordability threshold using a P85 quantitative risk analysis threshold.

Funding Agreement

- 5.8 The Funding Agreement with the Crown identified the key deliverables as "a roof that covers the entire arena, a minimum of 22,500 permanent seating capacity, and multi-use with the predominant "mode" is an indoor arena."
- 5.9 If the design is consistent with this it is not a Crown approval matter under the Funding Agreement. However, officers have advised Crown officials of the current situation and will continue to keep them informed.



- 5.10 Following a robust procurement process, a preferred contracting partner, BESIX Watpac NZ (CMUA) Limited (Kōtui), was identified for the design and build of the CMUA.
- 5.11 The Pre Contract Services Agreement (PCSA) contract has an estimated timeframe of around 15 months. On conclusion of the PCSA phase, BESIX Watpac NZ (CMUA) Limited (Kōtui) will submit a Final Bid for a fixed price lump sum Design and Construct (D&C) phase. Under the PCSA, there is the option to not accept BESIX Watpac NZ (CMUA) Limited's final D&C bid, in which case the Council can go to market for a D&C contractor using the design documentation prepared during the PCSA phase.

RT1-30K Resolution

- 5.12 At the 12 August 2021 meeting the Council approved BESIX Watpac NZ (CMUA) Limited (Kōtui) be instructed to develop a Preliminary Design:
 - Within the agreed Maximum Design & Construct (D&C) Contract Price;
 - With design fundamentals, including an ethylene tetra fluoro ethylene (ETFE) roof, permanent in-situ natural turf, quality acoustics, level 1 concourse, and multipurpose functionality; and
 - With minimum seating capacity of 30,000 (including a minimum of 25,000 permanent seats).
- 5.13 The Council also noted that further design phases will give further clarity and certainty of costs and risk contingency.

Naming of Venue

- 5.14 At the 09 December 2021 meeting the Council accepted the name Te Kaharoa that has been gifted by Ngāi Tūāhuriri to the Christchurch City Council for the whenua (land) surrounding and within the Canterbury Multi-Use Arena.
- 5.15 Further discussions have been held with Ngāi Tūāhuriri and the name Te Kaha has been gifted to the Christchurch City Council for the Canterbury Multi-Use Arena.

6. Policy Framework Implications Ngā Hīraunga ā- Kaupapa here

Strategic Alignment Te Rautaki Tīaroaro

- 6.1 This report supports the Council's Long Term Plan (2021 2031):
 - 6.1.1 Activity:
 - Level of Service:
- 6.2 From the Council's Strategic Framework and the Local Government (Community Wellbeing)
 Amendment Bill 2019, the Strategic Priorities most relevant to the proposed Arena are:
 - Enabling active citizenship and connected communities.
 - Maximising opportunities to develop a vibrant, prosperous and sustainable 21st century city.

Policy Consistency Te Whai Kaupapa here

- 6.3 The decision is consistent with Council's Plans and Policies. In particular:
 - 6.3.1 Council's Procurement Policy and Framework.
 - 6.3.2 Council's 30 year Infrastructure Strategy 2016 The CMUA will improve the provision of civic facilities within the city.



- 6.3.3 Christchurch Economic Development Strategy 2017 The CMUA will enhance city amenities, attracting people, business, investment and visitors to the city and accelerating the regeneration of the CBD.
- 6.3.4 Christchurch Major Events Strategy 2018 The CMUA will attract high-quality events that are recognised worldwide and make a positive contribution to the communities' perception of their quality of life (civic pride).
- 6.4 The city's Major Events Strategy notes major events deliver the following benefits:
 - 6.4.1 Generate significant immediate and long-term economic, social and/or cultural benefit to Christchurch; and/or,
 - 6.4.2 Attract significant numbers of international, as well as national, participants and spectators; and/or,
 - 6.4.3 Are pivotal in building the Christchurch brand because it has a national profile outside of the Canterbury region and generates media coverage in markets of interest for tourism and business opportunities.
- 6.5 Christchurch's Major Events Strategy is designed to address Christchurch's structural disadvantage in relation to the national events landscape which occurred as a consequence of the disruption of the 2010 and 2011 earthquakes. A return of major events to Christchurch to stimulate further economic activity is an important factor in the city's ongoing regeneration.

Impact on Mana Whenua Ngā Whai Take Mana Whenua

- 6.6 The decision does not involve a significant decision in relation to ancestral land or a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Mana Whenua, their culture and traditions.
- 6.7 The CCRP identified the six-hectare site as the location for the new permanent CMUA facility. This site comprises most of the three city blocks bounded by Hereford, Barbadoes, Tuam and Madras Streets. Any impact on Mana Whenua would have been addressed and resolved when the site was designated.
- 6.8 Council staff have consulted Matapopore about the Investment Case and work will continue through the design process to involve Mana Whenua. A Cultural Design Framework has been prepared by Matapopore to help inform the design principles for the arena.
- 6.9 Mana Whenua have been involved in the project and there is a Mana Whenua appointment to the Board.

Climate Change Impact Considerations Ngā Whai Whakaaro mā te Āhuarangi

- 6.10 The construction and operation of any large building, such as the arena, will have an impact on global energy use and energy-related carbon dioxide emissions.
- 6.11 The design stage of the project will provide opportunities to further investigate and demonstrate climate change leadership and resilience.
- 6.12 Environmental and Sustainability outcomes formed part of BESIX Watpac NZ (CMUA) Limited's proposal and they included a Sustainability/Environment Manager under their Key Personnel for the PCSA phase. They also have an international ESD consultant Mott MacDonald and have carried a Sustainability Strategy report.
- 6.13 Environmentally Sustainable Design (ESD) and social responsibility is a Functional & Design Requirement under the CMUA Project Brief and will be taken into account throughout the design stages, including the goal to reduce embodied carbon.



6.14 The project will report back to the Council on options to assess the embodied carbon of the proposed CMUA (including construction, physical structure and operational energy use) and actively lower it during the design and build phases.

Accessibility Considerations Ngā Whai Whakaaro mā te Hunga Hauā

- 6.15 The design stage of the project will provide opportunities to further investigate and demonstrate accessibility considerations.
- 6.16 Strawbridge Accessibility forms part of BESIX Watpac NZ (CMUA) Limited's team to ensure accessibility is properly assessed and addressed during the PCSA phase.
- 6.17 Design standards & guidelines, including accessibility is a Functional & Design Requirement under the CMUA Project Brief and will be taken into account throughout the design stages.

7. Resource Implications Ngā Hīraunga Rauemi

Capex/Opex Ngā Utu Whakahaere

- 7.1 The recommendation to approve the Preliminary Design is funded within the existing CMUA Capex budget.
- 7.2 This report does not involve any maintenance/ongoing costs.

8. Legal Implications Ngā Hīraunga ā-Ture

Statutory power to undertake proposals in the report Te Manatū Whakahaere Kaupapa

8.1 Project management activity as set out in the PCSA is comprehensive and clear. During the tender period, BESIX Watpac NZ (CMUA) Limited (Kōtui) benchmarked against other stadia projects, they carried out affordability estimates and reviewed the current design information. They were clear that the Maximum D&C Contract Price was achievable but to achieve the budget they stated that there needs to be stringent cost control throughout the Stage 2 PCSA contract. Any scope creep approved and requested by the Council would have to be offset against savings generated from value management workshops. This Contractor's 10 step estimating methodology and the PCSA contract agreement has been designed to manage this process. The PCSA is a valid tool to help achieve this, however collaborative and effective Project Management through each stage of the design is critical for a positive outcome.

Other Legal Implications Etahi atu Hīraunga-ā-Ture

- 8.2 The Council has the legal ability to enter into contracts for the procurement of services, however to do so it needs to act in accordance with Section 14 of the Local Government Act 2002 (LGA) 2002. The LGA 2002 (Section 14) details the principles relating to local authorities. The principles most relevant to the Council's procurement activity are:
 - conduct its business in an open, transparent, and democratically accountable manner; and
 - give effect to its identified priorities and desired outcomes in an efficient and effective manner.
 - a local authority should undertake any commercial transactions in accordance with sound business practices and;
 - a local authority should ensure prudent stewardship and the efficient and effective use of
 its resources in the interests of its district or region, including by planning effectively for the
 future management of its assets; and
 - in taking a sustainable development approach, a local authority should take into account
 - the social, economic, and cultural interests of people and communities;



- the need to maintain and enhance the quality of the environment; and
- the reasonably foreseeable needs of future development.

9. Risk Management Implications Ngā Hīraunga Tūraru

- 9.1 As noted in clause 4.1 above, should Council not proceed with the Developed Design, Council would have to consider the following:
 - Further risk of unknown cost escalations;
 - Programme impact with delivery; and
 - Not meeting public expectations.

Confirmation of Statutory Compliance / Te Whakatūturutanga ā-Ture

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

- (a) This report contains:
 - (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
 - (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.
- (b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Signatories Ngā Kaiwaitohu

Author	Hannah Gillespie - Project Coordinator Mark Noonan - Project Director
Approved By	Barry Bragg - Chair CMUA Project Delivery Limited Alistair Pearson - Head of Vertical Capital Delivery

Attachments Ngā Tāpirihanga

No.	Title	Page
A <u>J</u>	CMUA Project Delivery Limited Preliminary Design	11





CMUA Project Delivery Limited Preliminary Design

Audience: Mayor and Councillors

Date: 27 January 2022





Purpose



Officer Recommendations:

That the Council:

- 1. Receive the information and accept the recommendation from CMUA Project Delivery Ltd Board that the Preliminary Design be accepted and allow Kōtui to continue on the Developed Design Phase of the project.
- 2. Accept the name Te Kaha that has been gifted by Ngāi Tūāhuriri to the Christchurch City Council for the Canterbury Multi-Use Arena, to be located on Te Kaharoa (the whenua (land) surrounding).
- 3. Note that the commercially sensitive information regarding design and budget contained within the Public Excluded part of this report can be released on the acceptance of the Design and Construct Contract with BESIX Watpac, or when the Council Chief Executive and the Chair of CMUA Project Delivery Ltd determine there are no longer grounds for withholding any or all of the information.



2



Purpose

CANTERBURY MULTI-USE ARENA PROJECT

Reasons for Report Recommendations:

- Project updates at the completion of the Preliminary Design Phase including design work carried out by the Kōtui team, Project Cost / Quantitative Risk Assessment (QRA), Risk Register, Preliminary Design reconciled to project specification, customer experience, building resilience, sustainability expectations and programme.
- BESIX Watpac NZ (CMUA) Limited (Kōtui), the Contractor, are engaged under a Pre Contract Services Agreement (PCSA). It is critical that they are given design direction and instruction to continue Developed Design.
- Preliminary Design has given further clarity on costs and programme. An instruction to continue Developed Design is not committing the Council to a Design & Construct (D&C) contract. On conclusion of the PCSA phase, BESIX Watpac NZ (CMUA) Limited will submit a Final Bid for a fixed price lump sum D&C phase. Under the PCSA, there is the option to not accept BESIX Watpac NZ (CMUA) Limited's final D&C bid, in which case we can go to market for a D&C contractor using the design documentation prepared during the PCSA phase.
- The report recommends the adoption of the gifted name of Te Kaha for the Canterbury Multi-Use Arena (CMUA).



3



Objectives of Preliminary Design & Developed Design



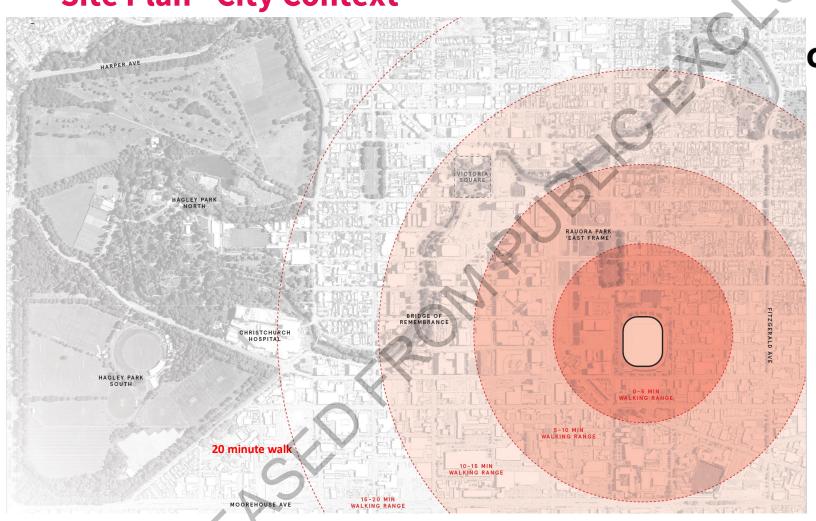
- Fundamental Design of CMUA is to match Design Principles established at the Concept Design Stage and completed at the Preliminary Design Stage
- Developed Design has started with complete comprehensive Project Brief prepared for the Final Bid Stage:
 - Detailed Scope Definition
 - More Detailed Stakeholder briefing
 - Establish clear understanding of each building element
 - Nomination of materials and systems
 - Co-ordination of design amongst all building elements
 - Market input
 - · Confirm availability
 - Confirm local capability and preferred subcontractor market
 - Finalise construction methodology / techniques and programme
 - Early Works documentation ratification and engagement.



4

Page 14

Site Plan - City Context

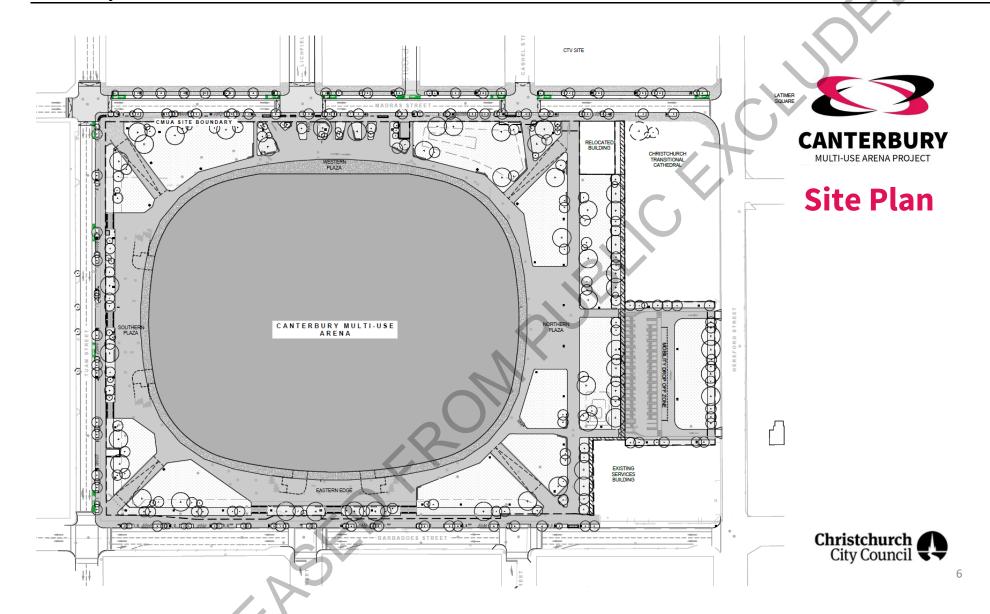




Christchurch City Council

5



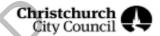








8





9









10









11





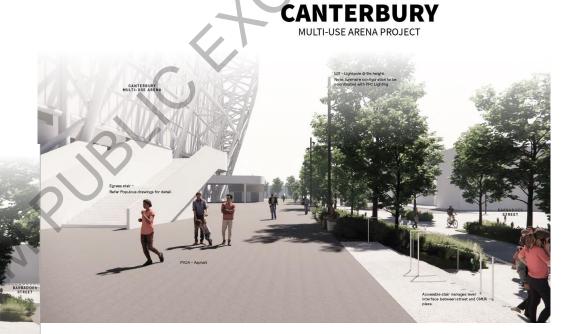




12

CANTERBURY MULTI-USE ARENA



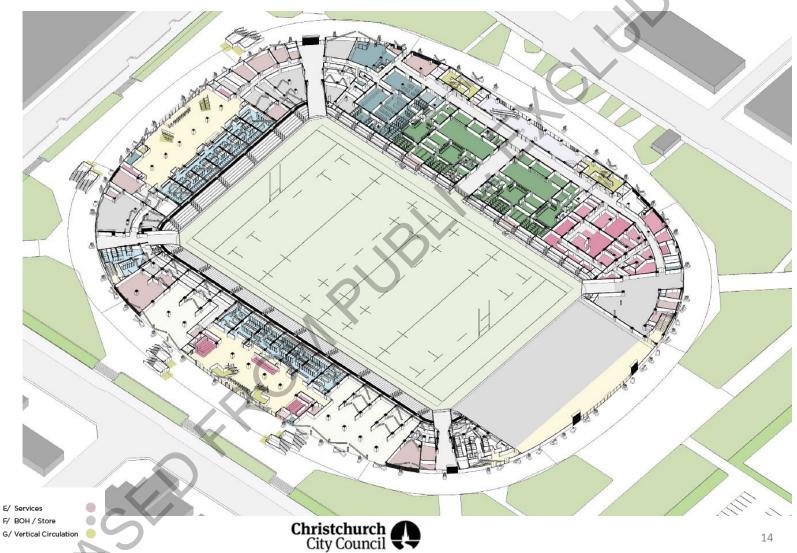




13



Ground Floor



LEGEND A/ Players

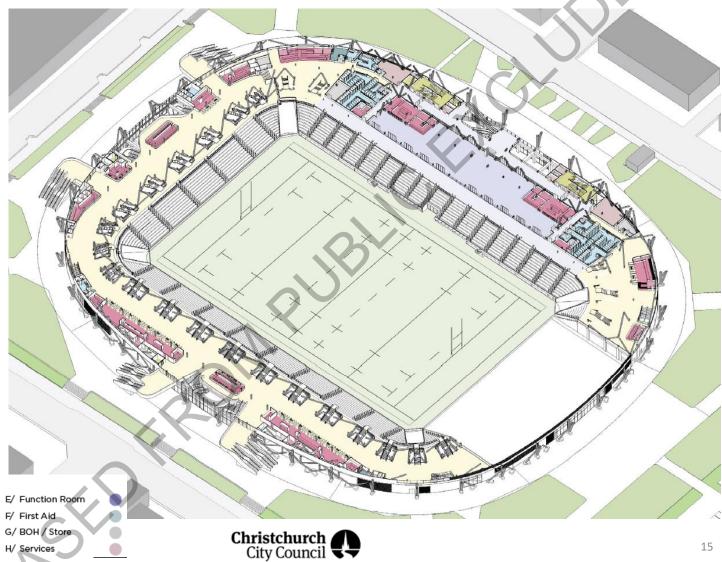
B/ Venue Operations C/ Media

D/ Kitchen

E/ Services



Main **Concourse**



LEGEND

B/ WC

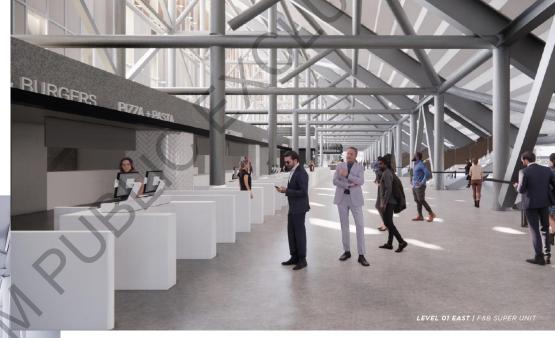
C/ F&B

D/ Retail/Merchandise

A/ Concourse/Circulation



Level 1 East



Note extent of translucent cladding has been significantly reduced.

Christchurch City Council

16



Note extent of translucent cladding has been significantly reduced

East Concourse Entry Atrium



Christchurch City Council

17





20 x Low Tables + Chairs

16 x Terrace Leaners + Stools

36 x Rectangular Bar Leaners + Stools

20 x Small Circular Bar Learners + Stools

Pre-Function

BOH Kitchen

FOH Bar

Terrace

Item No.: 17

02/ Entry + Exit

03/ Coat Check

04/ Bar/POS

05/ Kitchen

06/ Formal Seating

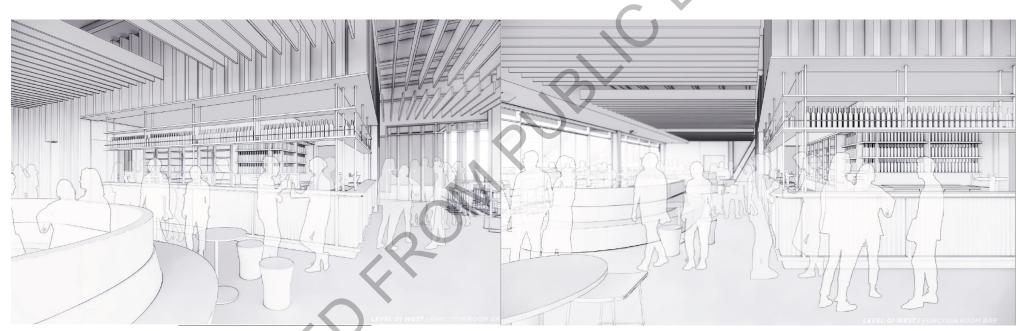
07/ Informal Seating

09/ Bowl Seating

08/ Premium Amenities

18

Level 1 West - Function Room Bar



Extent of ceiling and wall treatments have been reduced as part of Value Management

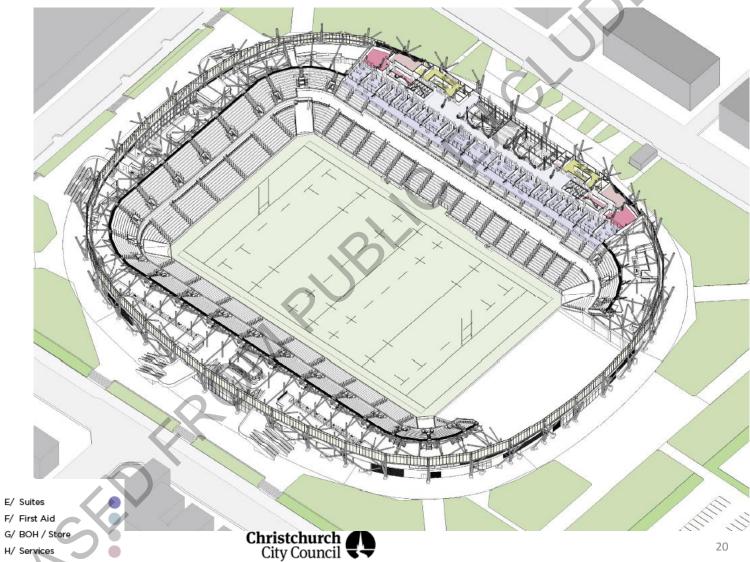
CANTERBURY
MULTI-USE ARENA PROJECT



19



Level 2



LEGEND

A/ Concourse/Circulation

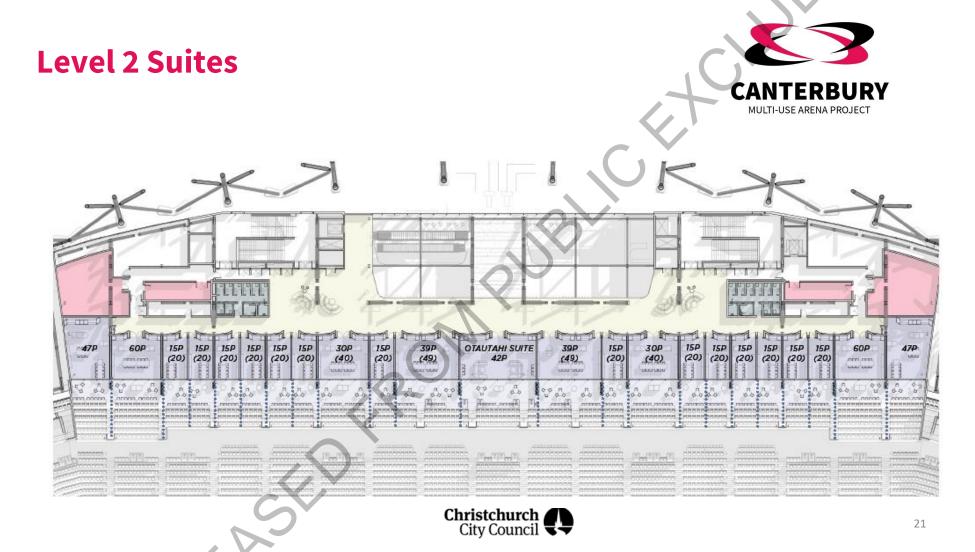
B/ WC

C/ F&B

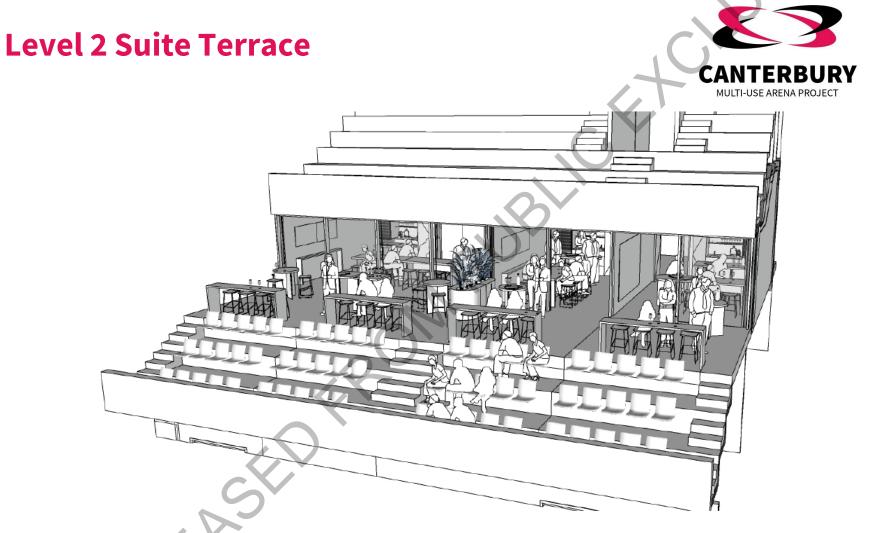
D/ Retail/Merchandise

E/ Suites F/ First Aid



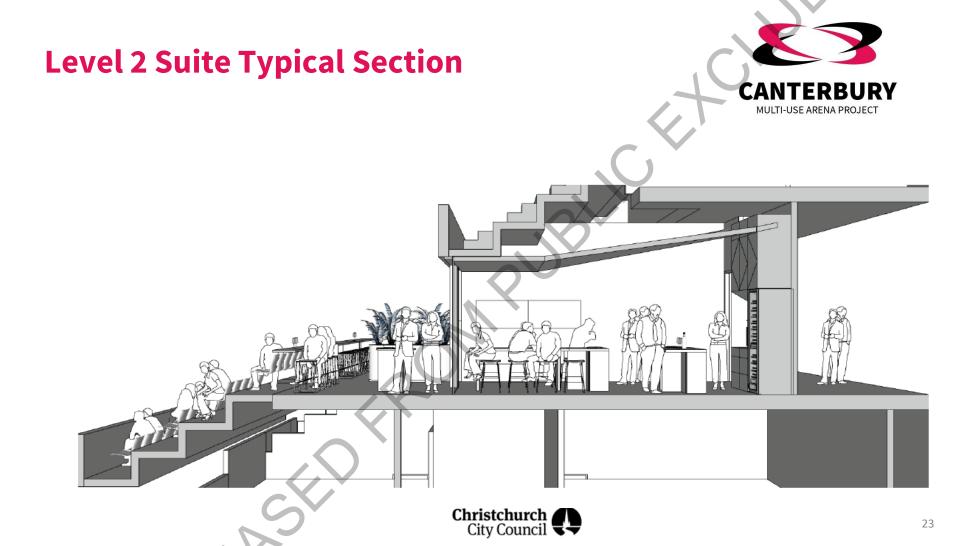






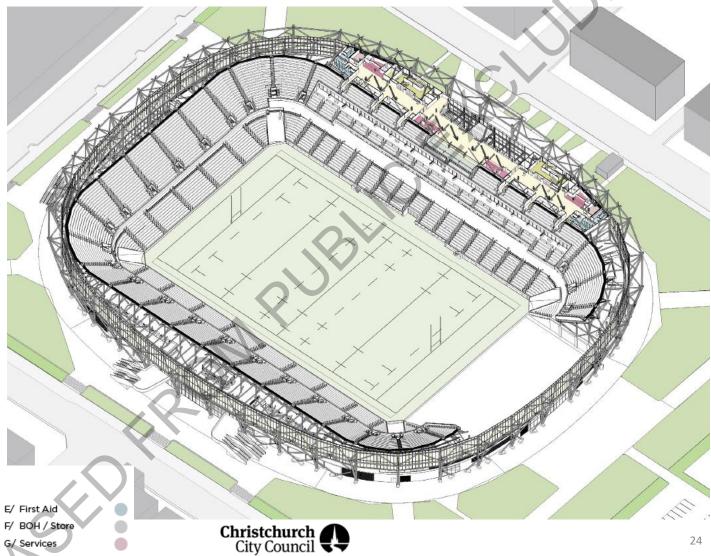
22







Level 3



LEGEND

B/ WC

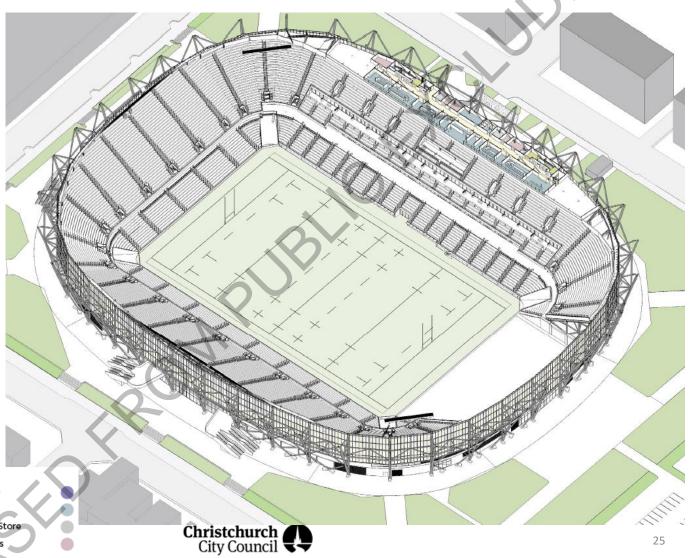
C/ F&B

D/ Retail/Merchandise

A/ Concourse/Circulation



Level 4



LEGEND

A/ Concourse/Circulation

B/ WC

C/ Kitchen

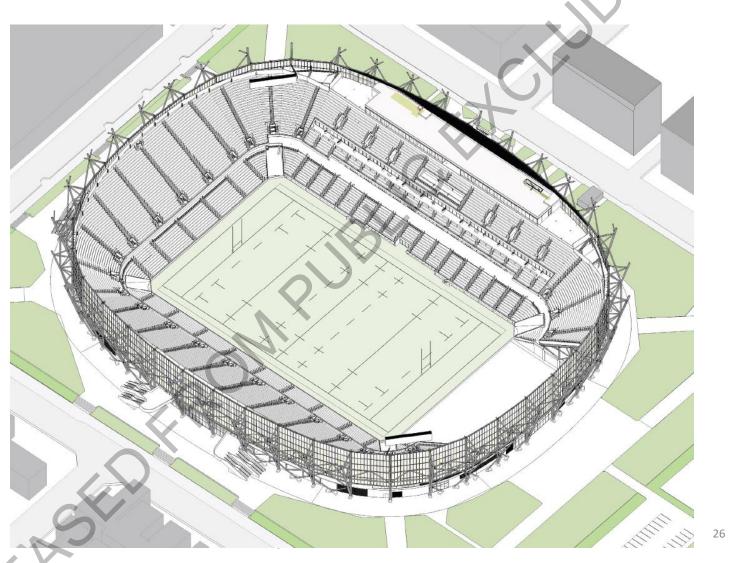
D/ Retail/Merchandise

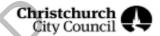
E/ Lounge F/ Media

G/ BOH / Store H/ Services



Bowl







Christchurch City Council

27

Concert Mode - 15k Capacity

Concert Mode - 15k Capacity

This axonometric highlights the rigging beams, stage location studies, solid roof extents. as well as the viewing angle tests. The finalized stage position is to be determined in the DD phase.



02/ Mother Grid

03/ Curtain location

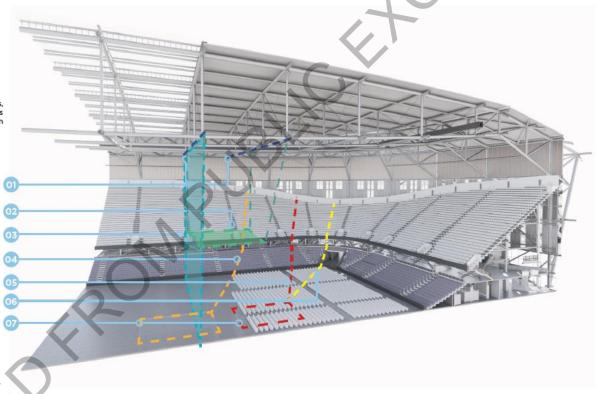
04/ 15k Cutdown angle

05/ 11k Cutdown angle

06/ 9k Cutdown angle

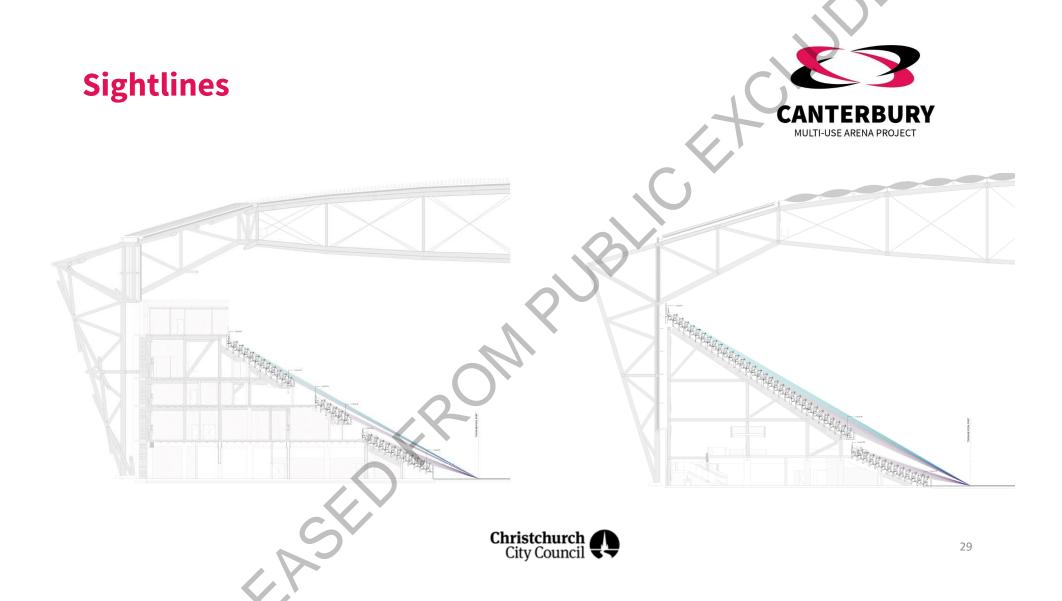
07/ Curtain location

08/ Stage locations



28

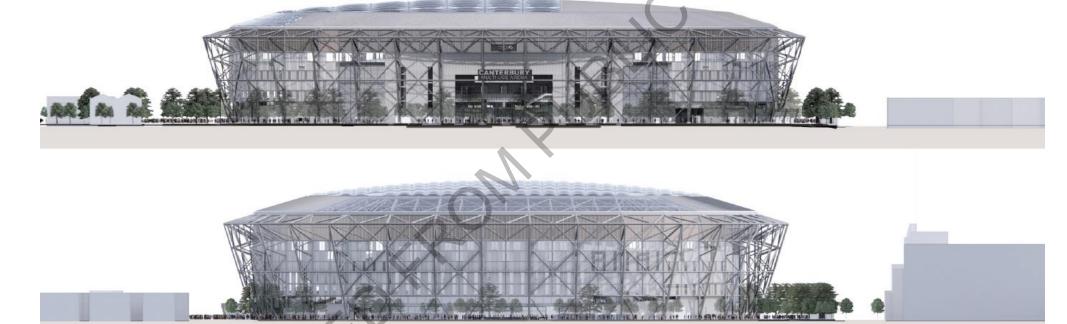














30





Christchurch City Council

31

Page 41



Aerial view from North-western Corner

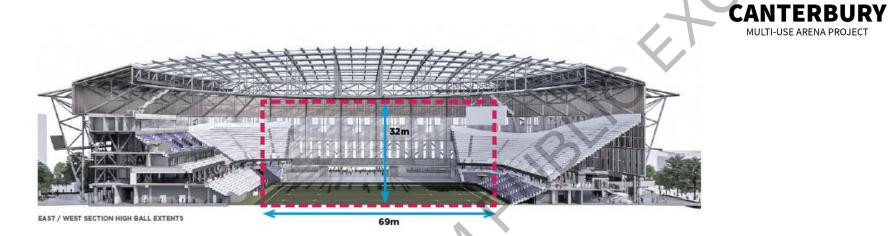


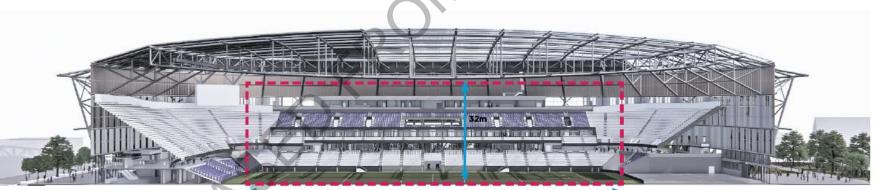


32



MULTI-USE ARENA PROJECT





NORTH / SOUTH SECTION PITCH CLEARANCE

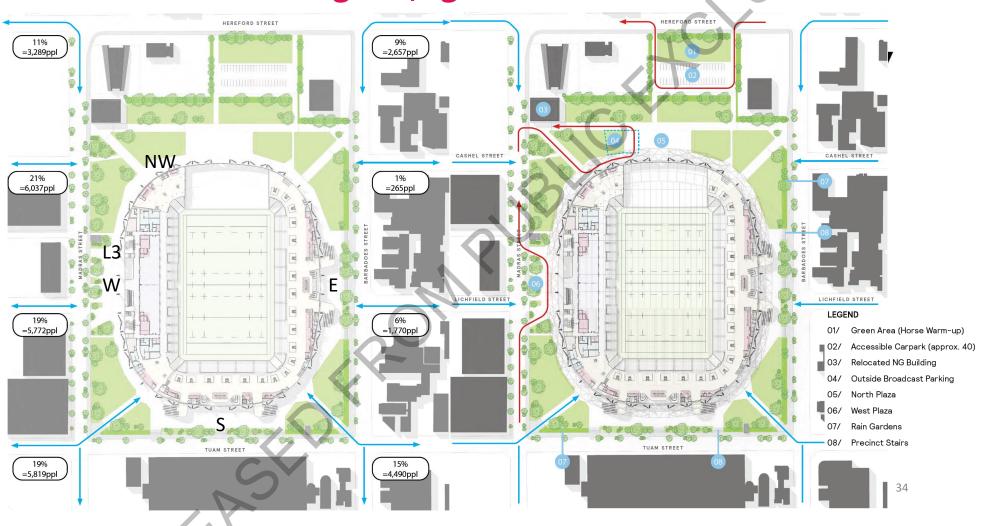
120m

Item No.: 17 Page 43

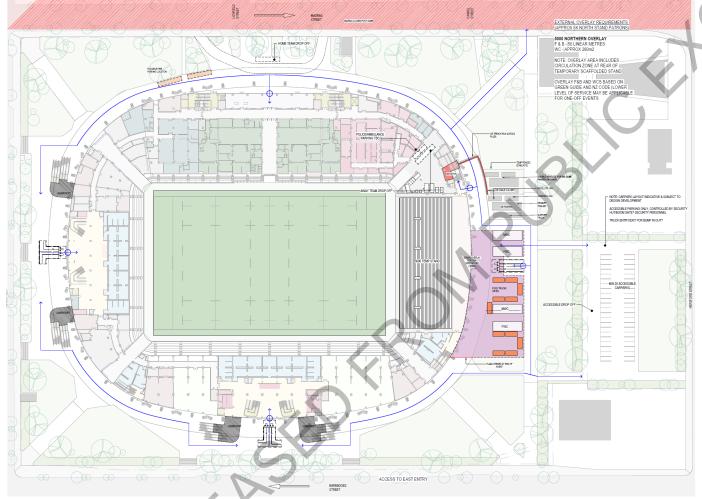
33



Site Plan - Stadium Ingress/Egress



Site Plan - Stadium Ingress/Egress



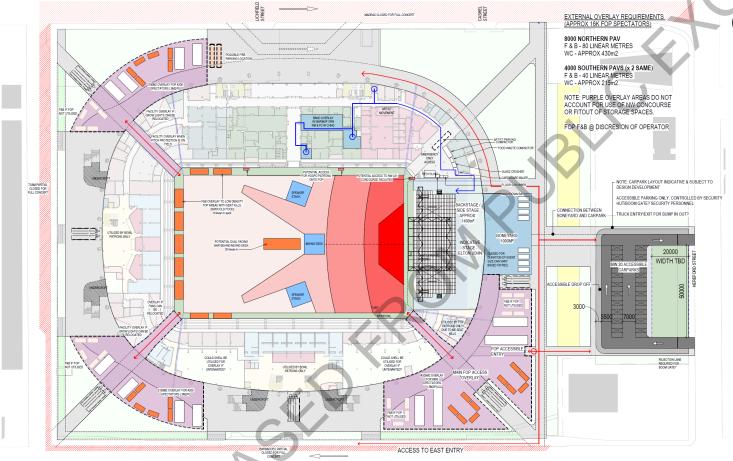


Major Game Mode 30,000 capacity

- To facilitate the additional 5,000 spectators in the North, temporary gates and security check-in will be established.
- These areas will also house the additional amenities such as food and beverage concessions as well as toilets.
- A temporary barrier will be erected to delineate the area as a secure ticketed zone.

35

Site Plan - Stadium Ingress/Egress





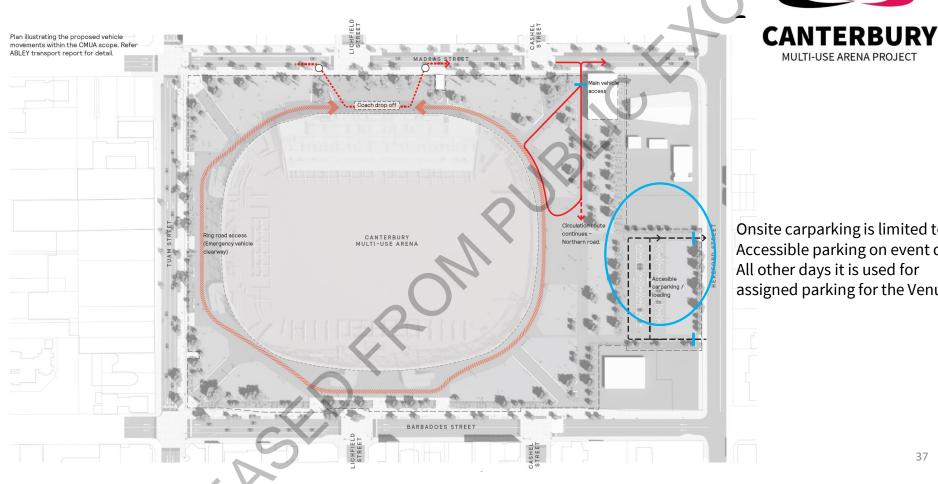
Major Concert Mode Min. 36,000 capacity

- To facilitate spectators on the field, entry gates and security check points will be established in the corners.
- These areas will also house the additional amenities such as food and beverage concessions as well as toilets.
- A temporary barrier will be erected to delineate the area as a secure ticketed zone.

36







Onsite carparking is limited to Accessible parking on event day. All other days it is used for assigned parking for the Venue.

MULTI-USE ARENA PROJECT

37

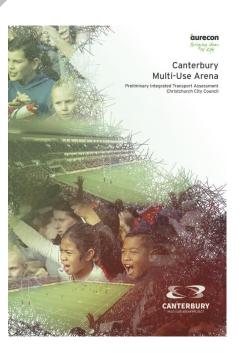
Integrated Transport Assessment (ITA)

The Preliminary Integrated Transport Assessment of 2020 has been reconfirmed by Kōtui as the basis to inform Preliminary and Developed Arena design

Purpose of the ITA is to inform the Council how the CMUA can:

- Interact with the existing and planned roading and access environment for a range of event scenarios
- How the Arena and the nearby streets can support a wide range of attractive access alternatives to the private car
- Inform planned and any additional transport projects in the surrounding area for a best for project / best for city set of outcomes





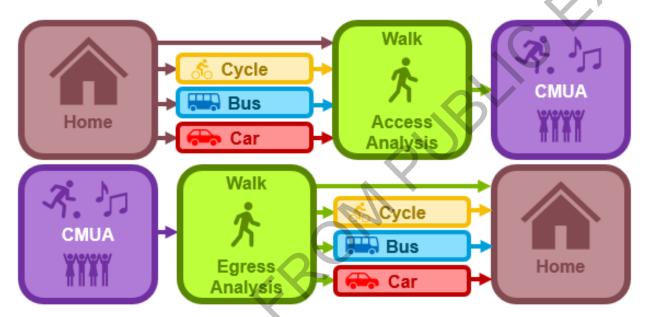


38



Customer Journey - Nature of Pedestrian Trips





*Every trip to the CMUA will be a pedestrian trip immediate to the CMUA precinct.



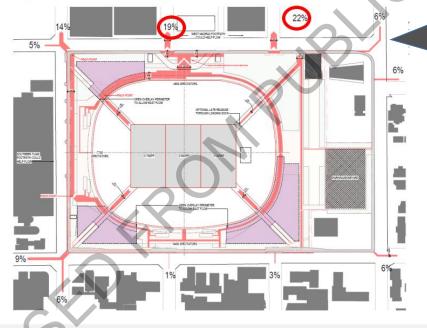
39

Typical pedestrian departure strategy

CANTERBURY MULTI-USE ARENA PROJECT

Over 70% of pedestrian movement to (and from) the west (ie affecting Madras Street)

Pedestrian departure strategies – concert mode



Canterbury Multi Use Arena | Traffic Management | | 3 November 2021



40



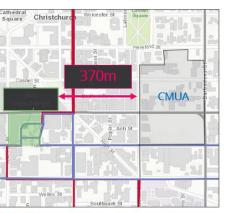
Public Transport

- Existing Bus Interchange optimally located @ 400 m from the CMUA a huge asset
- Existing public transport (Metro) network is well placed to service the CMUA
- Additional frequency (to existing) services during events through the Interchange helps meet PT demand (and overlaps with Future PT Business Case re higher frequency core services)
- Integrated Ticketing is considered essential in order to achieve an effective public transport mode share of around 1 in 5 patrons
- **Wayfinding for PT** to be integrated on site and within the surrounding area, especially between Arena and PT interchange
- Manchester Street Superstop provides an opportunity to meet anticipated additional PT demand during large events











41



Summary of Key Issues by Mode

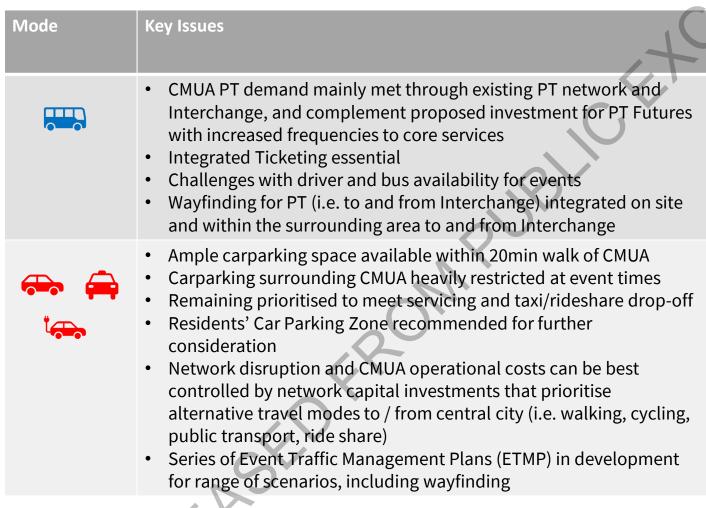


Mode	Key Issues
片。	 All modes will become pedestrians close to the CMUA precinct Footpaths widths are generally sufficient but there are a few locations with pinch points which could be addressed to improve overall pedestrian amenity Following a Full Sport Events or Maximum Event (Concert), road closures are likely needed for Cashel St and Lichfield St (between Madras and Manchester), plus Madras adjacent to CMUA
50	 Cyclists will want to park close to CMUA Beyond provision within Arena itself and adjacent plaza areas, will likely need extra casual provision / valet operations for major event days
مک	 Defined no-scooter zones, curfews, and have designated parking zones promoted via a user app (i.e. geo-fencing)



42





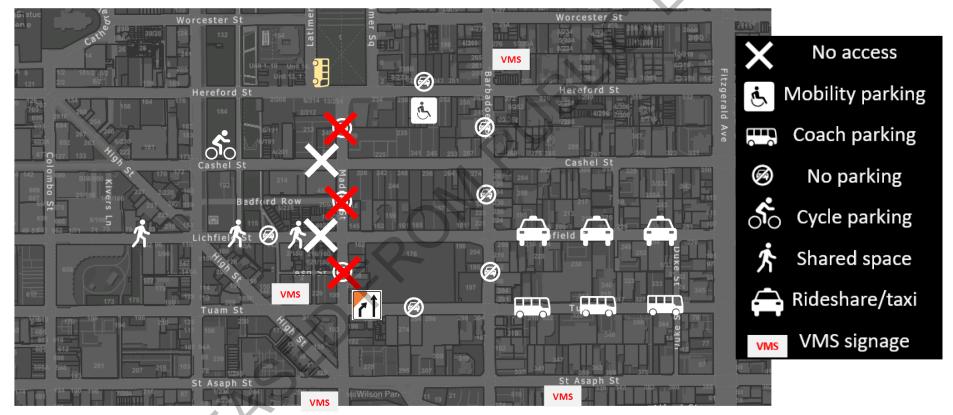
CANTERBURY
MULTI-USE ARENA PROJECT

43

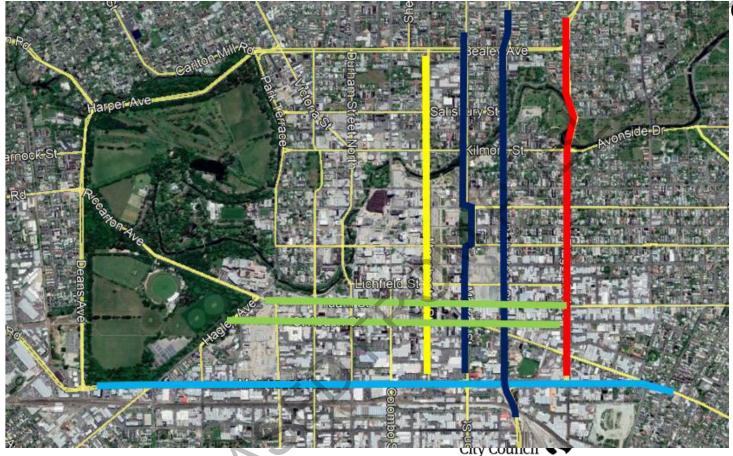
ETMP Example - Large Event Scenario

After Game (X Set up during game)





Local Network - Summary of traffic effect pressures





CANTERBURY

MULTI-USE ARENA PROJECT

Route		Description
1a		Fitzgerald Ave Northbound
1b		Fitzgerald Ave Southbound
2 a		Moorhouse Ave Eastbound
2b		Moorhouse Ave Westbound
3		Tuam St Eastbound
4		St Asaph St Westbound
5a		Manchester St Northbound
5b		Manchester St Southbound
6		Madras St Northbound
7		Barbadoes St Ave Southbound

Impact of Event Activity.

- Max. impact is in the order of 1-36 seconds
- This could be up to 46 seconds subject to conditions
- All results are shorter than the normal 5 6pm peak.

45

Christchurch City Council

Section 2 Agenda

Preliminary Design and Developed Design Fundamentals

Recap Investment Case Baselines

- Design Fundamentals
- Event Profile and Revenue Streams
- Commercial Viability
- Operational Functionality
- Turf
- Guest Experience
- Sustainability
- Whole-of-Life Cost
- Naming the Venue





46



RECAP - Investment Case Baseline and Subsequent (12 August 2021) Decision Design Fundamentals



- 1. Genuinely a Multi Use Arena
- 2. Covered arena that allows for year-round events
- 3. Rectangle field of play
- 4. Natural turf
- 5. Minimum 30,000 seated capacity (25,000 permanent plus 5,000 temporary (temp seats all in the North)
- 6. Minimum 36,000 capacity in concert mode
- 7. Corporate/flat floor events
- 8. Acoustic Quality
- 9. Level One U-Shaped Concourse
- 10. Northern Stage Pocket
- 11. Toilets ground floor concourse
- 12. Food and Beverage ground floor and level one concourse



47



RECAP - Strategic Venue Design Fundamentals



- 1. Commercial Viability
 - Venue must be competitive and able to attract and retain multi-faceted and large-scale events
 - Design must consider the future of events and be ahead of the game
- 2. Operational Functionality
 - Operational functionality underpins guest and client experience and commercial viability of the venue
 - A poor experience will detract from a return experience for both clients and guests
 - Access to amenities, smooth ingress and egress and ease of pack-in and pack-out all fundamental
- 3. Guest Experience
 - Guest experience often an outcome of operational functionality
 - Access to amenities, ease of movement, acoustics, comfort, quality, variety and consistency of F&B all fundamental to success

4. Multi Use

- To maximise the opportunity for the city, to be competitive in attracting a high volume of top-quality events in a range of genres the venue must be genuinely multi-use
- Competitive point of difference for the city and future proofs the venue both from a diversity of revenue and future of events perspective
- Turf health must be prioritised to enable multi use functionality



48

RECAP - Investment Case Baseline Event Profile / Revenue Streams

CANTERBURY MULTI-LISE ARENA PROJECT

Event Profile

- 6.5 Super Rugby matches
- 4.5 Domestic Rugby
- 1 Rugby Test (All Blacks)
- 2 Other Rugby content
- 1 Soccer
- 1 Rugby League
- 2 Other events content
- 4 Large scale exhibitions
- 3 Large concerts
- 4 Small concerts
- 200 flat floor events
- Mega events scheduled six-yearly from 2029

Revenue Streams

- Commercial Naming Rights
- Commercial Ticketing Supplier Partnership
- Commercial Pourage Partnerships
- Membership Sales
- Commercial Digital Signage Agreement



49



Preliminary Design and Developed Design Fundamental Commercial Viability



- 1. Design Fundamentals met (Commercial Viability)
 - Preliminary Design enables delivery of all baseline Investment Case event types and sizes
 - Preliminary Design enables delivery of all baseline Investment Case revenue streams
- 2. Future Proofing/Opportunities (Commercial Viability)
 - Preliminary Design enables delivery of e-sports
 - Preliminary Design enables delivery of digital billboards/external signage
 - Preliminary Design enables activation of the public realm
 - Preliminary Design enables future commercial tenancies



50

Preliminary Design and Developed Design Fundamental Operational Functionality



- 1. Design Fundamentals met (Operational Functionality)
 - Preliminary Design delivers kitchen size and functionality suitable for the delivery of all event types
 - Preliminary Design enables smooth ingress and egress for guests, ease of pack-in and pack-out for venue hirers and level 1 U-shaped concourse
 - Preliminary Design delivers sufficient number of suitably located amenities
 - Preliminary Design enables a safe and secure venue and experience for all
 - Preliminary Design implements resilient and unique HV ring main power supply
- 2. Future Proofing/Opportunities (Operational Functionality)
 - Preliminary Design enables space for an additional goods lift
 - Preliminary Design enables delivery of digital billboards/external signage
 - Preliminary Design enables activation of the public realm



51

Christchurch City Council

Preliminary Design and Developed Design Fundamental Turf



- 1. Design Fundamentals met (Turf)
 - Preliminary Design delivers rectangle field of play
 - Preliminary Design delivers natural turf
- 2. Future Proofing/Opportunities (Turf)
 - N/A



52



Preliminary Design and Developed Design Fundamental Guest Experience



- 1. Design Fundamentals met (Guest Experience)
 - Preliminary Design enables smooth ingress and egress for guests and sufficient number of suitably located amenities
 - Preliminary Design delivers high quality and industry best practice seat comfort
 - Preliminary Design delivers high standard of sightlines with majority C90 (C60 = Min Standard with C90 = Premium standard)
 - Preliminary Design delivers quality acoustics for cut-down concerts and sporting events
 - Preliminary Design delivers a good number of suitably located F&B outlets that enable a good variety of F&B offering
 - Preliminary Design delivers above NZBC accessibility standards
- 2. Future Proofing/Opportunities (Guest Experience)
 - Incorporation of thematic RGB internal lighting
 - Preliminary Design enables ability to implement awnings for weather protection at entry locations



53



Preliminary Design and Developed Design Fundamental Sustainability



- Design Fundamentals met (Sustainability)
 - Preliminary Design enables sustainable operational practices
 - Preliminary Design enables and incorporates sustainable design practices
 - Preliminary Design delivers an all electric energy use solution (no use of fossil fuels for day-to-day operation)
- 2. Future Proofing/Opportunities (Sustainability)
 - Preliminary Design enables provision for solar panels
 - Preliminary Design enables journey to full reusable waste management strategy
 - Preliminary Design enables energy efficiency battery technology (battery storage area for solar PV)



54

Preliminary Design and Developed Design Whole-of-Life Costs



- 1. Whole-of-Life Costs
 - Whole-of-Life Costs prioritised in all design decisions
 - Detailed modelling underway based on Preliminary Design
 - Investment Case Baseline
 - Developed and Detailed Design to provide more accurate information to model
 - WT Partnership (Kōtui's cost consultant) also provided technical advice to EY to underpin Investment Case Baseline



55



Naming the Venue

CANTERBURY

- · What does the CMUA mean
 - As the last of the central city Anchor Projects, CMUA is symbolic
 - Symbol of resilience, endurance and strength
 - End of a journey through all of its challenges that has bonded the people of the city together
- · Gifted the name Te Kaharoa
 - Strength and Endurance
 - Whenua beneath and surrounding the CMUA
 - A name that will carry the legacy of this important symbol forever
 - We also need a name for the building itself
 - Acknowledge CMUA as a name does not connect or reflect its aspiration, innovation and uniquely local focus
- Proposal for your Consideration, Te Kaha
 - Reflects the endurance and strength of the community
 - Kia kaha a familiar phrase in post Earthquake Canterbury
 - Can blend with commercial naming rights partner
 - Connection, warmth and heart



56



18. Canterbury Water Management Strategy - Zone CommitteeAppointment Process

Reference Te Tohutoro: 21/1719263

Report of Te Pou Matua:

Diane Shelander, Senior Policy Analyst –

diane.shelander@ccc.govt.nz

General Manager Lynn McClelland, Assistant Chief Executive, Strategic Policy &

Pouwhakarae: Performance, lynn.mcclellan@ccc.govt.nz

Confidentiality

Section under the Act:	The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.
Sub-clause and Reason:	s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons.
Plain English Reason:	To protect the privacy of the Canterbury Water Management Zone Committee members and the confidence of the appointments process.
Report can be released:	The report and the names of the members can be released upon the Council's approval of the extension of the appointments.

1. Purpose of the Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is for the Council to approve an extension for the Canterbury Water Management Strategy (CWMS) Zone Committee members whose current appointment ends in December 2021, so they can continue to contribute fully until the next Zone Committee Refresh is conducted in April July 2022.
- 1.2 Once all CWMS Zone Committee extensions are approved by Territorial Authorities, this extension will be confirmed publicly by Environment Canterbury.

2. Officer Recommendations Ngā Tūtohu

That the Council:

- Notes the CWMS Zone Committee Refresh cycle has been adjusted to April July 2022 from the previous cycle of September – November 2021, and that this results in six current Zone Committee member appointments concluding seven months before the new refresh cycle.
- Notes that an extension for these six Zone Committee member appointments is being sought to ensure the Banks Peninsula (BPZC), Christchurch West Melton (CWMZC) and Selwyn Waihora (SWZC) Zone Committees can continue to function with full membership ahead of the next Refresh cycle.
- 3. Notes that the extension of the appointments have been approved by Environment Canterbury on Thursday 25 November 2021, and by Selwyn District Council on Wednesday 22 December 2021.



- 4. Approves the extension of the appointment of the CWMS Zone Committee members listed below 3(a) 3(f) to 31 August 2022:
 - a. Ben Manson (BPZC)
 - b. Kevin Brown (CWMZC)
 - c. Annabelle Hasselman (CWMZC)
 - d. Annie McLaren (SWZC)
 - e. Fiona McDonald (SWZC)
 - f. Simon Hay (SWZC).
- 5. Notes that the report and the names of the members can be released upon the Council's approval of the extension of the appointments.

3. Reason for Report Recommendations Ngā Take mō te Whakatau

- 3.1 In 2021 the CWMS Zone Committee Refresh cycle was moved from the previous timing of September November 2021 to April July 2022. The reason and benefits from this move are that:
 - 3.1.1 This adjustment to the Zone Committee Refresh cycle aligns Zone Committees, and their Action Plans, with Council's LTP cycle from July 2021 to June 2024. Effectively this is a shift from Zone Committees operating on a calendar year (January December) to a financial year (July to June).
 - 3.1.2 Bringing the Zone Committee Refresh forward to April July 2022 avoids any overlap with Local Authority elections, which are next scheduled from August to October 2022. The previous Zone Committee Refresh cycle meant there was a conflict in timing with Local Authority elections each time they were conducted.

4. Alternative Options Considered Etahi atu Kōwhiringa

4.1 The alternative option of leaving the timing as it currently is, September – November 2021, the Zone Committees will be out of alignment with the Council's LTP cycle, and will conflict with the Local Authority election cycle.

5. Detail Te Whakamahuki

- 5.1 The CWMS Zone Committee members whose appointments conclude in December 2021 are listed below. An extension to 31 August 2022 will enable those members who wish to continue in this role to contribute fully as Zone Committee members until the next CWMS Zone Committee Refresh scheduled for April July 2022.
- 5.2 CWMS Zone Committee community representatives whose appointment concludes on 31 December 2021, are:
 - 5.2.1 Banks Peninsula Ben Manson, Rima Herber and Elizabeth Macpherson
 - 5.2.2 Christchurch West Melton Kevin Brown, Abbie Wilson and Annabelle Hasselman
 - 5.2.3 Selwyn Waihora Annie McLaren, Fiona McDonald and Simon Hay.
- 5.3 The extension does not stop those committee members from concluding their appointments before the next Zone Committee Refresh should they choose to do so. Rima Herber, Elizabeth Macpherson and Abbie Wilson have indicated their resignations from that time.
- 5.4 This extension is required by Environment Canterbury and relevant Territorial Authorities as the CWMS Zone Committees are a joint committee of Councils and Environment Canterbury.



5.5 This paper is be provided, as a basis for an aligned approach, to those Territorial Authorities where an extension for zone committee community representatives is also being sought.

6. Policy Framework Implications Ngā Hīraunga ā- Kaupapa here

Strategic Alignment Te Rautaki Tīaroaro

- 6.1 The decision aligns with Te Wai Ora o Tāne Integrated Water Strategy.
- 6.2 In addition the decision aligns with the Canterbury Water Management Strategy, which the Council endorsed on 10 December 2009.
- 6.3 This report does not support the Council's Long Term Plan (2021 2031).

Policy Consistency Te Whai Kaupapa here

6.4 The decision is consistent with Council's Plans and Policies, as noted above.

Impact on Mana Whenua Ngā Whai Take Mana Whenua

- 6.5 The decision does not involve a significant decision in relation to ancestral land or a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Mana Whenua, their culture and traditions.
- 6.6 Nevertheless, Māori have an integral role in each of the Zone Committees, with each rūnanga having appointed representatives on each zone committee in their rohe. As such Papatipu Rūnanga representatives on Zone Committees will be informed of this extension.

Climate Change Impact Considerations Ngā Whai Whakaaro mā te Āhuarangi

6.7 The Canterbury Water Management Strategy and its effective implementation is one of the adaptation strategies Canterbury has in place to respond to climate change and support community resilience.

Accessibility Considerations Ngā Whai Whakaaro mā te Hunga Hauā

6.8 There are no accessibility considerations associated with the decision.

7. Resource Implications Ngā Hīraunga Rauemi

Capex/Opex Ngā Utu Whakahaere

- 7.1 Cost to Implement There are no costs associated with the decision.
- 7.2 Maintenance/Ongoing costs not applicable
- 7.3 Funding Source not applicable

Other He mea ano

7.4 This extension relates only to the timing of the CWMS Zone Committee Refresh. There is no expectation of a change to the costs associated with the promotion and advertising of this Refresh either by Environment Canterbury Communications and Engagement or the City Council.

8. Legal Implications Ngā Hīraunga ā-Ture

Statutory power to undertake proposals in the report Te Manatū Whakahaere Kaupapa

8.1 Zone committees are joint committees of Environment Canterbury and the district council(s) within each zone, established as such under the Local Government Act 2002. As such the Council does have the statutory power to undertake the decision sought in this report.



Other Legal Implications Etahi atu Hīraunga-ā-Ture

- 8.2 There is no legal context, issue or implication relevant to this decision. Confirming this extension ensures those Zone Committee members whose appointment concludes before the next CWMS Zone Committee refresh is conducted, can continue to contribute fully and in accordance with the CWMS Zone Committee Terms of Reference.
- 8.3 This report has not been reviewed and approved by the Legal Services Unit.

9. Risk Management Implications Ngā Hīraunga Tūraru

9.1 As noted at 8.2 above.

Attachments Ngā Tāpirihanga

There are no attachments to this report.

Additional background information may be noted in the below table:

Document Name	Location / File Link
N/A	N/A

Confirmation of Statutory Compliance Te Whakatūturutanga ā-Ture

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

- (a) This report contains:
 - (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
 - (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.
- (b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Signatories Ngā Kaiwaitohu

Authors	Diane Shelander - Senior Policy Analyst		
	Liz Ryley - Committee and Hearings Advisor		
Approved By	David Griffiths - Head of Strategic Policy & Resilience		
	Helen White - Head of Legal & Democratic Services		
	Lynn McClelland - Assistant Chief Executive Strategic Policy and Performance		