

**Waipapa**  
**Papanui-Innes Community Board**  
**OPEN MINUTES**

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**Date:** Friday 8 October 2021  
**Time:** 9.01am  
**Venue:** Board Room, Papanui Service Centre,  
Corner Langdons Road and Restell Street, Papanui and  
Audio/Visual Link

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**Present**

Chairperson	Emma Norrish
Deputy Chairperson	Pauline Cotter
Members	Mike Davidson Ali Jones Emma Twaddell

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Matthew Pratt  
Manager Community Governance, Papanui-Innes  
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**Part A Matters Requiring a Council Decision**

**Part B Reports for Information**

**Part C Decisions Under Delegation**

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**Post-meeting Note:**

It is noted that this meeting was held via audio/visual link on the Zoom platform due to the South Island being under a Level 2 lockdown on the date the meeting was held. These minutes provide a written summary of the meeting proceedings.

Mike Davidson, Ali Jones and Emma Twaddell attended via audio/visual link.

**Karakia Timatanga:** Emma Norrish.

The agenda was dealt with in the following order.

**1. Apologies Ngā Whakapāha**

**Part C**

**Community Board Resolved PICB/2021/00081**

That the apologies received from Mike Davidson for early departure and Simon Britten for absence, be accepted.

Pauline Cotter/Emma Norrish

**Carried**

**2. Declarations of Interest Ngā Whakapuaki Aronga**

**Part B**

There were no declarations of interest recorded.

**3. Confirmation of Previous Minutes Te Whakaāe o te hui o mua**

**Part C**

**Community Board Resolved PICB/2021/00082**

That the minutes of the Waipapa Papanui-Innes Community Board meeting held on Friday, 17 September 2021 be confirmed.

Pauline Cotter/Emma Norrish

**Carried**

**4. Public Forum Te Huinga Whānui**

**Part B**

**4.1 John Allen – Safety Audit Cranford Street**

John Allen discussed the Final Safety Audit report for the Cranford Street Upgrade Reference 11160 August 2017. The Board requested an urgent briefing as soon as possible with relevant staff from both Council and the CNC team. The Chair called for a mover and seconder. Emma Norrish moved the officer recommendation, which was seconded by Mike Davidson. Following invitation from the Chair, Board members debated the item, following which the motion was put to the vote and carried unanimously.

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**Community Board Resolved PICB/2021/00083**

**Part B**

That the Waipapa Papanui-Innes Community Board:

1. Refers the issues raised in the public forum about the safety audit on Cranford Street to appropriate staff for an urgent briefing to the Board as soon as possible.
2. Thanks John Allen for his presentation.

Emma Norrish/Mike Davidson

**Carried**

**5. Deputations by Appointment Ngā Huinga Whakaritenga**

**Part B**

There were no deputations by appointment.

**6. Presentation of Petitions Ngā Pākikitanga**

**Part B**

There was no presentation of petitions.

**7. Winston Avenue Proposed Carparking Upgrade**

**Board Comment**

The Council Officers explained the rationale for the proposed changes to the parking layout on Winston Avenue.

The Chair asked members for questions on this item. Following questions from Board members around the trees being retained and responses from Council Officers, stating resource consent would be required to address this and the upgrade to the street, the Chair called for a mover and seconder. Mike Davidson moved the officer recommendation, which was seconded by Pauline Cotter. Following invitation from the Chair, Board members debated the item, with the chair noting she had received an email from a local business owner who supported the upgrade. Following this the motion was put to the vote and carried unanimously.

The Board noted the commendation from the Developer regarding the helpfulness of Council officers throughout the process.

**Community Board Resolved PICB/2021/00084 (original Officer recommendation accepted without change)**

**Part C**

That the Waipapa Papanui-Innes Community Board:

1. Approves that any recommendations or approvals within this report will be subject to any required Resource Consent conditions associated with the scheme, in particular clause 9.4.4 of the Christchurch District Plan – Significant and other trees.
2. Revokes any previous resolutions pertaining to traffic controls made pursuant to any bylaw to the extent that they are in conflict with the traffic controls described in recommendations 3 – 8 below.

3. Approves that under clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, the parking of vehicles be restricted to a 90 degree angle park and further restricted to a maximum period of 60 minutes on the south side of Winston Avenue commencing at a point 27 metres north west from its intersection with Main North Road and extending in a north westerly direction for a distance of 8 Metres. By default, this restriction is to apply between the hours of 8.00am and 6.00pm Monday to Sunday.
4. Approves that under clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, the stopping of vehicles be prohibited at any time on the south side of Winston Avenue commencing at a point 35 metres north west from its intersection with Main North Road and extending in a north westerly direction for a distance of 4 metres.
5. Approves that under clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, the parking of vehicles be restricted to a 90 degree angle park and further restricted to a maximum period of 60 minutes on the south side of Winston Avenue commencing at a point 39 metres north west from its intersection with Main North Road and extending in a north westerly direction for a distance of 35 Metres. By default, this restriction is to apply between the hours of 8.00am and 6.00pm Monday to Sunday.
6. Approves that under clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, the stopping of vehicles be prohibited at any time on the south side of Winston Avenue commencing at a point 74 metres north west from its intersection with Main North Road and extending in a north westerly direction for a distance of 4 metres.
7. Approves that the parking of vehicles be restricted to a 90 degree angle park and be reserved for vehicles with an approved disabled person's parking permit, prominently displayed in the vehicle, in accordance with section 12.4(7) of the Land Transport-Road User Rule: 2004. This restriction is to apply on the on the south side of Winston Avenue commencing at a point 78 metres north west from its intersection with Main North Road and extending in a north westerly direction for a distance of 4 Metres. This restriction has a maximum period of 120 minutes and is to apply at any time.
8. Approves that under clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, the stopping of vehicles be prohibited at any time on the south side of Winston Avenue commencing at a point 82 metres north west from its intersection with Main North Road and extending in a north westerly direction then a westerly direction to its intersection with Restell Street.
9. Approves that these resolutions take effect when there is evidence that the parking signage and road markings described in the staff report are in place (or removed in the case of revocations).

Mike Davidson/Pauline Cotter

**Carried**

Mike Davidson left the meeting at 9:20 am.

## **8. Proposed Road Names - 20 Mills Road**

### **Board Comment**

The Chair asked members for questions on this item. Following questions from Board members on the appropriateness of the names and an affirmative response from the Council Officer, the Chair called for a mover and seconder. Ali Jones moved the officer recommendation, which was seconded by Pauline Cotter. Following invitation from the Chair, there was no debate therefore the motion was put to the vote and carried unanimously.

**Community Board Resolved PICB/2021/00085 (original Officer recommendation accepted without change)**

**Part C**

That the Waipapa Papanui-Innes Community Board:

1. Approves the following new road names for 20 Mills Road (RMA/2017/2059).
  - a. Road 1 - Oakbridge Boulevard
  - b. Road 2 - Jardine Place
  - c. Road 3 - Reece Place
  - d. Road 5 - Burkett Street

Ali Jones/Pauline Cotter

**Carried**

**9. Waipapa Papanui-Innes "Summer with your Neighbours" 2021-22**

**Board Comment**

The Chair asked members whether there were any questions on this item. There were no questions therefore the Chair called for a mover and seconder. Ali Jones moved the officer recommendation, which was seconded by Pauline Cotter. Following invitation from the Chair, there was no debate and the motion was put to the vote and carried unanimously.

**Community Board Resolved PICB/2021/00086 (original Officer recommendation accepted without change)**

**Part C**

That the Waipapa Papanui-Innes Community Board resolve to:

1. Allocate its 2021-22 "Summer with your Neighbours" Project as follows:

	<b>Applicant</b>	<b>Activity</b>	<b>No. Attending</b>	<b>Recommendation</b>
1	Jonathan Allan	BBQ	42	\$100
2	Kathleen Anderson	Street Pizza Party	30-40	\$100
3	Matt Cummins	BBQ	30	\$75
4	Renee Demeglio	Community BBQ	65	\$132
5	Maureen Donovan	Christmas BBQ	70	\$150
6	Murray Edlin	Street BBQ	30	\$75
7	Rosalee Ewington	Neighbours BBQ	30	\$75
8	Mark Henshaw	Street BBQ	80	\$200
9	Carolyn Jones	BBQ	60-70	\$150
10	Anneke Kamo	Street BBQ	50	\$75
11	Liz Maynard	Street Party	30-40	\$100
12	Vicki McBratney	Street BBQ	30	\$75
13	Dara Mohammedi	Family, Friends and Neighbours gathering	36	\$90

14	Fi Moloney	Street BBQ	40-50	\$50
15	Tony Ralfe	Street BBQ	30	\$75
16	Christine Rankin	BBQ	30-70	\$90
17	Philip Sapsford	Neighbourhood BBQ	60	\$120
18	Kylie Phaup Stephens	Xmas Get together	20	\$50
19	Samantha Thomas	Neighbourhood BBQ	60	\$150
20	Kathryn Treeby	Street Party	50-100	\$200
21	Sarah Watson	Summer BBQ	35	\$87
22	Joanna Wortley	Street BBQ	30	\$87
23	Jean Scott	Community BBQ	80-100	\$145
24	Shirley Community Trust	Community BBQ	80-100	\$150
25	St Pauls Papanui	Brass in the Grass/BBQ	150	\$200
<b>Total</b>				<b>\$2,801</b>

2. Transfer the unallocated funds of \$699 from the Papanui-Innes 2021-22 “Summer with your Neighbours” Project to the 2021-22 Papanui-Innes Discretionary Response Fund.
3. Return any funding not required by the successful applicants from the Papanui-Innes 2021-22 “Summer with your Neighbours” Project back to the 2021-22 Papanui-Innes Discretionary Response Fund.

Ali Jones/Pauline Cotter

**Carried**

Item 10 was deferred until later in the meeting

## **11. Resolution to Include Supplementary Reports**

### **Board Comment**

There were no questions so the Chair called for a mover and seconder. Pauline Cotter moved the officer recommendation, which was seconded by Ali Jones. The motion was put to the vote and carried unanimously.

### **Community Board Resolved PICB/2021/00087**

That the following reports be received and considered at the Waipapa Papanui-Innes Community Board meeting on Friday, 8 October 2021.

### **Open Items**

12. Chairperson Report
13. Waipapa Papanui-Innes Community Board Area Report - October 2021
14. Waipapa Papanui-Innes 2021-2022 Discretionary Response Fund Application - Northgate Trust and Christchurch Football Club Inc.
15. Chrystal Street, Petrie Street and Warden Street Road Renewals.

Pauline Cotter/Ali Jones

**Carried**

## 12. Chairperson Report

### Board Comment

The Chair noted the scheduling issues. There were no questions therefore the Chair called for a mover and seconder. Pauline Cotter moved and Ali Jones seconded the motion which was put to the vote and carried unanimously.

### Community Board Resolved PICB/2021/00088 (Chairperson's original recommendation accepted without change)

#### Part C

That the Waipapa Papanui-Innes Community Board:

1. Cancel the Waipapa Papanui-Innes Community Board meeting scheduled for 22 October at 9am.

Pauline Cotter/Ali Jones

**Carried**

## 15. Chrystal Street, Petrie Street and Warden Street Road Renewals

### Board Comment

Staff explained the proposed renewals to the Community Board. The Chair called for a mover and seconder. Pauline Cotter moved the officer recommendation, which was seconded by Emma Norrish. Following invitation from the Chair, there was no debate and the motion was put to the vote and carried unanimously.

### Community Board Resolved PICB/2021/00089 (original Officer recommendation accepted without change)

#### Part C

##### Chrystal Street – North Avon Road to Randall St:

That the Waipapa Papanui-Innes Community Board:

1. Approves the scheme design for the section of Chrystal Street between North Avon Road and Randall Street as shown on Attachment A including all road markings, signage, kerb alignment and road surface treatments.
2. Approves that under clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, that the stopping of vehicles be prohibited at any time on the parts of Chrystal Street as indicated in the drawing TP357301 Issue 1, dated 16/02/2021, and attached to this report as Attachment A.
3. Approves that under Clause 6 of the Christchurch City Council Traffic and Parking Bylaw 2017, that a Stop control be placed against Chrystal Street at its intersection with Randall Street, as indicated in the drawing TP357301 Issue 1, dated 16/02/2021, and attached to this report as Attachment A.

4. Approves that under Clause 6 of the Christchurch City Council Traffic and Parking Bylaw 2017, that a Stop control be placed against Chrystal Street at its intersection with North Avon Road, as indicated in the drawing TP357301 Issue 1, dated 16/02/2021, and attached to this report as Attachment A.
5. Revokes any previous resolutions pertaining to traffic controls made pursuant to any bylaw to the extent that they are in conflict with the traffic controls described in this report.
6. Approves that these resolutions take effect when there is evidence that the restrictions described in the staff report are in place.

#### **Petrie Street – North Avon Road to Randall Street**

That the Waipapa Papanui-Innes Community Board:

7. Approves the scheme design for the section of Petrie Street between North Avon Road and Randall Street as shown on Attachment B including all road markings, signage, kerb alignment and road surface treatments.
8. Approves that under clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, that the stopping of vehicles be prohibited at any time on the parts of Petrie Street as indicated in the drawing TP357101 Issue 1, dated 16/02/2021, and attached to this report as Attachment B.
9. Approves that under Clause 6 of the Christchurch City Council Traffic and Parking Bylaw 2017, that a Stop control be placed against Petrie Street at its intersection with Randall Street, as indicated in the drawing TP357101 Issue 1, dated 16/02/2021, and attached to this report as Attachment B.
10. Approves that under Clause 6 of the Christchurch City Council Traffic and Parking Bylaw 2017, that a Give Way control be placed against Petrie Street at its intersection with North Avon Road, as indicated in the drawing TP357101 Issue 1, dated 16/02/2021, and attached to this report as Attachment B.
11. Revokes any previous resolutions pertaining to traffic controls made pursuant to any bylaw to the extent that they are in conflict with the traffic controls described in this report.
12. Approves that these resolutions take effect when there is evidence that the restrictions described in the staff report are in place.

#### **Warden Street – 83/85 Warden Street to Shirley Road.**

That the Waipapa Papanui-Innes Community Board:

13. Approves the scheme design for the section of Warden Street between Shirley Road and the Right Angle bend as shown on Attachment C including all road markings, signage, kerb alignment and road surface treatments.
14. Approves that under Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, that the stopping of vehicles be prohibited at any time on the parts of Warden Street, as indicated in the drawing TP357401 Issue 1, dated 09/07/2021, and attached to this report as Attachment C.
15. Approves that under Clause 6 of the Christchurch City Council Traffic and Parking Bylaw 2017, that a Stop control be placed against Warden Street at its intersection with Shirley Road, as indicated in the drawing TP357401 Issue 1, dated 09/07/2021, and attached to this report as Attachment C.



16. Revokes any previous resolutions pertaining to traffic controls made pursuant to any bylaw to the extent that they are in conflict with the traffic controls described in this report.
17. Approves that these resolutions take effect when there is evidence that the restrictions described in the staff report are in place.

Pauline Cotter/Emma Norrish

**Carried**

### **13. Waipapa Papanui-Innes Community Board Area Report - October 2021**

#### **Board Comment**

There were no questions raised therefore the Chair called for a mover and seconder. Pauline Cotter moved and Ali Jones seconded the motion which was put to the vote and carried unanimously.

#### **Community Board Resolved PICB/2021/00090 (original Officer recommendation accepted without change)**

#### **Part B**

That the Waipapa Papanui-Innes Community Board:

1. Receive the Waipapa Papanui-Innes Community Board Area Report for October 2021.

Pauline Cotter/Ali Jones

**Carried**

### **14. Waipapa Papanui-Innes 2021-2022 Discretionary Response Fund Application - Northgate Trust & Christchurch Football Club Inc.**

#### **Board Comment**

Staff presented the Discretionary Response Fund applications they received. There were various questions raised around the cost of the kitchen for the Northgate Trust application. Board members were concerned that the \$6,000 recommendation would leave very little reserves in their Discretionary Response Fund. A change to the staff recommendation was proposed reducing the staff recommendation to \$4000. Board members asked for the recommendations to be voted on separately. The Chair called for a mover and seconder for recommendation one. Pauline Cotter moved and Emma Norrish seconded the motion. Debate was heard from various members, and then put to the vote. The vote was tied, the Chairperson exercised her casting vote and the motion declared carried.

The Board had no questions for staff recommendation two. The Chair called for a mover and seconder for recommendation two. Pauline Cotter moved and Emma Norrish seconded the motion which was put to the vote

#### **Officer Recommendations Ngā Tūtohu**

That the Waipapa Papanui-Innes Community Board:

1. Approves a grant of \$6,000 from its 2021-22 Discretionary Response Fund to Northgate Trust towards the Kitchen Upgrade.
2. Approves a grant of \$6,000 from its 2021-22 Discretionary Response Fund to Christchurch Football Club Incorporated towards the water leak repairs.

**Community Board Resolved PICB/2021/00091**

**Part C**

That the Waipapa Papanui-Innes Community Board:

1. Approves a grant of \$4,000 from its 2021-22 Discretionary Response Fund to Northgate Trust towards the Kitchen Upgrade.

Pauline Cotter/Emma Norrish

**Carried**

Chairperson Emma Norrish exercised her casting vote to declare the motion carried.

Ali Jones and Emma Twaddell requested that their votes against the resolution be recorded.

**Community Board Resolved PICB/2021/00092**

2. Approves a grant of \$6,000 from its 2021-22 Discretionary Response Fund to Christchurch Football Club Incorporated towards the water leak repairs.

Emma Norrish/Pauline Cotter

**Carried**

Emma Twaddell requested that her vote to abstain be recorded.

Ali Jones requested that her vote against the resolution be recorded.

Item - 15. Chrystal Street, Petrie Street and Warden Street Road Renewals - has been moved to an earlier section of the document.

**10. Elected Members' Information Exchange Te Whakawhiti Whakaaro o Te Kāhui Amorangi**

**Part B**

- Edgware Pool Group fundraiser plant sale at 10am on Saturday 9 October 2021.
- Local Government Review – Community Board briefing requested.
- Reports – balance of plain language vs. jargon and the need to be specific.
- Traffic briefing to the Board on 20 October.
- Close loops on Board requests for information/action.

**Meeting concluded at 10.13am.**

**CONFIRMED THIS 3<sup>RD</sup> DAY OF NOVEMBER 2021.**

**EMMA NORRISH**

**CHAIRPERSON**