

**Waipapa**  
**Papanui-Innes Community Board**  
**OPEN MINUTES**

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**Date:** Friday 3 September 2021  
**Time:** 9.04am  
**Venue:** Held by Audio/Visual Link

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**Present**

Chairperson	Emma Norrish
Deputy Chairperson	Simon Britten
Members	Pauline Cotter
	Mike Davidson
	Ali Jones
	Emma Twaddell

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Matthew Pratt  
Manager Community Governance, Papanui-Innes  
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**Part A Matters Requiring a Council Decision**

**Part B Reports for Information**

**Part C Decisions Under Delegation**

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**Post meeting Note:**

It is noted that this meeting was held via audio/visual link on the Zoom platform due to the country being under a Level 3 lockdown on the date the meeting was scheduled. These minutes provide a written summary of the meeting proceedings.

**Karakia Timatanga:** Emma Norrish.

The agenda was dealt with in the following order.

**1. Apologies Ngā Whakapāha**

**Part C  
Community Board Decision**

There were no apologies.

**2. Declarations of Interest Ngā Whakapuaki Aronga**

**Part B**  
There were no declarations of interest recorded.

**3. Confirmation of Previous Minutes Te Whakaāe o te hui o mua**

**Part C**

The Chair asked members to confirm the previous minutes were a true and accurate account of the meeting. No issues or questions were raised. The Chair called for a mover and seconder, Emma Twaddell moved the officer recommendation, which was seconded by Pauline Cotter. Following invitation from the Chair there was no debate on the item, and the motion was put to the vote and carried unanimously.

**Community Board Resolved PICB/2021/00072**

That the minutes of the Waipapa Papanui-Innes Community Board meeting held on Friday, 20 August 2021 be confirmed.

Emma Twaddell/Pauline Cotter

**Carried**

**4. Public Forum Te Huinga Whānui**

**Part B**  
There were no public forum presentations.

## 5. Deputations by Appointment Ngā Huinga Whakaritenga

### Part B

There were no deputations by appointment.

## 6. Presentation of Petitions Ngā Pākikitanga

### Part B

There was no presentation of petitions.

Item 7 was moved to later in the meeting due to the report writer not being in attendance.

## 8. Waipapa Papanui-Innes Community Board Projects 2021-22

### Board Comment

Council Officers explained that this report was a follow up from the 6 August 2021 Briefing where the Board discussed Board bids. The Chair asked members for questions on this item. No questions were asked. The Chair called for a mover and seconder, Pauline Cotter moved the officer recommendation, which was seconded by Emma Norrish. Following invitation from the Chair there was no debate on the item, and the motion was put to the vote and carried unanimously.

### **Community Board Resolved PICB/2021/00073 (Officer Recommendation accepted without change)**

### Part C

That the Waipapa Papanui-Innes Community Board:

1. Approves an allocation of \$6,000 from its 2021-22 Discretionary Response Fund towards Youth Recreation Events.
2. Approves an allocation of \$4,000 from the 2021-22 Discretionary Response Fund towards Community Liaison and Events.
3. Approves an allocation of \$3,500 from its 2021-22 Discretionary Response Fund towards Summer with your Neighbours.
4. Approves an allocation of \$2,000 from the 2021-22 Discretionary Response Fund towards Edible Gardens Awards 2022.
5. Approves an allocation of \$2,000 from its 2021-22 Discretionary Response Fund towards Community Service Awards 2022.
6. Approves an allocation of \$500 from its 2021-22 Discretionary Response Fund towards Community Pride Garden Awards 2022.

Pauline Cotter/Emma Norrish

**Carried**

## 9. Waipapa Papanui-Innes Discretionary Response Fund 2021-22 Application - FC Twenty 11 Incorporated

### Board Comment

Council Officers explained that the recommendation was low because it is a split application over three Community Boards and the group is well supported by the other two Boards. It was also to reflect the comparably smaller budget Waipapa Papanui-Innes has in its Discretionary Response Fund.

The Chair asked members for questions on this item. Simon Britten asked if either of the other two Boards had met, noting there is a recommended amount from the various community Boards totally \$4000. The Council Officer noted that they were unaware if either of these meetings had taken place, but noted both Boards had healthy Discretionary Response Funds.

The Chair called for a mover and seconder, Simon Britten moved the staff recommendation, which was seconded by Ali Jones. Following invitation from the Chair there was no debate on the item, and the motion was put to the vote and carried unanimously.

### Community Board Resolved PICB/2021/00074 (Officer Recommendation accepted without change)

#### Part C

That the Waipapa Papanui-Innes Community Board:

1. Approves a grant of \$200 from its 2021-22 Discretionary Response Fund to FC Twenty 11 Incorporated towards the costs of replacing their broken goal posts.

Simon Britten/Ali Jones

**Carried**

## 10. Elected Members' Information Exchange Te Whakawhiti Whakaaro o Te Kāhui Amorangi

### Part B

Board members exchanged information on matters of interest:

- Community Update health check.
- Several Elected Members attended the regular St Albans Residents' Association meeting that was held over zoom.

#### 10.1 Start Work Notices

The Board requested that the Governance team follow up regarding the specificity of Start Work Notices.

### 10.2 Courtenay Street Start Work Notice

The Board requested that the Governance team follow up regarding the Start Work Notice for Courtenay Street arising from a query by a Board member previously in regards to road re-surfacing.

### 10.3 Road Works in the St Albans Area

The Board requested that the Governance team confirmed whether any work is scheduled in the 2021-22 financial year for Edgware Road, and Cranford, Packe, Barbadoes and Berwick Streets as there is a number of pot holes and degraded areas.

## 7. Briefing - St Albans Park Rubbish Bins

At its meeting on 20 August 2021 the Board noted the continuing issue of lack of sufficient rubbish bins in St Albans Park.

The Board requested that the Parks Team look at installing a second smart bin in the park and report back to the next meeting of the Board.

### Board Comment

Council Officers were not available to present the verbal briefing on the rubbish bins at St Albans Park. The Board therefore decided to carry the item over to the next meeting.

The Chair called for a mover and seconder, Pauline Cotter moved the amended recommendation, which was seconded by Emma Norrish. Following invitation from the Chair there was no debate on the item, and the motion was put to the vote and carried unanimously.

### Officer Recommendations Ngā Tūtohu

That the Waipapa Papanui-Innes Community Board:

1. Notes the information supplied during the Briefings.

### Community Board Resolved PICB/2021/00075

#### Part B

That the Waipapa Papanui-Innes Community Board:

1. Notes the information and agrees to carry the item over to the next meeting.

Pauline Cotter/Emma Norrish

**Carried**

**Meeting concluded at 9.21am.**

**CONFIRMED THIS 17<sup>th</sup> DAY OF SEPTEMBER 2021**

**EMMA NORRISH  
CHAIRPERSON**