

**Waipapa
Papanui-Innes Community Board
AGENDA**

Notice of Meeting:

An ordinary meeting of the Waipapa Papanui-Innes Community Board will be held on:

Date: Friday 3 September 2021

Time: 9am

Venue: Held via Audio/Visual link

<https://us02web.zoom.us/j/82463212638?pwd=UmZDeGcvZ083WmR1enR0aFFUbXRYUT09>

Membership

Chairperson	Emma Norrish
Deputy Chairperson	Simon Britten
Members	Pauline Cotter
	Mike Davidson
	Ali Jones
	Emma Twaddell

30 August 2021

Matthew Pratt
Manager Community Governance, Papanui-Innes
941 5428
matthew.pratt@ccc.govt.nz
www.ccc.govt.nz

Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. If you require further information relating to any reports, please contact the person named on the report.

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Ōtautahi-Christchurch is a city of opportunity for all

Open to new ideas, new people and new ways of doing things – a city where anything is possible

Principles

Being open, transparent and democratically accountable	Promoting equity, valuing diversity and fostering inclusion	Taking an inter-generational approach to sustainable development, prioritising the social, economic and cultural wellbeing of people and communities and the quality of the environment, now and into the future	Building on the relationship with Te Rūnanga o Ngāi Tahu and the Te Hononga-Council Papatipu Rūnanga partnership, reflecting mutual understanding and respect	Ensuring the diversity and interests of our communities across the city and the district are reflected in decision-making	Actively collaborating and co-operating with other local, regional and national organisations
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Community Outcomes

Resilient communities Strong sense of community Active participation in civic life Safe and healthy communities Celebration of our identity through arts, culture, heritage, sport and recreation Valuing the voices of all cultures and ages (including children)	Liveable city Vibrant and thriving city centre Sustainable suburban and rural centres A well connected and accessible city promoting active and public transport Sufficient supply of, and access to, a range of housing 21st century garden city we are proud to live in	Healthy environment Healthy water bodies High quality drinking water Unique landscapes and indigenous biodiversity are valued and stewardship exercised Sustainable use of resources and minimising waste	Prosperous economy Great place for people, business and investment An inclusive, equitable economy with broad-based prosperity for all A productive, adaptive and resilient economic base Modern and robust city infrastructure and community facilities
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Strategic Priorities

Enabling active and connected communities to own their future	Meeting the challenge of climate change through every means available	Ensuring a high quality drinking water supply that is safe and sustainable	Accelerating the momentum the city needs	Ensuring rates are affordable and sustainable
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Ensuring we get core business done while delivering on our Strategic Priorities and achieving our Community Outcomes

Engagement with the community and partners	Strategies, Plans and Partnerships	Long Term Plan and Annual Plan	Our service delivery approach	Monitoring and reporting on our progress
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Mihi



Tēnā koutou

Kua hui mai nei

Ki tēnei whare ō tātou

Ki te kōrero, ki te whakarongo

i nga kaupapa ō to hapori

Nau mai, haere mai.

Nā reira tēnā koutou katoa

Greetings

to all who have gathered

within our (communal) house

to speak and to listen to the

topics/conversations of your community

Welcome, welcome

Therefore, again I greet all present

Part A	Matters Requiring a Council Decision
Part B	Reports for Information
Part C	Decisions Under Delegation

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Karakia Timatanga

1. Apologies Ngā Whakapāha

At the close of the agenda no apologies had been received.

2. Declarations of Interest Ngā Whakapuaki Aronga

Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest they might have.

3. Confirmation of Previous Minutes Te Whakaāe o te hui o mua

That the minutes of the Waipapa Papanui-Innes Community Board meeting held on [Friday, 20 August 2021](#) be confirmed (refer page 6).

4. Public Forum Te Huinga Whānui

A period of up to 30 minutes will be available for people to speak for up to five minutes on any issue that is not the subject of a separate hearings process.

There were no public forum requests received at the time the agenda was prepared

5. Deputations by Appointment Ngā Huinga Whakaritenga

Deputations may be heard on a matter or matters covered by a report on this agenda and approved by the Chairperson.

There were no deputations by appointment at the time the agenda was prepared.

6. Presentation of Petitions Ngā Pākikitanga

There were no petitions received at the time the agenda was prepared.

Waipapa Papanui-Innes Community Board OPEN MINUTES

Date: Friday 20 August 2021
Time: 9.04am
Venue: Held by Audio/Video Link (or Visual)

Present

Chairperson	Emma Norrish
Deputy Chairperson	Simon Britten
Members	Pauline Cotter
	Mike Davidson
	Ali Jones

Matthew Pratt
Manager Community Governance, Papanui-Innes
941 5428
matthew.pratt@ccc.govt.nz
www.ccc.govt.nz

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Part A Matters Requiring a Council Decision

Part B Reports for Information

Part C Decisions Under Delegation

Post meeting Note:

It is noted that this meeting was held via audio/visual link on the Zoom platform due to the country being under a Level 4 lockdown on the date the meeting was scheduled. These minutes provide a written summary of the meeting proceedings.

Karakia Timatanga: Emma Norrish.

The agenda was dealt with in the following order.

1. Apologies Ngā Whakapāha

Part C

Board Comment

The Chair asked members for any apologies. One was tendered for Emma Twaddell for lateness. The Chair called for a mover and seconder, Ali Jones moved the apology be accepted and this was seconded by Simon Britten.

Community Board Resolved PICB/2021/00072

That the apologies received from Emma Twaddell for lateness be accepted.

Ali Jones/Simon Britten

Carried

2. Declarations of Interest Ngā Whakapuaki Aronga

Part B

There were no declarations of interest recorded.

3. Confirmation of Previous Minutes Te Whakaāe o te hui o mua

Part C

Board Comment

The Chair asked members to confirm the previous minutes were a true and accurate account of the meeting. No issues or questions were raised. The Chair called for a mover and seconder, Pauline Cotter moved the staff recommendation, which was seconded by Mike Davidson. Following invitation from the Chair there was no debate on the item, and the motion was put to the vote and carried unanimously.

Community Board Resolved PICB/2021/00073

That the minutes of the Waipapa Papanui-Innes Community Board meeting held on Friday, 6 August 2021 be confirmed.

Pauline Cotter/Mike Davidson

Carried

4. Public Forum Te Huinga Whānui

Part B

4.1 Positive Youth Development Report Back – Belfast School

This report was postponed until a later date due to the COVID 19 lockdown.

4.2 Biketober Christchurch – Robert Fleming, Biketober Coordinator

This presentation was postponed until a later date due to the COVID 19 lockdown.

5. Deputations by Appointment Ngā Huinga Whakaritenga

Part B

There were no deputations by appointment.

6. Presentation of Petitions Ngā Pākikitanga

Part B

There was no presentation of petitions.

7. Installation of a bus stop seat at bus stop 40807 on Wairakei Road

Board Comment

The Chair asked members for questions on this item. No questions were asked. The Chair called for a mover and seconder, Mike Davidson moved the staff recommendation, which was seconded by Ali Jones. Following invitation from the Chair there was no debate on the item, and the motion was put to the vote and carried unanimously.

Community Board Resolved PICB/2021/00074 (Original Officer Recommendations accepted without change)

Part C

That the Waipapa Papanui-Innes Community Board:

1. Approves that a bus stop seat be installed along the property boundary on the northern side of Wairakei Road commencing at a point 27 metres east of its intersection with Greers Road and extending in an easterly direction for a distance of 1.8 metres (274 Wairakei Road).

Mike Davidson/Ali Jones

Carried

8. Waipapa Papanui-Innes Community Board 2021-22 Discretionary Response Fund application - St Albans School

Board Comment

The Chair asked members for questions on this item. No questions were asked. The Chair called for a mover and seconder, Pauline Cotter moved the staff recommendation, which was seconded by Emma Norrish. Following invitation from the Chair there was no debate on the item, and the motion was put to the vote and carried unanimously.

Community Board Resolved PICB/2021/00075 (Original Officer Recommendations accepted without change)

Part C

That the Waipapa Papanui-Innes Community Board:

1. Approves a grant of \$2,500 from its 2021/22 Discretionary Response Fund to St Albans School towards their traffic wardens.

Pauline Cotter/Emma Norrish

Carried

9. Waipapa Papanui-Innes Community Board Area Report - August 2021

Board Comment

The Chair asked members for questions on this item. Questions were asked on 10 Shirley Road, the bins at St Albans Park and Start Work notices. The questions and actions requested from the Board are noted under the resolution below. The Chair called for a mover and seconder, Pauline Cotter moved the staff recommendation, which was seconded by Ali Jones. Following invitation from the Chair there was no debate on the item, and the motion was put to the vote and carried unanimously.

Community Board Resolved PICB/2021/00076 (Original Officer Recommendations accepted without change)

Part B

That the Waipapa Papanui-Innes Community Board:

1. Receives the Waipapa Papanui-Innes Community Board Area Report for August 2021.

Pauline Cotter/Ali Jones

Carried

9.1 10 Shirley Road

The Board raised the cost of the landscape plan they had originally requested and asked whether staff could look at the feasibility of the community's suggestions for the site. It was noted that the estimate for landscape plan was \$15k and staff were looking at cheaper options to still allow the Board do landscaping at the site. The Board was keen to examine

partnership options with local business to help reduce the cost to the Board. It was also raised that now the LTP has been approved the Board asked the next step. It was noted that there is money on budget for the feasibility study next year. Staff advised they were going to do a temperature check and start looking at past reports and engagement done in regards to the site in advance of the feasibility study and start consulting with relevant units regarding future collaborative use of the site and developing a community hub strategy.

The Board suggested that reviewing the community engagement results and the notes from the meeting held with the local community at the Shirley Intermediate School would provide valuable insights about the community's needs and wants for 10 Shirley Road and asked that staff consider these when compiling the feasibility study.

It was raised that the Board would like to have a plan moving forward. This includes investigating the feasibility of relocating the Palms Shirley Library and Service Centre to be incorporated as part of a future Community Centre at 10 Shirley Road. Staff advised this is one of the reasoning's for the temperature check and to ensure that options are feasible and/or challenge options internally before going out to the public with options.

9.2 Parks Update - St Albans Park Rubbish Bins

The Board requested that the Parks Team consider an additional smart rubbish bin for St Albans Park as the rubbish problem at the park has not abated and noted they are still receiving emails from residents about the issue.

The Board wish to receive a response back to the Board by its next meeting of 3 September 2021 and that this also be reported back in the September area report.

9.3 Start Work Notices

The Board raised the issue of insufficient information in the Start Work Notices to residents, in particular relating to Dover/Ranfurly/Cornwall/Lindsay and Trafalgar Street works specifically the length of time that the works would take and the amount of information shown on the website. The detail is seen as too limited and generic and the Board requested more detailed information be given to residents and the public.

The Board requested that staff:

1. Review and increase the amount of information to be provided in the Start Work Notices and include timelines of works to be undertaken.
2. Provide copies of all communications to the Board when residents are notified of any work to be undertaken including any letters from letter drops.
3. Provide more detailed information on the relevant Council website page.

10. Elected Members' Information Exchange Te Whakawhiti Whakaaro o Te Kāhui Amorangi

Part B

Board members did not exchange any information on matters of interest.

Meeting concluded at 9.27am.

CONFIRMED THIS 3rd DAY OF SEPTEMBER 2021.

EMMA NORRISH
CHAIRPERSON

Unconfirmed

7. St Albans Park Rubbish Bins

Reference Te Tohutoro: 21/1214063

Report of Te Pou Matua: Matthew Pratt, Community Governance Manager Papanui-Innes
Matthew.Pratt@ccc.govt.nz

General Manager Mary Richardson, General Manager Citizens and Community
Pouwhakarae: Mary.Richardson@ccc.govt.nz

1. Purpose of Report Te Pūtake Pūrongo

The Board will be briefed on the following:

Subject	Presenter(s)	Unit/Organisation
St Albans Park Rubbish Bins	Bridie Gibbings	Parks Team Christchurch City Council

2. Officer Recommendations Ngā Tūtohu

That the Waipapa Papanui-Innes Community Board:

1. Notes the information supplied during the Briefings.

Attachments Ngā Tāpirihanga

There are no attachments to this report.

8. Waipapa Papanui-Innes Community Board Projects 2021-22

Reference Te Tohutoro: 21/1123444

Trevor Cattermole, Community Development Adviser

Trevor.Cattermole@ccc.govt.nz

Report of Te Pou Matua: Stacey Holbrough, Community Development Adviser

Stacey.Holbrough@ccc.govt.nz

Helen Miles, Community Recreation Adviser

Helen.Miles@ccc.govt.nz

General Manager Mary Richardson, General Manager Citizens and Community

Pouwhakara: Mary.Richardson@ccc.govt.nz

1. Purpose of Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is for the Waipapa Papanui-Innes Community Board to consider the allocation of funds from its 2021-22 Discretionary Response Fund for the Board projects as listed below:

Funding Request Number	Project Name	Amount Requested	Amount Recommended
00063429	Youth Recreation Events	\$6,000	\$6,000
00063430	Community Liaison and Events	\$4,000	\$4,000
00063394	Summer with your Neighbours	\$3,500	\$3,500
00063396	Edible Gardens Awards	\$2,000	\$2,000
00063401	Community Services Awards 2022	\$2,000	\$2,000
00063398	Community Pride Garden Awards	\$500	\$500

- 1.2 The balance of the 2021-22 Discretionary Response Fund is \$35,030.

2. Officer Recommendations Ngā Tūtohu

That the Waipapa Papanui-Innes Community Board:

1. Approves an allocation of \$6,000 from its 2021-22 Discretionary Response Fund towards Youth Recreation Events.
2. Approves an allocation of \$4,000 from the 2021-22 Discretionary Response Fund towards Community Liaison and Events.
3. Approves an allocation of \$3,500 from its 2021-22 Discretionary Response Fund towards Summer with your Neighbours.
4. Approves an allocation of \$2,000 from the 2021-22 Discretionary Response Fund towards Edible Gardens Awards 2022.
5. Approves an allocation of \$2,000 from its 2021-22 Discretionary Response Fund towards Community Service Awards 2022.
6. Approves an allocation of \$500 from its 2021-22 Discretionary Response Fund towards Community Pride Garden Awards 2022.

3. Key Points Ngā Take Matua

Strategic Alignment Te Rautaki Tīaroaro

- 3.1 The recommendations are strongly aligned to the Strategic Framework and in particular the strategic priority of 'enabling active and connected communities to own their future'. It will provide a strong sense of community where people will have a strong sense of belonging that will enable them to be actively involved in the life of Ōtautahi - Christchurch.

Decision Making Authority Te Mana Whakatau

- 3.2 The Community Board has the delegated authority to determine the allocation of the Discretionary Response Fund for each community
- 3.2.1 Allocations must be consistent with any policies, standards or criteria adopted by the Council
- 3.2.2 The Fund does not cover:
- Legal challenges or Environment Court challenges against the Council, Council Controlled organisations or Community Board decisions
 - Projects or initiatives that change the scope of a Council project or that will lead to ongoing operational costs to the Council (though Community Boards can recommend to the Council that it consider a grant for this purpose).

Assessment of Significance and Engagement Te Aromatawai Whakahirahira

- 3.3 The decisions in this report are of low significance in relation to the Christchurch City Council's Significance and Engagement Policy.
- 3.4 The level of significance was determined by the number of people affected and/or with an interest.
- 3.5 Due to the assessment of low significance, no further community engagement and consultation is required.

Discussion Kōrerorero

- 3.6 Based on the current Discretionary Response Fund criteria, the applications listed above are eligible for funding.
- 3.7 The attached Decision Matrix provides detailed information for the applications. This includes project details, financial information and a staff assessment.

Attachments Ngā Tāpirihanga

No.	Title	Page
A 	Decision Matrix - Youth Recreation Project	18
B 	Decision Matrix - Community Liaison and Events	19
C 	Decision Matrix - Summer with your Neighbours	20
D 	Decision Matrix - Edible Gardens	21
E 	Decision Matrix - Community Service Awards	22
F 	Decision Matrix - Community Garden Pride	23

Confirmation of Statutory Compliance Te Whakatūtutanga ā-Ture

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Signatories Ngā Kaiwaitohu

Authors	Stacey Holbrough - Community Development Advisor Helen Miles - Community Recreation Advisor Trevor Cattermole - Community Development Advisor
Approved By	Matthew Pratt - Manager Community Governance, Papanui-Innes

2021/22 DRF PAPANUI-INNES DECISION MATRIX

Priority Rating

One	Meets all eligibility criteria and contributes significantly to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

00063429	Organisation Name Papanui - Innes Community Board	Name and Description Youth Recreation Project 2021-22 This project is to ensure provision of youth activities, events and programmes occurring throughout the Papanui-Innes ward.	Funding History 2020/21 - \$7,000 DRF PI 2019/20 - \$6,000 DRF PI 2018/19 - \$7,000 DRF PI 2017/18 - \$3,500 DRF PI Other Sources of Funding Nil	Request Budget Total Cost \$ 6,000 Requested Amount \$ 6,000 100% percentage requested Contribution Sought Towards: Event costs - \$6,000	Staff Recommendation \$ 6,000 That the Waipapa Papanui-Innes Community Board approves a grant of \$6,000 from its 2021-22 Discretionary Response Fund towards costs of staging various youth activities and events.	Priority 2
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Organisation Details: Service Base: Legal Status: Established: Staff – Paid: Volunteers: Annual Volunteer Hours: Participants: 800 Target Groups: Networks:	Alignment with Council Strategies and Policies <ul style="list-style-type: none">Strengthening Communities StrategyYouth StrategyCouncil Community Outcomes:Resilient CommunitiesCommunities Board Community Plan:Improve and support community facilities and amenity in the Papanui-Innes Wards. Vulnerable Communities are supported. Encourage civic participation. Alignment with Council Funding Outcomes <ul style="list-style-type: none">Support, develop and promote capacityCommunity participation and awarenessEnhance community and neighbourhood safetyProvide community based programmesReduce or overcome barriersFoster collaborative responses Outcomes that will be achieved through this project Hold three youth events - pool party, two skate jams. Work with youth working group PAC (Papanui Youth Advisory Committee) around the delivery and development of each event. Collaboration from the youth agencies in the ward. How Will Participants Be Better Off? Young people's health and wellbeing increased. The Papanui Youth Advisory Committee (PAC) will develop new skills and experience in recreation provision, confidence, leadership and planning. Experience various recreation opportunities and services in their community. Youth agencies are well connected and work in collaboration.	Staff Assessment The project helps to ensure that the social and recreational needs of the youth within the ward are met by working with key youth and community organisations in a collaborative approach whilst building the organisations and youth's capacity. The project contributes to the local community's wellbeing and prosperity but specifically the local youth and their families. The planning and development of the programmes and events will use a co-design approach to reflect the needs and recreation outcomes of the local youth accurately. The PAC team consists of representatives from various youth organisations in Papanui. This team help design and implement the events and programmes. Members of the PAC team develop a variety of skills, whilst increasing the local youth participation and sense of place for all youth who live in the ward area. Any unspent funding will be returned to the 2021-22 Discretionary Response Fund.
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2021/22 DRF PAPANUI-INNES DECISION MATRIX

Priority Rating

One	Meets all eligibility criteria and contributes significantly to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

00063430	Organisation Name	Name and Description	Total Cost	Contribution Sought Towards	Staff Recommendation	Priority
	Papanui - Innes Community Board	Community Liaison and Events 2021-22 This project is to deliver a series of Community Network, Liaison and School Principal's hui throughout the year.	\$ 4,000 Requested \$ 4,000 (100% requested)	Network meetings, Principal's meetings, Community Work Recognition function and Board participation in Community events - \$4,000.	\$ 4,000 That the Waipapa Papanui-Innes Community Board approves a grant of \$4,000 from its 2021-22 Discretionary Response Fund towards the cost of Community Network hui, Principal's hui and Community events.	2

Organisation Details Service Base: Legal Status: Established: Target Groups: Community Annual Volunteer Hours: Participants: Alignment with Council Strategies <ul style="list-style-type: none"> Strengthening Communities Strategy Social Wellbeing Policy CCC Funding History 2020-21 - \$4,000 DRF PI	Other Sources of Funding Nil Staff Assessment This project is to deliver a series of hui throughout the year with community group representatives and School Principals. These hui provide an opportunity to network with and support each other and to connect with the Community Board. The Community Network hui are currently held bi-monthly and facilitated by the Papanui-Innes Community Governance Staff. The School Principal's hui are held three times a year and are facilitated by the Papanui-Innes Community Board Chair. These network hui continue to have good attendance and provide a great opportunity for groups/schools to share information on their activities and also find out about what other groups/schools are doing. There have been good examples of collaboration and project sharing as a result of these hui. This project also includes hosting a Christmas function to acknowledge and thank the groups for their work in the community throughout the year. This funding will also allow the Board to acknowledge the work of volunteers in our area who participate in community projects such as Papanui planting days. Any unspent funding will be returned to the 2021-22 Discretionary Response Fund.
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2021/22 DRF PAPANUI-INNES DECISION MATRIX

Priority Rating

One	Meets all eligibility criteria and contributes significantly to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

00063394	Organisation Name	Name and Description	Total Cost	Contribution Sought Towards	Staff Recommendation	Priority
	Papanui - Innes Community Board	Summer With Your Neighbours 2021-22 Summer with your Neighbours is celebrated annually. Individuals and community groups hold a variety of small neighbourhood get-togethers within their area. This helps neighbours and communities get to know each other and enhances community and neighbourhood safety. Expenditure is for subsidies towards community neighbourhood get-togethers.	\$ 3,500 Requested \$ 3,500 (100% requested)	Reimbursement of event costs - \$3,500	\$ 3,500 That the Waipapa Papanui-Innes Community Board approve a grant of \$3,500 from its 2021-22 Discretionary Response Fund towards Summer with your Neighbours.	2

Organisation Details Service Base: Legal Status: Established: Target Groups: Local Residents Annual Volunteer Hours: Participants: Alignment with Council Strategies <ul style="list-style-type: none"> Strengthening Communities Strategy CCC Funding History 2020-21 - \$4,000 (Summer With Your Neighbours) PI DRF 2019-20 - \$4,000 (Summer With Your Neighbours) PI DRF 2018-19 - \$4,000 (Neighbourhood Week) PI DRF 2017-18 - \$3,000 (Neighbourhood Week) PI DRF	Other Sources of Funding Not Applicable. Staff Assessment Individuals and community groups hold a variety of small neighbourhood events within their area and are invited to apply for a contribution towards the event. Summer with your Neighbours encourages a sense of belonging and strengthens neighbourhood cohesion and community links. It supports the process of individuals and households connecting with others in the neighbourhood so that they feel they are a part of something that is familiar and a source of assistance in time of need. It also provides fun and enjoyment, an important part of a healthy lifestyle. The marketing for Summer with your Neighbours occurs in August/September each year and decisions are made by the community board in September/October. In 2020-21, 27 applications were approved for events in the Papanui-Innes ward. Of the 27 applications that were approved, 19 get togethers were held and reimbursements claimed. \$2,450 was returned back into the Papanui-Innes Community Board's 2020-21 Discretionary Response Fund. Any unspent funding would be returned to the 2021-22 Discretionary Response Fund.
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2021/22 DRF PAPANUI-INNES DECISION MATRIX

Priority Rating

One	Meets all eligibility criteria and contributes significantly to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

00063396	Organisation Name	Name and Description	Total Cost	Contribution Sought Towards	Staff Recommendation	Priority
	Papanui - Innes Community Board	Edible Garden Awards 2021-22 The Edible Garden Awards is a way to encourage Papanui-Innes residents to grow their own edible gardens to feed their families.	\$ 2,000 Requested \$ 2,000 (100% requested)	Judging, printing and postage - \$2,000	\$ 2,000 That the Waipapa Papanui-Innes Community Board approve a grant of \$2,000 from its 2021-22 Discretionary Response Fund to Edible Gardens 2022.	2

Organisation Details Service Base: Legal Status: Established: Target Groups: Annual Volunteer Hours: Participants: Alignment with Council Strategies <ul style="list-style-type: none"> Strengthening Communities Strategy Food Resilience Policy CCC Funding History 2019-20 - \$4,000 DRF PI 2018-19 - \$3,000 DRF PI 2017-18 - \$4,000 DRF PI	Other Sources of Funding Staff Assessment This project started in 2012 when the Shirley/Papanui Community Board identified the growing trend within local communities in creating their own edible gardens within their backyards, schools and community spaces. This award is dedicated to residents within the ward that grow their own edible gardens. Judging for this award is done by the Canterbury Horticultural Society. The 2019-20 Edible Garden Awards were held on Monday 25 March 2019 at the Papanui Village Centre with Ray White and Mitre 10 sponsoring two award categories. The awards event attracted 91 attendees, of which 66 were nominees, and friends and families of the nominees. The remainder were Elected members (Board and Councillors), Judges and presenters, Members of the Canterbury Horticultural Society, sponsors representatives from Ray White and Mitre 10, Housing New Zealand staff and Council staff. Student photographers from Papanui High School also attended. The 2020-21 Edible Gardens event was scheduled to take place in April 2020, this event was cancelled due to Covid-19 restrictions. The budget for the 2021-22 Edible Gardens Awards is for printing and posting out certificates, and paying the Canterbury Horticultural Society for judging. Staff will explore and will discuss with local businesses sponsorship opportunities. Any unspent funding will be returned to the 2021/22 Discretionary Response Fund.
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2021/22 DRF PAPANUI-INNES DECISION MATRIX

Priority Rating

One	Meets all eligibility criteria and contributes significantly to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

00063401	Organisation Name	Name and Description	Total Cost	Contribution Sought Towards	Staff Recommendation	Priority
	Papanui - Innes Community Board	Community Service Awards 2021-22 Community Service Awards are a way of giving well-deserved recognition to people who help make communities better places to live. They are a way of thanking and honouring volunteers who, without pay and with little recognition, demonstrate dedication and passion, inspiring others to make service a central part of their lives.	\$ 2,000 Requested \$ 2,000 (100% requested)	Certificates and koha - \$2,000	\$ 2,000 That the Waipapa Papanui-Innes Community Board approve a grant of \$2,000 from its 2021-22 Discretionary Response Fund towards the Community Service Awards 2022.	2

Organisation Details Service Base: Legal Status: Established: Target Groups: Annual Volunteer Hours: Participants: 15 Alignment with Council Strategies <ul style="list-style-type: none"> Strengthening Communities Strategy CCC Funding History 2018-19 - \$3,500 DRF PI	Other Sources of Funding Staff Assessment Community Service Awards are awarded to individuals and/or groups in recognition of significant voluntary service. The awards recognise voluntary efforts for youth, older adults, and education, culture, church, recreation, and sport or community service fields. It is an opportunity for volunteers to be thanked and honoured for their dedication. Papanui-Innes Community Service Awards is held every two years, and was scheduled to take place in 2021. But due to the Board's decision not to fund as many Community Board projects in 2020/21 and the uncertainty of Covid-19 restrictions and alert level changes, no funding was allocated to the Community Service Awards. Instead of an award ceremony in 2022 elected members will go to the recipients' work place and/or where they volunteer and will acknowledge the recipients contribution to their community in their space. Recipients will receive a certificate and gift from the Board as recognition of their years of service. Any unspent funding will be returned to the 2021/22 Discretionary Response Fund.
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2021/22 DRF PAPANUI-INNES DECISION MATRIX

Priority Rating

One	Meets all eligibility criteria and contributes significantly to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

00063398	Organisation Name	Name and Description	Total Cost	Contribution Sought Towards	Staff Recommendation	Priority
	Papanui - Innes Community Board	Community Pride Garden Awards 2021-22 The Community Pride Garden Awards are a partnership between Christchurch City Council and the Christchurch Beautifying Association. The Awards acknowledge gardeners who by their efforts encourage civic pride and acknowledge those who have contributed to Christchurch's garden city image by beautifying their streets and garden frontages.	\$ 500 Requested \$ 500 (100% requested)	Printing costs and postage - \$500	\$ 500 That the Waipapa Papanui-Innes Community Board approve a grant of \$500 from its 2021-22 Discretionary Response Fund towards Community Pride Garden Awards 2022.	2

Organisation Details Service Base: Legal Status: Established: Target Groups: Annual Volunteer Hours: Participants: Alignment with Council Strategies <ul style="list-style-type: none"> Strengthening Community Strategy CCC Funding History 2019-20 - \$3,000 DRF PI 2018-19 - \$3,000 DRF PI	Other Sources of Funding Staff Assessment The awards are a Council initiative started in 1991, which has been a joint venture between the Community Boards and the Christchurch Beautifying Association since 1997. Judging is undertaken by the Christchurch Beautifying Association. The 2019-20 Community Pride Garden Awards ceremony was held at the Chapel Street Centre on 21 March 2019. The awards ceremony attracted a total of 43 guests, made up of the recipients and the friends and families of the recipients and judges and representatives from the Christchurch Beautifying Association. At the Awards ceremony 24 certificates were presented to the households identified. The remaining 70 certificates were posted out after the event. Due to Covid-19 the 24 March 2020 Community Pride Garden Awards ceremony was cancelled. Recipients were posted out their certificates, the cost of this was \$315. The budget for the 2021-22 Community Pride Garden Awards is for printing and posting out certificates to recipients and a prize draw for recipients who post photographs of their gardens on the Papanui-Innes Community Board's Facebook page. Any unspent funding will be returned to the 2021/22 Discretionary Response Fund.
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9. Waipapa Papanui-Innes Discretionary Response Fund 2021-22 Application - FC Twenty 11 Incorporated

Reference Te Tohutoro: 21/1171831

Report of Te Pou Matua: Helen Miles: Community Recreation Advisor
Helen.Miles@ccc.govt.nz

General Manager Mary Richardson: General Manager Citizens & Community
Pouwhakarae: Mary.Richardson@ccc.govt.nz

1. Purpose of Report Te Pūtake Pūrongo

- 1.1 The purpose of this report is for the Waipapa Papanui-Innes Community Board to consider an application for funding from its 2021-22 Discretionary Response Fund from the organisation listed below.

Funding Request Number	Organisation	Project Name	Amount Requested	Amount Recommended
63432	FC Twenty 11 Incorporated	Replacement of Broken Football Goals	\$4,500	\$200

- 1.2 There is a balance of \$35,030 remaining in the fund.

2. Officer Recommendations Ngā Tūtohu

That the Waipapa Papanui-Innes Community Board:

- Approves a grant of \$200 from its 2021-22 Discretionary Response Fund to FC Twenty 11 Incorporated towards the costs of replacing their broken goal posts.

3. Key Points Ngā Take Matua

Strategic Alignment Te Rautaki Tīaroaro

- 3.1 The recommendation is strongly aligned to the Strategic Framework and in particular the strategic priority of Building Strong Communities. It will also align to the Waipapa Papanui-Innes Community Board Outcomes that “Community Outcomes and Priorities of young people and older adults are supported.” Support through advocacy and funding a range of social and recreational projects with a focus on children, youth, elderly and volunteers.

Decision Making Authority Te Mana Whakatau

- 3.2 The Community Board has the delegated authority to determine the allocation of the Discretionary Response Fund for each community
- 3.2.1 Allocations must be consistent with any policies, standards or criteria adopted by the Council
- 3.2.2 The Fund does not cover:
- Legal challenges or Environment Court challenges against the Council, Council Controlled organisations or Community Board decisions

- Projects or initiatives that change the scope of a Council project or that will lead to ongoing operational costs to the Council (though Community Boards can recommend to the Council that it consider a grant for this purpose).

Assessment of Significance and Engagement Te Aromatawai Whakahirahira

- 3.3 The decisions in this report are of low significance in relation to the Christchurch City Council's Significance and Engagement Policy.
- 3.4 The level of significance was determined by the number of people affected and/or with an interest.
- 3.5 Due to the assessment of low significance, no further community engagement and consultation is required.


Discussion Kōrerorero

- 3.6 At the time of writing, the balance of the 2021-22 Discretionary Response Fund is as below.

Total Budget 2020/21	Granted To Date	Available for allocation	Balance If Staff Recommendation adopted
\$35,030	\$1,000	\$37,530	\$37,330

- 3.7 Staff note that an application to the Discretionary Response Fund (from St Albans School for school traffic wardens) will be before the Board on 20 August 2021. Should the Board accept the staff recommendation for this application, the balance of the Discretionary Response Fund would be reduced by \$2,500, from \$37,530 to \$35,030.
- 3.8 Additionally, it is noted that the Board will allocate funds from their 2021-22 Discretionary Response Fund for Community Board projects at their meeting of 3 September 2021. Staff are recommending a total of \$18,000 be allocated to Board projects. Should the Board accept the staff recommendation for Community Board projects, the balance of the Discretionary Response Fund would be reduced by \$18,000, from \$35,030 to \$17,030.
- 3.9 Based on the current Discretionary Response Fund criteria, the applications listed above are eligible for funding.
- 3.10 The attached Decision Matrix provides detailed information for the applications. This includes organisational details, project details, financial information and a staff assessment.

Attachments Ngā Tāpirihanga

No.	Title	Page
A 	Decision Matrix - FC Twenty 11 Incorporated	28

Confirmation of Statutory Compliance Te Whakatūtuturanga ā-Ture

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Signatories Ngā Kaiwaitohu

Author	Helen Miles - Community Recreation Advisor
Approved By	Matthew Pratt - Manager Community Governance, Papanui-Innes

2021/22 DRF PAPANUI-INNES DECISION MATRIX

Priority Rating

One	Meets all eligibility criteria and contributes significantly to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

00063432	Organisation Name	Name and Description	Total Cost	Contribution Sought Towards	Staff Recommendation	Priority
	FC Twenty 11 Inc	Replacement of Broken Football Goals Split - PI 20% / FWH 50% / HHR 30% This project is about replacing the broken football goals at both Avonhead Park and Ray Blank Park.	\$ 4,500 Requested \$ 4,500 (100% requested)	Equipment - \$4,500	\$ 200 That the Waipapa Papanui-Innes Community Board approve a grant of \$200 from its 2021-22 Discretionary Response Fund to the FC Twenty 11 Club towards the Replacement of Broken Football Goals.	2

Organisation Details

Service Base: Avonhead Park
 Legal Status: Incorporated Society
 Established: 15/12/2010
 Target Groups: Sports/Recreation
 Annual Volunteer Hours: 3200
 Participants: 1,500

Alignment with Council Strategies

- Strengthening Communities Strategy
- Physical Recreation and Sport Strategy
- Children's and Youth Strategies

CCC Funding History

2021/22 - \$1,000 (FC Twenty 11 Salary and Volunteer Coaching Course Costs) SCF PI
 2021/22 - \$3,000 (FC Twenty 11 Salary and Volunteer Coaching Course Costs) SCF HHR
 2021/22 - \$6,000 (FC Twenty 11 Salary and Volunteer Coaching Course Costs) SCF FWH
 2020/21 - \$3,000 (FC Twenty 11 Development Officer Salary and Operational Costs) SCF HHR
 2020/21 - \$4,500 (FC Twenty 11 Development Officer Salary and Operational Costs) SCF FWH
 2019/20 - \$6,000 (FC Twenty 11 Coaching, Equipment, Operating Costs) SCF HHR
 2019/20 - \$3,760 (FC Twenty 11 Coaching, Equipment, Operating Costs) SCF FWH

CCC Funding History

2019/20 - \$1,000 (FC Twenty 11 Development Officer Salary and Operational Costs) DRF PI
 2018/19 - \$500 (FC Twenty 11 Development Officer Salary and Operational Costs) SCF PI
 2018/19 - \$4,500 (FC Twenty 11 Development Officer Salary and Operational Costs) SCF HHR
 2018/19 - \$6,500 (FC Twenty 11 Development Officer Salary and Operational Costs) SCF FWH

Other Sources of Funding

If no grant funding is accepted (no other applications have been made) the club will have to raise funds by other means such as hosting a sausage sizzle.

Staff Assessment

FC Twenty 11 have 14 senior teams, 17 junior, eight youth and five teams (5-8 year-olds) in their Fun Football and First Kicks programmes. They cater for all players ranging from elite footballers to beginners. They also deliver football programmes in schools and provide community-based programmes such as holiday programmes, futsal programmes, and futsal/football skill sessions.

FC Twenty 11 is seeking funding to replace the broken football goals at Avonhead Park and Ray Blank Park. Unfortunately the club has had two separate senior goals broken during this current season. The consequence is that the club has been unable to use two of the senior pitches. With the growth in the number of senior teams they have had at the club, the two fields now out of use at Avonhead Park and Ray Blank Park makes it very challenging to allocate games to their home teams.

As a club, FC Twenty 11 decided not to lock up their goals when not in use, so they are available for the community to use. Ultimately a consequence of the club having their goals available for anyone to use is the increased wear and tear and risk of being damaged. With the club hosting a tournament in October, they need to ensure the required number of goals available. The club will allocate their volunteers time to assemble the goals, keeping costs to a minimum.

Waipuna Halswell-Hornby-Riccarton staff recommendation - \$1,500

Waimaero Fendalton-Waimairi-Harewood staff recommendation - \$2,250

10. Elected Members' Information Exchange Te Whakawhiti Whakaaro o Te Kāhui Amorangi

This item provides an opportunity for Board Members to update each other on recent events and/or issues of relevance and interest to the Board.