

Waipapa
Papanui-Innes Community Board
OPEN MINUTES

Date: Friday 20 August 2021
Time: 9.04am
Venue: Held by Audio/Video Link (or Visual)

Present

Chairperson	Emma Norrish
Deputy Chairperson	Simon Britten
Members	Pauline Cotter
	Mike Davidson
	Ali Jones

Matthew Pratt
Manager Community Governance, Papanui-Innes
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Part A Matters Requiring a Council Decision

Part B Reports for Information

Part C Decisions Under Delegation

Post meeting Note:

It is noted that this meeting was held via audio/visual link on the Zoom platform due to the country being under a Level 4 lockdown on the date the meeting was scheduled. These minutes provide a written summary of the meeting proceedings.

Karakia Timatanga: Emma Norrish.

The agenda was dealt with in the following order.

1. Apologies Ngā Whakapāha

Part C

Board Comment

The Chair asked members for any apologies. One was tendered for Emma Twaddell for lateness. The Chair called for a mover and seconder, Ali Jones moved the apology be accepted and this was seconded by Simon Britten.

Community Board Resolved PICB/2021/00072

That the apologies received from Emma Twaddell for lateness be accepted.

Ali Jones/Simon Britten

Carried

2. Declarations of Interest Ngā Whakapuaki Aronga

Part B

There were no declarations of interest recorded.

3. Confirmation of Previous Minutes Te Whakaāe o te hui o mua

Part C

Board Comment

The Chair asked members to confirm the previous minutes were a true and accurate account of the meeting. No issues or questions were raised. The Chair called for a mover and seconder, Pauline Cotter moved the staff recommendation, which was seconded by Mike Davidson. Following invitation from the Chair there was no debate on the item, and the motion was put to the vote and carried unanimously.

Community Board Resolved PICB/2021/00073

That the minutes of the Waipapa Papanui-Innes Community Board meeting held on Friday, 6 August 2021 be confirmed.

Pauline Cotter/Mike Davidson

Carried

4. Public Forum Te Huinga Whānui

Part B

4.1 Positive Youth Development Report Back – Belfast School

This report was postponed until a later date due to the COVID 19 lockdown.

4.2 Biketober Christchurch – Robert Fleming, Biketober Coordinator

This presentation was postponed until a later date due to the COVID 19 lockdown.

5. Deputations by Appointment Ngā Huinga Whakaritenga

Part B

There were no deputations by appointment.

6. Presentation of Petitions Ngā Pākikitanga

Part B

There was no presentation of petitions.

7. Installation of a bus stop seat at bus stop 40807 on Wairakei Road

Board Comment

The Chair asked members for questions on this item. No questions were asked. The Chair called for a mover and seconder, Mike Davidson moved the staff recommendation, which was seconded by Ali Jones. Following invitation from the Chair there was no debate on the item, and the motion was put to the vote and carried unanimously.

Community Board Resolved PICB/2021/00074 (Original Officer Recommendations accepted without change)

Part C

That the Waipapa Papanui-Innes Community Board:

1. Approves that a bus stop seat be installed along the property boundary on the northern side of Wairakei Road commencing at a point 27 metres east of its intersection with Greers Road and extending in an easterly direction for a distance of 1.8 metres (274 Wairakei Road).

Mike Davidson/Ali Jones

Carried

8. Waipapa Papanui-Innes Community Board 2021-22 Discretionary Response Fund application - St Albans School

Board Comment

The Chair asked members for questions on this item. No questions were asked. The Chair called for a mover and seconder, Pauline Cotter moved the staff recommendation, which was seconded by Emma Norrish. Following invitation from the Chair there was no debate on the item, and the motion was put to the vote and carried unanimously.

Community Board Resolved PICB/2021/00075 (Original Officer Recommendations accepted without change)

Part C

That the Waipapa Papanui-Innes Community Board:

1. Approves a grant of \$2,500 from its 2021/22 Discretionary Response Fund to St Albans School towards their traffic wardens.

Pauline Cotter/Emma Norrish

Carried

9. Waipapa Papanui-Innes Community Board Area Report - August 2021

Board Comment

The Chair asked members for questions on this item. Questions were asked on 10 Shirley Road, the bins at St Albans Park and Start Work notices. The questions and actions requested from the Board are noted under the resolution below. The Chair called for a mover and seconder, Pauline Cotter moved the staff recommendation, which was seconded by Ali Jones. Following invitation from the Chair there was no debate on the item, and the motion was put to the vote and carried unanimously.

Community Board Resolved PICB/2021/00076 (Original Officer Recommendations accepted without change)

Part B

That the Waipapa Papanui-Innes Community Board:

1. Receives the Waipapa Papanui-Innes Community Board Area Report for August 2021.

Pauline Cotter/Ali Jones

Carried

9.1 10 Shirley Road

The Board raised the cost of the landscape plan they had originally requested and asked whether staff could look at the feasibility of the community's suggestions for the site. It was noted that the estimate for landscape plan was \$15k and staff were looking at cheaper options to still allow the Board do landscaping at the site. The Board was keen to examine

partnership options with local business to help reduce the cost to the Board. It was also raised that now the LTP has been approved the Board asked the next step. It was noted that there is money on budget for the feasibility study next year. Staff advised they were going to do a temperature check and start looking at past reports and engagement done in regards to the site in advance of the feasibility study and start consulting with relevant units regarding future collaborative use of the site and developing a community hub strategy.

The Board suggested that reviewing the community engagement results and the notes from the meeting held with the local community at the Shirley Intermediate School would provide valuable insights about the community's needs and wants for 10 Shirley Road and asked that staff consider these when compiling the feasibility study.

It was raised that the Board would like to have a plan moving forward. This includes investigating the feasibility of relocating the Palms Shirley Library and Service Centre to be incorporated as part of a future Community Centre at 10 Shirley Road. Staff advised this is one of the reasoning's for the temperature check and to ensure that options are feasible and/or challenge options internally before going out to the public with options.

9.2 Parks Update - St Albans Park Rubbish Bins

The Board requested that the Parks Team consider an additional smart rubbish bin for St Albans Park as the rubbish problem at the park has not abated and noted they are still receiving emails from residents about the issue.

The Board wish to receive a response back to the Board by its next meeting of 3 September 2021 and that this also be reported back in the September area report.

9.3 Start Work Notices

The Board raised the issue of insufficient information in the Start Work Notices to residents, in particular relating to Dover/Ranfury/Cornwall/Lindsay and Trafalgar Street works specifically the length of time that the works would take and the amount of information shown on the website. The detail is seen as too limited and generic and the Board requested more detailed information be given to residents and the public.

The Board requested that staff:

1. Review and increase the amount of information to be provided in the Start Work Notices and include timelines of works to be undertaken.
2. Provide copies of all communications to the Board when residents are notified of any work to be undertaken including any letters from letter drops.
3. Provide more detailed information on the relevant Council website page.

10. Elected Members' Information Exchange Te Whakawhiti Whakaaro o Te Kāhui Amorangi

Part B

Board members did not exchange any information on matters of interest.

Meeting concluded at 9.27am.

CONFIRMED THIS 3rd DAY OF SEPTEMBER 2021.

EMMA NORRISH
CHAIRPERSON