

Christchurch City Council

AGENDA

Notice of Meeting:

An ordinary meeting of the Christchurch City Council will be held on:

Date: **Thursday 3 June 2021**
Time: **9.30am**
Venue: **Council Chambers, Civic Offices,
53 Hereford Street, Christchurch**

Membership

Chairperson	Mayor Lianne Dalziel
Deputy Chairperson	Deputy Mayor Andrew Turner
Members	Councillor Jimmy Chen
	Councillor Catherine Chu
	Councillor Melanie Coker
	Councillor Pauline Cotter
	Councillor James Daniels
	Councillor Mike Davidson
	Councillor Anne Galloway
	Councillor James Gough
	Councillor Yani Johanson
	Councillor Aaron Keown
	Councillor Sam MacDonald
	Councillor Phil Mauger
	Councillor Jake McLellan
	Councillor Tim Scandrett
	Councillor Sara Templeton

28 May 2021

Principal Advisor

Dawn Baxendale
Chief Executive
Tel: 941 6996

Jo Daly
Council Secretary
941 8581
jo.daly@ccc.govt.nz
www.ccc.govt.nz

Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. If you require further information relating to any reports, please contact the person named on the report.

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Developing Resilience in the 21st Century

Strategic Framework



Whiria ngā whenu o ngā papa,
honoa ki te maurua tāuikiuki

Bind together the strands of each mat and join
together with the seams of respect and reciprocity

Ōtautahi-Christchurch is a city of opportunity for all

Open to new ideas, new people and new ways of doing things – a city where anything is possible

Principles

Being open,
transparent and
democratically
accountable

Promoting
equity, valuing
diversity and
fostering inclusion

Taking an inter-generational approach
to sustainable development,
prioritising the social, economic
and cultural wellbeing of
people and communities
and the quality of the
environment, now
and into the
future

Building on the
relationship with
Te Rūnanga o Ngāi Tahu
and the Te Hononga-Council
Papatipu Rūnanga partnership,
reflecting mutual understanding
and respect

Ensuring
the diversity
and interests of
our communities
across the city and the
district are reflected in
decision-making

Actively collaborating and
co-operating with other
local, regional
and national
organisations

Community Outcomes

Resilient communities

Strong sense of community
Active participation in civic life
Safe and healthy communities
Celebration of our identity
through arts, culture, heritage,
sport and recreation
Valuing the voices of all cultures
and ages (including children)

Liveable city

Vibrant and thriving city centre
Sustainable suburban and
rural centres
A well connected and accessible
city promoting active and
public transport
Sufficient supply of, and
access to, a range of housing
21st century garden city
we are proud to live in

Healthy environment

Healthy water bodies
High quality drinking water
Unique landscapes and
indigenous biodiversity are
valued and stewardship
exercised
Sustainable use of resources
and minimising waste

Prosperous economy

Great place for people, business
and investment
An inclusive, equitable economy
with broad-based prosperity
for all
A productive, adaptive and
resilient economic base
Modern and robust city
infrastructure and community
facilities

Strategic Priorities

Enabling active
and connected
communities
to own their future

Meeting the challenge
of climate change
through every means
available

Ensuring a high quality
drinking water supply
that is safe and
sustainable

Accelerating the
momentum
the city needs

Ensuring rates are
affordable and
sustainable

Ensuring we get core business done while delivering on our Strategic Priorities and achieving our Community Outcomes

Engagement with
the community and
partners

Strategies, Plans and
Partnerships

Long Term Plan
and Annual Plan

Our service delivery
approach

Monitoring and
reporting on our
progress

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Karakia Whakamutunga

Karakia Timatanga

1. Apologies Ngā Whakapāha

At the close of the agenda no apologies had been received.

2. Declarations of Interest Ngā Whakapuaki Aronga

Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest they might have.

3. Public Participation Te Huinga Tūmatanui

3.1 Public Forum Te Huinga Whānui

A period of up to 30 minutes is available for people to speak for up to five minutes on any issue that is not the subject of a separate hearings process.

3.2 Deputations by Appointment Ngā Huinga Whakaritenga

Deputations may be heard on a matter or matters covered by a report on this agenda and approved by the Chairperson.

There were no deputations by appointment at the time the agenda was prepared.

4. Presentation of Petitions Ngā Pākikitanga

There were no Presentation of Petitions at the time the agenda was prepared.

5. Council Minutes - 13 May 2021

Reference / Te Tohutoro: 21/621123

Report of / Te Pou

Matua:

Jo Daly, Council Secretary, jo.daly@ccc.govt.nz

General Manager /

Pouwhakarae:

Dawn Baxendale, Chief Executive, dawn.baxendale@ccc.govt.nz

1. Purpose of Report / Te Pūtake Pūrongo

For the Council to confirm the minutes from the Council meeting held 13 May 2021.

2. Recommendation to Council

That the Council confirm the Minutes from the Council meeting held 13 May 2021.

Attachments / Ngā Tāpirihanga

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Signatories / Ngā Kaiwaitohu

Author	Jo Daly - Council Secretary
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Christchurch City Council MINUTES

Date: Thursday 13 May 2021
Time: 9.33am
Venue: Council Chambers, Civic Offices,
53 Hereford Street, Christchurch

Present

Chairperson	Mayor Lianne Dalziel
Deputy Chairperson	Deputy Mayor Andrew Turner
Members	Councillor Jimmy Chen
	Councillor Catherine Chu
	Councillor Melanie Coker
	Councillor Pauline Cotter
	Councillor James Daniels
	Councillor Mike Davidson
	Councillor Anne Galloway
	Councillor James Gough
	Councillor Yani Johanson
	Councillor Aaron Keown
	Councillor Sam MacDonald
	Councillor Phil Mauger
	Councillor Jake McLellan
	Councillor Tim Scandrett
	Councillor Sara Templeton

13 May 2021

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Karakia Timatanga: Given by Councillor Davidson.

The agenda was dealt with in the following order.

1. Apologies / Ngā Whakapāha

Council Resolved CNCL/2021/00030

That the apologies received from Councillor Chu, for possible early departure, and Councillor Mauger for lateness be accepted.

Councillor MacDonald/Councillor Cotter

Carried

2. Declarations of Interest / Ngā Whakapuaki Aronga

- Councillor Gough declared an interest in item 13. Hearings Panel Report to the Council on the City Mall and Oxford Terrace Access Changes.
- The Mayor, Deputy Mayor and Councillors Gough and Templeton declared an interest in item 20. Christchurch City Holdings Ltd - Draft Statement of Intent for 2021/22.

3. Public Participation / Te Huinga Tūmatanui

3.1 Public Forum / Te Huinga Whānui

3.1.1 Stephen McPaike

Stephen McPaike made a presentation to the Council on 'A Walk for Help', to be held on 16 June 2021 at Hagley Park South to raise awareness of male survivors of abusive relationships.

Attachments

A Item 3 - 13 May 2021 - Public Forum - Stephen McPaike

3.2 Deputations by Appointment / Ngā Huinga Whakaritenga

There were no deputations by appointment.

4. Presentation of Petitions / Ngā Pākikitanga

There was no presentation of petitions.

5. Council Minutes - 8 April 2021

Council Resolved CNCL/2021/00031

That the Council confirm the Minutes from the Council meeting held 8 April 2021.

AND

That the minutes of the Public Excluded Council meeting held on 8 April 2021 be confirmed.

Mayor/Councillor Davidson

Carried

22. Public Excluded Council Minutes - 8 April 2021

Refer to item 5.

Councillor Mauger joined the meeting at 9.47am during consideration of item 6.

Councillor MacDonald left the meeting at 10.08am and returned at 10.18am during consideration of item 6.

Councillor Daniels left the meeting at 10.09am and returned at 10.14am during consideration of item 6.

Councillor Gough left the meeting at 10.16am and returned at 10.35am during consideration of item 6.

Councillor McLellan left the meeting at 10.36am and returned at 10.37am during consideration of item 6.

6. Monthly Report from the Community Boards - April 2021

Alexandra Davids, Chairperson joined the meeting for presentation of the **Waikura/Linwood-Central-Heathcote Community Board Report**

Emma Norrish, Chairperson and Simon Britten, Deputy Chairperson joined the meeting for presentation of the **Waipapa/Papanui-Innes Community Board Report**

Karolin Potter, Chairperson joined the meeting for presentation of the **Waihoru/Spreydon-Cashmere Community Board Report**

Tyrone Fields, Deputy Chairperson joined the meeting for presentation of the **Te Pātaka o Rākaihautū/Banks Peninsula Community Board Report**

Kelly Barber, Chairperson joined the meeting for presentation of the **Waitai/Coastal-Burwood Community Board Report**

Bridget Williams, Chairperson and David Cartwright, Deputy Chairperson joined the meeting for presentation of the **Waimāero/Fendalton-Waimairi-Harewood Community Board Report**

Mike Mora, Chairperson joined the meeting for presentation of the **Waipuna/Halswell-Hornby-Riccarton Community Board Report**

Council Resolved CNCL/2021/00032

That the Council:

1. Receive the Monthly Report from the Community Boards April 2021.

Mayor/Councillor Templeton

Carried

Attachments

- A Item 6 - 13 May 2021 - Waikura Linwood-Central-Heathcote Community Board presentation
- B Item 6 - 13 May 2021 - Waipapa Papanui-Innes Community Board presentation
- C Item 6 - 13 May 2021 - Waihoru Spreydon-Cashmere Community Board presentation

- D Item 6 - 13 May 2021 - Te Pataka o Rakaihautu Banks Peninsula Community Board presentation
- E Item 6 - 13 May 2021 - Waitai Coastal-Burwood Community Board presentation
- F Item 6 - 13 May 2021 - ANZAC Bridge Fronds Image
- G Item 6 - 13 May 2021 - Waimaero Fendalton-Waimairi-Harewood Community Board presentation
- H Item 6 - 13 May 2021 - Waipuna Halswell-Hornby-Riccarton Community Board presentation

Item 5

Attachment A

Report from Banks Peninsula Community Board - 12 April 2021

7. 62 Archdalls Road, Duvauchelle - Structures on Roads Proposal

Council Resolved CNCL/2021/00033

Community Board recommendations accepted without change.

That the Council:

1. Approve the application for a licence over unformed legal road adjoining 62 Archdalls Road, Duvauchelle to legitimise the legacy encroachment of part of the dwelling as shown in Attachment A.
2. Grant delegated authority to the Property Consultancy Manager to negotiate and enter into the Deed of Licence on Council's standard terms and conditions including but not limited to:
 - a. A term of 35 years less one day.
 - b. A rental of \$150 p.a. plus GST.
 - c. The requirement for the licensee to hold public liability insurance of at least \$2m.
 - d. The public's right of access must not be obstructed.
 - e. Reassessment of the licence if the structure is reconstructed.
 - f. Council will not be responsible to repair or retain the structure in the event of coastal cliff erosion or seismic activity.

Deputy Mayor/Councillor Mauger

Carried

Councillor Davidson abstained from voting on the resolution.

Report from Halswell-Hornby-Riccarton Community Board - 30 March 2021

8. 381 Halswell Road (Old Halswell Library) - Future Use

Council Resolved CNCL/2021/00034

Community Board recommendations adopted without change.

That the Council:

1. Agrees to depart from policy and deal unilaterally with Halswell Community Project (HCP).
2. Approves the grant of a ground lease of the land at 381 Halswell Road (described as Section 3 SO532595 comprised in Record of Title 895222) to Halswell Community Project Incorporated (HCP).
3. Agrees to gift the old library building at 381 Halswell Road to HCP for the sum of \$1 (the gift being conditional on Council having a first right of refusal option to take back the building from HCP at the sum of \$1) and lease the land at 381 Halswell Road to HCP at a peppercorn rent (for a term of years to terminate if and when HCP return the building to Council ownership), and
4. Stipulates that HCP must obtain approval from the General Manager Citizens and Community in advance of any sublease arrangements.
5. Authorises the Manager Property Consultancy to negotiate and conclude all the agreements necessary to facilitate 2. and 3. above on terms and conditions acceptable to him, and in doing so make any decisions necessary to give effect to this.
6. Agrees that the public excluded attachment which is the financial information from HCP is not released as it is commercially sensitive incorporating budgets and plans including personal information such as salaries.
7. Notes that a budget of \$34,000 provisionally allocated to 381 Halswell Road within the Community Facilities Rebuild Tranche 2 Programme will be retained within the programme to fund remaining projects in the programme as per agreement with the Social and Community Development Committee on 6 September 2017.

Councillor Galloway/Councillor Chen

Carried

Councillor MacDonald left the meeting at 10.47am and returned at 10.49am during consideration of item 9.

9. Regulatory Performance Committee Minutes - 9 April 2021

Council Resolved CNCL/2021/00035

That the Council receives the Minutes from the Regulatory Performance Committee meeting held 9 April 2021.

Councillor Scandrett/Councillor Keown

Carried

10. Te Hononga Council - Papatipu Rūnanga Committee Minutes - 9 September 2020

Council Resolved CNCL/2021/00036

That the Council receives the Minutes from the Te Hononga Council - Papatipu Rūnanga Committee meeting held 9 September 2020.

AND

That the Council receives the Minutes from the Te Hononga Council - Papatipu Rūnanga Committee meeting held 3 March 2021.

Mayor/Councillor Daniels

Carried

11. Te Hononga Council – Papatipu Rūnanga Committee Minutes - 3 March 2021

Refer to item 10.

12. Mayor's Monthly Report - April 2021

Council Resolved CNCL/2021/00037

That the Council:

1. Receive the information in this report.
2. Agree that the Mayor convenes a small Ōtākaro Avon River Corridor Co-governance Symposium working group (in line with CNCL2020/00139) including community representatives to work with Ngāi Tūāhuriri and the University of Canterbury, to develop a framework for the symposium together with a clear set of objectives.
3. Note that it is anticipated that Council will be in a position to consider a recommended approach for a Ōtākaro Avon River Corridor co-governance model by the end of the year.

Mayor/Councillor Templeton

Carried

23. Election of Chairperson

The meeting considered election of a Chairperson for consideration of item 20.

Council Resolved CNCL/2021/00038

That Councillor MacDonald Chair the meeting for consideration of item 20. Christchurch City Holdings Ltd - Draft Statement of Intent for 2021/22.

Mayor/Councillor Scandrett

Carried

The meeting adjourned at 11.02am and reconvened at 11.18am with Councillor MacDonald in the Chair.

Councillor Templeton left the meeting at 11.18am.

Councillor Mauger left the meeting at 11.40am during consideration of item 20.

20. Christchurch City Holdings Ltd - Draft Statement of Intent for 2021/22

The Christchurch City Holdings Chief Executive, Paul Munro and Board member Alex Skinner joined the meeting for discussion on this item and responded to members questions.

Officer Recommendations

That the Council:

1. Notes the draft Statements of Intent for 2021/22 for Christchurch City Holdings Ltd and its subsidiaries.
2. Agrees to provide feedback to Christchurch City Holdings Ltd on the group's draft Statements of Intent as set out in this report and to endorse the feedback that Christchurch City Holdings Ltd has advised it will provide to its subsidiary companies.

Councillor MacDonald moved, seconded by Councillor Chu

That the Council:

1. Notes the draft Statements of Intent for 2021/22 for Christchurch City Holdings Ltd and its subsidiaries;
2. Agrees to provide feedback to Christchurch City Holdings Ltd on the group's draft Statements of Intent as set out in this report and to endorse the feedback that Christchurch City Holdings Ltd has advised it will provide to its subsidiary companies.
3. While recognising the purchase of land for the development of an international airport at Tarras was an operational decision and acknowledging the formative nature of this proposal, expects CCHL and the CIAL board to fully and regularly engage with the Council on all key issues, such as future costs and the interface with the Council's commitment to climate change targets, and with the Christchurch community where appropriate.

An amendment was moved by Councillor Johanson, seconded by Councillor Coker. The motions in the amendment were put separately by division.

4. That the Councils feedback to CCHL on the draft SOIs include the following:
 - a. That the response to senior executive remuneration restraint does not go far enough and that clear targets need to be set to reduce the level of senior executive remuneration.

Councillor Johanson/Councillor Coker

*The division was declared **a tie** the voting being as follows:*

For: Councillor Chen, Councillor Coker, Councillor Cotter, Councillor Galloway, Councillor Johanson and Councillor McLellan.

Against: Councillor Chu, Councillor Daniels, Councillor Davidson, Councillor Keown, Councillor MacDonald and Councillor Scandrett.

Council Resolved CNCL/2021/00039

- b. Concern at the slow progress of implementing the Living Wage and consider that it be implemented within the next 12 months (May 1 2022) for direct employees and within 24 months (May 1 2023) for contractors.

Councillor Johanson/Councillor Coker

Carried

The division was declared **carried** by 7 votes to 5 votes the voting being as follows:

For: Councillor Chen, Councillor Coker, Councillor Cotter, Councillor Galloway, Councillor Johanson, Councillor Keown and Councillor McLellan.

Against: Councillor Chu, Councillor Daniels, Councillor Davidson, Councillor MacDonald and Councillor Scandrett.

- c. Concern at the strategic direction of CIAL's proposal to build an airport at Tarras in regards to the cost and climate change impacts

Councillor Johanson/Councillor Coker

Lost

The division was declared **lost** by 4 votes to 8 votes the voting being as follows:

For: Councillor Chen, Councillor Coker, Councillor Johanson and Councillor Scandrett.

Against: Councillor Chu, Councillor Cotter, Councillor Daniels, Councillor Davidson, Councillor Galloway, Councillor Keown, Councillor MacDonald and Councillor McLellan.

Council Resolved CNCL/2021/00040

That the Council:

1. Notes the draft Statements of Intent for 2021/22 for Christchurch City Holdings Ltd and its subsidiaries;
2. Agrees to provide feedback to Christchurch City Holdings Ltd on the group's draft Statements of Intent as set out in this report and to endorse the feedback that Christchurch City Holdings Ltd has advised it will provide to its subsidiary companies.
3. While recognising the purchase of land for the development of an international airport at Tarras was an operational decision and acknowledging the formative nature of this proposal, expects CCHL and the CIAL board to fully and regularly engage with the Council on all key issues, such as future costs and the interface with the Council's commitment to climate change targets, and with the Christchurch community where appropriate.
4. Feedback to CCHL on the draft SOIs include:
 - a. Concern at the slow progress of implementing the Living Wage and consider that it be implemented within the next 12 months (May 1 2022) for direct employees and within 24 months (May 1 2023) for contractors.

Councillor MacDonald/Councillor Chu

Carried

Councillors Chu, MacDonald and Scandrett requested that their votes against resolution 4. be recorded.

The Mayor, Deputy Mayor and Councillors Gough and Templeton declared an interest in item 20. and took no part in the discussion and voting on this item.

Councillor Templeton returned to the meeting at 12.14pm.

Mayor Dalziel returned to the Chair at 12.18pm.

13. Hearings Panel Report to the Council on the City Mall and Oxford Terrace Access Changes

Council Resolved CNCL/2021/00041

Hearings Panel recommendations adopted without change.

That the Council:

1. Declares that pursuant to Section 336 of the Local Government Act 1974, the 16 February 1981 Special Order of Council and subsequent amendments of conditions to that Special Order, that created the Pedestrian Mall (known as City Mall) on Cashel Street, from its intersection with Oxford Terrace to its intersection with High Street and on High Street, from its intersection with Cashel Street to its intersection with Hereford Street and Colombo Street, be revoked.
2. Approves, pursuant to Clause 6 of the Christchurch City Council Traffic and Parking Bylaw 2017, that all previous resolutions, permitting vehicle use of the existing Oxford Terrace shared zone, from its intersection with Hereford Street to its intersection with Lichfield Street, be revoked. This does not apply to the one way restrictions and the speed limit, which will remain unchanged.
3. Approves, pursuant to Clause 20 (1) of the Christchurch City Council Traffic and Parking Bylaw 2017, that Cashel Street, from its intersection with Oxford Terrace to its intersection with High Street, to be a shared zone.
4. Approves, pursuant to Clause 20 (1) of the Christchurch City Council Traffic and Parking Bylaw 2017, that High Street, from its intersection with Cashel Street to its intersection with Hereford Street and Colombo Street, to be a shared zone.
5. Approves, pursuant to Clause 20 (2) of the Christchurch City Council Traffic and Parking Bylaw 2017, that the use of vehicles is restricted at any time on Cashel Street, from its intersection with Oxford Terrace to its intersection with High Street. This restriction does not apply to the following:
 - Cycles at any time.
 - Trams at any time.
 - Emergency vehicles at any time.
 - Street cleaning vehicles, rubbish collection vehicles and street maintenance vehicles operated by the Christchurch City Council or its nominated contractor, at any time.

- Trade and other vehicles (included those operated by service authorities) of any class, at specified times if authorised to do so by the Council officer who holds the position of Head of Transport at that time.
 - Goods vehicles, for the purposes of deliveries for a maximum period of 10 minutes between the hours of 5am and 10am, on any day and between the hours of 4pm and 5pm on any day.
6. Approves, pursuant to Clause 20 (2) of the Christchurch City Council Traffic and Parking Bylaw 2017, that the use of vehicles is restricted at any time on High Street, from its intersection with Cashel Street to its intersection with Hereford Street and Colombo Street. This restriction does not apply to the following:
- Cycles at any time.
 - Trams at any time.
 - Emergency vehicles at any time.
 - Street cleaning vehicles, rubbish collection vehicles and street maintenance vehicles operated by the Christchurch City Council or its nominated contractor, at any time.
 - Trade and other vehicles (included those operated by service authorities) of any class, at specified times if authorised to do so by the Council officer who holds the position of Head of Transport at that time.
 - Goods vehicles, for the purposes of deliveries for a maximum period of 10 minutes between the hours of 5am and 10am, on any day and between the hours of 4pm and 5pm on any day.
7. Approves, pursuant to Clause 16 (1) of the Christchurch City Council Traffic and Parking Bylaw 2017, that Cashel Street, from its intersection with Oxford Terrace to its intersection with High Street, be a one-way street, where vehicles must travel in an east bound direction only. This restriction does not apply to cyclists, or emergency vehicles requiring access in an emergency situation.
8. Approves, pursuant to Clause 16 (1) of the Christchurch City Council Traffic and Parking Bylaw 2017, that High Street, from its intersection with Cashel Street to its intersection with Hereford Street and Colombo Street, be a one way street, where vehicles must travel in a northwest bound direction only. This restriction does not apply to cyclists, or emergency vehicles requiring access in an emergency situation.
9. Approves, pursuant to Clause 27 (1) of the Christchurch City Council Traffic and Parking Bylaw 2017, and in accordance with Section 2.7 of the Speed limits Rule that the speed limit for Cashel Street, from its intersection with Oxford Terrace to its intersection with High Street, be set at 10km /h.
10. Approves, pursuant to Clause 27 (1) of the Christchurch City Council Traffic and Parking Bylaw 2017, and in accordance with Section 2.7 of the Speed limits Rule, that the speed limit for High Street, from its intersection with Cashel Street to its intersection with Hereford Street and Colombo Street, be set at 10km /h.
11. Approves, pursuant to Clause 20 (2) of the Christchurch City Council Traffic and Parking Bylaw 2017, that the use of vehicles is restricted at any time on Oxford Terrace, from its intersection with Hereford Street to its intersection with Lichfield Street. This restriction does not apply to the following:

- Cycles at any time.
 - Trams at any time.
 - Emergency vehicles at any time.
 - Street cleaning vehicles, rubbish collection vehicles and street maintenance vehicles operated by the Christchurch City Council or its nominated contractor, at any time.
 - Trade and other vehicles (included those operated by service authorities) of any class, at specified times if authorised to do so by the Council officer who holds the position of Head of Transport at that time.
 - Goods vehicles, for the purposes of deliveries for a maximum period of 10 minutes between the hours of 5am and 10am, on any day and between the hours of 4pm and 5pm on any day.
12. Requests staff install signage to promote appropriate user behaviour to ensure pedestrian safety in the proposed shared zone.
13. Requests staff monitor the effects of the proposed afternoon delivery time and report back to the Urban Development and Transport Committee following 12 months' operation.

Councillor Galloway/Councillor Daniels

Carried

Councillor Johanson requested that his vote against the resolutions be recorded.

Councillor Gough declared an interest in this item and took no part in the discussion or voting on this item.

14. Hearings Panel Report to the Council on the proposed new mountain bike track in Montgomery Spur Reserve

Council Resolved CNCL/2021/00042

Hearings Panel recommendations accepted without change.

That the Council:

1. In accordance with section 41(6) of the Reserves Act 1977, and subject to the Minister of Conservation's approval, approves the changes to the Montgomery Spur Reserve Management Plan 2010 as shown as tracked changes in **Attachment A** and incorporated in the document in **Attachment B**.
2. Notes: The majority of submitters were in favour of the proposal. However, submitters expressed safety concerns around the following and the Hearings Panel requests that the Parks and Transport Units are made aware of these issues:
 - a. Limited access to the Reserve.
 - b. Centaurus Road, Rapaki Road, and the 5 way intersections.
 - c. The proposed track junction with the existing Rapaki Track.
 - d. Downhill speeds.

- e. Construction materials and widths of tracks.
- f. Pedestrian/cyclist risks with speed and junctions.
- g. Accessibility for the track; use by people with disabilities (track width and gradient).

Councillor Cotter/Councillor McLellan

Carried

15. Hearings Panel Report to the Council on the Colombo Street Cycle Route Connection

The Council adopted the Hearings Panel recommendations, with an amendment to the delegation for approval of detailed design in resolutions 1.a. and 1.b. to the Urban Development and Transport Committee.

Council Resolved CNCL/2021/00043

That the Council:

1. Approves the Scheme Design SK001-SK003 dated 24 February 2021, Issue 3 (Attachment A) on the Colombo Street Cycle Connection to progress to detailed design and construction, with the following amendments:
 - a. That staff be requested to investigate whether the length of green signal time on Colombo Street at the Colombo Street/Bealey Avenue intersection can be increased to allow more time for cyclists to cross Bealey Avenue safely in both directions, and delegates approval of the detailed design to the Urban Development and Transport Committee.
 - b. That staff be requested to investigate the impact of installing cyclist protection, in the form of cyclist lanterns and red arrow protection from turning vehicles, on the Bealey Ave through traffic and wider network, for the northbound cyclist phase at the Colombo Street / Bealey Avenue intersection to prioritise safe movement through the intersection for cyclists, and delegates approval of the detailed design to the Urban Development and Transport Committee.
 - c. Requests staff to investigate physical separation between cyclists and vehicles at the northbound approach to the Colombo Street/Bealey Avenue intersection.
 - d. Requests staff to investigate improving the merge south of Kilmore Street to make it safer and more comfortable for southbound cyclists, and delegates approval of the detailed design to the Hearings Panel.
 - e. Requests staff to investigate increasing the number of short term parking spaces available on Peterborough Street and Kilmore Street to address the concerns raised by businesses on Colombo Street.
2. Notes that the Colombo Street Cycle Connection project is an interim solution with an intended lifespan of up to ten years, and that the Council includes consideration of additional budget in the latter years of the draft Long Term Plan 2021-2031 to consult, design and build a permanent cycleway from Bealey Avenue to Kilmore Street along Colombo Street.

3. Requests any future capital works project on Salisbury Street between Colombo Street and Durham Street, includes consideration for the provision of a cycling link from Colombo Street to the proposed Youth Hub located on Salisbury Street.
4. Requests staff to undertake a review of speed limits within the central city four avenues with the intention of having an area wide approach to speed safety.
5. Requests staff to investigate ways to minimise ongoing operational costs for street art and landscaping improvements associated with the Colombo Street Cycle Connection.
6. Requests staff to work with Blind Low Vision NZ during the detailed design and construction of the Colombo Street Cycle Connection project.
7. Requests staff to provide feedback to the Urban Development & Transport Committee on the outcomes of the reduction of short term parking, noting recommendations 1e and 1f above.
8. Approves the following associated detailed traffic resolutions for the Colombo Street Cycle Route Connection subject to the amendments in recommendations 1a to 1e above.

Current Colombo Street Corridor - Bealey Avenue to Salisbury Street - Traffic Controls

- a. Approves that any previously approved resolutions on Colombo Street from its intersection with Bealey Avenue to its intersection with Salisbury Street, pertaining to traffic controls (including the speed limit), made pursuant to any Bylaw, to the extent that they are in conflict with the traffic controls, described in recommendations b-e below, are revoked.

Colombo Street Corridor - Bealey Avenue to Salisbury Street - Traffic Controls

- b. Approves that a special vehicle lane, in accordance with clause 18 of the Christchurch City Council Traffic and Parking Bylaw 2017, for the use of south bound cycles, be established on the east side of Colombo Street, commencing at its intersection with Bealey Avenue and extending in a southerly direction to a point 20 metres north of its intersection with Salisbury Street, as detailed on Plans SK001-SK003, Issue 3, dated 24 February 2021, and attached to this report as Attachment A. This special vehicle lane is to be added to the Register of Roads or Traffic Lanes Restricted to Specific Classes of Vehicles in the Christchurch City Council Traffic and Parking Bylaw 2017.
- c. Approves that a special vehicle lane, in accordance with Clause 18 of the Christchurch City Council Traffic and Parking Bylaw 2017, for the use of north bound only cycles, be established on the west side of Colombo Street, commencing at its intersection with Salisbury Street and extending in a northerly direction to its intersection with Bealey Avenue, as detailed on Plans SK001-SK003, Issue 3, dated 24 February 2020, and attached to this report as Attachment A. This special vehicle lane is to be added to the Register of Roads or Traffic Lanes Restricted to Specific Classes of Vehicles in the Christchurch City Council Traffic and Parking Bylaw 2017.
- d. Approves the road markings, kerb alignments, and road surface treatments on Colombo Street from its intersection with Bealey Avenue to its intersection with Salisbury Street, as detailed on Plans SK001-SK003, Issue 3, dated 24 February 2021, and attached to this report as Attachment A.

- e. Approves that the speed limit on Colombo Street, commencing at its intersection with Bealey Avenue and extending in a southerly direction to its intersection with Salisbury Street be set at 30km/h, in accordance with Clause 27 of the Christchurch City Council Traffic and Parking Bylaw 2017.

Current Colombo Street / Salisbury Street Intersection - Traffic Controls

- f. Approves that any previously approved resolutions on Colombo Street at its intersection with Salisbury Street, pertaining to traffic controls (excluding the speed limit), made pursuant to any Bylaw, to the extent that they are in conflict with the traffic controls resolutions described in recommendations g-h below, are revoked.

Colombo Street / Salisbury Street Intersection - Traffic Controls

- g. Approves that the intersection of Colombo Street and Salisbury Street be controlled with traffic signals in accordance with the Land Transport Rule - Traffic Control Devices: 2004 as detailed on Plans SK001 - SK003, Issue 3, dated 24 February 2021, as attached to this report as Attachment A.
- h. Approves the road markings, kerb alignments, and road surface treatments at the intersection of Colombo Street and Salisbury Street, as detailed on Plans SK001 - SK003, Issue 3, dated 24 February 2021, as attached to this report as Attachment A.

Current Colombo Street Corridor - Salisbury Street to Kilmore Street - Traffic Controls

- i. Approves that any previously approved resolutions on Colombo Street from its intersection with Salisbury Street to its intersection with Kilmore Street, pertaining to traffic controls (including the speed limit), made pursuant to any Bylaw, to the extent that they are in conflict with the traffic controls, described in recommendations j-o below, are revoked.

Colombo Street Corridor - Salisbury Street to Kilmore Street - Traffic Controls

- j. Approves the road markings, kerb alignments, and road surface treatments on Colombo Street from its intersection with Salisbury Street to its intersection with Kilmore Street, as detailed on Plans SK001 – SK003, Issue 3, dated 24 February 2021, as attached to this report as Attachment A.
- k. Approves that a special vehicle lane, in accordance with Clause 18 of the Christchurch City Council Traffic and Parking Bylaw 2017, for the use of south bound only cycles, be established on the east side of Colombo Street, commencing at its intersection with Salisbury Street and extending in a southerly direction to its intersection with Kilmore Street, as detailed on Plans SK001- SK003, Issue 2, dated 19 November 2020, and attached to this report as Attachment A. This special vehicle lane is to be added to the Register of Roads or Traffic Lanes Restricted to Specific Classes of Vehicles in the Christchurch City Council Traffic and Parking Bylaw 2017.
- l. Approves that a special vehicle lane, in accordance with Clause 18 of the Christchurch City Council Traffic and Parking Bylaw 2017, for the use of north bound only cycles, be established on the west side of Colombo Street, commencing at its intersection with Salisbury Street and extending in a southerly direction to its intersection with Kilmore Street, as detailed on Plans SK001- SK003, Issue 2, dated 19 November 2020, and attached to this report as

Attachment A. This special vehicle lane is to be added to the Register of Roads or Traffic Lanes Restricted to Specific Classes of Vehicles in the Christchurch City Council Traffic and Parking Bylaw 2017.

- m. Approves that the speed limit on Colombo Street, commencing at its intersection with Salisbury Street and extending in a southerly direction to its intersection with Kilmore Street be set at 30km/h, in accordance with Clause 27 of the Christchurch City Council Traffic and Parking Bylaw 2017.
- n. Approves that a Stop control be placed against Peterborough Street at its intersection with the east side of Colombo Street, as detailed on Plans SK001 – SK003, Issue 3, dated 24 February 2021, as attached to this report as Attachment A.
- o. Approves that a Stop control be placed against Peterborough Street at its intersection with the west side of Colombo Street, as detailed on Plans SK001 – SK003, Issue 3, dated 24 February 2021, as attached to this report as Attachment A.

Current Colombo Street / Kilmore Street Intersection - Traffic Controls

- p. Approves that any previously approved resolutions at the intersection of Colombo Street and Kilmore Street, pertaining to traffic controls (excluding the speed limit), made pursuant to any Bylaw, to the extent that they are in conflict with the traffic controls, described in recommendations q-r below, are revoked.

Colombo Street / Kilmore Street Intersection - Traffic Controls

- q. Approves that the intersection of Colombo Street and Kilmore Street be controlled with traffic signals in accordance with the Land Transport Act - Traffic Control Devices Rule: 2004 as detailed on Plans SK001 – SK003, Issue 3, dated 24 February 2021, as attached to this report as Attachment A.
- r. Approves the road markings, kerb alignments, and road surface treatments on Colombo Street at its intersection with Kilmore Street, as detailed on Plans SK001-SK003, Issue 3, dated 24 February 2021, as attached to this report as Attachment A.

Current Colombo Street Corridor - Kilmore Street to Avon River Bridge - Traffic Controls

- s. Approves that any previously approved resolutions on Colombo Street from its intersection with Kilmore Street to the Avon River Bridge, pertaining to traffic controls (excluding the speed limit), , made pursuant to any Bylaw, to the extent that they are in conflict with the traffic controls, described in recommendations t-v below, are revoked.

Colombo Street Corridor - Kilmore Street to Avon River Bridge - Traffic Controls

- t. Approves the road markings, kerb alignments, and road surface treatments on Colombo Street from its intersection with Kilmore Street to the Avon River Bridge, as detailed on Plans SK001-SK003, Issue 3, dated 24 February 2021, as attached to this report as Attachment A.
- u. Approves that a special vehicle lane in accordance with Clause 18 of the Christchurch City Council Traffic and Parking Bylaw 2017, for the use of south bound cycles only, be established on the east side of Colombo Street, commencing at its intersection with Kilmore Street and extending in a southerly

direction to a point 23 metres south of its intersection with Kilmore Street, as detailed on Plans SK001-SK003, Issue 2, dated 19 November 2020, and attached to this report as Attachment A. This special vehicle lane is to be added to the Register of Roads or Traffic Lanes Restricted to Specific Classes of Vehicles in the Christchurch City Council Traffic and Parking Bylaw 2017.

- v. Approves that a bi-directional shared pedestrian/cycle path, in accordance with Clause 21 of the Christchurch City Council Traffic and Parking Bylaw 2017, be established on the east side of Colombo Street commencing at a point seven metres south of its intersection with Kilmore Street and extending in a southerly direction for a distance of 29 metres, as detailed on Plans SK001-SK003, Issue 2, dated 19 November 2020, and attached to this report as Attachment A.

Current Peterborough Street – Colombo Street to Manchester Street- Traffic Controls

- w. Approves that any previously approved resolutions on Peterborough Street, commencing at its intersection with Colombo Street and extending in an easterly direction to its intersection with Manchester Street, pertaining to traffic controls (including the speed limit), made pursuant to any Bylaw, to the extent that they are in conflict with the traffic controls, described in recommendations x-y below, are revoked.

Peterborough Street – Colombo Street to Manchester Street - Traffic Controls

- x. Approves the road markings, kerb alignments, and road surface treatments on Peterborough Street at its east approach to Durham Street North, its east and west approaches to Colombo Street, and its west approach to Manchester Street, as detailed on Plans SK001 – SK003, Issue 3, dated 24 February 2021, as attached to this report as Attachment A.
- y. Approves that the speed limit on Peterborough Street, commencing at its intersection with Durham Street North, and extending in an easterly direction to its intersection with Manchester Street, be set at 30km/h, in accordance with Clause 27 of the Christchurch City Council Traffic and Parking Bylaw 2017.

Current Colombo Street Corridor - Salisbury Street to Peterborough Street - Stopping and Parking

- z. Approves that any previously approved resolutions on both sides of Colombo Street, commencing at its intersection with Salisbury Street and extending in a southerly direction to its intersection with Peterborough Street, pertaining to parking restrictions and stopping restrictions, made pursuant to any Bylaw, to the extent that they are in conflict with the parking and stopping resolutions described in recommendations aa-ff below, are revoked.

Colombo Street Corridor - Salisbury Street to Peterborough Street - Stopping and Parking

- aa. Approves that the stopping of vehicles be prohibited at any time on the east side of Colombo Street commencing at its intersection with Salisbury Street, and extending in a southerly direction for a distance of 58 metres.
- bb. Approve that the parking of vehicles be restricted to a maximum period of 60 minutes and controlled by Parking Meters, (including Pay by Plate machines or any approved means of payment) on the east side of Colombo Street commencing at a point 58 metres south of its intersection with Salisbury Street, and extending

in a southerly direction for a distance of 34 metres. This restriction is to apply Monday to Friday, 9am – 5pm.

- cc. Approves that the stopping of vehicles be prohibited at any time on the east side of Colombo Street commencing at a point 92 metres south of its intersection with Salisbury Street, and extending in a southerly direction to its intersection with Peterborough Street.
- dd. Approves that the stopping of vehicles be prohibited at any time on the west side of Colombo Street commencing at its intersection with Peterborough Street, and extending in a northerly direction for a distance of 18 metres.
- ee. Approves that the parking of vehicles be restricted to a maximum period of 60 minutes and controlled by Parking Meters, (including Pay by Plate machines or any approved means of payment) on the west side of Colombo Street commencing at a point 18 metres north of its intersection with Peterborough Street, and extending in a northerly direction for a distance of 37 metres. This restriction is to apply Monday to Friday, 9am – 5pm.
- ff. Approves that the stopping of vehicles be prohibited at any time on the west side of Colombo Street commencing at a point 55 metres north of its intersection with Peterborough Street, and extending in a northerly direction to its intersection with Salisbury Street.

Current Colombo Street Corridor - Peterborough Street to Kilmore Street - Stopping and Parking

- gg. Approves that any previously approved resolutions on both sides of Colombo Street, commencing at its intersection with Peterborough Street and extending in a southerly direction to its intersection with Kilmore Street, pertaining to parking restrictions and stopping restrictions, made pursuant to any Bylaw, to the extent that they are in conflict with the parking and stopping resolutions described in recommendations hh-qq below, are revoked.

Colombo St Corridor - Peterborough St to Kilmore St - Stopping and Parking

- hh. Approves that the stopping of vehicles be prohibited at any time on the east side of Colombo Street commencing at its intersection with Peterborough Street, and extending in a southerly direction for a distance of 17 metres.
- ii. Approves that the parking of vehicles be restricted to a maximum period of 60 minutes and controlled by Parking Meters, (including Pay by Plate machines or any approved means of payment) on the east side of Colombo Street commencing at a distance 17 metres south of its intersection with Peterborough Street, and extending in a southerly direction for a distance of six metres. This restriction is to apply Monday to Friday, 9am – 5pm.
- jj. Approves that the stopping of vehicles be prohibited at any time on the east side of Colombo Street commencing at a distance 23 metres south of its intersection with Peterborough Street, and extending in a southerly direction for a distance of 25 metres.
- kk. Approves that the parking of vehicles be restricted to a maximum period of 60 minutes and controlled by Parking Meters, (including Pay by Plate machines or any approved means of payment) on the east side of Colombo Street commencing at a distance 48 metres south of its intersection with Peterborough Street, and

extending in a southerly direction for a distance of 17 metres. This restriction is to apply Monday to Friday, 9am – 5pm.

- ll. Approves that the stopping of vehicles be prohibited at any time on the east side of Colombo Street commencing at a point 65 metres south of its intersection with Peterborough Street, and extending in a southerly direction to its intersection with Kilmore Street.
- mm. Approves that the stopping of vehicles be prohibited at any time on the west side of Colombo Street commencing at its intersection with Kilmore Street, and extending in a northerly direction for a distance of 37 metres.
- nn. Approves that the parking of vehicles be restricted to a maximum period of 60 minutes and controlled by Parking Meters, (including Pay by Plate machines or any approved means of payment) on the west side of Colombo Street commencing at a point 37 metres north of its intersection with Kilmore Street, and extending in a northerly direction for a distance of 31 metres. This restriction is to apply Monday to Friday, 9am – 5pm.
- oo. Approves that the stopping of vehicles be prohibited at any time on the west side of Colombo Street commencing at a point 68 metres north of its intersection with Kilmore Street, and extending in a northerly direction for a distance of 19 metres.
- pp. Approves that the parking of vehicles be restricted to a maximum period of 60 minutes and controlled by Parking Meters, (including Pay by Plate machines or any approved means of payment) on the west side of Colombo Street commencing at a distance 87 metres north of its intersection with Kilmore Street, and extending in a northerly direction for a distance of 11 metres. This restriction is to apply Monday to Friday, 9am – 5pm.
- qq. Approves that the stopping of vehicles be prohibited at any time on the west side of Colombo Street commencing at a point 98 metres north of its intersection with Kilmore Street, and extending in a northerly direction to its intersection with Peterborough Street.

Current Colombo Street Corridor - Kilmore Street to Avon River Bridge - Stopping and Parking

- rr. Approves that any previously approved resolutions on both sides of Colombo Street from its intersection with Kilmore Street to the Avon River Bridge, pertaining to parking restrictions and stopping restrictions, made pursuant to any Bylaw, to the extent that they are in conflict with the parking and stopping resolutions described in recommendations ss-yy below, are revoked.

Colombo Street Corridor - Kilmore Street to Avon River Bridge - Stopping and Parking

- ss. Approves that the stopping of vehicles be prohibited at any time on the east side of Colombo Street commencing at its intersection with Kilmore Street, and extending in a southerly direction for a distance of 38 metres.
- tt. Approves that the parking of vehicles be reserved for vehicles with an approved disabled person's parking permit, prominently displayed in the vehicle, in accordance with section 6.4.1 of the Land Transport Rule - Traffic Control Devices: 2004. This restriction will apply at any time on the east side of Colombo Street commencing at a point 38 metres south of its intersection with Kilmore Street,

and extending in a southerly direction for a distance of six metres. Parking is further restricted to a maximum period of 120 minutes.

- uu. Approves that the stopping of vehicles be prohibited at any time on the east side of Colombo Street commencing at a point 44 metres south of its intersection with Kilmore Street, and extending in a southerly direction for a distance of six metres.
- vv. Approves that the parking of vehicles be restricted to a maximum period of 120 minutes on the east side of Colombo Street commencing at a point 50 metres south of its intersection with Kilmore Street, and extending in a southerly direction for a distance of 24 metres. This restriction is to apply between 9:00 am to 5:00 pm, Monday to Thursday, and between 9:00 am to 8:30 pm, Friday, and between 9:00 am to 6:00 pm, Saturday and Sunday.
- ww. Approves that the parking of vehicles be reserved for vehicles with an approved disabled person's parking permit, prominently displayed in the vehicle, in accordance with section 6.4.1 of the Land Transport Rule - Traffic Control Devices: 2004. This restriction will apply at any time on the west side of Colombo Street commencing at a point 69 metres south of its intersection with Kilmore Street, and extending in a northerly direction for a distance of 15 metres. Parking is further restricted to a maximum period of 120 minutes.
- xx. Approves that the parking of vehicles be restricted to a maximum period of five minutes on the west side of Colombo Street commencing at a point 54 metres south of its intersection with Kilmore Street, and extending in a northerly direction for a distance of five metres. The restriction is to apply at any time.
- yy. Approves that the stopping of vehicles be prohibited at any time on the west side of Colombo Street commencing at a point 49 metres south of its intersection with Kilmore Street, and extending in a northerly direction to its intersection with Kilmore Street.

Current Peterborough Street Corridor – Durham Street North to Colombo Street - Stopping and Parking

- zz. Approves that any previously approved resolutions on the north side of Peterborough Street from its intersection with Durham Street North to a point 40 metres east of its intersection with Durham Street North, pertaining to parking restrictions and stopping restrictions, made pursuant to any Bylaw, to the extent that they are in conflict with the parking and stopping resolutions, described in the recommendations bbb-ddd below, are revoked.
- aaa. Approves that any previously approved resolutions on the south side of Peterborough Street from its intersection with Durham Street North to a point 34 metres east of its intersection with Durham Street North, pertaining to parking restrictions and stopping restrictions, made pursuant to any Bylaw, to the extent that they are in conflict with the parking and stopping resolutions, described in the recommendations eee-ggg below, are revoked.

Peterborough Street Corridor – Durham Street North to Colombo Street - Stopping and Parking

- bbb. Approves that the stopping of vehicles be prohibited at any time on the north side of Peterborough Street commencing at its intersection with Durham Street North, and extending in an easterly direction for a distance of eight metres.

- ccc. Approves that the parking of vehicles be restricted to a maximum period of five minutes on the north side of Peterborough Street commencing at a point eight metres east of its intersection with Durham Street North, and extending in an easterly direction for a distance of 14 metres. This restriction is to apply at any time.
- ddd. Approves that the stopping of vehicles be prohibited at any time on the north side of Peterborough Street commencing at a point 22 metres east of its intersection with Durham Street North, and extending in an easterly direction for a distance of 18 metres.
- eee. Approves that the stopping of vehicles be prohibited at any time on the south side of Peterborough Street commencing at its intersection with Durham Street North, and extending in an easterly direction for a distance of 26 metres.
- fff. Approves that the parking of vehicles be restricted to motorcycles only on the south side of Peterborough Street, commencing at a point 26 metres east of its intersection with Durham Street North, and extending in an easterly direction for a distance of four metres.
- ggg. Approves that the stopping of vehicles be prohibited at any time on the south side of Peterborough Street commencing at a point 30 metres east of its intersection with Durham Street North, and extending in an easterly direction for a distance of four metres.

Councillor Davidson/Councillor Chu

Carried

Councillor Johanson requested that his vote against the resolutions be recorded.

The Mayor left the meeting at 12.58pm and Deputy Mayor Turner assumed the Chair.

Councillor Chu left the meeting at 12.58pm.

Councillor Galloway left the meeting at 12.58pm and returned at 1.03pm during consideration of item 16.

Councillor Gough left the meeting at 1pm and returned at 1.03pm during consideration of item 16.

16. Plan Change 7 - Managing Significant Indigenous Vegetation

Council Resolved CNCL/2021/00044

Officer recommendations adopted without change.

That the Council:

1. Approve the public notification of Proposed Plan Change 7 (Managing Significant Indigenous Vegetation) and its associated evaluation report (prepared in accordance with Section 32 of the Resource Management Act 1991 (**RMA**)) as included in Attachments 1 and 2 to this report pursuant to Clause 5 of Schedule 1 of the RMA; and
2. Authorise staff to make any necessary minor corrections or amendments to Proposed Plan Change 7 or its Section 32 report and appendices until the date of notification to improve the clarity, accuracy or consistency of the documents.

Deputy Mayor/Councillor Cotter

Carried

17. Draft submission on the Ministry of Transport's discussion document: Enabling Drone Integration

Council Resolved CNCL/2021/00045

Officer recommendations adopted without change.

That the Council:

1. Approve the draft submission to the Ministry of Transport on its discussion document: Enabling Drone Integration (**Attachment A**).

Councillor Scandrett/Councillor Templeton

Carried

18. Community Representative on the Christchurch Primary Health Organisation Board

Council Resolved CNCL/2021/00046

Officer recommendations adopted without change.

That the Council:

1. Appoint Councillor Melanie Coker as the Community Representative on the Christchurch Primary Health Organisation Board for the remainder of the current Council term, expiring in October 2022.
2. Thank Sharon McFarlane for her service as the community representative on the Christchurch Primary Health Organisation Board from December 2004 to May 2021.

Councillor MacDonald/Councillor Davidson

Carried

19. Local Government New Zealand 2021 Conference, Awards and Annual General Meeting

The Council decision included an amendment to the attendees to the conference, Councillor Johanson will not attend.

Council Resolved CNCL/2021/00047

That the Council:

1. Appoint the Mayor and Councillors Chen, Cotter, Davidson, Galloway, Mauger and Templeton as Christchurch City Council attendees to the Local Government New Zealand 2021 Conference and Awards.
2. Appoint the Mayor as the presiding voting delegate, and Councillor Cotter as the alternate voting delegate, to attend the Local Government New Zealand Annual General Meeting on 17 July 2021.

Councillor Daniels/Councillor Scandrett

Carried

21. Resolution to Exclude the Public

The meeting did not go into public excluded. The public excluded minutes of the Council meeting on 8 April 2021 were confirmed in open meeting.

Karakia Whakamutunga: Given by Councillor Davidson.

Meeting concluded at 1.11pm.

CONFIRMED THIS 3RD DAY OF JUNE 2021

**MAYOR LIANNE DALZIEL
CHAIRPERSON**

6. Amendments to Delegations

Reference / Te Tohutoro: 21/466178

Report of / Te Pou
Matua:

Vivienne Wilson, Senior Legal Counsel, vivienne.wilson@ccc.govt.nz

General Manager /
Pouwhakarae:

Lynn McClelland, Assistant Chief Executive, Strategic Policy & Performance, lynn.mcclelland@ccc.govt.nz

1. Purpose of the Report / Te Pūtake Pūrongo

- 1.1 The purpose of this report is to provide for some amendments to delegations from the Council to staff following the repositioning of Chief Financial Officer position, as well as to make some other miscellaneous changes to delegations. This report has been written because only the Council can resolve to provide for these delegation changes.
- 1.2 The decisions in this report are of low significance in relation to the Christchurch City Council's Significance and Engagement Policy. The level of significance was determined by considering the criteria in the Significance and Engagement Policy.

2. Officer Recommendations / Ngā Tūtohu

That the Council:

1. Relying on clause 32 of Schedule 7 of the Local Government Act 2002 and for the purposes of efficiency and effectiveness in the conduct of the Council's business, and relying on section 132 of the Local Government (Rating) Act 2002, and any other applicable statutory authority
 - a. Revoke the delegations set out in Part B of the Delegations Register being the version of Part B of the Register dated 19 April 2021; and
 - b. Delegate the responsibilities, duties, and powers to the persons set out in Attachment A being Part B of the Delegations Register; and
 - c. Revokes the delegation to the Sustainability and Community Resilience Committee of the Whole to make decisions on the Council's consent under the terms of a Heritage Conservation Covenant, and notes that new Part B of the Register includes a delegation from the Council to the General Manager Infrastructure, Planning & Regulatory Services to make decisions on the Council's consent under the terms of a Heritage Conservation Covenant.
2. Notes that these delegation changes take effect on the date of this resolution, and that the Legal Services Unit will update the Delegations Register accordingly.

3. Reason for Report Recommendations / Ngā Take mō te Whakatau

- 3.1 Part A of the Council's Delegations Register contains the Council's delegations to the Chief Executive. The Chief Executive is then able to sub-delegate those responsibilities, duties and functions to staff as she sees fit. These sub-delegations are set out in Part C of the Delegations Register.
- 3.2 Part B of the Council's Delegations Register contains the Council's delegations in respect of the Local Government (Rating) Act 2002 and the Resource Management Act 1991 as well as

other matters where the Council delegates directly to staff and other persons because, for the most part, the law does not allow for sub-delegations of these matters.

- 3.3 Part D of the Delegations Register contains the delegations from the Council to community boards, committees, and other subordinate decision-making bodies.
- 3.4 With the repositioning of the Executive Leadership Team, in March the Council made substantial changes to the delegations to the General Manager positions as well as some other roles. Further changes are required to give effect to the Chief Financial Officer position at the “Head of” level.
- 3.5 There are also some miscellaneous changes to delegations that would enhance the efficiency and effectiveness of the Council, and it is desirable to make those changes at the same time.

4. Alternative Options Considered / Ētahi atu Kōwhiringa

- 4.1 The other alternative option that was considered but not selected as the preferred option is not making any changes to the delegations. This is not considered to be a reasonably practicable option because the delegations would not be sitting at the right level, or other decisions might need to be referred to Council because no delegate is in place. This would not promote efficiency and effectiveness in Council decision-making.

5. Detail / Te Whakamahuki

Head of Financial Management/Chief Financial Officer position

- 5.1 Earlier this year, the Executive Leadership Team was re-positioned and some new roles were created. It has been determined that the Head of Financial Management position will carry with it the tasks of the Council’s Chief Financial Officer. (Originally it was envisaged that the tasks of the Chief Financial Officer would be carried out by the General Manager Resources.)
- 5.2 The changes in delegations in Part B of the Delegations Register reflect the changes to the Chief Financial Officer position.
- 5.3 The Chief Executive will make the changes to the delegations in Part C as these are sub-delegations from the Chief Executive to other staff positions.

Local Government (Rating of Whenua Māori) Amendment Act 2021

- 5.4 The Government recently amended the Local Government (Rating) Act 2002 through the Local Government (Rating of Whenua Māori) Amendment Act 2021. These amendments are to
 - 5.4.1 support the development of, and provision of housing on, Māori land; and
 - 5.4.2 modernise rating legislation affecting Māori land.
- 5.5 The provisions relating to separate rating areas on Māori freehold land come into force on 1 July 2021. Council officers will need to make determinations under the provisions in new sections 98A to 98F. It is therefore recommended to delegate these determinations (and administrative matters) to Council officers in the Rates Team.

Council consent under conservation covenants

- 5.6 The Terms of Reference for the Sustainability and Community Resilience Committee of the Whole provides that the Committee is delegated the authority to make decisions on the Council's consent under the terms of a Heritage Conservation Covenant.
- 5.7 The Council generally requires recipients of Heritage Incentive Grants to enter into Conservation Covenants. These are covenants under section 77 of the Reserves Act 1977 and require the property owner to obtain Council consent to any proposed activity of a protected heritage place.
- 5.8 To date, the Sustainability and Community Resilience Committee of the Whole has been deciding whether or not to provide consent. However, for the purposes of efficiency and effectiveness, it would be desirable for the consent function to be delegated to the General Manager Infrastructure, Planning & Regulatory Services.

6. Policy Framework Implications / Ngā Hīraunga ā- Kaupapa here

Strategic Alignment / Te Rautaki Tīaroaro

- 6.1 This report supports the [Council's Long Term Plan \(2018 - 2028\)](#):
- 6.1.1 Activity: Governance & Decision Making
- Level of Service: 4.1.22 Provide services that ensure all Council and Community Board Meetings are held with full statutory compliance - 100% compliance

Policy Consistency / Te Whai Kaupapa here

- 6.2 The decision is consistent with Council's Plans and Policies.

Impact on Mana Whenua / Ngā Whai Take Mana Whenua

- 6.3 The decision does not involve a significant decision in relation to ancestral land or a body of water or other elements of intrinsic value, therefore this decision does specifically impact Mana Whenua, their culture and traditions.
- 6.4 However, the proposed delegations under the Local Government (Rating) Act 2002 will enable issues relating to the rating of Māori land to be dealt with efficiently and effectively (otherwise a full Council decision would be required).

Climate Change Impact Considerations / Ngā Whai Whakaaro mā te Āhuarangi

- 6.5 The decisions in this report do not create a climate change impact.

Accessibility Considerations / Ngā Whai Whakaaro mā te Hunga Hauā

- 6.6 The decisions in this report do not raise accessibility considerations.

7. Resource Implications / Ngā Hīraunga Rauemi

Capex/Opex / Ngā Utu Whakahaere

- 7.1 Cost to Implement – The changes to the Delegations Register will be entered into the Delegations Register by the Legal Services Unit.
- 7.2 Maintenance/Ongoing costs – There are no ongoing costs from making these changes to delegations. There are also anticipated savings in staff time in having delegations sit at the appropriate level on the organisation.
- 7.3 Funding Source – Staff time in implementing the changes to the Delegations Register is met out of the Legal Services Unit's budget.

8. Legal Implications / Ngā Hīraunga ā-Ture

Statutory power to undertake proposals in the report / Te Manatū Whakahaere Kaupapa

8.1 Clause 32 of Schedule 7 of the Local Government Act 2002 provides that

Unless expressly provided otherwise in this Act, or in any other Act, for the purposes of efficiency and effectiveness in the conduct of a local authority's business, a local authority may delegate to a committee or other subordinate decision-making body, community board, or member or officer of the local authority any of its responsibilities, duties, or powers except—

- (a) the power to make a rate; or*
- (b) the power to make a bylaw; or*
- (c) the power to borrow money, or purchase or dispose of assets, other than in accordance with the long-term plan; or*
- (d) the power to adopt a long-term plan, annual plan, or annual report; or*
- (e) the power to appoint a chief executive; or*
- (f) the power to adopt policies required to be adopted and consulted on under this Act in association with the long-term plan or developed for the purpose of the local governance statement; or*
- (g) [Repealed]*
- (h) the power to adopt a remuneration and employment policy.*

8.2 The proposed changes to the delegations do not infringe the restrictions in the Local Government Act 2002.

8.3 Section 132 of the Local Government (Rating) Act 2002 provides that a local authority may delegate the exercise of functions, powers, or duties conferred by this Act on the local authority to its chief executive officer; or any other specified officer of the local authority. However, the section also expressly prohibits sub-delegations. This means that the Council must delegate the functions, powers and duties to the correct position in the Council. The Act also prohibits sub-delegations of a function, power, or duty conferred by subpart 2 of Part 1 or subpart 1 of Part 5. The proposed new delegations do not infringe these restrictions.

8.4 This report has been drafted by the Legal Services Unit.

9. Risk Management Implications / Ngā Hīraunga Tūraru

9.1 There are no identified risks caused by the proposed changes in delegations.

Attachments / Ngā Tāpirihanga

No.	Title	Page
A ↓	New version of Part B of Delegations Register for Council Report 3 June 2021	34

Additional background information may be noted in the below table:

Document Name	Location / File Link
Not applicable	

Confirmation of Statutory Compliance / Te Whakatūturutanga ā-Ture

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Signatories / Ngā Kaiwaitohu

Author	Vivienne Wilson - Senior Legal Counsel
Approved By	Helen White - Head of Legal Services Lynn McClelland - Assistant Chief Executive Strategic Policy and Performance

Attachment A

PART B

Statutory and Other Delegations to Officers etc

The Council delegates to the persons who hold the positions as set out below, the following responsibilities, duties, and powers as set out in the sub-parts and tables in this Part.

Unless otherwise specified, these delegations exclude any power, responsibility or duty that has been delegated to a Community Board, Committee, Subcommittee (including an Officer Subcommittee), Council Hearings Panel or other subordinate decision-making body.

These powers may only be sub-delegated if it is expressly provided for in the sub-parts and tables below.

All delegations are made severally unless specified otherwise (ie the delegation can be exercised by the officer acting alone).

PART B - SUB-PART 1 – LEGISLATIVE DELEGATIONS

1. Building Act 2004 and any regulations made under this Act¹

General Manager Infrastructure, Planning & Regulatory Services	GMIP
Head of Regulatory Compliance	HRCP

Section	Delegation	GMIP	HRCP
All	<p>All of its responsibilities, duties, and powers under this Act and regulations made under this Act except -</p> <ul style="list-style-type: none"> (a) its powers under sections 131 and 132 relating to the adoption or review of policies on dangerous, earthquake prone and insanitary buildings; (b) its power under section 213 to make arrangements for any other building consent authority to perform the Council's functions of a building consent authority; (c) its power under sections 219(1)(a) and 281A to set any fee or charge in relation to a building consent and for the performance of any other function or service under the Act; (d) its powers under sections 233 to 236 to transfer any of its functions, duties or powers under the Act to another territorial authority; (e) its power under sections 233 to 236 to agree to undertake any function, duty or power of any other territorial authority under the Act; and (f) its power under section 281B in relation to increasing fees and charges, and section 281C in relation to refunds or waivers of fees and charges. <p>These responsibilities, duties, and powers may be sub-delegated.</p>	✓	✓
281C	<p>Its power under section 281C in relation to refunds or waivers of fees and charges.</p> <p>This power may be sub-delegated.</p>	✓	

¹ See [Christchurch City Council Consenting & Compliance Group – Building Act 2004: Sub delegations](#) for Building Act sub-delegations

2. Local Government (Rating) Act 2002

General Manager Resources/Chief Financial Officer	CFO GMR
Head of Financial Management / Chief Financial Officer	HFM
Manager Funds and Financial Policy	MFFP
Manager Transaction Services	MTR
Team Leader Rates	TLR
Senior Rates Officer	SRO

Rates Officer	RO
Team Leader Corporate Data Management and Maintenance	TLD
Senior Data Analyst	SDA

Section	Delegation	CFO GMR	HFM	MFFP	MTR	TLR	SRO	RO	TLD	SDA
15	To determine a separately used or inhabited part of a rating unit.					✓	✓	✓		
20	To determine whether two or more rating units are to be treated as one rating unit.					✓	✓	✓		
27	To keep and maintain the rating information database and to make decisions about the recognition of a rating unit in the rating information database.					✓	✓	✓	✓	✓
27 (s 7-9, 22, Schedules 1 and 2)	To determine the non-rateable status of a rating unit: *Any two of the delegates acting jointly.		✓*	✓*	✓*					
27(4)	To make decisions with respect to determining: <ul style="list-style-type: none"> The category to which a rating unit belongs for the general rate; The categories to which the rating unit belongs for a targeted rate; and Excess water charges. 					✓	✓	✓		
27(5)	To make decisions with respect to recording separately for different parts of a rating unit (if separate records are necessary because of different rating treatment for each part of a rating unit), any of the matters specified in this section.					✓	✓			
28(2)	To determine whether or not to include the name of any person in the rating information database because it is necessary to identify the rating unit.								✓	✓

Section	Delegation	CFO GMR	HFM	MFFP	MTR	TLR	SRO	RO	TLD	SDA
28(3)	To determine the reasonable fee for being supplied with a copy of the particulars from the rating information database: *Any two of the delegates acting jointly.			✓*	✓*					
28(4)	To give notice as required.			✓	✓					
28C	To remove names from the rating information database.								✓	✓
29	To determine ratepayer objections to the rating information database.				✓	✓	✓			
29	To determine further ratepayer objections to the rating information database that staff authorised under section 29: *Acting as the Rating Review Panel.	✓* jointly	✓* jointly	✓* jointly						
32,33	To update the rating information database in accordance with this section.								✓	✓
35	To remove names from the rating information database in accordance with this section.								✓	✓
36	To update the rating information database in accordance with this section.								✓	✓
37	To keep and maintain the rates records.					✓	✓	✓	✓	✓
39	To determine objections to the rates record.				✓	✓	✓			
39	To determine further ratepayer objections to the rates record that staff authorised under section 39: *Acting as the Rating Review Panel.	✓* jointly	✓* jointly	✓* jointly						
40	To correct an error in the rating information database or the rates records.				✓	✓	✓	✓		
41, 41A	To issue an amended rates assessment if an error is corrected.					✓	✓	✓		
42	To recover additional rates from a ratepayer. To set the interest rate in accordance with this section.			✓	✓					
44-51	To provide for the delivery of rates assessments and rates invoices in accordance with these sections.					✓	✓	✓		
45, 46	To provide for the design (form and content) of rates assessments and invoices.			✓	✓	✓				

Section	Delegation	CFO GMR	HFM	MFFP	MTR	TLR	SRO	RO	TLD	SDA
53	To negotiate and enter into agreements under section 53 to collect rates on behalf of other local authorities.	✓	✓							
54	To not collect rates that are uneconomic to collect. The amount limit is \$20 per annum.				✓	✓				
58	To impose penalties not paid by the due date.					✓	✓	✓		
61, 62	To exercise powers for recovery of rates if owner in default.				✓	✓				
63	To commence legal proceedings to recover unpaid rates	✓	✓							
85	To determine the applicability of remissions for late payment penalties		✓	✓	✓	✓	✓	✓		
85	To determine the applicability of remissions for not for profit community organisations: *Any two of the delegates acting jointly.		✓*	✓*	✓*					
87-90	To determine the applicability of rates postponements: *Any two of the delegates acting jointly.		✓*	✓*	✓*					
85-90	To carry out any administrative tasks associated with remissions or postponements under these sections, and not otherwise delegated.					✓	✓	✓		
98A	To divide a separate rating area from a rating unit on Māori freehold land in accordance with this section.					✓	✓			
98A(5)	To give the required notice.					✓	✓	✓		
98B	To make apportionments in accordance with this section.					✓	✓	✓		
98D	To make adjustments in accordance with this section.					✓	✓	✓		
98E	To determine that a separate rating area divided from a rating unit is no longer a separate rating area in accordance with this section.					✓	✓			
99	To apply to Maori Land Court for charging order.	✓	✓							
108	To apply to Maori Land Court to enforce charging order.	✓	✓							
111	To apply to Maori Land Court for payment of unpaid rates.	✓	✓							
114-115	To remit or postpone rates pursuant to Council rates remission and postponement policy:		✓*	✓*	✓*					

Section	Delegation	CFO GMR	HFM	MFFP	MTR	TLR	SRO	RO	TLD	SDA
	*Any two of the delegates acting jointly.									
114-115	To carry out any administrative tasks associated with remissions or postponements under these sections, and not otherwise delegated.					✓	✓	✓		
135	To sign documents as correct copies for the purpose of Court or Tribunal proceedings.	✓	✓	✓	✓					

3. Protected Disclosures Act 2000

Section	Delegation	CEO	Protected Disclosure Officer
All	All of its responsibilities, duties, and powers under this Act (to be exercised in accordance with the procedures in Council's Protected Disclosures policy) except the power to adopt the internal procedures (Policy) under section 11.	✓	✓

4. Resource Management Act 1991

Delegations made under the authority of sections 34 and 34A of the Resource Management Act as the case may be.

The Deputy Mayor and the Chief Executive are delegated the authority to appoint Hearings Panels on matters under the Resource Management Act 1991.

RMA Hearings Panel ²	HP
Commissioner	C
General Manager Infrastructure, Planning & Regulatory Services	GMIP
Head of Resource Consents	HRC
Team Leader Planning	PTL
Principal Advisor – Resource Consents	PAR
Senior Planner	SP
Planner or any person who is engaged as a consultant planner to the Council	P
Head of Planning and Strategic Transport	HPST
Team Leader City Planning	CPT
Principal Advisor, Planning	PAP
General Manager Resources/Chief Financial Officer	CFO GMR
Head of Regulatory Compliance	HRCP

Manager Property Consultancy	MPC
General Manager Citizens and Community	GMCC
Head of Transport	HOT
Head of Parks	HOP
Head of Legal Services	HOL
Manager Legal Services Delivery – Public, Regulatory and Litigation	MLS
Senior Legal Counsel – Public, Regulatory and Litigation	SLC

Section	Delegation	HP	C	GMIP	HRC	PTL	PAR	SP	P	HPST	CPT	PAP	HRCP	CFOGMR	HOT	HOP	MPC	GMCC	HOL	MLS	SLC
10(2)	To consider and make a decision on an application to extend the period for which existing use rights apply,	✓	✓	✓	✓	✓	✓														

² An RMA Hearings Panel may include elected members appointed as hearings commissioners under s34A of the RMA

Section	Delegation	HP	C	GMIP	HRC	PTL	PAR	SP	P	HPST	CPT	PAP	HRCP	CFOGMR	HOT	HOP	MPC	GMCC	HOL	MLS	SLC
	including identifying people for affected party approval under section 10(2)(ii).																				
11(1)(b)	Authority to sign certificates in respect of the subdivision of land being acquired or disposed of by the Council.													✓	✓		✓				
34A	To appoint a commissioner or commissioners.	✓		✓	✓	✓	✓			✓	✓										
36(5) and 149ZD	To require additional fees to be paid over and above any prescribed fees, in order to enable the Council to recover its actual and reasonable costs of processing an application.	✓	✓	✓	✓	✓	✓	✓		✓	✓		✓								
36(6)	To provide an estimate of the additional fees likely to be imposed.			✓	✓	✓	✓	✓		✓	✓		✓								
36AAB	To remit the whole or part of a charge.			✓	✓	✓				✓	✓		✓								
37	To waive or extend any time limits.	✓	✓	✓	✓	✓	✓	✓		✓	✓	✓									
38	To authorise persons to be enforcement officers under this section.			✓									✓								
39AA	To direct that a hearing or part of a hearing may be conducted using 1 or more remote access facilities.	✓	✓	✓	✓	✓				✓	✓										
39B(3) and (4)	To determine whether there are exceptional circumstances that warrant not all of the persons being accredited.			✓						✓											
40	To exercise the powers under section 40(2) and 40(3) in relation to hearings.	✓	✓																		
41B	To direct the applicant and submitters to provide briefs of evidence before a hearing.	✓	✓																		
41C	To make directions and requests before or at hearings.	✓	✓																		



Section	Delegation	HP	C	GMIP	HRC	PTL	PAR	SP	P	HPST	CPT	PAP	HRCP	CFOGMR	HOT	HOP	MPC	GMCC	HOL	MLS	SLC
41D	To make a direction striking out a submission, before, at, or after a hearing	✓	✓																		
42	To make an order in relation to the protection of sensitive information.	✓	✓																		
42A	To require the preparation of a report.	✓	✓																		
42A	To approve the content of a report in relation to a plan change before that report is circulated in accordance with this section.			✓						✓	✓										
91F	To decide whether to return an application to the applicant or continue to process the application, if it has been suspended for a total of 20 working days in response to 1 or more requests under section 91D.			✓	✓	✓	✓	✓													
44A	To amend the plan or proposed plan to remove a duplication or conflict with a national environmental standard.										✓										
55(2)	Duty to amend the plan or proposed plan if directed by national policy statement.										✓										
58l(2)	Duty to amend the plan or proposed plan if directed by national planning standard.										✓										
58l(4)	To exercise the Council's powers under this section in relation to discretionary directions.									✓	✓										
80C	To decide to apply to the Minister to use the streamlined planning process.									✓											
87BA(2)(a)	To issue a written notice confirming that an activity is a permitted boundary activity.			✓	✓	✓	✓	✓													

Section	Delegation	HP	C	GMIP	HRC	PTL	PAR	SP	P	HPST	CPT	PAP	HRCP	CFGMIR	HOT	HOP	MPC	GMCC	HOL	MLS	SLC
87BA(2)(b)	To return an application for a boundary activity to the applicant if it is not a permitted activity, with written reasons.			✓	✓	✓	✓	✓													
87BB(1)(d)	To determine that an activity is a permitted activity where a non-compliance is marginal or temporary.		✓	✓	✓	✓	✓														
87E	To make a decision on a request by the applicant for an application to be referred directly to the Environment Court.	✓	✓																		
88(3)	If an application does not include the information required by Schedule 4 or by regulations, to determine that the application is incomplete and return the application, with written reasons for the determination to the applicant.			✓	✓	✓	✓	✓													
91	To determine not to proceed with the notification or hearing of an application on the grounds that other resource consents are required (in accordance with this section).	✓	✓	✓	✓	✓	✓	✓													
91F	To decide whether to return an application to the applicant or continue to process the application, if it has been suspended for a total of 20 working days in response to 1 or more requests under section 91D.			✓	✓	✓	✓	✓													
91C(2)	To decide whether to return an application to the applicant or continue to process the application, if it has been suspended for a total of 130 or more working days.			✓	✓	✓	✓														
92 92A	To require further information to be provided or to commission a report under section 92, and to set a timeframe for provision of the information under section 92A(2).	✓	✓	✓	✓	✓	✓	✓	✓												



Section	Delegation	HP	C	GMIP	HRC	PTL	PAR	SP	P	HPST	CPT	PAP	HRCP	CFOGMR	HOT	HOP	MPC	GMCC	HOL	MLS	SLC
95A-95G	To determine all notification matters under these sections.	✓	✓	✓	✓	✓	✓	✓													
97(4)	To decide to adopt an earlier submission closing date for limited notified applications where all affected persons have provided the Council with a submission, written approval, or notice that they will not make a submission.			✓	✓	✓	✓														
99	To invite or require an applicant and / or submitters to attend a pre-hearing meeting.	✓	✓	✓	✓	✓	✓														
99	To appoint a person to be the chairperson of a pre-hearing meeting (the chairperson must prepare a report for the authority before the hearing).			✓	✓	✓	✓														
99A(1)	To refer an applicant and / or submitters to mediation.	✓	✓	✓	✓	✓	✓														
99A(3)	To refer to mediation an applicant and submitters, with the consent of all of the persons being referred; and to appoint a mediator and report the outcome of the mediation to the consent hearing meeting (Pre-hearing mediation).	✓	✓	✓	✓	✓	✓														
100	To determine whether a hearing in respect of a resource consent application is necessary.	✓	✓	✓	✓	✓	✓														
102	To determine that a joint hearing is unnecessary.	✓	✓	✓	✓	✓	✓														
103	To determine that a combined hearing is unnecessary.	✓	✓	✓	✓	✓	✓														

Section	Delegation	HP	C	GMIP	HRC	PTL	PAR	SP	P	HPST	CPT	PAP	HRCP	CFOGMR	HOT	HOP	MPC	GMCC	HOL	MLS	SLC
104A 104B 104C 104D 105 106	To consider and make a decision on any resource consent application which has not been publicly notified and does not require a hearing.			✓	✓	✓	✓	✓													
104A 104B 104C 104D 105 106	To consider and make a decision on any resource consent application, including hearing the application if required.	✓	✓																		
108 108A 108AA 109	To impose conditions on resource consents, and to sign documents varying, cancelling or renewing bonds and covenants. (Refer also to section 220 for conditions on subdivision consents).	✓	✓	✓	✓	✓	✓	✓													
109(3) –(5)	To decide that officers and/or agents of the consent authority will enter onto the land subject to bonded work, to ascertain whether the work has been completed, and to complete the work, if the consent holder fails to do so. To decide to recover the cost from the bond, and to register the shortfall as a charge on the land.			✓	✓								✓								
110	If a resource consent lapses, is cancelled or is surrendered and the activity does not proceed, to refund a financial contribution to the consent holder			✓	✓																



Section	Delegation	HP	C	GMIP	HRC	PTL	PAR	SP	P	HPST	CPT	PAP	HRCP	CFGMIR	HOT	HOP	MPC	GMCC	HOL	MLS	SLC
	less a value equivalent of the costs incurred by the consent authority in relation to the activity and its discontinuance.																				
124	To exercise the consent authority's discretion to allow exercise of an existing consent while applying for a new consent, in accordance with this section.		✓	✓	✓																
125	To consider and make decisions on an application to extend the lapse period of a resource consent, where the original application was not publicly notified and did not require a hearing.			✓	✓	✓	✓	✓													
125	To consider and make decisions on an application to extend the lapse period of a resource consent.	✓	✓																		
126	To cancel a resource consent, and consider and make a decision on an application to revoke the cancellation notice and state a period after which a new notice may be served, for any consent that has been given effect to but has not been exercised for a continuous period of five(5) years.	✓	✓	✓	✓																
127	To consider and make decisions to change or cancel any condition imposed on a resource consent, including notification decisions, where the original application was not publicly notified and did not require a hearing.			✓	✓	✓	✓	✓													
127	To consider and make decisions to change or cancel any condition imposed on a resource consent, including notification decisions and hearing the application if required.	✓	✓																		
128 to 132	To decide to serve notice on a consent holder of the Council's intention to review the conditions of a	✓	✓	✓	✓	✓	✓														

Section	Delegation	HP	C	GMIP	HRC	PTL	PAR	SP	P	HPST	CPT	PAP	HRCP	CFOGMR	HOT	HOP	MPC	GMCC	HOL	MLS	SLC
	resource consent, and decide as to notification, and to consider and make a decision on the review, including cancellation of the consent.																				
133A	To issue an amended resource consent.	✓	✓	✓	✓	✓	✓	✓													
138	To determine whether to refuse to accept the surrender of all or part of a resource consent.	✓	✓	✓	✓	✓	✓	✓													
139	To issue a certificate of compliance.		✓	✓	✓	✓	✓	✓													
139(4)	To require further information to be provided in order to determine if a certificate of compliance must be issued.		✓	✓	✓	✓	✓	✓	✓												
139A	To issue an existing use certificate.	✓	✓	✓	✓	✓	✓	✓													
139A(3)	To require further information to be provided in order to determine if an existing use certificate must be issued.	✓	✓	✓	✓	✓	✓	✓	✓												
139A(8)	To revoke an existing use certificate if it was issued based on inaccurate information.	✓	✓	✓	✓																
142	To request the Minister to make a direction to call in a matter that is or part of a proposal of national significance.			✓																	
149T	To give notice on Council's behalf under s274 of a matter of national significance that the Minister has called in and directly referred to Environment Court.			✓																	
149V	To lodge appeal to the High Court on question of law on Council's behalf.			✓																	
149W(2)	To amend the proposed plan, change or variation under clause 16(1) of Schedule 1 as soon as practicable after receiving the notice of decision of the Board or Court.										✓										



Section	Delegation	HP	C	GMIP	HRC	PTL	PAR	SP	P	HPST	CPT	PAP	HRCP	CFGMIR	HOT	HOP	MPC	GMCC	HOL	MLS	SLC
149ZD	To recover costs incurred by the Council from the applicant and to provide an estimate of costs when required to do so by the applicant.			✓																	
168A	Authority to lodge notice of requirement on behalf of Council.													✓				✓			
168A	To determine all notification matters under this section and associated sections, and make associated prehearing decisions under sections 99 to 103.		✓	✓																	
168A	To consider a notice of requirement by the territorial authority and decide to confirm, modify, impose conditions on or withdraw the requirement.		✓																		
169	To determine all notification matters under this section and associated sections, and all decisions under sections 92 to 92B, and 96 to 103.	✓	✓	✓	✓	✓	✓	✓													
169	To request further information on a notice of requirement.	✓	✓	✓	✓	✓	✓	✓	✓												
170	If proposing to publicly notify a proposed plan within 40 working days of receipt of a requirement, to include the requirement in the proposed plan, with the consent of the requiring authority.			✓						✓											
171	To consider a notice of requirement and any submissions received and recommend to the requiring authority that it confirm, modify, impose conditions on or withdraw the requirement.	✓	✓																		
173	To identify landowners and occupiers who are directly affected by a decision on a designation.			✓	✓	✓	✓	✓													
174	To decide to appeal to the Environment Court against a decision of a requiring authority on a designation.	✓	✓	✓																	



Section	Delegation	HP	C	GMIP	HRC	PTL	PAR	SP	P	HPST	CPT	PAP	HRCP	CFOGMR	HOT	HOP	MPC	GMCC	HOL	MLS	SLC
175(2)	To include a designation in the district plan when one of the circumstances set out section 175(1) applies.			✓						✓	✓										
176 and 178	The power to give the consent of the Council as the requiring authority to the use of land subject to a requirement or designation for which they are responsible.													✓	✓		✓	✓			
176A(2)	To waive the requirement for an Outline Plan.		✓	✓	✓	✓	✓	✓													
176A(4)	To decide whether to request changes to an Outline Plan under s 176A(4).	✓	✓	✓	✓	✓	✓	✓													
176A(5)	To decide to appeal to the Environment Court against a decision by a requiring authority not making the changes to an outline development plan requested by the Council.	✓	✓	✓																	
181(2)	For an alteration of a designation, the same delegations as those set out above under sections 168A to 176 for a new designation.	✓	✓	✓	✓	✓	✓	✓													
181(3)(b)	To identify landowners and occupiers who are directly affected by a decision on an alteration.			✓	✓	✓	✓	✓													
181(3)	To consider and make decisions on an alteration to a designation in the plan or a requirement in the proposed plan if the alteration is a minor change in effects or boundaries.	✓	✓	✓	✓	✓	✓	✓													
182(5) and 196	To decide whether to decline to remove part of a designation or heritage order from the district plan.	✓	✓																		
184 184A	To consider and make decisions on an application to extend the lapse period of a designation.	✓	✓																		

Section	Delegation	HP	C	GMIP	HRC	PTL	PAR	SP	P	HPST	CPT	PAP	HRCP	CFGMIR	HOT	HOP	MPC	GMCC	HOL	MLS	SLC
189(1)	Authority to lodge notice of requirement for a heritage order on behalf of Council.			✓														✓			
189(4)	Authority to withdraw a requirement for a heritage order on behalf of Council			✓																	
189A	To determine all notification matters under this section and associated sections, and make associated prehearing decisions under sections 99 to 103.	✓	✓	✓	✓	✓	✓	✓													
189A	To consider a notice of requirement for a heritage order by the territorial authority and decide to confirm, modify, impose conditions on or withdraw the requirement.		✓																		
190	To request further information on a notice of requirement for a heritage order.	✓	✓	✓	✓	✓	✓	✓													
190	To determine all notification matters under this section and associated sections, and make associated prehearing decisions under sections 99 to 103.	✓	✓	✓	✓	✓	✓	✓													
191	To consider a notice of requirement for a heritage order and any submissions received and recommend to the requiring authority that it confirm, modify, impose conditions on or withdraw the requirement.	✓	✓																		
193	To give written consent in relation to the land protected by the Council's heritage order.															✓	✓				
195	To appeal to Environment Court against heritage protection authority's decisions under sections 193 or 194.	✓	✓																		
195A(1) and (2)	For an application by the Heritage Protection Authority to alter a heritage order, the same delegations that apply with respect to sections 189 to 195.	✓	✓	✓																	



Section	Delegation	HP	C	GMIP	HRC	PTL	PAR	SP	P	HPST	CPT	PAP	HRCP	CFOGMR	HOT	HOP	MPC	GMCC	HOL	MLS	SLC
195A(3)	To alter a heritage order in the plan or a requirement in the proposed plan if the alteration is a minor change in effects or boundaries.	✓	✓	✓	✓	✓	✓														
195B(5)	To make a written objection or submission to the Minister on the Minister's proposal to transfer responsibility for an existing heritage order to another heritage protection authority.			✓																	
195C	To amend the district plan by noting a transfer of responsibility for a heritage order.			✓																	
198C	To make a decision under section 198C on a request made under section 198B for direct referral of a notice of requirement for a designation or heritage order to the Environment Court.	✓																			
198D	To approve the content of a consent authority report on a requirement that has been directly referred to the Environment Court.			✓	✓																
220	To impose conditions on a subdivision consent.	✓	✓	✓	✓	✓	✓	✓													
221(2)	To be an "authorised person" to sign a consent notice.			✓	✓	✓	✓	✓	✓												
221(3)	To vary or cancel any condition contained in a consent notice with the same delegations as set out above for a resource consent application under sections 88 to 121.	✓	✓	✓	✓	✓	✓	✓													
222	To issue a completion certificate for matters subject to performance bonds, and to extend the time period for completion.			✓	✓	✓	✓	✓													
223(3)	To be an "authorised officer" to certify that a survey plan has been approved.			✓	✓	✓	✓	✓	✓												

Section	Delegation	HP	C	GMIP	HRC	PTL	PAR	SP	P	HPST	CPT	PAP	HRCP	CFGMIR	HOT	HOP	MPC	GMCC	HOL	MLS	SLC
224(c)	To be an "authorised officer" to certify compliance with the conditions of a subdivision consent, or, in respect of the conditions that have not been complied with, that a completion certificate, a consent notice has been issued or a bond has been entered into.			✓	✓	✓	✓	✓	✓												
224(f)	To be an authorised person to provide the certificate under this section for a subdivision effected by the grant of a cross lease or company lease or by the deposit of a unit plan.			✓	✓	✓	✓	✓	✓												
226(1)(e)	To certify as an "authorised officer" any plan of subdivision or copy thereof, which has not had a previous statutory approval.			✓	✓	✓	✓	✓													
232 & Sch 10	Where an esplanade strip is created, in relation to the instrument to be registered, determine matters to be included, excluded etc; Power to do all things necessary to effect registration of the instrument.			✓	✓	✓	✓	✓									✓				
234	To vary or cancel the instrument creating an esplanade strip as set out in this section.	✓	✓	✓	✓	✓	✓	✓													
234(7)	To certify as an "authorised officer" specifying the variations to the instrument or that the instrument is cancelled as the case may be.			✓	✓	✓	✓	✓													
235	To enter into an agreement to create an esplanade strip for any of the purposes specified in section 229.													✓	✓		✓				
237B	To agree with the registered proprietor of land to acquire an easement over the land and to execute the													✓	✓		✓				

Section	Delegation	HP	C	GMIP	HRC	PTL	PAR	SP	P	HPST	CPT	PAP	HRCP	CFOGMR	HOT	HOP	MPC	GMCC	HOL	MLS	SLC
	easement and to agree to vary or cancel any such easement.																				
237C	To close an access strip or esplanade strip during periods of emergency or public risk likely to cause loss of life, injury, or serious damage to property.													✓	✓		✓				
237D	To give written agreement to all or part of an esplanade reserve ceasing to be vested in and administered by the territorial authority and instead vesting in the Crown or regional council.													✓	✓		✓				
239	Authority to certify survey plans subject to specified interests.			✓	✓	✓	✓	✓													
240	To sign covenants pursuant to section 240(3) and certify cancellation of covenants under section 240(5)(b), as an "authorised officer".			✓	✓	✓	✓	✓													
241	To cancel an amalgamation condition under section 241(3), and to certify cancellation as an "authorised officer" under section 241(4)(b).	✓	✓	✓	✓	✓	✓	✓													
243	To provide written consent for the surrender, transfer or variation of an easement under section 243(a), to revoke a condition requiring an easement under section 243(e), and to certify cancellation of the condition as an "authorised officer" under section 243(f)(ii).	✓	✓		✓	✓	✓	✓													
267	To participate in a conference and make decisions on behalf of the Council.			✓	✓	✓	✓	✓		✓	✓	✓							✓	✓	✓
268A	To participate in a mandatory alternative dispute resolution process and make decisions on behalf of the Council.			✓	✓	✓	✓	✓		✓	✓	✓							✓	✓	✓

Section	Delegation	HP	C	GMIP	HRC	PTL	PAR	SP	P	HPST	CPT	PAP	HRCP	CFGMIR	HOT	HOP	MPC	GMCC	HOL	MLS	SLC
269-291	Authority to determine and direct Council involvement in Environment Court proceedings.			✓	✓					✓											
292	Authority to seek that Environment Court remedy defect in plan.			✓						✓											
294	Authority to seek that Environment Court review a decision or rehear proceedings.			✓	✓					✓											
299-308	Authority to determine and direct Council involvement in High Court and Court of Appeal proceedings.			✓	✓					✓											
311	To apply to the Environment Court for a declaration and all steps incidental to seeking that declaration.			✓	✓								✓								
315	To seek consent of the Environment Court and to comply with an enforcement order on behalf of a person who has failed to comply with an order.			✓	✓								✓								
316 to 320	Authority to initiate enforcement order and interim enforcement order proceedings, and take all steps incidental to seeking the order.			✓	✓								✓								
321	To apply to the Environment Court to change or cancel an enforcement order.			✓	✓								✓								
325A	To consider applications to change or cancel an abatement notice.			✓									✓								
332 and 333	To provide written authorisation to enforcement officers under these sections.			✓									✓								
336	To decide on an application for property seized under sections 323 or 328 to be returned, and to dispose of the property where authorised under section 336.			✓									✓								

Section	Delegation	HP	C	GMIP	HRC	PTL	PAR	SP	P	HPST	CPT	PAP	HRCP	CFGMIR	HOT	HOP	MPC	GMCC	HOL	MLS	SLC
338	Authority to initiate any prosecution and make decisions on any matter relating to any such prosecution.			✓									✓								
357D	To hear and make decisions on any objection made under section 357 or section 357A.	✓	✓																		
357D	To consider and determine an objection to the conditions imposed on a resource consent under section 357A.			✓	✓	✓	✓														
357D	To hear and determine an objection to additional fees under section 357B.		✓																		
Sch 1 cls 3, 3C	To determine whether consultation has already occurred under other enactments, and to decide who to consult with under cl 3(2).			✓						✓	✓										
Sch 1 cl 4	To give written notice to requiring authorities in accordance with this clause.			✓						✓	✓										
Sch 1 cl 5(1A)	To determine which ratepayers are likely to be affected by a proposed plan (paragraph (a)). To determine the extent of the area affected by the proposed change (paragraph (b)) To identify any other person who is directly affected by the plan.			✓						✓	✓										
Sch 1 cl5(1B)	To determine which landowners and occupiers are likely to be directly affected by any requirement or modification of a designation or heritage order under clause 4.			✓						✓	✓										
Sch 1 cl5(5)	To decide where any proposed policy statement or plan will be made available.			✓						✓	✓										



Section	Delegation	HP	C	GMIP	HRC	PTL	PAR	SP	P	HPST	CPT	PAP	HRCP	CFGMIR	HOT	HOP	MPC	GMCC	HOL	MLS	SLC
Sch 1 cl5A(2)	To identify all persons directly affected by a proposed change or variation of a proposed policy statement or plan			✓						✓	✓										
Sch 1 cl5A(5)	To decide what further information relating to a proposed change or variation will be provided.			✓						✓	✓										
Sch 1 cl5A(7)	To adopt an earlier closing date for submissions in accordance with subclause (7)			✓						✓	✓										
Sch 1 cl5A(9)	To determine what other places a proposed change or variation should be available.			✓						✓	✓										
Sch 1 cls 6(2), and 6A(3)	To make submissions on Council's behalf.			✓																	
Sch 1 cl 8,	To make further submissions on Council's behalf.			✓																	
Sch 1 cl 8AA	To invite submitters to a meeting or refer matters to mediation, and to authorise an officer holding one of the authorised positions listed below to participate in any such mediation or informal mediation; and to commit the Council to a binding agreement to resolve the matter provided it does not require any Council expenditure not authorised by a Council delegation. The authorised positions are: <ul style="list-style-type: none"> • Head of Planning & Strategic Transport • Team Leader Planning • Senior Policy Planner • Policy Planner • Principal Adviser Planning • Head of Legal Services 			✓																	

Section	Delegation	HP	C	GMIP	HRC	PTL	PAR	SP	P	HPST	CPT	PAP	HRCP	CFOGMR	HOT	HOP	MPC	GMCC	HOL	MLS	SLC
	<ul style="list-style-type: none"> Manager Legal Services Delivery – Public, Regulatory and Litigation Senior Legal Counsel - Public, Regulatory and Litigation 																				
Sch 1 Cl 8B	To hold a hearing into submissions on its proposed plan and to recommend decisions to Council.	✓	✓																		
Sch 1, cl 8C	To determine whether a hearing is required.			✓																	
Sch 1 cl 9(1)	To consider a notice of requirement and any submissions received and recommend to the requiring authority that it confirm, modify, impose conditions on or withdraw the requirement.	✓	✓																		
Sch 1 cl 9(2)	To consider a notice of requirement by the territorial authority and decide to confirm, modify, impose conditions on or withdraw the requirement.		✓																		
Sch 1 cl 10	To consider submissions and make recommendations to Council on provisions and matters raised in submissions.	✓	✓																		
Sch 10A(3)	To determine which persons may be directly affected by an extensions sought under subclause (1)			✓						✓	✓										
Sch 1 cl 14	Authority to lodge an appeal with the Environment Court.	✓		✓																	
Sch 1 cl 11(2)	To determine which landowners and occupiers are directly affected by a decision under clause 9(2) and must therefore be served with a copy of the public notice.			✓						✓	✓										
Sch 1 cl 13(4)	To determine which landowners and occupiers are directly affected by a decision of a requiring authority or			✓						✓	✓										



Section	Delegation	HP	C	GMIP	HRC	PTL	PAR	SP	P	HPST	CPT	PAP	HRCP	CFGMIR	HOT	HOP	MPC	GMCC	HOL	MLS	SLC
	heritage protection authority and must therefore be served with notice of the decision.																				
Sch 1 cl 16	To amend the proposed plan in the circumstances set out in this clause.			✓						✓	✓										
Sch1 cl 20A	To amend the operative plan to correct minor errors.			✓						✓	✓										
Sch1 cl 23	To require further information to be provided under subclause (1), require additional information under subclause (2) or to commission a report under subclause (3).			✓						✓	✓										
Sch 1 cl 25	The power to adopt, accept, reject or deal with a request to prepare or change a plan as a resource consent application, provided that any rejection or dealing with as an application for resource consent may be subject to review by the Urban Development and Transport Committee of the Whole.			✓																	
Sch1 cl 24	To decide to modify a request.			✓						✓	✓										
Sch1 cl 28	Power to send a notice and deem a plan change request to have been withdrawn.			✓						✓											
Sch1 cl 29	Power to hear and make recommendations on provisions and matters raised in submissions.	✓	✓																		
Sch1 cl 32	Authority to certify as a correct copy material incorporated by reference.			✓						✓											
Sch 1 cl 40(2)	To identify which landowners and occupiers are likely to be directly affected by decisions relating to requirements, designations or heritage orders, and any other person who may be affected.			✓						✓	✓										

Section	Delegation	HP	C	GMIP	HRC	PTL	PAR	SP	P	HPST	CPT	PAP	HRCP	CFOGMR	HOT	HOP	MPC	GMCC	HOL	MLS	SLC
Sch 1 cl 42	To agree to a notice of requirement proceeding through the collaborative process and to nominate a representative for the collaborative group.			✓						✓											
Sch 1 cl 43(5)	To approve a commission of a report.			✓						✓											
Sch 1 cl 50(1)	To make submissions on Council's behalf.			✓																	
Sch 1 cl 51	To prepare a report under this clause.	✓	✓																		
Sch 1 cl 90(3)	To identify landowners and occupiers who are directly affected by a decision.			✓						✓	✓										
General	To issue a certificate under the certification provisions of the District Plan. (For example, and without limitation minimum floor level certificate, wastewater capacity certificate).				✓	✓	✓	✓	✓												
General	To instruct counsel to represent the Council where the Council is a party in any proceedings before the Environment Court, as the case may be.			✓	✓					✓											
General	To authorise an officer holding one of the authorised positions listed below to participate in mediation or any other alternative dispute resolution process (not covered by sections 267 or 268A) of any proceeding before the Environment Court that does not arise out of the First Schedule of the Resource Management Act 1991, including the power to commit the Council to a binding agreement to resolve the proceeding provided it does not require any Council expenditure not authorised by a Council delegation. The authorised positions are as follows: <ul style="list-style-type: none"> Head of Resource Consents Team Leader Planning 	✓	✓	✓	✓																

Section	Delegation	HP	C	GMIP	HRC	PTL	PAR	SP	P	HPST	CPT	PAP	HRCP	CF&GMR	HOT	HOP	MPC	GMCC	HOL	MLS	SLC
	<ul style="list-style-type: none"> Senior Planner Principal Adviser – Resource Consents Head of Legal Services Manager Legal Services Delivery – Public, Regulatory and Litigation Senior Legal Counsel - Litigation 																				
General	To lodge submissions on behalf of the Council on any proposed district plan or variation to a proposed district plan administered by the Council, or on any Council initiated or privately initiated change to a district plan administered by the Council, or on any notice of requirement for a designation or on any notice of requirement for a heritage order.			✓						✓											
General	To lodge submissions on behalf of the Council on any Proposed Regional Plan or variation to a Proposed Regional Plan, or any change to a Regional Plan, or any Proposed Regional Policy Statement.			✓																	
General	To lodge submissions on behalf of the Council on any proposed District Plan or variation to a Proposed District Plan in neighbouring territorial authority districts.			✓																	
General	To lodge appeals against decisions of the Canterbury Regional Council and of neighboring territorial authorities on Proposed Regional Policy Statements, Proposed Regional Plans, Proposed District Plans, resource consents and on Variations and Changes to Proposed or Operative Regional Policy Statements, Regional Plans, and District Plans.			✓																	
General	To make submissions on individual notified regional land use consents and water, discharge and coastal permits where:			✓																	



Section	Delegation	HP	C	GMIP	HRC	PTL	PAR	SP	P	HPST	CPT	PAP	HRCP	CFOGMR	HOT	HOP	MPC	GMCC	HOL	MLS	SLC
	(a) there are special matters of metropolitan importance; or (b) there are special matters of importance to the local community or local environment; or (c) there are technical skills or knowledge which the Council can contribute to achieving a better outcome for the community.																				
General	To make submissions on applications for resource consents applied for in territorial authority districts adjoining the city.			✓																	
General	Authority to sign the Owaka Basin Stormwater Design Memorandum of Understanding with the New Zealand Transport Agency on behalf of the Christchurch City Council.			✓																	
General	Authority to agree to any further negotiated outcomes between Christchurch City Council, New Zealand Transport Agency, the Board of Inquiry, and other parties reached before or during the hearing of submissions on the Notice of Requirement. Jointly with the Chairperson of the Infrastructure, Transport and Environment Committee			✓																	
General	PRESTONS ROAD LIMITED AND DEVELOPMENT BONDS Authority to negotiate, agree and enter into the necessary documentation and take the necessary steps required to give effect to such bonding agreements.			✓																	

5. Canterbury Earthquake (Resource Management Act Permitted Activities) Order 2011

Clause	Delegation	C	HRC	PTL
Cls 7(3)(b) and 8(3)(b)	The discretion to impose, under a public notice, further requirements on temporary accommodation, depot and storage facility activity after it has commenced under these clauses.		✓	✓
Cls 7(3)(a) and 8(3)(a)	The discretion to provide site specific approval under a public notice, for temporary accommodation, depots and storage facilities activity that do not meet the general standards approved by the Council under the general public notice. <i>Note: the commissioners are to be appointed from an approved list (David Montfort, David Collins, Ken Lawn) by the Head of Resource Consents (HRC) or the Planning Team Leader (PTL).</i> The Head of Resource Consents (HRC) or the Planning Team Leader (PTL) may also exercise this delegation.	✓	✓	✓

6. Sale and Supply of Alcohol Act 2012 and the Sale and Supply of Alcohol (Fees) Regulations 2013

Head of Regulatory Compliance	HRCP
Principal Adviser Regulatory Compliance	PARC
Team Leader Alcohol Licensing	TLA
Alcohol Licensing Inspector	ALI
Any of the following persons holding any of these positions: Level 2 Planner Planning technician Level 3 Planner Senior Planner	PLa
Any of the following persons holding any of these positions: Principal Advisor – Building Consenting; Team Leader Engineering Services; Team Leader Processing (Commercial) Senior Building Consent Officer (Commercial) Senior Building Control Officers (Commercial) Building Consent Officer (Commercial)	BCd

Section	Delegation	HRCP	PARC	PLa	BCd	TLA
100(f)	To issue certificates.			✓*	✓∞	

Section	Delegation	HRCP	PARC	PLa	BCd	TLA
	* That the proposed use of the premises meets the requirements of the Resource management Act 1991 ∞ That the proposed use of the premises meets the requirements of the building code					
143(1)(b)	To issue certificates. * That the proposed use of the premises meets the requirements of the Resource management Act 1991 ∞ That the proposed use of the premises meets the requirements of the building code			✓*	✓∞	
Reg 6(4)	To assign a fees category to premises that is 1 level lower than the fees category determined under subclause (1).	✓	✓			✓
Reg 10(2)	To charge a fee for a special licence that is 1 class below the class of the licence that is issued.	✓	✓			✓

7. COVID-19 Recovery (Fast-track Consenting) Act 2020

Section	Delegation	HP	C	GMIP	HRC	PTL	PAR	HSPT	CPT
21	To provide written comments under this section on an application for referral				✓	✓	✓		
Sch 5, cl 3	To nominate a person to be a member of an expert consenting panel				✓				
Sch 5, cl 3	To be a member of an expert consenting panel		✓						
Sch 6, cl 17	To provide written comments on a consent application or notice of requirement to the expert consent panel (whether a listed or referred project).				✓	✓	✓		
Sch 6, cl 41(2)	To include the designation in the district plan or proposed district plan in accordance with this clause							✓	✓
Sch 6, cl 44	To decide to appeal a decision made on a consent application or notice of requirement	✓		✓	✓				

8. Christ Church Cathedral Reinstatement Order 2020

Clause	Delegation	C	HRC
9-14	To impose conditions on a resource consent application in accordance with these clauses.	✓	
17	To determine which persons are to be notified and invited to comment under clause 17(2)(e)		✓

PART B - SUB-PART 2 – GRANTS

General Manager Citizens and Community	GMCC
General Manager Infrastructure, Planning & Regulatory Services	GMIP
Head of Urban Regeneration, Urban Design and Heritage	HURU
Head of Community Support, Governance and Partnerships	HCSG

9. Grants, other funding support

Delegation	GMCC
<p>To approve proposed applications by the Council to other organisations for grants, or similar funding support, provided such applications meet either the sufficient criterion or the essential criteria and one or more of the optional criteria, set out below:</p> <p>Sufficient Criterion Projects supported in the past on an ongoing basis.</p> <p>Essential Criteria</p> <ul style="list-style-type: none"> (a) The project must provide significant social, economic and / or environmental benefit. (b) The project sits substantially outside normal City Council service delivery activities. <p>Optional Criteria (one or all of the following may apply)</p> <ul style="list-style-type: none"> (c) The benefits of the project extend significantly beyond the boundaries of Christchurch City. (d) The project addresses a need or opportunity in an area where the City Council is not traditionally the lead agency in service provision. (e) The project relates to traditional Council service delivery areas but is a capital project of a nature which would normally only be implemented 'once in a generation'. (f) The project (whether capital or operational) has been developed in partnership with other agencies which will also commit resources to its implementation. <p>That applications meeting the criteria be forwarded to funding agencies and a report is provided to the Finance Committee for information on a quarterly basis which lists these applications.</p>	✓

10. Enliven Places Project Fund, etc

Delegation	GMIP	HURU
The authority to approve grants for all or any of the following: (a) Creative Industries Support Fund up to \$15,000 (ex GST); (b) Enliven Places Project Fund up to \$15,000 (exc GST).	✓	✓

11. Metropolitan Discretionary Response Fund

Delegation	HCSG
The authority to approve grants from the Metropolitan Discretionary Response Fund of up to \$15,000. This Fund does not cover: (a) Legal challenges or Environment Court challenges against the Council, Council-controlled organisations or Community Board decisions; (b) Projects or initiatives that change the scope of a Council project; or (c) Projects or initiatives that will lead to ongoing operational costs to the Council.	✓

12. Business Improvement District Establishment Grants

Delegation	GMIP
To approve Business Improvement District Establishment Grants of up to \$15,000.	✓

13. Sustainability Fund

Delegation	HURU
To determine and carry out the administration requirements for this Fund, and to enter into Funding Agreements with Grant recipients.	✓

14. Events and Festivals Fund

Delegation	Chair and Deputy Chair of the Sustainability and Community Resilience Committee	GMCC
To approve, decline or refer applications to alternative Council funds, applications that have been made to the Events and Festivals Fund where the events are taking place from 1 July-30 October 2020. *jointly	✓*	✓*

15. Christchurch Heritage Festival Community Grant Fund

Delegation	HURU
To approve grants from the Christchurch Heritage Festival Community Grant Fund up to and including \$5,000 for any one grant.	✓

PART B - SUB-PART 3 – OTHER MATTERS

Mayor	M
Deputy Mayor	DM
Council Hearings Panel	HP
Chairperson of the Mayor's Welfare Fund Charitable Trust Committee (currently the Deputy Mayor)	Chair-MW
Mayor's Welfare Fund Charitable Trust Committee	Cttee-MW
Chief Executive Officer	CEO
General Manager Citizens and Community	GMCC
General Manager Infrastructure, Planning & Regulatory Services	GMIP
General Manager Resources/Chief Financial Officer	CFO GMR
Head of Legal Services	HOL
Head of Financial Management/Chief Financial Officer	HFM
Council Secretary	CS
Head of Procurement and Contracts	HPC
Team Leader Hearings and Council Support	TLH
Head of Community Support, Governance and Partnerships	HCSG
Team Leader Community Funding	TLCF
Head of Transport	HOT
Team Leader Asset Planning Transport	TLAPT
Manager Property Consultancy	MPC
Head of Parks	HOP
Head of Resource Consents	HRC
Manager Social Housing	MSH
Head of Asset Management	HAM
Team Leader Development Support	TLDS
Business Unit Team Member	BUTM

16. Annual permits for vehicles on the beach

Delegation	GMIP	HOP
1. Authority to:		
(a) To issue annual permits, subject to the conditions specified in Attachment 1 to this report dated 26 August 2004, for the operation of vehicles on the beach between Heyders Road and the Waimakariri River Mouth (with the power to sub-delegate this function to any officer(s) of the Parks Unit).		
(b) The power to alter the conditions of such permits at any time.		
(c) The power to initiate any prosecution for an offence against the applicable clauses of the Council's bylaw together with the power to make a decision on any matter relating to such prosecution.	✓	✓
(d) The power to suspend or revoke any such permit if the delegate is satisfied that the permit holder has breached any condition of that permit.		
2. To suspend or cancel all such permits at any time should the delegate consider that to be necessary in the interests of public safety, the protection of the environment or for any other reason considered appropriate by the delegate.		

17. Artworks in public places

Delegation	GMCC	GMIP
To decide on the placement of Urban and Environmental and Community category artworks in public places (where not part of a wider planning process for the site/area concerned) utilising the criteria detailed in Appendix 11. (Refer to Council resolution and report dated 23 September 2004.)	✓ jointly	✓ jointly

18. Authority and Instruction Forms

Delegation	HOL
To sign on behalf of the Council all necessary 'Authority and Instruction' forms as required from time to time:	
(a) To authorise and instruct the solicitors acting for the Council (including those solicitors employed by the Legal Services Unit) to undertake land conveyancing transactions electronically by e-dealing on behalf of the Council on the Land Information New Zealand internet based land registry system known as 'Landonline'; and	✓
(b) To comply with the requirements of section 164A of the Land Transfer Act 1952 and Rule 3.03 of the New Zealand Law Society's Rules of Professional Conduct.	

19. Burwood Resource Recovery Park

Delegation	CFO GMR
<p>To take all steps that he considers necessary to continue the operation of the Burwood Resource Recovery Park, including (but not limited to):</p> <p>(a) Promoting and recommending to the Council appropriate Order-in-Council in relation to the Resource Management Act 1991, the Reserves Act 1977, the Public Works Act 1981, or any other statute, under the Canterbury Earthquake Response and Recovery Act 2010 containing such provisions and powers as he shall consider necessary; and</p> <p>(b) Exercising on behalf of the Council any power given to the Council under any such Order-in Council; and</p> <p>(c) Negotiation and entering into such agreement with the Licensee under the forest licence of the Bottle Lake Forest Park (or the Licensee's purchaser) as considered necessary on terms and conditions acceptable to the General Manager; and</p> <p>(d) Negotiating and entering into a lease or similar arrangement of the Burwood Resource Recovery park on terms and conditions acceptable to the General Manager (and the power to administer, enforce as required the terms and conditions of such lease or similar arrangement once granted).</p>	✓
<p>To issue a public notice under clause 8 (3) (a) of the Canterbury Earthquake (Resource Management Act Permitted Activities) Order 2011 permitting the use of the Areas B, C and D as shown on the plan attached to the report in the agenda to receive, process, sort, recycle and remove demolition material sourced from buildings demolished as a result of the 4 September 2010 and 22 February 2011 earthquakes and its related aftershocks.</p>	✓

20. Business Improvement District Policy

Delegation	CEO
To approve the Business Improvement District Standard Operations Manual, and the Criteria for the Business Improvement Contestable Grant Fund.	✓

21. Common Seal

Delegation
The Mayor or a Councillor may witness the affixing of the common seal together with one (1) other Councillor.

22. Composition of Hearings Panels³

Delegation	M	DM	CEO	TLH	CS
To approve the composition of Council Hearings Panels other than those appointed under the Resource Management Act 1991.				✓	✓
Acting on the advice of the Team Leader Hearings and Council Support, the authority to appoint external membership to Council hearings panels (other than those under the Resource Management Act 1991) on a case by case basis where matters of significance to mana whenua have been identified and are being considered.	✓				

23. RMA Hearings Panel (Elected Members)⁴

Delegation	DM	CEO
To appoint elected members to RMA Hearings Panels as hearings commissioners under section 34A of the Resource Management Act 1991.	✓jointly	✓jointly

24. Development Contributions

Delegation	CEO	GMCC	GMIP	CFO/GMR	HRC	HAM	TLDS	HOP	BUTM
To decide on the terms of a partial or complete off-set of the requirements for development contributions by way of land rather than cash.					✓	✓		✓	
To request in writing that a developer enters into a private development agreement with the Council.	✓			✓	✓	✓			
To decide on the terms of a private development agreement whereby a developer provides infrastructure, facilities or land (or a combination of these) in lieu of cash for development contributions. *Any two acting jointly.	✓*	✓*	✓*	✓*					
To approve the use of an encumbrance instrument - at least two Executive Team members of the Council. *Any two acting jointly.	✓*	✓*	✓*	✓*					

³ The Council's Hearings Panel Committee was re-established by the Mayor on 1 December 2016, and was not discharged. See the Council's resolution of 26 September 2019.

⁴ The Council's Hearings Panel Committee was re-established by the Mayor on 1 December 2016, and was not discharged. See the Council's resolution of 26 September 2019.

Delegation	CEO	GMCC	GMIP	CEO/GMR	HRC	HAM	TLDS	HOP	BUTM
To approve the terms of any postponement as set out in an encumbrance instrument or memorandum of agreement - at least two Executive Team Members of the Council. *Any two acting jointly.	✓*	✓*	✓*	✓*					
Rebate of development contributions (as provided for in any Development Contributions Rebate Policy adopted by the Council).				✓	✓		✓		✓
To approve the funding for a development contributions rebate up to a value of \$1,000.									
Rebate of development contributions (as provided for in any Development Contributions Rebate Policy adopted by the Council).				✓	✓		✓		
To approve the funding for a development contributions rebate up to a value of \$10,000.									
Rebate of development contributions (as provided for in any Development Contributions Rebate Policy adopted by the Council):				✓	✓				
To approve the funding for a development contributions rebate up to a value of \$500,000									
Rebate of development contributions (as provided for in any Development Contributions Rebate Policy adopted by the Council):				✓					
To approve the funding for a development contributions rebate up to a value of \$1,000,000									
To request further information from an applicant for a reconsideration of requirement for development contributions.					✓		✓		
To decide on a reconsideration of requirement for development contributions.					✓				
To appoint a development contributions commissioner.					✓				

25. Earthquake Remembrance Markers at Sensitive Sites

Delegation	GMCC	HOT	HOP
Responsibility for the consideration and approval of requests, and the establishment of any operational procedural reasons to support this resolution.	✓	✓	✓

26. Engineer to Contract

Delegation	GMIP	CFO/GMR
ENGINEER TO CONTRACT UNDER NZS CONTRACTS 3910, 3916 AND 3917		
The power of appointment in respect of the role of "Engineer" under NZS 3910, 3916 and 3917 Conditions of Contract for Building and Civil Engineering Construction - to appoint a suitably qualified external contractor to act in the role of "Engineer to Contract" in any of the Council's present and future NZS 3910, 3916 and 3917 contracts.	✓	✓
Further: That the appointed "Engineer to Contract" be permitted to appoint a suitably qualified Council employee or external contractor to act as "Engineer's Representative" to exercise any of the powers vested in the Engineer.		
PRINCIPAL'S REPRESENTATIVE UNDER NZS CONTRACT 3915		
The power of appointment in respect of the role of "Principal's Representative" under NZS 3915 Conditions of Contract for Building and Civil Engineering Construction - to appoint a suitably qualified Council employee or external contractor to act in the role of "Principal's Representative" in any of the Council's present and future NZS 3915 contracts.	✓	✓
Further: That the appointed "Principal's Representative" be permitted to appoint a suitably qualified Council employee or external contractor to assist in the execution of any of the responsibilities of the "Principal's Representative".		
SERVICES MANAGER UNDER NEC TERM SERVICE CONTRACT, PROJECT MANAGER OR SUPERVISOR UNDER THE NEC ENGINEERING AND CONSTRUCTION CONTRACT AND EMPLOYER'S AGENT UNDER ANY NEC CONTRACT		
The power of appointment in respect of the role of "Services Manager" under the NEC Term Service Contract, "Project Manager" or "Supervisor" under the Engineering and Construction Contract and "Employers Agent" under any contract in the NEC suite of contracts - to appoint a suitably qualified external contractor or Council employee to act in the role of "Services Manager" under the NEC Term Service	✓	✓

Delegation	GMIP	CFO/GMR
Contract, "Project Manager" or "Supervisor" under the Engineering and Construction Contract and "Employers Agent" under any contract in the NEC suite of contracts in any of the Council's present and future NEC contracts.		
Further: That the appointed "Services Manager" under the NEC Term Service Contract, "Project Manager" or "Supervisor" under the Engineering and Construction Contract and "Employers Agent" under any contract in the NEC suite of contracts be permitted to appoint a suitably qualified Council employee or external contractor to assist in the execution of any of the responsibilities of the "Services Manager" under the NEC Term Service Contract, "Project Manager" or "Supervisor" under the Engineering and Construction Contract and "Employers Agent" under any contract in the NEC suite of contracts.		

27. Facilities Rebuild Plan – commercial buildings for staff and public

Delegation	GMIP	CFO/GMR
<p>The decision(s) to close and reopen commercial buildings for staff and public subject to the following framework:</p> <ul style="list-style-type: none"> (a) Carry out a DEE assessment on buildings of Importance Level 2 or above. (b) Carry out a DEE or Interim Use Evaluation (IUE) on Importance Level 1 buildings. (c) Create an Occupancy Assessment Panel consisting of one Council and two external Chartered Professional Engineers to provide occupancy recommendations on low strength buildings with brittle collapse mechanisms. (d) Where a DEE assessment has been completed, or until a DEE assessment has been completed, a building may be occupied without restriction except that: <ul style="list-style-type: none"> ▪ buildings that have a seismic capacity of 33% NBS or less and have significant damage shall not be occupied; ▪ buildings that have a seismic capacity of 33% NBS or less and have brittle collapse mechanisms shall not be occupied unless the Occupancy Assessment Panel assesses the building as suitable for occupancy. (e) Where an IUE assessment has been completed, or until an IUE assessment has been completed, a building may be occupied without restriction except that buildings that the assessing Chartered Professional Engineer believes should not be occupied will not be occupied. (f) Buildings that cannot be occupied may be accessed for further assessments, removal of chattels or to undertake critical maintenance (such as essential work on building services equipment), subject to a written access plan being approved by a Chartered Professional Engineer. 	✓ jointly	✓ jointly

28. Facilities Rebuild Plan – social housing units

Delegation	GMIP	CFO/GMR
<p>The decision(s) to close and reopen the Council's social housing units for use subject to the following framework:</p> <p>(a) <i>Note:</i> the DEE assessments are being carried out on the Council's social housing units.</p> <p>(b) Where a DEE assessment has been completed or, until a DEE assessment has been completed. Council social housing units may be occupied without restriction except that:</p> <ul style="list-style-type: none"> buildings that have suffered significant damage and have a seismic capacity of 33% NBS or less will not be occupied; or buildings that have not suffered significant damage but have an identifiable brittle collapse mechanism, with a seismic capacity of 33% NBS or less will not be occupied. buildings that have not suffered damage ('damage' as defined by the DBH Guidelines) but have a seismic capacity of 17% NBS or less will not be occupied. <p>(c) That occupants are made fully aware of the issues of safety and the relative strength of the unit they occupy compared to NBS and the potential implications of that and that this must be recorded on a case by case basis.</p> <p>(<i>Note:</i> that in the context of this Motion 'damage' is defined as being damage to the seismic or gravity load resisting system that is sufficient to impair or significantly reduce the building's ability to resist further earthquake loads.).</p>	✓ jointly	✓ jointly

29. Facilities Rebuild Plan

Delegation	GMIP	CFO/GMR
<p>Authority to:</p> <p>(a) approve the demolition of buildings for safety reasons, i.e. act on Section 38 Notices from Canterbury Earthquake Recovery Authority (CERA);</p> <p>(b) repair an existing facility / structure within insurance proceeds where the work will cost less than \$1 million (excluding Social Housing) and the cost of the work is less than 50% of a building's total insured value and to accept the insurance settlement for the work completed, noting that the relevant Community Board will be notified for possible comment at least 48 hours before any proposed work starts; and</p> <p>(c) to undertake urgent stabilisation and weather-proofing work, including heritage buildings.</p>	✓ jointly	✓ jointly

30. Insurance Policies

Delegation	CEO	CFO	GMR	GMCC	GMIP
The Head of Financial Management/Chief Financial Officer jointly with 1 other authorised person as indicated in the adjacent columns to enter into arrangements for the placement of all the Council's insurance policies, subject to the exercise of such delegated power being reported back to the Finance and Performance Committee of the Whole.	✓	✓	✓	✓	✓
To accept progress payments and partial insurance payments on behalf of the Council on the condition that they are not full and final, nor commit the Council to a settlement. This power may be sub-delegated. This power may be exercised severally.	✓	✓			
To accept insurance payouts for facilities which the Council insures but does not own, subject to the approval of the building owner and distribute the payout to the appropriate party(s). This power may be sub-delegated. This power may be exercised severally.	✓	✓			
To settle claims less than \$5,000 that are to be settled globally based on the estimated cost to repair ie "category 1" claims. Refer to original Council report. This power may be sub-delegated. This power may be exercised severally.	✓	✓			

31. Local Government Funding Agency

Delegation	CFO/HFM
To sign all documents, including resolutions, special resolutions and funding documents required to establish and operate the Local Government Funding Agency (LGFA).	✓

32. Mayoral Relief Fund

Delegation	CFO/HFM
Solicit and receive donations to the Christchurch Earthquake Mayoral Relief fund from the public.	✓

<p>Ensure that neither the Christchurch City Council, nor any entity controlled by the Christchurch City Council, will be making donations to the Christchurch Earthquake Mayoral Relief Fund in respect of which any tax incentive will be claimed.</p> <p>Issue appropriate receipts for all donations received to the Christchurch Earthquake Mayoral Relief Fund.</p> <p>Invest the funds held by the Christchurch Earthquake Mayoral Relief Fund in accordance with standard Council policies and procedures providing that the Chief Financial Officer ensures:</p> <ul style="list-style-type: none"> All money invested from this Christchurch Earthquake Mayoral Relief Fund must be used exclusively for that purpose. That if there is an inconsistency between this resolution and the Council's investment policies, this resolution prevails. 	
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33. **Mayor's Welfare Fund Charitable Trust**

Delegation	Chair-MW	Cttee-MW delegate	GMCC	HCSG	TLCF	CFO/GMR	HFM
<p>To be signatories of the Mayor's Welfare Fund Charitable Trust's bank account(s), including (without limitation) the signing of cheques:</p> <p>PROVIDED THAT the signatures of two persons are required to operate the Mayor's Welfare Fund Charitable Trust's bank account(s) and at least one of those signatories must be a person marked with an asterisk in the adjacent columns.</p> <p>†The Cttee-MW delegate is a person appointed by name by the Mayor's Welfare Fund Charitable Trust Committee (as set out in the minutes of the Committee).</p>	✓	✓†	✓	✓*	✓*		
To exercise the Council's powers as Trustee under clauses 4.1 to 4.6 as set out in the Trust Deed.					✓	✓	✓

34. **Parks / Trees etc**

Delegation	GMCC	HOP	HOT
<p>To avoid any doubt, this delegation is subject to all requirements of the Christchurch District Plan and the Resource Management Act 1991.</p> <p>This delegation may not be sub-delegated.</p>		✓	
To approve intrusions or not allow intrusions through recession planes of buildings adjoining parks.	✓	✓	

Delegation	GMCC	HOP	HOT
To grant or decline permits (other than leases or licences) for activities on reserves.	✓	✓	
To require bonds for any use on Council parks property.	✓	✓	
To make decisions on the siting of floodlights on sports parks, noting the appropriate community board would have decided on the installation of those floodlights.	✓	✓	
<p>In consultation with any other units affected, to authorise the following work on any tree from any reserve, park, open space or road corridor:</p> <ul style="list-style-type: none"> planting and maintenance; removal of structurally unsound and unhealthy trees, trees causing damage to infrastructure or other safety concerns where there is no viable alternative other than to remove the tree, removal of a tree where the tree is impeding the consented legal access to the road (eg vehicle crossing). <p>The relevant Community Board is to be informed of any removals that have been carried out under this delegation.</p> <p>To avoid any doubt, this delegation is subject to all requirements of the Christchurch District Plan and the Resource Management Act 1991.</p> <p>This delegation may be sub-delegated.</p>	✓	✓	✓
<p>In consultation with any other units affected, where there is an approved regeneration plan in place to authorise the removal of any tree or vegetation from any land that was formerly known as the Christchurch residential red zone for the purposes of ecological restoration, land drainage improvement or flood protection.</p> <p>The relevant Community Board and the Transformative Governance Group Te Tira Kāhikuhiku are to be informed of any removals prior to being carried out under this delegation.</p>		✓	

35. Public Streets Enclosure Policy

Delegation	MPC	HOT	HRCP
To institute enforcement proceedings and / or terminate the occupancy of a site where -	✓	✓	✓
(a) the occupier does not obtain a licence; or			
(b) the occupier refuses to comply with the terms and conditions of the applicable licence.			

36. Repair and Replacement of Council-Owned Retaining Walls

Delegation	HP	HOT
Authority to commence Schedule 12 of the Local Government Act 2002 process by:		
(a) depositing for public inspection descriptions of the proposed works to be completed for the support and stability of public land or public infrastructure by means of retaining walls and plans showing how they would affect any land or buildings;		✓
(b) taking the appropriate steps to effect the service of notices in writing of Council's intention to construct the proposed works.		
The power to hear and determine objections in respect of retaining walls made under, Schedule 12 of the Local Government Act 2002.	✓	
Authority to make decisions on the Council's behalf in respect of any appeals to the District Court.		✓

37. Road Stopping

Delegation	HOT	TLAPT	MPC
The Council's power to accept or decline an application from either a Council Business Unit or from any other person to stop legal road provided that the application meets the following criteria:*			
<ul style="list-style-type: none"> The area of road to be stopped will not constitute a complying lot under the District Plan on its own account nor will its amalgamation with the adjoining lot create a new potential for the adjoining lot to be subdivided; and It will be necessary for the stopped road to be amalgamated with the certificate of title to an adjoining property; and The owner of an adjoining property is the logical purchaser of the stopped road; and That the proposed road-stopping complies with the Council's Road Stopping Policy, and The area of road to be stopped is not adjoining a reserve or waterway. 	✓	✓	✓

Delegation	HOT [∞]	TLAPT [∞]	MPC
<p>*Where the application does not fit within the above criteria, the Council has delegated to the Community Board for the ward within which the legal road proposed to be stopped is situated the power to accept or decline the application. (refer Part D, Sub-part 1, Roads and Traffic Management Controls).</p> <p>To exercise the Council's powers under sections 116, 117 and 120 of the Public Works Act 1981 and Sections 319(h), 342(1)(a) and 345 of the Local Government Act 1974 (excluding the power to hear objections and recommend to the Council whether the Council should allow or otherwise any objections received to road stopping procedures pursuant to the Tenth Schedule of the Local Government Act 1974 and the Council's powers under paragraph 5 of the Tenth Schedule) in relation to road stopping and the disposal of land that was previously stopped road.</p> <p>To determine which statutory procedure should be employed to undertake a particular road stopping (either under the Local Government Act 1974 or under the Public Works Act 1981).</p> <p>That prior to exercising this delegation, the delegated officer will informally circulate to the relevant community board members for comment all applications received by that officer for road-stopping within their ward prior to processing the application, with Board members to respond within seven days.</p> <p>These delegations are to be exercised in accordance with the Council's Road Stopping Policy 2020.</p> <p>∞ To be exercised in consultation with the Manager Property Consultancy</p>			

38. **Consent under Heritage Conservation Covenants**

Delegation	GMIP
To give the Council's consent under a Heritage Conservation Covenant, and to sign any required documentation.	<input checked="" type="checkbox"/>

PART B – Sub-Part 3 – Other Matters

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Christchurch
City Council 

7. Residents Survey 2020/2021 Update

Reference / Te Tohutoro: 21/522028

Report of / Te Pou Matua:	Peter Ryan, Head of Performance Management, Peter.Ryan@ccc.govt.nz
General Manager / Pouwhakarae:	Dawn Baxendale, Chief Executive Officer, dawn.baxendale@ccc.govt.nz

1. Brief Summary

- 1.1 The purpose of this report is to inform Council of high level results from the Residents Survey 2020/21 prepared by the Monitoring and Research Team.
- 1.2 The Resident Survey programme has been running since 1991. It is a central component of the Council's wider service Performance Framework and is made up of two parts. The General Service Satisfaction Survey seeks feedback on services used by the majority of residents (such as roads and water supply). The Point of Contact surveys seek feedback on specific services that not everybody in the community might use – so it obtains that feedback directly from users (such as libraries, or consents).
- 1.3 The General Service Satisfaction Survey was carried out in January and February 2021 and the Point of Contact surveys were carried out at various point in the 2020-2021 financial year.
- 1.4 Both surveys have been run for many years and provide extensive information on trends over time. They are among the largest and most rigorous surveys run in Christchurch.
- 1.5 The surveys also provide robust data to measure achievement of Long Term Plan (LTP) levels of service targets. Here they are provided in summary form, showing results against levels of service and trends over time.
- 1.6 Staff have been provided with the data for reporting on level of service results.
- 1.7 Feedback from the community is critical to the development of responsive plans and budgets, as well as better service delivery.
- 1.8 Detailed reports are attached in summary form. Overall satisfaction with the services CCC provides (over 2020/21) has remained fairly static at 49% (50% last year).
- 1.9 Respondents were asked why they were satisfied, neutral or dissatisfied with overall Council service performance and some gave a mix of both positive and negative reasons for their answers.
- 1.10 Of those who said they were dissatisfied with Council performance, 30% said they were unhappy with services provided and 13% disapproved of Council spending. Rates increases were mentioned in 3% of comments overall.
- 1.11 Respondents were asked which one area the Council performed best in over the last year and which one area required the most improvement. The top 5 performers (in order) were waste management (29%), parks and reserves (16%), libraries (9%), recreation and sport centres (5%), and events activities (5%).
- 1.12 Areas needing most improvement are roading (22%), water supply (16%), Council decision making / financial management (12%), waste management (6%), and parking (6%).
- 1.13 There are no immediate financial or legal implications. This information will inform the Annual and Long Term Plans and specific decisions will be driven by those processes.

2. Officer Recommendations / Ngā Tūtohu

That the Council:

1. Receive the information in the high level results of the surveys.

Attachments / Ngā Tāpirihanga

No.	Title	Page
A ↓	Residents Survey Results Summary 2020-2021	85
B ↓	Summary of Point of Contact Levels of Service Results Table 2020-2021	92
C ↓	Summary of General Service Satisfaction Survey Levels of Service Results Table 2021	94

Additional background information may be noted in the below table:

Document Name	Location / File Link
Not applicable	

Confirmation of Statutory Compliance / Te Whakatūturutanga ā-Ture

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

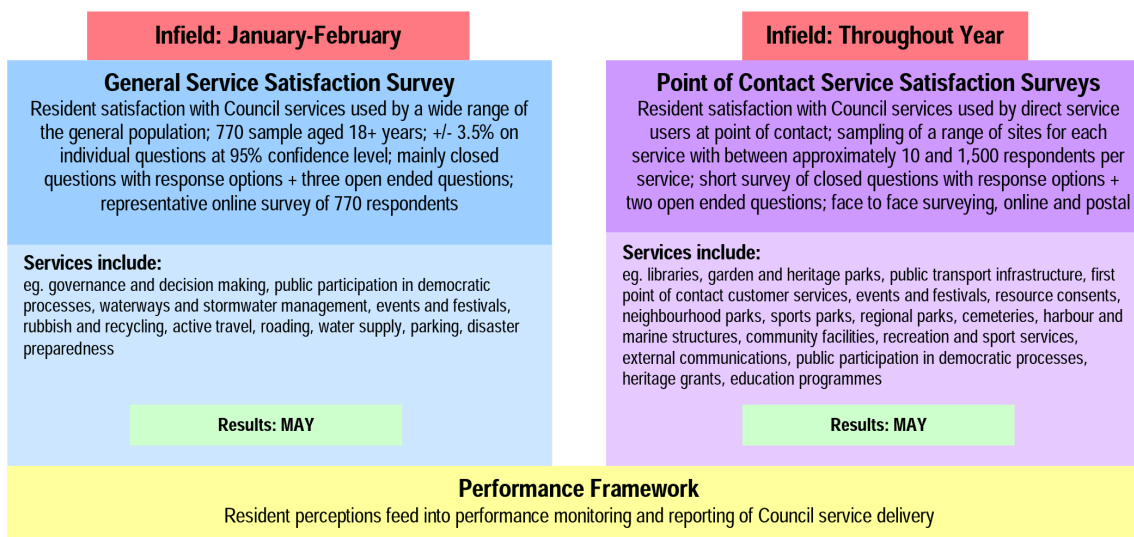
(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Signatories / Ngā Kaiwaitohu

Authors	Aimee Martin - Research Analyst Kath Jamieson - Team Leader Monitoring and Research
Approved By	Peter Ryan - Head of Performance Management Lynn McClelland - Assistant Chief Executive Strategic Policy and Performance

2020-2021 Residents Survey Results

The Residents Survey programme includes a two part framework to measure resident satisfaction with Council services:



Survey Methodology

In total, the 2020-2021 Residents Survey programme surveyed over 6,133 Christchurch respondents¹:

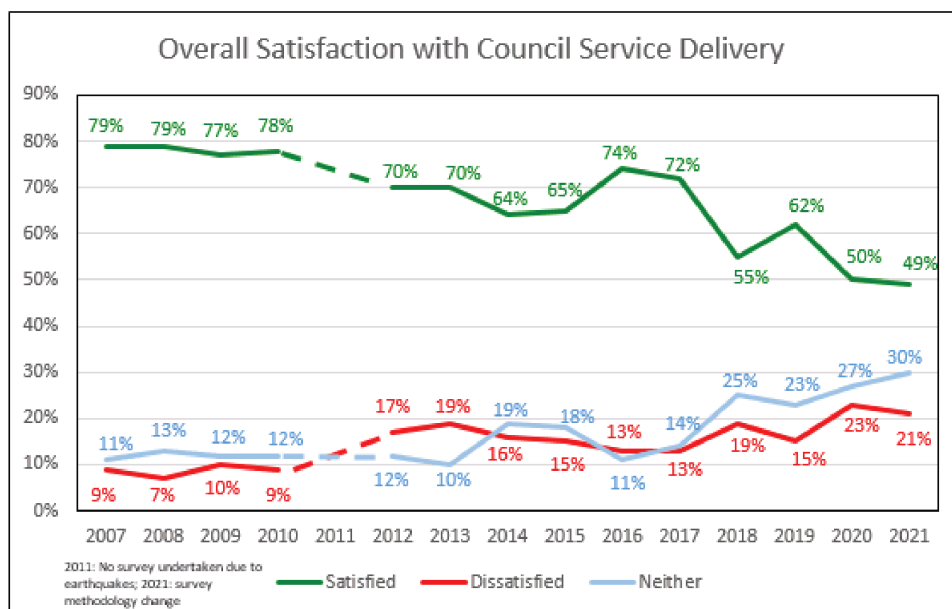
- General Service Satisfaction Survey: representative online survey of 770 respondents.
- Point of Contact Surveys:
 - A range of face to face, email and telephone surveys across a wide range of Council services
 - Total sample of 5,363 respondents (individual survey samples ranged between approximately 10 to 1,500 depending on the service)

The results presented below for overall satisfaction with Council performance and the one area that is the best and the one needing the most improvement were only asked in the General Service Satisfaction Survey.

¹ Note some respondents may be double counted as they may have completed surveys on more than one Council service area.

Overall Satisfaction with Council Service Performance

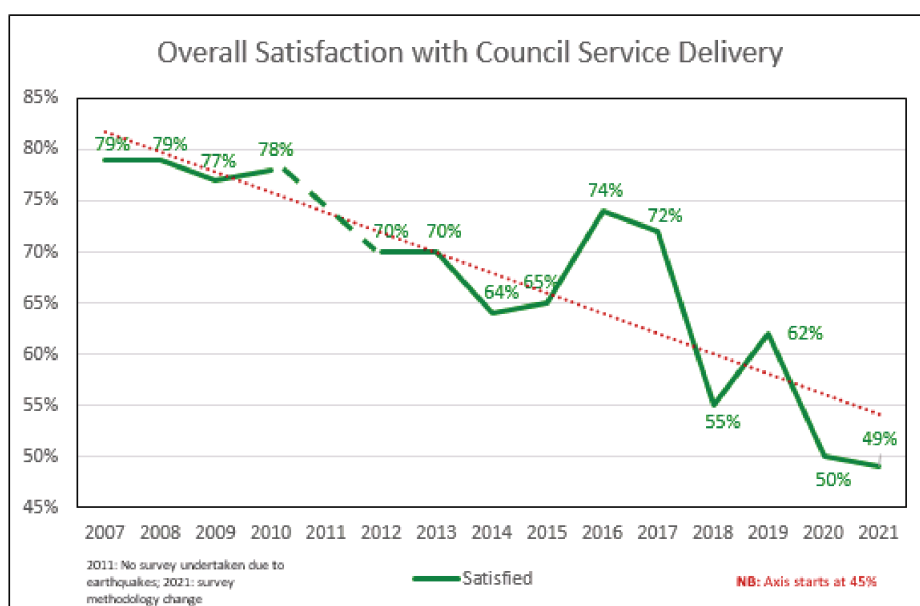
- **Satisfied:** 49% (365)
- **Dissatisfied:** 21% (158)
- **Neutral:** 30% (222)



Overall Satisfaction Trend

Overall satisfaction with Council services has been trending down.

Prior to the earthquakes satisfaction remained reasonably constant between 77% and 79%. There was an improvement in 2016 and 2017, possibly associated with more visible signs of rebuild activity, but since that time, results have been trending down again and have flattened out in the last year.



Reasons Given for Satisfaction and Dissatisfaction with Council

Respondents were asked why they were satisfied, neutral or dissatisfied with overall Council service performance and some gave a mix of both positive and negative reasons for their answers. Overall, at the positive end of the spectrum, 11% (73) of all comments were about the Council being perceived as doing a good job and 10% (68) were about happiness with the services provided by Council.

Overall, at the negative end of the spectrum, 18% (121) comments were about unhappiness with services provided; 7% (51) were about disapproval with Council spending and 6% (39) were about general room for improvement / Council doing a poor job.

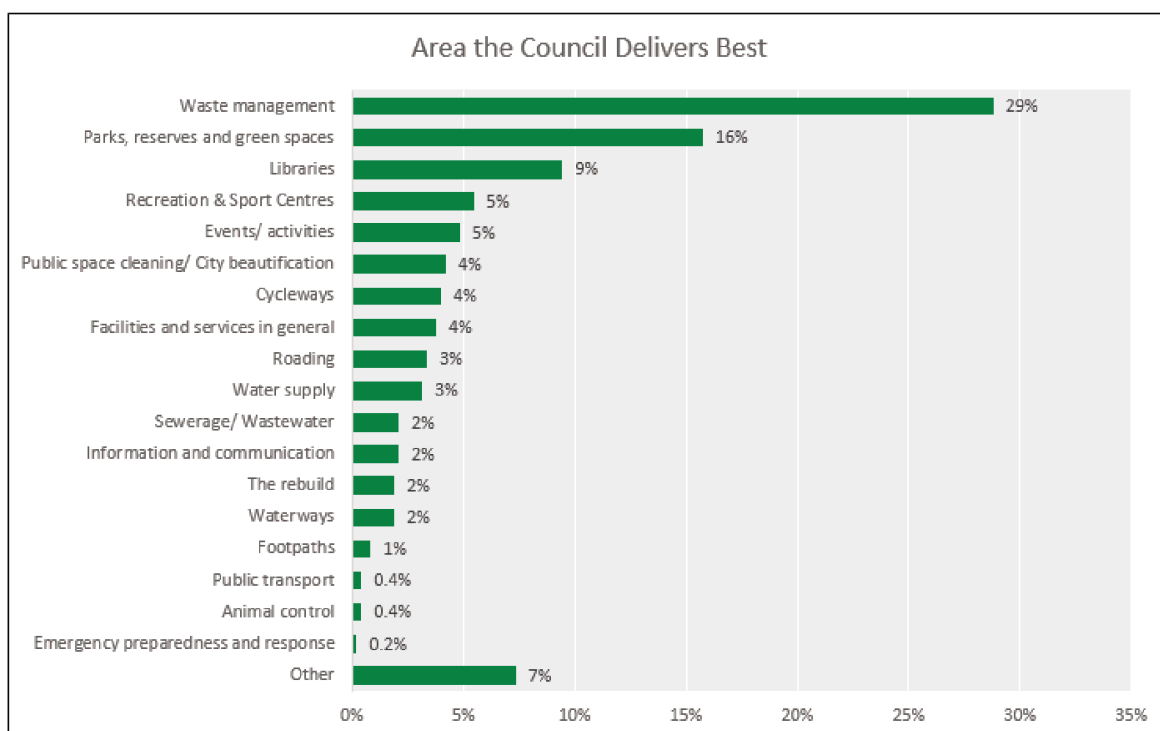
Looking specifically at those who said they were dissatisfied with Council performance (n=140), 42% said they were unhappy with the services provided and 26% disapproved of Council spending (in 2020 only 9% of those dissatisfied gave disapproval with Council spending as their reason).

Further insight into this can be gained by looking at the areas deemed as the best performing and worst performing for the Council over the past year.

Best and Improvement Aspects

Respondents were asked which one area the Council performed best in over the last year and which one area required the most improvement. The major factor on which residents judge the performance of Council remains its delivery of key services.

The key services respondents felt the Council best delivered were some of the most visible services (waste management, parks and libraries). Likewise, the services that respondents said required the most improvement were also highly visible areas such as roading and water supply.

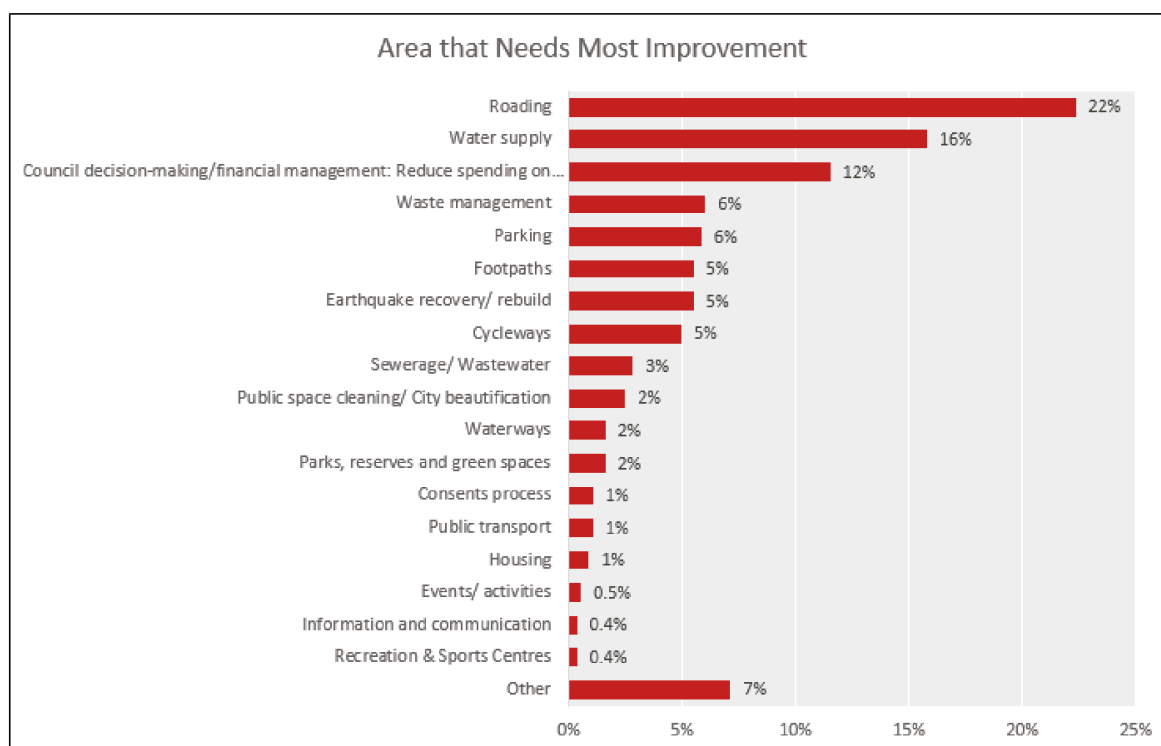


NB: Don't know / nothing and supplied a negative comment (when asked for a best aspect) removed from calculations²

² Due to the self-complete nature of the survey, it was not possible to stop respondents supplying a positive reason when they were asked to provide a negative reason.
NB: positive reasons supplied were consistent with negative sentiment in other analyses.

One Area Council Delivers Best		
Service	Number	Percent
Waste management	137	29%
Parks, reserves and green spaces	75	16%
Libraries	45	9%
Recreation & Sport Centres	26	5%
Events/ activities	23	5%
Public space cleaning/ City beautification	20	4%
Cycleways	19	4%
Facilities and services in general	18	4%
Roading	16	3%
Water supply	15	3%
Sewerage/ Wastewater	10	2%
Information and communication	10	2%
The rebuild	9	2%
Waterways	9	2%
Footpaths	4	1%
Public transport	2	0.4%
Animal control	2	0.4%
Emergency preparedness and response	1	0.2%
Other	35	5%
n=770		

NB: A single respondent may have provided comments that have been coded to multiple themes but the numbers have been de-duplicated to give a single count for each area by respondent



NB: Don't know / nothing and supplied a negative comment (when asked for a best aspect) removed from calculations³

³ Due to the self-complete nature of the survey, it was not possible to stop respondents supplying a positive reason when they were asked to provide a negative reason.

NB: positive reasons supplied were consistent with negative sentiment in other analyses.

One Area That Needs Most Improvement		
Service	Number	Percent
Roading	126	22%
Water supply	89	16%
Council decision-making/financial management: Reduce spending on Councillors + Council decision-making/financial management	65	12%
Waste management	34	6%
Parking	33	6%
Footpaths	31	5%
Earthquake recovery/ rebuild	31	5%
Cycleways	28	5%
Sewerage/ Wastewater	16	3%
Public space cleaning/ City beautification	14	2%
Waterways	9	2%
Parks, reserves and green spaces	9	2%
Consents process	6	1%
Public transport	6	1%
Housing	5	1%
Events/ activities	3	0.5%
Information and communication	2	0.4%
Recreation & Sports Centres	2	0.4%
Other	55	7%
n=770		

NB: A single respondent may have provided comments that have been coded to multiple themes but the numbers have been de-duplicated to give a single count for each area by respondent

Why these Areas Need Improvement

The tables below provide a breakdown of themes in some of the key areas respondents said require improvement. **NB:** A single respondent may have provided comments that have been coded to multiple themes and therefore the numbers below have not been de-duplicated (ie. they provide a count across multiple themes commented on). This allows us to see the breakdowns for each theme. However the numbers in these tables do not sum to the numbers in the tables above as those above are the de-duplicated results (ie. a single count for each area by respondent).

The two areas most requiring improvement were core services that are highly visible to residents (these were the same two services requiring the most improvement in 2020 as well): roading and water supply.

Roading

Reasons Why Roading is the Area the Council Most Needs to Improve on	Number	Percent (n=770)
Roading: Fix roads/ make smooth/ remove potholes	75	10%
Roading: Better quality repair/ less frequent repair/ faster repair	24	3%
Roading: Improve traffic control/ flow/ accessibility	19	2%
Roading: Other	14	2%
Roading: Prioritise/ focus repairs where needed most	4	1%
Roading: Better communication/ consultation	2	0.2%

Water Supply

Reasons Why Water Supply is the Area the Council Most Needs to Improve on	Number	Percent (n=770)
Water supply: Remove chlorine/ other additives	41	5%
Water supply: Improve or retain quality/ smell/ taste/ appearance	21	3%
Water supply: Fix leaks	15	2%
Water supply: Other	15	2%
Water supply: Halt sale of water to commercial interests	7	1%
Water supply: Better communication/ consultation	3	0.3%
Water supply: Devote more resource to fixing issues/ Keep to timeline	3	0.3%
Water supply: Fix the wells/ bore/ aquifer/ pumping stations	2	0.2%

Council Decision Making / Financial Management

Reasons Why Council Decision Making / Financial Management is the Area the Council Most Needs to Improve on	Number	Percent (n=770)
Council decision-making/financial management: More consultation on new building spending/more consultation generally	17	2%
Council decision-making/financial management: Devise a better rates system	16	2%
Council decision-making/financial management: Improve communication and monitoring	13	2%
Council decision-making/financial management: Increase council transparency/ address corruption/ accountability	9	1%
Council decision-making/financial management: Avoid over expenditure/ expenditure on unnecessary projects	8	1%
Council decision-making/financial management: Reduce spending on Councillors	6	1%
Council decision-making/financial management: Focus more on infrastructure/services	4	1%
Council decision-making/financial management: Better quality staff	4	1%
Council decision-making/financial management: Developing clear plans and budgets/ long term/independent thinking	4	1%
Council decision-making/financial management: Reduce the level of bureaucracy/ less red tape	4	1%
Council decision-making/financial management: Channel council contracts to local companies	1	0.1%

Waste Management

Reasons Why Waste Management is the Area the Council Most Needs to Improve on	Number	Percent (n=770)
Waste management: Better recycling options / information	17	2%
Waste management: Provide bigger bins/ more bins/ same size bins/ replacement of bins	10	1%
Waste management: Proper/ better collection of waste	3	0.3%
Waste management: Increase collection frequency/ change time of collection	3	0.3%
Waste management: Other	2	0.2%
Waste management: Better delineation / education of recycling/organic/waste	1	0.1%
Waste management: Cost of collections/bins should be reconsidered	1	0.1%

Parking

Reasons Why Parking is the Area the Council Most Needs to Improve on	Number	Percent (n=770)
Parking: More parking/better quality parking	21	3%
Parking: Lower the cost/make it free in some areas	15	2%
Parking: Fair enforcement/better enforcement	6	1%

Individual Service Results

See accompanying tables for a summary of the individual level of service target results.

Of the 37 levels of service that had a resident/customer satisfaction component in their targets (and were therefore measured through the Residents Survey) and had data available at the time of publication, 46% (17) met their level of service target in 2020-2021.

19% (7) of services saw a worsening of their satisfaction scores by 4% or more in 2020-2021 (11% [4] decreased by 5% or more).

Summary of Levels of Service Results: Point of Contact Surveys 2020-2021

CAUTION: pre 2015-2016 results have been provided for general information only. Significant question changes were made across all measures in 2015-2016 to reflect a more detailed customer focus component in level of service measurement. Pre 2016-2017 data cannot be compared directly to later results.
NOTE: some pre 2018-2019 results have been adjusted to align with current LOS performance standards (footnotes below indicate which results this affects). To view unadjusted results, see previous years' results tables

Activity Group	Activity	Performance Standard	LTP Performance Standard	2020-21 LOS Target	2020-21 LOS Target Met	Satisfaction Score Trend Since Last Year	Top and Under Performing Services in 2020-21	Survey Result 2020-21	Effort / Ease of Interaction or Use 2020-21	Survey Result 2019-20	Effort / Ease of Interaction or Use 2019-20	Survey Result 2018-19	Effort / Ease of Interaction or Use 2018-19	Survey Result 2017-18	Effort / Ease of Interaction or Use 2017-18
Citizens and Communities	Citizen and Customer Services	2.6.7.1 Citizen and Customer expectations for service response are delivered in a timely manner – walk in	Yes	At least 95%				97% ^{a1}	95%	99% ¹	100%	98% ¹	99%	97% ¹	98%
		2.6.7.2 Citizen and Customer expectations for service response are delivered in a timely manner – email	Yes	At least 75%				71% ^{a1}	59%	75% ¹	62%	70% ¹	48%	72% ¹	60%
		2.6.7.3 Citizen and Customer expectations for service response are delivered in a timely manner – telephone	Yes	At least 85%				92% ^{a1}	93%	89% ¹	78%	85% ¹	82%	90% ¹	91%
	Libraries	3.1.5 Library user satisfaction with library service at Metro, Suburban and Neighbourhood libraries	Yes	At least 90%				95%	97%	95%	97%	94%	96%	95%	96%
	Recreation, Sports, Community Arts and Events	2.8.5.2 Produce and deliver engaging programme of community events	Yes	At least 80%				% ¹		79% ¹	86%	81% ¹	75%	84% ¹	86%
		2.8.6.2 Support community based organisations to develop, promote and deliver community events and arts in Christchurch	Yes	80%				92%	89%	88%	89%	90%	87%	79%	73%
		7.0.3.2 Support citizen and partner organisations to develop, promote and deliver recreation and sport in Christchurch	Yes	80%				88%	90%	87%	79%	76%	74%	NA	NA
		7.0.7 Deliver a high level of customer satisfaction with the range and quality of facilities	Yes	At least 80% 5.6 score (CERM Survey)				6.1	NA	6.0	NA	6.0	NA	NA	NA
Parks, Heritage and Coastal Environment	Parks and Foreshore	6.0.3 Overall customer satisfaction with the presentation of the City's Parks (community parks)	Yes	≥ 80%				63%	69%	57%	69%	67%	69%	59% ²	70%
		6.2.2 Overall customer satisfaction with the presentation of the City's Parks (Botanic Gardens and Mona Vale)	Yes	≥ 95%				97%	98%	97%	98%	96%	98%	96% ²	98% ²
		6.3.5 Overall customer satisfaction with the presentation of the City's Parks (regional parks)	Yes	≥ 80%				85%	91%	81%	90%	79%	85%	72% ²	78%
		6.4.3 Cemeteries administration services meet customer expectations (interment application response times)	Yes	100%				100% ³	100%	95%	100%	60% ³	60% ³	100% ^{2,3}	100% ³
		6.4.5 Cemeteries administration services meet customer expectations (interment application process)	Yes	100%				100% ³	100%	100%	100%	80% ³	60% ³	100% ^{2,3}	100% ³
		6.4.4 Overall customer satisfaction with the presentation of the City's Parks (cemeteries)	Yes	≥ 85%				86%	92%	65%	85%	78%	91%	80%	89%
		6.8.4.1 Overall customer satisfaction with the presentation of the City's Parks (Hagley Park)	Yes	≥ 90%				98%	99%	94%	93%	97%	98%	NA	NA
		6.8.5 Satisfaction with the range and quality of recreation opportunities within parks	Yes	≥ 85%				78%	NA	75%	NA	74%	NA	73% ²	NA
		10.8.1.1 Provision of a network of publicly available marine structures that facilitate recreational and commercial access to the marine environment for citizens and visitors (marine structure facilities)	Yes	90%				80%	76%	70%	81%	55%	80%	65%	77%
		10.8.1.5 Provision of a network of publicly available marine structures that facilitate recreational and commercial access to the marine environment for citizens and visitors	Yes	≥ 50%				71%	76%	65%	81%	71%	80%	NA	NA

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		(equitable access for recreational, commercial and transportation purposes) 19.1.6 Delivery of Environmental, Conservation, Water and Civil Defence education programmes	Yes	95%				100%	99%	100%	98%	100%	98%	99% ²	98% ²
Regulatory and Compliance	Resource Consenting	9.2.7 % satisfaction of applicant with resource consenting process	Yes	70%				73%	62%	69%	63%	74%	65%	70%	55%

a In 2020-2021 three separate levels of service were added to represent each of the customer service channels
1 Sample may include non-residents of Christchurch
2 This score has been adjusted to allow comparability with current LOS scoring (ie. the same aggregate measures have been used for both years) (NB: 6.4.3 and 6.4.5 2017-2018 scores are indicative only due to slight question wording changes between that year and current scores)
3 Caution must be taken in interpreting this result due to small sample size (n=13)

	LOS target met		LOS target not met		Data still being collected or analysed by business units
	Baseline result or target to be set		Effort / Ease of Interaction or Use consistent with LOS result (within 5%)	NA	Deleted Level of Service or no information available
	Top performing services (85%+ satisfaction)		Moderate performing service (between 50% to 84% satisfaction)		Under performing services (less than 50% satisfaction)
	Increase in satisfaction score by 4% or more since last year		Satisfaction score remained same or within 3% of last year		Decrease in satisfaction score by 4% or more since last year
	Key performing services that other services could learn from (90%+ satisfaction) (exemplars)				

Additional Service Satisfaction Results

Service	Detail	2017-18 LOS Target	2017-18 LOS Target Met ⁴	Satisfaction Score Trend Since Last Year	Top and Under Performing Services in 2020-21	Survey Result 2020-21	Effort / Ease of Interaction or Use 2020-21	Survey Result 2019-20	Effort / Ease of Interaction or Use 2019-20	Survey Result 2018-19	Effort / Ease of Interaction or Use 2018-19	Survey Result 2017-18	Effort / Ease of Interaction or Use 2017-18	Survey Result 2016-17	Effort / Ease of Interaction or Use 2016-17
Community Development and Capacity Building	Community development projects are provided, supported and promoted	90%				88%	71%	82%	73%	80%	73%	83%	72%	88%	72%
Community Facilities	Deliver a high level of customer satisfaction with the range and quality of Council operated community facilities	80%				84%	73%	82%	66%	76%	61%	77%	62%	81%	74%
External Communications	Provide external communications and marketing that are timely, relevant, accurate and cost effective	67%				82%	76%	61%	57%	59%	48%	66%	61%	54%	46%
Sports Parks	Deliver a high level of customer satisfaction with the range and quality of sports parks	90%				80% ¹	89%	73% ¹	85%	73% ¹	84%	68%	83%	64%	79%
Governance and Decision Making	Percentage of residents that understand how Council makes decisions (users of governance services)	NA	NA			36% ²	39%	42% ²	36%	37% ²	36%	32% ²	31%	43% ²	33%
	Percentage of residents that feel the public has some or a large influence on the decisions the Council makes (users of governance services)	NA	NA			24%	39%	33%	36%	28%	36%	20%	31%	33%	33%
Public Transport Infrastructure	Ensure user satisfaction with the number and quality of bus shelters	≥ 70%				84%	92%	71%	83%	70%	88%	73%	82%	72%	76%
	Ensure user satisfaction with appearance, safety and ease of use of transport interchange(s) and suburban hubs	≥ 90%				93%	98%	91%	94%	93%	98%	89%	97%	90%	94%

1 This score is based on an average of range of sport support facilities, sports park condition and information provided for sports parks
2 This score is based on an aggregate measure of 'understanding of Council decision making' (a. understanding of how Council makes decisions, b. accuracy of information about Council decisions, and c. prompt and timely information about decisions). This aligns with the calculation of LOS 4.1.18 'understanding of Council decision making' measured through the General Service Satisfaction Survey (for residents generally). If the single 'understanding' question (a.) only is used for users of governance services, the satisfaction score would be: 57% in 2019-2020, 61% in 2018-2019, 51% in 2017-2018, 60% in 2016-2017 and 57% in 2015-2016
3 In 2015-2016, this measure did not include suburban hubs
4 The 2017-2018 level of service target is the last available target set for these services (included in the 2015-2025 LTP). If the 2017-2018 level of service target was applied to the current result, would the service have passed the 2017-2018 target?

Summary of Levels of Service Results: General Service Satisfaction Survey 2021

CAUTION: A methodology change in 2021 to an online survey (from a telephone survey) means only loose comparisons can be made between 2021 results and those from previous years. Pre 2016 results have been provided for general information only and trends cannot be implied due to significant question changes across many measures in 2015 to reflect a more detailed customer focus component in level of service measurement.

Activity Group	Activity	Performance Standard	LTP Performance Standard	2020-21 LOS Target	2020-21 LOS Target Met	Satisfaction Score Trend Since Last Year	Top and Under Performing Services in 2021	Survey Result 2021	Survey Result 2020	Survey Result 2019	Survey Result 2018	Survey Result 2017	Survey Result 2016	Survey Result 2015	Survey Result 2014	Survey Result 2013
Governance	Governance and Decision Making	4.1.18 Participation in and contribution to Council decision-making (understanding of decision making)	Yes	At least 42%				33%	26%	32%	29%	41%	37%	44%	36%	40%
Parks, Heritage and Coastal Environment	Heritage (parks assets)	6.9.1.5 To manage and maintain Public Monuments, Sculptures, Artworks and Parks Heritage Buildings of significance (presentation of public monuments, sculptures and artworks)	Yes	≥ 90%				67%	64%	71%	NA	NA	NA	NA	NA	NA
		6.9.1.6 To manage and maintain Public Monuments, Sculptures, Artworks and Parks Heritage Buildings of significance (parks heritage buildings)	Yes	≥ 70%				48%	51%	63%	NA	NA	NA	NA	NA	NA
	Parks and Foreshore	6.8.4.2 Overall customer satisfaction with the presentation of the City's Parks (inner city parks)	Yes	≥ 85%				82%	80%	82%	NA	NA	NA	NA	NA	NA
Refuse Disposal	Solid Waste	8.0.3 Customer satisfaction with kerbside collection service for recyclable materials	No	At least 90%				76%	80%	88%	93%	94%	95%	95%	93%	94%
		8.1.4 Customer satisfaction with kerbside collection service for residual waste	No	At least 90%				80%	85%	88%	89%	93%	92%	92%	90%	93%
		8.2.3 Customer satisfaction with kerbside collection service for organic material	No	At least 80%				77%	81%	84%	83%	85%	82%	85%	82%	83%
Roads and Footpaths	Roads and Footpaths	16.0.3 Improve resident satisfaction with road condition	Yes	≥ 40%				29%	26%	27%	20%	34%	37%	30%	27%	45%
		16.0.9 Improve resident satisfaction with footpath condition	Yes	≥ 54%				36%	40%	41%	34%	48%	51%	51%	45%	43%
Stormwater Drainage	Stormwater Drainage	14.0.3 Proportion of residents with the management of the Council's stormwater network	Yes	≥ 40%				45%	43%	47%	35%	52%	50% ¹	45%	51%	56%
Transportation	Active Travel	10.5.2 Improve perception that Christchurch is a cycling friendly city	Yes	≥ 55%				65%	61%	64%	51%	56%	53%	37%	26%	38%
		16.0.10 Improve the perception that Christchurch is a walking friendly city	Yes	≥ 85%				74%	83%	85%	76%	81%	84%	82%	77%	75%
	Parking	10.3.3 Improve customer perception of the ease of use of Council on- street parking facilities	Yes	≥ 53%				49%	44%	49%	39%	48%	51% ²	54%	50%	62%
		10.3.7 Improve customer perception of vehicle and personal security at Council off-street parking facilities	Yes	≥ 53%				50%	51%	59%	48%	51%	47%	NA	NA	NA
Wastewater	Wastewater Collection, Treatment and Disposal	11.0.1.16 Proportion of residents satisfied with the reliability and responsiveness of Council wastewater services	Yes	≥ 80%				60%	66%	71%	79% ³	79%	80%	78%	74%	84%
Water Supply	Water Supply	12.0.1.13 Proportion of residents satisfied with the reliability of Council water supplies	Yes	≥ 85%				75%	72%	81%	NA	NA	NA	NA	NA	NA

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		12.0.1.14 Proportion of residents satisfied with the responsiveness of Council water supplies	Yes	≥ 85%		⏸	🔧	52%	54%	60%	NA	NA	NA	NA	NA	NA
		12.0.2.19 Proportion of residents satisfied with the quality of Council water supplies	Yes	≥ 70%		⏸	🔧	45%	48%	37%	79% ⁴	90%	91%	88%	84%	88%
Overall Satisfaction with Council Performance		NA				⏸		49%	50%	62%	55%	72%	74%	65%	64%	70%
Ease of Interaction with Council		NA				📉		57%	65%	74%	65%	67%	70%	NA	NA	NA

1 From 2016 onward this LOS contained four measures aggregated into one score (waterways, margins and stormwater management). In previous years, it did not include a stormwater component
2 From 2016 onward this LOS contains four measures aggregated into one score (ease of use of parking meters, range of parking facilities available, information about parking options, ease of use of other aspects). In previous years, it only contained an ease of use of parking meters component
3 Results before 2018-2019 were collected using a single measure asking about satisfaction that health risk is minimised and issues are responded to promptly. These results are not directly comparable to results for 2018-2019 onward
4 Question wording used pre 2019: Overall how satisfied or dissatisfied are you with the quality of the water supply? *This includes things such as its taste, pressure and appearance* (there was also a minor question wording change in 2016)

	LOS target met		LOS target not met		Baseline result or target to be set
🔧	Top performing services (85%+ satisfaction)	🔧	Moderate performing service (between 50% to 84% satisfaction)	🔧	Under performing services (less than 50% satisfaction)
📈	Increase in satisfaction score by 4% or more since last year	⏸	Satisfaction score remained same or within 3% of last year	📉	Decrease in satisfaction score by 4% or more since last year
	Deleted level of service or not a level of service	🔍	Key performing services that other services could learn from (90%+ satisfaction) (exemplars)	NA	No information available

Additional Service Satisfaction Results

Service	Detail	2017-18 LOS Target	2017-18 LOS Target Met ³	Satisfaction Score Trend Since Last Year	Top and Under Performing Services in 2021	Survey Result 2021	Survey Result 2020	Survey Result 2019	Survey Result 2018	Survey Result 2017	Survey Result 2016	Survey Result 2015	Survey Result 2014	Survey Result 2013	Survey Result 2012
Governance and Decision Making	Percentage of residents that have confidence the Council makes decisions in the best interests of the city	NA	NA	⏸	🔧	36%	37%	45%	40%	55%	52%	52%	47%	46%	42%
	Percentage of residents that feel the public has some or a large influence on the decisions the Council makes	55%		⏸	🔧	30%	30%	34%	33%	45%	42%	44%	39%	36%	39%
	Percentage of residents that feel they can participate in and contribute to Council decision making (opportunities to have a say and processes easy to engage with)	50%		⏸	🔧	28%	26%	34%	28%	41%	38% ¹	45%	43%	36%	38%
Emergency Preparedness	Improve the level of community and business awareness and preparedness of risks from hazards and their consequence	NA	NA	NA	NA	NA	NA	69%	71%	NA	NA	NA	NA	NA	NA
Events and Festivals	Lead the promotion and marketing of Christchurch events and the city as an events destination	90%		⏸	🔧	66%	66%	73%	70%	80%	84%	86%	86%	90%	90%
City Promotions	Residents are satisfied with Council provision of information available to them about events, activities and attractions in Christchurch	85%		⏸	🔧	62%	62%	67%	72% ²	79%	83%	83%	84%	83%	85%

1 From 2016 onward this LOS contains two measures aggregated into one score (opportunities to have a say and decision making processes easy to use and engage with). In previous years, it only contained an opportunities to have a say component
2 From 2018 onward, this measure focuses on information about events, activities and attractions, whereas prior to this, the measure focused on information about events and festivals only
3 The 2017-2018 level of service target is the last available target set for these services (included in the 2015-2025 LTP). If the 2017-2018 level of service target was applied to the current result, would the service have passed the 2017-2018 target?

8. Draft submission on Gambling Commission review of charitable trust licence conditions

Reference / Te Tohutoro: 21/483981

Report of / Te Pou
Matua: Gavin Thomas, Principal Advisor Economic Policy
gavin.thomas@ccc.govt.nz and Ellen Cavanagh, Policy Analyst,
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General Manager /
Pouwhakarae: Lynn McClelland, Assistant Chief Executive, Strategic Policy and
Performance, lynn.mcclelland@ccc.govt.nz

1. Purpose of the Report / Te Pūtake Pūrongo

- 1.1 The purpose of this report is for the Council to approve the draft submission on the Gambling Commission's review of the charitable trust licence conditions for all New Zealand casinos, including the Christchurch Casino.
- 1.2 Submissions are due with the Gambling Commission on Friday 11 June 2021.
- 1.3 The decision in this report is of low significance in relation to the Christchurch City Council's Significance and Engagement Policy. This recognises that while there may be community interest in the Gambling Commission's review, the specific decision (to approve the draft submission) is of a lower level of significance.

2. Officer Recommendations / Ngā Tūtohu

That the Council:

1. [Approve the draft submission to the Gambling Commission on their review of charitable trust licence conditions \(Attachment A\)](#)

3. Reason for Report Recommendations / Ngā Take mō te Whakatau

- 3.1 The Council regularly makes submissions on proposals which may significantly impact Christchurch residents or Council business. Submissions are an important opportunity to influence thinking through external agencies' consultation processes.
- 3.2 The Council was invited by the Gambling Commission, as an interested party, to make a submission. The consultation is open to the public, as well.

4. Alternative Options Considered / Ētahi atu Kōwhiringa

- 4.1 The alternative option to the recommendation outlined above is for Council to decide not to make a submission on these proposals. This is not the preferred option as it is important for the Council to advocate on issues that affect the Christchurch community.

5. Detail / Te Whakamahuki

Previous submission to Gambling Commission

- 5.1 In 2018 Council made a [submission on the Christchurch Casino Limited \(CCL\) venue licence renewal](#), where we took a neutral stance to the licence renewal, but raised several key issues that Council considered important in relation to the conditions attached to the licence.

- 5.2 In particular, the Council's submission sought greater clarity in relation to the Casino's level of funding to its independent charitable trust, as well as seeking a minimum level of charitable trust funding to be required.
- 5.3 In its final decision, the Gambling Commission noted that CCL was the only casino which did not have a specified minimum contribution and its historical financial support of the associated trust was shown to be relatively lower than other casinos. The conditions imposed by the Commission at that time means CCL is now required to make:
 - 5.3.1 A minimum contribution to the independent charitable trust of 2.5% of the net profit after tax or \$250,000, whichever is the greater.
 - 5.3.2 An additional \$100,000 minimum contribution in either direct charitable payments at the discretion of CCL, or by further contribution to the independent charitable trust.

Key Submission Points:

- 5.4 The submission supports an omnibus review of all charitable trust licence conditions, noting that all current conditions vary significantly between casinos and have never been considered as a group. It also supports aligning all charitable trust licences with section 3(g) of the Gambling Act.
- 5.5 The submission supports consistency in the licence conditions across all six casinos, particularly with respect to the calculation of charitable trust contribution requirements.
- 5.6 The submission agrees that casino win is the most appropriate basis to calculate the charitable trust contribution requirement, as it provides a direct correlation between money lost by gamblers and funds granted to the community.
- 5.7 The submission notes that donations to the CCL charitable trust seem extremely modest, especially when compared to the requirements placed on other forms of gambling.
- 5.8 This submission seeks to ensure that charitable trust contributions are made at a level which provide credible social license for the Casino to operate in our city, and to actively meet the purpose in section 3(g) of the Gambling Act.
- 5.9 Following Council feedback on Tuesday 18 May, the wording of the submission has been strengthened in the request that the Gambling Commission promote transparency as part of this review. Robust financial information relating to casino gambling activities has been impossible to obtain, which limits the ability of submitters to provide the Commission with clear views on the current and future funding requirements for the charitable trusts.

6. Policy Framework Implications / Ngā Hīraunga ā- Kaupapa here

Strategic Alignment / Te Rautaki Tīaroaro

- 6.1 The draft submission is aligned with the Council's community outcome of safe and healthy communities.
- 6.2 This report supports the [Council's Long Term Plan \(2018 - 2028\)](#):
 - 6.2.1 Activity: Strategic Planning and Policy
 - Level of Service: 17.0.1.7 Advice to Council on high priority policy & planning issues that affect the City. Advice is aligned with & delivers on the governance expectations as evidenced through the Council Strategic Framework - Policy advice to Council on emerging & new i

Policy Consistency / Te Whai Kaupapa here

- 6.3 The decision is consistent with Council's Plans and Policies.

Impact on Mana Whenua / Ngā Whai Take Mana Whenua

- 6.4 The decision does not involve a significant decision in relation to ancestral land or a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Mana Whenua, their culture and traditions.

Climate Change Impact Considerations / Ngā Whai Whakaaro mā te Āhuarangi

- 6.5 The decision to make this submission does not have any climate change implications.

Accessibility Considerations / Ngā Whai Whakaaro mā te Hunga Hauā

- 6.6 The decision to make this submission does not have any accessibility considerations.

7. Resource Implications / Ngā Hīraunga Rauemi

Capex/Opex / Ngā Utu Whakahaere

- 7.1 Cost to Implement - the cost of preparing a submission has been met from existing budgets.
- 7.2 Maintenance/Ongoing costs - there will be no ongoing costs, unless Council wishes to be heard in support of its submission. This would require staff time.
- 7.3 Funding Source - existing operational budgets.

8. Legal Implications / Ngā Hīraunga ā-Ture

Statutory power to undertake proposals in the report / Te Manatū Whakahaere Kaupapa

- 8.1 Council is making this submission as an interested party (noting we do not have a regulatory function with respect to casino licencing), in accordance with its function under the Local Government Act to promote community wellbeing.

Other Legal Implications / Ētahi atu Hīraunga-ā-Ture

- 8.2 There is no legal context, issue or implication relevant to this decision.
- 8.3 This report has been reviewed and approved by the Legal Services Unit

9. Risk Management Implications / Ngā Hīraunga Tūraru

- 9.1 The Council has the opportunity in finalising the submission to manage any risks that might emerge.

Attachments / Ngā Tāpirihanga

No.	Title	Page
A ↓	Draft Submission to Gambling Commission review of charitable trust licence conditions (3 June)	101

Additional background information may be noted in the below table:

Document Name	Location / File Link
Gambling Commission's Letter to stakeholders inviting submissions on review	http://www.gamblingcommission.govt.nz/GCwebsite.nsf/wpg_URL/Casino-Licence-Conditions-Review-of-the-Charitable-Trust-Licence-Conditions-for-the-Auckland-Hamilton-Christchurch-Dunedin-Queenstown-and-Wharf-casinos!OpenDocument

Confirmation of Statutory Compliance / Te Whakatūtutanga ā-Ture

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Signatories / Ngā Kaiwaitohu

Authors	Ellen Cavanagh - Policy Analyst Gavin Thomas - Principal Advisor Economic Policy
Approved By	Emma Davis - Head of Strategic Policy Lynn McClelland - Assistant Chief Executive Strategic Policy and Performance

4 June 2020

Gambling Commission
PO Box 137295
Auckland 1052

info@gamblingcom.govt.nz

Christchurch City Council submission on the Gambling Commission review of the Charitable Trust licence conditions for the Auckland, Hamilton, Christchurch, Dunedin, Queenstown and Wharf Casinos (the Casinos)

Introduction

1. Christchurch City Council (the Council) thanks the Gambling Commission for the opportunity to provide comment on the review of the charitable trust licence conditions for the Casinos.
2. Our submission is focused on the questions posed by the Gambling Commission in the letter to stakeholders (dated 14 April 2021) and only pertains to the matter of charitable trust licence conditions.
3. While the Council believes the Casinos have a key role in avoiding the negative effects of problem gambling, we recognise that the purpose of this review is to consider charitable trust licence requirements in the context of section 3(g) of the Gambling Act 2003, which is to “ensure that money from gambling benefits the community”.
4. In 2018, the Council made a submission on the Christchurch Casino Limited (CCL) venue licence renewal application. While the Council did not support or oppose the granting of the licence, we did seek changes to the charitable trust conditions, particularly with respect to returning funds to the community. The Council requested the licence conditions include a requirement for the casino to provide a minimum level of funding to its independent charitable trust. The submission sought a minimum contribution of 2.5 per cent of net profit, consistent with the Auckland casino condition at the time.

A consistent approach

5. The Council supports a review of all charitable trust licence conditions, noting that all current conditions vary significantly between the Casinos, and have never been considered as a group.
6. The Council agrees that the charitable trust conditions should align better with the purpose of the Act, particularly with section 3(g).
7. The Council supports consistency in the licence conditions across all the Casino licences, particularly with respect to the calculation of charitable trust contributions.
8. The Council supports casino win being used as the basis for the charitable trust contribution requirement. Section 3(g) of the Gambling Act 2003 identifies one of the purposes of the Act is to “ensure that money from gambling benefits the community”. Basing charitable trust contribution requirements on casino win provides a direct correlation between gambling activity (as opposed to other activities at a casino) and the funds granted to the community. Net profit reporting is impacted by other factors within the casino operation, including revenue from

outside the gambling component of each business, which muddies the link between gambling revenue and benefit to the community.

9. The Council notes that casino win is the figure used to determine the problem gambling levy (as noted in the SKYCITY Auckland decision, paragraph 3.4(e)). This further strengthens the rationale for a consistent methodological basis for these calculations.

A fair and equitable approach

10. Establishing a requirement for an appropriate proportion of casino win to be provided to the charitable trusts has proven problematic. Our attempts to obtain financial data on which to base a proposed funding requirement have been unsuccessful due to information either not being collected in a way that could enable this or being withheld due to commercial sensitivity.
11. The Department of Internal Affairs (DIA) has advised they do not collect prize and turnover information for casino gambling, despite collecting this information for TAB, Lotteries Commission and class 4 gambling (pokies outside of a casino). Council staff have queried whether the DIA could provide expenditure (casino win) at a regional level, but were advised this information is collected in-confidence with the casino win aggregated across all casinos due to commercial sensitivity.
12. While acknowledging we are not comparing apples with apples, the best benchmark or indicator we can find is comparing the community funding requirements for casinos with those for class 4 (pokie) corporate societies. We do note, however, that national casino gambling expenditure is approximately two-thirds that of class 4 gambling.
13. For the 2019/20 financial year, Gaming Machine Profits (GMP) in the Christchurch district totalled \$66 million. With 40 per cent minimum required to be returned to community groups, at least \$26.4 million was distributed in funding grants from proceeds of pokie machines in the district. At 30 June 2020, Christchurch had 1,325 machines in operation, meaning each pokie machine generated around \$20,000 in community grant funding.
14. By comparison, the Christchurch Casino website reports they have 454 slot machines¹. Skyline Enterprises' 2020 Annual Report notes that \$390,000 was made in donations, with \$317,000 to the Christchurch Casino Charitable Trust and \$73,000 in other donations. This equates just \$859 per machine being provided in community. This is despite the Casino having revenue from other forms of gambling included in its revenue.
15. The Council acknowledges that CCL is a legitimate business and must seek to return a fair profit to its owners. However, donations to the Casino's charitable trust seem small, especially when compared to the requirements placed on other forms of gambling.
16. It is difficult to suggest what the required charitable contribution should be but the current requirements (for example the Auckland Casino requirement of 0.7% of casino win) appear to be set at a very low level.
17. The Council believes that neither the current donations required, nor those actually provided, provide credible social license for CCL to operate in our city, or to actively meet the purpose in section 3(g) of the Act.

¹ <https://christchurchcasino.co.nz/gaming/slot-machines/>. Accessed 3 May 2021.

A transparent approach

18. The Council requests the Gambling Commission promote transparency as part of this review. More information would be useful for submitters in relation to both the charitable trusts and the Casinos.
19. The Council supports contributions being provided to a new model of trusts which are fully independent from the casino licence holders. The current model lacks the transparency and credibility the community expects from an organisation charged with dispersing community funding from the proceeds of gambling. For example, while the charitable trusts are required to provide details to their Casinos of unsuccessful funding applications made to the trusts, this information is not made publically available. If new trusts are to be established the disclosure requirements placed on them needs to be well thought through to achieve as high a level of transparency as possible.
20. Better information should also be available in relation to the Casinos themselves, as we note it has been impossible to obtain robust financial information relating to casino gambling activities. The lack of information limits the ability of submitters to provide the Commission with clear views on the current and possible future funding required to be provided to the casinos trusts. The release of more information must be possible and still protect any commercial sensitivities. If the current opacity continues it is unlikely to give the community confidence the Casinos take their social license to operate seriously.

Conclusion

21. The Council supports the Gambling Commission's review of the charitable trust licence conditions for the Casinos and believes the charitable donation conditions should be aligned across the country. We believe casino win is the most appropriate method to calculate the charitable trust contribution. We also support charitable trusts that are fully independent from the Casinos.
22. Thank you for the opportunity to provide this submission. We do not wish to be heard in support of our submission. For any clarification on points within this submission please contact Ellen Cavanagh, Policy Analyst at ellen.cavanagh@ccc.govt.nz.

Yours faithfully

Lianne Dalziel
Mayor of Christchurch

9. Durham Street North - P30 Parking

Reference / Te Tohutoro: 21/431013

Report of / Te Pou
Matua: Michael Thomson, Transport Engineer,
michael.thomson@ccc.govt.nz

General Manager /
Pouwhakarae: Carolyn Gallagher- Acting General Manager Planning, Infrastructure
& Regulatory Services.
carolyn.gallagher@ccc.govt.nz

1. Purpose of the Report / Te Pūtake Pūrongo

- 1.1 The purpose of this report is to seek approval for P30 minute parking outside a retail business on Durham Street North. This report has been written following a request by the adjoining business.
- 1.2 The decision in this report is of low significance in relation to the Christchurch City Council's Significance and Engagement Policy. The level of significance was determined by assessing the direct impact of the business requirement against the ability of commuter parking (two spaces) being able to relocate to adjoining unrestricted parking areas

2. Officer Recommendations / Ngā Tūtohu

That the Council:

1. Approves that any previously approved resolutions on the east side of Durham Street North from its intersection with Salisbury Street to its intersection with Peterborough Street, pertaining to parking restrictions and stopping restrictions made pursuant to any bylaw, to the extent that they are in conflict with the parking and stopping resolutions described in recommendations 2-4 below, are revoked.
2. Approves that the stopping of vehicles be prohibited at any time, in accordance with Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, on the east side of Durham Street North commencing at its intersection with Salisbury Street and extending in a Southerly direction for a distance of 25 metres.
3. Approves that the parking of vehicles be restricted to a maximum period of 30 minutes in accordance with clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, on the east side of Durham Street North commencing at a point 56 metres south of its intersection with Salisbury Street and extending in a southerly direction for a distance of 10 metres.
4. Approves that the stopping of vehicles be prohibited at any time, in accordance with Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, on the east side of Durham Street North commencing at a point 66 metres south of its intersection with Salisbury Street and extending in a southerly direction to its intersection with Peterborough Street.
5. Approves that these Parking & Stopping resolutions take effect when the signage and road marking, that evidence the restrictions are in place (or removed in the case of revocations).

3. Reason for Report Recommendations / Ngā Take mō te Whakatau

- 3.1 This report has been generated due to a request from a local retail business owner who believes that on-street parking restrictions will assist his business by providing parking opportunities for the customers.

4. Alternative Options Considered / Ētahi atu Kōwhiringa

- 4.1 The alternative option is do nothing (status quo). The disadvantage of this option is that the required on-street parking needs for the business are not provided.

5. Detail / Te Whakamahuki

- 5.1 Prior to the earthquake sequence, this street block of Durham Street North had time limited parking restrictions in place. Following the earthquakes, this area was identified as having a low or no short term parking demand, and both sides of this street block were approved to have unrestricted parking.
- 5.2 The effect of this was the total use of the street block by commuters /all- day parking.
- 5.3 During the following 10 years since the earthquake sequence, businesses have started to redevelop in this area. The commuter /all- day parking directly outside retail businesses does not assist those businesses relying on customer parking requirements.
- 5.4 The team leader of Parking Compliance, and the team leader of Parking Operations agree with this proposed change.
- 5.5 The decision affects the area within the Central CBD, defined in the Council's Delegations Register as Plan A, for which the Urban Development & Transport Committee can approve changes to on-street parking & stopping.
- 5.6 Adjoining business and property owner have no objection.
- 5.7 This report is being submitted to Council due to the recess of the Urban Development & Transport Committee in May and June 2021.

6. Policy Framework Implications / Ngā Hīraunga ā- Kaupapa here

Strategic Alignment / Te Rautaki Tīaroaro

- 6.1 This report supports the [Council's Long Term Plan \(2018 - 2028\)](#):
- 6.1.1 Activity: Parking
- Level of Service: 10.3.3 Improve customer perception of the ease of use of Council on- street parking facilities. - >=53%

Policy Consistency / Te Whai Kaupapa here

- 6.2 The decision is consistent with Council's Plans and Policies.

Impact on Mana Whenua / Ngā Whai Take Mana Whenua

- 6.3 The decision does not involve a significant decision in relation to ancestral land or a body of water or other elements of intrinsic value, therefore this decision does specifically impact Mana Whenua, their culture and traditions.

Climate Change Impact Considerations / Ngā Whai Whakaaro mā te Āhuarangi

- 6.4 This decision does not have any effect on Climate Change.

Accessibility Considerations / Ngā Whai Whakaaro mā te Hunga Hauā

- 6.5 Provides more accessible parking for customers.

7. Resource Implications / Ngā Hīraunga Rauemi

Capex/Opex / Ngā Utu Whakahaere

- 7.1 Cost to Implement – approx. \$300 for signs and markings
- 7.2 Report writing and processing - \$750.
- 7.3 Maintenance/Ongoing costs – approx. \$30 per annum for sign maintenance.
- 7.4 Funding Source - Traffic Operations Traffic Signs and Markings budget for installation, existing approved maintenance contract for ongoing maintenance

8. Legal Implications / Ngā Hīraunga ā-Ture

Statutory power to undertake proposals in the report / Te Manatū Whakahaere Kaupapa

- 8.1 Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017 provides Council with the authority to install parking restrictions by resolution.
- 8.2 The installation of any signs and/or markings associated with traffic control devices must comply with the Land Transport Rule: Traffic Control Devices 2004.

Other Legal Implications / Ētahi atu Hīraunga-ā-Ture

- 8.3 There is no legal context, issue or implication relevant to this decision.
- 8.4 This report has not been reviewed and approved by the Legal Services Unit

9. Risk Management Implications / Ngā Hīraunga Tūraru

- 9.1 None identified

Attachments / Ngā Tāpirihanga

No.	Title	Page
A ↓	Durham Street North Attachment A to Council	109

In addition to the attached documents, the following background information is available:

Document Name	Location / File Link
Not applicable	

Confirmation of Statutory Compliance / Te Whakatūtutanga ā-Ture

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

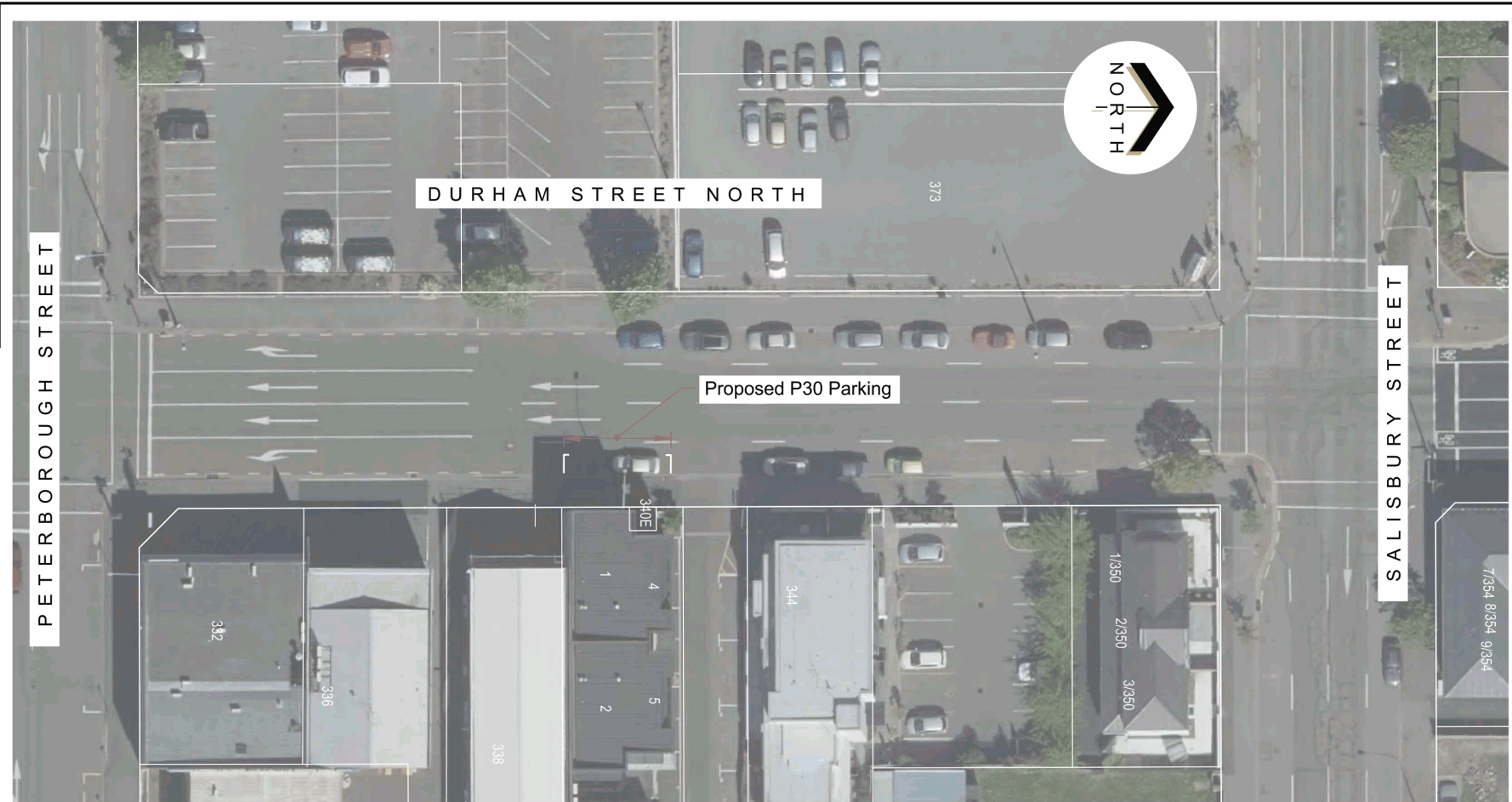
- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Signatories / Ngā Kaiwaitohu

Author	Michael Thomson - Transport Engineer
Approved By	Stephen Wright - Team Leader Traffic Operations Steffan Thomas - Manager Operations (Transport) Richard Osborne - Head of Transport Carolyn Gallagher - Acting General Manager Infrastructure Planning & Regulatory Services

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Christchurch
City Council

Durham Street North
Proposed P30 Parking
For Council Approval

Attachment A
Designed by: MT Approved by: SW

Original Plan Size: A4
ISSUE.1 15/04/2021
TG139165 MJR

10. Mortimer Place - Proposed P10 Loading Zone and Parking Review

Reference / Te Tohutoro: 21/349582

Report of / Te Pou
Matua: Michael Thomson, Transport Engineer,
michael.thomson@ccc.govt.nz

General Manager /
Pouwhakarae: Carolyn Gallagher- Acting General Manager Planning, Infrastructure
& Regulatory Services.
carolyn.gallagher@ccc.govt.nz

1. Purpose of the Report / Te Pūtake Pūrongo

- 1.1 The purpose of this report is to seek approval for a P10 minute Loading Zone to be installed on Mortimer Place. This report has been written following a request by the adjoining car sales business.
- 1.2 The decision in this report is of low significance in relation to the Christchurch City Council's Significance and Engagement Policy. The level of significance was determined by the effect on existing on-street parking, which is negligible (removal of one under-sized car park).

2. Officer Recommendations / Ngā Tūtohu

That the Council:

1. Approves that any previously approved resolutions along all of Mortimer Place from its intersection with Manchester Street to its eastern legal road termination, pertaining to parking restrictions and stopping restrictions made pursuant to any bylaw, to the extent that they are in conflict with the parking and stopping resolutions described in recommendations 2-8 below, are revoked.
2. Approves that the stopping of vehicles be prohibited at any time, in accordance with Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, on the north side of Mortimer Place commencing at its intersection with Manchester Street and extending in an easterly direction for a distance of 26 metres.
3. Approves that a Loading Zone for Goods Vehicles only, restricted to a maximum period of loading of 10 minutes, be created in accordance with Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, on the north side of Mortimer Place commencing at a point 26 metres east of its intersection with Manchester Street and extending in an easterly direction for a distance of eight metres. This restriction is to apply at any time.
4. Approves that the stopping of vehicles be prohibited at any time, in accordance with Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, on the north side of Mortimer Place commencing at a point 34 metres east of its intersection with Manchester Street and extending in an easterly direction for a distance of 12 metres.
5. Approves that the parking of vehicles be restricted to a maximum period of 120 minutes in accordance with clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, on the north side of Mortimer Place commencing at a point 46 metres east of its intersection with Manchester Street and extending in an easterly direction for a distance of 40 metres.
6. Approves that the stopping of vehicles be prohibited at any time, in accordance with Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, on the north side of Mortimer

Place commencing at a point 86 metres east of its intersection with Manchester Street and extending in an easterly direction to the eastern termination of the Mortimer place roadway.

7. Approves that the stopping of vehicles be prohibited at any time, in accordance with Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, at the eastern termination of Mortimer Place, as detailed on Attachment A.
8. Approves that the stopping of vehicles be prohibited at any time, in accordance with Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, on the south side of Mortimer Place commencing at its intersection with Manchester Street and extending in an easterly direction to the eastern termination of the Mortimer Place roadway.
9. Approves that these Parking & Stopping resolutions take effect when signage, and road marking, that evidence the restrictions are in place (or removed in the case of revocations).

3. Reason for Report Recommendations / Ngā Take mō te Whakatau

- 3.1 This report has been generated due to a request by a car sales business, trading as Cockram Nissan, with the site having frontage to Moorhouse Avenue, Manchester Street and Mortimer place, refer Attachment A. Cockram Nissan are in the process of a significant development of the site, including a new additional premises on the opposite side of Moorhouse Avenue.

4. Alternative Options Considered / Ētahi atu Kōwhiringa

- 4.1 The alternative option is do nothing (status quo). The disadvantage of this option is that the required on-street servicing needs for the business, are not provided. There is no practical or reasonable option to provide a loading zone for servicing the business on Moorhouse Avenue or Manchester Street.

5. Detail / Te Whakamahuk

- 5.1 The recommendations within this report can be divided into two parts:
 - a) Recommending a new P10 loading Zone to replace one P120 car park.
 - b) Clarifying the exact location of all other parking & stopping within this street, including adjustments to avoid motorists tempted to park over fire hydrants.
- 5.2 The team leader of Parking Compliance, and the team leader of Parking Operations agree with this proposed change.
- 5.3 The adjoining business and property owner have no objection.
- 5.4 The decision affects the area within the Central CBD, defined in the Council's Delegations Register as Plan A, for which the Urban Development & Transport Committee can approve changes to on-street parking & stopping.
- 5.5 This report is being submitted to Council due to the recess of the Urban Development & Transport Committee in May and June 2021.

6. Policy Framework Implications / Ngā Hīraunga ā- Kaupapa here

Strategic Alignment / Te Rautaki Tīaroaro

- 6.1 This report supports the [Council's Long Term Plan \(2018 - 2028\)](#):
 - 6.1.1 Activity: Parking

- Level of Service: 10.3.1 Provide an appropriate number of parking spaces in the central city, so that occupancy is optimised. - 60-85%. Improve customer perception of the ease of use of Council on- street parking facilities. - >=53%

Policy Consistency / Te Whai Kaupapa here

6.2 The decision is consistent with Council's Plans and Policies.

Impact on Mana Whenua / Ngā Whai Take Mana Whenua

6.3 The decision does not involve a significant decision in relation to ancestral land or a body of water or other elements of intrinsic value, therefore this decision does specifically impact Mana Whenua, their culture and traditions.

Climate Change Impact Considerations / Ngā Whai Whakaaro mā te Āhuarangi

6.4 This decision does not have any effect on Climate Change

Accessibility Considerations / Ngā Whai Whakaaro mā te Hunga Hauā

6.5 Provides accessibility for goods service vehicles, servicing local businesses.

7. Resource Implications / Ngā Hīraunga Rauemi

Capex/Opex / Ngā Utu Whakahaere

- 7.1 Cost to implement - approx. \$500 for sign and marking changes
- 7.2 Report writing and processing -\$750
- 7.3 Maintenance/Ongoing costs - approx. \$30 per annum for renewal of line markings and intermittent sign maintenance.
- 7.4 Funding Source - Traffic Operations Traffic Signs and Markings budget for installation, existing approved maintenance contract for ongoing maintenance.

8. Legal Implications / Ngā Hīraunga ā-Ture

Statutory power to undertake proposals in the report / Te Manatū Whakahaere Kaupapa

- 8.1 Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017 provides Council with the authority to install parking restrictions by resolution.
- 8.2 The installation of any signs and/or markings associated with traffic control devices must comply with the Land Transport Rule: Traffic Control Devices 2004.

Other Legal Implications / Ētahi atu Hīraunga-ā-Ture

- 8.3 There is no legal context, issue or implication relevant to this decision.
- 8.4 This report has not been reviewed and approved by the Legal Services Unit.

9. Risk Management Implications / Ngā Hīraunga Tūraru

- 9.1 None identified.

Attachments / Ngā Tāpirihanga

No.	Title	Page
A ↓	Mortimer Place Attachment A to Council Report	115

In addition to the attached documents, the following background information is available:

Document Name	Location / File Link
Not applicable	

Confirmation of Statutory Compliance / Te Whakatūtutanga ā-Ture

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

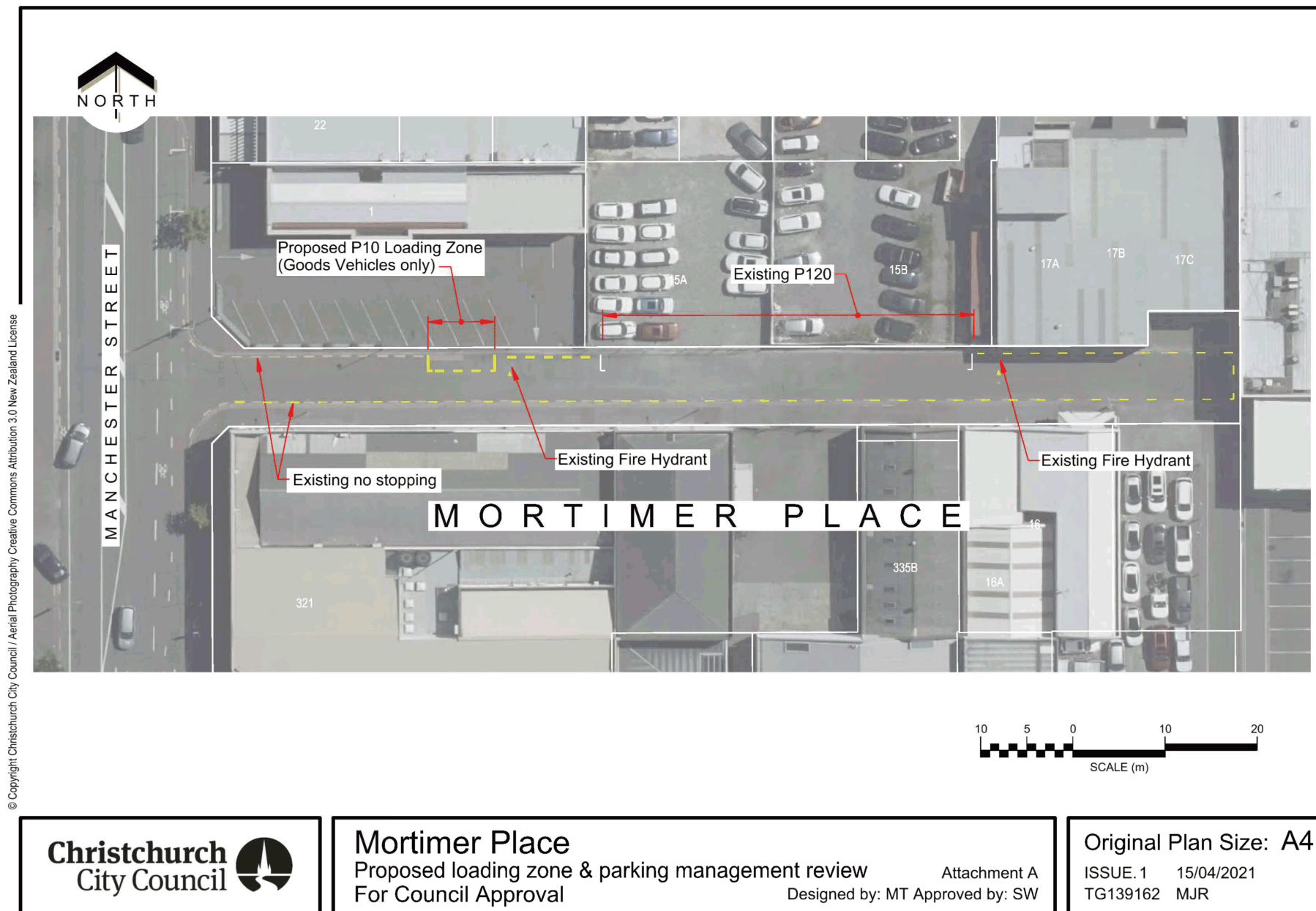
(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Signatories / Ngā Kaiwaitohu

Author	Michael Thomson - Transport Engineer
Approved By	Stephen Wright - Team Leader Traffic Operations Steffan Thomas - Manager Operations (Transport) Richard Osborne - Head of Transport Carolyn Gallagher - Acting General Manager Infrastructure Planning & Regulatory Services



11. Kilmore Street at New Hotel /Apartment Development - Proposed Loading Zone

Reference / Te Tohutoro: 21/311915

Report of / Te Pou
Matua: Michael Thomson, Transport Engineer,
michael.thomson@ccc.govt.nz

General Manager /
Pouwhakarae: Carolyn Gallagher- Acting General Manager Infrastructure, Planning
& Regulatory Services.
carolyn.gallagher@ccc.govt.nz

1. Purpose of the Report / Te Pūtake Pūrongo

- 1.1 The purpose of this report is to seek approval for a 10 minute (P10) Loading Zone, outside a new Hotel /Apartment development on Kilmore Street, between Durham Street North and Cranmer Square. This report has been written following a request from the site's developers, to meet the needs of the hotel operation, and an assessment by the Traffic Operations team.
- 1.2 The decision in this report is of low significance in relation to the Christchurch City Council's Significance and Engagement Policy. The level of significance was determined by the effect on the existing on-street parking demand, which is low.

2. Officer Recommendations / Ngā Tūtohu

That the Council:

1. Approves that any previously approved resolutions on the south side Kilmore Street from its intersection with Durham Street North to its intersection with Cranmer Square (the eastern side roadway of the Square), pertaining to parking restrictions and stopping restrictions made pursuant to any bylaw, to the extent that they are in conflict with the parking and stopping resolutions described in recommendations 2-9 below, are revoked.
2. Approves that the stopping of vehicles be prohibited at any time, in accordance with Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, on the south side of Kilmore Street commencing at its intersection with Durham Street North and extending in a westerly direction for a distance of 23 metres.
3. Approve that the parking of vehicles be restricted to a maximum period of 120 minutes, in accordance with clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017 and be controlled by parking meters, (including Pay by Plate machines or any approved means of payment) on the south side of Kilmore Street, commencing at a point 23 metres west of its intersection with Durham Street North and extending in a westerly direction for a distance of 12 metres. This restriction is to apply Monday to Sunday, 9:00am -6:00pm.
4. Approves that the stopping of vehicles be prohibited at any time, in accordance with Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, on the south side of Kilmore Street commencing at a point 35 metres west of its intersection with Durham Street North and extending in a westerly direction for a distance of 11 metres.
5. Approves that a Loading Zone, restricted to a maximum period of loading of 10 minutes, for any class of motor vehicle, be created in accordance with Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, on the south side of Kilmore Street commencing at a point 46 metres west of its intersection with Durham Street North and extending in a westerly direction for a distance of 24 metres. This restriction is to apply at any time.

6. Approve that the parking of vehicles be restricted to a maximum period of 120 minutes in accordance with clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017 and be controlled by parking meters, (including Pay by Plate machines or any approved means of payment) on the south side of Kilmore Street, commencing at a point 70 metres west of its intersection with Durham Street North and extending in a westerly direction for a distance of 32 metres. This restriction is to apply Monday to Sunday, 9:00am -6:00pm.
7. Approves that the stopping of vehicles be prohibited at any time, in accordance with Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, on the south side of Kilmore Street commencing at a point 102 metres west of its intersection with Durham Street North and extending in a westerly direction for a distance of 26 metres.
8. Approve that the parking of vehicles be restricted to a maximum period of 120 minutes in accordance with clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017 and be controlled by parking meters, (including Pay by Plate machines or any approved means of payment) on the south side of Kilmore Street, commencing at a point 128 metres west of its intersection with Durham Street North and extending in a westerly direction for a distance of 48 metres. This restriction is to apply Monday to Sunday, 9:00am -6:00pm.
9. Approves that the stopping of vehicles be prohibited at any time, in accordance with Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, on the south side of Kilmore Street commencing at a point 176 metres west of its intersection with Durham Street North and extending in a westerly direction to its intersection with Cranmer Square (the eastern roadway of the Square).
10. Approves that these Parking & Stopping resolutions take effect when signage, and road marking, that evidence the restrictions are in place (or removed in the case of revocations).

3. Reason for Report Recommendations / Ngā Take mō te Whakataua

- 3.1 This report has been generated, due to a request from the developer of the site, known as 64 Kilmore Street, refer Attachment A. The development comprises a multi- level building, containing both a hotel, and residential apartments.

4. Alternative Options Considered / Ētahi atu Kōwhiringa

- 4.1 The alternative option is do nothing (status quo). The disadvantage of this option is that the required on-street servicing needs for the hotel, are not provided. While the on-street parking demand is currently not high in this block, parked vehicles outside the development would deny servicing opportunities related to the hotel.

5. Detail / Te Whakamahuki

- 5.1 The recommendations within this report directly affect the site of the new hotel development, and the developers are requesting this change. Due to the low parking demand in this street block, with no other business or property owner being directly affected, no further consultation occurred.
- 5.2 The team leader of Parking Compliance, and the team leader of Parking Operations agree with this proposed change.
- 5.3 The decision affects the area within the Central CBD, defined in the Council's Delegations Register as Plan A, for which the Urban Development & Transport Committee can approve changes to on-street parking & stopping.

- 5.4 This report is being submitted to Council due to the recess of the Urban Development & Transport Committee in May and June 2021.

6. Policy Framework Implications / Ngā Hīraunga ā- Kaupapa here

Strategic Alignment / Te Rautaki Tīaroaro

- 6.1 This report supports the [Council's Long Term Plan \(2018 - 2028\)](#):

6.1.1 Activity: Parking

- Level of Service: 10.3.3 Improve customer perception of the ease of use of Council on- street parking facilities. - >=53%

Policy Consistency / Te Whai Kaupapa here

- 6.2 The decision is consistent with Council's Plans and Policies.

Impact on Mana Whenua / Ngā Whai Take Mana Whenua

- 6.3 The decision does not involve a significant decision in relation to ancestral land or a body of water or other elements of intrinsic value, therefore this decision does specifically impact Mana Whenua, their culture and traditions.

Climate Change Impact Considerations / Ngā Whai Whakaaro mā te Āhuarangi

- 6.4 The decision does not have any effect on Climate Change.

Accessibility Considerations / Ngā Whai Whakaaro mā te Hunga Hauā

- 6.5 The decision will assist with accessibility of all modes of transport to the new hotel development, noting that mobility parking will be provided on site.

7. Resource Implications / Ngā Hīraunga Rauemi

Capex/Opex / Ngā Utu Whakahaere

- 7.1 Cost to implement – approx. \$500 for sign and marking changes.
- 7.2 Staff time for report writing and processing - \$750
- 7.3 Maintenance/Ongoing costs – approx. \$30 per annum for renewal of line markings and intermittent sign maintenance.
- 7.4 Funding Source - Traffic Operations Traffic Signs and Markings budget for implementation, existing approved maintenance contract for ongoing maintenance.

8. Legal Implications / Ngā Hīraunga ā-Ture

Statutory power to undertake proposals in the report / Te Manatū Whakahaere Kaupapa

- 8.1 Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017 provides Council with the authority to install parking restrictions by resolution.
- 8.2 The installation of any signs and/or markings associated with traffic control devices must comply with the Land Transport Rule: Traffic Control Devices 2004.

Other Legal Implications / Ētahi atu Hīraunga-ā-Ture

- 8.3 There is no legal context, issue or implication relevant to this decision.
- 8.4 This report has not been reviewed and approved by the Legal Services Unit

9. Risk Management Implications / Ngā Hīraunga Tūraru

9.1 None identified.

Attachments / Ngā Tāpirihanga

No.	Title	Page
A ↓	Kilmore Street Attachment A to Council	121

In addition to the attached documents, the following background information is available:

Document Name	Location / File Link
Not applicable	

Confirmation of Statutory Compliance / Te Whakatūturutanga ā-Ture

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Signatories / Ngā Kaiwaitohu

Author	Michael Thomson - Transport Engineer
Approved By	Stephen Wright - Team Leader Traffic Operations Steffan Thomas - Manager Operations (Transport) Richard Osborne - Head of Transport Carolyn Gallagher - Acting General Manager Infrastructure Planning & Regulatory Services



12. Biodiversity Fund Project Applications

Reference / Te Tohutoro: 21/536656

Report of / Te Pou	Nicholas Head, Senior Ecologist, Nicholas.Head@ccc.govt.nz
Matua:	Emma Davis, Head of Strategic Policy, Emma.Davis@ccc.govt.nz
General Manager /	Lynn McClelland, Assistant Chief Executive, Strategic Policy &
Pouwhakarae:	Performance, Lynn.McClelland@ccc.govt.nz

1. Purpose of the Report / Te Pūtake Pūrongo

- 1.1 The purpose of this report is to recommend the Council approve Biodiversity Fund support for four projects.
- 1.2 This is a staff generated report.
- 1.3 This decision is considered of low significance with regard to the Significance and Engagement Policy. The decision affects a small number of people (the applicants), and the impact is positive for both the applicants and the environment; the decision allocates funding already provided for in the Long Term Plan 2018-2028.

2. Officer Recommendations / Ngā Tūtohu

That the Council:

1. Receive the information in the report.
2. Approve full funding from the Christchurch Biodiversity Fund 2020/21 to the following four projects:
 - a. Tokoroa Covenant Extension – Oashore Station- \$23,929
 - b. Wairewa Four - Latham Covenant Extension – \$40,000
 - c. Weed control – Luke Thelning Reserve - \$6,720
 - d. Weed control - Linda woods Reserve - \$2,956.

3. Reason for Report Recommendations / Ngā Take mō te Whakataua

- 3.1 All projects recommended for support meet the biodiversity fund criteria, are ready for immediate implementation, and have access to co-funding where this is required for success.

4. Alternative Options Considered / Ētahi atu Kōwhiringa

- 4.1 Alternative options are not to fund, or not fully fund these projects. As the Biodiversity Fund is allocated specifically to assist private landowners protect and enhance indigenous biodiversity and the applications received achieve this these options were discounted.

5. Detail / Te Whakamahuki

Issue or Opportunity / Ngā take, Ngā Whaihua rānei

- 5.1 The Christchurch Biodiversity Fund supports custodians of biodiversity working to protect ecologically significant sites. Council provides up to 50% of funding (maximum of \$40,000 per

individual project/property per year), for eligible projects on private land. Up to \$200,000 is available for allocation this year.

- 5.2 The Biodiversity Fund is an opportunity to support private landowners who are taking voluntary action, and investing their own time and money, to protect and enhance biodiversity on their properties. The projects provide real protection for biodiversity in the Christchurch District through direct action.

Decision Making Authority / Te Mana Whakatau

- 5.3 Authority to consider and approve applications to the Christchurch Biodiversity Fund has been delegated to the Three Waters, Infrastructure, and Environment Committee. Owing to timing issues relating to the end of the financial year this report has gone straight to Council for consideration.

June 2021 Funding Applications

- 5.4 The recommended funding would allocate a total of \$73,605.00 across four projects. In combination with the \$126,395.00 allocated to four projects in November 2020, this would result in the Biodiversity Fund being fully allocated for the 2020 - 2021 financial year.
- 5.5 Biodiversity funding bids 2020/21 financial year:

Project Name	Status	Work	Amount Requested	Landowner contribution	Other contributions	Total Cost of Project
Longridge Agriculture Ltd (Craw)	Funded Dec 2020	Fencing	\$40,000.00	\$21,437.00	\$12,360.00 MPI Billion Trees \$7,747.00 ECan	\$81,544.00
Isaacs Conservation and Wildlife Trust	Funded Dec 2020	Weed control	\$40,000.00	\$40,000.00		\$80,000.00
Mt Herbert Station (Kyle/Harper)	Funded Dec 2020	Fencing	\$40,000.00	\$24,775.00	64,775.00 QEII	\$129,550.00
Le Bons Valley Covenant	Funded Dec 2020	Covenant assmt	\$6395.00	\$13,650.00	\$12,500.00 BPCT	\$32,545.00
Total allocated Dec 2020			\$126,395.00	\$99,862.00	\$97,382.00	\$323,639.00
Remaining 2020/2021			\$73,605.00			
Tokoroa Covenant Extension	Request for this round	Fencing	\$23,929.00	\$11,964.00	\$11,964.00 QEII	\$47,858.00
Latham covenant and fencing RAP 13	Request for this round	Fencing	\$40,000.00	\$81,670.00	\$22,280.00 ECan	\$143,950.00
Thelning covenant weed control	Request for this round	Weed control	\$6720.00	\$4800.00	\$3000.00 BPCT	\$14,520.00
Linda Woods Reserve weed control	Request for this round	Weed control	\$2956.00	\$3000.00 plus		\$6000.00
Total June 20/21			\$200,000.00			

- 5.6 All applications recommended for funding are considered to meet the Fund criteria.

- 5.7 Descriptions and maps for projects recommended for funding are provided in attachments.
- 5.8 The funding decision affects the following wards/Community Board areas:
 - 5.8.1 Te Pātaka o Rākaihautū/Banks Peninsula Community Board
 - 5.8.2 Waikura/Linwood-Central-Heathcote Community Board.

Update on Previously-Funded Projects

- 5.9 Since the Fund was established in 2017, a total of \$775,871.00 has been allocated to 37 projects (excluding the current applications). Twenty seven of these projects are complete, with the remainder in progress.
- 5.10 Most previous projects involved fencing (29 projects); restoration planting (nine projects), pest plant control (nine projects), and pest mammal control (two projects) are other activities that have been supported. Some projects involve multiple activities.
- 5.11 Over 384ha of ecologically significant vegetation has been protected, along with the indigenous fauna that live in those habitats. Several projects have also protected streams.

6. Policy Framework Implications / Ngā Hīraunga ā- Kaupapa here

Strategic Alignment/ Te Rautaki Tīaroaro

- 6.1 The programme aligns with the strategic framework's supporting principle of "taking an inter-generational approach to sustainable development prioritising the social, economic and cultural well-being of people and communities and the quality of the environment, now and into the future," by supporting individual landowners to protect and enhance biodiversity on private land.
- 6.2 The programme also aligns with the strategic framework's supporting principle of "actively collaborating and co-operating with other local, regional and national organisations." We work with Environment Canterbury and covenanting agencies to ensure that projects have adequate support and that our combined resources are efficiently allocated.
- 6.3 This report supports the [Council's Long Term Plan \(2018 - 2028\)](#):
 - 6.3.1 Activity: Strategic Planning and Policy
 - Level of Service: 1.4.2 Support the conservation and enhancement of the city's heritage places. - 100% of approved grant applications are allocated in accordance with the policy. The Christchurch Biodiversity Fund is provided for in the 2018-2028 Long Term Plan, and is aligned with the Council's strategic framework. It is not, however, covered by a specific level of service in the 2018-2028 Long Term Plan.
- 6.4 The programme broadly aligns with the Strategic Priority of "Meeting the challenge of climate change through every means available." Proposed projects will enhance indigenous forest regeneration and reduce infestations of invasive pest plants. This will boost carbon sequestration and improve ecosystem resilience.
- 6.5 The programme aligns with the Healthy Environment Community Outcome. Specifically, the Biodiversity Fund supports the "unique landscapes and indigenous biodiversity are valued and stewardship exercised" outcome, by contributing to the protection of indigenous species and ecosystems, and by supporting landowners who are working to look after biodiversity on their own properties. Some projects also protect streams, contributing to the maintenance of healthy water bodies.

Policy Consistency / Te Whai Kaupapa here

- 6.6 The decision is consistent with Council's Plans and Policies.

- 6.7 The programme aligns with District Plan policies regarding the protection of ecologically significant sites, and the provision of advice and incentives for landowners who wish to do this on private property.
- 6.8 The programme supports the goals of the Council's Biodiversity Strategy.

Impact on Mana Whenua / Ngā Whai Take Mana Whenua

- 6.9 The decision does not involve a significant decision in relation to ancestral land or a body of water, but does involve indigenous species and ecosystems that have intrinsic value. Therefore this decision does specifically impact Mana Whenua, their culture and traditions. Staff note that the intent of all projects is to have a positive impact on indigenous biodiversity.

Climate Change Impact Considerations / Ngā Whai Whakaaro mā te Āhuarangi

- 6.10 Most of the projects provide protection to regenerating shrubland and/or forest habitats, which will boost the carbon sequestration capacity of these areas. Protecting and enhancing the ecological health of the sites will improve the resilience of the habitats and species within them to the impacts of climate change.

Accessibility Considerations / Ngā Whai Whakaaro mā te Hunga Hauā

- 6.11 All the applications subject to grant approval occur on private land, accessibility considerations are beyond the scope of issues to consider in this decision.

7. Resource Implications / Ngā Hīraunga Rauemi

Capex/Opex / Ngā Utu Whakahaere

- 7.1 Cost to Implement – none other than staff time to administer the fund
- 7.2 Maintenance/Ongoing costs - none other than staff time to administer the fund
- 7.3 Funding Source - The Biodiversity Fund is provided for in the 2018-2028 Long Term Plan.

Other / He mea anō

- 7.4 Considerable checks and balances are in place to ensure the funding granted to projects is spent in accordance with the project plan and meets expectations, this includes progress reports, proof of completions and inspections if necessary. Staff time in relation to this is an inherent part of overseeing the Biodiversity Fund.

8. Legal Implications / Ngā Hīraunga ā-Ture

Statutory power to undertake proposals in the report / Te Manatū Whakahaere Kaupapa

- 8.1 The Three Waters Infrastructure and Environment Committee has the delegation to consider applications to the Biodiversity Fund. As the Committee is not meeting in June 2021 this report is going to the Council for consideration.

Other Legal Implications / Ētahi atu Hīraunga-ā-Ture

- 8.2 There is no legal context, issue or implication relevant to this decision
- 8.3 This report has not been reviewed and approved by the Legal Services Unit

9. Risk Management Implications / Ngā Hīraunga Tūraru

- 9.1 There are no significant risks associated with allocating funds to the projects as outlined. Processes are in place to ensure funding granted is spent in accordance with the project plan and expectations.

Attachments / Ngā Tāpirihanga

No.	Title	Page
A ↓	Biodiversity Fund Projects summary June meeting	128

In addition to the attached documents, the following background information is available:

Document Name	Location / File Link
Christchurch Biodiversity Fund information	https://ccc.govt.nz/culture-and-community/community-funding/christchurch-biodiversity-fund

Confirmation of Statutory Compliance / Te Whakatūturutanga ā-Ture

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Signatories / Ngā Kaiwaitohu

Author	Nicholas Head - Senior Ecologist
Approved By	Emma Davis - Head of Strategic Policy Lynn McClelland - Assistant Chief Executive Strategic Policy and Performance

Christchurch Biodiversity Fund 2020/2021 – Year End Funding round – Project Descriptions

Tokoroa Covenant Extension – Oashore Station

Amount requested \$23,929.00

This project is for fencing to protect from stock 2 areas of native forest on Oashore Station on the southern bays of Banks Peninsula. It results in a ~15ha extension of an existing QEII covenant that is one part of a multi staged project to protect and restore increasing areas on Oashore Station.

The site has long been recognised significant¹. It includes a high diversity of native trees and shrubs, including species such as titoki and ngaio that reflects low altitude coastal forest assemblages that are among the rarest forest types in New Zealand. Many species are present that are classified as nationally threatened and rare², and several also occur at their natural southern limit. They provide important habitats for fauna.

The upper valley extension (5.6ha) incorporates 'cloud' forests that occupy the higher altitudes at the head of the catchment; whereas the lower valley extension (9.6ha) incorporates forests and shrublands that are representative of drier coastal environments. The addition of forest and shrublands at either end of the altitude and rainfall gradients present on Oashore adds considerable biological variation to the covenant.

The sites meet three national priorities for the protection of indigenous biodiversity on private land³:

- National Priority 1: The site falls spans an acutely and chronically threatened land environment category with <10-20% indigenous cover left at the national scale.
- National Priority 2: The fencing will protect a small stream with riparian margins of wetland plants.
- National Priority 4: Protection of habitats of threatened indigenous species: Threatened - Nationally Vulnerable: *Lophomyrtus obcordata*. At Risk-Declining: *Coprosma virescens*, *Coprosma wallii*, *Discaria toumatou*, *Korthesella lindsayii*, *Olearia fragrantissima*. At Risk-Naturally Uncommon: *Veronica strictissima*, *Pseudopanax ferox*

¹ Wilson, H. 1992. Banks Ecological Region. Port Hills, Herbert and Akaroa Ecological Districts. Protected Natural Areas Programme Survey Report No 21. Department of Conservation, Christchurch.

² de Lange, P. J.; Rolfe, J. R.; Barkla, J. W.; Courtney, S. P.; Champion, P. D.; Perrie, L. R.; Beadel, S. M.; Ford, K. A.; Breitwieser, I.; Schonberger, I.; Hindmarsh-Walls, R.; Heenan, P. B.; Ladley, K. 2017. Conservation of New Zealand indigenous vascular plants, 2017. New Zealand Department of Conservation

³ Protecting our places: Introducing the national priorities for protecting rare and threatened biodiversity on private land. Available at <https://www.biodiversity.govt.nz/land/guidance/>.

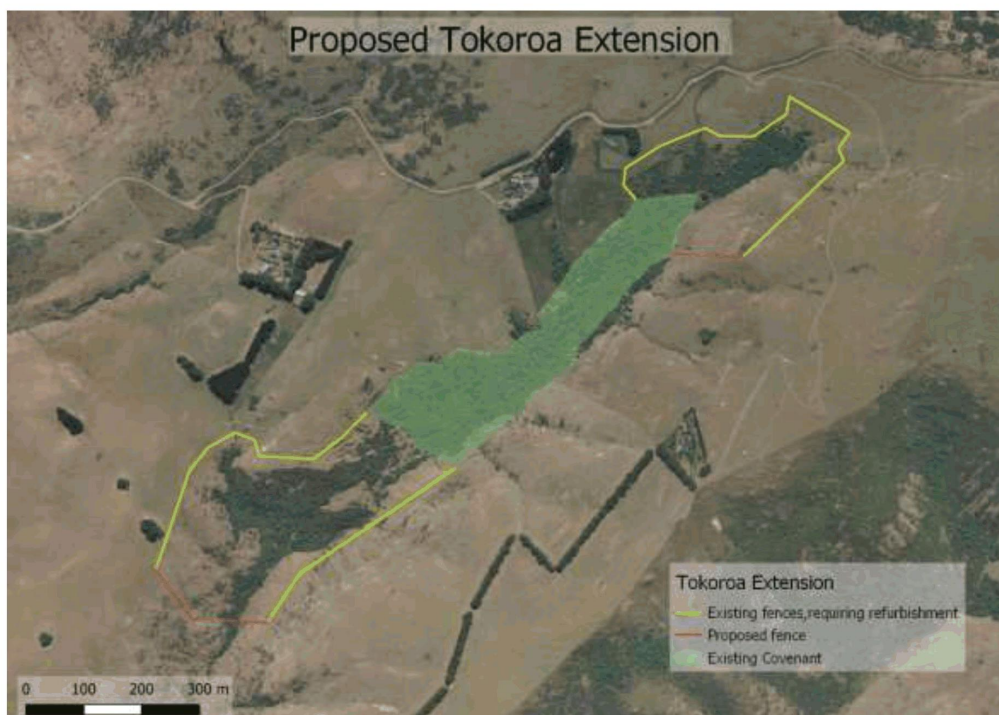


Photo above: proposed covenant extension above and below existing covenant:

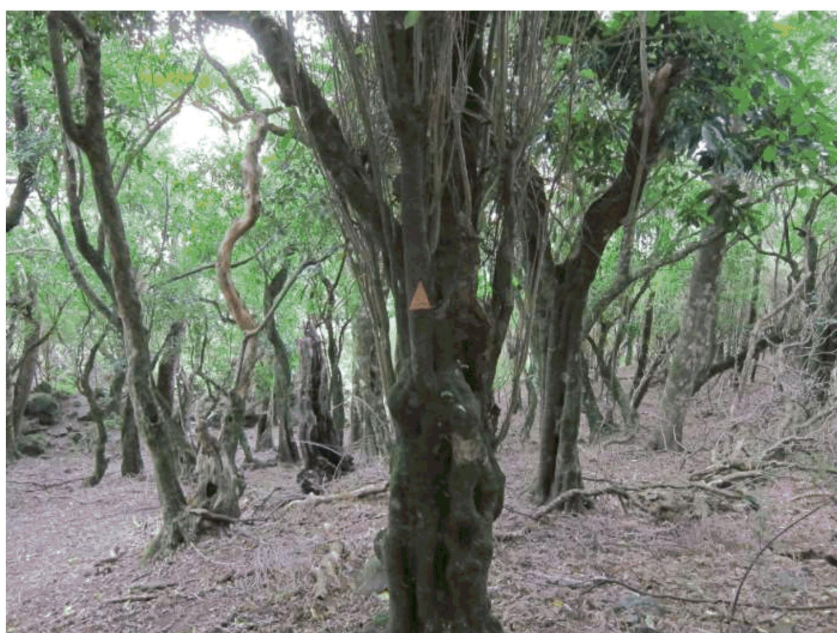


Photo above: upper catchment 'cloud' forest understory badly affected by stock browse.

Wairewa Four - Latham Covenant Extension

Amount requested \$40,000.00

This project is for fencing to exclude stock from ~21ha of regenerating hardwood and podocarp forest that occurs behind Little River. It will result in two existing covenants being combined into one larger (BPCT) covenant ("Homestead Gully") vastly improving ecological representation and connectivity.

The site as a whole has long been recognised as significant, initially identified as a Recommended Area for Protection in 1992⁴ (RAP 13 - Latham). It includes forest ecosystems that support diverse assemblages of native trees and shrubs that have undergone widespread clearance nationwide. Several species are present that are classified as nationally threatened and rare, including species endemic to Banks Peninsula. The site provides important habitats for fauna.

The site meets three national priorities for the protection of indigenous biodiversity on private land:

- National Priority 1: The site spans an acutely threatened and chronically land environment category with <10-20% indigenous cover left.
- National Priority 2: The fencing will protect almost an entire stream with riparian margins of wetland plants, and much of its catchment.
- National Priority 4: Protection of habitats of threatened indigenous species: Threatened – Nationally critical: *Tmesipteris horomaka*. Nationally Vulnerable: *Lophomyrtus obcordata*. At Risk-Declining: *Coprosma virescens*, *Coprosma wallii*. *Olearia frgrantissima*. At Risk-Naturally Uncommon: *Veronica strictissima*, *Pseudopanax ferox*

⁴ Wilson, H. 1992. Banks Ecological Region. Port Hills, Herbert and Akaroa Ecological Districts. Protected Natural Areas Programme Survey Report No 21. Department of Conservation, Christchurch.

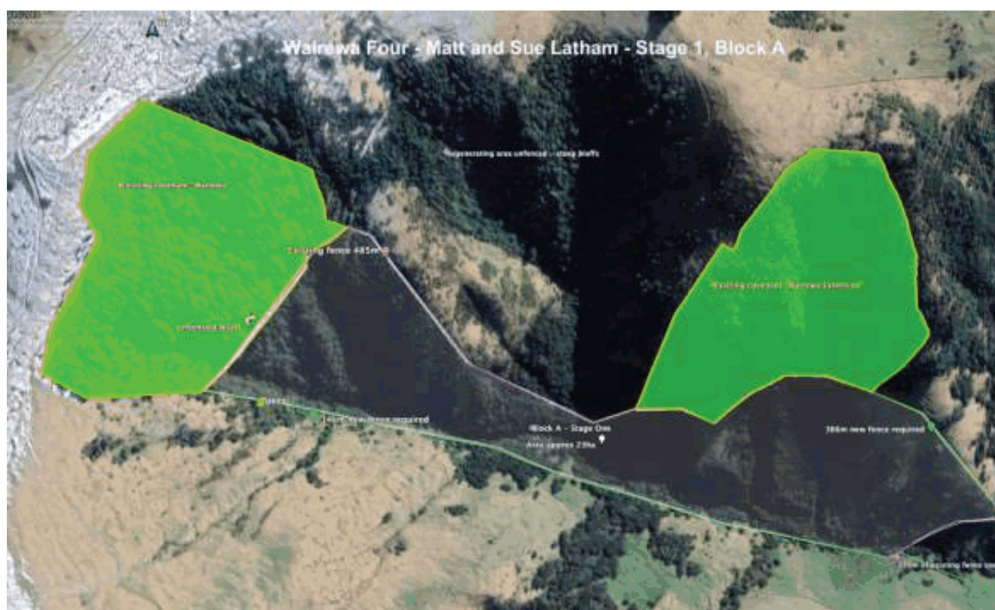


Photo above: covenant extension linking 2 existing covenant.



Photo above showing extensive forest cover

Weed control – Luke Thelning Reserve

Amount requested \$6720.00

This project is for weed control to eliminate several species that threaten the ecological integrity of a 3.1ha forest remnant at Okains Bay that has recently been covenanted. The forest supports a high diversity of native plant species, including areas of centuries old lowland totara and it is an important habitat for native bush birds. Several plant species are present that are declining in abundance, or uncommon nationally, ranked as At Risk by the New Zealand threat classification system.

The proposed covenant meets at least 2 of the national priorities for the protection of indigenous biodiversity on private land, but likely more given full ecological assessment.

- National Priority 1: The site falls within an acutely threatened land environment with less than 10% indigenous cover left.
- National Priority 4: Protection of habitats of threatened indigenous species: Threatened: Nationally Critical, *Lophomyrtus obcordata*: Nationally Critical Vulnerable, *Metrosideros diffusa*. At Risk-Declining: *Brachyglottis scaidiophila*, *Coprosma virescens*. At Risk-Naturally Uncommon: *Chejopodium allanii*, *Veronica strictissima*, *Pseudopanax ferox*



Photo above: Thelning covenant of low altitude old growth podocarp forest



Photo above: weed locations in Thelning covenant

Weed control – Linda Woods Reserve – Summit Road Society

Amount requested = \$2956.00

This project is for weed control to eliminate several species that threaten the ecological integrity of a volcanic bluff ecosystems in the Linda Woods Reserve that has recently been purchased by the Summit Road Society. A feature of the reserve is its pronounced volcanic bluffs that support excellent examples of dry shrublands that are highly representative of the original composition that are some of the finest examples remaining in the Port Hills ecological district. They also provide habitats for several nationally threatened species and plant species that are uncommon nationally, ranked as At Risk by the New Zealand threat classification system.

The volcanic bluffs in the Linda Woods Reserve meets at least 2 of the national priorities for the protection of indigenous biodiversity on private land.

- National Priority 3: Volcanic bluffs are classified as originally rare ecosystems.
- National Priority 4: Protection of habitats of threatened indigenous species. Thoes present include the Banks Peninsula sun-hebe (*Veronica lavaudiana*) - Nationally Vulnerable; grassy sedge (*Carex inopinata*) - Nationally Vulnerable; grassland Spaniard (*Aciphylla subflabellata*) - At Risk-Declining; *Linum monogynum*, At Risk-Naturally Uncommon; Banks Peninsula fescue tussock (*Festuca actae*) ,At Risk - Naturally Uncommon; Banks Peninsula hebe (*Veronica strictissima*), Banks Peninsula bachelor's button (*Leptinella minor*) At Risk - Naturally Uncommon.



Photo above: diverse shrublands on prominent volcanic spur



Photo above: wind sculptured prostrate kowhai and unusually native ice-plant on volcanic bluff

13. Community Organisation Loan Scheme Application

Reference / Te Tohutoro: 21/558571

Report of / Te Pou
Matua: Sam Callander, Community Funding Team Leader,
sam.callander@ccc.govt.nz

General Manager /
Pouwhakarae: Mary Richardson, GM Citizens & Community,
mary.richardson@ccc.govt.nz

1. Purpose of the Report / Te Pūtake Pūrongo

- 1.1 The purpose of this report is to consider an application to the Community Organisation Loan Scheme. This report is staff generated after receiving a loan application from the Christchurch Community House Te Whakaruruhau ki Ōtautahi Trust (CCH) for \$1,800,000 to help it purchase a building for a sum that is detailed in public excluded Attachment E.
 - 1.1.1 Concurrently CCH is applying for an addition \$1,000,000 loan from Rātā Foundation, required alongside the Council loan to complete the purchase.
- 1.2 Staff analysis is that there are significant and unacceptable risks to Council as to whether CCH could meet the obligations of servicing a total debt of \$2,800,000. Therefore, staff looked at other options, and recommends that the Council loans \$700,000 to CCH from the Community Organisation Loan Scheme.
- 1.3 The decisions in this report are of low significance in relation to the Christchurch City Council's Significance and Engagement Policy. The level of significance was determined by the dollar value of the implications of these decisions, the number of people affected and/or with an interest and the fact that Community Loans are a level of service in the 2018/28 LTP. Staff have discussed the applications with stakeholders and all recommendations have been moderated.

2. Officer Recommendations / Ngā Tūtohu

That the Council:

1. Approve a community loan to Christchurch Community House Te Whakaruruhau ki Ōtautahi Trust of up to \$700,000 for ten years at an interest rate of 2% per annum. The loan funds are to complete the purchase of a building for the Trust and its tenants.
2. Resolves that the Christchurch Community House Te Whakaruruhau ki Ōtautahi Trust loan is conditional upon:
 - a. Rātā Foundation approving a loan of a comparable sum;
 - b. Confirmation from current tenants as to intention to lease space in the property;
 - c. Council to secure first ranking mortgage with an agreed priority sum under Rātā Foundation's second mortgage.
3. Delegate authority to the Head of Community Support, Governance & Partnerships to make the necessary arrangements to implement this resolution noting that all loan documentation will be reviewed by Council's Legal Services Unit.

3. Reason for Report Recommendations / Ngā Take mō te Whakatau

3.1 The recommend loan, with additional financing from Rātā Foundation, will allow CCH to go to the property market with a budget of approximately \$2.4m for the purchase of a building.

3.1.1 Advantages:

- CCH may be able to find a building it can own that can support its tenants and continue its service to the not-for-profit sector.
- CCH owning its building would be a more affordable option long term, which could reduce the costs to tenants and to funders, including Council.
- \$700,000 from the Community Loan Scheme is the maximum that the CCH can service; in the scenario that its rental revenue is consistent with its current level and it is also servicing a loan from Rātā Foundation.

3.1.2 Disadvantages:

- This does not give CCH sufficient funds to purchase the building it has applied for this loan for.
- It would see CCH having to go back to the market for a building that is likely to be less suited to its need than this building; or continue leasing its current building, which is becoming less viable due to increasing rent.

4. Alternative Options Considered / Ētahi atu Kōwhiringa

Option A: Combination of loan of \$1,800,000 and grant of \$800,000. Not recommended

4.1 Council grant a loan of \$1,000,000 for up to ten years an interest rate 20 basis points above the cost of borrowing to the Trust for the purchase of the building, as per Attachment E (public excluded)

4.1.1 This option may require an \$800,000 grant from the Long Term Plan (LTP) to be viable.

4.1.2 The loan would be subject to the following conditions:

- Rātā Foundation approving a loan of a comparable sum.
- Confirmation that the commercial lease on the adjoining building will be renewed.
- Confirmation from Department of Internal Affairs as to approval of a grant for the building's fit out and confirmation from current tenants as to intention to lease space in the Property.
- An engineer's report confirming the Property is 100% NBS, as the valuation is based on this premise as per public excluded Attachment E.
- Council to secure first ranking mortgage with an agreed priority sum under Rātā Foundation's second mortgage.

4.1.3 Advantages:

- Enables CCH to purchase a building that is well suited to its requirements.
- Council's investment can be secured against the land and building, reducing the risk of non-repayment of the loan.

- Staff assess that CCH can service a loan of \$1,000,000 at this building, rather than the \$700,000 figure as per the recommended option, due to additional commercial rental revenue on the adjoining building.

4.1.4 Disadvantages:

- Viability of this option required additional funding of \$800,000. This also assumes that Rātā Foundation approve a loan of \$1,000,000.
- A \$1,000,000 loan to CCH is larger than the Community Organisation Loan Scheme can feasibly support, therefore it requires Council to undertake additional borrowing.

Option B: Approve the loan as requested. Assessed as unviable.

- 4.2 Council approve a \$1,800,000 or up to ten years an interest rate 20 basis points above the cost of borrowing to the Trust for the purchase of the building, as per Attachment E (public excluded).

4.2.1 Advantages:

- Enables CCH to purchase a building that is well suited to its requirements.
- Council's investment can be secured against the land and building, reducing the risk of non-repayment of the loan.

4.2.2 Disadvantages:

- Staff assess that CCH will not be able to service a loan of this size.
- Risk of not repayment is assessed as very high.
- A \$1,800,000 loan to CCH is larger than the Community Organisation Loan Scheme can support, therefore it requires Council to undertake additional borrowing.

Option C: Council or associated entity purchase building and lease to Christchurch Community House (CCH).

- 4.3 Council or a Council controlled organisation purchase the land and buildings as per Attachment E.

4.3.1 This option will require Council or an associated entity to borrow to undertake the acquisition. The decision to purchase the property and borrow funds may need to go through the Long Term Plan (LTP) process to be viable.

4.3.2 The loan would be subject to the following conditions:

- CCH would fund any required fit out and record these as leasehold improvements.
- Confirmation that the Rātā Foundation would continue to support CCH in a Council owned building.
- Confirmation that the commercial lease on the adjoining warehouse will be renewed.
- Confirmation from Department of Internal Affairs of a grant for the building's fit out.
- Confirmation from current CCH tenants as to intention to lease space in the property.
- An engineer's report confirming the Property is 100% NBS.

4.3.3 Advantages:

- Enables CCH to lease the property at market a significant saving from their current arrangement.
- Cash flow positive (over the life of a 21 or 30 year loan) to Council if the property is acquired by an associated entity (automatically plus 20 bps) or if owned directly as long as interest rates don't exceed 3.5%.
- Rates neutral as costs are recovered from tenant including loan principal.
- Council's investment can be realised at any time through a commercial sale.
- Council's Strengthening Communities Fund grant could be reduced over time thanks to the long-term cost reduction for CCH.
- CCH are a tenant in a locally owned property.

4.3.4 Disadvantages:

- Should CCH cease operating, Council would have no further purpose for the building and would look to sell the building. There is a risk that financial loss would be incurred. This is somewhat mitigated by the valuation attached in Attachment E.

5. Detail / Te Whakamahuki

- 5.1 Recommendations are in line with the purpose of the Community Loan Scheme, which is designed to help organisations, which will be able to repay their loan, to improve or develop new or existing facilities and other major projects.
 - 5.1.1 Applications are invited from eligible not-for-profit groups whose activities provide community, social, recreation, sports, arts, environment or heritage opportunities to the wider community, or to specifically defined communities of interest.
 - 5.1.2 To be eligible, an organisation must be incorporated under the Incorporated Societies Act 1908 and Charitable Trusts Act 1957 as well as have a provision in their constitution to borrow money.
 - 5.1.3 The Community Organisation Loan Scheme guide is attached in Attachment A.
- 5.2 Descriptions of the applicant's project and the corresponding Council staff assessment is attached in the matrix in Attachment B.
 - 5.2.1 Assessment provided by the Council's Finance Unit is part of the matrix.
 - 5.2.2 Assessment and legal option provide by Council's Legal Services Unit is attached in Attachment C, with redactions. A copy without redactions is attached in public excluded Attachment D.
- 5.3 The total community loan pool balance is \$3,210,712.
 - 5.3.1 \$2,001,600 is currently borrowed, as below (section 5.4).
 - 5.3.2 Therefore the balance available for new loans is \$1,209,112.

5.4 The table below lists the community loan balances.

Borrower	Commencement Date	Total Amount Borrowed	Remaining Balance
Family Help Trust	2011 October	\$150,000	\$3,750
Mt. Pleasant Community Centre	2016 July	\$500,000	\$329,705
Halswell Bowling Club	2016 September	\$46,000	\$5,143
Canterbury Indoor Bowls	2016 August	\$105,000	\$78,082
Kilmarnock Enterprises	2017 May	\$300,000	\$228,010
Cashmere Tennis Club (Loan 2)	2017 May	\$65,000	\$51,755
Riccarton Leagues Club	2019 July	\$40,000	\$10,980
Burnside Rugby Club	2019 July	\$75,000	\$64,175
Ōtautahi Urban Guild	2020 June	\$180,000	\$180,000
Netsal Ltd	2020 October	\$500,000	\$500,000
Food Resilience Network	2020 October	\$150,000	\$150,000
Burnside Squash Rackets Club	2020 December	\$50,000	\$50,000
Christchurch Heritage Ltd	2021 March	\$350,000	\$350,000
Total		\$2,581,000	\$2,001,600

5.5 If the staff recommendations are adopted there will be \$509,112 available in the Community Organisation Loan Scheme that community organisations can apply to.

5.6 The decision affects the following wards/Community Board areas:

5.6.1 The proposed loan would be used by residents from across the city, however has the greatest impact on the Central Ward due to the location of the proposed building purchase.

6. Policy Framework Implications / Ngā Hīraunga ā- Kaupapa here

Strategic Alignment / Te Rautaki Tīaroaro

6.1 This report supports the [Council's Long Term Plan \(2018 - 2028\)](#):

6.1.1 Activity: Community Development and Facilities

- Level of Service: 2.3.2 Effectively administer the community loans scheme and all other grant funds under management. - 100% compliance with agreed management and administration procedures for community loans scheme and all other grant funds.

Policy Consistency / Te Whai Kaupapa here

6.2 The decision is consistent with these Council Plans and Policies:

6.2.1 Strengthening Communities Strategy.

6.2.2 The Community Organisation Loan Scheme guidelines, attached in Attachment B.

Impact on Mana Whenua / Ngā Whai Take Mana Whenua

6.3 The decision does not involve a significant decision in relation to ancestral land or a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Mana Whenua, their culture and traditions. This is primarily because the decision is whether to approve a loan and not whether the benefited-projects proceed or not.

Climate Change Impact Considerations / Ngā Whai Whakaaro mā te Āhuarangi

6.4 There is no climate change impact because the decision is whether to approve a loan and not whether the benefited-projects proceed or not.

Accessibility Considerations / Ngā Whai Whakaaro mā te Hunga Hauā

- 6.5 Accessibility considerations apply to the projects themselves rather than a loan application as such there are no accessibility considerations.

7. Resource Implications / Ngā Hīraunga Rauemi

Capex/Opex / Ngā Utu Whakahaere

- 7.1 Cost to Implement – Approximately \$400 of staff time which is provided for within existing budgets already budgeted.
- 7.2 Maintenance/Ongoing costs:
- 7.2.1 The cost of monitoring new loans and their repayments will be minimal as will be undertaken besides the monitoring of other current loans.
- 7.2.2 Interest repayments will cover Council's cost of borrowing within the proposed community loan.
- 7.3 Funding Source – Community Loan Scheme Pool, which is in turn funded from borrowing.

8. Legal Implications / Ngā Hīraunga ā-Ture

Statutory power to undertake proposals in the report / Te Manatū Whakahaere Kaupapa

- 8.1 The statutory power to undertake the proposal derives from Council's Status and Powers in S12 (2) of the LGA 2002.

Other Legal Implications / Ētahi atu Hīraunga-ā-Ture

- 8.2 There is legal context relevant to this decision and Council's Legal Services Unit has provided legal opinion, Attachment C, regarding this recommendation and will oversee all loan agreement documentation.

9. Risk Management Implications / Ngā Hīraunga Tūraru

- 9.1 The principal risk to Council is that CCH fail to repay their loan.
- 9.1.1 This could be due to the uncertainty of its tenants or from a reduction in grant or donation revenue
- 9.1.2 This risk is partially mitigated by the conditions place on provision of the loan.

Attachments / Ngā Tāpirihanga

No.	Title	Page
A ↓	Community Organisation Loans Scheme - Guide	142
B ↓	Community Loans Matrix - Community House	143
C ↓	Legal Opinion on CCH Loan Application - redacted	144
D	Legal Opinion on CCH Loan Application (<i>Under Separate Cover</i>) - CONFIDENTIAL	
E	Valuation Report (<i>Under Separate Cover</i>) - CONFIDENTIAL	

In addition to the attached documents, the following background information is available:

Document Name	Location / File Link
Not Applicable	Not Applicable

Confirmation of Statutory Compliance / Te Whakatūtutanga ā-Ture

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Signatories / Ngā Kaiwaitohu

Author	Sam Callander - Team Leader Community Funding
Approved By	Peter Langbein - Finance Business Partner Gary Watson - Manager Community Partnerships and Planning Mary Richardson - General Manager Citizens & Community

Guide to Christchurch City Council's Community Funding Schemes

Community Organisation Loans Scheme

Purpose

The Community Organisations Loan Scheme is designed to help organisations to improve or develop new or existing facilities and other major projects.

Loans are for a maximum of 10 years (normally 5 years) at 2% interest per annum. Organisations who have the ability to repay loans are encouraged to apply for this means of assistance for major capital projects.

Eligibility

Applications are invited from eligible not-for-profit groups whose activities provide opportunities in the areas of community, social, recreation, sports, arts, environment or heritage to the wider community or to specifically defined communities of interest.

To be eligible, the organisation must be incorporated under the Incorporated Societies Act 1908 or the Charitable Trusts Act 1957 and must have provision in their constitution to borrow money.

Criteria

The following criteria must be met by all applicants:

- » A community based not-for-profit community, recreation, sporting, arts, social service, environment or heritage organisation.
- » Be based in the Christchurch City Council area with funded programmes or services being provided primarily for Christchurch City Council residents.
- » Must have provided accountability reports for all previous Council funding and have no unresolved or outstanding accountability issues including outstanding debt to Council.
- » Must have had the funding application approved at a properly convened committee meeting and in writing.
- » Must provide evidence of the need for the project.
- » Have appropriate financial management, accounting, monitoring and reporting practices.
- » Be able to provide security against their loan by way of mortgage or other financial instrument.
- » Make loan repayments on a quarterly basis.
- » Have sound governance and appropriate operational capability and capacity to deliver to the level as agreed. » Be able to commit to collaboration and partnering, where appropriate.

How to apply

By completing a Community Organisations Loan Scheme application form. These are available at all Council Service Centres and the Civic Office and online at www.ccc.govt.nz

Further Assistance

CCC Customer Call Centre

03 941-8999 or communitygrants@ccc.govt.nz

COMMUNITY LOANS SCHEME DECISION MATRIX

Priority Rating

- 1 Meets all eligibility and criteria, contributes significantly to Funding Outcomes and Priorities and strongly satisfies the risk, debt servicing, alignment and security considerations. Strongly recommended for funding.
- 2 Meets all eligibility and criteria, contributes to Funding Outcomes and Priorities and satisfies the risk, debt servicing, alignment and security considerations. Recommended for funding.
- 3 Meets all eligibility and criteria, has minimum contribution to Funding Outcomes and Priorities and/or has minimal or no satisfactory coverage relating to risk, debt servicing, alignment and security considerations. Not recommended for funding

Organisation Name	Organisation and Project Overview	Amount Requested	Total Project Cost	Amount Recommended	Council and Community Board Funding History	Recommendation	Priority
Christchurch Community House Te Whakaruruhau ki Ōtautahi Trust (CCH)	<p>Christchurch Community House Te Whakaruruhau ki Ōtautahi Trust (CCH) provides a shared co-working space which houses a diverse range of community groups. Its reach extends beyond its physical location, currently at 301 Tuam St, though cost saving initiatives are available to member NGOs. CCH Trust encourages groups work together, to collaborate, network and solve multiple issues to improve outcomes for clients (many of whom access multiple services) and build on their well-being in the community.</p> <p>CCH seek a Council Community Loan of \$1.8m, alongside a Rātā Foundation loan of \$1m, to help it to purchase a building to move its members into and ultimately secure its future and reduce costs long-term.</p>	\$1,800,000	\$3,500,000	\$700,000	<p>2020/21 Strengthening Communities Fund \$90,000 (year one of a three year funding agreement)</p> <p>2019/20 Strengthening Communities Fund \$87,346</p> <p>2018/19 Strengthening Communities Fund \$87,346</p> <p>2017/18 Strengthening Communities Fund \$80,000</p> <p>2016/17 Strengthening Communities Fund \$90,000</p> <p>Other Funding Sources GST Excl.</p> <p>Rātā Foundation loan \$1,000,000 (pending 26 May 2021)</p> <p>Reserves \$700,000</p>	<p>That the Sustainability and Community Resilience Committee:</p> <p>Approve the community loan application to Christchurch Community House Te Whakaruruhau ki Ōtautahi Trust of \$700,000 for ten years at an interest rate of 2% per annum. The loan is to be used to complete the purchase of a building for the Trust and its tenants; subject to the following:</p> <ul style="list-style-type: none">Rātā Foundation approving a loan of a comparable sumConfirmation from current tenants as to intention to lease space in the propertyCouncil to secure first ranking mortgage with an agreed priority sum under Rātā Foundation's second mortgage.	1

Project Description and Staff Recommendation:

<p>A joint venture between the Christchurch City Council and the Trust Bank Canterbury Community Trust was established in 1990 with a view to establishing a space to house over 25 of Christchurch's key community groups – the concept was to provide a 'one stop shop' for people needing social and community service agencies.</p> <p>Opened in March 1991 at 187 Cashel Street, Christchurch Community House, met those goals and in 1998 was gifted by Te Runaka Ki Ōtautahi o Kai Tahu, the name of Te Whakaruruhau ki Ōtautahi, strengthening the partnership and commitment of Christchurch Community House Trust with Ti Tiriti o Waitangi, and reflecting the spirit of the house. The Hereford Street building was damaged beyond repair during the earthquake of 22 February 2011. After a number of temporary homes, the lease was signed on the current premises at 301 Tuam Street in 2013, at a time when there was little central city office space available. The rent payable at this site is currently \$233.31 per square metre with a ratchet clause which precludes it falling below \$271,280 per annum.</p> <p>The CCH Board have agreed that it would be prudent to purchase a building as this would be a more affordable option long term. It believes that a building purchased for this purpose would be a key asset in central Christchurch for the community now and into the future. It has identified a building which we believe will work for Christchurch Community House which, once fitted out, would be an asset for the community, and which also has flexibility for the future. The property is very close to CCH's current location. It is built post-earthquakes and is valued at \$3.5m.</p> <p>The cost of CCH owning its building is significant, however, long term it will see a reduction in the cost of delivering its service to the community sector. This reduction will be able to be passed on to:</p> <ul style="list-style-type: none">The tenants of CCH, many of whom are funded by CouncilCouncil itself in the option to reduce its annual grant, which helps the viability of the current model of CCH <p>Currently, CCH has 34 tenant organisations, in walled offices, open plan, virtual offices and hot desks. There is also a wider list of 113 member organisations who receive administrative support, reduced meeting room costs, and access to hot desks. Membership also provides groups with access to subsidised telecommunications (phone and internet system), insurance, stationary, office equipment, venue hire, photocopying, network printing, bulk buying network, stationery buying scheme, group insurance scheme and an IT support contract. These savings are available to all CCH's members regardless of whether they are based at Community House or located in the wider community. CCH supports community organisations to maximise their resources and direct more of their funding into service delivery.</p> <p>CCH is committed to following outcomes:</p> <ul style="list-style-type: none">Provide affordable work spaces for the NGO sector by offering private walled office space, open plan, office share, virtual office and hot desks.Provide affordable meeting space and associated facilities for all community groups by providing special rates for voluntary, not-for-profit, community groups.Shared resources and maximise buying power for member NGO's provides significant savings via group insurance, IT support, photocopying, network printing, phone and internet system bulk buying network, and the stationery buying scheme.Networking and collaboration through increased opportunities for organisations to develop peer support, operational training and information and the co sharing clients who present with multiple issues. <p>These leads to:</p> <ul style="list-style-type: none">Members of the public are able to access a range of services in a central, welcoming, safe and supportive environment.Community organisations direct more funding into direct service delivery through shared resources and facilities. CCH Trust maximises the not-for-profit buying power through their membership scheme. Thus reducing overheads, operating costs, wastage and duplication.Community workers feel less isolated and vulnerable because of peer support, collective knowledge and expertise, and the collegial environment that models best practice. <p>Staff Recommendation. Staff recommend that Council offer a total loan of \$700,000 Rationale for this recommendation is:</p> <ul style="list-style-type: none">Staff analysis is that there are significant and unacceptable risks to Council as to whether CCH could meet the obligations of servicing a total debt of \$2.8m. Therefore, staff looked at other options.Staff assessment is that CCH can service a Council loan of \$700,000. Adding the Rātā Foundation loan and CCH's reserves it allows CCH to go to the property market with a budget of approximately \$2.4m for the purchase of a building.With this budget, CCH is unlikely to procure a building as well suited to its needs for that which it requests the \$1.8m loan. However, this recommendation does give CCH certainty as to its budget, giving it the best chance finding a building that can work long term for it to continue to offer a valuable service to its tenants and members.
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Financial Management Unit Analysis:

Staff have assessed the financial ability for CCH to repay its loan obligations. Staff recommend declining a loan of \$1,800,000 based on the risks below

- Reliance on community donations;
- Insufficient cash flows to support its loan repayments for a \$1.8 million loan;
- Uncertainty of future cash flows; and
- Lack of stable operating revenues to offset operating expenses and support loan repayments.

We advise that Council consider a reduced lending amount that more realistically reflects their ability to service repayments.

Their main source of revenue is rent from "Not for Profit" tenants, venue hire and commercial lease revenue from a tenant able to stay at the premises. The other funding source, not included in the table below, is receiving annual operating grants Council (\$90,000), Rātā Foundation (\$40,000) and Lottery Commission (\$50,000). Each are likely to continue into the future.

Revenue types	FY20 Actuals	Forecast 10 year average	Risk	Assessment
Rent from NFP Tenants	\$153,893	\$161,662	Low	CCH is confident that their current tenants will relocate to the new premises. Current premises is running out of space due to the demand from NFP for cheaper office space.
Additional office space area after fit out		\$42,984	High	Depended on attracting new tenants. This is creating additional 4 extra offices and installing lift access. Installing partitions that require no consenting. Funded by grant from Department of Internal Affairs (DIA). This is depended on acceptance of application by DIA for \$200,000.
Venue hire - meeting rooms	\$72,227	\$18,023	Medium	There is uncertainty around demand for meeting rooms. The Trust has forecasted a 75% reduction in the first year.
Commercial Lease	\$ -	\$61,000	Low	This is a continuation of the currently being leased out warehouse.
Other Self-funding initiatives	\$79,150	\$80,000	Medium	These are virtual office services that out of office member's service charged on a cost per use basis. These are based off COVID-19 levels of income. These are however, subject to 130 memberships.

Based on analysis of the cash flows there is insufficient cash to offset the required repayment of \$209,017 per annum, CCH would not have enough cash to afford to service the loan repayments. Therefore, there are significant and unacceptable risks to Council as to whether CCH could meet the obligations of servicing this level of debt.

So what loan can the Trust afford? We have analysed two scenarios.

Scenario One, recommended: Approve a loan at a level that CCH can service based on its current rental and other income, with the following assumptions and conditions:

- Grants and donations considered at 75% of current levels due to risks associated with this type of revenue.
- CCH are approved a loan from Rātā Foundation to the same level as the Council loan

In this scenario staff assessment is that CCH can service a Council loan of \$700,000. Adding the Rātā Foundation loan CCH's reserves it allows CCH to go to the property market with a budget of approximately \$2.4m for the purchase of a building.

Scenario Two, not recommended: Approve a loan at a level that CCH can service based on it purchasing the building it is requesting the loan for, as per the valuation in the public excluded Attachment E. This scenario has the same assumptions as scenario one above with the additions of:

- The lease income from the commercial tenant that can stay in the building with CCH using the rest of the building for its purposes
- Confirmation from Department of Internal Affairs as to approval of a grant for the building's fit out

The additional lease income allows the assessment of affordable loan servicing to increase from the above scenario to \$1,000,000. This allows for servicing of a loan from Rātā Foundation of the same amount.

However, to purchase the building at the negotiated price CCH requires an additional \$800,000 funds.

Legal Services Unit Analysis:

Legal opinion is attached in Attachment C (redacted) and Attachment D (public excluded and not redacted.)

LEGAL OPINION

CHRISTCHURCH COMMUNITY HOUSE TE WHAKARURUHAU KI OTAUTAHI TRUST (CCH) – APPLICATION FOR LOAN TO PURCHASE [REDACTED]

CCH have applied for a loan from Christchurch City Council (Council) for \$1.8M to assist with the purchase of the property at [REDACTED], Christchurch (Property). A conditional Agreement for Sale and Purchase has been signed at a purchase price of \$[REDACTED]. CCH have also applied to Rata Foundation (Rata) for a loan of \$[REDACTED] to assist with the purchase and have passed a resolution to approve Council and Rata sharing a first ranking mortgage over the Property.

Matters to consider:

Ability to repay

1. Current lease in place with [REDACTED] at the Property with a net rental income of \$[REDACTED]. The current term expires around September 2021 with one further right of renewal for three years. Some uncertainty if lease will be renewed and subsequently if this current income stream would continue; and
2. No confirmation as to whether CCH's current tenants would lease space in the Property and therefore uncertainty as to the continuation of that income stream. Further, additional funds need to be applied to additional fit-out of the Property prior to current tenants being able to occupy the Property. This cost is in the region of \$[REDACTED] and is dependent upon a grant being obtained from the Department of Internal Affairs.

Security position

1. Based on the current valuation by CBRE dated 12.4.2021 of \$3,500,000.00, the Council's loan would have a loan to value ratio (LVR) of approximately [REDACTED] which is within the current commercial LVR ratio of 65%. The valuation is based on the building being 100% NBS (new building standard) so it is recommended that an engineer's report be obtained to confirm the NBS rating; and
2. We cannot see any commercial circumstances in which the Council (or any other commercial lender) would agree to there being joint first mortgagees, and therefore the ranking of mortgages must be first and second (in keeping with accepted practise). Therefore consideration will need to be given as to whose mortgage will rank first and then second. Council should secure a first ranking mortgage ahead of Rata with the priority sum under Rata's mortgage to be at a level acceptable to Council. Council and Rata are also able to negotiate terms between themselves as to how each will act as a mortgagee (for example, in relation to future advances, enforcement etc.) With the Council as the first mortgagee, the Council will have certainty that upon a mortgagee sale, the proceeds would first be applied towards repayment of Council's mortgage. If the parties negotiate terms between themselves as noted above, Rata will be aware of, and have agreed to, the steps the Council will take as a first mortgagee.

Recommendations

Approval subject to:

1. Confirmation whether lease with [REDACTED] will be renewed;
2. Confirmation from Department of Internal Affairs as to approval of grant and confirmation from current tenants as to intention to lease space in the Property;
3. An engineer's report confirming the Property is 100% NBS;
4. Council to secure first ranking mortgage with an agreed priority sum under Rata's second mortgage (and also, possibly, agreed terms with Rata as to the parties actions as mortgagees).

Alternative Recommendation

1. Council Finance team to confirm feasibility of an alternative (i.e. lower) loan amount based on CCH's various income streams over an appropriate loan term and repayment frequency. This

- would enable CCH to identify alternative possible accommodation options within a pre-approved finance structure; and
2. In general, for any loan application, Council Finance team to confirm feasibility of CCH's ability to repay loan based on CCH's various income streams over an appropriate loan term and repayment frequency.

14. Resolution to Exclude the Public

Section 48, Local Government Official Information and Meetings Act 1987.

I move that the public be excluded from the following parts of the proceedings of this meeting, namely items listed overleaf.

Reason for passing this resolution: good reason to withhold exists under section 7.

Specific grounds under section 48(1) for the passing of this resolution: Section 48(1)(a)

Note

Section 48(4) of the Local Government Official Information and Meetings Act 1987 provides as follows:

“(4) Every resolution to exclude the public shall be put at a time when the meeting is open to the public, and the text of that resolution (or copies thereof):

- (a) Shall be available to any member of the public who is present; and
- (b) Shall form part of the minutes of the local authority.”

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

ITEM NO.	GENERAL SUBJECT OF EACH MATTER TO BE CONSIDERED	SECTION	SUBCLAUSE AND REASON UNDER THE ACT	PLAIN ENGLISH REASON	WHEN REPORTS CAN BE RELEASED
13.	COMMUNITY ORGANISATION LOAN SCHEME APPLICATION				
	ATTACHMENT D - LEGAL OPINION ON CCH LOAN APPLICATION	S7(2)(B)(II), S7(2)(H)	PREJUDICE COMMERCIAL POSITION, COMMERCIAL ACTIVITIES	CONTAINS THE DETAILS OF A SALE AND PURCHASE AGREEMENT.	IF SALE AND PURCHASE IS COMPLETED, WITH AGREEMENT FROM RELEVANT PARTIES
	ATTACHMENT E - VALUATION REPORT	S7(2)(B)(II), S7(2)(H)	PREJUDICE COMMERCIAL POSITION, COMMERCIAL ACTIVITIES	REPORT IS COMMERCIALY SENSITIVE	AGREEMENT FROM THE PARTIES CONCERNED IS RECEIVED.
15.	EXTERNAL ADVISORY GROUP	S7(2)(I)	CONDUCT NEGOTIATIONS	THE WITHHOLDING OF THE INFORMATION IS NECESSARY TO ENABLE THE LOCAL AUTHORITY TO CARRY ON, WITHOUT PREJUDICE OR DISADVANTAGE, NEGOTIATIONS (INCLUDING COMMERCIAL AND INDUSTRIAL NEGOTIATIONS).	AT THE APPROVAL OF THE CHIEF EXECUTIVE