

Waitai/Coastal-Burwood Community Board

AGENDA

Notice of Meeting:

An ordinary meeting of the Waitai/Coastal-Burwood Community Board will be held on:

Date: Monday 17 May 2021
Time: 4.30pm
Venue: Boardroom, Corner Beresford and Union Streets,
New Brighton

Membership

Chairperson	Kelly Barber
Deputy Chairperson	Jo Zervos
Members	James Daniels Bebe Frayle Phil Mauger Linda Stewart

11 May 2021

Christopher Turner-Bullock
Manager Community Governance, Coastal-Burwood
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Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. If you require further information relating to any reports, please contact the person named on the report.

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Developing Resilience in the 21st Century

Strategic Framework

Whiria ngā whenu o ngā papa,
honoa ki te maurua tāukiuki
Bind together the strands of each mat and join
together with the seams of respect and reciprocity

Ōtautahi-Christchurch is a city of opportunity for all

Open to new ideas, new people and new ways of doing things – a city where anything is possible

Principles

<p>Being open, transparent and democratically accountable</p> <p>Promoting equity, valuing diversity and fostering inclusion</p>	<p>Taking an inter-generational approach to sustainable development, prioritising the social, economic and cultural wellbeing of people and communities and the quality of the environment, now and into the future</p>	<p>Building on the relationship with Te Rūnanga o Ngāi Tahu and the Te Hononga-Council Papatipu Rūnanga partnership, reflecting mutual understanding and respect</p>	<p>Actively collaborating and co-operating with other local, regional and national organisations</p> <p>Ensuring the diversity and interests of our communities across the city and the district are reflected in decision-making</p>
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Community Outcomes

<p>Resilient communities</p> <p>Strong sense of community Active participation in civic life Safe and healthy communities Celebration of our identity through arts, culture, heritage, sport and recreation Valuing the voices of all cultures and ages (including children)</p>	<p>Liveable city</p> <p>Vibrant and thriving city centre Sustainable suburban and rural centres A well connected and accessible city promoting active and public transport Sufficient supply of, and access to, a range of housing 21st century garden city we are proud to live in</p>	<p>Healthy environment</p> <p>Healthy water bodies High quality drinking water Unique landscapes and indigenous biodiversity are valued and stewardship exercised Sustainable use of resources and minimising waste</p>	<p>Prosperous economy</p> <p>Great place for people, business and investment An inclusive, equitable economy with broad-based prosperity for all A productive, adaptive and resilient economic base Modern and robust city infrastructure and community facilities</p>
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Strategic Priorities

<p>Enabling active and connected communities to own their future</p>	<p>Meeting the challenge of climate change through every means available</p>	<p>Ensuring a high quality drinking water supply that is safe and sustainable</p>	<p>Accelerating the momentum the city needs</p>	<p>Ensuring rates are affordable and sustainable</p>
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Ensuring we get core business done while delivering on our Strategic Priorities and achieving our Community Outcomes

Engagement with the community and partners	Strategies, Plans and Partnerships	Long Term Plan and Annual Plan	Our service delivery approach	Monitoring and reporting on our progress
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Part A	Matters Requiring a Council Decision
Part B	Reports for Information
Part C	Decisions Under Delegation

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Karakia Whakamutunga

Karakia Timatanga

1. Apologies / Ngā Whakapāha

At the close of the agenda no apologies had been received.

2. Declarations of Interest / Ngā Whakapuaki Aronga

Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest they might have.

3. Confirmation of Previous Minutes / Te Whakaāe o te hui o mua

That the minutes of the Waitai/Coastal-Burwood Community Board meeting held on [Monday, 3 May 2021](#) be confirmed (refer page 5).

4. Public Forum / Te Huinga Whānui

A period of up to 30 minutes will be available for people to speak for up to five minutes on any issue that is not the subject of a separate hearings process.

4.1 Sue McKenna

Sue McKenna, local resident will present to the Board regarding Pouwhenua at Southshore Spit.

5. Deputations by Appointment / Ngā Huinga Whakaritenga

Deputations may be heard on a matter or matters covered by a report on this agenda and approved by the Chairperson.

6. Presentation of Petitions / Ngā Pākikitanga

There were no petitions received at the time the agenda was prepared.

Waitai/Coastal-Burwood Community Board OPEN MINUTES

Date: Monday 3 May 2021
Time: 4.32pm
Venue: Boardroom, Corner Beresford and Union Streets,
New Brighton

Present

Chairperson	Kelly Barber
Deputy Chairperson	Jo Zervos
Members	James Daniels
	Bebe Frayle
	Phil Mauger
	Linda Stewart

3 May 2021

Christopher Turner-Bullock
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Item 3 - Minutes of Previous Meeting 3/05/2021

Karakia Timatanga: Given by Kelly Barber.

The agenda was dealt with in the following order.

1. Apologies / Ngā Whakapāha

Part C

There were no apologies.

2. Declarations of Interest / Ngā Whakapuaki Aronga

Part B

There were no declarations of interest recorded.

3. Confirmation of Previous Minutes / Te Whakaāe o te hui o mua

Part C

Community Board Resolved CBCB/2021/00028

That the minutes of the Waitai/Coastal-Burwood Community Board meeting held on Monday, 12 April 2021 be confirmed.

Kelly Barber/Phil Mauger

Carried

4. Public Forum / Te Huinga Whānui

Part B

There were no public forum presentations.

5. Deputations by Appointment / Ngā Huinga Whakaritenga

Part B

There were no deputations by appointment.

6. Presentation of Petitions / Ngā Pākikitanga

Part B

There was no presentation of petitions.

7. Waitai/Coastal-Burwood Community Board 2020-2021 Discretionary Response Fund Applications - Sustain South Brighton, New Brighton Stitch O Mat and Christchurch Slot Car Raceway Club
Community Board Resolved CBCB/2021/00029 (Original Officer Recommendation accepted without change)

Part C

That the Waitai/Coastal-Burwood Community Board:

1. Approves a grant of \$3,136 from its 2020-21 Discretionary Response Fund to Sustain South Brighton Incorporated for event and marketing costs.
2. Approves a grant of \$10,000 from its 2020-21 Discretionary Response Fund to the Christchurch Slot Car Raceway Incorporated for Heating Installations, Security System and Insurance.
3. Approves a grant of \$1,190 from its 2020-21 Discretionary Response Fund to Stitch-O-Mat Charitable Trust for signage and moving costs.

Linda Stewart/Phil Mauger

Carried

8. Coastal-Burwood Youth Development Fund Application Process
Community Board Resolved CBCB/2021/00030 (Original Officer Recommendation accepted without change)

Part C

That the Waitai/Coastal-Burwood Community Board:

1. Agree to give delegation to the Coastal-Burwood Community Governance Manager to approve grants of up to \$350 from the Coastal-Burwood Youth Development Fund.
2. Approve the changes to the criteria as shown in section 5 of the agenda report.

Kelly Barber/Linda Stewart

Carried

9. Elected Members' Information Exchange / Te Whakawhiti Whakaaro o Te Kāhui Amorangi

Part B

Board members exchanged information on various matters of interest.

Karakia Whakamutunga: Given by James Daniels.

Meeting concluded at 5.09pm.

CONFIRMED THIS 17TH DAY OF MAY 2021

KELLY BARBER
CHAIRPERSON

Unconfirmed

7. Christchurch Archery Club - Variation To Extend Lease Term

Reference / Te Tohutoro: 21/376033

Report of / Te Pou David Kuru, Team Leader Parks & Recreation Planning

Matua: david.kuru@ccc.govt.nz

General Manager / Mary Richardson, GM Citizens and Community

Pouwhakarae: mary.richardson@ccc.govt.nz

1. Purpose of the Report / Te Pūtake Pūrongo

- 1.1 The purpose of this report is to seek approval of the Waitai/Coastal-Burwood Community Board to vary the existing lease with the Christchurch Archery Club (the “Club”) at Rawhiti Domain, extending the final lease expiry date for up to three years comprised of a two-year extension with one further right of renewal of one year.
- 1.2 The Christchurch Archery Club has a current lease with the Council expiring on 30 June 2021. The lease was for a period of 19 years less one day. The lease was granted in accordance with Section 54(1)(b) of the Reserves Act 1977. Leases may be granted for a period of up to 33 years in accordance with this provision.
- 1.3 The Club applied for a new lease over an expanded area in 2020. The application went through a Reserves Act Hearings process and was unsuccessful. On 6 July 2020, the Waitai/Coastal-Burwood Community Board resolved (CBCB/2020/00044) to accept the Hearings Panel recommendation to decline the application with the expectation that a new site will be found to relocate the Club to.
- 1.4 The Club has been unsuccessful in finding a suitable site to relocate to and the current lease expiry is imminent.
- 1.5 This report has been written to assist the Club while they search for a new location. The decision in this report is of low significance in relation to the Christchurch City Council’s Significance and Engagement Policy. The level of significance was determined by the Club already being located at the site under an existing lease and the activity being authorised under the existing Rawhiti Domain and Thomson Park Management Plan.

2. Officer Recommendations / Ngā Tūtohu

That the Waitai/Coastal-Burwood Community Board:

1. Approve a variation to the lease with Christchurch Archery Club Incorporated dated 9 August 2002 extending the final expiry date to 30 June 2023 with one right of renewal of one year having a final expiry of 30 June 2024 should the renewal be exercised over that part of land being approximately 253 square metres at Rawhiti Domain.
2. Authorise the Manager Property Consultancy to conclude and administer the terms and conditions of the lease.

3. Reason for Report Recommendations / Ngā Take mō te Whakatau

- 3.1 The recommendation to extend the lease is to support the Club by providing additional time to find new premises and seek funding assistance for the relocation.

- 3.2 Archery is a permitted under the existing Rawhiti Domain and Thomson Park Management Plan.
- 3.3 Without a variation to the lease expiry, the lease will revert to a periodic (monthly) tenancy arrangement which may impact the Club's future.
- 3.4 The Club has indicated a monthly tenancy may impact their ability to insure the facilities and contents and maintain public liability coverage. This may have an adverse impact on the Club's future viability.

4. Alternative Options Considered / Ētahi atu Kōwhiringa

- 4.1 One alternative option has been considered:
 - 4.1.1 **Do nothing** – the Archery Club would continue to occupy their current premises until the Club's current lease expires on 30 June 2021.
 - 4.1.2 The lease then reverts to a 'month to month' tenancy arrangement as of 1 July 2021.
 - 4.1.3 A month to month arrangement is specifically provided for in the lease. However, no term, minimum or otherwise, is able to be set.
 - 4.1.4 The lack of a long term lease creates administrative difficulties for the Club around indemnity. This has flow-on issues that can adversely affect club membership and the Club's ability to attract and hold events.
 - 4.1.5 The Club currently own the existing building. At the expiry of the lease the Council as Lessor (Council) will "ensure that any other incoming Lessee will pay to the outgoing Lessee the value (as determined by the Lessor) of all buildings and other improvements belonging to the Lessee". The Council is not obligated to grant a new lease of the premises (building) on termination of the lease nor pay compensation to the outgoing tenant for the improvements. The Council may require the Club to remove the improvements following the termination of the lease.
 - 4.1.6 The expiry of the lease and the Club's subsequent loss of the building removes the ability of the Club to benefit from their ownership of the building.

5. Detail / Te Whakamahuki

- 5.1 Land Description:
 - 5.1.1 The legal description of the land is Reserve 4467 and Part Reserve 1616 and Lot 2-3 Deposited Plan 3267 and Lot 9 Deposited Plan 5123 and Section 2 Survey Office Plan 491011 – Title Identifier 732600 for the purpose of Recreation Reserve and subject to the Reserves Act 1977.

The Building:



- 5.2 The Club has been located at Rawhiti Domain since 1992 where it has hosted New Zealand National and International Archery Championships with approximately 200 competitors, supporters, and family attending these events. To date, the Club has an exemplary safety history.
- 5.3 In 2020, the Club applied for a new lease for an expanded area to cover the existing clubroom building and an extension to accommodate an indoor range, which was declined.
- 5.4 Staff have worked with the Club to identify their requirements for a new site. Two sites have been investigated and ruled out for various reasons.

6. Policy Framework Implications / Ngā Hīraunga ā- Kaupapa here

Strategic Alignment / Te Rautaki Tīaroaro

- 6.1 This report supports the [Council's Long Term Plan \(2018 - 2028\)](#):

- 6.1.1 Activity: Recreation, Sport, Community Arts & Events

- Level of Service: 7.0.3.1 Support citizen and partner organisations to develop, promote and deliver recreation and sport in Christchurch. - 4,000 of hours of staff support provided to 100 community organisations.

Policy Consistency / Te Whai Kaupapa here

- 6.2 The decision is consistent with Council's Plans and Policies.

Impact on Mana Whenua / Ngā Whai Take Mana Whenua

- 6.3 The decision does not involve a significant decision in relation to ancestral land or a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Mana Whenua, their culture and traditions.
- 6.4 The proposal to vary the lease has not been forwarded to Mahaanui Kurataio Limited for comment as there are no material changes to the occupation of Rawhiti Domain.

Climate Change Impact Considerations / Ngā Whai Whakaaro mā te Āhuarangi

- 6.5 There are no climate change impacts arising from this decision.

Accessibility Considerations / Ngā Whai Whakaaro mā te Hunga Hauā

- 6.6 There are no accessibility impacts arising from this decision.

7. Resource Implications / Ngā Hīraunga Rauemi

Capex/Opex / Ngā Utu Whakahaere

- 7.1 Cost to Implement – Preparation of lease variation \$250.00; staff costs are covered in current operational budgets.
- 7.2 Maintenance/Ongoing costs – No costs to the Council.
- 7.3 Funding Source – Not applicable.

Other / He mea anō

- 7.4 Not applicable

8. Legal Implications / Ngā Hīraunga ā-Ture

Statutory power to undertake proposals in the report / Te Manatū Whakahaere Kaupapa

- 8.1 Delegations - Parks (Part D-Sub Part 1- Community Boards). Authority to grant extensions of leases or licences of reserves to other parties, and to authorise staff to sign all required documents.”
- 8.2 Reserves Act 1977

Other Legal Implications / Ētahi atu Hīraunga-ā-Ture

- 8.3 The legal considerations are:
 - 8.3.1 Correct application of 8.1 and 8.2 above.
 - 8.3.2 Rawhiti Domain and Thomson Park Management Plan.
- 8.4 This report has not been reviewed and approved by the Legal Services Unit.
- 8.5 The matter of the preparation of a lease variation is a routine matter on which the legal situation is well known and settled.

9. Risk Management Implications / Ngā Hīraunga Tūraru

- 9.1 There may be some risk to the Council’s reputation if the Community Board does not approve the lease extension and the Club is forced to leave their current home without having new facilities to move to. This could result in negative media coverage.
- 9.2 There is also a financial risk to the Council if the Club is unable to meet their commitments to remove the building improvements at the end of the lease.

Attachments / Ngā Tāpirihanga

There are no attachments to this report.

In addition to the attached documents, the following background information is available:

Document Name	Location / File Link
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Confirmation of Statutory Compliance / Te Whakatūrutanga ā-Ture

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

- (a) This report contains:
 - (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
 - (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.
- (b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Signatories / Ngā Kaiwaitohu

Authors	David Kuru - Team Leader Parks Recreation & Planning Kathy Jarden - Team Leader Leasing Consultancy
Approved By	Kelly Hansen - Manager Parks Planning & Asset Management Angus Smith - Manager Property Consultancy Al Hardy - Manager Community Parks Andrew Rutledge - Head of Parks Mary Richardson - General Manager Citizens & Community

8. Waitai/Coastal-Burwood Community Board Area Report - May 2021

Reference / Te Tohutoro: 21/415126

Report of / Te Pou Christopher Turner-Bullock, Governance Manager
Matua: christopher.turner@ccc.govt.nz

General Manager / Mary Richardson, General Manager Citizens and Community
Pouwhakarae: mary.richardson@ccc.govt.nz

1. Purpose of Report / Te Pūtake Pūrongo

This report provides the Board with an overview on initiatives and issues current within the Community Board area.

2. Officer Recommendations / Ngā Tūtohu

That the Waitai/Coastal-Burwood Community Board:

1. Receive the Waitai/Coastal-Burwood Community Board Area Report for May 2021.

3. Community Support, Governance and Partnership Activity

3.1 Community Governance Projects

Activity	Detail	Timeline	Strategic Alignment
Te Tira Kāhikuhiku	<p>The 7 April 2021 meeting saw three presentation; Mark Rocket and Michael Read from Aerospace Christchurch, Hayley Guglietta from Avon-Ōtākaro Network and Richmond Community Garden and Dave Little, Senior Planner Residential Red Zone.</p> <p>An application to the Red Zones Transitional Use Fund from Watch this Space for Art Installations - \$8,309 was approved for the Crossings and Play Again project.</p> <p>A Transformative Land Use application was approved for a license to hold the Red Zone 6 mountain bike race on Monday 26 April.</p>	Ongoing	Board Priority
Kia Rite Hoesa/Get Set Go workshop	A Kia Rite Hoesa workshop is scheduled for Wednesday 19 May in the New Brighton Boardroom.	Ongoing	Community Outcome

Parklands Community Meeting	A follow-up community meeting date has been set for 6 May 2021 at the Pukeko Centre. Council staff are working alongside the meeting organisers to provide support. Chris Mene will also provide facilitation support for this meeting.	Ongoing	Community Outcome
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Parklands Community Meeting

3.2 **Community Funding Summary**

3.2.1 Applications to the Strengthening Communities Fund closed on 12 April 2021.

Coastal-Burwood has received 72 applications to the fund and will have four applications receiving their second year of multi-year funding. Currently this means that Coastal-Burwood has the most applications compared to the other Board areas across the City.

In comparison to last year, Coastal-Burwood received 71 applications to the fund.

3.2.2 For the Board’s information, a summary is provided (refer **Attachment A**) on the status of the Board’s 2020-21 funding as at 27 April 2021.

3.3 Participation in and Contribution to Decision Making

3.3.1 Report back on other Activities contributing to Community Board Plan [for items not included in the above table but are included in Community Board Plan]

- ANZAC Day Services 2021

There were two formal and one informal Anzac Day Services held in the Coastal-Burwood wards. Members from the Board attended the New Brighton RSA Anzac Day Service, the St Ambrose Church Anzac Day Service and the informal Burwood Community Anzac Day Service. In supporting local businesses, two wreaths were purchased from BBB Florists in New Brighton.



- **The Walking Festival 2021**

The Festival runs during the school holidays from 17 April to 2 May with 50 plus walks for whanau to Explore: Hōpara, Learn: Ako, Connect: Hono. There were 11 walks held in the Coastal-Burwood ward area including the popular Gruffalo Explorers walk through Bottle Lake Forest which saw 2,500 attend, a Have-a-go Disc Golf session at QEII Park and the Generation Game at Travis Wetland on the final day of the Walking Festival.



- RedZone 6 event – Monday 26 April 2021 in Burwood East



3.3.2 Council Engagement and Consultation.

- The Waitai/Coastal-Burwood Community Board Submissions Committee held meetings on Wednesday 31 March 2021 and Friday 16 April 2021. Presented for record purposes (refer **Attachments B, C, D, E, F and G**) is the Board's Submissions Committee Minutes and Submissions to the Council on the Draft Long Term Plan 2021-2031, Draft Development Contributions Policy 2021, Draft Otautai Christchurch Climate Change Strategy and Representation Review Initial Proposal 2021.

4. Advice Provided to the Community Board

4.1 Lower Styx and Marshland Road Bridge and Intersection Upgrade

For the Board's information, staff memorandum attached in relation to the Lower Styx and Marshland Road Bridge and Intersection upgrade (refer **Attachment H**).

4.2 Spencer Park Caretakers House and Shop Demolition

For the Board's information, staff memorandum attached in relation to the demolition of the Spencer Park Caretakers House and Shop (refer **Attachment I**).

4.3 Removal of Hazardous Trees from the Marshland Water Supply Pump Station

For the Board's information, staff memorandum attached in relation to the removal of hazardous trees from the Marshland Water Supply Pump Station (refer **Attachment J**).

4.4 Infrastructure Projects Underway

For the Board's information, attached is a copy of the Capital Delivery Monthly Update for April 2021 (refer **Attachment K**).

Attachments / Ngā Tāpirihanga

No.	Title	Page
A ↓	Waitai/Coastal-Burwood Community Board - Funding Update May 2021	21
B ↓	Waitai/Coastal-Burwood Community Board Submissions Committee Minutes 31 March 2021	22
C ↓	Waitai/Coastal-Burwood Community Board - Draft Long Term Plan 2021-2031 - Board Submission 31 March 2021	25
D ↓	Waitai/Coastal-Burwood Community Board - Draft Development Contributions Policy 2021 - Board Submission 31 March 2021	31
E ↓	Waitai/Coastal-Burwood Community Board Submissions Committee Minutes 16 April 2021	32
F ↓	Waitai/Coastal-Burwood Community Board - Representation Review Initial Proposal 2021 - Board Submission 16 April 2021	35
G ↓	Waitai/Coastal-Burwood Community Board - Draft Ōtautahi Christchurch Climate Change Strategy 2021 - Board Submission 16 April 2021	37
H ↓	Lower Styx and Marshland road Bridge and Intersection Upgrade - Community Board Update - April 2021	40
I ↓	Waitai/Coastal Burwood Community Board - Spencer Park Caretakers House and Shop Demolition - Staff Memorandum May 2021	45
J ↓	Waitai/Coastal Burwood Community Board - Removal of Hazardous Trees from the Marshland Water Supply Pump Station - Staff Memorandum May 2021	48
K ↓	Waitai/Coastal Burwood Community Board - Capital Delivery Monthly Update - April 2021	59

Signatories / Ngā Kaiwaitohu

Authors	Cindy Sheppard - Community Board Advisor Sarah Harrison - Support Officer Katie MacDonald - Community Support Officer Anna Langley - Community Development Advisor Jacqui Miller - Community Recreation Advisor Christopher Turner-Bullock - Manager Community Governance, Coastal-Burwood
Approved By	Christopher Turner-Bullock - Manager Community Governance, Coastal-Burwood Matthew McLintock - Manager Community Governance Team John Filsell - Head of Community Support, Governance and Partnerships

Waitai / Coastal-Burwood 2020-21 Community Board Funds Update as at: 7.04.21		
Waitai / Coastal-Burwood Discretionary Response Fund	Allocation 2020-21	Board Approval
Carry-Forward from previous financial year	\$13,232.00	N/A
Refund of Unspent Funds from Otautahi Sports Association	\$185.00	N/A
Transfer from 2020-21 SCF	\$80,832.00	17.08.20
Additional Funds Allocated from Council	\$50,000.00	N/A
Return of Money from Summer with Your Neighbours	\$1,174.00	5.10.20
Return of Money from Pleasant Point Yacht Club SCF	\$426.00	N/A
Tagged funds for Shape Your Place Toolkit Funding - Available Balance: \$7,000.00	\$7,000.00	N/A
New Brighton Project Inc - <i>New Brighton Spring Gala</i>	\$1,877.00	17.08.20
New Brighton Residents Association - <i>On Ya Bike New Brighton</i>	\$1,965.00	17.08.20
Dallington Community Cottage Trust - <i>Dallington Community Cottage Rent</i>	\$11,040.00	17.08.20
Waitai / Coastal-Burwood Community Board - <i>Summer with your Neighbours 2020-21 Event</i>	\$3,500.00	17.08.20
Waitai / Coastal-Burwood Community Board - <i>Establishment of the 2020-21 YDF</i>	\$1,500.00	17.08.20
Waitai / Coastal-Burwood Community Board - <i>Additional Funds to the 2020-21 YDF</i>	\$3,500.00	07.09.20
Waitai / Coastal-Burwood Community Board - <i>Community Service Awards 2021</i>	\$2,500.00	07.09.20
Waitai / Coastal-Burwood Community Board - <i>Parklands @ Play 2021</i>	\$5,500.00	07.09.20
Waitai / Coastal-Burwood Community Board - <i>I Love New Brighton 2021</i>	\$6,000.00	07.09.20
Waitai / Coastal-Burwood Community Board - <i>Dallington Burwood Avondale Combined Event 2021</i>	\$2,000.00	07.09.20
Waitai / Coastal-Burwood Community Board - <i>ANZAC Day Expenses 2021</i>	\$500.00	07.09.20
New Brighton Men's Shed Trust - <i>Capture Project</i>	\$6,815.00	07.09.20
Shirley Boys High School - <i>Steinlager 2 Experience 2020</i>	\$1,000.00	07.09.20
Spencerville Residents' Association - <i>Spencerville River Clean Up and Fun Day 2020</i>	\$1,000.00	5.10.20
People Empowerment Environmental Enhancement Programmes Trust - <i>Social Media Site Development</i>	\$3,600.00	19.10.20
Grace Vineyard Church Fellowship - <i>Christmas Carols Event Banner</i>	\$1,322.00	07.12.20
St Kentigerns Burwood United Presbyterian Church - <i>Community Building Events</i>	\$1,914.00	07.12.20
Aranui Community Trust (ACTIS) - <i>Sound System</i>	\$4,949.00	01.02.21
Dallington Residents Association - <i>Dallington Newsletter</i>	\$924.00	01.02.21
Burwood Park Tennis Club - <i>Astro Turf</i>	\$10,000.00	29.03.21
Crossroads Youth with a Future - <i>Gazebos</i>	\$5,000.00	29.03.21
New Brighton Community Gardens Trust - <i>Refurb and Youth Engagement</i>	\$9,176.00	29.03.21
Coastal-Burwood Community Board - <i>Fronds ANZAC Drive</i>	\$5,000.00	12.04.21
Discretionary Response Fund Available BALANCE	\$48,267.00	
Waitai / Coastal-Burwood Youth Development Fund	Allocation 2020-21	Board Approval
Establishment of the 2020-21 Youth Development Fund	\$1,500.00	17.08.20
Additional Funds to the 2020-21 Youth Development Fund	\$3,500.00	07.09.20
Kyla Lynch-Brown - <i>Touch New Zealand Domestic Tour</i>	\$250.00	17.08.20
Millie Lamond Aird - <i>Evolution Dance Competition</i>	\$500.00	17.08.20
Bronson Reuben - <i>Junior Touch Nationals</i>	\$250.00	07.12.20
Youth Development Fund Available BALANCE	\$4,000.00	



**Waitai/Coastal-Burwood Community Board
Submissions Committee
OPEN MINUTES**

Date: Wednesday 31 March 2021
Time: 3.35pm
Venue: Boardroom, Corner Beresford and Union Streets,
New Brighton

Present
Chairperson Bebe Frayle
Members Kelly Barber
Jo Zervos

31 March 2021

Christopher Turner-Bullock
Manager Community Governance, Coastal-Burwood
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Waitai/Coastal-Burwood Community Board Submissions
Committee
31 March 2021



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- Part A Matters Requiring a Council Decision**
Part B Reports for Information
Part C Decisions Under Delegation
-

1. Apologies / Ngā Whakapāha

Committee Resolved CBSC/2021/00001

That the apology received from Linda Stewart for leave of absence, be received.

Bebe Frayle/Jo Zervos

Carried

2. Declarations of Interest / Ngā Whakapuaki Aronga

There were no declarations of interest recorded.

Suspension of Standing Orders

Committee Resolved CBSC/2021/00002

That pursuant to Standing Orders 3.5 (Temporarily Suspension of Standing Orders), the following Standing Orders be suspended to enable informal discussion regarding Agenda Item 3:

17.5 Members may speak only once.

18.1 General procedure for speaking and moving motions.

Bebe Frayle/Kelly Barber

Carried

3. Draft Long Term Plan 2021-2031 and Draft Development Contributions Policy 2021 - Board Submission

The Committee reviewed the Draft Development Contributions Policy 2021 consultation documents with a view to preparing a Board Submission to the Council.

The Committee reviewed the Draft Long Term Plan 2021-2031 Consultation documents, feedback received from location residents and Residents' Associations with a view to preparing a Board Submission to the Council.

Staff Recommendations

That the Waitai/Coastal-Burwood Community Board Submissions Committee:

1. Provide feedback on behalf of the Board to the Council on the Draft Long Term Plan 2021-2031 and Draft Development Contributions Policy 2021.

**Waitai/Coastal-Burwood Community Board Submissions
Committee
31 March 2021**



2. Note that given the consultation timetable, the Submissions Committee will exercise its delegated authority to complete and lodge a submission on behalf of the Board.

Committee Resolved CBSC/2021/00003

Resumption of Standing Orders

That the Standing Orders set aside above, be resumed.

Bebe Frayle/Jo Zervos

Carried

Committee Resolved CBSC/2021/00004

That the Waitai/Coastal-Burwood Community Board Submissions Committee:

1. Adopt the submissions on behalf of the Board to the Council on the Draft Development Contributions Policy 2021 and the Draft Long Term Plan 2021-2031.
2. Note that given the consultation timetable, the Submissions Committee has exercised its delegated authority to complete and lodge a submission on behalf of the Waitai/Coastal-Burwood Community Board.

Bebe Frayle/Kelly Barber

Carried

Attachments

- A Waitai/Coastal-Burwood Community Board Draft Development Contributions Policy 2021 - Board Submission [⇒](#)
- B Waitai/Coastal-Burwood Community Board Draft Long Term Plan 2021-2031 - Board Submission [⇒](#)

Meeting concluded at 5.26pm.

CONFIRMED THIS 6TH DAY OF APRIL 2021



**BEBE FRAYLE
CHAIRPERSON**

SUBMISSION TO: Christchurch City Council

ON: Long Term Plan 2021-31

BY: Waitai/Coastal-Burwood Community Board

CONTACT: Bebe Frayle
Chairperson, Submissions Committee
C/- PO Box 73023
CHRISTCHURCH 8154
021 852 645
bebe.frayle@ccc.govt.nz

1. INTRODUCTION

The Waitai/Coastal-Burwood Community Board (the Board) appreciates the opportunity to make a submission to the Christchurch City Council on the Long Term Plan 2021-31.

The Board wishes to be heard in support of this submission.

2. SUBMISSION

Have we got the game plan right?

Our overarching proposal is to focus on a deliverable capital programme that helps drive our city forward, with particular investment in roads and transport infrastructure and in protecting and upgrading our water networks. We're borrowing for new projects that have long-term value, and ensuring that the debt repayments are spread fairly across the generations of ratepayers who will benefit from them. We're maintaining enough financial flexibility to be able to handle unplanned events, and we're finding permanent efficiencies in our day-to-day spending. We've managed to do all of this while keeping rates increases as affordable as possible.

Have we got the balance right? Have we prioritised the right things? If not, what changes would you like to see?

Board Comments:

The Board believe that the Council have got the balance right considering the impact of COVID-19 and the commitments that the organisation has made in large infrastructure projects.

Rates

We've considered a range of options for how best to achieve what we need to achieve while also keeping the average rates increase as affordable as possible.

What do you think of this plan for an average residential rates increase of 5 per cent for 2021/22 and an overall rates increase of 4 per cent over the next 10 years?

Board Comments:

The Board believes the Council has struck a good balance to deliver what is necessary to the City without unduly burdening ratepayers with a large rates rise.

Proposed changes to existing rates, and new targeted rates

We're proposing a range of changes to existing rates, including the land drainage targeted rate and how we define remote rural properties. We're also proposing some new targeted rates, including a targeted rate specifically for the Arts Centre Te Matatiki Toi Ora, a heritage targeted rate to show the proportion of rates you already pay towards specific heritage projects, and an excess water targeted rate for households that use more than 700 litres a day.

What do you think of these changes to existing rates, and new targeted rates? Have we got it right? If not, what changes would you like to see?

Board Comments:

In principle, the Board supports the proposal of targeted rates.

The Board accepts the need for excess water use charge for households in order to highlight the need to conserve water in our city. However, we have concerns that a change in the political climate in Christchurch could see future reductions in water allocations and increase the number of households charged for excess water use. This would have a significant financial impact on households in our Wards. Water user charges are of particular concern to Burwood and Coastal as they are sand-base areas which are more porous and do not retain watering.

Investing in upgrading and protecting our city's water networks

We have a responsibility to provide and maintain the wells, pipes, reservoirs, treatment plants and pump stations for drinking water, and manage the collection, treatment and disposal of wastewater and Stormwater.

We are proposing to invest 41 per cent (\$2.329 billion) of our capital spend on water infrastructure. Have we got the balance right? If not, what changes would you like to see?

Board Comments:

The Board supports this proposal.

Investing in our transport infrastructure

We've heard from residents that transport is a top priority. It's also the city's biggest contributor to carbon emissions. We want to give people better options for getting around, whether by car, public transport, on foot, on a scooter or on a bike. We also want to ensure our networks are safe.

We are proposing to invest 25 per cent (\$1.445 billion) of our proposed capital spend on transport infrastructure improvements. Have we got the balance right? If not, what changes would you like to see?

Board Comments:

The Board supports the development of new cycleways and the focus on active travel. However, the Board has concerns about the cost associated with some of the new cycleways, as they appear to be over engineered in some places. We would like to see some of our cycle network developed in a more cost-effective way and using innovative thinking – for example, the Ferry Road cycleway trial. This would allow Council to develop more cycleways across the city.

Rubbish, recycling and organics

In 2020 the Council adopted a new Waste Management and Minimisation Plan that focusses on changing our 'throwaway' culture and reducing the amount of waste we send to landfill. Implementing the actions in that plan are the key drivers of our operational and capital spending.

We're proposing to spend \$25 million on organics infrastructure (which includes upgrades to the organics processing plant), \$18.5 million on transfer station infrastructure and \$18.4 million on recycling infrastructure. Have we got the balance right? If not, what changes would you like to see?

Board Comments:

The Board broadly supports this proposal.

Our facilities

We're proposing to invest 19 per cent of our capital spend on community facilities. We're also proposing some changes to levels of service. This includes changes to libraries, service desks and the Christchurch Art Gallery Te Puna o Waiwhetū to reflect how and when residents use these facilities, and to acknowledge the impact that COVID-19 has had on visitor numbers. It also includes closing the Riccarton Road Bus Lounges.

What do you think of our proposed investment in Council-owned facilities across Christchurch and Banks Peninsula, and in our changes to levels of service? Have we got the balance right? If not, what changes would you like to see?

Board Comments:

The Board accepts the rationale for changes being proposed but has some concerns in relation to the closing of Aranui library on Sundays. Aranui Library is more than a place to go to borrow books. It is used by the community as a gathering point, and to support young people. We would like to see Aranui Library retain its Sunday opening hours for this reason.

Our heritage, foreshore and parks

Christchurch has a long and proud history of protecting and respecting our heritage. Over the past decade we've carried out a massive programme of repairs and restorations, but we still have some work left to do. In the next 10 years we will continue to restore our own buildings and support private development of heritage buildings. We will also be maintaining and improving our parks and foreshore.

We're proposing to invest 11 per cent of our capital spend on our heritage, foreshore and parks. Have we got the balance right? If not, what changes would you like to see?

Board Comments:

The Board generally supports this proposal.

Funding for the Arts Centre Te Matatiki Toi Ora

We are proposing to provide the Arts Centre with a capital grant of \$5.5 million. We would do this via a targeted rate that would recover the grant cost over 10 years, and would phase in over two years, so the targeted rate would be smaller in 2021/22 than in subsequent years. We're proposing that every ratepayer will pay this rate and it will be calculated as a number of cents per dollar of capital value.

Do you support the Council funding \$5.5 million for the Arts Centre? This proposal is currently accounted for in our proposed rates increase. If a decision is made not to proceed, rates would drop by 0.04 per cent.

Yes

Board Comments:

The Board have no comment to make.

Funding for base isolation of the Robert McDougall Art Gallery

Canterbury Museum considers the base isolation of Robert McDougall Art Gallery to be a key part of the Museum's redevelopment. In July 2019, the Council agreed in principle to support the base isolation of Robert McDougall Art Gallery at a cost of \$11.8 million, subject to public consultation in the Long Term Plan 2021–31.

Do you support the Council funding base isolation of the Robert McDougall at a cost of \$11.8 million? This proposal is not currently accounted for in our proposed rates increase. If a decision is made to fund base isolation, rates would increase by 0.07 per cent.

Board Comments:

The Board have no comment to make.

Potential disposal of surplus Council-owned properties

We have a small number of properties, including two heritage buildings, that are no longer being used for the purpose they were originally acquired for. These surplus properties make up less than 1 per cent of Council's overall property portfolio.

Help us decide their future – what do you think of this proposal to dispose of surplus properties?

Board Comments:

The Board supports the proposal to dispose of surplus properties.

Any other comments:

Community Board Plan/Annual Plan 2020 Community Board Submission:

Make our place appealing and attractive for all

Levels of Service:

The Board accept that there needs to be budget cuts in this Long Term Plan but would not like to see levels of service drop in our area because of this – the Board already has concern about the current levels of service in our wards and do not want to see this reduced further. Instead, we suggest that efficiencies that can be made in the way that services are delivered, for example having multiple tasks completed in an area at the same time (rubbish removal,

mowing, gardening). We would like the Council to consider ways in which to streamline its service delivery to create savings so that levels of service do not drop.

Roads and Transportation links

The Board is pleased to see the Pages Road Bridge (Project ID: 27273) on budget for 2022/23/24. It is critical that this work is not further delayed as this project is very significant to our Coastal communities.

The Board is eager that the transport links into the Coastal Ward be upgraded in conjunction with the Pages Road Bridge Project, and request that staff investigate and provide advice on including the repair of New Brighton Road into the next Annual Plan/Long Term Plan.

Work with the Council to improve service delivery at Taiora: QEII

The Board have received feedback from the Community and as included as a priority in our Community Board Plan, the Board kindly requests that the Council include a budget for retrofitting new accessible changing rooms and toilets at Taiora: QEII. The Board has previously received a design and cost estimate for this project.

Support the community-led action plan for Brooklands

The Board acknowledges the allocation of \$21 million to the Ōtākaro Avon River Corridor (Project ID: 58672) a portion of which will support future plans for Brooklands.

Supports the transformation and activation of the Red Zone

The Board are happy to see the line items budgeted on the Ōtākaro Avon River Corridor (Project ID: 58672).

Burwood/Mairehau Intersection Improvements

The Board are pleased to see Mairehau Road (Burwood to Marshland) (Project ID: 42010 and Burwood and Mairehau Intersection (Project ID: 2034) on the Long Term Plan.

Other:

The Board is pleased to see the following projects on budget, as these are an important part of our ongoing regeneration:

New Brighton Roading and Transport (Project ID: 61030)

New Brighton Public Spaces (Project ID: 45165)

Marine Parade and Oram Ave Open Space Link (Project ID: 63360)

QEII Masterplan (Project ID: 61787)

Ōtākaro Avon Major Cycleway (Anzac Dr Bridge to New Brighton) (Project ID: 26603)

Ōtākaro Avon Major Cycleway (Swanns Rd Bridge to Anzac Dr Bridge) (Project ID: 26602)

Ōtākaro Avon Major Cycleway (Fitzgerald to Swanns Rd Bridge) (Project ID: 26601)

Red Zone Regeneration Parks (Project ID: 61723)

Community Funding

The Board does not support the proposed 5% cut to community funding.

The Board regularly hears from community organisations that are doing great work with people within our Wards, providing a whole range of services for people from all walks of life. A good example of this is ACTIS, that provides numerous and valuable services to the community in Aranui. A funding cut to organisations like these is a false savings if the impact

is that more people in these communities need intervention from health, social welfare or police services.

Our community funding also funds several large and popular local events that are attended by people all over the city, for example I Love Brighton, Parklands at Play, Affirm and many other small community events. These are so important for developing a sense of belonging and pride in our community and it is crucial that funding for these are not cut.



Bebe Frayle
Chairperson, Submissions Committee
WAITAI/COASTAL-BURWOOD COMMUNITY BOARD
31 March 2021

SUBMISSION TO: Christchurch City Council

ON: Draft Development Contributions Policy 2021

BY: Waitai/Coastal-Burwood Community Board

CONTACT: Bebe Frayle
Chairperson, Submissions Committee
C/- PO Box 73023
CHRISTCHURCH 8154
021 852 645
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1. INTRODUCTION

The Waitai/Coastal-Burwood Community Board appreciates the opportunity to make a submission to the Christchurch City Council on the Draft Development Contributions Policy 2021.

The Board does not wish to be heard in support of this submission.

2. SUBMISSION

The Waitai/Coastal-Burwood Community Board broadly support the Proposed Development Contributions Policy 2021.



Bebe Frayle
Chairperson, Submissions Committee
WAITAI/COASTAL-BURWOOD COMMUNITY BOARD

31 March 2021



**Waitai/Coastal-Burwood Community Board
Submissions Committee
OPEN MINUTES**

Date: Friday 16 April 2021
Time: 3.33pm
Venue: Boardroom, Corner Beresford and Union Streets,
New Brighton

Present
Chairperson Bebe Frayle
Members Kelly Barber
Jo Zervos
Linda Stewart

16 April 2021

Christopher Turner-Bullock
Manager Community Governance, Coastal-Burwood
941 8233
christopher.turner@ccc.govt.nz
www.ccc.govt.nz

To view copies of Agendas and Minutes, visit:
www.ccc.govt.nz/the-council/meetings-agendas-and-minutes/

Waitai/Coastal-Burwood Community Board Submissions
Committee
16 April 2021



-
- Part A Matters Requiring a Council Decision
Part B Reports for Information
Part C Decisions Under Delegation
-

1. Apologies / Ngā Whakapāha

There were no apologies.

2. Declarations of Interest / Ngā Whakapuaki Aronga

There were no declarations of interest recorded.

Suspension of Standing Orders

Committee Resolved CBSC/2021/00005

That pursuant to Standing Orders 3.5 (Temporarily Suspension of Standing Orders), the following Standing Orders be suspended to enable informal discussion regarding Agenda Item 3:

17.5 Members may speak only once.

18.1 General procedure for speaking and moving motions.

Bebe Frayle/Jo Zervos

Carried

3. Draft Ōtautahi Christchurch Climate Change Strategy 2021 and Representation Review Initial Proposal 2021 - Board Submission

The Committee reviewed the Draft Ōtautahi Christchurch Climate Change Strategy 2021 and the Representation Review Initial Proposal 2021 Consultation documents with a view to preparing a Board Submissions to the Council.

Staff Recommendations

That the Waitai/Coastal-Burwood Community Board Submissions Committee:

1. Provide feedback on behalf of the Board to the Council on the Draft Ōtautahi Christchurch Climate Change Strategy 2021 and 2. Note that given the consultation timetable, the Submissions Committee will exercise its delegated authority to complete and lodge a submission on behalf of the Board.

Committee Resolved CBSC/2021/00006

Resumption of Standing Orders

**Waitai/Coastal-Burwood Community Board Submissions
Committee
16 April 2021**



That the Standing Orders set aside above, be resumed.

Bebe Frayle/Kelly Barber

Carried

Committee Resolved CBSC/2021/00007

That the Waitai/Coastal-Burwood Community Board Submissions Committee:

1. Provide feedback on behalf of the Board to the Council on the Draft Ōtautahi Christchurch Climate Change Strategy 2021 and Representation Review Initial Proposal 2021.
2. Note that given the consultation timetable, the Submissions Committee will exercise its delegated authority to complete and lodge a submission on behalf of the Board.

Bebe Frayle/Linda Stewart

Carried

Attachments

- A Waitai/Coastal-Burwood Community Board - Draft Ōtautahi Christchurch Climate Change Strategy 2021 - Board Submission 16 April 2021 [⇒](#)
- B Waitai/Coastal-Burwood Community Board - Representation Review Initial Proposal 2021 - Board Submission 16 April 2021 [⇒](#)

Meeting concluded at 5.26pm.

CONFIRMED THIS 22ND DAY OF APRIL 2021



**BEBE FRAYLE
CHAIRPERSON**

SUBMISSION TO: Christchurch City Council

ON: Representation Review Initial Proposal 2021

BY: Waitai/Coastal-Burwood Community Board

CONTACT: Bebe Frayle
Chairperson, Submissions Committee
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bebe.frayle@ccc.govt.nz

1. INTRODUCTION

The Waitai/Coastal-Burwood Community Board appreciates the opportunity to make a submission to the Christchurch City Council on the Representation Review Initial Proposal 2021.

The Board wishes to be heard in support of this submission.

2. SUBMISSION

Overall, do you think you and/or your community of interest will be fairly represented by the proposed number of councillors, wards and community boards?

Yes

Board Comments:

The Waitai/Coastal-Burwood Community Board (the Board) supports the retention of 16 Councillors and 16 Wards, as this provides fair representation across the city. We support the reduction of Community Boards from six to five to make all Boards three Ward Boards. This means that each Board will be fairly represented around the Council table.

Overall, do you think the proposed boundaries will reflect your community and/or communities of interest?

Yes

Board Comments:

The Board supports the proposed boundaries in general, but raise some concerns:

- Some within the Coastal Ward would prefer that the coastal communities in Banks Peninsular, Heathcote and Coastal be combined into a Board, as these three Wards create a community of interest around their specific concerns and issues relating to climate change and sea level rise.
- Creating a Board that combines Coastal, Burwood and Linwood communities could make it more difficult for our representatives to adequately advocate for our people. These Wards were impacted disproportionately by the earthquakes, are still dealing with the legacy of those events, and they are areas of high deprivation. This means they may not have the same capacity and capability to advocate on their own behalf.
- If the Coastal, Burwood and Linwood Wards are combined, we expect that this would come with adequate community funding and support that recognise these concerns.

- The Board acknowledges that the Council has to balance the number of residents representatives in each Ward, but notes that mesh blocks are not the best way to define communities of interest, as these blocks divide communities that work and live closely together. Examples of this include:
 - The boundary along Waitikiri Drive (centre line of the road) will continue to split a community with anyone located on the West side being in the Burwood Ward and anyone on the East being in Coastal. The Board requests that the boundary move to be Bottle Lake Forest, so that the community are located in one Ward.
 - The boundary between Richmond (in the Innes Ward) and Dallington (in the Burwood Ward) does not reflect these resident's community of interest. The suburb of Richmond should be wholly contained within the Innes Ward so that they do not have to address two Boards when they discuss issues in their suburb.
 - For the same reasons outlined above, we would suggest the area of Bexley Road, Breezes Road and Pages Road remain in the Burwood Ward, rather than being moved into the Linwood Ward.

Do you have any other comments about the initial proposal?

We would like to thank the staff involved in this Representation Review, particularly Chris Turner-Bullock. We understand what a huge effort it is to balance all the factors that make good representation and we believe staff have done a good job of this.



Bebe Frayle
Chairperson, Submissions Committee
WAITAI/COASTAL-BURWOOD COMMUNITY BOARD

16 April 2021

Trim: 21/491514

SUBMISSION TO: Christchurch City Council

ON: Draft Ōtautahi Christchurch Climate Change Strategy 2021

BY: Waitai/Coastal-Burwood Community Board

CONTACT: Bebe Frayle
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1. INTRODUCTION

The Waitai/Coastal-Burwood Community Board appreciates the opportunity to make a submission to the Christchurch City Council on the Draft Ōtautahi Christchurch Climate Change Strategy 2021.

The Board wishes to be heard in support of this submission.

2. SUBMISSION

Board Comments:

The Waitai/Coastal-Burwood Community Board (the Board) broadly support the four Goals in the Draft Ōtautahi Christchurch Climate Change Strategy 2021.

This submission focusses substantively on Goal 2: *We understand and are preparing for the ongoing impacts of climate change.*

The Board would like to highlight the following points in relation to each of the Strategy programmes.

Programme 1

The Board supports the approach outlined in this programme.

Programme 2

While the Board supports the gathering of data that monitors changes as a result of climate change, it is noted that regular updates on local climate and sea level rise has not been forthcoming for our Wards. It is not sufficient to gather data about changes that impact on our communities, this must be followed up with frequent reporting back to our communities as data is available. This can be done via Residents Association Forums, which the Community Board provides as a responsibility.

This reporting should happen in a way that acknowledges the impact the information may have on coastal communities, and be presented in a factual and straightforward way that our communities can understand. Sea level monitoring data, ground water data, sand budget reports, potential projects and all options that address these issues should be provided for discussion in forums.

Programme 3

It is vital that our coastal communities are included in any planning and decision making that Council does about adapting to future climate change challenges. In order for this engagement to be meaningful and productive our Wards will need to build capacity and capability. This will require funding for facilitation and expert consultation within our communities to empower them to understand what is happening, what the future looks like, and to make good decisions. Not all of our future-impacted communities have representation via a community organisation or resident's association at present, for example, Wainoni, and New Brighton (West). Efforts to give these areas (and others not identified here) the ability to represent themselves are imperative to keep communities fully informed.

When the Council engages with our communities, it is important that this is done in a way that acknowledges the specific concerns that exist around these issues for our locals. It is their homes (their main asset) and communities that are at most risk. There is an well-documented low-level of underlying anxiety in our Wards that stems from our experiences during and after the earthquakes, and this is exacerbated by conversations that we need to have about sea level rise effects and how they will impact our people. It is also accepted that other unprecedented events such as the March 2019 terrorist attack and Covid19 has impacted the mental health in all our communities.

Programme 4

While the Board accepts that some areas within our Wards will be used to create wetland, intertidal habitats and stormwater catchment, this should not be done at the expense of building and maintaining infrastructure for the people who live in coastal areas. There needs to be a balance between allowing encroachment to occur, and protecting our assets. Groundwater flood encroachment needs to be considered in all developments near residential areas.

Programme 5

The Board supports the idea of natural restoration through planting of native forests, as this will be a great asset to our city for future generations. However, this should not be at the expense of existing exotic trees that provide canopy cover and food foraging opportunities. Christchurch is known as the Garden City, and we do not want to lose this aspect of our city. As our Mayor has previously said: "If we're going to live up to our reputation as a garden city then we've got to look a lot better than we do at the moment...unrestrained nature in the form of weeds does not make for a beautiful environment befitting our country's Garden City." (The Press, July 3, 2017)

Programme 6

The Board supports this programme. Christchurch has been an electronics hub in the past, and it would be great if we could be a green technology and innovation hub in the future.

Programme 7

The Board acknowledges that changing our modes of transport is a key aspect of addressing climate change. We would like to see public transport that is not just adequate but that is world class – frequent, reliable, convenient and affordable for all residents.

As well as focusing on public and active transport, the Council needs to look at capacity planning for our roading network so that people who need to use cars do so in the most efficient manner possible.

Trim: 21/491606

Programme 8

The Board would encourage the Council to pursue an expansion of the existing subsidy schemes available through Community Energy Action to include switching from gas to electricity for home heating.

Programme 9

The Board would like to see an increased emphasis on recycling, as this is a central part of a zero waste strategy. We would like to see more recycle bins alongside rubbish bins in public places.

The Board would like to see relationships and funding maintained with Keep Christchurch Beautiful, who promote waste management and minimisation – this organisation engages with locals to show them ways that they can get involved in waste reduction.

Programme 10

The Board supports the commitment to a sustainable food system. We believe that urban Food production needs to be close to our communities. This can be encouraged through the development of community gardens and urban farms. We are supportive of Council's policy on growing fruit trees within our communities.

The Board notes a concern that urban spread jeopardise food production areas as this reduces the availability of land suitable for food production, for example, Marshland Road.



Bebe Frayle
Chairperson, Submissions Committee
WAITAI/COASTAL-BURWOOD COMMUNITY BOARD

16 April 2021

Trim: 21/491606



Community Board Update - April 2021

Hawkins/Lower Styx/Marshland Intersection and Bridge

Upgrade

Project Objectives:

The Project scope includes upgrading the intersection of Hawkins Rd, Lower Styx Rd and Marshland Rd to a signalized intersection with associated intersection layout improvements and widening of the Marshland Rd Bridge crossing the Styx River. Pedestrian and Cyclist Facilities are incorporated into the intersection improvements. These works will ensure that the intersection will operate safely and efficiently with the long-term expected growth in traffic volumes.

Propose of this update is to provide an insight as to the construction progress on site. It is intended a progress update is provided to both Community Boards on a monthly basis.

Forward works:

Progress on site has been positive over the last month with the river diversion works completed and off site fabrication of the 22 new concrete piles are now complete with the precast concrete bridge beams underway. During the river diversion works the project ecologist relocated 306 juvenile lamprey and 4 freshwater crayfish. The first of the new piles are expected to be driven on site early May. The culvert extension under Hawkins Road (for the new left hand turn lane) is expected to be installed starting from mid-May with the preparatory works underway. Most of the services relocations (electrical, telecommunications, water, stormwater) are nearing completion.

The temporary traffic management plan listed below will enable a safe working environment for our workers and moving large equipment on site. As the new bridge deck is build there will be a further temporary traffic management changes as we build the new road.

Co-ordination with Orion on their new 66 KVA cable is continuing particularly around and traffic detours on site.

Bridge Widening Works (East side)

- Piling – May/June 2021
- Bridge beam installation – August 2021
- Swap Traffic onto new bridge alignment – Late 2021
- Complete West side of Bridge works – Early 2022



Community Board Update - April 2021

Civil Works

- Service Relocation Works (Incl. Removal of overhead cables) – Late 2021
- Completion of all box culvert and river works – End June 2021
- Pavement/Road Construction – Ongoing throughout contract
- Traffic lights installed/Operational – Early 2021
- Road / Intersection completed – April 2022

Temporary Traffic movements:

Hawkins Rd closure – May to October 2021

Lower Styx Rd – One lane until late 2021

Marshlands Rd – Reduced Lane width – May 2021 to April 2022

Marshlands Rd – 72 hour one lane – For stitching new bridge deck to existing bridge– October 2021

Work completed to date:

- Project Start date – End January 2021
- Demolition of existing House and clearance of trees
- Widened the Styx River to allow for Bridge extension
- Lamprey Fish/Lizard/other river Fauna trapping and relocation from site area
- Gabion Wall/ground improvements for Bridge Abutment construction both sides of the river
- Installed temporary works for Bridge Construction
- New Stormwater pipes and Swale construction
- Stage 1 of 4 Service relocation work (Power and telecommunications)

Community Board Update - April 2021

Site Photos



View from existing Bridge over Styx River prior to starting work



View from existing Bridge to South side of river Gabion Wall construction

Community Board Update - April 2021



Gabion Wall construction North side of River



Lower Styx Rd, Service trench installed, overhead power lines removed, new light poles installed



Community Board Update - April 2021

Thanks for your patience as we work in your area

Noise

There may be increased noise, dust and vibrations during work but it shouldn't impact on your power, water, gas or phone services.



Safety

Safety is our biggest priority so please keep children and pets away from worksites.

Other projects

Learn more about the Council's works.

ccc.govt.nz/w



Christchurch
City Council

Memos

Christchurch
City Council 

Memorandum

Date: 20 April 2021
From: Maria Adamski, Asset Engineer Parks Buildings and Heritage
To: Cindy Sheppard, Community Board Advisor
Cc: Waitai/Coastal-Burwood Community Board
Subject: **Spencer Park Caretakers House and Shop Demolition**
Reference: 21/430130

1. Purpose of this Memo

- 1.1 To inform the Community Board of the demolition of the Spencer Park Caretakers House and Shop.
- 1.2 This memo is for information as the decision to remove the Spencer Park Caretakers House and Shop was made through the consultation and approval of the Spencer Park Management Plan in 2010.

2. Origin

- 2.1 This is a staff generated memo to inform the Community Board of the upcoming demolition of a building within their ward.

3. Decisions Required

- 3.1 For information purposes.

4. Key Points

- 4.1 The Spencer Park Management Plan 2010 states old buildings in the park to be removed if no longer required to facilitate the public's use of the area. The Plan identifies the need to rationalise buildings in the Park and new buildings to provide a combined use. The aim is to minimise building footprint in the park and maximise open space.
- 4.2 The building is located inside the entrance to Spencer Park on the left hand side highlighted in red below.

Memos

Christchurch
City Council



- 4.3 The building is in poor condition and has ongoing issues with vandalism, graffiti, litter and is a potential fire risk.
- 4.4 The building is no longer in use nor required to service the park.
- 4.5 The removal of the building will open the entrance way up as people enter the park with additional view into the reserve.
- 4.6 Extensive work would be required to renovate the building to meet residential healthy homes standards.
- 4.7 The building is not scheduled in the District Plan nor is it located within a heritage setting.
- 4.8 The demolition of the building is scheduled to be completed by the end of June 2021.

5. Financial Implications

- 5.1 Budget Code: 561/213/4/1, Regional Parks Spencer Park FY21 operational budget.
- 5.2 The cost to demolish is \$12,056.
- 5.3 The demolition will leave the site clear, any landscaping will be additional and undertaken by the Parks Ranger Team.

Memos



6. Significance

- 6.1 The significance of the removal of the Spencer Park Caretakers house has been assessed as low.
- 6.2 The decision to remove the house was consulted through the Spencer Park Management Plan.
- 6.3 While there is a cost to remove the building the benefit of providing an accessible area to the park users out-ways this cost. In addition, it removes the ongoing cost to maintain or to refurbish the building.
- 6.4 Once removed the decision is not reversible.

7. Community Interest and Consultation

- 7.1 There is no existing community interest in the demolition of the building. It has remained vacant for a number of years attracting vandalism.
- 7.2 The Spencer Park Management Plan was community consulted and adopted in 2010. The demolition of the building was identified in the Management Plan.
- 7.3 MKT have been informed of the proposed demolition.

8. Risk Mitigation

- 8.1 There is minimal asbestos located in the fuse board to be removed. This cost is included in the demolition cost.
- 8.2 This is a high risk site for non-Maori artefacts. An archaeology authority is not required as the extent of the earthworks is unlikely to uncover significant findings.
- 8.3 Works will proceed under accidental discovery protocols.

9. Next Steps

- 9.1 The building will be demolished and the area reinstated in grass.

Attachments / Ngā Tāpirihanga

There are no attachments to this report.

Signatories / Ngā Kaiwaitohu

Author	Maria Adamski - Asset Engineer - Buildings and Heritage
Approved By	Kay Holder - Manager Regional Parks Andrew Rutledge - Head of Parks Mary Richardson - General Manager Citizens & Community

Memos

Christchurch
City Council 

Memorandum

Date: 13/April 2021
From: Michael Sheffield
To: Waitai/Coastal-Burwood Community Board, Darren Moses, Cindy Sheppard
Cc: Jeanette Gower, Dieter Steinegg, Carolyn Gallagher
Subject: **Removal of Hazardous trees from the Marshlands Water Supply Pump Station**
Reference: 21/438367

1. Purpose of this Memo

- 1.1 The memo is inform those copied in as above, that under the Christchurch City Councils' Delegations Register Part D Sub Part 1 Clause 334 (see below), staff are authorized to remove hazardous trees. An attached report by arborist James McDuff of City Care states that the 6 Pine Trees at the Marshlands Road Water Supply Pumping station present a real threat to traffic on Marshlands Road, pedestrians and the pump station building.
- 1.2 Staff intend to remove the 6 trees and replace them in accordance Christchurch City Councils' Tree replacement policy Clause 1.9. Twelve native trees will replace the pines. Trees will be selected that will mature to a safe height that will allow maintenance and not cause any future hazard.

2. Update

- 2.1 The Pump Station has recently been upgraded and part of this work was to repair the roof which was damaged as a result of tree droppings breaking tiles. Guttering is constantly being blocked by pine needles which then block stormwater drains. The trees need to be removed urgently to insure the building in maintained in good working order

3. Conclusion

- 3.1 The tree removal and traffic management is being priced and it is expected that work will commence to remove the trees in mid -May 2021.
- 3.2 Delegation Clause (see below).

Memos



334 To construct, remove, or alter- • pedestrian safety areas; • grass plots or flower beds or trees; • facilities for the safety, health, or convenience of the public, or for the control of traffic or the enforcement of traffic laws. For example, and without limitation includes, stop signs, give way signs, left and right turning filters, one lane bridge traffic restrictions and one lane narrowing traffic restrictions, pedestrian crossings and associated infrastructure (including zebra pedestrian crossings, school patrol including kea crossings) roundabouts, traffic islands, buildouts, chicanes, and other traffic restraints. This power also includes street renewals. This power excludes the installation or removal of traffic lights (ie traffic signals). The Council makes decisions on the installation or removal of traffic lights. This power excludes the power to install, remove, or alter non-regulatory road markings, which are delegated to staff. Tree planting must be within the policy of the Council. Part D – Sub Part 1 - Community Boards 160 Section Responsibilities, duties, and powers etc. Limits etc. Staff are delegated the power to remove structurally unsound and unhealthy trees, trees causing damage to infrastructure or other safety concerns where there is no viable alternative other than to remove the tree.

Attachments / Ngā Tāpirihanga

No.	Title	Page
A	3 Waters Water & Waste Pump Station Deferred Maintenance 2021-220 Marshland road tree report from City Care- 2021-04-12	3

Signatories / Ngā Kaiwaitohu

Author	Michael Sheffield - Project Manager
Approved By	Darren Moses - Manager Capital Delivery Community Jeanette Gower - Senior Advisor Reticulation & Maintenance Carolyn Gallagher - Acting General Manager Infrastructure Planning & Regulatory Services

Memos

Christchurch
City Council 

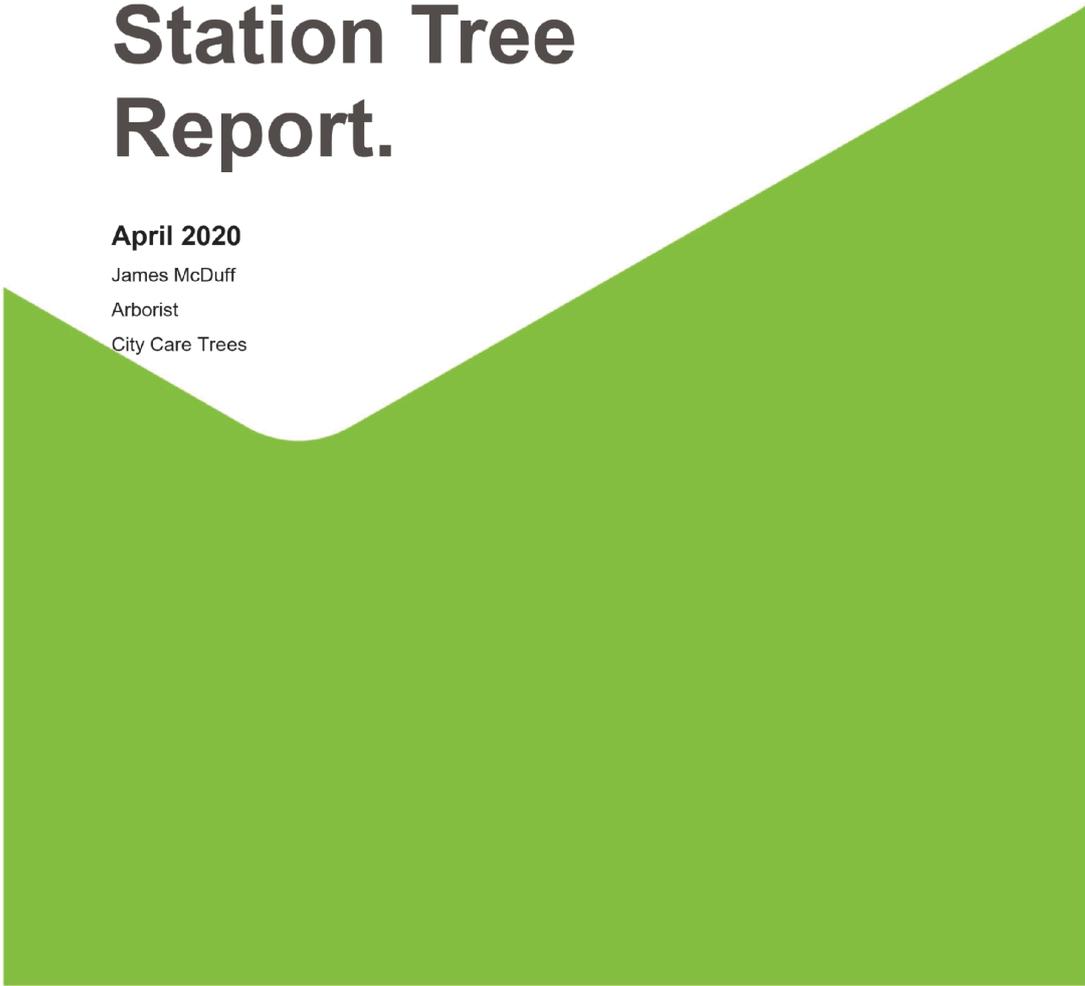
Citycare Group 

Citycare Property 

220 Marshland Road Pump Station Tree Report.

April 2020

James McDuff
Arborist
City Care Trees



Attachment J
Item 8

Memos

Christchurch City Council 

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Memos



1.0 Scope

1.1 The purpose of this report is to provide evidence to support the removal of 6 x pine trees that are on Christchurch City Council (CCC) pump station grounds located at 220 Marshland road, Shirley, Christchurch. A replanting proposal has been requested to be included in this report. This report has been requested by Michael Sheffield, Pump Station programme manager on behalf of CCC.

1.2 This work has been commissioned in conjunction with the CCC pump station upgrade programme that is currently being undertaken across Christchurch & Banks Peninsula.

1.3 No other trees have been considered in this report.

2.0 Limitations

2.1 The assessment has been carried out using a visual assessment from the ground only. No invasive or aerial methods have been used.

2.2 The assessment was carried out on a clear, fine day.

2.3 The trees have been assessed considering general health, vigour, signs of fungi and defects.

2.4 All dimensions are approximate.

3.0 Observations

Location of the trees

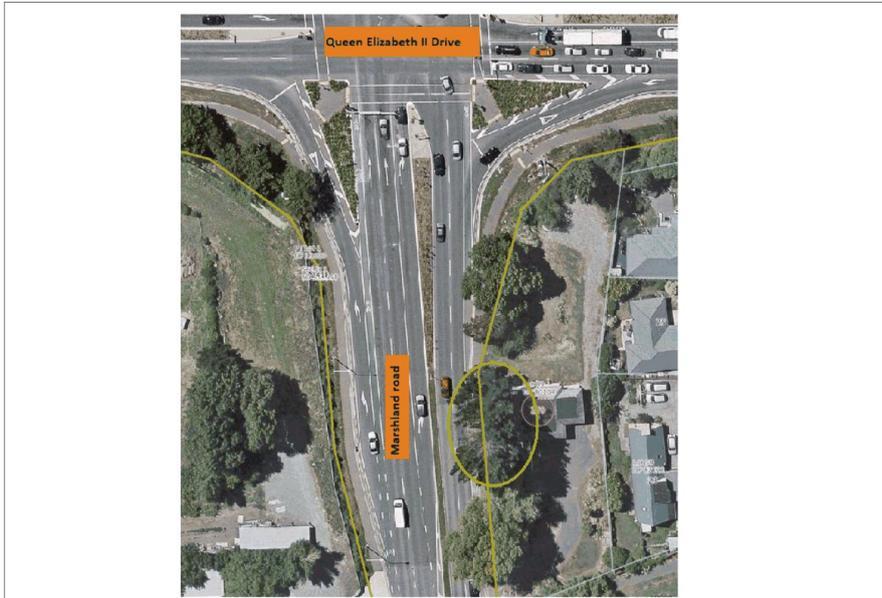


Image 1: Aerial map of the 6 pine trees.



Image 2: Photograph of the 6 pine trees.

4 of 9 | Citycare Property | 220 Marshland road, Shirley, Christchurch.

Memos

<p><u>Pine 1</u> Height: 19m Diameter of trunk at breast height (DBH): 0.85m Crown spread: 13m Condition: Average</p>	<p><u>Pine 2</u> Height: 20m DBH: 0.65m Crown spread: 11m Condition: Poor</p>
<p><u>Pine 3</u> Height: 16m DBH: 0.45m Crown spread: 6m Condition: Poor</p>	<p><u>Pine 4</u> Height: 20m DBH: 0.75m Crown spread: 18m Condition: Average</p>
<p><u>Pine 5</u> Height: 19m DBH: 0.65m Crown spread: 11m Condition: Average</p>	<p><u>Pine 6</u> Height: 15m DBH: 0.5m Crown spread: 12m Condition: Poor</p>

- 3.1 These trees are approximately 35 years old (according to canterburymaps where trees become visible in 1990-1994 image)
- 3.2 The trunks from the trees are approximately 3 metres away from the pump station building.
- 3.3 There are 6 visible surface roots larger than 50mm within 0.5m of the building, several can be traced into the foundation.
- 3.4 One Pine tree from this group has been removed within the last two years as it had died, the reason it died is unknown.
- 3.5 There are several over long limbs that are overhanging both lanes of Marshland road (see appendix 3 for image) these limbs are laden with pine cones.
- 3.6 This group of trees has had visible maintenance work carried out by reducing branches back from over the building approximately 2-3 years ago. This work has resulted in branches dying.
- 3.7 Tree 1 - The trunk becomes co-dominate at approximately 5m (See appendix 1 for image) where there is bark inclusion present. The target area if these stems were to fail would be over Marshland road and the pump station building. (See appendix 2 for supporting excerpt)
- 3.8 Tree 2&3 The two trees either side of the removed tree are showing signs of stress as the lower crowns are poor in health as several limbs have died back.

4.0 Discussion

4.1 Pine trees are a common species of tree found throughout the canterbury region. Traditionally planted in forestry blocks for production timber it is uncommon for pines to be found within the road corridor in urban Christchurch. It is common for pine trees to shed branches or become wind thrown especially during wind events.

Options for retention have been considered and explained in 4.2, 4.3 and 4.4.

4.2 Crown reduction – This would involve reducing the overall height of the trees and trimming the branches back that overhang the road. This could be carried out although pines don't respond well to having branch ends removed. This would result in branches dying as can be seen with the pruning carried out to remove overhanging branches above the pump station building, and other issues such as weaker regrowth from the top of the crown. There would be on-going costs associated with this option as the trees would require 2-3 yearly maintenance. This option is not recommended due to there still being a risk to the public and on going maintenance costs.

4.3 Root pruning – Pruning the roots has been considered to limit effect on the building. Due to the proximity of the trunk to the building and the size of the roots being cut I don't believe this would be feasible as it would impact the structural integrity of the trees and would affect the trees health due to root loss. As half of these trees are in poor condition already this option is not recommended.

4.4 Removal of poor conditioned trees only. – Removing only the trees classed as poor condition would leave much larger gaps so the remaining trees would be exposed to wind loading that they would have previously been sheltered from. This will increase the risk of basal failure as these trees have grown in a group setting, they would not have applied the appropriate root structure to support themselves during a wind event as the tree canopies will be wind loaded from different angles. As these trees are within fall distance of Marshland road which is classified as a level 2 road and the pump station building which houses critical water supply this option is not recommended.

4.5 Due to the location of these trees regular maintenance will cost the rate payer significantly in the long term. This is due to the difficulty of implementing traffic management, the proximity of these trees to the road means a lane closure is required for maintenance work. On a Level 2 road near a major intersection there is a lot of resource required to safely set this up and monitor the site for the duration of work.

5.0 Conclusion

5.1 This group of six pines should be removed due to the condition they are in, the health and safety risk they pose to the public being close to Marshland road and the risk they pose to the pump station building. There has already been one tree from this group die and be removed. Three of these trees are in poor condition, three are in average condition. In my opinion these trees are declining and have reached the end of their safe useful lives. The removal of these trees would remove any risk to the public & critical water supply. Removal would offer an opportunity to re-plant with suitable native species which would benefit the area in the long term. Removal would save the rate payer in the long term by removing maintenance costs.

6.0 Recommendation

6.1 Remove six pine trees to ground level.

6.2 Re-plant the pump station grounds with native trees to increase native bio-diversity in the area.

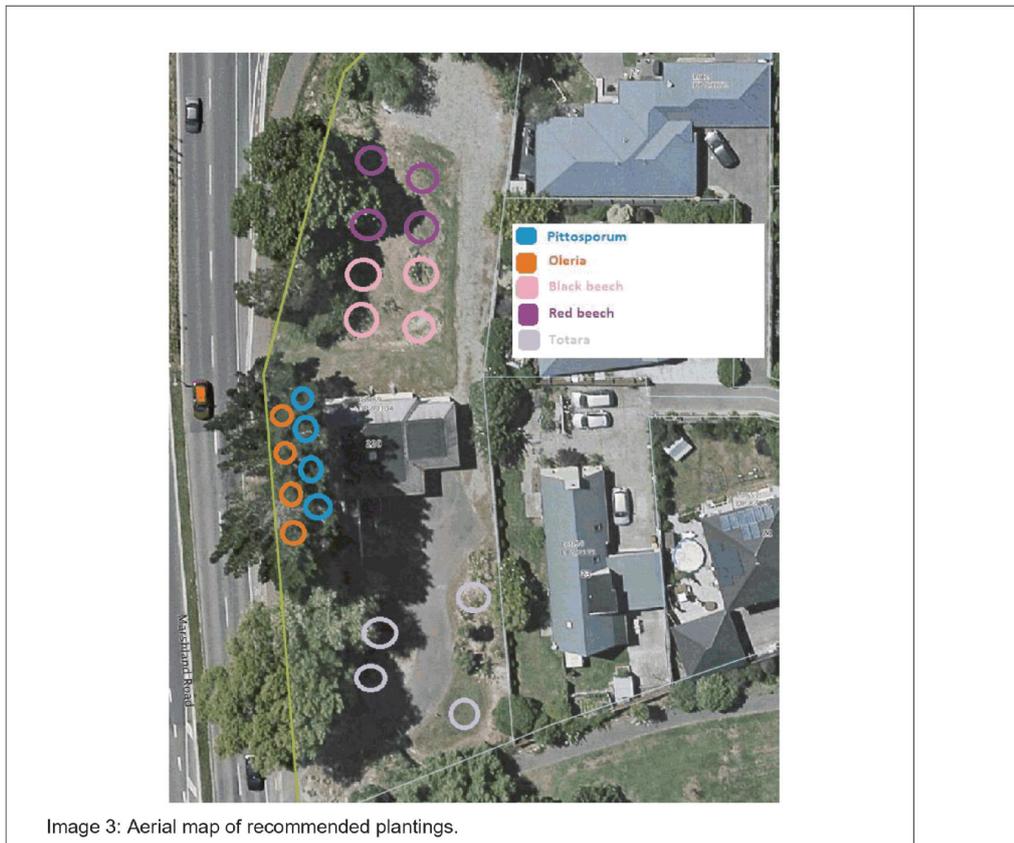
7.0 Re-planting Proposal

7.1 Plant area adjacent to the pump station building where the pine stumps would be with 4x Oleria paniculata, 4 x Pittosporum crassifolium and fill remaining gaps with hebes. This will mirror the native plantings on the opposite road frontage. These species have a mature height of 4-5m which also means a much smaller root system, in the long term these trees will pose no threat to the road or the pump station building and make maintenance much easier.

7.2 Plant 12x indigenous trees - Four black beech, four red beech and four totara in the grassed and garden area in pump station grounds. As per CCC tree policy (see appendix 4) I have opted for twelve trees plus the Oleria and Pittosporum to meet the tree policy replacement planting specification.

7.3 The replacement species have been selected as they are native, well suited to the environment they will be planted in and will provide increased canopy cover in the long term than what is there at present.

7.4 Planting will be carried out to CCC approved specifications. Trees are to be purchased from CCC approved nurseries. Two years of maintenance will be required.



Appendix



Appendix 1 – Photo of included stem of Tree 1

Codominant stems that have bark trapped in the union are significantly weaker than those that do not have bark included. The differences appear to be greater with smaller-diameter stems than with larger stems. Using results from the regression analysis at 10 and 25 cm, the 10 cm stems are almost 20% weaker when bark is present. At 25 cm, included bark stems are only 14% weaker than nonincluded bark unions.

Due to the relatively low reduction in breaking strength at larger diameters, all codominant stem junctions should be considered weak. If trees with codominant stems have a target present that could be damaged if failure occurs, remedial treatments should be applied.

Appendix 2 - Explanation of co-dominant stems – E.Thomas Smiley – March 2003 Journal of arboriculture: p104-106



Appendix 3 – Image of exposed overlong limbs above Marshland road, laden with pinecones.

Tree replacement

We acknowledge that trees have a finite lifespan and may require removal for a number of different reasons. We are committed to ensuring that a tree renewal programme is maintained to ensure the canopy cover is not only replaced but is also increased for future generations.

Policy:

- 1.9 For every tree removed a minimum of two new trees will be planted with the projected canopy cover replacing that which is lost within 20 years (additional planting may be required).

Appendix 4 – Statement from CCC Tree Policy stating required amount of planting required to replace lost canopy cover from removed CCC tree.

Waitai/Coastal-Burwood Community Board Community Board

Capital Delivery Community Unit Project in the Board Area

Report date: 20 April 2021

4 Advice provided to the Community Board

Council current construction projects map

<https://ccc.govt.nz/the-council/future-projects/current-capital-works-programme-map>

QEII Master Plan – Summary of projects	Project Delivery Complete Milestone
School of Gymnastics Car Park Repair	April 2021 - completed
Fitness Station & Track Development	January 2022
QEII Park Master Plan Delivery	June 2026
Sports Pavilion	June 2026
Playground Development	June 2026
Car Park Development	January 2028
Sports Field Repositioning & Stormwater Development	June 2028

Project: **QEII Park - School of Gymnastics Car Park Repair**
Project Phase: Execute/Construction

Reconstruction/repair of the old earthquake damaged car park to align with the new School of Gymnastics facility and adjoining playing fields. Car park construction is complete and in use. The associated planting being completed by 30 June 2021.

Project: **QEII Park Master Plan Car Park Development**
Project Phase: Execute/Detailed Design

A new car park to support the new fields, changing facilities and associated activities as per the QEII Master plan. Car park is currently in detailed design with construction funding in financial year 2028.

Project: **QEII Park Master Plan Delivery**
Project Phase: Execute/Construction

Project delivery includes priority paths (as per implementation plan), tree removals, post and cable fences as required, signage, removal of some fencing and vegetation. Stage one is currently in procurement phase.

Project: **QEII Park Master Plan Fitness Station & Track Development**
Project Phase: Execute / Construction

Implementation of the Fitness Station replacement and track development as shown in the Master Plan. Design and planning of outdoor equipment is complete and construction is planned for financial year 2022.

Capital Delivery Community – Community Board Project Update

20 April 2021

Project: **QEII Park Master Plan Playground Development**
Project Phase: Plan/Detailed Design

Implementation of the playground as shown in the Master Plan. This project is currently on hold awaiting further clarification on timing for delivery.

Project: **QEII Park Master Plan Sports Field Repositioning & Stormwater Development**
Project Phase: Execute/Detailed Design

The realignment and reconstruction of the sports field and storm water discharges for associated facilities as per the QEII master plan proposal. This project is awaiting confirmation of delivery timing and funding in the 2021-2031 Long Term Plan.

Project: **QEII Park Master Plan Sports Pavilion**
Project Phase: Execute/Detailed Design

The provision of toilets, changing facilities and storage for sports safety equipment to meet the needs of the new fields as per the QEII Master Plan. Detail design is nearing completion with some remaining works associated with the adjoining car parks and drainage.

Project: **Regional Parks Buildings Planned Renewals**
Project Phase: Execute/Construction

A project is underway to replace the waste treatment system on a property.

Project: **South New Brighton Reserves Development**
Project Phase: Execute/Construction

A project to develop South New Brighton Reserves has been initiated. Staff have met with the Community Board and received confirmation to progress with designing the new pump track in South New Brighton Park, Bridge Street (south) new picnic area and landscaping and Blighs Garden picnic area and natural play. The development project has funding in the Long Term Plan until financial year 2041.

Project: **SW Prestons & Clare Park**
Project Phase: Execute/Construction

Stormwater treatment facilities and upgrade of the Snellings drain as part of the Prestons South and other associated subdivision developments. The first three areas of works are completed and operational. The final area is currently in design. A general concept is prepared and being considered by the Land Drainage maintenance team. Initial consenting is being looked into.

9. Elected Members' Information Exchange / Te Whakawhiti
Whakaaro o Te Kāhui Amorangi

This item provides an opportunity for Board Members to update each other on recent events and/or issues of relevance and interest to the Board.

10. Resolution to Exclude the Public

Section 48, Local Government Official Information and Meetings Act 1987.

I move that the public be excluded from the following parts of the proceedings of this meeting, namely items listed overleaf.

Reason for passing this resolution: good reason to withhold exists under section 7.

Specific grounds under section 48(1) for the passing of this resolution: Section 48(1)(a)

Note

Section 48(4) of the Local Government Official Information and Meetings Act 1987 provides as follows:

“(4) Every resolution to exclude the public shall be put at a time when the meeting is open to the public, and the text of that resolution (or copies thereof):

- (a) Shall be available to any member of the public who is present; and
- (b) Shall form part of the minutes of the local authority.”

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

ITEM NO.	GENERAL SUBJECT OF EACH MATTER TO BE CONSIDERED	SECTION	SUBCLAUSE AND REASON UNDER THE ACT	PLAIN ENGLISH REASON	WHEN REPORTS CAN BE RELEASED
11.	WAITAI/COASTAL-BURWOOD COMMUNITY BOARD - COMMUNITY SERVICE AWARDS 2021 - NOMINATIONS	S7(2)(A)	PROTECTION OF PRIVACY OF NATURAL PERSONS	PERSONAL DETAILS OF NOMINEES AND NOMINATORS ARE INCLUDED IN THE REPORT. NAMES OF UNSUCCESSFUL NOMINEES ARE KEPT CONFIDENTIAL.	NAMES OF SUCCESSFUL NOMINEES WILL BE RELEASED AFTER THE BOARD'S COMMUNITY SERVICE AWARDS 2021 FUNCTION.