
Waitai/Coastal-Burwood Community Board

AGENDA

Notice of Meeting:

An ordinary meeting of the Waitai/Coastal-Burwood Community Board will be held on:

Date: Monday 3 May 2021
Time: 4.30pm
Venue: Boardroom, Corner Beresford and Union Streets,
New Brighton

Membership

Chairperson	Kelly Barber
Deputy Chairperson	Jo Zervos
Members	James Daniels Bebe Frayle Phil Mauger Linda Stewart

28 April 2021

Christopher Turner-Bullock
Manager Community Governance, Coastal-Burwood
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Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. If you require further information relating to any reports, please contact the person named on the report.

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Developing Resilience in the 21st Century

Strategic Framework

Whiria ngā whenu o ngā papa,
honoa ki te maurua tāuiki

Bind together the strands of each mat and join
together with the seams of respect and reciprocity

Ōtautahi-Christchurch is a city of opportunity for all

Open to new ideas, new people and new ways of doing things – a city where anything is possible

Principles

Being open,
transparent and
democratically
accountable

Promoting
equity, valuing
diversity and
fostering inclusion

Taking an inter-generational approach
to sustainable development,
prioritising the social, economic
and cultural wellbeing of
people and communities
and the quality of the
environment, now
and into the
future

Building on the
relationship with
Te Rūnanga o Ngāi Tahu
and the Te Hononga-Council
Papatipu Rūnanga partnership,
reflecting mutual understanding
and respect

Ensuring
the diversity
and interests of
our communities
across the city and the
district are reflected in
decision-making

Actively collaborating and
co-operating with other
local, regional
and national
organisations

Community Outcomes

Resilient communities

Strong sense of community
Active participation in civic life
Safe and healthy communities
Celebration of our identity
through arts, culture, heritage,
sport and recreation
Valuing the voices of all cultures
and ages (including children)

Liveable city

Vibrant and thriving city centre
Sustainable suburban and
rural centres
A well connected and accessible
city promoting active and
public transport
Sufficient supply of, and
access to, a range of housing
21st century garden city
we are proud to live in

Healthy environment

Healthy water bodies
High quality drinking water
Unique landscapes and
indigenous biodiversity are
valued and stewardship
exercised
Sustainable use of resources
and minimising waste

Prosperous economy

Great place for people, business
and investment
An inclusive, equitable economy
with broad-based prosperity
for all
A productive, adaptive and
resilient economic base
Modern and robust city
infrastructure and community
facilities

Strategic Priorities

Enabling active
and connected
communities
to own their future

Meeting the challenge
of climate change
through every means
available

Ensuring a high quality
drinking water supply
that is safe and
sustainable

Accelerating the
momentum
the city needs

Ensuring rates are
affordable and
sustainable

Ensuring we get core business done while delivering on our Strategic Priorities and achieving our Community Outcomes

Engagement with
the community and
partners

Strategies, Plans and
Partnerships

Long Term Plan
and Annual Plan

Our service delivery
approach

Monitoring and
reporting on our
progress

Part A	Matters Requiring a Council Decision
Part B	Reports for Information
Part C	Decisions Under Delegation

TABLE OF CONTENTS

Karakia Timatanga	4
C 1. Apologies / Ngā Whakapāha.....	4
B 2. Declarations of Interest / Ngā Whakapuaki Aronga	4
C 3. Confirmation of Previous Minutes / Te Whakaāe o te hui o mua	4
B 4. Public Forum / Te Huinga Whānui.....	4
B 5. Deputations by Appointment / Ngā Huinga Whakaritenga	4
B 6. Presentation of Petitions / Ngā Pākikitanga.....	4

STAFF REPORTS

C 7. Waitai/Coastal-Burwood Community Board 2020-2021 Discretionary Response Fund Applications - Sustain South Brighton, New Brighton Stitch O Mat and Christchurch Slot Car Raceway Club	13
C 8. Coastal-Burwood Youth Development Fund Application Process	21
B 9. Elected Members' Information Exchange / Te Whakawhiti Whakaaro o Te Kāhui Amorangi.....	25

Karakia Whakamutunga

Karakia Timatanga

1. Apologies / Ngā Whakapāha

At the close of the agenda no apologies had been received.

2. Declarations of Interest / Ngā Whakapuaki Aronga

Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest they might have.

3. Confirmation of Previous Minutes / Te Whakaāe o te hui o mua

That the minutes of the Waitai/Coastal-Burwood Community Board meeting held on [Monday, 12 April 2021](#) be confirmed (refer page 5).

4. Public Forum / Te Huinga Whānui

A period of up to 30 minutes will be available for people to speak for up to five minutes on any issue that is not the subject of a separate hearings process.

5. Deputations by Appointment / Ngā Huinga Whakaritenga

Deputations may be heard on a matter or matters covered by a report on this agenda and approved by the Chairperson.

There were no deputations by appointment at the time the agenda was prepared.

6. Presentation of Petitions / Ngā Pākikitanga

There were no petitions received at the time the agenda was prepared.

Waitai/Coastal-Burwood Community Board OPEN MINUTES

Date: Monday 12 April 2021
Time: 4.30pm
Venue: Boardroom, Corner Beresford and Union Streets,
New Brighton

Present

Chairperson	Kelly Barber
Deputy Chairperson	Jo Zervos
Members	Bebe Frayle
	Phil Mauger
	Linda Stewart

12 April 2021

Christopher Turner-Bullock
Manager Community Governance, Coastal-Burwood
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Item 3 - Minutes of Previous Meeting 12/04/2021

Karakia Timatanga: Given by Kelly Barber.

The agenda was dealt with in the following order.

1. Apologies / Ngā Whakapāha

Part C

Community Board Resolved CBCB/2021/00017

That an apology received from James Daniels for absence, be accepted.

Linda Stewart/Phil Mauger

Carried

2. Declarations of Interest / Ngā Whakapuaki Aronga

Part B

There were no declarations of interest recorded.

3. Confirmation of Previous Minutes / Te Whakaāe o te hui o mua

Part C

Community Board Resolved CBCB/2021/00018

That the minutes of the Waitai/Coastal-Burwood Community Board meeting held on Monday, 29 March 2021 be confirmed.

Kelly Barber/Jo Zervos

Carried

4. Public Forum / Te Huinga Whānui

Part B

4.1 John Grant - Owles Terrace

John Grant, local resident, addressed the Board regarding the Old Council Yard on Owles Terrace.

After questions from members, the Chairperson thanked John Grant for his presentation.

5. Deputations by Appointment / Ngā Huinga Whakaritenga

Part B

There were no deputations by appointment.

6. Presentation of Petitions / Ngā Pākikitanga

Part B

- 6.1** Kathy Simmons on behalf of the Avondale Residents' Association presented a 37 signatory petition regarding safety of the Avondale community.

The Prayer of the Petition reads:

We the undersigned, residents of Briarmont Street, Avondale would like to express our concern regarding the constant and ongoing speeding drivers through our residential street and adjoining streets in Avondale.

We ask that in conjunction with the Police, the Coastal-Burwood Community Board find solutions to reduce vehicle speeds that are effective and permanent.

After questions from members, the Chairperson thanked Kathy Simmons for presenting the petition.

Community Board Resolved CBCB/2021/00019

Part B

That the Waitai/Coastal-Burwood Community Board:

1. Refers the issues raised in the petition to staff for investigation and report back to the Board.

Kelly Barber/Linda Stewart

Carried

Attachments

- A Coastal-Burwood Community Board - Safety for our Community Petition - Avondale Residents Association - 12 April 2021

7. Correspondence - Tracey Bentley - Rubbish Bins NB

Community Board Resolved CBCB/2021/00020 (Original Officer Recommendation accepted without change)

Part B

That the Coastal-Burwood Community Board:

1. Receive the correspondence from Tracey Bentley in relation to the reinstatement of rubbish bins in New Brighton between the Surf Club and the He Puna Taimoana and refer to staff for investigation and response back to the Board.

Bebe Frayle/Kelly Barber

Carried

8. Rawhiti Domain - New Brighton Olympic Athletic Club proposed variation to lease

Community Board Resolved CBCB/2021/00021 (Original Officer Recommendation accepted without change)

Part C

That the Waitai/Coastal-Burwood Community Board:

1. Grant a lease over that area of land being approximately 110 square metres and being part of the land described as Sec 2 SO491011, and shown on the plan in agenda Attachment A.
2. Approve a lease for the area for two years to be interdependent with the existing lease.
3. Authorise the Manager Property Consultancy to conclude and administer the terms and conditions of the lease.
4. Note that the lease is subject to the club meeting all regulatory requirements in regard to the Building Act 1991 and the Resource Management Act 1991.

Phil Mauger/Linda Stewart

Carried

9. Rawhiti Domain - Natural Play Area

Community Board Resolved CBCB/2021/00022 (Original Officer Recommendation accepted without change)

Part C

That the Waitai/Coastal-Burwood Community Board:

1. Approve the landscape plan for the natural play area at Rawhiti Domain as per agenda attachment A.
2. Approve the removal of the playground beside the Eastern Community Sport and Recreation Canopy once it has reached the end of its lifespan in 5 to 10 years.

Phil Mauger/Linda Stewart

Carried

10. South New Brighton Reserves Management Plan 2014 Non-Comprehensive Review and Development Plan Review

Community Board Resolved CBCB/2021/00023 (Original Officer Recommendation accepted without change)

Part C

That the Waitai/Coastal-Burwood Community Board:

1. Approves the Reserves Act, section 41(9) non comprehensive review procedure of the South New Brighton Reserve Management Plan.
2. Approves release of the South New Brighton Reserves Management Plan – Draft Non-Comprehensive Review 2021, as per agenda Attachment A to be shared with the community.
3. Approves release of the draft South New Brighton Park Concept Plan as per agenda attachment B to be shared with the community.

Kelly Barber/Phil Mauger

Carried

11. Owles Terrace - Proposed No Stopping Restrictions

Community Board Resolved CBCB/2021/00024 (Original Officer Recommendation accepted without change)

Part C

That the Waitai/Coastal-Burwood Community Board:

1. Approve, pursuant to Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, that the stopping of vehicles be prohibited at any time on the northern side of Owles Terrace commencing at a point 40 metres west of its intersection with Collingwood Street and extending in a westerly direction for a distance of 13 metres.
2. Revoke any previous resolutions pertaining to traffic controls made pursuant to any bylaw to the extent that they are in conflict with the traffic controls described above.
3. Approve that these resolutions take effect when parking signage and/or road markings that evidence the restrictions described in the staff report are in place.

Phil Mauger/Jo Zervos

Carried

12. 10 Minute Time Restricted Parking - Union Street

Community Board Resolved CBCB/2021/00025 (Original Officer Recommendation accepted without change)

Part C

That the Waitai/Coastal-Burwood Community Board:

1. Approve that under clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, that parking of vehicles on the eastern side of Union Street commencing at a point 38 metres south of its intersection with Tovey Street and extending in a southerly direction for a distance of 13 metres (as indicated in agenda Attachment A), be restricted to a maximum duration of 10 minutes at all times.
2. Revoke any previous resolutions pertaining to traffic controls made pursuant to any bylaw to the extent that they are in conflict with the traffic controls described in resolution 1 above.
3. Approve that these resolutions take effect when parking signage and/or road markings that evidence the restrictions described in the staff report are in place (or removed in the case of revocations).

Kelly Barber/Jo Zervos

Carried

13. Waitai/Coastal-Burwood Community Board 2020-2021 Discretionary Response Fund Application - Anzac Fronds

Community Board Resolved CBCB/2021/00026 (Original Officer Recommendation accepted without change)

Part C

That the Waitai/Coastal-Burwood Community Board:

1. Approves a grant of \$5,000 from its 2020-21 Discretionary Response Fund towards the reinstatement of the Anzac Fronds.
2. Approves the Concept Design, Option 1, for the reinstatement of the Anzac Fronds, as referred to in Agenda Attachment A.

Phil Mauger/Kelly Barber

Carried

14. Waitai/Coastal-Burwood Community Board Area Report - April 2021

Community Board Resolved CBCB/2021/00027 (Original Officer Recommendation accepted without change)

Part B

That the Waitai/Coastal-Burwood Community Board:

1. Receive the Waitai/Coastal-Burwood Community Board Area Report for April 2021.

Kelly Barber/Bebe Frayle

Carried

15. Elected Members' Information Exchange / Te Whakawhiti Whakaaro o Te Kāhui Amorangi

Part B

Board members exchanged information on various matters of interest.

Karakia Whakamutunga: Given by: Kelly Barber.

Meeting concluded at 5.42pm.

CONFIRMED THIS 3RD DAY OF MAY 2021

KELLY BARBER
CHAIRPERSON

7. Waitai/Coastal-Burwood Community Board 2020-2021 Discretionary Response Fund Applications - Sustain South Brighton, New Brighton Stitch O Mat and Christchurch Slot Car Raceway Club

Reference / Te Tohutoro: 21/304912

Report of / Te Pou
Matua: Jacqui Miller, Community Recreation Advisor
jacqui.miller@ccc.govt.nz
Anna Langley Community Development Advisor
anna.langley@ccc.govt.nz

General Manager /
Pouwhakarae: Mary Richardson, General Manager, Citizens and Community
mary.richardson@ccc.govt.nz

1. Purpose of Report / Te Pūtake Pūrongo

- 1.1 The purpose of this report is for the Waitai/Coastal-Burwood Community Board to consider applications for funding from its 2020-21 Discretionary Response Fund from the organisations listed below:

Funding Request Number	Organisation	Project Name	Amount Requested	Amount Recommended
00062428	Sustain South Brighton Incorporated	Sustain South Brighton – Events	\$4,886	\$3,136.00
00062487	Christchurch Slot Car Raceway Incorporated	Building Improvements and Insurance	\$18,308	\$10,000
00062462	Stitch-O-Mat Charitable Trust	New Brighton Stitch-O-Mat - rent, signage and moving costs	\$4,190	\$1,190

- 1.2 There is currently a balance of \$48,267 remaining in the fund.

2. Officer Recommendations / Ngā Tūtohu

That the Waitai/Coastal-Burwood Community Board:

- Approves a grant of \$3,136 from its 2020-21 Discretionary Response Fund to Sustain South Brighton Incorporated for event and marketing costs.
- Approves a grant of \$10,000 from its 2020-21 Discretionary Response Fund to the Christchurch Slot Car Raceway Incorporated for Heating Installations, Security System and Insurance.
- Approves a grant of \$1,190 from its 2020-21 Discretionary Response Fund to Stitch-O-Mat Charitable Trust for signage and moving costs.

3. Key Points / Ngā Take Matua

Strategic Alignment / Te Rautaki Tīaroaro

- 3.1 The recommendations are strongly aligned to the Strategic Framework and in particular the strategic priority of Strong Communities. They will provide support for the following community outcomes. Citizens have a strong sense of belonging and are actively involved in the life of their city. Communities are supported to undertake activities that activate their communities. Vibrant and resilient community and volunteer groups provide support, encourage participation and mobilise resources. People have strong social networks.

Decision Making Authority / Te Mana Whakatau

- 3.2 The Community Board has the delegated authority to determine the allocation of the Discretionary Response Fund for each community.
- 3.2.1 Allocations must be consistent with any policies, standards or criteria adopted by the Council.
- 3.2.2 The Fund does not cover:
- Legal challenges or Environment Court challenges against the Council, Council Controlled organisations or Community Board decisions.
 - Projects or initiatives that change the scope of a Council project or that will lead to ongoing operational costs to the Council (though Community Boards can recommend to the Council that it consider a grant for this purpose).

Assessment of Significance and Engagement / Te Aromatawai Whakahirahira

- 3.3 The decisions in this report are of low significance in relation to the Christchurch City Council's Significance and Engagement Policy.
- 3.4 The level of significance was determined by the number of people affected and/or with an interest.
- 3.5 Due to the assessment of low significance, no further community engagement and consultation is required.

Discussion / Kōrerorero

- 3.6 At the time of writing, the balance of the 2020-21 Coastal-Burwood Discretionary Response Fund is as below:

Total Budget 2020/21	Granted To Date	Available for allocation	Balance If Staff Recommendation adopted
\$145,849	\$97,582	\$48,267	\$33,941

- 3.7 Based on the current Discretionary Response Fund criteria, the applications listed above are eligible for funding.
- 3.8 The attached Decision Matrixes (**Attachment A, B, and C**) provide detailed information for the applications. This includes organisational details, project details, financial information and a staff assessment.

Attachments / Ngā Tāpirihanga

No.	Title	Page
A ↓	Decision Matrix - 00062428 - Sustain South Brighton	16
B ↓	Decision Matrix 00062487 - Christchurch Slot Car Raceway Incorporated	17
C ↓	Decision Matrix - 00062462 - Stitch-O-Mat Charitable Trust	19

Confirmation of Statutory Compliance / Te Whakatūturutanga ā-Ture

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Signatories / Ngā Kaiwaitohu

Authors	Jacqui Miller - Community Recreation Advisor Anna Langley - Community Development Advisor
Approved By	Christopher Turner-Bullock - Manager Community Governance, Coastal-Burwood

2020/21 DRF COASTAL-BURWOOD DECISION MATRIX

Priority Rating

One	Meets all eligibility criteria and contributes significantly to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

00062428	Organisation Name	Name and Description	Total Cost	Contribution Sought Towards	Staff Recommendation	Priority
	Sustain South Brighton Incorporated	Sustain South Brighton - Events Sustain South Brighton are seeking funds to run a series of free community based events in South New Brighton throughout the 2021 year. These events will include 2 Teddy Bears Picnics, 2 Community Pot Luck Dinners, A Matariki Event, A Welcome to Summer Event (including pedal mania, icecream and a BBQ) and our Great South Brighton Reindeer Hunt.	\$ 5,936 Requested \$ 4,886 (82% requested)	\$466 - Facepainting \$180 - Weavers \$290 - Pedal mania \$450 - Food \$1,750 - Advertising \$1,750 - Wages - Community Activator	\$ 3,136 That the Waitai/Coastal-Burwood Community Board approves a grant of \$3,136.00 from its 2020-21 Discretionary Response Fund to Sustain South Brighton Incorporated for event and marketing costs.	2

Organisation Details

Service Base:
Legal Status: Incorporated Society
Established: 1/07/2015
Target Groups: Health & Wellbeing
Annual Volunteer Hours: 500
Participants: 1,500

Alignment with Council Strategies

- Strengthening Communities Strategy
- Events Strategy

CCC Funding History

2020/21 - \$8,000 SCF CB
2019/20 - \$11,000 (Community Hub @ Common Ground) SCF CB
2018/19 - \$6,700 (Sustain South Brighton) SCF CB
2018/19 - \$7,680 (Common Ground) DRF CB
2017 - \$20,000 (Community and Neighbour Connection Year 2 of 2) CRPF
2017 - \$20,000 (Community and Neighbour Connection Year 1 of 2) CRPF

Other Sources of Funding

Funds on Hand - \$1,000 (SCF and Lotteries)

Staff Assessment

Sustain South Brighton began in July 2015 as Te Waka Aroha South Brighton, operating under the umbrella of East Christchurch Anglican Parish. In September 2018 it became an independent trust. The South Brighton community has been without local gathering places since the 2011 earthquakes and the group has become a point of connection and resilience for the community. Meeting an identified need for people in the community to connect, learn, and celebrate the knowledge within the community.

Sustain South Brighton aims to provide the residents of South Brighton with information pertinent to them, to encourage community engagement via social events, workshops, learning exchanges and information sessions and to promote and support the progress of the suburb of South Brighton. They collaborate with the school, preschools, sports clubs and other community groups to develop a sense of connectedness within the community. The range of activities are designed to engage the community as a whole. They are also committed to providing emergency awareness and preparedness in South Brighton.

This funding application is specifically for event costs from June to December 2021 including 2 Teddy Bears Picnics, 2 Community Pot Luck Dinners, A Matariki Event, A Welcome to Summer Event (including pedal mania, icecream and a BBQ) and our Great South Brighton Reindeer Hunt.

2020/21 DRF COASTAL-BURWOOD DECISION MATRIX

Priority Rating

One	Meets all eligibility criteria and contributes significantly to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

00062487	Organisation Name Christchurch Slot Car Raceway Incorporated	Name and Description Building Improvements and Insurance The Christchurch Slot Car Raceway (CSCRW) Club is a group of people who share a common interest in racing slot cars. The slot cars are fast and fun and provide an opportunity for people across the age continuum to share the sport together. Slot Car racing is a competitive sport that gives people connection, friendships and a sense of belonging. CSCRW has previously been based at the Sockburn Service Centre, for approximately twenty years. The Service Centre was extensively damaged in both major earthquakes. This left CSCRW without toilet facilities, running water, power and a badly leaking roof. CSCRW now has a long term lease on the land at 7 Halberg Street, for twenty years. The funding CSCRW is applying for is to finalise alterations, install heating, secure the building from being broken into and pay for insurance. The club has used its savings and donations from members, to complete the work to date, and has now run out of money to complete the refurbishment.	Funding History Other Sources of Funding none	Request Budget Total Cost \$18,308 Requested Amount \$18,308 100% percentage requested Contribution Sought Towards: Electrical alteration costs - \$360 Broken windows/scaffolding - \$798 Security system - \$7065 Heating - \$7541 Insurance - \$2544	Staff Recommendation \$ 10,000 That the Waitai/Coastal-Burwood Community Board approves a grant of \$10,000 from its 2020-2021 Discretionary Response Fund to the Christchurch Slot Car RaceWay Incorporated for contributions towards Heating Installations, Security System and Insurance.	Priority 1
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Organisation Details: Service Base: Legal Status: Incorporated Society Established: 27/06/2020 Staff – Paid: Volunteers: Annual Volunteer Hours: 900 Participants: 100 Target Groups: Community Development Networks: New Zealand Slot Car Association Organisation Description/Objectives: (1) To enhance the wellbeing of Club members by providing a venue to gather and race slot cars. (2) To encourage and nurture adults and youth to become involved in slot car racing. (3) To build and foster relationships with the Community and likeminded slot car clubs. (4) To support members to partake in local and national slot car racing events. (5) To educate members in the construction and racing of slot cars. (6) To be available for social clubs and other organisations to experience slot car racing.	Alignment with Council Strategies and Policies <ul style="list-style-type: none">Strengthening Communities Strategy Alignment with Council Funding Outcomes <ul style="list-style-type: none">Support, develop and promote capacityCommunity participation and awarenessIncrease community engagementEnhance community and neighbourhood safetyProvide community based programmesReduce or overcome barriersFoster collaborative responses Outcomes that will be achieved through this project The CSCRW will be available to youth groups, parents, and the wider community throughout the week and weekends. Due to the earthquakes, the Dallington Community has lost a lot of community amenities. Children, youth, and adults will learn the skill of slot car racing and the associated skills of building slots cars. Furthermore, attendees will have the opportunity socialise with like-minded people. Provide a place for those in the Dallington Community to gather and socialise and be proud of. CSCRW is a member of the New Zealand Slot Car Association. Therefore, attendees will experience South Island and New Zealand slot car events. How Will Participants Be Better Off? Intergenerational social connections. Learning opportunities - Gain electrical and engineering/mechanical skills, learn how to be part of a collective. Gain skills at track building, building and racing slot cars (current track designed and built by members).	Staff Assessment Christchurch Slot Car Raceway (CSCRW) has previously been based at the Sockburn Service Centre, for approximately twenty years. The Service Centre was extensively damaged in both major earthquakes. This left CSCRW without toilet facilities, running water, power and a badly leaking roof. CSCRW now has a long term lease on the land at 7 Halberg Street, for twenty years. The hall required considerable improvements and alterations in order to accommodate the slot car track and secure the building from being broken into and vandalised. The club has a 14 metre long race track has been valued at \$70,000 - therefore the club cannot afford to have it damaged. The task of getting this building up to a workable standard has proved to be more extensive than initially appeared. The floor, walls and fittings have been neglected for many years and the high water table in the area has contributed to the extensive damage. The club has already spent a significant amount of money to repair the building to date and has exhausted its current resources. The funding CSCRW is applying for is to finalise alterations, install heating, and secure the building from being broken into and to pay for insurance. The club has used its savings and donations from members, to complete the work to date, and has now run out of money to complete the refurbishment. Supporting this club to be ready to operate is not only good for the group, but good for the community. The CSCRW is made up of community minded people who genuinely care about Dallington. They see this club and the building as an opportunity to grow and give back to the neighbouring people.
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Request 00062487 Continued

	<p>Have an opportunity to participate at a regional and national level (CSCRW members attend annual race meetings in Blenheim and Wellington).</p> <p>Opportunity to become part of the CSCRW committee and learn organisational skills.</p> <p>CSCRW consists of members from a variety of backgrounds - e.g. police, social worker, electronics technical, rural fire fighter, school restorative justice coordinator. Therefore, CSCRW members are positioned to support and mentor young people.</p> <p>The cost of racing and membership is designed to be cost effective for members.</p> <p>Have a warm, inviting, and secure venue to meet in.</p>	
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2020/21 DRF COASTAL-BURWOOD DECISION MATRIX

Priority Rating

One	Meets all eligibility criteria and contributes significantly to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

00062462	Organisation Name	Name and Description	Total Cost	Contribution Sought Towards	Staff Recommendation	Priority
	Stitch-O-Mat Charitable Trust	New Brighton Stitch-O-Mat Stitch-O-Mat Charitable Trust are seeking funding support to aid in their shift from their current site at Te Kura Tawhito to their new site in the Surfside Mall.	\$10,790 Requested \$ 4,190 (39% requested)	\$3,000 - Rent Increase \$240 - Signage (tear drop) \$600 - Signage (window) \$250 - Dump Fees \$100 - Printing	\$ 1,190 That the Waitai/Coastal-Burwood Community Board approves a grant of \$1,190 from its 2020/21 Discretionary Response Fund to Stitch-O-Mat Charitable Trust for signage and moving costs.	2

Organisation Details

Service Base: Surfside Mall, New Brighton, Christchurch
Legal Status: Charitable Trust
Established: 1/09/2017
Target Groups: Arts
Annual Volunteer Hours: 500
Participants: 2,500

Alignment with Council Strategies

- Strengthening Communities Strategy
- Toi Otautahi - Arts and Creativity Strategy

CCC Funding History

2020/21 - \$5,250 (Rent) SCF CB
2019/20 - \$30,000 (Wages) Sustainability Fund
2019/20 - \$3,210 (Conscious Clothing Market) DRF CB
2019/20 - \$3,000 (Matariki 2020) CCF
2019/20 - \$7,700 (Wages and Rent) SCF CB

Other Sources of Funding

\$6,000 - Funds on hand

Staff Assessment

Stitch-O-Mat evolved out of an initiative to reduce plastic bag use during a 'Plastic Free July' event in 2017 it became a Charitable Trust in September 2018. It is an inclusive, affordable space that attracts a diverse range of people. Participants can join sustainability focused workshops, sew for community groups and organisations or develop individual projects and skills.

There are weekly sewing classes and drop in sessions. As people gain confidence they share the skills and knowledge acquired with others. Equipment and support is available to help people complete projects which they may not have the resources to do on their own.

There is also opportunity for people to come together and work collaboratively on projects that contribute to the wider community. Such as 'Colour My World', a project working to create art packs for refugee children and 'Seeds of Love'. They work with a range of groups which include but are not limited to St Faiths Vegetable Cooperative, Christchurch Hospital Children's Ward, Lion Breweries, Kilmarnock Enterprises, Birth Right, South New Brighton School, New Brighton Catholic School, New Brighton Community Pre-School, Rekindle, Grace Vineyard Church, New Brighton Project and Sustain South Brighton.

Drop in sessions are four hours long and regularly attended by at least ten people. Other activities include waste reduction education. Artist grade paper making utilizing waste products from harakeke off cuts from local weavers and natural fiber fabric scraps. There is an artist in residence and a monthly conscious clothing market.

As the Te Kura Tawhito site sale is pending the group are moving to a new space in Surfside Mall, New Brighton. The group have been at the school site for the last 3 1/2 years. The group believe the new site will provide greater opportunities as it is more central and visible site which will assist with the group's ongoing financial self-sustainability. Funding is sought to cover an increase in rental costs, dump fees, new signage and printing.

The Community Board granted funding of \$5,250 towards rent for the project from the Strengthening Communities Fund 2020/21. Further funding support for rent is not supported as the group have already received funds for this purpose.

The group also received \$30,000 in 2019 from the Council's Sustainability Fund for funding towards wages.

8. Coastal-Burwood Youth Development Fund Application Process

Reference / Te Tohutoro: 21/443665

Report of / Te Pou Matua:	Christopher Turner-Bullock, Community Governance Manager Christopher.turner@ccc.govt.nz
General Manager / Pouwhakarae:	Mary Richardson – General Manager Citizens and Community mary.Richardson@ccc.govt.nz

1. Purpose of the Report / Te Pūtake Pūrongo

- 1.1 The purpose of this report is to provide recommendations for improvements to the Youth Development Fund application process.
- 1.2 The decisions in this report are of low significance in relation to the Christchurch City Council's Significance and Engagement Policy. The level of significance was determined by the size of the Youth Development Fund.

2. Officer Recommendations / Ngā Tūtohu

That the Waitai/Coastal-Burwood Community Board:

1. Agree to give delegation to the Coastal-Burwood Community Governance Manager to approve grants up to \$350 from the Coastal-Burwood Youth Development Fund.
2. Approve the changes to the criteria as shown in section 5 of the report.

3. Reason for Report Recommendations / Ngā Take mō te Whakatau

- 3.1 To improve the experience for the applicants by having an easy-to-follow online process with criteria that are consistent across the city.
- 3.2 The current process involves staff assessing each application and preparing a report which is presented at a Community Board meeting for approval. If the recommended staff delegation is approved, a list of successful applicants will be provided to the Board on a quarterly basis as part of the Board's Area Report. Applications where the recommended amount is greater than \$350 will continue to be brought to the Board via a staff report for a decision.
- 3.3 Based on the Coastal-Burwood 2019-20 Youth Development Fund application numbers, the recommended staff delegation would have been used for 5 applications (41.66% of those received) and achieved estimated staff time savings to the value of \$155 per application.
- 3.4 The recommended staff delegation to approve grants up to \$350 would reduce the time between the application being received and grant payment (if successful), by up to three weeks.

4. Alternative Options Considered / Ētahi atu Kōwhiringa

- 4.1 Implement a staff delegation for Youth Development Fund grants of up to \$300.
 - 4.1.1 Based on the 2019-20 year application numbers, this would have provided the same result as a staff delegation of \$350.
- 4.2 Implement a staff delegation for Youth Development Fund grants of up to \$500.
 - 4.2.1 Based on the 2019-20 year application numbers, this would have been used for 12 applications (100%) and achieved estimated staff time savings to a value of \$1,860.

5. Detail / Te Whakamahuki

- 5.1 At a briefing on 2 November 2020, the Board received information from staff regarding the Youth Development Fund and options to improve the process for customers and find savings in staff time.
- 5.2 Currently all seven Community Boards across the city have a Youth Development Fund, however all have slight differences in criteria. This has resulted in seven separate application forms and different eligibility for the fund across the city.
- 5.3 In order to make the process easier and clearer for the customer, staff are recommending the changes below to standardise the criteria.

Criteria Group	Criteria	Coastal-Burwood	Recommended
Age	Age Range	12-20 years	12-20 years (Year 7 included)
Personal Development and Growth	- Leadership training	Y	Y
	- Career development	Y	Y
	- Outward Bound	Y	Y
	- Spirit of Adventure	Y	Y
	- Extracurricular educational opportunities	Y	Y
	- Social enterprise / innovation projects		Y
	- Cultural development		Y
	- Sport or recreational development		Y
Representation at Events (sporting, cultural and community events)	- Individual	Y	Y
	- Team/Group One application for the whole group (4 or more persons)	Y	One application for the whole group
Fund Limit	Fund limit per application	N	No limit to be specified (Historical amount shown on the website as reference)

Yellow background indicates the items recommended to be changed.

- 5.4 The decision primarily affects the Waitai/Coastal-Burwood Community Board but indirectly affects all Christchurch City Council community boards.

6. Policy Framework Implications / Ngā Hīraunga ā- Kaupapa

Strategic Alignment / Te Rautaki Tīaroaro

- 6.1 The decision supports the community outcome of 'resilient communities' and the strategic priority of 'enabling active and connected communities to own their future', within the Council Strategic Framework. This report supports the [Council's Long Term Plan \(2018 - 2028\)](#):

6.1.1 : Activity: Community Development and Facilities

Level of Service: 2.3.1.1 Effectively administer the grants schemes for Council - 95% of reports demonstrate benefits that align to Council outcomes and priorities.

Policy Consistency / Te Whai Kaupapa here

- 6.2 The decision is consistent with Council's Plans and Policies as per 6.1 and 6.1.1 above.

Impact on Mana Whenua / Ngā Whai Take Mana Whenua

- 6.3 The decision does involve a significant decision in relation to ancestral land or a body of water or other elements of intrinsic value, therefore this decision does specifically impact Mana Whenua, their culture and traditions.

Climate Change Impact Considerations / Ngā Whai Whakaaro mā te Āhuarangi

- 6.4 The decision does not involve a significant decision in relation to climate change.

Accessibility Considerations / Ngā Whai Whakaaro mā te Hunga Hauā

- 6.5 The decision does not involve accessibility considerations.

7. Resource Implications / Ngā Hīraunga Rauemi

Capex/Opex / Ngā Utu Whakahaere

- 7.1 Cost to implement can be met within current staffing levels.
- 7.2 Maintenance/Ongoing costs - recommendations in this report reduce overall ongoing costs to process Youth development Fund applications.
- 7.3 Funding Source – recommendations relate to grants funded from each community board's Youth Development Fund which is derived from the individual board's Discretionary Response Fund at the beginning of each financial year.

Other / He mea anō

- 7.4 There is no other factor affecting this decision.

8. Legal Implications / Ngā Hīraunga ā-Ture

Statutory power to undertake proposals in the report / Te Manatū Whakahaere Kaupapa

- 8.1 The statutory power to undertake the proposal derives from the Council's Status and Powers in S12 (2) of the LGA 2002.

Other Legal Implications / Ētahi atu Hīraunga-ā-Ture

- 8.2 There is no legal context, issue or implication relevant to this decision.
- 8.3 This report has not been reviewed and approved by the Legal Services Unit.

9. Risk Management Implications / Ngā Hīraunga Tūraru

9.1 The recommendations in this report pose no identified risks.

Attachments / Ngā Tāpirihanga

There are no attachments for this report.

In addition to the attached documents, the following background information is available:

Document Name	Location / File Link
Youth Development Fund Application Form	https://ccc.tfaforms.net/28

Confirmation of Statutory Compliance / Te Whakatūtutanga ā-Ture

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Signatories / Ngā Kaiwaitohu

Author	Christopher Turner-Bullock - Manager Community Governance, Coastal-Burwood
Approved By	Matthew McLintock - Manager Community Governance Team

9. Elected Members' Information Exchange / Te Whakawhiti Whakaaro o Te Kāhui Amorangi

This item provides an opportunity for Board Members to update each other on recent events and/or issues of relevance and interest to the Board.