

**Te Pātaka o Rākaihautū**  
**Banks Peninsula Community Board**  
**OPEN MINUTES**

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**Date:** Monday 17 May 2021  
**Time:** 10.06am  
**Venue:** Lyttelton Community Boardroom,  
25 Canterbury Street, Lyttelton

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**Present**

Chairperson	Tori Peden	
Deputy Chairperson	Tyrone Fields	
Members	Reuben Davidson	
	Nigel Harrison	
	Howard Needham	
	Jamie Stewart	(Attended via Zoom)
	Andrew Turner	
	Scott Winter	

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17 May 2021

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- Part A Matters Requiring a Council Decision**  
**Part B Reports for Information**  
**Part C Decisions Under Delegation**
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**Karakia Timatanga:** Andrew Turner

The agenda was dealt with in the following order.

## **1. Apologies / Ngā Whakapāha**

### **Part C Community Board Decision**

There were no apologies recorded.

Board members Reuben Davidson, Tyrone Fields, Howard Needham and Jamie Stewart were not in attendance for the reconvened section of the meeting, from 4.05pm.

## **2. Declarations of Interest / Ngā Whakapuaki Aronga**

### **Part B**

There were no declarations of interest recorded.

## **3. Confirmation of Previous Minutes / Te Whakaāe o te hui o mua**

### **Part C**

#### **Community Board Resolved BKCB/2021/00024**

That the minutes of the Te Pātaka o Rākaihautū Banks Peninsula Community Board meeting held on Monday, 3 May 2021 be confirmed.

Andrew Turner/Reuben Davidson

**Carried**

## **4. Public Forum / Te Huinga Whānui**

### **Part B**

#### **4.1 Akaroa Service Centre - Victoria Andrews**

Victoria Andrews, resident, spoke to the Board in support of Banks Peninsula libraries. She asked the Board to support the opportunity to reinstate volunteers at the Akaroa Library.

She also asked the Board to support the reinstatement of the Akaroa Service Centre in the old post office building.

### **Part B**

That the Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Thanks Victoria for her presentation.

Refer Item 7 - Banks Peninsula Libraries Update

### **Attachments**

- A Banks Peninsula Community Board Meeting 17 May 2021 - Victoria Andrews Akaroa Service Centre Public Forum Handout [⇒](#)

#### **4.2 Akaroa Service Centre - Kerry Little, Akaroa Heartlands**

Kerry Little, Co-ordinator at Akaroa Heartlands, spoke to the Board about the importance of library services, particularly in rural areas where she said they provided physical, social and spiritual support for community wellbeing.

She asked the Board to support the re-establishment of volunteer help in the Akaroa Library.

She also asked Council to continue a face-to-face customer service at the Akaroa Service Centre.

### **Part B**

That the Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Thanks Kerry for her presentation.

Refer Item 7 - Banks Peninsula Libraries Update

## **5. Deputations by Appointment / Ngā Huinga Whakaritenga**

### **Part B**

#### **5.1 Reserve Management Committees Revised (Draft) Terms of Reference (May2021) - Wendy Everingham**

Wendy Everingham, resident, spoke to the Board about the Reserve Management Committees Revised (Draft) Terms of Reference (May 2021). She asked that the Board not approve the Terms of Reference as recommended in the report at Item 9.

### **Part B**

That the Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Thanks Wendy for her presentation.

Refer Item 9 - Reserve Management Committees - Revised (Draft) Terms of Reference (May 2021)

### **Attachments**

- A Banks Peninsula Community Board Meeting 17 May 2021 - Wendy Everingham Terms of Reference Public Forum Handout [⇒](#)

#### **5.2 Reserve Management Committees Revised (Draft) Terms of Reference (May2021) - Brian Downey**

Brian Downey, resident, spoke to the Board about the Reserve Management Committees Revised (Draft) Terms of Reference (May 2021). He urged the Board not to approve the draft Terms of Reference as recommended in the report at Item 9.

**Part B**

That the Te Pātaka o Rākaihautū Banks Peninsula Community Board:

1. Thanks Brian for his presentation.

Refer Item 9 - Reserve Management Committees - Revised (Draft) Terms of Reference (May 2021)

**Attachments**

- A Banks Peninsula Community Board Meeting 17 May 2021 - Brian Downey Terms of Reference Public Forum Handout [⇒](#)

## **6. Presentation of Petitions / Ngā Pākikitanga**

**Part B**

There was no presentation of petitions.

## **7. Banks Peninsula Libraries Update**

**Officer Recommendations / Ngā Tūtohu**

That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board:

1. Receive the information in the Banks Peninsula Libraries report.

**Community Board Resolved BKCB/2021/00025**

**Part B**

That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board:

1. Receive the information in the Banks Peninsula Libraries report.
2. Request that staff consider, in conjunction with Akaroa Heartlands, how volunteers might best be involved in the Akaroa Library, noting that the role of volunteers is different from that of paid staff.
3. Note the Boards concerns about the ability to continue operating Library and Customer Services from the Ministry of Education-owned building in Akaroa.

Andrew Turner/Nigel Harrison

**Carried**

## **9. Reserve Management Committees - Revised (Draft) Terms of Reference (May 2021)**

**Board Comment**

Board members ~~felt they were not sufficiently familiar enough~~ were not comfortable with the draft Terms of Reference as presented, and requested that a workshop be held to further analyse the content before re-considering this report.

**\*The above amendments were made at the Community Board meeting on 14 June 2021 during Clause 3 – Confirmation of Previous Minutes.**

**Officer Recommendations / Ngā Tūtohu**

That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board:

1. Approve the Reserve Management Committees Revised (Draft) Terms of Reference (May 2021), for consultation with the Reserve Management Committees.
2. Note: A report will be presented to the Board for consideration, with the final revised Reserve Management Committees Terms of Reference when the consultation and collation of comments has been concluded.

**Community Board Resolved BKCB/2021/00026**

**Part C**

That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board:

1. Leave the Reserve Management Committees Revised (Draft) Terms of Reference (May 2021) report to lie on the table until the Board has another opportunity to workshop the draft Terms of Reference.

Scott Winter/Nigel Harrison

**Carried**

**8. Banks Peninsula Community Board Youth Development Fund**

**Officer Recommendations / Ngā Tūtohu**

That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board:

1. Approves a new age range for the Banks Peninsula Youth Development Fund of 12 – 24 years from the previous age range of 12 – 20 years.

**Community Board Resolved BKCB/2021/00027**

**Part C**

That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board:

1. Approves a new age range for the Banks Peninsula Youth Development Fund of 10 – 20 years from the previous age range of 12 – 20 years.

Nigel Harrison/Reuben Davidson

**Carried**

The meeting was adjourned at 12.12pm.

The meeting reconvened at 4:05pm.

Reuben Davidson, Tyrone Fields, Howard Needham and Jamie Stewart were no longer present.

**10. Te Pātaka o Rākaihautū/Banks Peninsula Community Board Area Report -  
May 2021**

**Officer Recommendations / Ngā Tūtohu**

That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board:

1. Receive the Te Pātaka o Rākaihautū/Banks Peninsula Community Board Area Report for May 2021.

**Community Board Resolved BKCB/2021/00028**

**Part B**

That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board:

1. Receive the Te Pātaka o Rākaihautū/Banks Peninsula Community Board Area Report for May 2021
2. Agree to make submissions on Proposed Plan Change 8 Papakāinga / Kāinga Nohoanga Zone and the Freedom Camping Bylaw Review.

Tori Peden/Nigel Harrison

**Carried**

**11. Elected Members' Information Exchange / Te Whakawhiti Whakaaro o Te Kāhui Amorangi**

**Part B**

There was no information exchanged at this meeting.

**Karakia Whakamutunga:** Andrew Turner

**Meeting concluded at 4.11pm.**

**CONFIRMED THIS 14<sup>th</sup> DAY OF JUNE 2021.**

**TORI PEDEN**  
**CHAIRPERSON**