

**Te Pātaka o Rākaihautū
Banks Peninsula Community Board
AGENDA**

Notice of Meeting:

An ordinary meeting of the Te Pātaka o Rākaihautū/Banks Peninsula Community Board will be held on:

Date: Monday 17 May 2021
Time: 10am
Venue: Lyttelton Community Boardroom,
25 Canterbury Street, Lyttelton

Membership

Chairperson	Tori Peden
Deputy Chairperson	Tyrone Fields
Members	Reuben Davidson
	Nigel Harrison
	Howard Needham
	Jamie Stewart
	Andrew Turner
	Scott Winter

17 May 2021

Penelope Goldstone
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Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. If you require further information relating to any reports, please contact the person named on the report.

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Developing Resilience in the 21st Century

Strategic Framework

Whiria ngā whenu o ngā papa,
honoa ki te maurua tāuiki

Bind together the strands of each mat and join
together with the seams of respect and reciprocity

Ōtautahi-Christchurch is a city of opportunity for all

Open to new ideas, new people and new ways of doing things – a city where anything is possible

Principles

Being open,
transparent and
democratically
accountable

Promoting
equity, valuing
diversity and
fostering inclusion

Taking an inter-generational approach
to sustainable development,
prioritising the social, economic
and cultural wellbeing of
people and communities
and the quality of the
environment, now
and into the
future

Building on the
relationship with
Te Rūnanga o Ngāi Tahu
and the Te Hononga-Council
Papatipu Rūnanga partnership,
reflecting mutual understanding
and respect

Actively collaborating and
co-operating with other
local, regional
and national
organisations

Ensuring
the diversity
and interests of
our communities
across the city and the
district are reflected in
decision-making

Community Outcomes

Resilient communities

Strong sense of community
Active participation in civic life
Safe and healthy communities
Celebration of our identity
through arts, culture, heritage,
sport and recreation
Valuing the voices of all cultures
and ages (including children)

Liveable city

Vibrant and thriving city centre
Sustainable suburban and
rural centres
A well connected and accessible
city promoting active and
public transport
Sufficient supply of, and
access to, a range of housing
21st century garden city
we are proud to live in

Healthy environment

Healthy water bodies
High quality drinking water
Unique landscapes and
indigenous biodiversity are
valued and stewardship
exercised
Sustainable use of resources
and minimising waste

Prosperous economy

Great place for people, business
and investment
An inclusive, equitable economy
with broad-based prosperity
for all
A productive, adaptive and
resilient economic base
Modern and robust city
infrastructure and community
facilities

Strategic Priorities

Enabling active
and connected
communities
to own their future

Meeting the challenge
of climate change
through every means
available

Ensuring a high quality
drinking water supply
that is safe and
sustainable

Accelerating the
momentum
the city needs

Ensuring rates are
affordable and
sustainable

Ensuring we get core business done while delivering on our Strategic Priorities and achieving our Community Outcomes

Engagement with
the community and
partners

Strategies, Plans and
Partnerships

Long Term Plan
and Annual Plan

Our service delivery
approach

Monitoring and
reporting on our
progress

Part A	Matters Requiring a Council Decision
Part B	Reports for Information
Part C	Decisions Under Delegation

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Karakia Whakamutunga

Karakia Timatanga

1. Apologies / Ngā Whakapāha

At the close of the agenda no apologies had been received.

2. Declarations of Interest / Ngā Whakapuaki Aronga

Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest they might have.

3. Confirmation of Previous Minutes / Te Whakaāe o te hui o mua

That the minutes of the Te Pātaka o Rākaihautū/Banks Peninsula Community Board meeting held on [Monday, 3 May 2021](#) be confirmed (refer page 5).

4. Public Forum / Te Huinga Whānui

A period of up to 30 minutes will be available for people to speak for up to five minutes on any issue that is not the subject of a separate hearings process.

5. Deputations by Appointment / Ngā Huinga Whakaritenga

Deputations may be heard on a matter or matters covered by a report on this agenda and approved by the Chairperson.

There were no deputations by appointment at the time the agenda was prepared.

6. Presentation of Petitions / Ngā Pākikitanga

There were no petitions received at the time the agenda was prepared.

**Te Pātaka o Rākaihautū
Banks Peninsula Community Board
OPEN MINUTES**

Date: Monday 3 May 2021
Time: 10.04am
Venue: Little River Boardroom
4238 Christchurch-Akaroa Road, Little River

Present

Chairperson	Tori Peden
Deputy Chairperson	Tyrone Fields
Members	Reuben Davidson
	Nigel Harrison
	Howard Needham
	Jamie Stewart
	Andrew Turner
	Scott Winter

3 May 2021

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Part A Matters Requiring a Council Decision

Part B Reports for Information

Part C Decisions Under Delegation

Karakia Timatanga: Reuben Davidson

The agenda was dealt with in the following order.

1. Apologies / Ngā Whakapāha

Part C

Community Board Decision

There were no apologies recorded.

2. Declarations of Interest / Ngā Whakapuaki Aronga

Part B

There were no declarations of interest recorded.

3. Confirmation of Previous Minutes / Te Whakaāe o te hui o mua

Part C

Community Board Resolved BKCB/2021/00021

That the minutes of the Te Pātaka o Rākaihautū/Banks Peninsula Community Board meeting held on Monday, 12 April 2021 be confirmed.

Tyrone Fields/Reuben Davidson

Carried

4. Public Forum / Te Huinga Whānui

Part B

There were no public forum presentations.

5. Deputations by Appointment / Ngā Huinga Whakaritenga

Part B

There were no deputations by appointment.

6. Presentation of Petitions / Ngā Pākikitanga

Part B

There was no presentation of petitions.

7. Reserve Management Committee Meeting Minutes

Officer Recommendations / Ngā Tūtohu

That the Banks Peninsula Community Board:

1. Receive the minutes of the following Reserve Management Committees:

- Cass Bay Reserve Management Committee – 3 February 2021
 - Diamond Harbour Reserve Management Committee – 22 March 2021
 - Lyttelton Reserve Management Committee – 22 March 2021
 - Okains Bay Reserve Management Committee – 13 April 2021
2. Approve the appointment of Rewi Couch and Joshua Merriam to the Lyttelton Reserve Management Committee.
 3. Receive from the Lyttelton Reserve Management Committee, the Progress Report on the Urumau Reserve Development Plan dated 1 December 2020 and forward the report to staff for information and comment back to the Board.
 4. Thank the Lyttelton Reserve Management Committee for providing the progress report on the Urumau Reserve Development Plan.

Community Board Resolved BKCB/2021/00022

Part B

That the Banks Peninsula Community Board:

1. Receive the minutes of the following Reserve Management Committees:
 - Cass Bay Reserve Management Committee – 3 February 2021
 - Diamond Harbour Reserve Management Committee – 22 March 2021
 - Lyttelton Reserve Management Committee – 22 March 2021
 - Okains Bay Reserve Management Committee – 13 April 2021
2. Approve the appointment of Rewi Couch and Joshua Merriam to the Lyttelton Reserve Management Committee.
3. Receive from the Lyttelton Reserve Management Committee, the Progress Report on the Urumau Reserve Development Plan dated 1 December 2020 and forward the report to staff for information and comment back to the Board.
4. Thank the Lyttelton Reserve Management Committee for providing the progress report on the Urumau Reserve Development Plan.
5. Request that staff urgently follow up on the action regarding the upgrade of the diagonal track, indicated in both yellow and red on the Reserve Development Plan, for the Urumau Reserve.

Andrew Turner/Tyrone Fields

Carried

8. 281 Beach Road Akaroa (The Red House, Takapuneke) - Declare and Classify Land as Historic Reserve

Community Board Resolved BKCB/2021/00023

(Original Officer recommendations accepted without change.)

Part C

That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board:

1. Approves the commencement of the process under Sections 14 and 18 of the Reserves Act 1977 (the Act) to declare and vest as Historic Reserve the land at 281 Beach Road, Akaroa, described as Lot 2 DP 73274 comprised in CB42B/681, and having an area of 2864m² or thereabouts, noting that the public notification pursuant to Section 14(2) of the Act has been satisfied through the public consultation process for the Takapūneke Reserve Management Plan (Attachment A of this agenda).
2. Approves that the Property Consultancy Manager be delegated the authority to manage and conclude the process pursuant to Sections 14 and 18 to Gazette the land as Historic Reserve.

Nigel Harrison/Jamie Stewart

Carried

9. Elected Members' Information Exchange / Te Whakawhiti Whakaaro o Te Kāhui Amorangi

Part B

The Board exchanged information on items of interest, including:

- ANZAC Service Lyttelton – well attended and well run.
- Wall at The Grassy – graffiti removed.
- Graffiti at Torpedo Boat Museum – Andrew Turner will follow up its removal.
- Community Service Awards – more nominations now received.
- Submission fatigue – concern that community members are losing interest in submitting because of the recent glut of consultations.
- Canterbury Street Red Rock Wall – looks great. Good to see this work continuing.
- Submissions – comment that it would be preferable if there was longer consultation times.
- Gebbies Pass Graffiti – Andrew Turner will report it.
- ANZAC Service Akaroa – well patronised and great organisation. Still discussion in the community about Council funding/assistance going forward.
- Lyttelton Port Company tour – a success.
- ANZAC Service Diamond Harbour – great occasion and again well organised.
- ANZAC Services in French Farm and Wainui – well patronised.
- Memorial Seats on reserves – question of how community members can request a seat.
- Akaroa wastewater – good to see letter regarding *Inflow and Infiltration* sent to residents.

- Little River Pumpkin Festival – very successful fundraising event for community.
- Akaroa Water Public Meeting - still a lot of anxiety in the community. Water Team about to start consultation.
- Chief Executive – invitation extended to meet the Board.
- Pigeon Bay Settlers Hall Centennial – great occasion
- Dyers Pass Road – roadworks. Need to get good factual information through to the community. Currently there is a low level of confidence in the information that is on the council website.
- Remuneration Authority – Chairperson met with the Head of the Authority and information has been provided on statistics relating to Board workload.

9.1 Akaroa ANZAC Service - Debriefing

The Board heard that there was still some misinformation circulating in the Akaroa community regarding the ongoing funding and organisation of the annual ANZAC Day Service.

Part B

That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board:

1. Request that staff convene a debriefing session regarding the Akaroa ANZAC Day Service and arrange for any appropriate communications to the public about future services.

9.2 Diamond Harbour Footpath

The Board heard that there had been numerous reports to Council on the state of the footpath from the Diamond Harbour shop to where it joined the new footpath in Pūrau, with overgrown vegetation and slumping reducing the width of the footpath to the point where it is not accessible for wheelchairs, prams and such like.

Part B

That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board:

1. Requests that staff investigate the condition and accessibility of the footpath in Diamond Harbour from the shop to Pūrau and arrange for maintenance as appropriate.

9.3 Upcoming Consultations

The Board noted that information had previously been available on all upcoming consultations, and it would be helpful if this was again accessible.

Part B

That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board:

1. Request that staff provide a list of consultations through to the end of 2021.

Karakia Whakamutunga: Reuben Davidson

Meeting concluded at 11.32am.

CONFIRMED THIS 17th DAY OF May 2021.

TORI PEDEN
CHAIRPERSON

7. Banks Peninsula Libraries Update

Reference / Te Tohutoro: 20/1619017

Report of / Te Pou

Matua:

Annette Williams, Team Leader Community Library Lyttelton

General Manager /

Pouwhakarae:

Rosie Levi, Manager Community Libraries

1. Brief Summary

- 1.1 The purpose of this report is to provide the Board with the highlights of the four Libraries in Banks Peninsula over the last year.

2. Officer Recommendations / Ngā Tūtohu

That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board:

1. Receive the information in the Banks Peninsula Libraries report.

Attachments / Ngā Tāpirihanga

No.	Title	Page
A ↓	Banks Peninsula Community Board Meeting 17 May 2021 - Libraries and Information Unit Report	13

In addition to the attached documents, the following background information is available:

Document Name	Location / File Link
Not applicable	

Confirmation of Statutory Compliance / Te Whakatūtutanga ā-Ture

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Signatories / Ngā Kaiwaitohu

Author	Adrianna Hess - Hearings and Council Support Officer
Approved By	Carolyn Robertson - Head of Libraries and Information

Akaroa, Diamond Harbour, Little River and Lyttelton Libraries report for the Banks Peninsula Community Board May 2021

Lyttelton

1. Events

- Successful promotion to inner harbour schools of the Christchurch City Libraries Summertime Reading programme, with winners from Lyttelton and Governors Bay schools presented with prizes.
- Penguin Hunt very popular throughout summer holidays, with visitors to the Lyttelton Library from all over Christchurch. Lyttelton hosted school penguins from Governors Bay, Cholmondeley, Diamond Harbour and Lyttelton
- Repair, Remake and Reuse week at Lyttelton at the end of March. Attendance at events between 15 and 20 people, with a very successful community information evening and mostly local (Lyttelton) speakers.
- Planning underway for Heritage month exhibition in October with the theme of Recreational Use of Whakaraupō Lyttelton Harbour, using the Library's digital images collection. Mini-exhibitions of images of Diamond Harbour and Akaroa are also planned for those libraries. It is intended to restage the Lyttelton exhibition in January 2022 to coincide with the SailGP international regatta
- Babytimes attendance numbers very strong (averaging 22 babies with their caregivers in recent weeks)

Diamond Harbour

1. Staffing: volunteers update

- Team meetings of library staff and volunteers are now being held quarterly, most recent 31 March.
- Looking to recruit another volunteer to manage cover over the week

2. Refurbishment

- Recent scoping of project by Facilities team
- Repaint and new carpet to complete work carried out last year on staff work area
- Timing of works dependent on budgets and other projects but scheduled to be completed this winter
- Library will be closed for the short time necessary to complete the work

Little River

1. Refurbishment

- Recent scoping of project by Facilities team - new layout of staff work area, including new desk furniture, repaint, and new carpet for public space
- Works scheduled for June 2021
- Planning underway to continue with NZ Post and CCC Customer Services on site, and limited library services

Akaroa

1. Staffing
 - Retirement in February of long-serving library assistant Diana Stronach. This role has been filled with a fixed term appointment until 30 June
 - Library staffing has been increased on a fixed-term basis until 30 June to provide continuity of library services for the duration of the Customer Services desk trial
2. School and café/cinema
 - New principal Ross Dunn has arrived and settled in. Regular joint management meetings between school and library are being scheduled
 - History students are beginning to use the library family history resources regularly as part of their studies, and classes from the junior school are making regular library visits
 - Café/cinema reopened just before Easter and is targeting the local market which hopefully will increase the library traffic
3. CCC Service desk trial
 - Library staff channelling direct customer feedback and staff observations of customer response into Hybris for review of trial. Promoted LTP consultation process to customers wanting to comment on LTP service desk proposal
 - Extra library staffing hours allowing for two staff on duty most of the time so that both library and Customer Services walk-in customers can be helped
 - Number of informational enquiries higher than anticipated with library staff answering what they can and referring the balance to the Contact Centre.

Statistics summary all Banks Peninsula libraries

1. All four libraries experienced some drop-off in library usage during COVID Level 2, but numbers have recovered in March
2. Lyttelton maintained visitor numbers in December and January instead of experiencing the usual seasonal drop, probably due to the high number of penguin hunters
3. Akaroa had a noticeable increase in issues, returns and foot count during the summer holidays with Christchurch people visiting the Akaroa Library and borrowing books
4. Steady numbers for new library members enrolled over summer, and again picking up again in March. Total of 484 new members enrolled on Banks Peninsula since July 2020

8. Banks Peninsula Community Board Youth Development Fund

Reference / Te Tohutoro: 21/268551

Report of / Te Pou Matua:	Trisha Ventom – Community Development Advisor trisha.ventom@ccc.govt.nz Philipa Hay - Community Development Advisor philipa.hay@ccc.govt.nz
General Manager / Pouwhakarae:	Mary Richardson – General Manager Citizens and Community mary.richardson@ccc.govt.nz

1. Purpose of the Report / Te Pūtake Pūrongo

- 1.1 The purpose of this report is for the Te Pātaka o Rākaihautū/Banks Peninsula Community Board to consider changes to the criteria for its Youth Development Fund (YDF), to review age range eligibility for applicants.
- 1.2 At its 1 March 2021 meeting the Board requested that staff report to the Board on the possibility of reviewing the age range applied under the Banks Peninsula YDF:
That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board:
 1. Request that staff report to the Board on the possibility of reviewing the age limit applied under the Banks Peninsula Youth Development Fund.
- 1.3 The decision in this report is of low significance in relation to the Christchurch City Council's Significance and Engagement Policy. The level of significance was determined by the low level of impact and low number of people affected by the recommended decision.

2. Officer Recommendations / Ngā Tūtohu

That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board:

1. Approves a new age range for the Banks Peninsula Youth Development Fund of 12 – 24 years from the previous age range of 12 – 20 years.

3. Reason for Report Recommendations / Ngā Take mō te Whakatau

- 3.1 The Banks Peninsula YDF eligibility age range has been investigated and although it currently falls within the ranges used to identify 'Youth' within New Zealand, there is no material reason not to increase the upper range to align nationally and internationally.
- 3.2 The age range for eligible applicants has not been reviewed since Banks Peninsula first established its YDFs over a decade ago, so this brings it up to date with current practice.
- 3.3 This would acknowledge that individuals mature at different ages due to a variety of factors such as culture, disability and the activity they are engaged in.
- 3.4 This aligns with Council's Youth Policy, Ministry of Health and Government strategies and the World Health Organisation's definition of young people.
- 3.5 Senior youth can provide mentoring and positive role modelling in leadership due to their maturity and experience. Applying for YDF funding brings this into the public realm.
- 3.6 This brings it into close alignment with three other Community Boards' criteria.

4. Alternative Options Considered / Ētahi atu Kōwhiringa

4.1 Alternatives to the 12 – 24 range would be to:

- 4.1.1 Lower the lower limit of 12 years, and/or
- 4.1.2 Maintain the upper limit of 20 years.
- 4.1.3 YDF age ranges for the other Boards are:

Ward Area	Age Group Funded
Coastal-Burwood	12-20
Fendalton-Waimairi-Harewood	12-22
Halswell-Hornby-Riccarton	10-25
Linwood-Central-Heathcote	7-25
Papanui-Innes	12-21
Spreydon-Cashmere	Year 7 (intermediate) - 25

4.2 Lowering the lower limit of the fund:

- 4.2.1 This would enable a younger age group to access funding support from the Board.
- 4.2.2 Part of the process is an expectation that the applicant is encouraged to complete the application form which provides the applicant an opportunity to practise and demonstrate responsibility for the administration skills required. Children under 12 years would not necessarily have this ability.
- 4.2.3 Sport NZ has stated that 'identifying athletes and specialising early is taking its toll on young people'. More specifically, this relates to burnout, overuse injuries and declining motivation.
- 4.2.4 This would be a misalignment with Council's Youth Policy, Ministry of Health and Government strategies.
- 4.2.5 It may provide a wider community awareness as all reports are public, and provide encouragement to others who are at a high level in their chosen area of expertise.
- 4.2.6 As funding is limited, this may result in less funding to those who are considered of youth-age as indicated in policies at a national level.

4.3 Maintaining the upper limit at 20:

- 4.3.1 This would exclude senior youth (21-24) from applying and receiving Board funding.
- 4.3.2 This would be a misalignment with Council's Youth Policy, Ministry of Health and Government strategies and the World Health Organisation's definition of young people.
- 4.3.3 This would not acknowledge that individuals mature at different ages due to a variety of factors such as culture, disability and the activity they are engaged with.
- 4.3.4 This would restrict visibility and public knowledge of the contributions/stories of 21 to 24 year olds who might have applied.

5. Detail / Te Whakamahuki

- 5.1 No community consultation has taken place on the recommendations in this report in line with the significance assessment.

- 5.2 The purpose of the Youth Development Fund is 'to celebrate and support young people living in the Banks Peninsula area by providing financial assistance for their development; and to provide an opportunity for the Board to acknowledge young people's effort, achievement and potential excellence in the community'.
- 5.3 The eligibility activities include personal development, and growth and representation at events. Eligibility criteria cover age range; benefits for the young person and if possible the wider community; number of applications per applicant; other funding sources; and reporting requirements.
- 5.4 In New Zealand, 12 to 24 years is the generally accepted age range for defining “youth” or “young people”. This is the age range adopted by the Ministry of Youth Development and within the Youth Development Strategy Aotearoa (2002).
- 5.5 Youth Health, A Guide to Action, Ministry of Health 2002, is a plan focussed for those between the ages of 12 – 24 years. This is consistent with the age group defined as ‘youth’ in the Government’s Youth Development Strategy Aotearoa and fits within the World Health Organization definition of ‘young people’.
- 5.6 The Christchurch City Council Youth Policy (June 1998) adopts the same definition of youth (12-24 years) as the Youth Development Strategy Aotearoa.
- 5.7 Today, the term ‘young people’ refers to a longer time span than in the past. This is largely because young people today generally depend financially on their parents for longer than earlier generations (Youth Development Strategy Aotearoa).
- 5.8 There are no set boundaries between ‘children’ and ‘young people’ and ‘adulthood’ - they depend on the person’s culture, their individual personality and choices and their social and financial circumstances (Youth Development Strategy Aotearoa).
- 5.9 Internationally, the World Health Organization (WHO) defines ‘adolescents’ as individuals in the 10-19 years age group and ‘youth’ as the 15-24 year age group, while ‘young people’ covers the total age range 10-24 years.
- 5.10 The United Nations, for statistical purposes, defines ‘youth’, as those persons between the ages of 15 and 24 years, without prejudice to other definitions by Member States.
- 5.11 Young people are all different and development doesn’t occur in a simple straightforward manner or at the same speed (Sport NZ).
- 5.12 Sport specific considerations:
 - 5.12.1 Identifying athletes early and specialising early on, is taking its toll on young people.
 - 5.12.2 A focus on winning rather than development is creating a lack of balance and leads to high workloads and high pressure for young people too soon.
 - 5.12.3 ACC statistics show a massive 60 percent surge since 2008 in sports-related injuries to those aged 10 to 14 years - double the increase of any other age group.
- 5.13 This decision affects only the Banks Peninsula Ward.

6. Policy Framework Implications / Ngā Hīraunga ā- Kaupapa here

Strategic Alignment /Te Rautaki Tīaroaro

- 6.1 This report supports the [Council's Long Term Plan \(2018 - 2028\)](#):
 - 6.1.1 Activity: Community Development and Facilities

- Level of Service: 2.3.1.1 - Effectively administer the grants schemes for Council - 95% of reports demonstrate benefits that align to Council outcomes and priorities.

6.2 The report supports objectives in the Community Board Plan, particularly:

- Our communities are strong, connected and foster a sense of belonging.

Policy Consistency / Te Whai Kaupapa here

6.3 The decision is consistent with Council's Plans and Policies.

Impact on Mana Whenua / Ngā Whai Take Mana Whenua

6.4 The decision does not involve a significant decision in relation to ancestral land or a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Mana Whenua, their culture and traditions.

Climate Change Impact Considerations / Ngā Whai Whakaaro mā te Āhuarangi

6.5 The decision in this report does not have a direct correlation to climate change.

Accessibility Considerations / Ngā Whai Whakaaro mā te Hunga Hauā

6.6 This report does not impact on physical accessibility issues, but will have an impact on specific age groups having access to financial support from the Board.

7. Resource Implications / Ngā Hīraunga Rauemi

Capex/Opex / Ngā Utu Whakahaere

- 7.1 Cost to Implement – not applicable
- 7.2 Maintenance/Ongoing costs – covered by existing operation budgets
- 7.3 Funding Source – Governance Budgets

Other / He mea anō

7.4 Not applicable.

8. Legal Implications / Ngā Hīraunga ā-Ture

Statutory power to undertake proposals in the report / Te Manatū Whakahaere Kaupapa

- 8.1 Each Community Board has the authority to allocate funds under a Strengthening Communities Fund and a Discretionary Response Fund. In particular the Community Board can “*Determine the allocation of the local Discretionary Response Fund (being an amount determined by the Council) for each community*”.
- 8.2 Boards may also establish other funds targeted at specific community needs. In the current 2020-2022 triennial term the Banks Peninsula Community Board has established a Youth Development Fund, and its eligibility criteria, which is allocated directly from its Discretionary Response Fund.

Other Legal Implications / Ētahi atu Hīraunga-ā-Ture

- 8.3 There is no legal context, issue or implication relevant to this decision.
- 8.4 This report has not been reviewed and approved by the Legal Services Unit

9. Risk Management Implications / Ngā Hīraunga Tūraru

- 9.1 There are no risk management implications.

Attachments / Ngā Tāpirihanga

There are no attachments for this report.

In addition to the attached documents, the following background information is available:

Document Name	
Not Applicable	

Confirmation of Statutory Compliance / Te Whakatūturutanga ā-Ture

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Signatories / Ngā Kaiwaitohu

Authors	Trisha Ventom - Community Recreation Advisor Philipa Hay - Community Development Advisor
Approved By	Penelope Goldstone - Manager Community Governance, Banks Peninsula Matthew McLintock - Manager Community Governance Team John Filsell - Head of Community Support, Governance and Partnerships

9. Reserve Management Committees - Revised (Draft) Terms of Reference (May 2021)

Reference / Te Tohutoro: 21/151153

Report of / Te Pou
Matua: Russel Wedge, Team Leader Parks Policy & Advisory,
russel.wedge@ccc.govt.nz

General Manager /
Pouwhakarae: Mary Richardson, General Manager Citizens and Community

1. Purpose of the Report / Te Pūtake Pūrongo

- 1.1 The purpose of this report is for the Community Board to approve the *Reserve Management Committee Revised (Draft) Terms of Reference (May 2021) for Consultation* (refer Attachment A), with the Reserve Management Committees (RMC).
- 1.2 When the consultation has been completed the revised Terms of Reference (TOR) will be presented to the Board for its consideration. This report is Staff generated.
- 1.3 The revised TOR clarifies the role and functions of the RMC, as a subcommittee of the Community Board and provides guidance on the working relationship with Council staff for the daily operations of the Council park, reserve, building or camping ground.
- 1.4 The report identifies an alternative structure for the RMCs which wish to continue managing and operating facilities or reserves that involves taking fees for bookings and handling money.
- 1.5 The decision in this report is of low significance in relation to the Christchurch City Council's Significance and Engagement Policy. The level of significance was determined by completing the Significance Assessment matrix.

2. Officer Recommendations / Ngā Tūtohu

That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board:

1. Approve the Reserve Management Committees Revised (Draft) Terms of Reference (May 2021), for consultation with the Reserve Management Committees.
2. Note: A report will be presented to the Board for consideration, with the final revised Reserve Management Committees Terms of Reference when the consultation and collation of comments has been concluded.

3. Reason for Report Recommendations / Ngā Take mō te Whakatau

- 3.1 RMCs are subcommittees of the Banks Peninsula Community Board. Over the last few years, there have been ongoing discussions about the role and responsibilities of RMCs. Various issues include
 - The nature and extent of delegations to RMCs:
 - Whether or not RMCs are able to hold their own bank accounts and spend their 'own funds':
 - Whether or not RMCs can engage contractors and tradespeople to carry out work on parks reserves.

- 3.2 In light of these issues, staff have revised these TORs and propose formally consulting on them with the RMCs.

4. Alternative Options Considered / Ētahi atu Kōwhiringa

- 4.1 Council officers have considered other possible alternative structures but these would be for the local organisations to develop. It is not considered desirable to retain the current TOR as they do not fit with the Local Government Act 2002 (LGA) or the current suite of delegations to community boards.

5. Detail / Te Whakamahuki

- 5.1 Under clause 30 of Schedule 7 of the Local Government Act 2002, the Community Board is able to appoint various subcommittees. The RMCs as a sub-committee of the Community Board have a governance role rather than an operational or maintenance role.
- 5.2 The RMCs can assist and participate in operational and maintenance activities but as a governance body they do not have the authority to take or handle money, take booking charges, direct or allocate duties or tasks to other clubs, volunteers, groups or Council staff for the day to day operations of the reserve, council buildings or facilities. Council staff can assist with all of these activities.

Landscape development plans for parks and reserves

- 5.3 There has been some confusion in the previous TOR on the authority to approve landscape plans or to carry out alterations, installation, construction or removal of structures or areas on parks and reserves.
- 5.4 In 2019, when the Council approved the new suite of delegations to community boards, there was limit on the Community Board's authority to sub- delegate those matters. This means the Community Board cannot sub-delegate these approvals to RMCs.
- 5.5 The decision affects the Banks Peninsula Community Board.

Spending of money and engaging of contractors

- 5.6 Under section 53(3) of the LGA, a community board cannot acquire, hold, or dispose of property, or appoint, suspend, or remove staff.
- 5.7 A community board cannot legally collect money, manage bank accounts, collect entrance fees or take booking payments for reserves, buildings and campgrounds. Nor can they engage the services of another person, hire, make agreements with or engage the professional services of a contractor, subcontractor, consultant, handyperson, tradesperson or employee.
- 5.8 The RMCs as subcommittees of a Community Board can not engage or undertake any of the above activities, although in the past some RMCs have been involved with some of these matters.

Alternative Structure

- 5.9 The RMC structure may no longer be providing the most suitable framework to meet the needs and involvement of the RMC in the operation and management of the reserve, building or facility.
- 5.10 If an RMC would like to collect money, manage bank accounts, and handle money as part of the operation of the building or facility, or organise and engage contractors, handypersons, tradespersons or employees, the RMC should consider relinquishing their RMC for an alternative structure.

- 5.11 The RMC could apply to become an Incorporated Society. If an Incorporated Society was established, and depending on the land status, the facility, building or reserve could be leased to the Incorporated Society. The terms and conditions of the lease agreement would clarify the roles and responsibilities for the Incorporated Society and the Council in the operation and management of the park, facility, building or camping ground.
- 5.12 There may be an existing local Charitable Trust or Incorporated Society such as a local Residents Association, or Residents and Ratepayers Association the RMC can work with to reach an agreement for the Association to manage the financial transactions for the RMC.
- 5.13 If the RMC did change to an Incorporated Society it could also investigate and consider whether to apply for charitable status. This may have tax advantages and enhance its ability to apply for grants or funding.

Process for Consultation with RMCs

- 5.14 The RMCs will be contacted to let them know there is a report and draft TOR being presented to the Community Board prior to the report and draft TOR appearing on the Agenda and publicly available on the Council website.
- 5.15 When this report is approved staff will arrange meetings with the RMCs to discuss the draft TOR and the most suitable organisational structure for the RMC to meet their needs.
- 5.16 Any recommended changes to the draft TOR and comments from the RMCs meetings will be collated and presented to the Community Board in a report recommending the draft TOR be adopted.

6. Policy Framework Implications / Ngā Hīraunga ā- Kaupapa here

Strategic Alignment /Te Rautaki Tīaroaro

- 6.1 Strategic alignment with Community Outcome – Strong Communities, and Strategic Priorities – Enabling active citizenship and connected communities.
- 6.2 This report supports the [Council's Long Term Plan \(2018 - 2028\)](#):
 - 6.2.1 Activity: Parks & Foreshore
 - Level of Service: 6.3.7.1 Provide community participation opportunities across the parks network. - Regional Parks: 80 volunteer hours/1000 people.

Policy Consistency / Te Whai Kaupapa here

- 6.3 The decision is consistent with Council's Plans and Policies for Strengthening Communities Strategy.

Impact on Mana Whenua / Ngā Whai Take Mana Whenua

- 6.4 The decision does not involve a significant decision in relation to ancestral land or a body of water or other elements of intrinsic value for the reserves excluding Okains Bay RMC, which has been placed on hold while Council Officers discuss with Koukourārata Rūnanga the future use and management of the land associated with the RMC.
- 6.5 The revised TOR *section 5 Composition* states:

An invitation to be a member of the Committee is to be extended to the local Rūnanga. The Rūnanga may elect to provide one or more representatives to the Committee.

Climate Change Impact Considerations / Ngā Whai Whakaaro mā te Āhuarangi

- 6.6 There are no implications for climate change.

Accessibility Considerations / Ngā Whai Whakaaro mā te Hunga Hauā

6.7 There are no implications to accessibility.

7. Resource Implications / Ngā Hīraunga Rauemi

Capex/Opex / Ngā Utu Whakahaere

7.1 Cost to Implement – There are no costs to implement.

7.2 Maintenance/Ongoing costs – N/A

7.3 Funding Source – N/A

8. Legal Implications / Ngā Hīraunga ā-Ture Statutory power to undertake proposals in the report / Te Manatū Whakahaere Kaupapa

8.1 Each RMC is currently established as a subcommittee of the Banks Peninsula Community Board. This is authorised under section 54 and Schedule 7 of the LGA 2002.

8.2 The Community Board appoints the membership of each RMC and determines the TOR and any delegations for each RMC. There is no requirement for the community board to appoint an elected member to each subcommittee.

8.3 Over the years, there have been some concerns about the nature of the operations of the RMCs in light of the provisions in the LGA 2002 relating to prohibition on community boards holding or disposing of property (in their own name), and the Council's delegations to community boards and subsequent sub-delegations.

8.4 The TOR has been reviewed and approved by the Legal Services Unit. The report has been reviewed by the Legal Services Unit.

9. Risk Management Implications / Ngā Hīraunga Tūraru

9.1 There is a risk to Council if the TOR are not revised to comply with the LGA and the Council knowingly allows the RMCs to continue in contravention to the Local Government Act 2002.

Attachments / Ngā Tāpirihanga

No.	Title	Page
A ↓	Reserve Management Committees Revised (Draft) Terms of Reference for Consultation - May 2021	26

In addition to the attached documents, the following background information is available:

Document Name	Location / File Link
Not applicable	

Confirmation of Statutory Compliance / Te Whakatūtutanga ā-Ture

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and

- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.
- (b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Signatories / Ngā Kaiwaitohu

Author	Russel Wedge - Team Leader Parks Policy & Advisory
Approved By	Kay Holder - Manager Regional Parks Andrew Rutledge - Head of Parks Mary Richardson - General Manager Citizens & Community



CHRISTCHURCH CITY COUNCIL

RESERVE MANAGEMENT COMMITTEES REVISED (DRAFT) TERMS OF REFERENCE
FOR CONSULTATION - MAY 2021

1. STATUS

Each Reserve Management Committee (the Committee) is appointed under the Local Government Act 2002, clause 30 of schedule 7 as a sub-committee of the Community Board. The Committee, as a sub-committee of the Community Board, has a governance role rather than an operational or maintenance role.

Note: The term reserve is to be read as an inclusive term to refer to a park, reserve, building or camping ground on Council owned land that has been allocated to a Reserve Management Committee.

2. THE ROLE OF THE COMMITTEE

The role of the Committee is to:

- provide advice to the Council Staff and Community Board on the management and development of the reserve
- advise the Council Staff as soon as possible of any health and safety issues that have occurred on the reserve or situations that the Committee considers are a potential health and safety issue or risk
- bring to the attention of the Council Staff any concerns the Committee may have with standard of maintenance of the reserve
- discuss with the Council Staff future project requirements for the coming months and any resources such as equipment, and materials that the Council staff may need to procure in advance of the work commencing.
- discuss with the Council Staff and Community Board future projects and funding requirements for the allocation of funds through the Long Term Plan (LTP) and Annual Plan processes.

The Committee fulfils an important role in the future development of their local reserve. The relationship between the Committee and Community Board, and the Council staff is crucial in ensuring the reserve is meeting the needs of the surrounding communities, groups and individuals who use the area.

The Committee may wish to become involved in the day-to-day operations of the reserve, but the actual allocation and organisation of the day-to-day maintenance operations is determined by the Council staff who are responsible for the reserve.

3. THE LIST OF COMMITTEES

These are the Reserve Management Committees of the Banks Peninsula Community Board:
(List of Reserve Management Committees to be inserted).

4. TERM

The term of office for the Committee is three years.

The Committee will be discharged after (date to be confirmed and inserted).

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5. COMPOSITION

The Committee will have a minimum of five representatives (inclusive of the Chairperson and Secretary/Treasurer), who may be elected or appointed as set out below, or co-opted by the Committee.

An invitation to be a member of the Committee is to be extended to the local Rūnanga. The Rūnanga may elect to provide one or more representatives to each Committee.

The Community Board will determine the number of members of each Committee.

A Community Board member does not need to be a member of the Committee.

Wherever possible each club, group or organisation who regularly use the reserve should have a representative on the Committee. This is to ensure each user groups interests are equally heard and represented in decision making for the reserve. Persons who also make a contribution to the work of the Committee may also wish to make themselves available for appointment.

6. PUBLIC MEETING FOR SELECTING PROPOSED COMMITTEE MEMBERS

Persons may put themselves forward to be committee members at a public meeting on a date to be agreed between the outgoing Committee and Council staff. The Council will arrange for public notice of the date, time and place of the public meeting by placing an advertisement in a newspaper circulating in Banks Peninsula, between seven and fourteen days prior to the public meeting.

The Chairperson of the outgoing Committee, or in their absence a member of the Committee appointed by a majority of the Committee members, shall preside at the public meeting.

7. ELECTIONS

At the public meeting, an election may be held to determine who will be nominated as proposed committee members for when the Community Board appoints the membership.

The election may be conducted using a show of hands or voting papers of the electors who are present.

A candidate for election is not required to be present at the meeting to be eligible for election, provided he/she has advised the outgoing committee in writing of his/her intention to stand.

To qualify **for election** to a Committee, a candidate must be registered as a New Zealand parliamentary elector.

To qualify as **an elector** persons must meet the requirements of Sections 23 and 24 of the Local Electoral Act 2001 (with the proviso that the relevant area for qualification is the community in which the particular reserve is located), and be present at the public meeting.

This means that any person qualifies as:

1. A **residential** elector - if the address in respect of which the person is registered as a parliamentary elector is within the community in which the reserve is located.
2. A **ratepayer** elector - if the address in respect of which the person is registered as a parliamentary elector is outside of the community in which the reserve is located **and** the person is identified in the valuation roll as the sole ratepayer or the nominated ratepayer elector in respect of a rating unit within the community in which the reserve is located.

If there is no election process, the outgoing Committee may recommend, at the public meeting, nominees for appointment as committee members when the Community Board appoints the membership.

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Prospective appointees must consent to nomination in writing or verbally at the public meeting.

9. APPOINTMENT OF MEMBERS

The names of persons elected or recommended for appointment to a Committee must be submitted to the Community Board for appointment within one week of the public meeting being conducted.

Should a person be nominated or wish to join the Committee during the three year term, their name and association with the reserve or building must be agreed by the Committee and submitted to the Community Board for approval within one week of the person agreeing to accept appointment to the Committee.

In the event of any member(s) not being appointed by the Community Board, the matter will be referred back to the Committee with an explanation of the reason for the Board's decision and a request for a further nomination(s).

Should the Community Board be dissatisfied by the further nomination(s) made, the Board may appoint to any Committee any person who in the opinion of the Board has knowledge or qualities that will assist the work of the Committee.

10. CO-OPTED MEMBERS

If the Committee is of the view that a person has skills, attributes or knowledge that will assist the work of the Committee, the Committee may co-opt that person to be a member of the Committee from time to time.

11. EXTRAORDINARY VACANCIES

In the event of extraordinary vacancies occurring in the membership of the Committee, the Committee will make a recommendation to the Community Board for the replacement member.

The Committee may choose to recommend that the vacancy not be filled.

Should the Community Board be dissatisfied by the further nomination(s) made, the Board may appoint to any Committee any person who in the opinion of the Board has knowledge or qualities that will assist the work of the Committee.

12. COMMITTEE OFFICERS

Each Committee will elect its own Chairperson, Deputy Chair and Secretary.

13. ADMINISTRATION and MEETINGS

Each Committee will decide when and at what frequency it will hold ordinary meetings providing a meeting is held at a minimum period of once every 3 months.

Ordinary meetings are to be readily accessible by the local residents and should be held within the area the reserve is located or within close proximity to the area of the reserve. If the reserve is located on Banks Peninsula then the meetings should be held on Banks Peninsula, rather than in Christchurch City.

Ordinary meetings should where possible be held in a public building that is readily accessible to the public. If meetings are to be held at a private residence the owner of the residence cannot restrict the public from attending the meeting and agrees to their private address being publically advertised as the venue for the meeting.

As a Community Board sub-committee the Committee is bound by the various Acts and Regulations governing the operation of a Local Authority and is also subject to the Council's Standing Orders.

Each Committee must keep a record (minutes) of all meetings, which must include the following information:

- the names of those present

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- any apologies submitted
- any health and safety issues or accidents
- any decisions or resolutions made at the meeting

The minutes from each meeting of the Committee will be forwarded to the Community Board for its information and the consideration of any recommendations.

Meetings of the Committee, where a decision(s) will be made, must be publicly advertised. Advice of upcoming meetings must be given to the Council Staff associated with the operational maintenance of the reserve and the Community Governance Team at least fourteen days prior to the meeting.

The Community Governance Team once notified of the meeting shall place a public notice of the date, time and place of the public meeting in a newspaper circulating in the Ward between seven and fourteen days prior to the public meeting.

The quorum at a Committee meeting will be half the total number of the members if the number of Committee members is even, or a majority of members if the number of Committee members is odd.

14. COMMITTEE MEETING RULES

At all meetings the Committee members shall use best practice meeting guidelines to ensure;

- Everyone has an opportunity to speak
- Everyone feels heard and understood
- Everyone supports the final decision, although they may not necessarily agree with it.

The Council's Standing Orders requires Committee members to give an apology if they cannot attend a meeting. If they are absent without an apology for four meetings, their place as a Committee member is forfeited and their seat becomes vacant.

15. CONFLICTS OF INTEREST

Where a member of the Committee considers they have a conflict of interest in any matter being considered by the Committee, they shall advise the Chair accordingly and withdraw while the Committee considers the matter to which the conflict of interest relates.

16. FINANCIAL

The Delegations Register determines the financial delegations for the Community Board, the Committee and Council staff.

Section 53(3)(a) of the Local Government Act 2002 states that a Community Board may not acquire, hold or dispose of property.

This limit also applies to the Committee as a sub-committee of the Community Board. The Committee cannot raise funds (take payment for bookings, charge for activities or use of facilities, or work undertaken), administer their own finances (submit or claim GST), hold a separate bank account or manage funds or budgets.

The Committee is not legally able to raise loans. Any request for capital funding will have to be submitted through the Community Board to the Long Term Plan (LTP) process.

The Community Board will meet with the Committee on an annual basis to discuss annual plan requirements and will include the Committee in the LTP process.

The Committee can request equipment and resources through the Council Staff allocated to the reserve. The Council Staff can order or purchase resources through the Council's procurement processes.

17. CONTRACTORS, SUBCONTRACTOR, CONSULTANTS, HANDYPERSON OR TRADESPERSON

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The Committee does not have the delegated authority to hire, make agreements with, or engage the professional services of a contractor, subcontractor, consultant, handyperson, tradesperson or employee at any time.

If the Committee would like to engage the services of another person they are to contact the Council staff who will follow the Council's procurement process to engage the person providing the appropriate financial and support resources are available.

18. ENTERING INTO AGREEMENTS AND/OR CONTRACTS

There is no delegation in place that authorises the Committee to enter into an agreement or a contract for work to be undertaken on the reserve or a Council building.

If the Committee would like to enter into an agreement or contract they are to contact the Council staff who will follow the Council's procurement process providing the appropriate financial and support resources are available.

19. DAILY OPERATIONS

Where possible the Council and the Community Board intend to adopt a collaborative approach and encourage the continuance of local involvement in the reserve with the Committee.

Committee members are encouraged to participate in the maintenance and development activities on the reserve but they will need to work under the directions of the Council staff. Where possible an operational plan for the year will be developed by Council staff in conjunction with the Committee to outline work plans so clear collaborative work and Health and Safety plans can be established for the reserve.

The Council staff with input from the Committee shall make all the necessary arrangements for the day-to-day running, maintenance and management of reserves in accordance with Council policy, the Delegations Register, relevant legislation and any landscape plans or management plans for the reserve.

The Committee are to inform and discuss any issues that should arise on or associated with the day to day operation of the reserve or building with Council Staff before taking any action.

20. DELEGATIONS

The Community Board determines if there are any responsibilities, duties or powers that it will sub-delegate to the Committee, and these sub-delegations will be set out in a Community Board resolution.

21. LANDSCAPE PLANS

The revised Delegations Register changed the delegation for approval of new work on reserves. The Delegations Register kept the approval at the Community Board level and removed the authority for a Committee to approve or adopt:

- any landscape development plans that would include new tree and shrub plantings
- the location of, and construction of, or alteration or addition to, any structure or area on a park or reserve

This means the Committee and Council Staff must comply with the approved landscape plan for any new plantings (trees and shrubs), installation or construction of any new structures on reserves.

The removal of any plants, trees, realignment of paths or tracks, removal of steps, signs or any other structures must be in accordance with Council Policy, an approved landscape plan or resolution by the Community Board.

If the Committee would like to plant an area not previously planted the Committee will need to work with Council staff who can submit a report to the Community Board for approval to commence the work.

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The Committee must work with the Council staff to remove or change any existing structures and/or renewal of plants in an existing area of the reserve. The Committee has a governance role, as does the Community Board, and does not have control over the day-to-day operations or maintenance activities in the reserve, which is the responsibility of the Council's Staff.

22. RESERVE MANAGEMENT PLANS

The Council staff will consult fully with the Committee on the preparation, review and change of management plans.

The Committee can assist the Council staff with their strategic vision for the reserve but do not have the responsibility to prepare or write a reserve management plan for the reserve. The preparation, writing revision or review of a reserve management plan is the responsibility of the Council staff.

The Reserves Management Committee for _____ Reserve

Agree to abide by these Terms of Reference.

Chair
Reserves Management Committee

Date

Chair
Banks Peninsula Community Board

Date

10. Te Pātaka o Rākaihautū/Banks Peninsula Community Board Area Report - May 2021

Reference / Te Tohutoro: 21/128543

Report of / Te Pou Penelope Goldstone, CGM Banks Peninsula,
Matua: Penelope.Goldstone@ccc.govt.nz

General Manager / Mary Richardson, GM Citizens & Community,
Pouwhakarae: Mary.Richardson@ccc.govt.nz

1. Purpose of Report / Te Pūtake Pūrongo

This report provides the Board with an overview on initiatives and issues current within the Community Board area.


2. Officer Recommendations / Ngā Tūtohu


That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board:

1. Receive the Te Pātaka o Rākaihautū/Banks Peninsula Community Board Area Report for May 2021.

3. Community Support, Governance and Partnership Activity

3.1 Community Governance Projects

Activity	Detail	Timeline	Strategic Alignment
The Walking Festival	<p>The Festival kicked off on Saturday 17 April 2021 with 58 walks across Christchurch, Selwyn and Waimakariri. Seven of the walks were located on Banks Peninsula and the surrounding Port Hills. This year we asked walk providers to link their walks to the three pillars of wellbeing - Explore: Hōpara, Learn: Ako, Connect: Hono.</p>  <p>There were a dozen new walks this year including Disc Golf, which has a golf course at QEII Park, Walk a Mile in a Refugees Shoes at Hagley Park and two walks in the Christchurch Adventure Park to take in the magnificent views of Christchurch.</p>	Completed Sunday 2 nd May	Our communities are strong, connected and foster a sense of belonging

	The popular Dogs Day Out in the Red Zone was on in the opening weekend. Festival booklets could be picked up from the local library or service centre. All the walks were free to participants with a couple that had transport costs.		
Le Race	750 participants took part in Le Race on March 20, 2021, with approximately 2000 attendees. There were 120 volunteers supporting this event including local residents earning \$2,640 for Banks Peninsula community non-profit groups. There is opportunity for local benefits to grow with event organisers keen to work with the community to make events a success for all.	Completed March 20, 2021	<ul style="list-style-type: none"> Board Priority – Planning is undertaken to promote the social and economic prosperity of Banks Peninsula settlements
Godley House Site	<p>In March Council approached the Department of Conservation (DoC) asking whether, in principle, they would support an application for a partial revocation of a recreation reserve. The background and rationale behind this request was set out. Staff worked collaboratively with community representatives on the content of this approach to DoC.</p> 	Waiting to hear from DoC whether a full application for revocation of reserve status for part of the reserve would be considered.	<ul style="list-style-type: none"> Board Priority – Planning is undertaken to promote the social and economic prosperity of Banks Peninsula settlements Liveable City Community Outcome Resilient Communities Outcome
Akaroa Drinking water investigation	A public meeting to talk about the recent drinking-water contamination that happened in Akaroa and Takamatua is set for Thursday April 29 th at The Gaiety with staff attending from Three Waters to present findings from the investigation, advise on what steps are being taken to improve management of the local water supply and answer questions.	April 29 th , 2021	<ul style="list-style-type: none"> Ensuring a high-quality drinking water supply that is safe and sustainable Banks Peninsula's infrastructure is well-maintained and developed as appropriate

Allandale Reserve Management Committee (ARMC)	At their March meeting the ARMC agreed that the remaining funds from the Allandale Hall car park upgrade should be spent on sealing the area at the rear of the hall to enable better access to the septic tank and reduced maintenance of this area going forward. The Project Manager will work with a CCC Landscape Architect to ensure that the works and any landscaping/planting are carried out in accordance with the Development Plan signed off by the ARMC and the Community Board.	The Project Manager is hoping to complete this work between now and July.	<ul style="list-style-type: none"> Board Priority – Banks Peninsula’s infrastructure is well-maintained and developed as appropriate Prosperous Economy Community Outcome
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3.1.1 Community Ward Profiles

The Community Governance Teams across the city have recently completed ward-based Community Profiles. These profiles are a continuation of the work that was done following the 2011 earthquake when the Community Support Unit was asked by central government to profile the worst affected suburbs across the city. The project was then extended to include all suburbs across the city being profiled on an annual basis, with the last ones being completed in 2014.

Following feedback from both internal and external stakeholders on how useful the profiles were, and to assist with planning and prioritising of local issues, the Community Support, Governance and Partnerships Unit has refreshed the profiles and created one for each ward.

The profiles are a 'snapshot' of the community at a particular point in time and include information on key demographics, community infrastructure, community capacity and key issues. They will be updated yearly.

The Banks Peninsula Ward Profile is attached - **Attachment A**.

3.2 Community Funding Summary

3.2.1 Discretionary Response Fund – A Youth Development Fund grant was given to Atalia Crocker to assist her in attending the Trampolining Nationals. The DRF grant previously awarded to the Little River Wairewa Community Trust to purchase the Penguin was withdrawn after they were unsuccessful at the auction. Grants were approved by the Board for the Banks Peninsula Returned Services Association ANZAC services and the Pigeon bay Settlers Hall Centennial on Monday 12th April. See attached for the full summary: **Attachment B** - showing a remaining balance of \$31,728.

3.2.2 Strengthening Communities Fund opened for applications on 8 March and closed on 12 April 2021. Staff will process 23 applications and discuss them with the Board over the coming months prior to a final decision report to the Board during August. Applicants will be notified of outcomes during September.

The Banks Peninsula 2019-20 Strengthening Communities Fund Accountability Report is attached – **Attachment C**.

3.3 Participation in and Contribution to Decision Making

3.3.1 Report back on other Activities contributing to Community Board Plan [for items not included in the above table but are included in Community Board Plan]

- The Board received an update on progress with the Community Board Plan at its 12 April meeting. The next update is scheduled for August 2021.

3.3.2 Council Engagement and Consultation

- **HMNZS Steadfast Draft Landscape Plan** - A public notification in 2020 inviting comment on a proposal to sell the ex-naval buildings on the site to TS Godley (Sea Cadets) with a ground lease, led to a request from the community for a plan for the whole reserve, before deciding on the future of the buildings. A draft landscape plan was released for consultation from 13 April to 10 May. See attached - **Attachments D and E**.
- **Environment Canterbury Long Term Plan** - the Community Board feedback to the Council submission on the Environment Canterbury (ECan) Long Term Plan (LTP), which examined rates, public transport, healthy waterways, climate change, biodiversity, and pest control, was submitted to Council on 19 March 2021 – **Attachment F**
- **Christchurch City Council Long Term Plan** - the Community Board submission to Te Mahere Rautaki Kaurera – Our Draft Long Term Plan 2021-31, which incorporated feedback from its Reserve Management Committees, was submitted to Council on 16 April 2021 – **Attachment G**
- **Development Contributions Policy** - the Community Board submission to the Draft Development Contributions Policy 2021, outlining the importance of both managing development to prevent strains on existing infrastructure and the importance of contributing toward reserves and parks during our climate and ecological crises, was submitted to Council on 16 April 2021 – **Attachment H**
- **Ōtautahi Christchurch Climate Change Strategy 2021** - the Community Board submission to the Draft Ōtautahi Christchurch Climate Change Strategy 2021, which reviewed important issues on Banks Peninsula such as weather, health and wellbeing, natural environment and taonga species, food production, infrastructure, and the economy, was submitted to Council on 23 April 2021 – **Attachment I**
- **Land Transport Rule: Setting of Speed Limits 2021** - as part of the Tackling Unsafe Speeds Programme, Waka Kotahi NZ Transport Agency is consulting on a proposed new Land Transport Rule: Setting of Speed Limits 2021.

The proposed new Rule will introduce:

A new speed management planning framework that decides speed limits on roads within a region that is coordinated and consulted at a regional level once every three years.

A new process for developing and consulting on speed management plans, and subsequent certification. This means road controlling authorities will no longer be required to make a bylaw or gazette to set a speed.

The roles and responsibilities of Waka Kotahi as a regulator and a road controlling authority.

The roles and responsibilities of territorial authority road controlling authorities, regional transport committees and an independent speed management committee in relation to the new speed management planning process.

The requirements for lower speed limits outside all schools, including targets:

- urban schools to 30 km/h, with the option of 40 km/h speed limits if appropriate
- rural schools to a maximum of 60 km/h (variable or permanent speed limits).

More flexibility for road controlling authorities in setting speed limits and greater local community input into this process through consultation.

Consultation runs from 20 April to 25 June. More information, as well as a copy of the proposed rule and an overview of the rule, can be found on the Waka Kotahi website - www.nzta.govt.nz/speedrule2021

- **Christchurch Heritage Festival 2021** – the annual Christchurch and Banks Peninsula festival is now open of applications. Those wishing to apply to run an event must complete an online application form before 11 June 2021. There is a contestable small grant fund available to help run each event, with the usual award range between \$100 and \$2000. Further information can be found at <https://www.ccc.govt.nz/culture-and-community/heritage/heritagefestival/>

3.3.3 Letters from the Banks Peninsula Community Board

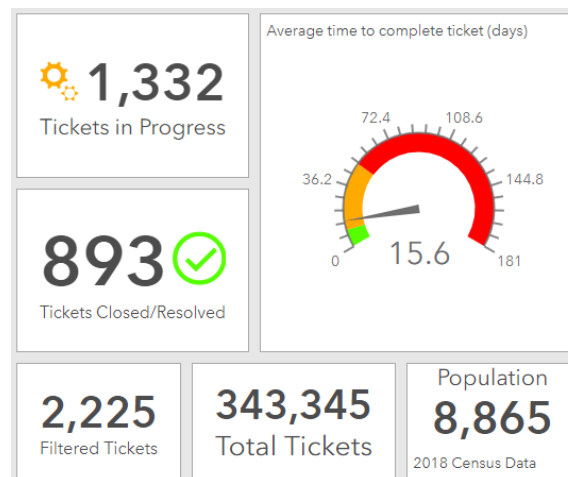
- Letter to Environment Canterbury regarding the logging of Moepuku Peninsula - **Attachment J**
- Letter of reply from Environment Canterbury regarding the logging of Moepuku Peninsula - **Attachment K**
- Letter of support for funding for Akaroa District Promotions - **Attachment L**
- Letter of support for funding for Coastguard – **Attachment M**
- Letter of support for funding for Diamond Harbour Youth and Community Trust – **Attachment N**
- Letter of support for funding for Orton Bradley Park Board – **Attachment O**

4. Advice Provided to the Community Board

- 4.1 **Akaroa Wi-Fi Bins** – an update on the Akaroa Wi-Fi Bins was provided to the Board by the Manager Smart Cities. – **Attachment P**
- 4.2 **Akaroa Lighthouse Slip Repair** - at the Board meeting on 6 July 2020 the Board heard that the minders of the Akaroa Lighthouse were concerned that cracks in the concrete adjacent to the structure were worsening. The Board requested an update on the latest information regarding the slip below the Akaroa Lighthouse, and requested that staff liaise with the Akaroa Lighthouse Preservation Society on this issue. A memo and drawings are attached **Attachments Q and R** in response to this request.
- 4.3 **Graffiti Snapshot** - a graffiti snapshot for March 2021 was provided to the Board by the Community Support Unit. - **Attachment S**

4.4 **Requests for Service from October 2020 to April 2021** – The most popular requests for service in the Banks Peninsula Ward by incident category for the previous six months were:

- Water Supply Leak (14.38%)
- Damaged Bin (6.29%)
- Residential Property Files (5.35%)
- Graffiti (4.9%)
- Road Asset (Footpath, Road, Furniture) (4.67%)
- Council Water Supply Issues (4.13%)



While the average time to complete a ticket was 15.6 days over the last six months, the average time to complete a ticket has reduced to 4.3 days over the last month. A document illustrating the number and types of Requests for Service tickets received for the Banks Peninsula ward between October 2020 and April 2021 is attached – **Attachment T**

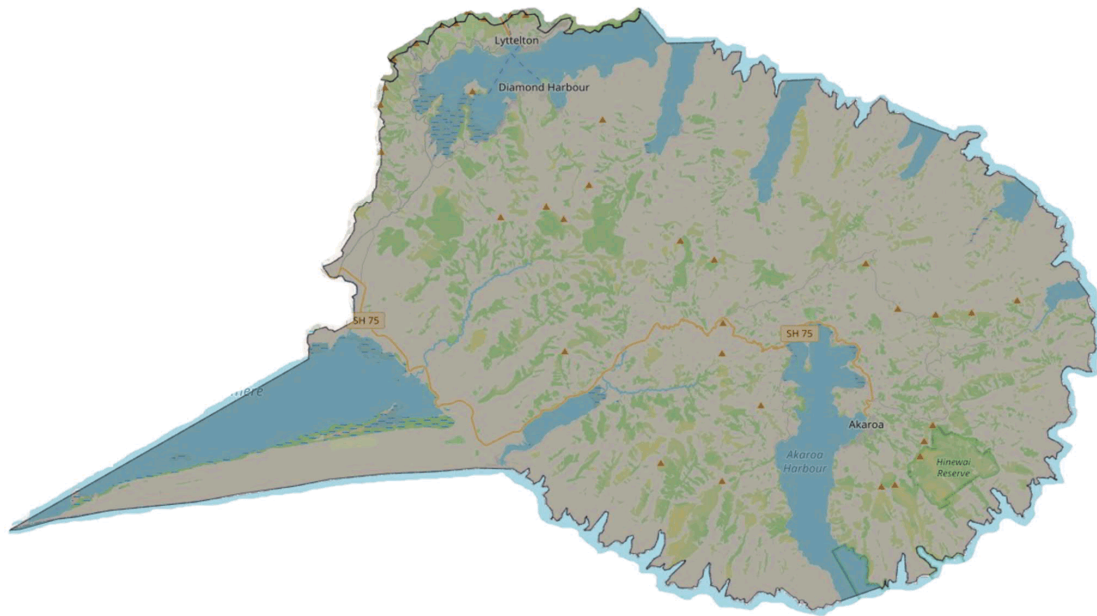
Attachments / Ngā Tāpirihanga

No.	Title	Page
A ↓	Banks Peninsula Ward Profile	40
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C ↓	Banks Peninsula Strengthening Communities Fund Accountability Report 2019-20	61
D ↓	HMNZS Steadfast Draft Landscape Plan A 2021-04-09	74
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F ↓	Feedback for Council Submission to Environment Canterbury Draft Long Term Plan 2021-31	76
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I ↓	Banks Peninsula Community Board Climate Change Strategy Submission	89
J ↓	Moepuku Peninsula Letter to Environment Canterbury - 23 March 2021	94
K ↓	Moepuku Peninsula Letter of Reply from Environment Canterbury - 1 April 2021	95
L ↓	Letter of Support Akaroa District Promotions - 1 April 2021	97
M ↓	Letter of Support for Coastguard - 16 April 2021	98
N ↓	Letter of Support for Diamond Harbour Youth and Community Trust - 16 April 2021	99
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P ↓	Memo - Banks Peninsula Community Board - Wi-Fi Bins	101
Q ↓	Akaroa Lighthouse Drawings Banks Peninsula Community Board Area Report May 2021	103
R ↓	Internal or External Memos Akaroa Lighthouse slip repair 28 February 2021 Report.PDF	104
S ↓	Banks Peninsula Community Board Graffiti Snapshot - March 2021	106
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Signatories / Ngā Kaiwaitohu

Authors	Linda Burkes - Support Officer Trisha Ventom - Community Recreation Advisor Andrea Wild - Community Development Advisor Robin Arnold - Community Development Advisor Philipa Hay - Community Development Advisor Liz Carter - Community Board Advisor Adrianna Hess - Hearings and Council Support Officer
Approved By	Penelope Goldstone - Manager Community Governance, Banks Peninsula Matthew McLintock - Manager Community Governance Team John Filsell - Head of Community Support, Governance and Partnerships

BANKS PENINSULA WARD PROFILE



The Banks Peninsula Ward is comprised of eight census area units – Akaroa, Akaroa Harbour, Banks Peninsula Eastern Bays, Diamond Harbour, Lyttelton, Governors Bay, Little River, and Port Levy. The geographical boundaries for this area encompass the whole of the Peninsula from the summit of the Port Hills from Evans Pass to Gebbies Pass, and along State Highway 75 to the Selwyn District Council border at the Halswell River.

This Ward is predominantly rural, including 70 percent of the total land area of the Christchurch City Council, with just over two percent of the population (8,850 residents). The resident communities demonstrate a high level of engagement and resourcefulness, as often found in rural areas. The largest township is Lyttelton (2,982) the port of Christchurch which has almost regained its 2006 population - and increasing by 212 from 2013. The second largest township is the historically French settled Akaroa (756) which has doubled its increase over the last two censuses increasing by 111 residents between 2013 and 2018.

Heritage is a major focus for the ward. Four Ngāi Tahu Papatipu rūnanga are based on the Peninsula. The cultural, environmental and built heritage of the area is highly valued. Of particular importance are the scenic landscapes, tangata whenua's taonga, local stories and historic buildings. Lyttelton Township and Akaroa Historic areas are listed with Heritage New Zealand as are many buildings and structures. Local heritage groups flourish in many of the communities as do museums of various sizes and particular focus.

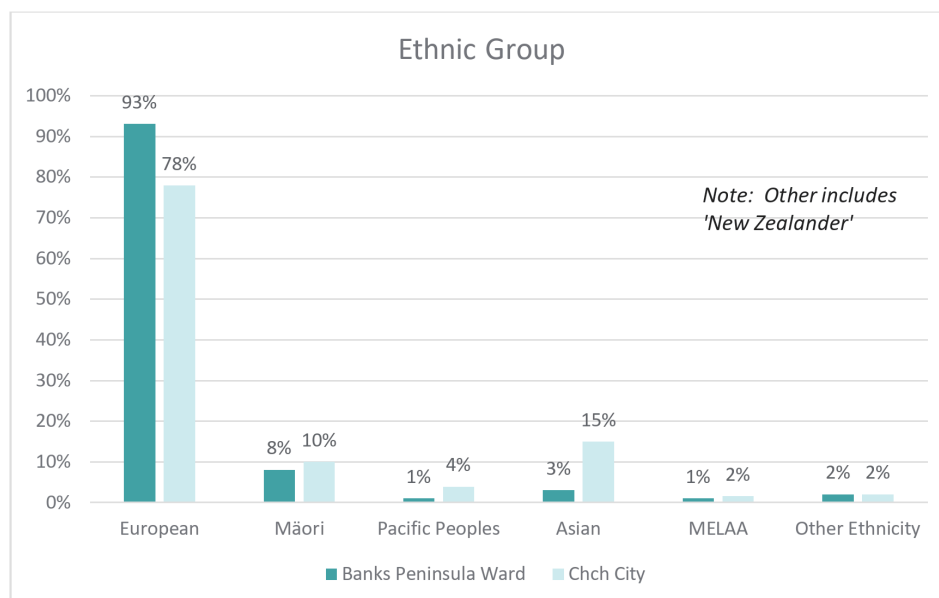
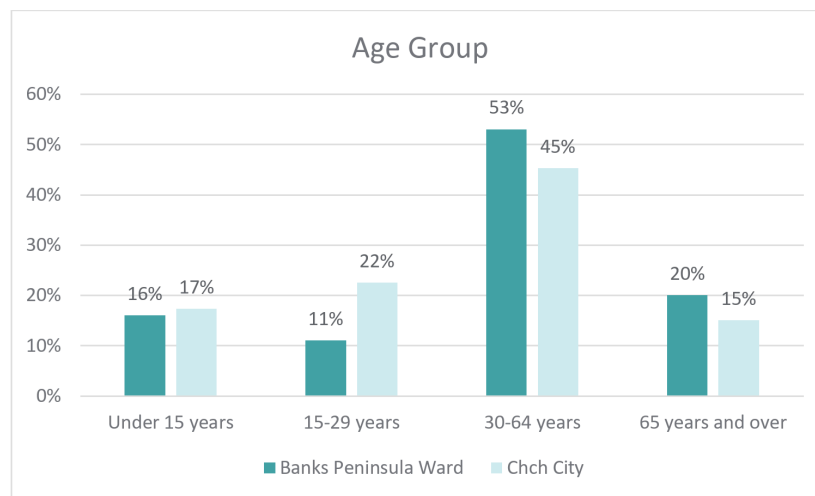
Profiles compiled by the Community Support, Governance and Partnerships Unit

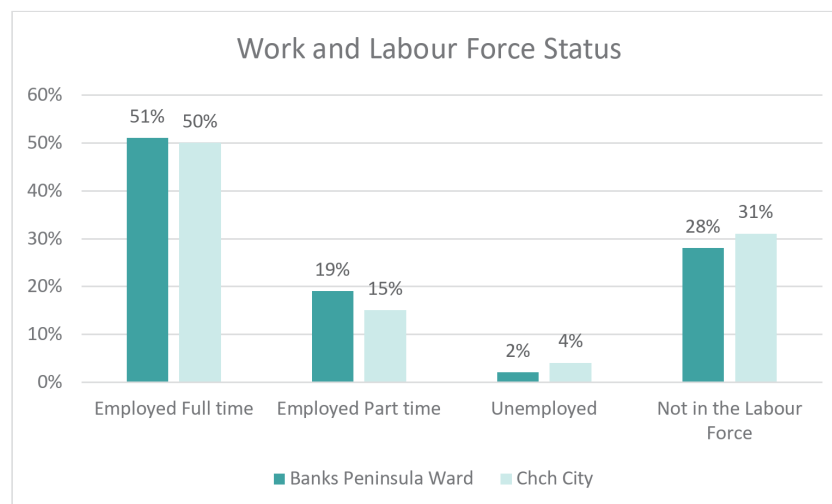
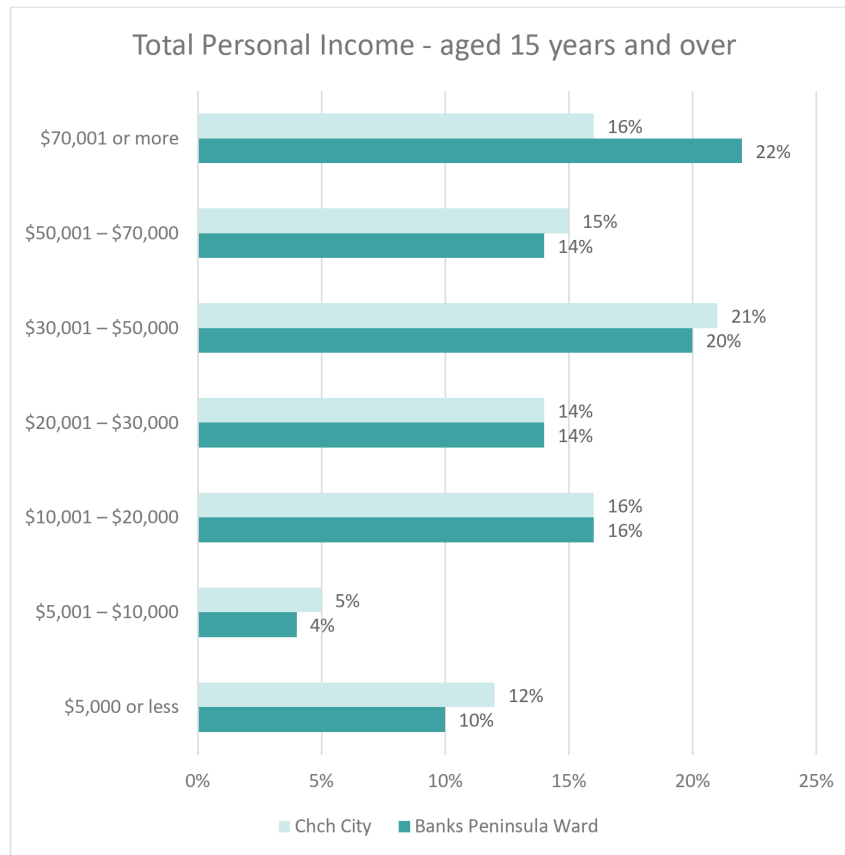
Facts and figures

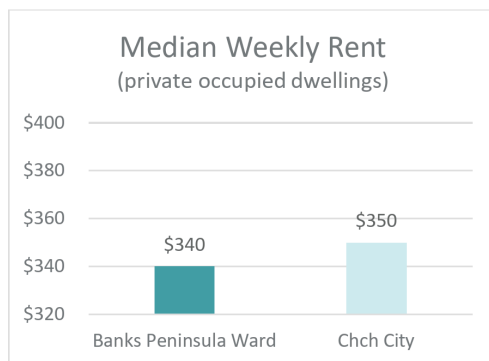
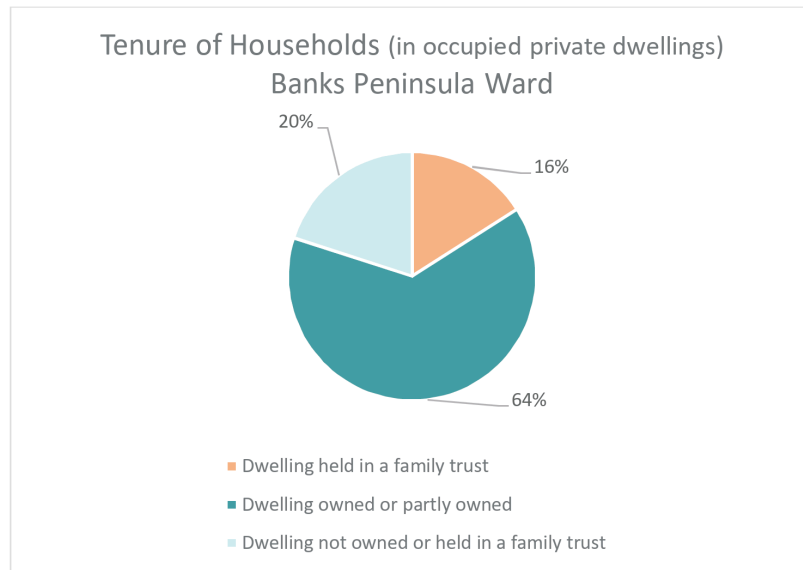
Demographic Summary (2018 Census Data)

Population

The population within the Banks Peninsula Board area is: **8,850**







Number of Occupied Private Dwellings: 3,843

Facilities and Amenities

- 4 Council libraries: Diamond Harbour, Little River, Akaroa, Lyttelton
- 3 Council Service Centres: Little River, Akaroa, Lyttelton
- 145 Council owned parks: 116 local/community parks, 8 garden and heritage parks, 6 sports parks, 15 regional parks
- Major sport and recreation amenities: Norman Kirk Memorial Pool, Charteris Bay Golf Club, Charteris Bay Yacht Club, Lyttelton Recreation Centre, Quail Island, Orton Bradley Park, Living Springs Camp & Conference Centre, YMCA Wainui Park Camp, Naval Point and Akaroa Boat Ramps, Little River Rail Trail, Akaroa Golf Club, and walking and biking tracks
- 14 cemeteries
- 6 Council owned social housing complexes with 26 units
- 5 shopping areas: Akaroa, Lyttelton, Church Bay/Diamond Harbour, Duvauchelle and Little River
- 7 schools: 6 primary, 1 composite year 1-13
- 4 Marae: Te Wheke (Rāpaki), Koukourārata (Port Levy), Wairewa (Little River), Ōnuku (Akaroa)
- Approximately 1400 businesses employing 2700 people (2018)

NZ Deprivation Index

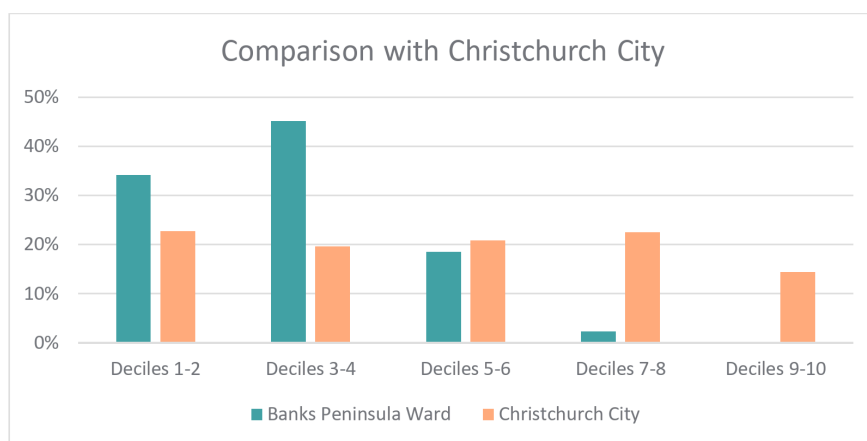
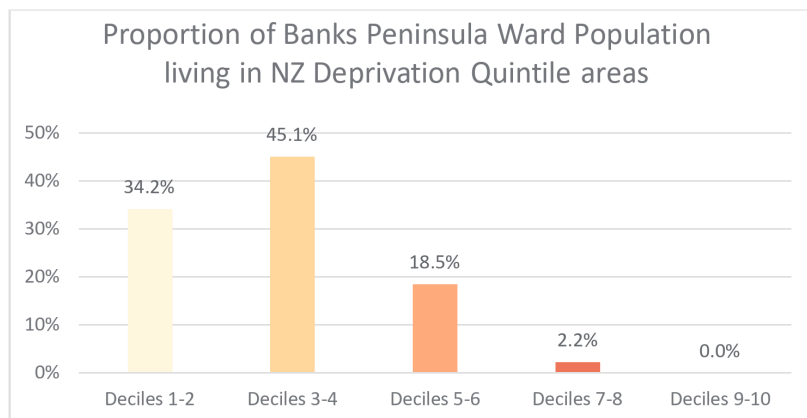
The aim of the NZ deprivation index research programme is to develop indexes of socioeconomic deprivation for New Zealand, to support and inform:

- Application in funding formulas
- Research in especially health and other social services. For example, in the health sector, many researchers use the indexes to describe the relationship between socioeconomic deprivation and health outcomes
- Community groups and community-based service providers to describe the populations they serve, and to advocate for extra resources for community-based services.

The nine variables included in the 2018 deprivation index are as follows:

- People aged 18-64 receiving a means tested benefit
- People living in households with equivalised income below an income threshold
- People with no access to the Internet at home
- People aged 18-64 without any qualifications
- People aged <65 living in a single parent family
- People not living in own home
- People living in household with equivalised bedroom occupancy threshold
- People aged 18-64 unemployed
- People living in dwellings that are always damp and/or always have mould greater than A4 size.

The scale of deprivation ranges from 1 to 10: 1 represents the areas with the **least** deprived scores. 10 represents the areas with the **most** deprived scores.





In comparison with Christchurch City as a whole the Banks Peninsula Ward population experiences lower levels of socioeconomic deprivation with 79 percent of the area being rated as 1-4 on the deprivation index. The percentage of people earning over \$70,000 per annum is higher (22 percent) than for the City as a whole (16 percent). At Statistical Area 2 (as per the map above), Banks Peninsula Ward has a deprivation index of 1-4. However, at Statistical Area 1 we can see that there are pockets on the Peninsula where there are higher levels of deprivation with scores of 5, 6 and 7. In addition, there are some communities that are small to the extent that there are no statistics available, such as Port Levy. In general the Lyttelton and Mt Herbert subdivisions are the least deprived areas of the Peninsula with the majority of the area being rated as decile 1-2.

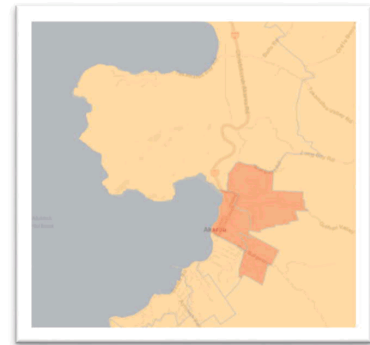


Lyttelton: Parts of Lyttelton township have a deprivation index of 5-6. The shaded zone encompasses the central commercial centre and its surrounding older area of Lyttelton with more closely packed dwellings. This area is mixed use, commercial, light industrial and residential, with residential/rental accommodation above the shops and a number of social housing complexes.

2013 census figures show the resident population had dropped nearly 8 percent from the 2006 Census figures (2991 residents) after many houses were damaged in the earthquakes. The 2018 population shows the area had all but regained this deficit.

The 15-29 year age group in Lyttelton constitutes 12 percent of the population compared with 22 percent in Christchurch. All secondary students attend schools and receive tertiary study out of the area (generally in Christchurch). Many work out of the area. Conversely, the 30-64 age group is higher in Lyttelton at 57 percent of the population as opposed to 45 percent in Christchurch.

Akaroa: The Akaroa and Wairewa subdivisions are predominantly rated as decile 3-4 on the deprivation index. However, parts of Akaroa township have a deprivation index of 5. This area is a mix of commercial and residential properties and this includes affordable accommodation for workers servicing the business and tourism sector. Nearly a third (32 percent) of Akaroa's population is aged from 65 years. This compares with 15 percent of the Christchurch population. Broken down, in Akaroa, the personal income bracket of \$25,000-\$40,000 is 24 percent compared with 16.3 percent in Christchurch.



Akaroa also has a higher rate showing those not in the labour force at 35 percent compared with Christchurch at 20.9 percent.)



Birdlings Flat: The residential area of Birdlings Flat has the highest levels of deprivation on the peninsula with a deprivation index of 7.

There are no discrete statistics for this area due to the size of the population.

Okains Bay/Little Akaloa: The areas of Okains Bay and Little Akaloa have a deprivation index of 5. This is a sparsely populated area with intermittent/poor broadband speed and poor or no cell phone coverage. The eastern Bays have the highest level of part-time employed in the Banks Peninsula Ward (23 percent), compared with Christchurch (15 percent).



Community Infrastructure



Although the population of Banks Peninsula is relatively low compared to other wards, there are many discrete communities across 1,150 square kilometers of harbours, hills, bays, and coves. These disparate communities take great pride in the management of 15 of the peninsula's 42 reserves, and 16 of the 19 Council-owned community facilities. Likewise, these engaged yet far-flung settlements have created almost 100 sports and recreation groups, 18 community/residents groups and 8 community development/support organisations, which affirms their values of connection and community strength.

In addition to the eight dedicated community support and development organisations there are a number of community groups/organisations on the peninsula representing a wide range of interests from environmental protection to civil defence/community response and tourism support. In addition, there are five volunteer fire brigades (Akaroa, Little River, Diamond Harbour, Governors Bay and Lyttelton) providing support for fire emergencies including as first responders.

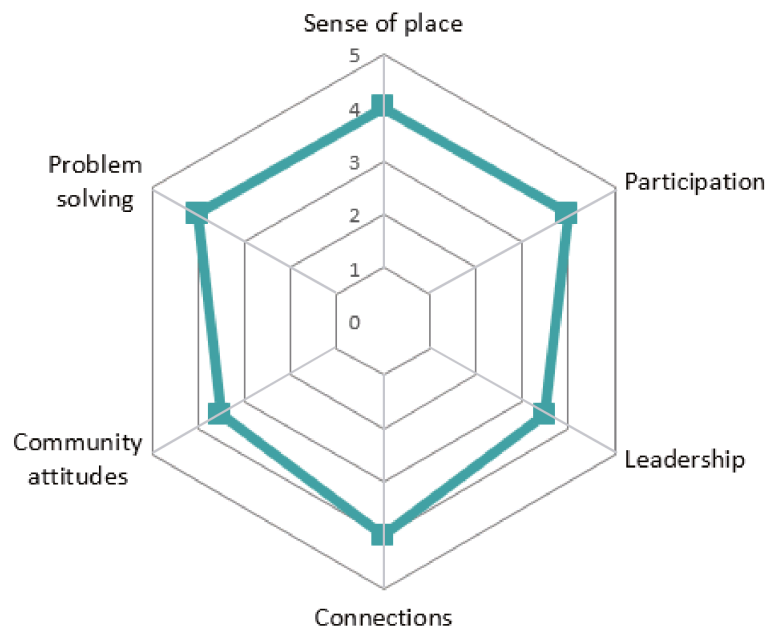
The large number of sport, recreation and leisure groups provide a good variety of recreational activities for people, both locally and from across the city and region, to participate in. These range from large sports clubs and facilities, such as yacht clubs, through to smaller recreation and leisure activities such as walking and mountain bike groups.

Four of the 18 regional Ngāi Tahu Papatipu Rūnanga (marae-based communities) spread throughout Te Waipounamu (the South Island) are situated on the Banks Peninsula. These are Te Hapū o Ngāti Wheke, whose marae is in Rāpaki, Te Rūnanga o Koukourāata, with a marae in Port Levy, Wairewa Rūnanga,

whose marae is in Little River and Ōnuku Rūnanga, with a marae in Akaroa Harbour. Each rūnanga has its own governance structure and appoints a member to represent its interests at Te Rūnanga o Ngāi Tahu, the governing council overseeing the iwi's activities. Each rūnanga works to uphold the mana of their people over the land, the sea and the natural resources of Banks Peninsula.

The Banks Peninsula Community Board has 19 groups in its governance structure, including 15 Reserve Management Committees (RMCs), Lyttelton and Akaroa Design Review Panels, the Head to Head Walkway Working Party and the Akaroa Museum Advisory Committee. In order to deliver projects across such a vast geographical distance, the Board leverages the energy and engagement of the Banks Peninsula community through RMCs, which consist of volunteers who take on the governance and management of reserves. The Design Review Panels provide free, local and independent design advice for developers, property owners and Council, in order to promote quality design outcomes that contribute to the built character of their historic townships.

Community Capacity Map



Scale: 1 = Low 5 = High

Measures and Indicators

Sense of place - Residents are familiar with their town's (local) history and have an affinity with the place. (4)

Participation - Residents support local groups with their money or time. (4)

Leadership - Leadership is strong and participatory; leaders are accessible. (3.5)

Connections - Residents are trusting and inclusive of others. (4)

Community attitudes - Residents have a positive attitude towards their community and its future. (3.5)

Problem assessment - Residents communicate to identify problems and take action. (4)

Note:

The above ratings have been allocated based on a number of factors including:

- Residents' responses to the above indicators in the Christchurch City Council's annual Life in Christchurch Survey.
- The Council's Community Development Adviser's and Community Recreation Adviser's knowledge and experience of working in the local area.

Community Outcomes

The Community Outcomes have been developed as part of the Council's Strategic Framework, which provides a big picture view of what the Council is trying to achieve for the community.

The Community Outcomes describe what we aim to achieve for Christchurch. They are:

- Resilient communities
- Liveable city
- Healthy environment
- Prosperous economy

You can view the Council's Strategic Framework and read more about the Community Outcomes here:
<https://ccc.govt.nz/the-council/how-the-council-works/20182028-vision/strategic-framework>

The narrative below provides an overview of the area in relation to each of the outcomes.

Resilient Communities

There is a strong sense of community amongst the residents of Banks Peninsula. Being predominantly rural and geographically distant from the City and from each other, the residents of many settlements have developed groups and organisations to provide community programmes and activities to look after themselves, each other and the local environment. A particular focus for the area is its heritage identity, its valued historical features and built heritage. Although the impact of earthquake damage to 30 of its heritage buildings is still evident in Lyttelton, some have been repaired, whilst others rebuilt.

This resilience has been evident again during the recent Covid-19 restriction levels when residents pulled together to support one other. Some areas of the Peninsula, such as Akaroa and Diamond Harbour have a large percentage of the resident population aged 65 or over (32 percent and 35 percent respectively), putting a large proportion of the community in the higher risk to COVID category. Local community support organisations, health centres, businesses and Papatipu rūnanga all worked hard to support their local community, supported by the Council and Emergency Operations Centre (EOC) where necessary.

However, only the two major settlements, Lyttelton and Akaroa, have any social service provision and outreach to those outside of these communities is an ongoing challenge, not only in times of crisis. Little River has some informal social service provision in terms of a foodbank and frozen meals for people in times of crisis. In terms of health provision, there are no hospitals in Banks Peninsula. There are three health centres in Lyttelton, Diamond Harbour and Akaroa, none of which have acute beds.

Schools provide a significant way for young people and their families to connect with the local community. This three-way connection is especially important for wellbeing. The Akaroa Area School caters for children from the age of 5 to 18 years and is the only school catering for those of secondary school age within the four ward subdivisions. Students not attending this school need to travel outside the ward for secondary tuition, travelling to Lincoln or Christchurch, with those in the Lyttelton Harbour area attending a wide range of schools in the city. This lack of local post-primary provision may negatively impact on resilience, adversely affecting young people's sense of community connection. Some of the larger settlements have youth groups which can help to mitigate this.

In addition, Cholmondeley Children's Centre in Governors Bay offers short-term respite care for whānau with children aged 3-12 years from across Canterbury and caters for onsite learning so that children can continue with their education whilst staying at the Centre.

The existence of a range of community facilities across the peninsula provides an important network of “bumping spaces” for community members. These include libraries, recreation and sports centres and community centres/halls. These social connection opportunities, which are important for everyone, are perhaps even more important for those living rurally who are often isolated from others for the majority of the time.

Sports and recreation participation on the peninsula is consistent with national trends with modern lifestyles and time pressures strongly influencing participation. Clubs are community driven and are reliant on volunteers to develop, organise and maintain them. This local voluntary involvement in the running of activities is critical for more distant communities where there is limited access to larger organisations due to geographical isolation. There is a wide range of ways to recreate on the peninsula with the hills, sea and lakes providing many opportunities. There are also well-established rugby, cricket, football, golf, netball, bowling and croquet clubs. Recreational opportunities are further enhanced by a range of private tutors, a number of outdoor swimming pools and the recreation centre in Lyttelton providing a gym and squash courts.

Communities in the Lyttelton Harbour area have access (within 40 minutes) to Christchurch and its facilities and capacity, and which allow for all levels of participation to be catered for, from social through to competitive. In the Akaroa area sport and recreation organisations focused on internal competition and casual participation continue to do well, meeting the needs of their membership whilst focusing on local needs. A number of boating clubs provide an important community focus.

The Banks Peninsula Community Board provides funding to a range of projects across the ward to support activities of local organisations. These include funding for community projects which have location specific significance and have included FrenchFest, Diamond Harbour 'Live at the Point', Lyttelton Seafarers, Stoddart Cottage, Art classes supporting vibrancy within the community and which support local arts/artists. The Board also has a Youth Development Fund which provides a small amount of funding to individual young people who are undertaking recreational or personal development activities.

Banks Peninsula residents are highly engaged and expect high levels of involvement in Council and other statutory bodies' decision-making. These high levels of engagement can also be seen in the large numbers of people involved in their community and volunteering. Education levels are frequently a driver of high civic engagement. The last three censuses show increasing percentage levels of higher education in the ward, with tertiary attainment (up to and including doctorate level) for the 2018 Census recorded at 39.6 percent for Diamond Harbour, 42.9 percent for Governors Bay and 37.6 percent for Lyttelton compared with 26.1 percent for Christchurch as a whole.

The one community board for the ward meets in Akaroa, Lyttelton and Little River in a rotation. This eases access for the many small communities, enabling them to engage regularly at its meetings where issues of local importance are discussed and decisions made – mitigating some of the inequities due to distance. In addition, community members have started to use the virtual technology where available in some of these spaces.

Liveable City

Banks Peninsula has been described as the vibrant, dynamic, place of connection and possibilities. Often described as the 'playground' of Christchurch it is valued for its recreational opportunities – water-based and land-based – for which it is a magnet. Balancing infrastructure capacity and pressure on resources has a continued spotlight for attention. Along with maintaining three-water infrastructure, rural road maintenance is an ongoing issue. During the summer, along with the seasonal increase in visitors, daily return bus trips are taken by cruise ship passengers along the winding hilly roads to Christchurch and

beyond (These are on hold during the COVID-19 period, but are expected to resume once international travel begins again). Maintenance and renewal of marine structures (jetties, wharves, seawalls etc.) are ongoing issues.

Many make the lifestyle choice to live in the Banks Peninsula Ward. The beauty of the environment, recreational opportunities and proud history, along with its small and rural communities, are a drawcard for many. This includes retirees, immigrants from Europe and those returning after moving away for education and work experience. (In Banks Peninsula the 15-29 year age group stands at 11 percent of the population - significantly less than the 22 percent in Christchurch; but 53 percent in the 30-64 year age bracket compared with lesser 45 percent in Christchurch). In the township of Akaroa in particular, but also for some other bays, a proportion of the properties are holiday houses for non-resident (or 'absentee') land-owners. Connection of residents within the communities is supported by local halls, schools and reserves; and where community groups cater for a huge range of interests - many are fully run by volunteers. Health hubs/centres provide services in some communities, but many fourth age residents relocate closer to services that meet their needs.

Public transport for the whole of Banks Peninsula includes a rather infrequent bus service connecting the settlements between Rāpaki and Lyttelton (three per day, Monday to Friday only), the ferry connecting Diamond Harbour to Lyttelton and the bus service from Lyttelton to Christchurch. The rest of the peninsula has no formal public transport at all. The Governors Bay community (approximately 900 people) has established its own community transport system run through a trust and operated by volunteers and talks are underway in the Birdlings Flat/Little River community to establish a similar system.

In Akaroa 62 percent of homes are unoccupied dwellings and rental properties are difficult to secure long-term, limiting opportunities for young people and families to establish themselves permanently in the community. Property ownership for this group is often out of reach due to 'inflated' property prices and demand for holiday homes outstripping availability. Akaroa experienced the highest median house price increase in New Zealand up 58 percent year-on-year to \$830,000 for the three months to November 2021, compared to \$525,000 in the same period the previous year.

The gentrification of Lyttelton post-quake has meant that many of the more affordable homes have been demolished and rebuilt or repaired to a standard that allows higher rents to be set. The result is similar to that in Akaroa, with single-income households and young people struggling to find accommodation in the town.

The whole of the peninsula has the challenge of extremely limited social and retirement housing meaning that many are forced to leave their community as they grow older. The current capacity includes six Council owned complexes located in Lyttelton (20 units) and Akaroa (8 units).

Healthy Environment

The Banks Peninsula Ward accounts for 70 percent of the land area of the Christchurch City Council. With its two harbours and largely rural environment, people who live in the ward value the resources and opportunities they provide for recreation and the local economy. Environmental sustainability is a high priority for the Peninsula with multiple organisations focused on biodiversity, pest control and natural resource management. Significant environmental and conservation work is carried out by volunteer groups like the Banks Peninsula Conservation Trust, the Rod Donald Trust, Pest Free Banks Peninsula and the Summit Road Society. There is an understanding of the need to balance use to ensure the quality of this natural resource is maintained.

Water quality is a particular focus and includes: potable water and ensuring supply especially in areas not linked to the municipal reticulated supply; dealing with waste water and sewerage; and mitigating

measures reducing run-off from the hills and sedimentation into streams and ultimately the harbours/sea. The Akaroa Harbour communities face frequent water restrictions over the summer months with many settlements' water supply being stream-fed.

The Whaka-ora Healthy Harbour is a catchment management plan with the aim of the five partner agencies involved and the community 'working together to improve the health of Whakaraupo/Lyttelton Harbour'. This is an example of the significant focus local communities and agencies have on maintaining and improving the natural environment and water bodies.

This ward has 15 Reserve Management Committees (RMCs) overseeing reserve assets as diverse as camping grounds, sports fields, community facilities, tracks and halls. These volunteers work with Council staff to manage and develop the Council owned reserves often coordinating working bees etc. and harnessing considerable local volunteer effort. It is estimated 10,000 hours are volunteered per year.

In addition, myriad groups flourish in the communities with often niche focus and expertise. These along with the RMCs provide a conduit for ecological education and other projects across the ward such as locally sourced seed propagation and pest control/trap setting. The 'Lyttelton Library of Tools and Things' and the Little River Trap Library are examples of groups using resources sustainably and providing an opportunity for people to meet, connect and learn. Riparian planting projects, maintenance of native plantings and the removal of willows and other pest plants from streams and waterways are also a focus.

The risk of fire has been a continual concern. Land use and plantings, and new water storage requirements are seen as ways to mitigate/reduce this danger, along with seasonal fire restrictions. The five local volunteer fire brigades (and first responders) provide support for the many peninsula communities where distance and time are crucial factors in ensuring safety.

Concerns about disturbance of the seabed in Akaroa Harbour caused by cruise ships has resulted in Environment Canterbury issuing guidance about the size of vessels, and the associated number of visits that may be made within any 12-month period, without breaching rules regarding seabed disturbance. This will take effect from November 2021.

Prosperous Economy

As at February 2019, the Banks Peninsula Ward had approximately 1,400 businesses employing 2,600 people.

Out of those 1,400 businesses, the top six industry types (in order) are as follows:

1. Rental, Hiring and Real Estate Services
2. Agriculture, Forestry and Fishing
3. Professional, Scientific and Technical Services
4. Construction
5. Accommodation and Food Services
6. Health Care and Social Assistance

According to 2018 Census data, 51 percent of people aged over 15 years are in full-time employment, 19 percent in part-time employment, 2 percent are unemployed and 28 percent are not in the labour force. Just under 17 percent are in receipt of NZ Superannuation, which is on par with the citywide figure.

29 percent of people in the Banks Peninsula Ward are self-employed or work in a business that they own. This is significantly higher than the city wide figure of 12 percent.

32 percent of people in the Banks Peninsula Ward receive income from interest, dividends, rent or other investments which again is significantly higher than the citywide figure of 18 percent.

22 percent of people in the Banks Peninsula Ward have an annual income over \$70,000 which is higher than the city wide figure of 16 percent.

The impact of tourism/visitors to peninsula communities is significant to the economic viability of the ward. Forty five per cent of tourists were international visitors pre-COVID-19. Cruise ship visits had increased to around 90 ships in the 2019/20 season before the borders closed. With international borders still closed, business owners, especially in Akaroa, remain uncertain about the future. However, Akaroa has benefited from an increase in domestic tourism, especially in the off season of 2020. A dedicated cruise ship terminal has been built in Lyttelton but the anticipated positive impact on the local and regional economy has yet to be realised due to COVID-19 restrictions on international travel.

The development of a destination management plan taking into account current and future economic, social, cultural and environmental impacts was identified by the Community Board as a priority for funding in the Christchurch City Council 2021-31 Long Term Plan.

Across the ward, businesses and community groups are often staffed by local residents, providing employment close to home and a local economy.

A number of community groups rely on community funding from various funders/philanthropic trusts – and many provide an opportunity for local people to contribute by volunteering their expertise and time. The Lyttelton Time Bank provides a vehicle for community members to contribute and share their skills. This has been shown to be a significant community 'builder' and resilience tool.

Low rainfall and dry conditions are creating challenges for farmers requiring stock numbers and milking to be reduced. Reliable water supply is an ongoing issue and a number of working groups have been set up to work through issues. This provides opportunities for those in this sector to connect and share information.

Last year, in monetary terms, Lyttelton's regionally significant seaport provided double the imports (\$3,788m) and nearly triple the export capability (\$5,922m) of the airport. This industry has a significant bearing on the surrounding community and its residents due to its central position within the township. The working port visually dominates the area and truck movements, noise levels and floodlighting also have an impact. In addition, the Lyttelton Seafarers' Centre caters for the needs of domestic and international seafarers when they enter port, many of whom will also purchase items from the local shops and use the free Wi-Fi available.

Current Community Issues

Issue	Progress to date / outcomes – February 2021
Access to safe drinking water	<ul style="list-style-type: none"> Okains Bay Water Scheme is underway to provide a water supply to replace the ailing and inadequate community water supply. Contaminated reservoir in Akaroa – tanked water being supplied for residents until work is complete to bypass the contaminated reservoir. Some drinking water in Lyttelton and Akaroa is supplied through older lead-jointed cast iron pipes. The use of these pipes is being reduced and replacement sped up through the pipe renewals programme. Water Quantity: Many communities and private residences are reliant on stream water which, with the effects of climate change, is becoming less reliable. Level 4 restrictions are now introduced virtually every year and there is always a very real concern that not enough water would be available for a serious urban fire.
Coastal Inundation from Climate Change Many of the Banks Peninsula communities are likely to be impacted by sea level rise through coastal erosion, inundation and rising groundwater.	<ul style="list-style-type: none"> In line with the Ministry of Environment Coastal and Climate Change Guidance for Local Government, CCC has developed a Coastal Hazards Adaptation Planning Programme. Christchurch and Banks Peninsula have been divided up into 7 Adaptation Areas, with 23 Priority Communities identified which are at higher risk to coastal hazards. Lyttelton Harbour communities have been included in the first tranche of adaptation planning work. The public can now access an online map which shows the area at risk and the grouping and prioritization.
Godley House The status and use of the former Godley House site is unresolved.	<ul style="list-style-type: none"> Council staff are working in partnership with the community to make an approach to the Department of Conservation (DoC) about the revocation of reserve status on a small part of this land. If successful this will enable the community to pursue their desire for a licenced café/restaurant on site to replace Godley House, which was destroyed in the 2010/11 earthquakes, whilst protecting most of the reserve.
Master Plans /Community Plans	<ul style="list-style-type: none"> There is an agreed need and community requests for a Plan of some sort for the waterfront/business area of Akaroa. Outstanding aspects of approved Plans for Lyttelton, Diamond Harbour and Little River need implementing.
Tourism management Balance tourism management with community and environmental needs.	<ul style="list-style-type: none"> The Community Board is advocating for the development of a Destination Management Plan to consider economic, social, cultural and environmental impacts of tourism on the peninsula.

Issue	Progress to date / outcomes – February 2021
Cruise Ship impacts 200,000+ cruise ship visitors put pressure on local communities and council infrastructure every year (when international borders are open).	<ul style="list-style-type: none"> • Lyttelton cruise ship berth completed, but unused due to Covid-19 restrictions. • The Community Board continues to advocate for a Cruise Ship Plan, to address traffic management, maintenance and infrastructure ahead of their anticipated return late 2021.
Purau reserve and urupā	<ul style="list-style-type: none"> • Te Rūnanga o Ngāi Tahu have requested that part of the reserve which has been found to contain kōiwi be returned to them to manage as an urupā.
Housing Access to affordable and social housing for families and older adults is limited on Banks Peninsula.	<ul style="list-style-type: none"> • The Akaroa Community Health Trust provides some permanent older persons beds in the Akaroa Health Hub. • The Little River Big Ideas community recognises that affordable housing for older residents is a serious and ongoing issue in the Wairewa area. This has yet to be addressed. • The small number of dedicated housing for older adults forces people out of their communities and away from their social support networks. • A shortage of affordable and social housing on the peninsula has been blamed for driving out families and single-income households.
Facilities and Services availability	<ul style="list-style-type: none"> • Residents, especially older residents, have raised concerns regarding proposals in the Long Term Plan to close the Customer Service desks in Akaroa and Lyttelton. The Akaroa BNZ Branch is due to close between April – June 2021. • Some Council owned community facilities on Banks Peninsula are aging and in need of expensive updating and ongoing maintenance to remain fit for purpose. Work has been undertaken on some facilities (Pigeon Bay, Kaituna Valley, Le Bons Bay) while others are awaiting important maintenance. These are often managed by small groups of volunteers with limited resources to engage in enhancement work themselves. • A number of Council owned facilities are managed by community groups without a formal lease agreement that would clearly define where the responsibility for maintenance and upkeep lies.
Maintenance of Rural Roads and Rooding network	<ul style="list-style-type: none"> • The 'Inner Harbour Road Improvement Project' is underway to improve the road from Lyttelton to Diamond Harbour. • There was an increase in the annual budget for rural road maintenance in the 2020/21 Council budget. • The maintenance of unsealed roads and bridges remains an issue in some communities, including Pigeon Bay, Birdlings Flat, Little River and other small and often isolated settlements. • Dyers Pass Road improvements to a critical road network link

Issue	Progress to date / outcomes – February 2021
<p>Wastewater</p> <p>A number of peninsula wastewater systems are old and no longer compliant.</p>	<ul style="list-style-type: none"> • On track to ensure that all planned discharge of wastewater into Lyttelton Harbour ends by 2021. • A new system, where highly treated wastewater from Akaroa will be used to irrigate new areas of native trees at Robinsons Bay, Takamātua and Hammond Point, and to irrigate public parks and flush public toilets, was agreed by Council on 10 December 2020. • A new system where highly treated wastewater from Duvauchelle is proposed to be used to irrigate the Akaroa Golf Course is under investigation. • A number of other settlements have ageing and/or non-compliant systems that need to be addressed in the future. • Work is needed to consider the impact of sea level rise on septic tanks in many low-lying peninsula communities.
<p>BP Meats Site – Akaroa</p>	<ul style="list-style-type: none"> • Purchased in 2000, this is a strategically located 2,970m² Council-owned block of land in Akaroa Town Centre. Its development has been the subject of debate among the wider community since 2002. • A study in 2011 identified possible uses for the site, with many options now being provided for elsewhere. The site remains undeveloped.
<p>Little River Road Safety, Drainage and Flooding</p>	<ul style="list-style-type: none"> • The Little River speed limit was lowered from 70 km/hr to 60 km/hr in 2017. • The traffic and pedestrian safety measures outlined in the Little Rivers Big Idea community plan and finalised in partnership between a Village Planning Working Group and Council staff was completed in 2020 in the car parking area adjacent to the main shopping centre in Little River. • An uncovered drainage ditch remains on the southeast side of SH 75 in the centre of the township. • Work is underway on a plan to repair damaged and non-functional drains, pipes and culverts in the village centre, including the possibility of covering the drain which is seen as a safety and parking hazard by the local community. • This issue is made more complex by the ownership of SH75 sitting with Waka Kotahi, New Zealand Transport Agency.
<p>Marine Structures Renewal and Maintenance</p>	<ul style="list-style-type: none"> • The Naval Point Development Plan has been signed off by the Council and now requires allocated funding to be implemented. • Akaroa and Diamond Harbour wharf upgrades are in process. • 'Save the Jetty Trust' is fundraising for and overseeing the repair and reinstatement of the Governors Bay Jetty.

Issue	Progress to date / outcomes – February 2021
Natural Hazards and isolation	<ul style="list-style-type: none"> • Geographical distance creates isolation during emergencies. • The topography of the peninsula means that most of the communities could easily become cut off. Many settlements have only one road in and out. Communities therefore need to be as self-reliant as possible. • Hazards facing peninsula communities include earthquakes, tsunami, flooding/storms, wildfire, drought, land instability and rock fall. • Following a number of wildfires within a few months, residents are becoming increasingly concerned about fire risk. The Banks Peninsula Community Board is being asked to advocate for a Fire Plan for areas where reserves border residential houses. • CCC has produced a series of information material on weed, erosion and sediment control, and what to plant to mitigate fire risk to property. • Banks Peninsula community members have long-standing involvement with Civil Defence Emergency Management (CDEM), some as part of the Emergency Support Team, other focussing on local community response planning. • There is no longer a community based Civil Defence Team in Akaroa which is a community that can easily be physically isolated. There is a community response team though.
Telecommunications gaps There are a number of areas on the peninsula where there is no mobile phone coverage and limited internet access.	<ul style="list-style-type: none"> • Canterbury Mayoral Forum created an app to identify mobile black spots on Canterbury state highways. • The Community Board advocates for technology to enable remote attendance at meetings • Lyttelton Board room is now Zoom enabled. Akaroa board room has an older style virtual meeting capability. Little River has no remote technology with no plans to install any. • There is still nil to very limited mobile phone coverage in Okains Bay, Pigeon Bay and Le Bons Bay, with patchy coverage in many other areas. • Internet access is slow and intermittent in a number of Peninsula communities.
Access to Health Services	<ul style="list-style-type: none"> • Canterbury DHB built an Integrated Family Health Centre in Akaroa in place of the hospital which closed following the 2011 earthquakes. Unhappy with this reduction in service the Akaroa & Bays community extended this capacity by funding an aged care facility. A new community-owned business – Akaroa Health Limited – was established which operates the Health Centre. • The Birdlings Flat Community Centre, completed in 2017, includes a purpose built room that can be used as a clinic for

	<p>visiting health practitioners. This has yet to be put to use for this purpose.</p> <ul style="list-style-type: none">• While there are dedicated medical centres in Lyttelton, Diamond Harbour and Akaroa, many smaller and more isolated communities do not have immediate access to health facilities or practitioners.
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Banks Peninsula Discretionary Response Fund 2020/21		Board Approval
BUDGET	\$9,131.00	
Shape Your Place Toolkit (Ring-fenced within DRF)	\$7,000.00	Urban Regeneration
Transfer of unallocated 2020/21 Strengthening Communities funds to the 2020/21 Discretionary Response Fund	\$22,155.00	17/08/2020
Council decision for Covid 19 Funding	\$20,000.00	27/08/2020 Council Vote
Total BUDGET	\$58,286.00	
ALLOCATIONS MADE:		
Discretionary Response Fund		
Board Project: Summer with your Neighbours	\$3,000.00	22/06/2020 (allocated from 2020/21 DRF)
Banks Peninsula Community Board - Community Service Awards 2021	\$2,995.00	22/06/2020 (allocated from 2020/21 DRF)
Public Access Defibrillator - Te Hapu o Ngati Wheke	\$3,616.00	17/08/2020
Banks Peninsula Community Board - Elected Member Hui Assistance	\$657.00	19/10/2020
Te Puna Auaha Lyttelton Trust - Mural	\$4,000.00	7/12/2020
Diamond Harbour Events Inc. - Live at the Point	\$2,000.00	1/02/2021
Comte de Paris Descendants Group Inc. - 180 Year Anniversary Weekend	\$2,815.00	1/02/2021
Little River Wairewa Community Trust - Pop up Penguin (\$2000 allocated) Application subsequently withdrawn - Unsuccessful at auction		15/02/2021
ANZAC Day 2021	\$2,000.00	12/04/2021
Pigeon Bay Settlers Hall Centennial	\$2,000.00	12/04/2021
Discretionary Response Fund Allocated	\$23,083.00	
Youth Development Fund		
Tier 1 National Water Polo Championships - Agatha Weston	\$150.00	10/09/2020
Tier 1 National Water Polo Championships - Eve Weston	\$150.00	10/09/2020
NZIODA 2020 Toyota Optimist National Sailing Championships - Benjamin Catton	\$150.00	10/09/2020
Trampolining Nationals - Atalia Crocker	\$150.00	18/03/2021
Youth Development Fund Allocated	\$600.00	
Shape Your Place Toolkit	\$ 7,000.00	
Little River Railway Station Front Entrance Doors	\$ 2,875.00	2/11/2020
	\$ -	
Shape Your Place Toolkit Allocated	\$ 2,875.00	
TOTAL: Shape Your Place Toolkit Unallocated	\$ 4,125.00	
TOTAL: Discretionary Response Fund Unallocated	\$31,728.00	
Pending Board Approval		
Pending Board Approval Balance	\$0	
TOTAL: Discretionary Response Fund Remaining if Pending approved	\$31,728.00	

2019-20 BANKS PENINSULA STRENGTHENING COMMUNITIES FUND - END OF PROJECT ACCOUNTABILITY REPORT

Over \$5,000

Group: Akaroa District Promotions Inc (ADP)	Project: Akaroa District Promotions Event Programme and Service Delivery	Amount Granted: \$10,000	Volunteer Hours: 190	Finances Sighted by Staff: ✓
How Much Did You Do And How Well Did You Do It? <p>Worked with over 20 people throughout different projects and some required more involvement than others such as "Lumiere d’Akaroa" or "French fest" required more time than "Cruising out evening”, “Sea-week” or "Harvest festival” and others.</p> <p>Lumiere d’Akaroa was attended by 1500+ people from Akaroa and Christchurch.</p> <ul style="list-style-type: none">• Meetings were happening monthly and then weekly closer to the event.• The event was put on by mainly four people - two from ADP and two volunteers. Extra help was needed from local businesses to finance the event, and volunteer help from locals on the day.• 100+ hours have been put in from ADP. <p>French fest was attended by 5000+ people over from all around Canterbury and further afield.</p> <ul style="list-style-type: none">• Meetings were happening monthly and then weekly closer to the event.• The event was put on by a committee of five people with the help of ADP’s two staff.• 170+ hours have been put in from ADP staff. <p>Those are the two main events happening in the area but many more have been put on where ADP has helped on different levels such as working with the community and volunteers to help putting the event on, marketing the event through their social medias at no costs to the event, writing editorials, organising gifts packages to help marketing the event... Some of those other events are:</p> <ul style="list-style-type: none">• Sea-week• Harvest festival• Banks Peninsula Walking Festival• Akaroa Farmers Market• Le Race <p>For all events, attendees were all very satisfied. This is seen by the number of people attending and by the number of returning visitors from past events.</p> <p>See some comments:</p> <p><i>“Wow, what an extraordinary and successful night it was last night!! Just fabulous; a magical wonderland for children and adults alike. So good to have such a positive event uniting Akaroa. As [...] commented, it was a triumph.”</i> <i>Akaroa resident</i></p> <p><i>“Please accept and pass on heartfelt gratitude from myself and all my friends who were lucky enough to be at the Garden of Tane. SO IMPRESSIVE and MAGICAL. And as it was my birthday I was just gobsmacked at my good fortune. The whole atmosphere and music and friendly faces....boy what an achievement....and obviously a lot of hard work!! CONGRATS!! We all reckon a koha box on the way out would have yielded a small fortune. Everyone was high as kites!!!! Thank you...”</i> <i>Artist, Oamaru resident</i></p>				
Who Is Better Off Because of Your Work? <p>French fest provided the opportunity for locals to play in a re-enactment of the Historic landing. A two hour play included many locals from young children to elderly adults.</p> <p>Lumiere organised workshop with the schools creating paintings</p> <p>Sea-week did the same creating kites.</p>				
Organisation Comments <p>Further feedback:</p> <p><i>“It was a truly magical evening. We loved every minute of it and would definitely go again if you can bear to do it all over again next year. Thank you”. Visitor</i></p>				

<p>Doing my stint on the main gate from 8pm to 10pm I spoke to loads of people as they left and without exception the evening was viewed with enormous enthusiasm, a demand for more in future years, and many said “the best ever event in Akaroa”. Congratulations to the organising committee you have achieved wonders. Just so many people from Akaroa and the Bays having a wonderful night out. Hope you are all getting a bit of a rest now. I can envisage the grotto featuring in a future event.”</p> <p>Akaroa resident and Garden of Tane Reserve Management Committee member</p>				
Group: Akaroa Resource Collective Trust (ARCT)	Project: Akaroa Resource Collective Trust - Essential Social Services in the Akaroa Area	Amount Granted: \$25,000	Volunteer Hours: 300	Finances Sighted by Staff: ✓
<p>How Much Did You Do And How Well Did You Do It?</p> <p>The Trust provides over 40 hours per week provision of Social Services to the Akaroa & Bays area. This work is being done outside office hours, by social media and often on the street.</p> <ul style="list-style-type: none">On average 30 office interactions a day. Monday to Friday.Two new employees working 15 hours a week.250 attended Community Mingle evening.85 attended November Community Hui #1105 attended February Community Hui #277 Trained Level 1 First Aiders (ARCT initiates and coordinates Training in Akaroa)85 Tamariki and Whanau attended Roller Disco23 Attended Chick Flix- Movie Club (Supporting local business, social engagement)300 Families/Young People attend Christmas in the Park (Supports local artists, musicians and business)85 Hardship Parcels delivered (Covid alone) <p>ARCT delivers over 40 hours per week of service provision to the Akaroa and Bays area. This service provides a community drop in centre in which numerous issues are addressed. Food parcels, advocacy, hardship, supporting families in need, counselling, working with at risk adolescents, provision of office space, photocopying, internet access, police liaison and youth support.</p> <p>Covid-19 brought to the Trust new and unique challenges in delivering services and meeting Community needs. The Trust rose to those challenges by initiating a Community Well Being group, working with Health, Police and local service providers identifying and supporting needs. We met weekly by Zoom. The success of this work has become paramount in ongoing care of our Community and we continue this work post Covid. This work came to the attention of the Health Trust and has been commended at high level.</p> <p>The Trust work involves initiating events and activities that encourage and support socialisation both pre and post Covid.</p> <p>The Trust went above and beyond meeting needs and goals for this project. A lot of overtime hours, home visits, coordinating home deliveries and volunteer support throughout lock down. Keeping the community connected by social media, email and phone tree work.</p> <p>The work done through Covid has been highly commended throughout the community.</p>				
<p>Who Is Better Off Because of Your Work?</p> <p>The Trust has been delivering this social service for many years. Amidst the challenges of the 2011 earthquakes, the 2019 mosque shooting and Covid in 2020 we continue to rise to the needs of the community and initiate events, support and projects that meet those changing needs. The Trust believes strongly that it is the wider community that benefits. Our work is community based and focuses on strengthening and building a resilient community. This is the only community based organisation that services Akaroa and the surrounding Bays. The project focuses on rural community and is adept at recognising and meeting changing needs.</p> <p>This project facilitates projects and events that support, promote and enable social and personal growth. It engages our tamariki, mātātahi, our elders, our disadvantaged, our business people, our socially isolated, our most at risk, tangata whenua, whanau, it engages our wider rural community.</p> <p>The wider Community is better off for this project as we work closely with local service providers, police, school, groups and clubs in identifying and meeting community needs.</p> <p>One example of this cohesive community work initiated by the Trust through Covid was the personal, physical and mental well-being of a local client whom on the day of lockdown presented homeless and without money. Physically and mentally she was also quite unwell. We were able to find her emergency accommodation and help her with food and clothing. She was referred to the Doctor and the well-being team supported her through lock down. She now has permanent accommodation, is physically and mentally well, financially secure, with improved self-esteem she now seeks employment.</p> <p>Pre Covid the Trust identified a growing schism within the Community around cruise ships, Christchurch City Council and community conflicts. In identifying this the Trust initiated a Community Hui bringing the wider community together and discussing issues and concerns. The Huis were very successful and this Community engagement work will continue in this new Covid world!</p>				

Organisation Comments <p>The Trust continues to evolve to meet the ever changing needs of an isolated rural community. ARCT is the only community organisation that delivers a service that encompasses all age, gender, ethnic and cultural groups. It is the only organisation where the focus is "community" and community at a grass roots level. Both formal and informal networking within the community raises awareness as to the challenges and concerns our rural people have. These needs change as the culture of the community shifts. This project has the capacity and fortitude to evolve to meet the needs of this changing community. In working to strengthen relations with local organisations, GOs and NGOs we work together to build our communities resilience. ARCT continues to provide an established, respected and confidential community hub in which clients can access services, seek support and advice.</p> <p>We continue to acknowledge and utilise the talent and skills of those within the wider community matching up mentors, support people, volunteers and artists whilst promoting community activities and events. This hub upholds the principles of protection, participation and partnership and it is this which enables us to connect and work with our people.</p> <p>We believe the Trust provides an essential service to our Community and the success lays in the grass roots foundations we have established. Covid has seen a growing demand on the service, there is underlying angst, uncertainty and weariness. Our work at present focuses on engaging and connecting. Our ageing population, costs of travel, technology, tourism, housing and a schism within the Community have seen this service essential in maintaining and building relationships that greater meet the needs of a rurally isolated Community.</p> <p>In closing this report I would like to add a reference that was recently written for the Trust Coordinator.</p> <p>I attach this as it speaks very clearly of the work, commitment and passion that the Trust has for our Community. We believe this letter truly reflects the work we do.</p>				
Group: Little River Craft Station Incorporated	Project: Little River Information Station	Amount Granted: \$8,500	Volunteer Hours: 2,350	Finances Sighted by Staff: ✓
How Much Did You Do And How Well Did You Do It? <p>We assisted travellers with information to visitors 364 days of the year, 9 – 5 pm. We promoted business and places of interest in the Banks Peninsula area and Christchurch. We assisted with information about the Little River Railway Station and its history and the peninsula history.</p> <p>The feedback from our visitors is very favourable and they appreciate the time spent with them to assist with their travel or inquiry. All goals and targets have been reached.</p>				
Who Is Better Off Because of Your Work? <p>Visitors, local, national and international, including the many cruise ship passengers who visited us at Little River all learnt something about our area. All age groups, including school groups, scouts guides, rail trail cyclists, rest home residents on their outings, boaties, rock climbers, railway enthusiasts, surfers, family history researchers, campers and picnic people benefited from our Information Station.</p>				
Organisation Comments				
Group: Lyttelton Community House Trust (LCH)	Project: Community House Capacity Building	Amount Granted: \$25,000	Volunteer Hours:	Finances Sighted by Staff: ✓
How Much Did You Do And How Well Did You Do It? <p>Our services to older adults, vulnerable and disadvantaged members of our community include - • Meal preparation, we cook and deliver meals to older adults and vulnerable members of our community who cannot easily provide their own meals; we appreciate a small donation for this service. Some people receive a regular 5 meals per week. Others are occasional users through temporary ill-health, surgery, etc. We deliver around 3000 meals per year. We have extended our meals delivery to Diamond Harbour with the help of Diamond Harbour volunteers who will deliver the meals from the ferry, local Lyttelton volunteers will deliver the meals to the ferry. Further extension of this service to other areas could be implemented if the need warrants it and we can fund delivery. • At Community House itself, we provide a welcoming drop-in space, with tea, coffee, internet access, newspapers, books, puzzles and DVD afternoons in the winter. Our experienced staff assist with advocacy, health and disability needs as well as general support, company and conversation; someone to talk with. • We provide a free weekly community lunch, open to all, but primarily intended for older adults. We are happy to accept all comers - our older visitors want and need to interact with people of all ages. Our users contribute donations where they can and each Tuesday for the community lunch they are asked to contribute. Contributions range from an opened packet of biscuit to a single teabag but each and every one of our clients bring something to share. • We have introduced monthly morning/afternoon teas for older adults. • We have a walking group to build connections between community members and contribute to the health and well-being of our community members. • Older adult visits to the local Kindergarten – this is a great way to foster good relationships between young children and the elders of the community. Every 3 months the seniors sit and chat with the children, show them how to knit, share morning tea and read to the children. Both the children and seniors are gaining from this regular contact. • We have built up relationships with service providers including our local health centre, the police, local schools and churches and Te Wheke Rāpaki as well informal links with those who can point us to people who might need help. Our community facilitator is very active in making our presence and services known within the community to ensure that those who need help have somewhere to turn. These relationships are key to ensuring that our services reach those most at need.</p> <p>We are a vital part of our community and our services improve the quality of life for many locals. The continuation of vital services is essential to ensure that our older adults and vulnerable can participate fully within their community and reap the rewards of access to sustained, age and need appropriate services. The sector we work with require social connection, care, advice and direction and activities to participate in that make them feel valued and contributing</p>				

members of their community. Our services and programmes have a strong emphasis on connecting people, especially the disadvantaged, vulnerable and seniors, with each other and the services that are most relevant for them, whether that be a meal, conversation, transport, oral and written support, links to health and government agencies, participation in group activities that improve health and well-being. We are relied upon by many residents including the vulnerable and seniors who receive hot cooked meals delivered to their homes. We provide a vital link in our community for our older adults, disadvantaged and most vulnerable and provide services that contribute to their ongoing health, well-being and resilience. The existence of our house is critical to service delivery, acting as a friendly centre where people can chat and/or meet regularly and feel they are part of our local community. For many seniors, vulnerable and disadvantaged residents, we provide company and conversation at our drop-in centre where there is internet access, newspapers, a free weekly community lunch, monthly teas, baking sessions, assistance with advocacy and writing CVs is provided, and is the base from which community outings originate. The opportunity to engage with people and ensure that they are being cared for mainly comes about through contact at the house, where we learn about attendee's interests and build programmes to accommodate. As this sectors' needs change so too does our service delivery to meet the need and demand.

Who Is Better Off Because of Your Work?

Our services aid and strengthen our community by helping those of all ages with many and varied vulnerabilities. The people we assist are better off when they can remain in their own homes; have wholesome meals delivered; be less socially isolated and have access to support services to help them manage their lives. We support people to access appropriate Government services and assist them with job hunting; encourage them to join outings and come together to keep in touch, connect with others and find or regain a place in society. The free community meals we organise bring people together and foster the development of community spirit. Increased communication between seniors in the community and the vital services they need leads to improvements in the health and well-being of our older adults and vulnerable. Our clients would be lost without the space and services we provide. Continued service provision will only contribute to the ongoing health and well-being of our community and foster participation and connectedness.

Organisation Comments

As a social service organisation working with a wide range of residents with a variety of needs, the continuation of our services and retention of our staff contributes to all of the above funding outcomes. Lyttelton Community House is a geographic icon and a stable reference point for the people we deal with. It is essential that it remain open and be welcoming to all ages and vulnerabilities. Our services have evolved over the years as community needs have changed. One thing remains and that is, our services are free or low cost so there are few barriers to participation. Our services are providing opportunities for older people to volunteer and enrich their lives by helping their peers. We are well known in the community and have long standing relationships with businesses and community organisations that regularly support us in any way they can.

Group: Lyttelton Historical Museum Society (LHMS)	Project: Lyttelton Museum Project	Amount Granted: \$10,000	Volunteer Hours: 2,580	Finances Sighted by Staff: ✓
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How Much Did You Do And How Well Did You Do It?

Activities:

- Community Information: Maintain the Lyttelton Museum website; Social media (Facebook, Instagram); Calendar and totes; Newsletters
- Exhibitions and other: Local Eyes; When Death Jumped Ship - Heritage Week; Women of Lyttelton Gaol; Reeling in the Years; Festival of Lights; Local Government Walking Tour
- Members meetings and events: Members meetings; Christmas Party
- Collection: Collection is recorded; New collection records; Digitisation of images; Collection is safely stored and maintained
- Building Development: Concept and Preliminary Design; Planning meetings/workshop held; Sub consultants appointed; Preliminary design report/review; Urban Design Panel review; Meetings with stakeholders; Community presentations; Submission on Section 71 Parking; Application for water to site; Preliminary Design estimate of costs; Resource consent application

Who Is Better Off Because of Your Work?

We are currently working towards a new museum building and this grant has allowed the Committee to focus on that task while we continue to have a presence in Lyttelton and online and care for the Museum Collection.

Organisation Comments

We have now submitted a Resource Consent Application for the new museum building and all going well it should be completed before the end of the year. Despite the Covid-19 pandemic planning is progressing and planning is underway for a fundraising launch early in the new year.

Group: Lyttelton Information and Resource Centre Trust	Project: Lyttelton Review	Amount Granted: \$6,990	Volunteer Hours: 2,000	Finances Sighted by Staff: ✓
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How Much Did You Do And How Well Did You Do It?

The Lyttelton Review newsletter was produced fortnightly in paper and online format and distributed widely to keep everyone informed of activities, events and community groups and services. 25 editions of the Review were produced between September 2019 – August 2020 and hand delivered to various places in which older people tend to visit e.g. Lyttelton Community House, Lyttelton "Top" Club and the Library as well as here at the Lyttelton Information Centre.

The Lyttelton Review was written and distributed with the input of people who largely do this on a volunteer basis. 328 Design and one other local community member, Wendy Everingham, spend many hours working on the review. The Lyttelton Review has played a key role in engaging with people, encouraging participation and enhancing social connection between residents. We are pleased that the Lyttelton Review continued to be produced during lockdown to ensure important information was distributed.				
Who Is Better Off Because of Your Work? All new and established residents and those people visiting the area have participated or benefited whether via access to information in the Lyttelton Review. We have ensured that our newsletter is available in paper form as this is particularly beneficial for the disadvantaged members of our communities and the elderly. Residents in Purau, Diamond Harbour, Church Bay, Charteris Bay, Governors Bay, Rāpaki, Cass Bay, Corsair Bay and Lyttelton have benefitted from access to information and social connection.				
Organisation Comments The Lyttelton Review electronically reaches several thousand people in the Lyttelton and Harbour Basin area. We enable this to happen for locals, visitors and new residents of all ages so people feel connected to, supported by and involved in their community. The Lyttelton Review is a key vehicle we achieve engagement and participation within the community. Through our fortnightly Review we have a tried and true modus operandi for raising awareness within the community, distributing information, encouraging community pride and engagement and supporting the development and well-being of our local communities. It is created with the ideas, contributions and interests of the Lyttelton Harbour Basin communities at the forefront of design and content. We sincerely thank Council for its continued support.				
Group: Lyttelton Seafarers' Centre Charitable Trust	Project: Seafarers' Welfare Support - Lyttelton (Kia manaaki i te tangata rahi, i te tangata iti)	Amount Granted: \$10,000	Volunteer Hours: 2,000	Finances Sighted by Staff: ✓
How Much Did You Do And How Well Did You Do It? <ul style="list-style-type: none">10 hours per weekOpened weekends 7pm to 10pmAdministration - 4 hours per weekOn average, 12 seafarers used the Centre each shift <p>Seafarers' satisfaction is registered in our login book the comments are always positive, and we met our goals when we wanted to open on the weekends, to allow us to open the centre seven days per week when we were unable to do this with volunteers only.</p>				
Who Is Better Off Because of Your Work? Seafarers visiting Lyttelton have benefited significantly from our Centre being open additional hours and from ship visiting. From the lockdown we had a significant change in the direction of the service. Our Assistant Manager was a significant contributor to seafarers' welfare with ship visiting and providing vital supplies e.g. shopping for essential goods and Wi-Fi to seafarers stuck on ships. We also used this staff member's IT knowledge to assist with communication and social media network to keep in contact with seafarers, providing support and welfare to seafarers from afar.				
Organisation Comments Covid -19 impact on seafarers worldwide has been severe. They are unable to leave ships, work contracts have expired, and seafarers have been denied shore leave - there has been a significant decline in mental and physical health, therefore our services are vital in providing services to seafarers visiting Lyttelton Port (owned by Christchurch City Holdings Limited - the commercial arm of the Christchurch City Council). This funding has been vital in providing our service for welfare of the seafarers.				
Group: Project Lyttelton Incorporated (PL)	Project: Activities and Events (Year 3 of 3)	Amount Granted: \$18,000	Volunteer Hours: 2,000	Finances Sighted by Staff: ✓
How Much Did You Do And How Well Did You Do It? Approximately 16,000 hours were contributed across projects: <ul style="list-style-type: none">Garage Sale opened between 10-4 Wednesday, Thursday and Friday with community groups with at least two volunteers at each session – 4,000 hoursCommunity Garden – team of between 5-10 volunteers each Wednesday from 10am-2pm – 1,400 hours				

<ul style="list-style-type: none">Farmers Market – regular Saturday helpers plus many volunteers who enable the farmers market to operate during Covid-19 - 500 hoursTime Bank volunteers - 5,800 hoursYouth Group programme advisory group meetings and volunteering at the sessions - 200 hoursPL Board 10 meetings plus volunteering each month - 1,650 per monthEvents – many paid and unpaid hours that are particularly difficult to measure. <p>(All are approximate hour estimates.)</p>				
<p>Who Is Better Off Because of Your Work?</p> <p>The SummerFest took place in January 2020. The event was successful and whilst numbers of local attendees remained high it was evident that competition from the Buskers Festival and other events around the Lyttelton Harbour was impacting on numbers. The decision was made not to hold the festival in 2021 and instead to concentrate on events at other times of the year such as Ka Awatea. However, following on from the lockdown PL were unable to stage Ka Awatea. However in association with Rāpaki a smaller Matariki event was organised and was said by many to be one of the best events that they had attended for many years. With small bonfires, local music and a hāngī at Rāpaki on a cool July evening - it was a wonderful event.</p> <p>Other events have been badly impacted by the lockdown and the months following. Before that time we did have a pot luck event, a pizza fundraiser in the Community Garden. The series of workshop ideas for the Garage Sale has been carried forward into this year and we are looking to start shortly.</p> <p>The Community Garden has flourished and had days working with the Conservation Volunteers, held pizza nights and fundraisers and regularly provides produce for Lyttelton Community House.</p> <p>A review of TimeBank was undertaken with events and interviews throughout the community to look at what Time Bank means to people and the findings of that review are currently being implemented</p>				
<p>Organisation Comments</p> <p>In 2019 PL decided to trial a flat management structure with each individual being responsible for the running of the organisation. Whilst there were many positives from this experience we also came to realise that the flat management style required additional resources, a replacement structure and training and that the organisation was not flourishing under this format. During this period the PL Treasurer and co-founder of PL decided to pursue other local interests and left PL. Shortly after, Margaret Jefferies sadly passed away. Faced with losing both founders of the organisation and having a flat structure the new Board decided to reinstate a Manager to re organise and refocus PL.</p> <p>Shortly after that appointment the lockdown happened. During lockdown whilst there was subsidy funding for wages, PL received no income from its social enterprises so following the lock down PL had to concentrate on the reorganisation and re focusing of all its projects. However the good news has been that the Farmers Market and Garage Sale came strongly back after the lockdown and through a refocus and support of the people involved, those projects are looking forward now to contributing to the Lyttelton community.</p> <p>The funding received from Christchurch City Council Strengthening Communities has been nothing short of essential. It has allowed the reappointment of the Manager, enable the Farmers Market and particularly the Garage Sale to have good support and direction from passionate staff during a year of complete upheaval.</p>				
Group: Project Lyttelton Incorporated (PL)	Project: Lyttelton Youth Programme	Amount Granted: \$10,080	Volunteer Hours: 100	Finances Sighted by Staff: ✓
<p>How Much Did You Do And How Well Did You Do It?</p> <p>Monday 3.30-5.30 attend by up to 15 youth per session, Thursday Girls' Group 4-6pm attended by approximately 15 girls each week, and Friday 6.30-8.30pm sessions of up to 30 young people at the Lyttelton Recreation Centre and at The Portal (PL base).</p> <p>Monday and Friday sessions include futsal, basketball, boxing, ping pong, pool and eating pizza!</p> <p>Our girls' group sessions have been very well attended with crafts, circus skills, skateboarding and roller skating being some of the things the group has done.</p> <p>The Lyttelton Youth Programme aims to provide a place for our young people to hang out, try new things, meet new people and be a part of their community by supporting and attending local activities and events.</p> <p>2019/20 has been a tough year for our communities and our young people have especially found this time uncertain, isolating and confusing. The Youth Programme sessions that have run this year (we didn't run the groups through lockdown but had an online girls group internet group throughout the lockdown) have provided a much needed place for them all to congregate. Those that are in their first year of high school have found it particularly hard - as they settled into the year schools were closed in lockdown, new friendships have been harder to make. We have found this group have especially loved coming together to see their Lyttelton friends every Friday night.</p>				
<p>Who Is Better Off Because of Your Work?</p>				

With all our young people going out of Port to go to high school it is absolutely necessary to have a safe gathering space to enable them to build and maintain relationships with each other, other adults outside of their home and school and be given an opportunity to give back and take responsibility.

The whole of the Lyttelton community benefits as the youth of our town become more engaged and integrated into their home and to be able to take pride and care of their environment and community.

Organisation Comments

We hope to grow the youth voice in Lyttelton by forming a group of our youth group members to give feedback and advise groups in our community. Other plans include weaving time banking into our programme, this will see our group giving their skills and time more and supporting other programmes in the community.

We have an active advisory group that supports the development of the programme. A highlight for them was the Quiz Night run up at The Lyttelton (Top) Club where we raised \$700. This was a great way to raise the profile of the programme in the community.

Group: Little River Wairewa Community Trust (LRWCT)	Project: Little River Big Ideas / Walking Festival	Amount Granted: \$20,000	Volunteer Hours: 5,000	Finances Sighted by Staff: ✓
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How Much Did You Do And How Well Did You Do It?

Community connectedness - We have organised regular events and various programs. These have established overall well-being, increased communications amongst residents, created stronger community connections, volunteer support, building connections between our young and elderly, creating a strong community family.

Encouraging the participation of various groups when organising events.

- Seniors Hui – 40 plus attendees
- Community Breakfast – 200 – 250 attendees
- Sea Week – Volunteers beach clean-up – 30 plus attendees
- Covid-19 – meals/phone calls/shopping pick-ups – eight attendees

We have increased communication with the community and wider area through advertising in our local newspaper, flyer drops, website and Facebook page. Social media has played a big part in raising the awareness of the Trust's “what’s on’ community calendar of events and groups in our area, with increased community engagement.

- Drop-In Sessions are run weekly to enable face to face meetings with members of the community. These are held centrally in the Little River Service Centre.
- Akaroa Mail reaches all Banks Peninsula
- Mail box drop reaches 500 people
- Facebook Page and website reach nationally and internationally with an increasing number of hits
- Members of the community can come and find out about the Trust and how we can assist them

We have created “Welcome packs” for our new residents. These are hand delivered with a friendly meet and greet session. This has helped to establish community integration.

10 bags delivered – these contain relevant information about local businesses and activities, a local phone book, a native plant for their garden, etc. The local postie and community members inform us of new people arriving in the area.

Working alongside our local Community Advisor and various community groups in promoting and supporting a greater community resilience and connections e.g. Love Little River, Little River Big Ideas, Banks Peninsula Community Board, Christchurch City Council and Living Streams Nursery.

Working Party Community Plan completed, producing the document: Little River Big Ideas, endorsed by the Banks Peninsula Community Board and The Council.

New subcommittee “Little River Village Planning Committee” – attend meetings, take minutes and follow up on completing action; Administration for this group as required.

Elderly:

We hold an annual Seniors Hui- this is a chance for a gathering of older residents and ex residents which is held at the Wairewa Marae.

40 people attended the Seniors Hui and was thoroughly enjoyed with the local Playcentre catering, the younger members of our community mixing with the seniors.

Also with lockdown during Covid-19 we established a network of people to phone, arrange prescription/groceries pick-ups. Meals were made and delivered for some elderly, this was received well with some elderly living on their own they enjoyed the catch up phone calls weekly.

Who Is Better Off Because of Your Work?

The LRWCT administration is running efficiently and professionally. Policies are continuing to be reviewed and implemented into the general running of the LRWCT. We have connected with many groups/organisations within our community and heard their visions and requests/ideas for our community to become more connected and strengthened. We will continue to work in line with the working party document “Little River Big Ideas” and community engagement.

Organisation Comments

The Trust needs a coordinator to coordinate projects from the Little River Big Ideas Plan between the Little River Wairewa Community Trust and other local and Banks Peninsula organisations together with relevant Christchurch City Council staff, ensuring that the ideas and aspirations of the community members, which were recorded and documented in this plan for the town centre, will be brought to fruition for the benefit of the community and visitors.

Community Events are requested in the Little River Big Ideas document. The Banks Peninsula Walking Festival is an annual event that offers guided walks all over the Peninsula in November each year. The guides who are all volunteers, bring a huge wealth of knowledge and experience beyond access to tracks, reserves and private land. Over 600 people took part in this year’s walks.

Every year this event is growing - with more volunteers, which means more walks are on offer – showcasing the amazing Banks Peninsula area.

Walkways project: with consultation with the landowners in the area we are planning a walkway, this is a loop walkway that will provide residents and visitors, picnic sites and nature study, and eventually a bridge over Okana River. This will offer activities for visitors to partake in, greater awareness and use of the Heritage Park and establishment of a future sculpture trail, and enhanced awareness of the cultural and conservation values of this environment.

Children's Playground: We are planning and designing a Children's playground along with help from Council Staff and input from the local children and community members. At the Community breakfast (with over 250 people including Council Staff attending) everyone had the opportunity to let us know what they loved/wanted in the design of this playground area. This was meant to be shovel ready to start in July 2020 but due to Covid 19 the Council has deferred the project due to money constraints. We are still working together on this project – hoping for it to be shovel ready July 2021.

Village plan: This was with Council, we worked alongside to create a safer traffic management plan for the Little River village, new road makings to make it safer for buses etc. to drop off passengers and car/people to move around the area. New 3d speed humps that have been design by a local resident and are due to go down in October.

Covid 19 Lockdown- with some elderly, single, solo parents, in the community we set up a phone list for volunteers to call and make sure they were ok and just a general chat once a week, if they needed prescription collect, groceries, meals made we also have a volunteer team doing this. We had feedback for some saying they really loved and looked forward to the phone chats once a week.

There was also a food bank available for anyone who needed it.

Administration – Manage correspondence, information, meetings, minute taking, advertising, reporting, financial oversight and reporting, public relations, marketing, communications, fund-raising and event planning.

\$5,000 and Under

Group: 'Between the Waters' Polish Legacy in New Zealand Charitable Trust	Project: Between the Waters - Canterbury's First Polish Settlers - Akaroa Chapter	Amount Granted: \$700	Volunteer Hours: 80	Finances Sighted by Staff: ✓
Project Summary 1. Exhibition Opening event - Attending: 60 people; 2. Church Service - attending: 45 people; 3. Christmas Gala event - attending: 70 people. Exhibition was displayed and open for viewing to general public weekly (at the cruise liners arrival days) until the end of March 2020. Approximate viewing number: 300-400 people. The exhibition aimed to reach out to families and descendants of the original 'Fredeburg' 1872 group of Polish settlers that arrived in Canterbury from Prussia (Poland). We wanted to tell and share with them the Polish heritage brought here, the hardships of immigrant life, the contributions they made to the community and the country and also - to tell everyone interested - the story of Poland. The event served as a reminder that NZ is not a monoculture and whatever is different - enriches this land. We have reached out to 3rd-4th generations, and raised awareness of what heritage and traditions run in their blood. Polish Ambassador to NZ, in his speech, acknowledged the immense promotion of Poland in general. The project touched on the personal stories and history of one particular family - The Kotlowski. The exhibition told the story of migration in general, the reasons Poles left their homeland but equally importantly: the contributions made throughout the years to this country and this region. The learning and the knowledge of the history, heritage and traditions were deeply embedded. To the point that one young descendant added 'Kotlowski' to his surname! The general public was able to experience and learn about Polish make up of New Zealand society, history of the migration - our aim was to encourage other nations to also explore their heritage. This seed was planted. This project is a continuation of the events from 2017 celebrating 145 years of Early Polish Settlement in Canterbury, New Zealand, when this Polish chapter of New Zealand history was framed and exhibited at Canterbury Museum. 'The Canterbury's First Polish Settlers' exhibition displayed the chronicles of four families that disembarked from 'Fredeburg' in Lyttelton Harbour in Aug 1872 and settled in Canterbury. Our Akaroa event was about one particular family and their descendants - The Kotlowski, who settled in Banks Peninsula - Akaroa. The event was proved to be a perfect opportunity for a family reunion and we had guests attending not only from Akaroa and Christchurch but also Wellington, Dunedin and North Island. There was a photos exchange, memories told and family members united. There was a two full page write up about this event in 'Akaroa Mail' December 20th edition.				
Group: Akaroa Community Arts Council (ACAC)	Project: Operational Costs - 2019-20	Amount Granted: \$4,800	Volunteer Hours: 1,176	Finances Sighted by Staff: ✓
Project Summary Covid 19 was an interruption as for the rest of New Zealand with which we all continue to be challenged. ACAC re-grouped and re-published our arts programme at the end of July, coming back strongly with a pop up play, life drawing and a massively successful community art exhibition 'Unlocked In Paradise'. The community have responded very strongly to all of our projects since lock down. We more than met our targets with our classes being extremely well attended and 'Unlocked' attracting over 50 local exhibiting artists and 750 visitors over a three-weekend period. We also sold over \$6,000 of art on behalf of our artists – a welcome post Covid boost for everyone. Definitely new skills have been learnt. Our workshops since lock down have been well oversubscribed – we have put in a second workshop for Saskia van Voorn’s woodcutting course in September due simply to demand. A lot of beginners across the board with a very positive response – people are loving their post Covid freedom. I have a theory that generally people are really keen to use their free time to try something new and different – or just actually to use and appreciate their time doing things that they aspire to or just love doing. People have taken annual leave and come from Christchurch City to our recent workshops. Really encouraging. Our wee Arts Council continues to grow from strength to strength. It is very humbling and so encouraging. Our Board of Trustees is working together very strongly to make our endeavours the collective success that they are. I, as Chair, am very proud of all of our achievements to date. I’d also like to take this opportunity to thank the Christchurch City Council and the Banks Peninsula Community Board (Strengthening Communities Fund) sincerely and wholeheartedly for their past and continuing support. These annual grants mean the world to us, giving us confidence in ourselves and enabling us to literally put all income back into our community to enable art activities to be taken up by anyone. Tena koutou katoa.				
Group: Akaroa Heritage Festival Society Inc	Project: FrenchFest2019	Amount Granted: \$5,000	Volunteer Hours: 1,134	Finances Sighted by Staff: ✓
Project Summary FrenchFest 2019 was a very successful event. Akaroa and Districts have been celebrating our European, Maori and unique French heritage with a festival since the early 1990’s. Friday evening was a family friendly street event starting with our local Onuku Marae community opening proceedings with speaking, singing and action songs. Followed by roving entertainers, music, dancing, fun and laughter. This is part of the feedback about the evening - “A free Street party enabled their parents to be able to afford candy floss and bubbles on the night. The entertainers were amazing with the children and for them it was one of the highlights of their weekend. I was looking for one of our boys and was told “The CanCan lady took him to Dance”. He was extremely shy and was so proud when telling his Nan, who was in London, that he danced with the Lady.”				

<p>Saturday morning heralded the re-enactment of the French settlers landing on the beach at Akaroa, involving our local Maori community, descendants of the original French Settlers in a 40 minute theatrical display. This was followed by a parade to the Recreation Ground where the French Ambassador officially opened the Market Day. The Market Day includes French food and refreshments, entertainment, competitions, French games, races, a fashion parade, a history of champagne and some tasting, including a cock crowing competition and displays in the heritage marquee covering the history of FrenchFest, the story of the French descendants arriving, Maori singing and some films relating to Maori history. A cabaret in the evening which included the can-can, burlesque, Jason Kerrison, several musicians and bands which got the crowd up dancing. The evening concluded at 11-45pm.</p> <p>Sunday saw circus training for children and then a performance in the afternoon. This was our way of utilising the marquee which was not going to be removed until Monday and the circus was well patronised by children and parents.</p> <p>We guesstimate that around 5,000-6,500 people participated in our event in some way.</p>				
Group: Banks Peninsula Presbyterian Church	Project: Community Lunches and Garden	Amount Granted: \$900	Volunteer Hours: 730	Finances Sighted by Staff: ✓
Project Summary <p>Trinity Garden: The people in the Health Care facility, both permanents and short stay have benefited from the twice weekly delivery of vegetables through the year. Heartlands visitors, and Mainly Music parents on a weekly basis receive vegetables. The Open Shelves are stocked with Community fruit and vegetables mainly from Trinity Garden. Some exchange produce, but most give a donation to Heartlands.</p> <p>Community Lunches: Due to Covid we have only been able to run 7 lunches between June 2019 and Nov 2020. All these are well attended, with 30 to 50 attending, and we see more community members meeting in a social friendly lunch. The buy in by the local businesses is increasing.</p> <p>All the goals have been met with increase community involvement. All see how a productive garden, on a small site can produce quality vegetables. Those who can't garden receive fresh healthy produce through their association with the garden.</p> <p>The lunches are attracting a few new members who may be shut in, or new to the district. The interaction with the church community is only with the organizers, few church members come just to share a meal and socialize.</p> <p>Both the garden and lunches are well received. People keep coming back for more, so must be gaining something.</p> <p>Both are dependent on a few volunteers to manage the activities, and get others involved. The school and local businesses are supporting the lunches well, and with a small contribution could be self-supporting. However the garden will always need funding for plants and manure to produce the healthy produce.</p>				
Group: Community Watch City to Sumner Incorporated (CWCS)	Project: Base Radio	Amount Granted: \$600	Volunteer Hours: 3,000	Finances Sighted by Staff: ✓
Project Summary <p>One base-radio was purchased. The radio is required to ensure connection with the Patrol volunteers and enables the CWCS to support its volunteers, and not rely on the goodwill of volunteers in other Patrols for this service. It means volunteers can now leave the car and feel safer.</p> <p>This project was allocated as a split 40/60 project with Central-Heathcote-Linwood.</p> <p>In simple terms the general public benefits from the Patrol project in the areas this operates (Christchurch City, eastern suburbs and Lyttelton around to Diamond Harbour). About 40 volunteers from within the patrolling area work in pairs, in generally four-hour shifts.</p> <p>There is a noticeable drop off on 'Fly Dumping' and Graffiti. The police have asked us to task certain areas. When we have met with the police they seemed grateful.</p>				
Group: Friends of Duvauchelle School (FODS)	Project: Duvauchelle School Pool - Community Pool Use	Amount Granted: \$1,900	Volunteer Hours: 28	Finances Sighted by Staff: ✓
Project Summary <p>Our school pool is open for use from sometime in December through until sometime in March - it is weather dependent as it is an outdoor pool and not covered, therefore, it is only able to be used in warmer weather.</p> <p>The teachers monitor the pool conditions and report to our paid pool caretakers. The teachers would check it each school day as well as our paid pool caretakers, in the holidays the pool caretakers check it daily and rely on pool users to report any problems encountered during the day.</p> <p>Volunteers would spend approximately 10 minutes per day inspecting the pool, which would equate to approximately 20 hours.</p> <p>We also had The Duvauchelle Store selling keys to the wider community so they were able to use the pool outside school hours. This would have equated to another 6-8 hours over the summer months.</p> <p>FODS applied for funding to help the school keep their community usage costs down so that our students, families and the Duvauchelle and wider Banks Peninsula communities were able to use the pool outside of school hours.</p> <p>With the funding we secured we were able to help the school keep it's community usage costs down and enable the Duvauchelle School children, their families and the wider community of Duvauchelle and Banks Peninsula access to a safe swimming area to help improve their health, community connection and their water safety and swimming skills.</p>				

We ensured that pool keys were available to the wider community by working with the store owner at The Duvauchelle Store. Keys to the school pool were available for hire at the store.

The organisation of ensuring the school pool keys were available to the community was much better than in years past and we received no messages about not being able to access the keys. It was a vast improvement on the previous year.

The community is better off as they have access to the pool to enable them to get valuable exercise and join together as a community and have a safe swimming area to work on their water safety and swimming skills.

The school children are better off as the grant enabled FODS to support the school to keep their community usage costs down, because of this the children were able to access vital swimming lessons at a very minimal cost. The children were also able to access the pool outside school hours with their families which provides them with regular exercise and an opportunity to improve their water safety and swimming skills.

There were two special needs children who needed one-on-one coaching and because the school's community usage costs were able to be kept down with the support of FODS and the Council's Strengthening Communities grant they were able to access the one-on-one coaching. Their confidence and skills improved greatly.

The support of the Council's Strengthening Communities Fund has been invaluable in enabling our school community and the wider Banks Peninsula community access to regular exercise, contact with others in their community and by providing a safe swimming area they have been able to improve their water safety and swimming skills.

Group: Little River Support Group	Project: Little River Swimming Pool	Amount Granted: \$2,000	Volunteer Hours: 1,000	Finances Sighted by Staff: ✓
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Project Summary

The grant allowed us to employ a caretaker which then allowed the community swimming pool to be opened seven days a week from 9 am to 8 pm starting mid-November 2019 through to mid-March 2020.

The pool is used by people of all ages within the Little River community and people visiting the area over the summer months.

It is used daily by the 100 Little River school pupils during term times.

Our goal is to help provide a local swimming pool so children and adults can learn to swim and be safe around water without having to drive 45 minutes to the next closest pool. We are surrounded by beaches and feel it's important we give the local children the chance to learn about water safety and gain confidence in and around water.

The pool is also a great place for locals to meet up and socialise. New families to the area find it a great stepping stone to meeting other children and parents over the summer.

Our local children are better off, as they are gaining the skills required around water safety, water confidence and learning to swim.

Adults are better off, as they have access to a local pool for daily exercise.

Families are better off, they play in the pool together and you see parents having fun with their children.

Community, the pool is a great place to meet up, have a chat and make friends. It also brings people together in the way of working bees when the pool needs maintained etc.

Employment for one person in the community.

The Little River Support Group is a group of hard working volunteers who organise fundraising events to help support our local community. We organise the Little River Pumpkin Festival held each year, cater for local events, marshal at events and run countless sausage sizzles and raffles.

Any extra help we receive via grants is very much appreciated.

Thank you for your support.

Group: Okains Bay Enhancement Society	Project: Okains Bay School - Community Pool	Amount Granted: \$1,500	Volunteer Hours: 500	Finances Sighted by Staff: ✓
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Project Summary

The Okains Bay School - Community Pool is an asset in our community. The Okains Bay Enhancement Society identified the importance of the pool as an asset for the whole community to access and the steering group/society made it a priority to support the community by accessing community funds to enable the group to partner with the Okains Bay School for the continuation of the community pool for the upcoming season.

The availability of the pool to the whole community ensured that other local school students and pre-schoolers experienced the importance of water safety in a safe and controlled environment, as well as the retirees who were able to access the pool for fitness and the general enjoyment of our community.

Group: Orton Bradley Park Board	Project: Museum Restoration	Amount Granted: \$1,200	Volunteer Hours: 375	Finances Sighted by Staff: ✓
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Project Summary

<p>The project was with an average of five volunteers meeting once a week for about four months. Five display cabinets with doors for storage were made to precise measurements allowing for clear cases to be fitted later.</p> <p>The work was done to a good standard as precision was required for the bases to accommodate the acrylic cases on top.</p> <p>The volunteers provide a great range of skills for this and other projects. The morning tea is an important part of the day providing a social opportunity and a chance to meet up and share ideas. They are elderly and continue learning to apply skills to different situations.</p>				
Group: Tectonic Tones	Project: Tectonic Tones singing workshops	Amount Granted: \$500	Volunteer Hours: 5	Finances Sighted by Staff: ✓
Project Summary <p>This was a one off workshop which had approximately 20-25 people attend.</p> <p>The workshop was well attended on the 16th November 2019 with no negative comments.</p> <p>All attendees would have benefited with an increased knowledge and skills of singing both collectively in a choir and also as a solo performer.</p> <p>The workshop was taken by (private contractor) of Dunedin and costs included her fee, accommodation and travel. This totalled \$800.00</p>				
Group: The Loons Club Incorporated	Project: Development of Community Venue and Lyttelton Stories Project	Amount Granted: \$5,000	Volunteer Hours: 15,000	Finances Sighted by Staff: ✓
Project Summary <p>Development of Community Venue The contribution towards the operating costs for the Loons Club has enabled the committee to continue to support the running costs of the building. (\$1,000 granted and fully spent.)</p> <p>Lyttelton Stories Project Our Stories is a project that has spanned the whole community from primary students to elderly. Many hours have gone into completing this project and the response has been all positive. Awareness is high in the community and people and organisations have been helpful in referring and encouraging people to share their stories. As a place-based learning centre, Lyttelton Primary School has jumped at the chance to be involved with this project. Lyttelton Community House has collaborated on the project by connecting older and younger members of this community to the project. The project is one that will be of benefit to the local community and all visitors to the area, promoting an understanding of Lyttelton and the people who call it home.</p> <p>For individuals, the act of sharing their stories is a way to validate those stories and empower the people who tell them. By sharing these stories with each other, we build connections and understanding within our community, giving everyone a richer sense of place. This is the same justification that explains why we have institutions like Te Papa or why we have a Ministry of Cultural Affairs – because an understanding of our past and our present is beneficial. It helps us to frame our world going forward.</p> <p>The finished product is available to anyone, anytime. Social connection is evident already. People accessing the project Facebook page (https://www.facebook.com/lytteltonstories/) are recognising stories and adding their own experiences. When visitors experience the finished audio tour they too will be drawn into the history of our community and hearing ordinary people telling ordinary tales adds to the experience.</p> <p>There is also potential economic benefit to the community. As highly-crafted immersive storytelling experiences, the finished product (audio tours) creates richer experiences for visitors, resulting in longer stays that benefit local businesses. Visitors are able to access these short audio documentaries with their smartphones. They will be able to walk around Lyttelton and hear stories that relate to specific places.</p> <p>We hope the tour will attract visitors to Lyttelton and allow them to engage with the place in a more meaningful way. As time goes on and the landscape changes, these oral collections paint a picture of the older and more recent events that have shaped the community. As the stories are tagged to specific locations this will help visitors to appreciate orally and visually the changes that have taken place.</p> <p>Staff comment There were difficulties in completing the Lyttelton Stories Project in the usual timeframe due to Covid-19. An extension was granted. Any outstanding funds are being returned.</p>				
Group: The Scout Association of New Zealand	Project: Lyttelton Sea Scouts Water Safety	Amount Granted: \$5,000	Volunteer Hours: 904	Finances Sighted by Staff: ✓
Project Summary				

We hold one meeting a week each for the cubs and scouts in Lyttelton, and one in Governors Bay. These are for one half hours, but are for two hours on sailing evenings. There are 40 cubs and 15 scouts that attend these sessions but over the year there have been 50 cubs and 20 scouts. Each group has two leaders and extra parent helpers. We hold quarterly committee meetings attended by the 4 committee members and 5 leaders, plus additional parent helpers; and additional scout events for 15 scouts and two leaders, and an overnight camp for 20 cubs and four leaders/helpers. Volunteer leaders have undertaken training courses in First Aid, Day Skippers and Kayak courses - each for full weekends.

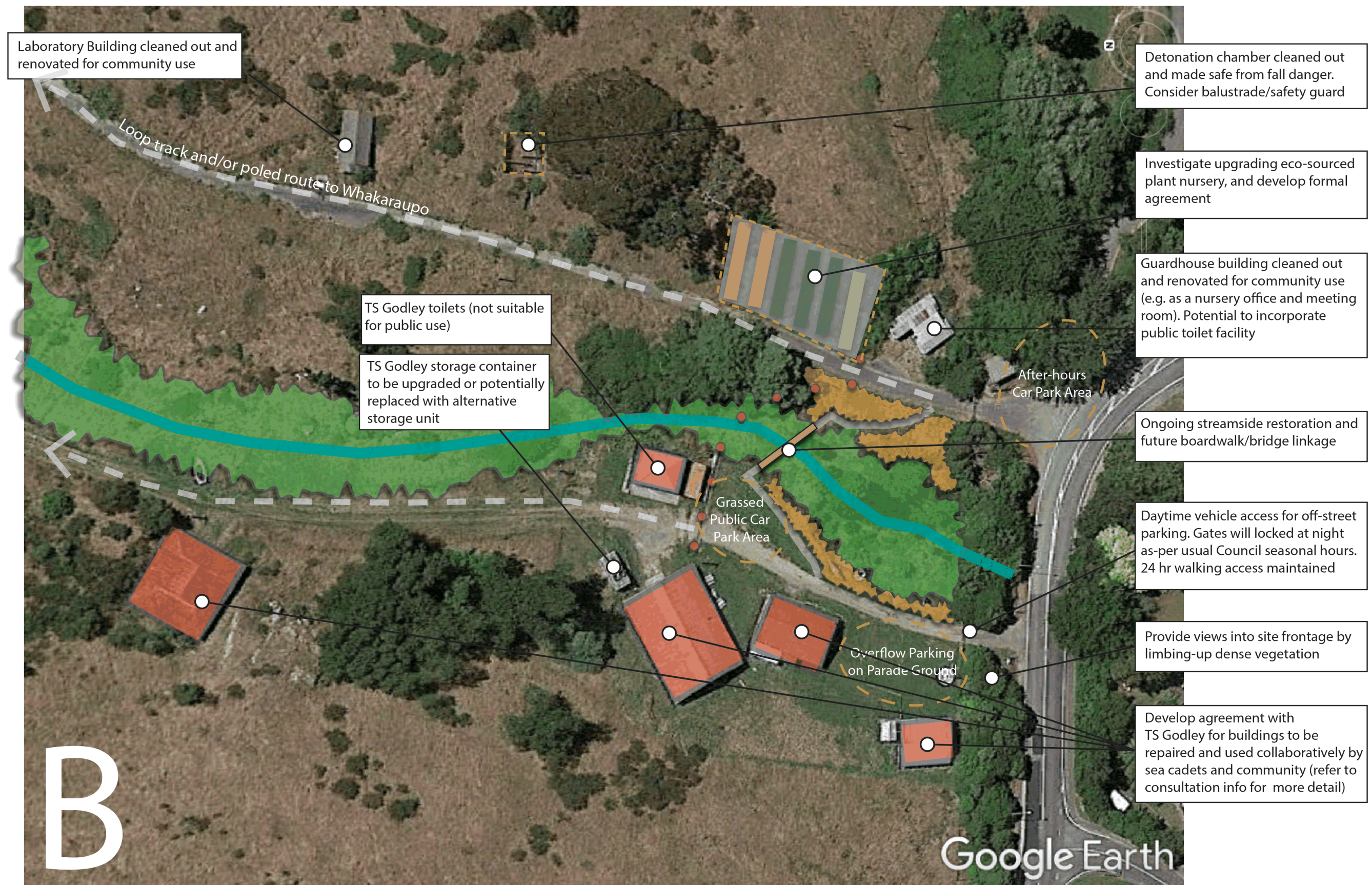
We see the success in our sessions and events by the enthusiasm on the evenings and the return of the young people to each weekly session. The safety instruction that has been undertaken by the leaders has enabled us to undertake water activities more regularly without needing to call in extra help and be in line with all health and safety requirements. Without these we would be unable to continue running the Cub or Scouts sessions. The increase in life jackets and radio equipment has meant that we are able to offer the water activities to all ages and larger numbers with leaders actively in communication and safety at the forefront.

Throughout the year we have worked with the young people exploring the outdoors; nature identification, map reading, care of the environment; learning new skills such as pioneering, construction and sailing and running life skills education sessions ranging from changing a bike and car tyre to cooking dinner. All the young people have been actively involved in the sessions and their return each week lets us know we are doing the right thing. We encourage leadership and support and it is always great to see teamwork and confidence increasing over time. The transition from Cubs to Scouts is from the age of 10 and a half or 11. When the young people continue onto Scouts the challenges increase, it is rewarding to see more responsible roles being taken on and an increase in their level of skills. Our main reason for drop out is the individual's commitment to other activities.

We are proud of what we achieve with the young people. It is time consuming and hard work to keep the adults involved up to date with the appropriate training and necessary paper work. We really appreciate the funding from the Council to support us in our ability to deliver for the groups of young people of Lyttelton Harbour.



HMNZS Steadfast Draft Landscape Plan



HMNZS Steadfast Draft Landscape Plan (Lower Area)

FEEDBACK TO: Christchurch City Council

ON: Environment Canterbury Draft Long Term Plan 2021-31

BY: Te Pātaka o Rākaihautū/Banks Peninsula Community Board

ADDRESS: Lyttelton Service Centre
PO Box 73027
CHRISTCHURCH 8154
Email: DemocracyServicesBanksPeninsula@ccc.govt.nz

DATE: 19 March 2021

The Te Pātaka o Rākaihautū/Banks Peninsula Community Board (the “Board”) offers the following comments for consideration and inclusion in the Christchurch City Council’s (CCC) submission to Environment Canterbury’s Draft Long Term Plan 2021-31:

RATES INCREASE

The Board supports the proposed changes in the draft Fees and Charges Policy.

PUBLIC TRANSPORT

A commitment to better serve Banks Peninsula communities with public transport solutions that provide safe and regular options for transportation with a focus on youth and older resident’s needs. In recognition of the unique challenges our smaller and remote communities face it would be good to see options such as the My Way service in Timaru trialled/introduced to Lyttelton Harbour and surrounding bays. A focus on sustainable and low emission technology for these services would also ensure they fit with the Christchurch City Councils declared climate emergency.

The Board would like to see additional funding allocated to public bus links in Lyttelton Harbour, and specifically, investigating the extension of the bus service from Lyttelton to Diamond Harbour.

SUPPORTING HEALTHY WATERWAYS

The Board seeks continued support for the Banks Peninsula Water Zone Committee and Whaka-Ora Healthy Harbour in their endeavours to restore and protect the health of waterbodies in Banks Peninsula, as well as the continuation of River Rating Districts and their works on specific parts of rivers and drainage networks in the Waiwera area.

CLIMATE CHANGE

Banks Peninsula faces multiple challenges as a result of climate change, including sea-level rise, higher temperatures, extreme droughts, and coastal erosion.

The Board supports the need for Environment Canterbury to work alongside local Runanga, residents and stakeholders to manage and mitigate the effects of climate change across our ward.

BIODIVERSITY

Protection, restoration and regeneration of native planting across Banks Peninsula are a priority for fire risk mitigation and climate change resilience.

The Board supports the 'shared regional approach' proposed by Environment Canterbury to restore biodiversity and support local eco systems.

PEST CONTROL

Aotearoa's pest free target is now less than 30 years away, we have a unique opportunity for Banks Peninsula to be a leader in this space by creating a pest-free environment for Native species to thrive.

The Board supports the allocation of resources to our regional and community groups who are committed to the hard work required to realise this vision.

Yours sincerely,



Tori Peden
Chairperson
Te Pātaka o Rākaihautū/Banks Peninsula Community Board



**Te Pātaka o Rākaihautū
Banks Peninsula Community Board**

**Submission on Christchurch City Council's
Draft Long Term Plan 2021-31**

1.1 Have we got the game plan right?

The Te Pātaka o Rākaihautū / Banks Peninsula Community Board appreciates the opportunity to provide a submission to the Christchurch City Council on the Draft Long Term Plan 2021-31.

The Board's statutory role is, "to represent, and act as an advocate for, the interests of its community" and "to prepare an annual submission to the territorial authority for expenditure within the community" (Local Government Act 2002, section 52). The Board provides this submission in its capacity as a representative of the communities around Banks Peninsula.

Our Community Board Plan's vision is that Banks Peninsula is home to many unique, thriving settlements as well as being a valued place for locals and visitors from the region, country and overseas to explore, unwind and enjoy recreational activities. Our focus is to enhance environmental, cultural, social and economic wellbeing so that Banks Peninsula is a vibrant and reviving place to live, work and visit.

We strongly support the proposed capital and operational investments in our Peninsula communities. We also ask that the Council make a small number of changes (refer below), particularly for water, facilities and parks, so that the budget can better achieve our vision for our communities.

1.2 Rates

The Board supports the proposed average residential rates increase of 5 percent for 2021/22 and an overall rates increase of 4 percent over the next 10 years. However, we do not support the uniform annual general charge and encourage the Council to implement a progressive rating system to improve equity.

1.3 Proposed changes to existing rates, and new targeted rates

Land Drainage Targeted Rate

The Council is proposing that ratepayers who already pay the land drainage targeted rate continue to do so, but that the cost is shared across all ratepayers. The rate would be calculated as a number of cents per dollar of capital value.

We have heard from our residents that consultation on this has been inadequate. While a letter detailing the proposal was dated late-March, many people did not receive this until two weeks later, giving those who may be substantially affected very little time to understand the implications and respond meaningfully.

For example, people who plant their farm with native bush increase their land value but may not generate a high annual income. But they would incur a high charge under this proposal, which disincentivises initiatives combatting climate change.

We request that an alternative proposal is developed that fairly considers the financial impact on rural and small settlement ratepayers, for example a cap on the maximum amount to be charged or a proportional rate for rural and small settlement ratepayers. We request that a decision on this is deferred to the next Annual Plan 2022-23 when the alternative proposal can be adequately consulted on.

Heritage Targeted Rate

The unique heritage and character of the Peninsula creates a sense of place that forms our identity as Peninsula residents, Cantabrians and New Zealanders. It is important to look after this so we can continue to pass on our shared identity to future generations.

The Board supports the proposal to spend \$57 million on heritage items, including Yew Cottage conservation works in Akaroa and other works throughout the city and Banks Peninsula. The Board supports this being done via a new heritage targeted rate, instead of including all funding for heritage items in the general rate. The rate would be calculated as a number of cents per dollar of capital value.

Excess Water Targeted Rate

The Board supports the proposal for a new excess water charge for households that use significantly more water than the average. Households would be charged a fixed amount of \$1.35 per 1,000 litres for any water use over 700 litres per day, while the average Christchurch household only uses 540 litres per day. This targeted rate would likely reduce water usage in summer, and promote the use of rainwater tanks and other sustainable water use methods.

1.4 Investing in upgrading and protecting our city's water networks

Wastewater

The Akaroa Harbour catchment is of significant importance to the culture and identity of Papatipu Rūnanga. One of the priorities in our Community Board Plan is for the Akaroa, Duvauchelle and Wainui wastewater projects to be approved and implemented so that environmental damage is minimised and cultural and community values are respected. We support proposed funding for the Akaroa (ID 596) and Duvauchelle (ID 2214) Wastewater Schemes.

The Board respectfully requests that funding be reinstated for the urgent delivery of the Wainui Wastewater Scheme. While the inclusion of the Akaroa and Duvauchelle Wastewater Schemes in

the proposed budget is positive, the cultural values of Akaroa Harbour will continue to degrade until the Wainui Wastewater Scheme is also delivered.

This is a priority in our Community Board Plan.

Flood mitigation

Little River is prone five to ten year flooding events that significantly damage private and public assets and have closed SH75, isolating the settlement from the city. Flood mitigation is vital for community resilience as well as economic health. The Board supports continued work by the Council and Environment Canterbury to mitigate flooding in the wider Little River area.

This is a priority in our Community Board Plan.

Drinking water

The Board supports proposed funding for the Okains Bay Potable Water Supply (ID 52902) and the Duvauchelle Drinking Water Treatment Plant (ID 57808).

Stormwater

The Board supports the proposed prioritisation of stormwater pipes in Lyttelton within the Reticulation Renewals programme budget (ID 324). This aligns with our commitment to the health of Whakaraupō Harbour and the Whaka-Ora Healthy Harbour Plan.

1.5 Investing in our transport infrastructure

Rural roads

One of the priorities in our Community Board Plan is that capital and operational funding for rural roads is increased, and city-wide standards for the repair and maintenance of shingle roads are established. The Board supports the proposed increase in the Road Metalling Renewals programme budgets (ID 240 and ID 2143). We also support the existing service levels for shingle roads.

This is a priority in our Community Board Plan.

Lyttelton pedestrian linkages

The Board supports proposed funding for the Lyttelton Pedestrian Linkages project (ID 52119).

1.6 Rubbish, recycling and organics

The Board supports the proposal to spend \$25 million on organics infrastructure, \$18.5 million on transfer station infrastructure and \$18.4 million on recycling infrastructure as this aligns with the Council's Draft Climate Change Strategy and Waste Management and Minimisation Plan.

1.7 Our facilities

The Board strongly opposes the proposed closure of the Akaroa Service Centre as it provides a key information service and allows people to report local problems. It is well-used by Akaroa residents and many nearby rural communities on the Peninsula, with per capita visitor numbers similar to the Beckenham Service Centre. If the Akaroa Service Centre closes, our communities will be isolated as there is no public transport to another Service Centre.

We would like the Service Centre to be retained, and banking, postal and possibly Information Centre services to be co-located with it, to create a community hub. There is a real opportunity for the Council to show leadership and give effect to its strategic priority to enable connected and resilient communities. We note this was a matter of significant community interest at a recent community hui held in Akaroa.

We note that the Garden of Tane Reserve Management Committee made a Long Term Plan submission on this topic.

1.8 Our heritage, foreshore and parks

Naval Point development

One of the priorities in our Community Board Plan is that the Naval Point Development Plan is approved and that the Council fully funds its implementation. The Board supports the proposed capital budget to implement the Naval Point Development Plan (ID 357).

We note the Lyttelton Netball Club, Lyttelton Rugby Club and Lyttelton Recreation Ground Reserve Management Committee's Long Term Plan submissions, which include support for new courts, the Lyttelton Recreation Ground's re-turf and installation of drainage and irrigation systems, which are all part of the Naval Point Development Plan. Note: The type of courts will be determined in future.

This is a priority in our Community Board Plan.

Godley House site

One of the priorities in our Community Board Plan is that the status and use of the Godley House site is resolved in partnership with the Diamond Harbour community and informed by the Diamond Harbour Village Plan.

The Board supports a continued staff resource to urgently progress land status issues with the Godley House site so that its future use is aligned with clear community expectations.

We note that the Diamond Harbour Reserves Management Committee made a Long Term Plan submission on this topic.

This is a priority in our Community Board Plan.

Parks maintenance

One of the priorities in our Community Board Plan is that appropriate parks service levels are established and met. While the Board supports the proposed capital spend on heritage, foreshore, and parks, we request that there is adequate operational budget to deliver parks maintenance service levels.

We note that the Garden of Tane and Robinsons Bay Reserve Management Committees made Long Term Plan submissions on this topic.

This is a priority in our Community Board Plan.

Toilets

One of the priorities in our Community Board Plan is that public toilets are brought up to an acceptable standard to cater for increasing visitors and mitigate environmental consequences.

We support the proposed funding for the Port Levy Toilet Renewal (ID 17916) and the proposed prioritisation of the Akaroa Recreation Ground and Lyttelton Sports Ground Toilet Renewals within the Toilet Capacity Review Renewals programme budget (ID 61793).

We also support the proposed new toilet block next to the Lyttelton Information Centre and request that a second toilet in Albion Square in Lyttelton is adequately funded.

This is a priority in our Community Board Plan.

Banks Peninsula community sports complex

The Banks Peninsula Community Sports Complex Group would like to partner with the Council to develop a Sports Complex in Akaroa. The Board supports the proposed prioritisation of \$170,000 for upgrade of the Akaroa tennis courts as part of the Community Parks Planned Recreation Spaces Renewals programme budget (ID 61794).

Reserve Management Committees capital budget

The Board supports the proposed prioritisation of \$130,000 per annum for capital projects in Reserve Management Committee (RMC) areas from within the existing Port Hills and Banks Peninsula Regional Parks programme budget (ID 61744). These projects are identified by RMCs, which empowers them to drive projects that benefit local residents and build stronger, more connected communities.

Steadfast Landscape Plan

We have heard from our community that people want to access and enjoy the Steadfast area in Cass Bay, including getting involved with regenerating native bush and formalising a walking track to the Summit Road. The Board supports the development of the Steadfast Landscape Plan (currently underway).

We note that the Cass Bay Reserves Management Committee made a Long Term Plan submission on this topic.

Port Hills Management Plan

The Board requests that a new staff or external resource is allocated to develop the Port Hills Management Plan, which will set a strategic direction for management, manage fire risk, protect biodiversity and conservation values and promote recreational activities.

As some reserves (such as Urumau and Whakaraupō Reserves) will urgently require individual Management Plans if an overarching Plan is not developed, progressing a Port Hills Management Plan is the cost-effective option.

We note that the Cass Bay and Lyttelton Reserves Management Committees made Long Term Plan submissions on this topic.

Banks Peninsula Management Plan

The Board requests that a new staff or external resource is allocated to develop the Banks Peninsula Management Plan, provided that each reserve has its own section. This Plan will set a strategic direction for management, manage fire risk, protect biodiversity and conservation values and promote recreational activities.

As some reserves will urgently require individual Management Plans if an overarching Plan is not developed, progressing a Banks Peninsula Management Plan is the cost-effective option.

Ōkeina Management Plan

The Board supports progressing the Ōkeina Management Plan, which aims to acknowledge and provide for Ngāi Tahu values; provide suitable amenities to enable the proper use and enjoyment of the reserves; and identify, preserve and enhance existing recreational, heritage, ecological and cultural values.

We note that the Okains Bay Reserve Management Committee made a Long Term Plan submission on this topic.

Lyttelton dog park

The Board supports the proposed prioritisation of a dog park in Lyttelton in FY31 or sooner within the existing Dog Parks programme budget (ID 61799).

Lyttelton sports pavilion and toilet renewal

The Board supports the proposed prioritisation of the sports pavilion and toilet renewal at the Lyttelton Recreation Ground from within the existing Community Parks Planned Buildings Renewal programme budget (ID 61793).

We note that the Lyttelton Rugby Club and Lyttelton Recreation Ground Reserve Management Committee made Long Term Plan submissions on this topic.

Little River playground

The Board supports the proposed capital budget for Little River Playground and Recreation (ID 43678).

Cass Bay playground

The Board supports the proposed prioritisation of the Cass Bay playground in financial year 2026 within the existing Community Parks Planned Playground Renewals programme budget (ID 61777). We also signal the need for more funding in due course for more fully accessible play equipment.

We note that the Cass Bay Reserves Management Committee made a Long Term Plan submission on this topic.

Head to Head Walkway

As recommended by its Head to Head Walkway Working Party, the Board supports the proposed Head to Head Walkway project budget (ID 408) and requests that the section between Orton Bradley Park and Paradise Beach is prioritised within the proposed Inner Harbour Road (Lyttelton to Diamond Harbour) programme budget (ID 245), including protecting the road from sea level rise.

We note that the Diamond Harbour Reserves Management Committee made a Long Term Plan submission on this topic.

Seawalls

The Board supports the proposed Marine Seawall Planned Renewals programme budget (ID 41950), and requests that projects within it are re-prioritised to align with the Council's adaptation planning for sea level rise and coastal inundation.

We note that the Little Akaloa Reserve Management Committee made a Long Term Plan submission on this topic.

Native regeneration

The Board supports revegetating parks and reserves with natives and eradicating pest plants from within the proposed Regional Parks Tree and Green Asset Renewals programme budgets (ID 61759 and 51451).

We note that the Diamond Harbour and Okains Bay Reserve Management Committee made Long Term Plan submissions on this topic.

Public toilets at Duvauchelle

The Board supports a new public toilet block at the Duvauchelle Holiday Park, as there are currently no public toilets in this area, provided that this can be funded from within the Holiday Park's existing capital budget.

We note that the Duvauchelle Reserve Management Committee made a Long Term Plan submission on this topic.

Basketball court at Le Bons Bay

The Board supports a new basketball half-court at Le Bons Bay Domain, provided that this can be funded from within the existing Community Parks Recreation Spaces programme budget (ID 61804).

We note that the Le Bons Bay Reserve Management Committee made a Long Term Plan submission on this topic.

Track upgrades and maintenance

The Board supports the proposed Regional Parks Banks Peninsula and Port Hills Access and Track Renewals programme budget (ID 61748). We request that tracks on Banks Peninsula, including in the Lyttelton Reserves Management Committee area, are prioritised within this.

We also request that upgrading tracks in Stanley Park are prioritised within this budget, if they pose a health and safety risk.

We note that the Lyttelton and Stanley Park Reserve Management Committees made Long Term Plan submissions on this topic.

Garden of Tane

The Board supports the proposed capital budget of \$50,000 for Garden of Tane for financial years 2022 to 2023. We also request that the Council carries forward any unspent funds from the current financial year.

We note that the Garden of Tane Reserve Management Committee made a Long Term Plan submission on this topic.

Robinsons Bay Reserve

The Board requests that the Council carries forward any unspent funds from the Robinsons Bay Reserve capital budget from the current financial year.

We note that the Robinsons Bay Reserve Management Committee made a Long Term Plan submission on this topic.

1.9 Funding for the Arts Centre Te Matatiki Toi Ora

The Board supports the proposal to provide the Arts Centre with a capital grant of \$5.5 million. We support this being done via a targeted rate that would recover the grant cost over 10 years,

and would phase in over two years, so the targeted rate would be smaller in 2021/22 than in subsequent years. Every ratepayer would pay this rate and it would be calculated as a number of cents per dollar of capital value.

1.10 Funding for base isolation of the Robert McDougall Art Gallery

We are committed to looking after our heritage so we can pass on this part of our shared identity to future generations. The Board supports the proposed new heritage targeted rate, which will help fund \$13.5 million of restoration work in the Robert McDougall Art Gallery.

But we do not support a new targeted rate to fund an additional \$11.8 million for the base isolation of Robert McDougall Art Gallery, provided that this will not prevent public use of the space, as the Christchurch Art Gallery is available to house international exhibitions.

1.11 Potential disposal of surplus Council-owned properties

The Board does not support the process of consulting on the potential disposal of properties via the Long Term Plan. This reduces transparency and the ability of our communities to comment effectively. We request that the Council undertake formal consultation, separate to the Long Term Plan process, on each property on their potential disposal, retention or alternative public use.

27 Hunters Road, Diamond Harbour, PT LOT 1 DP 14050

We have heard significant concerns from our residents about the disposal of this property. Our community has been working hard to revegetate the gullies for a number of years, with the understanding that these areas would be protected for public use.

If the Council does not undertake formal consultation separate to the Long Term Plan process on this property, we do not support its disposal until the gullies are gazetted as reserves and existing public access, including a walkway to the Diamond Harbour School, is preserved.

We note that the Diamond Harbour Reserve Management Committee made a Long Term Plan submission on this topic.

42 Whero Avenue, Diamond Harbour, LOT 1 DP 9607

The Council is proposing to dispose of 42 Whero Avenue in Diamond Harbour, which is a vacant land parcel of 11,825m² leased for grazing. If the Council does not undertake formal consultation separate to the Long Term Plan process on this property, the Board supports its disposal provided that existing public access is preserved.

2H Waipapa Avenue, Diamond Harbour, LOT 9 DP 304811

The Council is proposing to dispose of 2H Waipapa Avenue in Diamond Harbour, which is a small commercial premises of 143m² that is tenanted. If the Council does not undertake formal consultation separate to the Long Term Plan process on this property, the Board supports its disposal.

2865 Christchurch Akaroa Road, Ataahua, RES 4985 CANTY DISTR

The Council is proposing to dispose of 2865 Christchurch Akaroa Road in Ataahua, which is a vacant land parcel of 18,880m². If the Council does not undertake formal consultation separate to the Long Term Plan process on this property, the Board supports its disposal.

2865F Christchurch Akaroa Road, Ataahua, RES 4985 CANTY DISTR

The Council is proposing to dispose of 2865F Christchurch Akaroa Road in Ataahua, which is a vacant land parcel of 2,029m² that is leased. If the Council does not undertake formal consultation separate to the Long Term Plan process on this property, the Board supports its disposal.

1.12 Other comments

Destination Management Plan

One of the priorities in our Community Board Plan is to develop a Destination Management Plan for Banks Peninsula with significant input from the community, taking into account current and future economic, social, cultural and environmental impacts and supporting the Peninsula's recovery from the impact of COVID-19.

Following the Board's advocacy, ChristchurchNZ is preparing a scoping report for a Destination Management Plan. The Board signals the need for funding in the next Long Term Plan to develop a Destination Management Plan, pending the outcome of the scoping report.

This is a priority in our Community Board Plan.

Village planning for Akaroa

One of the priorities in our Community Board Plan is for the community to be involved in village planning for Akaroa that recognises its heritage value and includes the beach / waterfront area and BP Meats site. The Board requests that a new staff or external resource is allocated to facilitate village planning.

This is a priority in our Community Board Plan.

Lyttelton and Akaroa Design Review Panels

The Akaroa and Lyttelton Design Review Panels play a key part in preserving Akaroa's heritage and ensuring that Lyttelton's post-earthquake development aligns with its existing character.

The Panels achieve this by providing effective design advice on local developments. This advice aligns with the requirements of the Christchurch District Plan and is often incorporated into staff planning reports and the applicants' final designs, which improves design and urban environment outcomes. While there were no developments in Akaroa and Lyttelton in the last year, there will likely be multiple developments in the coming year based on recent land sales.

The Board requests up to \$20,000 per annum for an honorarium and mileage reimbursement for Panel members.

Community grants

The Council is proposing to reduce the community and other grants programmes by five per cent. As our communities are still recovering from the impact of the COVID-19 crisis, now is not the time to reduce funding to community organisations that provide valuable services and capacity building. The Board requests that this budget is not reduced.

Akaroa Museum

The Council is proposing to reduce the Akaroa Museum's staffing budget by \$39,000 in financial year 2023. The Board is opposed to any reduction in the Museum's levels of service or opening hours. Reducing staffing rather than other budgets may not achieve this outcome.

Okains Bay Māori and Colonial Museum

The Board supports the existing non-contestable grant of \$10,000 per annum for the Okains Bay Māori and Colonial Museum.

Lyttelton Port of Christchurch

The Board supports retaining the Lyttelton Port of Christchurch in public ownership as this is a strategic asset for our region.

The Board wishes to be heard in support of this submission.

Yours sincerely,



Tori Peden

Chairperson, Banks Peninsula Community Board

SUBMISSION TO: Christchurch City Council

ON: Draft Development Contributions Policy 2021

BY: Te Pātaka o Rākaihautū/Banks Peninsula Community Board

ADDRESS: Lyttelton Service Centre
PO Box 73027
CHRISTCHURCH 8154
Email: adrianna.hess@ccc.govt.nz

DATE: 15 April 2021

1. INTRODUCTION

The Te Pātaka o Rākaihautū/Banks Peninsula Community Board (the “Board”) appreciates the opportunity to provide a submission on the Draft Development Contributions Policy 2021.

2. SUBMISSION

By way of an opening statement, the Board supports the use of catchments to calculate development contributions, including the proposed infrastructure types of water supply, wastewater collection, wastewater treatment and disposal, as well as public and active transport.

The Board believes that the real cost of establishing new infrastructure should be the onus of the developer, rather than the burden of the ratepayer. The Board understands that development contributions within Christchurch city will be lower than on Banks Peninsula, because the infrastructure to connect new dwellings already exists. Correspondingly, many places on Banks Peninsula require new or remarkably improved infrastructure, which results in substantially higher development costs such as those proposed for Akaroa Harbour.

The Board believes that reserve infrastructure should be included in business development contributions, not only because business development will place additional demand on reserves, but also because we must continue to support green spaces in our city to combat our climate and ecological crises. Likewise, development contributions are an appropriate way to fund neighbourhood parks in residential areas experiencing growth development.

While some may see higher development contributions as a disadvantageous deterrent for development, the Board believes that this is actually advantageous; higher charges will restrict growth from happening too fast and causing strains on existing infrastructure. Therefore, the Board supports the proposed household unit equivalents in this consultation. However, future increases should be reconsidered with regard to whether a maximum charge or cap would be appropriate.

Yours sincerely,



Tori Peden
Chairperson
Te Pātaka o Rākaihautū/Banks Peninsula Community Board

TO: Christchurch City Council
PO Box 73017
Christchurch 8156
Email: katy.mcrae@ccc.govt.nz

SUBMISSION ON: Climate Change Strategy

SUBMISSION BY: Banks Peninsula Community Board

CONTACT: Lyttelton Recreation Centre
PO Box 73027
CHRISTCHURCH 8154
Email: DemocracyServicesBanksPeninsula@ccc.govt.nz

DATE: 23 April 2021

The Banks Peninsula Community Board appreciates the opportunity to provide a submission to the Christchurch City Council Climate Change Strategy.

The Board's statutory role is, "to represent, and act as an advocate for, the interests of its community" and "to prepare an annual submission to the territorial authority for expenditure within the community" (Local Government Act 2002, section 52). The Board provides this submission in its capacity as a representative of the communities around Banks Peninsula.

The Board fully understands the magnitude and complexities around the environmental, economic, and social implications of climate change that lie ahead for our city. We are committed to supporting our communities to manage and adapt to this crisis.

Yours sincerely,



Tori Peden
Chairperson, Banks Peninsula Community Board

	Goal	Comment
1	Christchurch has net zero carbon emissions	<p>The Board fully supports the goal of net zero carbon emissions, and would like to add the following comments specific to Banks Peninsula:</p> <ul style="list-style-type: none"> • Many communities on the Peninsula lack public transport links, which requires residents to travel in personal vehicles to access services, employment, education, health care, and to get provisions for their households. An increase in efficient public transport services would help to reduce the emissions caused by private vehicles. In addition, the establishment of public services and health care in disparate communities would reduce the number of vehicle journeys for these purposes. • Active transport should be encouraged on the Peninsula. • The Lyttelton Port Company generates substantial levels of emissions. Measures need to be taken to reduce these emissions, to move the Port towards renewable energy sources, and to allow docked ships to plug into power in the Port rather than using their combustion engines to power their vessels. • The move to replace Council combustion vehicles with renewable energy alternatives should continue. • Opportunities exist for Council to partner with communities, rūnanga, and businesses to promote: <ul style="list-style-type: none"> ○ community transport sharing initiatives and car-pooling schemes; and ○ local community gardens, farmers' markets, and small businesses which supply local goods and services to small communities in order to reduce the need for travel. • Access to reliable information and support is required for farmers to reduce their agricultural emissions.
2	We understand and are preparing for the ongoing impacts of climate change	<p>The Board strongly supports the goal of ensuring that Christchurch City and Banks Peninsula residents understand, and are preparing for, the ongoing impacts of climate change. This goal aligns with several of our Board Plan priorities, including ensuring that “Bank Peninsula’s infrastructure is well maintained and developed as appropriate”, that “our communities are well connected”, that “the heritage values of our communities are supported”, and that “our communities are prepared for the impacts of natural hazards and can respond”. Each of our communities, of which many already struggle with remoteness, flooding, fire risk, and coastal proximity, will experience climate change differently and therefore may require an area-specific plan for climate change mitigation.</p> <p>The Board would like to add the following comments specific to the Peninsula:</p>

		<ul style="list-style-type: none"> Along with the regular provision of clear and detailed information specific to each community, there is a need for ongoing community consultation and engagement on adaptation and mitigation pathways. Opportunities exist for Council to collaborate with communities, rūnanga, and businesses, in order to develop community resilience and emergency preparedness planning for natural disasters, such as flooding, drought, and fire events. As a result of climate change, the increasing duration of drought and resulting risk of wildfire will require provisions for rural fire tanks. It is essential that transport infrastructure on the Peninsula is capable of withstanding the effects of extreme weather events, flooding, and the ongoing effects of sea level rise. There is a need to ensure continuity and quality of water service in Peninsula communities during droughts and prolonged dry periods. Drainage infrastructure should be upgraded to cope with sea level rise, extreme weather events, tidal surges, and inundation. Ageing seawall infrastructure must be addressed. The Board's submission to the draft Long Term Plan recommends that "Council revisit and re-evaluate the current priority matrix for seawall repair or community retreat, and consider including a budget to deliver this faster to align with sea level rise adaptation." Threats to heritage buildings and sites due to sea level rise needs to be addressed, as these sites are of significant importance to our communities. The effects of weather and sea level rise on historic dump sites need to be evaluated and addressed. Support and funding to assist private landowners with solutions for climate change and sea level rise, such as reforestation projects, should be explored.
3	We have a just transition to an innovative, low-emission economy	<p>The Board fully supports the transition to an innovative, low-emission economy, and recognises that this will require unique solutions appropriate for remote and coastal settlements. This goal aligns with our Board Plan priority that "planning is undertaken to promote the social and economic prosperity of Banks Peninsula settlements". The Board would like to add the following comments specific to the Peninsula:</p> <ul style="list-style-type: none"> The Board recognises the opportunity that Banks Peninsula presents for carbon sequestration. While the Emissions Transfer Scheme does not prioritise native over exotic species, an important long-term

		<p>intergenerational legacy will come from planting natives. This will significantly contribute to the city by offsetting carbon emissions, add visitor attractions, and increase environmental tourism opportunities.</p> <ul style="list-style-type: none"> • An overarching Banks Peninsula Reserve Management Plan will ensure that each of our individual Reserve Management Committees achieves the appropriate outcomes. • Opportunities exist for Council to partner with communities, rūnanga, and businesses to develop: <ul style="list-style-type: none"> ○ economic resilience in communities that rely on limited income sources, such as tourism; ○ environmental education; and ○ eco-tourism. • There is significant opportunity for green jobs creation, which will increase the speed that emission mitigation projects can proceed, and in turn benefit the wider Christchurch City economy. • There will be an ongoing need for partnership and support for businesses and farmers as they transition to a lower emissions economy. • The opportunities for lifelong learning, reskilling, and training for people in remote communities with limited internet capacity needs to be addressed.
4	We are guardians of our natural environment and taonga	<p>The Board strongly supports guardianship of our natural environment and taonga. This goal aligns with the first priority in the Board's 2020-2022 Plan: "Banks Peninsula's environmental sustainability and diversity is maintained and enhanced".</p> <p>The Board would like to add the following comments specific to the Peninsula:</p> <ul style="list-style-type: none"> • There are significant opportunities for Council to work in partnership with a wide range of groups, co-creating pathways for environmental planning and development. Partnership options may include private landowners, community organisations, Whaka Ora Healthy Harbour, and other trusts and organisations. An example of this could be supporting the Banks Peninsula Conservation Trust to work with private landowners to plant natives and care for waterways. While Council may not be the lead agency in such partnerships, there is an ongoing role in promoting and supporting such collaborations. • Opportunities to build the capacity of groups working on indigenous plantings, riparian maintenance, and seed collecting projects need to be funded. • Partnerships with local community restoration and native tree planting projects need to be developed and enhanced.

Banks Peninsula Community Board
Submission on Christchurch City Council Climate Change Strategy
23 April 2021
Page 4 of 5

		<ul style="list-style-type: none">• Council should be working in partnership with community nurseries to access available funding for growth and creation of green jobs for local people.• Community consultation on the disposal of Council-owned land should consider opportunities for sustainable environmental projects.• Support and funding to assist private landowners with solutions for planting of natives should be explored.
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03 941 5682

25 Winchester Street
Lyttelton 8082

PO Box 73027
Christchurch 8154

ccc.govt.nz

18 March 2021

Sarah Helleur
Forestry Resource Management Officer
Environment Canterbury
Christchurch Office
Sarah.Helleur@ecan.govt.nz

Dear Sarah,

The Banks Peninsula Community Board's statutory role is, "to represent, and act as an advocate for, the interests of its community" (Local Government Act 2002, section 52). The Board writes this letter in its capacity as a representative of the Lyttelton Harbour/Te Whakaraupō community.

At its 15 March 2021 meeting, the Board was advised that several Residents Associations, Reserve Management Committees, and forestry professionals had expressed their concerns to Environment Canterbury regarding the harvesting of pine trees in Moepuku Peninsula, 150 Charteris Bay Road, Diamond Harbour (Pt RS 33954 Canterbury Dist and RS 4826 Canterbury Dist). In particular, the concerns are related to whether harvesting these trees will create the potential for devastating erosion, sedimentation, or even landslide into the Lyttelton Harbour ecosystem.

These concerns are fortified by the area's classification in the Christchurch District Plan. This property is within the District Plan Remainder of Port Hills and Banks Peninsula Slope Instability Management Area overlay. In addition, the Christchurch City Council also holds indicative information that this property may be subject to erosion from cliff collapse, tunnel gully erosion, slip/sheet erosion, rockfall, subsidence, slippage, and slope instability.

The Board respectfully requests information on behalf of the community, on whether the sedimentation plan for the activity is robust enough, what sedimentation controls will be in place, as well as who would be monitoring the activity and mitigation for any adverse effects that future slippage will have on the harbour. If you have any questions please do not hesitate to contact me. The Board looks forward to your reply.

Yours faithfully,



Tori Peden
Chairperson, Banks Peninsula Community Board
Christchurch City Council



Customer Services
P. 03 353 9007 or 0800 324 636
200 Tuam Street
PO Box 345
Christchurch 8140
www.ecan.govt.nz/contact

1 April 2021

Tori Peden
Chairperson, Banks Peninsula Community Board
Christchurch City Council
PO Box 73027
Christchurch 8154

Dear Tori

Moepuku Peninsula Forest Harvest

Thank you for your letter of the 18th March 2021 (received via email on the 23rd March) regarding the concerns of the Banks Peninsula Community Board, in its capacity as a representative of the Lyttelton Harbour/ Te Whakaraupō community, to the proposed harvest of pine trees on Moepuku Peninsula.

I can confirm that I have received a comprehensive sediment and erosion control plan from the forestry company that the land-owner has engaged to undertake the harvest. This plan was submitted as per the requirements of reg 27 of the National Environment Standards for Plantation Forestry (NES-PF) (*Permitted activity conditions: forestry earthworks management plan*). The earthworks required will be done relying on the existing infrastructure of roads and skid sites established when harvesting occurred previously. All the skid sites are on level ground. The existing infrastructure is being upgraded including the sediment and erosion control works and no new roads or skid sites will be developed. Two small temporary tracks will be needed for access for machinery at a later date. The sediment and erosion control plan also details the post operation remediation requirements for the site (as required under the NES-PF). All work is being undertaken in accordance with the New Zealand Environmental Code of Practice for Plantation Forestry and with New Zealand Forest Owners Association Forest Practice guides. No harvesting of trees on site is occurring yet.

The trees are now some 40 years old and there is evidence of the older trees weakening and breaking. If left in situ this has the potential to cause severe environmental damage in the future with the trees blowing over (exposing their root pans) and breaking off.

The area has to be replanted under the New Zealand Emissions Trading Scheme as the trees that are to be harvested were planted prior to 1989.

In conjunction with the NES-PF, the forest operation must also comply with our Regional plans (Land and Water Regional Plan (LWRP) and Regional Coastal Plan (RCP)).

As the Resource Management Officer for forestry with Environment Canterbury, I will be undertaking monitoring visits, including post operation harvest visits, to ensure full compliance

with the NES-PF, the LWRP, the RCP and the erosion sediment control plan submitted. If the activity is not fully compliant, Environment Canterbury can take action to ensure compliance.

I visited the site on Monday 29th March and found all measures in place to date are fully compliant with all legislation.

If you have any questions or would like any updates from my monitoring visits, please do not hesitate to contact me.

Yours sincerely

Sarah Helleur

Resource Management Officer- forestry
Environment Canterbury



1 April 2021

To Whom It May Concern:

LETTER OF SUPPORT – AKAROA DISTRICT PROMOTIONS

The Banks Peninsula Community Board enthusiastically supports the Akaroa District Promotions Society Inc. (ADP) application for funding under the Business District Improvement Grant: Developing a Strategic Plan for Business Associations. If approved, funding will be applied towards an 8-week contract with Tourism Studio to define purpose, vision, and mission, to create stakeholder engagement strategy, and to create a marketing plan.

ADP provides an invaluable service to Akaroa, by promoting the region as a tourism destination that welcomes, involves, and satisfies visitors. They further the growth of Akaroa's local economy by increasing visitor numbers and their respective length of stay, and if granted funding, ADP will be able to reposition their function from community event promotions to tourism marketing.

The Board is delighted to support this application. We believe that the vision of ADP will continue to provide tangible benefits to locals and visitors to Akaroa and The Bays.

If you have any questions about this letter please do not hesitate to get in touch.

Yours faithfully,



Tori Peden

Chairperson
Banks Peninsula Community Board
PO Box 73028
Christchurch 8154

Lyttelton Service Centre
25 Winchester Street, Lyttelton
PO Box 73029, Christchurch
Phone: 03 941 6633
Email: amy.hart@ccc.govt.nz



15 April 2021

To Whom It May Concern:

LETTER OF SUPPORT – COASTGUARD

The Banks Peninsula Community Board strongly supports the Coastguard's application for funding from the Rātā Foundation. The Canterbury branch of the Coastguard is invaluable to our community, providing support for the huge numbers who flock to Banks Peninsula beaches and coastal waterways during the summer season. North Canterbury also has a dedicated 'swift water' rescue team, which has undertaken rescues in the Waimakariri and Rakaia Rivers, on Te Waihora (Lake Ellesmere), and even during flooding in Christchurch City.

The Coastguard has a large number of volunteers who generously give their time to this cause, helping locals and tourists alike. They assisted more than 180 people during the 2020 season in North Canterbury and the greater Canterbury region.

The Board is delighted to support this application for funding to help them continue their excellent work, saving lives and providing reassurance to those undertaking recreational activities on and in the water.

If you have any questions about this letter please do not hesitate to get in touch.

Yours faithfully,



Tori Peden

Chairperson
Banks Peninsula Community Board
PO Box 73028
Christchurch 8154

Lyttelton Service Centre
25 Winchester Street, Lyttelton
PO Box 73029, Christchurch
Phone: 03 941 6633 Email:
Adrianna.Hess@ccc.govt.nz



15 April 2021

To Whom It May Concern:

LETTER OF SUPPORT –DIAMOND HARBOUR YOUTH AND COMMUNITY TRUST

The Banks Peninsula Community Board strongly supports the Diamond Harbour Youth and Community Trust (DHYCT), formerly known as the Mount Herbert Under 20 Trust, for funding from the Rātā Foundation.

Volunteers and staff of the DHYCT have been running several integral community programmes that support both older persons and young teens in the Diamond Harbour area, including the shoppers van, weekly term-time youth group, youth drop-in sessions, holiday programmes, youth camps, and community-wide events. The work of the DHYCT has been a powerful force in strengthening the sense of community and belonging for residents of Diamond Harbour.

The Board is pleased to support this application for funding to encourage the ongoing activities of the DHYCT, and endorses its capability to deliver important programs within this community.

If you have any questions about this letter please do not hesitate to get in touch.

Yours faithfully,



Tori Peden

Chairperson
Banks Peninsula Community Board
PO Box 73028
Christchurch 8154

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Adrianna.Hess@ccc.govt.nz



19 April 2021

To Whom It May Concern:

LETTER OF SUPPORT – ORTON BRADLEY PARK BOARD

The Banks Peninsula Community Board strongly supports the Orton Bradley Park Board's application for funding from the Ministry for the Environment's Freshwater Improvement Fund to undertake a catchment-wide Te Wharau Stream biodiversity improvement project.

This project will first fence Te Ahu Patiki boundaries, springs, wetlands, and Te Wharau Stream, and then implement a major pest eradication programme to manage possums, mustelids, and rats. In addition, the project includes planting in certain areas to encourage native regeneration.

The Banks Peninsula Community Board Plan prioritises projects such as this, which will not only control predators in support of Banks Peninsula becoming predator free by 2050, but also increase native vegetation, maintain biodiversity, and enhance environmental sustainability. Further to aligning with the Community Board Plan, this project also contributes toward the Whaka-Ora Healthy Harbour Management Plan.

The Board is delighted to support this application for funding to protect and enhance the ecological values and environmental heritage of Te Whakaraupō / Lyttelton Harbour. If you have any questions about this letter please do not hesitate to get in touch.

Yours faithfully,



Tori Peden

Chairperson
Banks Peninsula Community Board PO Box 73028
Christchurch 8154

Lyttelton Service Centre, 25 Winchester Street, Lyttelton P.O. Box 73029, Christchurch

MEMO TO: Healy, Michael - Manager Smart Cities
MEMO ISSUED: 09/12/2020
MEETING: Banks Peninsula Community Board Meeting of 7/12/2020

Akaroa Wi-Fi Bins

Agenda item: 19.3
Part B

Request an update from staff on the Akaroa Wi-Fi Bins, including;

- The amount of Wi-Fi usage for each bin
- If there are ways to increase the usage of Wi-Fi for the bins
- Whether staff believe they are located in the best sites for optimum usage of the Wi-Fi
- Whether the name of the Wi-Fi can be changed to include Akaroa in the title

Background

In March 2019 an application to MBIE's Tourism Infrastructure Fund was made for Smart Rubbish Bins to be installed in Banks Peninsula.

The funding was to contribute towards installing Big Belly Solar Bins to provide extra capacity to cope with additional visitors and use modern technology of self-compacting bins and electronic notification to assist in managing resources.

Part of the attraction was that the double Big Belly bins would also be Wi-Fi enabled and given the volume of Cruise Ships (90) that were expected into Akaroa harbour the decision was made to install two double bins and offer Christchurch Free Wi-Fi as a trial.

Installation of the Wi-Fi enabled bins was to help ease the pressure on the Akaroa library which sees an increase in numbers of people both inside and outside the library looking for free Wi-Fi when a Cruise Ship is in town.

The selection of the locations was based off the need for waste management and for Wi-Fi where travellers would congregate whilst exploring Akaroa.

The trial was due to conclude at the end of June 2020, but due to Covid restrictions happening shortly after the bins were installed a decision was made by the programmed to extend the trial through to the end of summer 2021 when we would conduct a formal post trial review.

The amount of Wi-Fi usage for each bin

The Wi-Fi usage has been very light compared to initial expectations. The bin which is located nearer to the wharf has been more active than the one near the memorial park by the public toilets. Given the fact that we have not had the impact from the Cruise Ships and international travellers this is not unexpected. We will conduct some further testing to make sure the Wi-Fi signal from each bin is working well and adjust where we can.

If there are ways to increase the usage of Wi-Fi for the bins

I don't believe there has been any active marketing for the Wi-Fi apart from a small Wi-Fi symbol on each bin. The Wi-Fi is discoverable when people look to connect to a public network, which means all of the traffic to the network so far has been organic.

Some active promotion on information websites, tourist material and at our service centre and libraries would help. One idea would be to re-skin a side of Big Belly Bin with a large Wi-Fi symbol which would let people know that they are in a free Wi-Fi zone. All of these tactics should help increase usage.

Whether staff believe they are located in the best sites for optimum usage of the Wi-Fi

After installation was completed our IT team conducted a post installation coverage survey which suggested that it was producing reasonable coverage in the areas. The access point in the bin nearest to the wharf was producing the strongest signal, but both bins were providing good coverage.

Although we have not conducted a formal review yet, from the limited usage we see from the access point in the bin near the memorial park, this would suggest that the placement of this bin could be looked at.

There are some limitation with the Wi-Fi in the bins as they can only sit in the double bins; which limits the options for placement and as the main reason for the bin is still to provide a waste management service first, placement for the bin is based off this need.

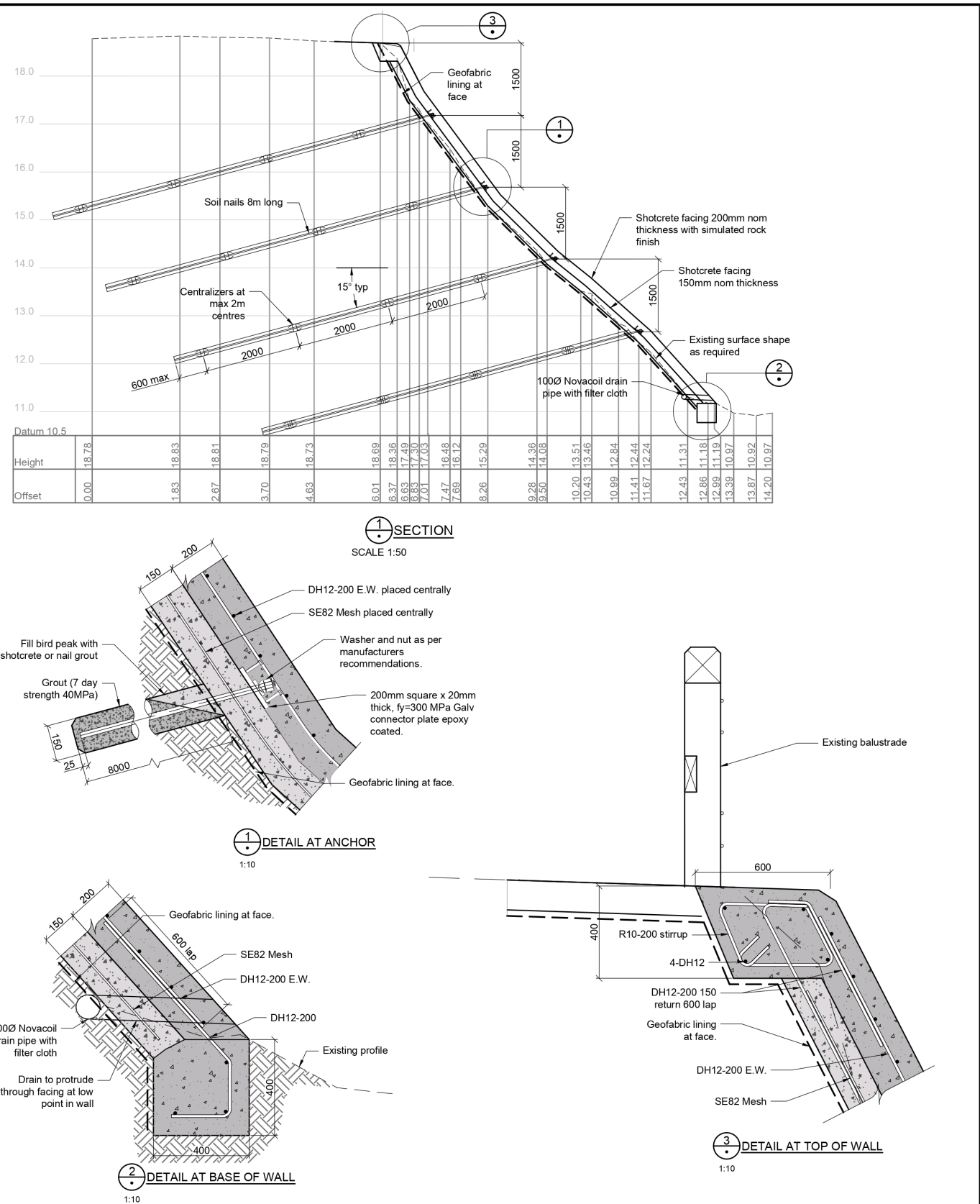
Our suggestion would be to look holistically at the public Wi-Fi needs of Akaroa and if there is support, then we could look into what would be required to provide additional Wi-Fi solutions that would provide additional coverage to the Wi-Fi in the bins

Whether the name of the Wi-Fi can be changed to include Akaroa in the title

The Wi-Fi can be changed, but our main reason why we have used Christchurch Free is so that the user can connect to the network no matter whether they are in areas of Christchurch where it is available or in Akaroa – the user experience is a connected one. There is an option to serve different content from the bins and this could have marketing and community messages that are Akaroa related.

Recommendation

As previously referenced, we have not conducted a post-trial revenue yet, but once we have conducted this we can provide additional information and recommendations. We would be really happy to work with the Akaroa team to see how we can help further.



NOT FOR CONSTRUCTION

 Christchurch City Council TECHNICAL SERVICES & DESIGN	DATUM	C.D.D.	DESIGNED	NAME	SIGNED	DATE	APPROVED		CONSULTANT	PROJECT TITLE	AKAROA LIGHTHOUSE - NEW RETAINING WALL RW3569	DRAWING TITLE	CONSTRUCTION DETAILS	DOCUMENT NUMBER	ORIGINAL SHEET SIZE	SCALES				
	BENCH MK.			N. Alekic		10/20	FOR TENDER													AS SHOWN
	RL		DES. REVIEW	M Humphrey			NAME													
	SURVEY		DRAWN	G. Cosslett			SIGNED													
	SURVEY LB		DATE				DATE													
			DRW. CHECK	N. Alekic			FOR CONSTRUCTION													
			FILE LOCATION	S:\Data\Ogn\B\Structural\sd1300			NAME													
DRAIN. REF.		FILE NAME	sd137601.dwg			SIGNED			CONSULTANT PROJECT REF	CONSULTANT FILE REF			CAD DRAWING FILE REF.							
SAP WBS	542/266/31/5	PRINTED ON	30/06/2020 BY Cosslett			DATE			consultation project ref	consultation file ref			sd137601.dwg	A1						
													TSD PROJECT FILE NUMBER		SHEET					
													RPS-3212-2		S01 OF 1					

Memos



Memorandum

Date: 16/03/2021
From: Sandra Novais – Project Manager - Transport
To: Te Pātaka o Rākaihautū Banks Peninsular Community Board
Cc: Liz Carter - Community Board Adviser - Banks Peninsula Community Board – for distribution
Subject: Akaroa Lighthouse slip repair
Reference: 21/165436

1. Purpose of this Memo

- 1.1 The purpose of this memo is to provide the Banks Peninsula Community Board with an update on the Akaroa Lighthouse slip repair further to the community concern that cracks in the concrete adjacent to the structure were worsening.

2. Update

- 2.1 The Akaroa Lighthouse 'grounds' by Beach Road have been showing signs of erosion since mid-2018. Since then the slip has been monitored.
- 2.2 Further investigation was performed to determine if further ground movement was evident due to the erosion. A slope analysis was completed which confirmed that ground movement was continuing.
- 2.3 Temporary measures are in place to protect the slope from further erosion and to provide safe access to the site.
- 2.4 Liaison with the Akaroa Lighthouse Preservation Society has taken place to keep them updated on progress.
- 2.5 The design to stabilise the ground has been completed as shown on the drawing in attachment A of this memo.
- 2.6 The design is currently being peer reviewed and an assessment of resource consents is in progress.
- 2.7 The construction works is expected to start in the last quarter of 2021 and a 'Start Work Notice-SWN' will be sent to the community before construction commences.

3. Conclusion/Recommendation

- 3.1 That the information be received.

Attachments / Ngā Tāpirihanga

No.	Title	Page
A	Akaroa Lighthouse slope protection design proposal	

Memos



Signatories / Ngā Kaiwaitohu

Author	Sandra Novais - Project Manager
Approved By	Oscar Larson - Team Leader Project Manager Lynette Ellis - Manager Planning and Delivery Transport

Item 10

Attachment R

GRAFFITI SNAPSHOT MARCH 2021

Ward & Suburb Insights



Ward Reporting

This is an indication (compared to the previous month) of how active our citizens are. Several people may report the same “tag” so this is not the best way to determine the amount of graffiti present.

Ward	# of Tickets - Latest Month	# of Tickets - Previous Month	% Monthly Change
Banks Peninsula	29	33	-12%
Burwood	53	51	4%
Cashmere	24	9	167%
Central	578	659	-12%
Coastal	146	167	-13%
Fendalton	36	28	29%
Halswell	26	23	13%
Harewood	54	38	42%
Heathcote	77	67	15%
Hornby	35	56	-38%
Innes	74	56	32%
Linwood	118	181	-35%
Papanui	56	48	17%
Riccarton	44	32	38%
Spreydon	96	28	243%
Waimairi	25	20	25%
Total	1,471	1,496	-2%

Reporting Hot Spots

Streets/Locations with the most reported graffiti

Street	# of Tickets
Barbadoes	60
Colombo	57
Moorhouse	38
Lincoln	22
Hagley Park South	17
Madras	17
Armagh	14
Barbour	14
Hagley Park North	13
Brynley	12

Ward Removal

This is an indication (compared to the previous month) of how much graffiti has been removed. This gives a better indication of the amount of graffiti present.

Ward	Cleaned Graffiti Square Latest Month	Metres Previous Month
Banks Peninsula	288	68
Burwood	459	93
Cashmere	22	42
Central	2,033	1,962
Coastal	419	286
Fendalton	115	75
Halswell	282	488
Harewood	239	111
Heathcote	519	213
Hornby	129	179
Innes	73	133
Linwood	355	545
Papanui	172	47
Riccarton	88	139
Spreydon	436	581
Waimairi	27	19
Total	5,655	4,979

Removal Hot Spots

Streets/Locations with the most graffiti removed (m2)

Street	Cleaned Graffiti Square Metres
Washington Way Reserve	159
Wainoni Park	145
Main Road \ Clifton Bay	144
Lismore Street \ Falsgrave Street	140
Lincoln	114
Portsmouth Street \ Hampshire Street	112

GRAFFITI SNAPSHOT MARCH 2021

Further Insights

Volunteer Activity

Reports made by GP Volunteers

38%

567 Reports

14 Active Volunteers

Top Reporter

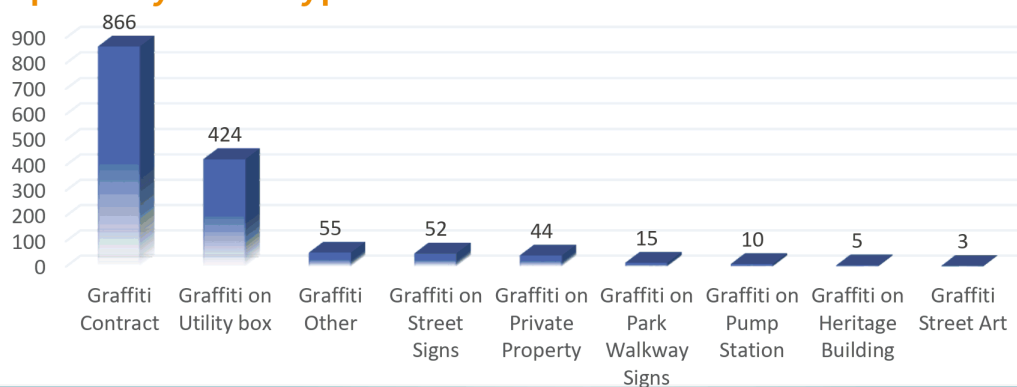
271 Peter

Most reported TAG

Locations and details of these TAGS are forward to the Police each month.

evack intel
MONG

Reports by Asset Type



New Murals

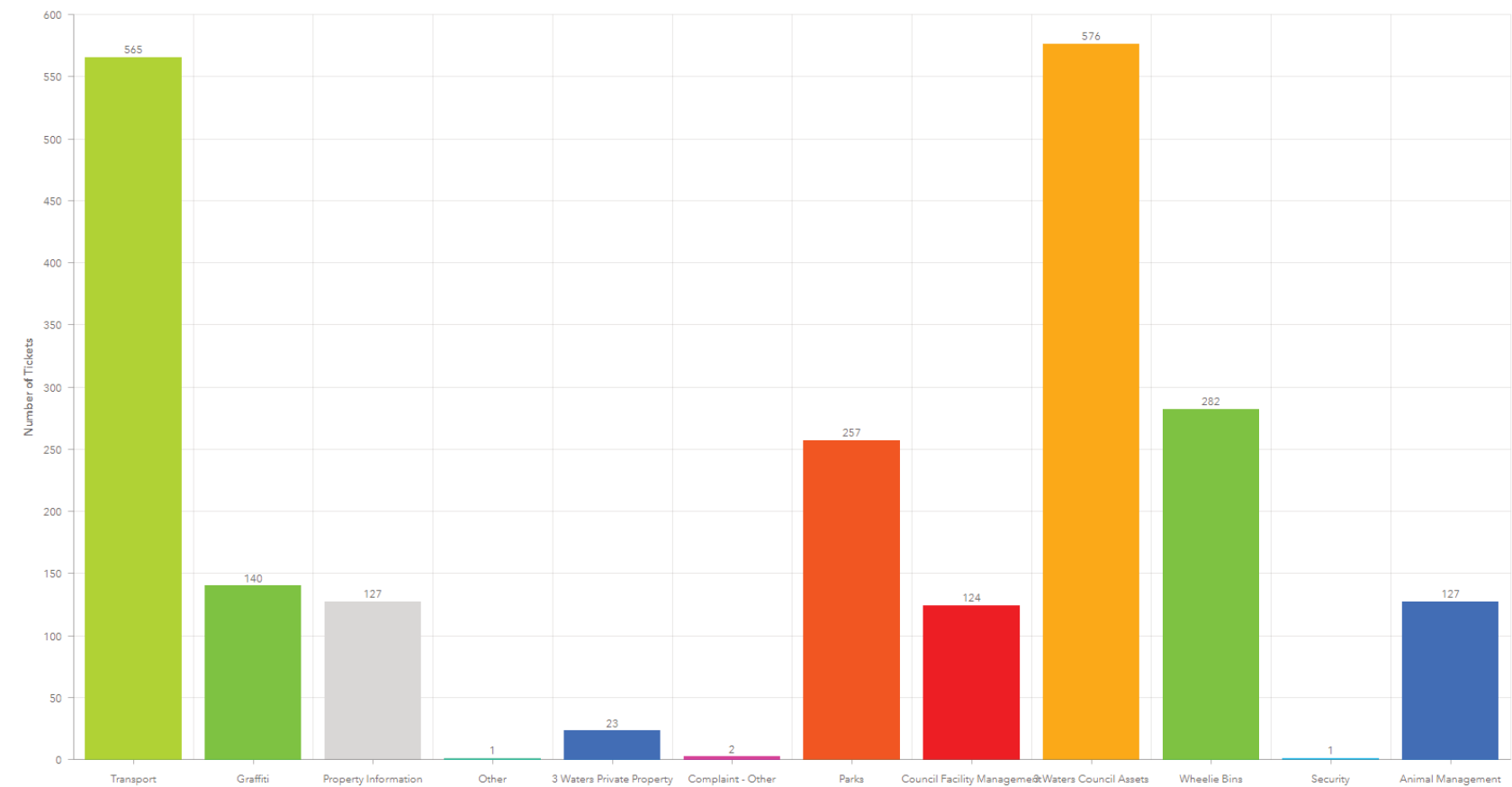


Rodrigo Rozas
Aratupu Preschool Mural

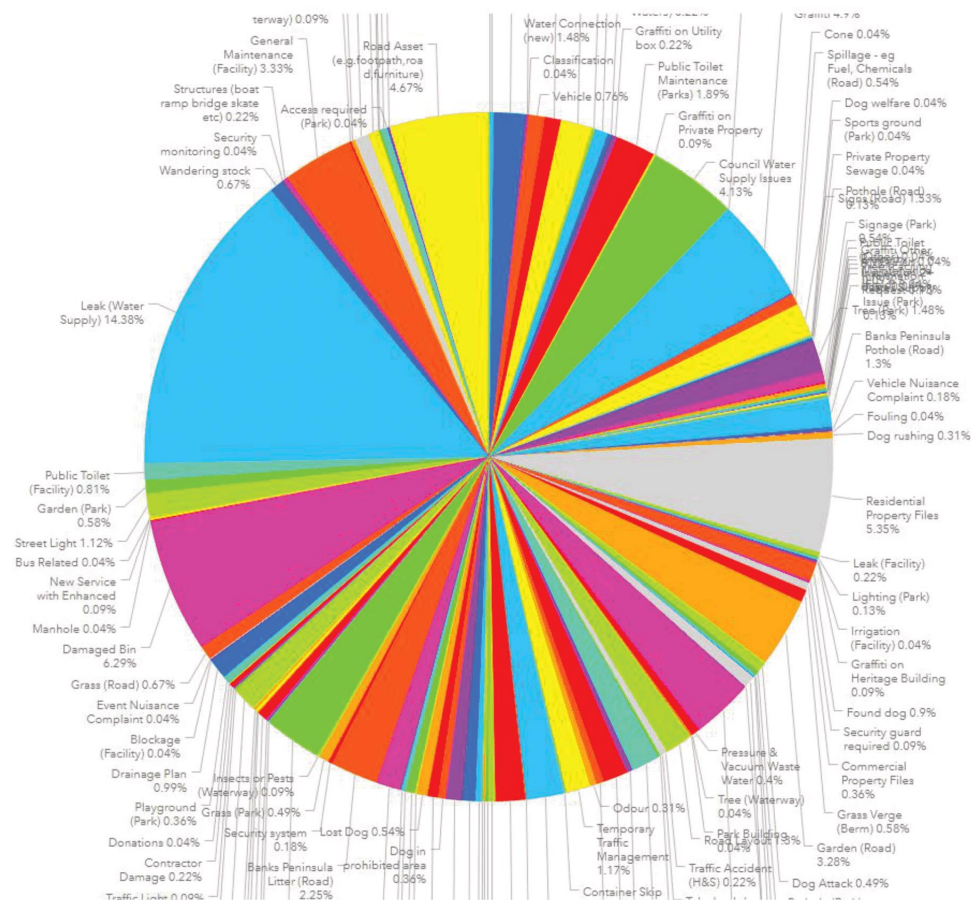
From the Police

	Station	Action	Age
1	Christchurch Central	Formal Warning	17+

Tickets by Incident Category



Tickets by Object Category



11. Elected Members' Information Exchange / Te Whakawhiti Whakaaro o Te Kāhui Amorangi

This item provides an opportunity for Board Members to update each other on recent events and/or issues of relevance and interest to the Board.