

## Christchurch City Council SUPPLEMENTARY AGENDA

---

### Notice of Meeting:

An ordinary meeting of the Christchurch City Council will be held on:

**Date:** Thursday 8 April 2021  
**Time:** 9.30am  
**Venue:** Council Chambers, Civic Offices,  
53 Hereford Street, Christchurch

---

### Membership

Chairperson	Mayor Lianne Dalziel
Deputy Chairperson	Deputy Mayor Andrew Turner
Members	Councillor Jimmy Chen
	Councillor Catherine Chu
	Councillor Melanie Coker
	Councillor Pauline Cotter
	Councillor James Daniels
	Councillor Mike Davidson
	Councillor Anne Galloway
	Councillor James Gough
	Councillor Yani Johanson
	Councillor Aaron Keown
	Councillor Sam MacDonald
	Councillor Phil Mauger
	Councillor Jake McLellan
	Councillor Tim Scandrett
	Councillor Sara Templeton

---

6 April 2021

### Principal Advisor

Dawn Baxendale  
Chief Executive  
Tel: 941 6996

Jo Daly  
Council Secretary  
941 8581  
jo.daly@ccc.govt.nz  
[www.ccc.govt.nz](http://www.ccc.govt.nz)

Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. If you require further information relating to any reports, please contact the person named on the report.

Watch Council meetings live on the web:  
<http://councillive.ccc.govt.nz/live-stream>



---

## TABLE OF CONTENTS

30.	Resolution to Include Supplementary Reports.....	4
31.	Public Street Enclosures Policy - Level 4 Enclosure applications (Riverside Market) .....	5
21.	Mayor's Monthly Report March 2021 .....	17

---

## 30. Resolution to Include Supplementary Reports

---

### 1. Background

- 1.1 Approval is sought to submit the following reports to the Council meeting on 08 April 2021:
  - 31. Public Street Enclosures Policy - Level 4 Enclosure applications (Riverside Market)
  - 21. Mayor's Monthly Report March 2021
- 1.2 The reason, in terms of section 46A(7) of the Local Government Official Information and Meetings Act 1987, why the reports were not included on the main agenda is that they were not available at the time the agenda was prepared.
- 1.3 It is appropriate that the Council receive the reports at the current meeting.

### 2. Recommendation

- 2.1 That the reports be received and considered at the Council meeting on 08 April 2021.
  - 31. Public Street Enclosures Policy - Level 4 Enclosure applications (Riverside Market)
  - 21. Mayor's Monthly Report March 2021



## 31. Public Street Enclosures Policy - Level 4 Enclosure applications (Riverside Market)

Reference / Te Tohutoro: 21/389404

Report of / Te Pou  
Matua:

Richard Osborne, Head of Transport, richard.osborne@ccc.govt.nz

General Manager /  
Pouwhakarae:

Carolyn Gallagher, Acting General Manager, Infrastructure, Planning  
& Regulatory Services, carolyn.gallagher@ccc.govt.nz

### 1. Purpose of the Report / Te Pūtake Pūrongo

- 1.1 The purpose of this report is to ask the Council to delegate decision-making related to Level 4 enclosures under the [Public Street Enclosures Policy 2006](#) to the Head of Transport for:
  - The current application for a canopy structure at Riverside Market; and
  - For any other Level 4 enclosure applications that the Council may receive while the policy is under review (policy review completion is anticipated to be early-mid 2022).
- 1.2 Outdoor dining activity is regulated under the Public Places Bylaw 2018 and the Public Street Enclosures Policy 2006. The policy guides the Council in decision-making regarding the licencing of public space for outdoor dining. Applications for public enclosures are considered on a case-by-case basis with licences, and any conditions, issued by staff for Level 1 (no enclosure), Level 2 (minimal enclosure) and Level 3 (partial enclosure) enclosures. Level 4 enclosures involve full enclosure of the public space and are not permitted under the policy.
- 1.3 Staff have received an application for a canopy structure to occupy legal road at Riverside Market (see Attachment A). The purpose of this structure is to shelter the outdoor dining area to enable flexible year-round use of the space they have been licenced by the Council to use. Under the policy, this type of structure is considered a Level 4 Enclosure and is not permitted.
- 1.4 The policy is being reviewed and it is likely that any proposed changes will include providing clarity for Level 4 enclosures. Until the policy review is complete, any applications for Level 4 enclosures, including the Riverside Market application, currently require a Council decision as it is significantly inconsistent with the policy.
- 1.5 This report recommends delegating to the Head of Transport so that any application, including the current one, can be dealt with promptly to enable businesses to have certainty about potential enclosures for outdoor dining.
- 1.6 The decision in this report is of low significance in relation to the Christchurch City Council's Significance and Engagement Policy. All applications for public street enclosures are assessed for the impact the commercial use of the space would have, including meeting safety requirements and design criteria. Staff are working through the detail of the current application with Riverside Market, taking into account the space that has already been licenced to them for outdoor dining.

## 2. Officer Recommendations / Ngā Tūtohu

That the Council:

1. Notes that an application has been received from Riverside Market (96 -100 Oxford Terrace) to erect a canopy structure for outdoor dining on legal road outside the Market.
2. Agree that the proposed canopy structure for the outdoor dining enclosure at Riverside Market constitutes a Level 4 enclosure under the Public Street Enclosures Policy 2006, which is not permitted by that policy and there is no staff delegation for a decision.
3. Delegates authority to the Head of Transport to:
  - a. decide whether to approve the licence for a Level 4 enclosure at Riverside Market, making any determinations required by section 80 of the Local Government Act 2002 and including any conditions considered appropriate, if the licence is approved.
  - b. decide whether to approve any application for a Level 4 enclosure, make any determinations required by section 80 of the Local Government Act 2002 and include any conditions considered appropriate, if a licence is approved, for 12 months (i.e. to expire 7 April 2022) or earlier if the review of the Public Street Enclosures Policy 2006 is completed.

## 3. Reason for Report Recommendations / Ngā Take mō te Whakatautau

- 3.1 Staff have received an application for a canopy structure to occupy legal road outside Riverside Market on Oxford Terrace (see Attachment A). The purpose of this structure is to shelter the outdoor dining area to enable flexible year-round use of the public space that has already been licenced to Riverside Market by Council staff under delegation. Under the Public Street Enclosures Policy 2006, this type of structure is considered a Level 4 Enclosure and is not permitted. Staff are currently working through the detailed requirements of this application, regarding design and safety aspects. A response is needed to allow for planning for the upcoming winter season.
- 3.2 Commercial activity in public places requires Council permission. For outdoor dining public street enclosures, the guidance is contained in the Public Street Enclosures Policy 2006. The Head of Transport has delegation under this policy to approve licences for Level 1 (no enclosure), Level 2 (minimal enclosure) and Level 3 (partial enclosure) enclosures on a case-by-case basis, and to apply any conditions. Level 4 enclosures involve full enclosure of the public space and are not permitted under the policy. However, the Council can approve an exception to this policy.
- 3.3 The policy is in the early stages of review (alongside the Footpath Extensions to expand cafés into the roadway Policy 1998) as it is not fit for purpose in the post-earthquake environment. The review will look to provide clarity for Level 4 enclosures.
- 3.4 Until the policy review is complete, any applications for Level 4 enclosures, including the Riverside Market application, currently require a Council decision as inconsistent with the policy. Level 4 enclosures provide shade and shelter and can be suitable in some locations if the case is strong enough, although are not encouraged. The assumption is that these types of applications will be rare, but a process needs to be in place to respond to them in a timely manner.

- 3.5 Delegating to the Head of Transport would enable this operational matter to be addressed in a way that is:
- simplified for any applicant
  - aligns with the general principles of the policy
  - does not unintentionally encourage Level 4 enclosures
  - limited to a 12 month period which will ensure that the Policy review is either completed or to be completed at a known date in 2022.

#### 4. Alternative Options Considered / Ētahi atu Kōwhiringa

**The Council considers any applications for enclosures that are inconsistent with the policy (status quo):**

- 4.1 Under this option the Council would retain the authority to make decisions about all applications for Level 4 enclosures. The decision would not be delegated to the Head of Transport.
- 4.2 This option would mean that staff would be required to provide a full assessment by a report to the Council on detail that is largely operational matters. Each assessment would be based on the principles and criteria of the Public Street Enclosures Policy. Under this policy, except for the specific instance of Level 4 enclosures, the delegation to issue licences has already been delegated to the Chief Executive (and sub-delegated to staff for decisions on commercial activities under the Public Places Bylaw).
- 4.3 In the instance of Riverside Market, a licence for outdoor dining has already been issued to use the public space. The canopy is an extension of that licence. Staff are still working with Riverside Market to agree the conditions of the design, therefore any decision made by the Council at this meeting will be conditional on the conditions, which may include consent requirements for the structure.

**Delegation is granted to Head of Transport specifically for the Riverside Market application:**

- 4.4 This option would enable the application for the Riverside Market Level 4 enclosure to be processed as soon as possible. If any additional applications are received for Level 4 enclosures before the policy review is complete, the Council would need to delegate to the Head of Transport in each instance. Therefore, a blanket delegation for these types of applications would be more efficient.

#### 5. Detail / Te Whakamahuki

**Public Places Bylaw**

- 5.1 The [Public Places Bylaw 2018](#) requires anyone wanting to undertake commercial activity or to cause an obstruction in a public place to get permission from the Council. The bylaw seeks to provide for reasonable controls to protect health and safety, protect the public from nuisance and to provide for the regulation of trading in public places.
- 5.2 Commercial activities in public places, where appropriate and managed, can add character, vibrancy and safety to urban areas, and can attract visitors to these locations. Obstructions in public places need to be managed to ensure access is unimpeded, particularly for pedestrians with impaired mobility. Regulation assists in managing the hazards created by obstructions.
- 5.3 The bylaw is high level with much of the prescriptive detail included in operational policies that give effect to the bylaw.

### Public Street Enclosures Policy

- 5.4 The [Public Street Enclosures Policy 2006](#) (which also incorporates the Footpath Extensions [Footpath Extensions to Expand Cafés onto the Roadway Policy 1998](#)) guides the Council in decision-making regarding the licencing of public space for outdoor dining. The valuable contribution this activity can make to the local culture and economy is widely recognised.

#### *Levels of Enclosure*

- 5.5 The policy sets out the criteria for different levels of enclosure for licenced areas:
- **Level 1: No enclosure** - Street furniture in an open street setting with generally unimpeded physical and visual access by pedestrians
  - **Level 2: Minimal Enclosure** - Street furniture in an open street setting within a physically defined licensed area, restricting public but not visual access
  - **Level 3: Partial Enclosure** - Street furniture in a setting partially enclosed by low level screens and overhead canopies and verandas (no canopy supports to be located in public areas)
  - **Level 4: Full Enclosure** - Street furniture with continuous or semi continuous overhead, side and front enclosures (even where retractable) that are supported by structural frames with columns in the public space.
- 5.6 Under the current policy, Level 4 enclosures are not permitted and would, therefore, require a decision of the Council for an exception to the policy.

#### *Licensing process for Levels 1, 2 and 3*

- 5.7 The licence application process requires applicants to submit detailed designs for the proposed outdoor dining area, including aspects related to tables and chairs, plants, canopies and umbrellas, and ropes/bollards/safety rails. When a licence is issued under staff delegation, it sets out the annual charge, and any conditions specific to the activity and the location.
- 5.8 When deciding whether to approve or decline an application, under the [Public Street Enclosures Policy 2006](#), staff must consider the following matters:
- Consistency with the Council's bylaws, policies, strategies and plans, as well as other governing legislation (e.g. Local Government Act 2002, building and resource consent requirements, etc)
  - Equity - be fair and equitable to all businesses
  - Safety – including health and safety, and any traffic management issues
  - Suitability - Only protection for outdoor diners from fair weather to moderate adverse weather wind conditions can be expected.
  - Amenity - Enclosures and furniture should not create excessive visual clutter or adversely affect the appearance or architectural or historic integrity of the buildings or the view along the street or across a public space.
  - Accessibility - whether it is likely to cause a nuisance, obstruction or a hazard to mobility impaired persons, other pedestrians or vehicular traffic, any underground
  - Special Events – public space should be available for the temporary use of the street space for special events

*Review of Public Street Enclosures Policy*

- 5.9 The Public Street Enclosures Policy 2006 and Footpath Extensions Footpath Extensions to Expand Cafés onto the Roadway Policy 1998 are in the early stages of review. The review will seek to clarify a number of issues, including how to address applications for Level 4 enclosures.
- 5.10 It is likely that any proposed changes to the policy will require public consultation and briefings with the elected members. Dates for consultation are yet to be decided, but staff will take into consideration the busy hospitality summer season when setting a timeline. It is anticipated that the review process will be complete by early-mid 2022.

**Riverside Market application for Level 4 Enclosure**

- 5.11 Riverside Market is one of the city's most prominent city centre destinations and is a major draw for international and New Zealand tourism. In January 2021, there were 300,000 local and national visitors to the Market, not including the number of people visiting the surrounding laneways.
- 5.12 In 2019, the Council's Leasing Team issued licences to the individual tenants of Riverside Market for Level 2 enclosures. On 20 August 2020, an updated licence was issued to Riverside Market, a single licence covering the full area utilised for general customer usage. This licence defines the licensed area (171m<sup>2</sup>), however details of the type of enclosure and furniture were not submitted and agreed at that time. This licence also provides the basis for the annual fees.
- 5.13 Receipt of revised plans in March 2021 (see Attachment A) followed preliminary assessment by staff of the concept in December 2020. Advice provided at that time was to inform development of the concept and receipt of an application which can be progressed under the relevant policy. Resource Management Act and Building Act requirements were not covered.
- 5.14 In summary, additional information was required in order to determine which policy an application could be assessed against and the approval process that would be followed.
- 5.15 The Riverside Market Level 4 enclosure proposal received March 2021 consists of:
- Timber framed canopies with plastic louvered adjustable roofs, supported by demountable posts fixed to the pavement. Seating and tables will be provided within these spaces.
  - Enclosures will be the main area of 46 metres length in front of Riverside Market and six metres in front of Ben & Jerrys. Latest plans propose a transparent canopy to connect these areas and improve visibility of the lane.
  - Transparent screens are proposed for protection in adverse weather. Planters are also proposed to help frame and green the spaces.
  - The frames are to be 3 metres in height and the standard module of 3800 mm by 4200 mm, with some being smaller. All dimensions are subject to review and confirmation.
  - A clear 2.5 metre footpath width must be maintained between the building façade and the enclosures for accessibility. A clear 4 metre path is also to be maintained for servicing and emergency vehicles.
  - Three fire exit paths are to be kept clear of seating in front of the two emergency exits and the main entrance.
  - It is proposed to fix cleats for the posts into the footpath through removing and replacing pavers. This methodology will be reviewed, and conditions would include 'making good' any damage.

- 5.16 Staff are continuing to work with Riverside Market to gain further information on the design and delivery. This will include details for the canopy structure and also other elements related to the enclosure and its operation including furniture, minimal signage, maintenance and cleaning.

## 6. Policy Framework Implications / Ngā Hīraunga ā- Kaupapa here

### Strategic Alignment / Te Rautaki Tīaroaro

- 6.1 Supporting commercial activities in public places aligns with the Strategic Priorities of 'Accelerating the momentum the city needs' and 'Enabling active and connected communities to own their future'.
- 6.2 Well managed commercial activities in public places can add vibrancy and attract visitors to the city, supporting the Community Outcomes:
- Resilient communities – strong sense of community and celebration of our identity through sport and recreation.
  - Liveable city – sustainable suburban and rural centres
  - Prosperous economy – great place for people, business and investment.
- 6.3 This report supports the [Council's Long Term Plan \(2018 - 2028\)](#):
- 6.3.1 Activity: Strategic Planning and Policy
- Level of Service: 17.0.1.2 Advice to Council on high priority policy & planning issues that affect the City. Advice is aligned with & delivers on the governance expectations as evidenced through the Council Strategic Framework - Annual work programme aligned to Framework

### Policy Consistency / Te Whai Kaupapa here

- 6.4 The decisions in this report are consistent with the Public Places Bylaw 2018. However, making decisions on Level 4 enclosures are inconsistent with the Public Streets Enclosures Policy 2006, which does not permit Level 4 enclosures.

### Impact on Mana Whenua / Ngā Whai Take Mana Whenua

- 6.5 The decision does not involve a significant decision in relation to ancestral land or a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Mana Whenua, their culture and traditions.

### Climate Change Impact Considerations / Ngā Whai Whakaaro mā te Āhuarangi

- 6.6 There are no climate change implications for the decisions in this report. The licencing process allows for the Council to impose conditions on the activity if it considers necessary.

### Accessibility Considerations / Ngā Whai Whakaaro mā te Hunga Hauā

- 6.7 When issuing licences for outdoor dining enclosures, the site is assessed by a Council Traffic Engineer for accessibility, particularly in relation to pedestrian access and safety. Conditions are included with licences, as appropriate for the location and activity.
- 6.8 This process has been, and will continue, to be followed for the Riverside Market application. There is a public footpath against the Riverside Market building to allow for pedestrians to move along Oxford Terrace. This is separated from the Riverside outdoor seating and dining area by a strip of raised pavers that act as a clear delineator for partially sighted people. This will be maintained if the application is approved.

## 7. Resource Implications / Ngā Hīraunga Rauemi

### Capex/Opex / Ngā Utu Whakahaere

- 7.1 Cost to Implement – under a public enclosure licence, the applicant is responsible for the purchase of the canopies and their installation
- 7.2 Maintenance/Ongoing costs - under a public enclosure licence, the applicant is responsible for the ongoing maintenance of the area and any equipment owned by them.
- 7.3 Funding Source - Not applicable.

### Other / He mea anō

- 7.4 Licensees are charged a monthly rate based on a proportion of the prime rental rate.

## 8. Legal Implications / Ngā Hīraunga ā-Ture

### Statutory power to undertake proposals in the report / Te Manatū Whakahaere Kaupapa

- 8.1 The issuing of licences for Level 1, 2 and 3 public street enclosures for outdoor dining can be approved by the Head of Transport under the Public Places Bylaw 2018 (commercial activities in public places under Part C, subpart 5 of the [Delegations Register](#)).
- 8.2 Issuing a licence for a Level 4 enclosure is a decision that is significantly inconsistent with the Public Street Enclosures Policy 2006, and would need to be made by the Council (as the former Committee referred to in the Policy no longer exists). The [Terms of Reference for the Urban Design and Transport Committee](#) give that Committee authority to make decisions related to the Council's roads, footpaths and streetscapes, but it is not entirely clear their terms of reference apply to this decision. As staff need to respond to the Riverside application, this report has come directly to Council anyway, due to the timing of meeting schedules.
- 8.3 The Council has authority to delegate decisions. It could delegate decisions to the Head of Transport specifically to respond to applications for Level 4 enclosures, and to make determinations under s80, as required, until the time the policy review is complete or for 12 months.

### Other Legal Implications / Ētahi atu Hīraunga-ā-Ture

#### *Local Government Act 2002 s.80 Inconsistent decisions*

- 8.4 Section 80 allows the Council to make decisions that are significantly inconsistent with any policy. In doing so, the Council must clearly identify:
  - The inconsistency
  - The reasons for the inconsistency
  - Any intention to amend the policy to accommodate the decision.
- 8.5 The proposal for a Level 4 enclosure at Riverside Market is inconsistent with the Public Street Enclosures Policy 2006 for the reasons outlined below:
  - The inconsistency - Level 4 enclosures are not permitted under the Public Street Enclosures Policy 2006. A Level 4 enclosure will have a higher degree of weather proofing than is normally permitted by the Council's policy, e.g. "only protection for outdoor diners from fair weather to moderate adverse weather/wind conditions can be expected."



- The reasons for the inconsistency of the Riverside Market proposal –
  - The canopy roof is not cantilevered from the building's façade but are provided separately
  - The canopy supports need to be fitted to the footpath surface which is not permitted by the current policy
  - The proposed front screens of the structure are at full height (approximately 3000 mm). The current maximum front screen height is 1300 mm although some side screens can be up to 1800 mm on street corners.
- Any intention of the local authority to amend the policy or plan to accommodate the decision - the Public Street Enclosures Policy 2006 is currently under review and any proposed changes to the policy will likely require public consultation that will be timed to avoid the busy hospitality season.

8.6 This report has been reviewed and approved by the Legal Services Unit.

## 9. Risk Management Implications / Ngā Hiraunga Tūraru

- 9.1 There is a risk that a precedent could be set for more applications for Level 4 enclosures before the policy review is complete. Staff will be able to manage this risk by clearly communicating the expectations for public street enclosures when approached by applicants. Each licence application is already assessed on a case-by-case basis and modifications to meet the Council's requirements are made to suit the location and surrounding environment.

## Attachments / Ngā Tāpirihanga

No.	Title	Page
A <a href="#">↓</a>	2021-03 Riverside Concept Drawing	14

In addition to the attached documents, the following background information is available:

Document Name	Location / File Link
Public Street Enclosures Policy 2006	<a href="https://ccc.govt.nz/assets/Documents/The-Council/Plans-Strategies-Policies-Bylaws/Strategies/PublicStreetEnclosures-docs.pdf">https://ccc.govt.nz/assets/Documents/The-Council/Plans-Strategies-Policies-Bylaws/Strategies/PublicStreetEnclosures-docs.pdf</a>

## Confirmation of Statutory Compliance / Te Whakatūtutanga ā-Ture

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.



## Signatories / Ngā Kaiwaitohu

<b>Author</b>	Richard Osborne - Head of Transport
<b>Approved By</b>	Carolyn Gallagher - Acting General Manager Infrastructure Planning & Regulatory Services





A. CONCEPT ILLUSTRATION

client / project name: PEEBLESGROUP / RIVERSIDE MARKET CONCEPT PLAN  
drawing name: **CONCEPT ILLUSTRATION - ELEVATED PERSPECTIVE**  
designed by: Will Todd  
drawn by: Will Todd  
original issue date: 01 OCTOBER 2020  
scales: NTS

revision no:	amendment
A	DRAFT
B	Clients Comments
C	Clients Comments
D	Tenancy Signage
E	Clients Comments
F	Clients Comments

approved	date
DCM	01.10.2020
DCM	29.10.2020
DCM	11.11.2020
DCM	21.01.2021
DCM	03.03.2021
DCM	03.03.2021



DCM URBAN DESIGN LIMITED  
3/329 DURHAM STREET NORTH  
CHRISTCHURCH 8013  
WWW.DCMURBAN.COM

project no / drawing no: 2020\_108/ 03

revision: F





A. CONCEPT ILLUSTRATION - PERSPECTIVE

client / project name: PEEBLESGROUP / RIVERSIDE MARKET CONCEPT PLAN  
drawing name: **CONCEPT ILLUSTRATION - EYE LEVEL PERSPECTIVE**  
designed by: Will Todd  
drawn by: Will Todd  
original issue date: 01 OCTOBER 2020  
scales: NTS

revision no:	amendment
A	DRAFT
B	Clients Comments
C	Clients Comments
D	Tenancy Signage
E	Clients Comments
F	Clients Comments

approved	date
DCM	01.10.2020
DCM	29.10.2020
DCM	11.11.2020
DCM	21.01.2021
DCM	03.03.2021
DCM	03.03.2021



DCM URBAN DESIGN LIMITED  
3/329 DURHAM STREET NORTH  
CHRISTCHURCH 8013  
WWW.DCMURBAN.COM

project no / drawing no: 2020\_108/ 04

revision: F





## 21. Mayor's Monthly Report March 2021

Reference / Te Tohutoro: 21/312144

Report of / Te Pou  
Matua:

Lianne Dalziel, Mayor, lianne.dalziel@ccc.govt.nz

General Manager /  
Pouwhakarae:

Dawn Baxendale, Chief Executive, dawn.baxendale@ccc.govt.nz

### 1. Purpose of Report / Te Pūtake Pūrongo

- 1.1 The purpose of this report is for the Mayor to report on external activities she undertakes in her city and community leadership role; and to report on outcomes and key decisions of the external bodies she attends on behalf of the Council.
- 1.2 This report is compiled by the Mayor's office.

### 2. Mayors Recommendations / Ngā Tūtohu o Te Koromatua

That the Council:

1. Receive the information in this report.
2. Note that the report mentions that the Government is seeking nominations for an Implementation Oversight Advisory Group to offer advice on its response to the Royal Commission of Inquiry into the 2019 Christchurch terror attacks.
3. Endorses the nomination of Principal Advisor Community Partnerships and Planning Claire Phillips to the Royal Commission of Inquiry Implementation Oversight Advisory Group.
4. Adopt the resolution approving Vbase Limited name being changed to Venues Ōtautahi Limited and authorise the Mayor and Chief Executive to sign this resolution on behalf of the Council.

### Attachments / Ngā Tāpirihanga

No.	Title	Page
A <a href="#">↓</a>	Mayor's Monthly Report March 2021	18
B <a href="#">↓</a>	Shareholders resolution Venues Otautahi 2021	23

# Mayor's monthly report

March 2021

Item 21

Attachment A

## Introduction

The **Ko Tātou Tātou – We Are One National Remembrance Service** – 13 March saw four representatives of our Muslim community capture the essence of what the events of March 15, 2019 did to their community, our city and the whole of New Zealand. It was a deeply moving ceremony, as we witnessed the courage it takes to speak truth to power. The Prime Minister had a simple message – words matter.



I thanked those who shared their stories, knowing how painful that can be. However, as I said, a seed of understanding is planted each time such a story is shared. And it is with understanding that we see that differences can mask all that we have in common. And it is all that we have in common - our shared humanity - that brings us together in times of need.

Although March 15, 2019 will always be a day when we can instantly recall where we were and what we were doing when we first heard the news of the attack, it is for the outpouring of support that our city will be forever remembered. We are all invited to keep these intentions alive – to see our differences as our strength, to embrace our shared humanity and to find the true value in the diversity that is our city today.

This month also saw the Canterbury and Westland councils come together to discuss the government's **Three Waters Reforms** with the officials from the Department of Internal Affairs, which is leading the work. It's a big piece of work, which requires urgent attention due to four factors:

- The infrastructure deficit – significant under-investment in the networks across New Zealand
- Increased standards that are being required by new regulatory requirements (drinking water, wastewater and freshwater)
- Climate change impacts and sea-level rise
- Catering for growth.

The government has received data from the 61 territorial authorities around New Zealand, and this has led them to revise estimates to address these as requiring an investment of \$110b over the next 30 – 40 years. They have identified the potential efficiency savings that can come from merging operations across 3-5 regions – circa 40% - based on the Scottish model. They have also recognised the restrictions imposed by the borrowing limits that apply to councils and have assumed that a smaller number of public companies could help resolve this by freeing up access to debt funding.

The government will make an announcement as to the number of water entities they intend to create in the middle of the year. Although the Minister has remained committed to a voluntary approach, I am not convinced that we will have enough information to make that call, including how we can ensure that the priorities we set locally (e.g. maintaining chlorine-free status) are maintained.

### Royal Commission Advisory Group

We had a virtual meeting with Hon Andrew Little, who is the Lead Coordinating Minister for the Government's Response to the Royal Commission's Report into the Terrorist Attack on the Christchurch Mosques. He was joined by Hon Priyanca Radhakrishnan, the Minister for Diversity, Inclusion & Ethnic Communities.

We discussed the government's initial response to the Royal Commission Report, which includes the establishment of an Implementation Oversight Advisory Group.

I am recommending that we nominate one of our council staff, Claire Philips, who has worked closely with the Muslim community both before and after the atrocities of March 15. In her role as Council's Principal Advisor Community Partnerships and Planning, Claire has built strong connections to community organisations in Ōtautahi, along with advising and supporting groups to advocate for their interests. Claire brings a wealth of local government knowledge and community connections.

### Book launch: *Aya and the Butterfly* – 15 March

This was a very special book launch on a significant date, as the book was written by Dr Maysoon Salama, whose son was killed and husband injured in the 15 March 2019 mosque attacks. Dr Maysoon and her husband run a childcare centre and following the tragedy focussed on ways of assisting the children with the trauma they were experiencing. *Aya and the Butterfly* comes out of that work and deals with the experience of loss with a very personal story for children. The book is beautifully illustrated by Jenny Cooper.



### Launch of InCommon

The 15<sup>th</sup> March has caused us to reflect on a range of issues, including how we build social cohesion between all our diverse communities. *InCommon* encourages Christchurch residents to reach out across cultures and faiths to make Canterbury a better place, where everyone feels that they belong.

As I said at the launch, it is all that we have in common - our shared humanity - that brings us together as friends for celebrations and events, as well as for strangers in times of need, as we saw in response to the events of March 15.

Our differences make us unique, however we all have things in common.

Starting a conversation about what we have in common is the way strangers can become good friends – Let's spread the campaign far and wide.



<https://incommon.org.nz/>

### Southern Lights by Flight - 20 March

I was invited to welcome the passengers taking part in the first Southern Lights by Flight this season to view the Aurora Australis. I congratulated Viva Expeditions for their courage in pivoting to a new venture in the wake of the pandemic locking them out of global markets. It was an awe-inspiring trip according to those who were on board to witness one of the world's most magical natural phenomena.

### Les Mills City to Surf Fun Run – 21 March

It was great to attend the start of this Christchurch tradition (now in its 47<sup>th</sup> year), particularly as it had to be cancelled last year due to the COVID-19 lockdown.

I look forward to the time when the race can resume its course from city to surf once more.



### Sutton House Opening

Bill Sutton was a key figure in 20th century Canterbury and New Zealand art. His house in Avonside was purpose built as an artist's studio, which makes it unique to all New Zealand's other artist's houses in public ownership. Sutton House provides Christchurch with a venue for artists' residencies and an opportunity for the wider public to learn about Bill Sutton.

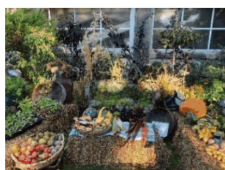
It will be a great venue for meetings, workshops and lectures celebrating art.



### Grow Ōtautahi Christchurch Garden Festival – 13 March

It was a pleasure to visit Grow Ōtautahi at the Botanic Gardens, especially as it had to be cancelled last year. The Festival has been designed specially for our Garden City to celebrate our community, our environment and to champion garden education. The exhibitions were of an exceptionally high standard.

I particularly enjoyed visiting the school garden exhibitions and hearing about how their designs reflected their local communities. I also loved the local community garden exhibition, with its display of vegetables, fruit trees, pollinating plants, beehives, bird-baths and living furniture



### Cultural events at Riverside Market

Over the last year Riverside Market has supported community events as part of the *Cultures of Ōtautahi* series. I had the pleasure of attending the Canterbury Iranian Society celebration Nowruz Persian New Year and the Japanese Society's Cultural Showcase.





---

### Venues Ōtautahi

Earlier this year VBase briefed the Council on its new approach to marketing the venues they operate for us, and the importance of the local procurement strategy that was part of that decision, along with the name change to Venues Ōtautahi.

Catering is all in-house now, and what a difference. Venues Ōtautahi now sources 71% of all food and beverage product from the region (previously it was only 5%).

The remaining 29% of products are sourced from the rest of the South Island (7%), from the North Island (16%). Only 6% of products are now from overseas. Previously 30% of products were imported and 50% were from the North Island. In real terms this means 40 local suppliers to our local venues, most of whom are new in the last year. This is a great turnaround.

From a procedural point of view, we need to facilitate the name change, and attached is the formal shareholders' resolution regarding the name change of Vbase Limited to Venues Ōtautahi.

---

### Speaking engagements

2 March - I was pleased co-host an event with the Embassy of the Kingdom of the Netherlands for **Henk Ovink**, who is a leading authority on water in the Netherlands. I was lucky enough to meet him in 2019 in Rotterdam, and since then the Council has built a positive learning relationship with him. *Living with Water* was an opportunity to bring together local government and mana whenua leaders and leaders in water management to discuss the importance of water in helping us mitigate for and adapt to the impacts of climate change for a resilient future.

11 March – I spoke at the **Ōtautahi-Christchurch, an Ocean of Opportunity**, organised by James Nikitine of the Blue Cradle Foundation. The event was aimed at bringing together the city's ocean sectors to promote the conservation of the marine environment and its biodiversity and be a catalyst for the Blue Economy.

16 March – I participated in a panel discussion in Wellington as part of a conference for leaders in the mental health, addiction and disabilities sectors, titled **Te Ara Tūpuna Rangatira | Celebrating Leadership – Courageous and Bold**. The theme was 'Leading through change and uncertainty'. The other panellists were Dr Ashley Bloomfield, Tina Ngata (author, poet, researcher) and Sinead Boucher (owner and CEO Stuff)

---

### Regional Partnerships

#### Canterbury Mayoral Forum

The Mayoral Forum met on 19 February 2021 after completing a freight tour of the ports, airport and inland ports in conjunction with the Regional Transport Committee. I couldn't attend the CMF due to the proximity to the 10<sup>th</sup> anniversary of the February 22, 2011 earthquake. One of the agenda items was the need to initiate discussion around what the future of local government might look like. A facilitated workshop was held this month to discuss this more fully. Key points discussed included:

- concerns around process
  - impacts of Three Waters and RMA reforms
  - the need for change to be aligned with community needs
  - possible areas for councils to extend their work, including housing, health, social welfare and roading
  - the strong need to work together with councils within the region and with Ngāi Tahu in thinking about the future
-

### Greater Christchurch Partnership Committee 12 March 2021 & 13 March 2021

We received an update on the key areas of focus for the GCP including:

- the development of Greater Christchurch 2050
- partnership with Central Government, including the development of an Urban Growth Partnership and the Greater Christchurch Councils' Briefing to Incoming Government
- work underway to maintain our focus towards a sustainable urban form, including the development of the Mass Rapid Transit Indicative Business Case

Independent chair, Bill Wasley, chaired his final meeting in the role, acknowledging the significance of the role and the importance of the collaborative environment that had been built over the years.

Mayor Dan Gordon (as Deputy Chair of the Greater Christchurch Partnership Committee) acknowledged his contribution, service, expert chairmanship, and diplomatic guidance of members. We appointed former Waimakariri District Council CE, Jim Palmer as the Greater Christchurch Partnership Independent Chair until 31 March 2024, at which time the appointment will be reviewed.

### Greater Christchurch Partner Councils workshop 19 March 2021

This was the first of three Partner Council workshops for 2021. This workshop was focused on how the Greater Christchurch urban system needs to evolve to support intergenerational wellbeing in the context of population growth and climate change.

Link to Canterbury Mayoral Forum update:

<https://canterburymayors.org.nz/february-update-mayoral-forum-2021/>

Minutes of Greater Christchurch Partnership meetings:

[https://christchurch.infocouncil.biz/Open/2021/02/GCPC\\_20210212\\_MIN\\_5679\\_AT.PDF](https://christchurch.infocouncil.biz/Open/2021/02/GCPC_20210212_MIN_5679_AT.PDF)

[https://christchurch.infocouncil.biz/Open/2021/03/GCPC\\_20210312\\_MIN\\_5680\\_AT.PDF](https://christchurch.infocouncil.biz/Open/2021/03/GCPC_20210312_MIN_5680_AT.PDF)

[https://christchurch.infocouncil.biz/Open/2021/02/COU\\_20210212\\_MIN\\_7004\\_AT.PDF](https://christchurch.infocouncil.biz/Open/2021/02/COU_20210212_MIN_7004_AT.PDF)

### Events and meetings calendar

2 March	Living with Water – a presentation by Henk Ovink – Netherlands Special Envoy for International Water Affairs.
7 March	Opening of Sutton House and Garden
11 March	Speak at Ocean of Opportunity workshop
13 March	Attend Grow Otautahi Christchurch Garden Festival
	Dua Event Al Nur Mosque
	Ko Tātou Tātou We Are One - National Remembrance Service
15 March	Book Launch ' <i>Aya and the Butterfly</i> '
16 March	Panel discussion at Te Ara Tupuna Rangatira Celebrating Leadership, Wellington
19 March	Speak at Made in Canterbury Festival Opening Gala event
20 March	Christchurch Iranian Society celebration Nowruz Persian New Year at Riverside Market
	Southern Lights by Flight send-off at Christchurch International Airport
21 March	Officially start the Les Mills City to Surf Fun Run
	March 15 Memorial Pakistani Association of Canterbury
22 March	Re-opening of West Fitzroy Apartments
23 March	Three Waters Reform Engagement Workshop with other local authorities and the Department of Internal Affairs
24 March	Presented verbal submission on the Water Services Bill to the Health Select Committee in person
25 March	Citizens' War Memorial Blessing in preparation for move
	Govett Brewster Art Gallery- Len Lye Centre Foundation Director & Partners Function
26 March	Ralph Hotere: Ātete (to resist) exhibition opening
27 March	Speak at NZ College of Clinical Psychologists Conference
28 March	Japanese Cultural Showcase Day
31 March	Visit from Ara Broadcasting School students
	Launch of InCommon Campaign

**VBASE LIMITED**

**Shareholders' Ordinary Resolution Approving Change of Company Name**

*Pursuant to the Constitution of the Company and s23 Companies Act 1993*

Date: 2021

**Introduction**

The directors of Vbase Limited (the *Company*) wish to change the name of the Company to Venues Ōtautahi Limited.

The Constitution of the Company requires approval of the Shareholders of the Company by way of Ordinary Resolution.

**Resolution**

It is resolved:

- 1 That the Shareholders of the Company approve the Company's name being changed to Venues Ōtautahi Limited.
- 2 That any director or authorised person of the Company is hereby authorised by the Shareholders of the Company to lodge the change of the Company name with the Registrar of Companies.

**Counterparts**

This resolution may be signed in counterparts and all documents (including facsimile or other similar means of communication) in like form each signed or assented to by one or more directors shall together constitute the same resolution.

**Signed** by the Shareholders of the Company:

\_\_\_\_\_  
Christchurch City Council – Authorised Person

\_\_\_\_\_  
Christchurch City Council – Authorised Person

HE-206620-8-22-V1