

Te Pātaka o Rākaihautū
Banks Peninsula Community Board
OPEN MINUTES

Date: Monday 12 April 2021
Time: 10.04am
Venue: Lyttelton Community Boardroom,
25 Canterbury Street, Lyttelton

Present

Chairperson	Tori Peden
Deputy Chairperson	Tyrone Fields
Members	Reuben Davidson
	Nigel Harrison
	Howard Needham
	Andrew Turner
	Scott Winter

12 April 2021

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- Part A** Matters Requiring a Council Decision
Part B Reports for Information
Part C Decisions Under Delegation
-

Karakia Timatanga: Tyrone Fields

The agenda was dealt with in the following order.

1. Apologies / Ngā Whakapāha

Part C

Community Board Resolved BKCB/2021/00029

That the apologies received from Jamie Stewart for absence and Scott Winter for lateness be accepted.

Tyrone Fields/Reuben Davidson

Carried

2. Declarations of Interest / Ngā Whakapuaki Aronga

Part B

There were no declarations of interest recorded.

3. Confirmation of Previous Minutes / Te Whakaāe o te hui o mua

Part C

Community Board Resolved BKCB/2021/00030

That the minutes of the Te Pātaka o Rākaihautū/Banks Peninsula Community Board meeting held on Monday, 15 March 2021 be confirmed.

Tyrone Fields/Nigel Harrison

Carried

4. Public Forum / Te Huinga Whānui

Part B

4.1 Hilda Frame Reserve - Te Kura o Ōhinetahi - Governors Bay School

Pupils from the Te Kura o Ōhinetahi - Governors Bay School spoke to the Board to ask if they can erect a sign in memory of Hilda Frame who gifted a reserve, opposite the school, to the Council. The school can assist with the signage through funding and volunteer labour.

The Board noted that it would be good to have the reserve name formalised as the Hilda Frame Reserve, as it was currently called Reserve 4673.

Part B

That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board:

1. Request that staff bring information to the Board on interpretive signage and the formalisation of the name for Reserve 4673 as the Hilda Frame Reserve.
2. Thanks Te Kura o Ōhinetahi - Governors Bay School pupils, for their presentation.

Attachments

A Governors Bay School - Hilda Frame Public Forum Handout [⇒](#)

4.2 Just Dirt Trust – Selwyn Eagle

Selwyn Eagle, Facilitator of the Just Dirt Trust, spoke to the Board to give an update on the activities of the Trust. The Trust's mission is to encourage everyone in New Zealand to have a vegetable garden.

Part B

That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board:

1. Thanks Selwyn for his presentation.

Scott Winter entered the meeting at 10.14am during Item 4.2.

4.3 Garden of Tane Reserve Management Committee (RMC)

This public forum was postponed until a future date.

4.4 Little River School

Frankie Bakker showed the Board a mural design for the new tennis court wall at Awa-iti Domain and outlined the schedule for completion of the mural. Frankie involved pupils at Little River School, teaching them the design process for a mural and incorporating their ideas into the final design.

Part B

That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board:

1. Thanks Frankie for her presentation.

Attachments

A Frankie Bakker - Little River School Public Forum Presentation [⇒](#)

4.5 Diamond Harbour Land Disposal – Richard Suggate

Richard Suggate, speaking on behalf of Diamond Harbour Community Association, spoke to the Board about the fast track disposal of land in Diamond Harbour through the Long Term Plan (LTP) process. He referred specifically to two parcels of land, where the community has spent time and effort developing walking tracks and replanting with natives.

The Association wanted the disposal of the land to be considered in a separate process rather than as part of the LTP and for all relevant issues to be taken into account during that process.

Part B

That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board:

1. Notes that the land disposal process is something the Board will be considering as part of its Long Term Plan submission.
2. Thanks Richard for his presentation.

Attachments

A Richard Suggate - Diamond Harbour Land Disposal Public Forum Presentation [⇒](#)

4.6 Land Drainage Rate - Pam Richardson

Pam Richardson, farmer, spoke to the Board regarding the proposed Land Drainage Rate and its implications for rural ratepayers. She outlined the financial impacts to properties that would receive no direct benefit from land drainage projects. Pam requested an opportunity to work through alternatives proposals with the Council.

It was also noted that affected property owners had only just received notification about the rate, which left little time to research and compose a submission to the LTP.

Part B

That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board:

1. Agree to consider the Land Drainage Rate proposal as part of its Long Term Plan submission.
2. Thanks Pam for her presentation.

Attachments

A Pam Richardson - Land Drainage Public Forum Handout [⇒](#)

4.7 Halswell River Rating District Liaison Committee - Ross McFarlane and Pam Richardson

Ross McFarlane, upper catchments elected representative, and Pam Richardson, Community Board liaison person on the Committee, spoke to the Board on the effect of the proposed Land Drainage Rate on rural ratepayers, especially those in the Halswell River Rating area, who already paid a land drainage rate. Ross noted that the Halswell River rating area had existed since 1887 and he believed it was inequitable for Council to charge a rate on properties in that area without any provision of service.

Part B

That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board:

1. Agree to consider the Land Drainage Rate proposal as part of its Long Term Plan submission..
2. Thanks Ross and Pam for their presentation.

Attachments

A Pam Richardson and Ross McFarlane - Halswell River Rating District Liaison Committee Public Forum Presentation [⇒](#)

5. Deputations by Appointment / Ngā Huinga Whakaritenga

Part B

5.1 Murray Smith – 62 Archdalls Road

Murray Smith spoke as the property owner, regarding the report on 62 Archdalls Road, indicating that he was happy with the Officer Recommendation.

Refer Item 11 of these minutes.

Part B

That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board:

1. Thanks Murray for his deputation.

6. Presentation of Petitions / Ngā Pākikitanga

Part B

6.1 Joshua Merriam - Improve the Access Tracks for Urumau Reserve

Joshua Merriam presented a petition regarding improving access tracks in Urumau Reserve. He explained that the petition was about wanting to upgrade current tracks, rather than creating new ones, with a goal to making it safer and easier to use the reserve with more sustainable paths for walkers and riders.

The petition read:

We, the undersigned, wish to see access into Urumau Reserve improved according to the 2018 Urumau Development Plan (UDP).

The UDP shows shared use tracks from Foster Terrace, (1.) up the existing 'Zig Zags', across to the 4wd vehicle access via (2.) 'formed track' and logically continuing to connect with the Urumau traverse track above (3.)

We first ask that the existing 'formed track' (section 2.) be formally approved and made fit for purpose. Improvement would then be completed with construction of (section 3.) the shared use track continuing above. This allows visitors a more enjoyable route into the reserve at a sustainable grade and among the regenerating natives. All users would benefit from the completion of this new entrance route.

We ask that the board approve this staged plan and facilitate its completion in a timely manner.

Community Board Resolved BKCB/2021/00031

Part B

That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board:

1. Receive the petition as presented.
2. Note that the Board has already requested staff action in regard to the tracks in Urumau Reserve.

Andrew Turner/Tyrone Fields

Carried

11. 62 Archdalls Road, Duvauchelle - Structures on Roads Proposal

Board Comment

The Board had originally considered a report on this matter at its meeting of Monday 7 December 2020. Council had subsequently asked staff to bring this matter back to the Board after incorporating further information into the report.

Community Board Decided BKCB/2021/00032

(Original Officer recommendations accepted without change.)

Part A

That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board recommends that the Council:

1. Approve the application for a licence over unformed legal road adjoining 62 Archdalls Road, Duvauchelle to legitimise the legacy encroachment of part of the dwelling as shown in Attachment A.
2. Grant delegated authority to the Property Consultancy Manager to negotiate and enter into the Deed of Licence on Council's standard terms and conditions including but not limited to:
 - a. A term of 35 years less one day.
 - b. A rental of \$150 p.a. plus GST.
 - c. The requirement for the licensee to hold public liability insurance of at least \$2m.
 - d. The public's right of access must not be obstructed.
 - e. Reassessment of the licence if the structure is reconstructed.
 - f. Council will not be responsible to repair or retain the structure in the event of coastal cliff erosion or seismic activity.

Scott Winter/Nigel Harrison

Carried

7. Reserve Management Committee Meeting Minutes

Community Board Resolved BKCB/2021/00033

(Original Officer recommendations accepted without change.)

Part B

That the Banks Peninsula Community Board:

1. Receive the minutes of the following Reserve Management Committees:
 - Duvauchelle Reserve Management Committee – 15 February 2021
 - Garden of Tane Reserve Management Committee – 10 November 2020
 - Lyttelton Reserves Management Committee – 14 December 2020

- Lyttelton Reserves Management Committee – 8 February 2021
 - Pigeon Bay Reserve Management Committee – 18 February 2021
 - Stanley Park Reserve Management Committee – 4 March 2021
2. Approve the appointment of Micha Engelmann as a member of the Lyttelton Reserve Management Committee.

Reuben Davidson/Andrew Turner

Carried

8. Head to Head Walkway Working Party **Community Board Resolved BKCB/2021/00034**

(Original Officer recommendations accepted without change.)

Part B

That the Banks Peninsula Community Board:

1. Receive the notes of the Head to Head Walkway Working Party meeting on 22 February 2021.

Scott Winter/Tyrone Fields

Carried

9. Orton Bradley Park Board - Minutes 2 November 2020 **Community Board Resolved BKCB/2021/00035**

(Original Officer recommendations accepted without change.)

Part B

That the Banks Peninsula Community Board:

1. Receive the minutes of the Orton Bradley Park Board meeting held on 2 November 2020.

Scott Winter/Howard Needham

Carried

10. Akaroa Museum Advisory Committee

Board Comment

The Board noted that the graph showing visitor numbers indicated relatively strong numbers still flowing through the museum with a large number being school children. It was agreed that education and heritage tourism is destined to grow on the Peninsula and this should be considered by the Board in its Long Term Plan submission and its Destination Management Planning.

Community Board Resolved BKCB/2021/00036

(Original Officer recommendations accepted without change.)

Part B

That the Banks Peninsula Community Board:

1. Receive the notes of the Akaroa Museum Advisory Committee meeting on 24 March 2021.

Nigel Harrison/Scott Winter

Carried

12. Head to Head Walkway Charteris Bay route options

Officer Recommendations / Ngā Tūtohu

That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board:

1. Approve a new section of the Head to Head Walkway within the boundary of Orton Bradley Park (*refer to attachment A – Head to Head Walkway - Andersons Road to Orton Bradley Entrance*) as the preferred route between the Andersons Road/Marine Drive southern intersection and the entrance of Orton Bradley Park.
2. Defer a decision on the route options in Charteris Bay between the northern and southern intersections of Andersons Road/ Marine Drive.

Community Board Resolved BKCB/2021/00037

Part C

That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board:

1. Approve a new section of the Head to Head Walkway within the boundary of Orton Bradley Park (*refer to attachment A on the agenda for this meeting – Head to Head Walkway - Andersons Road to Orton Bradley Entrance*) as the preferred route between the Andersons Road/Marine Drive southern intersection and the entrance of Orton Bradley Park.
2. Request that further information be brought back to the Board on the preferred route in Charteris Bay between the northern and southern intersections of Andersons Road/ Marine Drive, including consultation, cultural considerations, funding, climate change adaptation and planning, along with timing and sequencing.
3. Defer a final decision on the preferred route in Charteris Bay between the northern and southern intersections of Andersons Road/ Marine Drive.

Scott Winter/Andrew Turner

Carried

The meeting adjourned at 11.33am and reconvened at 11.45am.

13. Banks Peninsula Discretionary Response Fund - ANZAC Services 2021

Community Board Recommendation

(Original Officer recommendations accepted without change.)

Part C

That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board:

Approves a grant of \$2,000 from its 2020/21 Discretionary Response Fund towards the Banks Peninsula ANZAC Day Services 2021.

Nigel Harrison/Tyrone Fields

Carried/Lost

14. Discretionary Response Fund - Pigeon Bay Settlers' Hall Centennial
Community Board Resolved BKCB/2021/00038

(Original Officer recommendations accepted without change.)

Part C

That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board:

1. Approves a grant of \$2,000 from its 2020-21 Discretionary Response Fund to Pigeon Bay Settler' Hall towards marquee hire for the Pigeon Bay Settlers' Hall Centennial.

Tori Peden/Scott Winter

Carried

15. Long Term Plan Submission - Reserve Management Committee Input
Officer Recommendations / Ngā Tūtohu

That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board:

1. Receive the information in the report.

Community Board Resolved BKCB/2021/00039

Part C

That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board:

1. Receive the information in the report.
2. Receive the tabled submissions of the Diamond Harbour and Garden of Tane Reserve Management Committees.

Andrew Turner/Scott Winter

Carried

Attachments

- A Diamond Harbour Reserve Management Committee - Submission to Long Term Plan 2021
- B Garden of Tane Reserve Management Committee - Submission to Long Term Plan 2021

16. Te Pātaka o Rākaihautū/Banks Peninsula Community Board Area Report -
April 2021

Officer Recommendations / Ngā Tūtohu

That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board:

1. Receive the Te Pātaka o Rākaihautū/Banks Peninsula Community Board Area Report for April 2021.

Community Board Resolved BKCB/2021/00040

Part B

That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board:

1. Receive the Te Pātaka o Rākaihautū/Banks Peninsula Community Board Area Report for April 2021.
2. Resolve that it will make submissions on:
 - Christchurch City Council Long Term Plan
 - Development Contributions Policy
 - Environment Canterbury Long Term Plan
 - Representation Review
 - Climate Change Strategy

Tyrone Fields/Scott Winter

Carried

17. Elected Members' Information Exchange / Te Whakawhiti Whakaaro o Te Kāhui Amorangi

Part B

Board members exchanged information on the following items of interest:

- Level of Service response times – road maintenance.
- Diamond Harbour residents requesting a Dog Park.
- Graffiti on Heritage Structures.
- Dyers Pass Road Closure - times inconsistent.
- Akaroa Civic Trust – national reserve status at Takapūneke.
- Akaroa Cemeteries - unveiling of headstones and removal of trees.
- Comte de Paris 180th Anniversary – great attendance.
- 20th Anniversary of Banks Peninsula Conservation Trust – New Chair – Penny Carnaby.
- Lyttelton Harbour Information Centre changes – new Chair Chris Brown, new Manager Jane Davies.
- Beautification of Fulton Hogan site near Allandale.
- LTP Consultation sessions
- LTP proposed end to Council Customer Services in Lyttelton and Akaroa.
- Wastewater Akaroa – Reference Group Terms of Reference currently under consideration.
- Request for rubbish bins at Allandale and Governors Bay Community Halls – residents can request this through info@ccc.govt.nz.
- Eftpos Terminal for events – can be sourced from Project Lyttelton.
- Gebbies Pass parking area – Council currently investigating options.
- Cressy House Trust – offers funding to over 65's for anything they need. Application forms at the Medical Centre and Community House.
- Moepuku Peninsula – Selective tree harvesting and sediment into the harbour.
- Orton Bradley Park – request for letter of support from the Board.
- Community feedback of LTP process is that it is 'overwhelming'.
- Land drainage – residents received letter too late to act for LTP submission.
- Waka Kotahi - NZTA – Board want to continue conversation on coastal inundation.
- Shelterbelt removal - consultation question.

Attachments

A Orton Bradley Park Letter - Request for Letter of Support

17.1 Cass Bay Fire Risk

Part B

That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board:

1. Request information from Orion on what has been done to minimise the fire risk from trees that caused the recent fire in Cass Bay.

17.2 Layby – Dyers Pass Road

Part B

That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board:

1. Request information about why curbing was installed, at the layby on the Governors Bay side of Dyers Pass Road, that now prevents large trucks from pulling over.

Karakia Whakamutunga: Tyrone Fields

Meeting concluded at 12.41pm.

CONFIRMED THIS 3rd DAY OF MAY 2021

TORI PEDEN
CHAIRPERSON