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## **Finance and Performance Committee**

### **OPEN MINUTES**

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**Date:** Thursday 25 March 2021  
**Time:** 9.31am  
**Venue:** Council Chambers, Civic Offices,  
53 Hereford Street, Christchurch

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**Present**

Chairperson	Deputy Mayor Andrew Turner
Deputy Chairperson	Councillor Sam MacDonald
Members	Mayor Lianne Dalziel
	Councillor Jimmy Chen
	Councillor Catherine Chu
	Councillor Melanie Coker
	Councillor Pauline Cotter
	Councillor James Daniels
	Councillor Mike Davidson
	Councillor Anne Galloway
	Councillor Yani Johanson
	Councillor Aaron Keown
	Councillor Phil Mauger
	Councillor Jake McLellan
	Councillor Tim Scandrett
	Councillor Sara Templeton

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**25 March 2021**

**Principal Advisor**

Diane Brandish  
Acting General Manager Finance and Commercial  
Tel: 941 8454

**Principal Advisor**

Dawn Baxendale  
Chief Executive  
Tel: 941 6996

David Corlett  
Committee and Hearings Advisor  
941 5421

david.corlett@ccc.govt.nz

[www.ccc.govt.nz](http://www.ccc.govt.nz)

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- Part A** Matters Requiring a Council Decision  
**Part B** Reports for Information  
**Part C** Decisions Under Delegation
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**Karakia Timatanga:** Given by Deputy Mayor Turner

The agenda was dealt with in the following order.

### 1. Apologies / Ngā Whakapāha

**Part C**

**Committee Resolved FPCO/2021/00004**

That the apologies received from Councillor Gough for absence and Council Johanson for lateness and the Mayor for early departure, be accepted.

Deputy Mayor/Councillor Chen

**Carried**

### 2. Declarations of Interest / Ngā Whakapuaki Aronga

**Part B**

Councillors Gough, MacDonald and Mauger declared an interest in Item 9 relating to Civic Building Ltd.

Councillor Chen declared an interest in Item 9 relating to the Riccarton Bush Trust.

Deputy Mayor Turner declared an interest in Item 9 relating to the Rod Donald Banks Peninsula Trust.

The Mayor, Deputy Mayor Turner and Councillors Gough and Templeton declared an interest in Item 12 and public excluded item 15 relating to Christchurch City Holdings Ltd.

### 3. Confirmation of Previous Minutes / Te Whakaāe o te hui o mua

**Part C**

**Committee Resolved FPCO/2021/00005**

That the minutes of the Finance and Performance Committee meeting held on Thursday, 25 February 2021 be confirmed.

Deputy Mayor/Councillor McLellan

**Carried**

### 4. Public Forum / Te Huinga Whānui

**Part B**

There were no public forum presentations.

## 5. Deputations by Appointment / Ngā Huinga Whakaritenga

### Part B

There were no deputations by appointment.

## 6. Presentation of Petitions / Ngā Pākikitanga

### Part B

There was no presentation of petitions.

Councillor MacDonald joined the meeting at 9.33am before item 7.

The Mayor and Councillor Johanson joined the meeting at 9.34am during discussion on item 7.

## 7. Performance Exceptions Report February 2021

### Committee Comment

1. The Committee requested that the next Performance Exceptions Report provide an update on the Residents Survey results, to the extent that preliminary data is available.
2. Staff were requested to provide a memo setting out the timeline for the replacement of the real time information system for the buses.

### Committee Resolved FPCO/2021/00006 Officer Recommendation accepted without change

That the Finance and Performance Committee:

1. Receives the information provided in the Performance Exceptions Report for February 2021.

Deputy Mayor/Councillor Cotter

**Carried**

## 8. Capital Project Performance Report - March 2021

### Committee Comment

1. Staff to provide an update on the Lyttleton Harbour Waste Water Scheme.

### Committee Resolved FPCO/2021/00007 Officer Recommendation accepted without change

That the Finance and Performance Committee:

1. Receive the information in the Capital Project Performance report, Capital Watchlist report, External Funded Projects report, Major Cycleway and Projects Delivered report.

Deputy Mayor/Councillor Chen

**Carried**

## 9. Council-controlled organisations - Draft Statements of Intent for 2021/22 Committee Comment

1. In response to comments from the Committee staff undertook to talk to:
  - a the Riccarton Trust Board around reporting against targets for visitation, to the extent that this is practicable; and
  - b Civic Building Trust directors on having social target on building accessibility.

### **Committee Resolved FPCO/2021/00008 Officer Recommendation accepted without change**

That the Finance and Performance Committee:

1. Notes the draft 2021/22 Statements of Intent for the following Council-controlled organisations:
  - Civic Building Ltd;
  - Local Government Funding Agency;
  - Riccarton Bush Trust; and
  - Rod Donald Banks Peninsula Trust; and
2. Notes that staff will engage with the Council-controlled organisations to encourage greater clarity and specificity of strategic objectives, nature and scope of operations and performance measures as highlighted in the report for inclusion in the final Statements of Intent for 2021/22.

Councillor Davidson/Councillor Scandrett

**Carried**

## 10. Council-controlled organisations - Half year reports for the period 1 July 2020 - 31 December 2020.

### **Committee Resolved FPCO/2021/00009 Officer Recommendation accepted without change**

That the Finance and Performance Committee:

1. Notes the 2020/21 half year performance reports for the following Council-controlled organisations:
  - Civic Building Ltd;
  - Local Government Funding Agency;
  - Riccarton Bush Trust; and
  - Rod Donald Banks Peninsula Trust.

Councillor Scandrett/Councillor Templeton

**Carried**

## 11. Civic Financial Services Statement of Intent 2020

### Committee Comment

1. The Committee noted that staff will need a paper on nominations prior to the 18<sup>th</sup> of April 2021. To expedite this process the Committee recommended that the Mayor and Deputy Mayor be given delegated authority to make decisions on Director nominations. A recommended timeline on performance targets measuring by Civic Financial Services was included in resolution 2 below.

### Officer Recommendations / Ngā Tūtohu

That the Finance and Performance Committee:

1. Notes Civic Financial Services' Statement of Intent for 2021; and
2. Notes that staff intend to address the ongoing Council-controlled organisation exemption provided to Civic Financial Services in the Local Government Act 2002 and the need for a performance target measuring returns on its investment funds with market returns.

### Committee Resolved FPCO/2021/00010

That the Finance and Performance Committee:

1. Notes Civic Financial Services' Statement of Intent for 2021; and
2. Notes that staff intend to address the ongoing Council-controlled organisation exemption provided to Civic Financial Services in the Local Government Act 2002 and the need for a performance target measuring returns on its investment funds with market returns within the next six months.
3. Delegate to the Mayor and Deputy Mayor decisions on Director nominations for the upcoming annual general meeting.

Councillor MacDonald/Councillor Daniels

**Carried**

## 12. Christchurch City Holdings Ltd - Half year report for the period 1 July 2020 to 31 December 2020

### Committee Resolved FPCO/2021/00011 Officer Recommendation accepted without change

That the Finance and Performance Committee:

1. Notes the Christchurch City Holdings Ltd and Christchurch International Airport Ltd Interim Reports for the period 1 July – 31 December 2020.

Councillor Scandrett/Councillor Cotter

**Carried**

### 13. Resolution to Exclude the Public

Committee Resolved FPCO/2021/00012

#### Part C

That Paul Munro of Christchurch City Holdings Ltd, remain after the public have been excluded for Item 15 of the public excluded agenda as they have knowledge that is relevant to that item and will assist the Council.

#### AND

That at 10.52am the resolution to exclude the public set out on pages 294 to 296 of the agenda be adopted.

Deputy Mayor/Councillor MacDonald

**Carried**

**The public were re-admitted to the meeting at 2.52pm.**

**Karakia Whakamutunga:** Given by Deputy Mayor Turner

**Meeting concluded at 2.52pm.**

**CONFIRMED THIS 29<sup>TH</sup> DAY OF APRIL 2021**

**DEPUTY MAYOR ANDREW TURNER  
CHAIRPERSON**