
Audit and Risk Management Committee OPEN MINUTES

Date: Friday 5 March 2021
Time: 2.04pm
Venue: Council Chambers, Level 2, Civic Offices,
53 Hereford Street, Christchurch

Present

Chairperson	Ms Kim Wallace
Deputy Chairperson	Councillor Sam MacDonald
Members	Mayor Lianne Dalziel Ms Jacqueline Robertson Cheyne Mr Michael Rondel Councillor Pauline Cotter

5 March 2021

Principal Advisor

Diane Brandish
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- Part A Matters Requiring a Council Decision**
Part B Reports for Information
Part C Decisions Under Delegation
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The agenda was dealt with in the following order.

1. Apologies / Ngā Whakapāha

Part C

Committee Resolved ARCM/2021/00004

That the apology for absence received from Deputy Mayor Turner be accepted.

Councillor MacDonald/Ms Wallace

Carried

2. Declarations of Interest / Ngā Whakapuaki Aronga

Part B

Councillor MacDonald declared an interest in Public Excluded Item 12, Quarterly Procurement Report.

3. Confirmation of Previous Minutes / Te Whakaāe o te hui o mua

Part C

Committee Resolved ARCM/2021/00005

That the minutes of the Audit and Risk Management Committee meeting held on Friday, 19 February 2021 be confirmed.

Ms Wallace/Mr Rondel

Carried

4. Public Forum / Te Huinga Whānui

Part B

There were no public forum presentations.

5. Deputations by Appointment / Ngā Huinga Whakaritenga

Part B

There were no deputations by appointment.

6. Presentation of Petitions / Ngā Pākikitanga

Part B

There was no presentation of petitions.

7. Audit New Zealand Management Report 2019/20

Committee Comment

The Committee accepted the Staff Recommendations and additionally requested that it receives an update on the timing of the finalisation of the independent Post-Implementation Review related to the Town Hall Project.

Andy Burns of Audit New Zealand joined the table for the item.

Committee Resolved ARCM/2021/00006

Part C

That the Audit and Risk Management Committee:

1. Receives the information and notes the recommendations made by Audit New Zealand in the Audit New Zealand Management Report relating to the audit of the financial statements and annual report for the year ended 30 June 2020 and management's responses to these.
2. Requests that the Audit and Risk Management Committee receives an update on the timing of the finalisation of the independent Post-Implementation Review related to the Town Hall Project.

Councillor MacDonald/Ms Wallace

Carried

Committee Decided ARCM/2021/00007

Part A

That the Audit and Risk Management Committee recommends that the Council:

1. Receives the Audit New Zealand Management Report relating to the audit of the financial statements and annual report for the year ended 30 June 2020.

Councillor MacDonald/Ms Wallace

Carried

8. LTP 2021 Update

Committee Comment

The Committee acknowledged and thanked staff for their work on the LTP 2021 to date.

Committee Resolved ARCM/2021/00008 (Original Staff Recommendations Accepted without Change)

Part C

That the Audit and Risk Management Committee:

1. Notes the information provided in the report.

Ms Wallace/Councillor Cotter

Carried

9. Health, Safety and Wellbeing Dashboard

Committee Comment

The Committee accepted the Staff Recommendations and additionally requested that the Health, Safety and Wellbeing Committee considers matters of staff safety and wellbeing arising out of responding to contentious issues in the public domain.

Committee Resolved ARCM/2021/00009

Part C

That the Audit and Risk Management Committee:

1. Notes the Christchurch City Council Health, Safety and Wellbeing Dashboards as received and considered by the Health, Safety and Wellbeing Committee (HSWC) on 4 December 2020 and 19 February 2021.
2. Notes that the Council has tasked the HSWC with assisting it to discharge its due diligence responsibilities as a Person Conducting a Business or Undertaking (PCBU), and the Audit and Risk Management Committee does not replicate HSWC's task, but notes that there are risk management and assurance processes in place.
3. Requests that the Health, Safety and Wellbeing Committee considers matters of staff safety and wellbeing arising out of responding to contentious issues in the public domain.

Ms Wallace/Councillor MacDonald

Carried

10. Resolution to Exclude the Public

Committee Resolved ARCM/2021/00010

Part C

That at 2.37pm the resolution to exclude the public set out on pages 57 to 62 of the agenda be adopted.

Ms Wallace/Mayor

Carried

The public were re-admitted to the meeting at 4.15pm.

Meeting concluded at 4.16pm.

CONFIRMED THIS 11th DAY OF JUNE 2021

KIM WALLACE
CHAIRPERSON