

**Waikura/  
Linwood-Central-Heathcote Community Board  
AGENDA**

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**Notice of Meeting:**

An ordinary meeting of the Waikura/Linwood-Central-Heathcote Community Board will be held on:

**Date:** Monday 1 February 2021  
**Time:** 3.30pm  
**Venue:** The Board Room, 180 Smith Street,  
Linwood

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**Membership**

Chairperson	Alexandra Davids
Members	Sunita Gautam
	Yani Johanson
	Darrell Latham
	Tim Lindley
	Michelle Lomax
	Jake McLellan
	Jackie Simons
	Sara Templeton

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26 January 2021

Arohanui Grace  
Manager Community Governance, Linwood-Central-Heathcote  
941 6663  
arohanui.grace@ccc.govt.nz  
[www.ccc.govt.nz](http://www.ccc.govt.nz)

Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. If you require further information relating to any reports, please contact the person named on the report.

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## Developing Resilience in the 21st Century

Strategic Framework

Whiria ngā whenu o ngā papa,  
honoa ki te maurua tāuiki

Bind together the strands of each mat and join  
together with the seams of respect and reciprocity

### Ōtautahi-Christchurch is a city of opportunity for all

Open to new ideas, new people and new ways of doing things – a city where anything is possible

#### Principles

Being open,  
transparent and  
democratically  
accountable

Promoting  
equity, valuing  
diversity and  
fostering inclusion

Taking an inter-generational approach  
to sustainable development,  
prioritising the social, economic  
and cultural wellbeing of  
people and communities  
and the quality of the  
environment, now  
and into the  
future

Building on the  
relationship with  
Te Rūnanga o Ngāi Tahu  
and the Te Hōnonga-Council  
Papatipu Rūnanga partnership,  
reflecting mutual understanding  
and respect

Actively collaborating and  
co-operating with other  
local, regional  
and national  
organisations

Ensuring  
the diversity  
and interests of  
our communities  
across the city and the  
district are reflected in  
decision-making

#### Community Outcomes

##### Resilient communities

Strong sense of community  
Active participation in civic life  
Safe and healthy communities  
Celebration of our identity  
through arts, culture, heritage,  
sport and recreation  
Valuing the voices of all cultures  
and ages (including children)

##### Liveable city

Vibrant and thriving city centre  
Sustainable suburban and  
rural centres  
A well connected and accessible  
city promoting active and  
public transport  
Sufficient supply of, and  
access to, a range of housing  
21st century garden city  
we are proud to live in

##### Healthy environment

Healthy water bodies  
High quality drinking water  
Unique landscapes and  
indigenous biodiversity are  
valued and stewardship  
exercised  
Sustainable use of resources  
and minimising waste

##### Prosperous economy

Great place for people, business  
and investment  
An inclusive, equitable economy  
with broad-based prosperity  
for all  
A productive, adaptive and  
resilient economic base  
Modern and robust city  
infrastructure and community  
facilities

#### Strategic Priorities

Enabling active  
and connected  
communities  
to own their future

Meeting the challenge  
of climate change  
through every means  
available

Ensuring a high quality  
drinking water supply  
that is safe and  
sustainable

Accelerating the  
momentum  
the city needs

Ensuring rates are  
affordable and  
sustainable

#### Ensuring we get core business done while delivering on our Strategic Priorities and achieving our Community Outcomes

Engagement with  
the community and  
partners

Strategies, Plans and  
Partnerships

Long Term Plan  
and Annual Plan

Our service delivery  
approach

Monitoring and  
reporting on our  
progress

Part A	Matters Requiring a Council Decision
Part B	Reports for Information
Part C	Decisions Under Delegation

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Karakia Whakamutunga

## Karakia Timatanga

### 1. Apologies / Ngā Whakapāha

At the close of the agenda no apologies had been received.

### 2. Declarations of Interest / Ngā Whakapuaki Aronga

Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest they might have.

### 3. Confirmation of Previous Minutes / Te Whakaāe o te hui o mua

That the minutes of the Waikura/Linwood-Central-Heathcote Community Board meeting held on [Monday, 30 November 2020](#) be confirmed (refer page 5).

### 4. Public Forum / Te Huinga Whānui

A period of up to 30 minutes will be available for people to speak for up to five minutes on any issue that is not the subject of a separate hearings process.

### 5. Deputations by Appointment / Ngā Huinga Whakaritenga

Deputations may be heard on a matter or matters covered by a report on this agenda and approved by the Chairperson.

There were no deputations by appointment at the time the agenda was prepared.

### 6. Presentation of Petitions / Ngā Pākikitanga

There were no petitions received at the time the agenda was prepared.



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## Waikura/ Linwood-Central-Heathcote Community Board OPEN MINUTES

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**Date:** Monday 30 November 2020  
**Time:** 3:30pm  
**Venue:** The Board Room, 180 Smith Street,  
Linwood

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**Present**

Chairperson  
Members

Alexandra Davids  
Sunita Gautam  
Yani Johanson  
Darrell Latham  
Tim Lindley  
Michelle Lomax  
Jake McLellan  
Jackie Simons  
Sara Templeton

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30 November 2020

Arohanui Grace  
Manager Community Governance, Linwood-Central-Heathcote

941 6663

[arohanui.grace@ccc.govt.nz](mailto:arohanui.grace@ccc.govt.nz)

[www.ccc.govt.nz](http://www.ccc.govt.nz)

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- Part A**      **Matters Requiring a Council Decision**  
**Part B**      **Reports for Information**  
**Part C**      **Decisions Under Delegation**
- 

**Karakia Timatanga:** Sara Templeton.

The agenda was dealt with in the following order.

**1. Apologies / Ngā Whakapāha**

**Part C**

There were no apologies.

**2. Declarations of Interest / Ngā Whakapuaki Aronga**

**Part B**

Yani Johanson declared an interest in Item 10 - Proposed Road Names - 356 Brougham Street and took no part in the Board's discussion or voting on this item.

**3. Confirmation of Previous Minutes / Te Whakaāe o te hui o mua**

**Part C**

**Community Board Resolved LCHB/2020/00116**

That the minutes of the Waikura/Linwood-Central-Heathcote Community Board meeting held on Wednesday, 18 November 2020 be confirmed.

Tim Lindley/Michelle Lomax

**Carried**

**4. Public Forum / Te Huinga Whānui**

**Part B**

**4.1 Signage/Traffic Calming in the Vicinity of Avonside Drive and Swanns Road**

Andrew Hamlin, a local resident, presented to the Board regarding an area in the vicinity of Avonside Drive, Retreat and Swanns Roads on a proposal to install cautionary wildlife signage and traffic calming for the safety of the community and the wildlife that use this area. Wildlife is being attracted to the area owing to community members feeding the birds along the river. The wildlife species being attracted to the area in black and red billed gulls.

Mr Hamlin highlighted that speed was an additional issue in the area; he advised the Board that Linwood College was experiencing issues with speed around the school campus.

After questions from Board members, the Chairperson thanked Mr Hamlin for his presentation.

Item 19.2 of these minutes refers.

**Attachments**

- A Public Forum: Avonside Drive Swanns Road Slide One - 30 November 2020
- B Public Forum: Avonside Drive Swanns Road Slide Two - 30 November 2020

#### 4.2 The Role of the Community Board

Wayne Hawker, a local resident, spoke to the Board outlining his opinion on the role of the Community Board within the community.

After questions from Board members, the Chairperson thanked Mr Hawker for his presentation.

### 5. Deputations by Appointment / Ngā Huinga Whakaritenga

#### Part B

#### 5.1 Proposed Development – Main Road, Redcliffs

Peter Croft, and Kate Borett, Redcliffs residents, spoke to the Board regarding Item 7 – Correspondence. Mr Croft was concerned by the information in the Project Information Memorandum (PIM) he requested from Council pertaining to the new medical centre facility to be built on Main Road in Redcliffs.

After questions from the Board Members, the Chairperson thanked Mr Croft for his presentation.

Item 7 of these minutes refers.

#### Attachments

- A Deputation: Representation of Peter Croft 30 November 2020
- B Deputation: Resource Consent Notified or Non-notified 30 November 2020
- C Deputation: Peter Croft Project Information Memorandum 30 November 2020

#### 5.2 Proposed Development - Main Road Redcliffs

Mike Callaghan, Architect and Ray Edwards, Project Traffic Engineer for the new medical centre facility to be built on Main Road in Redcliffs, spoke to the Board regarding Item 7 – Correspondence. Mr Callaghan and Mr Edwards confirmed that the non-compliant items identified by the Project Information Memorandum (PIM) have been addressed. A resource consent application will be filed in the near future.

After questions from the Board Members, the Chairperson thanked Mr Callaghan and Mr Edwards for their presentation.

Item 7 of these minutes refers.

#### Attachments

- A Deputation: Development Main Road Redcliffs - 30 November 2020

### 6. Presentation of Petitions / Ngā Pākikitanga

#### Part B

There was no presentation of petitions.

### 7. Correspondence

**Community Board Resolved LCHB/2020/00117 (Original staff recommendation accepted without change).**

#### Part B

That the Linwood-Central-Heathcote Community Board:

1. Receives the information in the Correspondence Report dated 30 November 2020.

Jake McLellan/Sunita Gautam

**Carried**

## 8. North Hagley Park Proposed Changing Rooms

**Community Board Decided LCHB/2020/00118 (Original staff recommendations accepted without change).**

### Part A

That the Waikura/Council recommends that the Council:

1. Agrees that officers commence public consultation on:
  - a. The proposed changing rooms building illustrated in **Attachment A** to the agenda report and located in North Hagley Park, as shown on the plan in **Attachment B** to the agenda report; and
  - b. A variation to the existing ground lease to the North Hagley Community, Sports & Recreation Trust Board in accordance with clause 6.1 of the lease.
2. Accepts the advice that the public consultation meets the requirements of section 78 of the Local Government Act 2002 and follows a process similar to, although not dictated by, that specified in section 54 of the Reserves Act 1977.
3. Authorises the Property Consultancy Manager, should the proposed building and lease variation proceed to be consented to by both the Council and the Minister of Conservation, to implement the variation to the deed of lease.

Jake McLellan/Sunita Gautam

**Carried**

## 9. Risingholme Park Playground Renewal

**Community Board Resolved LCHB/2020/00119 (Original staff recommendation accepted without change).**

### Part C

That the Waikura/Linwood-Central-Heathcote Community Board:

1. Approves the landscape plan for the renewal of the playground at Risingholme Park, Ōpāwa as per Attachment A – Lp383203 of the agenda report.

Sara Templeton/Tim Lindley

**Carried**

## 10. 356 Brougham Street - Proposed Road Names

**Community Board Resolved LCHB/2020/00120 (Original staff recommendations accepted without change).**

### Part C

That the Waikura/Linwood-Central-Heathcote Community Board resolve to:

1. Approve the following new lane names for 356 Brougham Street:
  - a. Lane 1 - Hoiho Lane
  - b. Lane 2 - Karoro Lane
  - c. Lane 3 - Korimako Lane

Sara Templeton/Jackie Simons

Carried

## **11. Opawaho (Lower Heathcote River Catchment Plan) Working Party - Terms of Reference Review**

**Community Board Resolved LCHB/2020/00121 (Original staff recommendation accepted without change).**

### **Part C**

That the Waikura/Linwood-Central-Heathcote Community Board:

1. Adopts the Terms of Reference for the Ōpāwaho (Lower Heathcote River) Working Party as per Attachment A of the agenda report.

Yani Johanson/Jackie Simons

Carried

## **12. Date for First 2021 Ordinary Meeting**

**Community Board Resolved LCHB/2020/00122 (Original staff recommendation accepted without change).**

### **Part C**

That the Waikura/Linwood-Central-Heathcote Community Board:

1. Confirms the first 2021 ordinary meeting of the Waikura/Linwood-Central-Heathcote Community Board is to be held on Monday 1 February 2021, commencing at 3.30pm, at the Linwood Boardroom.

Jackie Simons/Darrell Latham

Carried

## **13. Establishment of the 2020/21 Recess Committee**

**Community Board Resolved LCHB/2020/00123 (Original staff recommendation accepted without change).**

### **Part C**

That the Waikura/Linwood-Central-Heathcote Community Board:

1. Appoints a Recess Committee comprising the Board Chairperson and a minimum of two other member(s) available, to be authorised to exercise the delegated powers of the Waikura/Linwood-Central-Heathcote Community Board for the period following its

ordinary meeting on 30 November 2020 up until the Board resumes its normal business on 1 February 2021.

2. Notes that any such delegation exercised by the Board's Recess Committee will be reported to the Board for record purposes.
3. Notes that any meeting convened of the Recess Committee will be publically notified and the details forwarded to all Board members.

Jake McLellan/Tim Lindley

Carried

**14. Waikura/Linwood-Central-Heathcote Board's 2020/21 Discretionary Response Fund Application - Board Project Greening the East**  
**Community Board Resolved LCHB/2020/00124 (Original staff recommendation accepted without change).**

**Part C**

That the Waikura/Linwood-Central-Heathcote Community Board:

1. Approves a grant of \$17,633 from its 20/2021 Discretionary Response Fund to CCC Capital Delivery – Community towards Greening the East project delivery

Sunita Gautam/Michelle Lomax

Carried

**15. Waikura/Linwood-Central-Heathcote 2020/21 Discretionary Response Fund - Roimata Food Commons Trust Toha Kai**  
**Community Board Resolved LCHB/2020/00125 (Original staff recommendation accepted without change).**

**Part C**

That the Waikura/Linwood-Central-Heathcote Community Board:

1. Approves a grant of \$12,000 from its 2020/21 Discretionary Response Fund to Roimata Commons Trust towards the Toha Kai project.

Yani Johanson/Tim Lindley

Carried

**16. Waikura/Linwood-Central-Heathcote 2020/21 Discretionary Response Fund - Roimata Food Commons Trust - Communal Tunnel Houses**  
**Community Board Resolved LCHB/2020/00126 (Original staff recommendation accepted without change).**

**Part C**

That the Waikura/Linwood-Central-Heathcote Community Board:

1. Approves a grant of \$10,000 from its 2020/21 Discretionary Response Fund to Roimata Commons Trust towards the Communal Tunnel Houses.



## 17. Waikura/Linwood-Central-Heathcote 2020-21 Discretionary Response Fund Application - Te Whare Roimata Trust

Community Board Resolved LCHB/2020/00127 (Original staff recommendation accepted without change).

### Part C

That the Waikura/Linwood-Central-Heathcote Community Board:

1. Approves a grant of \$20,000 from its 2020/21 Discretionary Response Fund to Te Whare Roimata Trust towards the Smith Street Garden Project.

Darrell Latham/Jake McLellan

Carried

## 18. Waikura/Linwood-Central-Heathcote Community Board Area Report - December 2020

### Officer Recommendation / Ngā Tūtohu

That the Waikura/Linwood-Central-Heathcote Community Board:

1. Receives the Waikura/Linwood-Central-Heathcote Community Board Area Report for November 2020.

### Community Board Resolved LCHB/2020/00128

### Part B

That the Waikura/Linwood-Central-Heathcote Community Board:

1. Receives the Waikura/Linwood-Central-Heathcote Community Board Area Report for November 2020.
2. Requests staff advice on the updated plan for Lancaster Park and recent engagement.
3. Requests an update on the naming of Te Pou Toetoe: Linwood Pool meeting rooms naming process.
4. Confirms Michelle Lomax as the Board's representative on the Doris Lusk Reserve – Project Selection Team and to report to the Board on the progress of the project.

Michelle Lomax/Jackie Simons

Carried

## 19. Elected Members' Information Exchange / Te Whakawhiti Whakaaro o Te Kāhui Amorangi

### Part B

The Board exchanged information on the following:

- The Board discussed the ability to have the reasoning noted why Board members are an apology for a meeting/briefing.

- The Board were advised of a member's intention to have a small clinic set up in Linwood Village to enable community members to discuss issues.
- The Board discussed various Board actions and the timeliness of receiving staff information back to the Board.
- The Board were advised that a community event will be held at Culter Park in January 2021; information on the event will shortly be distributed to the community.
- The Board discussed the opportunity of having the footpaths under the Richardson/Clarendon Terraces raised to enable access to Ōpāwa during flooding and high tide events.
- The Friends of Edmonds Gardens recently held their 40 years celebrations where certificates from the Board were presented.
- The Board were advised that a meeting regarding the New Zealand Statement on Coastal Hazards was held in New Brighton recently.

#### **19.1 Signage/Traffic Calming in the Vicinity of Avonside Drive and Swanns Road**

The Board considered Mr Hamlin's public forum presentation on the speed issues in the vicinity of Avonside Drive/Swanns and Retreat Roads. The Board noted that Linwood College was experiencing issues with speed around the school campus.

The Board agreed to request staff to investigate speed issues in the vicinity of Avonside Drive/Swanns and Retreat Roads, and provide advice on the data collected.

The Board agreed to request staff to contact New Zealand Police to carry out a speed "blitz" in the area and provide the police monitoring outcome to the Board on the speeds recorded in the area.

#### **19.2 Board Priority - Improve Community Resilience and Preparedness for the impact of climate change**

The Board discussed the desire to commence work on the sustainability plan/charter that the Board made as a priority in the Community Board Plan 2020-22.

The Board agreed to request that a workshop be held in early 2021 for the Board to formulate a sustainability plan/charter that outlines the Boards commitments and priorities for action and encourages citizen participation.

#### **19.3 Summit Road Society - Board Representative**

The Board were advised that the current Summit Road Society representative is finding it difficult to attend the Society's meetings owing to the meeting's timing.

The Board agreed to request staff to investigate and report on a possible appointment of a new Board representative to the Summit Road Society at its first 2021 meeting.

**19.4 Council's Draft Long Term Plan 2021-31**

The Board agreed to request staff to forward the Chairperson's 17 November 2020 presentation and the funding information to the Councillors giving the Board's priorities for the Council's Draft Long Term Plan.

**19.5 20 Templar Street – Former Bill Sutton Residence**

The Board agreed to request staff to provide advice on the Council's role, intended uses and the future for the former Bill Sutton residence at 20 Templar Street, Richmond.

**19.6 Edmunds Park - Drainage**

The Board agreed to request staff advice on Edmunds Park not draining well resulting in the pooling of stagnant water meaning that the community is unable to use the park.

**19.7 Election of Deputy Chairperson**

The Board agreed to request staff provide a report for an election of a Community Board Deputy Chairperson for the Board's 1 February 2021 meeting.

**Karakia Whakamutunga:** Sara Templeton.

**Meeting concluded at 5.34pm.**

**CONFIRMED THIS 1st DAY OF FEBRUARY 2021.**

**ALEXANDRA DAVIDS  
CHAIRPERSON**



## 7. Election of Community Board Deputy Chairperson

Reference / Te Tohutoro: 20/1602848

Report of / Te Pou	Liz Beaven, Community Board Advisor
Matua:	<a href="mailto:liz.beaven@ccc.govt.nz">liz.beaven@ccc.govt.nz</a>
General Manager /	Mary Richardson - General Manager Citizens & Community
Pouwhakarae:	<a href="mailto:mary.richardson@ccc.govt.nz">mary.richardson@ccc.govt.nz</a>

### 1. Executive Summary / Te Whakarāpopoto Matua

- 1.1 The purpose of this report is to explain the process for the Waikura/Linwood-Central-Heathcote Community Board to elect a Deputy Chairperson.
- 1.2 This report has been written as a result of the Board requesting at its 30 November 2020 meeting:  
*“Agreed to request staff provide a report for an election of a Community Board Deputy Chairperson for the Board’s 1 February 2021 meeting.”*
- 1.3 The decision in this report is low significance in relation to the Christchurch City Council’s Significance and Engagement Policy.

### 2. Officer Recommendations / Ngā Tūtohu

That the Waikura/Linwood-Central-Heathcote Community Board:

1. Receive the information in the report.
2. Adopt by resolution, which system of voting it will use to elect a Deputy Chairperson, that is System A or System B.
3. Proceeds to elect a Community Board Deputy Chairperson.

### 3. Reason for Report Recommendations / Ngā Take mō te Whakatau

- 3.1 At its 30 November 2020 meeting the Board:  
*“Agreed to request staff provide a report for an election of a Community Board Deputy Chairperson for the Board’s 1 February 2021 meeting.”*

### 4. Legal Considerations

#### Introduction

- 4.1 The provisions of Schedule 7 of the Local Government Act 2002 apply to Community Boards (with a small number of exclusions), with necessary modifications as if the boards were local authorities. Clause 17 of Schedule & provides for the election of a Deputy Chairperson.
- 4.2 The role of the Deputy Chairperson is to exercise all the powers, of the chairperson, -
  - a. with the consent of the chairperson at any time during the temporary absence of the chair; and
  - b. without that consent, at any time while the chair is prevented by illness or other cause from performing the responsibilities and duties or exercising the powers, of his or her office; and
  - c. while there is a vacancy in the office of the Chairperson.

- 4.3 The manner in which a Community Board is to elect the position is prescribed in clause 25 of Schedule 7. It provides that the Community Board must determine by resolution that the Chairperson and Deputy Chairperson be elected or appointed by using one of the following systems of voting:

### System A

- 4.4 Requires that a person is elected or appointed if he or she receives the votes of a majority of the members of the Community Board present and voting; and
- 4.5 Has the following characteristics:
- 4.5.1 There is a first round of voting for all candidates; and
  - 4.5.2 If no candidate is successful in that round there is a second round of voting from which the candidate with the fewest votes in the first round is excluded; and
  - 4.5.3 If no candidate is successful in the second round there is a third, and if necessary subsequent, round of voting from which, each time, the candidate with the fewest votes in the previous round is excluded; and
  - 4.5.4 In any round of voting, if two or more candidates tie for the lowest number of votes, the person excluded from the next round is resolved by lot.

### System B

- 4.6 Requires that a person is elected or appointed if he or she receives more votes than any other candidate; and
- 4.7 Has the following characteristics:
- 4.7.1 There is only 1 round of voting; and
  - 4.7.2 If 2 or more candidates tie for the most votes, the tie is resolved by lot.

### Practical application of clause 25

- 4.8 The Community Board must first determine, by resolution, which system of voting it will use, that is System A or System B.
- 4.9 Nominations for the position of Deputy Chairperson are called for.
- 4.10 If there is only one candidate then the Community Board may resolve that that person be elected.
- 4.11 If there is more than one candidate the Community Board must then put the matter to a vote according to the system it has adopted. The Community Board members are then asked to vote on each candidate.
- 4.12 The following examples may be useful to illustrate two of the system:

### System A

#### Example 1

Three nominations are received and upon the votes being counted the result is: A (5) B (2) C (2). In this case A is elected to the relevant position.

#### Example 2

Three nominations are received and upon the votes being counted the result is:



A (4) B (3) C (2). In this case no candidate is successful so a second round of voting is held for candidates A and B. The lowest polling candidate, C, is excluded.

## System B

### Example 1

Three nominations are received and upon the votes being counted the result is: A (5) B (2) C (2). In this case A is elected to the relevant position.

### Example 2

Three nominations are received and upon the votes being counted the result is:

A (3) B (3) C (3). In this case a lot is held to determine who between A, B and C will be elected to the relevant position.

## Attachments / Ngā Tāpirihanga

There are no attachments for this report.

In addition to the attached documents, the following background information is available:

Document Name	Location / File Link

## Confirmation of Statutory Compliance / Te Whakatūturutanga ā-Ture

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

## Signatories / Ngā Kaiwaitohu

<b>Author</b>	Liz Beaven - Community Board Advisor
<b>Approved By</b>	Arohanui Grace - Manager Community Governance, Linwood-Central-Heathcote Matthew McLintock - Manager Community Governance Team John Filsell - Head of Community Support, Governance and Partnerships



## 8. Community Board Meeting Schedule 2021

Reference / Te Tohutoro: 20/1602117

Report of / Te Pou Liz Beaven – Community Board Adviser

Matua: liz.beaven@ccc.govt.nz

General Manager / Mary Richardson – General Manager Citizens and Community

Pouwhakarae: mary.richardson@ccc.govt.nz

### 1. Purpose of the Report / Te Pūtake Pūrongo

- 1.1 The purpose of this report is for the Linwood-Central-Heathcote Community Board to approve its meeting schedule from 1 February to 6 December 2021.
- 1.2 This report is staff generated to allow the Board to adopt a meeting schedule for 2021.
- 1.3 The decision in this report is of low significance in relation to the Christchurch City Council's Significance and Engagement Policy. The level of significance was determined by the low level of impact and low number of people affected by the recommended decision.

### 2. Officer Recommendations / Ngā Tūtohu

That the Waikura/Linwood-Central-Heathcote Community Board:

1. Adopts the following meeting schedule from 1 February to 6 December 2021:

Date	Time	Date	Time
Wednesday 17 February	4.30pm	Wednesday 14 July	4.30pm
Wednesday 3 March	3.30pm	Wednesday 4 August	4.30pm
Wednesday 17 March	3.30pm	Wednesday 18 August	4.30pm
Wednesday 31 March	4.30pm	Wednesday 1 September	4.30pm
Wednesday 14 April	4.30pm	Wednesday 15 September	4.30pm
Wednesday 28 April	4.30pm	Wednesday 6 October	4.30pm
Wednesday 12 May	4.30pm	Wednesday 20 October	4.30pm
Wednesday 2 June	4.30pm	Wednesday 3 November	4.30pm
Wednesday 16 June	4.30pm	Wednesday 17 November	4.30pm
Wednesday 30 June	4.30pm	Thursday 2 December	4.30pm

2. Agrees that every meeting will host a Public Forum.
3. Notes that briefings will held on the Wednesdays on the alterative week of Board meetings, except where a month has five Wednesdays.
4. Notes that the Community Governance Manager and the Community Board Chairperson have been delegated the ability to amend the ordinary meeting schedule, as required.

### 3. Reason for Report Recommendations / Ngā Take mō te Whakataui

- 3.1 In order that the business of the Board can be conducted in an orderly manner, and to allow for public notification of meetings to be given in compliance with the Local Government

Official Information and Meetings Act 1987 (LGOIMA), it is recommended that the Board adopt a schedule of meetings as per the Officer Recommendation.

- 3.2 It is recognised that events may arise, or circumstances change that would mean the schedule may need to be revised or additional meetings added as required. To cover this circumstance the Board has delegated to the Community Governance Manager and the Community Board Chairperson the ability to amend the ordinary meeting schedule, as required.
- 3.3 Any additional meetings will be appropriately publicly notified in compliance with the LGOIMA and Local Government Act 2002.
- 3.4 It is proposed that the Board meeting venue will be held at the Linwood Boardroom, 180 Smith Street, unless the Board request the meeting to be held at an alternative venue.
- 3.5 Briefings provide an opportunity for Board members and staff to have informal discussion on issues where no decisions are required at that time. Briefings will only be held if there are agenda items scheduled.

#### 4. Alternative Options Considered / Ētahi atu Kōwhiringa

- 4.1 The only alternative option to adopting a meeting schedule is to hold meetings on an ad hoc basis, which would pose problems with LGOIMA requirements for advertising of meetings, the opportunity for members of the community to attend and could lead to clashes with other Council and Committee meetings.

#### 5. Detail / Te Whakamahuki

- 5.1 No community consultation has taken place on the recommendations in this report in line with the significance assessment.
- 5.2 The decision affects the following wards/Community Board areas:
  - 5.2.1 Linwood Ward.
  - 5.2.2 Central Ward.
  - 5.2.3 Heathcote Ward.

#### 6. Policy Framework Implications / Ngā Hīraunga ā- Kaupapa here

##### Strategic Alignment / Te Rautaki Tīaroaro

- 6.1 This report supports the [Council's Long Term Plan \(2018 - 2028\)](#):
  - 6.1.1 Activity: Governance & Decision Making
    - Level of Service: 4.1.22 Provide services that ensure all Council and Community Board Meetings are held with full statutory compliance - 100% compliance\_Strong sense of community
    - Active participation in civic life
- 6.2 The report supports objectives in the Community Board Plan, particularly:
  - The Board actively engages and communicates with its communities to resolve local issues.

##### Policy Consistency / Te Whai Kaupapa here

- 6.3 The decision is not relevant to any of Council's Plans and Policies.

### Impact on Mana Whenua / Ngā Whai Take Mana Whenua

- 6.4 The decision does not involve a significant decision in relation to ancestral land or a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Mana Whenua, their culture and traditions.

### Climate Change Impact Considerations / Ngā Whai Whakaaro mā te Āhuarangi

- 6.5 The decisions in this report do not have a direct correlation to climate change.

### Accessibility Considerations / Ngā Whai Whakaaro mā te Hunga Hauā

- 6.6 This report does not impact on accessibility issues.

## 7. Resource Implications / Ngā Hīraunga Rauemi

### Capex/Opex / Ngā Utu Whakahaere

- 7.1 Cost to Implement – not applicable  
7.2 Maintenance/Ongoing costs – covered by existing operation budgets  
7.3 Funding Source – Governance Budgets

### Other / He mea anō

- 7.4 Not applicable.

## 8. Legal Implications / Ngā Hīraunga ā-Ture

### Statutory power to undertake proposals in the report / Te Manatū Whakahaere Kaupapa

- 8.1 Clause 19.6 of Schedule 7 of the Local Government Act 2002 provides that community boards can adopt a meeting schedule.

### Other Legal Implications / Ētahi atu Hīraunga-ā-Ture

- 8.1 There is no legal context, issue or implication relevant to this decision.  
8.2 This report has not been reviewed and approved by the Legal Services Unit

## 9. Risk Management Implications / Ngā Hīraunga Tūraru

- 9.1 None identified.

## Attachments / Ngā Tāpirihanga

There are no attachments for this report.

In addition to the attached documents, the following background information is available:

Document Name	Location / File Link
Not Applicable	

## Confirmation of Statutory Compliance / Te Whakatūtutanga ā-Ture

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and

- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.
- (b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

### Signatories / Ngā Kaiwaitohu

<b>Author</b>	Liz Beaven - Community Board Advisor
<b>Approved By</b>	Arohanui Grace - Manager Community Governance, Linwood-Central-Heathcote Matthew McLintock - Manager Community Governance Team John Filsell - Head of Community Support, Governance and Partnerships



## 9. Te Ara Ihutai Christchurch Coastal Pathway - Moncks Bay section

Reference / Te Tohutoro: 20/1556010

Report of / Te Pou Dave King – Transport Project Manager

Matua: dave.king@ccc.govt.nz

General Manager / David Adamson – GM City Services

Pouwhakarae: david.adamson@ccc.govt.nz

### 1. Purpose of the Report / Te Pūtake Pūrongo

- 1.1 The purpose of this report is advise elected members on the feedback from consultation on the Coastal Pathway project, and inform the Board of proposed changes to the recommended design as a result of that feedback. The report seeks approval to proceed to detailed design and construction, and asks the Community Board to make recommendations to Council regarding matters outside the Board's delegations.
- 1.2 The decisions in this report are of medium significance in relation to the Christchurch City Council's Significance and Engagement Policy. The level of significance was determined by the level of community interest city-wide apparent in this project, and social benefits. The level of impact on the people directly affected is expected to be medium-high during construction. However, the Moncks Bay area affected by the works is small in relation to the size of the Christchurch District.
- 1.3 The decisions in this report allow the project to meet our funding partner's 'shovel ready' milestones.
- 1.4 The decisions in this report will allow progress towards completing the last significant section of the Coastal Pathway, an iconic and scenic pathway from Ferrymead to Sumner, as well as supporting Council's Strategic Priority Increasing active, public and shared transport opportunities.

### 2. Officer Recommendations / Ngā Tūtohu

That the Waikura/Linwood-Central-Heathcote Community Board:

1. Receives the information within and attached to the report, and considers the submissions made as part of the public consultation process;
2. Approves that staff proceed with detailed design and construction, of the works as shown (excluding speed limit change) in the scheme plan (Attachment A & B);
3. That the Waikura/Linwood-Central-Heathcote Community Board recommends to the Council:
  - a. To approve the adoption of the speed limit changes as shown in Attachment A & B; and
  - b. That the detailed traffic resolutions required for implementation of the project are referred to the Chair and Deputy Chair of the Urban Development and Transport Committee for approval at the end of the detailed design phase, prior to the beginning of construction.

### 3. Reason for Report Recommendations / Ngā Take mō te Whakatau

- 3.1 Consultation for the Moncks Bay section of the Coastal Pathway took place 11 November – 7 December, and has now incorporated the needs of the community. This consultation addressed aspects of the pathway that were not dealt with in the 2014 consultation (consultation on the whole pathway).
- 3.2 Delegation to approve this project and changes following feedback (excluding speed limit decisions) sit with the Community Board.
- 3.3 A decision to implement the speed limit changes sits with Council.
- 3.4 Conditions of the ‘shovel ready’ funding mean that this project requires fast tracking to ensure construction starting within 12 months.

### 4. Alternative Options Considered / Ētahi atu Kōwhiringa

- 4.1 A funding agreement has been put in place which commits us to the ‘shovel ready’ timeline, as well as delivering benefits to the local economy. Without the shovel ready funding, Council has no budget or mandate to deliver the pathway earlier than FY27.
- 4.2 The alternative to receiving this funding and fast tracking the delivery, is to delay the works until FY27.

### 5. Detail / Te Whakamahuki

- 5.1 A joint application between the Coastal Pathway Group and City Council was successful in its application for funding from the Government’s ‘shovel ready’ programme. This allowed the delivery of this section of pathway to be brought forward from FY27, where it was programmed in Council’s Long Term Plan. Conditions of the ‘shovel ready’ funding include physical works getting underway within 12 months.
- 5.2 The off-road pathway itself has been consulted on and approved for delivery by the Council on the 27 March 2014 CNCL 27032014 item 8(1). Design development and an impact on the adjacent road corridor has generated a need for further consultation and community engagement.
- 5.3 A single scheme design was put forward for community consultation, with the main roading impacts including parking changes, speed limits and intersection changes.
- 5.4 Consultation was open between Friday 13 November and Monday 7 December 2020 and we received 121 submissions. We hand delivered 306 consultation documents to surrounding properties, and sent them to 59 absentee owners and 104 key stakeholders. A story regarding the project and the beginning of consultation was on Newsline on 16 November 2020.
- 5.5 The majority of submissions were received from local residents and we also received submissions from the following organisations:
  - New Zealand Automobile Association
  - Redcliffs Association
  - SPOKES
  - Christchurch Yacht Club
  - Blind Low Vision New Zealand
- 5.6 There was a strong level of support for the project in both written submissions, and through conversations at the drop-in session held at the Christchurch Yacht Club.

5.7 The following themes and comments were received:

Speed limit change

Comment	Number of submissions
Support the speed limit change	62
Extend the 40kph through to the Sumner 30kph speed limit	15
The change will increase safety for everyone	9
Extend the 40kph to Redcliffs Village	9
Extend the 40kph to Redcliffs School	9
Do not support the speed limit change	33
Will cause driver frustration	8
The new pathway will make it safer therefore no need for a speed reduction	8
The reduction will impact on residents travelling to and from home	6
Weekend traffic already travels below 40kph	5

Parking changes

Comment	Number of submissions
Support the changes proposed	51
Do not support angle parking on Cliff Street – boats and trailers park here and the angle parking will not work	22
Do not support angle parking on Bay View Road	12
Do not support the removal of parking on Main Road	6
Pump Station carpark – overall design/consideration of access to garages/boat trailer parking/include bike parking here/no toilets here/lock at night	9

Bus stop relocations

Comment	Number of submissions
Support the changes	57
Do not support the changes	3
Move bus stop by Wakatu Ave closer to Barnett Park	2
Too many bus stops	2

New pedestrian islands

Comment	Number of submissions
Support the new islands, will make it a lot safer	56
Need another one by Bay View Rd and Cliff St	9
Need zebra crossings	6
Need to make sure they are safe/visible by either raised or painted zebra crossing lines and on straight parts of the road	6
Need to make sure they are big enough to accommodate a number of people and equipment (paddle boards etc)	3

Intersection upgrades

Comment	Number of submissions
---------	-----------------------

Support proposed upgrades	36
Too narrowed at the intersections	10
No patterned surface at Cliff Street as this will cause noise and vibration for residents	9
Planting at intersections should be low (no trees)	4
Drainage/flooding issues at intersections needs to be addressed	4
Oppose bike stand at Cliff Street – should be on the other side of the road	4

Other comments

Comment	Number of submissions
Very excited about the project	17
Toilets needed in Moncks Bay	13
Protect Moncks Bay beach	9
Further detail about planting, seating etc needs to be shared with the community (keep existing seats)	9
Signage needed at the Tram stop directing people heading west back onto the footpath (and not along the waterfront) and people heading east as there is a sharp bend	5
Remove power poles as there are visibility issues/safety	4
Preserve existing sea wall	4
Ensure pathway surface and design is safe and caters to pedestrians and cyclists	3
More trees needed (with historic significance)	3

5.8 All feedback was considered and the following changes have been made:

- Minor changes to no stopping lines at the request of home owners.
- Minor changes to the location of crossing islands,
- Minor change to the bus stop relocation beside Wakatu Avenue (affected residents have given their approval to the new location).
- Removal of the proposed angle parking for Cliff Street and Bayview Road.
- Modification to the layout in the pump station carpark, to allow car and trailer parking for users of the boatsheds.
- During consultation there has been a range of feedback from public, police, staff and the AA on extending the speed limits changes beyond Moncks Bay. Further investigation will take place, but for this stage of the project, the proposed reduction to 40kph is restricted to the Moncks Bay area. To provide a consistent and intuitive speed environment in the area, the speed limit will also be applied to the side streets coming off Main Road (Wakatu, Bayview and Cliff st). Residents of these streets have been subsequently informed, as it was not expressly stated in the consultation material.
- There was feedback both for and against locating toilets at the pump station carpark – further investigation to take place, but they are not proposed at this stage of the project.

5.9 A safety audit has been carried out based on the scheme design – no serious or significant issues have been identified with the proposed works. Staff are working with the auditor to close out the remaining issues.

5.10 The decision affects the following wards/Community Board areas:

- Heathcote Ward.

## 6. Policy Framework Implications / Ngā Hīraunga ā- Kaupapa here

### Strategic Alignment / Te Rautaki Tīaroaro

6.1 This project supports Council's Strategic Priority Increasing active, public and shared transport opportunities and use by providing a safe option for cyclists particularly those who would not normally feel comfortable biking among the main stream of traffic.

6.2 This report supports the [Council's Long Term Plan \(2018 - 2028\)](#):

6.2.1 Activity: Active Travel

- Level of Service: 10.5.2 Improve the perception that Christchurch is a cycling friendly city. - >=55%

6.2.2 Level of Service: 10.5.3 More people are choosing to travel by bike. - 5,100 average daily cyclists (>=3% increase)

### Policy Consistency / Te Whai Kaupapa here

6.3 The decision is consistent with Council's Plans and Policies.

Impact on Mana Whenua / Ngā Whai Take Mana Whenua 6.4 The estuary is identified as a site of Ngai Tahu Cultural Significance (Schedule of Nga Wai: 9.5.6.4 – ID 78) in the Christchurch District Plan (CDP).

6.5 Initial engagement with rūnanga via Mahaanui Kurataiao Ltd (MKT) commenced July 2020 with early consideration of the Coastal Pathway discussed at the Te Ngāi Tūāhuriri Rūnanga Kaitiaki Portfolio hui held on the 6 August 2020 based on an overview of the likely works.

6.6 At the hui it was recommended that this also be discussed with the Ihutai Trust. This occurred - though no initial feedback is available; a follow up discussion has been requested.

6.7 The rūnanga would also be interested in providing narratives with regard to design work on this project.

6.8 Due to works occurring along the edge of, and in places into the estuary, the decision does involve a decision in relation to ancestral land or a body of water or other elements of intrinsic value, therefore this decision does specifically impact Mana Whenua, their culture and traditions. This impact will be managed by engagement throughout the process (updates on changes and key milestones), and seeking feedback on how to incorporate cultural narrative in the design.

### Climate Change Impact Considerations / Ngā Whai Whakaaro mā te Āhuarangi

6.9 The promotion of active transport will assist in reducing dependency on the private motor vehicle by providing a viable alternative, safe transport option. This option reduces vehicle emissions by encouraging more residents to cycle or walk for local trips and longer trips.

### Accessibility Considerations / Ngā Whai Whakaaro mā te Hunga Hauā

6.10 Accessibility for all users has been prioritised in the design for the route through the inclusion of tactile pavers, new crossings with islands, and a wide and smooth primary pathway.

6.11 A transition over time towards a multi-modal transport system that gives people greater choice, supported by land use patterns will make transport more accessible and affordable.

## 7. Resource Implications / Ngā Hīraunga Rauemi

### Capex/Opex / Ngā Utu Whakahaere

- 7.1 Cost to implement – nil to Council – cost of project is \$15.8m (externally funded).
- 7.2 Maintenance/Ongoing costs - estimated at approximately \$11,000 p.a. This has been planned for as part of the Draft 2021/31 Long Term Plan process.
- 7.3 Funding Source – project expenditure budget has been set up for CPMS ID 61843 Coastal Pathway & Moncks Bay, with the expenditure being recovered from the Crown on a quarterly basis.

## 8. Legal Implications / Ngā Hīraunga ā-Ture

### Statutory power to undertake proposals in the report / Te Manatū Whakahaere

#### Kaupapa

- 8.1 The statutory powers to implement the proposals contained in this report is under the Local Government Acts 1974 and 2002, the Land Transport Act 1998 and Council's Traffic & Parking Bylaw 2017. The Resource Management Act 1991 is also relevant to likely consents required from Environment Canterbury.

### Other Legal Implications / Ētahi atu Hīraunga-ā-Ture

- 8.2 The funding agreement is relevant context for this decision but does not raise any particular issues or implications, other than the timeframes that need to be met.
- 8.3 This report has been reviewed and approved by the Legal Services Unit

## 9. Risk Management Implications / Ngā Hīraunga Tūraru

- 9.1 The most significant risk to the project is its delivery within a condensed timeframe, however all efforts are being made to fast track the delivery, and meet the funding requirements.
- 9.2 Most of the works take place within the transport zone and do not require consent. However: Consents from Environment Canterbury will be required for the intrusion into the coastal marine area. This risk is being mitigated through pre-application meetings, and planning input into the design to minimise potential effects.

## Attachments / Ngā Tāpirihanga

No.	Title	Page
A <a href="#">↓</a>	Coastal Pathway Moncks Bay - scheme plan for board report - A	30
B <a href="#">↓</a>	Coastal Pathway Moncks Bay - scheme plan for board report - B	31

In addition to the attached documents, the following background information is available:

Document Name	Location / File Link

## Confirmation of Statutory Compliance / Te Whakatūturutanga ā-Ture

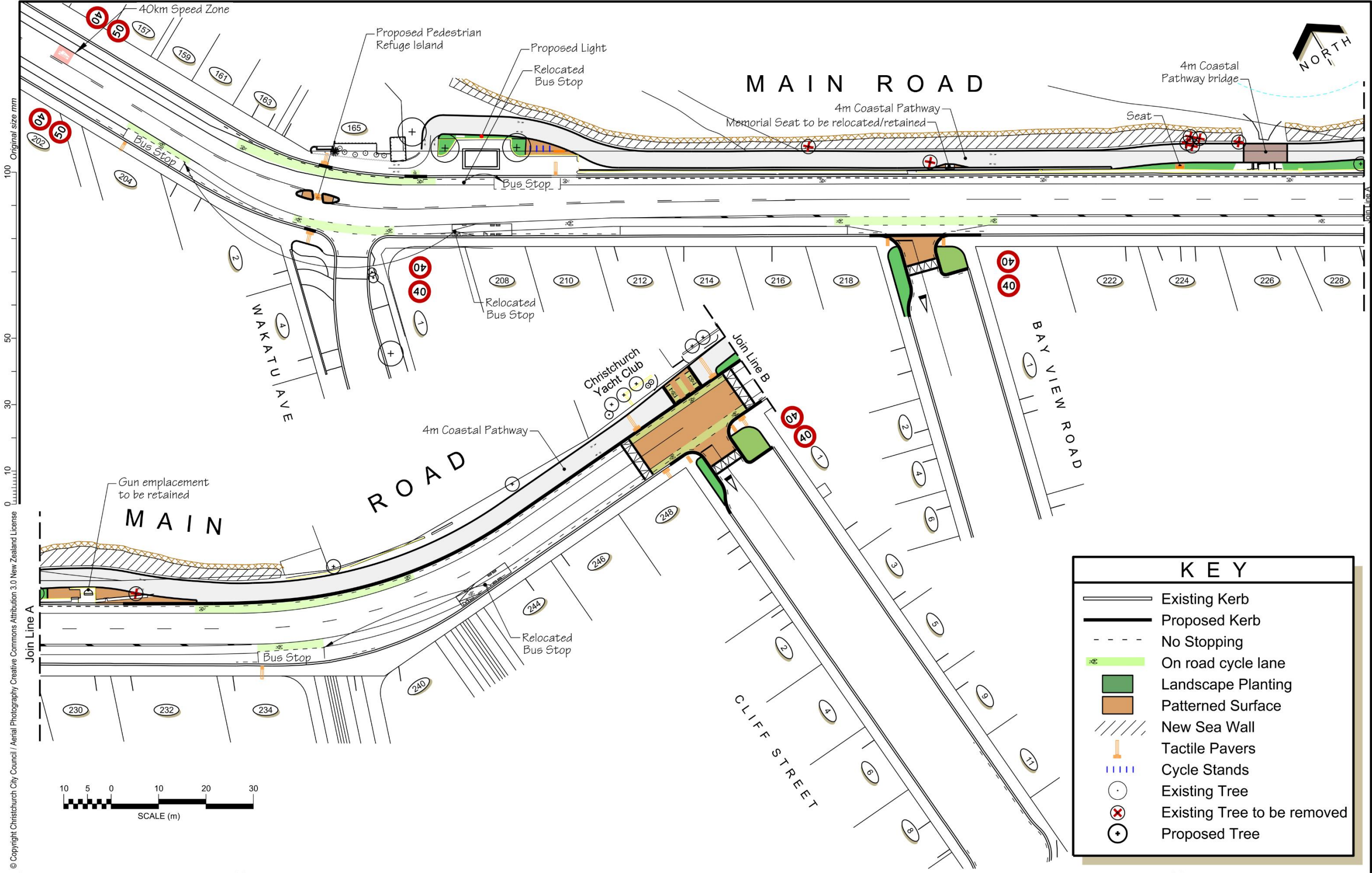
Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).  
(a) This report contains:



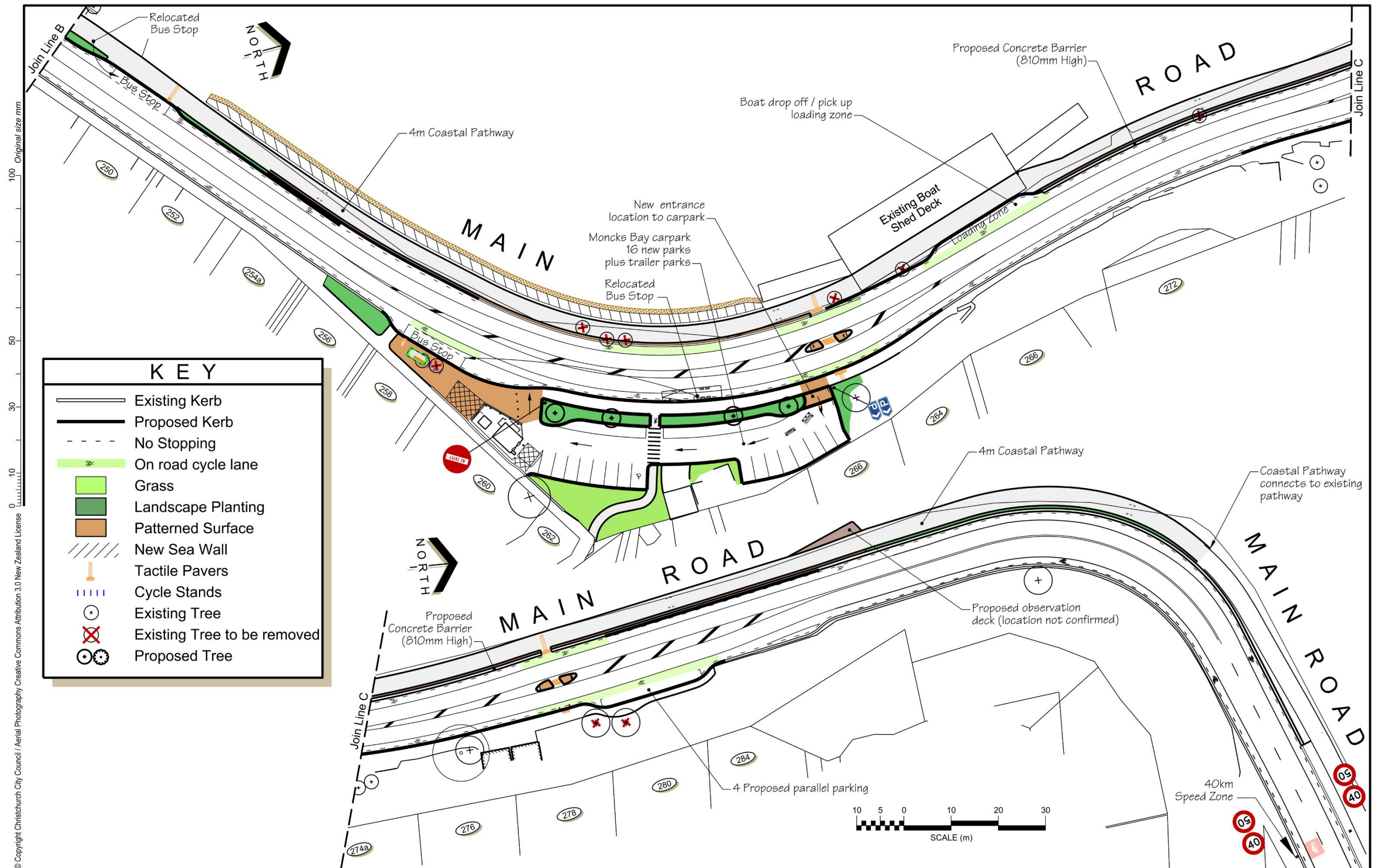
- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
  - (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.
- (b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

### Signatories / Ngā Kaiwaitohu

<b>Author</b>	Dave King - Project Manager
<b>Approved By</b>	Peter Langbein - Finance Business Partner Steffan Thomas - Manager Operations (Transport) David Adamson - General Manager City Services









## 10. Te Pou Toetoe: Linwood Pool - Pedestrian kerb buildouts on Linwood Ave

Reference / Te Tohutoro: 20/1547480

Report of / Te Pou  
Matua: Peter Rodgers, Traffic Engineer

General Manager /  
Pouwhakarae: David Adamson, General Manager City Services

### 1. Purpose of the Report / Te Pūtake Pūrongo

- 1.1 The purpose of this report is for the Waikura/Linwood-Central-Heathcote Community Board to approve changes to the kerb on Linwood Avenue to assist with pedestrians and cyclists crossing to the new Te Pou Toetoe: Linwood Pool. This report has been written as these changes were a requirement of the resource consent for the pool.
- 1.2 The decision in this report is of low significance in relation to the Christchurch City Council's Significance and Engagement Policy. The level of significance was determined by the low level of impact and low number of people affected by the recommended decision.

### 2. Officer Recommendations / Ngā Tūtohu

That the Waikura/Linwood-Central-Heathcote Community Board:

1. Approve the kerb buildouts as detailed on **Attachment A**.
2. Approve that any existing parking or stopping restrictions on the southwestern side of the northwest bound one-way section of Linwood Avenue commencing at a point 62 metres northwest of its intersection with Smith Street and extending in a northwesterly direction for a distance of 16 metres be revoked.
3. Approve that the stopping of vehicles be prohibited at all times on the southwestern side of northwest bound one-way section of Linwood Avenue commencing at a point 62 metres northwest of its intersection with Smith Street and extending in a northwesterly direction for a distance of 16 metres.
4. Approve that any existing parking or stopping restrictions on the northeastern side of the northwest bound one-way section of Linwood Avenue commencing at a point 62 metres northwest of its intersection with the prolongation of the northwestern kerb line of Smith Street and extending in a northwesterly direction for a distance of 16 metres be revoked.
5. Approve that the stopping of vehicles be prohibited at all times on the northeastern side of the northwest bound one-way section of Linwood Avenue commencing at a point 62 metres northwest of its intersection with the prolongation of the northwestern kerb line of Smith Street and extending in a northwesterly direction for a distance of 16 metres.

### 3. Reason for Report Recommendations / Ngā Take mō te Whakatau

- 3.1 It is recommended to install kerb extensions and associated no stopping restrictions in order to facilitate safer access for pedestrians and cyclists crossing Linwood Avenue to reach the pool. The kerb extensions reduce the distance pedestrians and cyclists need to travel when

crossing traffic lanes and the no stopping restrictions ensure that parked vehicles do not obstruct visibility of pedestrians and cyclists waiting to cross towards oncoming traffic.

#### 4. Alternative Options Considered / Ētahi atu Kōwhiringa

- 4.1 No other options were considered as the proposed kerb extensions are the type of crossing facility required by the conditions of the resource consent.

#### 5. Detail / Te Whakamahuki

- 5.1 When Te Pou Toetoe: Linwood Pool was granted resource consent, a condition of the consent was that kerb extensions be constructed on Linwood Avenue, creating a more direct connection to the catchment immediately to the northwest, in the vicinity of Jollie Street.
- 5.2 This type of kerb extension is consistent with best practice and similar kerb extensions have been installed in several locations along Linwood Avenue, as part of the major cycle route construction. This includes a kerb extension on the southeast bound section of Linwood Avenue near Jollie Street.
- 5.3 In order to maintain sight lines for pedestrians waiting to cross it is necessary for parking to be restricted in the immediate vicinity of the kerb extensions.
- 5.4 No consultation has specifically been undertaken on this proposal as there are no adjacent affected properties, and the kerb extensions are required by a condition of the approved resource consent.
- 5.5 The decision affects the following wards/Community Board areas:
- 5.5.1 Linwood Ward

#### 6. Policy Framework Implications / Ngā Hīraunga ā- Kaupapa here

##### Strategic Alignment / Te Rautaki Tīaroaro

- 6.1 This report supports the [Council's Long Term Plan \(2018 - 2028\)](#):
- 6.1.1 Activity: Active Travel
- Level of Service: 16.0.10 Improve the perception that Christchurch is a walking friendly city. - >=85%

##### Policy Consistency / Te Whai Kaupapa here

- 6.2 The decision is consistent with Council's Plans and Policies.

##### Impact on Mana Whenua / Ngā Whai Take Mana Whenua

- 6.3 The decision does involve a significant decision in relation to ancestral land or a body of water or other elements of intrinsic value, therefore this decision does specifically impact Mana Whenua, their culture and traditions.

##### Climate Change Impact Considerations / Ngā Whai Whakaaro mā te Āhuarangi

- 6.4 This proposal supports active travel but does not otherwise have any significant effect upon carbon emissions and Climate Change.

##### Accessibility Considerations / Ngā Whai Whakaaro mā te Hunga Hauā

- 6.5 This proposal is expected to improve accessibility by improving pedestrian and cyclist crossing facilities.



## 7. Resource Implications / Ngā Hīraunga Rauemi

### Capex/Opex / Ngā Utu Whakahaere

- 7.1 Cost to Implement – This is expected to cost approximately \$40,000
- 7.2 Maintenance/Ongoing costs - Maintenance costs for the road markings will be covered under the existing maintenance budget and will incur a cost of approximately \$500 each year.
- 7.3 Funding Source – construction of kerb extensions is funded from the budget for Te Pou Toetoe Linwood Pool.

## 8. Legal Implications / Ngā Hīraunga ā-Ture

### Statutory power to undertake proposals in the report / Te Manatū Whakahaere Kaupapa

- 8.1 Part 1, Clauses 7 and 8 of the Christchurch City Council Traffic and Parking Bylaw 2017 provides Council with the authority to install parking restrictions by resolution.
- 8.2 Section 334 of the Local Government Act 1974 provides Council with the authority to construct, remove or alter facilities including buildouts.
- 8.3 The Community Boards have delegated authority from the Council to exercise the delegations as set out in the Register of Delegations. The list of delegations for the Community Boards includes the resolution of buildouts, stopping restrictions and traffic control devices.
- 8.4 The installation of any signs and/or markings associated with traffic control devices must comply with the Land Transport Rule: Traffic Control Devices 2004.

### Other Legal Implications / Ētahi atu Hīraunga-ā-Ture

- 8.5 There is a legal context, issue or implication relevant to this decision.
- 8.6 This specific report has not been reviewed and approved by the Legal Services Unit however the report has been written using a general approach previously approved of by the Legal Services Unit, and the recommendations are consistent with the policy and legislative framework outlined in sections 8.1 – 8.4.

## 9. Risk Management Implications / Ngā Hīraunga Tūraru

- 9.1 There are no expected risks associated with this decision.

## Attachments / Ngā Tāpirihanga

No.	Title	Page
A <a href="#">↓</a>	Linwood Avenue Buildouts Plan for approval	37

In addition to the attached documents, the following background information is available:

Document Name	Location / File Link
<enter document name>	<enter location/hyperlink>

## Confirmation of Statutory Compliance / Te Whakatūtutanga ā-Ture

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

- (a) This report contains:
- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
  - (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.
- (b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

### Signatories / Ngā Kaiwaitohu

<b>Author</b>	Peter Rodgers - Traffic Engineer
<b>Approved By</b>	Stephen Wright - Team Leader Traffic Operations Steffan Thomas - Manager Operations (Transport)







## 11. Otākāro Avon River Corridor Programme Update

Reference / Te Tohutoro: 20/1530625

Report of / Te Pou: Kent Summerfield, Senior Project Manager,  
Matua: kent.summerfield@ccc.govt.nz

General Manager /  
Pouwhakarae: Mary Richardson

### 1. Brief Summary


- 1.1 The purpose of this report is for staff to provide the Waikura/Linwood Central Heathcote Community Board with an update on progress on the various workstreams/projects within the Otākāro Avon River Corridor Programme. The report follows an earlier update briefing provided to the Waikura/Linwood Central Heathcote Community Board in August 2020 and is part of an ongoing commitment to ensuring key stakeholders are regularly engaged with the Programme.
- 1.2 The basis of the update is found in the attached Powerpoint file, and staff will talk to each of the slides.

### 2. Officer Recommendations / Ngā Tūtohu

That the Waikura/Linwood-Central-Heathcote Community Board:

1. Receive the information in the Otākāro Avon River Corridor Programme Update report

### Attachments / Ngā Tāpirihanga

No.	Title	Page
A 	OARC Programme Update ( <i>Under Separate Cover</i> )	

In addition to the attached documents, the following background information is available:

Document Name	Location / File Link
<enter document name>	<enter location/hyperlink>

### Confirmation of Statutory Compliance / Te Whakatūtutanga ā-Ture

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

### Signatories / Ngā Kaiwaitohu

<b>Authors</b>	Kent Summerfield - Senior Project Manager Simon Makker - Senior Communications Advisor Brenden Winder - Manager Residential Red Zone
<b>Approved By</b>	Wolfgang Bopp - Director Botanic Gardens & Garden Parks

## 12. Waikura/Linwood-Central-Heathcote 2020/21 Youth Development Fund Application - Amy Brown

Reference / Te Tohutoro: 21/38770

Report of / Te Pou Emily Toase, Emily.Toase@ccc.govt.nz, Community Recreation  
Matua: Advisor

General Manager / Mary Richardson, Mary.Richardson@ccc.govt.nz, General Manager  
Pouwhakarae: Citizens and Community

### 1. Purpose of Report / Te Pūtake Pūrongo

- 1.1 The purpose of this report is for the Waikura/Linwood-Central-Heathcote Community Board to consider an application received for funding from its 2020-21 Youth Development Fund.
- 1.2 This report is to assist the Board to consider an application of funding from Amy Brown.
- 1.3 There is currently a balance of \$3,900 remaining in this fund.

### 2. Officer Recommendations / Ngā Tūtohu

That the Waikura/Linwood-Central-Heathcote Community Board resolve to:

1. Approve a grant of \$200 from its 2020-21 Youth Development Fund to Amy Brown towards competing in the NZ Juggling and Circus Festival in Nelson from the 19 to the 21 February.

### 3. Key Points / Ngā Take Matua

#### Strategic Alignment / Te Rautaki Tīaroaro

- 3.1 The recommendations in this report align to the Council's Community Outcome of Resilient Communities including:
  - Celebration of our identity through arts, culture, heritage and sport and recreation
  - Valuing the voices of all cultures and ages (including children)

#### Decision Making Authority / Te Mana Whakatau

- 1.1 Determine the allocation of the discretionary Response Fund for each community (including any allocation towards a Youth Development Fund).
- 1.2 Allocations must be consistent with any policies, standards or criteria adopted by the Council
- 1.3 The Fund does not cover:
  - Legal challenges or Environment Court challenges against the Council, Council Controlled organisations or Community Board decisions
  - Projects or initiatives that change the scope of a Council project or that will lead to ongoing operational costs to the Council (though Community Boards can recommend to the Council that it consider a grant for this purpose).

#### Assessment of Significance and Engagement / Te Mana Whakatau

- 1.4 The decisions in this report are of low significance in relation to the Christchurch City Council's Significance and Engagement Policy.
- 3.2 The level of significance was determined by the number of people affected and/or with an interest.

- 3.3 Due to the assessment of low significance, no further community engagement and consultation is required.

#### 4. Applicant/ Te Kaitono 1 – Amy Brown

- 4.1 Age: 14
- 4.2 School: Catholic Cathedral College
- 4.3 Suburb: Bromley
- 4.4 Event seeking support for: New Zealand Juggling and Circus Festival
- 4.5 The New Zealand Juggling and Circus Festival is an open forum where everyone can attend to learn and share circus skills from beginner level to advanced. It offers a series of workshops taught by experts in these performing arts as well as shows and a tournament.
- 4.6 Amy trains at Circotica Circus School, based in Waltham. Having tried lots of other sports and not finding one that she wanted to commit to, Amy went to a circus performance and found it both fascinating and exhilarating. This motivated her to sign up to her first class at Circotica and she has now been training with them for four years.
- 4.7 Amy started with contortion and trained to develop the new skills she needed to perform this performing art. In School Term 3 in 2019, Amy took on a new class in aerials and now continues to train in both. Having never thought it possible that she could perform either contortion or aerial, Amy has now developed her skills to the extent that she can perform solo.
- 4.8 The NZ Juggling and Circus Festival will be held on the South Island for the first time in 20 years. This provides an opportunity for young performers to expand their experience to learn from different teachers from around the country. So far Amy's experience has been limited to the few teachers at Circotica so she hopes to participate in the festival to learn as much as possible at the workshops and shows so that she can escalate her development.
- 4.9 Amy will travel and attend the festival with her performance troupe which will also be an opportunity for them to bond as a team as well as grow the confidence and knowledge individually and as a troupe.
- 4.10 In future Amy would like to become a professional circus performer and travel the country performing for people and sharing her art.
- 4.11 The following table provides a breakdown of the costs for Festival:

EXPENSES	Cost (\$)
Festival entry	150
Travel costs	100
Accommodation	57
<b>Total</b>	<b>\$307</b>

#### Attachments / Ngā Tāpirihanga

There are no attachments to this report.

#### Confirmation of Statutory Compliance / Te Whakatūtutanga ā-Ture

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).  
(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
  - (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.
- (b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

### Signatories / Ngā Kaiwaitohu

<b>Author</b>	Emily Toase - Community Recreation Advisor
<b>Approved By</b>	Arohanui Grace - Manager Community Governance, Linwood-Central-Heathcote





## 13. Waikura/Linwood-Central-Heathcote 2020/21 Discretionary Response Fund Applications - Sumner Community Residents' Association and Mt Pleasant Memorial Community Centre & Residents' Association

Reference / Te Tohutoro: 21/33257

Report of / Te Pou Emily Toase, Community Recreation Advisor  
Matua: emily.toase@ccc.govt.nz

General Manager / Mary Richardson, General Manager Citizens and Community,  
Pouwhakarae: mary.richardson@ccc.govt.nz

### 1. Purpose of Report / Te Pūtake Pūrongo

- 1.1 The purpose of this report is for the Waikura/Linwood-Central-Heathcote Community Board to consider an application for funding from its 2020/21 Discretionary Response Fund from the organisations listed below.

Funding Request Number	Organisation	Project Name	Amount Requested	Amount Recommended
00061986	Sumner Community Residents Association	Sumner Skate Ramp	\$22,160	\$15,000
0061931	Mt Pleasant Memorial Community Centre and Residents Association Incorporated	Community Market Storage Space	\$11,574	\$4,000

- 1.2 There is currently a balance of \$124,809 remaining in the fund.

### 2. Officer Recommendations / Ngā Tūtohu

That the Waikura/Linwood-Central-Heathcote Community Board:

- Approves a grant of \$15,000 from its 2021-21 Discretionary Response Fund to Sumner Community Residents Association towards the Sumner Skate Ramp project.
- Approves a grant of \$4,000 from its 2020-21 Discretionary Response Fund to Mt Pleasant Memorial Community Centre and Residents Association Incorporated towards the community market storage space.

### 3. Key Points / Ngā Take Matua

#### Strategic Alignment / Te Rautaki Tīaroaro

- 3.1 The recommendations are strongly aligned to the Strategic Framework and in particular the strategic priority of Strengthening Communities. It will provide support to community across the Heathcote and Linwood ward areas, enhancing their wellbeing, sense of place and community connectedness.

### Decision Making Authority / Te Mana Whakatau

- 3.2 The Community Board has the delegated authority to determine the allocation of the Discretionary Response Fund for each community
- 3.2.1 Allocations must be consistent with any policies, standards or criteria adopted by the Council
- 3.2.2 The Fund does not cover:
- Legal challenges or Environment Court challenges against the Council, Council Controlled organisations or Community Board decisions
  - Projects or initiatives that change the scope of a Council project or that will lead to ongoing operational costs to the Council (though Community Boards can recommend to the Council that it consider a grant for this purpose).

### Assessment of Significance and Engagement / Te Aromatawai Whakahirahira

- 3.3 The decisions in this report are of low significance in relation to the Christchurch City Council's Significance and Engagement Policy.
- 3.4 The level of significance was determined by the number of people affected and/or with an interest.
- 3.5 Due to the assessment of low significance, no further community engagement and consultation is required.

### Discussion / Kōrerorero

- 3.6 At the time of writing, the balance of the <enter year> Discretionary Response Fund is as below.

Total Budget 2020/21	Granted To Date	Available for allocation	Balance If Staff Recommendation adopted
\$276,739	\$151,930	\$124,809	\$105,809

- 3.7 Based on the current Discretionary Response Fund criteria, the applications listed above are eligible for funding.
- 3.8 The attached Decision Matrix provides detailed information for the applications. This includes organisational details, project details, financial information and a staff assessment.

### Attachments / Ngā Tāpirihanga

No.	Title	Page
A <a href="#">↓</a>	Waikura Linwood-Central-Heathcote Community Board - Discretionary Response Fund - Decision Matrix - Sumner Community Residents Association	48
B <a href="#">↓</a>	Waikura Linwood-Central-Heathcote Community Board - Discretionary Response Fund - Decision Matrix - Mt Pleasant Memorial Community Centre and Residents Association Incorporated	50

### Confirmation of Statutory Compliance / Te Whakatūtutanga ā-Ture

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).  
(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
  - (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.
- (b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

### Signatories / Ngā Kaiwaitohu

<b>Author</b>	Emily Toase - Community Recreation Advisor
<b>Approved By</b>	Arohanui Grace - Manager Community Governance, Linwood-Central-Heathcote

## 2020/21 DRF LINWOOD-CENTRAL-HEATHCOTE DECISION MATRIX

### Priority Rating

One	Meets all eligibility criteria and contributes <b>significantly</b> to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

00061986	Organisation Name	Name and Description	Total Cost	Contribution Sought Towards	Staff Recommendation	Priority
	Sumner Community Residents Association	<b>Resurface and Repair of Sumner Skate Ramp (Umbrella Group)</b>  Sumner Community Residents Association are seeking funding to resurface and repair the Sumner Skate Ramp.	\$22,160  <b>Requested</b>  \$22,160  (100% requested)	Equipment / Materials - \$11,120 Salaries and Wages - \$11,040	<b>\$15,000</b>  That the Waikura/Linwood-Central-Heathcote Community Board makes a grant of \$15,000 from the Discretionary Response Fund 2020-21 to Sumner Community Residents Association towards the costs of materials and labour to repair the Sumner Skate Ramp.	<b>2</b>

### Organisation Details

Service Base: 57A Nayland Street, Sumner  
Legal Status: Incorporated Society  
Established: 22/11/2002  
Target Groups: Children/Youth  
Annual Volunteer Hours: 250  
Participants: 100

### Alignment with Council Strategies

- Physical Recreation and Sport Strategy
- Strengthening Communities Strategy
- Youth and Children Policies
- Recreation and Sports Policy
- Waikura/Linwood-Central-Heathcote Community Board priority 'Community Wellbeing is supported and Improved

### CCC Funding History

2020/21 - \$12,000 (Wages, Admin, Programmes) SCF LCH  
2019/20 - \$10,000 (Event Costs, Meetings, Wages) SCF LCH  
2018/19 - \$17,000 (Wages, Equipment / Materials) SCF LCH  
2017/18 - \$13,750 (Wages, Event Costs, Programmes) SCF LCH  
2017/18 - \$250 (Event Costs) LBMF  
2017/18 - \$500 (Marketing, Equipment) DRF

### Other Sources of Funding

Fundraising - \$950; Givealittle - TBC

### Staff Assessment

Sumner Skate Ramp is currently installed on the corner of Nayland and Wakefield Street opposite Matuku Takotako and attracts around 100 people daily from the Sumner and neighboring Bays areas suburbs, regularly using the space to skate, meet and socialize with friends. The ramp has been in constant use, every day of the week since it was installed in 2013 providing a bumping space for young people and also families who use the site to watch and teach their own tamariki to skate.

The ramp is the only one of its kind in Ōtautahi, with its unique shape offering two levels of height so that once one stage is mastered, individuals can move on to the higher section. The different options mean that a variety of ages and abilities are accommodated on the ramp at the same time, creating a culture of respect, sharing and kindness, with young people often helping out and mentoring younger or less able riders. For these reasons the Sumner ramp is also seen a destination ramp, dubbed the best mini-ramp in Christchurch with participants coming from further afield to use it, including the roller derby team who regularly access the ramp for training.

Such volumes of use has inevitably led to wear and tear and the ramp is developing large cracks in the skate surface caused by impact damage which has led to cracks spreading and deterioration of the support layers below. The fencing and panels which encase the structure are now also displaying signs of wear and damage. The skate surface has officially outlived its 5-year warranty and is becoming unsafe to skate on.

*Request 00061986 Continued*

2017/18 - \$7,000 (Materials) DRF	<p>The ramp received funding from the CCC Transitional Projects Fund in 2015 for the current ramp surface from Australia, timber materials and building costs. Additional funding in 2016/17 contributed to the relocation of the ramp from a temporary site to its current site. This funding did not cover any ramp surface costs but rather, went towards materials to build a required sub-frame to level up the site and an integrated seating, planter box that doubles as a safety barrier between the road and ramp. The Sumner Community Residents Association have invested around \$40,000 in the ramp since 2013 when it was first installed to provide this facility for the Sumner community.</p> <p>The group are now seeking funding to help towards the costs of repairing the top sheeting and the underneath ply to ensure it can be continued to be used until the delivery of the Bays Area Skate Park. The materials used for the specialist surface are made from recycled paper and resin composite which does not splinter, is durable, weather-proof, UV stable, fire retardant and easy to clean graffiti off from. It can only be sourced from the US at the moment and has a lifespan of 5-10 years. A timber surface was previously used for the surface which breaks down after 1-2 years of heavy use.</p> <p>The Sumner Community Residents Association would like to keep the ramp in good repair so that the community can continue to use it and keep skaters safely engaged in their sport away from pavements, car parks and other public areas which could create a negative attitude towards the activity. When the permanent skate park is open, the Association wish to then gift it to another community. They've so far had interest from Heathcote, Taylors Mistake, Redcliffs and Bromley communities and staff are working with respective groups to investigate locations which would be most feasible and have the most impact for the communities where it is placed.</p>
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## 2020/21 DRF LINWOOD-CENTRAL-HEATHCOTE DECISION MATRIX

### Priority Rating

One	Meets all eligibility criteria and contributes <b>significantly</b> to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

00061931	Organisation Name	Name and Description	Total Cost	Contribution Sought Towards	Staff Recommendation	Priority
	Mt Pleasant Memorial Community Centre and Residents Association Incorporated	<b>Rebekah McCullough</b> Mt Pleasant Memorial Community Centre and Residents Association are seeking funding to build a storage shed for market day equipment and gear and new tables and chairs for the Ground Floor Cafe.	\$13,074 <b>Requested</b> \$11,574 (89% requested)	\$4,000 - materials for the storage shed \$3,000 - labour costs \$1,500 - new gazebos \$3,074 - tables and chairs	<b>\$ 4,000</b> That the Waikura/Linwood-Central-Heathcote Community Board makes a grant of \$4,000 from the Discretionary Response Fund 2020-21 to Mt Pleasant Memorial Community Centre and Residents' Association towards the costs of materials to construct a storage shed for the community market gear and equipment.	<b>2</b>

### Organisation Details

Service Base: Mt Pleasant  
Legal Status: Incorporated Society  
Established: 5/06/1953  
Target Groups: Community Development  
Annual Volunteer Hours: 2000  
Participants: 5,000

### Alignment with Council Strategies

- Strengthening Communities Strategy
- Event strategy
- Safer Christchurch Strategy
- Waikura Linwood-Central-Heathcote Community Board priority 'Community Wellbeing is supported and Improved

### CCC Funding History

2016/17 - \$7,993.84 - Centre Admin Wages, Port-a-loo & Estuary Fest - SCF  
2017/18 - \$8,500 - Centre Admin Wages & Estuary Fest - SCF  
2018/19 - \$8,500 - Centre Admin Wages & Estuary Fest - SCF

### Other Sources of Funding

Revenue from the market - \$1,500

### Staff Assessment

Mt Pleasant Memorial Community Centre and Residents Association run the Mt Pleasant Community market each Saturday from 9:30 to 12:30 which over the last five years has grown from 15 to 23 stalls. The market is spread across the site, utilizing the café, main hall and round the outside of the buildings, attracting around 200 people each week. Such is the growth of both the market and the use of their Ground Floor Café on these days that the Association has found they now require more chairs, tables and a designated storage space for the market equipment and gear.

Mt Pleasant Memorial Community Centre and Residents Association are seeking funding towards the cost of obtaining a set of five new tables and 20 chairs for the Ground Floor Café as well as materials and labour to build a storage shed to house the market equipment. They would like to be able to provide sufficient tables and seats to provide a welcoming and comfy space for their customers to relax, socialize and connect, particularly on Saturdays when the markets are held and they are at their busiest.

The café is a key function of the Association that generates funds which are then invested into the programs and events they run. The organization hosts a variety of community clubs and groups including the Mt Pleasant Singers, One Stitch at a Time - Community Craft Group, their Community Garden Weekly Working Bee, Tapuwae O Rakau Trust, the Mt

*Request 00061931 Continued*

	<p>Pleasant Walking Group, Music and Movement, Dance to be Free, Ukulele Band among others. In particular, their older adults outreach program which includes their Cup of Tea by the Sea and Soup &amp; a Show utilizes profits from the café to help make them sustainable. The viewing platform outside the Ground floor Café is also used as an educational space for groups like the Avon-Heathcote Ihutai Trust, working with school groups and others to inform around the Ihutai wildlife and ecosystem.</p> <p>Additional chairs and tables would allow the Association to meet the current demands for the Ground Floor Café at their busiest times and also allow for continued growth in business to generate more revenue which in turn can be invested back into their community programs. Having a suitable fit for purpose storage shed will enable the centre to operate more efficiently and streamline market days for the volunteers having all the gear and equipment stored in one set place. Staff are working with Mt Pleasant Memorial Community Centre and Residents Association to find alternative solutions to sourcing additional tables and chairs through promotion of the café, working with local businesses and gaining sponsorship.</p> <p>The Association have attempted to source materials from Freecycle or Trademe to reduce the costs, but with no success. They have identified a local builder to do the labour so that they are supporting local businesses within the Mt Pleasant community. This recommendation therefore focuses on building materials to construct the storage shed.</p>
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## 14. Waikura/Linwood-Central-Heathcote 2020/21 Discretionary Response Fund Application - Ōpāwaho (Lower Heathcote) River Working Party Project Costs

Reference / Te Tohutoro: 20/1618474

Report of / Te Pou Matua: Sol Smith, Community Development Advisor Linwood-Central-Heathcote Team, Sol.Smith@ccc.govt.nz

General Manager / Pouwhakarae: Arohanui Grace, Manager Community Governance, Linwood-Central-Heathcote, Arohanui.grace@ccc.govt.nz

### 1. Purpose of Report / Te Pūtake Pūrongo

- 1.1 The purpose of this report is for the Waikura/Linwood-Central-Heathcote Community Board to consider an application for funding from its 2020-21 Discretionary Response Fund from the organisation(s) listed below.

Funding Request Number	Organisation	Project Name	Amount Requested	Amount Recommended
00062278	Council Technical Services and Design	Ōpāwaho (Lower Heathcote) River Working Party Plan	\$43,680	\$30,000

- 1.2 There is currently a balance of \$124,809 remaining in the fund

### 2. Officer Recommendations / Ngā Tūtohu

That the Waikura/Linwood-Central-Heathcote Community Board:

- Approves a grant of \$30,000 from its 2020-21 Discretionary Response Fund to Council Technical Services and Design towards the Ōpāwaho (Lower Heathcote) River Working Party Plan.

### 3. Key Points / Ngā Take Matua

#### Strategic Alignment / Te Rautaki Tīaroaro

- 3.1 The recommendation is strongly aligned to the Strategic Framework and in particular the strategic priority of meeting the challenge of climate change through every means available. It will provide a Liveable City and Healthy Environment.

#### Decision Making Authority / Te Mana Whakatau

- 3.2 The Community Board has the delegated authority to determine the allocation of the Discretionary Response Fund for each community
- 3.2.1 Allocations must be consistent with any policies, standards or criteria adopted by the Council
- 3.2.2 The Fund does not cover:
- Legal challenges or Environment Court challenges against the Council, Council Controlled organisations or Community Board decisions

- Projects or initiatives that change the scope of a Council project or that will lead to ongoing operational costs to the Council (though Community Boards can recommend to the Council that it consider a grant for this purpose).

### Assessment of Significance and Engagement / Te Aromatawai Whakahirahira

- 3.3 The decisions in this report are of low significance in relation to the Christchurch City Council's Significance and Engagement Policy.
- 3.4 The level of significance was determined by the number of people affected and/or with an interest.
- 3.5 Due to the assessment of low significance, no further community engagement and consultation is required.

### Discussion / Kōrerorero

- 3.6 At the time of writing, the balance of the 2020-21 Discretionary Response Fund is as below.

Total Budget 2020/21	Granted To Date	Available for allocation	Balance If Staff Recommendation adopted
\$276,739.00	\$151,930.00	\$124,809.00	\$94,809.00

- 3.7 Based on the current Discretionary Response Fund criteria, the applications listed above are eligible for funding.
- 3.8 The attached Decision Matrix provides detailed information for the applications. This includes organisational details, project details, financial information and a staff assessment.

### Attachments / Ngā Tāpirihanga

No.	Title	Page
A <a href="#">↓</a>	Linwood-Central-Heathcote Discretionary Response Fund Decision Matrix - Ōpāwaho (lower Heathcote) Working Party 1 February 2021	55

### Confirmation of Statutory Compliance / Te Whakatūtutanga ā-Ture

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

- (a) This report contains:
- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
  - (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.
- (b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

### Signatories / Ngā Kaiwaitohu

Author	Sol Smith - Community Development Advisor
Approved By	Arohanui Grace - Manager Community Governance, Linwood-Central-Heathcote

## 2020/21 DRF LINWOOD-CENTRAL-HEATHCOTE DECISION MATRIX

### Priority Rating

One	Meets all eligibility criteria and contributes <b>significantly</b> to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

00062278	Organisation Name	Name and Description	Total Cost	Contribution Sought Towards	Staff Recommendation	Priority
	Linwood-Central-Heathcote Community Board	<b>Opawaho (Lower Heathcote)</b>  This project proposes to ring fence \$43,680 for project and plan design costs for the stretch of the Opawaho (lower) Heathcote River.	\$43,680  <b>Requested</b> \$43,680  (100% requested)	Landscape Design Fee (Refer to Attachment)	<b>\$30,000</b>  That the Waikura/Linwood-Central-Heathcote Community Board approves a grant of \$30,000 from its 2020/21 Discretionary Response Fund towards the Ōpāwaho (lower Heathcote) project.	<b>2</b>

### Organisation Details

Service Base:  
Legal Status:  
Established:  
Target Groups:  
Annual Volunteer Hours:  
Participants:

### Alignment with Council Strategies

- Strong Communities
- Healthy Environment
- Enabling active citizenships and connected communities
- Safe and sustainable water supply and improved waterways

### CCC Funding History

### Other Sources of Funding

#### Staff Assessment

The Ōpāwaho Working Party is a Working Party of the Waikura/Linwood-Central-Heathcote Community Board. The Working Party does not have any statutory decision making powers. The role of the Working Party is to create a comprehensive and joint up approach to the issues and opportunities for the Heathcote River catchment from the Ōpāwaho Road Bridge to the Ferrymead River Bridge with the aim of developing a cohesive plan for the Ōpāwaho Lower Heathcote River.

The Working Party intends to:

- Collect and synthesize information relevant to the development of a Lower Ōpāwaho River Catchment Plan including, but not limited to ecology, drainage, tikanga Māori, heritage, transport, landscape and recreation.
- Encourage community participation in the development of the Catchment Plan and any associated projects and programmes.
- Encourage programmes and events that assist in the activation and use of various parts of the lower Ōpāwaho.

This project proposes to ring fence \$43,680 for project and plan design costs for the stretch of the Opawaho (lower) Heathcote River as the Community Board via the Working Party progresses the inclusion of the Plan into the 2021 Long Term Plan.

A Christchurch City Council Landscape Architect has been engaged to develop a landscape plan. The scope and quote for the work has been provided. The plan is expected to be a 2 year project and allows for 15 hours of work a month over that period. This application is cover the costs for the work undertaken by the Landscape Architect.



## 15. Christ Church Cathedral Reinstatement Resource Consent Application – Confirmation of the submitted Board Comment

Reference / Te Tohutoro: 20/1427920

Report of / Te Pou Liz Beaven, Community Board Adviser

Matua: liz.beaven@ccc.govt.nz

General Manager / Mary Richardson, Citizen and Community

Pouwhakarae: mary.richardson@ccc.govt.nz

### 1. Brief Summary

- 1.1 The purpose of this report is for the Waikura/Linwood-Central-Heathcote Community Board to confirm the Community Board Comment on the Christ Church Cathedral Reinstatement Resource Consent Application.
- 1.2 The Community Board was one of the specified parties/persons that was invited to make comments on the proposal during the 15 day consultation period.
- 1.3 Owing to the short timeframe for the Board to forward comment on the consent, the Board formulated a submission by email consensus. The Board's feedback was submitted on 16 November 2020.

### 2. Officer Recommendations / Ngā Tūtohu

That the Waikura/Linwood-Central-Heathcote Community Board:

1. Confirms the Waikura/Linwood-Central-Heathcote Community Board's comment on the Christ Church Cathedral Reinstatement Order, submitted in November 2020.

### Attachments / Ngā Tāpirihanga

No.	Title	Page
A <a href="#">↓</a>	Linwood-Central-Heathcote Community Board Comment on Christ Church Cathedral Reinstatement Resource Consent - 16 November 2020	58

**COMMENT TO:** Christchurch City Council – Resource Consents.

**ON:** Christ Church Cathedral Resource Consent Application

**BY:** Waikura/Linwood-Central-Heathcote Community Board

**CONTACT** Alexandra Davids  
Chairperson Linwood-Central-Heathcote Community Board  
c/- Arohanui Grace, Community Governance Manager  
PO Box 73 052, Christchurch 8154  
Phone: 941 6663 Email: Arohanui.grace@ccc.govt.nz

**1. INTRODUCTORY COMMENTS**

- 1.1. The Waikura/Linwood-Central-Heathcote Community Board (the Board) appreciates the opportunity to make comment on the Christ Church Cathedral Resource Consent application.
- 1.2. Owing to the short timeframe for the Board to provide comment the Board is providing this comment pending its ratification at the Board's 30 November 2020 Board meeting.

**2. COMMENT**

- 2.1. The Board understand that the Citizens' War Memorial was to be temporarily removed to enable the instatement of the Category Listed 1 parts of the Cathedral, the Board do not agree for the memorial being removed from its current site permanently to enable a modern day visitors' centre to be built.
- 2.2. The Board are concerned for the large trees beside the Cathedral and want them to have the highest protection available and only pruning to be done to enable the heritage fabric of the cathedral to be reinstated, not entirely new buildings.



Alexandra Davids  
**Chairperson, Linwood-Central-Heathcote Community Board**

16 November 2020

## 16. Waikura/Linwood-Central-Heathcote Community Board Area Report - January 2021

Reference / Te Tohutoro: 20/1414523

Report of / Te Pou Arohanui Grace, Community Governance Manager

Matua: Arohanui.grace@ccc.govt.nz

General Manager / Mary Richardson, Citizen and Community

Pouwhakarae: mary.richardson@ccc.govt.nz

### 1. Purpose of Report / Te Pūtake Pūrongo

This report provides the Board with an overview on initiatives and issues current within the Community Board area.

### 2. Officer Recommendations / Ngā Tūtohu

That the Waikura/Linwood-Central-Heathcote Community Board:

1. Receive the Waikura/Linwood-Central-Heathcote Community Board Area Report for February 2021.

### 3. Community Support, Governance and Partnership Activity

#### 3.1 Community Governance Projects

Activity	Detail	Timeline	Strategic Alignment
LYFE	<p>The Christchurch Youth Council (CYC) are working on delivering a Mall Ball, a ball at Eastgate Mall.</p> <p>The event will include a pop-up clothes shop, where rangatahi can pay whatever they can afford for items to ensure that finding a dress or suit is not a barrier to attending.</p> <p>The ball is part of the wider engagement the Youth Council are conducting for LYFE. For this particular event, the registration 'fee' will take the form of a survey which will ask about what events or programs young people would like to engage in going forward. The results of the survey will help staff shape what form LYFE takes in future. Participants simply complete the survey to register for free to attend ball.</p>	February	Community Wellbeing is supported and improved

Lancaster Park	<p>The earthworks tender has now closed and the approved contractor has been appointed.</p> <p>A group of stakeholders are meeting regularly to discuss how they can work together to plan a community facility which hosts the range of sports codes and potentially a local community development organisation.</p> <p>These include Metro Cricket, Lancaster Park Cricket Club, Ōtautahi Sports Association, Canterbury Rugby and Phillipstown Community Hub.</p> <p>Staff are working with stakeholders to review their requirements for the space and renew the initial spatial plan to ensure the best possible outcome for each of the sports and community.</p>	On-going	Community Wellbeing is supported and improved
Inner City East (ICE) Revitalisation	<p>The Inner City East Revitalisation Working group continued to meet fortnightly throughout 2020 (outside of COVID-19 level 3 and 4 restrictions). A key focus for 2021 is to look at the ongoing model of the group moving forward, finalise a vision and action plan.</p> <p>The group spent the later part of 2020 focusing on safety in Linwood Village. A stakeholder forum was activated and a subsequent meeting held. The meetings have been well attended by key government agencies, community members and Christchurch City Council representatives. The safety working group is scheduled to meet again in early March 2021.</p> <p><b>Linwood Village Streetscape Enhancements</b> Christchurch City Council staff project team met twice in late 2020 and a site visit is planned to meet with elected members and community</p>	On-going	Community Wellbeing is supported and improved



	<p>representative on Tuesday 2 February.</p> <p>Proposed timeline: aiming to get some initial scheme design(s) through co-design process by May 2021, consultation with the wider community and stakeholders by August 2021, and seek approval from LCH Community Board by October 2021. Aim to implement in early 2022.</p>		
Community Asset Mapping	<p>Linwood, Phillipstown and Inner City East Community Development organisations are working on a collaborative community asset mapping project.</p> <p>Community asset mapping seeks to identify people assets, social networks, institutional assets, economics / business assets, the physical world, cultural assets, stories and heritage and exist within communities.</p> <p>Asset mapping is an effective way to get a deeper understanding of communities and build community connection through the process.</p>	On-going	Community Wellbeing is supported and improved
Community Events	<p><b>Taylors Mistake Surf Lifesaving Club House Open Day</b></p> <p>The opening of the new building will commence from 3pm</p>	7 February	Community Wellbeing is supported and improved
	<p><b>Mt Pleasant Earthquake Memorial Exhibition</b> will be held at Mt Pleasant Memorial Community Centre and Residents' Association To mark the 10<sup>th</sup> anniversary of the 2011 Earthquakes. Giving a specific perspective of the Mt Pleasant experience the exhibition will display the events of the day, the impact, the early days of getting through and the many positive aspects of the suburbs recovery since.</p>	20-21 February	Community Wellbeing is supported and improved
	<p><b>Estuary Festival 2021</b> will be held at McCormack Bay Reserve in Mt Pleasant from 1:00pm to 5:00pm.</p>	27 February	Community Wellbeing is

			supported and improved
	<b>South Island Novice Boxing Championships</b> will be held at Woolston Boxing Club bring the boxing community together to provide an opportunity for developing athletes to compete.	13 – 14 March	Community Wellbeing is supported and improved
	<b>Sea2Sky Challenge</b> is a unique sports challenge which comprises of an ocean swim, bike ride climbing the highest roads in Ōtautahi and a run along the scenic coastal trail. There categories for individuals, teams and tamariki.	14 March	Community Wellbeing is supported and improved

## 3.2 Community Funding Summary

### 3.2.1 Fresh 2020

Fresh was planned as a youth event to be held at Youth and Cultural Development's (YCD) home base on Cashel Street for April 2020 and because of lockdown it wasn't able to go ahead as planned. With renewed momentum and new organisations introduced to the partnership, YCD worked with the Christchurch Youth Council, VOYCE – Whakarongo Mai and Gap Filler to identify an alternative location which utilised the Youth Space on the Cr of Manchester and Litchfield Streets.

Staff heard from community, schools and youth groups, that since the earthquakes, Christchurch's vibrant youth scene has not been the same and there is demand for more youth events, particularly in the Central City which used to host numerous popular youth parties.

With funding the from the Waikura Linwood-Central-Heathcote Community, YCD were able to partner up with the other youth organisations in the area and deliver FRESH, their youth pop-up party attended by over 400 young people. With live acts from local artists Common Ground and SWARM dance crews, Nikki Montana, Harmony Twins and Big Sima, the event also hosted an open floor, dance off and a DJ set from the CLUBKINGZ. A free sausage sizzle provided and run by VOYCE, free snow cones from the Mai FM Street Team and free haircuts from the local barber shops were on offer for participants which together created a lively and exciting atmosphere with the space teaming with activity.

The event also introduced the inaugural *Central Hoops*, adding a fifth location to CCC's series of Youth 3v3 Basketball Tournaments, Christchurch Hoops, and a first for the Central City which will now continue as an annual event.

FRESH is the starting point for a new wave of youth events for the city and it's anticipated that we'll be seeing more pop up youth parties under its brand in the months to come. The event was a fantastic way to end a challenging year, giving the

youth scene in the central and east city and a re-FRESH and new momentum to carry forward into 2021.

### 3.2.2 Community Board Discretionary Response Fund 2020-21

- Discretionary Response Fund unallocated balance for 2020/21 is \$124,809.00.
- Youth Development Fund unallocated balance for 2020/21 is \$3,900.
- Light Bulb Moments Fund unallocated balance for 2020/21 is \$5,400.

3.2.3 The 2020/21 Discretionary Response Funding Spreadsheet is attached. **(Attachment A)**.

## 3.3 Participation in and Contribution to Decision Making

### 3.3.1 Report back on other Activities contributing to Community Board Plan

- **2021 Christchurch Street and Garden Awards** – the Board were asked for a representative to accompany the Christchurch Beautifying Association's Street and Garden Awards judges in December 2020. The Board is asked to confirm Sunita Gautam to be the Board's representative for the 2021 Street and Garden Awards judging panel.
- **Waikura/Linwood-Central-Heathcote Community Board Plan Bi-Annual Monitoring Report** – The Community Board Plan bi-annual monitoring report (July 2020 – January 2021) is attached. **(Attachment B)**

### 3.3.2 Council Engagement and Consultation.

- **Council's Draft 2021-31 Long Term Plan** - Consultation for the Council's Long Term Plan (LTP) is planned for 11 March to 19 April 2021.
- **Have your Say** – at the time of writing the report the following consultations were open:

Topic	Closing Date	Link
Significant Indigenous Vegetation in the Coastal Environment	23 February 2021	<a href="https://ccc.govt.nz/the-council/consultations-and-submissions/haveyoursay/show/374">https://ccc.govt.nz/the-council/consultations-and-submissions/haveyoursay/show/374</a>
Proposed new mountain bike track in Montgomery Spur Reserve	5 March 2021	<a href="https://ccc.govt.nz/the-council/consultations-and-submissions/haveyoursay/show/361">https://ccc.govt.nz/the-council/consultations-and-submissions/haveyoursay/show/361</a>

## 4. Advice Provided to the Community Board

- 4.1 **Edmonds Band Rotunda** – Memorandum seeking the Board's advice on the opening celebrations of the Edmonds Band rotunda in June 2021. **(Attachment C)**
- 4.2 **Coastal Pathway Temporary Closures near Sumner Surf Club** – Memorandum in reply to the Board's 2 March 2020 request for staff to discuss with the Sumner Surf Club the blocking of the Coastal Pathway during functions being held at the Surf Club with the outcome of the discussion to be advised to the Board. **(Attachment D)**
- 4.3 **Draft Central City Parking Policy** – Memorandum providing information about the Draft Central City Parking Policy. The report to consult publicly was made by the Council's Urban Development and Transport Committee on 9 December 2020. **(Attachment E)**

- 4.4 **Cave Rock Signal Mast Lights – Impacts on Bird Species** – Memorandum in reply to the Board’s 4 November 2020 briefing request for staff advice on the impact of the Cave Road signal mast lights lighting design on wildlife. **(Attachment F)**
- 4.5 **Woolston Wellhead Security Upgrades** – Memorandum providing information on the upcoming Woolston Wellhead updates. **(Attachment G)**
- 4.6 **Ferry Road Master Plan Woolston Village Project Alignment** – Memorandum providing information to the following question asked at the Council’s Sustainability and Community Resilience Committee meeting held on 26 November 2020.
- Noting that the Council is currently consulting on the Woolston Village Masterplan WL1 project and that depending on the outcome of that consultation that consideration is given to aligning the Heathcote and Oak Street projects for cost efficiency and synergy by bringing forward the budget. (Attachment H)*
- 4.7 **Suburban Master Plans Unfunded Capital Projects** – Memorandum providing information about unfunded Suburban Masterplan capital projects with the Community Board area. **(Attachment I)**
- 4.8 **Community Board Long Term Plan Presentation to Council** – Memorandum in reply to the Board’s 30 November 2020 request for staff to forward the Chairperson’s 17 November 2020 presentation and the funding information to the Councillors giving the Board’s priorities for the Council’s Draft Long Term Plan. **(Attachment J)**
- 4.9 **Poulton Avenue Street Trees** – Memorandum in reply to the Board’s 31 August 2021 request staff advice on how to protect the Poulton Avenue street trees which may include some parking compliance or parking education. **(Attachment K)**

## Attachments / Ngā Tāpirihanga

No.	Title	Page
A <a href="#">↓</a>	Waikura/Linwood-Central-Heathcote Community Board 2020-21 Discretionary Fund	66
B <a href="#">↓</a>	Board Plan Monitoring Report Linwood-Central-Heathcote July 2020 - January 2021	67
C <a href="#">↓</a>	Memorandum: Edmonds Band Rotunda Opening 11 November 2020	73
D <a href="#">↓</a>	Memorandum: Coastal Pathway Temporary Closures near Sumner Surf Club 2 November 2020	74
E <a href="#">↓</a>	Memorandum: Draft Central City Parking Policy 4 December 2020	77
F <a href="#">↓</a>	Memorandum: Cave Rock Signal Mast Lights 4 December 2020	88
G <a href="#">↓</a>	Memorandum: Woolston Wellhead Security Upgrades 4 December 2020	90
H <a href="#">↓</a>	Memorandum: Ferry Road Master Plan Woolston Village Project Alignment 11 January 2021	92
I <a href="#">↓</a>	Memorandum: Suburban Masterplan Projects within Board Area unfunded in 2018-28 Long Term Plan 12 January 2021	95
J <a href="#">↓</a>	Memorandum: Community Board Long Term Plan Presentations to Council 12 January 2021	101
K <a href="#">↓</a>	Memorandum: Poulton Avenue Street Trees 18 January 2021	115

## Signatories / Ngā Kaiwaitohu

<b>Authors</b>	Liz Beaven - Community Board Advisor Rochelle Faimalo - Community Development Advisor Courtney Reid - Support Officer Sol Smith - Community Development Advisor Emily Toase - Community Recreation Advisor
<b>Approved By</b>	Arohanui Grace - Manager Community Governance, Linwood-Central-Heathcote John Filsell - Head of Community Support, Governance and Partnerships

	Allocation 2020/21	Board Approval
<b>Linwood-Central-Heathcote Discretionary Response Fund</b>		
<b>2019/20 Discretionary Response Fund Carry Forward</b>	\$111,880.00	
<b>2020/21 Discretionary Response Fund Allocation</b>	\$114,859.00	
<b>2020/21 Annual Plan \$50k Top-up</b>	\$50,000.00	
<b>Total 2020/21 Discretionary Response Fund</b>	<b>\$276,739.00</b>	
Linwood-Central-Heathcote Board - <i>Community Awards</i>	\$ 6,000.00	17/08/20
Linwood-Central-Heathcote Board - <i>Summer with your neighbours</i>	\$ 6,000.00	17/08/20
Linwood-Central-Heathcote Board - <i>2020/21 Light Bulb Moments Fund</i>	\$ 14,000.00	17/08/20
Linwood-Central-Heathcote Board - <i>2020/21 Youth Development Fund</i>	\$ 5,000.00	17/08/20
Linwood-Central-Heathcote Board - <i>Community Recreation Events</i>	\$ 22,000.00	17/08/20
Linwood-Central-Heathcote Board - <i>Communicating with the Community</i>	\$ 3,000.00	17/08/20
Te Waka Huruurumanu ki Otautahi - <i>Meal Cook</i>	\$ 3,000.00	17/08/20
Canterbury Westland Kindergarten Association - <i>Physical wellbeing, cultural and community experiences</i>	\$2,000.00	17/08/20
The Salvation Army - <i>Christchurch East Financial Mentoring</i>	\$5,000.00	31/08/20
Christchurch Collective for the Homeless - <i>Development and implementation of policies/ procedures.</i>	\$5,000.00	28/09/20
<b>Unspent Grants returned</b>	<b>-\$413.00</b>	<b>07/10/20</b>
Sydenham Junior Cricket Club - <i>Administration and Coaching</i>	\$2,000.00	02/11/20
Sumner Bays Union Trust - <i>Food Forest Coordinantior Role</i>	\$3,000.00	02/11/20
Mt Pleasant Memorial Community Centre and Residents Association - <i>Earthquake Memorial Exhibition</i>	\$2,000.00	02/11/20
Opāwa Baptist Church - <i>'No Show' Show Community Event</i>	\$1,710.00	02/11/20
Youth and Cultural Development Society Incorporated towards <i>FRESH 2020</i>	\$13,000.00	18/11/20
Roimata Food Commons Trust - <i>Toha Kai</i>	\$12,000.00	30/11/20
Roimata Food Commons Trust - <i>Communal Tunnel Houses</i>	\$10,000.00	30/11/20
Greening the East - <i>Board Project</i>	\$17,633.00	30/11/20
Te Whare Roimata Trust - <i>Smith Street Gardens</i>	\$20,000.00	30/11/20
<b>Discretionary Response Fund Balance</b>	<b>\$124,809.00</b>	
<b>Youth Development Fund - (Allocated from 2020/21 Discretionary Response Fund)</b>	<b>\$5,000.00</b>	
Sui Ellen - <i>Kendo Competition</i>	\$200.00	14/10/20
Jai Bartlett - <i>Spirit of Adventure Trophy Voyage</i>	\$200.00	02/11/20
Isolde Johnson - <i>Spirit of Adventure Trophy Voyage</i>	\$200.00	02/11/20
Kester Moore - <i>Spirit of Adventure Trophy Voyage</i>	\$200.00	02/11/20
Willow Cook - <i>Torpedo 7 Get2Go National Final</i>	\$300.00	02/11/20
<b>Youth Development Fund Balance - Available for allocation</b>	<b>\$3,900.00</b>	
<b>Light Bulb Moments Fund - (Allocated from 2020/21 Discretionary Response Fund)</b>	<b>\$14,000.00</b>	
Avonside Community Hub - <i>Community Garden</i>	\$500.00	
Avonside Early Childhood Centre - <i>Trip to Botanical Gardens</i>	\$500.00	26/11/20
Bengali Community - <i>Community and Gala Day</i>	\$500.00	25/11/20
Charleston Neighbourhood Association - <i>40 Year Celebration of the Association</i>	\$500.00	
Christchurch Methodist Mission - <i>Bus trip to Spencer Park &amp; activity packs</i>	\$500.00	
Families of Synthetic Drug Addicts - <i>Community BBQ</i>	\$400.00	10/11/20
James Abbott - <i>Kimihia Teen Parent Unit Edible Garden</i>	\$500.00	
Kairos Trust - <i>Kairos Free Store Birthday Celebration</i>	\$500.00	
New Beginnings Preschool - <i>Childrens/Whānau Community Christmas Party</i>	\$500.00	16/12/20
Phillipstown Community Centre Charitable Trust - <i>Listening Phillipstown</i>	\$500.00	
Richmond Residents and Business Association - <i>Richmond Village clean-up</i>	\$450.00	01/09/20
Roimata Commons Trust - <i>Community BBQ for Christmas</i>	\$500.00	16/12/20
Roimata Commons Trust - <i>Toha Kai</i>	\$500.00	
St John the Evangelist, Woolston - <i>Cafe Soleil Club</i>	\$500.00	
Sydenham Junior Cricket Club - <i>Girls Cricket and Afternoon Tea</i>	\$250.00	
Te Whare Taonga O Nga Iwi Katoa Linwood Resource Centre - <i>Boxing Day BBQ</i>	\$500.00	17/12/20
Te Whare Taonga O Nga Iwi Katoa Linwood Resource Centre - <i>Rocket Pizza Oven</i>	\$500.00	
Woolston Development Project Inc - <i>Women's Social Support Group 20th Anniversary</i>	\$500.00	
<b>Light Bulb Moments Fund Balance - Available for allocation</b>	<b>\$5,400.00</b>	
<b>Shape Your Place Toolkit Fund - 2020/21 Carry Forward</b>	<b>\$1,000.00</b>	
<b>Shape Your Place Toolkit Fund Balance - Available for allocation</b>	<b>\$1,000.00</b>	

Waikura/Linwood-Central-Heathcote Community Board Plan 2020-22 – Monitoring Report July 2020 to January 2021

Priority: Community wellbeing is supported and improved.		
What the Board will do	Measures of Success	Progress to date/actions taken
<ul style="list-style-type: none"><li>Listen and respond to local concerns about community wellbeing.</li><li>Directly sponsor collaborative local projects that improve the wellbeing of specific locations or groups in the board area.</li><li>Support funding applications that maximise outcomes and reduce duplication.</li><li>Provide strengthening communities funding to local groups whose work achieves wellbeing outcomes.</li><li>Support capacity building within communities wishing to grow community wellbeing.</li><li>Continue to advocate for ‘community wellbeing’ appropriate to urban design and planning – including housing (Kāinga Ora and social housing).</li><li>Advocate for the continuation of a Phillipstown Community Hub.</li></ul>	<ul style="list-style-type: none"><li>Lancaster Park is developed alongside the community.</li><li>Social and recreational activities are provided in the board area that reflect the diversity of local residents and build community wellbeing.</li><li>Strengthening Communities funding supports a diversity of community wellbeing initiatives.</li><li>Residents feel safer and have pride in their neighbourhoods.</li><li>An increase in youth and diverse communities’ engagement with council and community board.</li><li>Action is taken to support the continuation of the Phillipstown Hub.</li></ul>	<p>Date: <b>17 August 2020</b> The Community Board granted funding to 50 community groups and organisations in their 2020-21 Strengthening Communities Funding round.</p> <p>Date: <b>14 October 2020</b> The Community Service Awards were held on 14 October, where 18 award recipients attended along with their supporters and staff.</p> <p>Date: <b>14 October 2020</b> A report was taken to the 14 October Community Board Meeting for consideration to allocate money for neighbourhood gatherings over the summer period. 41 recipients were successful.</p> <p>Date: <b>10 November 2020</b> A meeting was held with key Clubs who are interested in using the Lancaster Park sports fields. Once completed, Regular meetings continue to be held with the wider group of stakeholders to keep them informed on any progress and to progress the co-designed community engagement on potential use of the remaining space around the sports fields. Reported in December 2020 Area Report.</p> <p>Date: <b>2 December 2020</b> The Christchurch Youth Council (CYC) briefed the Community Board to provide an update on LYFE and the planned youth engagement to be led by the CYC. The next steps discussed were for the CYC to deliver the LYFE engagement plan and report back to the Community Board on completion in March 2021.</p> <p>Date: <b>15 December 2020</b> An application for Discretionary Response Funding was requested by the Youth and Cultural Development Society to hold events for youth in the city centre. On 15 December, they held the first of these events FRESH, which hosted over 350 young people in the youth space on Lichfield Street.</p> <p>Date: <b>11 December 2020</b> A collaborative conversation is happening between Phillipstown, Linwood and Inner City East/Linwood West community development organisations regarding asset mapping in the area. A project plan and funding proposals are currently being drafted.</p> <p>Date: <b>January 2021</b> The safety panel in Phillipstown town continues to meet regularly to address key issues in the greater Phillipstown area.</p> <p>Date: <b>15 November 2020</b> There has been a formation of key groups around Linwood Avenue to form the Linwood Collective and are looking to host events and form connected, collaborative community leadership.</p> <p>Date: <b>16 January 2021</b> Kids Hub and Community Governance staff worked together to produce an event for the community around Cutler Park. The Hub has gone from strength to strength and is now leading events with support from staff.</p>



Priority: Resolving the flooding problem at Moa Reserve.		
What the Board will do	Measures of Success	Progress to date/actions taken
<ul style="list-style-type: none"> <li>Advocate this matter to become a priority issue for council.</li> <li>Advocate for the funding to resolve the issues from the annual plan or next 2021–2031 Long Term Plan.</li> <li>Advocate for development contributions to assist pay for this work.</li> </ul>	<ul style="list-style-type: none"> <li>Moa Park no longer floods following wet weather events.</li> </ul>	<p>Date: <b>12 June 2020</b></p> <p>Resolving the flooding problem at Moa Reserve was identified in the Community Board Plan 2020-22 as a priority. The capping of the spring, and repairs to the drainage pipes was completed. Positive feedback has been received from the surrounding residents on the work within the reserve by the contractors. This was reported in the August Area Report 2020.</p> <p><b>COMPLETE</b></p>

Priority: Raising the priority of footpath provision, maintenance and renewal.		
What the Board will do	Measures of Success	Progress to date/actions taken
<ul style="list-style-type: none"> <li>Develop an understanding of the priorities for footpath provision, maintenance and renewal in the community board area.</li> <li>Advocate for the use of development contributions for provision, maintenance and renewal of footpaths in brown-fields development areas.</li> <li>Advocate for the provision, maintenance and renewal of footpaths in response to community concern.</li> <li>Seek a discretionary amount of footpath provision, maintenance and renewal funding for response to the community.</li> <li>Advocate for bringing forward the completion of the Coastal Pathway.</li> </ul>	<ul style="list-style-type: none"> <li>Footpath access in the community board area is improved.</li> <li>Synergies between footpath and roading projects are achieved.</li> <li>Pathways close by to higher need residential areas are well maintained and accessible.</li> <li>The remainder of the Coastal Pathway is completed.</li> <li>More school children walk, bike or scooter to school or their activities.</li> </ul>	<p>Date: <b>1 July 2020</b></p> <p>A joint application between the Coastal Pathway Group and City Council was successful in its application for funding from the Government's 'shovel ready' programme. The remaining stage to be completed, Moncks Bay, will be completed ahead of schedule (FY27).</p> <p>Date: <b>7 December 2020</b></p> <p>Consultation for the remaining stage, Moncks Bay, was open between Friday 13 November and Monday 7 December 2020 and 121 submissions were received.</p>



Priority: Greening the inner city east – Greening the concrete jungle.		
What the Board will do	Measures of Success	Progress to date/actions taken
<ul style="list-style-type: none"> <li>Work with staff and the community to identify suitable locations and carry out street planting on berms and traffic islands.</li> <li>Activate the Greening the East Working Party to develop a spatial plan for the area, ensuring it builds on previous work done by Council.</li> <li>Advocate for funds from the 2021–2031 Long Term Plan for this to be a pilot project. Funds would be used for development of the spatial plan, capital and operational work and land purchase.</li> <li>Provide seed funding for plan development from the Waikura/Linwood-Central-Heathcote Discretionary Response Fund.</li> <li>Create better corridors for better access to parks and greenspace.</li> <li>Advocate for council land purchase where relevant.</li> <li>Advocate for the use of development contributions for work on this project.</li> </ul>	<ul style="list-style-type: none"> <li>Street planting occurs quickly where possible.</li> <li>The street tree canopy is increased in the Inner City East.</li> <li>Funds are secured in the 2021 – 2031 Long Term Plan.</li> <li>The spatial plan is developed.</li> <li>The community is involved in planting, and activation of green space.</li> <li>Land is purchased where necessary.</li> </ul>	<p>Date: <b>22 July 2020</b> The first Joint Waikura/Linwood-Central-Heathcote Community Board and Inner City East Revitalisation Project Greening the East Working Party meeting was held on 22 July, 2020.</p> <p>Date: <b>30 November 2020</b> The spatial / development plan is currently being drafted. The Waikura/Linwood-Central-Heathcote Community Board approved Discretionary Response Funding (DRF) of \$17,633 for three quick win projects:</p> <ul style="list-style-type: none"> <li>Hereford Street Playground: install an accessible picnic table and two bench seats.</li> <li>Beverley Park: install two accessible picnic tables and two bench seats.</li> <li>Worcester Corner Reserve: install two bench seats (near new trees which are being paid for from another budget).</li> </ul> <p>Date: <b>13 January 2021</b> A spatial plan currently being developed by Wendy Hoddinott for this project.</p>

Priority: Improving Bromley's roads, parks and infrastructure.		
What the Board will do	Measures of Success	Progress to date/actions taken
<ul style="list-style-type: none"> <li>Advocate for the development of an implementation plan for the Bromley area, including speed reduction, enhanced monitoring and quality control, street planting and visual appeal.</li> <li>Advocate for an increase in maintenance to pre-quake levels.</li> <li>Encourage citizen participation in decision making and practical projects.</li> <li>Advocate for changes to the District Plan in alignment with the project.</li> </ul>	<ul style="list-style-type: none"> <li>The Local Area Traffic Management Plan - 2002 is reviewed and outstanding items incorporated into an implementation plan that deals with current issues.</li> <li>Traffic speed in Bromley reduces.</li> <li>Traffic analysis indicates heavy traffic has been diverted to non-residential roads.</li> <li>Resident surveys indicate that local wellbeing and happiness have improved.</li> <li>Better visual appeal in Bromley.</li> <li>Increased collaboration with New Zealand Transport Authority, ECAN and other agencies.</li> </ul>	<p>Date: <b>29 June 2020</b> The Board prioritised this as an important issue and made it a priority in their Board Plan. Correspondence was then sent out to the community members who attended a Bromley traffic workshop in late 2019 with updates on this project.</p> <p>Date: <b>14 September 2020</b> A Briefing was held and presented at by the Transport Unit. A number of items and issues were discussed, including Bromley Traffic.</p> <p>Date: <b>21 October 2020</b> A meeting involving technical staff involved in this project took place to discuss possible options to improve Bromley's roads, parks and infrastructure.</p> <p>Date: <b>14 December</b> Planned Briefing delayed by Unit manager.</p>

Priority: Progress suburban centres master plans projects.		
What the Board will do	Measures of Success	Progress to date/actions taken
<ul style="list-style-type: none"> <li>Engage with the community to gauge interest in updating the Linwood Village, Sumner Village, Ferry Road or Main Road Master Plans.</li> <li>Advocate for the updating of the Master Plans, where communities are keen to see this occur.</li> <li>Continue work towards the Sumner Masterplan including the Village Green and implement funding swaps as identified in the Sumner Skate Park engagement.</li> <li>Advocate for bringing funding forward for the Linwood Village Streetscape Enhancement.</li> </ul>	<ul style="list-style-type: none"> <li>The community is engaged with the Master Plan process.</li> <li>Delivery of Master Plans meet community needs.</li> <li>More private investment in Linwood Village.</li> <li>Improved streetscape in Linwood Village.</li> <li>Survey results indicate improved residents' satisfaction in Linwood Village improves; specifically happiness and feeling of safety.</li> <li>Sumner Village Green is developed.</li> </ul>	<p>Date: <b>1 July 2020</b> The Board were briefed on the urban regeneration and community led projects in Linwood Village and the Inner City East area.</p> <p>Date: <b>20 July 2020</b> The Woolston Village upgrade (part of the Ferry Road Master Plan) started works from this date.</p> <p>Date: <b>17 August 2020</b> The Community Board was briefed on progress with the Sumner Skate Park, which was going out for community feedback. At the same time feedback was also sought on the village green.</p> <p>Date: <b>12 October 2020</b> The Board was briefed on the Suburban Master Plans Capital Program. There are five Suburban Centre Master Plans within the Waikura/Linwood-Central-Heathcote Community Board area (Linwood Village, Ferry Road, Main Road, Sumner Village and Sydenham).</p> <p>Date: <b>4 November 2020</b> The Board were briefed on WL6 – Heathcote Street Pocket Park and Pedestrian Bridge, a project of the Ferry Road Master Plan. It is intended that this project will improve visibility and safety in Connal Reserve, and improve access to the River and Woolston Village.</p>

Priority: Development of Linwood Park and Linwood pool: Te Pou Toetoe are aligned.		
What the Board will do	Measures of Success	Progress to date/actions taken
<ul style="list-style-type: none"> <li>Prioritise the development of an integrated plan for the park.</li> <li>Continue to monitor the progress of both pool and park development.</li> <li>Advocate for good community engagement in the process.</li> <li>Advocate for a better connection along the pathway from Linwood Park to Linwood College.</li> </ul>	<ul style="list-style-type: none"> <li>The pool will open in December 2021.</li> <li>Park development will be aligned with the pool, and community needs.</li> <li>The board signs off an integrated plan.</li> </ul>	<p>Date: <b>24 June 2020</b> The Te Pou Toetoe/Linwood Pool sod turning event was held, with construction beginning immediately after.</p> <p>Date: <b>14 October 2020</b> The Board was briefed on Linwood Park to discuss a number of requests for staff advice. These included Requests staff advice on the detailed plans, timelines and the proposed community engagement for the reinstatement of the temporary village area.</p> <p>Date: <b>November 2020</b> Council Working Group in discussions with the Keas and other key stakeholders.</p> <p>Date: <b>30 November 2020</b> Staff are engaging with local recreation providers and key local organisations to represent people who might use the pool facility, to help put together the activity program for the pool and multi-purpose community room, including a proposal for naming the community rooms.</p>

Priority: Ōpāwaho (lower Heathcote) – a plan for the Lower Ōpāwaho Heathcote river.		
What the Board will do	Measures of Success	Progress to date/actions taken
<ul style="list-style-type: none"> <li>Progress the Ōpāwaho to Ihutai Working Party to develop a plan for the area, building on previous work done by Council.</li> <li>Advocate for funds from the 2021–2031 Long Term Plan for implementation of the plan.</li> <li>Provide seed funding for plan development from the Waikura/Linwood-Central-Heathcote Discretionary Response Fund.</li> <li>Provide funding for community projects along the river corridor.</li> </ul>	<ul style="list-style-type: none"> <li>Resident surveys indicate improved satisfaction with the state of the river.</li> <li>The river is able to be accessed by the community.</li> <li>Health and the ecology of the river is improved.</li> <li>Activity along the river is coordinated and involves a wide range of interested stakeholders.</li> <li>Children will be able to fish and swim safely in the river.</li> <li>Greater alignment between projects according to a coherent holistic plan.</li> <li>The community will be well informed about activity taking place on and around the river.</li> <li>A reduction in maintenance issues.</li> </ul>	<p>Date: <b>19 October 2020</b> The first Ōpāwaho (lower Heathcote) Working Party meeting took place to discuss the initial project and confirm the Working Party Membership.</p> <p>Date: <b>30 November 2020</b> A report was taken to the board's 30 November Meeting to update terms of reference for the continued functioning of the Working Party.</p> <p>Date: <b>15 December 2020</b></p> <ul style="list-style-type: none"> <li>At this meeting the below items were formalised from the Working Party's requests:</li> <li>Communications strategy</li> <li>Schedule of presentations</li> <li>Contribution to the Community Boards LTP Submission</li> </ul>

Priority: Improve community resilience and preparedness for the impact of climate change.		
What the Board will do	Measures of Success	Progress to date/actions taken
<ul style="list-style-type: none"> <li>A sustainability plan/charter will be developed for the Linwood-Central-Heathcote area that outlines the board's commitments and priorities for action and encourages citizen participation.</li> <li>Provide Strengthening Communities Funding to local projects.</li> <li>Advocate where necessary to support local residents.</li> <li>Support active recreation and transport, to reduce dependence of fossil fuels.</li> <li>Advocate for appropriate changes to rules regulations and infrastructure.</li> <li>Support local markets that encourage food resilience and shopping locally.</li> <li>Submitting on the council's climate change strategy and implementation plan.</li> <li>Encourage community involvement in climate change activities.</li> </ul>	<ul style="list-style-type: none"> <li>A Waikura/Linwood-Central-Heathcote Community Board sustainability plan is developed and implemented.</li> <li>Local projects are supported.</li> </ul>	<p>Date: <b>21 July 2020</b> Governance Team Advisors thought it would be helpful to network in local community gardens and see if they could benefit from one another with knowledge or by collaboration (Gardens Collective). The 21 July was their first meeting. This group has a strong sustainability and climate change focus, and now includes groups from right across the Community Board area.</p> <p>Date: <b>4 November 2020</b> The Board granted Roimata Commons Trust with a Light Bulb Moments grant of \$500 towards their Toha Kai project, which is about empowering community and increasing access to healthy, fresh food.</p> <p>Date: <b>30 November 2020</b> The Board Allocated \$10,000 towards tunnel houses to be built on Smith Street Gardens as part of the Gardens Collective, so that produce could be safely grown regardless of weather conditions. The Board also allocated \$20,000 to the Smith Street Gardens Project, to assist the cost of consultants' fees for an engagement and strategic planning process, the development of a new landscape design, additional equipment and materials needed for the garden development and salary assistance for the Co-ordinator.</p> <p>Date: <b>10 December 2020</b> Emily Toase, Community Recreation Advisor, is working with the Ihutai trust to deliver a walk on the 13 February as part of the Walking Festival. There are six walks on in the Board's ward area, involved with groups such as the Mount Pleasant walking group. This are aimed at encouraging people to get to know and walk more their local areas.</p>

		<p>Date: <b>Update Community Events for 2020</b></p> <p>Staff have worked with the Metro Events Team to trial and establish initiatives which reduce the amount of waste which goes to landfill at CCC events. Considering sustainability is a requirement for every event staff deliver or support with explicit mention to waste management and reduction in the event plans through the event permit process.</p> <p>Compostable Food Packaging at Events (CFPE) is a plan which allows only pre-approved compostable food packaging and employs specifically trained waste sorters and bin ambassadors to ensure that waste at events is separated out into compostable, recyclable and land fill waste streams to reduce the amount going into landfill. The CCC Metro Events team have also trialled biodegradable corflute signs which have been use with varying success. This work is on-going and the CRAs continue to work with the Events Team to progress this.</p> <p>Following successful trials at key CCC events throughout 2019, components of this plan have been used for community events and staff worked alongside community groups to make considerations for sustainability in their event and program planning. Examples have been groups re-using or re-purposing corflute for promotion or choosing the empty-belly signage which can be re-used for annual events, offering a grant to a local sports team to attend the event as bin ambassadors and waste sorters, using compostable food packaging and having a set of crockery at the water station for people to use and wash as an alternative to offering plastic drinks bottles.</p> <p>CRAs have also worked alongside community groups to prompt thinking and educate on alternatives to single use plastic, particularly for give-aways. 2020 saw a huge reduction of the use of balloons, individually wrapped lollies or chocolates, plastic water bottles and other single-use plastic items with some events completely banning these. Many community groups now encourage participants to bring their own water bottles to their events and programs which is communicated through their promotional outreach.</p> <p>The Waikura Linwood-Central-Heathcote Community Governance Team have obtained a set of 50 mugs available for community groups to borrow and use to provide an alternative to buying plastic bottled water or providing plastic cups at events.</p>
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Memos



Memorandum

**Date:** 11 November 2020  
**From:** Richie Moyle, Heritage Programme Manager  
**To:** Waikura/Linwood-Central-Heathcote Community Board  
**Cc:** Wolfgang Bopp, Director Botanic Gardens & Garden Parks  
**Subject:** Edmonds Band Rotunda  
**Reference:** 20/1405166

**1. Purpose of this Memo**

- 1.1 The purpose of this memo is to understand what opening celebrations the Waikura/Linwood-Central-Heathcote Community Board would prefer for the completion of Edmonds Band Rotunda in winter, June 2021.
- 1.2 During a Council Meeting in 2018, a Councillor indicated a desire to have a day of volunteer bands, on a weekend.

**2. Conclusion**

- 2.1 That the Waikura/Linwood-Central-Heathcote Community Board advise staff of their preference.

**Attachments / Ngā Tāpirihanga**

There are no attachments to this report.

**Signatories / Ngā Kaiwaitohu**

<b>Author</b>	Tania Rohleder - Senior Project Coordinator
<b>Approved By</b>	Richie Moyle - Programme Manager Heritage Wolfgang Bopp - Director Botanic Gardens & Garden Parks

Memos



Memorandum

**Date:** 2 November 2020  
**From:** Ross Herrett, Senior Project Manager  
**To:** Linwood Central Heathcote Community  
**Cc:**  
**Subject:** Temporary closing of Coastal Pathway for events in the immediate vicinity of the Sumner Surf Lifesaving Club  
**Reference:** 20/1361455

1. Purpose of this Memo

- 1.1 Following several complaints from local residents the LCH Community Board requested that we investigate the temporary closing of the Christchurch Coastal Pathway in the vicinity of the Sumner Surf Life Saving Clubrooms whilst they have an event such as a wedding ceremony which was being held on the foreshore immediately outside the clubrooms and adjacent to the Coastal Pathway.

2. Update

- 2.1 Meetings were arranged at the Sumner Surf Life Saving Club (SSLC) which involved the following personnel:
- Andrea & Murray Johnson – SSLC.
  - Tim Lindley - LCH Community Board & Christchurch Coastal Pathway Group (CCPG) member.
  - Hanno Sander - Chairman CCPG.
  - Pieter Borchers – Team Leader Regional Parks.
  - Ross Herrett - CCPG Sponsor & Senior Project Manager.
- 2.2 The SSLC were not aware of any complaints by the general public against the temporary closing of the Coastal Pathway by the club and they were quite shocked as they felt the club was a community service.
- 2.3 Prior to the opening of this section of the Coastal Pathway in 2019 an informal agreement was made between the Surf Club, Pieter Borchers T/L Regional Parks and Kirsty Mahoney the CCC Coastal Pathway Project Manager for this section of the Coastal Pathway. It was agreed it could be closed temporarily in the vicinity of the Surf Club Clubrooms whilst an outside wedding ceremony was being held. Signage was approved that was to be placed on the pathway informing the public to detour around the Surf Club during the temporary closure.
- 2.4 It was always SSLC intention that the sign temporarily closing the pathway was to be erected up to an hour before the start of the ceremony and to be removed up to an hour after. This task was left to the hirers of the clubrooms and it was not monitored by the club. Consequently the pathway on some occasions was closed for longer periods (3-4 hrs) and this was the frustration for many users even though the detour caused no inconvenience.
- 2.5 The Christchurch Coastal Pathway Group requested that the pathway only to be closed for emergencies and not for the convenience of users of the Clubrooms during outside events.

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- 2.6 The SSLC considered that this was excessive as they have always been accommodating in the planning and construction of both the Coastal Pathway and their new Clubrooms.
- 2.7 If a wedding ceremony was being conducted on the foreshore immediately outside their clubrooms adjacent to the Coastal Pathway it is not appropriate to have the public using the pathway in the vicinity and distracting the guests during this ceremony.
- 2.8 The SSLC were not aware of the complaints and agreed to be more vigilant on the length of the temporary closure of the pathway for the outside events. They would also have a club member on site to monitor and inform the public using the pathway that there was a temporary detour in place during the wedding ceremony.
- 2.9 It was agreed that the Coastal Pathway should be closed for an absolute minimum time for the wedding ceremony to occur and thereby cause only minor disruption to the Coastal Pathway users.

### 3. Conclusion

- 3.1 It was agreed that we would have a trial period over the summer and the SSLC forwarded a set of conditions (see attachment) that they would follow for outside events which are:
  - 3.1.1 The SSLC will place the detour sign out on the Coastal pathway 15 minutes before and remove it 30mins maximum after the wedding ceremony.
  - 3.1.2 They will have a person stationed on the pathway to monitor the public and answer any questions during the closure.
  - 3.1.3 If there was an event being held inside the SSLC building the Coastal Pathway would not be closed.

### Attachments / Ngā Tāpirihanga

No.	Title	Page
A	Conditions from SSLC Attachment A	

### Signatories / Ngā Kaiwaitohu

Author	Ross Herrett - Senior Project Manager
Approved By	Lynette Ellis - Manager Planning and Delivery Transport

Memos



Coastal Pathway Detour

Recently Ross Herrett contacted us to meet in regards to the detours we have in place for wedding ceremonies at the Sumner Surf lifesaving Club. We understand the Coastal Pathway group has some concerns and would like to work together to find a reasonable compromise that works for everyone.

For wedding events.

The Sumner Surf Lifesaving Club will ensure that the pathway is monitored for 15 minutes before wedding ceremonies, during the ceremony and for up to half an hour after the ceremony.

We will place a discreet, polite sign on the pathway at either end of the ceremony.

We will have a person stationed there to monitor and answer questions.

After that time the signage will be removed.

At this stage we have a Thursday evening wedding in November.

One wedding in December.

Eight weddings in 2021- 2 of these are on Fridays. Some of them are only using the venue.



Memos



**Memorandum**

**Date:** 7 December 2020  
**From:** Rae-Anne Kurucz Team Leader Transport  
**To:** All Christchurch City Community Boards  
**Cc:**  
**Subject:** Memo to Community Boards on Draft Central City Parking Policy  
**Reference:** 20/1269112

**1. Purpose of this Memo**

- 1.1 To provide all Christchurch City Community Boards with information about the Draft Central City Parking Policy. Approval is being sought to consult publicly on the Draft Policy from the Council's Urban Development and Transport Committee on 9 December 2020.

**2. Background**

- 2.1 The Council currently has a Central City Parking Plan 2015, developed in partnership with the Canterbury Earthquake Recovery Authority (CERA) as part of a suite of recovery documents. There is now a need to develop a policy that is responsive to our evolving environment and the different challenges and opportunities we now face. The Central City Parking Policy will replace the Central City Parking Plan 2015.
- 2.2 The new policy provides an opportunity to:
- ensure the policy reflects the Council's Community Outcomes
  - provide a framework for better parking management
  - address a number of issues on which the existing plan does not provide sufficient guidance, and
  - improve alignment with the Suburban Parking Policy 2019, where appropriate.
- 1.2 The draft Central City Parking Policy outlines issues, goals, and a series of parking policies. The scope of the Policy covers on-street parking, Council-owned off street parking, and temporary surface parking lots.
- 1.3 To inform the development of the draft Policy, staff undertook targeted engagement with business, community, and residential interest and advocacy groups and representatives, to better understand their perspectives and the issues they were experiencing. A summary of feedback is attached alongside questions and answers that will be sent to participants.
- 1.4 Challenges to which the parking policy needs to respond include the following:
- The availability of free or cheap parking encourages commuting to the central city in private vehicles rather than by more sustainable modes.
  - It is difficult to resolve competing demands for valuable central city on-street space, and trade-offs must be made when prioritising one use over another.
  - There are concerns that the presence of a large number of temporary surface parking lots in the central city are detracting from the city's recovery.

Memos



- We do not have the capacity with current tools to enforce all on-street parking restrictions.
- We need to improve the quality of our data to support evidence-based parking decisions.

2.3 The following table summarises the parking policy framework:

Policy	Title	Description
1	General prioritisation of on-street space	Policy 1 provides a generalised framework for prioritising on-street space, subject to Policy 2.
2	Considerations to guide a departure from prioritisation under Policy 1	Policy 2 sets out the minimum considerations which should be taken into account when departing from the prioritisation framework in Policy 1.
3	Improving access for those with restricted mobility	The Council will introduce a range of measures to improve the provision of parking for people with restricted mobility.
4	Apply parking management criteria in areas of high demand	In areas of high parking demand, on-street parking will be managed on a case-by-case basis, in accordance with the criteria in this Policy.
5	Consider residents' exemption parking areas where the criteria are met under Policy 4	When the occupancy criteria are met under Policy 4, the Council would be able to consider the introduction of residents' exemption parking areas, alongside time-limit restrictions for other vehicles. Each area would be considered on a case-by-case basis, taking account of what other parking options are available for residents.
6	Generally retain existing resident-only parking areas but do not permit new resident-only areas	The Council will not introduce new resident-only parking areas but will generally retain existing ones. In areas of no or low demand, the Council will undertake a review to determine whether resident-only spaces should be retained, reduced, or removed.
7	The Council will not generally provide off-street parking	In areas of high parking demand where issues have not been resolved through restrictions under Policy 4, the Council will generally consider a full range of alternative options rather than spending rates to provide further off-street parking buildings.
8	Deter private business from using on-street parking through the application of restrictions	The Council will continue to prohibit private businesses from using on-street parking to store vehicles on the road, as per the Traffic & Parking bylaw 2017.
9	Support the provision of parking for sustainable alternatives to petrol or diesel vehicles, to encourage greater use of these modes	The Council will support the provision of parking for sustainable alternatives to motor vehicles, to encourage greater use of these modes. Alternatives include bicycles, micromobility devices, electric cars, car share, and motorcycles.
10	Support and adopt advances in parking management technology to improve parking outcomes	The Council will support and adopt advances in parking management technology where possible.
11	Review the role of temporary surface parking lots	The Council will review the role of temporary off-street surface parking, including whether any changes are required in the District Plan.

### 3. Conclusion

3.1 Staff are seeking approval from Urban Development and Transport committee to consult on the draft Central City Parking Policy in early 2021.

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- 3.2 Consultation will be via Have Your Say and a hearings process. We will send through the draft policy information at the beginning of the consultation period, and invite the Community Boards to submit.

**Attachments / Ngā Tāpirihanga**

No.	Title	Page
A	Summary of feedback from targeted engagement	4
B	Questions and Answers on Draft Central City Parking Policy	6

**Signatories / Ngā Kaiwaitohu**

<b>Authors</b>	Lorraine Johns - Senior Policy Analyst Darren Fidler - Principal Advisor Strategic Transport
<b>Approved By</b>	Rae-Anne Kurucz - Team Leader Transport David Griffiths - Head of Planning & Strategic Transport

## Draft Central City Parking Policy

# Summary of feedback

We met with a range of central city business, community, and residential advocacy and interest groups and representatives to share information about central city parking, and to hear their issues and suggestions.

In developing the draft policy, we have considered a wide range of feedback, key elements of which are summarised below:

- There was general agreement with the proposed goals to:
  - Promote 85% occupancy of parking spaces in the central city at peak times
  - Support CO2 emissions targets
  - Support high amenity off-street parking that makes efficient use of space
  - Support a vibrant, people-centric, central city
  - Improve parking data and information.
- There was widespread acknowledgement of the need to balance competing demands on limited on-street space, and there feedback from various quarters highlighting the need to differentiate between central core and wider central city parking issues and needs. There were different suggestions about what uses are most important:
  - Competing uses raised included loading zones for retail; customer parking for a wide range of shops, services, and attractions; mobility parking; residential parking; taxi and other passenger vehicle drop off, pick up and parking; bus and bicycle stops/parking; and private vehicle (including bus), cyclist and pedestrian movement.
  - Specific issues about the number and locations of parks were raised for many types of parking. For mobility parking concerns were raised about the design of parks, as well as the location and number. The location and number of parks, and pick up and drop off areas, were also raised as an issue for taxis.
  - Commuter parking was generally considered the lowest priority for on-street space by those to whom we spoke. In residential areas, central city residents sought prioritisation of residents' on-street parking over other parking types like commuter and Air B&B parking. Concerns were raised by businesses that insufficient short-stay visitor parking was available in the central commercial area.
  - We heard that needs may vary by time of day and day of week.
  - Views diverged on whether enough parking is available in the city, with some considering there is and some considering there is not. Some felt that parking was not necessarily in the right place.

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- Different views were presented on how to meet demand for parking off-street:
  - Some raised concerns that the number of temporary surface gravel car parks reduces amenity, affects the viability of providing parking capacity in multi-story buildings, deters the development of vacant land, and inhibits the recovery of the central city. Some felt that more off-street parking in multi-story buildings and/or shared car parks should be encouraged. The point was made that people do not come to the city to park and that the offering in the central city needs to be sufficiently attractive and differentiated to draw people into the city.
  - Others felt that free or cheap parking and temporary surface car parks are vital to the survival of central city businesses, that people in Christchurch do not want to park in multi-story buildings, that cycle lanes are not a greater priority than parking, that public transport is not a viable alternative to car travel, and that land owners should be supported to rent vacant land to those wishing to park in the city. There was a concern that the cost of parking makes it difficult for the central city to compete with malls.
  - Some discussed the need for improving access, public security, amenity and the pedestrian environment to support businesses and encourage visitors, with various views as to how this was best achieved.
  - There were various views about the Council's role in providing parking, with some considering that the market should respond to demand, and others that the Council should act to meet demand.
- Views on the role of active and public transport differed with some advocating for greater uptake supported by improved service (in particular, to assist with reducing emissions) and others preferring private vehicle travel. Some advocated for a greater use of alternative solutions such as shared off-street private parking spaces, park'n'ride, pick up and drop off rather than parking for passenger vehicles with dedicated waiting areas being further out, and reinstatement of the free shuttle.
- Looking to the future, there was general agreement that we need to harness technology to manage and direct demand and support payment methods, for a seamless user experience. It is important we rely on robust data and information to development and implement our parking policy. We also need to identify and plan for changes in the way people live, travel, and park, whether this be changes in transport technology that may reduce the need for parking or greater inner city residential development without onsite parking provision.

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## Draft Central City Parking Policy

# Questions & answers

General questions and answers about the parking policy	
Why is the Council developing a new parking policy?	<p>The Central City Parking Policy will replace the Central City Parking Plan 2015. The new policy provides an opportunity to:</p> <ul style="list-style-type: none"><li>• ensure the policy reflects the Council's Community Outcomes.</li><li>• provide a framework for better parking management</li><li>• address a number of areas where the existing plan does not provide sufficient guidance, and</li><li>• improve alignment with the Suburban Parking Policy 2019, where appropriate.</li></ul> <p>A stronger policy direction will ensure that parking policy aligns with our priorities and Community Outcomes, and supports a consistent, evidence-based approach across the central city.</p>
What does the draft parking policy propose?	<p>The proposed goals of the draft Parking Policy are to:</p> <ul style="list-style-type: none"><li>• Promote 85% occupancy of parking spaces in the central city at peak times</li><li>• Support GHG emission reduction targets</li><li>• Support high amenity off street parking that makes efficient use of space</li><li>• Support a vibrant, people-centric, central city, and</li><li>• Improve our parking data and information.</li></ul>
What changes are proposed under the draft policy?	<p>The scope of the draft policy covers on-street parking, Council-owned off street parking, and temporary surface parking lots. The draft policy provides a framework to enable the Council to manage parking more effectively and guide decision-making by staff. See below for a summary of the policies in the framework.</p>



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Summary of policies in draft Central City Parking Policy		
Policy	Title	Description
1	General prioritisation of on-street space	Policy 1 provides a generalised framework for prioritising on-street space, subject to Policy 2.
2	Considerations to guide a departure from prioritisation under Policy 1	Policy 2 sets out the minimum considerations which should be taken into account when departing from the prioritisation framework in Policy 1.
3	Improving access for those with restricted mobility	The Council will introduce a range of measures to improve the provision of parking for people with restricted mobility.
4	Apply parking management criteria in areas of high demand	In areas of high parking demand, on-street parking will be managed on a case-by-case basis, in accordance with the criteria in this Policy.
5	Consider residents' exemption parking areas where the criteria are met under Policy 4	When the occupancy criteria are met under Policy 4, the Council would be able to consider the introduction of residents' exemption parking areas, alongside time-limit restrictions for other vehicles. Each area would be considered on a case-by-case basis, taking account of what other parking options are available for residents.
6	Generally retain existing resident-only parking areas but do not permit new resident-only areas	The Council will not introduce new resident-only parking areas but will generally retain existing ones. In areas of no or low demand, the Council will undertake a review to determine whether resident-only spaces should be retained, reduced, or removed.
7	The Council will not generally provide off-street parking	In areas of high parking demand where issues have not been resolved through restrictions under Policy 4, the Council will generally consider a full range of alternative options rather than spending rates to provide further off-street parking buildings.
8	Deter private business from using on-street parking through the application of restrictions	The Council will continue to prohibit private businesses from using on-street parking to store vehicles on the road, as per the Traffic & Parking bylaw 2017.



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9	Support the provision of parking for sustainable alternatives to petrol or diesel vehicles, to encourage greater use of these modes	The Council will support the provision of parking for sustainable alternatives to motor vehicles, to encourage greater use of these modes. Alternatives include bicycles, micromobility devices, electric cars, car share, and motorcycles.
10	Support and adopt advances in parking management technology to improve parking outcomes	The Council will support and adopt advances in parking management technology where possible.
11	Review the role of temporary surface parking lots	The Council will review the role of temporary off-street surface parking, including whether any changes are required in the District Plan.





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Questions asked during targeted pre-engagement on the draft parking policy	
How does the Council influence and manage parking in the central city?	<p>The Council performs several important and distinct roles when it comes to parking in the central city as follows:</p> <ul style="list-style-type: none"><li>• <b>As a provider:</b> The Council manages all of the on-street spaces and two off-street parking buildings (Lichfield Street Car Parking Building and the Art Gallery Car Parking Building).</li><li>• <b>As a manager:</b> The Council's parking compliance officers monitor and enforce Council-provided spaces on-street and off-street (Lichfield Street Car Parking Building and the Art Gallery Car Parking Building).</li><li>• <b>As a regulator:</b> The Council has a statutory responsibility as a consenting authority under the Resource Management Act 1991 and Building Act 2004. This is to ensure developments comply with the objectives of the District Plan, and to manage the environmental effects that may arise from development.</li><li>• <b>As a facilitator:</b> The Council has an interest in ensuring the social, cultural, economic and environmental success of the central city. Where parking can play a role, the Council can help coordinate development to ensure parking outcomes contribute to wider strategic objectives (such as ensuring rates are affordable and sustainable and accelerating the momentum the city needs); for example, through facilitating shared parking.</li></ul> <p>The Council currently provides and manages around 20% of the parking supply in the central city, with the private sector providing and managing the other 80%. The Council can have a regulatory and facilitation role even where it does not provide or manage parking.</p>
What data does the Council currently keep and what data is the Council still collecting?	<p>We have a good overview of the number of car park spaces available in various places in the central city, and we're reviewing and refining the figures set out below. We're also currently collecting further data to give a better breakdown of where the car park spaces are located, particularly in relation to retail areas. Once we have this information we'll be able to establish the number and type of car parks in any given area.</p> <p>The Parking Policy plans for improved management and data collection in the future. We will include the refined data and spatial breakdown in the draft Parking Policy when it is released for consultation in early 2021.</p>

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What is the breakdown of car park spaces in the central city (on street/off street and public/private)	<p>With currently available information (note the continuing improvement of this data) gathered from a number of sources, we estimate:</p> <ul style="list-style-type: none"> <li>• Approximately 35,000 car park spaces in total.</li> <li>• Approximately 6,700 on-street car park spaces.</li> <li>• Approximately 28,500 off-street car park spaces.</li> <li>• Approximately 18,500 private off-street car park spaces (for example, employee and customer parking).</li> <li>• Approximately 10,000 public off-street car park spaces.</li> </ul>
How many car park spaces are currently operating under a temporary permit, and how many are currently operating under a Council consent?	<p>This is point in time data which is subject to change.</p> <p>The most recent estimate suggests there are approximately:</p> <ul style="list-style-type: none"> <li>• 1,300 car park spaces (in 31 parking lots) under a temporary permit,</li> <li>• 2,000 car park spaces (in 74 parking lots) operating under a consent, 1,900 of which are subject to an expiry date.</li> <li>• 3,400 car park spaces (in 122 parking lots) for which no consent or temporary permit was recorded at the time of assessment.</li> </ul> <p>Information is not readily available on the number of car parks that have previously operated under a temporary permit and now have a consent, but given that these permits do not expire until 30 June 2021, it is unlikely that consents will have been sought.</p>
What is happening to the unconsented car parks that have been identified?	<p>The Council is sending letters to all landowners and operators of identified unconsented sites in early December, advising them that they need to cease operating or apply for, and be granted, a resource consent within 90 days. Those who do not comply will be followed up with a view to escalated enforcement action.</p> <p>The Council wrote to all Temporary Accommodation permit holders in September 2020 to advise them of the deadline of 30 June 2021 to cease or apply for, and be granted, a resource consent to operate a car park facility. Following the expiry date, where sites continue to operate, we will be following up with a view to escalated enforcement action.</p>

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What is the role of the District Plan in prescribing the number of on and off- street car parks in the central city?	The District Plan only sets rules for off-street parking, not on-street parking. Under the District Plan, up to 50% of a central city building can be used for parking, and vacant sites used for car parking require resource consents.
What is the Council's policy on enforcement for metered and time restricted parking?	There is no set policy in relation to the issuing of parking infringements. The Council's parking compliance team are responsible for managing all metered and time restricted parking to ensure fair and equitable parking and safe access to the retail precinct, which is achieved through the issuing of infringement notices. To manage this efficiently, parking compliance officers try to have a consistent approach to enforcement by monitoring all areas equally on a regular basis, regardless of how many vehicles are parked there.
When will there be totally remote management of parking charges?	The Council is looking into how technology can assist with enforcement. However, there is currently no plan to go to a totally remote enforcement model. We're also looking at technology to help people find parking spaces more easily.
How much on-street car parking has been removed in the central city since the earthquakes? Is the Council responsible for replacing what has been removed?	<p>We know there are significantly less on-street parking spaces in some areas of the central city, because we have closed a number of roads to accommodate anchor projects.</p> <p>When we make changes to the layout of a street we take into account trade-offs between space for different modes of travel and space to create an attractive street where people want to spend their time. See question 10 below for details about further off street parking the Council is planning.</p>
Is the Council planning to provide more off-street parking?	In 2015 the Council developed the Christchurch Central Parking Plan, which outlines the priority locations for parking buildings. A number of new buildings have been built by private providers and the Council. The Council is looking to facilitate the construction of a parking building in the Performing Arts Precinct to support the Court Theatre in the precinct and other nearby facilities such as Te Pae (the Convention Centre) and Tūranga. The Council currently has no plans to build any further parking buildings in the central city.

Memos



Memorandum

**Date:** 2 December 2020  
**From:** Andrew Crossland, Ecologist  
**To:** Linwood-Central-Heathcote Community Board  
**Cc:**   
**Subject:** Cave Rock Signal Mast Lights - Impacts on Bird Species  
**Reference:** 20/1513432

**1. Purpose of this Memo**

- 1.1 The purpose of the memorandum is to respond to the Community Board's request to provide ornithological advice in relation to the proposed Cave Rock Signal Mast Lights and possible impacts on Bird Species.

**2. Origin**

- 2.1 The Board requested at its 4 November 2020 briefing for staff advice on the impact of the Cave Rock Signal Mast Lights lighting design on wildlife.

**3. Decisions Required**

- 3.1 For information purposes

**4. Key Points**

- 4.1 The placement of lights in prominent coastal locations is known to disrupt and confuse the behaviours of seabirds at night. Well-known examples are the crash-landings of young (fledgling) Huttons Shearwaters at Kaikoura and young Westland Black Petrels near Punaikaiki. In both instances this generally involves young birds descending to coastal waters after leaving natal breeding colonies in nearby mountains inland of the coast. This also happens occasionally on Banks Peninsula when fledgling or disorientated Sooty Shearwaters and Fairy Prions crash land on to well-lit cruise ships sailing past the eastern side of Banks Peninsula at night. In this instance there are breeding colonies of these species on coastal cliffs and islets off the peninsula coast in close vicinity to where ships pass.
- 4.2 In the case of Cave Rock at Sumner, no colonies of shearwaters, prions or petrels now exist. The breeding colonies of Sooty Shearwater (aka, titi or muttonbird) on the cliff tops at Scarborough and Godley Head died out in the early 1900s, while breeding colonies of Mottled Petrels in the heads of bush gullies within Lyttelton Harbour died out in the late 1800s. So in 2020 it is very unlikely that lights atop Cave Rock will impact oceanic (pelagic) seabirds. And indeed, prior to the loss of these lights, I'm not aware of incidences of crash-landed seabirds in Sumner that could be attributed to lights at Cave Rock.
- 4.3 White-flipped Penguins nesting around the Scarborough-Taylors-Godley head area, as well as in Moncks Bay and Southshore Spit encounter an abundance of local lights from roads, dwellings, etc and I think they are unlikely to be impacted by a few more lights on Cave Rock.
- 4.4 Other seabirds and coastal birds in the area (such as locally-breeding Spotted Shag, Red-billed Gull, Black-backed Gull and White-fronted Tern), as well as multiple species that aren't nesting (such as the Godwits, Oystercatchers, Gannets, etc) again, are unlikely to be impacted by

## Memos



these lights given the large number of surrounding lights. Also – these species do not typically roost or forage atop Cave Rock.

- 4.5 There is one caveat however. In NZ and overseas the recently introduced strong LED lights have generated an increase in bird disorientation and crash-landing instances. I recommend that these types of lights not be used at Cave Rock. I also recommend that the lights adopted not be powerful lights.
- 4.6 My final comment is that any future instances of seabirds crash-landing in the vicinity of Cave Rock should be investigated to determine likely cause. Further reduction in brightness or removal of the lights should then be considered. But I believe that the risk is sufficiently small to enable at least a trial of the lights.

## 5. Risk Mitigation

- 5.1 The proposed lights are unlikely to cause detrimental impacts to birdlife but their operation should be trialled, monitored and reviewed if any crash-landings of birds do occur.

## Attachments / Ngā Tāpirihanga

There are no attachments to this report.

## Signatories / Ngā Kaiwaitohu

Author	Andrew Crossland - Ecologist
Approved By	Kelly Hansen - Manager Parks Planning & Asset Management Andrew Rutledge - Head of Parks Mary Richardson - General Manager Citizens & Community



Memos



Memorandum

**Date:** 30th September 2020  
**From:** Grant Deeney – Project Manager, Wastewater Delivery  
**To:** Waikura/Linwood-Central-Heathcote Community Board  
**Cc:** Mark Johnson –Team Leader Asset Management – Three Waters  
**Subject:** **Woolston Wellhead Security Upgrades**  
**Reference:** 20/1214135

1. Purpose of this Memo

- 1.1 To inform the Waikura/Linwood-Central-Heathcote Community Board of the upcoming Wellhead Security Improvement project at Woolston Water Supply Pump Station.

2. Project Details

2.1 Location:

- 2.1.1 Woolston Water Supply Pump Station is located at 56 Glenroy Street, Woolston.

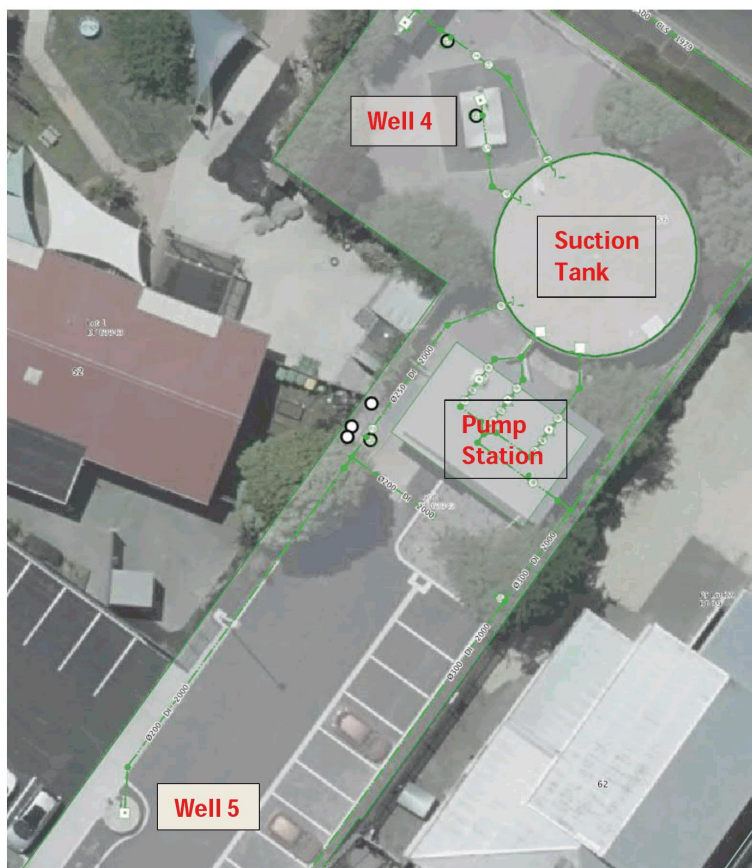


Figure 1: Woolston Pump Station. Well 4 & Well 5 will be upgraded.

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- 2.2 **Background:** Two water supply wells at Woolston Pump Station (Well 4 & Well 5) require upgrade work in order to ensure long term water quality security for the community.
- 2.3 **Project Scope:**
- 2.3.1 The old wellhead infrastructure will be removed and the wellheads will be raised above ground.
- 2.3.2 New wellhead infrastructure will be installed and an enclosure will be installed around each well.



Figure 2: Current well arrangement (left) and an example of the planned arrangement (right)

- 2.4 **Public Interface**
- 2.4.1 One of the wells (Well 5) is located outside the Woolston Pump Station fenced area in an area which is used for parking by local businesses and Woolston library users. During construction, some of this area will be fenced off to protect the public. Affected stakeholders will be consulted before construction starts and disruption will be minimised.

### 3. Project Schedule

- 3.1 The project is in the design stage. The plan for the project is as follows:
- Design Completion: October 2020
  - Construction Start: April 2021
  - Construction Complete: October 2021

### Attachments / Ngā Tāpirihanga

There are no attachments to this report.

### Signatories / Ngā Kaiwaitohu

Author	Grant Deeney - Project Manager
Approved By	Mark Johnson - Team Leader Asset Management Helen Beaumont - Head of Three Waters & Waste

Memos



Memorandum

**Date:** 17 December 2020  
**From:** Josh Neville, Urban Regeneration Planner, josh.neville@ccc.govt.nz  
**To:** Sustainability and Community Resilience Committee  
**Cc:** Linwood Central Heathcote Community Board  
**Subject:** Response to Ferry Road Master Plan Question regarding project alignment in Woolston Village  
**Reference:** 20/1525114

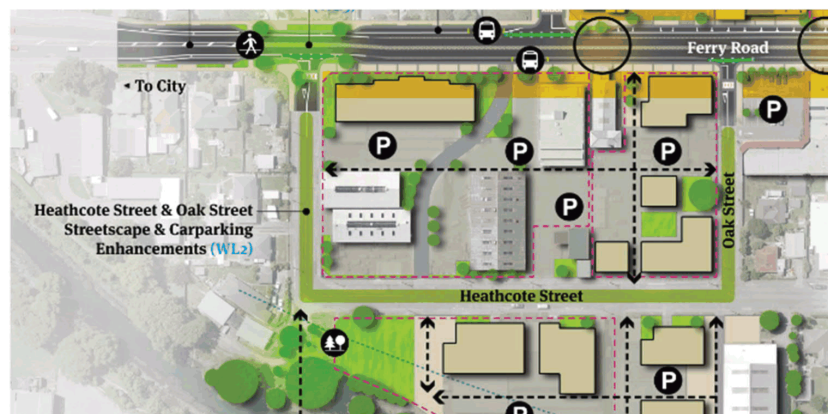
1. Purpose of this Memo

- 1.1 The purpose of this memo is to provide a response to a question raised at the Sustainability and Community Resilience Committee on 26 November 2020. The question related to report: Suburban Regeneration Biannual Update Report – April – September 2020.
- 1.2 The question, from Cr Johanson, related to Council resolution CLTP/2018/00023:  
  
Noting that the Council is currently consulting on the Woolston Village Masterplan WL1 project and that depending on the outcome of that consultation, that consideration is given to aligning the Heathcote and Oak Street projects for cost efficiency and synergy by bringing forward the budget.
- 1.3 The question asked:

*Can you please advise what work/consideration was given/ done on aligning these projects (Heathcote and Oak St) to the WL1 project as per the LTP resolution?*

2. Response

- 2.1 Project WL1 relates to the streetscape project currently underway in Woolston Village, which aims to improve the streetscape and improve safety for different modes of transport. Simplified, the objectives for the nearby Heathcote/Oak Street project (WL2) are: overflow parking in Heathcote Street for Ferry Road, drawing visitors towards the Heathcote River, and redesigning Oak Street potentially as a shared space to support adjacent land-uses. See Image extract from Ferry Road Master Plan below.





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- 2.2 In scoping the Woolston Village streetscape projects, staff considered aligning the delivery of (**WL2** Heathcote Street and Oak Street Movement and Streetscape and Car Parking Improvements) with the delivery of (**WL1** Woolston Village Streetscape Enhancement).
- 2.3 The following elements formed part of this consideration:
- 2.3.1 **Rationale:** The rationale for project WL2 has changed. Further information to support a project redesign and amendment of scope will not be available until the delivery of project WL1 is complete, and its impacts are understood. Changes that impact the original project WL2 scope include:
- Land-use in Heathcote and Oak Street has not developed in a manner consistent with the master plan vision, and property owners have indicated no intentions to do so.
  - Additional parking has been allocated on Ferry Road as part of project WL1, which exceeds the anticipated provision in the master plan. This impacts the likely need for land acquisition on Heathcote Street to support additional parking spaces.
  - Pocket Park creation as part of project WL6 on Heathcote Street has been re-scoped and the natural drawing of people towards this section of the river compared to elsewhere is less likely, as was anticipated in the original WL2 scope.
- 2.3.2 **Risk:** Project WL2 has a number of risks associated with its design and delivery, in particular regarding potential land acquisition requirements, legal road encroachment, and stormwater design requirements. Aligning the delivery of project WL2 with project WL1 would have resulted in delays to delivering project WL1. Project WL1 was significantly more advanced in design and consultation stages at the time of the above Council resolution.
- 2.3.3 **Cost:** Project WL2 requires a significant budget (\$2,058,858) as currently scoped. There is potential for this to decrease if project rescoping indicates this is possible and desirable. There may no longer be the need to acquire land to facilitate parking, nor a requirement for a complete redesign of Oak Street.
- 2.3.4 **Interdependency:** Neither project is dependent on the other. However, the design of project WL1 does inform further work on project WL2 in the future.
- 2.4 Since the above LTP resolution, the Capital Budget for project WL2 was re-phased to later years as part of Council decision making in adopting subsequent annual plans.
- 2.5 The Waikura/Linwood-Central-Heathcote Community Board was provided an update on the status of Master Plan capital phasing in January 2019, and ongoing reporting and discussions with the Board on capital projects, and suburban regeneration has likewise continued on a regular basis.
- 2.6 The current budget phasing of project WL2 is: FY23 - \$208,906, and FY24 - \$1,820,928. This will be subject to Council decisions through the 2021 LTP.
- 2.7 Meanwhile, road and footpath resurfacing renewal work is forecast to be completed in segments of Heathcote and Oak Street FY2022-23, and FY2023-24 (again, subject to Council decisions through the 2021 LTP).

### 3. Conclusion

- 3.1 The potential cost savings of aligning project WL2 with project WL1 would not have offset the increased risk to prompt delivery of project WL1.

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- 3.2 Furthermore, project WL2 may no longer be as relevant as anticipated during the development of the master plan. Therefore, understanding the project relevance in relation to master plan objectives before commencing would be prudent and could result in significant cost savings through project re-scoping.
- 3.3 Staff will investigate any potential changes to the WL2 scope following the completion and monitoring of project WL1 and prior to the resurfacing work.
- 3.4 Further budget phasing will be subject to decision making on the Long Term Plan 2021 – 2031 Capital Programme.

## Attachments / Ngā Tāpirihanga

There are no attachments to this report.

## Signatories / Ngā Kaiwaitohu

<b>Authors</b>	Josh Neville - Planner Urban Regeneration Kelly Griffiths - Project Manager Jenny Rankin - Project Manager
<b>Approved By</b>	Lynette Ellis - Manager Planning and Delivery Transport Carolyn Ingles - Head of Urban Regeneration, Design and Heritage Brendan Anstiss - General Manager Strategy and Transformation

Memos



Memorandum

**Date:** 15 December 2020  
**From:** Miranda Charles (Senior Planner - Urban Regeneration), Josh Neville (Planner - Urban Regeneration)  
**To:** Waikura/Linwood-Central-Heathcote Community Board  
**Cc:** Liz Beaven, Community Board Adviser  
Arohanui Grace, Community Governance Manager  
**Subject:** **Suburban Master Plans capital programme: L-C-H Community Board projects not funded projects in the current 2018-28 Long Term Plan**  
**Reference:** 20/1325769

1. Purpose of this Memo

- 1.1 This memo and its attachment responds to a request for more information about unfunded Suburban Master Plan capital projects within the Waikura/Linwood-Central-Heathcote Community Board area.

2. Update

- 2.1 Staff attended a briefing with the Waikura/Linwood-Central-Heathcote Community Board on 12 October 2020, to discuss the Suburban Master Plan capital programme and to better understand the capital project priorities of the Community Board ahead of the next draft Long Term Plan (LTP).
- 2.2 At the briefing, Councillor Johanson requested staff provide information on the list of unfunded Suburban Master Plan capital projects in the current 2018-28 LTP. The list along with brief staff comments is **attached**.
- 2.3 The attached list of unfunded projects was confirmed CNCL/2017/00246 following a 'Master Plan recalibration' discussion with Elected Members in 2017. Point number 6 of the resolution stated that: "*the remaining Lower Priority Projects are not to be considered for funding in the draft 2018-28 Long Term Plan, but will be reconsidered for funding in future Long Term Plans*".

3. Conclusion

- 3.1 **Attachment A** provides the information requested by Councillor Johanson.

Attachments / Ngā Tāpirihanga

No.	Title	Page
A	Suburban Master Plan capital programme - unfunded projects in the 2018-2028 LTP in the L-C-H Community Board area	

Memos

**Signatories / Ngā Kaiwaitohu**

<b>Authors</b>	Miranda Charles - Senior Planner Urban Regeneration Josh Neville - Planner Urban Regeneration
<b>Approved By</b>	Carolyn Ingles - Head of Urban Regeneration, Design and Heritage Brendan Anstiss - General Manager Strategy and Transformation

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Attachment I

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Attachment A – unfunded Suburban Master Plan capital projects in the 2018-2028 LTP, in the L-C-H Community Board area

SUMNER MASTER PLAN	Project description	Staff comments
P1.2.2 Esplanade Road closure	Cul de sac this section of the Esplanade, to draw visitor traffic through the village centre and increase potential visitor spending. Project link with P3.1 – road extension through a reconfigured Sumner Mall.	Following the 2017 master plan 'recalibration' discussion with elected members, this project was not deemed to be a priority. Project objectives and deliverability is related to P3.1 Sumner Mall redevelopment and new road extension – see below.
P2.1 Private lanes and courtyards	Develop better village-beach connections by leveraging private space opportunities for a new lanes network.	Following the 2017 master plan 'recalibration' discussion with elected members, this project was not deemed to be a priority. Staff have not received any recent inquiries from property owners about progressing the project.
P3.1 Sumner Mall redevelopment and new road extension	Increase the village-beach connection and optimise layout of the Mall (new commercial opportunities, increased floorspace and frontage with reduced car parking dominance to street). Project link with P1.2.2 Esplanade Road closure.	Staff have not received any recent inquiries from property owners about progressing the project. Since the Master Plan was adopted, a new house has been built on one of the two sites required for the new road.
P4.2 Open space enhancements and courtyard connections	Reinforce connectivity between beach, main-street and village centre by encouraging spill out activity into sunny sheltered spaces along an existing Right of Way, between Coffee Culture and Sumner Centre: Matuku Takotako. Project link with P4.3A and B off-street car parking facility.	Following the 2017 master plan 'recalibration' discussion with elected members, this project was not deemed to be a priority. However, a courtyard space was established via the redevelopment of Sumner Centre: Matuku Takotako and associated off-street parking facility at 33 Nayland Street. Property owners could strengthen pedestrian circulation and connection via this link via private investment and by incorporating sympathetic design and investment along the space.
P4.3B Off-street parking facility	Draw visitor traffic through the village centre and increase potential visitor spending by offering car parking opportunities 'behind' the main-street. Project link with P4.2 courtyard connections and all other streetscape projects that result in an overall reduction in on-street parking.	Following the 2017 master plan 'recalibration' discussion with elected members, this project was not deemed a priority. The site is now subject to a proposed Skate Park and adjacent Village Green.
P5 Gateway site development	Create strong gateway feature or activity at village centre entrance.	Following the 2017 master plan 'recalibration' discussion with elected members, this project was not deemed a priority.
FERRY ROAD MASTER PLAN	Project description	Staff comments
FR3 Corridor transportation safety and amenity upgrades	Upgrade transport facilities and introduce additional planting in those parts of the corridor not covered by: <ul style="list-style-type: none"> <li>• SCIRT repairs undertaken in 2014 between Dyers Road and Humphreys Drive;</li> <li>• Streetscape improvements in Woolston (Ferry Road Master Plan action WL1);</li> </ul>	The principles embedded in this project are to be implemented alongside road corridor improvements as they are budgeted and delivered.

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	<ul style="list-style-type: none"> <li>The future four-laning project in Phillipstown / Charleston.</li> </ul> <p>Upgrade the remainder of the corridor (see Figure 36) to create a consistent level of safety and amenity, to the standard recommended by Figures 38 and 39, including - but not be limited to - cycle facilities and landscape planting.</p>	
CE2 Streetscape enhancements	<p>Develop streetscape enhancements around the B1-zoned areas to encourage locals and visitors to spend more time in the centres. Temporary or permanent improvements could be undertaken as part of the future four-laning project in Phillipstown / Charleston, including:</p> <ul style="list-style-type: none"> <li>transitional elements (e.g. moveable planters - Figure 49-1, 2);</li> <li>temporary art work (e.g. footpath painting - Figure 49-1); 2)</li> <li>interpretative signage, cycle stands and moveable seating (Figure 49-3).</li> </ul> <p>Review of public toilet provision in the area and development of additional facilities as needed.</p>	<p>It was anticipated that this project would be aligned and integrated with the future four-laning in Phillipstown / Charleston, for which funding has been deferred. Subject to Community Board support and future funding allocation, there may be opportunities to support temporary community initiatives consistent with the outcomes sought by this project, e.g. via Shape Your Place toolkit and funding.</p>
CE3 Bus priority upgrades	<p>Alongside Environment Canterbury, investigate bus priority measures at the Aldwins/Ensors intersection and ease congestion for buses at this location by encouraging public transport use.</p>	<p>As above, it was originally anticipated that this project would be aligned and integrated with the future four-laning in Phillipstown / Charleston, for which funding has been deferred. Public transport infrastructure and service improvements are being made as part of a city-wide network decisions.</p>
CE4 Transitional project - Phillipstown	<p>Draw on existing funding to develop a transitional project in Phillipstown that expresses the creativity of the community and encourages activity back into vacant spaces. Possible locations include the open space at the corner of Tuam Street and Olliviers Road, Cross Reserve, one of the corners of the Aldwins/Ensors intersection, or near the Phillipstown Community Centre. Possible project ideas include:</p> <ul style="list-style-type: none"> <li>heritage trail</li> <li>public art work or mural</li> <li>climbing structures in one of the parks</li> <li>activity like the Dance-o-Mat in the Central City (see Figure 50-1).</li> </ul>	<p>A small artwork project (the painting of a traffic light control box) occurred on the corner of Moorhouse and Ferry Roads and was funded through the Enliven Places Programme. Subject to Community Board support and future funding allocation, there may be opportunities to further support temporary community initiatives consistent with the outcomes sought by this project, e.g. via Shape Your Place toolkit and funding.</p>



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FM1 Ferrymead streetscape improvements	Encourage visitors to spend more time in the centre and walk between locations by improving the streetscape along Ferry Road and supporting local businesses (e.g. install pedestrian crossing points and refuges, street furniture, signage, open space, shading and shelter). Some elements (e.g. wider cycle lanes, etc) to be incorporated with SCIRT repairs through Ferrymead, and development of the Coastal Pathway (e.g. public toilets).	Following the 2017 master plan 'recalibration' discussion with elected members, this project was not deemed to be a priority. However, some enhancements have occurred as part of SCIRT repair works in 2014, and the development of the Coastal Pathway. Subject to Community Board support and future funding allocation, there are opportunities to investigate this project in conjunction with a potential new cycleway along the Opawaho River Route.
FM2 Ferrymead gateway enhancements	Enhance key gateways (entrance points) into Ferrymead including at Charlesworth Street and near the entrance to Ferrymead Bridge by installing: <ul style="list-style-type: none"> <li>• Artworks and/or signage referencing the estuarine environment such as wind sculpture, banners or similar; and</li> <li>• Additional planting including specimen trees appropriate to the environment (see Figures 70.1 and 71.2).</li> </ul>	Pohutukawa were planted at the eastern end of the village as part of the redevelopment of the Ferrymead Bridge. At a meeting on 05/02/2014 the Hagley/Ferrymead Community Board requested that the Public Arts Advisory Group investigate a public artwork in proximity to the Ferrymead Bridge. At a meeting in February 2017, the project was paused indefinitely following significant community concern about the funding on public artwork purchases and installations.
FM6 Bus Transfer facility enhancements	Improved public transport facilities to support transfer between routes.	Public transport infrastructure and service improvements are being made as part of a city-wide network decisions.
FM7 Kite Lane pedestrian/cycle amenity enhancements	Support a 'town centre' environment and encourage visitors to walk between businesses by working with private landowners around Kite Lane (see Figure 73), e.g. by providing additional landscaping, open space and street furniture and integrating spill-out spaces / outdoor dining areas in private developments.	Landowners were not supportive of this work when contacted shortly after the Council approved the Master Plan. Staff have not received any recent inquiries from property owners about progressing the project.
WL4 Woolston Parking Plan	Monitor requirements for additional parking in Woolston, including assessing the most appropriate locations for on-street parking for mobility and short stay parking, and: <ul style="list-style-type: none"> <li>• Undertake a parking plan for Woolston and, if necessary, purchase an additional site for off-street parking.</li> <li>• Investigate opportunities to consolidate car parking facilities behind businesses on the south side of Ferry Road (see Figure 56).</li> </ul>	Parking demand analysis was completed as part of project planning for WL1 Woolston streetscape upgrade (currently being delivered). Further work to understand parking demand will occur following the completion of WL1 as part of WL2 Heathcote and Oak Street upgrade. (Note: The future land acquisition for additional Council-owned off-street parking facilities is unlikely given current fiscal constraints).
<b>MAIN ROAD MASTER PLAN</b>	<b>Project description</b>	<b>Staff comments</b>
CCH1 McCormacks Bay community hub	Provide wrap around actions to support the newly established hub.	Following the 2017 master plan 'recalibration' discussion with elected members, this project was not deemed to be a priority. The Parks Unit and local Park Rangers continue to work with the community over operational queries and requests.
NE3 Barnett Park landscape	Improve the function and appearance of the Park by: <ul style="list-style-type: none"> <li>• repairing earthquake damage;</li> </ul>	Following the 2017 master plan 'recalibration' discussion with elected members, this project was not deemed to be a priority.

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	<ul style="list-style-type: none"><li>• reviewing the function of the park's frontage;</li><li>• restore the toilet facilities;</li><li>• investigating changes to Cave Terrace to support better access; and</li><li>• reviewing parking layout and numbers.</li></ul>	Certain small scale repairs have been progressed since the Master Plan was developed, but the bulk of Master Plan-related tasks are yet to commence. The Parks Unit and local Park Rangers continue to work with the community over operational queries and requests.
CCH3 Tangata Whenua cultural interpretation	Facilitate meaning and promote understanding of sites of cultural significance by involving Ngāi Tūāhuriri Rūnanga and Ngāi Tahu artists (such as the Paemanu Collective) and ensuring that interpretation reflects the cultural associations and values Ngāi Tahu hold for this area.	A cultural design document is to be prepared as part of Redcliffs Park relocation and, subject to Community Board support and future funding allocation, there are opportunities to progress this project.



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Memorandum

**Date:** 3/12/2020  
**From:** Arohanui Grace, Governance Manager Linwood-Central-Heathcote  
Community Governance Team  
**To:** Linwood-Central-Heathcote Community Board  
**Cc:**  
**Subject:** Linwood Central Heathcote Community Board Long Term Plan  
presentations  
**Reference:** 20/1524170

**1. Purpose of this Memo**

- 1.1 To inform the Board about the 2020 Community Board LTP presentations on 15 September and 17 November 2020.

**2. Key Points**

- 2.1 Community Board Plans were developed with Boards in late 2019, and finessed with Boards in February and March. Following the Covid-19 lockdown, Boards were asked to reassess their priorities in light of the resulting financial situation. No changes were made to the Linwood-Central-Heathcote plan, which was adopted in June 2020.
- 2.2 Draft Board Plan priorities were fed into the background LTP work being done by staff, from as early as January 2020, and were taken into consideration as the financial picture unfolded.
- 2.3 The Board was briefed on Board Plan projects on 2 September, and were informed about the status and workload implications for each. The Board was also asked to provide feedback and guidance, which provided a basis for the presentation on 15 September.
- 2.4 As part of the LTP development process, Board Chairs were invited to present their more significant Community Board Plan projects for consideration for funding in the LTP. Two sessions were held on 15 September and 17 November 2020.
- 2.5 Chairs were requested to only present 3-4 of their more significant Board Plan projects at the 15 September session. The presentation was prepared on the basis of the information received on 2 September and feedback from staff on the work programme. Both presentations are attached to this memo.
- 2.6 At the 15 September LTP presentation staff were requested to put dollar figures against projects. With tight budget restraints in mind these are as follows:
- 2.6.1 Funding for the Bromley Traffic project is largely already funded through Transport projects in the Maintenance, Capital and CRAF Programmes. Funding for a Project Manager to coordinate the project will be sought from operational budgets.
- 2.6.2 Funding is required for The Lower Ōpāwaho Heathcote River Working Party, to cover cost-recovered staff time. There is still some remaining budget from a previous DRF grant, further operational budget has been sourced, and potentially a further DRF grant is being sought.
- 2.6.3 Staff prepared a draft capital budget for the Greening the East project, based on previous actual and estimated costs, so that a figure could be inserted into LTP budgets.

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The spread sheet is attached to this memo. Cost-recovered staff time has been covered by previous grants funding.

- 2.7 At the 17 November session the Board Chair emphasised that the Board was seeking prioritisation of staff time in work programmes for the other Board projects.

Attachments / Ngā Tāpirihanga

No.	Title	Page
A	Linwood-Central-Heathcote Greening the East - Overall Project Budget Expectations 2020-12-03	
B	Linwood-Central-Heathcote Community Board Plan Presentation to Council - 2020-11-17	
C	Linwood-Central-Heathcote Community Board Plan Presentation to Council 2020-09-15	

Signatories / Ngā Kaiwaitohu

Author	Arohanui Grace - Manager Community Governance, Linwood-Central-Heathcote
Approved By	Matthew McLintock - Manager Community Governance Team John Filsell - Head of Community Support, Governance and Partnerships

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Item No.	Description	Quantity	Unit	Rate \$	Total \$
	<b>Hereford Street Playground</b>				
	Supply of bench seats	2	each	1045.00	2090.00
	Install of seat	2	each	267.83	540.00
	Picnic Table	1	each	1,725.00	1,725.00
	Installation of Picnic Table	1	each	645.77	645.77
	Demolition of Concrete fence	26	m	150.00	3,900.00
	Disposal of Concrete fence	7	Ton	200.00	1,400.00
	Repair footpath	26	m <sup>2</sup>	69.06	1,796.34
	Supply Install - post and cable	26	m	142.75	3,711.50
	Traffic Management	1	each	1,500.00	1,500.00
	Site establishment and Tidy	1	each	1,500.00	1,500.00
				\$	<b>18,808.61</b>
	<b>Doris Lusk Reserve</b>				
	Supply of bench seats	2	each	1045.00	2090.00
	Install of seat	2	each	267.83	540.00
	Install of Park signange	1	each	163.14	163.14
	Supply of Park Signage	1	each	300.00	300.00
	Design and research park signage	1	each	500.00	500.00
	Pruning works	1	each	900.00	900.00
				\$	<b>4,493.14</b>
	<b>Beverley Park</b>				
	Supply of bench seats	2	each	1045.00	2090.00
	Install of seat	2	each	267.83	540.00
	Picnic Table	2	each	1,725.00	3,450.00
	Installation of Picnic Table	2	each	645.77	1,291.54
	Traffic Management	1	each	1,500.00	1,500.00
	Site establishment and Tidy	1	each	1,500.00	1,500.00
	Landscaping 580sqm	580	m <sup>2</sup>	50.00	29,000.00
	Fencing	60	m	150.00	9,000.00
	Pruning works	15	each	900.00	13,500.00
				\$	<b>61,871.54</b>
	<b>William Brittan Reserve</b>				

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Paint for Fence 1	20 L	50.00	50.00
Paint for Fence 2	20 L	50.00	50.00
Restoration of Cabbage tree art	1 each		2,000.00
Traffic Management	1 each	1,500.00	1,500.00
Site establishment and Tidy	1 each	1,500.00	1,500.00
		\$	<b>5,100.00</b>
<b>Worcester Corner Reserve</b>			
Supply of bench seats	2 each	1045.00	2090.00
Install of seat	2 each	267.83	540.00
Fruit trees	4 each	200.00	800.00
Planting	4 each	150.00	600.00
Supply of Park Signage	1 each	300.00	300.00
Design and research park signage	1 each	500.00	500.00
Install of Park signage	1 each	163.14	163.14
		\$	<b>4,993.14</b>
<b>Gloucester/England Corner</b>			
Traffic Management	1 each	1,500.00	1,500.00
Site establishment and Tidy	1 each	1,500.00	1,500.00
Street Tree Supply	4 each	80.00	320.00
Street Tree Plant	4 each	525.00	2100.00
Establishment Period	1 each	1,500.00	1,500.00
Service Design work	8 hrs	100.00	800.00
		\$	<b>7,720.00</b>
<b>Gloucester Berm Improvements</b>			
Investigations	20 hr	100.00	2000.00
Report	8 hr	100.00	800.00
		\$	<b>2,800.00</b>
<b>Lychgate Close cul de sac &amp; Linwood Ave Path</b>			
Gritted Path	180 m <sup>2</sup>	90.00	16200.00
Traffic Management	1 each	1,500.00	1,500.00
Site establishment and Tidy	1 each	1,500.00	1,500.00
		\$	<b>19,200.00</b>

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<b>Quick Wins Total</b>				<b>\$ 124,986.43</b>
<b>Aspirational Objectives</b>				
<b>Item No.</b>	<b>Description</b>	<b>Quantity</b>	<b>Unit</b>	<b>Rate \$ Total \$</b>
	Gloucester Street Tree Planting	10	each	8000.00 80,000.00
	Hereford Street Tree Planting	20	each	8000.00 160,000.00
	Worcester Hereford Link 800sqm	1	each	640,000.00 640,000.00
	Worcester Gloucester Link 1,800sqm	1	each	935,000.00 935,000.00
	Gloucester Armagh Link 1,400sqm	1	each	1,395,000.00 1,395,000.00
	Hereford Cashel Street 1,409sqm	1	each	920,000.00 920,000.00
	Landscaping	5,409.00	m <sup>2</sup>	100.00 540,900.00
<b>Aspirational Total</b>				<b>\$ 4,670,900.00</b>

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## Waikura/Linwood-Central-Heathcote

### Board Plan Priorities

### Briefing to Council – 17 November 2020

Ngā kaipāhō (Presenters):

Alexandra Davids (Chairperson)

Arohanui-Grace (Community Governance Manager)

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## Waikura/Linwood-Central-Heathcote Community Board Plan

### Greening the inner city east – Greening the concrete jungle

- This project has been significant to the Linwood-Central-Heathcote Board for two terms
- It aims to enhance the wellbeing of residents in the Inner City East through improving access to green space and street trees
- To date the Board has provided project planning funding of \$45,000 from its discretionary funding
- This is the only project the Board is requesting Capital Budget for

### LTP funding is required for this project.

- A budget of \$125,000 has been identified for quick project wins
- Street Planting and access links have been scoped to cost \$4.7 Million

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## Waikura/Linwood-Central-Heathcote Community Board Plan

### Improving Bromley's Roads, parks and infrastructure

- Light industry has increased in the Bromley area, leading to an increase in heavy transport and buses using the residential streets as through ways. Traffic speed creates irritation and hazards for local residents, who have come to the Community Board. This has been exacerbated by a lowered maintenance programme during earthquake recovery.

### LTP Funding is NOT Required for this project

- This is a community engagement project to deliver an *already standing* capital, maintenance and district plan change programme
- The Board are looking for reassurance that staff will prioritise the collaborative activity in their work programmes

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## Waikura/Linwood-Central-Heathcote Community Board Plan

### ōpāwaho Lower Heathcote River Working Party

- The amenity and ecology of the Ōpāwaho Heathcote River needs to improve. Significant Council funding goes into a range of projects along the Ōpāwaho Heathcote River in the Waikura/Linwood-Central-Heathcote area. At times these projects appear uncoordinated and this project seeks to address this so projects are aligned according to a coherent holistic plan.
- There is significant interest in this project from the community

### LTP Funding Required?

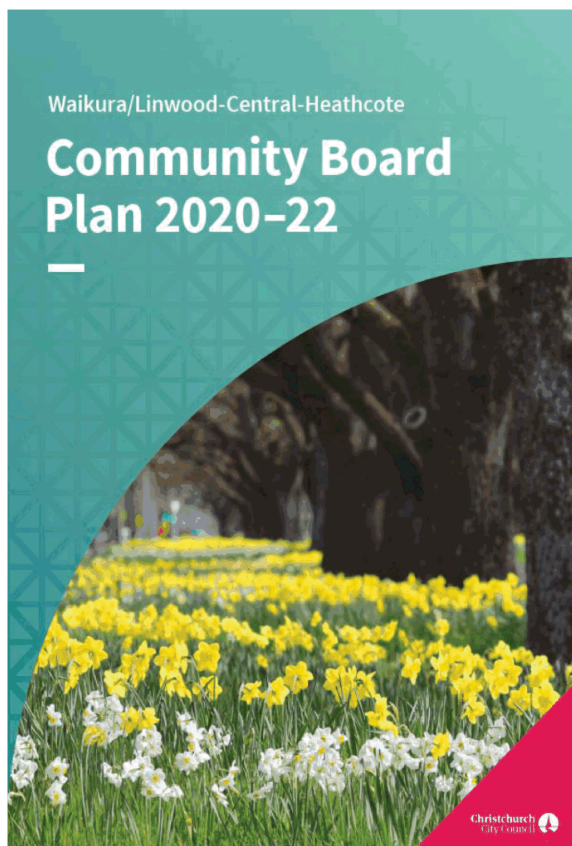
- **No**
- The Community Board has allocated discretionary funding in previous years and the working party will likely seek the remainder of funding required for
- The Board are looking for reassurance that staff will prioritise this collaborative project in their work programmes

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## Waikura/Linwood-Central-Heathcote

### Board Plan Priorities

### Briefing to Council - 15 September 2020

Ngā kaipāhō (Presenters):

Alexandra Davids (Chairperson)

Arohanui-Grace (Community Governance Manager)

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## Waikura/Linwood-Central-Heathcote Community Board Plan

### Greening the inner city east – Greening the concrete jungle

#### Why it is important:

- Trees and green space enhance wellbeing.
- Street tree canopy within the city is decreasing, and this pilot project offers the opportunity of increasing the tree canopy in a low socio-economic area that is currently experiencing significant change.
- There may be opportunity for land purchase before the re-build is complete.

#### LTP Funding Required?

- **Yes** - Planning work needs to be completed.
- Scope can then be identified and assessed against current programmes.
- Additional scope will need reprioritising of current budgets or additional budget added to the LTP

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## Waikura/Linwood-Central-Heathcote Community Board Plan

### Improving Bromley's Roads, parks and infrastructure

#### Why it is important:

- Light industry has increased in the Bromley area, leading to an increase in heavy transport and buses using the residential streets as through ways.
- Traffic speed creates irritation and hazards for local residents, who have come to the Community Board
- Fragile land in Bromley creates greater impacts from heavy and speeding traffic on surrounding residences, and lowered maintenance levels of service during earthquake recovery phase exacerbated the impact of damage.

#### LTP Funding Required?

- **No**
- This is community pre-engagement project to deliver an already standing transport program
- Staff are working with the Community Board to understand the issues on an area wide basis.

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## Waikura/Linwood-Central-Heathcote Community Board Plan

### Development of Linwood Park and Linwood pool: Te Pou Toetoe are aligned

#### Why it is important:

- The community board has championed the provision of Te Pou Toetoe, as a much needed aquatic facility in the area.
- Linwood Park is one of the oldest parks in the city and a key asset in the community board area.
- It is important to the board that these assets are developed as a coherent whole, especially with regards to parking for both facilities.

#### LTP Funding Required?

- **No**
- Implementation funding for Linwood Park is proposed in the draft LTP from FY23

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## Waikura/Linwood-Central-Heathcote Community Board Plan

### Ōpāwaho to Ihutai – a spatial plan for the Lower Ōpāwaho Heathcote river

#### Why it is important:

- The amenity and ecology of the Ōpāwaho Heathcote River needs to improve.
- Significant Council funding goes into a range of projects along the Ōpāwaho Heathcote River in the Waikura/Linwood-Central-Heathcote area. At times these projects appear uncoordinated and this project seeks to address this so projects are aligned according to a coherent holistic plan.

#### LTP Funding Required?

- **No**
- The Community Board has allocated some funding for this work from its DRF and further work may have to be prioritised out of a wider programme budget.

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Memorandum

**Date:** 15 January 2021  
**From:** Tony Armstrong. Arborist (Street Trees)  
**To:** Linwood-Central-Heathcote Community Board  
**Cc:** Grace Arohanui  
**Subject:** **Poulton Avenue Trees - Parking**  
**Reference:** 20/1442021

**1. Purpose of this Memo**

- 1.1 This memorandum is in response to the Board's 31 August 2020 request:

*The Board agreed to request staff advice on how to protect the Poulton Avenue street trees which may include some parking compliance or parking education.*

**2. Update**

- 2.1 The Board were advised by a local resident that the trees in Poulton Avenue, Richmond appear to be being damaged by cars parking around them.
- 2.2 The Board agreed to request staff advice on how to protect the Poulton Avenue street trees which may include some parking compliance or parking education.
- 2.3 The Board were previously advised that there were no protection works planned for the street trees in 2020/21.
- 2.4 Subsequently an inspection by a Senior Compliance Officer has advised that a parking query into this matter found there are no concerns to report of as far as parking is concerned. The home owner at 20 Poulton Avenue was approached in relation to the campervan parked on the street in close proximity to one of the trees. The vehicle belongs to a relative and is currently for sale. He is in the process of removing the campervan onto private property and has been allowed some time to complete this. This will be checked in due course to ensure compliance. There were no other concerns to note from a parking perspective.
- 2.5 Other considerations for protection of the trees include further assessment to determine any damages, potential for installation of wheel stops or bollards and any other remedial works for recommendation into future road infrastructure projects.

**3. Conclusion**

- 3.1 Staff will engage with the local community to clarify concerns and desired outcomes which can be achieved to help in the protection of the trees.

**Attachments / Ngā Tāpirihanga**

There are no attachments to this report.



Memos

**Signatories / Ngā Kaiwaitohu**

<b>Authors</b>	Tony Armstrong - Arborist
	Katie Smith - Team Leader Road Amenity and Asset Protection
<b>Approved By</b>	Steffan Thomas - Manager Operations (Transport)

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## 17. Elected Members' Information Exchange / Te Whakawhiti Whakaaro o Te Kāhui Amorangi

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This item provides an opportunity for Board Members to update each other on recent events and/or issues of relevance and interest to the Board.