

**Finance and Performance Committee**  
**OPEN MINUTES**

---

**Date:** Thursday 25 February 2021  
**Time:** 9.36am  
**Venue:** Council Chambers, Civic Offices,  
53 Hereford Street, Christchurch

---

**Present**

Chairperson	Deputy Mayor Andrew Turner
Deputy Chairperson	Councillor Sam MacDonald
Members	Mayor Lianne Dalziel
	Councillor Jimmy Chen
	Councillor Catherine Chu
	Councillor Melanie Coker
	Councillor Pauline Cotter
	Councillor James Daniels
	Councillor Mike Davidson
	Councillor Anne Galloway
	Councillor James Gough
	Councillor Yani Johanson
	Councillor Aaron Keown
	Councillor Phil Mauger
	Councillor Jake McLellan
	Councillor Tim Scandrett
	Councillor Sara Templeton

---

**25 February 2021**

**Principal Advisor**

Diane Brandish  
Acting General Manager Finance  
and Commercial  
Tel: 941 8454

**Principal Advisor**

Dawn Baxendale  
Chief Executive  
Tel: 941 6996

David Corlett  
Committee and Hearings Advisor  
941 5421  
david.corlett@ccc.govt.nz  
[www.ccc.govt.nz](http://www.ccc.govt.nz)

- 
- Part A**     **Matters Requiring a Council Decision**  
**Part B**     **Reports for Information**  
**Part C**     **Decisions Under Delegation**
- 

**Karakia Timatanga:** Delivered by Deputy Mayor Turner

The agenda was dealt with in the following order.

## **1. Apologies / Ngā Whakapāha**

### **Part C**

#### **Committee Resolved FPCO/2021/00001**

That the apologies received from Councillor Scandrett for lateness and Councillor Templeton for early departure be accepted.

Deputy Mayor/Councillor Cotter

**Carried**

## **2. Declarations of Interest / Ngā Whakapuaki Aronga**

### **Part B**

The Mayor and Deputy Mayor declared an interest in Item 20 Christchurch Foundation.

## **3. Confirmation of Previous Minutes / Te Whakaāe o te hui o mua**

### **Part C**

#### **Committee Resolved FPCO/2021/00002**

That the minutes of the Finance and Performance Committee meeting held on Thursday, 3 December 2020 be confirmed.

Deputy Mayor/Councillor MacDonald

**Carried**

## **19. Resolution to Include Supplementary Reports**

### **Committee Resolved FPCO/2021/00003**

That the reports be received and considered at the Finance and Performance Committee meeting on Thursday, 25 February 2021.

#### **Open Items**

20. Christchurch Foundation - Independent Review Report and Annual Report for 2019/20.

Councillor MacDonald/Councillor Templeton

**Carried**

## 4. Public Forum / Te Huinga Whānui

### Part B

Councillor Scandrett joined the meeting at 9.38am during item 4.1

#### 4.1 Nick Williams

Nick Williams spoke to the Committee about a potential Multi-use Arena Visitor Attraction.

## 5. Deputations by Appointment / Ngā Huinga Whakaritenga

### Part B

There were no deputations by appointment.

## 6. Presentation of Petitions / Ngā Pākikitanga

### Part B

There was no presentation of petitions.

Councillor McLellan left the meeting at 9.51am and returned at 9.55am during discussion on item 7.

Councillor Mauger left the meeting at 9.55am and returned at 9.59am during discussion on item 7.

## 7. Performance Exceptions Report January 2021

### Committee Comment

1. The Committee noted the staff advice that the level of service related to supporting business sector resource efficiency should be deleted because funding had been removed.

### Officer Recommendations / Ngā Tūtohu

That the Finance and Performance Committee:

1. Receives the information provided in the Performance Exceptions Report for January 2021.

### Committee Resolved FPCO/2021/00004

### Part C

That the Finance and Performance Committee:

1. Receives the information provided in the Performance Exceptions Report for January 2021.
2. Resolves to remove Level of Service 17.0.34.2 (related to supporting the business sector with resource efficiency advice) for the 2020/21 financial year, noting that Council removed the budget for this service as part of the 2020/21 Annual Plan. The level of service should have been removed at the same time. The level of service is not a

significant measure in a significant activity so its deletion will not trigger formal consultation. Audit New Zealand will be notified at year end to cover any reporting implications.

Deputy Mayor/Councillor Chen

**Carried**

Councillor MacDonald left the meeting at 10.24am and returned at 10.26am during discussion on item 8.

Councillor Cotter left the meeting at 10.32am and returned at 10.35am during discussion on item 8.

Councillor Gough left the meeting at 10.35am and returned at 10.38am during discussion on item 8.

## **8. Capital Project Performance Report - February 2021**

**Committee Resolved FPCO/2021/00005 Officer recommendation adopted without amendment.**

### **Part C**

That the Finance and Performance Committee:

1. Receive the information in the Capital Project Performance report, Capital Watchlist report, External Funded Projects report and Major Cycleway report.

Deputy Mayor/Councillor Keown

**Carried**

## **9. Water Services Bill draft submission**

### **Committee Comment**

1. The Committee agreed to delegate to the Chair and Mayor the authority to sign the final submission, and that the Mayor represent the Council at Select Committee.

### **Officer Recommendations / Ngā Tūtohu**

That the Finance and Performance Committee:

1. Approve the draft submission.
2. *[If the Council decides to amend the draft submission it should also make this resolution]*  
Delegate the Chair (or subgroup) the authority to sign the final submission.
3. Agree to staff making any amendments to fix any typographical, formatting or other minor errors.
4. Approve the Council's oral submission to the Health Select Committee, to be represented by (to be agreed at the meeting) and supported by appropriate staff.

**Committee Resolved FPCO/2021/00006**

### **Part C**

That the Finance and Performance Committee:

1. Approve the draft submission.

2. Delegate to the Chair and Mayor the authority to sign the final submission.
3. Agree to staff making any amendments to fix any typographical, formatting or other minor errors.
4. Approve the Council's oral submission to the Health Select Committee, to be represented by the Mayor and supported by appropriate staff.

Mayor/Councillor Templeton

**Carried**

Councillor Templeton left the meeting at 10.49am.

The meeting adjourned at 10.49am and reconvened at 11.04am.

Deputy Mayor Turner declared an interest in Item 20, and took no part in the discussion or voting on the matter.

Councillor MacDonald assumed the Chair for consideration of 20.

Councillor Chu left the meeting at 11:51am and returned at 11:54am during discussion on Item 20.

Councillor Gough left the meeting at 11:52am and returned at 11:54am during discussion on Item 20.

Amy Carter and Humphrey Rolleston from the Christchurch Foundation, and Christchurch City Council staff Len Van Hout and Linda Gibb, and the Mayor, joined the table during consideration of Item 20. The Mayor, having declared an interest in Item 20 did not vote on the matter.

## **20. Christchurch Foundation - Independent Review Report and Annual Report for 2019/20.**

### **Committee Comment**

1. Following discussion the Chair proposed alternative wording to that provided in the officer recommendation for the Committee to consider.

### **Officer Recommendation**

That the Finance and Performance Committee:

1. Endorses amending the annual funding support provided to the Christchurch Foundation by \$60,000 to \$540,000 for financial years ending 30 June 2022 and 2023 through the draft LTP 2021-2031;
2. Requests that the Christchurch Foundation provides advice in its quarterly reports as to progress on achieving third party funding of its operating and administration costs;
3. Delegates responsibility to the Chief Executive to advise the Christchurch Foundation of the key matters outlined in the next steps section of this report; and
4. Directs staff to undertake a further review of the Christchurch Foundation by June 2022 to consider the extent to which it has been able to secure self-funding for annual operating costs.

**Committee Resolved FPCO/2021/00007**

That the Finance and Performance Committee:

1. Request staff bring back a final funding amount for year end 30 June 2022 and 30 June 2023 prior to sign off of the Long Term noting a significant reduction will be required from Council for these years based on the additional funding revenue streams sought for operation costs of the Foundation.
2. Requests that the Christchurch Foundation provides advice in its quarterly reporting as to progress on achieving third party funding of its operating and administration costs.
3. Delegates responsibility to the Chief Executive to advise the Christchurch Foundation of the key matters outlined in the next steps section of this report.

Councillor MacDonald/Councillor McLellan

**Carried**

Deputy Mayor Turner returned to the Chair for the remainder of the meeting.

Councillor Cotter left the meeting at 12.10pm and returned at 12.13pm during discussion of item 10.

## **10. Financial Performance Report for the six months ended 31 December 2020**

**Committee Resolved FPCO/2021/00008 Original Officer recommendation adopted without amendment**

### **Part C**

That the Finance and Performance Committee:

1. Receives the information in the Financial Performance Report for the six months ending 31 December 2020.

Deputy Mayor/Councillor Daniels

**Carried**

## **11. Corporate Finance Report for the period ending 31 December 2020**

### **Committee Comment**

1. The Chair noted the positive news that Standards and Poor's had reaffirmed the Councils rating following their November review.

**Committee Resolved FPCO/2021/00009 Officer recommendation adopted without amendment**

### **Part C**

That the Finance and Performance Committee:

1. Receives the information in the Corporate Finance Report for the period ended 31 December 2020.

Deputy Mayor/Councillor MacDonald

**Carried**

Councillor Chu left the meeting at 12.17pm and returned at 12.19pm during discussion of item 11.

## **12. Capital Delivery Major Facilities Elected Member Updates**

**Committee Resolved FPCO/2021/00010 Original Officer recommendation adopted without amendment**

### **Part C**

That the Finance and Performance Committee:

1. Receives the information within the Elected Members Updates of Capital Delivery Major Facilities Projects:
  - a. Metro Sports Facility (Joint Venture with Ōtākaro Ltd).
  - b. Performing Arts Precinct.
  - c. Hornby Library, Service Centre and South West Leisure Centre.
  - d. Te Pou Toetoe: Linwood Pool.
  - e. The Square and Surrounds.
  - f. Old Municipal Chambers (OMC).

Councillor Daniels/Councillor MacDonald

**Carried**

Councillor Davidson left the meeting at 12.24pm and returned at 12.27pm during discussion of item 13.

## **13. Canterbury Multi-Use Arena Elected Member Update**

**Committee Resolved FPCO/2021/00011 Original Officer recommendation adopted without amendment**

### **Part C**

That the Finance and Performance Committee:

1. Receives the information in the Canterbury Multi-Use Arena Elected Member Update.

Deputy Mayor/Councillor Scandrett

**Carried**

Councillor MacDonald left the meeting at 12.26pm and returned at 12.33pm during discussion of item 14.

Councillor Gough left the meeting at 12.31pm and returned at 12.34pm during discussion of item 14.

Councillor Scandrett left the meeting at 12.33pm and returned at 12.35pm during discussion of item 14.

## 14. Stapletons Road, Randall Street & Petrie Street Renewal - Closeout Report

**Committee Resolved FPCO/2021/00012 Original Officer recommendation adopted without amendment**

### Part C

That the Finance and Performance Committee:

1. Receives the information in the project closeout report for the Stapletons Road, Randall Street and Petrie Street Renewal.

Deputy Mayor/Councillor Chen

**Carried**

Councillor Templeton returned to the meeting at 12.49pm during consideration of item 15 and took no part in the voting or discussion thereon.

## 15. Audit and Risk Management Committee - Remuneration for independent members

### Committee Comment

1. Staff noted that the attachment, document which is public excluded, contains some information which is confidential and some which can be treated as public. The Committee received an additional recommendation (recommendation 7 below) in relation to this.

### Officer Recommendations / Ngā Tūtohu

That the Finance and Performance Committee:

1. Approves an increase of \$300 per meeting / \$1,800 per annum (plus GST) in the remuneration rate for the two independent members of the Council's Audit and Risk Management Committee to take effect from 1 April 2021;
2. Approves an increase of \$600 per meeting / \$3,600 per annum (plus GST) in the remuneration rate for the independent chairperson of the Council's Audit and Risk Management Committee to take effect from 1 April 2021;
3. Approves an increase of \$50 per hour in the hourly rate for any work or attendances sought from the independent members and chair of the Audit and Risk Management Committee that is outside the scope of the Audit and Risk Management Committee to take effect from 1 April 2021 bringing the total hourly rate to \$250;
4. Notes that the total increase in fees that the Council will need to fund is \$1,200 for the period 1 April to 30 June 2021 and \$7,200 per annum from 2021/22;
5. Agrees that the rates of remuneration for the independent members and chair of the Audit and Risk Management Committee are reviewed immediately following each triennium election to take effect from 1 April; and
6. Agrees to release the attachment to this report before the next fee review which is expected to be in 2022, with the approval of the Chief Executive of the Council in



consultation with the Chair of the Council's Audit and Risk Management Committee and with other councils to which the information in the attachment may affect.

**Committee Resolved FPCO/2021/00013**

**Part C**

That the Finance and Performance Committee:

1. Approves an increase of \$300 per meeting / \$1,800 per annum (plus GST) in the remuneration rate for the two independent members of the Council's Audit and Risk Management Committee to take effect from 1 April 2021;
2. Approves an increase of \$600 per meeting / \$3,600 per annum (plus GST) in the remuneration rate for the independent chairperson of the Council's Audit and Risk Management Committee to take effect from 1 April 2021;
3. Approves an increase of \$50 per hour in the hourly rate for any work or attendances sought from the independent members and chair of the Audit and Risk Management Committee that is outside the scope of the Audit and Risk Management Committee to take effect from 1 April 2021 bringing the total hourly rate to \$250;
4. Notes that the total increase in fees that the Council will need to fund is \$1,200 for the period 1 April to 30 June 2021 and \$7,200 per annum from 2021/22;
5. Agrees that the rates of remuneration for the independent members and chair of the Audit and Risk Management Committee are reviewed immediately following each triennium election to take effect from 1 April; and
6. Agrees to release the attachment to this report before the next fee review which is expected to be in 2022, with the approval of the Chief Executive of the Council in consultation with the Chair of the Council's Audit and Risk Management Committee and with other councils to which the information in the attachment may affect.
7. Agrees that the 'public excluded attachment – Remuneration of ARMC Independent Chair and Members' be removed from public excluded and attached to the public report.

Councillor MacDonald/Councillor Mauger

**Carried**

Councillors Davidson and Johanson requested that their vote against the above be recorded.

**16. Resolution to Exclude the Public**

**Committee Resolved FPCO/2021/00014**

**Part C**

That at 12.50pm the resolution to exclude the public set out on pages 164 to 166 of the agenda be adopted.

Deputy Mayor/Councillor MacDonald

**Carried**

**The public were re-admitted to the meeting at 12.52pm.**

**Karakia Whakamutunga:** Delivered by Deputy Mayor Turner

**Meeting concluded at 12.52pm.**

**CONFIRMED THIS 25<sup>TH</sup> DAY OF MARCH 2021**

**DEPUTY MAYOR ANDREW TURNER  
CHAIRPERSON**