

Te Pātaka o Rākaihautū
Banks Peninsula Community Board
AGENDA

Notice of Meeting:

An ordinary meeting of the Te Pātaka o Rākaihautū/Banks Peninsula Community Board will be held on:

Date: Monday 15 February 2021
Time: 10am
Venue: Little River Boardroom
4238 Christchurch-Akaroa Road, Little River

Membership

Chairperson	Tori Peden
Deputy Chairperson	Tyrone Fields
Members	Reuben Davidson
	Nigel Harrison
	Howard Needham
	Jamie Stewart
	Andrew Turner
	Scott Winter

9 February 2021

Penelope Goldstone
Manager Community Governance, Banks Peninsula
941 5689
penelope.goldstone@ccc.govt.nz
www.ccc.govt.nz

Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. If you require further information relating to any reports, please contact the person named on the report.

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Ōtautahi-Christchurch is a city of opportunity for all

Open to new ideas, new people and new ways of doing things – a city where anything is possible

Principles

Being open, transparent and democratically accountable	Promoting equity, valuing diversity and fostering inclusion	Taking an inter-generational approach to sustainable development, prioritising the social, economic and cultural wellbeing of people and communities and the quality of the environment, now and into the future	Building on the relationship with Te Rūnanga o Ngāi Tahu and the Te Hononga-Council Papatipu Rūnanga partnership, reflecting mutual understanding and respect	Ensuring the diversity and interests of our communities across the city and the district are reflected in decision-making	Actively collaborating and co-operating with other local, regional and national organisations
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Community Outcomes

Resilient communities Strong sense of community Active participation in civic life Safe and healthy communities Celebration of our identity through arts, culture, heritage, sport and recreation Valuing the voices of all cultures and ages (including children)	Liveable city Vibrant and thriving city centre Sustainable suburban and rural centres A well connected and accessible city promoting active and public transport Sufficient supply of, and access to, a range of housing 21st century garden city we are proud to live in	Healthy environment Healthy water bodies High quality drinking water Unique landscapes and indigenous biodiversity are valued and stewardship exercised Sustainable use of resources and minimising waste	Prosperous economy Great place for people, business and investment An inclusive, equitable economy with broad-based prosperity for all A productive, adaptive and resilient economic base Modern and robust city infrastructure and community facilities
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Strategic Priorities

Enabling active and connected communities to own their future	Meeting the challenge of climate change through every means available	Ensuring a high quality drinking water supply that is safe and sustainable	Accelerating the momentum the city needs	Ensuring rates are affordable and sustainable
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Ensuring we get core business done while delivering on our Strategic Priorities and achieving our Community Outcomes

Engagement with the community and partners	Strategies, Plans and Partnerships	Long Term Plan and Annual Plan	Our service delivery approach	Monitoring and reporting on our progress
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Part A	Matters Requiring a Council Decision
Part B	Reports for Information
Part C	Decisions Under Delegation

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Karakia Whakamutunga

Karakia Timatanga

1. Apologies / Ngā Whakapāha

At the close of the agenda no apologies had been received.

2. Declarations of Interest / Ngā Whakapuaki Aronga

Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest they might have.

3. Confirmation of Previous Minutes / Te Whakaāe o te hui o mua

That the minutes of the Te Pātaka o Rākaihautū/Banks Peninsula Community Board meeting held on [Monday, 1 February 2021](#) be confirmed (refer page 5).

4. Public Forum / Te Huinga Whānui

A period of up to 30 minutes will be available for people to speak for up to five minutes on any issue that is not the subject of a separate hearings process.

4.1 Public Forum – Little River Railway Station Trust

The Little River Railway Station Trust will speak to the Board regarding their current activities.

4.2 Public Forum – Akaroa Area School and Community Library

Victoria Andrews will speak to the Board regarding the use of the Akaroa Area School and Community Library.

5. Deputations by Appointment / Ngā Huinga Whakaritenga

Deputations may be heard on a matter or matters covered by a report on this agenda and approved by the Chairperson.

There were no deputations by appointment at the time the agenda was prepared.

6. Presentation of Petitions / Ngā Pākikitanga

There were no petitions received at the time the agenda was prepared.

**Te Pātaka o Rākaihautū
Banks Peninsula Community Board
OPEN MINUTES**

Date: Monday 1 February 2021
Time: 10am
Venue: Lyttelton Community Boardroom,
25 Canterbury Street, Lyttelton

Present

Chairperson	Tori Peden
Deputy Chairperson	Tyrone Fields
Members	Reuben Davidson
	Nigel Harrison
	Howard Needham
	Jamie Stewart
	Andrew Turner (arrived 10.45am)
	Scott Winter

1 February 2021

Penelope Goldstone
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Part A Matters Requiring a Council Decision

Part B Reports for Information

Part C Decisions Under Delegation

Karakia Timatanga: Reuben Davidson

The agenda was dealt with in the following order.

1. Apologies / Ngā Whakapāha

Part C

Community Board Resolved BKCB/2021/00001

That the apology for lateness received from Andrew Turner be accepted.

Tyrone Fields/Reuben Davidson

Carried

2. Declarations of Interest / Ngā Whakapuaki Aronga

Part B

There were no declarations of interest recorded.

3. Confirmation of Previous Minutes / Te Whakaāe o te hui o mua

Part C

Community Board Resolved BKCB/2021/00002

That the minutes of the Te Pātaka o Rākaihautū/Banks Peninsula Community Board meeting held on Monday, 7 December 2020 be confirmed.

Tyrone Fields/Jamie Stewart

Carried

4. Public Forum / Te Huīnga Whānui

Part B

4.1 Public Forum – Customer Services Akaroa

Harry Stronach spoke to the Board regarding the transfer of Council's Customer Services from the Akaroa Service Centre to the Akaroa School and Community Library, as per the correspondence at **Item 9**. He expressed concern at the lack of consultation on this move and asked that the Board advocate to retain customer service at the Akaroa Service Centre. He also questioned what would happen to the Akaroa Service Centre building if the new arrangement remained in place.

Part B

That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board:

1. Thanks Harry Stronach for his presentation.

Refer Item 9 of these minutes.

Attachments

- A Banks Peninsula Community Board 1 February 2021, Public Forum Harry Stronach Akaroa Service Centre PPT Presentation
- B Banks Peninsula Community Board 1 February 2021 - Victoria Andrews Email

4.2 Public Forum – Akaroa Cemeteries Project

Linda Sunderland from the Comte de Paris Descendants Group Inc. and the Akaroa Cemeteries Group updated the Board regarding the Akaroa Cemeteries Project and highlighted their concerns about the lack of progress through Council with this project.

Community Board Resolved BKCB/2021/00003

Part B

That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board:

1. Note that staff are aware of the issues that have been raised and will be briefing the Board next month.
2. Thanks Linda Sunderland for her presentation.

Tori Peden/Tyrone Fields

Carried

Attachments

- A Banks Peninsula Community Board 1 February 2021, Akaroa Cemeteries Improvement Project Presentation.pptx
- B Banks Peninsula Community Board 1 February 2021 - Public Forum Akaroa Cemeteries Handout

Councillor Andrew Turner joined the table at 10.45am.

4.3 Public Forum – Fire Risk Management

Juliet Neill, resident, and Jenny Healey, Chairperson Cass Bay Residents Association, along with Ken Maynard, Chairperson Lyttelton Community Association, spoke to the Board regarding fire risk management in Lyttelton and the Harbour Basin.

The speakers felt the fire risk was intensified because of flammable species of trees close to the main settlements. They were also concerned that power lines went through trees in many places, adding to the fire hazard. They requested that the Community Board ask the Council, and other relevant bodies, to act urgently on this problem, to introduce strategic planning to reduce fire risk on the Peninsula.

Community Board Resolved BKCB/2021/00005

Part B

That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board:

1. Invite Fire and Emergency New Zealand (FENZ) to brief the Board on the issues raised in the Public Forum and specifically any fire plans that are in place for Banks Peninsula.
2. Refer the information presented to Orion for comment on the issue of power lines in proximity to trees.

3. Request information from staff on any fire prevention initiatives being taken by Council.
4. Thanks Juliet Neill, Jenny Healey and Ken Maynard for their presentation.

Andrew Turner/Tyrone Fields

Carried

Attachments

- A Banks Peninsula Community Board 1 February 2021 Public Forum Fire Risk Management J Neill Handout
- B Banks Peninsula Community Board 1 February 2021 Public Forum Fire Risk Management J Healey letter to Board
- C Banks Peninsula Community Board 1 February 2021 Public Forum Fire Risk Management K Maynard letter to Board

9. Correspondence - Akaroa Service Centre

Sarah Numan, Head of Customer Services and Alicia Wright, Manager Operational Process and Insights provided a written response to the correspondence and attended the meeting to answer questions from the Board. They answered questions relating to levels of service, any change of hours for the new service and details of the trial being carried out.

Officer Recommendations / Ngā Tūtohu

That the Banks Peninsula Community Board:

1. Receive the information in the correspondence report dated 01 February 2021.
2. Request staff to provide an Information Report to the Board in response to the points raised in the correspondence regarding the relocation of Customer Services from the Akaroa Service Centre building.

Community Board Resolved BKCB/2021/00006

Part B

That the Banks Peninsula Community Board:

1. Receive the information in the correspondence report dated 01 February 2021.
2. Request staff to provide information next month, via an open briefing, on the criteria that will be used to measure the interactions carried out under their new customer services arrangement in Akaroa.

Nigel Harrison/Jamie Stewart

Carried

Attachments

- A Banks Peninsula Community Board 1 February 2021, Response from Citizen and Customer Service re Akaroa Service Centre.

5. Deputations by Appointment / Ngā Huinga Whakaritenga

Part B

There were no deputations by appointment.

6. Presentation of Petitions / Ngā Pākikitanga

Part B

There was no presentation of petitions.

7. Reserve Management Committee Meeting Minutes

It was noted that in the minutes of the Okains Bay Reserve Management Committee (RMC) meeting, it had been suggested that the RMC write to the Community Board expressing disappointment in the lack of representation from the Board at the RMC meetings.

The Board noted that the members appointed as the liaison person to each RMC would ideally attend the RMC meetings, although this was not always possible because of other commitments.

Community Board Resolved BKCB/2021/00007

Original officer recommendations accepted without change.

Part B

That the Banks Peninsula Community Board:

1. Receive the minutes of the following Reserve Management Committees:
 - Cass Bay Reserve Management Committee – 14 October 2020
 - Allandale Reserve Management Committee – 25 November 2020
 - Awa-iti Reserve Management Committee – 2 December 2020
 - Okains Bay Reserve Management Committee – 8 December 2020

Andrew Turner/Reuben Davidson

Carried

8. Head to Head Walkway Working Party

Community Board Resolved BKCB/2021/00008

Original officer recommendations accepted without change.

Part B

That the Banks Peninsula Community Board:

1. Receive the notes of the Head to Head Walkway Working Party meeting on 9 November 2020.

Tyrone Fields/Scott Winter

Carried

10. Banks Peninsula Community Board Discretionary Response Fund 1 February 2021: Diamond Harbour Events Inc. - Live at the Point, Comte de Paris Descendants Group Inc. - 180 Year Anniversary Weekend

Staff reported that Diamond Harbour Events Incorporated received less income than expected from alternative fund-raising efforts and staff were therefore recommending an increased grant amount to cover some of their shortfall.

Officer Recommendations / Ngā Tūtohu

That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board:

1. Approves a grant of \$500 from its 2020-21 Discretionary Response Fund to Diamond Harbour Events Incorporated towards Live at the Point for volunteer recognition.
2. Approves a grant of \$2,815 from its 2020-21 Discretionary Response Fund to Comte de Paris Descendants Group Inc. towards a photographer, music, fuel, refreshments, anniversary cake, printing and post event cleaning products.

Community Board Resolved BKCB/2021/00009

Part C

That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board:

1. Approves a grant of \$2000 from its 2020-21 Discretionary Response Fund to Diamond Harbour Events Incorporated towards Live at the Point.
2. Approves a grant of \$2,815 from its 2020-21 Discretionary Response Fund to Comte de Paris Descendants Group Inc. towards a photographer, music, fuel, refreshments, anniversary cake, printing and post event cleaning products.

Scott Winter/Andrew Turner

Carried

11. Waipapa Avenue- Proposed Parking Restrictions

Community Board Resolved BKCB/2021/00010

Original officer recommendations accepted without change.

Part C

That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board approve:

Area A- Wharf

1. That, pursuant to Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, the parking of vehicles be restricted to 90 degree angle parking, to a maximum period of 180 minutes between the hours of 8.00am and 6.00pm Monday to Sunday on the south western side of Waipapa Avenue within the area identified as Area A- Wharf in Attachment A of this report (Plan TG136533 Issue 1, dated 23/10/2020), and further identified on Attachment A as '3 New Restricted Parking Spaces 180 min'.
2. That, pursuant to Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, the parking of vehicles be restricted to 90 degree angle parking, and to vehicles with an

approved mobility person's parking permit, prominently displayed in the vehicle, in accordance with section 6.4.1 of the Land Transport- Road User Rule 2005, on the south western side of Waipapa Avenue within the area identified as Area A- Wharf in Attachment A of this report (Plan TG136533 Issue 1, dated 23/10/2020, and further identified on Attachment A as 'Existing Mobility Park'

3. That, pursuant to Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, the parking of vehicles be restricted to 90 degree angle parking, and to vehicles with an approved mobility person's parking permit, prominently displayed in the vehicle, in accordance with section 6.4.1 of the Land Transport- Road User Rule 2005, on the north eastern side of Waipapa Avenue within the area identified as Area A- Wharf in Attachment A of this report (Plan TG136533 Issue 1, dated 23/10/2020, and further identified on Attachment A as 'Existing Mobility Park'
4. That, pursuant to Clause 7 of the Christchurch City Council Traffic & Parking Bylaw 2017, the stopping of vehicles be prohibited at any time on the north western side of Waipapa Avenue within the area identified as Area A - Wharf in Attachment A of this report (Plan TG136533 Issue 1, dated 23/10/2020, and further identified on Attachment A as 'Existing No Stopping Restriction'.
5. That all previous stopping and parking restrictions, made pursuant to any bylaw, on the north eastern side of Waipapa Avenue within the area identified as Area A- Wharf in Attachment A of this report (Plan TG136533 Issue 1, dated 23/10/2020) and further identified in Attachment A as '17m of No Stopping to be revoked' be revoked.

Area B- Stoddart Point Main Parking Area

6. That all previous stopping and parking restrictions, made pursuant to any bylaw, on the north eastern side of Waipapa Avenue within the area identified as Area B- Stoddart Point Main Parking Area in Attachment A of this report (Plan TG136533 Issue 1, dated 23/10/2020) and further identified in Attachment A as 'Two Existing Mobility Parks to be revoked' be revoked.
7. That, pursuant to Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, the parking of vehicles on the north eastern side of Waipapa Avenue within the area identified as Area B- Stoddart Point Main Parking Area in Attachment A of this report (Plan TG136533 Issue 1, dated 23/10/2020) and further identified in Attachment A as 'One Relocated Mobility Park' be restricted to vehicles with an approved mobility person's parking permit, prominently displayed in the vehicle, in accordance with section 6.4.1 of the Land Transport- Road User Rule 2005.
8. That, pursuant to Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, the stopping of vehicles be prohibited at all times on the north eastern side of Waipapa Avenue within the area identified as Area B- Stoddart Point Main Parking Area in **Attachment A** of this report, (Plan TG136533 Issue 1, dated 23/10/2020), and further identified in Attachment A as 'New No Stopping Restriction'.

General

9. That any previous resolutions pertaining to traffic controls made pursuant to any bylaw to the extent that they are in conflict with the traffic controls described in resolutions 1,4, and 5 above be revoked.
10. That these resolutions take effect when parking signage and/or road markings that evidence the restrictions described in the staff report are in place (or removed in the case of revocations).

12. Te Pātaka o Rākaihautū/Banks Peninsula Community Board Area Report - February 2020

Officer Recommendations / Ngā Tūtohu

That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board:

1. Receive the Te Pātaka o Rākaihautū/Banks Peninsula Community Board Area Report for February 2020.

Community Board Resolved BKCB/2021/00011

Part B

That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board:

1. Receive the Te Pātaka o Rākaihautū/Banks Peninsula Community Board Area Report for February 2020.
2. Request information from staff on the how much of the recycling from the public bins in Akaroa was actually recycled, and how much was processed as waste because of contamination.

Tyrone Fields/Reuben Davidson

Carried

13. Elected Members' Information Exchange / Te Whakawhiti Whakaaro o Te Kāhui Amorangi

Part B

The Board exchanged items of interest, including:

- Urgency of fire risk management planning.
- Flags for Lyttelton – will be changed to red and black.
- Sail GP – economic, social, cultural and environmental benefits.
- Freedom Camping Bylaw – submission opportunity.
- Noise complaints in Akaroa regarding a local eatery.
- Negative public view of Council consultation processes.
- Leaks in building at Allandale Hall.

13.1 Leaking Fire Hydrant

Part B

It was reported that Akaroa residents had alerted Council to a leaking fire hydrant adjacent to 4-6 Newton Place in Akaroa, (reference 324679) but it still has not been repaired even though the town has now moved to Level 3 water restrictions.

That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board:

1. Request that staff investigate a leaking fire hydrant adjacent to 4-6 Newton Place in Akaroa.

13.2 Water Supply Issues

Part B

It was reported that Birdlings Flat residents had recently run out of water and there had been no prior warning or restrictions put in place. Residents had questioned whether there was any system in place to alert Council staff to problems with the water supply, for instance an electronic warning system.

That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board:

1. Request information from staff on whether there is a system in place to alert Council to issues with the water supply at Birdlings Flat.
2. Request clarification for the community about what the daily water allocation is for Birdlings Flat properties.

Karakia Whakamutunga: Reuben Davidson

Meeting concluded at 12.51pm.

CONFIRMED THIS 15th DAY OF FEBRUARY 2021

TORI PEDEN
CHAIRPERSON

7. Correspondence - Akaroa School and Community Library

Reference / Te Tohutoro: 21/147831

Report of / Te Pou Liz Carter – Community Board Adviser

Matua: liz.carter@ccc.govt.nz

General Manager / Mary Richardson – GM Citizens and Community

Pouwhakarae: mary.richardson@ccc.govt.nz

1. Purpose of Report / Te Pūtake Pūrongo

Correspondence has been received from:

Name	Subject
Victoria Andrews	The use of the Akaroa Area School and Community Library.

2. Officer Recommendations / Ngā Tūtohu

That the Banks Peninsula Community Board:

1. Receive the information in the correspondence report dated 15 February 2021.

Attachments / Ngā Tāpirihanga

No.	Title	Page
A ↓	Banks Peninsula Community Board 15 February 2021 Correspondence - Victoria Andrews	16

February 8, 2021

Ms Tori Peden, Chair and the Banks Peninsula Community Board
Akaroa Service Centre
40d Rue Lavaud, Akaroa 7540

Dear Tori and Community Board Representatives,

Re: Akaroa Area School and Community Library

A few days ago I discussed changes to the Akaroa Area School and Community Library with staff at the Akaroa Area School Office. Staff were not aware of the following points in terms of the School and Community Library.

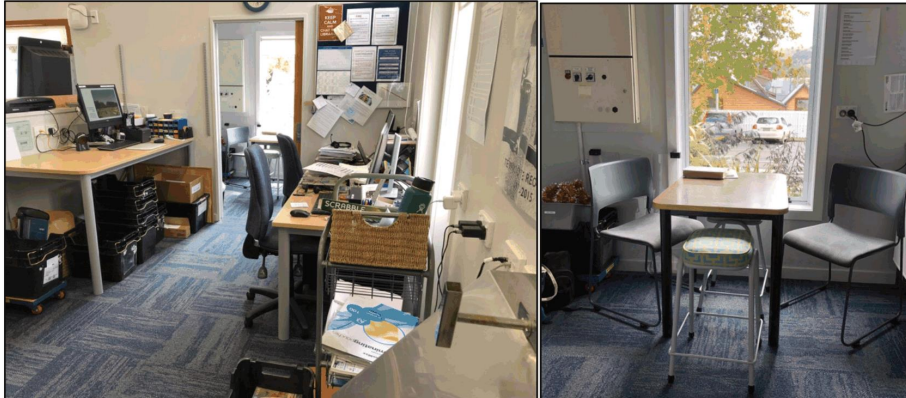
1. The Head Librarian is now the designated Customer Service representative. Office staff were under the impression the position was held by Service Centre staff, not a trained Area School librarian.
2. The School Office was not aware that a camera had been installed for the purpose of security; to their knowledge the School had not granted permission for the filming of students nor have parents been notified or informed that a security camera is in place.
3. Akaroa Area School and Christchurch City Council negotiations concerning the School and Community Library are being conducted in Christchurch by a commissioner.



4. The School Office was not aware that a safe had been installed and that the Head Librarian is responsible for Service Centre accounting and banking.
5. The School Office was not aware that the Head of Citizen and Customer Services informed the BP Community Board on February 1 that Library space was available for a private meeting room and possibly a virtual meeting room within the School and Community Library.

For your reference the only available Library space for such activities are as follows.

1. The Library staff open plan office and tea/lunch room can be seen in the images below.

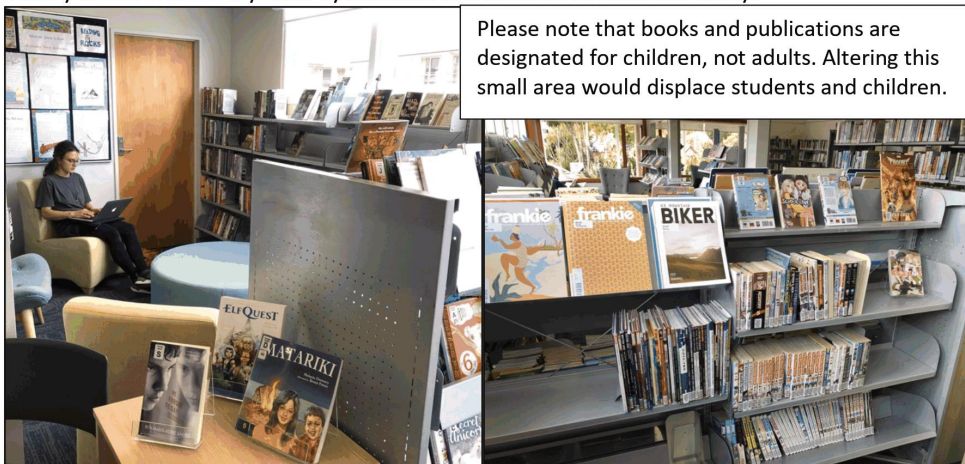


open plan Library office and the staff tea and lunch room



Library staff tea and lunch room

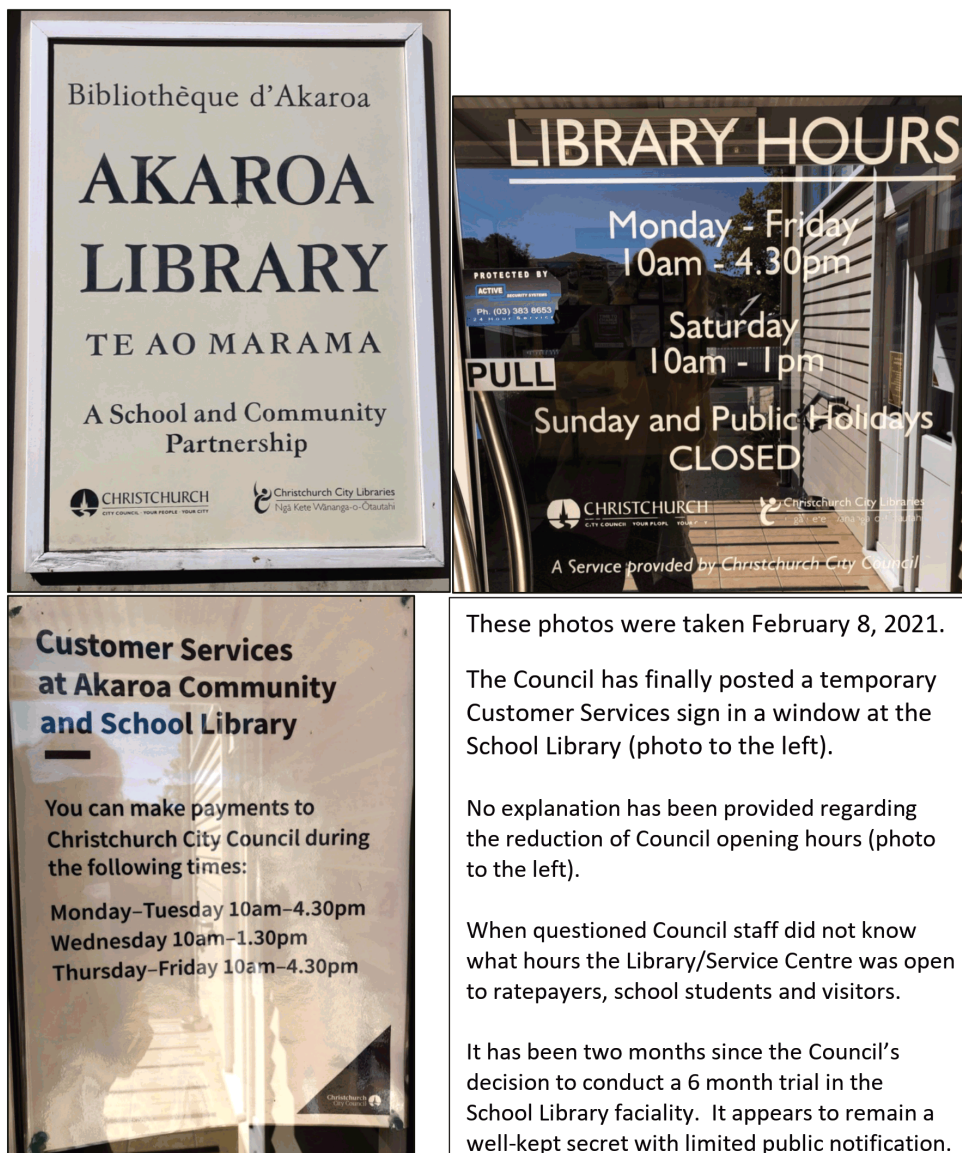
2. A possible space for the location of a virtual meeting room is the small nook in the back of the Library which is currently used by students and children to read and study.



Removing School and Community public areas to simply accommodate the requirements of the Akaroa Service Centre is a disservice to children, students and the community. Creating a private office would likely impinge on the ability of Library staff to take a tea break or to have lunch.

Ratepayer's money has been spent installing a new security system and camera, safe and Council computer to conduct a 6 month "trial" at the Akaroa Area School and Community Library while the Post Office building, outfitted and refurbished in 2018 at a cost of almost \$1 million as the permanent location of the Akaroa Service Centre, sits basically empty.

Numerous documents and consultation information have yet to be moved into the Akaroa Area School and Community Library. The only public notification regarding the relocation of the Akaroa Service Centre to date has been contained in the Banks Peninsula Community Board newsletter which few ratepayers receive via email.



These photos were taken February 8, 2021.

The Council has finally posted a temporary Customer Services sign in a window at the School Library (photo to the left).

No explanation has been provided regarding the reduction of Council opening hours (photo to the left).

When questioned Council staff did not know what hours the Library/Service Centre was open to ratepayers, school students and visitors.

It has been two months since the Council's decision to conduct a 6 month trial in the School Library facility. It appears to remain a well-kept secret with limited public notification.

The Council informed the Banks Peninsula Community Board on December 7, 2020 that it was conducting a “6 month trial” in the School Library facility. The Council “trial” was undertaken without consultation.

I also wish to note a conflict with regard to the use of the street address currently in use on Council emails (February 4, 2021).

Christchurch City Council
Akaroa Service Centre
40d Rue Lavaud, Akaroa
P.O. Box 73028
Christchurch 8154

The Head of Citizen and Customer Services informed the Board at its last meeting on February 1 that the cost saving by not replacing one FTE position (\$56,000) was justification for the new Library Citizens Hub. If a detailed cost benefit analysis exists please provide it for public consideration because it seems that the Council has funded a “6 month trial” at considerable cost to ratepayers. In my view the relocation will likely be permanent in order to warrant the upheaval and expense.

Ratepayers can comment on the “6 month trial” as part of the Long Term Plan process only after the horse has bolted (i.e. the relocation into the Akaroa Area School and Community Library has already taken place). The creation by the Council of the new Akaroa Citizens Hub is a prime example of its standard “one size fits all” policy, if it works in the City then it must also be applied to an isolated, rural Peninsula community without regard or concern as to its long term impact. The most important point, in my view, is to reduce the cost to the Council and save money.

In my view, which is shared by many residents and local families, Christchurch City Council has undermined the patience and good will of the community especially with regard to the previous 2015 consultation concerning the reinstatement of the Akaroa Service Centre in the Post Office building. The 2015 public consultation has not been altered, amended or rescinded to my knowledge.

The Akaroa Area School and Community Library must now provide the same level of service to students, the community and visitors as that prior to the relocation of the Akaroa Service Centre into the facility. To do otherwise is a disservice to students, the school, ratepayers and visitors who frequent the Akaroa Area School and Community Library.

Any reduction to the level of service provided to ratepayers, even those living on Banks Peninsula, is inconsistent and contrary to Council policies.

Regards,



Victoria Andrews, Ratepayer
PO Box 102, Akaroa 7542, email: v.andrews121@gmail.com

Cc: Sara Templeton, Chairperson, Sustainability and Community Resilience Committee
Kerry Little, Heartlands, Akaroa
Akaroa Area School Office

8. Ground Lease for Community Car Port

Reference / Te Tohutoro: 20/1082794

Report of / Te Pou

Matua:

Justin Sims, Property Consultant, Justin.sims@ccc.govt.nz

General Manager /

Pouwhakarae:

Mary Richardson, General Manager Citizens and Community

1. Purpose of the Report / Te Pūtake Pūrongo

- 1.1 The purpose of this report is to seek the Banks Peninsula Community Board's approval to grant a ground lease to Governors Bay Community Transport Trust (the Trust) to enable them to build a carport to protect their vehicle. This report follows an application from the Trust to construct a carport.
- 1.2 The decision in this report is of low significance in relation to the Christchurch City Council's Significance and Engagement Policy. The level of significance was determined by considering the number of parties affected by the decision.

2. Officer Recommendations / Ngā Tūtohu

That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board:

1. Subject to the Governors Bay Community Transport Trust obtaining all necessary regulatory consents and approvals to construct the carport:
 - a. Approve the grant of a ground lease in accordance with the plan attached (the exact size and location of the lease area to be determined following construction of the carport) for a term of 5 years to the Governors Bay Community Transport Trust at a peppercorn rental.
 - b. Approve the construction of a carport in the approximate location identified on the attached plan on Council owned Local Purpose (Community Buildings) Reserve at 1 Cresswell Avenue.
 - c. Delegate to the Manager Property Consultancy authority to undertake and manage all matters necessary to negotiate the terms of the lease referred to in a. above.
 - d. Notes that the Governors Bay Community Transport Trust are required to have a Council approved arborist on-site during foundation construction to ensure no undue damage occurs to the tree roots.

3. Reason for Report Recommendations / Ngā Take mō te Whakatau

- 3.1 Granting a lease will enable the Trust to construct a carport to protect their community vehicle that is subject to the weather and resin falling from surrounding trees.

4. Alternative Options Considered / Ētahi atu Kōwhiringa

- 4.1 The Council could decide not to grant a lease that would mean the carport could not be built resulting in the community vehicle being left unprotected from the weather.

5. Detail / Te Whakamahuki

- 5.1 Council owns land at 1 Cresswell Avenue on which Governors Bay community centre and pool is sited as shown on the location plan below.



- 5.2 The Governors Bay Community Association hold a lease on part of the site to run the swimming pool whilst they also manage the new Council constructed community centre built on the other part.
- 5.3 The Trust was established in 2013 with assistance from Environment Canterbury to provide and operate a transport service for the community in the Governors Bay area. The service is referred to and known as Govbus.
- 5.4 The Trust, is a not for profit charitable trust set up to benefit the Governors Bay community. It owns a Toyota Prius car with drivers being volunteers from the community.
- 5.5 The service provides a vital connection for those in the community who either have no access to a private vehicle, or require transport access to the public transport system and essential services in Christchurch.
- 5.6 The benefit of this service to Governors Bay is that it allows those that are disadvantaged by lack of access to a private vehicle, such as the elderly, disabled and younger members of the community the chance to participate in education, recreation and essential services in Christchurch. It also encourages elderly members to remain in the community.
- 5.7 The Trust have approached Council seeking permission to construct a carport to protect the community vehicle they own which is currently parked at the rear of the community centre when not in use.
- 5.8 The intention is to construct the carport over the parking area the vehicle currently occupies to protect it from the inclement weather and more specifically the effects of leaf drop and detritus from overhanging trees.
- 5.9 The construction will require four 900mm deep by 400mm wide holes to be excavated for the foundations of the carport. A Council approved arborist is recommended to be on-site during construction of the foundations to ensure there is no undue damage to the trees.

- 5.10 The Trust therefore require a ground lease to permit them to construct the carport and to legitimise their use of the parking space. They wish to enter into a lease for 5 years which would terminate should the Trust be wound up.
- 5.11 The plan below shows the general position and size of the area to be leased.



- 5.12 Funding for the carport has been obtained from the wider community so there is no cost to Council.
- 5.13 The decision affects the following wards/Community Board areas:
- 5.13.1 Banks Peninsula Community Board

6. Policy Framework Implications / Ngā Hīraunga ā- Kaupapa here

Strategic Alignment /Te Rautaki Tīaroaro

- 6.1 The recommendations are consistent with community outcomes of resilient communities and strategic priorities enabling active connected communities to own their future.
- 6.2 This report supports the [Council's Long Term Plan \(2018 - 2028\)](#):
- 6.2.1 Activity: Community Development and Facilities
- Level of Service: 2.0.7 Support community management and activation of facilities through a Council and Community partnership model - At least 80% of community facilities are activated and managed in partnership with the community.

Policy Consistency / Te Whai Kaupapa here

- 6.3 The decision is consistent with Council's Plans and Policies.

Impact on Mana Whenua / Ngā Whai Take Mana Whenua

- 6.4 The decision does not involve a significant decision in relation to ancestral land or a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Mana Whenua, their culture and traditions.

Climate Change Impact Considerations / Ngā Whai Whakaaro mā te Āhuarangi

- 6.5 Not applicable.

Accessibility Considerations / Ngā Whai Whakaaro mā te Hunga Hauā

6.6 There is no change to the current state.

7. Resource Implications / Ngā Hīraunga Rauemi

Capex/Opex / Ngā Utu Whakahaere

- 7.1 Cost to Implement – staff time only. The Trust is paying for the carport.
- 7.2 Maintenance/Ongoing costs – none, the Trust will maintain once built
- 7.3 Funding Source – current budget

8. Legal Implications / Ngā Hīraunga ā-Ture

Statutory power to undertake proposals in the report / Te Manatū Whakahaere Kaupapa

8.1 Reserves Act 1977

Other Legal Implications / Ētahi atu Hīraunga-ā-Ture

- 8.2 The legal consideration is that a ground lease is to be issued to the Trust.
- 8.3 Any work within the vicinity of near-by trees will be addressed through the resource consent.
- 8.4 This report has not been reviewed and approved by the Legal Services Unit

9. Risk Management Implications / Ngā Hīraunga Tūraru

9.1 There are no risks associated with the decision.

Attachments / Ngā Tāpirihanga

There are no appendices to this report.

In addition to the attached documents, the following background information is available:

Document Name	Location / File Link
Not applicable	

Confirmation of Statutory Compliance / Te Whakatūtutanga ā-Ture

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Signatories / Ngā Kaiwaitohu

Author	Justin Sims - Property Consultant
Approved By	Angus Smith - Manager Property Consultancy Russel Wedge - Team Leader Parks Policy & Advisory Wolfgang Bopp - Director Botanic Gardens & Garden Parks Mary Richardson - General Manager Citizens & Community

Item 8

9. Heritage Park Little River Playground Renewal

Reference / Te Tohutoro: 20/1368154

	Marcy McCallum, Parks Project Manager, marcy.mccallum@ccc.govt.nz
Report of / Te Pou Matua:	Megan Carpenter, Parks Recreation Planner, megan.carpenter@ccc.govt.nz Sam Sharland, Engagement Advisor, Samantha.sharland@ccc.govt.nz
General Manager / Pouwhakarae:	Mary Richardson, General Manager Citizens and Community, mary.richardson@ccc.govt.nz

1. Purpose of the Report / Te Pūtake Pūrongo

- 1.1 The purpose of this report is for the Te Pātaka o Rākaihautū/Banks Peninsula Community Board to approve the landscape plan for the renewal of the playground at Heritage Park Little River as shown in **Attachment A** and the wider context landscape plan for the future unfunded works proposed by the Little River Waiwera Community Trust as per **Attachment B**.
- 1.2 The proposed play equipment provides a wide range of play value and developmental benefits to the user and meets the current NZS 5828:2015 Playground Equipment and Surfacing Standards.
- 1.3 The Community Board was provided with the consultation material prior to consultation via a Community Board briefing on Monday 2 November 2020 (a copy is attached as **Attachment C**).
- 1.4 The decision in this report is of low significance in relation to the Christchurch City Council's Significance and Engagement Policy. The level of significance was determined by consideration of the criteria set out in the Council's Significant and Engagement Matrix.
- 1.5 If the landscape plan is approved by the Community Board we will be aiming for construction works to begin in spring 2021 (due to the ground conditions). The construction timeframe is expected to be eight to ten weeks, with the aim to complete the playground prior to Christmas 2021 (pending tender prices being acceptable).

2. Officer Recommendations / Ngā Tūtohu

That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board:

1. Approve the landscape plan for the renewal of the playground at Heritage Park Little River as per **Attachment A** (attached to the agenda) – LP385701
2. Approve the wider context landscape plan for the future unfunded works as proposed by the Little River Waiwera Community Trust as per **Attachment B** (attached to the agenda) – LP385701

3. Reason for Report Recommendations / Ngā Take mō te Whakataua

- 3.1 The play equipment at Heritage Park Little River is nearing the end of its usable life span and funding has been allocated in the Draft 2021 – 2031 Long Term Plan for its renewal.
- 3.2 The existing playground is a small modular structure and one toddler swing set and is insufficient for the wider Little River Community as well as those visiting the area. The

proposed landscape plan includes an increase in play equipment which provides for a wider range of age groups and abilities.

- 3.3 Staff have included an additional park bench into the Heritage Park Little River landscape plan (refer **attachment A**) following community consultation.

4. Alternative Options Considered / Ētahi atu Kōwhiringa

- 4.1 An alternative option would be for the playground renewal landscape plan at Heritage Park Little River to not be approved and for the Community Board to request staff to consider alternative designs and re-consult with the community.

4.1.1 Option Advantages

- The Community would have the opportunity to consider an alternative playground design.

4.1.2 Option Disadvantages

- The landscape plan was developed with the community through the Little River Wairewa Community Trust (LRWCT). The community were involved through an idea gathering event at their community breakfast in November 2019. There is a risk of over-engagement if we were to initiate further discussions around the playground design
- This option would have an impact on the existing budget, as the new playground design and engagement costs would need to come out of the existing playground renewal budget. It is likely that one or more items of equipment would need to be removed and the size of the playground reduced to fit within the available budget
- There would be a delay in construction timeframes as we would need to re-consult with the community.

- 4.2 The Community Board could choose to not approve the landscape plan with the option to do nothing.

4.2.1 Option Advantages

- This would provide the Council with a saving in capital and operational expenditure

4.2.2 Option Disadvantages

- The play equipment would be removed from Heritage Park Little River at the end of its life span resulting in no Council play provision in Little River.

5. Detail / Te Whakamahuki

- 5.1 Heritage Park Little River is located at 12 Barclays Road, Little River. The playground is located behind the Little River Information and Craft Station.
- 5.2 Parks playground renewals are prioritised within the budgets available based on their condition. The Council works on a base life of approximately 25 years to ensure these spaces are safe and maintained to an acceptable level, however, with proper operation servicing and maintenance, some equipment can last up to 50 years.
- 5.3 All the existing equipment (swing set and modular structure) within the park will be removed and replaced.

Proposed Equipment

- 5.4 The new play equipment provides for a wider range of play opportunity and increased accessibility. As shown in **Attachment A** the proposed equipment will consist of the following items;

- Activity tower with play panels, tube slide, double slide, climbing wall and firepersons pole
- Double bay swing set with basket swing and two strap seats
- Double spring rocker that is a shape of a train
- Viking Swing – this swing can be used by one person and can hold up to 12 children at once.
- 4.15m space shuttle spinner – users can climb up the outside of the spinner, or sit inside while spinning
- Rainbow Samba drums – these are currently unfunded
- Nature Play including stepping posts and logs
- New accessible picnic table and park bench.

Unfunded Equipment

- 5.5 The Rainbow Samba drums are currently unfunded, but they will be included at the same time as the playground works if the budget allows, alternatively, they will be installed at a later date when budget becomes available.
- 5.6 The landscape plan indicates an area of unfunded proposed future works that will be fundraised for by the LRWCT. This work includes planting in the existing stormwater basin beside the playground, a board walk across the stormwater basin and picnic tables. They have also proposed to fence an additional 30 metre by 30 metre area that will be additional picnic space in the short term with the aim to install a community funded bicycle/scooter pump track in the future. Refer to **Attachment B** for details of the unfunded future works.

Pre-engagement

- 5.7 Staff have worked closely with the LRWCT on the development of the landscape plan. Their input has been very valuable around understanding the community and ensuring we developed a plan to meet the needs of the Little River Community.
- 5.8 The project team carried out pre-engagement in November 2019 at the Little River Community Breakfast. There were photos of different types of play equipment and movement types that residents could place dots on their favourite items in each category. This feedback was used to develop the landscape plan that was used for community consultation in November 2020.

Community Views and Preferences

- 5.9 Community consultation was open from 17 November to 8 December 2020.
- 5.10 Staff went to the Little River Community breakfast on Sunday 29 November 2020 to ask people what they thought of the landscape plan.
- 5.11 The public information leaflet was distributed to local businesses and were available at the Little River Library and Service Centre.
- 5.12 A sign was installed at the playground with a holder for feedback forms, and the consultation information was available on Council's Have Your Say page.
- 5.13 Throughout this period staff received nine submissions, all nine were in favour of the proposal and some of the comments were to add a set of monkey bars, a bench seat and alternatives to treated timber.
- 5.14 Five of the submitters also commented on the wider area proposal. They were supportive of the future work that is planned for the area.
- 5.15 The low number of submissions is typical for when pre-engagement is carried out.

Changes following consultation

5.16 We have added a bench seat into the plan following consultation with the community.

5.17 The decision affects the following wards/Community Board areas:

5.17.1 Te Pātaka o Rākaihautū/Banks Peninsula Community Board

6. Policy Framework Implications / Ngā Hīraunga ā- Kaupapa here

Strategic Alignment /Te Rautaki Tīaroaro

6.1 The renewal of the playground at Heritage Park Little River contributes to achieving the following community outcomes;

6.1.1 Safe and healthy communities by encouraging residents to participate in active and healthy lifestyles

6.1.2 Strong sense of community with supporting residents to undertake initiatives that make their local area a better place to live and visit.

6.2 This report supports the [Council's Long Term Plan \(2018 - 2028\)](#):

6.2.1 Activity: Parks & Foreshore

- Level of Service: 6.8.5 Satisfaction with the range and quality of recreation opportunities within parks. - Resident satisfaction with range and quality of recreation facilities within Parks: >= 85%.

Policy Consistency / Te Whai Kaupapa here

6.3 The decision is consistent with Council's Plans and Policies.

- Parks and Waterways Access Policy 2002
- Physical Recreation and Sports Strategy 2002.

6.4 The decision aligned with Little River Big Ideas 2016. Little River Big Ideas is a plan prepared by local people in the community and is based on their ideas with some funding and assistance from the Council.

Impact on Mana Whenua / Ngā Whai Take Mana Whenua

6.5 The decision does not involve a significant decision in relation to ancestral land or a body of water or other elements of intrinsic value.

6.6 The Little River Waiwera Trust had some initial conversations with the Waiwera Runanga through the development of the "Little River Big Ideas" plan and when the project started in 2018. The plan was sent to the runanga during the community consultation.

Climate Change Impact Considerations / Ngā Whai Whakaaro mā te Āhuarangi

6.7 Where possible existing parts from the current play equipment will be retained to repair other play equipment across the city to reduce the amount of waste going to landfill. We will recycle equipment if it cannot be retained where possible.

6.8 We have worked with local (NZ) play equipment suppliers, the equipment proposed is predominantly manufactured in New Zealand rather than imported from other countries. Some componentry may not be available locally and is imported as part of the manufacturing process.

6.9 We have proposed a loose fill/bark safety surface in the plan due to the local ground conditions and flooding risk/high water table in Little River. Loose fill/bark safety surfacing is the most cost effective option for this site as it can be easily replaced or topped up if needed

and it will allow the water to drain through more effectively. A synthetic rubber surface could be damaged if we were to experience a significant local flooding event in the future. The construction methodology will also consider the ground conditions and will assist in managing the risk to the playground area in such events.

Accessibility Considerations / Ngā Whai Whakaaro mā te Hunga Hauā

- 6.10 We have included play items that can be used by children (or adults) with limited or reduced mobility.
- The Space Shuttle Spinner can be sat/laid on and spun around
 - The basket swing is an inclusive item that users may sit or lay in to experience the swinging motion
 - The rainbow samba drums are inclusive and can be accessed by wheelchair users
 - The Activity Tower will have two play panels installed around the bottom of the tower that can be accessed from ground level. These panels are interactive and will be able to be used by all.

7. Resource Implications / Ngā Hīraunga Rauemi

Capex/Opex / Ngā Utu Whakahaere

- 7.1 Cost to Implement - \$301,955.
- 7.2 Maintenance/Ongoing costs – The monthly play safety inspections will require more staff time due to the increase in play equipment. This will lead to a small rise in maintenance/ongoing costs.
- 7.3 Funding Source – CPMS 43678 – Little River Play and Recreation Development. The funding for the construction of the playground is included in the Draft 2021 – 2031 Long Term Plan and is subject to Long Term Plan approval.

8. Legal Implications / Ngā Hīraunga ā-Ture

Statutory power to undertake proposals in the report / Te Manatū Whakahaere Kaupapa

- 8.1 As per the Christchurch City Council's Delegation Register dated 22 December 2020, the Community Board has the delegation:
- Landscape development plans for parks and reserves – Approve and adopt any new landscape development plans for parks and reserves provided the design is within the policy and budget set by the Council.

Other Legal Implications / Ētahi atu Hīraunga-ā-Ture

- 8.2 There is no legal context, issue or implication relevant to this decision.
- 8.3 This report has not been reviewed and approved by the Legal Services Unit.

9. Risk Management Implications / Ngā Hīraunga Tūraru

- 9.1 There is a low risk of increase in costs of play equipment caused through time delay from estimates at the start of the concept design phase, until gaining concept plan approval and ordering the play equipment. The treatment of this risk is to confirm estimates and obtain final quotes as soon as the plan has Community Board approval.

Attachments / Ngā Tāpirihanga

No.	Title	Page
A ↓	Heritage Park Little River - Playground Landscape Plan for Community Board Approval - lp385701	33
B ↓	Heritage Park Little River - Wider Context Plan for Community Board Approval - lp385701	34
C ↓	Heritage Park Little River - Public Information Leaflet - November 2020	35

In addition to the attached documents, the following background information is available:

Document Name	Location / File Link
Not applicable	

Confirmation of Statutory Compliance / Te Whakatūtutanga ā-Ture

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

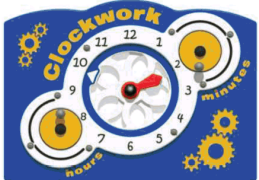
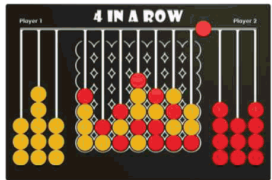
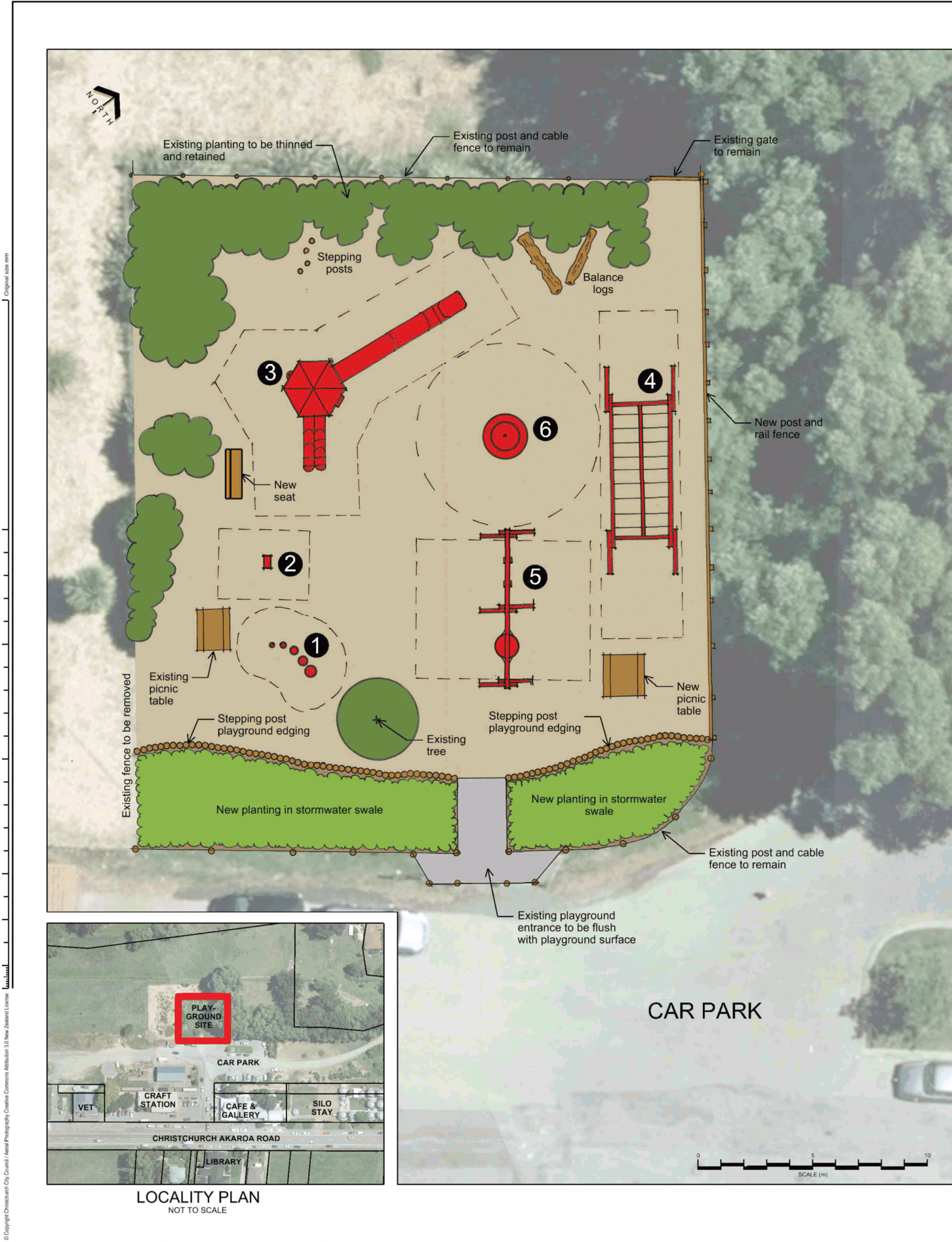
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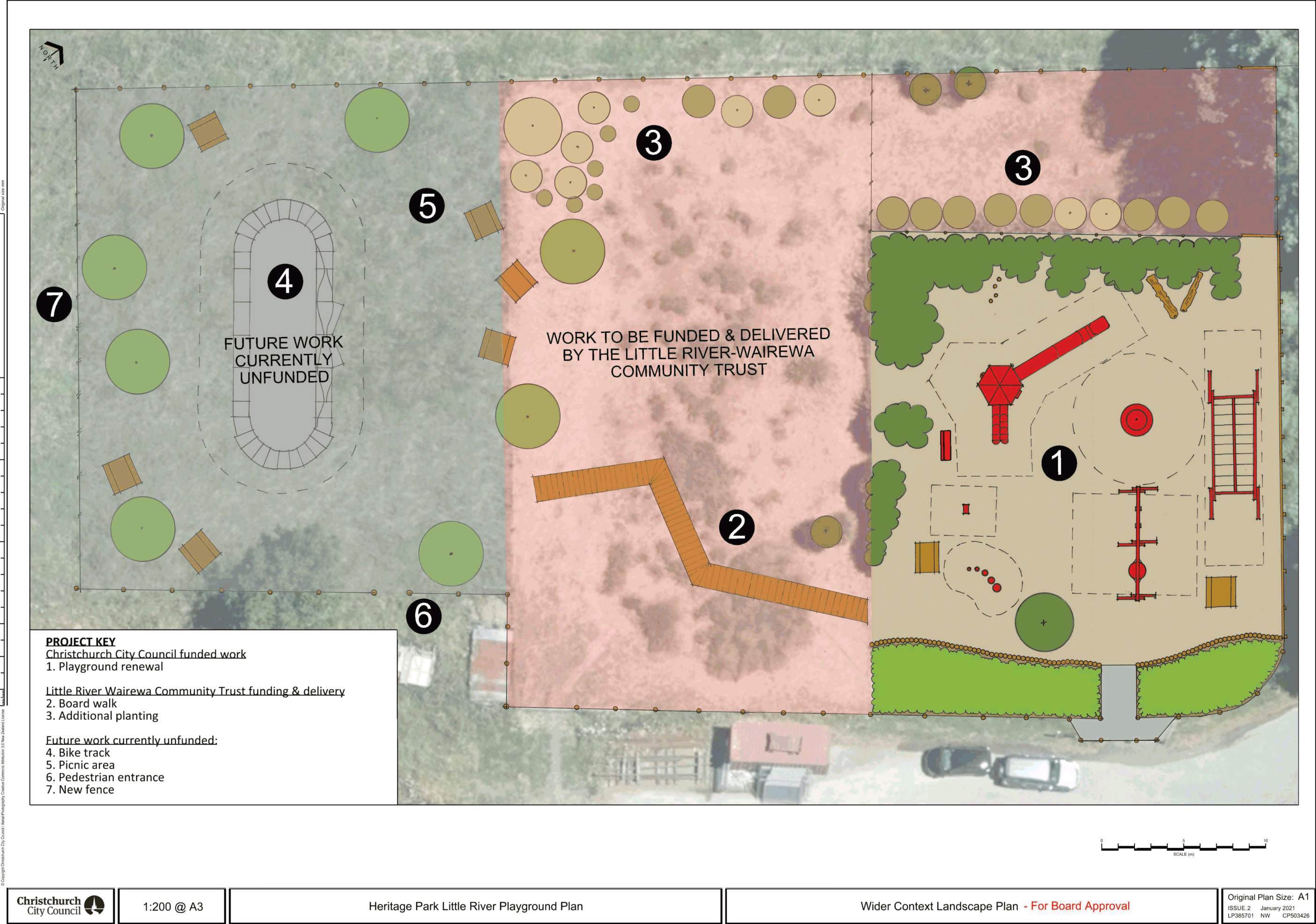
- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

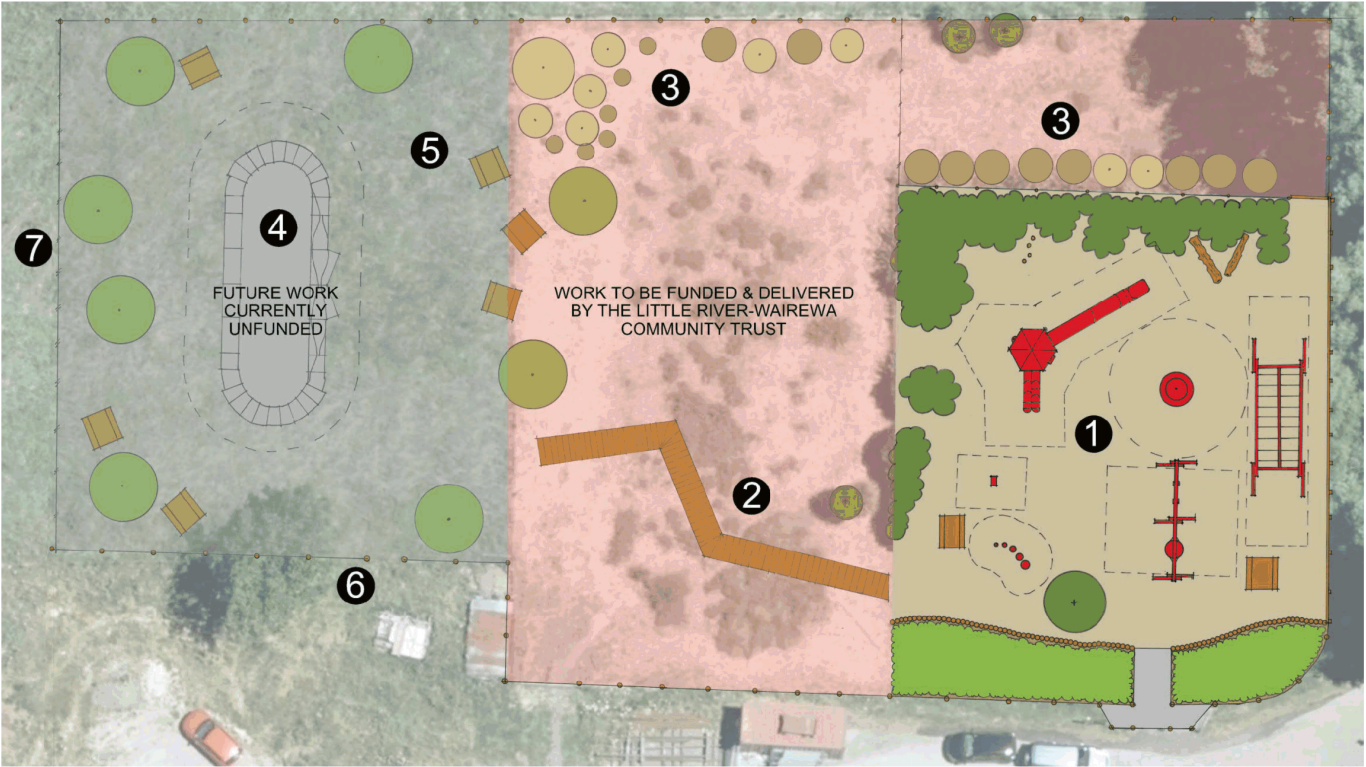
Signatories / Ngā Kaiwaitohu

Authors	Megan Carpenter - Planner Recreation Marcy McCallum - Project Manager Samantha Sharland - Engagement Advisor
Approved By	Antony Shadbolt - Team Leader Biodiversity Al Hardy - Manager Community Parks Andrew Rutledge - Head of Parks Mary Richardson - General Manager Citizens & Community



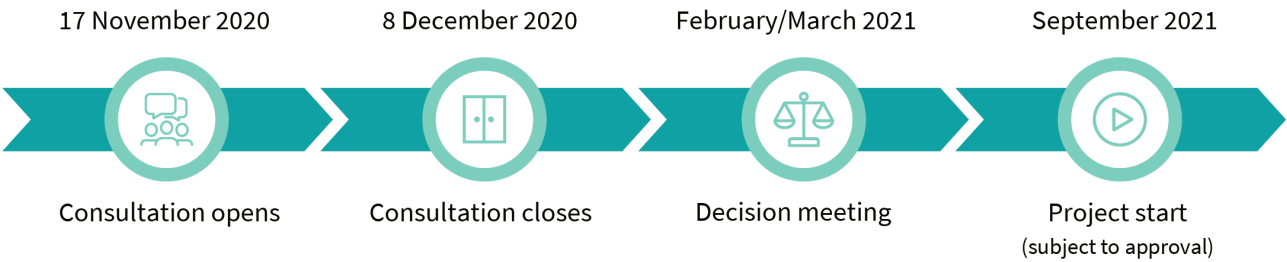


Heritage Park Little River playground and wider community area



Christchurch City Council		Little River Wairewa Community Trust Future projects	
1	Playground renewal	4	Bike/ pump track
Little River Wairewa Community Trust (completed at the same time as the playground)		5	Picnic area
2	Board walk	6	Pedestrian entrance
3	Additional planting	7	New fence

Timeline:



To comment on the plan and find out more

- Go online ccc.govt.nz/haveyoursay
- Complete the enclosed freepost feedback form
- Speak to Sam Sharland - Engagement Advisor
- 03 941 8793
- Samantha.sharland@ccc.govt.nz

Have your say
Playground renewal
Little River

Consultation open until Tuesday 8 December

ccc.govt.nz/haveyoursay

It's time for a playground refresh

The playground equipment at the Heritage Park Little River is nearing the end of its useable life.

It's time to get some new equipment that's safe and fun for a range of ages and abilities, as well as being easy to maintain.

The new playground will include six new pieces of equipment, which can be installed within the space available. We will also install a new picnic table, balance logs and stepping posts.

The Little River Wairewa Community Trust are seeking funding from other organisations for additional planting a boardwalk, bike / pump track, picnic area, pedestrian entrance and a new fence.

What we're asking

Is there anything we need to know before starting our work?

You can fill in the form enclosed or online or, even better, come say hello at the Community Breakfast. Details are below.



Proposed activity tower

Next steps

The project team will consider any public feedback on the whole site and produce a report which will make recommendations to the Te Pātaka o Rākaihautū/Banks Peninsula Community Board.

If approved, construction of the playground is expected to start in late 2021, subject to weather conditions and contractor availability.

The Little River Wairewa Community Trust

The Little River Wairewa Community Trust are a non-profit Incorporated Society working to promote the sustainable development of the Wairewa area. They regularly apply for funding for community projects.

You can read more about the Little River Wairewa Community Trust and what they do, online: littleriver.org.nz (click the LRWCTrust tab).

Talk to the team

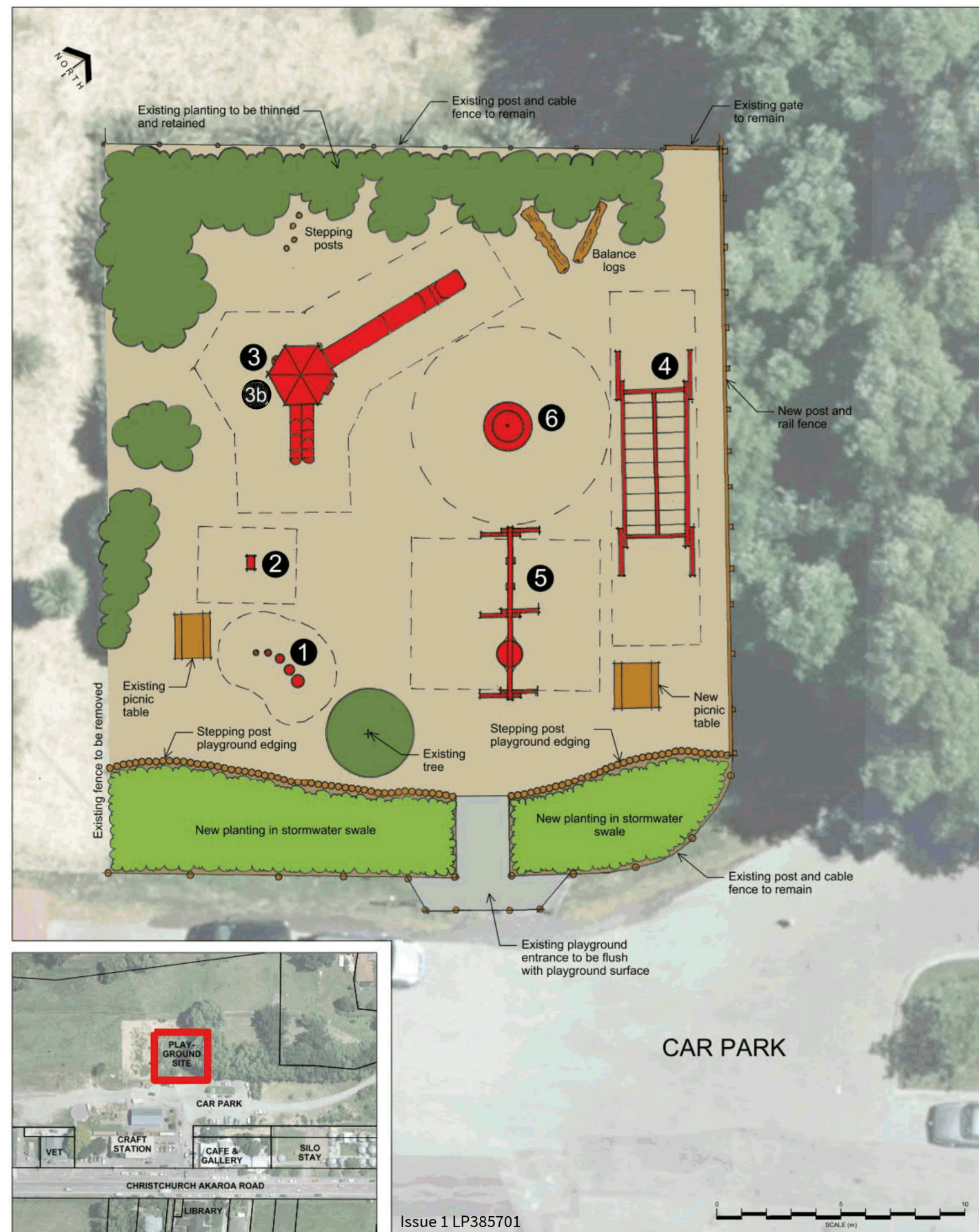
If you would like to discuss this project with the team, please join us at the Little River Community Breakfast.

Date: Sunday 29 November 2020

Time: From 9am

Location: Awa-iti Domain, Little River

Heritage Park Little River playground plan



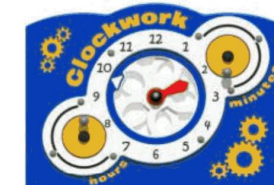
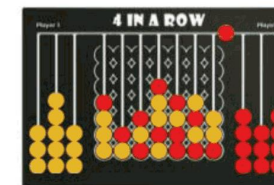
1 RAINBOW SAMBA DRUMS - UNFUNDED ITEM
To be installed at a later date when funding becomes available



2 TRAIN SPRINGY ROCKER



3a ACTIVITY TOWER
Includes 2.7m mega tunnel slide, 1.5m super-ride double slide, 2.1m firepole, climbing wall, and 4 in a Row and Clockwork play panels:



3b PLAY PANELS



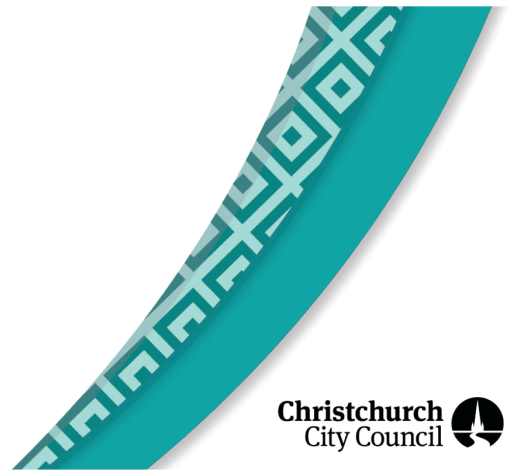
5 SWING WITH BASKET AND TWO STRAP SEATS



4 VIKING SNAKE SWING
Can hold up to 12 children



6 SPACE SHUTTLE SPINNER
4m high tower, seats on horizontal net, hand wheel and basket to sit and lie in



Christchurch
City Council

This image shows a single sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.[illegible]

Name* _____ Postcode* _____

Address* _____

Email _____ Phone no. _____

If you are responding on behalf of a recognised organisation, please provide:

Organisations name _____

Your role _____

* required

Please fold with the Freepost portion on the outside, seal and return by **Tuesday 8 December**

Fold

Staple or tape here

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Please note:

We require your contact details as part of your submission - it also means we can keep you updated throughout the project.

Your submission, name and address are given to **the Te Pātaka o Rākaihautū/Banks Peninsula Community Board** to help them make their decision.

Submissions, **with names only**, go online when the decision meeting agenda is available on our website.

If requested, submissions, names and contact details are made available to the public, as required by the Local Government Official Information and Meetings Act 1987. For the full Christchurch City Council Privacy Statement 2020 please go to www.ccc.govt.nz/the-council/how-the-council-works/privacy-statement/

If there are good reasons why your details and/or submission should be confidential, please contact our Engagement Manager on (03) 941 8999 or 0800 800 169 (Banks Peninsula).

If including extra paper, please make sure the folded posted item is no more than 6mm thick.

Or send your submission in an envelope of any size to 'Freepost Authority No. 178'.

Fold

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FREEPOST Authority No. 178



Attention: Sam Sharland
Engagement Advisor
Christchurch City Council
PO Box 73016
Christchurch Mail Centre
Christchurch 8154

Christchurch
City Council 

10. Banks Peninsula Discretionary Response Fund - Little River Wairewa Community Trust

Reference / Te Tohutoro: 21/79352

Report of / Te Pou Jane Harrison, Community Development Adviser,
Matua: Jane.harrison@ccc.govt.nz

General Manager / Mary Richardson, General Manager – Citizens and Community
Pouwhakarae:

1. Purpose of Report / Te Pūtake Pūrongo

- 1.1 The purpose of this report is for the Te Pātaka o Rākaihautū/Banks Peninsula Community Board to consider an application for funding from its 2020-21 Discretionary Response Fund from the organisation listed below.

Funding Request Number	Organisation	Project Name	Amount Requested	Amount Recommended
62321	Little River Wairewa Community Trust	Little River Pop up Penguin	\$2,000	\$2,000

- 1.2 At the time of writing, there is \$31,753 remaining in the Discretionary Response Fund and \$4,125 for Shape Your Place (SYP).

2. Officer Recommendations / Ngā Tūtohu

That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board:

- Approves a grant of up to \$2,000 from its 2020-21 Discretionary Response Fund to Little River Wairewa Community Trust towards purchase of the Little River Pop-up Penguin.

3. Key Points / Ngā Take Matua

Strategic Alignment / Te Rautaki Tīaroaro

- 3.1 The recommendation is strongly aligned to the Strategic Framework and in particular the strategic priorities of 'Enabling active and connected communities to own their future' and 'Accelerating the momentum the city needs'. It will provide an ongoing attraction for visitors to Little River that reflects the local environment which is owned and maintained by the community and will be part of a wider Village Planning project to promote Little River as a destination rather than just a stop off point for visitors to Banks Peninsula, benefiting local businesses and enhancing community connectivity.

Little River Penguin:



Decision Making Authority / Te Mana Whakatau

- 3.2 The Community Board has the delegated authority to determine the allocation of the Discretionary Response Fund for each community

3.2.1 Allocations must be consistent with any policies, standards or criteria adopted by the Council

3.2.2 The Fund does not cover:

- Legal challenges or Environment Court challenges against the Council, Council Controlled organisations or Community Board decisions
- Projects or initiatives that change the scope of a Council project or that will lead to ongoing operational costs to the Council (though Community Boards can recommend to the Council that it consider a grant for this purpose).

Assessment of Significance and Engagement / Te Aromatawai Whakahirahira

3.3 The decision in this report is of low significance in relation to the Christchurch City Council's Significance and Engagement Policy.

3.4 The level of significance was determined by the number of people affected and/or with an interest.

3.5 Due to the assessment of low significance, no further community engagement and consultation is required.

Discussion / Kōrerorero

3.6 At the time of writing, the balance of the 2020-21 Discretionary Response Fund is as below.

Total Budget 2020/21	Granted To Date	Available for allocation	Balance If all Staff Recommendations adopted
DRF \$51,286	\$19,533	\$31,753	\$29,753
SYP \$7,000	\$2,875	\$4,125	\$4,125

3.7 Based on the current Discretionary Response Fund criteria, the application listed above is eligible for funding.

3.8 The attached Decision Matrix provides detailed information for the application. This includes organisational details, project details, financial information and a staff assessment.

Attachments / Ngā Tāpirihanga

No.	Title	Page
A ↓	Little River Pop-Up Penguin - Matrix	42

Confirmation of Statutory Compliance / Te Whakatūtutanga ā-Ture

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Signatories / Ngā Kaiwaitohu

Authors	Philipa Hay - Community Development Advisor Jane Harrison - Community Development Advisor
Approved By	Penelope Goldstone - Manager Community Governance, Banks Peninsula

2020/21 DRF BANKS PENINSULA DECISION MATRIX

Priority Rating

One	Meets all eligibility criteria and contributes significantly to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

62321	Organisation Name	Name and Description	Total Cost	Contribution Sought Towards	Staff Recommendation	Priority
	The Little River Wairewa Community Trust	Little River Pop up Penguin This project is to purchase at auction the Wild At Art Pop-Up-Penguin that has been located in Little River over the 2020/21 summer period. Contribution is sought towards the Little River Wairewa Community Trust (LRWCT) bidding at the Wild At Art Penguin Auction on 16 February 2021.	\$ 9,000 Requested \$ 2,000 (22% requested)	Purchasing at auction the Little River Wild At Art penguin - \$2,000	\$ 2,000 That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board approves a grant of up to \$2,000 from its 2020-21 Discretionary Response Fund to Little River Community Trust towards purchase of the Little River Pop-up Penguin.	2

Organisation Details

Service Base: Private address
Legal Status: Charitable Trust
Established: 28/04/2009
Target Groups: Community Development
Local residents, Local businesses, All visitors to Little River
Annual Volunteer Hours: 5,000
Participants: 1,000

Alignment with Council Strategies

Christchurch Economic Development; Christchurch Visitor; Public Open Space; Strengthening Communities; and Toi O Tautahi Arts and Creativity Strategies

Alignment with Board Outcomes

- Our communities are strong, connected and foster a sense of belonging: the community worked together submitting designs, spreading word of the sculpture trail. Ongoing maintenance/cleaning by volunteers.
- Planning is undertaken to promote the social and economic prosperity of Banks Peninsula settlements: the Penguin is part of the Little River Village Planning process.

CCC Funding History

2020/21 - \$18,000 (Little River Big Ideas (LRBI)/Walking Festival) SCF
2019/20 - \$20,000 (LRBI/Walking Festival) SCF
2018/19 - \$16,500 (LRBI) SCF
2017/18 - \$3,000 (Banks Peninsula Walking Festival) DRF
2017/18 - \$12,000 (Secretary wages & LRBI Coordinator)

Other Sources of Funding

CCC Business Improvement District Fund (BIDF) - \$5,000 (pending); Local sponsorship; LRWCT - \$1,000 (funds on hand)

Staff Assessment

The successful "Wild At Art/Harcourts Pop Up Penguins" public art trail was held over the summer of 2020/2021 in the Greater Christchurch area. As part of this initiative the Christchurch City Council was allocated five penguin sculptures to be placed in locations identified as being able to benefit from the increase in visitor numbers that the trail would bring. Little River was one of the areas and the Little River Wairewa Community Trust (LRWCT) was entrusted with the guardianship of one of the large penguin sculptures. The Trust was responsible for the design and completion of the painting of the penguin. The successful artist was Frankie Bakker, who won with her design of native flora and fauna painted around a golden gate. All 50 penguins are to be sold at auction on 16 February 2021, with proceeds going to Cholmondeley Children's Centre, based in Governor's Bay, Banks Peninsula. LRWCT would like to continue to bring visitors to the Little River village centre and support the ongoing development of Little River as a destination in itself by bidding at auction to purchase "their" penguin as part of the ongoing Village Planning process that was initiated through the Little River Big Ideas Community Plan. This application is seeking a contribution towards the purchase price of the Little River Pop Up Penguin. Because the penguin will be sold at auction, the final purchase price is not known. The LRWCT is approaching a number of funding sources and has a bidding cap. If unsuccessful, LRWCT will repay any grants money, and if successful all of the DRF funds not required for the purchase will be repaid first, followed by the BIDF grant. Over the summer months the penguin was part of a public trail that brought many visitors to Little River. Businesses that had been struggling with the lack of overseas visitors and cruise ships post-Covid 19 benefited from the many local and national visitors coming out to view the penguin. The Little River Wairewa Community Trust (LRWCT) was established in 2009 with the aim of supporting community-led development and advocacy in the Little River/Wairewa area. The Trust has been very active in the community since this time, particularly in the implementation of the Little River Big Ideas Community Plan. It also provides ongoing support to a number of environmental, sporting and community organisations in the area and organises large community events such as the ever popular Little River Community Breakfast. The Trust has advocated for projects in the Little River area working in partnership alongside Council staff ensuring success while at the same time meeting many community aspirations. The Little River Penguin will add to the community led aim of making Little River a destination in itself, rather than just a stop off for people travelling further into the Peninsula. Ongoing benefits will be to local businesses as will the sharing of the local history/culture.

11. Elected Members' Information Exchange / Te Whakawhiti Whakaaro o Te Kāhui Amorangi

This item provides an opportunity for Board Members to update each other on recent events and/or issues of relevance and interest to the Board.