

**Waipapa**  
**Papanui-Innes Community Board**  
**OPEN MINUTES**

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**Date:** Friday 29 January 2021  
**Time:** 9am  
**Venue:** Board Room, Papanui Service Centre,  
Corner Langdons Road and Restell Street, Papanui

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**Present**

Chairperson	Emma Norrish
Deputy Chairperson	Simon Britten
Members	Pauline Cotter
	Mike Davidson
	Ali Jones
	Emma Twaddell

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**29 January 2021**

Elizabeth Hovell  
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- Part A Matters Requiring a Council Decision**  
**Part B Reports for Information**  
**Part C Decisions Under Delegation**
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The agenda was dealt with in the following order.

**1. Apologies / Ngā Whakapāha**

There were no apologies.

**2. Declarations of Interest / Ngā Whakapuaki Aronga**

**Part B**

Emma Twaddell declared an interest in Item 10. The 2021 Discretionary Response Fund Application from the St Albans Residents Association and took no part in the Board's discussion or voting on this item.

**3. Confirmation of Previous Minutes / Te Whakaāe o te hui o mua**

**Part C**

**Community Board Resolved PICB/2021/00001**

That the minutes of the Waipapa/Papanui-Innes Community Board meeting held on Friday, 18 December 2020 be confirmed.

Pauline Cotter/Emma Twaddell

**Carried**

**4. Public Forum / Te Huinga Whānui**

**Part B**

There were no public forum presentations.

**5. Deputations by Appointment / Ngā Huinga Whakaritenga**

**Part B**

There were no deputations by appointment.

## 6. Presentation of Petitions / Ngā Pākikitanga

### Part B

- 6.1 Francine Bills presented a petition regarding Planned Residential Developments in Mersey and Westminster Streets.

### Community Board Resolved PICB/2021/00002

### Part B

That the Waipapa/Papanui-Innes Community Board:

1. Receive the petition and refer it to the Regulatory and Performance Committee for investigation, to complement the correspondence previously sent in December 2020, and request a response back to the Board.
2. Request a briefing on the whole resource consent process including the urban design panel and their involvement in the process.
3. Thank Francine Bills for her petition and presentation.

Pauline Cotter/Ali Jones

**Carried**

## 7. Briefings

The Board was briefed on the following projects:

- 7.1 Orion – 66v Cable Project Belfast
- 7.2 Christchurch City Council – Bus Priority Lane Trial Cranford Street

Pauline Cotter left the meeting at 10:03am and returned to the meeting at 10:05am.

## 8. Proposed renaming of Styx River Reserve No. 2 and Kaputone Esplanade Reserve

### Board Comment

The Board supported the renaming of both reserves and also requested that staff take the opportunity to correct the historical misspelling of the Kaputone Stream.

### Officer Recommendations / Ngā Tūtohu

That the Waipapa/Papanui-Innes Community Board:

1. Approve that staff engage with the community about the proposed renaming of two reserves:
  - a. Styx River Reserve No. 2 rename to Te Waoku Kahikatea (outlined in Attachment A)
  - b. Part of Kaputone Esplanade Reserve rename to Te Waoku Kapuka (outlined in Attachment B)
2. Request staff to report back to the Community Board on the outcome of the consultation.

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**Community Board Resolved PICB/2021/00003**

**Part C**

That the Waipapa/Papanui-Innes Community Board:

1. Approve that staff engage with the community about the proposed renaming of two reserves:
  - a. Styx River Reserve No. 2 rename to Te Waoku Kahikatea (outlined in Attachment A of the agenda report).
  - b. Part of Kaputone Esplanade Reserve rename to Te Waoku Kapuka (outlined in Attachment B of the agenda report).
2. Request staff to report back to the Community Board on the outcome of the consultation.
3. Request that staff begin the process of returning the name of the Kaputone Stream to the original Māori name of Kā Pūtahi.

Ali Jones/Pauline Cotter

**Carried**

**9. Youth Development Fund Application Process**

**Community Board Resolved PICB/2021/00004**

**Officer Recommendations Accepted Without Change**

**Part C**

That the Waipapa/Papanui-Innes Community Board:

1. Agree to shift delegation from Community Board to the Community Governance Managers to approve grants from the Youth Development Fund of up to \$350.
2. Agree to standardise fund criteria so the criteria are aligned with other Boards as detailed in section 5 of the agenda report.
3. Note that staff have standardised the application form to enhance the customer experience.

Emma Norrish/Ali Jones

**Carried**

## **10. Waipapa/Papanui-Innes Community Board 2020-21 Discretionary Response Fund Application - St Albans Residents Association**

### **Community Board Resolved PICB/2021/00005**

#### **Officer Recommendations Accepted Without Change**

#### **Part C**

That the Waipapa/Papanui-Innes Community Board:

1. Approves a grant of \$550 from its 2020/21 Discretionary Response Fund to St Albans Residents Association towards the production and publication costs of the St Albans Library history booklet.

Pauline Cotter/Ali Jones

**Carried**

Emma Twaddell declared an interest in the St Albans Residents Association and took no part in the Board's discussion or voting on this item.

## **13. Meeting of the Waipapa/Papanui-Innes Community Board's Submission Committee**

### **Board Comment**

The Chair introduced this item and explained that it was necessary to introduce the item to the agenda under Standing Order 6.11. The Chair delivered the following statement as an explanation and verbal report to the meeting:

"There is a need to convene a meeting of the Waipapa/Papanui-Innes Community Board's Submissions Committee to consider four public consultations. The consultations were not open for consideration prior to the closing date for Agenda items for the meeting of 29 January, and the closing dates for submissions are before the Board's next scheduled meeting. This necessitates holding a Submissions Committee meeting prior to the next Board meeting to permit the Board time for consideration and compilation of an informed response to the Council."

### **Community Board Resolved PICB/2021/00006**

#### **Officer Recommendations accepted without change)**

#### **Part C**

That the Waipapa/Papanui-Innes Community Board resolves to:

1. Consider the matter of setting a date for the Waipapa/Papanui-Innes Community Board's Submissions Committee at this meeting.
2. Convene a meeting of the Waipapa/Papanui-Innes Community Board's Submissions Committee on Wednesday 17 February 2021 at 10.15am in the Board Room, Papanui Service Centre, 5 Restell Street to consider making submissions on matters undergoing public consultation.

Emma Norrish/Pauline Cotter

**Carried**

## 11. Waipapa/Papanui-Innes Community Board Area Report - December 2020 Community Board Resolved PICB/2021/00007

### Officer Recommendations Accepted Without Change

#### Part B

That the Waipapa/Papanui-Innes Community Board:

1. Receive the Waipapa/Papanui-Innes Community Board Area Report for December 2020.

Emma Norrish/Simon Britten

**Carried**

#### Community Board Resolved PICB/2021/00008

2. Receive the information in the memorandum (Attachment C of the agenda report) relating to the Main North Road Bus Lane project, described in paragraph 4.3 of this report.

Emma Norrish/Simon Britten

**Carried**

## 12. Elected Members' Information Exchange / Te Whakawhiti Whakaaro o Te Kāhui Amorangi

#### Part B

Board Members exchanged information on matters of interest.

- The receipt of the Start Work Notice for the works on Trafalgar Street.
- The Māori name and appropriate signage for the St Albans Community Centre.
- Investigating building a new fence between the St Albans Community Centre and the neighbouring property on the St Albans Street side.
- The Forfar Street 'Play Streets' road closure trial for community-led activities.
- Communication and liaison with the police about anti-social behaviour in the Edgeware Village.
- A query from a member of the local community regarding the consultation process for the Wheels to Wings Major Cycleway.
- The speed limit signage and behaviour of drivers approaching the Cranford Street roundabout travelling South along the Christchurch Northern Corridor.

**Meeting concluded at 10.27am.**

**CONFIRMED THIS 19TH DAY OF FEBRUARY 2021.**

**EMMA NORRISH  
CHAIRPERSON**