

**Akaroa Museum Advisory Committee**  
**OPEN MINUTES**

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**Date:** Wednesday 29 July 2020  
**Time:** 2.30pm  
**Venue:** Akaroa Boardroom  
78 Rue Lavaud, Akaroa

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**Present**  
Members

Pam Richardson - Banks Peninsula Community Board Representative  
Jamie Stewart - Banks Peninsula Community Board Representative  
David Miller - Friends of the Museum (FOAM)  
Sue Crow - Friends of the Museum (FOAM)  
Pam Richardson – Community Representative  
Vacant - Onuku Rūnanga

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29 July 2020

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- Part A** Matters Requiring a Council Decision  
**Part B** Reports for Information  
**Part C** Decisions Under Delegation
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The agenda was dealt with in the following order.

## 1. Apologies / Ngā Whakapāha

### Part C

There were no apologies.

### Election of Chairperson

#### Committee Resolved AMA/2020/00001

That Nigel Harrison be elected as Chairperson for today's meeting and it be recommended to the Banks Peninsula Community Board that he be appointed as Chairperson of the Akaroa Museum Advisory Committee for the triennial term to September 2022.

Pam Richardson/David Miller

**Carried**

## 2. Declarations of Interest / Ngā Whakapuaki Aronga

### Part B

There were no declarations of interest recorded.

## 3. Confirmation of Previous Minutes / Te Whakaāe o te hui o mua

### Part C

#### Committee Resolved AMA/2020/00002

That the minutes of the Akaroa Museum Advisory Committee meeting held on Wednesday, 7 August 2019 be received.

Pam Richardson/Sue Craw

**Carried**

## 4. Deputations by Appointment / Ngā Huinga Whakaritenga

### Part B

There were no deputations by appointment.

## 5. Akaroa Museum Director's Update

The Museum Director, Lynda Wallace, highlighted items in her update attached to the agenda.

**Committee Resolved AMA/2020/00003**

**Officer Recommendation accepted without change.**

**Part B**

That the Akaroa Museum Advisory Committee:

1. Receive the information in the Akaroa Museum Director's update.

Pam Richardson/David Miller

**Carried**

**6. Friends of Akaroa Museum (FOAM) - Presidents Update**

David Miller, President of the Friends of Akaroa Museum, highlighted items in his update attached to the agenda.

**Committee Resolved AMA/2020/00004**

**Officer Recommendation accepted without change.**

**Part B**

That the Akaroa Museum Advisory Committee:

1. Receive the information in the Friends of Akaroa Museum Presidents Update dated July 2020.

Pam Richardson/Sue Craw

**Carried**

**7. Committee Members' Exchange of Information**

**Part B**

Members shared information and news, including:

- Friends of Akaroa Museum – date of Christmas Function to be advised.
- Te Reo name for Museum to be progressed.
- Pigeon Bay Hall is 100 years old in 2021.

**7.1 Rūnanga Representation**

Members stressed the importance of having formal representation on the Committee from the Ōnuku Rūnanga. The Chairperson reported that he had followed up on this issue with the Chairperson of the Rūnanga.

**7.2 Customs House**

Members questioned the status and condition of the Customs House, which was currently closed. Staff advised that it was awaiting funding for interpretation information.

It was suggested that the Friends of Akaroa Museum may consider this as a project to support.

**7.3 Meeting Schedule**

**Part B**

That the Akaroa Museum Advisory Committee:

1. Adopt the following meeting schedule to the end of the 2019/2022 triennial term, with all meetings being held at 2.30pm at the Akaroa Boardroom, 78 Rue Lavaud, Akaroa:

Wednesday 2 December, 2020

Wednesday 24 March 2021

Wednesday 23 June 2021

Wednesday 22 September 2021

Wednesday 24 November 2021

Wednesday 23 March 2022

Wednesday 22 June 2022

Wednesday 28 September 2022

**Meeting concluded at 3.15pm.**

**CONFIRMED THIS 2<sup>nd</sup> DAY OF DECEMBER 2020**

**Nigel Harrison**  
**Chairperson**