

Audit and Risk Management Committee

OPEN MINUTES

Date: **Wednesday 3 June 2020**
Time: **2.09pm**
Venue: **Council Chambers, Level 2, Civic Offices,
53 Hereford Street, Christchurch**

Present

Chairperson	Ms Kim Wallace
Deputy Chairperson	Councillor Sam MacDonald
Members	Mayor Lianne Dalziel
	Ms Jacqueline Robertson Cheyne (by audio-visual link)
	Mr Michael Rondel
	Councillor Pauline Cotter
	Deputy Mayor Andrew Turner

3 June 2020

Principal Advisor

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- Part A Matters Requiring a Council Decision**
Part B Reports for Information
Part C Decisions Under Delegation
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Voting at the meeting was in accordance with the Council's resolution at its extraordinary meeting of 24 March 2020 at which, in response to the COVID-19 Emergency Period, it delegated decision-making within the Committee's Terms of Reference to the Chairperson, Deputy Chairperson, Deputy Mayor and Mr Michael Rondel.

The agenda was dealt with in the following order.

1. Apologies / Ngā Whakapāha

There were no apologies.

2. Declarations of Interest / Ngā Whakapuaki Aronga

There were no declarations of interest recorded.

3. Confirmation of Previous Minutes / Te Whakaāe o te hui o mua

Part C

Committee Resolved ARCM/2020/00003

That the minutes of the Audit and Risk Management Committee meeting held on Tuesday, 17 March 2020 be confirmed.

Ms Wallace/Deputy Mayor

Carried

4. Public Forum / Te Huinga Whānui

There were no public forum presentations.

5. Deputations by Appointment / Ngā Huinga Whakaritenga

There were no deputations by appointment.

6. Presentation of Petitions / Ngā Pākikitanga

There was no presentation of petitions.

7. Audit New Zealand Report to Council on the First Interim Audit Visit for 2019/20

Committee Comment

1. The Committee requested a workshop on valuations, particularly on subsidiary valuations with information on critical judgments, assumptions, risks/sensitivities, methodology and impacts. Staff indicated that timing of this would likely to be late July/August, with the workshop to be arranged once the information is available.
2. Audit New Zealand are to be invited and assigned a place to brief the Committee at its July 2020 meeting.

Committee Resolved ARCM/2020/00004 (Original Staff Recommendations Accepted without Change)

Part C

That the Audit and Risk Management Committee:

1. Receive the report and consider the recommendations made by Audit New Zealand from the first interim audit for 2019/20 and management's responses to these.

Mr Rondel/Ms Wallace

Carried

Committee Decided ARCM/2020/00005 (Original Staff Recommendations Accepted without Change)

Part A

That the Audit and Risk Management Committee recommends that the Council:

1. Receive the Audit New Zealand Report on the first interim audit for 2019/20.

Mr Rondel/Ms Wallace

Carried

8 Resolution to Exclude the Public

Committee Resolved ARCM/2020/00006

Part C

That the following persons remain after the public have been excluded for the following items of the public excluded agenda as they have knowledge that is relevant to these items and will assist the Council:

- Andrew Simpson and David Sutton of KPMG, and Andy Burns of Audit New Zealand, for:
 - Item 10, Quarterly Procurement Report;
 - Item 11, Internal Audit Status Report;
 - Item 12, Risk Management Status Report;

AND

That at 2.42pm the resolution to exclude the public set out on pages 39 to 43 of the agenda be adopted.

Ms Wallace/Councillor MacDonald

Carried

The public were re-admitted to the meeting at 4.57pm.

Meeting concluded at 4.57pm.

CONFIRMED THIS 23rd DAY OF JULY 2020

**KIM WALLACE
CHAIRPERSON**