

Christchurch City Council
EXTRAORDINARY MINUTES

Date: Thursday 2 April 2020
Time: 10.08am (Held by audio link)
Venue: Members and Officers attended the meeting by audio link.

Present by audio link:

Chairperson	Mayor Lianne Dalziel
Deputy Chairperson	Deputy Mayor Andrew Turner
Members	Councillor Jimmy Chen
	Councillor Catherine Chu
	Councillor Melanie Coker
	Councillor Pauline Cotter
	Councillor James Daniels
	Councillor Mike Davidson
	Councillor Anne Galloway
	Councillor James Gough
	Councillor Yani Johanson
	Councillor Aaron Keown
	Councillor Sam MacDonald
	Councillor Phil Mauger
	Councillor Jake McLellan
	Councillor Tim Scandrett
	Councillor Sara Templeton

2 April 2020

Principal Advisor

Dawn Baxendale
Chief Executive
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The Mayor, Councillors and Council Officers attended the meeting by audio link.

Karakia Timatanga:

Delivered by Councillor Daniels

The agenda was dealt with in the following order.

1. Apologies / Ngā Whakapāha

Council Decision

Nil

2. Declarations of Interest / Ngā Whakapuaki Aronga

There were no declarations of interest advised.

3. Verbal update by the COVID-19 Incident Management Team Lead

The Council received a presentation from Mary Richardson, COVID-19 Incident Management Team Lead.

Council Resolved CNCL/2020/00027

That the Council:

1. Receive the verbal update from the COVID-19 Incident Management Team Lead.

Mayor/Councillor Templeton

Carried

Attachments

- A Council 2 April 2020 - Item 3 - COVID-19 IMT Lead Presentation [⇒](#)

4. Mayor's Report - COVID-19 March 2020

Council Resolved CNCL/2020/00028

That the Council:

1. Adopt the schedule of Council meetings for the months of April, May and June 2020 as follows:
Thursday 9 April (Extraordinary meeting)
Thursday 23 April
Thursday 14 May
Thursday 28 May
Thursday 11 June
Thursday 25 June
2. Receive the Mayor's Report.
3. Note the emergency management recovery plan and lessons learned from our earthquake experience, which mean recovery planning should commence immediately,

building on our existing strengths (relationships and strategic frameworks) and engaging fully with all our diverse communities.

4. Note that work has commenced on the Christchurch Economic Recovery Package in partnership with ChristchurchNZ, and that we will be submitting projects in response to the government's call for infrastructure projects to enable the country to get to work as soon as possible after the lockdown.
5. Note the impact that Council decisions made at this time will have on our medium to long-term recovery and that these need to be factored into our Annual and Long-Term Plan processes.
6. Agree in principle to review our Strategic Directions, together with the Letters of Expectations issued to the Chief Executive and the External Advisory Group, in order to ensure they are fit for purpose for the recovery as well as meeting our aspirational goals for the city.
7. Note the features of the Greater Christchurch Partnership: Longstanding broad partnership (local government, central government and iwi); a strong foundation strategy; partnership through adversity; leading in wellbeing thinking.
8. Agree in principle to discuss with the Greater Christchurch Partnership the work that has been done on the Greater Christchurch Strategic Framework (Greater Christchurch 2050), to ensure that it is also fit for purpose as our collective post COVID-19 recovery plan for Greater Christchurch.

Mayor/Councillor Galloway

Carried

Councillor Chen requested that his abstention from voting on resolutions 7. and 8 be recorded.
Councillor Johanson requested that his vote against resolutions 2., 7. and 8. be recorded
Councillor Keown requested that his vote against resolutions 1. and 4. be recorded.

5. Council Funding and Financial Relief Package

Council Resolved CNCL/2020/00029

That the Council:

1. Agrees it will have particular regard to the impact of the COVID-19 crisis on the ability of some ratepayers to pay instalment 4 of 2019-20 rates.
2. Will consider remitting late payment penalties in respect of instalment 4 under the Council's Rates Remission Policy (Remission category 8), on application by a ratepayer for relief on the grounds of financial hardship directly attributable to the COVID-19 crisis and where the full payment of instalment 4 is received within six months of the due date.
3. Will consider, under the Council's Rates Remission Policy (Remission category 8), remitting the 10% rates surcharge (penalty) imposed in 2020 on any rates outstanding as at 30 June 2019, which remain unpaid at 31 March 2020, on application by a ratepayer for relief on the grounds of financial hardship directly attributable to the COVID-19 crisis.
4. Agrees the financial hardship criteria are initially to be aligned where possible with Government criteria, which include:
 - a) Businesses that have suffered a 30% drop in income year on year as a result of the COVID-19 crisis; and

- b) Residential properties, where as a result of the COVID-19 crisis the owner occupiers have lost their jobs or have had their normal income from all sources reduced by 20% or more for at least one month before the rates due date.
5. Requests staff to report back to the Council with any further information or adjustments in relation to the financial hardship criteria.
6. Agrees that the Council's trade debtors, who have been impacted by the shutdown, be dealt with on a case by case basis.
7. Agrees to provide the following Council tenants with a relief package as set out below in resolution 8.:
 - a) Hospitality - cafes, restaurants, stall sites, food trucks and outdoor dining / tables and chairs.
 - b) Childcare facilities (excluding those grant funded by Council).
 - c) Commercial/community, including but not limited to the following; the Tram and Gondola, mini golf, camping grounds, Vbase Town Hall ground hire, Adrenalin forest park, boat hire Groynes, and Naval Point marina.
 - d) Sports clubs (many of whom rely on commercial activities for fund raising).
 - e) Allow applications by other tenants that may be similarly affected to be considered and resolved on a case by case basis.
8. Adopt the following relief package:
 - a) Defer chasing current debt owing by commercial tenants until 1 May 2020, following which normal business practices shall be adopted.
 - b) Provide a rent holiday of up to three months effective 1 March 2020. For the sake of clarity, this is a waiver of rent for that period for which repayment will not be required at a future date. The period after that to be monitored, and a new strategy either introduced or managed on a case-by-case basis.
 - c) Suspend the lease where the business' operation is halted through compulsion by a government initiative. In this eventuality the suspended term will added to the end of the lease.
 - d) Provide flexibility around levels of service and opening hours to allow the tenants to adapt to the changing market and environment without a concern of being in breach of the lease.
9. Provides the Property Consultancy Manager with delegated authority to manage the resolutions included in resolution 8. above and make all decisions necessary to implement them.

Councillor MacDonald/Deputy Mayor

Carried

Karakia Whakamutunga:

Delivered by Councillor Daniels

Meeting concluded at 2.14pm.

CONFIRMED THIS 23rd DAY OF APRIL 2020

MAYOR LIANNE DALZIEL
CHAIRPERSON