Waipapa
Papanui-Innes Community Board
AGENDA

Notice of Meeting:
An ordinary meeting of the Waipapa/Papanui-Innes Community Board will be held on:

Date: Friday 20 March 2020
Time: 9.15am
Venue: Board Room, Papanui Service Centre, Corner Langdons Road and Restell Street, Papanui

Membership
Chairperson
Emma Norrish
Deputy Chairperson
Simon Britten
Members
Pauline Cotter
Mike Davidson
Ali Jones
Emma Twaddell

17 March 2020

Christine Lane
Manager Community Governance, Papanui-Innes
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christine.lane@ccc.govt.nz
www.ccc.govt.nz

Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. If you require further information relating to any reports, please contact the person named on the report.

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https://www.ccc.govt.nz/the-council/meetings-agendas-and-minutes/
**Developing Resilience in the 21st Century**

**Strategic Framework**

**Whiria ngā whenu o ngā papa, honoa ki te maurua tāui iki**

Bind together the strands of each mat and join together with the seams of respect and reciprocity

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**Ōtautahi–Christchurch is a city of opportunity for all**

Open to new ideas, new people and new ways of doing things – a city where anything is possible

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### Principles

| Being open, transparent and democratically accountable | Taking an inter-generational approach to sustainable development, prioritising the social, economic and cultural wellbeing of people and communities and the quality of the environment, now and into the future | Building on the relationship with Te Rūnanga o Ngāi Tahu and the Te Hononga Council Papatipu Rūnanga partnership, reflecting mutual understanding and respect | Actively collaborating and co-operating with other local, regional and national organisations |

### Resilient communities

- Strong sense of community
- Active participation in civic life
- Safe and healthy communities
- Celebration of our identity through arts, culture, heritage, sport and recreation
- Valuing the voices of all cultures and ages (including children)

### Liveable city

- Vibrant and thriving city centre
- Sustainable suburban and rural centres
- A well connected and accessible city promoting active and public transport
- Sufficient supply of, and access to, a range of housing
- 21st century garden city we are proud to live in

### Healthy environment

- Healthy water bodies
- High quality drinking water
- Unique landscapes and indigenous biodiversity are valued and stewardship exercised
- Sustainable use of resources and minimising waste

### Prosperous economy

- Great place for people, business and investment
- An inclusive, equitable economy with broad-based prosperity for all
- A productive, adaptive and resilient economic base
- Modern and robust city infrastructure and community facilities

### Community Outcomes

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### Strategic Priorities

| Enabling active and connected communities to own their future | Meeting the challenge of climate change through every means available | Ensuring a high quality drinking water supply that is safe and sustainable | Accelerating the momentum the city needs | Ensuring rates are affordable and sustainable |

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**Ensuring we get core business done while delivering on our Strategic Priorities and achieving our Community Outcomes**

- Engagement with the community and partners
- Strategies, Plans and Partnerships
- Long Term Plan and Annual Plan
- Our service delivery approach
- Monitoring and reporting on our progress
Mihi

Tēnā koutou
Kua hui mai nei
Ki tēnei whare ō tātou
Ki te kōrero, ki te whakarongo
i nga kaupapa ō to hapori
Nau mai, haere mai.
Nā reira tēnā koutou katoa

Greetings
to all who have gathered
within our (communal) house
to speak and to listen to the
topics/conversations of your community
Welcome, welcome
Therefore, again I greet all present
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1. **Apologies / Ngā Whakapāha**  
At the close of the agenda no apologies had been received.

2. **Declarations of Interest / Ngā Whakapuaki Aronga**  
Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest they might have.

3. **Confirmation of Previous Minutes / Te Whakaāe o te hui o mua**  
That the minutes of the Waipapa/Papanui-Innes Community Board meeting held on Friday, 6 March 2020 be confirmed (refer page 6).

4. **Public Forum / Te Huinga Whānui**  
A period of up to 30 minutes will be available for people to speak for up to five minutes on any issue that is not the subject of a separate hearings process.

5. **Deputations by Appointment / Ngā Huinga Whakaritenga**  
Deputations may be heard on a matter or matters covered by a report on this agenda and approved by the Chairperson.

   There were no deputations by appointment at the time the agenda was prepared.

6. **Presentation of Petitions / Ngā Pākikitanga**  
There were no petitions received at the time the agenda was prepared.
Waipapa/Papanui-Innes Community Board
OPEN MINUTES

Date: Friday 6 March 2020
Time: 9.15am
Venue: Board Room, Papanui Service Centre, Corner Langdons Road and Restell Street, Papanui

Present
Chairperson
Emma Norrish
Deputy Chairperson
Simon Britten
Members
Pauline Cotter
Mike Davidson
Ali Jones
Emma Twaddell

6 March 2020

Christine Lane
Manager Community Governance, Papanui-Innes
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Waipapa/Papanui-Innes Community Board  
20 March 2020

The agenda was dealt with in the following order.

1. **Apologies / Ngā Whakapāha**
   
   Part C
   Community Board Resolved PICB/2020/00018
   That the apology received from Emma Twaddell be accepted.
   Ali Jones/Simon Britten  
   
   **Carried**

2. **Declarations of Interest / Ngā Whakapuaki Aronga**
   
   Part B
   There were no declarations of interest recorded.

3. **Confirmation of Previous Minutes / Te Whakaāe o te hui o mua**
   
   Part C
   Community Board Resolved PICB/2020/00019
   That the minutes of the Waipapa/Papanui-Innes Community Board meeting held on Friday, 21 February 2020 be confirmed.
   Mike Davidson/Ali Jones  
   
   **Carried**

4. **Public Forum / Te Huinga Whānui**
   
   Part B
   4.1 **Positive Youth Development Report – Ben O’Donovan**
   Ben O’Donovan was unable to attend and sent an apology regarding his report back to the Board on representing St Bedes College on the St Bedes Australian Cricket tour from 27 September to 7 October 2019.

   4.2 **Positive Youth Development Report – Beth O’Donovan**
   Beth O’Donovan attended to report back to the Board on her participation in the AIMS games tournament in Tauranga from 8 to 13 September 2019 as a member of the Cobham Intermediate, Year 7 Hockey team.
   After questions from members, the Chairperson thanked Beth for her presentation.

   Emma Twaddell arrived and joined the meeting at 9.19am.
4.3 Positive Youth Development Report – Isaac Aitken
Isaac Aitken attended to report back to the Board on his participation in the National under 16 Water Polo Championships in Auckland from 2 to 6 October 2019 as a member of the Canterbury under 16 Water Polo team.
After questions from members, the Chairperson thanked Isaac for his presentation.

4.4 Neighbourhood Support – David Crean
David Crean attended and updated the Board regarding the Neighbourhood Support organisation.
After questions from members, the Chairperson thanked Mr Crean for his presentation.

4.5 Water Fountain in Styx – Paddy Clifford
Paddy Clifford attended to talk to the Board regarding a water fountain in Styx.
After questions from members, the Chairperson thanked Mr Clifford for his presentation.
The Waipapa/Papanui-Innes Community Board decided to request a memorandum from staff on the technical feasibility of installing a drinking fountain near the children’s playground in the Styx Esplanade reserve.

5. Deputations by Appointment / Ngā Huinga Whakaritenga
Part B
There were no deputations by appointment.

6. Presentation of Petitions / Ngā Pākikitanga
Part B
There was no presentation of petitions.

7. Elected Members’ Information Exchange
Part B
Board members exchanged information on matters of interest.

Meeting concluded at 10.06am.

CONFIRMED THIS 20th DAY OF MARCH 2020.

EMMA NORRISH
CHAIRPERSON
7. 190 Petrie Street/28 Shirley Road: Proposed Bus Passenger Shelter Installation and Bus Stop Markings

Reference / Te Tohutoro: 20/196812
Report of / Te Pou: Brenda O'Donoghue, Passenger Transport Engineer, Brenda.o'donoghue@ccc.govt.nz
Matua: Brenda.o'donoghue@ccc.govt.nz
General Manager / Pouwhakarae: David Adamson, GM City Services, david.adamson@ccc.govt.nz

1. Executive Summary / Te Whakarāpopoto Matua

1.1 The purpose of this report is for the Waipapa/Papanui-Innes Community Board to approve the installation of a bus passenger shelter and no stopping restrictions at an existing bus stop located on Shirley Road, beside 190 Petrie Street/28 Shirley Rd.

1.2 The origin of the report is staff generated. The bus stop locations chosen by staff for shelters to be installed are typically the bus stops where the average weekday passenger boardings meet a demand threshold of more than 20 people boarding a bus per weekday. This means staff are targeting the bus stops that are most used by people accessing public transport.

1.3 Public transport is a key provision to support mode shift, reduce greenhouse gas emissions, traffic congestion and traffic crashes. Measures that promote the use of public transport helps the Council achieve its:

- Strategic framework of providing a well-connected and accessible city promoting active and public transport, as well as meeting the challenge of climate change through every means available.
- Long Term Plan outcome of improved user satisfaction of public transport facilities, through providing sheltered waiting areas for customers commuting by bus.

1.4 The decisions in this report are of low significance in relation to the Christchurch City Council’s Significance and Engagement Policy.

1.5 The level of significance was determined by consideration of the criteria set out in the Council’s Significance and Engagement Policy and the requirements as set out in section 339 of the Local Government Act.

1.6 Only a shelter where the owner or occupier of the adjacent property has provided feedback indicating no objection or where there was no response received to the consultation is included within this report.

1.7 The additional stopping restrictions recommended immediately to the east of the bus stop will assist bus manoeuvres into the bus stop, and allow the bus to better align itself with the adjacent kerb.

2. Officer Recommendations / Ngā Tūtohu

That the Waipapa/Papanui-Innes Community Board:

Bus passenger shelter resolution

1. In accordance with Section 339(1) of the Local Government Act:

   a. Approve the installation of a bus passenger shelter on Shirley Road (beside the Shirley Road frontage of 190 Petrie Street) commencing at a point approximately 18 metres...
east of its intersection with Petrie Street and extending in an easterly direction for a distance of 3.6 metres.

Bus stop markings resolution

2. In accordance with Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017:
   a. Approve that the stopping of vehicles is prohibited at all times on the south side Shirley Road commencing at its intersection with Petrie Street and extending in an easterly direction for a distance of approximately 14 metres.
   b. Approve that a marked bus stop be installed on the south side of Shirley Road commencing at a point approximately 14 metres east of its intersection with Petrie Street and extending in an easterly direction for a distance of approximately 14 metres.
   c. Approve that the stopping of vehicles is prohibited at all times on the south side Shirley Road commencing at a point approximately 28 metres east of Petrie Street and extending in an easterly direction for a distance of approximately 15 metres.

3. Approve that any previous resolutions pertaining to traffic controls made pursuant to any bylaw to the extent that they are in conflict with the traffic controls described in this report are revoked.

4. Approve that these resolutions take effect when the traffic control devices that evidence the restrictions described in the staff report are in place.

3. Reason for Report Recommendations / Ngā Take mō te Whakatau

3.1 Each year the Council installs bus passenger shelters to improve the sheltered waiting areas at bus stops. A bus passenger shelter is proposed for the bus stop location presented in this report, due to the average weekday passenger boardings meeting the demand threshold of more than 20 daily passenger boardings per weekday. The bus stop beside 190 Petrie Street/28 Shirley Road has an average of 45 passenger boardings per weekday (Monday to Friday, March, 2017-2019).

3.2 The location of the bus stop, and hence the proposed shelter, relative to their surrounding locality, is indicated in the Figure 1.
3.3 The proposed bus passenger shelter to be installed at the bus stop will be a Council shelter type. The image shown in Figure 2 is an example of what the shelter is likely to look like.

![Figure 2: Example of the shelter type](image)

3.4 The advantages of this recommended option include:
- Protection from the weather
- Seating and timetable information provided within the shelter
- Increases the visibility and legibility of public transport
- Adherence to the recommended bus stop length improves access for people getting on and off the bus, and the operational performance of the buses that use the bus stop

3.5 The disadvantages of this recommended option include:
- Increase in the number of bus passenger shelters to be maintained by the Council
• Reallocation of on-street parking for the use of public transport. There is sufficient on-street parking capacity in the general area for other motorists to continue to park on-street.

4. Alternative Options Considered / Ėtahi atu Kōwhiringa
   4.1 Option 2 – Do nothing, no bus passenger shelter is installed and the existing bus stop marking is retained.
   4.2 The ‘Do Nothing’ option does not assist the Council achieve its Long Term Plan or Strategic Framework outcomes as indicated in section 6 of this report.

5. Detail / Te Whakamahuki
   Analysis Criteria / Ngā Paearu Wetekina
   5.1 Staff assess each site based on the statutory requirement as set out in section 339 of the Local Government Act: “The council may erect on the footpath of any road a shelter for use by intending public-transport passengers or small passenger service vehicle passengers, provided that no such shelter may be erected so as to unreasonably prevent access to any land having a frontage to the road”.
   5.2 Staff undertake geometric, road safety and bus stop best practice design assessments for each proposed shelter location. Examples of such as assessments include:
   • The shelter will not restrict nearby driveway or intersection sightlines.
   • The shelter can be located at an appropriate location relative to the bus stop, which makes it a logical place for passengers to wait within the shelter.
   • That a 1.5 metre (minimum) continuous accessible path of travel for pedestrian movement is maintained in front of the shelter.
   • Does not adversely impact the underground utilities.
   • Determine if other existing bus stop infrastructure needs to be relocated to ensure the location is accessible to the people who use the bus stop as well as the people who walk past the bus stop.
   • Determine if other accessibility and operational improvements are needed to be made to optimise the usability of the bus stop, for example extending the footpath to the kerb to ensure there is a hardstand for customers boarding or exiting the bus, or marking the bus stop to the recommended bus stop length.

Community Views and Preferences / Ngā mariu ā-Hāpori
   5.3 The properties listed below are those specifically affected by this option due to the proximity of the property to the proposed shelter and no stopping restrictions. The consultation period for the proposed shelter occurred from Thursday 12 December 2019 to Friday 31 January 2020. The consultation notice and feedback form were posted by mail to the property owner/occupier and absentee owners requesting their feedback.
   • 190 Petrie Street;
   • 28 Shirley Road; and
   • 30 Shirley Road.
   5.4 No feedback was received.
5.5 Environment Canterbury is responsible for providing public transport services. The Christchurch City Council is responsible for providing public transport infrastructure. Environment Canterbury is supportive of the installation of the bus passenger shelters.

6. Policy Framework Implications / Ngā Hīraunga ā- Kaupapa here

Strategic Alignment / Te Rautaki Tīaroaro
6.1 Council’s Strategic Framework is a key consideration in guiding the recommendations in this report. The recommendations in this report help achieve the:

- community outcome of a well-connected and accessible city promoting active and public transport, and
- strategic priorities of meeting the challenge of climate change through every means available.

6.2 This report supports the Council’s Long Term Plan (2018 - 2028):

6.2.1 Activity: Public Transport Infrastructure

- Level of Service: 10.4.4 Improve user satisfaction of public transport facilities. >=7.3

Policy Consistency / Te Whai Kaupapa here
6.3 The decision is consistent with Council’s Plans, Policies and Strategic Framework.

Impact on Mana Whenua / Ngā Whai Take Mana Whenua
6.4 The decision does not involve a significant decision in relation to ancestral land or a body of water or other elements of intrinsic value, therefore this decision <does/does not> specifically impact Mana Whenua, their culture and traditions.

Climate Change Impact Considerations / Ngā Whai Whakaaro mā te Āhuarangi
6.5 Public transport is a key provision to support mode shift, reduce greenhouse gas emissions, traffic congestion and traffic crashes. Measures that promote the use of public transport make it a more attractive travel option, thereby supporting mode shift and the associated benefits to the environment.

Accessibility Considerations / Ngā Whai Whakaaro mā te Hunga Hauā
6.6 Accessibility by access to opportunities: Improvements to bus stops have a positive impact to the well-being and accessibility of our community through freedom to access opportunities by other means than the private vehicle.

6.7 Accessibility by inclusive design:

- The placement of the shelter considers the accessibility and movement needs of those waiting for a bus and those walking past the shelter that their way is unimpeded.
- Improvements to length of the bus stop improves access for people getting on and off the bus, and the operational performance of the buses that use the bus stop.

7. Resource Implications / Ngā Hīraunga Rauemi

Capex/Opex / Ngā Utu Whakahaere
7.1 Cost to Implement - $18,000 for the shelter supply and installation including other bus stop remedial work, plus $1,000 for the planning, consultation and preparation of this report.
7.2 Maintenance/Ongoing costs - Transport and City Streets, Operations Expenditure budget, includes maintenance of bus stop infrastructure, as and when it is needed.

7.3 Funding Source – Traffic Operations, Capital Expenditure budget for bus stop, seating and shelter installations.

7.4 If approved, the recommendations will be implemented prior to the end of financial year 2019-2020. If the current stock of shelters is not suitable or available for this site, purchase of the appropriate style of shelter may delay the installation by approximately three months.

8. Legal Implications / Ngā Hīraunga ā-Ture

Statutory power to undertake proposals in the report / Te Manatū Whakahaire Kaupapa

8.1 Under Section 339 of the Local Government Act 1974, the Council may erect on the footpath of any road, a shelter for use by intending public transport passengers or small passenger service vehicle passengers provided that no such shelter may be erected so as to unreasonably prevent access to any land having a frontage to the road. The Council is required to give notice in writing to the occupier and owner of property likely to be injuriously affected by the erection of the shelter, and shall not proceed with the erection of the shelter until after the expiration of the time for objecting against the proposal or, in the event of an objection, until after the objection has been determined.

8.2 Staff confirm the shelters will not prevent vehicular or pedestrian access to any land having a frontage to the road.

8.3 The relevant Community Board or Committee have delegated authority from the Council to exercise the delegations as set out in the Register of Delegations. The list of delegations for the Community Boards includes the resolution:

- bus passenger shelters under Section 339(1) of the Local Government Act 1974; and
- stopping, standing and parking restrictions under Clauses 7 and 8 of the Traffic and Parking Bylaw 2017.

8.4 Where no objection to the shelter has been presented by the owner or occupier of an affected property, staff present a decision making report directly to the relevant Community Board or Committee.

8.5 Where an objection has been presented by the owner or occupier of an affected property, staff present a decision making report to a Hearings Panel. The Hearings Panel then assess the objection against the criterion as outlined in Section 339 of the Act and make recommendations to the relevant Community Board or Committee. The Community Board or Committee will then determine the outcome of the objections in accordance with criterion outlined in Section 339 of the Local Government Act 1974.

Other Legal Implications / Ētahi atu Hīraunga-ā-Ture

8.1 The legal consideration is that the installation of any signs and/or markings associated with traffic control devices must comply with the Land Transport Rule: Traffic Control Devices 2004.

8.2 This report has not been reviewed and approved by the Legal Services Unit.

9. Risk Management Implications / Ngā Hīraunga Tūraru

9.1 Should the Community Board proceed with the ‘Do Nothing’ option (Option 2 of this report), the following are the risks to improving public transport:
9.1.1 The existing passenger waiting facilities remain, leading to no improvement to the level of service for passengers waiting for a bus.

9.1.2 The existing bus stop markings remain and may affect inclusive access and operational performance as the bus stop length is currently under-dimension.

### Attachments / Ngā Tāpirihanga

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<tr>
<th>No.</th>
<th>Title</th>
<th>Page</th>
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<tbody>
<tr>
<td>A</td>
<td>28 Shirley Road/190 Petrie Street - Bus Passenger Shelter and No Stopping Restriction Plan TG133801 - For Board Approval</td>
<td>18</td>
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In addition to the attached documents, the following background information is available:

<table>
<thead>
<tr>
<th>Document Name</th>
<th>Location / File Link</th>
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<tbody>
<tr>
<td>Not applicable</td>
<td>Not applicable</td>
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### Confirmation of Statutory Compliance / Te Whakatūturutanga ā-Ture

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:
   (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
   (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.
Shirley Road
Proposed bus passenger shelter and no stopping restriction
For Board Approval

Original Plan Size: A4
ISSUE: 1  10/12/2019
TG133801  MJR
8. Waipapa/Papanui-Innes 2019-20 Youth Development Fund Application - Papanui High School

Reference / Te Tohutoro: 20/164053
Report of: Trevor Cattermole: Community Development Advisor
General Manager: Mary Richardson: General Manager Citizens & Community

1. Purpose of Report / Te Pūtake Pūrongo

1.1 The purpose of this report is for the Waipapa/Papanui-Innes Community Board to consider an application received for funding from its 2019-20 Youth Development Fund.

1.2 This report is to assist the Board to consider an application for funding from Papanui High School on behalf of two students (Amelia Roberts and Brooke Teear) who reside in the Papanui-Innes Ward and are members of the Papanui High School Senior Girls Futsal team which is attending the Secondary Schools Futsal Nationals to be held in Wellington on Monday 30th and Tuesday 31st March 2020.

1.3 At the time of writing there is currently a balance of $4,000 remaining in this fund.

2. Officer Recommendations

That the Waipapa/Papanui-Innes Community Board resolve to:

1. Approve a grant of $400 ($200 per student, named below) from its 2019-20 Youth Development Fund to Papanui High School towards attending the Secondary Schools Futsal Nationals to be held in Wellington on Monday 30th and Tuesday 31st March 2020 as representatives of the Papanui High School Senior Girls Futsal team.

The students are Amelia Roberts and Brooke Teear.

3. Key Points / Ngā Take Matua

Issue or Opportunity / Ngā take, Ngā Whaihua rānei

3.1 To consider funding applications received to support the development and achievements of young people living in the Papanui-Innes Ward area.

Strategic Alignment / Te Rautaki Tiaroaro

3.2 Investing in our youth to develop leadership, cultural competence and success in their chosen field builds the capacity of our city’s youth, our future adults. In doing so we increase the likelihood of these youths contributing to developing a vibrant, prosperous and sustainable 21st century city; one of the council’s six Strategic Priorities. The recommendations contained in this report are based on this principle.

Decision Making Authority / Te Mana Whakatau

1.1 Determine the allocation of the discretionary Response Fund for each community (including any allocation towards a Youth Development Fund).

1.2 Allocations must be consistent with any policies, standards or criteria adopted by the Council

1.3 The Fund does not cover:

- Legal challenges or Environment Court challenges against the Council, Council Controlled organisations or Community Board decisions
Projects or initiatives that change the scope of a Council project or that will lead to ongoing operational costs to the Council (though Community Boards can recommend to the Council that it consider a grant for this purpose).

Assessment of Significance and Engagement / Te Mana Whakatau

1.4 The decision(s) in this report is of low significance in relation to the Christchurch City Council’s Significance and Engagement Policy.

3.3 The level of significance was determined by the number of people affected and/or with an interest.

3.4 Due to the assessment of low significance, no further community engagement and consultation is required.

4. Applicant/ Te Kaitono 1 – Papanui High School

4.1 The Papanui High School Senior Girls Futsal team will be attending the Secondary Schools Futsal Nationals to be held in Wellington on Monday 30th and Tuesday 31st March 2020. This will be the second time that Papanui High School will be represented in the Senior Schools competition. The event which is run over two days brings together the best teams in the country.

4.2 The Papanui High School Senior Girls Futsal team comprises nine Year (11-13) girls, seven of which competed for Papanui High School in the Junior Girls Futsal Nationals in 2017, placing second overall in the competition. With the core of the team having played together for a number of years provides the opportunity for the team and the individuals to develop their Futsal skills.

4.3 The two individuals named in this application are:

Amelia Roberts
Amelia is a year 11 student at Papanui High School and resides in Redwood. Amelia loves the game of Futsal because of the constant movement and skill required and the game and the subsequent competitions provide the opportunity to develop new friendships and increase proficiency. Amelia’s favourite subjects are Design Technology and Health.

Brooke Teear
Brooke is a year 13 student at Papanui High School and resides in Strowan. Brooke credits playing Futsal with her team as one of the highlights of her time at Papanui High. Brooke is also a New Zealand representative in Trampolining and has attended numerous World Championships in that sport.

4.4 Papanui High School has previously applied to the Papanui-Innes Community Board’s Positive Youth Development fund in respect of support for their students. 2010-11 (Schools Touch Rugby – 18 students), 2011-12 (South Island Sports Tournament – 4 students), 2014-15 (E-Velocity Competition – two teams), 2015-16 (Schools Futsal tournament – 4 students), 2019-20 Cambodia Trip - Pacific Discovery Program – 7 students), and also 2019-20 (Australian International Music Festival - 9 students).

4.5 The following table provides a breakdown of the costs for each individual student previously named:

<table>
<thead>
<tr>
<th>EXPENSES</th>
<th>Cost ($) (pp)</th>
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<tbody>
<tr>
<td>Accommodation and Transport</td>
<td>$282</td>
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<td>Item No.: 8</td>
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### Flights
- Flights: $269

### Entry fee
- Entry fee: $25

### Food
- Food: $60

**Total**: $636

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**Attachments**

There are no appendices to this report.

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**Confirmation of Statutory Compliance / Te Whakatūturutanga ā-Ture**

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:
   (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
   (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Reference / Te Tohutoro: 20/207016
Report of / Te Pou Matua: Trevor Cattermole: Community Development Advisor
General Manager / Pouwhakarae: Mary Richardson: General Manager Citizens & Community

1. Purpose of Report / Te Pūtake Pūrongo

1.1 The purpose of this report is for the Waipapa/Papanui-Innes Community Board to consider an application(s) received for funding from its 2019-20 Youth Development Fund.

1.2 This report is to assist the Board to consider an application(s) for funding from Marian College Netball Club on behalf of Emily Fyall, a student at the school, who resides in the Papanui-Innes Ward and is a member of the Marian College Netball Club which is attending the Gold Coast International Netball Festival from 13 to 22 April 2020.

1.3 There is currently a balance of $4,000 remaining in this fund.

2. Officer Recommendations / Ngā Tūtohu

That the Waipapa/Papanui-Innes Community Board resolve to:

1. Approve a grant of $300 from its 2019-20 Youth Development Fund to Marian College Netball Club towards the costs of the below named student who is a member of the Marian College Netball Club to attend the Gold Coast International Netball Festival from 13 to 22 April 2020.

The student concerned is Emily Fyall.

3. Key Points / Ngā Take Matua

Issue or Opportunity / Ngā take, Ngā Whaihua rānei

3.1 To consider funding applications received to support the development and achievements of young people living in the Papanui-Innes Ward area.

Strategic Alignment / Te Rautaki Tiaroaro

3.2 Investing in our youth to develop leadership, cultural competence and success in their chosen field builds the capacity of our city’s youth, our future adults. In doing so we increase the likelihood of these youths contributing to developing a vibrant, prosperous and sustainable 21st century city; one of the council’s six Strategic Priorities. The recommendations contained in this report are based on this principle.

Decision Making Authority / Te Mana Whakatū

3.3 Determine the allocation of the discretionary Response Fund for each community (including any allocation towards a Youth Development Fund).

3.4 Allocations must be consistent with any policies, standards or criteria adopted by the Council.

3.5 The Fund does not cover:

- Legal challenges or Environment Court challenges against the Council, Council Controlled organisations or Community Board decisions
Projects or initiatives that change the scope of a Council project or that will lead to ongoing operational costs to the Council (though Community Boards can recommend to the Council that it consider a grant for this purpose).

Assessment of Significance and Engagement / Te Mana Whakatau

3.6 The decision(s) in this report is of low significance in relation to the Christchurch City Council’s Significance and Engagement Policy.

3.7 The level of significance was determined by the number of people affected and/or with an interest.

3.8 Due to the assessment of low significance, no further community engagement and consultation is required.

4. Applicant/ Te Kaitono 1 – Marian College Netball Club (On behalf of Emily Fyall)

4.1 Emily Fyall is a 17 year old, Year 13 student at Marian College, who resides in Redwood. This year is the fifth season Emily has played for the Marian College Netball Club. Emily is a midcourt player specialising in both the Wing Defence and Centre positions.

4.2 Emily is looking forward to her first opportunity to represent Marian College at a tournament of this type. In addition to playing netball for Marian College, Emily has coached the school junior teams for the last two seasons. This experience has enabled her to develop her netball skills with planning and putting into action the strategies involved in the game.

4.3 Academically, Emily has NCEA Level One Excellence Endorsed and received a Marian College Academic Excellence award. She also achieved NCEA Level Two Merit Endorsed. This year she is studying Level Three Physics, Maths with Calculus, Chemistry, Biology, Accounting and Religious Education. Emily’s goal is to achieve Level Three NCEA with Excellence, and University Entrance. This year, Emily has also been appointed Head of Wellbeing on the Student Executive.

4.4 Emily is involved in a wide range of sports (additional to netball), including volleyball, indoor netball, basketball, tennis, dragon boating and softball. Emily was also a member of the U15 Christchurch B Netball Team in 2018. Emily has been actively fundraising for this opportunity through selling pies, tee shirt sponsorship, selling raffles, silent auction and logo drink bottle sales.

4.5 This is the first time Marian College, Marian College Netball Club and Emily Fyall have applied to the Papanui-Innes Community Board.

4.6 The following table provides a breakdown of the costs for Emily Fyall:

<table>
<thead>
<tr>
<th>EXPENSES</th>
<th>Cost ($)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Airfare, Entry, Accommodation, Mini Van Hire, Travel Insurance, Ferry transfers,</td>
<td>$2,795</td>
</tr>
<tr>
<td>Meals</td>
<td>$160</td>
</tr>
<tr>
<td>staff contribution to attend</td>
<td>$225</td>
</tr>
<tr>
<td>Transport fuel and miscellaneous costs-contribution</td>
<td>$20</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$3,200</strong></td>
</tr>
</tbody>
</table>
Attachments

There are no appendices to this report.

Confirmation of Statutory Compliance / Te Whakatūturutanga ā-Ture

<table>
<thead>
<tr>
<th>Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).</th>
</tr>
</thead>
<tbody>
<tr>
<td>(a) This report contains:</td>
</tr>
<tr>
<td>(i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and</td>
</tr>
<tr>
<td>(ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.</td>
</tr>
<tr>
<td>(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.</td>
</tr>
</tbody>
</table>

Signatories / Ngā Kaiwaitohu

<table>
<thead>
<tr>
<th>Author</th>
<th>Trevor Cattermole - Community Development Advisor</th>
</tr>
</thead>
<tbody>
<tr>
<td>Approved By</td>
<td>Christine Lane - Manager Community Governance, Papanui-Innes</td>
</tr>
</tbody>
</table>
10. Waipapa/Papanui-Innes 2019-20 Youth Development Fund Application - Ava Rattray

Reference / Te Tohutoro: 20/228208


General Manager / Pouwhakarae: Mary Richardson: General Manager Citizens & Community.

1. Purpose of Report / Te Pūtake Pūrongo

1.1 The purpose of this report is for the Waipapa/Papanui-Innes Community Board to consider an application received for funding from its 2019-20 Youth Development Fund.

1.2 This report is to assist the Board to consider an application of funding from Ava Rattray who will be representing Canterbury at the annual Inter-Provincial Children’s Athletics competition to be held in Auckland from 10-13 April 2020.

1.3 At the time of writing there is currently a balance of $4,000 remaining in this fund.

2. Officer Recommendations / Ngā Tūtohu

That the Waipapa/Papanui-Innes Community Board resolve to:

1. Approve a grant of $250 from its 2019-20 Youth Development Fund to Ava Rattray towards her attendance as part of the Canterbury team at the annual Inter-Provincial Children’s Athletics competition to be held in Auckland from 10-13 April 2020.

3. Key Points / Ngā Take Matua

Issue or Opportunity / Ngā take, Ngā Whaihua rānei

3.1 To consider funding applications received to support the development and achievements of young people living in the Papanui-Innes Ward area.

Strategic Alignment / Te Rautaki Tiaroaro

3.2 Investing in our youth to develop leadership, cultural competence and success in their chosen field builds the capacity of our city's youth, our future adults. In doing so we increase the likelihood of these youths contributing to developing a vibrant, prosperous and sustainable 21st century city; one of the council’s six Strategic Priorities. The recommendations contained in this report are based on this principle.

Decision Making Authority / Te Mana Whakatau

3.3 Determine the allocation of the discretionary Response Fund for each community (including any allocation towards a Youth Development Fund).

3.4 Allocations must be consistent with any policies, standards or criteria adopted by the Council.

3.5 The Fund does not cover:

- Legal challenges or Environment Court challenges against the Council, Council Controlled organisations or Community Board decisions
Projects or initiatives that change the scope of a Council project or that will lead to ongoing operational costs to the Council (though Community Boards can recommend to the Council that it consider a grant for this purpose).

**Assessment of Significance and Engagement / Te Mana Whakatau**

3.6 The decision(s) in this report is of low significance in relation to the Christchurch City Council’s Significance and Engagement Policy.

3.7 The level of significance was determined by the number of people affected and/or with an interest.

3.8 Due to the assessment of low significance, no further community engagement and consultation is required.

4. **Applicant/ Te Kaitono – Ava Rattray**

4.1 Ava is a 12 year old, Year 8 student at Casebrook Intermediate who resides in Redwood. Ava is very thrilled to be one of only 11, 12 year olds to be selected in a team of 44 comprising 12/13 year old boys and girls from Canterbury, Mid and South Canterbury and Greymouth.

4.2 Ava has been competing in multiple sport disciplines over the last few years and is currently a member of Papanui Toc H Athletics Club. Ava’s love of athletics involves commitment and dedication to training and this dedication has already resulted in Ava winning gold at the Colgate Games in 2019, running the 400 metres and 800 metres in personal best times, and at the Intermediate Canterbury Athletics in 2019 Ava placed first in the 200 metres, 800 metres and discus.

4.3 As mentioned above, Ava has a passion for a range of sports such as Touch, Netball and Cross Country and has already set her sights on competing in the next AIMS Games in Basketball, Netball and Cross Country.

4.4 Ava is actively fund raising for this opportunity (sausage sizzles, etc.) both individually and collectively at a team and club level. This is the first time that Ava Rattray has applied to the Papanui-Innes Board for funding.

4.5 The following table provides a breakdown of the costs for Ava Rattray:

<table>
<thead>
<tr>
<th>EXPENSES</th>
<th>Cost ($)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Return fights to Auckland, Accommodation at Kings College</td>
<td>$841</td>
</tr>
<tr>
<td>Uniform</td>
<td>$70</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$911</strong></td>
</tr>
</tbody>
</table>
Attachments
There are no appendices to this report.

Confirmation of Statutory Compliance / Te Whakatūturutanga ā-Ture

| Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).<br>(a) This report contains:<br>   (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and<br>   (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.<br>(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy. |

Signatories / Ngā Kaiwaitohu

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<th>Trevor Cattermole - Community Development Advisor</th>
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<tbody>
<tr>
<td>Approved By</td>
<td>Christopher Turner-Bullock - Manager Community Governance, Coastal-Burwood</td>
</tr>
</tbody>
</table>
11. Waipapa/Papanui-Innes Community Board Area Report - March 2020

Reference / Te Tohutoro: 20/119496

Report of: Elizabeth Hovell, Community Board Advisor
Elizabeth.Hovell@ccc.govt.nz

General Manager: Mary Richardson, General Manager Community and Governance
Mary.Richardson@ccc.govt.nz

1. Purpose of Report / Te Pūtake Pūrongo

This report provides information on initiatives and issues current within the Community Board area, to provide the Board with a strategic overview and inform sound decision making.

2. Officer Recommendations / Ngā Tūtohu

That the Waipapa/Papanui-Innes Community Board resolve to:

2. Hold a meeting of the Waipapa/Papanui-Innes Community Board Submission Committee on Friday 27 March 2020 at 8am in the Papanui Board Room, Papanui Library and Service centre, 5 Restell Street to consider the Board’s Annual Plan Submission.
3. Nominate Board members to lay wreaths at the Papanui and Belfast ANZAC Day commemoration services and confirm which service Board members will be attending.
4. Write a letter to the CEO, Christchurch City Council regarding schools’ accessibility to swimming pool facilities.

3. Community Board Activities and Forward Planning

3.1 Memos/Information/Advice to the Board

3.1.1 Information sent to the Board:

- SWN: SW Canal Drain – Renewing Timber Drain (circulated 5 March 2020)
- CNC Alliance: Carpool lanes, Night work on QEII Drive, SH1 Waimakariri Bridge Update, Philpotts Road closure (circulated 2 March 2020)
- SWN: Flockton Wastewater Renewals (circulated 3 March 2020)
- CCC: February 2020 Graffiti Snapshot (circulated 3 March 2020)
- Shirley Modular Pump Track Update (circulated 2 March 2020)
- CNC: Response regarding lights at Cranford/Innes Intersection (circulated 28 February 2020)
- SWN: Transport projects in St Albans, Edgeware and Mairehau (circulated 27 February 2020)
- Information re Resource Consent for storing of rubbish in Belfast (circulated 26 February 2020)
- CCC Update: Warden Street Work (posted 26 February 2020)
Waipapa/Papanui-Innes Community Board
20 March 2020

- SWN: St Albans Sewer Renewals Update *(circulated 25 February 2020)*
- Update on Modular Pump Track Delay *(circulated 25 February 2020)*

3.2 Board area Consultations/Engagement/Submission opportunities

3.2.1 Draft Annual Plan 2020-2021 *(Open for feedback: 24 February to 2 April 2020)*

The Draft Annual Plan 2020–21 – the draft budget for the coming year – focuses on the need to secure the city’s water supply and upgrade roads, footpaths and facilities. It also prioritises keeping rates as low as possible.

3.2.2 Waipapa/Papanui-Innes Community Board Plan *(Feedback closed)*

Feedback has been received, collated and made available to Board members. Refer item 3.3.1 below.

3.3 Annual Plan and Long Term Plan matters

3.3.1 Submissions to the Annual Plan 2020-2021 close on 2 April 2020, therefore, staff recommend the Board consider the following resolution:

“That the Waipapa/Papanui-Innes Community Board resolve to hold a meeting of the Waipapa/Papanui-Innes Community Board Submission Committee on Friday 27 March 2020 at 8am in the Papanui Board Room, Papanui Library and Service centre, 5 Restell Street to consider the Board’s Annual Plan Submission.”

3.4 Board Reporting

3.4.1 The Board are asked to consider topics for inclusion in Newsline, the newsletter and the report to Council.

4. Community Board Plan – Update against Outcomes

4.1 The Board is currently considering the submissions received on its draft Community Board plan.

5. Significant Council Projects in the Board Area

5.1 Strengthening Community Fund Projects

5.1.1 Applications for the Strengthening Communities Fund 2020-2021, both ward and metropolitan, open on Monday 9 March and closes Wednesday 15 April 2020.

5.2 Other partnerships with the community and organisations

5.2.1 Ward School Principals Breakfast Meeting

As a result of discussions and feedback from the School Principals’ meeting, the Board discussed writing to the CEO seeking any support regarding school access to swimming pool facilities and related transport costs.

Staff Recommendation: That the Board consider the following resolution -

“Write a letter to the CEO, Christchurch City Council regarding schools’ accessibility to swimming pool facilities, i.e. fees and bus transport costs.”
5.3 Community Facilities (updates and future plans)

5.3.1 Paddington Playground

The Paddington Playground renewal has now been completed.

5.3.2 St Albans Community Centre

The project is progressing as planned.

5.3.3 10 Shirley Road

The proposed engagement format and questions have been circulated to Board members for comment and feedback.

5.4 Infrastructure projects underway

5.4.1 Christchurch Northern Corridor

Regular updates are received by the Board.

6. Significant Community Issues, Events and Projects in the Board Area

6.1 ANZAC Day Remembrance Services

There will be two memorial services held within the Papanui-Innes Wards on Saturday 25 April 2020:

- Papanui War Memorial – Papanui Returned and Services Association (RSA)
- Belfast War Memorial – Belfast Community Network Inc. (BCN)

Representatives from the Board attend these services to lay a wreath. Staff would like to recommend that the Board consider the following:

"Nominate Board members to lay wreaths at the Papanui and Belfast ANZAC Day commemoration services and confirm which service Board members will be attending."

Final details will be provided to the Board once the information has been confirmed by the Papanui RSA and BCN organisers.

6.2 Events Report Back

6.2.1 Redwood Business and Residents Group – Barbeque in Redwood Park

On the evening of Friday 21 February the Redwood Business and Residents Group held a neighbourhood BBQ in Redwood Park.

Approximately 250 people of all ages attended the event and made new connections in the neighbourhood. Children enjoyed a Bouncy Castle, peddling on the Smoothie Bike and using the Playground area while adults relaxed in the shade of the trees and got to know each other.
Volunteers from the Redwood Business and Residents Group worked hard to ensure that a welcoming, relaxing and fun event was enjoyed by all residents who attended. Councillor Mike Davidson attended and the local Community Board members, Emma Norrish (Chair) and Simon Britten (Deputy Chair) worked tirelessly throughout the event and also provided the generator, BBQ and a Bouncy Castle to support the event. Council staff also attended in support of the event.

Feedback gained from the residents highlighted the importance of the event in getting people together, the friendly nature and how much they enjoyed it. It was pleasing that residents from both sides of the Main North Road (Northcote and Redwood) attended.

This was the first neighbourhood event organised by the Redwood Business and Residents Group and the number of responses from people wishing to be informed and updated of upcoming issues and events within the area was very positive.

6.2.2 Children’s Day

Held on Sunday 1 March in the Red Zone, Children’s Day put on fantastic weather, awesome performers and provided great fun for the 10,000 or so enthusiastic children and their families to enjoy. The Minister for Children, Tracy Martin, did the honours of opening the day.

This event is a monumental effort on the part of the Community Recreation Advisors, ably led by our own Helen Miles, and well-supported by other Council staff. A big thank you to all the staff and volunteers who were involved in making this day so special.

7. Updates from Other Units

7.1 Parks Unit Update

7.1.1 Local Parks

After a busy period in December many staff and contractors took a break to relax with family and friends.

The current dry weather over the last few months has slowed turf and garden growth. This has benefited by enabling a focus on amenity gardens with the annual plant border tidy up, pruning and weed control. Our contractor has almost doubled the resources in this area.
Urban park rangers are busy again with warm sunny days bringing more people to our parks. This generates an increase in public requests, normal this time of year with most of the community now back from their Christmas holidays.

The Council Parks Unit has engaged an extra 16 temporary staff to assist in trimming down long grass due to fire risk, along with improving the park assets. They are also tasked with painting playground equipment.

Ornamental and Heritage garden areas get regular bookings for public events, such as weddings and picnics. These parks are looked after by our council parks and garden officers who are out there busy maintaining the beds and keeping the sites tidy. They are planning to replenish some of the garden border mulch on various sites in coming months.

Park Volunteers are also out in the parks enhancing the planting sites from the previous season.

In our park playgrounds the soft fall surface programme is currently underway to top-up or dig out to replace. The most depleted are targeted first throughout the city. In the Papanui–Innes ward the Oruhia Reserve, St Albans and MacFarlane Parks play areas have been completed.

7.1.2 **Sports Parks**

Most sports clubs took a break over Christmas but are now back enjoying the park fields. Fields are all in good condition at this time with close monitoring of irrigation requirements.

Mid-season cricket renovations have been completed which received positive feedback from clubs and Christchurch metro.

The winter sports field requirement assessments are about to start for renovation needs planned to be undertaken in the autumn. This work encompasses surface aeration, compaction relief, weed control, nutrition and topdressing on those parks that require remediation.

7.1.3 **Capital Works Projects**

The hard surface renewal programme is coming out soon.

7.1.4 **Community Park Maintenance Schedule**

<table>
<thead>
<tr>
<th>Activity</th>
<th>Frequency per month</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ornamental mowing</td>
<td>1</td>
</tr>
<tr>
<td>Amenity mowing</td>
<td>1</td>
</tr>
<tr>
<td>Informal Mowing</td>
<td>1</td>
</tr>
<tr>
<td>Ornamental garden maintenance</td>
<td>2</td>
</tr>
<tr>
<td>Summer sport field mowing</td>
<td>4</td>
</tr>
<tr>
<td>Summer sport cricket block maintenance</td>
<td>5</td>
</tr>
<tr>
<td>Summer sport line marking</td>
<td>2</td>
</tr>
<tr>
<td>Chemical weed control</td>
<td>1</td>
</tr>
<tr>
<td>Bin Emptying</td>
<td>As required</td>
</tr>
<tr>
<td>Play and Fitness Equipment Check</td>
<td>1</td>
</tr>
<tr>
<td>Drinking Fountain Clean</td>
<td>5</td>
</tr>
</tbody>
</table>
7.1.1 **Contractor Performance**

Recreational Services Northern Sector KPI quality score for January was 91% as per the following breakdown:

7.2 **Parks Unit – Board Request**

At its meeting on 22 November 2019 the Board received correspondence from Jolie Sarginson as a member of the Service Council of students at Papanui High School. The letter suggested that the Board look at putting in rubbish bins along the shared track alongside the railway lines between Noel Leeming and Papanui High School after student volunteers picked up three large bags of rubbish within a 100 metre radius.

The Board resolved as follows:

**8.3 Jolie Sarginson - Papanui Cycle/Walkway Rubbish Bin request**

**Community Board Resolved PICB/2019/00001**

**Part C**

The Waipapa/Papanui-Innes Community Board decided to:

1. Request advice from staff regarding the feasibility of this request.  
   
   Simon Britten/Emma Twaddell  
   
   Carried

The action has since been completed by the Parks Team. The rail corridor is actually owned by Kiwi Rail, not the Council. The student has been advised accordingly and a recommendation made.
8. Community Board Funding Update

8.1 The 2019-20 financial year’s Positive Youth Development and Discretionary Response Funds Balance Sheet update is attached (refer Attachment A) to this report.

<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>PYDF and DRF Balance Sheet</td>
<td>38</td>
</tr>
<tr>
<td>Item No.: 11</td>
<td>Attachment A</td>
<td></td>
</tr>
<tr>
<td>-------------</td>
<td>-------------</td>
<td></td>
</tr>
</tbody>
</table>
12. Elected Members’ Information Exchange

This item provides an opportunity for Board Members to update each other on recent events and/or issues of relevance and interest to the Board.