

Waikura
Linwood-Central-Heathcote Community Board
AGENDA

Notice of Meeting:

An ordinary meeting of the Waikura/Linwood-Central-Heathcote Community Board will be held on:

Date: Monday 2 March 2020
Time: 3:30pm
Venue: The Board Room, 180 Smith Street,
Linwood

Membership

Chairperson	Sally Buck
Deputy Chairperson	Alexandra Davids
Members	Yani Johanson
	Darrell Latham
	Tim Lindley
	Michelle Lomax
	Jake McLellan
	Jackie Simons
	Sara Templeton

26 February 2020

Arohanui Grace
Manager Community Governance, Linwood-Central-Heathcote
941 6663
arohanui.grace@ccc.govt.nz
www.ccc.govt.nz

Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. If you require further information relating to any reports, please contact the person named on the report.

To view copies of Agendas and Minutes, visit:

<https://www.ccc.govt.nz/the-council/meetings-agendas-and-minutes/>



Ōtautahi-Christchurch is a city of opportunity for all

Open to new ideas, new people and new ways of doing things – a city where anything is possible

Principles

Being open, transparent and democratically accountable	Promoting equity, valuing diversity and fostering inclusion	Taking an inter-generational approach to sustainable development, prioritising the social, economic and cultural wellbeing of people and communities and the quality of the environment, now and into the future	Building on the relationship with Te Rūnanga o Ngāi Tahu and the Te Hononga-Council Papatipu Rūnanga partnership, reflecting mutual understanding and respect	Ensuring the diversity and interests of our communities across the city and the district are reflected in decision-making	Actively collaborating and co-operating with other local, regional and national organisations
--	---	--	---	---	---

Community Outcomes

Resilient communities Strong sense of community Active participation in civic life Safe and healthy communities Celebration of our identity through arts, culture, heritage, sport and recreation Valuing the voices of all cultures and ages (including children)	Liveable city Vibrant and thriving city centre Sustainable suburban and rural centres A well connected and accessible city promoting active and public transport Sufficient supply of, and access to, a range of housing 21st century garden city we are proud to live in	Healthy environment Healthy water bodies High quality drinking water Unique landscapes and indigenous biodiversity are valued and stewardship exercised Sustainable use of resources and minimising waste	Prosperous economy Great place for people, business and investment An inclusive, equitable economy with broad-based prosperity for all A productive, adaptive and resilient economic base Modern and robust city infrastructure and community facilities
--	---	--	---

Strategic Priorities

Enabling active and connected communities to own their future	Meeting the challenge of climate change through every means available	Ensuring a high quality drinking water supply that is safe and sustainable	Accelerating the momentum the city needs	Ensuring rates are affordable and sustainable
---	---	--	--	---

Ensuring we get core business done while delivering on our Strategic Priorities and achieving our Community Outcomes

Engagement with the community and partners	Strategies, Plans and Partnerships	Long Term Plan and Annual Plan	Our service delivery approach	Monitoring and reporting on our progress
--	------------------------------------	--------------------------------	-------------------------------	--

Part A	Matters Requiring a Council Decision
Part B	Reports for Information
Part C	Decisions Under Delegation

TABLE OF CONTENTS

Mihi/Karakia Timatanga	4
C 1. Apologies / Ngā Whakapāha.....	4
B 2. Declarations of Interest / Ngā Whakapuaki Aronga	4
C 3. Confirmation of Previous Minutes / Te Whakaāe o te hui o mua	4
B 4. Public Forum / Te Huinga Whānui.....	4
B 5. Deputations by Appointment / Ngā Huinga Whakaritenga	4
B 6. Presentation of Petitions / Ngā Pākikitanga.....	4

STAFF REPORTS

C 7. Interim Bus Stop - 41 Buckleys Road	11
C 8. Waikura/Linwood-Central-Heathcote Community Board Area Report - March 2020	17
B 9. Elected Members' Information Exchange.....	29
C 10. Resolution to Exclude the Public.....	30
Karakia Whakamutunga	

Mihi/Karakia Timatanga

1. Apologies / Ngā Whakapāha

At the close of the agenda no apologies had been received.

2. Declarations of Interest / Ngā Whakapuaki Aronga

Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest they might have.

3. Confirmation of Previous Minutes / Te Whakaāe o te hui o mua

That the minutes of the Waikura/Linwood-Central-Heathcote Community Board meeting held on [Friday, 21 February 2020](#) be confirmed (refer page 5).

4. Public Forum / Te Huinga Whānui

A period of up to 30 minutes will be available for people to speak for up to five minutes on any issue that is not the subject of a separate hearings process.

5. Deputations by Appointment / Ngā Huinga Whakaritenga

Deputations may be heard on a matter or matters covered by a report on this agenda and approved by the Chairperson.

There were no deputations by appointment at the time the agenda was prepared.

6. Presentation of Petitions / Ngā Pākikitanga

There were no petitions received at the time the agenda was prepared.

Waikura Linwood-Central-Heathcote Community Board OPEN MINUTES

Date: Friday 21 February 2020
Time: 3pm
Venue: The Board Room, 180 Smith Street,
Linwood

Present

Chairperson
Deputy Chairperson
Members

Sally Buck
Alexandra Davids
Yani Johanson
Darrell Latham
Tim Lindley
Michelle Lomax
Jake McLellan
Jackie Simons
Sara Templeton

21 February 2020

Arohanui Grace
Manager Community Governance, Linwood-Central-Heathcote
941 6663
arohanui.grace@ccc.govt.nz
www.ccc.govt.nz

To view copies of Agendas and Minutes, visit:
www.ccc.govt.nz/the-council/meetings-agendas-and-minutes/

Part A Matters Requiring a Council Decision

Part B Reports for Information

Part C Decisions Under Delegation

Mihi/Karakia Timatanga

The agenda was dealt with in the following order.

1. Apologies / Ngā Whakapāha

Part C

There were no apologies.

2. Declarations of Interest / Ngā Whakapuaki Aronga

Part B

There were no declarations of interest recorded.

3. Confirmation of Previous Minutes / Te Whakaāe o te hui o mua

Part C

Community Board Resolved LCHB/2020/00011

That the minutes of the Waikura/Linwood-Central-Heathcote Community Board meeting held on Monday, 3 February 2020 be confirmed.

Sara Templeton/Tim Lindley

Carried

4. Public Forum / Te Huinga Whānui

Part B

4.1 Environment Canterbury

Nicole Marshall, Environment Canterbury Councillor Christchurch Central/Ōhoko, introduced herself to the Board.

Sara Templeton left the meeting at 03:04 p.m.

Sara Templeton returned to the meeting at 03:05 p.m.

5. Deputations by Appointment / Ngā Huinga Whakaritenga

Part B

There were no deputations by appointment.

6. Presentation of Petitions / Ngā Pākikitanga

Part B

There was no presentation of petitions.

7. Correspondence

Community Board Resolved LCHB/2020/00012 Original Staff recommendation accepted without change

Part B

That the Linwood-Central-Heathcote Community Board:

1. Receive the information in the correspondence report dated 21 February 2020.

Jake McLellan/Darrell Latham

Carried

8. Briefings

Staff briefed the Board on proposed temporary traffic management measures to be implemented as part of the Lyttelton Harbour Wastewater Project Work Package #4; Heathcote Valley Pipeline.

Community Board Resolved LCHB/2020/00013 (Original Staff recommendation accepted without change)

Part B

That the Waikura/Linwood-Central-Heathcote Community Board:

1. Notes the information supplied during the Briefing.

Michelle Lomax/Tim Lindley

Carried

Attachments

- A Lyttelton Harbour Wastewater Project Work

9. Community Board Representation on Outside Organisations and Committees

Board Comment

1. The Board agreed that organisations would also be able to contact their respective area elected members when they wished.

Staff Recommendations / Ngā Tūtohu

That the Waikura/Linwood-Central-Heathcote Community Board:

1. Appoint a Board member as its representative to the following outside organisations and committees for the 2019-2022 term:
 - a. Summit Road Society.
 - b. Avon-Heathcote Estuary Ihutai Trust.

- c. Keep Christchurch Beautiful.
 - d. Neighbourhood Support Canterbury.
 - e. Inner City East Revitalisation Project.
 - f. Hagley Park Reference Group.
2. Appoint representatives to act as the Board's Liaison Person to the following outside organisations and committees for 2019-22 term:
 - a. Residents' Association and Groups
 - Addington Neighbourhood Association.
 - Avon Loop Planning Association.
 - Avonside Community Group.
 - Charleston Neighbourhood Association.
 - Chester Street Residents Association.
 - Chester Street East Neighbourhood Group.
 - Clifton Neighbourhood Committee.
 - Englefield Residents Association.
 - Heathcote Valley Community Association.
 - Inner City East Neighbourhood Association.
 - Inner City West Neighbourhood Association.
 - Linwood Neighbourhood Committee.
 - MOA Neighbourhood Committee.
 - Mt Pleasant Memorial Community Centre & Ratepayers Association.
 - Phillipstown Residents' Association and Hub.
 - Richmond Residents and Business Association.
 - Redcliffs Residents' Association.
 - Sumner Residents' Association.
 - Taylors Mistake Association.
 - Victoria Neighbourhood Association Inc.
 - Woolston Community Association.
 - Wakatu Avenue Residents Group.
 - Waltham Community Cottage.

Community Board Resolved LCHB/2020/00014

Part C

That the Waikura/Linwood-Central-Heathcote Community Board:

1. Appoint the following Board members as its representative to the following outside organisations and committees for the 2019-2022 term:

- a. Summit Road Society- Jackie Simons.
 - b. Avon-Heathcote Estuary Ihutai Trust - Tim Lindley
 - c. Keep Christchurch Beautiful- Alexandra Davids/Jackie Simons
 - d. Neighbourhood Support Canterbury - Sally Buck
 - e. Inner City East Revitalisation Project - Michelle Lomax, Sally Buck, Alexandra Davids
 - f. Hagley Park Reference Group - Darrell Latham
2. That the liaison arrangements to the following outside organisations for 2019-22 term be:
- a. **Linwood Ward –Alexandra Davids, Jackie Simons and Yani Johanson.**
 - Charleston Neighbourhood Association – Yani Johanson and Alexandra Davids
 - Linwood Neighbourhood Group.
 - Phillipstown Residents’ Association and Hub.
 - Woolston Community Association.
 - b. **Central Ward –Sally Buck, Michelle Lomax and Jake McLellan.**
 - Addington Neighbourhood Association.
 - Avonside Community Group.
 - Avon Loop Planning Association.
 - Chester Street Residents’ Association.
 - Chester Street East Neighbourhood Group.
 - Englefield Residents’ Association.
 - Inner City East Neighbourhood Group.
 - Inner City West Neighbourhood Group.
 - MOA Neighbourhood Group.
 - Richmond Residents and Business Association.
 - Victoria Neighbourhood Association Inc.
 - c. **Heathcote Ward –Darrell Latham, Tim Lindley and Sara Templeton.**
 - Clifton Neighbourhood Committee.
 - Heathcote Valley Community Association – Sara Templeton.
 - Redcliffs Residents Association – Darrell Latham.
 - Mt Pleasant Memorial Community Centre & Ratepayers Association – Tim Lindley.
 - Sumner Residents’ Association – Darrell Latham.
 - Taylors Mistake Association – Tim Lindley.
 - Wakatu Avenue Residents Group.
 - Waltham Community Cottage – Tim Lindley and Jackie Simons

Darrell Latham/Michelle Lomax

Carried

10. Elected Members' Information Exchange

Part B

The following information was exchanged at this meeting.

- The issues of commercial signage on berms and the timing allowable for signage to be removed after companies have been notified that removal is required were discussed.
- The spraying of berms in Ferry Road is to be reported to the Council.
- A Sheldon Street resident is concerned on the cracking that is appearing on the repaired Heathcote Expressway cycleway, and has raised customer service requests on this.
- The Inner City East community are keen to commence working on the Greening the East project.
- A petition was presented to Environment Canterbury by Bromley residents seeking to eliminate the odour issues in Bromley.

Attachments

- B Elected Members' Information Exchange: Commercial Signage

Meeting concluded at 4:25pm.

CONFIRMED THIS 2nd DAY OF MARCH 2020

**SALLY BUCK
CHAIRPERSON**

7. Interim Bus Stop - 41 Buckleys Road

Reference / Te Tohutoro: 20/111603

Report of: Jennifer Rankin – Project Manager Jennifer.Rankin@ccc.govt.nz

General Manager: David Adamson - General Manager

1. Executive Summary / Te Whakarāpopoto Matua

- 1.1 The purpose of this report is to update the Board on the interim bus stop located at 41 Buckleys Road. This report has been written to seek their approval to retain this stop for a maximum of one further year until the permanent solution can be constructed.
- 1.2 The decisions in this report are of low significance in relation to the Christchurch City Council's Significance and Engagement Policy. The level of significance for a bus stop is typically determined by assessing the number of properties affected by the proposed options.
- 1.3 This report is a staff generated report in response to a number of safety concerns about the existing bus stops beside 35, 37 and 41 Buckleys Road. Following near-miss crashes reported by the owner of 35 Buckleys Road, flexible bollards were installed at the head of the existing bus stop at 35 Buckleys Road. This has subsequently removed the ability for three buses to be able to use the existing stops without causing a safety concern for passing cyclists and motorists.
- 1.4 As an interim response to prevent serious harm or injury, staff installed a temporary bus stop outside 41 Buckleys Road in December 2019. This allows three buses to safely pull in from the live traffic and cycle lanes.
- 1.5 To ensure the safety of all road users, staff are seeking the Community Board's approval to retain the interim bus stop at 41 Buckleys Road until the permanent Linwood Public Transport (PT) Hub project is implemented.

2. Officer Recommendations / Ngā Tūtohu

That the Waikura/Linwood-Central-Heathcote Community Board resolve to approve the installation of a bus stop at 41 Buckleys Road to address safety and accessibility concerns, and:

1. That any parking resolutions pertaining to parking and stopping made pursuant to any bylaw to the extent that they are in conflict with the parking and stopping restrictions described in recommendations 2 and 3 below are revoked.
2. Under Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, that the stopping of vehicles is prohibited on the part of Buckleys Road referred to on Attachment A and as shown by broken yellow lines identified as 'no stopping' on the attached drawing TG136510, dated 03/02/2020 (refer Attachment A of this report).
3. Under Clause 8 of the Christchurch City Council Traffic and Parking Bylaw 2017, that the part of Buckleys Road referred to as A1 and as identified as 'Bus Stop' on the attached drawing TG136510, dated 03/02/2020 (refer to attachment A of this report), is reserved as a parking place in the form of a bus stop for the exclusive use of buses at all times.
4. That these resolutions take effect when the parking and stopping devices that evidence the restriction are in place.
5. That these resolutions remain in place until the construction of the Linwood PT Hub project is completed.

3. Reason for Report Recommendations

- 3.1 Staff are recommending this option as it provides an interim response to a health and safety issue situated at the driveway of 35 Buckleys Road. This is a low cost option until the construction of the Linwood Public Transport Hub Project is completed.
- 3.2 The preferred option looks to retain the temporary bus stop at 41 Buckleys Road until the construction of the Linwood PT Hub Project is completed, at which time the interim bus stop will be removed. It is expected that this would not be longer than 12 months.
- 3.3 The preferred option
 - Allows sufficient room for all buses to operate at the bus stop safely;
 - Requires no additional capital spend;
 - Ensures bus stops remain located together, close to the Eastgate Mall;
 - Reduces the need for buses to stop across residential driveways as a timing point. Buses will however be stopping over the driveway of 41 Buckleys Road to pick up/drop off passengers.

4. Alternative Options Considered

- 4.1 As an alternative option staff considered the relocation of the timing point for the Yellow Line route to the bus stop located at 227 Linwood Avenue, until the construction of the Linwood PT Hub Project is completed. It had a couple of advantages in that it did not affect any residential properties and it is already the sufficient length to accommodate the change. It was dismissed as an option because the stopping of buses at the stop would inhibit the sightlines to vehicles entering and exiting the shopping complex carpark located at 227 Linwood Avenue. This is a busy commercial driveway, drivers would need to enter and exit Linwood Avenue with extreme caution. The decision on timing point locations is not a matter delegated to the Community Board, it is a matter for Environment Canterbury to decide on what works for the customer, the wider public transport network and the surrounding environment.
- 4.2 Removal of the temporary bus stop would necessitate the removal of the flexible bollards to enable safe operation of the bus stop. This would re-introduce the concerns with access at 35 Buckleys Road.
- 4.3 The following option was also considered but ruled out early on in the options analysis;
 - Relocate the timing point of the Orbiter route – This would have required a bus stop extension on Aldwins Road and would have had a poor level of service for bus users.

5. Detail

- 5.1 There has been an on-going issue with buses stopping over the driveway of 35 Buckleys Road. The Council provided budget in the 2018-28 Long Term Plan for upgrades to the Eastgate PT Hub and this issue is proposed to be resolved as part of that project. Consultation has been completed on the proposed scheme and a report will be heard by a Hearings Panel on 10 February 2020. Construction is anticipated to take place later in 2020.
- 5.2 On the 25th November 2019, a near-miss crash was reported by the property owner who was visiting his property at 35 Buckleys Road. While indicating to turn left into the driveway of 35 Buckleys Road, a bus undertook the vehicle by using the bus stop located immediately before

the entrance to the property. In response to this, flexible bollards were installed at the end of the bus stop outside 35 Buckleys Road.

- 5.3 The installation of the flexible bollards has resulted in a subsequent safety issue associated with occasions when three buses are stopped at the same time. In such instances there is not enough space provided for the third bus to stop clear of the vehicle and cycle lane. This increases the risk of a bus blocking the cycle lane and/or traffic lane, thereby forcing cyclists to rapidly merge into the traffic lanes. Crashes have a similar likelihood of occurring, but at the new conflict point cyclists are much more vulnerable to serious injury during a crash. There is also an increased risk of vehicle rear end collisions if motorist brake quickly.
- 5.4 A number of solutions have been considered to address this safety concern, it was considered that the best short term solution was the installation of an interim bus stop between 37-41 Buckleys Road and this was done under officer delegation which can be retained for a maximum period of 3 months.
- 5.5 Given the time of year and the pre-Christmas rush, contractors installed the bus stop rapidly. The interim bus stop was installed in accordance with the provisions set out in Part 9 of the Council's Traffic and Parking Bylaw 2017, which allows for temporary discontinuance of a parking place for the stopping or standing provisions of a bus at that parking place. However, any sign or traffic control installed under this clause must be removed after a period of three months from installation unless the Council, by resolution, has approved its continued use.
- 5.6 Compliance with Part 9 of the Council's Traffic and Parking Bylaw 2017 means that the interim bus stop can be used until 16th March 2020, after which time the stop will either have to be removed, or by resolution a permanent bus stop can be installed if approved by the respective Community Board.
- 5.7 On 16/12/2019 the resident of 41A Buckleys Road wrote to Council staff to let us know that they deem the temporary stops a nuisance and safety risk and are considerably upset about their presence. On the same day the resident of 41 Buckleys Road wrote to Council staff to advise us that they did not like the installation of the temporary stop outside their property as it limited their access in and out of their driveway. Staff responded to both residents confirming that the bus companies had been requested to only use the bus stop for set down/pick up and not as a timing point. Staff requested that they be notified if they had any on-going concerns or problems so that they could monitor the situation.
- 5.8 On 22/12/2019 the resident of 41 Buckleys Road re-contacted Council staff as they had been experiencing trouble exiting their property and had an unpleasant experience with a bus driver when they requested to leave their property to attend a meeting. As a result of this Council staff requested ECAN issue a reminder to the bus operators around their obligations to not use this stop as a layover point and issue an apology for their behaviour. This was undertaken.
- 5.9 On 28/01/2020 the affected property owners and occupants of 37, 41 and 43 Buckleys Road were sent a letter outlining our proposal to retain this temporary stop until the construction of the Linwood Public Transport Hub is completed. As of 04/02/2020 no submissions were received providing additional feedback. Council staff are following up with the property owners to try and get updated feedback.

6. Policy Framework Implications

Strategic Alignment

- 6.1 This report supports the [Council's Long Term Plan \(2018 - 2028\)](#):
 - 6.1.1 Activity: Public Transport Infrastructure

- Level of Service: 10.4.3 Improve the reliability of passenger transport journey time. -
>= 85%

Policy Consistency

6.2 The decision is consistent with Council's Plans and Policies, namely:

- Council's 2018-2028 Long Term Plan
- Christchurch Transport Strategic Plan 2012

Impact on Mana Whenua

6.3 The decision does not involve a significant decision in relation to ancestral land or a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Mana Whenua, their culture and traditions.

Climate Change Impact Considerations

6.4 The preferred option provides an improvement in public transport infrastructure which will help promote a mode shift away from private use vehicles with a resulting reduction in emissions.

Accessibility Considerations

6.5 The preferred option provides improved accessibility, especially for mobility impaired users and pedestrians by keeping the stop close to the Eastgate Mall.

7. Resource Implications

Capex/Opex

- 7.1 Cost to Implement – There is no additional cost associated with this option as existing infrastructure will be retained.
- 7.2 Maintenance/Ongoing costs – There are no additional costs associated with this option.
- 7.3 Funding Source – Not Applicable.

8. Legal Implications

Statutory power to undertake proposals in the report

- 8.1 Part 1, Clauses 7 and 8 of the Christchurch City Council Traffic and Parking Bylaw 2017 provides Council with the authority to install parking restrictions by resolution.
- 8.2 The Community Boards have delegated authority from the Council to exercise the delegations as set out in the Register of Delegations. The list of delegations for the Community Boards includes the resolution of parking and stopping restrictions and traffic control devices.
- 8.3 The installation of any signs and/or markings associated with traffic control devices must comply with the Land Transport Rule: Traffic Control Devices 2004.

Other Legal Implications

- 8.1 There is no legal context, issue or implication relevant to this decision.
- 8.2 This report has not been reviewed and approved by the Legal Services Unit however the report has been written using a general approach previously approved of by the Legal Services Unit, and the recommendations are consistent with the policy and legislative framework.

9. Risk Management Implications

- 9.1 Should the Community Board proceed with the 'Do Nothing' option the health and safety concerns related to mitigating the risk of a crash occurring at the driveway of 35 Buckleys Road, could increase the crash risk to other more vulnerable road users. This risk can be mitigated by approving the preferred option.

Attachments / Ngā Tāpirihanga

No.	Title	Page
A ↓	Interim Bus Stop Plan - For Board Approval	16

In addition to the attached documents, the following background information is available:

Document Name	Location / File Link

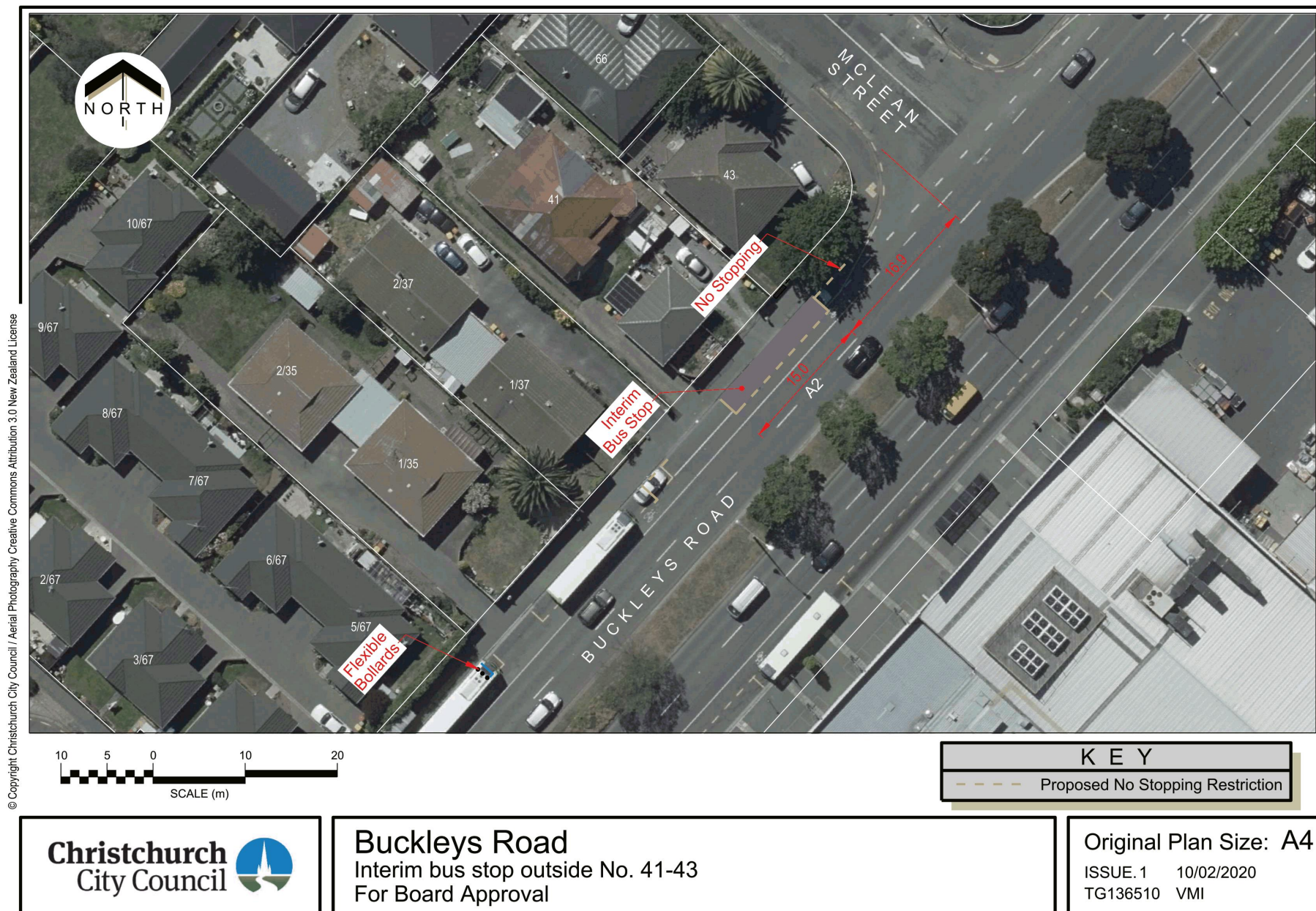
Confirmation of Statutory Compliance / Te Whakatūtutanga ā-Ture

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.



8. Waikura/Linwood-Central-Heathcote Community Board Area Report - March 2020

Reference / Te Tohutoro: 20/119621

Report of: Arohanui Grace, Community Governance Manager
arohanui.grace@ccc.govt.nz

General Manager: Mary Richardson, Citizens and Community
mary.richardson@ccc.govt.nz

1. Purpose of Report / Te Pūtake Pūrongo

This report provides information on initiatives and issues current within the Community Board area, to provide the Board with a strategic overview and inform sound decision making.

2. Officer Recommendations / Ngā Tūtohu

That the Waikura/Linwood-Central-Heathcote Community Board:

1. Receive the Waikura/Linwood-Central-Heathcote Community Board Area Report for March 2020.
2. Receive and note the information reported to the Board on:
 - a. Hereford Street Playground.
 - b. Linwood Avenue School Slipway.
3. Agree to convene the Board's Submissions Committee to formulate the Board submission to the Council's Draft 2020-21 Annual Plan.
4. Consider items for inclusion in the Board's March 2020 Newsletter and the Board Report to the Council's 9 April 2020 meeting.

3. Community Board Activities and Forward Planning

3.1 Memos/Information/Advice to the Board

3.1.1 Hereford Street Playground – at its Long Term Plan 25 June 2019 meeting the Council:

Request staff to assess and report back to the Community Board and Social, Community and Development Committee on options for Hereford Street park maintenance.

Staff Advice:

Maintenance standards and activities at Hereford Street Playground are consistent with local parks throughout the city. Local Park Field Rangers have been assigned to carry out spot checks at Hereford Street Playground to ensure any reactive maintenance issues are addressed promptly.

3.1.2 Linwood Avenue School Slipway – The traffic calming for the Linwood Avenue school were programmed in the Minor Safety Works Program but were removed from the program when the school was being redeveloped.

- The school has now been redeveloped; the traffic calming has been added back into the Minor Safety Works Programme as a community interest project. At this stage there is no funding allocated to this project therefore a consultation/delivery date is not yet known.

3.2 Board area Consultations/Engagement/Submission opportunities

3.2.1 The following consultation is open to the community within the Community Board Area:

Cumnor Terrace One-Way (part of Heathcote Expressway Major Cycle Route)	13 February to 9 March 2020
Salisbury Street Parking Changes	14 February to 11 March 2020
Dog Agility Area – Radley Park Woolston	12 February to 11 March 2020
Waikura/Linwood-Central-Heathcote Draft Community Board Plan 2020-2022	17 February to 6 March 2020
Council Draft Annual Plan 2020-21	2 March to 2 April 2020

3.3 Annual Plan and Long Term Plan matters

3.3.1 The Council approved the draft Annual Plan 2020-21 to be released for consultation at its meeting of 11 February 2020. After considering feedback (and making changes as required) the Council will adopt a final version of the plan in late June 2020.

- Submissions to the draft Council's Draft Annual Plan 2020 -21 close on 2 April 2020.
- The Board is asked to consider formulating a submission to the Council's Draft Annual Plan by convening the Board's Submissions Committee.

3.4 Board Reporting

3.4.1 Members are invited to suggest items for inclusion in the Board Newsletter.

3.4.2 Members are invited to suggest items for inclusion in the Board Report to the Council.

4. Community Board Plan – Update against Outcomes

- 4.1 The Board is developing its 2020-2022 Community Board plan with the aim to adopt the Plan by April 2020. The Board's draft vision and priorities for the Waikura/Linwood-Central-Heathcote community were available for feedback on the Have Your Say section of the Council website from 17 February until 6 March 2020.
- 4.2 The Board will hold a workshop to consider feedback to the draft Community Board Plan on 16 March 2020.

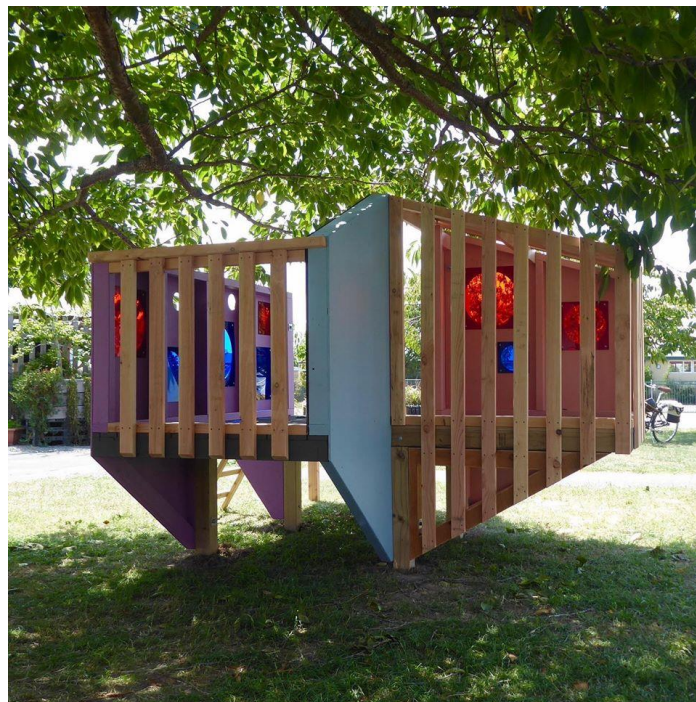
5. Significant Council Projects in the Board Area

5.1 Strengthening Community Fund Projects

5.1.1 Imaginarium Project

Creating a space where children can play, hide, climb and explore, the Imaginarium is a result of two weeks of work with 21 children exploring spaces, ideas, dreams and materials. With support from the in house OSCAR team, Gather Landscape Architecture and Telling Lives, Phillipstown Community Hub Trust facilitated this consultation project to explore what children would like to have in the greenspace at the Hub's site.

The group celebrated the completion of the project with a community BBQ and awarded each of the children involved a certificate and badge for their contribution.



5.2 Community Facilities (updates and future plans)

5.2.1 Te Ara a Rongo

Work on the park and pathway which links Gloucester and Worcester Streets is now complete. Bug hotels, native trees a chess board and nature play features have been added to the park creating an open green space and pathway for the community. The opening of Te Ara a Rongo will be held on Tuesday 10 March at 4pm.

6. Significant Community Issues, Events and Projects in the Board Area

6.1 Edible and Sustainable Garden Awards

Entries for the awards closed on 20 January 2020. Twenty-two entries were received from five community groups/businesses, six residential houses, seven residential units, and four schools and Early Learning Centre.

Garden assessments will be undertaken by the Canterbury Horticultural Society between 17 and 28 February 2020.

The award ceremony will be held on 4 March 2020 at Matuku Takotako:Sumner Centre.

6.2 Events Report Back

6.2.1. Te Whare Roimata Community Fun Day

Te Whare Roimata held their Community Fun Day on 8 February at Beverly Park as part of their Inner City East Revitalisation Project. The event included a bouncy castle, harakeke hut building, giant games, smoothie bikes and back yard cricket. The afternoon was also a chance for the group to engage with local residents and continue their consultation work gathering information on what people would like to see for their local parks and green spaces.



6.2.2 Estuary Fest 2020

Held on 22 February, Estuary Fest over 3,000 people went along to McCormacks Bay Reserve to enjoy the festivities.

Produced by Mount Pleasant Memorial Community Centre and Residents Association, the event featured a range of learning and information stalls, displays and demonstrations

from environmental organizations, performances from local schools, face painting, inflatables, bumper boats, pedal mania and an array of food stalls.

7. Updates from Other Units

7.1 Parks Update

- 7.1.1 Local Park Rangers are currently in the midst of their busiest season of the year. Requests for Service tickets are have increased with the warmer weather and growth rates increasing.
- 7.1.2 The Community Parks team are in their fifth month of in-house staff mobilisation, while Recreational Services has continued to deliver bulk mowing, spraying and bin emptying activities in local parks.
- 7.1.3 Additional sports field mowing has been added into the programmed maintenance scheduled to keep with increased grass growth
- 7.1.4 The activities carried out I the sports field renovation programme is listed below:
- Under-sowing (applying grass seed)
 - De-compaction (breaking up top layer of soil)
 - Weed control
 - Topdressing (adding topsoil to level out dips and hollows)
 - Fertilising
- 7.1.5 **Capital Works Projects**
- A major programme has commenced city wide, with all playground soft-fall being topped up. The playgrounds that have been deemed as urgent have taken priority during this time.

7.1.6 Community Park Maintenance Schedule

Activity	Frequency per month
Ornamental mowing	2
Amenity mowing	2
Ornamental garden maintenance	3
Summer sport field mowing	8
Summer sport cricket block maintenance	5
Summer sport line marking	2
Chemical weed control	1
Bin Emptying	As per schedule
Play and Fitness Equipment Check	1
Drinking Fountain Clean	4

7.1.7 Contractor Performance

- Recreational Services Southern Sector KPI quality score for January was 91%
- Breakdown of Southern Sector KPI scores



7.2 Bromley Organics Plant Update

7.2.1 The Community Liaison Group 20 August 2020 minutes are attached. **(Attachment A).**

7.3 Graffiti Update

7.3.1 The January 2020 Graffiti snapshot is attached. **(Attachment B).**

8. Community Board Funding Update

8.1 The Creative Communities Fund is now open for applications and closes on Thursday 12 March 2020.

The creative communities fund supports and encourages communities to create and present diverse opportunities for accessing and participating in arts activities in Christchurch. This fund is available to both community groups and individuals and is for all forms of creative and interpretative expression and can be based around a place, a cultural tradition, or commonly held interests or experiences. For further information visit: <http://www.ccc.govt.nz/culture-and-community/community-funding/community-arts/the-creative-communities-christchurch-scheme/>

8.2 The Strengthening Communities Fund 2020-21 will open for applications on Monday 9 March 2020 and will close on Wednesday 15 April 2020. For further information, visit: <https://www.ccc.govt.nz/culture-and-community/community-funding/scfund/>

Community Board Discretionary Response Fund 2019-20

8.3 Discretionary Response Fund unallocated balance for 2019/20 is \$62,884.

8.4 Youth Development Fund unallocated balance for 2018/19 is \$6,350.

8.5 Light Bulb Moments Fund unallocated balance for 2018/19 is \$1,500.

8.6 The 2018/19 Discretionary Response Funding Spreadsheet is attached. **(Attachment C).**

Attachments

No.	Title	Page
A ↓	Bromley Organics Plant Community Liaison Group Confirmed Minutes - 20 August 2019	24
B ↓	Graffiti Snapshot - January 2020	27
C ↓	Linwood-Central-Heathcote Community Board Discretionary Response Fund Allocations 2019-20	28

Item 8

Community Liaison Group

Minutes of the twenty-ninth meeting

Held 20 August 2019 6.30pm

At the Living Earth Organics Processing Plant, Metro Place, Bromley, CHRISTCHURCH

Present: Alex Jepsen (Chairperson), Daniel O'Carroll and Dennis Marriott (Living Earth Ltd), Emily McLaughlin (Environment Canterbury), Craig Downie (Eco Central), Alexandra Davids (Linwood-Central-Heathcote Community Board), Ross Trotter and Rowan Latham (Christchurch City Council), Yani Johanson (Councillor), Derek Keenan (Estuary Association)

In Attendance: Annika Seddon (Minute Secretary)

1. Introductions and welcome

The Chair opened, welcomed the group, as well as new member Rowan Latham (Solid Waste Contract and Project Lead at Christchurch City Council).

2. Apologies

Leon Austin (Christchurch City Council), Ruth Sarson (Environment Canterbury), Keith MacKay (Chairman of Dogwatch Trust)

3. Last meeting minutes

The group accepted the previous meeting minutes as a true and accurate record subject to the corrections of the spelling of the names; Paul Hulse, Emily McLaughlin and Yani Johanson.

The group reviewed the action points from the previous meeting:

Ross Trotter informed the group that Daniel O'Carroll and Rowan Latham have been looking into dust mitigation best practice at the Living Earth site.

Daniel O'Carroll noted that they are investigating the removal of hard stand area to extend the bund. Research has begun to determine dust particle size and potential upgrades to the misting system.

Rowan has been liaising with experts as to the optimal height of the bund and what vegetation to plant.

Emily McLaughlin has updated her report to include the actual number of complaints, incidents, the dates and if there was a response from ECan or not.

Due to Ruth Sarson's absence from the meeting, the following action point was carried over to the next meeting:

Action: Ruth Sarson to ask Paul Hulse when the "Bromley Odour Monitoring Project" report will be released to the public and communicated to the Community Board.

Yani Johanson expressed his frustration regarding the substantial delay of the release of this report.

The Chair will contact Ruth Sarson before the next meeting to try get an update and report back to the group.

4. Report from Living Earth and discussion

Daniel O'Carroll noted that dust levels had either remained constant or decreased over the last period, and that the levels remain within the terms of the consent.

The report included a new graph showing average total organic dust (light green) superimposed over average total dust (dark green). This graph showed that a large proportion of dust is coming from offsite sources.

Emily McLaughlin asked how organic dust is differentiated from non-organic dust.

Daniel O'Carroll was not exactly sure of the process, but believed that dust samples were burned in a furnace and that the particles that burnt away were organic and what was left was non-organic dust. Fulton Hogan effectuates this service and Daniel O'Carroll could provide a detailed document about the process should the group require.

Yani Johanson asked if any of the refuse from the Gelita fire in Woolston was ever processed at Living Earth.

Daniel O'Carroll confirmed that in the 5 years he has been at the plant, no refuse from Gelita had ever come to Living Earth. He believes it went to Kate Valley Landfill.

5. Report from Environment Canterbury and discussion

Emily McLaughlin noted that there have been few complaints this quarter.

Yani Johanson asked how long the response time was for the attended complaints.

Emily McLaughlin responded that while response time is not something that is noted in the ECan database she is confident that the officer would have responded within 30 minutes to 1 hour maximum. She added that complainants are called back within 2 days.

Yani Johanson noted that he would still like to see the time of the complaint and the response time noted on reports and that this data is fundamental to the community and for ECan transparency.

Yani Johanson asked for an update on the “Smelt it” app.

Emily McLaughlin noted that while she is not directly involved with the development of the app, she believes it is still in testing phase.

The group briefly discussed the potential benefits and challenges of the app and then decided that at present, discussion of the app is outside of the scope of the meeting purpose.

6. Other business relevant to meeting purpose

None.

7. Next meeting

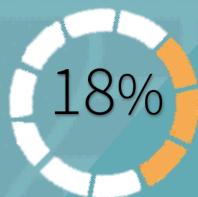
The next meeting will be held on Tuesday 19 November at 6.30pm at Metro Place

The meeting concluded at 6.56

Graffiti Snapshot

JANUARY 2020

1276 REQUESTS
FOR SERVICE



REPORTED BY VOLUNTEERS



GRAFFITI
REMOVED

From
CCC/Public
Property

6900
m²

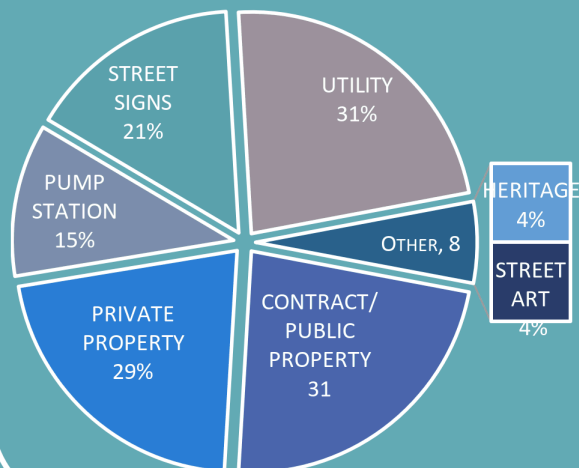


TOP 5 SUBURBS

		DEC	JAN
1	Central City	357	257
2	Sydenham	45	110
3	Papanui	50	94
4	New Brighton	51	82
5	Addington	78	81

By number of reports

ASSET TYPE



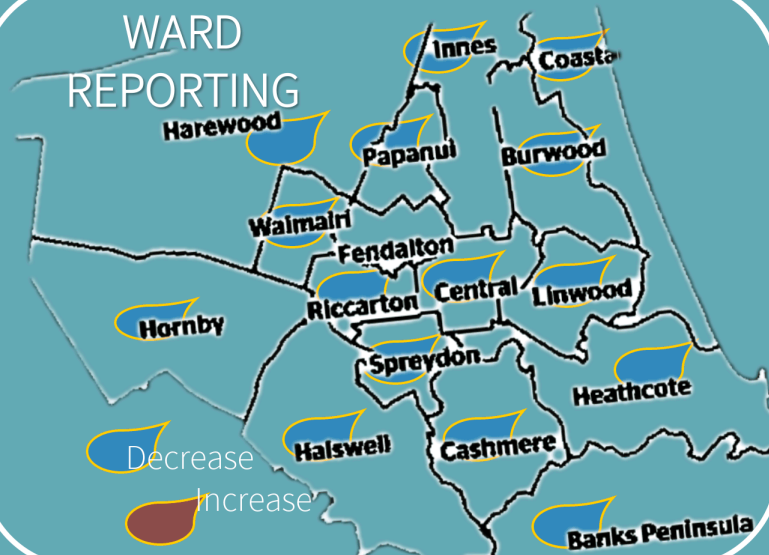
NEW
MURALS

4

GRAFFITI REMOVED BY WARD M²

Central	2458	Coastal	231
Linwood	1158	Papanui	158
Innes	542	Halswell	155
Heathcote	540	Fendalton	99
Spreydon	529	Cashmere	82
Burwood	364	Riccarton	31
Banks Peninsula	327	Waimairi	29
Hornby	240	Harewood	13

WARD
REPORTING



HOT SPOTS



Christchurch City Council

	Allocation 2019/20	Board Approval
Linwood-Central-Heathcote Discretionary Response Fund		
2018/19 Discretionary Response Fund Carry Forward	\$22,065.00	
2019/20 Discretionary Response Fund Allocation	\$157,059.00	05/08/19
Total 2019/20 Discretionary Response Fund	\$179,124.00	
Linwood-Central-Heathcote Board - Community Awards	\$6,000.00	05/08/19
Linwood-Central-Heathcote Board - Summer with your neighbours	\$6,000.00	05/08/19
Linwood-Central-Heathcote Board - 2019/20 Light Bulb Moments Fund	\$4,000.00	05/08/19
Linwood-Central-Heathcote Board - 2019/20 Youth Development Fund	\$15,000.00	05/08/19
Linwood-Central-Heathcote Board - Community Recreation Events	\$7,000.00	05/08/19
Linwood-Central-Heathcote Board - Linwood Youth Festival (LYFE)	\$17,000.00	05/08/19
Linwood-Central-Heathcote Board - Communicating with the Community	\$3,000.00	05/08/19
Linwood-Central-Heathcote Board - Opawaho to Ihutai Project	\$20,000.00	05/08/19
Opawa Community Church Trust - towards the Community Development & Outreach	\$2,500.00	05/08/19
Mt Pleasant Scout Group - towards replacing Old Scout Cutter	\$2,000.00	05/08/19
St John the Evangelist, Woolston - towards the Elder Care	\$6,000.00	05/08/19
Heathcote Valley Community Association- towards Heathcote Valley support position	\$14,000.00	18/09/19
Te Waka Unua Board of Trustees- towards the Te Mana Kuratahi	\$8,000.00	18/09/19
Woolston Development Project Inc- towards Family Support Service Wages	\$5,340.00	09/12/19
Community Focus Trust- towards St Albans Community Day	\$400.00	03/02/20
Discretionary Response Fund Balance - 2019/20	\$62,884.00	
Youth Development Fund - (Allocated from 2019/20 Discretionary Response Fund)	\$15,000.00	05/08/19
Monica Fahey, Georgia Singleton, Isabelle Singleton - representing Canterbury at the National Big Sing Finale in Dunedin from 29 Aug to 1 Sept 2019	\$300.00	05/08/19
Kordae Kylie Kautai-Lei - represent Canterbury at the South Island U11 Rugby Tournament in Greymouth from 17-18 Aug 2019	\$100.00	05/08/19
Hoani Pouafa Rupene Ifopo-Togia - represent Chisnallwood Intermediate at the AIMS national sporting event in Tauranga from 8-13 Sept 2019	\$100.00	05/08/19
William John Pirker - represent Shirley Boys High School in a cultural & educational exchange to Munchang High School in Korea from 1-12 Oct 2019	\$500.00	05/08/19
Kallarney Rotana Clarke - represent Casebrook Intermediate at AIMS national sporting event in Tauranga from 8-13 Sept 2019	\$100.00	05/08/19
Ava Henderson - competing in the ISA World Junior Surfing Competition in October 2019	\$500.00	21/08/19
St Thomas of Canterbury College - Mika Rabuka, Api Rabuka, Hamish Cooper - competing in the NZ Secondary Schools Premier Football Tournament in September 2019	\$300.00	21/08/19
Ao Tawhiti Unlimited - Noah McKay, Rose Hubble - attending the senior drama camp/trip to Wellington in September 2019	\$200.00	21/08/19
Jamboree at Mystery Creek from 28 December 2019 to 7 January 2020	\$400.00	02/09/19
Kate Wright - towards attending the International Genetically Engineered Machine Competition in Boston USA from 31 October to 4 November 2019	\$500.00	02/09/19
Rebecca Bennett - towards Linwood College Vietnam Trip	\$500.00	02/09/19
Joshua Taulani (Christchurch Boys High School)- towards Auckland Schools Polyfest	\$100.00	18/09/19
Jai Hemopo (Christchurch Boys High School)- towards Auckland Schools Polyfest	\$100.00	18/09/19
Uluaki Manu (Christchurch Boys High School)- towards Auckland Schools Polyfest	\$100.00	18/09/19
Anaru Sadlier (Christchurch Boys High School)- towards Auckland Schools Polyfest	\$100.00	18/09/19
Limah Searle (Christchurch Boys High School)- towards Auckland Schools Polyfest	\$100.00	18/09/19
Carlos Skippis (Christchurch Boys High School)- towards Auckland Schools Polyfest	\$100.00	18/09/19
Cruz Skippis (Christchurch Boys High School)- towards Auckland Schools Polyfest	\$100.00	18/09/19
Hunter Skippis (Christchurch Boys High School)- towards Auckland Schools Polyfest	\$100.00	18/09/19
Jack Skippis (Christchurch Boys High School)- towards Auckland Schools Polyfest	\$100.00	18/09/19
Jade Jackson (Christchurch Boys High School)- towards Linwood College Vietnam Trip	\$500.00	18/09/19
Kazania Tuhua (Haeata Community College)- towards Haeata Community Campus Samoan Language Trip 2019.	\$150.00	18/09/19
Haddasah Timo (Haeata Community College)- towards Haeata Community Campus Samoan Language Trip 2019.	\$150.00	18/09/19
Desman Lelua (Haeata Community College)- towards Haeata Community Campus Samoan Language Trip 2019.	\$150.00	18/09/19
Xavier Talatonu (Haeata Community College)- towards Haeata Community Campus Samoan Language Trip 2019.	\$150.00	18/09/19
Rangi Pomare (Te Kura Kaupapa Māori o Te Whānau Tahī) - towards National Primary Schools Kapa Haka Competition Te Mana Kuratahi	\$150.00	18/09/19
Mikayla Frances May Werahiko (White Sox Softball team)- towards the Asia Oceania Olympic Qualifier in China and build up tournament in Japan	\$500.00	18/09/19
Lia Kate Michelle Griffiths (Zion Dance Studios Ltd)- towards the World Supremacy Battlegrounds Hip Hop Dance competition to be held in Sydney	\$100.00	18/09/19
Sione Lei Uasi- towards Rugby League Southern Zone 13s and 14s Tournament in Dunedin	\$200.00	18/09/19
Mapu OMoungatonga Uasi- towards Rugby League Southern Zone 13s and 14s Tournament in Dunedin	\$200.00	18/09/19
Paigan-Lilly Louise Watson-Hall- towards Linwood College Vietnam Tour 2020	\$500.00	25/11/19
Caitlin Georgia Quinn- towards World Salsa Solos	\$400.00	25/11/19
Sofi He Lotu Leaaetoa Taumalolo- towards Auckland Schools Polyfest	\$100.00	25/11/19
Moahengio Vavau Mika, Chelden Hayward, Delahoiha Te Pakeke-Kakoi (East Empire Sports)- towards Junior National Tag Tournament	\$600.00	25/11/19
Te Apatu Reihana Christie- towards Touch National Youth Tournament in Auckland	\$200.00	03/02/20
Tamati Christie- towards Touch National Youth Tournament in Auckland	\$200.00	03/02/20
Youth Development Fund Balance - Available for allocation	\$6,350.00	
Light Bulb Moments Fund - (Allocated from 2019/20 Discretionary Response Fund)	\$4,000.00	
Te Whare Taonga O Nga Iwi Katōa Linwood Resource Centre will be running a Seasons of Growth, Loss and Change Workshop	\$250.00	27/07/19
Kids Hub- organised a 3 day workshop for the local families with a technology focus (money to cover the food)	\$250.00	27/07/19
Waltham Community Cottage, Te Whare Roopu o Oterepo- Womens Self Defence Course	\$250.00	18/09/19
Canterbury Punjabi Scoail, Sports & Cultural Group- Canterbury Turban day	\$250.00	08/11/19
Woolston Development Project Inc- Twilight Craft Market	\$250.00	14/11/19
Kimihia Early Learning Trust- Kimihia Early Learning Centre	\$250.00	31/10/19
MOA Neighbourhood Group- Community BBQ	\$250.00	10/12/19
Anglian Care Community Development- New location events	\$250.00	10/12/19
Mark Neame- Pickering Courts Residence Gardening	\$250.00	10/12/19
Subhojit Sarkar- Community Fun Day	\$250.00	07/01/20
Light Bulb Moments Fund Balance - Available for allocation	\$1,500.00	
Shape Your Place Toolkit Fund - 2019/20 Carry Forward	\$3,500.00	
2018/19 Shape Your Place Allocation	\$1,500.00	
Total 2018/19 Shape Your Place Toolkit	\$5,000.00	
Shape Your Place Toolkit Fund Balance - Available for allocation	\$5,000.00	

9. Elected Members' Information Exchange

This item provides an opportunity for Board Members to update each other on recent events and/or issues of relevance and interest to the Board.

10. Resolution to Exclude the Public

Section 48, Local Government Official Information and Meetings Act 1987.

I move that the public be excluded from the following parts of the proceedings of this meeting, namely items listed overleaf.

Reason for passing this resolution: good reason to withhold exists under section 7.

Specific grounds under section 48(1) for the passing of this resolution: Section 48(1)(a)

Note

Section 48(4) of the Local Government Official Information and Meetings Act 1987 provides as follows:

“(4) Every resolution to exclude the public shall be put at a time when the meeting is open to the public, and the text of that resolution (or copies thereof):

- (a) Shall be available to any member of the public who is present; and
- (b) Shall form part of the minutes of the local authority.”

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

ITEM NO.	GENERAL SUBJECT OF EACH MATTER TO BE CONSIDERED	SECTION	SUBCLAUSE AND REASON UNDER THE ACT	PLAIN ENGLISH REASON	WHEN REPORTS CAN BE RELEASED
11	PUBLIC EXCLUDED LINWOOD-CENTRAL-HEATHCOTE COMMUNITY BOARD MINUTES - 3 FEBRUARY 2020			REFER TO THE PREVIOUS PUBLIC EXCLUDED REASON IN THE AGENDAS FOR THESE MEETINGS.	