# Health, Safety and Wellbeing Committee

## OPEN MINUTES

**Date:** Wednesday 4 March 2020  
**Time:** 9:30am  
**Venue:** Committee Room 2, Level 2, Civic Offices, 53 Hereford Street, Christchurch

<table>
<thead>
<tr>
<th>Present</th>
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<tbody>
<tr>
<td>Chairperson</td>
<td>Councillor James Gough</td>
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<td>Deputy Chairperson</td>
<td>Councillor Phil Mauger</td>
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<td>Members</td>
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<td>Mr Murray Harrington</td>
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<td>Mr Paul Coleman</td>
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<tr>
<td>Councillor Sam MacDonald</td>
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3 March 2020

**Principal Advisor**  
Brendan Anstiss  
General Manager Strategy & Transformation

Mark Saunders  
Committee and Hearings Advisor  
941 6436  
mark.saunders@ccc.govt.nz  
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The agenda was dealt with in the following order.

1. **Apologies / Ngā Whakapāha**
   - **Part C**
   - There were no apologies recorded as all members were present.

2. **Declarations of Interest / Ngā Whakapuaki Aronga**
   - **Part B**
   - There were no declarations of interest recorded.

3. **Confirmation of Previous Minutes / Te Whakaāe o te hui o mua**
   - **Part C**
   - **Committee Resolved HSCM/2020/00001**
     
   That the minutes of the Health, Safety and Wellbeing Committee meeting held on Wednesday, 4 December 2019 be confirmed.
   
   Councillor MacDonald/Mr Harrington **Carried**

4. **Public Forum / Te Huinga Whānui**
   - **Part B**
   - There were no public forum presentations.

5. **Deputations by Appointment / Ngā Huinga Whakaritenga**
   - **Part B**
   - There were no deputations by appointment.

6. **Presentation of Petitions / Ngā Pākikitanga**
   - **Part B**
   - There was no presentation of petitions.
7. **Election of a Deputy Chairperson**

**Committee Comment**

The Committee adopted System A for the election of its Deputy Chairperson, and the Chairperson called for nominations. Councillor Mauger was nominated by Councillor Gough, seconded by Mr Harrington, and with one candidate for the position the Committee resolved that Councillor Mauger was elected as its Deputy Chairperson.

**Officer Recommendations**

That the Health, Safety and Wellbeing Committee:

1. Adopts either System A or System B for the election of the Deputy Chairperson.
2. Proceeds to elect a Deputy Chairperson.

**Committee Resolved HSCM/2020/00002**

**Part C**

That the Health, Safety and Wellbeing Committee:

1. Adopts System A for the election of its Deputy Chairperson.

Councillor Gough/Councillor MacDonald  
**Carried**

**Committee Resolved HSCM/2020/00003**

**Part C**

That the Health, Safety and Wellbeing Committee:

1. Elects Councillor Phil Mauger as its Deputy Chairperson.

Councillor Gough/Mr Harrington  
**Carried**

8. **Health, Safety and Wellbeing Quarterly Report**

**Committee Resolved HSCM/2020/00004 (Original Staff Recommendations Accepted without Change)**

**Part C**

That the Health, Safety and Wellbeing Committee:


Mr Coleman/Councillor Mauger  
**Carried**
9. Health, Safety and Wellbeing Dashboard Report

Committee Resolved HSCM/2020/00005 (Original Staff Recommendations Accepted without Change)

Part C

That the Health, Safety and Wellbeing Committee:

1. Receives the Health, Safety and Wellbeing Dashboard Report and quarterly dashboard (Attachment A to the report).

Councillor Gough/Councillor MacDonald  Carried

Meeting concluded at 10:05am.

CONFIRMED THIS 5th DAY OF JUNE 2020

COUNCILLOR JAMES GOUGH
CHAIRPERSON