

**Waikura**  
**Linwood-Central-Heathcote Community Board**  
**OPEN MINUTES**

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**Date:** Monday 3 February 2020  
**Time:** 3:30pm  
**Venue:** The Board Room, 180 Smith Street,  
Linwood

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**Present**

Chairperson	Sally Buck
Deputy Chairperson	Alexandra Davids
Members	Yani Johanson
	Darrell Latham
	Tim Lindley
	Michelle Lomax
	Jake McLellan
	Sara Templeton

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**3 February 2020**

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- Part A Matters Requiring a Council Decision**  
**Part B Reports for Information**  
**Part C Decisions Under Delegation**
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## Mihi/Karakia Timatanga:

The agenda was dealt with in the following order.

### 1. Apologies / Ngā Whakapāha

#### Part C

#### Community Board Resolved LCHB/2020/00001

That an apology for absence from Jackie Simons and an apology for lateness from Yani Johanson be accepted.

Darrell Latham/Jake McLellan

**Carried**

### 2. Declarations of Interest / Ngā Whakapuaki Aronga

#### Part B

There were no declarations of interest recorded.

### 3. Confirmation of Previous Minutes / Te Whakaāe o te hui o mua

#### Part C

#### Community Board Resolved LCHB/2020/00002

That the minutes of the Waikura/Linwood-Central-Heathcote Community Board meeting held on Monday, 9 December 2019 be confirmed.

Alexandra Davids/Tim Lindley

**Carried**

### 4. Public Forum / Te Huinga Whānui

#### Part B

There were no public forum presentations.

Yani Johanson joined the meeting at 3:34pm.

### 5. Deputations by Appointment / Ngā Huinga Whakaritenga

#### Part B

#### 5.1 Lease Assignment and New Lease Request – Fritchards Limited trading as Ocean Café and Bar to Haddenough Limited

Lyndon Hadden, representing Haddenough Limited, spoke to the Board regarding the proposed Lease Assignment and New Lease Request – Fritchards Limited trading as Ocean Café and Bar to Haddenough Limited.

After questions from the Board members the Board Chairperson thanked Mr Hadden for his presentation.

Item7 of these minutes refers.

## **7. Lease Assignment and New Lease Request - Fritchards Limited trading as Ocean Cafe and Bar to Haddenough Limited**

**Community Board Resolved LCHB/2020/00003 Original Staff Recommendations accepted without change).**

### **Part C**

That the Waikura/Linwood-Central-Heathcote Community Board:

1. Notes that Fritchards Limited have carried out a procurement process that meets the satisfaction of the Council and have entered into a conditional agreement for the sale of their café business, known as Ocean Café and Bar, at Scarborough Park.
2. Approves the assignment of the Council's lease with Fritchards Limited to Haddenough Limited having a final expiry of 23 October 2024.
3. Approves the release of the Guarantors, Warren John Frith and Julie-Anne Pritchard, replacing the Guarantors to the lease with Colette Hadden, Lyndon Hadden and Ben Elliot Hadden.
4. Authorises the Manager Property Consultancy to conclude and administer the lease assignment and replacement of Guarantors.

Darrell Latham/Michelle Lomax

**Carried**

**Community Board Decided LCHB/2020/00004 Original Staff Recommendations accepted without change).**

### **Part A**

That the Waikura/Linwood-Central-Heathcote Community Board recommends that the Council:

1. Approves a departure from the "Leasing Council Property" policy and grants a new lease to Haddenough Limited for a new lease period of nine (9) years subject to:
  - a. Staff carrying out the public advertising required under sections 119-120 of the Reserves Act 1977.
  - b. In the event that any objections are received on the proposed lease of the café at Scarborough Park that cannot be satisfied, staff to follow the procedure under the Reserves Act 1977 to convene a Reserves Act Hearings Panel to consider any such objections and make a recommendation to the Council for a decision.
  - c. In the event that there are no objections to the proposed lease, a lease of the café at Scarborough park to Haddenough Limited be granted for a term up to nine (9) years (including renewals), commencing 24 October 2024 at an annual rental to be determined by athen market rental valuation undertaken prior to the commencement date of the new lease.

- d. the Property Consultancy Manager is authorised to manage and conclude all issues, processes and documentation associated with the granting of the new lease.
- e. The Chief Executive, using the Council's delegated authority from the Minister of Conservation, giving consent to grant the lease in accordance with 54(1) (d) of the Reserves Act 1977 as outlined in this report subject to the satisfaction of consultation underway with tangata whenua.

Darrell Latham/Michelle Lomax

**Carried**

## **14 Resolution to Exclude the Public**

### **Community Board Resolved LCHB/2020/00005**

That at 3.43pm the resolution to exclude the public set out on pages 93 to 94 of the agenda be adopted.

Jake McLellan/Alexandra Davids

**Carried**

**The public were re-admitted to the meeting at 3:56pm.**

## **6. Presentation of Petitions / Ngā Pākikitanga**

### **Part B**

There was no presentation of petitions.

## **8. Linwood-Central-Heathcote Community Board's 2019/20 Youth Development Fund Applications - TeApatu Christie and Tamati Christie Community Board Resolved LCHB/2020/00006 Original Staff Recommendations accepted without change).**

### **Part C**

That the Waikura/Linwood-Central-Heathcote Community Board:

1. Approves a grant of \$200 from its 2019/20 Youth Development Fund to TeApatu Christie towards competing in Youth Touch Nationals in Auckland from the 14 -16 of February 2020.
2. Approves a grant of \$200 from its 2019/20 Youth Development Fund to Tamati Christie towards competing in Youth Touch Nationals in Auckland from the 14 - 16 of February 2020.

Jake McLellan/Sara Templeton

**Carried**

## 9. Linwood-Central-Heathcote Community Board 2019-20 Discretionary Response Fund Application Community Focus Trust St Albans Community Fun Day

Community Board Resolved LCHB/2020/00007 Original Staff Recommendation accepted without change).

### Part C

That the Waikura/Linwood-Central-Heathcote Community Board:

1. Approves a grant of \$400 from its 2019/20 Discretionary Response Fund to Community Focus Trust towards the St Albans Fun Day on 15 February 2020.

Jake McLellan/Michelle Lomax

**Carried**

## 10. Linwood-Central-Heathcote Community Board 2019/20 Discretionary Response Fund Application Ōpāwaho Heathcote River Network Staff Recommendations / Ngā Tūtohu

That the Waikura/Linwood-Central-Heathcote Community Board:

1. Approves a grant of \$2,400 from its 2019/20 Discretionary Response Fund to Ōpāwaho Heathcote River Network towards its wages and project costs.

Community Board Resolved LCHB/2020/00008

### Part C

That the Waikura/Linwood-Central-Heathcote Community Board:

1. Lays the report on the table until the Board has had a briefing with the Ōpāwaho Heathcote River Trust.

Sally Buck/Tim Lindley

**Carried**

Yani Johanson and Jake McLellan requested that their vote against the resolution be recorded.

## 11. Linwood-Central-Heathcote Community Board 2020 Meeting Schedule Staff Recommendations / Ngā Tūtohu

That the Waikura/Linwood-Central-Heathcote Community Board:

1. Adopts the following ordinary meeting schedule for 2020:

Friday 21 February	9am
Monday 2 March	3.30pm
Wednesday 18 March	9am
Monday 30 March	3.30pm
Monday 20 April	4pm
Monday 4 May	3.30pm

Wednesday 20 May	4pm
Tuesday 2 June	4pm
Friday 19 June	9am
Monday 29 June	3.30pm
Wednesday 8 July	3.30pm
Monday 3 August	3.30pm
Monday 17 August	3.30pm
Monday 31 August	3.30pm
Wednesday 16 September	9am
Monday 28 September	3.30pm
Wednesday 14 October	9am
Monday 2 November	3.30pm
Wednesday 18 November	3.30pm
Monday 30 November	3.30pm
Friday 18 December	9am

2. Notes that the standard venue for ordinary meetings will be the Linwood Boardroom, 180 Smith Street, or as otherwise notified.
3. Delegates to the Community Governance Manager and the Community Board Chairperson the ability to amend the ordinary meeting schedule as required.

**Community Board Resolved LCHB/2020/00009**

**Part C**

That the Waikura/Linwood-Central-Heathcote Community Board:

1. Adopts the following ordinary meeting schedule for 2020:

Friday 21 February	3pm
Monday 2 March	3.30pm
Wednesday 18 March	9am
Monday 30 March	3.30pm
Monday 20 April	4pm
Monday 4 May	3.30pm
Wednesday 20 May	4pm
Tuesday 2 June	4pm
Monday 29 June	3.30pm
Wednesday 8 July	3.30pm
Monday 3 August	3.30pm
Monday 17 August	3.30pm
Monday 31 August	3.30pm
Wednesday 16 September	9am
Monday 28 September	3.30pm
Wednesday 14 October	9am
Monday 2 November	3.30pm

Wednesday 18 November 3.30pm  
Monday 30 November 3.30pm

2. Notes that the standard venue for ordinary meetings will be the Linwood Boardroom, 180 Smith Street, or as otherwise notified.
3. Delegates to the Community Governance Manager and the Community Board Chairperson the ability to amend the ordinary meeting schedule as required.
4. Requests staff advice on the Council's process of setting elected members meetings.

Jake McLellan/Tim Lindley

**Carried**

The meeting adjourned at 4:38pm and reconvened at 4:54pm.

## **12. Waikura/Linwood-Central-Heathcote Community Board Area Report - February 2020**

### **Staff Recommendations / Ngā Tūtohu**

That the Waikura/Linwood-Central-Heathcote Community Board:

1. Receives the Waikura/Linwood-Central-Heathcote Community Board Area Report for February 2020.
2. Receives and note the information reported to the Board on:
  - a. Linwood/Eastgate Passenger Transport Hub Passenger Lounge.
  - b. Cutler Park Renewal.
  - c. Linwood Pavilion and Linwood Park.
  - d. Playgrounds Network and Renewal Programme.
  - e. Worcester Street Cycleway Targeted Parking Compliance Exercise Results (June to September 2019).
  - f. Latimer Housing Trust Update.
  - g. Playgrounds Network and Renewal Programme.
3. Agrees to convene the Board's Submissions Committee to provide comment/feedback for:
  - a. Home-share accommodation District Plan Review.
  - b. Draft National Policy Statement – Indigenous Biodiversity.
4. Directs staff to work with the Linwood Youth Festival Experience (LYFE) Advisory Group to carry out research with young people about the next stage of LYFE using \$6,000 of the Board's 2019/210 Discretionary Funding allocation approved on 5 August 2019.
5. Agrees to the form of an alternative event(s) for Autumn 2020 to be funded from the Board's 2019/210 Discretionary Funding allocation approved on 5 August 2019.
6. Directs staff to develop a process for naming the two meetings rooms within the Te Pou Toetoe: Linwood Pool complex.

**Community Board Resolved LCHB/2020/00010**

**Part B**

That the Waikura/Linwood-Central-Heathcote Community Board:

1. Receives the Waikura/Linwood-Central-Heathcote Community Board Area Report for February 2020.
2. Receives and notes the information reported to the Board on:
  - a. Linwood/Eastgate Passenger Transport Hub Passenger Lounge.
  - b. Cutler Park Renewal.
  - c. Linwood Pavilion and Linwood Park.
  - d. Playgrounds Network and Renewal Programme.
  - e. Worcester Street Cycleway Targeted Parking Compliance Exercise Results (June to September 2019).
  - f. Latimer Housing Trust Update.
3. Requests staff:
  - a. To provide a report to the Board as per the Council's Annual Plan 25 June 2019 resolution:  
*Request staff to assess and report back to the Community Board and Social, Community and Development Committee on options for Cutler Park renewal.*
  - b. To arrange a Board site visit to Cutler Park.
4. Requests staff to provide a report to the Board as per the Council's Annual Plan 25 June 2019 resolution:  
*Request staff to continue to work with local sports groups to evaluate and propose future pavilion solutions and report back to the Community Board with options. This work will include prioritisation of upgrading the number 1 sports field.*
5. Agrees to convene the Board's Submissions Committee to provide comment/feedback for:
  - a. Home-share accommodation District Plan Review.
  - b. Draft National Policy Statement – Indigenous Biodiversity.
6. Directs staff to work with the Linwood Youth Festival Experience (LYFE) Advisory Group to carry out research with young people about the next stage of LYFE using \$6,000 of the Board's 2019/20 Discretionary Funding allocation approved on 5 August 2019. The Board notes that this work will inform the next round of Board project bids.
7. Agrees to a series of smaller events, aimed specifically for young people aged 13-18, and run by local community organisations over the school holidays in April 2020, to be funded from the Board's 2019/210 Discretionary Funding allocation approved on 5 August 2019.
8. Requests staff to call for suggestions from the community to name the two meeting rooms with the Te Pou Toetoe:Linwood Pool complex. The community suggestions are to be presented to Board workshop.

Jake McLellan/Michelle Lomax

**Carried**

Michelle Lomax left the meeting at 05:26 p.m. Michelle Lomax returned to the meeting at 05:28 p.m.



## 13. Elected Members' Information Exchange

### Part B

The following information was exchanged at the meeting.

- The Board discussed the public rubbish bin emptying in Sumner and Taylors Mistake and noted that the contract for public bin emptying as per the contract is twice daily.
- The Board discussed issues with speed on Rudds Road in particular the corner of Rudds and Kearneys Roads.

### 13.1 Edwin Mouldy Track, Sumner

The Board discussed the safety of the reopening the Edwin Mouldy track in Sumner.

The Board agreed to request staff to undertake a site specific hazard assessment to determine if the Edwin Mouldy track in Sumner can be reopened and provide advice back to the Board.

Sara Templeton left the meeting at 05:58 p.m.

### 13.2 Cave Rock to Esplanade Seating

The Board were shown recent photos of repairs to seating from Cave Rock to Sumner Esplanade.

The Board agreed to request staff advice on repairs/ replacement needed of the seating from Rapanui/Cave Rock along the Sumner Esplanade. The Board request staff to take into account the Memorandum of Understanding between the Council and the Coastal Pathway Group and the design selected by the Coastal Pathway Group for use along the Coastal Pathway, of which the Esplanade is a part.

### Attachments

- A Cave Rock to Esplanade Seating [⇒](#)

### 13.3 Te Ara o Rongo/Worcester-Gloucester Park

The Board discussed the need for a rubbish bin within Te Ara o Rongo/Worcester-Gloucester Park in particular near the barbeque area.

The Board agreed to request staff advise on providing a rubbish bin in Te Ara o Rongo/Worcester-Gloucester Park.

**Meeting concluded at 6:15pm.**

**CONFIRMED THIS 21st DAY OF FEBRUARY 2020**

**SALLY BUCK  
CHAIRPERSON**