

Road Closure Subcommittee AGENDA

Notice of Meeting:

An ordinary meeting of the Road Closure Subcommittee will be held on:

Date: Friday 31 January 2020
Time: 2pm
Venue: Committee Room 1, Level 2, Civic Offices,
53 Hereford Street, Christchurch

Membership

Members

Jo Daly - Council Secretary
Steffan Thomas - Operations Manager - Transport
Liz Carter - Community Board Advisor Banks Peninsula

24 January 2020

Jo Daly
Council Secretary
941 8581
jo.daly@ccc.govt.nz

Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. If you require further information relating to any reports, please contact the person named on the report.

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1. Apologies / Ngā Whakapāha

At the close of the agenda no apologies had been received.

2. Declarations of Interest / Ngā Whakapuaki Aronga

Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest they might have.

3. Proposed Temporary Road Closures for Lyttelton Farmers Market 2020

Reference / Te Tohutoro: 20/67719

Presenter(s) / Te kaupāhō: Teri Lloyd – CTOC Traffic Management Coordinator

1. Purpose of Report / Te Pūtake Pūrongo

- 1.1 The purpose of this report is to provide the Road Closure Subcommittee with the information to enable the Subcommittee to make a decision regarding the application for a proposed road closure for the Lyttelton Farmers Market.

2. Staff Recommendations / Ngā Tūtohu

That the Road Closure Subcommittee:

1. Receive the information in the report.
2. Authorise the approval of the road closure for the Lyttelton Farmers Market, proposed to be deployed from 7.30am to 2pm, each Saturday between Saturday 15 February 2020 and Saturday 10 October 2020.
 - a. London Street between Canterbury Street and Oxford Street.

3. Key Points

- 3.1 Public consultation was carried out through standard channels with the period of time allowing for objections to be received exceeding the minimum time period of one week. The application was publicly notified on 17 January 2020 with objections closing 27 January 2020.
- 3.2 At the time of writing this report, no objections had been received from public consultation.
- 3.3 The Lyttelton Farmers market has been operating at this location for several years post earthquakes and does not unreasonably impact traffic movements in the area due to the grid nature of the roading network in Lyttelton.
- 3.4 The Traffic Management plan (TMP) for the Lyttelton Market, accepted for 2018-2019, was not renewed by the applicant in 2019. The applicant has continued to close the road on a weekly basis to undertake their event since the previously accepted TMP expired. When Christchurch Transport Operations Centre (CTOC) became aware of the TMP expiring, contact was made with the applicant's provider to resubmit an application, and permission sought from the Council Secretary to authorise closures until the correct procedure could be followed.
- 3.5 CTOC have spoken with Project Lyttelton regarding the lapsed plan and that trained staff continued deployment of the traffic management for the event without a current and accepted TMP.
- 3.6 Unfortunately due to an administration error, by CTOC, a new TMP submitted in late 2019 was accepted for 12 months, without following the Local Government Act 1974 (LGA) process, instead of temporary acceptance until December 2019 to allow the correct LGA process to be followed.
- 3.7 There is a lessons learnt exercise to be held in early February with CTOC, Project Lyttelton and Fulton Hogan (TTM Provider) to understand how this series of events came to be, and the steps or processes to be implemented to avoid a reoccurrence of these events in the future.

- 3.8 The organiser has undertaken notifications to make sure impacted stakeholders are aware of the proposed road closure.
- 3.9 At the time of writing this report, the event organiser has indicated that they will be providing to the Subcommittee copies of communication to stakeholders and impacted parties and a record of any feedback received. This information will be provided in advance of the scheduled meeting or alternatively they may choose to present the information in person to the Subcommittee meeting.
- 3.10 CTOC supports the proposed closure, and does not believe the closure will unreasonably impact traffic.

Attachments / Ngā Tāpirihanga

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Confirmation of Statutory Compliance / Te Whakatūturutanga ā-Ture

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Signatories / Ngā Kaiwaitohu

Author	Teri Lloyd - CTOC Traffic Management Coordinator
Approved By	Simon Harty - Manager Christchurch Transport Operations Centre



4. Proposed Temporary Road Closure for Coast to Coast 2020

Reference / Te Tohutoro: 20/59273

Presenter(s) / Te kaupāhō: Teri Lloyd – CTOC Traffic Management Coordinator

1. Purpose of Report / Te Pūtake Pūrongo

- 1.1 The purpose of this report is to provide the Road Closure Subcommittee with information to enable the Subcommittee to make a decision regarding the application for a proposed road closure for the Coast to Coast 2020.

2. Staff Recommendations / Ngā Tūtohu

That the Road Closure Subcommittee:

1. Receive the information in the report.
2. Approve the closure of Marine Parade from Beresford Street and Hawke Street, from 9am Saturday 8 February 2020 to 1am Sunday 9 February 2020.

3. Key Points

- 3.1 Public consultation was carried out through standard channels with the period of time allowing for objections to be received meeting the minimum time period of one week. The application was publicly notified on 16 January 2020 with objections closing 23 January 2020.
- 3.2 At the time of writing this report, no objections had been received from public consultation.
- 3.3 This event has run at this location previously with no known issues of note.
- 3.4 At the time of writing this report, the event organiser has indicated that they will be providing to the Subcommittee copies of communication to stakeholders and impacted parties and a record of any feedback received. This information will be provided in advance of the scheduled meeting or alternatively they may choose to present the information in person to the Subcommittee meeting.
- 3.5 The Christchurch Transport Operations Centre supports the proposed closure, and does not believe the closure will unreasonably impact traffic.

Attachments / Ngā Tāpirihanga

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Confirmation of Statutory Compliance / Te Whakatūturutanga ā-Ture

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Signatories / Ngā Kaiwaitohu

Author	Teri Lloyd - CTOC Traffic Management Coordinator
Approved By	Simon Harty - Manager Christchurch Transport Operations Centre



5. Proposed Temporary Road Closures for La Grande Swim 2020

Reference / Te Tohutoro: 20/61397

Presenter(s) / Te kaupāhō: Teri Lloyd – CTOC Traffic Management Coordinator

1. Purpose of Report / Te Pūtake Pūrongo

- 1.1 The purpose of this report is to provide the Road Closure Subcommittee with information to enable the Subcommittee to make a decision regarding the application for a proposed road closure for the La Grande Swim 200.

2. Staff Recommendations / Ngā Tūtohu

That the Road Closure Subcommittee:

1. Receive the information in the report.
2. Authorise the approval of the road closure for the La Grande Swim 2020, proposed to be deployed from 11am to 7pm on Saturday 22 February 2020.
 - a. Rue Brittan from Rue Jollie to 275m south of the Woodills Road/Rue Brittan Intersection, south of the boat ramp.

3. Key points

- 3.1 Public consultation was carried out through standard channels with the period of time allowing for objections to be received meeting the minimum time period of one week. The application was publicly notified on Thursday 16 January 2020 with objections closing 23 January 2020.
- 3.2 At the time of writing this report, no objections had been received from public consultation.
- 3.3 This event has happened at this location previously with no known issues to note.
- 3.4 No cruise ships are scheduled for this day.
- 3.5 At the time of writing this report, the event organiser has indicated that they will be providing to the Subcommittee copies of communication to stakeholders and impacted parties and a record of any feedback received. This information will be provided in advance of the scheduled meeting or alternatively they may choose to present the information in person to the Subcommittee meeting.
- 3.6 The Christchurch Transport Operations Centre supports the proposed closure, and does not believe the closure will unreasonably impact traffic.

Attachments / Ngā Tāpirihanga

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Confirmation of Statutory Compliance / Te Whakatūturutanga ā-Ture

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Signatories / Ngā Kaiwaitohu

Author	Teri Lloyd - CTOC Traffic Management Coordinator
Approved By	Simon Harty - Manager Christchurch Transport Operations Centre



6. Proposed Road Closures for Ara Graduate Parade 2020

Reference / Te Tohutoro: 20/65222

Presenter(s) / Te kaupāhō: Teri Lloyd – CTOC Traffic Management Coordinator

1. Purpose of Report / Te Pūtake Pūrongo

- 1.1 The purpose of this report is to provide the Road Closure Subcommittee with information to enable the Subcommittee to make a decision regarding the application for proposed closures for the Ara Graduate Parade 2020.

2. Staff Recommendations / Ngā Tūtohu

That the Road Closure Subcommittee:

1. Receive the information in the report.
2. Authorise the approval of the road closures for the Ara Graduate Parade 2020, proposed to be deployed from 9am to 9.15am and from 1pm to 1.15pm on Friday 27 March 2020.
 - a. Worcester Boulevard from Rolleston Avenue to Montreal Street.

3. Key Points

- 3.1 Public Consultation was carried out through standard channels with the period of time allowing for objections to be received meeting the minimum time period of one week. The application was publicly notified on 16 January 2020 with objections closing 23 January 2020.
- 3.2 At the time of writing this report, no objections had been received from public consultation.
- 3.3 This event has run at this location previously with no known issues of note.
- 3.4 At the time of writing this report, the event organiser has indicated that they will be providing to the Subcommittee copies of communication to stakeholders and impacted parties and a record of any feedback received. This information will be provided in advance of the scheduled meeting or alternatively they may choose to present the information in person to the Subcommittee meeting.
- 3.5 The Christchurch Transport Operations Centre supports the proposed closure, and does not believe the closure will unreasonably impact traffic.

Attachments / Ngā Tāpirihanga

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Confirmation of Statutory Compliance / Te Whakatūturutanga ā-Ture

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).
(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
 - (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.
- (b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Signatories / Ngā Kaiwaitohu

Author	Teri Lloyd - CTOC Traffic Management Coordinator
Approved By	Simon Harty - Manager Christchurch Transport Operations Centre

