

Waipapa
Papanui-Innes Community Board
OPEN MINUTES

Date: Friday 13 December 2019
Time: 9.15am
Venue: Board Room, Papanui Service Centre,
Corner Langdons Road and Restell Street, Papanui

Present

Chairperson	Emma Norrish
Deputy Chairperson	Simon Britten
Members	Pauline Cotter
	Mike Davidson
	Ali Jones
	Emma Twaddell

13 December 2019

Christine Lane
Manager Community Governance, Papanui-Innes
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- Part A Matters Requiring a Council Decision**
Part B Reports for Information
Part C Decisions Under Delegation
-

The agenda was dealt with in the following order.

1. Apologies / Ngā Whakapāha

**Part C
Community Board Decision**

There were no apologies.

2. Declarations of Interest / Ngā Whakapuaki Aronga

Part B
There were no declarations of interest recorded.

3. Confirmation of Previous Minutes / Te Whakaāe o te hui o mua

**Part C
Community Board Resolved PICB/2019/00159**

That the minutes of the Waipapa/Papanui-Innes Community Board meeting held on Friday, 22 November 2019 be confirmed.

Emma Norrish/Pauline Cotter

Carried

4. Public Forum / Te Huinga Whānui

Part B

4.1 Positive Youth Development Report – Rosie Nixon-Smith

Rosie Nixon-Smith did not attend.

4.2 Positive Youth Development Report – Trinity Mackley

Trinity Mackley reported back to the Board on her participation with her team in the Asia Pacific Softball Tournament held in Jakarta in June 2019.

After questions from members, the Chairperson thanked Trinity Mackley for her presentation.

4.3 Positive Youth Development Report – Ava White

Ava White reported back to the Board on her participation as a member of the NZ Rep U21 Women's Team at the Junior International Championships, Belfast, Northern Ireland and the 24th International Tournament De Paddell, Leper Belgium from 25 July to 14 August 2019.

After questions from members, the Chairperson thanked Ava White for her presentation.

4.4 Positive Youth Development Report – Sarah Powley

Sarah Powley reported back to the Board on her participation in the World Scholar's Cup, Sydney, Australia from 15 to 20 August 2019.

After questions from members, the Chairperson thanked Sarah Powley for her presentation.

4.5 Positive Youth Development Report – Casebrook Intermediate

Representatives of the five students from Casebrook Intermediate who attended the AIMS Games Tournament held in Tauranga from 8 to 13 September 2019 reported back to the Board on their experiences.

After questions from members, the Chairperson thanked the students for their presentation.

4.6 Child Safety Paddington/Fenchurch/Uxbridge Streets and Tuckers Road – Justin Perriam, Principal Northcote School

Justin Perriam attended to talk to the Board about child safety on the roads surrounding Northcote School.

Community Board Resolved PICB/2019/00160

The Waipapa/Papanui-Innes Community Board decided to:

1. Refer the issues raised in the presentation from the Principal of Northcote School, regarding child safety in Paddington/Fenchurch/Uxbridge Streets and Tuckers Road, to staff for investigation to report back to the Board in the New Year.
2. Write to the New Zealand Police to raise the issue of enforcement, or lack of, contributing to ongoing safety concerns across our wards and requesting an urgent response.

Emma Norrish/Ali Jones

Carried

The Chairperson thanked Justin Perriam for his presentation.

5. Deputations by Appointment / Ngā Huinga Whakaritenga

Part B

5.1 Keep Christchurch Beautiful – Linda Keall - Manager

Linda Keall, Manager, spoke on behalf of Keep Christchurch Beautiful regarding their work and programmes in the city.

The Chairperson thanked Linda Keall for her presentation.

6. Presentation of Petitions / Ngā Pākikitanga

Part B

There was no presentation of petitions.

7. Correspondence

Community Board Resolved PICB/2019/00161 (original Staff Recommendation accepted without change)

The Waipapa/Papanui-Innes Community Board resolved to:

1. Receive the information in the correspondence report dated 13 December 2019.

Ali Jones/Pauline Cotter

Carried

7.1 Team Lotshampa - Tensing Hillary Cup Tournament

A letter was received from the four students granted funding from the Board's Positive Youth Development Fund 2019-20 thanking the Board and reporting back on their experiences at the Tensing Hillary Cup Inter-Nepalese Football Tournament held in Auckland from 2 to 3 February 2019.

8. Briefing on overview of external capital works map

Community Board Decisions under Delegation (original Staff Recommendation accepted without change)

The Waipapa/Papanui-Innes Community Board noted the information supplied during the Briefing.

8.1 Overview of External Capital Works Map

The Board were advised on the Capital Works Programme Map which is available to the public on the Christchurch City Council website.

The map displays:

- The location of current (and next financial year's) capital projects including facilities, transport, water supply, wastewater, stormwater, parks and recreation.
- A short description of each project, including estimated start and completions dates, and approximate value.
- Community Board boundaries.

After questions from members, the Chairperson thanked staff for their presentation.

9. Accessibility and Operational Improvements to Bus Stops on Harewood Road between Wilmot Street and Harris Crescent

Community Board Resolved PICB/2019/00162 (original Staff Recommendation accepted without change)

Part C

The Waipapa/Papanui-Innes Community Board resolved to approve Option 1:

Option 1: Relocate the existing bus stop beside 139 Harewood Road to 137-139 Harewood Road and remove the existing bus stop beside 161 Harewood Road.

1. That any previous resolutions pertaining to parking and stopping made pursuant to any bylaw to the extent that they are in conflict with the parking and stopping restrictions described in recommendations 2. and 3. below are revoked.
2. Under Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, that the stopping of vehicles is prohibited on the part of Harewood Road referred to as A1 on Attachment A and as shown by broken yellow lines identified as 'no stopping' on the attached drawing TG135608(A), dated 12/11/2019 (refer to Attachment A of this report).
3. Under Clause 8 of the Christchurch City Council Traffic and Parking Bylaw 2017, that the part of Harewood Road referred to as A1 and as identified as 'Bus Stop' on the attached drawing TG135608(A), dated 12/11/2019 (refer to Attachment A of this report), is reserved as a parking place in the form of a bus stop for the exclusive use of buses at all times.
4. Revoke all parking and stopping restrictions on the south side of Harewood Road (adjacent to 161 Harewood Road) commencing at a point 15 metres south east of its prolongation of the south-eastern kerb line of Harris Crescent (at its northwest intersection with Harewood Road) and extending in a south-east direction for a distance of 12 metres.
5. That these resolutions take effect when the parking and stopping devices that evidence the restrictions are in place.

Mike Davidson/Simon Britten

Carried

10. Waipapa/Papanui-Innes Discretionary Response Fund Application - Shirley Community Trust

Community Board Resolved PICB/2019/00163 (original Staff Recommendation accepted without change)

Part C

The Waipapa/Papanui-Innes Community Board resolved to:

1. Approve a grant of \$4,000 from its 2019/20 Discretionary Response Fund to Shirley Community Trust towards their summer holiday programme.

Pauline Cotter/Ali Jones

Carried

11. Waipapa/Papanui-Innes 2019-20 Youth Development Fund Application - Tayla Eagle

Community Board Resolved PICB/2019/00164 (original Staff Recommendation accepted without change)

Part C

The Waipapa/Papanui-Innes Community Board resolved to:

1. Approve a grant of \$200 from its 2019-20 Youth Development Fund to Tayla Eagle towards attending the Royal New Zealand Pipe Band Association Summer School held in Wellington from the 8-12 January 2020.

Ali Jones/Mike Davidson

Carried

12. Waipapa/Papanui-Innes 2019-20 Youth Development Fund Application - Casebrook Intermediate School

Community Board Resolved PICB/2019/00165 (original Staff Recommendation accepted without change)

Part C

The Waipapa/Papanui-Innes Community Board resolved to:

1. Approve a grant of \$1,400 from its 2019-20 Youth Development Fund to Casebrook Intermediate School towards attendance at the Papanui Youth Development's Leadership Training Course to be held on the 6-7 April 2020.

Emma Norrish/Ali Jones

Carried

13. Waipapa/Papanui-Innes Community Board - Consideration of a Casting Vote

Staff Recommendations / Ngā Tūtohu

That the Waipapa/Papanui-Innes Community Board:

1. Resolves whether or not the Chairperson of the Board is to have a casting vote.

Community Board Resolved PICB/2019/00166

Part C

The Waipapa/Papanui-Innes Community Board resolved:

1. That the Chairperson of the Board is to have a casting vote.

Ali Jones/Mike Davidson

Carried

Pauline Cotter and Emma Twaddell requested that their votes against the resolution be recorded.

14. Waipapa/Papanui-Innes Community Board - Recess Committee 2019-20

Community Board Resolved PICB/2019/00167 (original Staff Recommendation accepted without change)

Part C

The Waipapa/Papanui-Innes Community Board resolved:

1. To appoint a Recess Committee comprising the Board Chairperson and any two members available, to be authorised to exercise the delegated powers of the Waipapa/Papanui-Innes Community Board for the period following its ordinary meeting on 13 December 2019 up until the Board resumes normal business on 31 January 2020.
2. That any such delegation exercised by the Board's Recess Committee be reported to the Board for record purposes.
3. To note that any meeting convened of the Recess Committee will be publically notified and the details forwarded to all Board members.

Emma Norrish/Ali Jones

Carried

15. Waipapa/Papanui-Innes Community Board - Governance Arrangements 2020

Staff Recommendations / Ngā Tūtohu

That the Waipapa/Papanui-Innes Community Board resolve to:

1. Adopt the dates, times and venues for its Ordinary meetings for the period January 2020 to December 2020 as follows:

Friday 31 January 2020 - 9.15am - Board Room, Papanui Service Centre, 5 Restell Street,
Papanui

Friday 21 February 2020 - 9.15am - Board Room, Papanui Service Centre, 5 Restell Street,
Papanui

Friday 6 March 2020 - 9.15am - Board Room, Papanui Service Centre, 5 Restell Street,
Papanui

Friday 20 March 2020 - 9.15am - Board Room, Papanui Service Centre, 5 Restell Street,
Papanui

Wednesday 1 April 2020 - 9.15am - Board Room, Papanui Service Centre, 5 Restell Street,
Papanui

Wednesday 6 May 2020 - 9.15am - Board Room, Papanui Service Centre, 5 Restell Street,
Papanui

Friday 22 May 2020 - 9.15am - Board Room, Papanui Service Centre, 5 Restell Street,
Papanui

Friday 5 June 2020 - 9.15am - Board Room, Papanui Service Centre, 5 Restell Street,
Papanui

Friday 19 June 2020 - 9.15am - Board Room, Papanui Service Centre, 5 Restell Street,
Papanui

Friday 3 July 2020 - 9.15am - Board Room, Papanui Service Centre, 5 Restell Street,
Papanui

Friday 7 August 2020 - 9.15am - Board Room, Papanui Service Centre, 5 Restell Street,
Papanui

Friday 21 August 2020 - 9.15am - Board Room, Papanui Service Centre, 5 Restell Street,
Papanui

Friday 4 September 2020 - 9.15am - Board Room, Papanui Service Centre, 5 Restell
Street, Papanui

Friday 18 September 2020 - 9.15am - Board Room, Papanui Service Centre, 5 Restell
Street, Papanui

Friday 2 October 2020 - 9.15am - Board Room, Papanui Service Centre, 5 Restell Street,
Papanui

Friday 16 October - 9.15am - Board Room, Papanui Service Centre, 5 Restell Street,
Papanui

Wednesday 4 November 2020 - 9.15am - Board Room, Papanui Service Centre, 5 Restell
Street, Papanui

Friday 20 November 2020 - 9.15am - Board Room, Papanui Service Centre, 5 Restell
Street, Papanui

Friday 4 December 2020 - 9.15am - Board Room, Papanui Service Centre, 5 Restell Street,
Papanui

Friday 18 December 2020 - 9.15am - Board Room, Papanui Service Centre, 5 Restell
Street, Papanui

2. Approve that the Ordinary meetings of the Waipapa/Papanui-Innes Community Board will occur as per clause 1 above, with briefings to be held on the Wednesday of Community Week as required.

3. Establish a Waipapa/Papanui-Innes Community Board Submissions Committee, as follows:
 - a. The Terms of Reference are to respond on behalf of the Waipapa/Papanui-Innes Community Board to submission opportunities as they arise throughout the present term.
 - b. That Community Board members Emma Norrish, Simon Britten, Ali Jones and Emma Twaddell be appointed as members to the Submissions Committee.
 - c. The Committee Chairperson and Deputy Chairperson is to be appointed by the Submissions Committee.
 - d. Where timeframes necessitate such action being required, the Submissions Committee be granted the delegated authority to lodge submissions on behalf of the Waipapa/Papanui-Innes Community Board.
 - e. Any submissions made by the Submissions Committee to be reported to the Waipapa/Papanui-Innes Community Board for record purposes.

Community Board Resolved PICB/2019/00168

Part C

That the Waipapa/Papanui-Innes Community Board resolve to:

1. Adopt the dates, times and venues for its Ordinary meetings for the period January 2020 to December 2020 as follows:

Friday 31 January 2020 - 9.15am - Board Room, Papanui Service Centre, 5 Restell Street,
Papanui

Friday 21 February 2020 - 9.15am - Board Room, Papanui Service Centre, 5 Restell Street,
Papanui

Friday 6 March 2020 - 9.15am - Board Room, Papanui Service Centre, 5 Restell Street,
Papanui

Friday 20 March 2020 - 9.15am - Board Room, Papanui Service Centre, 5 Restell Street,
Papanui

Wednesday 1 April 2020 - 9.15am - Board Room, Papanui Service Centre, 5 Restell Street,
Papanui

Wednesday 6 May 2020 - 9.15am - Board Room, Papanui Service Centre, 5 Restell Street,
Papanui

Friday 22 May 2020 - 9.15am - Board Room, Papanui Service Centre, 5 Restell Street,
Papanui

Friday 5 June 2020 - 9.15am - Board Room, Papanui Service Centre, 5 Restell Street,
Papanui

Friday 19 June 2020 - 9.15am - Board Room, Papanui Service Centre, 5 Restell Street,
Papanui

Friday 3 July 2020 - 9.15am - Board Room, Papanui Service Centre, 5 Restell Street,
Papanui

Friday 7 August 2020 - 9.15am - Board Room, Papanui Service Centre, 5 Restell Street,
Papanui

- Friday 21 August 2020 - 9.15am - Board Room, Papanui Service Centre, 5 Restell Street, Papanui
- Friday 4 September 2020 - 9.15am - Board Room, Papanui Service Centre, 5 Restell Street, Papanui
- Friday 18 September 2020 - 9.15am - Board Room, Papanui Service Centre, 5 Restell Street, Papanui
- Friday 2 October 2020 - 9.15am - Board Room, Papanui Service Centre, 5 Restell Street, Papanui
- Friday 16 October - 9.15am - Board Room, Papanui Service Centre, 5 Restell Street, Papanui
- Wednesday 4 November 2020 - 9.15am - Board Room, Papanui Service Centre, 5 Restell Street, Papanui
- Friday 20 November 2020 - 9.15am - Board Room, Papanui Service Centre, 5 Restell Street, Papanui
- Friday 4 December 2020 - 9.15am - Board Room, Papanui Service Centre, 5 Restell Street, Papanui
- Friday 18 December 2020 - 9.15am - Board Room, Papanui Service Centre, 5 Restell Street, Papanui
2. Approve that the Ordinary meetings of the Waipapa/Papanui-Innes Community Board will occur as per clause 1 above, with briefings to be held on the Wednesday of Community Week as required.
 3. Establish a Waipapa/Papanui-Innes Community Board Submissions Committee, as follows:
 - a. The Terms of Reference are to respond on behalf of the Waipapa/Papanui-Innes Community Board to submission opportunities as they arise throughout the present term.
 - b. That Community Board members Emma Norrish, Simon Britten, Ali Jones and Emma Twaddell be appointed as members to the Submissions Committee, however where submissions are being made to external agencies then the Councillors will be included.
 - c. The Committee Chairperson and Deputy Chairperson is to be appointed by the Submissions Committee.
 - d. The Submissions Committee be granted the delegated authority to lodge submissions on behalf of the Waipapa/Papanui-Innes Community Board.
 - e. Any submissions made by the Submissions Committee to be reported to the Waipapa/Papanui-Innes Community Board for record purposes.
 4. Approve a joint meeting with the Fendalton-Waimairi-Harewood Community Board on Tuesday 4 February 2020 at 4.30pm to be held at the Boardroom, Fendalton Service Centre, 4 Jeffreys Road, Fendalton, Christchurch.

Ali Jones/Emma Norrish

Carried

16. Waipapa/Papanui-Innes Community Board - Representation on Outside Organisations for 2019-2022

Community Board Resolved PICB/2019/00169

Part C

The Waipapa/Papanui-Innes Community Board resolved to:

1. Appoint the specified Board members as representatives to the following outside organisations and committees for the 2019/22 term:

External Organisation	Board member
Papanui	
Papanui Baptist Freedom Trust	Simon Britten
Northcote Project	Emma Norrish
Te Ora Hou	Emma Twaddell
Papanui Youth Development	Emma Norrish
Papanui Rotary	Mike Davidson
Papanui Toc H	Emma Twaddell
Papanui Heritage	Simon Britten
Redwood Residents and Business Group	Emma Norrish
Papanui Softball	Ali Jones
Styx Living Laboratory	Emma Norrish
Innes	
Belfast Community Network	Emma Twaddell
Neighbourhood Trust	Simon Britten
Belfast Rugby/Netball	Ali Jones
Shirley Community Trust	Pauline Cotter
Delta Community Support Trust	Simon Britten
Richmond Residents and Business Association	Ali Jones
St Albans Residents Association	Pauline Cotter
Belfast Residents Association	Emma Norrish
Packe Street Park and Community Garden	Pauline Cotter
General	
Keep Christchurch Beautiful	Emma Norrish
Canterbury Horticultural Society	Emma Twaddell
Neighbourhood Support Canterbury	Emma Twaddell
Christchurch Street and Garden Awards (judging to be undertaken mid to late Feb 2020) - Christchurch Beautifying Association	Ali Jones
Ad hoc Groups as required	Emma Norrish

Pauline Cotter/Emma Norrish

Carried

17. Waipapa/Papanui-Innes Community Board Area Report - December 2019

Community Board Resolved PICB/2019/00171 (original Staff Recommendation accepted without change)

Part B

The Waipapa/Papanui-Innes Community Board resolved to:

1. Receive the Waipapa/Papanui-Innes Community Board Area Report for December 2019.
2. Amend Resolution **PICB/2018/00131** recommendations 1-3 to reflect the necessary modifications post the final plan design for the St Albans Community Facility as follows:

Commission a new foundation stone up to the value of \$4,000 from the Waipapa/Papanui-Innes Community Board's 2018-19 Discretionary Response Fund, this amount includes the associated costs of bracketing the new deposit (to be opened in 100 years' time) and previous deposit in place in the wall and the cost of the original and new foundation stones to be sited and fixed on the wall. The Board requests that any unused funds are returned to the Discretionary Response Fund.

Ali Jones/Emma Norrish

Carried

18. Elected Members' Information Exchange

Part B

Board members exchanged information on matters of interest.

Meeting concluded at 11.08am.

CONFIRMED THIS 31st DAY OF JANUARY 2020.

**EMMA NORRISH
CHAIRPERSON**