Waipuna
Halswell-Hornby-Riccarton Community Board
AGENDA

Notice of Meeting:
An ordinary meeting of the Waipuna/Halswell-Hornby-Riccarton Community Board will be held on:

Date: Tuesday 13 August 2019
Time: 4.30pm
Venue: Hao Room, Te Hāpua: Halswell Centre
341 Halswell Road, Halswell

Membership
Chairperson
Deputy Chairperson
Members
Mike Mora
Helen Broughton
Natalie Bryden
Vicki Buck
Jimmy Chen
Catherine Chu
Anne Galloway
Ross McFarlane
Debbie Mora

7 August 2019

Matthew Pratt
Manager Community Governance, Halswell-Hornby-Riccarton
941 5428
matthew.pratt@ccc.govt.nz
www.ccc.govt.nz

Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. If you require further information relating to any reports, please contact the person named on the report.

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Strategic Framework

The Council’s Vision – Christchurch is a city of opportunity for all.
Open to new ideas, new people and new ways of doing things – a city where anything is possible.

Overarching Principle
Partnership - Our people are our taonga – to be treasured and encouraged. By working together we can create a city that uses their skill and talent, where we can all participate, and be valued.

Supporting Principles
Accountability
Affordability
Agility
Equity
Innovation

Whiria ngā whenu o ngā papa Honoa ki te maurua tāukiuki
Bind together the strands of each mat And join together with the seams of respect and reciprocity.
The partnership with Papatipu Rūnanga reflects mutual understanding and respect, and a goal of improving the economic, cultural, environmental and social wellbeing for all.

Community Outcomes
What we want to achieve together as our city evolves

Strong communities
Strong sense of community
Active participation in civic life
Safe and healthy communities
Celebration of our identity through arts, culture, heritage and sport
Valuing the voices of children and young people

Liveable city
Vibrant and thriving central city, suburban and rural centres
A well connected and accessible city
Sufficient supply of, and access to, a range of housing
21st century garden city we are proud to live in

Healthy environment
Healthy waterways
High quality drinking water
Unique landscapes and indigenous biodiversity are valued
Sustainable use of resources

Prosperous economy
Great place for people, business and investment
An inclusive, equitable economy with broad-based prosperity for all
A productive, adaptive and resilient economic base
Modern and robust city infrastructure and community facilities

Strategic Priorities
Our focus for improvement over the next three years and beyond

Enabling active citizenship and connected communities
Maximising opportunities to develop a vibrant, prosperous and sustainable 21st century city

Climate change leadership
Informed and proactive approaches to natural hazard risks
Increasing active, public and shared transport opportunities and use
Safe and sustainable water supply and improved waterways
Community Outcomes and Priorities

1. **Strong Communities**

   **Outcomes for the Waipuna/Halswell-Hornby-Riccarton Community Board area:**
   1.1 A range of social and recreational initiatives which build and develop community wellbeing.
   1.2 Culturally inclusive and celebrates diversity.

   **Our Board Priorities are to:**

   **Community**
   1.3 Support and encourage the involvement of children and young people in all aspects of community life including decision making.
   1.4 Support and advocate for initiatives that address poverty issues and improve the well-being of families and individuals.
   1.5 Support and advocate for activities for older adults in the ward to reduce social isolation.
   1.6 Advocate for culturally inclusive practices, where diversity is supported.
   1.7 Consider disability access across all projects.
   1.8 Ensure partnerships are created and strengthened with community organisations, schools and the University of Canterbury.
   1.9 Foster the development of leadership and celebrate this across the wards.

   **Community Board Engagement**
   1.10 Advocate for the promotion and accessibility of the Community Board and its members so as to enhance more active participation and transparency in the Board’s decision-making.
   1.11 Supporting and enabling consultation to gain clear views from the community.

   **Social Wellbeing**
   1.12 Advocate for safe, well-run and attractive social housing and strategies that reduce homelessness in the city.
   1.13 Support the creation of safe, accessible and connected places for people to meet in the community.
   1.14 Support local events and activities that bring communities together.
   1.15 Support innovative projects that enhance social wellbeing.

2. **Liveable City**

   **Outcomes for the Waipuna/Halswell-Hornby-Riccarton Community Board area:**
   2.1 Residents feel safe in their communities and neighbourhoods.
   2.2 Residents have ready access to parks and greenspace for recreational facilities and activities.
   2.3 The cultural, natural and built heritage is acknowledged, valued and enhanced.
   2.4 Children are provided with fun and safe environments.
   2.5 Community facilities are provided that meet the needs of communities.
   2.6 A safe, efficient and sustainable transport and local roading network.

   **Our Board Priorities are to:**

   **Roading and Transport**
   2.7 Work with schools and community groups to ensure safe crossings and road networks near schools and along key transit routes.
   2.8 Support public transport and cycling initiatives that promote increased usage.

   **Planning**
   2.9 Advocate for improvements to parks, greenspace and recreational facilities.
   2.10 Advocate for the protection of the quality of residential living.
   2.11 Monitor the issues of green field subdivisions and increasing intensification across the ward.
   2.12 Advocate for the community facing the challenges of growth.
   2.13 Advocate and make decisions on effective traffic management measures that contribute to
meeting the needs and connectivity of local communities.

2.14 Monitor planning issues and support community concerns through appropriate channels.

**Community Facilities and Playgrounds**

2.15 Ensure the new Riccarton Community Centre and the Hornby Library and Customer Services and South West Leisure Centre meet the needs of the community.

2.16 Advocate for the timely provision of local facilities to meet the needs of growing local communities.

2.17 Ensure that usage of Council facilities is being optimised.

2.18 Advocate for the provision of quality playgrounds throughout the wards.

**Heritage**

2.19 Support and advocate for the enhancement and protection of local heritage assets.

3. **Healthy Environment**

**Outcomes for the Waipuna/Halswell-Hornby-Riccarton Community Board area:**

3.1 A commitment to protect and improve the local environment.

3.2 Climate change and environmental sustainability is considered by the Community Board in its decision making, including for all new facilities.

**Our Board Priorities are to:**

3.3 Support and advocate to maintain clean drinking water and high standards of air quality.

3.4 Monitor pollution issues, quarrying effects and compliance of consents.

3.5 Support local communities on land use, and air and water quality issues and where appropriate, advocate for and represent any community concerns arising.

3.6 Monitor and respond on parks and tree issues raised by the community.

3.7 Encourage and support the implementation of local sustainable greenspace use initiatives, for example, food forests and community gardens.

3.8 Support and advocate for initiatives aimed at addressing climate change.

4. **Prosperous Economy**

**Outcomes for the Waipuna/Halswell-Hornby-Riccarton Community Board area:**

4.1 Strong local business communities.

4.2 An environment where innovative projects are trialled and supported.

4.3 Has a strong social enterprise sector.

**Our Board Priorities are to:**

4.4 Continue to liaise with local business networks.

4.5 Support initiatives that promote a wide range of innovative practices.

4.6 Foster social enterprise initiatives.

4.7 Advocate for Council rate increases to be kept as low as possible.

4.8 Support the provision of more affordable and social housing.
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1. **Apologies**  
   At the close of the agenda, no apologies had been received.

2. **Declarations of Interest**  
   Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest they might have.

3. **Confirmation of Previous Minutes**  
   That the minutes of the Waipuna/Halswell-Hornby-Riccarton Community Board meeting held on **Tuesday 23 July 2019**, be confirmed (refer page 7).

4. **Public Forum**  
   A period of up to 30 minutes is available for people to speak for up to five minutes on any issue that is not the subject of a separate hearings process.
   
   4.1 **Hornby Community Patrol**  
      Ann Smith, Secretary of the Hornby Community Patrol, will address the Board.

   4.2 **Halswell Playcentre**  
      Lynette Park, on behalf of Playcentre Aotearoa, will address the Board.

   4.3 **Halswell Residents’ Association**  
      David Hawke and John Bennett, on behalf of the Halswell Residents' Association, will address the Board regarding the liquor licensing process for BottleO Halswell Limited.

5. **Deputations by Appointment**  
   Deputations may be heard on a matter(s) covered by a report on this agenda and approved by the Chairperson.

   There were no deputations by appointment applied for at the time the agenda was prepared.

6. **Presentation of Petitions**  
   There were no petitions received at the time the agenda was prepared.
## OPEN MINUTES

**Date:** Tuesday 23 July 2019  
**Time:** 4.33pm  
**Venue:** Hao Room, Te Hāpua: Halswell Centre  
341 Halswell Road, Halswell

### Present
- **Chairperson:** Mike Mora  
- **Deputy Chairperson:** Helen Broughton  
- **Members:** Natalie Bryden, Jimmy Chen, Catherine Chu, Anne Galloway, Ross McFarlane, Debbie Mora

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23 July 2019

Matthew Pratt  
Manager Community Governance, Halswell-Hornby-Riccarton  
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The agenda was dealt with in the following order.

1. **Apologies**
   
   **Part C**
   
   Community Board Resolved HHRB/2019/00076
   
   That the apology for absence received from Vicki Buck, be accepted.
   
   Mike Mora/Natalie Bryden  
   
   **Carried**

2. **Declarations of Interest**

   **Part B**

   There were no declarations of interest recorded.

3. **Confirmation of Previous Minutes**

   **Part C**

   Community Board Resolved HHRB/2019/00077

   That the minutes of the Waipuna/Halswell-Hornby-Riccarton Community Board meeting held on Tuesday 9 July 2019, be confirmed.

   Ross McFarlane/Anne Galloway  
   
   **Carried**

4. **Public Forum**

   **Part B**

   4.1 Michelle Goodman - Youth Development Fund Recipient

   Michelle Goodman, Youth Development Fund recipient, thanked the Board for its funding support and presented information on her attendance and the experiences gained at the Outward Bound Course held in the Marlborough Sounds from 5 to 25 June 2019.

   After questions from members, the Chairperson thanked Michelle for her presentation and wished her well for the future.
4.2 Olympia Gymnastics Club - Update
Andy Worrill and Richard Green, representatives from the Olympia Gymnastics Club, provided the Board with an update on the club’s current activities and future plans.

After questions from members, the Chairperson thanked Messrs Worrill and Green for the update.

4.3 Taggart Reserve
Linda Keall, Colin Meurk and Wendy Marshall, local residents, addressed the Board in relation to a proposed native tree planting project for Taggart Reserve in association with the South Express Major Cycleway which will pass through the reserve.

After questions from members, the Chairperson thanked Linda Keall, Colin Meurk and Wendy Marshall for their presentation.

Part B
That the Waipuna/Halswell-Hornby-Riccarton Community Board decided to:

1. Refer the local residents proposal for native plantings at Taggart Reserve to staff for consideration and response.

5. Deputations by Appointment
Part B

5.1 Platinum Drive - Proposed No Stopping Restrictions
Mel Jackson, David Rankin and Nikki Webb, local residents, addressed the Board in relation to the proposed no stopping restrictions on Platinum Drive and expressed opposition to the staff recommendation and indicated a preference for Option 3 (Do Nothing) referred to in the staff report.

Item 8 of these minutes details the Board’s decision on this matter.

6. Presentation of Petitions
Part B
There was no presentation of petitions.
8. **Platinum Drive - Proposed No Stopping Restrictions**

Staff in attendance spoke to the accompanying report.

The Board also took into consideration the joint deputation received from Mel Jackson, David Rankin and Nikki Webb (Item 5.1 of these minutes refers).

**Staff Recommendations**

Option 1

That the Waipuna/Halswell-Hornby-Riccarton Community Board resolve to:

1. Approve under Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, that the stopping of vehicles be prohibited at any time on the part of Platinum Drive and Colt Place as indicated by ‘Proposed No Stopping Restriction’ in Drawing TG133743 Issue 1, dated 23-3-2019 in Attachment A of the agenda staff report.

2. Revoke any previous resolutions pertaining to traffic controls made pursuant to any bylaw to the extent that they are in conflict with the traffic controls described in the agenda staff report.

3. Approve that the resolutions in 1. and 2. above take effect when there is evidence that the restrictions described in the agenda staff report are in place.

Or Option 2

That the Waipuna/Halswell-Hornby-Riccarton Community Board resolve to:

1. Approve under Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, that the stopping of vehicles be prohibited at any time on the part of Platinum Drive and Colt Place as indicated by ‘Proposed No Stopping Restriction’, and that the stopping of vehicles be prohibited from Monday to Friday, 9am to 5pm on the part of Platinum Drive as indicated by ‘Proposed Time Restricted No Stopping’ as indicated in Drawing TG133743 Issue 1, dated 26-6-2019 in Attachment B of the agenda staff report.

2. Revoke any previous resolutions pertaining to traffic controls made pursuant to any bylaw to the extent that they are in conflict with the traffic controls described in the agenda staff report.

3. Approve that the resolutions in 1. and 2. above take effect when there is evidence that the restrictions described in the agenda staff report are in place.

**Community Board Decided HHRB/2019/00078**

That the Waipuna/Halswell-Hornby-Riccarton Community Board decided:

1. That the report lie on the table to enable staff to review the information presented by the deputation from local residents.

2. That staff undertake discussions with Summerset Villages at Wigram regarding staff parking arrangements in relation to its Resource Consent.

3. That the Board be provided with a status update on the Awatea Road safety improvements project.
4. That staff respond back to the Board on 1. to 3. above by the end of the current term.

Mike Mora/Ross McFarlane  Carried

7. Proposed Right-of-Way Names - Local Subdivisions

Community Board Resolved HHRB/2019/00079 (Original Staff Recommendation accepted without change)

Part C

That the Waipuna/Halswell-Hornby-Riccarton Community Board resolved to approve the following new right-of-way names:

1. Halswell Commons (RMA/2018/2868), 20 Franco Road
   - Preferred Lane
   - Enforce Lane
   - Seelster Lane
   - El Patron Lane

2. Hagley Mews (RMA/2019/198), 10 Ayr Street
   - John Britten Lane

Ross McFarlane/Natalie Bryden  Carried

9. Council-Community Board Governance Partnership Agreement and Delegations

Community Board Resolved HHRB/2019/00080 (Original Staff Recommendation accepted without change)

Part C

That the Waipuna/Halswell-Hornby-Riccarton Community Board resolved to:

1. Endorse the proposed partnership approach to governance between the Council and community boards.

2. Confirm the Community Board’s approval of the Council-Community Board Governance Partnership Agreement (refer agenda Attachment A).

3. Delegate to the Board Chairperson the authority to sign the Council-Community Board Governance Partnership Agreement (refer agenda Attachment A) on behalf of the Community Board.

4. Note that the new delegations agreed by the Council, will take effect on 1 August 2019.

Mike Mora/Helen Broughton  Carried
10. Waipuna/Halswell-Hornby-Riccarton Community Board Area Report - July 2019

Community Board Resolved HHRB/2019/00081 (Original Staff Recommendation accepted without change)

Part B

That the Waipuna/Halswell-Hornby-Riccarton Community Board decided to:

2. Receive the staff memorandum update regarding the Olympia Gymnastics Club.

Anne Galloway/Natalie Bryden  Carried

11. Elected Members’ Information Exchange

Part B

Board members exchanged information on the following:

- Henrys Liquor Store, Shands Road – recent public meeting
- Major Cycleway Routes – Quarrymans Trail and South Express
- Ilam/Upper Riccarton Residents’ Association – recent meeting – Lynfield Avenue boarding house
- South Express Major Cycleway – Lochee Road and Elizabeth Street residents’ concerns
- Gun City, Sockburn – signage concerns remain and Advertisement Standards Authority
- Cashmere Road – footpath flooding work still requires final seal and drainage repairs to be completed
- Bottle-O Appeal, Ensign Street – hearings on 30 and 31 July 2019
- Media enquiries – Board members reminded to notify the Council’s media team
- Parks Contractors – update requested

Meeting concluded at 5.50pm

CONFIRMED THIS 13TH DAY OF AUGUST 2019

MIKE MORA
CHAIRPERSON
7. **Correspondence - Greater Hornby Residents' Association**  
   Reference: 19/866663  
   Presenter: Peter Dow, Community Board Advisor

1. **Purpose of Report**  
   Correspondence has been received from:

<table>
<thead>
<tr>
<th>Name</th>
<th>Subject</th>
</tr>
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<tbody>
<tr>
<td>Greater Hornby Residents' Association</td>
<td>Traffic related issues in the Hornby area</td>
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2. **Staff Recommendations**  
   That the Waipuna/Halswell-Hornby-Riccarton Community Board decide to:
   1. Receive the correspondence from the Greater Hornby Residents’ Association regarding traffic related issues in the Hornby area and to refer the matters raised to staff for consideration and response.

**Attachments**

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<tr>
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<tr>
<td>A</td>
<td>Greater Hornby Residents' Association - Correspondence</td>
<td>14</td>
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30 July 2019

Mike Mora  
Chairman  
Waipuna/Halswell/Hornby/Riccarton Community Board  
Fendalton Service Centre  
PO Box 73020  
Christchurch 8154

Dear Mike

On Sunday 28 July the Greater Hornby Residents Association had several traffic issues raised and the consensus was that we should notify the Board of our concerns.

- Halswell Junction extension. It was noted that the extension has been delayed. Several of our residents negotiate this area along Waterloo Rd on a daily basis and have witnessed that B Trains and large trucks cannot safely drive the section of Road between Wilsons St and the round-about on Waterloo Rd in the new Business Park. The design of the road causes them to go over the white line. Everyone has been waiting on the extension to go through from Halswell Junction Rd to make this area safer for all users. This is an extremely busy section of Road everyday with heavy traffic use. We would like to know the timeframe that has been set down for this extension to be available for safe public use and whether it can be bought forward to making the area safe?

- Amyes Road Congestion: Amyes road is getting more and more congested at the Shands Road end. It is frustrating that cars parked along the south side of the road restrict traffic flow for going straight through or turning left at the Amyes Rd/Shands Rd lights. We appreciate that residents need somewhere to park outside their houses but believe these cars may belong to mall workers. This is another heavy traffic exit/Access to Branston St and with the South Hornby School it makes for a dangerous area at peak times of the day. They say the motorway will decrease some of this traffic but we do not believe that will happen because a lot of the traffic is coming from Wigram area as well as the heavy traffic.

- Neil St/Springs Road intersection. It was bought to our attention that this intersection has been narrowed by a planted plot restricting traffic trying to get out onto Springs Road. If there is someone turning right onto Springs Rd then no one can turn left because it is too narrow. Is there any chance this planting plot can be reduced or removed so traffic is not impeded?

- Boy Racers/Speeding Traffic along Neil St. It has been reported to Police on several occasions by residents that this street is used as a raceway. Fast noisy cars with little regard to residents using this Street. The Residents do not want to have speed humps installed though but are extremely concerned...
about the speed of some vehicles both day and night. They have major concerns that cars sometimes will not make it around the corner at Main South Rd end. Residents feel that the Police are not doing enough patrols around this area when reports are made.

- No sealed footpaths along the West Side of Main South Road from the traffic Lights to Countdown. Then from Chappie Place down to Ravensdown. This area is busy now with business and workers wanting access to the Mall and other business. Why can the residents not have access to sealed footpaths to make it easy to get about? Office workers are impeded by their footwear trying to negotiate this area.

Thank you for your consideration of the residents’ concerns.

Regards

Lyn Hucklebridge
Secretary
Greater Hornby Residents Association Inc.
Phone 0275 222 008
Email: greaterhornbyresidents.ass@gmail.com
8. Nga Puna Wai Sports Hub - Deed of Lease

Reference: 19/695861

Presenters: Mike Pursey – Leasing Consultant, David Bailey - Manager Recreation and Sports Services

1. Purpose of Report

1.1 The purpose of this report is for the Waipuna/Halswell-Hornby-Riccarton Community Board to grant a lease to the Canterbury West Coast Sports Trust, trading as Sport Canterbury, to manage and operate the Nga Puna Wai Sports Hub building (Te Kohanga) for a period of twenty years.

2. Executive Summary

2.1 Nga Puna Wai Sports Hub is a unique partnership project between the Christchurch City Council, Sport Canterbury and four sporting codes comprising Athletics Canterbury, Canterbury Hockey, Canterbury Rugby League and Tennis Canterbury (the “Partners”). The result is the creation of Canterbury’s premier outdoor sports hub.

2.2 The world class sports hub replaces several earthquake damaged sports facilities across the city, including the athletics and field amenities at Queen Elizabeth II Park (QEII), the hockey turfs at Porritt Park, the tennis courts at Wilding Park and the rugby league fields displaced from Rugby League Park in Addington. Project funding has been provided by the Council, the Partners, and commercial and philanthropic funders. The Council owns the Nga Puna Wai Sports Hub on behalf of the community and all the Partners.

2.3 The Council has a contract for service with Sport Canterbury which leads the collaborative efforts of the Partners and users of the Nga Puna Wai Sports Hub to maximise the Council, and its Partners’ outcomes of the sports hub, and to deliver and/or activate other services, activities and programmes to maximise the use of the spaces not reserved for the sports partner primary use.

2.4 Details of the above contract for service are set out in Attachments A and B.

3. Staff Recommendations

That the Waipuna/Halswell-Hornby-Riccarton Community Board resolve to:

1. Grant a lease to Sport Canterbury to manage and operate the Nga Puna Wai Sports Hub building (Te Kohanga), being the premises comprised in Computer Freehold Register CB/42C/1204, on the following terms and conditions:

   a. A term of twenty years with no rights of renewal.
   b. At a rental of $1.00 per annum.
   c. Undertake the process to seek tenants for the administration offices and café space to support the operation of the community sports hub.
   d. Responsibility for meeting all outgoing costs relating to Te Kohanga and apportioning costs as appropriate, to any sub lessees.
   e. Other lease terms and conditions in accordance with the Council’s normal lease practices.
2. If the above recommendations are approved, to:
   a. Grant approval for Sport Canterbury to enter into sub-leases for the administration space at Te Kohanga for a one-year term with rights of renewal, at the agreement of the head lessee and sub lessee for a lease term not to exceed a further 19 years less one day; and an annual rental to meet the operating costs for each sub lease with the following sports partners:
      i. Athletics Canterbury
      ii. Canterbury Hockey
      iii. Canterbury Rugby League
      iv. Tennis Canterbury
      v. Touch Canterbury

3. Note that any sub lease of the café tenant is to be reported to the Community Board for approval.

4. Grant delegated authority to the Manager Property Consultancy to conclude and administer all necessary lease negotiations and documentation.

4. **Context/Background**

   **Issue or Opportunity**

   4.1 The Council Recreation, Sports and Events Unit’s recent focus and priority has been on 'enabling active citizenship and partnerships' via the Nga Puna Wai Sports Hub opportunity.

   4.2 Sport Canterbury are uniquely placed to provide the leadership and activation of all the Partners that can benefit from this facility, thus it is proposed that they operate and manage the Nga Puna Wai Sports Hub building, Te Kohanga, on behalf of the Council.

   4.3 This proposal is aligned to the approach that is also planned for the Metropolitan Sports Facility where Sports Canterbury will also manage and operate the administration space for sports partners based at this facility. It also recognises the role that Sport Canterbury fulfilled at Sports House at QEII Park prior to the Christchurch earthquakes.

   **Strategic Alignment**

   4.4 This report supports the Council’s Long Term Plan (2018 - 2028):

   4.4.1 Activity: Recreation, Sport, Community Arts and Events

   - Level of Service: 7.0.7.0 Deliver a high level of satisfaction with the range and quality of facilities - At least 80 per cent satisfaction with the range and quality of facilities (5.6 on a 7 point scale using CERM international benchmark)

   **Nga Puna Wai Sports Hub**

   4.5 The Council owns the Nga Puna Wai Sports Hub (“Complex”) on behalf of the sports community and sports partners. The complex is located at 189 Wigram Road, Sockburn. The land is comprised in Computer Freehold Register CB/42C/1204 and classified as recreation reserve and subject to the Reserves Act 1977.

   4.6 Nga Puna Wai Sports Hub is a collaborative partnership between regional sports organisations, Sport Canterbury and the Council. Sport Canterbury on behalf of the four sports partners, (Athletics Canterbury, Canterbury Hockey, Canterbury Rugby League and Tennis Canterbury) and the Council, led the engagement with the Council about the need for
the development and the value of hubbing these sports together for the benefit of the sporting community, operations and cost.

4.7 The collaborative partnership approach aligns with the Council's strategic priority to 'enable active citizenship and connected communities'. Through the planning, design and project construction Nga Puna Wai has demonstrated how collaboration and partnership at its best, can work. The aim is to continue this approach through the facility operations to support more people, being more active, more often. From the project’s inception it has been a partnership model between the Christchurch City Council, Sport Canterbury and the sporting codes. Now completed, it allows sports codes and community groups to share facilities, car parks, changing rooms and support spaces encouraging more effective use of resources.

Dealing Unilaterally – Sport Canterbury

4.8 Sport Canterbury provides the strategic leadership and development role for the greater sporting community within Canterbury. They have successfully demonstrated this role over the years and in particular, the development of the Nga Puna Wai Sports Hub concept, championing the need, partnership and involvement with the project governance.

4.9 Due to their exclusive sport leadership responsibility and mandate within Canterbury, Sport Canterbury has been contracted to provide the ongoing operational partnership and activation leadership role of the facility, for and with the other sporting codes, the greater sporting community and the Council.

4.10 It has been assessed by staff in the Recreation, Sport and Events Unit that Sport Canterbury are best placed to provide the operational leadership for the sporting community due to their relationships within this innovative approach and facility at the Nga Puna Wai Sports Hub.

4.11 As with all the Nga Puna Wai sports partners, Sport Canterbury made a significant financial contribution to the capital project. This occurred during a time when extraordinary weather events where causing extraordinary costs to the project and through this contribution enabled the essential base facilities for the sports to be completed as scheduled.

Dealing Unilaterally – Legal Considerations

4.12 There are a number of matters that need to be considered when contemplating a unilateral dealing. These matters are outlined in Attachment C.

Legal Considerations – Accepting the Proposal and Granting a Lease

4.13 There are a number of relevant legal considerations when making a decision about the proposal received and the future use of the property. These matters are outlined in Attachment C.

Sub Leasing

4.14 Sport Canterbury as the head lessee would be permitted to sub lease to partnership organisations and it would be their responsibility to negotiate rates for all sub leases subject to Community Board approval.

4.15 It should be noted that Sport Canterbury is a not-for-profit entity, registered as a charitable organisation under the Incorporated Societies Act 1980 and the Charities Act 2005. All funds it generates are returned to the development and delivery of sporting opportunities within Canterbury.
Decision Making Authority
4.16 The Council has delegated to Community Boards the authority to grant new leases on reserves pursuant to section 54 of the Reserves Act 1977. The proposed lease would be granted under section 54(1)d.

Parks Management Plan
4.17 There is a current park Management Plan for Nga Puna Wai Sports Hub approved by the Council in 2010 with amendments made and approved in 2015. Leasing and licencing is in conformity and contemplated in Section 4.1.6 of the Management Plan.

Public Advertising
4.18 There is no requirement to publically advertise the granting of a new lease in accordance with the Reserves Act 1977, as the activity is in conformity with and contemplated by the approved Management Plan for the reserve.

Minister of Conservation Consent
4.19 The prior consent of the Minister of Conservation is not required for the administering body to grants a lease or licence where:
- The administering body of the recreation reserve is a territorial authority or regional council; and
- The reserve is vested in that territorial authority or regional council; and
- A management plan for that reserve has been approved in accordance with section 41 of the Reserves Act 1977; and
- The lease or licence is in conformity with and contemplated by that management plan.
- In this instance all of the above applies, therefore the Minister’s approval is not required.

Assessment of Significance and Engagement
4.20 The decision in this report is of medium significance in relation to the Christchurch City Council’s Significance and Engagement Policy.

4.21 The level of significance was determined by using the Council’s significance and engagement matrix. The granting of a lease cannot be easily reversed. It would be possible if the terms and conditions in the lease are not met. This would come at a cost and would take time to implement. In order for the Council to achieve its levels of service, the preference is to have a third party deliver the services. If the Council were to undertake the management and control of the administration of the sports hub and café, there would be an impact on operational expenditures.

5. Options Analysis

Options Considered
5.1 The following reasonably practicable options were considered and are assessed in this report:
- Approve granting a lease to Sport Canterbury for the operational management of the Nga Puna Wai Sports Hub Building, Te Kohanga (preferred).
- Decline granting a lease to Sport Canterbury and have the Council operate the Sports Hub Building, Te Kohanga.
5.2 The following option was considered but ruled out:

- Run a Request for Proposal (RFP) process to source a tenant for the Nga Puna Wai Sports Hub Building, Te Kohanga. This was discounted due to Sport Canterbury’s leadership and development role for the greater sporting community within Canterbury.

**Options Descriptions**

5.3 **Preferred Option:** Approve granting a lease to Sport Canterbury

5.3.1 **Option Description:** Approve granting a lease to Sport Canterbury for the operational management of the Nga Puna Wai Sports Hub Building, Te Kohanga.

5.3.2 **Option Advantages**

- Enables Sport Canterbury to continue and expand their strategic leadership role within the Canterbury sporting community for the benefit of our communities’ wellbeing through play, participate in active recreation and play sport.
- Aligns to the planned sports administration approach that will be taken at the Metropolitan Sports Facility, so provides a consistent framework for the sporting community within Canterbury.
- Enables Sport Canterbury to leverage opportunities for sports bodies to collaborate, find efficiencies and improve the level of service and opportunity for people wishing to play, participate in active recreation and play sport.
- Enables Sport Canterbury to leverage volunteer, philanthropic and community partnerships to reduce costs for sports organisations and participants, improving sustainability and access.

5.3.3 **Option Disadvantages**

- Removes the opportunity for the Council to receive rental income from leases within Te Kohanga.

5.4 **Decline granting a lease to Sport Canterbury and have the Council operate the Sports Hub Building Te Kohanga.**

5.4.1 **Option Description** Decline granting a lease to Sport Canterbury and have the Council operate the Sports Hub Building Te Kohanga.

5.4.2 **Option Advantages**

- Increases the opportunity for the Council to receive rental income from the sports partners for the administration space.

5.4.3 **Option Disadvantages**

- Income would be largely offset by the Council staff costs required to manage the functional relationships and requirements of these sub leases.
- Removes the partnership the Council has established with Sport Canterbury which would reduce the likelihood of Sports Canterbury being able to provide the leadership and leverage opportunities outlined in the preferred option advantages above.

6. **Community Views and Preferences**

6.1 The wider community has not been consulted directly. This is due to the conformity with and contemplated by the approved management plan for the reserve. However the approach is anticipated within the planning documentation completed prior to the project construction.
and has been discussed and generally supported by the project sports partners and wider sporting community.

7. Legal Implications
   7.1 There is a legal context, issue or implication relevant to this decision.
   7.2 The Legal Services Unit are aware of the issues raised in Attachment C, and that;
   7.3 The legal consideration is the Reserves Act 1977 and the Council’s Leasing Council Property policy. The preparation of a Deed of Lease is a routine matter on which the legal situation is well known and settled.

8. Risks
   8.1 Risk of operator failure caused by market forces or poor management.
      8.1.1 This would result in the Council staff seeking a replacement operator or taking back the operational management of the Nga Puna Wai Sports Hub building, Te Kohanga. This risk is considered very low as Sports Canterbury is experienced with this role and has a long successful history of service within the Canterbury community.
   8.2 The Nga Puna Wai Sports Hub is a new, strategic and metropolitan asset. There is a risk that granting the lease under the terms being proposed could be viewed as giving preferential consideration due to Sport Canterbury’s contributions in the development of the site, including a significant financial contribution.
      8.2.1 Sport Canterbury is the only agency which fulfils this strategic sports leadership role on behalf of sports within Canterbury. They are also mandated, funded and supported by the national agency Sport New Zealand.

9. Next Steps
   9.1 Should the granting of a new lease to Sport Canterbury be approved, the next steps will be to agree and put in place the lease documentation and support the tenant in moving in and begin operating.
   9.2 A report to the Community Board will be presented once a suitable tenant has been found to operate the café within the premises. The timeframe for this is currently unknown.
## 10. Options Matrix

<table>
<thead>
<tr>
<th>Criteria</th>
<th>Option 1 - Approve granting a new lease to Sport Canterbury</th>
<th>Option 2 - Decline granting a new lease to Sport Canterbury Option 3 -</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cost to Implement</td>
<td>Staff time only in completing the lease process.</td>
<td>Quantum unknown i.e. costs incurred by Leasing Consultants and the Legal Services Team in negotiation and preparation of a new lease and/or going back to the market.</td>
</tr>
<tr>
<td>Maintenance/Ongoing</td>
<td>To be met by Lessee</td>
<td>Operational expenditure has been budgeted for in the 2018-28 Long Term Plan.</td>
</tr>
<tr>
<td>Funding Source</td>
<td>To be met by Lessee</td>
<td>Existing operational budgets and rental income for has been budgeted for in the 2018-28 Long Term Plan.</td>
</tr>
<tr>
<td>Impact on Rates</td>
<td>Nil</td>
<td>Nil</td>
</tr>
<tr>
<td>Tenant’s ability to meet commitments under the lease</td>
<td>Yes</td>
<td>This would require the Council managing the operations permanently or until another tenant is found.</td>
</tr>
<tr>
<td>Community Outcomes achieved</td>
<td>Yes</td>
<td>Yes, although the Council would have to pick up operational management and or seek a tenant via a RFP process.</td>
</tr>
<tr>
<td>Defensible decision</td>
<td>Yes, although defending this may prove tenuous and carries some risk.</td>
<td>Yes</td>
</tr>
</tbody>
</table>

### Statutory Criteria

<table>
<thead>
<tr>
<th>Criteria</th>
<th>Option 1 - Approve granting a new lease to Sport Canterbury</th>
<th>Option 2 - Decline granting a new lease to Sport Canterbury</th>
</tr>
</thead>
<tbody>
<tr>
<td>Impact on Mana Whenua</td>
<td>Not applicable</td>
<td>Not applicable</td>
</tr>
<tr>
<td>Alignment to Council Plans &amp; Policies</td>
<td>Tenuous</td>
<td>Yes</td>
</tr>
<tr>
<td>Legislative Compliance</td>
<td>Yes, though defending this may prove tenuous</td>
<td>Yes</td>
</tr>
</tbody>
</table>
Confirmations of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:
   (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
   (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Mike Pursey - Leasing Consultant</th>
</tr>
</thead>
<tbody>
<tr>
<td>Approved By</td>
<td>Kathy Jarden - Team Leader Leasing Consultancy</td>
</tr>
<tr>
<td></td>
<td>Angus Smith - Manager Property Consultancy</td>
</tr>
<tr>
<td></td>
<td>Bruce Rendall - Head of Facilities, Property and Planning</td>
</tr>
<tr>
<td></td>
<td>Nigel Cox - Head of Recreation, Sports and Events</td>
</tr>
<tr>
<td></td>
<td>Brent Smith - Acting General Manager Citizens and Community</td>
</tr>
</tbody>
</table>
Nga Puna Wai Sports Hub – Operations and Service Delivery

Contract for Service

Primary Goals

Sport Canterbury will:

- lead the collaborative efforts of the partners and users of Nga Puna Wai Sports Hub to maximise the Council, Trust and Sport Partners outcomes of the Sports Hub
- deliver and/or activate other services, activities and programmes to maximise the use of the spaces not reserved for the sports partner primary use
  - plus develop options for café and shop operations that deliver a best for Nga Puna Wai Sports Hub outcome

Approach

- lead the partners in line with the current agreed documents and principles, in particular:
  - Funding & Allocation Agreement
  - Statement of Management and Access Principles and Practices
  - Operational Budget
- develop and document additional operational detail, principles and practice within the above documents, focused on best for Nga Puna Wai Sports Hub and the Christchurch sporting and recreation community

Council will:

- participate in the collaboration led by Sport Canterbury with all Sports Partners
- operate the primary facility functions of the space
- provide parks services for all parks responsibilities
- collaborate with ChristchurchNZ for major sports event bidding and lead all other sports event bidding initiatives
- be involved with sports delivery functions as agreed
- operate the space booking processes in line with the SMAPP and sports field allocations approach

Operational Matters

Health & Safety

- Sport Canterbury will:
  - be responsible for leading the operations of the space and delivery of services within the agreed health and safety processes. This includes ensuring every sports partner, activity, programme and event provider fulfil their respective health & safety responsibilities.

Budget

- Council will:
  - Provide Sports Canterbury with financial resource to deliver the agreed outcomes
    - For 2018/19 this will be the equivalent resource to maintain the current key leadership role and to enable the establishment of the sponsorship partnership base
    - For two years fund the equivalent resource for a Sports Hub Leader
    - Review the funding investment required to deliver the agreed outcomes on an annual basis, six months prior to the conclusion of the current funding
  - Receive the revenue for all space booking by every partner
  - Maximise the naming rights sponsorship partnership opportunities for the benefit of sport and recreation at Nga Puna Wai, with the support of Sport Canterbury.
- Maximise the naming rights sponsorship partnership opportunities with support from Sport Canterbury
- Pay for the operational services of the space as agreed within the annual budget

- Sports Canterbury will:
  - Pay Council for all space hire as per schedule, plus any direct charges
  - Maximise the sponsorship partnership opportunities for the benefit of sport and recreation at Nga Puna Wai, with the support of Council (ex-naming rights package and the sports partners allocation. Category partners to be agreed between Council and Sport Canterbury on a case by case basis within the collaborative approach of what is best for sport)

- Sports Partners will
  - Pay Council for all space hire as per schedule, plus any direct charges
Organisational Relationships (Nga Puna Wai Sports Hub)

Recreation, Sport & Events Unit
Christchurch City Council

Sport Canterbury
Contract for Service to provide Leadership of Collaborative Delivery and Operations Approach
Sports Hub Manager

Canterbury Hockey
General Manager

Canterbury Rugby League
General Manager

Canterbury Tennis
General Manager

Athletics Canterbury
General Manager

Sport Canterbury Programme Leader

CCC Operations Leader Events & Grounds

CCC Activation Advisor

CCC Nga Puna Wai Sports Hub Parks Team Leader

CCC Sports Promotions and Events Advisor

Sports Partners User Group
- Organise and deliver all activity for their sport at Nga Puna Wai within their annual bookings (as well as rest of Christchurch)
- Pay Council user contribution for the site

Sport Canterbury
- Deliver activities within available space (including Tennis opportunities)
- Promotes use of facility by other sports and recreation agencies and customers
- Pay Council user contributions for the site

CCC Recreation & Sport Services Team Input
- Manage all facility bookings as per SMAPP and sports field approach. Arrange for monthly invoicing of user contributions
- Pay Council user contribution for the site
- Arrange and oversee all monthly operations of site and significant events
- Contribute to R&R planning and delivery for all assets occurs across RSU & Parks
- Manage the operational budget

CCC Parks Team
- Deliver all parks services for assets Parks custodian for
- Ensure planned R&R delivered

CCC Events Team
- Coordinates bidding processes for sports and potential Council support
## SCHEDULE 2 - SERVICES (2018-19)

<table>
<thead>
<tr>
<th>Focus of Activity</th>
<th>Outcomes</th>
<th>Alignment to More People, More Active, More Often</th>
<th>Contracted Task</th>
<th>Output measures</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Insights</td>
<td>Information and analysis on levels of sporting participation and organisational health is available so planning can occur to support and maintain the capability these organisations.</td>
<td>YES</td>
<td>Gather and analyse information regarding the annual sport participation and the health of RSIs within Greater Christchurch</td>
<td>Report received including raw data, graphical representation and analysis Regional Sport Capability Plan developed based on new insights</td>
<td></td>
</tr>
<tr>
<td>Workforce Development</td>
<td>A sector wide Workforce Development ‘work plan’ is identified and agreed with key stakeholders.</td>
<td>YES</td>
<td>Lead the cross sector planning that will deliver a ‘work plan’ for the significant project of workforce development</td>
<td>Work Plan produced for the Workforce Development project</td>
<td></td>
</tr>
<tr>
<td>Places &amp; Spaces</td>
<td>RSOS and other key stakeholders constructively participate in and contribute to facility development, planning, design, delivery and operation adding significant value to and ownership of the outcome.</td>
<td>YES</td>
<td>Contributes to the quality decision making, community engagement and ownership, plus design outputs related to facility development projects</td>
<td>Provide RSOs and other key sports organisations with independent advice and services related to facility planning</td>
<td>An annual report is produced identifying the organisations worked with and activities supported that involves at least 200 hours of investment</td>
</tr>
<tr>
<td>Places &amp; Spaces</td>
<td>RSOS and other key stakeholders constructively participate in and contribute to facility development, planning, design, delivery and operation adding significant value to and ownership of the outcome.</td>
<td>YES</td>
<td>Three RSOS are supported and resourced to complete detailed facility development plans focusing on what, where and how this would be achieved over a planned period of time in line with the updated places and spaces plan and intentions presented to Council via the LTP process and/or directly to staff</td>
<td>Two sport development plans are compiled by June 2019. Codes confirmed with Sport Canterbury staff and RSOS. First priority is Football and then apply this template to next agreed code</td>
<td></td>
</tr>
<tr>
<td>Places &amp; Spaces</td>
<td>Provide continuity for CCC and Sport Canterbury around facility development and stakeholder management</td>
<td>YES</td>
<td>Provides continuity for significant development (MSF, NBHSW and stakeholder management)</td>
<td>Contract 3 days a week to CCC to support the delivery of MSF, NBHSW and stakeholder relationships from 4th July 2018 until 21st December 2018 (24 weeks)</td>
<td>Tasks as agreed in PDP</td>
</tr>
<tr>
<td>Nga Puna Wai Sports Hub - Places &amp; Spaces plus Service Delivery</td>
<td>Nga Puna Wai Sports Hub is successfully prepared for operations and operates staged openings beginning May/June 2018 til June 2019</td>
<td>YES</td>
<td>Strategic and tactical leadership and services provided through to June 2019 (while the construction project is active) to plan for and establish the operations prior to formal handover to a community provider</td>
<td>Agreed and monitored through weekly Operation meetings</td>
<td></td>
</tr>
<tr>
<td>Nga Puna Wai Sports Hub - operational establishment</td>
<td>Nga Puna Wai Sports Hub is successfully prepared for operations and operates staged openings beginning July/August 2018.</td>
<td>YES</td>
<td>Provide the leadership with sports organisations to prepare for the opening and operations of the respective space</td>
<td>Agreed and monitored through weekly Operation meetings</td>
<td></td>
</tr>
<tr>
<td>Nga Puna Wai Sports Hub - partnership and activation leadership</td>
<td>Refer NPW outcomes document</td>
<td>YES</td>
<td>Refer NPW outcomes document</td>
<td>Refer NPW outcomes document</td>
<td></td>
</tr>
<tr>
<td>Nga Puna Wai Sports Hub - activities delivery</td>
<td>Refer NPW outcomes document</td>
<td>YES</td>
<td>Refer NPW outcomes document</td>
<td>Refer NPW outcomes document</td>
<td></td>
</tr>
<tr>
<td>Nga Puna Wai Sports Hub - openings and celebrations</td>
<td>Refer NPW outcomes document</td>
<td>YES</td>
<td>Refer NPW outcomes document</td>
<td>Refer NPW outcomes document</td>
<td></td>
</tr>
<tr>
<td>Nga Puna Wai Sports Hub - Escrow Management</td>
<td>Enable Sport Partner funding to be committed to Nga Puna Wai Sports Hub construction project via an independent escrow agreement</td>
<td>YES</td>
<td>Manage the funding committed to the project with their legal firm</td>
<td>Funds managed as per escrow agreement and available to be paid to the project on completion of the agreements details</td>
<td></td>
</tr>
<tr>
<td>Nga Puna Wai Sports Hub Management</td>
<td>Provide an independent external expertise service to Council for sports projects that significantly contributes to achieving the outcome of more people, more active, more often</td>
<td>YES</td>
<td>Sports partner funding committed</td>
<td>Collaborate with Council on special projects identified and agreed with Council that require external expertise</td>
<td></td>
</tr>
</tbody>
</table>

4 Sept 2018
Dealing Unilaterally – Legal Considerations

1.1 The Council must consider and meet the requirements of section 14 of the Local Government Act 2002 (LGA) in particular:

- (1)(a) Conduct its business in an open, transparent, and democratically accountable manner,
- (1)(f) Undertake any commercial transactions in accordance with sound business practices.
- (1)(g) Ensure prudent stewardship and the efficient and effective use of its resources in the interests of its district or region, including planning effectively for the future management of its assets.

1.2 The Council must ensure that it complies with the relevant policies adopted. In this instance there are two relevant policies recorded:

1.2.1 Property – process for disposal of Council property is “That the Council’s policy of publically tendering properties for sale unless there is a clear reason for doing otherwise be confirmed as applying to all areas of the City with the exception of the area in which the (interim) Central City Board is active in pursuit of Council revitalisation goals”. (Adopted 16 December 2000) (A property is considered to be “disposed” if a lease is granted for a term of 6 months or more.)

1.2.2 Property – Leasing Council Property is "where the Council recognises there is only one logical lessee for a public property, the Council will unilaterally deal with that lessee." This includes facilities linked to contracts including but not limited to buildings on parks and reserves and not for profit organisations. (Adopted December 2015)

1.3 On this occasion it is open for the Council to dispose of the building and grant a lease contrary to the above policies as it has entered into an agreement with Sports Canterbury who are uniquely placed to manage sports and recreation services to provincial sports bodies.

1.4 It also supports Council strategies:

- Supports Council’s Strengthening Communities Strategy by:
  - Helping to build and sustain a sense of local community
  - Ensuring that the community has access to facilities that meets their needs.
  - Increasing participation in community recreation and sport programmes and events
  - Enhancing the safety of communities and neighbourhoods.
  - Improving basic life skills so that all residents can participate in society.

- Supports Council’s Physical Recreation and Sport Strategy 2002 by:
  - Increasing participation in physical recreation and sports which in turn promotes better health and reduces health care costs and contributes to people’s quality of life.

1.5 In addition it is useful and supportive to consider the Ministry of Business, Innovation and Employment 'Unsolicited Unique Proposals - How to deal with uninvited bids'; guidance for government entities dated May 2013 that recommends when evaluating
an unsolicited proposal it needs to be ensured that there is a sound business case to support the decision to accept the unique unsolicited proposal.

1.6 The purpose of the MBIE Guidance on Unsolicited Proposals is to provide a methodology for considering unsolicited proposals in a way that:

- is transparent and fair to everyone;
- encourages the supplier community to put forward good ideas;
- promotes objectivity; and
- supports decisions based on sound fact and evidence.

1.7 Having given consideration to the above factors, staff are of the view that the proposal benefits the community and outweighs any benefits that may be realised from an open tender process.

**Legal Considerations – Accepting the Proposal and Granting a Lease**

1.8 Decision Making sections 76 – 82 LGA

- Section 76 provides that “Every decision made by a local authority must be made in accordance with such of the provisions of sections 77, 78, 80, 81 and 82 as are applicable”. In summary those sections provide:

- Section 77 a local authority must, in the course of the decision-making process, seek to identify all reasonably practicable options for the achievement of the objective of a decision and in doing so assess the options in terms of their advantages and disadvantages.

- Section 78 the views and preferences of persons likely to be affected by, or to have an interest in, the matter must be considered.

- Section 79 provides that in considering how to achieve compliance with sections 77 and 78 they must consider the significance of the matter in accordance with its Significance and Engagement Policy.

- Section 80 sets out the matters that need to be clearly identified when making a decision that is inconsistent i.e. the inconsistency, reason for it and any intention of the local authority to amend the policy or plan to accommodate the decision.

- Section 81 provides contributions to decision making by Maori.

- Section 82 sets out the principles of consultation.

1.9 Section 78 does not require the Council to undertake a consultation process of itself but the Council must have some way of identifying the views and preferences of interested and affected persons.

1.10 Importantly and specific to this property is Section 97 LGA which provides that if the Council is proposing to transfer the control of a “strategic asset” to or from the Council, the Council must not make that decision, unless:

- The decision is explicitly provided for in its LTP; and

- The proposal to provide for the decision was included in a consultation documents in accordance with section 93E.
1.11 The Significance and Engagement Policy sets out the list of “strategic assets”. In particular, the Policy lists as “strategic assets”, community facilities as follows:

Community Facilities
(i) Christchurch Town Hall;
(j) Christchurch Art Gallery and its permanent collection;
(k) all land and buildings comprising the Council’s social housing portfolio;
(l) all public library facilities;
(m) all parks and reserves owned by or administered by the Council;
(n) all public swimming pools;
(o) all waterfront land and facilities owned or operated by the Council, including wharves, jetties, slipways, breakwaters and seawalls;
(p) cemeteries and listed heritage buildings and structures.

“All” or “its” means the asset as a whole.

1.12 Where a “strategic asset” is a network or has many components, decisions may be made in respect of individual components within the network without those components being regarded as strategic, unless such decisions are considered to significantly alter the level of service provided by the Council.

1.13 Paragraph 5.27 (m) uses the word “all”, and it suggests that parks and reserves are treated separately.

1.14 The granting of a lease for the Nga Puna Wai Sports Hub is not considered a strategic asset as the Council maintains ownership of the land and building and does not significantly alter the level of service provided by the Council.
9. Hornby and Halswell Wards - Speed Management Plan

Reference: 19/694841

Wayne Gallot, Senior Transportation Engineer
Edwin Tiong, Traffic Engineer
Samantha Sharland, Engagement Advisor

1. Purpose of Report

1.1 The purpose of this report is for the Waipuna/Halswell-Hornby-Riccarton Community Board to consider the consultation feedback and views on proposed speed limit changes within the Hornby and Halswell wards, and to make a recommendation to the Council.

2. Executive Summary

2.1 In order to support the objectives of the New Zealand Transport Agency (NZTA) Speed Management Guide 2016, the statutory requirements of Land Transport Rule: Setting of Speed Limits 2017 and the overall vision of the Safer Journeys: Road Safety Strategy 2010-2020, a number of speed limit changes are proposed in the Hornby and Halswell wards (refer Attachment A).

2.2 A consistent proposed speed limit of 60 kilometres per hour is proposed on many of the rural/semi-rural roads within this area, where the current speed limits are 70 kilometres per hour or 80 kilometres per hour. Some of these roads are high-volume arterial roads that provide key connections between Christchurch City and Selwyn District, some of which have been identified as high risk road sections and/or including high-risk intersections along the route.

2.3 Although many of the local roads in this area have generally a straight alignment and carry low traffic volumes, they often service rural residential communities which generate a variety of active road users (e.g. pedestrians, cyclists and horse riders). It is also proposed to introduce safer 40 kilometres per hour or 50 kilometres per hour speed limits on those roads adjoining land that has recently been, or is currently being, developed for more intensive urban use.

2.4 The proposed speed limits take into account safe and appropriate speeds identified in accordance with the NZTA Speed Management Guide, as well as another key objective of the Guide to improve consistency and credibility of speed limits locally and nationally.

2.5 Slowing down vehicle operating speeds saves lives, with a strong link between speed and safety. Having speed limits set at the appropriate level for the conditions is one of the most important ways Council can assist people to get where they want to go safely.

2.6 The proposed speed limits are supported by key stakeholder groups, including NZTA, Police and the Selwyn District Council and, based on feedback received during consultation, are also supported by a majority of people in the community.

3. Staff Recommendations

That the Waipuna/Halswell-Hornby-Riccarton Community Board recommends that the Council:

1. Approve, pursuant to Part 4 Section 27 of the Christchurch City Council Traffic and Parking Bylaw 2017 and Land Transport Rule: Setting of Speed Limits 2017, that the speed limits on the following roads be revoked and set as identified in agenda report Attachment A and
detailed in 1a. to 1xx. below, including resultant changes made to the Christchurch City Council Register of Speed Limits and associated Speed Limit Maps.

a. Revoke the existing permanent speed limit of 60 kilometres per hour on Cashmere Road commencing at a point 80 metres south of its intersection with Hendersons Road and extending in an easterly direction to a point 190 metres west of its intersection with Kaiwara Street.

b. Approve that the permanent speed limit on Cashmere Road commencing at a point 80 metres south of its intersection with Hendersons Road and extending in an easterly direction to a point 190 metres west of its intersection with Kaiwara Street be set at 50 kilometres per hour.

c. Revoke the existing permanent speed limit of 60 kilometres per hour on Hendersons Road commencing at its intersection with Cashmere Road and extending in a north westerly direction to a point 200 metres north west of its intersection with Cashmere Road.

d. Approve that the permanent speed limit on Hendersons Road commencing at its intersection with Cashmere Road and extending in a north westerly direction to a point 200 metres north west of its intersection with Cashmere Road be set at 50 kilometres per hour.

e. Revoke the existing permanent speed limit of 70 kilometres per hour on Cashmere Road commencing at its intersection with Kennedys Bush Road and extending in a north easterly direction to a point 280 metres south west of its intersection with Happy Home Road.

f. Approve that the permanent speed limit on Cashmere Road commencing at its intersection with Kennedys Bush Road and extending in an easterly direction to a point 300 metres east of its intersection with Kennedys Bush Road be set at 50 kilometres per hour.

g. Approve that the permanent speed limit on Cashmere Road commencing at a point 300 metres east of its intersection with Kennedys Bush Road and extending in a north easterly direction to a point 280 metres south west of its intersection with Happy Home Road be set at 60 kilometres per hour.

h. Revoke the existing permanent speed limit of 70 kilometres per hour on Hoon Hay Valley Road commencing at its intersection with Cashmere Road and extending in a south westerly direction to a point 800 metres south west of its intersection with Cashmere Road.

i. Approve that the permanent speed limit on Hoon Hay Valley Road commencing at its intersection with Cashmere Road and extending in a south westerly direction to a point 800 metres south west of its intersection with Cashmere Road be set at 60 kilometres per hour.

j. Revoke all existing permanent speed limits on Sutherlands Road (entire length).

k. Approve that the permanent speed limit on Sutherlands Road (entire length) be set at 60 kilometres per hour.

l. Revoke all existing permanent speed limits on Kennedys Bush Road (entire length).

m. Approve that the permanent speed limit on Kennedys Bush Road (entire length) be set at 50 kilometres per hour.
n. Revoke the existing permanent speed limit of 80 kilometres per hour on Sabys Road commencing at a point 50 metres south west of its intersection with Quaifes Road and extending in a south westerly direction to its intersection with Trices Road (Selwyn District boundary).

o. Approve that the permanent speed limit on Sabys Road commencing at a point 50 metres south west of its intersection with Quaifes Road and extending in a south westerly direction to its intersection with Trices Road (Selwyn District boundary) be set at 60 kilometres per hour.

p. Revoke all existing permanent speed limits on Candys Road (entire length).

q. Approve that the permanent speed limit on Candys Road (entire length) be set at 60 kilometres per hour.

r. Revoke the existing permanent speed limit of 70 kilometres per hour on Quaifes Road commencing at a point 770 metres north west of its intersection with Sabys Road and extending in a north westerly direction to a point 100 metres southeast of Whincops Road.

s. Revoke the existing permanent speed limit of 50 kilometres per hour on Quaifes Road commencing at a point 100 metres south east of its intersection with Whincops Road and extending in a north westerly direction to its intersection with Whincops Road.

t. Approve that the permanent speed limit on Quaifes Road commencing at a point 770 metres north west of its intersection with Sabys Road and extending in a north westerly direction to its intersection with Whincops Road be set at 60 kilometres per hour.

u. Revoke the existing permanent speed limit of 50 kilometres per hour on Whincops Road commencing at its intersection with Quaifes Road and extending in a southerly direction to a point 120 metres south of its intersection with Quaifes Road.

v. Revoke the existing permanent speed limit of 80 kilometres per hour on the Christchurch City Council sections of Whincops Road commencing at a point 120 metres south of its intersection with Quaifes Road and extending in a southerly direction to its intersection with Longstaffs Road.

w. Approve that the permanent speed limit on the Christchurch City Council sections of Whincops Road commencing at its intersection with Quaifes Road and extending in a southerly direction to its intersection with Longstaffs Road be set at 60 kilometres per hour.

x. Revoke the existing permanent speed limit of 80 kilometres per hour on Downies Road (entire length).

y. Approve that the permanent speed limit on Downies Road (entire length) be set at 60 kilometres per hour.

z. Revoke the existing permanent speed limit of 80 kilometres per hour on the Christchurch City Council sections of Longstaffs Road commencing at its intersection with Whincops Road and extending in a northerly direction to its intersection with Hodgens Road.

aa. Approve that the permanent speed limit on the Christchurch City Council sections of Longstaffs Road commencing at its intersection with Whincops Road and extending in a northerly direction to its intersection with Hodgens Road be set at 60 kilometres per hour.
Item 9

bb. Revoke the existing permanent speed limit of 80 kilometres per hour on Fountains Road (entire length).

c. Approve that the permanent speed limit on Fountains Road (entire length) be set at 60 kilometres per hour.

dd. Revoke the existing permanent speed limit of 50 kilometres per hour on Marshs Road commencing at its intersection with Whincops Road and extending in a north westerly direction to a point 100 metres north west of its intersection with Whincops Road.

ee. Revoke the existing permanent speed limit of 70 kilometres per hour on Marshs Road commencing at a point 100 metres north west of its intersection with Whincops Road and extending in a north westerly direction to its intersection with Springs Road.

ff. Approve that the permanent speed limit on Marshs Road commencing at its intersection with Whincops Road and extending in a north westerly direction to its intersection with Springs Road be set at 60 kilometres per hour.

gg. Revoke the existing permanent speed limit of 80 kilometres per hour on the Christchurch City Council sections of Hodgens Road (entire length).

hh. Approve that the permanent speed limit on the Christchurch City Council sections of Hodgens Road (entire length) be set at 60 kilometres per hour.

ii. Revoke the existing permanent speed limit of 80 kilometres per hour on John Paterson Drive (entire length).

jj. Approve that the permanent speed limit on John Paterson Drive (entire length) be set at 40 kilometres per hour.

kk. Revoke the existing permanent speed limit of 60 kilometres per hour on Halswell Junction Road commencing at its intersection with Denali Street and extending in a north westerly direction to a point 121 metres southeast of its eastern most intersection with the Christchurch Southern Motorway (SH76).

ll. Revoke the existing permanent speed limit of 70 kilometres per hour on Halswell Junction Road commencing at its eastern most intersection with the Christchurch Southern Motorway (SH76) intersection and extending in a south easterly direction for a distance of 121 metres.

mm. Approve that the permanent speed limit on Halswell Junction Road commencing at its intersection with Denali Street and extending in a north westerly direction to its eastern most intersection with the Christchurch Southern Motorway (SH76) be set at 50 kilometres per hour.

nn. Revoke the existing permanent speed limit of 70 kilometres per hour on Springs Road commencing at its intersection with Halswell Junction Road (SH76) and extending in a northerly direction to a point 100 metres south of its intersection with Boston Avenue.

oo. Approve that the permanent speed limit on Springs Road commencing at its intersection with Halswell Junction Road (SH76) and extending in a northerly direction to a point 100 metres south of its intersection with Boston Avenue be set at 60 kilometres per hour.

pp. Revoke all existing permanent speed limits on the Christchurch City Council sections of Springs Road commencing at its intersection with Halswell Junction Road (SH76) and extending in a south westerly direction to its intersection with Hodgens Road.

qq. Approve that the permanent speed limit on the Christchurch City Council sections of Springs Road commencing at its intersection with Halswell Junction Road (SH76) and
extending in a south westerly direction to its intersection with Hodgens Road be set at 60 kilometres per hour.

rr. Revoke all existing permanent speed limits on the Christchurch City Council sections of Marshs Road commencing at its intersection with Springs Road and extending in a north westerly direction to its intersection with Main South Road (SH1).

ss. Approve that the permanent speed limit on the Christchurch City Council sections of Marshs Road commencing at its intersection with Springs Road and extending in a north westerly direction to its intersection with Main South Road (SH1) be set at 60 kilometres per hour.

tt. Revoke the existing permanent speed limit of 70 kilometres per hour on Shands Road commencing at its intersection with Halswell Junction Road (SH76) and extending in a north easterly direction to a point 170 metres north east of its intersection with Halswell Junction Road (SH76).

uu. Approve that the permanent speed limit on Shands Road commencing at its intersection with Halswell Junction Road (SH76) and extending in a north easterly direction to a point 170 metres north east of its intersection with Halswell Junction Road (SH76) be set at 60 kilometres per hour.

vv. Revoke all existing permanent speed limits on Shands Road commencing at its intersection with Halswell Junction Road (SH76) and extending in a south westerly direction to its intersection with Marshs Road.

ww. Approve that the permanent speed limit on Shands Road commencing at its intersection with Halswell Junction Road (SH76) and extending in a south westerly direction to its intersection with Marshs Road be set at 60 kilometres per hour.

xx. Approve that the permanent speed limit on any roads developed and vested with Christchurch City Council within the land parcels legally described as Section 2 SOP 498740 (197 Halswell Junction Road) and Lot 2 DP 33729 (57 Murphys Road), or subsequent subdivision of those land parcels, be set at 40 kilometres per hour (Note - In accordance with Clause 3.4(3)(a) of Land Transport Rule: Setting of Speed Limits 2017, this will override a default permanent speed limit of 50 kilometres per hour that would otherwise apply as a result of the identified land parcels being located within the existing Christchurch City Area Urban Traffic Area).

2. Approve that the speed limit changes listed in clauses 1a. to 1xx. above, come into force following the date of Council approval plus the installation of all required infrastructure (signage and/or markings) and the removal of any redundant infrastructure.

4. **Context/Background**

**Issue or Opportunity**

4.1 Christchurch City Council is currently working on a number of speed management projects across its road network, many of which are focussed on those roads identified in the first edition of the Safer Journeys Risk Assessment Tool (Mega Maps) as providing high benefit opportunities for speed management interventions as well as a number of adjoining and surrounding rural/ rural-residential roads with existing speed limits of 70/80 kilometres per hour. The following roads/corridors within the Halswell–Hornby wards were identified from Mega Maps as providing high benefit opportunities for speed management interventions.
Cashmere Road (existing 50/70 change point north of Hoon Hay Valley Road–Kennedys Bush Road)
Sabys Road (Quaifes Road–Trices Road)
Quaifes Road/Marshs Road (Sabys Road–Springs Road)
Springs Road (Hodgens Road–Halswell Junction Road)
Shands Road (Marshs Road–Halswell Junction Road)

4.2 The focus on these high risk roads, and desired outcomes of reducing death and serious injury, is consistent with the approach of the Government Policy Statement on Land Transport, the Council’s Road Safety Action Plan (which promotes collaborative planning among road safety inter-agencies) and the Council’s Long Term Plan (which has a level of service target to reduce death and serious injuries by five or more per year).

4.3 Last year, the Christchurch City Council engaged Abley Transportation Consultants to undertake preliminary reviews of the above road network sections and report back on potential speed management interventions.

4.4 In general, the reports for all of the above recommended a reduced 60 kilometres per hour speed limit with minor engineering interventions (signage and markings) to support the reduced speed limit and improve delineation and guidance on some out of context curves.

4.5 For the most part, the recommended 60 kilometres per hour speed limits are consistent with the safe and appropriate speeds indicated in Mega Maps. In many cases the reports also recommended adopting the same reduced 60 kilometres per hour speed limit on other adjoining and/or surrounding roads, acknowledging that some of those roads were identified in Mega Maps as having an 80 kilometres per hour safe and appropriate speed but adopting a uniform 60 kilometres per hour speed limit would provide more consistency and credibility.

4.6 Council staff generally agree with the recommendations in each of the reports. In many of the instances where a reduced 60 kilometres per hour speed limit was recommended despite the road being identified with a higher 80 kilometres per hour safe and appropriate speed, it was also noted that existing operating speeds were already reasonably well aligned to a 60 kilometres per hour speed limit.

4.7 The proposal also includes a few other road sections not addressed in the Abley reports, such as Sutherlands Road, and Marshs Road west of Springs Road. The need to reduce the speed limit on Sutherlands Road specifically, is due to the increased residential land development that has already occurred as well as further planned land development adjacent to this road. In recognition of the residential land development that has already occurred on Sutherlands Road, a temporary 60 kilometres per hour speed limit has been established on a section of the road.

4.8 In addition, the proposal includes a proposed speed limit reduction to 40 kilometres per hour on John Paterson Drive as well as establishing a 40 kilometres per hour speed limit on any roads developed and vested with the Council within the new Cloverden residential subdivision currently under development on the east side of Murphys Road. In terms of John Paterson Drive, it should be noted that a 40 kilometres per hour speed limit was discussed by the Council in its deliberation of the 40 kilometres per hour Longhurst/Knights Stream speed limit area approved late last year, but not actually included in the final decision.

4.9 Preliminary advice on the proposal was sought from the New Zealand Transport Agency and New Zealand Police, and staff met with Selwyn District Council’s Team Leader Transportation to discuss the proposals with specific reference to shared Christchurch City/Selwyn District boundary roads and roads that crossed the boundary. All parties indicated their support in principle for the proposal during those preliminary discussions, and the Agency also made a
formal submission during the consultation process confirming that the proposed speed limits were aligned to the requirements of the Land Transport Rule: Setting of Speed Limits 2017 and the intent of the Speed Management Guide. In its submission, the Agency also complimented the Council on addressing the majority of the top 10 per cent DSi (death and serious injury) saving road network lengths in this area.

4.10 In terms of Christchurch City/Selwyn District boundary roads, Selwyn District Council’s Team Leader Transportation has recently reaffirmed his intention to seek that the Selwyn District Council set the same speed limits as those that may be approved by the Christchurch City Council as part of this plan.

4.11 The Council’s internal staff liaison to the Christchurch Southern Motorway Stage 2 project is also in support of the proposal, noting that the speed limits proposed are consistent with design speeds of other local road network infrastructure changes (i.e. ramps and road realignments) associated with that project.

Strategic Alignment

4.12 The New Zealand Road Safety Strategy 2010-2020 ‘Safer Journeys’, is designed to guide improvements in road safety, with the overall vision of “A safe road system increasingly free of death and serious injury”. The ‘Safe System’ approach that underpins the Strategy looks across the entire road system to improve road safety by creating safer roads and road sides, safer vehicles, safer road use and safer speeds. This approach recognises that road user mistakes are inevitable, but that it is everyone’s responsibility to ensure that the system protects people from death and serious injury when those mistakes occur. The Strategy recognises the speed affects the likelihood and impact of all crashes, and notes that small reductions in impact speed greatly increase the chances of surviving a crash, particularly for pedestrians or cyclists.

4.13 The 2020-2030 Road Safety Strategy ‘Road to Zero’ is currently out for consultation. It builds on the safe system approach adopted in ‘Safer Journeys’, and seeks to strengthen all elements of the road system (safe roads and roadsides, safe vehicles, safe road use and safe speeds) through a collaborative approach as well as setting an ambitious (but achievable) target of a 40 per cent reduction in deaths and serious injuries over 10 years. The proposed new strategy also recognises that road safety actions can support the health and wellbeing of local communities, and help to make the roads more ‘liveable places’.

4.14 The NZTA Speed Management Guide 2016 was developed to fulfil one of the early action points of the Strategy, and provides guidance on setting speeds that are safe and appropriate for the function, design and use of roads, whilst also seeking to improve consistency and credibility of speed limits locally and nationally.

4.15 Land Transport Rule: Setting of Speed Limits 2017 formalises the approach to speed management in the Guide, and establishes the requirements for road controlling authorities to set safe and appropriate speed limits whilst also encouraging a consistent approach to speed management in New Zealand. The Rule also sets out the requirements for NZTA to provide road controlling authorities with guidance and information on speed management.

4.16 The Government Policy Statement on Land Transport 2018/2019 – 2027/2028 supports an accelerated approach to implementing the Speed Management Guide, focusing on treating the top 10 per cent of the road network which will result in the greatest reduction in death and serious injury. In the context of the Hornby–Halswell speed management plan, Cashmere Road, Shands Road and Marshs Road (between Main South Road and Meadowlands Road) are all identified as being in the top 10 per cent of DSi saving road network sections to achieve the Government Policy Statement targets for 2018-2021.
4.17 This report supports the Council’s Long Term Plan (2018 - 2028):

4.17.1 Activity: Traffic Safety and Efficiency

- Level of Service: 10.0.6.1 Reduce the number of casualties on the road network. - <=124 (reduce by 5 or more per year)

**Decision Making Authority**

4.18 The Council

**Previous Decisions**

4.19 Not applicable

**Assessment of Significance and Engagement**

4.20 The decisions in this report are of low significance in relation to the Christchurch City Council’s Significance and Engagement Policy.

4.21 The level of significance was determined through consideration of the various assessment criteria in the Council’s Significance and Engagement Policy Worksheet.

4.22 The community engagement and consultation outlined in this report reflects the assessed level of significance.

5. **Options Analysis**

**Options Considered**

The following reasonably practicable options were considered and are assessed in this report:

- Change the identified speed limits (preferred option)
- Do nothing/retain existing speed limits

5.2 The following options were considered but ruled out:

- Increase or retain existing speed limits on arterial routes – does not fulfil legal responsibilities to set safe and appropriate speed limits, nor address community road safety concerns.

**Options Descriptions**

5.3 **Preferred Option:** Change the identified speed limits in accordance with the staff recommendations.

5.3.1 **Option Description:** Change the speed limits as outlined in the staff recommendations of this report.

5.3.2 **Option Advantages**

- Better aligns the posted speed limits with actual operating speeds, identified safe and appropriate speeds, and helps improve the credibility and consistency of speed limits across the network.
- Fulfils legislative requirements to set speed limits that are safe and appropriate, and supports the Council policy and Long Term Plan levels of service seeking to reduce casualties on the road network.
- Responds to community road safety concerns and requests for safer speed limits.
5.3.3 **Option Disadvantages**

- Minor costs associated with installation or removal of infrastructure (speed limit signs).
- Some of the proposed speed limit changes, particularly on some arterial routes, have received unfavourable consultation feedback.

5.4 **Do nothing**: Retain existing speed limits

5.4.1 **Option Description**: Retain existing speed limits

5.4.2 **Option Advantages**

- No cost
- Responds to some consultation feedback and (minority) support to retain existing speed limits on arterial routes.

5.4.3 **Option Disadvantages**

- Does not align with the objectives of the NZTA Speed Management Guide or the overall vision of Safer Journeys: Road Safety Strategy 2010-2020.
- Posted speed limits remain out of alignment with actual operating speeds, identified safe and appropriate speeds, and does not help to improve the credibility and consistency of speed limits across the network.
- Does not fulfil legislative requirements to set speed limits that are safe and appropriate, and does not support the Council policy and Long Term Plan levels of service seeking to reduce casualties on the road network.
- Does not respond to community road safety concerns or requests for safer speed limits.

**Analysis Criteria**

5.5 Options have been assessed against the following criteria:

- Financial implications
- Road safety benefits
- Alignment with Council Plans and Policy
- Alignment with Central Government policy
- Alignment with legislative framework and responsibilities
- Impact on Mana Whenua

**Options Considerations**

5.6 Refer to the Options matrix in Section 10 of this report.

6. **Community Views and Preferences**

6.1 Consultation was open for four weeks from 20 May to 17 June 2019.

6.2 Flyers were delivered to the Hornby Service Centre, Riccarton Service Centre, Beckenham Service Centre (refer Attachment B) and also to the residents of Busch Lane.

6.3 As the area for the speed review was very large, the project team decided to utilise social media, local Community Governance Team contacts and newspapers, to let people know about the consultation.
6.4 The consultation was promoted through social media and was picked up by the Western News. Channels used were Facebook, and the Council’s website. A full summary is contained in Attachment C.

6.5 During the course of the engagement, a total of 154 submissions were received.

6.6 Although a binary support oppose (yes/no) response was not sought or specifically provided for in the consultation feedback forms, analysis and interpretation of the feedback received indicated majority support (over 60 per cent) for reduced speed limits as shown in Figure 1.

![Figure 1: Consultation Feedback - Indicative Support / Opposition](image)

6.7 Some of the common themes identified in the consultation feedback were:

- Requests for even lower speeds than those proposed (e.g. Cashmere Road).
- Specific references to Kennedys Bush Road and Glovers Road (possible misunderstanding of proposed changes to Kennedys Bush Road and/or current speed limit on Glovers Road).
- Maintenance issues (e.g. requests to trim vegetation adjacent intersections).
- Specific intersection concerns (e.g. Marshs/Springs and Marshs/Shands).
- Requests to include/reduce speed limit on Halswell Road (80 kilometres per hour section past Aidanfield).
- Compliance with 40 kilometres per hour speed limit in Longhurst and Knights Stream.
- Consistency of speed limits.
- Extension of speed limits into Selwyn District.
- Extension of current temporary speed limit on Springs Road past Busch Lane.
- Requests for safer community speed limits in Aidanfield.

6.8 Please refer to Attachment D for project team responses to the above.
6.9 The Board will receive the full submissions prior to its meeting. The redacted submissions, with address details removed, will be available on the consultation page when the meeting agenda is published.

7. Legal Implications
   7.1 Speed limits must be set in accordance with Land Transport Rule: Setting of Speed Limits 2017.
   7.2 Part 4 Section 27 of the Christchurch City Council Traffic and Parking Bylaw 2017 provides the Council with the authority to set speed limits by resolution.
   7.3 The Council has not delegated its authority to set speed limits.
   7.4 The installation of signs and/or markings associated with traffic controls, including speed limits, must comply with Land Transport Rule: Traffic Control Devices 2004.
   7.5 This report has not been reviewed and approved by the Legal Services Unit.

8. Risks
   8.1 If the proposed speed limit changes are approved, Selwyn District Council will also need to set the same speed limit on sections of the Christchurch City Council/Selwyn District Council boundary roads under their control (e.g. Hodgens Road and Marshs Road) and possibly consider extending the same speed limit into Selwyn District on roads that cross the boundary (e.g. Shands Road, Springs Road, Longstaffs Road and Sabys Road/Trices Road).

9. Next Steps
   9.1 Report and recommendations referred to the Council for a decision.
   9.2 If approved, implementation is expected to be complete by December 2019 (subject to Selwyn District Council processes).
## 10. Options Matrix

<table>
<thead>
<tr>
<th>Criteria</th>
<th>Option 1 – Change the identified speed limits</th>
<th>Option 2 – Do nothing / retain existing speed limits</th>
<th>Option 3 – increase or retain existing speed limits on arterial routes</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Cost to Implement</strong></td>
<td>Estimated cost to supply and install new signage and remove redundant signage is approximately $20,000.</td>
<td>Nil</td>
<td>Estimated cost to supply and install new signage and remove redundant signage is approximately $20,000.</td>
</tr>
<tr>
<td><strong>Maintenance/Ongoing</strong></td>
<td>Covered under the existing area maintenance contract, and the effect will be minimal to the overall asset.</td>
<td>Covered under the existing area maintenance contract, and the effect will be minimal to the overall asset.</td>
<td>Covered under the existing area maintenance contract, and the effect will be minimal to the overall asset.</td>
</tr>
<tr>
<td><strong>Funding Source</strong></td>
<td>Traffic Operations budget – Minor Safety Improvements</td>
<td>Does not apply</td>
<td>Traffic Operations budget – Minor Safety Improvements</td>
</tr>
<tr>
<td><strong>Impact on Rates</strong></td>
<td>Nil</td>
<td>Nil</td>
<td>Nil</td>
</tr>
<tr>
<td><strong>Road Safety Benefits</strong></td>
<td>Aligns posted speed limits to safe and appropriate speeds in accordance with the Speed Management Guide 2016.</td>
<td>Nil</td>
<td>Aligns some posted speed limits to safe and appropriate speeds in accordance with the Speed Management Guide 2016.</td>
</tr>
<tr>
<td><strong>Alignment with Council Plans and Policy</strong></td>
<td>Fully supports the Council Plans and Policies with regard to road safety, including the Long Term Plan level of service target to reduce casualties on the road network.</td>
<td>Does not support the Council Plans and Policies with regard to road safety, including the Long Term Plan level of service target to reduce casualties on the road network.</td>
<td>Only partially supports the Council Plans and Policies with regard to road safety, including the Long Term Plan level of service target to reduce casualties on the road network.</td>
</tr>
<tr>
<td><strong>Alignment with Legislative Framework and Responsibilities</strong></td>
<td>Fulfils the Council’s responsibility, as road controlling authority, to set safe and appropriate speed limits.</td>
<td>Does not fulfil the Council’s responsibility, as road controlling authority, to set safe and appropriate speed limits.</td>
<td>Does not fulfil the Council’s responsibility, as road controlling authority, to set safe and appropriate speed limits.</td>
</tr>
<tr>
<td><strong>Impact on Mana Whenua</strong></td>
<td>Nil</td>
<td>Nil</td>
<td>Nil</td>
</tr>
</tbody>
</table>
Attachments

<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>Hornby and Halswell Wards - Speed Management Plan - Consultation Plan (TG133758 Issue 1, May 2019)</td>
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<tr>
<td>B</td>
<td>Consultation Document</td>
<td>47</td>
</tr>
<tr>
<td>C</td>
<td>Social Media Summary</td>
<td>49</td>
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<tr>
<td>D</td>
<td>Project Team Responses</td>
<td>57</td>
</tr>
</tbody>
</table>

Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:
   (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
   (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council’s significance and engagement policy.

Signatories

<table>
<thead>
<tr>
<th>Authors</th>
<th>Wayne Gallot - Traffic Engineer</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Edwin Tiong - Traffic Engineer</td>
</tr>
<tr>
<td></td>
<td>Samantha Sharland - Engagement Advisor</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Approved By</th>
<th>Stephen Wright - Team Leader Traffic Operations</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Richard Osborne - Head of Transport</td>
</tr>
</tbody>
</table>
Attachment B

Item 9

HAVE YOUR SAY

Speed limit review for Halswell-Hornby-area

—

Closes Monday 17 June 2019

ccc.govt.nz/haveyoursay

To improve safety for everyone we’re proposing to change the speed limits to 40km/h, 50km/h or 60km/h on; Marshs Road, Shands Road, Springs Road, John Patterson Drive, Halswell Junction Road, Hodgers Road, Fountains Road, Whincops Road, Downies Road, Qualies Road, Salsys Road, Candys Road, Kennedys Bush Road, Cashmere Road, Sutherlands Road, Hoon Hay Valley Road and Hendersons Road.

Why review the speed limit

Slowing down saves lives, with a strong link between speed and safety on our roads.

We want to make Christchurch roads as safe as possible so we are reviewing speed limits across the city’s road network where there are concerns they are not safe or appropriate.

Having speed limits set at the correct level for the conditions on specific roads is one of the most important ways we can help people get to where they need to go safely.

Setting speed limits

The Christchurch City Council’s Traffic and Parking Bylaw 2017 allows Council to set and change speed limits on roads within Christchurch in accordance with the Land Transport Rule: Setting of Speed Limits 2017. Consultation is required as part of this process.

For technical information supporting this speed limit review go online to: ccc.govt.nz/haveyoursay

To give feedback on the proposal and find out more

1. Go online ccc.govt.nz/haveyoursay or complete the enclosed freepost form and return to: Christchurch City Council, PO Box 73016, Christchurch 8154
2. Speak to Sam Sharland 03 941 8793
3. Samantha.sharland@ccc.govt.nz

Consultation is open until Monday 17 June 2019
HAVE YOUR SAY

Speed limit review for Halswell-Hornby-area

Closes Monday 17 June 2019

ccc.govt.nz/haveyoursay

Save time and do it online ccc.govt.nz/haveyoursay

Feedback

_________________________________________________________________________
_________________________________________________________________________
_________________________________________________________________________
_________________________________________________________________________
_________________________________________________________________________
_________________________________________________________________________
Social media report: Halswell-Hornby Speed Limit Review
25/06/2019
Facebook Post Breakdown

Reach: 10,025
Likes/Comments/Shares: 82
Link clicks: 338

Reach: N/A
Likes/Comments/Shares: 28
Link clicks: N/A

Reach: N/A
Likes/Comments/Shares: 5
Link clicks: N/A
Facebook Post Breakdown (external)

Selwyn District Council
20 May

Christchurch City Council is proposing changes to the speed limit in the Hornby and Halswell area.
To read more and to have your say go to the link below.

Selwyn District Council
20 May

Hornby-Halswell speed review
To improve safety for everyone we're proposing to change some of the speed limits in South West Christchurch

Ross McFarlane > Halswell Community Group
20 May

Proposed speed limit reductions around Halswell Westmorland & Springs & Marshes Roads
Have your say

Vicki Buck
8 mutual friends including Monique Steele and Emily Murphy
20 May

...on lower speeds for south-west Christchurch Speed limits are under review for Halswell and Hornby in a move to improve road safety. A proposal to drop the speed limits for several roads in Christchurch's south-west has gone out for public feedback. Under the suggested...
Neighbourly Posts

Halswell-Hornby speed limit review © Public
The Team from Christchurch City Council

Setting speed limits at the correct level for the conditions on specific roads is one of the most important ways we can help people get to where they need to go safely. Below is a map of the roads we are reviewing in your community.

Have your say on the review here at the link below.

ccc.govt.nz
ccc.govt.nz/the-council/consultations-and-submissions/have...

Local Highlight

Consultation starts on lower speeds in south-west
Christchurch © Public
The Team from Christchurch City Council

Speed limits are under review for Halswell and Hornby in a move to improve road safety.

A proposal to drop the speed limits for several roads in Christchurch’s south-west has gone out for public feedback.

Under the suggested changes, most of the roads are proposed to have a 60km/h limit while … View more

ccc.govt.nz
ccc.govt.nz/news-and-events/newsline/show/3617

Shared with 11 Other Neighbourhoods in Noticeboard

Like
Save

Social Media Sentiment

There was a considerable amount of engagement on the Halswell-Hornby Speed Limit Review as is usually the case with any consultation/review involving transport.

To the right are some examples of common themes. A lot of residents welcomed the change but wondered whether it would be policed frequently, while some were concerned by the number of speed limit changes over a short period of time.
# Website Views

<table>
<thead>
<tr>
<th>Content</th>
<th>Website Views</th>
<th>Facebook Source</th>
</tr>
</thead>
<tbody>
<tr>
<td>Newslie Story</td>
<td>537</td>
<td>301 (56%)</td>
</tr>
<tr>
<td>HH Speed Limit Review Page</td>
<td>2,591</td>
<td>1,534 (59%)</td>
</tr>
<tr>
<td><strong>Totals</strong></td>
<td><strong>2,240</strong></td>
<td><strong>608</strong></td>
</tr>
</tbody>
</table>
Media Pick-Up

This review was picked up in The Western News on May 27.

The full story can be read here (page 3):

Summary

This social media campaign was engaging and informative. Outside of the first post, all of the remaining posts were targeted to the relevant communities. While Facebook doesn’t allow for in-depth reporting on posts in community groups like it does for the main page, I believe the level of engagement was still encouraging as it created a topic for conversation.

The different use of imagery also helped, as users tend to scroll past posts that use the same pictures as they feel they’ve already seen this content before.

Perhaps in the future, should resources allow it, we could do a video as these tend to be more engaging on social media.
Slowing down vehicle operating speeds saves lives, with a strong link between speed and safety. Having speed limits set at the appropriate level for the conditions is one of the most important ways Council can assist people to get where they want to go safely.

<table>
<thead>
<tr>
<th>Topics</th>
<th>Comments from submissions</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Lower speeds</strong> (including Cashmere Road) 50km/h instead of 60km/h</td>
<td>It would not align with the NZTA Speed Management Guide, it would result in multiple and inconsistent speed limits along and adjoining the roads. 60km/h is the maximum speed limit in ideal conditions and does not override existing ‘road user rule’ requirements for drivers to drive to the conditions. The proposed 60km/h speed limits are consistent with the safe and appropriate speed identified in the NZTA Speed Management Guide. Changing the speed limits is a low cost intervention that can be implemented quickly and have an influence on operating speeds.</td>
</tr>
<tr>
<td><strong>Kennedys Bush Road</strong></td>
<td>We proposed Kennedys Bush Road reduce to 50km/h from 70km/h.</td>
</tr>
<tr>
<td><strong>Maintenance</strong></td>
<td>Removing trees/bushes from intersection for visibility – these will be looked at and will be trimmed or removed if it is necessary.</td>
</tr>
<tr>
<td><strong>Intersections</strong></td>
<td>Springs Road/Marshes Road – this is scheduled for next year Shands Road/Marshes Road – This under the CSM2 (Christchurch Southern Motorway) package of works.</td>
</tr>
<tr>
<td><strong>Safety</strong></td>
<td>Please note the corner at Grovers Road is particularly dangerous when travelling from the quarry towards Halswell as the crossing has such terrible line of sight that often it requires stepping out on the road at busy times so to see both Grovers road and Kennedys Bush road at the same time. The area Traffic Engineer is investigating this.</td>
</tr>
<tr>
<td><strong>Halswell Road</strong></td>
<td>Halswell Road in a state highway and is under NZTA jurisdiction. I will be collecting all the comments on Halswell Road and passing them on to NZTA.</td>
</tr>
<tr>
<td><strong>Longhurst/ Knights Stream</strong></td>
<td>Council is currently conducting a traffic and speed count survey, and any non-compliance of speed will be passed on to the police for enforcement, and potential ‘40’ road marking be painted if required.</td>
</tr>
<tr>
<td><strong>Consistent speeds</strong></td>
<td>This proposal aims to improve consistent speeds in the Halswell-Hornby area as well as Slowing down vehicle operating speeds to saves lives.</td>
</tr>
<tr>
<td><strong>Extend the speed limit</strong></td>
<td>Springs road should be 60 till Prebbleton round about or traffic lights or roundabout at Marshs and springs road intersection. This area is in the Selwyn District. I will pass on any comments relating to roads that go over the boundary to the Selwyn Council.</td>
</tr>
<tr>
<td>I notice the speed limit changed on sparks road from 80 to 60? Why hasn’t this been consulted?</td>
<td>We consulted on in the Sparks Road cycleway update and speed limit change Cycleway consultation.</td>
</tr>
<tr>
<td><strong>Busch Lane - Private lane</strong></td>
<td>The temporary speed limit is under the CSM2 project. Please contact NZTA for any queries.</td>
</tr>
<tr>
<td><strong>Aidanfield</strong></td>
<td>We had a number of comments regarding Aidanfield. This area is under investigation and the area engineer will take these comments in to consideration.</td>
</tr>
</tbody>
</table>
## Out of scope comments

<table>
<thead>
<tr>
<th>Item No.</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>9</td>
<td>I wish to take this opportunity through this submission process to draw the planners attention to the lack of apparent awareness and plans to deal with significant extra traffic flow from new subdivisions of Kennedy’s Bush Road, Cashmere Road and similar. It is already very difficult to drive towards town and the proposed developments will make a bad situation even worse. I also wish to comment on the standard of the road surfaces in the area including but not limited to the section of Halswell Road between the traffic lights and school as well as the number of potholes and slumps on Cashmere Road and others.</td>
</tr>
<tr>
<td></td>
<td>The new developments will see more roads being open up, e.g. new road connecting from Kennedys Bush Rd to Sutherland Rd. Halswell Road road surface issue is dealt with by NZTA. Suggest customer log ticket of potholes on exact location on Cashmere Rd and others for our maintenance team to deal with.</td>
</tr>
<tr>
<td></td>
<td>However I do see a need for the council to address the intersection of halswell rd/sparks road/halswell junction rd. This intersection needs to be opened up to allow traffic to carry on directly to Kennedys Bush road, which would relieve the traffic congestion through Larsen’s and school roads. Making it a lot safer and more practical for the local school and easy traffic delays. Thanks.</td>
</tr>
<tr>
<td></td>
<td>Safety and efficiency of the intersection would be compromised if Kennedys Bush Road is open up at the intersection.</td>
</tr>
<tr>
<td></td>
<td>There is also a need for improvements to pedestrian infrastructure. A pedestrian refuge to help cross Cashmere rd near oederings, improvements to the foot/cycle path between there and penriddleock, and a way of getting to and parking near the lovely new wetland on Henderson’s.</td>
</tr>
<tr>
<td></td>
<td>Funding is available for Pedestrian infrastructure improvements and a new pedestrian refuge near Oderings within the next two years.</td>
</tr>
</tbody>
</table>
10. Waipuna/Halswell-Hornby-Riccarton Community Board - 2019-20 - Strengthening Communities Fund - Applications

Reference: 19/816021
Marie Byrne, Community Development Adviser
Karla Gunby, Community Development Adviser
Emily Toase, Community Recreation Adviser

1. Purpose of Report
1.1 The purpose of this report is for the Waipuna/Halswell-Hornby-Riccarton Community Board to consider applications for funding from its 2019-20 Strengthening Communities Fund.

2. Staff Recommendations
That the Waipuna/Halswell-Hornby-Riccarton Community Board resolve to:

1. Approve its 2019-20 Strengthening Communities Fund grants as detailed in the following schedule:

<table>
<thead>
<tr>
<th>No</th>
<th>Organisation Name</th>
<th>Project</th>
<th>Recommendation</th>
</tr>
</thead>
<tbody>
<tr>
<td>59262</td>
<td>Canterbury Fiji Social Services Trust</td>
<td>Collective operational and programme costs</td>
<td>That the Waipuna/Halswell-Hornby-Riccarton Community Board resolve to approve a grant of $30,000 to Canterbury Fiji Social Services Trust from its 2019-20 Strengthening Communities Fund comprising $27,000 towards core operational costs, $2,500 towards the Pacific Island adults programmes and $1,500 towards the Youth Life Skills programme costs.</td>
</tr>
<tr>
<td>58907</td>
<td>Deans Avenue Precinct Society</td>
<td>Our Neighbourly Neighbourhood</td>
<td>That the Waipuna/Halswell-Hornby-Riccarton Community Board resolve to approve a grant of $1,000 to Deans Avenue Precinct Society from its 2019-20 Strengthening Communities Fund towards delivering the Neighbourly Neighbourhood initiatives.</td>
</tr>
<tr>
<td>59061</td>
<td>Hei Hei Broomfield Community Development Trust</td>
<td>126 On The Corner</td>
<td>That the Waipuna/Halswell-Hornby-Riccarton Community Board resolve to approve a grant of $7,000 from its 2019-20 Strengthening Communities Fund to Hei Hei Broomfield Community Development Trust towards overhead costs.</td>
</tr>
<tr>
<td>59437</td>
<td>La Vida Youth Trust</td>
<td>La Vida Youth Trust Programmes</td>
<td>That the Waipuna/Halswell-Hornby-Riccarton Community Board resolve to approve a grant of $34,000 from</td>
</tr>
<tr>
<td>Item No.</td>
<td>Name of Trust/Club</td>
<td>Description of Requested Grant and Purpose</td>
<td>Resolution Details</td>
</tr>
<tr>
<td>---------</td>
<td>-------------------</td>
<td>------------------------------------------</td>
<td>--------------------</td>
</tr>
<tr>
<td>59243</td>
<td>Oak Development Trust</td>
<td>Connect 2020, Older persons Gathering 2020, Lets Cook for Women</td>
<td>That the Waipuna/Halswell-Hornby-Riccarton Community Board resolve to approve a grant of $4,200 to Oak Development Trust from its 2019-20 Strengthening Communities Fund towards the Connect 2020 event, older persons gatherings and the Lets Cook for Women programme.</td>
</tr>
<tr>
<td>59173</td>
<td>Anglican Diocese of Christchurch - Hornby, Templeton and West Melton</td>
<td>Time for You</td>
<td>That the Waipuna/Halswell-Hornby-Riccarton Community Board resolve to approve a grant of $600 from its 2019-20 Strengthening Communities Fund to Anglican Diocese of Christchurch - Hornby, Templeton and West Melton towards costs in running the monthly Time For You programme.</td>
</tr>
<tr>
<td>59220</td>
<td>Avonhead Community Trust</td>
<td>Whole village</td>
<td>That the Waipuna/Halswell-Hornby-Riccarton Community Board resolve to approve a grant of $3,000 to Avonhead Community Trust from its 2019-20 Strengthening Communities Fund towards the activities and events for children and young people.</td>
</tr>
<tr>
<td>59468</td>
<td>Avonhead Tennis Club Incorporated</td>
<td>Junior tennis expenses</td>
<td>That the Waipuna/Halswell-Hornby-Riccarton Community Board resolve to approve a grant of $1,000 from its 2019-20 Strengthening Communities Fund to the Avonhead Tennis Club towards junior tennis expenses.</td>
</tr>
<tr>
<td>59479</td>
<td>Burnside Rugby Football Club Incorporated</td>
<td>Junior rugby administration and development</td>
<td>That the Waipuna/Halswell-Hornby-Riccarton Community Board resolve to approve a grant of $2,000 from its 2019-20 Strengthening Communities Fund to Burnside Rugby Football Club towards junior rugby administration and development.</td>
</tr>
<tr>
<td>59373</td>
<td>Canterbury African Council</td>
<td>Arabic language and culture classes</td>
<td>That the Waipuna/Halswell-Hornby-Riccarton Community Board resolve</td>
</tr>
<tr>
<td>Item No.</td>
<td>Organisation</td>
<td>Project</td>
<td>Resolution</td>
</tr>
<tr>
<td>---------</td>
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</tr>
<tr>
<td>59199</td>
<td>Canterbury Tamil Society Incorporated</td>
<td>Academy of Tamil Language and Arts</td>
<td>That the Waipuna/Halswell-Hornby-Riccarton Community Board resolve to approve a grant of $1,500 to the Canterbury African Council from its 2019-20 Strengthening Communities Fund towards delivering North African culture and language community education programmes.</td>
</tr>
<tr>
<td>59476</td>
<td>Christchurch High School Old Boys’ Rugby Football Club</td>
<td>Rugby Development Officer</td>
<td>That the Waipuna/Halswell-Hornby-Riccarton Community Board resolve to approve a grant of $4,000 from its 2019-20 Strengthening Communities Fund to the Canterbury Tamil Society towards the Tamil Academy operating costs.</td>
</tr>
<tr>
<td>59411</td>
<td>Christchurch Zhonghua Chinese Society</td>
<td>Programme Delivery</td>
<td>That the Waipuna/Halswell-Hornby-Riccarton Community Board resolve to approve a grant of $3,500 from its 2019-20 Strengthening Communities Fund to the Christchurch High School Old Boys’ Rugby Football Club towards a Rugby Development Officer.</td>
</tr>
<tr>
<td>59357</td>
<td>Church Corner Toy Library</td>
<td>Wages for Librarian (Coordinator/Grants Officer)</td>
<td>That the Waipuna/Halswell-Hornby-Riccarton Community Board resolve to approve a grant of $1,500 to the Christchurch Zhong Hua Chinese Society from its 2019-20 Strengthening Communities Fund towards delivering cultural support programmes.</td>
</tr>
<tr>
<td>59494</td>
<td>FC Twenty 11</td>
<td>FC Twenty 11 coaching, equipment, operating costs</td>
<td>That the Waipuna/Halswell-Hornby-Riccarton Community Board resolve to approve a grant of $6,000 from its 2019-20 Strengthening Communities Fund to FC Twenty 11 towards football development wages, equipment and operating costs.</td>
</tr>
<tr>
<td>59235</td>
<td>Greater Hornby Residents’ Association Incorporated</td>
<td>Fun Day at Denton Park 30 November 2019</td>
<td>That the Waipuna/Halswell-Hornby-Riccarton Community Board resolve to approve a grant of $1,500 from its 2019-20 Strengthening Communities Fund to the Greater Hornby Residents’ Association</td>
</tr>
<tr>
<td>Item No.</td>
<td>Organisation</td>
<td>Category</td>
<td>Grant Purpose</td>
</tr>
<tr>
<td>---------</td>
<td>-----------------------------------</td>
<td>-------------------</td>
<td>---------------------------------------------------------------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>59108</td>
<td>Halswell Playcentre</td>
<td>Rent</td>
<td>That the Waipuna/Halswell-Hornby-Riccarton Community Board resolve to approve a grant of $3,000 from its 2019-20 Strengthening Communities Fund to Halswell Playcentre towards rental costs.</td>
</tr>
<tr>
<td>58888</td>
<td>Halswell Residents' Association Incorporated</td>
<td>ANZAC Day 2020 commemorations, administration and community engagement expenses</td>
<td>That the Waipuna/Halswell-Hornby-Riccarton Community Board resolve to approve a grant of $2,500 from its 2019-20 Strengthening Communities Fund to Halswell Residents' Association towards administration costs, ANZAC Day 2020 commemoration and community engagement expenses.</td>
</tr>
<tr>
<td>59302</td>
<td>Halswell Scout Group</td>
<td>Insurance for Halswell Scout Group building and equipment expenses, and first aid training for leaders</td>
<td>That the Waipuna/Halswell-Hornby-Riccarton Community Board resolve to approve a grant of $1,780 from its 2019-20 Strengthening Communities Fund to Halswell Scouts towards building insurance costs and first aid courses.</td>
</tr>
<tr>
<td>59033</td>
<td>Halswell Toy Library Incorporated</td>
<td>Halswell Toy Library wages</td>
<td>That the Waipuna/Halswell-Hornby-Riccarton Community Board resolve to approve a grant of $2,200 from its 2019-20 Strengthening Communities Fund to Halswell Toy Library towards wages.</td>
</tr>
<tr>
<td>59059</td>
<td>Hearts St Peters Netball Club</td>
<td>Recognition and retention of coaches and volunteers</td>
<td>That the Waipuna/Halswell-Hornby-Riccarton Community Board resolve to approve a grant of $400 from its 2019-20 Strengthening Communities Fund to Hearts St Peters Netball Club towards volunteer recognition.</td>
</tr>
<tr>
<td>59342</td>
<td>Hornby Community Care Trust</td>
<td>Hornby Community Network/Luncheon Meeting/Hello Hornby Event / Community Market Days</td>
<td>That the Waipuna/Halswell-Hornby-Riccarton Community Board resolve to approve a grant of $2,660 from its 2019-20 Strengthening Communities Fund to Hornby Community Care Trust towards the Hello Hornby event and Community Workers Network meeting luncheon.</td>
</tr>
<tr>
<td>59347</td>
<td>Hornby Community Patrols Incorporated</td>
<td>General funding</td>
<td>That the Waipuna/Halswell-Hornby-Riccarton Community Board resolve to approve a grant of $1,500 from its 2019-20 Strengthening Communities Fund to Hornby Community Patrols.</td>
</tr>
<tr>
<td>Item No.</td>
<td>Organization</td>
<td>Purpose of Grant</td>
<td>Description</td>
</tr>
<tr>
<td>---------</td>
<td>-------------------------------------------------</td>
<td>-----------------------------------</td>
<td>-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>58950</td>
<td>Hornby Good Companions Club</td>
<td>Bus trips allowance</td>
<td>That the Waipuna/Halswell-Hornby-Riccarton Community Board resolve to approve a grant of $700 from its 2019-20 Strengthening Communities Fund to the Hornby Good Companions Club towards the cost of older adults bus trips.</td>
</tr>
<tr>
<td>59267</td>
<td>Hornby Netball Club</td>
<td>Netball Development Officer wages</td>
<td>That the Waipuna/Halswell-Hornby-Riccarton Community Board resolve to approve a grant of $8,000 from its 2019/20 Strengthening Communities Fund to Hornby Netball Club towards Netball Development Officer wages.</td>
</tr>
<tr>
<td>59063</td>
<td>Hornby Rugby Football Club Incorporated</td>
<td>Hornby Rugby Moving Forward</td>
<td>That the Waipuna/Halswell-Hornby-Riccarton Community Board resolve to approve a grant of $5,000 from its 2019-20 Strengthening Communities to Hornby Rugby Football Club towards their Hornby Rugby Moving Forward project.</td>
</tr>
<tr>
<td>59135</td>
<td>K2 Youth Development Trust</td>
<td>Kiwi Can, Stars and Project K Delivery</td>
<td>That the Waipuna/Halswell-Hornby-Riccarton Community Board resolve to approve a grant of $18,000 from its 2019-20 Strengthening Communities Fund to K2 Youth Development Trust towards wages.</td>
</tr>
<tr>
<td>59380</td>
<td>Lions Club of Halswell District Incorporated</td>
<td>Carols in The Quarry and Heritage Week display</td>
<td>That the Waipuna/Halswell-Hornby-Riccarton Community Board resolve to approve a grant $2,850 from its 2019-20 Strengthening Community Fund to Lions Club of Halswell District towards event associated costs and Heritage Week display.</td>
</tr>
<tr>
<td>59174</td>
<td>Nepal New Zealand Friendship Society of Canterbury</td>
<td>Integrated community activities and radio programme</td>
<td>That the Waipuna/Halswell-Hornby-Riccarton Community Board resolve to approve a grant of $5,000 from its 2019-20 Strengthening Communities Fund to the Nepal New Zealand Friendship Society towards hall rental for its weekly activities and fees associated with broadcasting the Nepalese Radio shows.</td>
</tr>
<tr>
<td>59397</td>
<td>Revathi Cultural Association</td>
<td>Annual Show</td>
<td>That the Waipuna/Halswell-Hornby-Riccarton Community Board resolve to approve a grant of $1,000 to the Revathi Cultural Association from its 2019-20 Strengthening...</td>
</tr>
</tbody>
</table>

Item No.: 10  
Page 63
<table>
<thead>
<tr>
<th>Item No.</th>
<th>Organisation</th>
<th>Event/Program</th>
<th>Resolution</th>
</tr>
</thead>
<tbody>
<tr>
<td>59100</td>
<td>Riccarton Community Church</td>
<td>Riccarton Community Street Party</td>
<td>That the Waipuna/Halswell-Hornby-Riccarton Community Board resolve to approve a grant of $2,500 to the Riccarton Community Church from its 2019-20 Strengthening Communities Fund towards road closure and entertainment costs associated with the Riccarton Street Party event.</td>
</tr>
<tr>
<td>59422</td>
<td>Riccarton Leagues Club</td>
<td>Operational costs</td>
<td>That the Waipuna/Halswell-Hornby-Riccarton Community Board resolve to approve a grant of $7,000 from its 2019-20 Strengthening Communities Fund to Riccarton Leagues Club towards staff and volunteer training and operating costs.</td>
</tr>
<tr>
<td>59085</td>
<td>SEEDS RUR Trust</td>
<td>Young 1’s and Shufflebumz</td>
<td>That the Waipuna/Halswell-Hornby-Riccarton Community Board resolve to approve a grant of $14,000 to SEEDS RUR Trust from its 2019-20 Strengthening Communities Fund towards wages costs for the Young 1’s and Shufflebumz programme.</td>
</tr>
<tr>
<td>59218</td>
<td>SHARP Trust</td>
<td>Halswell After-School and Holiday Programme</td>
<td>That the Waipuna/Halswell-Hornby-Riccarton Community Board resolve to approve a grant of $6,000 from its 2019-20 Strengthening Communities Fund to SHARP Trust towards salaries and volunteer expenses.</td>
</tr>
<tr>
<td>59004</td>
<td>Spreydon Youth Community Trust (SYCT)</td>
<td>Spreydon Youth Community (SYC) Programme (Halswell group)</td>
<td>That the Waipuna/Halswell-Hornby-Riccarton Community Board resolve to approve a grant of $3,000 from its 2019-20 Strengthening Communities Fund to Spreydon Youth Community Trust towards wages and overhead costs.</td>
</tr>
<tr>
<td>59008</td>
<td>Templeton Residents’ Association</td>
<td>Administration costs</td>
<td>That the Waipuna/Halswell-Hornby-Riccarton Community Board resolve to approve a grant of $2,270 from its 2019-20 Strengthening Communities Fund to Templeton Residents’ Association towards administration costs.</td>
</tr>
<tr>
<td>59453</td>
<td>Link Community Trust</td>
<td>Christians Against Poverty (CAP) and Halswell Community Choir</td>
<td>That the Waipuna/Halswell-Hornby-Riccarton Community Board resolve to approve a grant of $820 from its 2019-20 Strengthening...</td>
</tr>
</tbody>
</table>
### Item 10

<table>
<thead>
<tr>
<th>Item No.</th>
<th>Organisation</th>
<th>Project Details</th>
<th>Funding Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>59105</td>
<td>Westmorland Residents' Association</td>
<td>Annual community picnic February 2020</td>
<td>That the Waipuna/Halswell-Hornby-Riccarton Community Board resolve to approve a grant of $750 from its 2019-20 Strengthening Communities Fund to Westmorland Residents' Association towards the costs of running its annual community picnic event.</td>
</tr>
<tr>
<td>59256</td>
<td>Westside Community Trust</td>
<td>Community Connections Programme</td>
<td>That the Waipuna/Halswell-Hornby-Riccarton Community Board resolve to approve a grant of $12,000 from its 2019-20 Strengthening Communities Fund to Westside Community Trust towards: 1. Salary for the Community Development Worker $9,000 2. The costs of delivering the Community Connections Programme $1,500 3. Cost of delivering the Sockburn Community Fun Day $1,500</td>
</tr>
<tr>
<td>59481</td>
<td>Yaldhurst Tennis Club Incorporated</td>
<td>Ground rent and grounds preservation and upkeep</td>
<td>That the Waipuna-Halswell-Hornby-Riccarton Community Board resolve to approve a grant of $500 from its 2019-20 Strengthening Communities Fund to Yaldhurst Tennis Club towards the upkeep and rental cost of the courts.</td>
</tr>
<tr>
<td>59426</td>
<td>Youth South West Christchurch Trust</td>
<td>24-7 Youth Workers at Hornby High and associated programmes</td>
<td>That the Waipuna/Halswell-Hornby-Riccarton Community Board resolve to approve a grant of $16,000 from its 2019-20 Strengthening Communities Fund to Youth South West Christchurch Trust towards wages for 24/7 Youth Workers.</td>
</tr>
</tbody>
</table>

2. Approve the transfer of the remaining unallocated sum of $90,663 in the 2019-20 Strengthening Communities Fund to the Board’s 2019-20 Discretionary Response Fund.

3. **Key Points**

   **Issue or Opportunity**

   3.1 The purpose of the Strengthening Communities Fund is to support community focussed organisations whose projects contribute to the strengthening of community wellbeing. Each Community Board has a set amount of funding available to allocate under their respective Strengthening Communities Fund.
Strategic Alignment
3.2 As the name of the fund implies, these projects and organisations recommended for funding in this report align to the Council’s commitment to achieving strong communities. In establishing the recommendations we were guided by the Strategic Framework, in particular the Strengthen Communities Strategy and its principles such as capacity building, diversity, participation and partnership.

Decision Making Authority
3.3 Approve the allocation of the local Strengthening Communities Fund for each community.
3.4 Allocations must be consistent with any policies, standards or criteria adopted by the Council.

Assessment of Significance and Engagement
3.5 The decisions in this report are of low significance in relation to the Christchurch City Council’s Significance and Engagement Policy.
3.6 The level of significance was determined by the number of people affected and/or with an interest.
3.7 Due to the assessment of low significance, no further community engagement and consultation is required.

Discussion
3.8 The available funding for allocation from the 2019-20 funding year is $570,393.
3.9 All funding approved is for the period of September to August each year.
3.10 The Waipuna/Halswell-Hornby-Riccarton Community Board resolved on 22 August 2017 to allocate $122,500 from the 2019-20 Strengthening Communities Fund as part of the multi-year funding allocations to the following organisations:

<table>
<thead>
<tr>
<th>Code</th>
<th>Organisation</th>
<th>Activity</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>57594</td>
<td>Community Development Network Trust</td>
<td>CDN Youth Work (Year 3 of 3)</td>
<td>$52,500</td>
</tr>
<tr>
<td>57600</td>
<td>Halswell Community Project Inc.</td>
<td>Halswell Community Project</td>
<td>$25,000</td>
</tr>
<tr>
<td></td>
<td></td>
<td>(Year 3 of 3)</td>
<td></td>
</tr>
<tr>
<td>57598</td>
<td>Halswell Menzshed Acorn Trust</td>
<td>Co-ordinator Wages (Year 3 of 3)</td>
<td>$7,000</td>
</tr>
<tr>
<td>57596</td>
<td>Oak Development Trust</td>
<td>Programme Delivery (Year 3 of 3)</td>
<td>$38,000</td>
</tr>
</tbody>
</table>

3.11 The Waipuna/Halswell-Hornby-Riccarton Community Board resolved on 28 August 2018 to allocate a further $65,000 from the 2019-20 Strengthening Communities Fund as part of the multi-year funding allocations to the following organisations:

<table>
<thead>
<tr>
<th>Code</th>
<th>Organisation</th>
<th>Activity</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>57961</td>
<td>Anglican Care Community Development</td>
<td>Community Development Worker Hei Hei Broomfield (Year 2 of 2)</td>
<td>$27,000</td>
</tr>
<tr>
<td>58058</td>
<td>Hornby Presbyterian Community Trust</td>
<td>Te Whare Awhero (Hope House) Operations (Year 2 of 2)</td>
<td>$40,000</td>
</tr>
</tbody>
</table>

3.13 This leaves $315,893 for allocation from the 2019-20 Strengthening Communities Fund.
3.14 Staff have assessed applications and made recommendations. If these recommendations are adopted, the remaining balance would be $90,663.

3.15 A summary listing of the applications is provided in Attachment A.

3.16 Decision Matrices provide information about the applications including organisational and project details, financial information, a staff assessment and a priority ranking (refer Attachment B).

3.17 The Funding Outcomes and Criteria for this fund is included in Attachment C.

Attachments

<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>Strengthening Communities Fund - Outcomes and Criteria</td>
<td>68</td>
</tr>
<tr>
<td>B</td>
<td>Waipuna/Halswell-Hornby-Riccarton Community Board Strengthening Communities Fund 2019-20 - Applications - Decision Matrices</td>
<td>70</td>
</tr>
<tr>
<td>C</td>
<td>Waipuna/Halswell-Hornby-Riccarton Community Board Strengthening Communities Fund 2019-20 - Summary of Applications</td>
<td>116</td>
</tr>
</tbody>
</table>

Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:
   (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
   (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Approvals</th>
</tr>
</thead>
</table>
| Marie Byrne - Community Development Advisor | Matthew Pratt - Manager Community Governance, Halswell-Hornby-Riccarton  
|                          | Michael Down - Finance Business Partner                                   |
|                         | John Filsell - Head of Community Support, Governance and Partnerships    |
STRENGTHENING COMMUNITIES FUND CRITERIA

Purpose
The purpose of this fund is to support community focused organisations whose projects contribute to the strengthening of community wellbeing in the Christchurch City area.

Successful organisations will be those who can demonstrate that they are sustainable, strategic, community focused groups who have a significant presence within their community of benefit. Successful projects will also clearly demonstrate their contribution to the Council funding outcomes and priorities.

Organisations must be able to demonstrate their ability to contribute towards their project(s) and not rely on Council funding as their sole source of funding.

Eligibility
Applications are invited from eligible not-for-profit groups whose activities provide opportunities in the areas of community, social, recreation, sports, arts, environment or heritage to the wider community or to specifically defined communities of interest.

The following criteria must be met by all applicants:

- A community based not-for-profit community, recreation, sporting, arts, social service, environment or heritage organisation.
- All groups applying for more than $2,000 must be incorporated under the Incorporated Societies Act 1908 or the Charitable Trusts Act 1957 or be a legal entity that is registered for charitable purposes.
- Be based in the Christchurch City Council area with funded programmes or services being provided primarily for Christchurch City Council residents.
- Must have provided accountability reports for all previous Council funding and have no unresolved or outstanding accountability issues including outstanding debt to Council.
- Must have had the funding application approved at a properly convened committee meeting and in writing. Must provide evidence of the need for the project.
- Have appropriate financial management, accounting, monitoring and reporting practices.
- Have sound governance and appropriate operational capability and capacity to deliver to the level as agreed.
- Be able to commit to collaboration and partnering, where appropriate.
- Groups receiving Council funding at a metropolitan level may only apply for local funding if the project is specifically local and no portion of it has been funded at the metropolitan level.

Note: Recreation and sporting clubs/organisations do not have to be affiliated to a national sporting organisation to be eligible to apply however in alignment with the Physical Recreation and Sport Strategy we would encourage you to affiliate.

What this fund covers

- Operational or project costs, incurred in the provision and delivery of the agreed initiative - for the twelve month period starting 1 September and ending 31 August.
- Small equipment purchases that will enable your organisation to take advantage of efficiency gains (Note: All equipment or capital purchases must be noted in a schedule of equipment / capital purchases for accountability purposes)
- Costs that support the recognition, contribution and retention of volunteers

What this fund will not cover

- Debt servicing or re-financing costs
- Stock or capital market investment
- Gambling or prize money
- Payment of any legal expenditure, including costs or expenditures related to mediation disputes or ACC, Employment Tribunal, Small Claims Tribunal, professional or disciplinary body hearings
Activities or initiatives where the primary purpose is to promote religious ministry, political objectives, commercial or profit-oriented interests, medical or healthcare costs – including treatment and insurance fees, money which will be re-distributed as grant funding, sponsorship, donations, bequests, aid funding or aid to other recipients, payment of fines, court costs, IRD penalties or retrospective tax payment.

What this fund will not usually cover
- Retrospective costs or project or purchase costs incurred or settled before the agreed commencement date of the funding agreement
- Entertainment costs except for costs directly linked to volunteer recognition
- Funding of individuals
- Purchase of land and buildings
- Building maintenance or facility design, development and renovation costs
- Fundraising or general income growth purposes
- Costs to remedy, rectify, upgrade, retrofit or replace equipment, vehicles or premises as a result of action by central or local government departments or other agencies who hold regulatory or enforcement powers
- Purchase of vehicles and any related ongoing maintenance repair, overhead costs or road user charges
  Air travel, accommodation hotel or motel expenses

COMMUNITY FUNDING OUTCOMES AND PRIORITIES

Council does not have the necessary resources to meet the needs and expectations of all not-for-profit and voluntary groups. Therefore, it focuses assistance toward those key activities and initiatives that contribute to and align with the community outcomes in the Long Term Plan (LTP) and with other Council strategies.

The following funding outcomes will be used to evaluate and assess applications:
- Support, develop and promote the capacity and sustainability of community, recreation, sports, arts, heritage and environment groups
- Increase participation in and awareness of community, recreation, sports, arts, heritage and environment groups, programmes and local events
- Increase community engagement in local decision making
- Enhance community and neighbourhood safety
- Provide community based programmes which enhance basic life skills
- Reduce or overcome barriers to participation
- Foster collaborative responses to areas of identified need

Community Grants Funding Priorities
- The following priorities will be used to assist with the allocation of funding:
  Older adults
  Children and youth
  People with disabilities
  Ethnic and culturally diverse groups
  Disadvantage and/or social exclusion
  The capacity of community organisations
  Civic engagement

In addition, Community Boards have their own objectives in their Board Plans that will be used to assist in the prioritisation of local projects.
## 2019/20 SCF HALSWEEN-HORNBURY-RICCATON DECISION MATRIX

### Priority Rating

<table>
<thead>
<tr>
<th>One</th>
<th>Two</th>
<th>Three</th>
<th>Four</th>
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</thead>
<tbody>
<tr>
<td>1</td>
<td>2</td>
<td>3</td>
<td>4</td>
</tr>
</tbody>
</table>

Meets all eligibility criteria and contributes significantly to Funding Outcomes and Priorities. Highly recommended for funding.

Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.

Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but a lesser extent than Priority 2 applications. Not recommended for funding.

Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (In application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

### Item 10

#### Organisation Name
Canterbury Fiji Social Services Trust

#### Name and Description
Collective operational and programme costs

Canterbury Fiji Social Services Trust is seeking funding assistance towards three projects;

1. Core operational costs to provide support and advocacy for clients
2. Programmes for adults
3. The Youth Life Skills Programme

Canterbury Fiji Social Services Trust works with many of the poorest and most marginalized communities in the city. It provides programmes and services which reflect the ethnicity of these groups. Their programmes are run by Pacific people for Pacific people but are also inclusive of other ethnicities.

#### Funding History

| 2018/19 | $31,000 (Operational & Programme costs) SCF | 2018/19 | $17,119 (Neighbourhood Week) |
| 2017/18 | $10,000 (Purchase of Programme Van) TDF | 2017/18 | $4,000 (Collaboration Project CTG) |
| 2017/18 | $31,000 (Wages, Admin, Small Programmes) SCF | 2016/17 | $27,500 (Wages/ Admin) SCF |
| 2016/16 | $1,500 (Women’s Program) SGC | 2016/17 | $2,500 (Life Skills Program) SGC |
| 2016/17 | $1,200 (Life Skills Program) SGC | 2016/17 | $2,000 (Life Skills Program) SGC |

#### Request Budget

| Total Cost | $127,335 |
| Requested Amount | $32,000 |
| 27% percentage requested | $8,695 (pending) |

#### Contribution Sought Towards:

- Salaries and Wages: $32,000
- Administration: $7,000
- Programme costs: $4,000

#### Staff Recommendation

$30,000

That the Waipuna/Halswell-Horbour-Riccarton Community Board resolve to approve a grant of $30,000 to Canterbury Fiji Social Services Trust from its 2019/20 Strengthening Communities Fund comprising of $27,000 towards core operational costs, $2,500 towards the Pacific Island adults programmes and $1,500 towards the Youth Life Skills programme costs.

### Organisation Details:

- **Service Base:** 44 Hillary Crescent
- **Legal Status:** Charitable Trust
- **Established:** 29/03/1996
- **Volunteers:** 6
- **Annual/Volunteer Hours:** 1,500
- **Participants:** 2,500
- **Target Groups:** Pasifika community
- **Networks:** Volunteering Canterbury, OSCAR Network, SEVIN, Canterbury Pacific Network, Curtain Bank, Canterbury Youth Workers Collective, Riccarton Lieutenants, Risingholme, Southern Learning Centre.

#### Organisation Description/Objectives:

To provide quality programmes and services to address the needs of Pacific Island and other ethnic groups from low income families with the aim of providing socialization, cultural awareness, life skills, self-motivation, confidence building/self esteem in a happy and safe environment. To reflect in all aspects of our work and the programmes we run the principle that people must at no time be put at risk, their rights to be upheld and their welfare promoted.

#### Alignment with Council Strategies and Board Objectives:

- Strengthening Communities Strategy
- Multicultural Strategy
- Youth Policy
- Childrens Policy
- Winning Women Charter Policy
- Halswell-Horbour-Riccarton Community Board Priorities: 1.1, 1.2, 1.3, 1.4, 1.5, 1.6, 1.13, 1.34, 1.15

#### Alignment with Council Funding Outcomes:

- Support, develop and promote capacity
- Community participation and awareness
- Increase community engagement
- Enhance community and neighbourhood safety
- Provide community based programmes
- Reduce or overcome barriers
- Foster collaborative responses

#### How Much Will The Project Do? (Measures)

Canterbury Fiji Social Services Trust aim to:

- Provide an After-school programme five days per week for 20 children.
- Provide a school holiday programme for a week each holiday period for 20 children.
- Provide a life skills youth programme of 60 hours for 30 young people.
- Provide 220 hours of programmes for adults for 70 adults.
- Provide support and advocacy services to Pasifika peoples in the Upper Riccarton, Stockburn and Horbour areas.
- Network with community members and residents in the Upper Riccarton area.

#### How Will Participants Be Served? (Outcomes)

In the Trusts experience, their programmes have added value to their participants through knowledge gained in order to enhance their skills, increased awareness, building confidence and

#### Staff Assessment

This application is recommended as a Priority One due to the reach and strong alignment to Council Funding Outcomes and Priorities demonstrated by the group, as well as the breadth of programmes and services particularly targeted at low-income and socially-isolated families.

**Project 1:** Core operational costs

The Canterbury Fiji Social Services Trust provides advocacy and assistance beyond the running of its programmes. Their location in Upper Riccarton provides a one stop shop for services such as: curriculum vitae writing, internet, browsing information, photocopying, sending and receiving of fax, work references and referees and information dissemination.

Wages make up the largest portion of the Trust’s core operational costs. The recent rise in the minimum wage has had an effect on the organisation as it meets the needs of wages of ancillary staff. Additional costs include ongoing overheads and administrative costs such as insurance, power, phone, security, IT support, ACC fees, maintenance, cleaning, stationary, printing, rent, and audit fees. Furthermore the Trust has recently initiated a series of neighbourhood meetings around their Upper Riccarton base, aimed at informing residents and connecting them together and with appropriate services where required. Its service receives referrals from Child, Youth and Family Services, Ministry of Social Development and the Courts.

**Project 2:** Adults programmes

This project seeks to support the delivery of a number of programmes to Pacific Island adults, particularly those new to New Zealand to develop essential skills that will enhance not only their lives, but those of their families. This includes:

- A women’s group which meets weekly and can involve any of the following: cooking, gardening, sewing, budgeting, fitness, dressing for success, networking.
- Men’s group - In the Pacific culture there are elements that cannot be discussed openly in the presence of both men and women. Therefore there is a need to hold separate learning opportunities. It also involves a coffee club for socializing and invited guest speakers on interested topics like setting up businesses, requirements for buying a home.

Education programmes - These key areas focus on improving health and well-being, which is of particular importance for Pacific Islanders. This also includes a parenting program.

**Project 3:** Canterbury Fiji Social Services Trust’s Youth Life Skills

This programme aims to build and equip Pacific young people with life skills, self-respect, self-esteem, self-confidence and leadership capabilities. This is done through providing a number of one-day activities and workshops for up to 20
<table>
<thead>
<tr>
<th>Decision Matrix</th>
<th>Request 00059262 Continued</th>
</tr>
</thead>
<tbody>
<tr>
<td>enhancing self-esteem and worth; developed better understanding of neighbours which ultimately will lead to the nurturing of a safe environment.</td>
<td>young people at a time, aged between 11 and 17 years of age. Some of this is undertaken through contracting external instructors who work alongside Trust volunteers. The programme also places great emphasis on promoting health and well-being as well as providing mental stimulation, understanding of ethics and how actions have consequences towards their social skills. The costs sought for this project are for equipment and activity costs.</td>
</tr>
</tbody>
</table>
### 2019/20 SCF HALSWELL-HORNYBY-RICCARDON DECISION MATRIX

<table>
<thead>
<tr>
<th>Organisation Name</th>
<th>Name and Description</th>
<th>Total Cost</th>
<th>Contribution Sought Towards</th>
<th>Staff Recommendation</th>
<th>Priority</th>
</tr>
</thead>
<tbody>
<tr>
<td>Deans Avenue Precinct Society Inc.</td>
<td>Our Neighbourly Neighbourhood Deans Avenue Precinct Society Inc (DAPS) is a Neighbourhood Association seeking funds to:</td>
<td>$1,350</td>
<td>BBQs etc - $800 Walkway plants/murals - $150 Administration - $50</td>
<td>$1,000</td>
<td>1</td>
</tr>
<tr>
<td></td>
<td>1) Help cover administration costs for the Society.</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td></td>
<td>2) Assist with expenses in maintaining the Brockworth Walkway. This includes paint, anti-graffiti cleaning materials and plants.</td>
<td></td>
<td></td>
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</tr>
<tr>
<td></td>
<td>3) Costs for two community barbecues in Hagley Park. One would be during Neighbourhood Week in October/November and one in February/March to welcome students and other new residents</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>4) A Neighbourhood Support event to be run indoors.</td>
<td></td>
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</tbody>
</table>

### Organisation Details
- **Service Base:** various venues
- **Legal Status:** Incorporated Society
- **Established:** 18/02/1988
- **Target Groups:** Local community
- **Annual Volunteer Hours:** 450
- **Participants:** 2,000

### Alignment with Council Strategies
- Strengthening Communities Strategy
- Social Wellbeing Policy
- Youth Strategy
- Events Strategy
- Halswell-Hornby-Riccarton Community Board

### CCC Funding History
- 2018/19 - $1,010 (Our Neighbourly Neighbourhood) DFR
- 2017/18 - $2,000 (Brockworth walkway murals) DFR
- 2017/18 - $1,100 (A Neighbourly Neighbourhood) - SCF
- 2016/17 - $1,000 (Neighbourhood Resilience) - HFR Capacity Building

### Other Sources of Funding
None

### Staff Assessment
This is recommended as Priority One due to the focus of the project on building recovery social cohesion in an area critically affected by life-changing events. DAPS is seeking funds for four projects:
1. To help cover administration costs for the Society.
2. Assisting with expenses in maintaining the Brockworth Walkway. This includes paint, anti-graffiti cleaning materials and plants.
3. Costs for community barbecues in Hagley Park. One would be during Neighbourhood Week in October/November and one in February/March to welcome students and other new residents.
4. A neighbourhood conversation event.

This community has been considerably impacted by the events of 15 March 2019 with the Al-Noor Mosque being located in the heart of the area. DAPS has already provided leadership in the local community supporting residents. They are working with agencies, the Muslim community and the mosque over ongoing initiatives that will support the recovery of this community. All of the initiatives planned will aid with rebuilding a sense of hope and optimism among residents in the area.

Deans Avenue Precinct Society Inc (DAPS) is a Neighbourhood Association based on the outskirts of Hagley Park. Issues that have previously concerned them have been those that affect the quality of life in their community, such as neighbourhood support, city planning, crime prevention, walkways, streets and parks. They provide a regular newsletter with information on committee activities, current issues, local developments and other items of local interest and organise events to bring the people of the area together. The newsletter is delivered in hard copy to 600 households and sent by email to more than 30 others, including absentee property owners and groups with shared interests.

The administration costs are consistent with the annual administration grant that was historically granted to residents groups in the Community Board area. The group have been proactive in seeking to beautify the local area. They have initiated the artwork along the Brockworth Walkway adjacent to the railway line and with funding from the Riccarton/Wigram Community Board installed two signs along the Brockworth Walkway. The beautification costs they are seeking is for paint, anti-graffiti cleaning materials and plants. Plants need replacing and they are working actively with Council’s Parks Ranger for the area.

DAPS are planning to run two community barbecues in Hagley Park. One would be during Neighbourhood Week in October/November and one in February/March to welcome students and other new residents.

This Resident’s Association can be seen as a role model in their positive and proactive approach to their local area. Rather than initially expecting to be provided with assistance and other services, they look at an issue with the view “what can we do to make a difference?” Their successful organisation of a barbecue to welcome students can be seen as an example of this, along with their beautification work. They willingly collaborate with other organisations in the wider Riccarton area.
# 2019/20 SCF HALSWELL-HORNBY-RICCARTON DECISION MATRIX

**Priority Rating**

<table>
<thead>
<tr>
<th>One</th>
<th>Two</th>
<th>Three</th>
<th>Four</th>
</tr>
</thead>
<tbody>
<tr>
<td>Meets all eligibility criteria and contributes significantly to Funding Outcomes and Priorities. Highly recommended for funding.</td>
<td>Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.</td>
<td>Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.</td>
<td>Meets all eligibility criteria but has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.</td>
</tr>
</tbody>
</table>

## Item 10

### Organisation Details:
- **Organisation Name:** Hei Hei Broomfield Community Development Trust
- **Established:** 18/07/2008
- **Staff - Paid:** 1
- **Volunteers:** 26
- **Annual/Volunteer Hours:** 3210
- **Participants:** 470
- **Target Groups:** Vulnerable residents of Hornby
- **Networks:**

### Organisation Description/Objectives:
To provide groups/services to meet local community needs including breaking down social isolation, increasing skills, and empowering the local community as a whole. To work in collaboration with other local organisations to best meet local community needs. To research local need and put things in place to meet those needs.

### Alignment with Council Strategies and Board Objectives:
- Strengthening Communities Strategy
- Social Wellbeing Policy
- Ageing Together Policy
- Multicultural Strategy
- Halswell-Hornby-Riccarton Community Board Priorities 1.4, 1.5, 1.6, 1.7, 1.13, 1.14

### Alignment with Council Funding Outcomes:
- Support, develop and promote capacity
- Community participation and awareness
- Increase community engagement
- Enhance community and neighbourhood safety
- Provide community-based programmes
- Reduce or overcome barriers
- Foster collaborative responses

### How Much Will The Project Do? (Measures):
- Weekly Cooking, Variety (craft), Tai Chi, Walking, Tea and Tots and Swimming Groups throughout the term time.
- They will continue to hold monthly Men's Groups and Community Lunches as well as a minimum of two community events a year.
- New initiatives at 126 On The Corner are the "126 Food Shed" providing free food for local people and the purchase of a new building and providing new services such as a drop in service that is not currently available in our community.

### How Will Participants Be Better Off?
- A greater sense of belonging to a community and increased participation. The growth of leadership and skills within the community. A decrease in social isolation particularly amongst older adults, vulnerable families and people new to the area. There is also an increased safety in our community by people being encouraged to know their neighbours, look out for each other and know where and how to access support as need arises. Lasting friendships/relationships are built and maintained in a safe inclusive environment.

### Funding History

<table>
<thead>
<tr>
<th>Year</th>
<th>Amount (Dollars)</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>2018/19</td>
<td>50,000</td>
<td>Building permit &amp; relocation costs</td>
</tr>
<tr>
<td>2016/17</td>
<td>5,000</td>
<td>Short Term Contract of Administrator</td>
</tr>
<tr>
<td>2016/17</td>
<td>2,910</td>
<td>Overhead expenses and group running costs</td>
</tr>
</tbody>
</table>

### Request Budget
- **Total Cost:** $24,730
- **Requested Amount:** $12,750
- **56% percentage requested**

### Contribution Sought Towards:
- Power: $3,000
- Telephone and internet: $1,600
- Rates/Insurance: $4,000
- Alarm Monitoring: $500
- Travel: $1,500
- FunFit Instructor: $1,000

### Combined Group Expenses: $2,000

### Staff Recommendation
- **$7,000**
- That the Waipuna/Halswell-Hornby-Riccarton Community Board resolve to approve a grant of $7,000 from its 2019/20 Strengthening Communities Fund to Hei Hei Broomfield Community Development Trust towards overhead costs.

### Priority
- 1
2019/20 SCF HALSWELL-HORNBY-RICCATON DECISION MATRIX

Meet all eligibility criteria and contributes significantly to Funding Outcomes and Priorities. Highly recommended for funding.

Funding History
2018/19 - $34,000 (After School Programme, 24/7 Youth Workers, Community Worker) SCF
2017/18 - $57,000 (24/7 Training, Youth Workers and After School Programme) SCF
2016/17 - $50,000 (24/7 Youth Workers) SCF
Other Sources of Funding
$12,390 - Riccarton High contribution (24-7)
$11,200 - Riccarton Primary contribution (24-7)
$10,723 - Life Church contribution (24-7)
$6,000 - United Way
$5,000 - CGSS
$10,000 - Lottery
$25,000 - Rata Foundation
$10,000 - Southern Trust
$5,300 - Sponsorship and donations
$27,400 - Life Church

Request Budget
Total Cost
$25,974
Requested Amount
$40,500
13% percentage requested

Contribution Sought Towards:
24-7 salaries - $20,500
After school programme salaries - $10,000
Community Worker salary - $10,000

Staff Recommendation
$34,000
That the Waipuna/Halswell-Hornby-Riccarton Community Board resolve to approve a grant of $34,000 from its 2019/20 Strengthening Communities Fund to La Vida Youth Trust comprising:
- $10,000 towards After School programme workers’ wages.
- $15,000 towards the 24-7 Youth Worker wages and
- $9,000 towards the Community Worker wages.

Priority
1

Alignment with Council Strategies and Board Objectives
- Strengthening Communities Strategy
- Multicultural Strategy
- Youth and Children’s Strategies
- Recreation and Sport Policy
- Halswell-Hornby-Riccarton Community Board Priorities: 1.1, 1.2, 1.3, 1.4, 1.6, 1.9, 1.13, 1.14, 1.15

La Vida Youth Trust will:
1) In the after School Programme provide the structure and support for an after school programme five days a week during the school term for up to 30 students representing over 25 families.
2) In the 24-7 Youth Work Programme:
   * Employ three youth workers for a combined average of 35 hours per week at Riccarton School and three youth workers for a combined average of 25 hours per week at Riccarton Primary School.
   * Through the youth workers provide support to approximately 50 secondary school students through mentoring, making connections and advocacy.
   * Through the youth workers at Riccarton Primary School provide mentoring, support sports groups and class and connect with students at the Breakfast Club.
   * Provide and support over 20 extra-curricular activities including a whanau hui, sporting activities, school camps, trancy pickups, organisational liaison.

Organisation Name
La Vida Youth Trust

name and description
La Vida Youth Trust Programme (After School Programme, 24/7 Youth Workers, Community Worker)

Hornby

Riccarton Community Board

13 August 2019

ORGANISATION NAME
La Vida Youth Trust

Organisation Description/Objectives:
La Vida Youth Trust aims to empower and develop young people for the future of our community. We endeavour to help young people make positive connections in the community, foster a sense of belonging, challenge anti-social behaviour, advocate for the rights and needs of young people and promote greater connection between youth, their families, schools and the community. This is done largely through positive role modeling on a consistent basis by our staff and volunteers, and by providing opportunities and programmes for young people to engage in appropriate and constructive activities.

Service Base: Hansons Lane
Legal Status: Charitable Trust
Established: 6/10/2004
Staff - Paid: 16
Volunteers: 100
Annual Volunteer Hours: 0000
Participants: 1,300
Target Groups: Youth, Families
Networks: Canterbury Youth WorkersCollective, 24-7 Youthwork, Red Fings National

Alignment with Council Funding Outcomes
- Support, develop and promote capacity
- Community participation and awareness
- Increase community engagement
- Enhance community and neighbourhood safety
- Provide community based programmes
- Reduce or overcome barriers
- Foster collaborative responses

How Much Will The Project Cost? (Measures)
La Vida Youth Trust will:
1) In the after School Programme provide the structure and support for an after school programme five days a week during the school term for up to 30 students representing over 25 families.
2) In the 24-7 Youth Work Programme:
   * Employ three youth workers for a combined average of 35 hours per week at Riccarton School and three youth workers for a combined average of 25 hours per week at Riccarton Primary School.
   * Through the youth workers provide support to approximately 50 secondary school students through mentoring, making connections and advocacy.
   * Through the youth workers at Riccarton Primary School provide mentoring, support sports groups and class and connect with students at the Breakfast Club.
   * Provide and support over 20 extra-curricular activities including a whanau hui, sporting activities, school camps, trancy pickups, organisational liaison.

Staff Assessment
This application is recommended as Priority One due to the reach and strong alignment to the Council Funding Outcomes and Priorities, and particularly for the focus on low income socially isolated families that the After School and Community Development Worker project demonstrates.

Organisational Information: The La Vida Youth Trust has been working in the upper Riccarton and Sockburn communities for over ten years. They have provided programmes that are designed to contribute to community development by providing a supportive environment for children and young people. The programmes span the child and youth spectrum from primary school, through secondary and tertiary levels.

Project One: The After School programme aspect of the application is supported as Priority One. This programme provides a point of difference to other after school programme models in that the students attending are ‘picked up’ from Riccarton Primary School site and walked to the Hansons Lane base. Furthermore, students attending are encouraged and helped to complete their homework. This assistance is not always available in the home environment. The Trust are finding that the children are responding well to a place where they can come, feel cared for and accepted. The programme is currently run free of charge. The 24-7 workers identify the children and families that they consider are in need of the care and support that the programme offers. Council staff are very supportive of this programme.

Project Two: The 24-7 Youth Work programme is undertaken in Riccarton High School and Riccarton Primary School.

The purpose of 24-7 Youth Work is to provide holistic support, help prevent ‘at risk’ behaviour and see young people reach their full potential not only in the context of school but also in the wider community. Youth workers build relationships with students and help to connect them with their peers, teachers and outside services. They work with both at-risk youth and students in leadership roles exploring issues such as communication, self-esteem and trust.

The 24-7 Youth Worker programme has been running at Riccarton High for nine years and at Riccarton Primary School for six years. The Riccarton Primary School Youth Worker is in charge of the breakfast programme at Riccarton Primary School as well as the supervisor of the Trust’s After School programme.

Aspects that the Youth Workers are involved in at Riccarton High School include: sports coaching, mentoring students, community interaction, lunchtime events, helping with out of school trips and school choir, along with working alongside school counsellors and pastoral teams.

Principles from both schools are strong advocates for the need for 24-7 Youth Workers in their schools.

The funding model for 24-7 YouthWork is a contribution from school, community and organisation. Riccarton Primary School contribuite $11,100, and Riccarton High School contributes $14,250. Life Church as the parent organisation
3) Provide a Community Worker in the community engaging with at-risk and marginalised people and providing opportunities for them to connect with the wider community.

How Will Participants Be Better Off?

Young people and their whānau need to know they are valued and have something of value to offer back to their communities. Because LVY takes a holistic approach, not only addressing practical needs such as supervision of young people, but also mental and physical wellbeing, the people involved with their programmes know that they have positive role models and people that they can turn to when they have a need. They will be encouraged, have a sense of purpose, feel connected to their communities, and be safe. They are also offered opportunity to develop leadership and contribute that they would otherwise not have such as out of school camp, sports teams and volunteering. LVY frequently hear stories from within the schools and related communities how the behaviour and engagement of young people has improved, how the support emotionally has benefited them at times of loss or crisis, and how the school and local community environment would be very different without the presence of the youth workers and programmes. Families have also been able to seek more hours of employment due to children being cared for within the after school programme, which has ongoing financial benefit to those families.

| Request 00059437 Continued |

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La Vida Youth Trust are have increased the number of youth workers in Riccarton Primary School from two to three.

Project Three: Community Worker

Over the past 10 months, LVY and Life Church have undertaken a pilot project employing a Community Worker. The worker concerned is well known and respected within the local Riccarton Community and his role as Community worker is to connect with and support people within the community as an extension of the work done within the school environment. This includes running community day and other community events, building relationships with council and local police, supporting and training other youth workers, advocating for the needs of the community, and ensuring that where young people move on from school they continue to have access to support within their community. While this role has been within the framework of Life Church, this is a fixed term contract which ends in December 2018 that LVY would like to continue within the framework of the Trust, which they feel is a better fit. The employment of a community worker in the Upper Riccarton and Woolston areas is a high priority. This is an area of high social-deprivation with a considerable amount of social housing and other rental properties.
### 2019/20 SCF HALSWELL-HORNBY-RICCARDTON DECISION MATRIX

<table>
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<tr>
<th>Item No.: 10</th>
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<tbody>
<tr>
<td><strong>Priority Rating</strong></td>
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<tr>
<td>One</td>
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<td>Two</td>
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**Organisation Name**

- Oak Development Trust

**Name and Description**

- **Connect 2020, Older persons Gathering 2020, Lets Cook for Women**
  - Oak Development Trust are seeking funding for three projects;
    - Connect 2020
    - Older Persons Gatherings
    - Lets Cook for Women
  - These projects are not part of the multi-year funding that was granted to Oak Development Trust in 2017/18.

**Total Cost**

- **$11,860**
  - **Requested**: $4,260 (36% requested)

**Contribution Sought Towards**

- Connect Event Costs: $1,350
- Older Adults Gathering Costs: $1,200
- Lets Cook Programme Costs: $1,710

**Staff Recommendation**

- **$4,200**
  - That the Waipuna/Halswell-Hornby-Riccarton Community Board resolve to approve a grant of $4,200 to Oak Development Trust from its 2019/20 Strengthening Communities Fund towards the Connect 2020 event, older persons gatherings and the Lets Cook for Women programme.

**Priority**

- 1

**Organisation Details**

- **Service Base:** 80 Rattray Street
- **Legal Status:** Charitable Trust
- **Established:** 10/12/2010
- **Target Groups:** Local Community, Women, Students, Older Adults
- **Annual Volunteer Hours:** 4000
- **Participants:** 500

**Alignment with Council Strategies**

- Strengthening Communities Strategy
- Multicultural Strategy
- Events Strategy
- Community Gardens Policy
- Community Board Priorities: 1.1, 1.2, 1.4, 1.5, 1.6, 1.8, 1.9, 1.14, 1.15, 2.2

**CCC Funding History**

- 2018/19: $42,000 (Programme Delivery), SCF Multiyear
- 2018/19: $30,000 (Resilience Initiatives) CRFP
- 2016/19: $1,000 (Muslim Community Outreach) LRF
- 2017/18: $3,000 (Men2Cook) DRF
- 2017/18: $42,000 (Programme Delivery), SCF Multiyear
- 2017/18: $30,000 (Resilience Initiatives) CRFP
- 2016/17: $2,000 (Community Day) SGF
- 2016/17: $2,500 (Community Garden) SGF
- 2016/17: $27,500 (Programme Delivery) KLP
- 2016/17: $1,250 (Connect 2017) DRF
- 2016/17: $1,150 (Older Persons Gathering) DRF

**Other Sources of Funding**

- Rata Foundation - $2,800
- Lotteries - $3,600
- Fundraising, Donations - $740

**Staff Assessment**

This project is recommended as Priority One due to best practise methodology in utilising a high level of community involvement and ownership to build strong and empowered communities. Oak Development Trust (ODT) are seeking funding for the running of three programmes that are not included as part of the funding application already granted multi-year funding.

When ODT applied for multi-year funding in the 2017/18 funding round, they did not seek multi-year funding for the Connect event or older person’s gatherings as they intended to undertake a review these programmes. Therefore this application is for the delivery of projects that are not part of the other application that has been granted funding in 2019/20.

Since 2012, ODT has developed projects and initiatives that meets the needs of the local Riccarton community. "For the people by the people" is a fundamental characteristic of programmes and projects provided by ODT. When a need for a project is identified, there is an intention for the leadership, development and delivery of the project to come from within the particular sector. This in turn builds the capacity of the individuals both leading and participating in the project and provides them with a sense of empowerment.

1. **Connect 2020**
   - This event is held at Harrington Park in February/March to welcome students and new people into the area and build connections with longer term residents. A health intern from the University of Canterbury takes a lead in organising the event as part of their coursework. The intern also involves other students as well as local residents in the event planning.
   - Activities are planned to facilitated connections along with information packs about the area supplied to all new residents. This event complements the work undertaken by the Trust’s Community Development Worker throughout the year, visiting new residents, connecting them with services and programmes in the area.

2. **Older Person’s Gatherings**
   - ODT has been running gatherings for older adults since 2014 when it was one of four pilot projects organised across the Community Board area targeting events for older people.
   - These gatherings are organised by a team of older adults in the local area and are held every two months. They usually involve some form of entertainment followed by an afternoon tea. Attendees at past gatherings have enjoyed entertainment and activities such as movies, music, dancing, multicultural performances and old style games.

3. **Lets Cook For Women**
   - This is a new initiative that is being developed following requests from local women in the community. This is seen as an opportunity to augment and support the work of the Riccarton West Community Garden and Pantry. Workers and volunteers from within the community have been working with families where the knowledge to prepare basic foods and dishes is lacking. Like the successful Men2Cook programme it will be held over six weeks.
## 2019/20 SCF HALSWELL-HORNBY-RICCATON DECISION MATRIX

<table>
<thead>
<tr>
<th>Organisation Name</th>
<th>Name and Description</th>
<th>Total Cost</th>
<th>Contribution Sought Towards</th>
<th>Staff Recommendation</th>
<th>Priority</th>
</tr>
</thead>
<tbody>
<tr>
<td>Anglican Diocese of Christchurch - Hornby, Templeton and West Melton</td>
<td>Time for You</td>
<td>$1,500 Requested</td>
<td>Equipment / Materials - $1,500</td>
<td>$600</td>
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</table>

**Organisation Details**
- **Service Base:** 452 Main South Road, Hornby
- **Legal Status:** Other
- **Established:** 1/03/1906
- **Target Groups:** Annual Volunteer Hours: 200, Participants: 25

**Alignment with Council Strategies**
- Strengthening Communities Strategy
- Halswell-Hornby-Riccarton Community Board
- Priorities 1.4, 1.5, 1.13, 1.14
- Ageing Together Strategy
- Social Wellbeing Policy

**CCC Funding History**
- 2017/18 - $500 (Time 4 You) SCF
- 2016/17 - $1,000 (Time 4 You) SGF

**Other Sources of Funding**
- None

**Staff Assessment**
The Anglican Diocese of Christchurch - Hornby, Templeton and West Melton supports the running of Time For You, a monthly programme for isolated older people in the community. The group caters for between 10 and 20 members each month. The programme is ten years old and is based at St Columba's Church in Hornby.

The purpose of the group is to break down barriers that prevent older adults from leading healthy active lives. The group provides companionship and support. Pastoral care is also provided if needed. The programme is run by volunteers who work together to provide a friendly and welcoming environment for the older adults attending.

The programme provides activities, outings, entertainment and relevant speakers. Participants contribute a gold coin donation with additional costs for the bus trips. The programme takes place from 1.30 - 3pm of the third Tuesday of the month except January.
## 2019/20 SCF HALSWELL-HORBY-RICCATON DECISION MATRIX

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<tbody>
<tr>
<td>Meets all eligibility criteria and contributes significantly to Funding Outcomes and Priorities. Highly recommended for funding.</td>
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<tr>
<td>Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.</td>
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<tr>
<td>Meets all eligibility criteria and has minimal contribution to Funding Outcomes and Priorities. Not recommended for funding.</td>
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### Organisation Details:
- **Service Base:** 102A Avonhead Road, Avonhead
- **Legal Status:** Charitable Trust
- **Established:** 3/03/1996
- **Staff - Paid:** 4
- **Volunteers:** 32
- **Annual/Volunteer Hours:** 3048
- **Participants:** 310
- **Target Groups:** Children/Youth
- **Community Development Networks:** Sports Canterbury

### Name and Description
- **Avonhead Community Trust**

### Funding History
- 2018/19 - $20,000 (Whole Village) SCF FWH
- 2018/19 - $6,000 (Whole Village) SFC
- 2017/18 - $20,000 (Whole Village) SCF FWH
- 2017/18 - $4,000 (Whole Village) SFC
- 2017/18 - $1,749 (Carols @ the Park) DRR FWH
- 2016/17 - $12,500 (Sports Coordinator) SCF FW
- 2016/17 - $6,000 (Whole Village) SFC
- 2016/17 - $580 (Sports Equipment) SFC FW
- 2016/17 - $12,000 (A Whole Village) SCF FW

### Other Sources of Funding
- Sport Canterbury - $6,300
- Avonhead Baptist Church - $25,000
- MSD - $4,000 (pending)
- Holiday Programme - $20,000 (pending)

### Request Budget
- **Total Cost:** $39,000
- **Requested Amount:** $23,000
- **62% percentage requested**

### Staff Recommendation
- $3,000

### Contribution Sought Towards:
- Salaries and Wages - $15,000
- Training / upskilling - $1,000
- Administration - $2,500
- Community Carol event - $2,000
- Community Parent event - $1,500

### Alignment with Council Strategies and Board Objectives
- Strengthening Communities Strategy
- Youth and Children’s Strategies
- Community Board Priorities: 1.1, 1.3, 1.4, 1.14, 1.15

### Alignment with Council Funding Outcomes
- Support, develop and promote capacity
- Community participation and awareness
- Increase community engagement
- Provide community based programmes
- Reduce or overcome barriers
- Foster collaborative responses

### How Much Will The Project Do? (Measures)
- Provide 4 week long holiday programmes for primary school age children.
- Provide 40 sessions of the Year 7.8 Friday night programme.
- Provide 35 after school sessions for 1.5 hours for Year 6-8 children.
- Provide one lunchtime activity group per week for 4 weeks of terms
- Provide a Carol and Sunshine event

### How Will Participants Be Better Off?
- The children and young people will develop confidence and increased capacity to relate well with their peers.
- The children will learn practical life skills that develop their capabilities and potential.
- The children will have good team and young adult role models to emulate as they enter their teenage years.
- The children, parents/caregivers will be able to broaden their relational networks and have wider access to supportive, caring adults.
- Leaders will be better off as a result of volunteering, as they grow in their leadership and communication skills.
- The parents/caregivers will have confidence that their children are in safe, caring environments.

### Staff Assessment
- Avonhead Community Trust (ACT) are seeking funding assistance for the delivery of three programmes. The Trust delivers programmes for young people and children in the Avonhead, Rüssely and Upper Riccarton areas.
  1. Activities and events for children and young people and their families
    - The Trust aims to increase the strength and resilience of children and families in the wider Rüssely, Avonhead and Upper Riccarton community. They do this by providing a range of services that assist children, young people and their parents/caregivers in need to identify and access support services and link them to the local community.
      - They are seeking funding to support the delivery of the following programmes:
        - Children’s Holiday Programmes for children in Years 1 to 4, Years 5 to 6 and Years 7 to 10 during each of the school holiday breaks.
        - An intermediate-age club for Year 7 to 8 children which meets on Friday nights during the school terms.
        - Assistance with community events, especially the SonShine party, which is a family-friendly alternative to Halloween.
      - This event attracts several hundred children and parents from the local community.
      - The Trust supports families by providing a safe and stimulating environment for their school-age children during holiday periods, when parents need to work to find alternative means of caring for them.
      - Their programmes help develop the potential of children and young people by providing safe places in which they can have fun, and caring leaders who can teach them practical and relational skills.
  2. Sports Coordinator/Youth Worker
    - This project is to coordinate and deliver a sport programme to children at Rüssely School with the goal of increasing skills and participation in sport and recreation.
    - The project sets out to:
      - provide quality physical education opportunities for students
      - promote new and interesting physically active lunchtime initiatives
      - provide an authentic context for students to learn about managing PE events
    - The programme targets inactive children and aims to give them the confidence, motivation and skills to become engaged in sport. It offers a range of sport and recreation activities and instruction that is beyond the delivery of sports within the school PE curriculum.

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Positive feedback continues to be received from teachers and parents/caregivers.

Any funding provided by the Community Board goes towards time that is spent outside of classroom curriculum-based activities.

Staff do not support Halswell-Hornby-Riccarton Community Board funding being put to this project as it is for the delivery of a programme based out of Rostley School.

3. Carol @ the Park

Community Carol @ The Park is a local community event being organised by volunteers from several churches in and around the ward area. The event is being run for the third year and will be held again at Crossbe Park. Community Carols @The Park is a small scale event that aims to attract local community to come along for a picnic and camel singing and there will be a stage with a band. Approximately 500 people have been attending the event.

Staff do not support Waipuna/Halswell-Hornby-Riccarton Community Board funding being put to this project as it is for the delivery of an event located in Crossbe Park outside of the Community Board area.

Fendalton-Waimairi-Harewood staff recommendation is $16,500
## 2019/20 SCF HALSWELL-HORNBY-RICCATON DECISION MATRIX

<table>
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<tr>
<th>Priority Rating</th>
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<th>Staff Recommendation</th>
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<tbody>
<tr>
<td></td>
<td>Avonhead Tennis Club Inc</td>
<td>Junior Tennis Expenses</td>
<td>114,498</td>
<td>Venue Hire - $979</td>
<td>$1,000</td>
<td>2</td>
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### Organisation Details
- **Service Base:** 16 Apsley Drive, Avonhead
- **Legal Status:** Incorporated Society
- **Established:** 20/10/1975
- **Target Groups:** Child/Youth
- **Sport & Recreation:**
- **Health & Wellbeing:**
- **Annual Volunteer Hours:** 2073
- **Participants:** 113

### Alignment with Council Strategies
- Physical Recreation and Sport Strategy
- Strengthening Communities Strategy
- Youth and Children Policies
- Recreation and Sports Policy
- Halswell-Hornby-Riccarton Community Board Plan Priorities 1.1, 1.2, 1.3, 1.4, 1.9, 1.13, 1.14 & 1.15

### CCC Funding History
- 2018/19 - $3,000 (Junior Tennis Expenses) SCF FWH
- 2017/18 - $2,800 (Junior Tennis Expenses) SCF FWH
- 2016/17 - $1,300 (Junior and Midweek Tennis Expenses) SGF FWH

### Other Sources of Funding
- Funds on Hand - $2,259
- User Fees - $3,360
- Fundraising - $1,400

### Staff Assessment
The Avonhead Tennis Club is based at Crosbie Park on land leased from the Christchurch City Council and has six courts and 113 junior tennis players, aged from 5 to 20 years. Their junior tennis mission is to provide opportunities for the children and youth of Avonhead and its surrounding area to try and to be involved in the sport of tennis at a range of levels. All junior players (5 years to 20 years) are given opportunities to develop their skills through coaching with the Club's Coach. The Club's aim is to create a family/community atmosphere at the Club with older and younger players interacting with each other and has adopted an approach of encouraging senior secondary/tertiary aged members of the Club to assist the coach in the skills development of the younger (under 9 years) members.

Parents are actively encouraged to join in with their children, the Club's parent-child social tournament is a highlight on the junior calendar. The Club offers opportunities for juniors to play in interclub competition teams on both Friday evenings and on the weekends from the youngest group through to the Senior Open competition.

A junior administrator is engaged to manage the teams which includes team selection, coordinating club and interclub competitions and generally liaising with players and parents. The Club does not expect junior players to make any contribution from their subscription to club expenses and to ensure subs remain affordable for everyone they are seeking funding towards their administration, equipment (tennis balls) and venue hire costs.

Waimārero/Fendalton-Wainairi-Harewood staff recommendation: $3,000
2019/20 SCF HALSWELL-HORNBY-RICCCARTON DECISION MATRIX

Meet all eligibility criteria and contributes significantly to Funding Outcomes and Priorities. Highly recommended for funding.
Meet all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Meet all eligibility criteria but to a lesser extent than Priority 2 applications. Not recommended for funding.
Meet all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant / Other funding sources more appropriate. Not recommended for funding.

Organisation Details:
- Service Base: 342 Avonhead Road, Avonhead (Burnside Park)
- Legal Status: Incorporated Society
- Established: 28/08/1997
- Staff & Paid: 3
- Volunteers: 150
- Annual Volunteer Hours: 15000
- Participants: 470
- Target Groups:
  - Network: Canterbury Rugby Football Union, NZ Rugby Football Union, Touch Canterbury, Touch NZ

Organisation Name: Burnside Rugby Football Club Incorporated
Name and Description: Junior Rugby Administration and Development
- Split - FHW 75% & HHR 25%

Burnside Rugby Football Club are seeking funding to employ an administrator to manage registrations, subscriptions, members database and other key tasks to ensure the effective running of the Club.

Funding History:
- 2018/19 - $6,792 (Sewer Drainage Refining at Burnside Park) DFR FHW
- 2018/19 - $6,000 (Junior Rugby and Administration) SCF FHW
- 2018/19 - $1,700 (Junior Rugby and Administration) SCF 2017/18 - $6,000 (Junior Rugby Administration and Development) SCF FHW
- 2016/17 - $0 (Junior Rugby Administration and Development) SCF FHW

Other Sources of Funding:
- User / Registration Fees - $2,000

Request Budget:
- Total Cost: $16,000
- Requested Amount: $14,000
- 88% percentage requested

Contribution Sought Towards:
- Salaries and Wages - $12,000
- Power - $1,250
- Telephone and internet - $500
- Equipment, Materials - $250

Alignment with Council Strategies and Board Objectives:
- Physical Recreation and Sport Strategy
- Strengthening Communities Strategy
- Youth and Children Policies
- Recreation and Sports Policy
- Burnside-Hornby-Riccarton Community Board Plan Priorities 1.3, 1.4, 1.9, 1.11, 1.14 & 1.15

Alignment with Council Funding Outcomes:
- Support, develop and promote capacity
- Community participation and awareness
- Increase community engagement
- Enhance community and neighbourhood safety
- Provide community based programmes
- Reduce or overcome barriers
- Foster collaborative responses

How Much Will the Project Cost? (Measures)
- Continue to employ an administrator who will deliver on the following:
  - Promote and coordinate 3 x Junior Registration Days
  - Manage all registrations
  - Check and verify all online registrations
  - Manage subscriptions & membership cards
  - Issuing of gear and equipment to members and coaches
  - Assist with the coordination of the Player Development and Skills Development Programs
  - Coordinate all communication to members, coaches and volunteers
  - Help coordinate representative games

How Will Participants Be Better Off?
- The participants benefit by having a well organised and administered sport provided, leaving their coaches and managers free of administrative burdens so they can concentrate on providing quality high level rugby development for participants.

Staff Assessment:
The Burnside Rugby Football Club is a long established Rugby Club situated in the North West area of Christchurch that currently has over 470 members.

This project focuses on providing effective and essential administration to the junior section of the Burnside Rugby Football Club part time from February to August. The duties will include processing of registrations, managing player enquiries, player recruitment programme, ordering and allocation of equipment for junior teams and managing the Club website. They also assist with the school holiday, player development and skill development programmes as well as managing volunteers.

In order for the Burnside Rugby Football Club to deliver sport at a high level to the community, it requires a combination of professional staff and a substantial core of volunteers.

Volunteering is encouraged and supports the community aspect of the club.

In 2016 the Canterbury Rugby Football Union launched an online registration process that requires a trained person to implement.

This has been successfully managed by their Junior Rugby Administrator. This registration process is a detailed undertaking and it is imperative that they entrust this task to one dedicated person to manage the process efficiently and effectively.

Each year this person works with a new batch of coaches/managers/volunteers to ensure they are trained/upskilled to manage their team’s information and results on the database.

Junior Rugby runs from April to September each year, but prior to this there are ten weeks and hundreds of hours of work involving numerous people paid/unpaid to get the 370 junior players registered. Administration of these players continues throughout the whole 17 weeks of the playing season.

The Club’s association with Burnside High School is unique in that both parties work closely in the delivery of player development, coaching and management. The Burnside Rugby Football Club provides the major portion of the administration for their teams and they host all their team nights and prize giving.

This collaborative model is very helpful in facilitating the natural flow of players from school to club when that transition occurs.

The Burnside Rugby Football Club also works closely with Touch Canterbury over summer and hosts a large Touch module during the summer period. This module runs twice weekly and the club performs all the administrative tasks required to deliver this module.

The club are also seeking support towards equipment and general operational expenses such as power, phone/internet and stationery.

Fendalton-Waimairi-Harewood Staff recommendation: - $5,500
### 2019/20 SCF HALSWELL-HORNBY-RICCARTON DECISION MATRIX

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<th>Priority</th>
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<tbody>
<tr>
<td>Two</td>
<td>Canterbury African Council</td>
<td>Arabic language and culture classes</td>
<td>$2,000</td>
<td>Training / Upskilling - $2,000</td>
<td>$1,500</td>
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**Organisation Details**

- **Service Base:** Upper Riccarton Library
- **Legal Status:** Incorporated Society
- **Established:** 10/10/2013
- **Target Groups:** North African culture
- **Annual Volunteer Hours:** 2080
- **Participants:** 60

**Alignment with Council Strategies**

- Strengthening Communities Strategy
- Multicultural Strategy
- Community Board Priorities: 1.1, 1.2, 1.3, 1.6, 1.14

**CCC Funding History**

- 2017/18: $1,200 (Arabic language and culture classes) SCF

**Other Sources of Funding**

- Sponsorship - $2,000

**Staff Assessment**

The Canterbury African Council are seeking funding assistance towards a cultural programme that they are providing for North African children and youth. In 2016 a small group of volunteers identified that the Arabic language and culture was starting to become lost to children and young people of North African descent. They felt that it was important that for these young people, links to their culture and heritage were maintained. Classes in the Arabic language and culture have been running at the Upper Riccarton Library three times a week. They also conduct an end of year competition and cultural festival for students.

Research has identified that being able to communicate in your ethnic language are conducive to long term settlement and integration into society. It is important for culturally and linguistically diverse communities to be able to maintain and promote their cultural heritage and identity among their people.

This project complements other projects funded previously that seek to maintain and promote the language and culture of different cultural ethnic groups in the Halswell-Hornby-Riccarton community. These include for the Tamil, Chinese, Iranian, Muslim, Filipino, Korean and Pasifika communities.
### 2019/20 SCF HALSWELL-HORNBY-RICCATON DECISION MATRIX

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<th>Funding History</th>
<th>Request Budget</th>
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<tr>
<td>Canterbury Tamil Society Inc</td>
<td>Academy of Tamil Language and Arts</td>
<td>2018/19: $300 (Language, Cultural &amp; Sports Development) SCF P/I 2018/19: $10,000 (Language, Cultural &amp; Sports Development) SCF 2017/18: $1,000 (Language and Cultural Development) SCF P/I 2017/18: $9,000 (Language and Cultural Development) SCF 2016/17: $3,000 (Language and Cultural Development) SCF</td>
<td>Total Cost: $6,505 Requested Amount: $7,500 78% percentage requested</td>
<td>That the Waipuna/Halswell-Hornby-Riccarton Community Board resolve to approve a grant of $4,000 from its 2019/20 Strengthening Communities Fund to the Canterbury Tamil Society towards the Tamil Academy operating costs.</td>
<td></td>
</tr>
</tbody>
</table>

**Alignment with Council Strategies and Board Objectives**
- Strengthening Communities Strategy
- Multicultural Strategy
- Children's Policy
- Youth Policy
- Physical Recreation and Sport Strategy
- Halswell-Hornby-Riccarton Community Board Plan Priorities: 1.1, 1.2, 1.3, 1.4, 1.6, 1.14,

**Alignment with Council Funding Outcomes**
- Support, develop and promote capacity
- Community participation and awareness
- Increase community engagement
- Enhance community and neighbourhood safety
- Provide community based programmes
- Reduce or overcome barriers
- Foster collaborative responses

**How Much Will The Project Do? (Measures)**
- Number of students: 30
- Number of classes: 5
- Number of hours open per week: 1.5
- Number of events per year: 8
- Number of volunteers: 15
- Number of attendees per event: around 150

**How Will Participants Be Better Off?**
All Tamil community members Christchurch and wider Canterbury region will benefit from this project. Kids will learn their cultural values. This is an opportunity to showcase their cultural values to future generations as well as other community members.

**Staff assessment**
The Canterbury Tamil Society (CTS) was established in 1996 to teach the Tamil language and to improve the childrens' knowledge in reading, writing, speaking and listening. It represents Tamils living in the Canterbury region and is actively involved in promoting Tamil language, heritage and its cultural values to their younger generation.

The objectives of the academy are:
- Empowering children to communicate in Tamil.
- Supporting children to learn, read and write in Tamil.
- Encouraging the society to pass on the language and culture to successive generations.
- Integrating Tamil culture and language.

In addition, the children learn extracurricular activities like poems, rhyme, dances, speeches, etc. which could be connected to the Tamil culture and tradition. The children are given an opportunity to perform what they have learnt in cultural events hosted by CTS.

The school currently meets weekly at Riccarton Baptist Church. The Society has used Templeton and Bishopdale Community Centres to host their events. It caters for Tamil children between the ages of three and sixteen.

The Society has created their own syllabus for teaching the Tamil language based on their own standards which is aligned with international standards set through the New South Wales Federation of Tamil Schools in Australia. This includes the introduction of e-learning and a Tamil Language Examination. The Society's future plans include the establishment of a mobile library of Tamil resources.

CTS events provide Tamil families and friends the opportunity to get together and pass on their identity, language and culture to their younger generations. This project takes a community development approach targeting grass roots participation and is increasing the capacity of the society to deliver a quality cultural experience. Research has identified that being able to communicate in your ethnic language are conducive to long term settlement and integration into society. It is important for culturally and linguistically diverse communities, such as those represented by the Tamil Society, to be able to maintain and promote their cultural heritage and identity among their people as well as the wider community.

Support for a language policy supporting first language learning has been ongoing at national level since the 1990s. Recent research confirms the importance of supporting first language learning and maintenance programs, and how first language contributes to positive academic, social and economic outcomes for people from diverse cultural backgrounds, and investments in this kind of programs contribute to the wider psycho social and economic development of New Zealand.

The Office of Ethnic Communities has dedicated funding to support groups such as the Christchurch Zhong Hua Chinese Society and staff will follow through with the group to assist with making applications to this source of funding.
2019/20 SCF HALSWELL-HORNBY-RICCARTON DECISION MATRIX

Priority Rating

One
Two
Three
Four

Meets all eligibility criteria and contributes significantly to Funding Outcomes and Priorities. Highly recommended for funding.
Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Meets all eligibility criteria and has contribution to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

<table>
<thead>
<tr>
<th>Organisation Name</th>
<th>Name and Description</th>
<th>Funding</th>
<th>Request</th>
<th>Staff</th>
<th>Priority</th>
</tr>
</thead>
<tbody>
<tr>
<td>Christchurch High School Old Boys Rugby Football Club Inc</td>
<td>Rugby Development Officer</td>
<td>Split - FWH 60% HHR 40%</td>
<td></td>
<td></td>
<td>2</td>
</tr>
<tr>
<td></td>
<td>Christchurch Old Boys Rugby Football Club is seeking funding to employ a Rugby Development Officer. The role will predominantly focus on primary school aged children and the recruitment of more female players.</td>
<td></td>
<td></td>
<td></td>
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</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Organisation Details:</th>
<th>Organisiation Description/Objectives:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Service Base: 9 Ayr Street, Riccarton</td>
<td>As an open club to be recognised for:</td>
</tr>
<tr>
<td>Legal Status: Incorporated Society</td>
<td>- providing a positive environment that gives all members the opportunity to achieve their goals,</td>
</tr>
<tr>
<td>Established: 1/02/1901</td>
<td>- our complete approach to rugby for all ages and both sexes</td>
</tr>
<tr>
<td>Staff = Paid: 1</td>
<td>- including opportunity to just play the game or progress to the elite or professional level</td>
</tr>
<tr>
<td>Volunteers: 80</td>
<td>- our leadership within the game at Metro or Town and Canterbury provincial level</td>
</tr>
<tr>
<td>Annual Volunteer Hours: 3000</td>
<td></td>
</tr>
<tr>
<td>Participants: 500</td>
<td></td>
</tr>
<tr>
<td>Target Groups: Rugby players of all age groups</td>
<td></td>
</tr>
<tr>
<td>Networks: Canterbury Rugby Football Union</td>
<td></td>
</tr>
</tbody>
</table>

Alignment with Council Strategies and Board Objectives
- Physical Recreation and Sport Strategy
- Strengthening Communities Strategy
- Youth and Children Policies
- Recreation and Sports Policy
- Waipuna/Halswell-Hornby-Riccarton Community Board Plan Priorities 1.1, 1.2, 1.3, 1.4, 1.9, 1.13, 1.14 & 1.15

Alignment with Council Funding Outcomes
- Support, develop and promote capacity
- Community participation and awareness
- Increase community engagement
- Provide community-based programmes
- Foster collaborative responses

How Much Will The Project Cost? (Measures)
Co-ordinate the Rugby programme that is run every Saturday throughout the winter with adequate volunteers, first aid cover and equipment
Continue to co-ordinate and run all of the current club's activities
Ensure all open grade coaches attend at least Level One courses and Rugby Smart course each year
All junior coaches are offered appropriate courses and assistance all practices and at weekends to ensure coaching and health and safety requirements are met
Hold one volunteer function per year to celebrate success and thank volunteers

How Will Participants Be Better Off?
A better organised club that contributes to the physical and recreational outcomes for the people of Christchurch mainly in the North West and West of Christchurch
Able to meet parent body requirements
Emphasis on the safety aspects of the game is monitored and actioned
Keep up to date with level of management and organisation required in a modern game with over 400 player and 800 volunteers

Staff Assessment
The Christchurch High School Old Boys Rugby Football Club were established in 1901 and are a multi-faceted organisation offering sport and recreation programmes for numerous sectors in the community. They currently have over 400 players, 100 social members and 800 touch rugby players enrolled in their club. Having seven open grade teams makes them one of the biggest clubs in the South Island.

This project is to retain the ongoing services and expertise of their Rugby Development Officer (RDO) whose purpose is to maintain a membership and grow the game. Their priority is currently focused in the primary school space and to recruit more female players. In 2013 an under 16 girls' team was added to the club and they also coach the Christchurch Girls High team. Both teams have seven and five aside teams. 50% of the RDOs time is spent in these two key areas.

Having an RDO is a necessity in the modern game to ensure the organisation, promotion and day to day running of the game is maintained at reasonable level. They assist in recruiting, organising volunteers especially coaches and managers, health and safety of the game and develop relationships with schools.

The requirements of game day involves registrations, injury reports, pitch organisation, attending judicial issues, liaison with Metro and Canterbury Rugby and dealing with results. These ongoing tasks require time and expertise that are beyond volunteers for a large modern rugby club.

At the development and senior level the RDO also looks out for young players who have potential to feed into the Crusaders Academy. With the large number of professional players who have come through their club it means they have a successful formula for the game at all levels.

Fendalton-Waimairi-Harewood staff recommendation - $5,500

Item No.: 10
Page 15 of 46
### 2019/20 SCF HALSWELL-HORNBURY-RICCATON DECISION MATRIX

#### Priority Rating
- **One**
- **Two**
- **Three**
- **Four**

Meets eligibility criteria and contributes significantly to Funding Outcomes and Priorities. Highly recommended for funding.

Meets eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.

Meets eligibility criteria but contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.

Meets eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

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<table>
<thead>
<tr>
<th>Item No.: 10</th>
<th>Attachment B</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Organisation Name</strong></td>
<td>Christchurch Zong Hua Chinese Society</td>
</tr>
<tr>
<td><strong>Programme Delivery</strong></td>
<td>The Christchurch Zong Hua Chinese Society is seeking funding assistance towards the weekly Chinese art, dance and language classes it provides for Chinese children and dance classes for Chinese adults.</td>
</tr>
<tr>
<td><strong>Funding History</strong></td>
<td>2017/18 - $10,000 (Settling in Programmal - Metro SCF 2016/17 - $9,000 (Cultural Event) Metro SCF 2015/16 - $10,000 (Cultural Event) Metro SCF</td>
</tr>
<tr>
<td><strong>Other Sources of Funding</strong></td>
<td>Funds on Hand - $1,000, User Fees - $5,000</td>
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<tr>
<td><strong>Total Cost</strong></td>
<td>$45,100</td>
</tr>
<tr>
<td><strong>Requested Amount</strong></td>
<td>$15,100</td>
</tr>
<tr>
<td><strong>35% percentage requested</strong></td>
<td>35%</td>
</tr>
<tr>
<td><strong>Contribution Sought Towards</strong></td>
<td>Rent/Venue Hire - $6,000, Volunteer Recognition - $4,000, Administration - $500, Costumes/Art Equipment - $2,000, Advertising - $500</td>
</tr>
<tr>
<td><strong>Staff Recommendation</strong></td>
<td>$3,900</td>
</tr>
</tbody>
</table>

**Priority:** 2

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**Organisation Description/Objectives:**

To provide advocacy support to ensure Chinese people settle well within the Canterbury community.

To ensure the culture and language of the Chinese community is learnt and celebrated.

To liaise and advocate with Chinese tourists visiting Canterbury that require support in an emergency situation.

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**Alignment with Council Strategies and Board Objectives**

- Strengthening Communities Strategy
- Multicultural Strategy
- Community Board Priorities: 1.1, 1.2, 1.3, 1.4, 1.5, 1.6, 1.7, 1.8, 1.14, 1.15

**Alignment with Council Funding Outcomes**

- Community participation and awareness
- Provide community based programmes
- Reduce or overcome barriers

**How Much Will The Project Do? (Measures)**

There will be weekly classes for children to teach Chinese language, art and dance mainy held in Saturdays. Around 60 children will be involved in these. There will be weekly Chinese dance classes for adults, attracting 40 adults.

Five seminars will be held each year but this may change depending on demand.

**How Will Participants Be Better Off?**

Participants who attend the classes are equipped with new skills and ability to showcase the knowledge/technique they have learned during cultural events and activities in the Canterbury region. Opportunities will Chinese children to retain their language and culture are important for their development.

For participants who attend the seminars would be more knowledgeable about the New Zealand policy, the way of dealing with government agencies, who should they approach when in a difficult situation and where they could seek help from. Have a better understanding of the community where they are living at as well as to be more involved with local community activities and to support each other.

**Staff Assessment**

The Christchurch Zong Hua Chinese Society (CZHCS) is multicultural based organisation who looks after the well being, social needs and cultural collaboration of the local Chinese community in Christchurch.

It supports the settlement and integration of Chinese people into Christchurch through classes, designed for new migrants who wish to improve their English skills or are experiencing depression from being homeless (social isolation). This is supported by other initiatives such as providing advocacy for individuals and the hosting of seminars with agencies such as Ministry of Social Development and New Zealand Police.

Working alongside the Chinese Consulate, they support Chinese tourists and their families needing support who are affected by incidents, accidents and emergencies while they have been visiting Christchurch.

Based at 80 Ratana Street/Riccarton Baptist Church, CZHCS provides weekly children’s Chinese art, dance and language classes and adult dance classes. The Society supports the Chinese dances and expression of Chinese culture in cultural events such as the annual Santa Parade.

The Society aims to see migrants become more confident about their local environment, social connectedness, rights and community participation and encourage the individuals to not just be a spectator but be a player, all age groups are encouraged to join and share together.

CZHCS has been working closely with Oak Development Trust (ODT) and has been supported by ODT in building organisational capacity. Being based at 80 Ratana Street alongside other organisations providing cultural activities has widened their network amongst the multicultural sector, particularly in the Riccarton area.

The Office of Ethnic Communities has dedicated funding to support groups such as the Christchurch Zong Hua Chinese Society and staff will follow through with the group to assist with making applications to this source of funding.
## 2019/20 SCF HALSWELL-HORNBY-RICCARTON DECISION MATRIX

<table>
<thead>
<tr>
<th>Organisation Name</th>
<th>Name and Description</th>
<th>Total Cost</th>
<th>Contribution Sought Towards</th>
<th>Staff Recommendation</th>
<th>Priority</th>
</tr>
</thead>
<tbody>
<tr>
<td>Church Corner Toy Library</td>
<td>Wages for librarian (Coordinator/Grants Officer) The Church Corner Toy Library is seeking funding assistance towards the wages for the part time librarian/co-ordinator.</td>
<td>$6,500</td>
<td>Salaries and Wages - $1,500</td>
<td>$1,500 (23% requested)</td>
<td>$1,500 That the Waipuna/Halswell-Hornby-Riccarton Community Board resolve to approve a grant of $1,500 to Church Corner Toy Library from its 2019/20 Strengthening Communities Fund towards the Librarian/Co-ordinator wages.</td>
</tr>
</tbody>
</table>

### Organisation Details
- **Service Base:** 393 Riccarton Road, Upper Riccarton
- **Legal Status:** Incorporated Society
- **Established:** 22/03/2009
- **Target Groups:** Families
- **Annual Volunteer Hours:** 208
- **Participants:** 167

### Alignment with Council Strategies
- Strengthening Communities Strategy
- Children’s Strategy
- Halswell-Hornby-Riccarton Community Board Priorities: 1.1, 1.3, 1.4, 1.13, 1.15

### CCC Funding History
- 2018/19: $5,000 (Co-ordinator wages, general running costs) DDF
- 2017/18: $1,000 (Operating Expenses) SCF F-W-H
- 2017/18: $1,800 (Wages and Running Costs) SCF
- 2016/17: $1,800 (Wages) SGF

### Other Sources of Funding
- Rata Foundation - $5,000 pending.
- Funds on hand - $2,394
- Riccarton Rotary grant - $250

### Staff Assessment
Church Corner Toy Library, based in the Sir John McKenzie Memorial Children’s Library in Upper Riccarton, hires out toys, bikes, baby equipment, furniture and books to families of children under eight years of age. The library is open throughout the year and currently has 84 families on its roll. As well as providing a range of toys, the library is also responsible for imparting knowledge to families, particularly on age-appropriate toys and levels of development.

The library keeps membership fees ($40 per annum) and hire charges ($0.50 to $3.00) low in order to be accessible to people from the low socio-economic areas they cater for. This means families can provide their children with opportunities to play and learn appropriately for their developmental stage without the full expense of purchasing toys which may only be used for a short period of time. The library provides toys and play equipment that children use to develop skills that are required to participate in society.

The librarian/co-ordinator works ten hours per week and is available to assist parents and caregivers in selection of toys appropriate for each child as well as managing the volunteers. This role also undertakes all of the administrative tasks for the organisation which includes monthly reporting, managing social media and co-ordinating fundraising efforts.
## 2019/20 SCF HALSWELL-HORNBYS-RICCATON DECISION MATRIX

### Priority Rating

<table>
<thead>
<tr>
<th>One</th>
<th>Two</th>
<th>Three</th>
<th>Four</th>
</tr>
</thead>
<tbody>
<tr>
<td>Meets all eligibility criteria and contributes significantly to Funding Outcomes and Priorities. Highly recommended for funding.</td>
<td>Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.</td>
<td>Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.</td>
<td>Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities. Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.</td>
</tr>
</tbody>
</table>

### Organisation Name

- **Waipuna/Halswell-Riccarton Community Board**

### Item No.: 10

#### Attachment B

<table>
<thead>
<tr>
<th>Organisation Name</th>
<th>Name and Description</th>
<th>Funding History</th>
<th>Request Budget</th>
<th>Staff Recommendation</th>
<th>Priority</th>
</tr>
</thead>
<tbody>
<tr>
<td>FC Twenty 11</td>
<td>FC TWENTY 11 Coaching, equipment, operating costs Split - HIR 60% FWH 40%</td>
<td>2018/19 - $500 (Development Officer Salary, Equipment and Operational Costs) SCF F/H 2019/20 - $4,500 (Development Officer Salary, Equipment and Operational Costs) SCF</td>
<td>Total Cost: $63,000</td>
<td>$6,000</td>
<td>2</td>
</tr>
<tr>
<td></td>
<td>FC Twenty 11 are seeking funding to contribute towards the following:</td>
<td>2018/19 - $6,500 (Development Officer Salary, Equipment and Operational Costs) SCF <strong>F/H</strong></td>
<td>Requested Amount: $31,500</td>
<td>That the Waipuna/Halswell-Riccarton Community Board resolve to approve a grant of $6,000 from its 2019/00 Strengthening Communities Fund to FC Twenty 11 towards Football Development wages, equipment and operating costs.</td>
<td>2%</td>
</tr>
<tr>
<td></td>
<td>1. Coaching staff (Football Development Manager &amp; Football Development Officers) to deliver our football programmes to our junior &amp; youth players</td>
<td>2017/18 - $500 (Development, Equipment &amp; Costs) SCF F/H</td>
<td>50% percentage requested</td>
<td></td>
<td>2</td>
</tr>
<tr>
<td></td>
<td>2. Coaching course fees to up-skill our volunteer coaches</td>
<td>2016/17 - $1,000 (Coach Education &amp; Referee Courses) SGF F/W</td>
<td>Contribution Sought Towards:</td>
<td></td>
<td>2</td>
</tr>
<tr>
<td></td>
<td>3. Equipment to deliver our Football in Schools programmes</td>
<td>2016/17 - $1,000 (Coach Education and Referee Courses) SGF</td>
<td>Salaries and Wages: $23,000</td>
<td></td>
<td>2</td>
</tr>
<tr>
<td></td>
<td>4. Contribution towards power costs, a large portion of which is the cost of running floodlights in order for programmes to be run for longer into the early evening.</td>
<td>2016/17 - $1,000 (Football Kit - Bibs &amp; Balls) SGF F/W</td>
<td>Power: $2,500</td>
<td></td>
<td>2</td>
</tr>
<tr>
<td></td>
<td>5. Providing vouchers to acknowledge and thank the volunteer coaches</td>
<td>2016/17 - $1,000 (Football Kit - Bibs &amp; Balls) SGF</td>
<td>Volunteer Recognition: $2,500</td>
<td></td>
<td>2</td>
</tr>
<tr>
<td></td>
<td></td>
<td>2016/17 - $1,000 (Football Kit - Bibs &amp; Balls) SGF</td>
<td>Equipment / Materials: $1,500</td>
<td></td>
<td>2</td>
</tr>
<tr>
<td></td>
<td></td>
<td>2016/17 - $1,000 (Football Kit - Bibs &amp; Balls) SGF</td>
<td>Training / Upskilling: $2,000</td>
<td></td>
<td>2</td>
</tr>
</tbody>
</table>

### Other Sources of Funding

- User Fees - $51,500

### Organisation Details:

- **Service Base:** Predominately serves the western areas of Christchurch
- **Legal Status:** Charitable Trust
- **Established:** 15/12/2010
- **Staff - Paid:** 1
- **Volunteers:** 100
- **Annual Volunteer Hours:** 10,000
- **Participants:** 400
- **Target Groups:** Juniors, youth and adults
- **Networks:** Mainland Football
- **NZ Football:**

### Alignment with Council Strategies and Board Objectives:

- Physical Recreation and Sport Strategy
- Strengthening Communities Strategy
- Youth and Children Policies
- Recreation and Sports Policy
- Halswell-Riccarton Community Board Plan Priorities 1.3, 1.4, 1.9, 1.13, 1.14 & 1.15

### Alignment with Council Funding Outcomes

- Support, develop and promote capacity
- Community participation and awareness
- Increase community engagement
- Provide community based programmes

### How Much Will The Project Do? (Measures)

1. Continue to employ a Football Development Manager and Football Development Officer to:
   - Increase club membership
   - Deliver four school holiday programmes a year
   - Recruitment and training of volunteer coaches
   - Increase the number of opportunities for teams to enter tournaments and events
   - Deliver a Football Academy programme
   - Develop and deliver a summer programme
   - Provide opportunity for coaches to up-skill by attending coach education courses

### Staff Assessment

1. Football Development Staff

   This project is to continue the employment of a Football Development Officer to coordinate and deliver a range of programmes and initiatives set as priorities in the Club Development Plan.

   FC Twenty 11 are working towards being awarded the Club Licensing, which aims to raise the standard of football in the district. The contracting of a Football Development Officer is not only critical to working towards the licence, but also the continued delivery of the programmes and services FC Twenty 11 provide in the community, including their holiday and after school programmes, summer programme and Skills Centre. These are all initiatives which help to increase participation, growing their outreach in the community, raise awareness of recreational opportunities and increase enjoyment through more skills acquisition therefore keeping more children playing sport and leading healthy active lifestyles.

2. Coach & Manager up-skilling

   The Club are also applying for funding to cover costs of up-skilling 20 of their coaches which will also help them qualify for the Club Licence. FC Twenty 11 recognise the importance of coach development and offer a range of New Zealand Football Youth and Junior coach education courses free of charge to any volunteer coach who is willing to invest the time to up-skill.

3. Purchase of training equipment
3. Purchase footballs, pop-up goals, cones and bibs to ensure every team has right equipment to train and compete.
4. Help to cover the cost of running the floodlights so that teams can train throughout the winter.
5. Purchase vouchers to acknowledge and thank the volunteer coaches at the end of the season.

**How Will Participants Be Better Off?**

1. The participants will have opportunities through quality programmes and education to develop to their full potential, and to help them to further enjoy their involvement.

The participants (coaches/managers) will get opportunities through our club coach education programme that will support the delivery of appropriate best practice sessions and modules. Coaches should experience more quality contact time with the players and the Development Officer will manage much of the behind the scenes work and coordination to enable coaches to concentrate on player management, welfare and session planning and delivery.

2. Upskilling the coaches means they will offer better quality sessions an increase the over quality and enjoyment of the football provision.

3. Having enough equipment available will enable coaches to deliver quality and enjoyable training sessions for participants.

4. If operational costs are covered with funding this will allow to the Club to keep subscriptions as low as possible without the costs being transferred to participants.

5. Coaches will feel valued and more likely to continue to volunteer their time so the Club can continue to provide football training and competition for a range of age groups.

Equipment is also important in delivering quality session, with enjoyment and development increasing significantly if every player has a ball each to use. Pop-up goals, cones and bibs allow coaches to design game related and realistic scenarios within their training sessions which challenge and develop players increasing enjoyment and motivation.

4. In order to train throughout the winter months the Club have to fund the cost of using the floodlights at Avonhead Park. Training is important for member to practise their skills, develop and gain success as well as the social and physical benefits of training together as a team each week in advance of their matches.

5. FC Twenty 11 would like to recognize and thank their volunteer coaches for the contribution they make to the Club by presenting them with a voucher at the end of the season. This recognition ensures volunteers feel valued and encourages them to donate their time in future seasons, without which, the Club could not provide the level of service they do in their community.

Fendalton-Waimairi-Harewood staff recommendation: $4,000
## 2019/20 SCF HALSWELL-HORNBY-RICCCARTON DECISION MATRIX

### Priority Rating

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<td>Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.</td>
<td></td>
</tr>
</tbody>
</table>

### Organisation Name

| 00009225 | Greater Hornby Residents Association Inc |

### Name and Description

| Fun Day at Denton Park 30 November 2019 |

**Description:** The Greater Hornby Residents Association are seeking funding towards the cost of running a Community Fun Day.

### Funding History

| 2018/19 | $500 (Neighbourhood Week 2018) |

Other Sources of Funding:

- We will be seeking sponsorship for this event from local businesses over the next few months for prizes for games.
- Funds on hand: $1,500

### Request Budget

| Total Cost | $7,000 |
| Requested Amount | $7,000 |
| 99% percentage requested |

**Contribution Sought Towards:**

- Promotion: $1,000
- St John's: $500
- Car Parking: $500
- Toilet Hire: $500
- Waste Management: $100
- Activities: $2,500
- Sound equipment: $1,000
- Public Liability Insurance: $400
- Volunteer/performers-kohais: $500

### Staff Recommendation

| $1,300 |

That the Waipuna/Halswell-Hornby-Riccarton Community Board resolve to approve a grant of $1,300 from its 2019/20 Strengthening Communities Fund to the Greater Hornby Residents Association towards the cost of delivering the Community Fun Day.

### Priority

| 2 |

### Organisation Details:

- **Service Base:** Greater Hornby
- **Legal Status:** Incorporated Society
- **Established:** 27/05/2018
- **Volunteers:** 35
- **Annual/Volunteer Hours:** 400
- **Participants:** 1,000
- **Target Groups:** Families, children, local residents
- **Networks:** Nil

### Alignment with Council Strategies and Board Objectives

- Strengthening Communities Strategy
- Events Strategy
- Social Wellbeing Policy
- Recreation and Sport Policy
- Halswell-Hornby-Riccarton Community Board Plan Priorities 1.3, 1.4, 1.6, 1.8, 1.13, 1.14 & 1.15

### Alignment with Council Funding Outcomes

- Support, develop and promote capacity
- Community participation and awareness
- Increase community engagement
- Enhance community and neighbourhood safety
- Reduce or overcome barriers
- Foster collaborative responses

### How Much Will the Project Do? (Measures)

Deliver a free community fun day on Saturday, 30 November which bring together around 1,000 people from the Greater Hornby area. The event will include food stalls, family activities, live performances from local schools, bouncy castle, competitions, face painting and children’s entertainment.

### How Will Participants Be Better Off?

Events can lead to stronger communities by fostering a sense of belonging and community, pride in local neighborhoods and provide a forum for people to meet, learn, share their and celebrate identity and culture.

The residents of Greater Hornby area will have an opportunity to attend a free event, participate in and try new activities and watch the entertainment. They will get to know other local residents and local community organisations within the community, feel more socially connected and create and strengthen networks. This will foster their sense of safety and pride within the community.

### Staff Assessment

The Greater Hornby Residents Association (GHRA) are seeking a contribution towards the costs of running the Fun Day on the Park which they ran for the first time in December 2018 at Denton Park. There were around 500 people in attendance.

Their aim is to provide a fun family event which creates a forum for people to connect, meet other people, find out more about their local community and what services it has to offer.

The GHRA has a representative sitting on the Hello Hornby Committee to support their event and ensure a point of difference with their event in order to provide a variety of fun activities and experiences across the two occasions.

Both Hello Hornby and Fun Day on the Park were established in response to a local demand for more opportunities for community connection and recognition of all that Greater Hornby area has to offer. Both events, spaced out across the year are used as a tool to provide occasions for people to come together, share information and culture and build social cohesion.

The Fun Day will be held on the 30 November 2019 and will offer a variety of food stalls, fun activities, and live performances from the local schools and a possible appearance form Santa Claus. The local Clubs who play on Denton Park as a home ground will also be invited to offer taster sessions and promote their sports.

The Fun Day will be promoted widely to the Greater Hornby region via social media, a letter box drop and local radio and newspaper. The Association aim to attract around 1,000 people to the event.
## 2019/20 SCF HALSWELL-HORNBY-RICCATON DECISION MATRIX

<table>
<thead>
<tr>
<th>Organisation Name</th>
<th>Name and Description</th>
<th>Total Cost</th>
<th>Contribution Sought Towards</th>
<th>Staff Recommendation</th>
<th>Priority</th>
</tr>
</thead>
<tbody>
<tr>
<td>Halswell Playcentre</td>
<td>Rent: The Halswell Playcentre is seeking a contribution towards rent.</td>
<td>$6,630</td>
<td>Rent: $6,000 (90% requested)</td>
<td>$3,000 That the Waipuna/Halswell-Hornby-Riccarton Community Board resolve to approve a grant of $3,000 from its 2019/20 Strengthening Communities Fund to Halswell Playcentre towards rent costs.</td>
<td>2</td>
</tr>
</tbody>
</table>

### Organisation Details
- **Service Base:** St Lukes, Halswell Road
- **Legal Status:** Charitable Trust
- **Established:** 1/04/1979
- **Target Groups:** Preschoolers in Halswell
- **Annual Volunteer Hours:** 240
- **Participants:** 40

### Alignment with Council Strategies
- Strengthening Communities Strategy
- Halswell-Hornby-Riccarton Community Board Priorities 1.3, 1.4, 1.13, 1.14

### CCC Funding History
- 2017/18: $4,000 (Operational Costs) SCF

### Other Sources of Funding
- Rita Foundation pending

### Staff Assessment
The Halswell Playcentre is based at St Luke’s Church, on Halswell Road. It has been on that site for 42 years. The Playcentre has 40 enrolled children aged between zero and five years. The roll for Term two has increased and so two of the morning sessions will be at capacity. The centre is open four mornings a week. The centres main expenses are the part time coordinators and rent. Rent for the year includes the playcentres power. They are charged quarterly by St Lukes. The playcentre are actively seeking another site for the future of the playcentre. They are fundraising to assist them with any future move.
### 2019/20 SCF HALSWELL-HORNBY-RICCARTON DECISION MATRIX

<table>
<thead>
<tr>
<th>Organisation Name</th>
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<th>Staff Recommendation</th>
<th>Priority</th>
</tr>
</thead>
<tbody>
<tr>
<td>Halswell Residents' Association Incorporated</td>
<td>ANZAC day commemorations, administration and community engagement</td>
<td>$2,500</td>
<td>Administration - $500, ANZAC day commemorations - $1,200, Community engagement - $800</td>
<td>$2,500</td>
<td>2</td>
</tr>
</tbody>
</table>

- **Organisation Details**
  - **Service Base:** Incorporated Society
  - **Established:** 25/06/1996
  - **Target Groups:** Annual Volunteer Hours: 200 Participants: 10,000
  - **Alignment with Council Strategies**
    - Strengthening Communities Strategy
    - Residents' Association Formation and Recognition Policy
    - Halswell-Hornby-Riccarton Community Board Priorities 1, 4, 6, 13, 1, 14

- **CCC Funding History**
  - 2018/19 - $3,000 (ANZAC day commemorations, administration & community engagement) DRF
  - 2017/18 - $2,500 (RNZAF Devon Crash Memorial) DRF
  - 2017/18 - $2,500 (Halswell Residents’ Association Projects) SCF
  - 2016/17 - $2,500 (ANZAC Day Commemorations & Engagement) SGF
  - 2015/16 - $1,250 (ANZAC Day Commemorations) DRF
  - 2015/16 - $250 (Administration) DRF
  - 2015/16 - $1,000 (Community Engagement) DRF

- **Other Sources of Funding**
  - None

**Staff Assessment**

The Halswell Residents’ Association’s (HRA) objectives are to promote, preserve and protect the interests of Halswell residents to the benefit of the community and environment. The HRA have a proven track record of running small events and advocating for community on local issues. The administration costs include expenses such as meeting room costs, public liability insurance and other small expenses that contribute to their engagement work with the community.

The HRA organises the ANZAC Day commemorations for Halswell, a well attended local event. The HRA is responsible for all aspects of the ceremony and involves large numbers of the local community groups in the parade. The HRA promotes and supports the Council run ‘Summer with your Neighbours’. The HRA runs a BBQ in a different suburb each year to try to increase neighbourliness and promote the initiative.
## 2019/20 SCF HALSWELL-HORNBY-RICCATON DECISION MATRIX

<table>
<thead>
<tr>
<th>Organisation Name</th>
<th>Name and Description</th>
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<th>Contribution Sought Towards</th>
<th>Staff Recommendation</th>
<th>Priority</th>
</tr>
</thead>
<tbody>
<tr>
<td>Halswell Scout Group</td>
<td>Insurance for Halswell Scout Group Building and equipment, and first aid training for leaders</td>
<td>$7,750</td>
<td>Insurance costs: $2,043, First aid course costs: $500</td>
<td>$1,780</td>
<td>2</td>
</tr>
<tr>
<td><strong>Split</strong></td>
<td><strong>HHR 70% SC 30%</strong></td>
<td><strong>Requested</strong></td>
<td><strong>Insurance costs: $2,043, First aid course costs: $500</strong></td>
<td><strong>That the Waipuna/Halswell-Hornby-Riccarton Community Board resolve to approve a grant of $1,780 from its 2019/20 Strengthening Communities Fund to Halswell Scouts towards building insurance and first aid courses.</strong></td>
<td>2</td>
</tr>
</tbody>
</table>

**Organisation Details**
- **Service Base:** Halswell Scout Hall, Halswell Domain
- **Legal Status:** Other
- **Established:** 1/09/1955
- **Target Groups:** Young people in the south west of Christchurch
- **Annual Volunteer Hours:** 11000
- **Participants:** 167

**Alignment with Council Strategies**
- Strengthening Communities Strategy
- Youth Strategy
- Halswell Hornby Riccarton Community Board Priorities 1,3,1,1,1,3

**CCF Funding History**
- 2018/19: $2,060 (Building and equipment insurance) SCF
- 2017/18: $3,500 (increased insurance costs) SCF

**Other Sources of Funding**
- Rate Foundation: $500
- User / Registration Fees: $2,500
- Kitchen trailer hire income: $500
- Tennis club insurance contribution: $957
- Scout Zone First Aid contribution: $750

**Staff Assessment**
The Halswell Scout Group have been a registered Scout Group since 1955. The Halswell Scout Group is the second largest group in New Zealand and is almost running at full capacity. It draws young people from across the south west of Christchurch.

This project seeks funding towards the insurance costs of the hall on Halswell Domain. The hall is owned by Scouts New Zealand and is heavily used by various sections of the scout group as well as a number of community groups and individuals including a Samoa church, Probus and a weekly craft group.

Maintaining an appropriate level of insurance ensures that, should the need arise, the group and community can rebuild the facility and ensure that scouts can continue to deliver fun and challenging programmes for the youth of the community. In 2016 the building was re-assessed and is now insured at a reasonable level, should the worst happen, also taking into account the need to manage the subscriptions to families to mitigate cost being a barrier to participate in scouting.

Halswell Scouts is also seeking funding towards the cost of first aid training courses for leaders. The funding will provide five full first aid courses (two days long), and ten refresher courses (one day). All leaders are required to have a full first aid certificate, and to complete the refresher course every two years.

Sprydon-Cashmere staff recommendation: decline
### 2019/20 SCF HALSWELL-HORNBY-RICCATON DECISION MATRIX

<table>
<thead>
<tr>
<th>Organisation Details</th>
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<th>Contribution Sought Towards</th>
<th>Staff Recommendation</th>
<th>Priority</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Halswell Toy Library Incorporated</td>
<td>Halswell Toy Library Coordinator Wages</td>
<td>$10,650</td>
<td>Salaries and Wages - $2,200</td>
<td>$2,200</td>
<td>2</td>
</tr>
</tbody>
</table>

**Organisation Details**
- **Service Base:** 37 Cunningham Place, Halswell
- **Legal Status:** Incorporated Society
- **Established:** 22/01/1996
- **Target Groups:** Families living in Halswell
- **Annual Volunteer Hours:** 150
- **Participants:** 160

**Alignment with Council Strategies**
- Strengthening Communities Strategy
- Children's Policy
- Early Childhood Education Strategy
- Halswell-Hornby-Riccarton Community Board Priorities 1.3.1.4

**Other Sources of Funding**
- Membership Fees $4,200
- Lotteries and COGS grants pending

**Staff Assessment**
The Halswell Toy Library has been registered since 2008 and has a good base of families and grandparents in the area. The Library currently employs two part-time librarians on a Wednesday evening and Saturday morning. The librarians assist with the smooth running of the library, the issuing of toys and membership renewals.

The Toy Library committee is seeking funds to assist with the cost associated with employing staff which provide a professional and familiar face for the members. The librarians assist to maintain membership and increase the viability of the toy library.

The Library remains a sustainable community service for young families in the community, with quality educational toys being made available to everyone living in the community at an affordable price. The interaction that children have with the various genres of toys can expand their learning, create memories with their family and also bringing families in the community together to help support each other.

The Library has a range of different membership fees; for families who do duties and no duty, as well as grandparents and community service card holders.
## 2019/20 SCF HALSWELL-HORNBY-RICCARTON DECISION MATRIX

<table>
<thead>
<tr>
<th>Priority Rating</th>
<th>Organisation Name</th>
<th>Name and Description</th>
<th>Total Cost</th>
<th>Contribution Sought Towards</th>
<th>Staff Recommendation</th>
<th>Priority</th>
</tr>
</thead>
<tbody>
<tr>
<td>2</td>
<td>Hearts St Peters Netball Club</td>
<td>Recognition and retention of coaches and volunteers</td>
<td>$1,600</td>
<td>Volunteer Recognition - $800</td>
<td>$400</td>
<td>2</td>
</tr>
</tbody>
</table>

**Organisation Details**
- **Service Base:** 46 Withells Road, Avonhead
- **Legal Status:** Informal Group
- **Established:** 1/01/2015
- **Target Groups:**
- **Annual Volunteer Hours:** 30
- **Participants:** 55

**Alignment with Council Strategies**
- Physical Recreation and Sport Strategy
- Strengthening Communities Strategy
- Youth and Children Policies
- Recreation and Sports Policy
- Halswell-Hornby-Riccarton Community Board Plan
- Priorities 1.1, 1.2, 1.3, 1.4, 1.9, 1.13, 1.14 & 1.15

**CCC Funding History**
- 2017/18 - $300 (Volunteer recognition) SCF
- 2017/18 - $300 (Volunteer recognition) SCF F-H-W

**Other Sources of Funding**
- Club funds only

**Staff Assessment**
Hearts St Peter’s Netball Club plays in the Christchurch Winter Netball competition at Hagley Park and currently has approximately 55 players. The teams train at various locations around Christchurch.

The club is run entirely by volunteers who spend many unpaid hours throughout the season coaching and co-coordinating the teams, being present at all games and training. The club could not exist without their volunteers and they recognize that the retention of coaches is very important and support them by offering to pay for various coach training programmes run by either Christchurch Netball Centre or Mainland Netball.

The club and would also like to acknowledge the contribution and time that their fifteen volunteers give to the club with thank you vouchers at the end of season breakup.

Waimāero/Fendalton-Waimairi-Harewood staff recommendation: $380
<table>
<thead>
<tr>
<th>Organisation Name</th>
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<th>Staff Recommendation</th>
<th>Priority</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hornby Community Care Trust</td>
<td>Monthly Hornby Community Network Meetings and Hello Hornby 2019 Hornby Community Care Trust wishes to apply for funds towards the monthly Community Workers Network meeting and the Hello Hornby event.</td>
<td>$10,060</td>
<td>Network meetings - $660 Hello Hornby Event - $2,000</td>
<td>$2,660 (26% requested)</td>
<td>$2,660 That the Waipuna/Halswell-Hornby-Riccarton Community Board resolve to approve a grant of $2,660 from its 2019/20 Strengthening Communities Fund to Hornby Community Care Trust towards the Hello Hornby event and Community Workers Network Luncheon.</td>
</tr>
</tbody>
</table>

### Other Sources of Funding
- Community Workers Network - Nil
- Hello Hornby - CDGS application pending, local business sponsorship, donations, site holder fees.
- Funds on hand

### Staff Assessment
Hornby Community Care Trust are a well-established Trust in the area. They own half the building at 8 Goulding Ave, with the Christchurch City Council library on the other side. They have a second hand shop on site, which supports their operations, as well as renting space to the Hornby Citizens Advice Service and having community space and meeting rooms.

The Co-ordinator of the Trust supports the Hornby Community Workers Network meeting on the first Wednesday of each month at the community centre. A light lunch is provided and most months a guest speaker is organized to talk on a topic of interest.

The meeting is an opportunity for community workers to meet and discuss any ideas, issues and projects that are happening in the Hornby community. It provides a friendly informal atmosphere where there is discussion about local community interests.

The funds will contribute to the hire costs of the centre and coordination. Hello Hornby is to be held in March 2020. It will be the third ‘Party in the Park’. The community committee work together to put on a professional and successful event. They collaborate with a large number of local groups and clubs to contribute to the event. It allows them to engage with the local community in an informal environment while still providing awareness of their services. It is a free event for all ages that celebrates the Hornby area.

The organizing committee is community-based and there is representation from the churches, community organizations, business network and local clubs. Hornby Community Care Trust is the agreed holder of the funds and has been responsible for all the financial transactions associated with the event.
## 2019/20 SCF HALSWELL-HORNBY-RICCARTON DECISION MATRIX

<table>
<thead>
<tr>
<th>Organisation Name</th>
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<th>Contribution Sought Towards</th>
<th>Staff Recommendation</th>
<th>Priority</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hornby Community Patrols Inc</td>
<td>Communications and Training</td>
<td>$2,000</td>
<td>Telephone and internet - $650 Training / Upskilling - $1,350</td>
<td>$1,500</td>
<td>2</td>
</tr>
</tbody>
</table>

**Priority Rating**
- 1: Meets all eligibility criteria and contributes significantly to Funding Outcomes and Priorities. Highly recommended for funding.
- 2: Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
- 3: Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
- 4: Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor). Not recommended for funding.

**Organisation Details**
- **Service Base:** Hornby Police Station
- **Legal Status:** Incorporated Society
- **Established:** 21/06/1996
- **Target Groups:** All residents in the South West of Christchurch
- **Annual Volunteer Hours:** 5,000
- **Participants:** 60

**Alignment with Council Strategies**
- Safer Christchurch Strategy
- Halswell-Hornby-Riccarton Community Board Priorities 1.8, 1.13, 1.14

**CCC Funding History**
- 2018/2019 - $2,500.00 to be shared with all Christchurch Patrols for 25 year celebration in June 2019.

**Other Sources of Funding**
- Nil

**Staff Assessment**

The Hornby Community Patrols is a volunteer organisation that works alongside the Police, to deliver the Prevention First Strategy. The Patrol is part of a National Body that has a Memorandum of Understanding with the Police and they are affiliated to Community Patrols New Zealand. Group members patrol the community and act as eyes and ears for the Police, passing on information of activity that could be of Police interest.

Members are vetted by Police and abide by a Police approved code of conduct.

The Hornby Community Patrol is a voluntary organisation and conducts approximately 2,500 patrol hours per annum. This year is the 25th anniversary of the organisation in Hornby. The Patrol has been successful in fundraising over the past year to replace their Patrol vehicle as repairs on the old vehicle were becoming costly. This has left the patrol with a need to apply for funding to support day to day running costs such as communication and training. Volunteers will be more active in patrolling instead of administration and fundraising so the number of patrol hours in the community will be able to be maintained.

The Patrol will continue to support the potential Police Recruits that form part of the membership base.

The patrol participates in community events such as Hello Hornby, New Zealand A and P Show and neighbourhood gatherings. First Aid Training will be provided to patrols.
### 2019/20 SCF HALSWELL-HORNBY-RICCARTON DECISION MATRIX

<table>
<thead>
<tr>
<th>Organisation Details</th>
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<th>Staff Recommendation</th>
<th>Priority</th>
</tr>
</thead>
<tbody>
<tr>
<td>Organisation Name: Hornby Good Companions Club</td>
<td>Bus Trip Allowance</td>
<td>$2,200</td>
<td>Travel - $700</td>
<td>$700 (32% requested)</td>
<td>$700</td>
</tr>
</tbody>
</table>

#### Organisation Details
- Service Base: Hornby Workingmen's Club
- Legal Status: Informal Group
- Established: 1/06/1970
- Target Groups: Older adults living in the Greater Hornby area
- Annual Volunteer Hours: 160
- Participants: 72

#### Alignment with Council Strategies
- Strengthening Communities Strategy
- Older Adults Strategy
- Halswell-Hornby-Riccarton Community Board Priorities 1.4, 1.5, 1.13, 1.14, 1.15

#### Other Sources of Funding
- Rata Foundation - $3,000
- Membership fees

#### Staff Assessment
- The Hornby Good Companions Club is a well-established social club for older adults who meet weekly at the Hornby Workingmen's Club. The club was initially a social club of the wives of the freezing workers in the area and has built up to become what it is today.
- They have up to 72 members, with ages ranging from 50 to 90 years. The group has a committee that meets regularly to plan activities. The weekly activities include cards and bowls with afternoon tea. Each month they plan entertainment followed by afternoon tea.
- The club wishes to continue to subsidize the transport expenses for the six to eight bus trips they organise. The bus trips are an anticipated event with high uptake. It assists older adults, many of whom cannot drive and live alone, access to an outing, and various venues and recreational opportunities in the wider Christchurch area.
- Examples of day trips in the past year have been to the Museum and Botanic Gardens, Turanga, Ashburton, Geraldine and Loburn.

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**Attachment B**

Item 10
2019/20 SCF HALSWELL-HORNBY-RICCATON DECISION MATRIX

Item No.: 10

Priority Rating
One
Two
Three
Four

Meets all eligibility criteria and contributes significantly to Funding Outcomes and Priorities. Highly recommended for funding.

Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.

Meets all eligibility criteria but has a lesser extent than Priority 2 applications. Not recommended for funding.

Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (no application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

<table>
<thead>
<tr>
<th>Organisation Name</th>
<th>Name and Description</th>
<th>Funding History</th>
<th>Request Budget</th>
<th>Staff Recommendation</th>
<th>Priority</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hornby Netball Club</td>
<td>Netball Development Officer - Salary</td>
<td>2017/18 - $1000 (Volunteer recognition) SCF 2016/17 - $1000 (Uniforms) DRF 2016/17 - $1000 (Volunteer recognition) SFG</td>
<td>Total Cost: $18,000</td>
<td>$18,000</td>
<td>2</td>
</tr>
</tbody>
</table>

Other Sources of Funding
Not applicable

Contribution Sought Towards:
Salaries and wages - $18,000

Alignment with Council Strategies and Board Objectives
- Physical Recreation and Sport Strategy
- Strengthening Communities Strategy
- Youth and Children Policies
- Recreation and Sports Policy
- Halswell-Hornby-Riccarton Community Board Plan Priorities 1.3, 1.4, 1.9, 1.13, 1.14 & 1.15

Alignment with Council Funding Outcomes
- Support, develop and promote capacity
- Increase community engagement
- Reduce or overcome barriers

How Much Will The Project Do? (Measures)
Employ a Development Officer to deliver on the following priorities:
1. Maintaining a high profile for netball in the Hornby area.
2. Identifying, developing, monitoring and supporting talented players and coaches in the club's catchment area.
3. Enhancing existing coach and player development programmes and developing new initiatives for coach and player development to ensure HNC is recognised as the club of choice.
4. Promoting and implementing initiatives that increase the recruitment, retention, training and education of all players and coaches.

How Will Participants Be Better Off?
A Development Officer will plan and develop programmes that will improve health and fitness of Club members, encourage good sportsmanship and a sense of belonging, and motivate continued participation in amateur sport.
1. Maintaining a high profile enables the club to attract more members, volunteers, sponsorship and funding.
2. Increased membership will assist in income from subscriptions and resourcing.
3. Coaches the Club will benefit from support and mentoring enabling them to up-skill, enhance their coaching skills and quality of the session they deliver.
4. Members will benefit from a strengthened player pathway and more opportunities to develop at their sport and move into the talent space.

Staff Assessment
Hornby Netball Club is currently the only netball club situated in Hornby and provides the girls and women of Hornby and its surrounding suburbs the opportunity to play a team sport, improve health and fitness and strive to be the best they can be.

The Hornby Netball Club holds weekly training sessions for their 24 teams, including drop-in sessions that are open to the public to attend for a gold coin donation. They provide for a wide range of age groups, with members ranging from primary school age to over 50 and supports its players throughout the netball season to up-skill and improve fitness. They also run a fitness and development squad over the late spring and summer season which are also open to the public at the low cost of $5.00 per week.

There are other netball clubs in Christchurch, but for many of these players the higher annual subscription costs charged by other clubs would make playing netball unaffordable. The Club carefully sets the budget year to year, and annual subscriptions are kept to a minimum to ensure family finances don’t prevent members from being part of the Club.

Hornby Netball are seeking funding assistance to employ a Netball Development Officer for 18 hours a week who will coordinate and deliver a range of programmes and initiatives set as priorities for the Club. These will help the Club increase participation, growing their outreach into the community and raise awareness of the recreational opportunities they offer therefore keeping more people playing sport and leading healthy active lifestyles within the Hornby area.

As the Club continues to grow and this requires commitment from many dedicated volunteers who give numerous hours throughout the season coaching and coordinating the teams, managing the teams at games and delivering training sessions. The Development Officer will provide on-going training and mentoring to these volunteers who will then be able to enhance the quality of their training sessions and the enjoyment of the players involved and subsequently player retention.

The Development Officer will also be tasked with maintaining and running the Club’s Development Squad including organizing talent identification, selection processes and training and development opportunities. It is important that the Club caters for the talented players to maintain a pathway for individuals to strive to develop and reach their potential. Providing competitive talent opportunities also help maintain the profile of the Club and attract more members in future.
## 2019/20 SCF HALSWELL-HORNBYY-RICCATTON DECISION MATRIX

<table>
<thead>
<tr>
<th>Organisation Name</th>
<th>Name and Description</th>
<th>Funding History</th>
<th>Request Budget</th>
<th>Staff Recommendation</th>
<th>Priority</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hamby Rugby Football Club Incorporated</td>
<td>Hornby Rugby Moving Forward</td>
<td>2018/19 - $500 (Junior uniforms) DRF 2018/19 - $5,000 (Part Time Development Officer) SCF 2016/17 - $5,000 (Junior player development) DRF 2016/17 - $2,500 (Junior player resources) DRF</td>
<td>Total Cost: $19,000</td>
<td>That the Waipuna/Halswell-Horby-Riccarton Community Board resolve to approve a grant of $5,000 from its 2019/20 Strengthening Communities to Horby Rugby Football Club towards their Horby Rugby Moving Forward project.</td>
<td>2</td>
</tr>
</tbody>
</table>

### Organisation Details:
- **Service Base:** Denton Park, Horby
- **Legal Status:** Incorporated Society
- **Established:** 1/01/1990
- **Staff - Paid:** 1
- **Volunteers:** 45
- **Annual/Volunteer Hours:** 2000
- **Participants:** 190

### Alignment with Council Strategies and Board Objectives:
- Physical Recreation and Sport Strategy
- Strengthening Communities Strategy
- Youth and Children Policies
- Recreation and Sports Policy
- Halswell-Horby-Riccarton Community Board Plan Priorities 1.3, 1.4, 1.9, 1.13, 1.14 & 1.15

### How Much Will The Project Do? (Measures):
- Contract 3 part time staff to deliver on the following priorities:
  1. Club development
  2. Fitness and health
  3. Funding and Administration

### How Will Participants Be Better Off?
- Participants will benefit from having enhanced quality training sessions as the coaches and managers are upskilled.
- Growing the membership will increase the amount of resources available to the Club, which will mean it can provide enhanced provision in the sport and offer more for their members.
- Members will benefit from having opportunities to learn about injury prevention, nutrition, game preparation and fitness which will enable them to further develop as players.
- Having personnel to coordinate the administration and operations of the facility and all the teams will allow coaches and managers to concentrate on session planning and player development creating greater quality contact time with players to help them success and enjoy the sport.
## 2019/20 SCF HALSWELL-HORNBY-RICCATON DECISION MATRIX

<table>
<thead>
<tr>
<th>Organisation Name</th>
<th>Name and Description</th>
<th>Funding History</th>
<th>Request Budget</th>
<th>Staff Recommendation</th>
<th>Priority</th>
</tr>
</thead>
<tbody>
<tr>
<td>K2 Youth Development Trust</td>
<td>Kivi Can, Stars and Project K Delivery</td>
<td>2018/19 - $18,000 (Youth Development Programmes Hornby) SCF</td>
<td>Total Cost</td>
<td>$150,000</td>
<td>$18,000</td>
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<tr>
<td></td>
<td>The Trust is seeking funding to support the wages of the program coordinators who run the Kivi Can, Stars and Project K Program for children and young people in the Hornby area.</td>
<td>2019/20 - $15,000 (Kivi Can Programme Delivery in Greater Linwood) SCF LCH</td>
<td>Requested Amount</td>
<td>$24,440</td>
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<tr>
<td></td>
<td></td>
<td>2017/18 - $15,000 (Kivi Can, STARS Project K Programme Delivery) SCF LCH</td>
<td>16% percentage requested</td>
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<td></td>
<td></td>
<td>2017/16 - $18,000 (Hornby Programmes at Hornby High School) SCF</td>
<td>Contribution Sought Towards: Salaries and Wages: $24,440</td>
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<td>2016/17 - $2,500 (Mentor training) SGF</td>
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<td>2016/17 - $6,000 (Kivi Can in Bromley, Christchurch East &amp; St Anne’s School) SGF HF</td>
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<tr>
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<td>2016/17 - $13,000 (Wages of Programme Co-ordinator) SCF</td>
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<td></td>
<td>Southern Trust, Youthtown, Roy Owen Dixey Trust, Keith Laugeisen Trust received. ONE Foundation and Four Winds Foundation applications pending.</td>
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<td>Projecting $30,000</td>
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<td>Funds on hand - $20,000</td>
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<td>Sponsorship - $15,800</td>
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</table>

### Organisation Details:
- **Service Base:** Hornby High School, 180 Waterloos Road, Hornby
- **Legal Status:** Charitable Trust
- **Established:** 12/06/2002
- **Staff:** Paid: 17
- **Volunteers:** 32
- **Annual Volunteer Hours:** 1200
- **Participants:** 672
- **Target Groups:** N/A
- **Networks:** N/A

### Alignment with Council Strategies and Board Objectives:
- Strengthening Communities Strategy
- Physical Recreation and Sport Strategy
- Hornswell-Horowhenua-Riccarton Community Board Priority - 1.3, 1.4, 1.6, 1.9

### Alignment with Council Funding Outcomes:
- Community participation and awareness
- Increase community engagement
- Enhance community and neighbourhood safety
- Provide community-based programmes
- Reduce or overcome barriers

### How Much Will the Project Do? (Measures)

**Kivi Can**
- Will deliver weekly lessons to all students, each week of the school term to the three schools. Support will also be provided for the community projects in the area.
- **Stars - Peer Mentors** are recruited and trained, support provided for weekly mentor/mentee pairings/mentor/mentee activity days will be planned, support provided for the community engagement and project.
- **Project K - Participation in and support of students through the Wilderness Adventure;** recruitment and training of Mentors; facilitation of mentor/mentee pairings/mentor/mentee activity days will be planned, support provided for the community engagement and project.

### How Will Participants Be Better Off?
- Through proven evaluation in conjunction with leading NZ Universities, the three programmes can combat negative statistics, creating positive change in a community.
- The evidence-based programmes are shown to improve social connectedness and resilience, enhance school culture and community relationships, increase social competence, character and a sense of responsibility. The programmes increase academic engagement and achievement and increase rates of employability, providing young people with the foundation and skills to be thriving and contributing members to their communities.

### Staff Assessment
- The K2 Youth Development Trust began in 2002 and delivers the Graeme Dingell suite of child and youth development programs into Hornby schools. They work in the Gilberthorpe and St Bernadette’s Primary School and Hornby High School to provide a connected and proven series of supports to young youth to enable them to grow to be responsible, creative, functioning adults.
- The Trust is seeking a contribution towards continued delivery of the Kivi Can, Stars and Project K programmes at Gilberthorpe, St Bernadette’s, Hornby High School, and the community has been an inbuilt part of the school programme. The programmes have students working on community programmes thereby ensuring they develop a strong sense of their community and ownership of it. Examples of this include painting a classroom at Gilberthorpe School and working on a Ngai Taui farm doing planting and maintenance.
- Kivi Can is a life skills and values programme delivered to Primary and intermediate schools by trained Kivi Can Leaders, with every child attending a Kivi Can lesson once a week, every week of the school year. It is based on four key themes: Positive Relationships, Respect, Integrity and Resilience, delivered over the four school terms. Lessons are delivered using a range of awesome physical, mental and creative challenges – plus high energy fun, safe and interactive lessons that reinforce the school’s goals and curriculum.
- The Stars programme engages the transition into high school for all Year 9 students through experiential group activities and peer mentoring by trained senior students. The goal of Stars is to enhance culture through positive youth development, through the provision of challenging and fun experiences that develop teamwork, self-confidence and resilience. Stars fosters caring relationships between students and develops a sense of responsibility and connectedness to the school and wider community.
- Project K is a targeted intervention programme for young people aged 14-15 identified as having low self-efficacy. Project K builds confidence, teaches essential life skills like goal setting and teamwork, and promotes good health and a positive attitude. Throughout the programme the students are supported to set and achieve their goals. Project K has been shown to have consistent positive effects on student self-efficacy and to reduce negative differences in academic achievement that may occur between groups, such as different genders or ethnicities.
<table>
<thead>
<tr>
<th>Organisation Name</th>
<th>Name and Description</th>
<th>Total Cost</th>
<th>Contribution Sought Towards</th>
<th>Staff Recommendation</th>
<th>Priority</th>
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</thead>
<tbody>
<tr>
<td>Lions Club of Halswell District Inc</td>
<td>Carols in The Quarry and Heritage Week display</td>
<td>$2,850</td>
<td>Equipment / Materials - $2,850</td>
<td>$2,850 (100% requested)</td>
<td>$2,850</td>
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</tbody>
</table>

The Lions Club of Halswell District are seeking funding to deliver the following two projects:
1. Carols in the Quarry
2. The Heritage Week display. A photographic display of old photos of the Halswell area including the quarry.

**Other Sources of Funding**

**Staff Assessment**

1. Carols in the Quarry has been running for over 25 years and is a well-established free event with a good reputation. The event provides traditional Christmas festivities in a safe and local environment. It takes place on a Sunday afternoon and usually lasts for two hours, from 4:30pm to 6:00pm.

The event aims to bring together families who come to enjoy the ambience of the surroundings at the Quarry while enjoying a picnic, listening to and singing along to traditional Christmas Carols accompanied by the well-known Stedfast Band, a 40 piece Brass Band.

The Lions Club provides for the safety of the public by designating special areas for people with disabilities. The Club is responsible for setting up sound systems and band areas, and advertising the event.

2. The Heritage Week display is a photographic display of old photos of the Halswell area which will fall in line with Christchurch Heritage Festival 2019. The display will be on show over a weekend in October 2019 at The Singleman’s Quarters at Halswell Quarry.

The display will provide opportunity for a broad range of community groups, businesses and organisations to engage and celebrate Halswell’s heritage. The display will help foster pride, nostalgia, and a sense of belonging and connectedness to the area.
## 2019/20 SCF HALSWELL-HORNBURY-RICCATON DECISION MATRIX

### Priority Rating
- One
- Two
- Three
- Four

### Organisation Name
Nepal New Zealand Friendship Society of Canterbury Incorporated

### Name and Description
**Integrated community activities and radio program**
- **Split:** HHR 75% FWH 25%
- The Nepalese New Zealand Friendship Society is seeking funding assistance towards two projects:
  1. Costs associated with their regular gatherings.
  2. Costs associated with their radio show broadcast on Plains FM.

### Funding History
- **2018/19:** $5,000 (Integrated Community Activities) SCF
- **2016/17:** $2,000 (Radio Programme and Activities) SCF Metropolitan
- Other Sources of Funding:
  - CCGS - for other activities such as Nepali and English New Year celebrations, winter sports, annual soccer and cricket tournaments.

### Request Budget
- **Total Cost:** $10,043
- **Requested Amount:** $6,070
- 80% percentage requested

### Staff Recommendation
- **Priority:** 2
- **Recommendation:** $5,000
- That the Waipuna/Halswell-Hornby-Riccarton Community Board resolve to approve a grant of $5,000 from its 2019/20 Strengthening Communities Fund to the Nepal New Zealand Friendship Society towards hall rental for their weekly community gatherings and the fee associated with broadcasting the Nepalse Radio Show.

### Organisation Details:
- **Service Base:** Fendalton Community Centre
- **Legal Status:** Incorporated Society
- **Established:** 19/12/2002
- **Staff - Paid:** 0
- **Volunteers:** 150
- **Annual Volunteer Hours:** 9,000
- **Participants:** 1,300
- **Target Groups:** Nepali and Bhutanese communities
- **Networks:** informal networks with other regional community organisations

### Alignment with Council Strategies and Board Objectives
- Strengthening Communities Strategy
- Multicultural Strategy
- Physical Recreation and Sport Strategy
- Ageing Together Policy
- Halswell-Hornby-Riccarton Community Board Plan Priorities: 1.1, 1.2, 1.3, 1.4, 1.5, 1.6, 1.8, 1.14, 1.15

### How Much Will The Project Do? (Measures)
- Provide the opportunity for people from the Nepalse and Bhutanese communities to get together twice a week to share their cultural experiences.
- Record and broadcast twice a week on Plains FM.
- Collect the news and views of the community to present on the radio show.

### How Will Participants Be Better Off?
- The project will help meet objectives of the society by bringing the migrants of Nepal origin together and fostering cooperation, making the community better off. The weekly activities improve physical fitness, reduce mental stress and promote inter-community cooperation, cohesion, solidarity and support. The activity has helped especially physical, social and psychological well-being of women. The activities will be oriented to older females who have less opportunities to participate in conventional social activities. The older women’s program was initiated particularly for this sector who felt that they had been only watchers of other regular social activities. They had felt socially excluded.

### Staff Assessment
- **Nepal New Zealand Friendship Society (NNZFS)** is seeking funding towards two projects. The organisation holds regular gatherings through a weekly North Canterbury programme on Plains FM. Other cultural and leisure activities such as sports tournaments and events are held where costs are not sought as part of this application.
- NNZFS members’ participation in community cultural and social events promotes integration and contributes to the richness of social and cultural life of Christchurch as a diverse multicultural city.
- All of NNZFS activities contribute to positive outcomes for well-being, mental health, inter-generational integration, social connectedness and integration.

### How Much Will The Project Do? (Measures)
- Provide the opportunity for people from the Nepalse and Bhutanese communities to get together twice a week to share their cultural experiences.
- Record and broadcast twice a week on Plains FM.
- Collect the news and views of the community to present on the radio show.
- The Nepalse Radio F.A. programme presents cultural songs, contemporary issues, interviews, news updates, social events and information to newcomers in Nepal language.

### How will Participants Be Better Off?
- The project will help meet objectives of the society by bringing the migrants of Nepal origin together and fostering cooperation, making the community better off. The weekly activities improve physical fitness, reduce mental stress and promote inter-community cooperation, cohesion, solidarity and support. The activity has helped especially physical, social and psychological well-being of women. The activities will be oriented to older females who have less opportunities to participate in conventional social activities. The older women’s program was initiated particularly for this sector who felt that they had been only watchers of other regular social activities. They had felt socially excluded.

- The radio programme benefits Nepal speaking people including Bhutanese and some Indian societies who share same culture and languages. The project will help meet objectives of the society by bringing the migrants of Nepal origin together and fostering cooperation, making the community better off.
- Aiding the information is important to the people who have low level of understanding in English language.

### Priority 2
- **Recommendation:** $5,000
- That the Waipuna/Halswell-Hornby-Riccarton Community Board resolve to approve a grant of $5,000 from its 2019/20 Strengthening Communities Fund to the Nepal New Zealand Friendship Society towards hall rental for their weekly community gatherings and the fee associated with broadcasting the Nepalse Radio Show.
# 2019/20 SCF HALSWELL-HORNBY-RICCASTON DECISION MATRIX

<table>
<thead>
<tr>
<th>Organisation Name</th>
<th>Name and Description</th>
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<th>Contribution Sought Towards</th>
<th>Staff Recommendation</th>
<th>Priority</th>
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</thead>
<tbody>
<tr>
<td>Revathi Cultural Association</td>
<td>Revathi Cultural Association is seeking funding towards holding their annual show in September 2019.</td>
<td>$3,800</td>
<td>Rent / Venue Hire - $1,000, Volunteer Expenses - $800, Equipment / Materials - $2,000</td>
<td>$1,000</td>
<td>2</td>
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</tbody>
</table>

**Organisation Details**
- **Service Base:** Te Hapua Halswell Centre
- **Legal Status:** Incorporated Society
- **Established:** 26/03/2019
- **Target Groups:** Indian and wider community
- **Annual Volunteer Hours:** 52
- **Participants:** 300

**Alignment with Council Strategies**
- Strengthening Communities Strategy
- Multicultural Strategy
- Community Board Priorities: 1.1, 1.2, 1.3, 1.6, 1.14

**CCC Funding History**
- Nil

**Other Sources of Funding**
- N/a

**Staff Assessment**
The Revathi Cultural Association was incorporated in January of this year with the aim to encourage traditional performing arts forms. The Association is seeking funding assistance towards the annual show which will be held on September 21. This event will showcase the dances that students have been learning throughout the year. The dance forms learnt include Bharata Natyam, Bollywood and belly dancing. Bharata Natyam is one of the finest dance forms of India. It is popular among Indian families, which encourage children to learn from an early age. Eye and head movements, dance gestures and expressions which are considered to be the soul of dance are introduced. The Association has been teaching this dance form through Revathi Performing Arts for nearly a decade in Christchurch. They expect that the September annual day celebrations will mirror the success of a recent open day held in April at Te Hapua, Halswell Centre. Fun activities for children are planned to be part of the programme with designed to introduce children and adults from a wider audience to this dance form. This will include dress up stalls which will allow attendees and children to wear traditional dance costume and jewellery.
### 2019/20 SCF HALSWELL-HORNBY-RICCARTON DECISION MATRIX

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<th>Organisation Name</th>
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<th>Priority</th>
</tr>
</thead>
<tbody>
<tr>
<td>Riccarton Community Church</td>
<td>Riccarton Community Church is seeking funding assistance towards road closure and entertainment costs associated with holding the annual Riccarton Community Street party. This year will be the 11th year of running the Riccarton Community Street Party and will be held on the first Sunday in November, between 11.00am and 1.00pm. The section of Elizabeth Street between Clarence and Division Street is closed off in order to maximise the available space for activities.</td>
<td>$7,395</td>
<td>Equipment / Materials - $1,600 Entertainment - $600 Signage; consumables - $300 Road closure - $1,000</td>
<td>$2,500</td>
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</table>

#### Organisation Details
- Service Base: 44 Elizabeth Street, Riccarton
- Legal Status: None / Informal Group
- Established: 1/05/1948
- Target Groups: Annual Volunteer Hours: 21088 Participants: 800

#### Alignment with Council Strategies
- Strengthening Communities Strategy
- Physical Recreation and Sport Strategy
- Halwell-Hornby-Riccarton Community Board
- Priorities: 1.1, 1.2, 1.3, 1.4, 1.5, 1.13, 1.14, 1.15

#### CCC Funding History
- 2018/19: $2,400 (Street Party) SCF
- 2017/18: $2,000 (Street Party) SCF
- 2016/17: $2,000 (Street Party) SCF

#### Other Sources of Funding
- No other applications at this stage
- Donations: $2,000
- Stalls surplus: $1,000

#### Staff Assessment
The Riccarton Community Church (RCC) hosts an annual street party in November each year which aims to draw neighbours together in a relaxed, casual environment, to provide free and low-cost food, recreation and even clothing for people in the local neighbourhood. This then creates opportunities for building community cohesion and memorable experiences for families and individuals, and supports a sense of welcome and belonging in what tends to be a fragmented and isolating environment. By building links between people and providing information about community groups and services, the street party plays a valuable role in encouraging community support and local connections. Using the church property and closing a section of Elizabeth Street enables the hosting of up to 1,000 people. Funding is sought towards road closure expenses as well as costs for providing some of the entertainment. Entertainment planned includes a bouncy castle, magician and a petting zoo. The provision of ethnic food, along with the traditional sausage sizzle and Devonshire Teas, reflects the multicultural characteristics of this local community. Since 2016, free fruit has also made available utilising the organisation’s vegetable co-operative networks. This event takes place during Neighbourhood Week. The Church has previously run successful street parties for a number of years. Riccarton Community Church is a contemporary community church with a family focus. It aims to serve the community around it and help to build community connectivity. The church is actively involved in its community through running a vegetable co-operative, a playgroup, a women’s craft and social group, mainly music and after school kids’ clubs, and intermediate and high school aged youth groups. It also hosts a number of other groups including Chinese and Korean language playgroups. Community Development Network Trust (youth) is also affiliated with the church and is active in both the local and wider community. There is strong collaboration between the church and other organisations in the wider community.

The annual event further social inclusion and connection within the area and takes a community recreation approach, targeting grass roots participation.
2019/20 SCF HALSWELL-HORNBY-RICCARTON DECISION MATRIX

Organisation Name
Riccarton Leagues Club

Name and Description
Operational and Other Costs
Split - HIR 60% / WR 40%
Riccarton Leagues are seeking funding assistance for the following projects:
1. Staff and volunteer training & expenses
2. Guttering replacement for Club-rooms
3. Operational costs

Funding History
2017/18 - $10,000 (Crobbie Park changing rooms upgrade)
2017/18 - $1,400 (Operational costs) SCF
2016/17 - $20,000 (Crobbie Park changing rooms upgrade)

Other Sources of Funding
Nothing at present towards these.

Request Budget
Total Cost: $21,000
Requested Amount: $17,000
83% percentage requested

Staff Recommendation
$7,000

Alignment with Council Funding Objectives
- Physical Recreation and Sport Strategy
- Strengthening Communities Strategy
- Youth and Children Policies
- Recreation and Sports Policy
- Waipuna/Halswell-Riccarton Community Board Priorities

Alignment with Council Strategies and Board Objectives
- Physical Recreation and Sport Strategy
- Strengthening Communities Strategy
- Youth and Children Policies
- Recreation and Sports Policy
- Waipuna/Halswell-Riccarton Community Board Priorities

Alignment with Council Priorities
1.1, 1.2, 1.3, 1.4, 1.9, 1.10

How Much Will the Project Do? (Measures)
1. Assist with the costs of attending coach education courses and workshops to upskill their staff and volunteers.
2. Replace the guttering on the Club’s main building
3. Cover the cost of power to maintain the service they currently provide

How Will Participants Be Better Off?
1. The coaches and managers will get opportunities through the club coach education programme that will support the delivery of appropriate best practice sessions and modules. This will enhance the quality and enjoyment of training sessions for members and make it more likely that they will continue to play sport a lead a healthy lifestyle.
2. The new guttering will ensure the Club’s main building will be fit for purpose and can stay open to provide an operational and comfortable facility for members to congregate, connect, celebrate success and access a range of services. The Club will also be able to continue to hold meetings, and use the building to generate funds through hiring it out to other recreation groups.
3. The club will be able to continue to keep the clubrooms and changing facility functioning, heated and lit allowing members to use and enjoy this provision.

Staff Assessment
The Riccarton Leagues Club are located on Crobbie Park in Avonhead. They are the parent body of two main sporting sections, rugby league and softball that cater for children’s, youth and adult sport. They provide training facilities to Canterbury representative teams as well as hosting a popular rugby league minis’ competition over Waitangi weekend and on occasion also run touch rugby competitions over summer.

The Riccarton Leagues Club are involved in a number of activities to promote sport, healthy living and an inclusive whanau approach. Their membership is predominantly from lower socioeconomic areas and as a consequence, there is not a lot of extra money to go round. They pride themselves on being a well-run club and providing a quality sporting experience for the community.

The Club are seeking funding to employ a Rugby Development Officer whose role will encompass the training and mentoring of volunteer coaches and managers, coordinating the training sessions across all age groups, and building and strengthening relationships within the community to promote the club and raise awareness of the recreational opportunities they offer.

The Club are also seeking assistance to help with the cost of installing the new guttering and also the cost of power for the main building which is one of its main overheads costing around $1,000 per year. As the parent body of two sporting codes Riccarton Leagues Club receives $5 from the subscription that each player pays for registrations costs, which goes towards their operation costs.

Riccarton Leagues Club are currently undertaking an expansion project to build bigger changing rooms to relieve some of the congestion they experience, especially on club days. This has on-going costs as the project evolves. They also require new guttering on the main building. This is where they operate clubrooms, a bar and kitchen facility throughout the year and host their 180 members and Riccarton Softball’s 200 members. The clubrooms allow teams from both sporting codes to socialize, generating a positive culture and forum for community connection.

In the interim, until the new changing rooms have been completed, teams are also using the main building as an overflow changing room, accessing the hallway area and upstairs in the Clubrooms on match days. They have also found that some members and their families are on occasion accessing the shower facilities, which the Club are happy to continue to allow. They aim to provide a safe and welcoming hub where the community can come together to access not just sporting opportunities, but other services they can offer. For example the Club have been involved in the pink T-shirt anti-bullying and healthy living CMHB initiatives and have currently taken on hosting a new touch tournament to schoolkids over the summer in addition to the normal sporting section activities. For most of these the Club receives little or no funding but continue to be open to new initiatives to help with community-based programmes.

The club has $98,000 on hand and received a $20,000 grant from the Community Trust of which they have $9,000 remaining. They will also apply for a CCC loan and will continue to fund raise and utilize volunteers from their club where they can try and keep costs as low as possible.
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<th>Organisation Name</th>
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<tbody>
<tr>
<td>RUR Trust - SEEDS</td>
<td>Young 1’s &amp; Shuffebumz</td>
<td>SCF 2018/19: $12,500</td>
<td>Total Cost: $85,553</td>
<td>$14,000</td>
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<tr>
<td></td>
<td>Seeds RUR Trust are seeking funding assistance towards the wage costs of running the Young One’s and Shuffebumz programme located at The Activate Church in Watts Road, Sheik Burton. This community-based programme is a music and movement programme for young (under 25 year old) parents and their pre-schoolers.</td>
<td>SCF 2017/18: $14,300</td>
<td>Requested Amount: $18,100</td>
<td>That the Waipuna/Halswell-Riccarton Community Board resolve to approve a grant of $14,000 to SEEDS RUR Trust from its 2019/20 Strengthening Communities Fund towards wages costs for Young One’s and Shuffebumz programme.</td>
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<td>00259005</td>
<td></td>
<td>SCF 2016/17: $14,000</td>
<td>$2% percentage requested</td>
<td>Contribution Sought Towards: Salaries and Wages: $18,200</td>
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<td>Other Sources of Funding</td>
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<td>Rata Foundation - $6,000</td>
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<td>COGS - $4,500</td>
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<td>Westside Community Trust - $5,553</td>
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<td>Fundraising: $1,000</td>
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<td><strong>Alignment with Council Strategies and Board Objectives</strong></td>
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<td>• Strengthening Communities Strategy</td>
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<td>• Children’s Policy</td>
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<td>• Early childhood Education Policy</td>
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<td>• Halswell-Hornby-Riccarton Community Board Plan Priorities: 1.1, 1.2, 1.3, 1.4, 1.13, 1.4, 1.15, 2.4</td>
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<td><strong>Alignment with Council Funding Outcomes</strong></td>
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<td>• Support, develop and promote capacity</td>
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<td>• Increase community engagement</td>
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<td>• Enhance community and neighbourhood safety</td>
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<td>• Provide community based programmes</td>
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<td>• Reduce or overcome barriers</td>
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<td>• Foster collaborative responses</td>
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<td><strong>How Much Will The Project Cost? (Measures)</strong></td>
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<td></td>
<td>1. Weekly three hour programme for up to 20 families, during school term, that covers music and movement, and provides a nutritious lunch</td>
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<td>2. Provide learning opportunities each term - inviting guest speakers such as a dentist to teach oral health care, Plunket / community health worker, a healthy and budget friendly cooking demonstration, etc. (two sessions per term)</td>
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<td>3. One off events each term - e.g. Tumble Time session, outings such as petting zoo and swimming pools, Margaret Mahy Playground, end of year celebration, etc. (at least two sessions per term)</td>
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<td>These excursions connect families with the resources available for them in the wider community.</td>
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<td><strong>How Will Participants Be Better Off?</strong></td>
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<td>The participants will be better off in the following ways:</td>
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<td>1. Decreased isolation of vulnerable young parents and their pre-schoolers through weekly attendance and contact.</td>
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<td>2. Friendships, social networks and community awareness developed.</td>
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<td>3. Increased confidence and self-esteem as parents through skills learnt, as modelled in our programme.</td>
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<td>4. Community relationships strengthened.</td>
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<td>5. Decreased transience and mobility as they feel connected.</td>
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<td>6. Sense of responsibility and ownership as they connect and begin to contribute.</td>
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<td>7. A strong sense of community develops within the group, with longer term group members stepping up and in essence, mentoring the newer and more vulnerable young parents.</td>
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</table>
### 2019/20 SCF HALSWELL-HORNYB-RICCATON DECISION MATRIX

#### Priority Rating

<table>
<thead>
<tr>
<th>One</th>
<th>Two</th>
<th>Three</th>
<th>Four</th>
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</thead>
<tbody>
<tr>
<td>Meets all eligibility criteria and contributes significantly to Funding Outcomes and Priorities. Highly recommended for funding.</td>
<td>Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.</td>
<td>Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.</td>
<td>Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.</td>
</tr>
</tbody>
</table>

#### Organisation Details:
- **Organisation Name**: SHARP Trust
- **Service Base**: 244 Lyttelton Street
- **Legal Status**: Charitable Trust
- **Established**: 1/07/1999
- **Staff – Paid**: 15
- **Volunteers**: 40
- **Annual/Volunteer Hours**: 9455
- **Participants**: 150
- **Networks**: OSCAR Network, Tonic, Hoon Hay Network, Halswell Liaison Group and Invent.

#### Organisation Description/Objectives:
- Thriving, Woven Communities with Resilient Children and Youth of Character.

#### Item 10

<table>
<thead>
<tr>
<th>Item No.: 10</th>
<th>13 August 2019</th>
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</thead>
<tbody>
<tr>
<td><strong>Name and Description</strong>: Halswell After-School and Holiday Programme</td>
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<tr>
<td><strong>Funding History</strong>:</td>
<td></td>
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<tr>
<td>2018/19 - $10,000 (After-School and Holiday Programme) DBF</td>
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<tr>
<td>2018/19 - $7,500 (SHARP Trust Project) SCF 5/C</td>
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<td>2017/18 - $4,500 (SHARP Staff/Volunteers Training &amp; Upskilling) SCF</td>
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<td>2017/18 - $7,500 (SHARP Trust Project) SCF 5/C</td>
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<td>2016/17 - $4,500 (SHARP Staff/Volunteers Training, Upskilling) SCF 5/C</td>
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<td>2016/17 - $4,500 (SHARP Halswell Programme) SCF 5/C</td>
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<td>2016/17 - $4,500 (SHARP Halswell Programme) SCF 5/C</td>
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<tr>
<td>2016/17 - $7,000 (Rowleyz SHARP) SCF 5/C</td>
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</table>

#### Request Budget
- **Total Cost**: $76,445
- **Requested Amount**: $12,000
- **13% percentage requested**

#### Contribution Sought Towards:
- Salaries and Wages - $8,000
- Volunteer Expenses - $2,000

#### Other Sources of Funding
- Grants pending - $53,815
- MSD Funding - $9,475

#### Organisational Outcomes
- **Alignment with Council Strategies and Board Objectives**
  - Strengthening Communities Strategy
  - Physical Recreation and Sport Strategy
  - Multicultural Strategy
  - Social Well-being Policy
  - Youth Policy
  - Halswell-Homnby-Riccarton Community Board Plan Priorities 1.1, 1.3, 1.4, 1.6, 1.8, 1.13, 1.46.1, 1.35.

#### Staff Assessment
- SHARP is a Charitable Trust providing after school and holiday care in the south west of Christchurch. SHARP Trust was established in 1999 in response to the need for affordable out of school care in the area and has since expanded into Halswell in 2016 in response to the growing demand.

### Staff Assessment

- While there are other after-school care providers in Halswell, SHARP are the only programme who bring together children from a variety of schools to their site at 110 Brannan Street, rather than operating out of a single school. This point of difference means that participants mix with a range of other children from different schools and backgrounds, providing positive connections and experiences outside of school environment.

- The after-school programme runs every weekday from 3:00pm to 5:30pm and include afternoon tea, homework or quiet reading, an organised group activity such as baking, craft, team games and sport as well as some down time and recreational play. SHARP Trust’s vision is to build thriving woven communities with resilient children and youth of character.

- The cost is $17.50 per child includes transport directly from their school to the site. Pick-ups are offered from Adderfield and Oaklands School relieving the pressure from parents who struggle to arrange child care around their work commitments.

- Sharp runs out of three programmes, one in Halswell and two in Spreydon. They employ a coordinator full time who oversees the on-going operation of the two sites and supports the supervisor in the planning and running of the programme. A part-time Supervisor whose role it is to plan the programme and Accounts Administrator are also employed part time. SHARP are seeking funding to assist with salaries and expenses for the staff and volunteers who cover the programme SHARP runs at Halswell.

- The programme are supported by many young volunteers from Cashmere, Hillmorton, Aidanfield Christian School and Middleton Grange High School. SHARP are seeking funding to assist with volunteer expenses. This provides these young people with an opportunity to learn leadership skills, gain confidence and give back to the local community, and also help them gain future employment. The participants also benefit from interacting with responsible teenage role models who live in their immediate neighbourhood, building connections to build stronger communities. The coordinator and supervisor roles are critical to providing on-going training and mentoring to the volunteers who help with the out-of-school care.

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**Page 38 of 46**

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**Attachment B**

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**Item 10**

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**Waipuna/Halswell-Hornyby-Riccarton Community Board**

**Christchurch City Council**
## 2019/20 SCF HALSWELL-HORNBRY-RICCATON DECISION MATRIX

<table>
<thead>
<tr>
<th>Priority Rating</th>
<th>One</th>
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<tbody>
<tr>
<td>Description</td>
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</table>

### Organisation Details

- **Service Base:** SouthWest Baptist Church, Lyttelton Street
- **Legal Status:** Charitable Trust
- **Established:** 29/08/1997
- **Staff - Paid:** 13
- **Volunteers:** 110
- **Annual/Volunteer Hours:** 25000
- **Participants:** 60
- **Target Groups:** We collaborate with all the youth organisations, sports clubs, community groups, schools and churches, CWYC, CVS, Cross Over Trust. We host the 24-7 Youthlink Canterbury Regional Hub support.

### Organisation Description/Objectives:

SYCT works to benefit the wider community through youth development activities within the Southeast CNZ area. SYCT aims to assist yp develop a sense of identity and belonging thru being part of a relational-based community which fosters healthy lifestyles, help reach their potential and influence the wider community. We are committed to building friendships with yp and being positive role-models. Providing the necessary information, skills and the right relationships as good e.g., SYCT aims to encourage yp, through its prog., events, camps, pthw in the schools and community.

### Alignment with Council Strategies and Board Objectives

- Strengthening Communities Strategy
- Youth Policy
- Halswell-Hornby-Riccarton Community Board Priorities 1.3, 1.9

### Alignment with Council Funding Outcomes

- Support, develop and promote capacity
- Community participation and awareness
- Increase community engagement
- Enhance community and neighbourhood safety
- Provide community based programmes
- Reduce or overcome barriers

### How Much Will The Project Cost? (Measures)

30-40 young people will attend regularly, with over 100 young people from Halswell on the database. There are weekly programmes in Halswell that last two hours, 2-3 camps a year, holiday activities such as a local or global exposure opportunities.

SYCT also runs leadership training for the group of volunteers currently working with the group.

### Staff Assessment

The Spreydon Youth Community Trust (SYCT) runs its weekly youth programme for Halswell youth out of the Spreydon Baptist Church building. It is an established programme which includes sports, social and educational events for young people who attend various high schools in the area, but live in Halswell. The programme includes games, speakers, discussions, mentoring, camps and leadership training events. A large part of the youth pasters role is to help the young people give back to the community.

The SYCT group aims to provide young people with a safe space to gather, to involve them in constructive activities and enable them to have quality relationships with peers and leaders. There are approximately 12 leaders involved in this programme, many of whom commit for a number of years. SYCT invests heavily in volunteers with training to help them when dealing with the young people. The volunteering that they do is a positive step towards employment for the emerging leaders.

Many young people have a lack of supportive relationships, which is where mentoring from the leaders can have a huge impact. The SYCT Programme has seen tremendous results from young people’s involvement in the groups in terms of improved attendance and behaviours at school, as well as better interactions at home. The Programme also seeks to get to know young people’s families.

SYCT have youth workers in, Hillmonton High School, Middleton-Grange School, Chirstchurch South Intermediate and Cashmere High School. This gives youth workers a presence in local schools where they can further support students that are involved in local Halswell programmes. Through reports from teachers at these schools they see positive results in young people’s behaviour and attendance. The youth workers also seek to get to know young people’s families and parents, who also inform us of improved relationships between them and their children.

### Request Budget

- **Total Cost:** $61,789
- **Requested Amount:** $23,000
- **40% percentage requested**
- **Contribution Sought Towards:**
  - Salaries and Wages: $25,000
  - Training / Upskilling: $2,000
  - Programme Costs: $1,000
  - Travel: $500
  - Volunteer Expenses: $500
  - Volunteer Training / Upskilling: $500

### Staff Recommendation

$3,000

That the Waipuna/Halswell-Hornby-Riccarton Community Board resolve to approve a grant of $3,000 from its 2019/20 Strengthening Communities Fund to Spreydon Youth Community Trust towards wages and overhead costs.
### 2019/20 SCF HALSWELL-HORNYBY-RICCATON DECISION MATRIX

#### Organisation Name
Templeton Residents Association

#### Name and Description
**Administration Costs**
The Templeton Residents Association is seeking funding assistance towards administration costs for the organisation.

#### Total Cost
- **Requested**: $2,270
- **Requested**: $2,270

#### Contribution Sought Towards
- **Insurance**: $1,385
- **Box rental**: $185
- **Audit and accounting costs**: $300
- **Volunteer Expenses**: $200

#### Staff Recommendation
$2,270

That the Waipuna/Halswell-Hornby-Riccarton Community Board resolve to approve a grant of $2,270 to Templeton Residents Association from its 2019/20 Strengthening Communities Fund towards administration costs.

#### Priority
2

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**Organisation Details**
- **Service Base**: Templeton Community Centre
- **Legal Status**: Incorporated Society
- **Established**: 27/05/1986
- **Target Groups**: General community
- **Annual Volunteer Hours**: 800
- **Participants**: 4,000

**Alignment with Council Strategies**
- Strengthening Communities Strategy
- Residents Association Formation and Recognition Policy
- Events Strategy
- Halswell-Hornby-Riccarton Community Board Priorities: 1.4, 1.5, 1.8, 1.14, 1.15, 2.5, 2.17

**CCC Funding History**
- 2018/19: $2,600 (Administration and Community Day) DRF
- 2017/18: $6,000 (Community Issues Resident Empowerment) DRF
- 2017/18: $1,600 (Administration and Community Day) SCF
- 2016/17: $1,000 (Community Day) DRF
- 2016/17: $600 (Administration) DRF

**Other Sources of Funding**
- **Funds on hand**: $67,316 (tagged)

**Staff Assessment**
The Templeton Residents Association (TRA) is one of the most active community groups in the Templeton area. They have a committee of twelve who meet once a month. Their aim is to promote civic awareness in the Templeton area, to enable the residents to become better informed in the various decision making processes, to keep abreast of the issues and to advocate for residents on the issues pertinent to the area.

The Association is seeking funding assistance towards administration costs. An administration grant historically was granted to Residents Associations in the Community Board area to assist with their ability to represent the interests of the residents living in their catchment areas. Residents Associations rely solely on volunteers. TRA seek administration assistance towards the general administration costs such as stamps, computer paper, ink cartridges, internet costs, auditors and bank fees and post office box rental.

TRA is also seeking funding assistance towards insurance costs. Public Liability insurance is a requirement for any organisation running community events. Additionally TRA needs to ensure items that it has purchased that they have placed in the Templeton Community Centre and make available to other Community Centre users. Council insurance for the centre does not cover items that are owned by other organisations.

TRA have been heavily focused on supporting the community in opposition to the proposed Roydon Quarry. This has incurred a number of additional costs. One of these is a tax bill for the income the group has received from the community to oppose the quarry.

TRA put together a two monthly newsletter of interest to their residents which is distributed to approximately 1,100 homes. This newsletter is printed through the Council.

This year the TRA are not applying for costs for the running of the annual community day. The 2018 event was not held and consequently the granted money for that has been held over to this year’s event.
## 2019/20 SCF HALSWELL-HORNBY-RICCARTON DECISION MATRIX

### Organisation Details:
- **Service Base:**
- **Legal Status:** Charitable Trust
- **Established:** 29/06/2010
- **Volunteers:** 20
- **Annual Volunteer Hours:** 200
- **Participants:** 50

### Organisation Description/Objectives:
The Link Community Trust supports individuals, volunteers and community members to make a difference in their community. LCT provides a legal and financial entity, support and expertise to enable locally-led projects to happen and to enable people and communities to realise their full potential.

### Alignment with Council Strategies and Board Objectives:
- Strengthening Communities Strategy
- Social Wellbeing Policy
- Halswell-Hornby-Riccarton Community Board Priorities 1-4, 1.5-1.6, 1.7, 1.13, 1.14

### Funding History:
- **2017/18:** $1,500 (Little Steps) DRF
- **2016/17:** $2,500 (Little Steps) SGF

### Other Sources of Funding:
The Kings Church provides $1000 per month to the citywide work of the CAP project, but this amount may be reduced over time.

### Request Budget:
- **Total Cost:** $10,870
- **Requested Amount:** $10,620
- **84% percentage requested**

### Contribution Sought Towards:
- **Project 1:** Monthly fee to National CAP centre - $7,200
- **Computer equipment and other resources - $2,200**
- **Project 2:** Halswell Church Administration - $500
- **Venue Hire - $320**

### Staff Recommendation:
- **Priority:** 2

**Waipuna/Halswell-Hornby-Riccarton Community Board**

13 August 2019

**Attachment B**

**Item 10**
### 2019/20 SCF HALSWELL-HORNBY-RICCARTON DECISION MATRIX

<table>
<thead>
<tr>
<th>Organisation Name</th>
<th>Name and Description</th>
<th>Total Cost</th>
<th>Contribution Sought Towards</th>
<th>Staff Recommendation</th>
<th>Priority</th>
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#### Organisation Details
- **Service Base:** Incorporated Society
- **Established:** 4/03/1991
- **Target Groups:**
  - Annual Volunteer Hours: 500
  - Participants: 400

#### Alignment with Council Strategies
- **CCC Funding History:**
  - 2018/19 - $1,248 (CCTV Camera) DRF
  - 2018/19 - $750 (Annual Picnic) DRF

#### Other Sources of Funding
- **Staff Assessment**
  - Westmorland Residents Association have been running their annual community picnic since 2009, providing a free fun event for people to come together, enjoy some kai and connect.
  - Events can lead to stronger communities by fostering a sense of belonging, pride in local neighborhoods and providing a forum for people to meet, learn, share their and celebrate identity and culture.
  - The Westmorland annual picnic is held on a Sunday in February from 12 to 3pm at Sedgwick Way Reserve. They offer a free sausage sizzle, and subsidized ice-creams and drinks, as well as providing a children’s entertainer, running and novelty races, a lolly scramble and live music.
  - The picnic is advertised to everyone in the Westmorland suburb via a letterbox drop as well as on their website and social media page and signage at the reserve. The event usual attracts around 400 people and is well supported by local businesses, groups and community members.
  - The Association is seeking assistance with the costs of running the event including hiring portable toilets as there are none at the reserve, the cost of the entertainment and towards the food to they can provide a free sausage sizzle and subsidize the other refreshments they offer.
## 2019/20 SCF HALSWELL-HORNBY-RICCATON DECISION MATRIX

### Priority Rating
- One
- Two
- Three
- Four

### Organisation Name
Westside Community Trust

### Name and Description
**Community Connections Programme**
Westside Community Trust are seeking funding assistance towards the following projects:
1. The wages and other associated costs of the staff delivering the programmes/projects that are offered by the Trust in the Stockburn area.
2. Funding towards the Communities Connection Programme
3. Funding towards the Stockburn Community Fun Day held in March at Stockburn Park

### Funding History
- **2018/19**: $3,000 (Community Fun Day and Muck in Sunday)
- **SCF 2017/18**: $4,000 (Community Connection Programme)
- **SCF 2016/17**: $4,500 (Community Connection Programme)

### Request Budget
- **Total Cost**: $52,890
- **Requested Amount**: $43,105
- **83% percentage requested**

### Contribution Sought Towards:
- **Salaries and Wages**: $27,525
- **Fun Day**: $4,670
- **ICNZ & IFG programme**: $3,000
- **Oasis Women’s Retreat**: $1,925
- **Monthly Women’s Catch Ups**: $800
- **Muck in Day**: $2,000
- **Mother’s Day Pamper**: $500
- **Community Carols**: $985
- **Winter Community event**: $2,440

### Staff Recommendation
$12,000
That the Waipuna/Halswell-Hornby-Riccarton Community Board resolve to approve a grant of $11,000 from its 2019/20 Strengthening Communities Fund to Westside Community Trust towards:
1. Salary for the Community Development Worker $9,000
2. The costs of delivering the Community Connections Programme $2,500
3. Cost of delivering the Stockburn Community Fun Day $500

### Organisation Details
- **Service Base**: 3 Watts Road, Stockburn
- **Legal Status**: Charitable Trust
- **Established**: 26/01/2015
- **Staff – Paid**: 4
- **Volunteers**: 176
- **Annual Volunteer Hours**: 10035
- **Participants**: 600
- **Target Groups**: ACTS Churches NZ, Girls Brigade NZ (IFG group), Boys Brigade NZ (ICNZ group)

### Alignment with Council Strategies and Board Objectives
- Strengthening Communities Strategy
- Social Well-being Policy
- Events Strategy
- Halswell-Hornby-Riccarton Community
- Recreation & Sport Policy
- Board Plan Priorities 1.1, 1.2, 1.5, 1.7, 1.10, 1.13, 1.14 & 1.15

### Alignment with Council Funding Outcomes
- Support, develop and promote capacity
- Community participation and awareness
- Increase community engagement
- Enhance community and neighbourhood safety
- Provide community based programmes
- Reduce or overcome barriers
- Foster collaborative responses

### How Much Will The Project Do? (Measures)
1. Employ a Community Development worker to deliver on the following priorities:
   - Plan, coordinate and deliver the calendar of events and programmes
   - Raise the profile of the Westside Community Trust in order to promote its programmes and services
   - Provide on-going support in the Stockburn community through connecting with residents and gathering information on local needs, issues and priorities.
   - Coordinate funding applications and sponsorship to ensure the Trust’s programmes are sustainable
2. Deliver the Communities Connection Programme which includes:
   - Weekly ICNZ & IFG programme
   - Women’s monthly catch-ups
   - Winter gathering event
   - Mother’s Day event
   - Community Christmas Carols
   - Community Muck-in Day

### Staff Assessment
Westside Community Trust are an organisation who aim to make a positive impact through providing community programs where people can access help and support and feel a sense of belonging.

The Trust collaborate with a number of other organisations to deliver the programs they run as part of a Community Connections Program, including Seeds RUR Trust for their Young 15+ & Shuffelbubs sessions, ICNZ and IFG for their boys and Girls Youth Groups, Christians against Poverty for their budgeting courses and Avonhead Community Trust.

The Community Connection project aims to enhance the existing community services they provide by providing further opportunities for community engagement by delivering an annual programme of regular activities which include picnics, movie nights and a disco open to the wider community. Participants include families and people from many different ethnicities, cultures and backgrounds.

The activities provide regular opportunities for people to connect, get to know one another and generate networks, creating a forum for information sharing and support.

In addition to these the Trust have introduced new initiatives in response to the needs of the community they engage and work with. Through working closely with Springs Community Early Childhood Centre staff have identified a need for providing support for mothers in the area many of whom are single parents and are often isolated and have little opportunity to connect within their community. The Trust have initiated a monthly women’s catch-up where local residents can come together, share some kai and connect with others within the community offering a break and a chance to relax whilst taking time to meet other people.

Similarly, the Mother’s Day Pampering Day aims to bring together around forty mothers in the Stockburn area to acknowledge and show appreciation for them by providing a free morning tea framed photos the children had decorated.

A Community Muck-in Day was introduced last year which aims to identify an area for improvement in the local vicinity and delivering a working bee with around 50 people from the community helping out. The funding will help cover the costs of health and safety equipment, paint, tools and other items which will be required to complete various activities aimed at enhancing the local area. The activities included on the day will be based on ideas from the community and The Trust are liaising with the Graffiti team and Parks team at Christchurch City Council on forthcoming projects or potential collaborations.

The events and programmes that Westside Community Trust currently run are delivered entirely by volunteers who dedicate a huge amount of their time to ensure the success of each initiative. Employment of a coordinator role would relieve the pressure of workload and allow more focus on the projects to increase the outreach and impact they have for the community.
<table>
<thead>
<tr>
<th>Decision Matrix</th>
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</thead>
<tbody>
<tr>
<td><strong>Oasis Women’s retreat weekend</strong></td>
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<tr>
<td>3. Deliver a free community event in March 2020 which brings together around 600 people from the Sockburn area.</td>
</tr>
<tr>
<td><strong>How Will Participants Be Better Off?</strong></td>
</tr>
<tr>
<td>Local residents of the Sockburn area will have opportunity to participate in a calendar of events and programmes coordinated by the Community Development worker.</td>
</tr>
<tr>
<td>A series of regular programmes and events can lead to stronger communities by fostering a sense of belonging and community, pride in local neighbourhood and provide a forum for people to meet, learn, share their and celebrate identity and culture.</td>
</tr>
<tr>
<td>The residents of the Sockburn area will have an opportunity to attend a free event, participate in and try new activities and watch the entertainment. They will get to know other local residents and local community organisations within the community, feel more socially connected and create and strengthen networks. This will foster their sense of safety and pride within the community.</td>
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<tr>
<td><strong>The coordinators role includes:</strong></td>
</tr>
<tr>
<td>- The coordination and delivery of an annual calendar of events</td>
</tr>
<tr>
<td>- Liaising with local community groups and businesses</td>
</tr>
<tr>
<td>- The recruitment, retention and coordination of up to 40 volunteers</td>
</tr>
<tr>
<td>- Administration; ensuring all Health &amp; Safety documents, licenses, invoices and promotion is completed</td>
</tr>
<tr>
<td>The Trust runs an annual community event at Sockburn Park in March of each year bringing together around 500 people who enjoyed a free sausage sizzle, bouncy castle, face painting and other activities which created a platform from which local organisations and businesses showcased their services and connected with the community. The feedback received highlighted the positive impact the event had for the Park, remarking on how it ‘came alive again’ creating a space that local residents like to utilise for their recreation and relaxation. It also gives local groups an opportunity each year to connect with new and existing residents, promote their services and form networks to increase community engagement and partnerships.</td>
</tr>
</tbody>
</table>
### 2019/20 SCF HALSWELL-HORNBY-RICCARTON DECISION MATRIX

<table>
<thead>
<tr>
<th>Organisation Name</th>
<th>Name and Description</th>
<th>Total Cost</th>
<th>Contribution Sought Towards</th>
<th>Staff Recommendation</th>
<th>Priority</th>
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<tbody>
<tr>
<td>Yaldhurst Tennis Club Incorporated</td>
<td>Ground rent and grounds preservation and upkeep</td>
<td>$4,945</td>
<td>Rent / Venue Hire - $595</td>
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<td>$4,945</td>
<td>Grounds preservation - $3,588</td>
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<td>[100% requested]</td>
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#### Organisation Details
- **Service Base:** Yaldhurst Domain, School Road, Yaldhurst
- **Legal Status:** Charitable Trust
- **Established:** 1/12/1913
- **Target Groups:** Children, Youth, Adults
- **Annual Volunteer Hours:** 130
- **Participants:** 120

#### Alignment with Council Strategies
- Physical Recreation and Sport Strategy
- Strengthening Communities Strategy
- Youth and Children Policies
- Recreation and Sports Policy
- Halwell-Hornby-Riccarton Community Board Plan Priorities 1.1, 1.2, 1.3, 1.4, 1.9, 1.13, 1.14 & 1.15

#### CCC Funding History
- **2018/19:** $7,000 (Upgrade of Community Tennis Courts at the Yaldhurst Domain) DRF FWH
- **2018/19:** $3,100 (Ground Rental and Grounds Upkeep) SCF FWH
- **2017/18:** $1,000 (Ground Rental and Grounds Upkeep) SCF FWH
- **2016/17:** $690 (Ground Rent) SGF FWH

#### Other Sources of Funding
- **Nil**

#### Staff Assessment

The Yaldhurst Tennis Club, based at the Yaldhurst Domain, was established in 1913 and currently has approximately 120 people that use the facility regularly. Although the tennis club’s membership is small, their unlocked courts are a community asset and are used by many individuals of the community. Avonhead Tennis Club utilizes the courts Saturday mornings for their junior interclub programme. Interclub involves up 16 junior players from the Yaldhurst club and their different opponents running each Saturday from mid-October to mid-March.

Yaldhurst School also has free access to the courts using the facilities and the Club’s equipment for an annual event. The courts are also used by a local person who coaches junior tennis players throughout the season.

The club’s volunteers continue to trim the hedge and trees and undertake other work that needs to be done and this provides an affordable and safer sports facility for the club members and community users.

The Club is aware that the housing and commercial development on Yaldhurst Road is now proceeding and is anticipating that its courts will be a useful community asset for people residing there.

The Club is seeking funding assistance towards the rental costs, the mowing of the grass surrounds and upgrade of their four courts including the materials and labour to have the rotten wooden edging around the newly surfaced courts removed and new edging inserted. The edging will go around the outer edge of the courts between the outer court surface and the grass. This will protect the courts from weed infringement which will be safer for players, prevent deterioration and reduce the wear and tear on the courts.

Over time the usage has taken its toll and the courts could potentially become unsafe for users of the facilities.

All 4 courts require repair and resurfacing. The entire upgrade involves:

1. Replacement of posts and concreting of them in place.
2. Court resurfacing and
3. Removal of the current courts and concreting in place.

The Club were granted funding from Four Winds for resurfacing work but it is essential that the post work and concreting be done to enable the resurfacing to be completed.

The club are focusing on getting courts one and two finished this year and hope to have courts three and four finished in 2020. This request to will help them complete the full upgrade of courts one and two and provide new posts for all four courts.

The Club are committed to ensuring that the courts and facilities at Yaldhurst are safe and provide an enjoyable, easily accessible experience for all.

Waimāro/Fendalton-Waimairi-Harewood staff recommendation: $900 for rental and mowing costs. $7,000 has been granted towards the upgrade from their DRF.
## 2019/20 SCF HALSWELL-HORBURY-RICCARTON DECISION MATRIX

### Organisation Name
- Waipuna/Halswell-Hornby-Riccarton Community Board

### Name and Description
- 24/7 Youth Workers at Hornby High
  - Youth Southwest is seeking funding towards providing four school-based 24/7 Youth Workers at Hornby High School.

### Funding History
- **2018/19**: $16,000 (24/7 Youthwork Hornby High School and associated programmes) SCF
- **2017/18**: $15,000 (24/7 Youthwork Hornby High School) SCF
- **2016/17**: $3,000 (Energy/Skills/Volunteer costs) SGF

### Request Budget
- **Total Cost**: $64,967
- **Requested Amount**: $20,000
- **33% percentage requested**

### Staff Recommendation
- $18,000
  - That the Waipuna/Halswell-Hornby-Riccarton Community Board resolve to approve a grant of $16,000 from its 2019/20 Strengthening Communities Fund to Youth Southwest Christchurch Trust towards wages for 24/7 youth workers.

### Priority
- **2**

### Organisation Details:
- **Service Base**: 27 Aymes Road, Hornby
- **Legal Status**: Charitable Trust
- **Established**: 17/01/2008
- **Staff – Paid**: 12
- **Volunteers**: 49
- **Annual/Volunteer Hours**: 15000
- **Participants**: 660
- **Target Groups**: Young people in Hornby
- **Networks**: Canterbury Youth Workers Collective, 24/7 Youth Work

### Organisation Description/Objectives:
- **24-7 Youth Work**: We want to see young people enjoy their high school years and build a great foundation to launch themselves into adult life. We want to see a good, strong, healthy next generation of New Zealanders coming through.

### Alignment with Council Strategies and Board Objectives
- **Youth Development**
- **Youth Strategy**
- **Social Wellbeing Policy**

### How Much Will the Project Cost? (Measures)
1. There will be four youth workers present in Hornby High for 50 hours each week. This is equivalent to 130% of school hours (32 school hours per week).
2. The youth workers will continue to mentor and/or work with smaller groups, as well as lead the prefect team. They will connect specifically with at least 100 young people over the period in Hornby High School.
3. The youth workers will run community programs including two weekly youth programmes, benefitting up to 300 individual young people of the Hornby community. This is developing over the year and likely to include collaboration with CNH on the Young Hang Out.

### How Will Participants Be Better Off?
Young people will have the opportunity to engage with youth workers both in and out of school to gain support in all areas of their lives during a stage of life that can be difficult and confusing.
- Young people will be assisted to find belonging and opportunities to contribute to their school and wider communities, resulting in better holistic health and enhancing school spirit. Leadership development opportunities will be available to them as youth workers work the young people to develop their potential.
- Research conducted by the 24/7 Youth Workers Network describe the benefits of having 24-7 youth workers in schools include: increasing students self-esteem, increasing community participation, supporting young people to make positive choices, developing leadership, and raising school spirit.

### Staff Assessment
- Youth Southwest Christchurch Trust (operating as Hope Youth Trust) have four school-based 24-7 youth workers that work 90 hours per week (2300 per annum) at Hornby High, working alongside approximately 660 students from Year 7 to Year 13. The 24/7 youth workers are part of a team of 10 youth workers from Hope Youth Trust. Youth workers are "on the ground" as student role models and provide readily-available student and staff support. They provide both individual and small group mentoring, life coaching at risk students (often referred through the schools guidance network), and assistance in leadership skill development. They passionately encourage involvement in the life of the school through hosting and MVC events, coaching sports, and assisting in lunchtime and after school programmes.

The youth workers also provide weekly youth programmes for Year 7-13 that contribute to the organisations strategic plan goal of journeying alongside youth. One of the programmes YSCF believes strengthens the community is a weekly programme that around 100 youth attend. This programme offers young people a chance to connect with each other and a group of committed volunteer leaders who offer support and encouragement. Emerge is a place for young people to develop life skills and grow in their cultural identity.

The youth workers also promote and provide opportunities to serve in the community allowing opportunities for young people to engage with their local neighbourhood and with others. They provide an integrated in-and-out of school approach to youth work, supporting young people regardless of beliefs or backgrounds through the ups and downs of teenage years.

Youth Workers will benefit by being involved in the daily lives of young people from a variety of ethnic and cultural backgrounds. They will have continued training and up-skilling opportunities as they develop their capacity as leaders in the community. They will benefit from being part of the 24-7 national network and the support that is provided by that.

At times young people will be supported by youth workers inside the classroom. This assists the students to focus, complete school work and ultimately gain qualifications which open a variety of employment opportunities.
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<tr>
<th>Matrix Page</th>
<th>App #</th>
<th>Priority</th>
<th>Customer Name</th>
<th>Name/Subject</th>
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<th>Board Rec</th>
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<td>Wages for librarian (Coordinator/Grants Officer)</td>
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<td>FC TWENTY 11 Coaching, equipment, operating costs</td>
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Reference: 19/838353
Presenter(s): Marie Byrne, Community Development Adviser
Karla Gunby, Community Development Adviser
Emily Toase, Community Recreation Adviser

1. Purpose of Report
1.1 The purpose of this report is for the Waipuna/Halswell-Hornby-Riccarton Community Board to consider the allocations of funding from its 2019-20 Discretionary Response Fund for the projects below.

<table>
<thead>
<tr>
<th>Funding Request Number</th>
<th>Organisation</th>
<th>Project Name</th>
<th>Amount Requested</th>
<th>Amount Recommended</th>
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<td>Community Service/Youth Service and Community Garden Pride Awards 2020</td>
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<td>Community Board Promotional Material</td>
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<tr>
<td>00059753</td>
<td>Waipuna/Halswell-Hornby-Riccarton Community Board</td>
<td>Halswell-Hornby-Riccarton Edible Garden Awards</td>
<td>$5,000</td>
<td>$4,500</td>
</tr>
</tbody>
</table>
There is currently a balance of $8,977 remaining in the fund.

**2. Staff Recommendations**

That the Waipuna/Halswell-Hornby-Riccarton Community Board resolved to:

1. Approve an allocation of $8,000 from its 2019-20 Discretionary Response Fund towards its Community and Youth Service Awards and Community Pride Garden Awards.
3. Approve an allocation of $1,000 from its 2019-20 Discretionary Response Fund towards Board promotional material.
4. Approve an allocation of $1,000 from its 2019-20 Discretionary Response Fund towards its 2019-20 Off the Ground Fund.
5. Approve an allocation of $6,000 from its 2019-20 Discretionary Response Fund towards community leadership opportunities.
8. Approve an allocation of $1,500 from its 2019-20 Discretionary Response Fund towards the expenses for 2020 Anzac Day events.

**3. Key Points**

**Issue or Opportunity**

3.1 To consider providing funding to projects identified by the Waipuna/Halswell-Hornby-Riccarton Community Board at a Workshop held on 26 March 2019.

**Strategic Alignment**

3.2 The recommendations in this report are strongly aligned to the Strategic Framework and in particular, the strategic priority of Building Strong Communities.

3.3 The recommendations also align to the 2017-19 Halswell-Hornby-Riccarton Community Board Plan’s outcome below:

3.3.1 A range of social and recreational initiatives which build and develop community wellbeing.
Decision Making Authority

3.4 The Community Board has the delegated authority to determine the allocation of the Discretionary Response Fund for each community.

3.4.1 Allocations must be consistent with any policies, standards or criteria adopted by the Council.

3.4.2 The Fund does not cover:

- Legal challenges or Environment Court challenges against the Council, Council Controlled organisations or Community Board decisions.
- Projects or initiatives that change the scope of a Council project or that will lead to ongoing operational costs to the Council (though Community Boards can recommend to the Council that it consider a grant for this purpose).

Assessment of Significance and Engagement

3.5 The decision(s) in this report is of low significance in relation to the Christchurch City Council’s Significance and Engagement Policy.

3.6 The level of significance was determined by the number of people affected and/or with an interest.

3.7 Due to the assessment of low significance, no further community engagement and consultation is required.

Funding Available

3.8 At the time of writing, the balance of the 2019-20 Discretionary Response Fund is $8,977.

3.9 However, the report on the allocation of the 2019-20 Strengthening Communities Fund also being considered on 13 August 2019, recommends that any unallocated Strengthening Communities Funds be transferred into the 2019-20 Discretionary Response Fund. If the staff recommendations in that report are adopted, the balance of the 2019-20 Discretionary Response Fund will be $99,640.

3.10 The table below reflects figures based on staff recommendations being adopted in the 2019-20 Strengthening Communities Fund allocation report.

<table>
<thead>
<tr>
<th>Total Budget 2019-20</th>
<th>Granted To Date</th>
<th>Available for allocation</th>
<th>Balance If Staff Recommendation adopted</th>
</tr>
</thead>
<tbody>
<tr>
<td>$167,640</td>
<td>$68,000</td>
<td>$99,640</td>
<td>$61,640</td>
</tr>
</tbody>
</table>

Community Board Projects

3.11 At a Workshop held on 26 March 2019, the Board indicated that it wanted to initiate the following projects for later consideration in the 2019-20 financial year:

<table>
<thead>
<tr>
<th>Project</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Community and Youth Service and Garden Pride Awards</td>
<td>$8,000</td>
</tr>
<tr>
<td>Edible Garden Awards</td>
<td>$5,000</td>
</tr>
<tr>
<td>Culture Galore</td>
<td>$13,500</td>
</tr>
<tr>
<td>Summer with Your Neighbours (Neighbourhood Week)</td>
<td>$4,500</td>
</tr>
<tr>
<td>ANZAC Day 2020</td>
<td>$1,500</td>
</tr>
</tbody>
</table>
Leadership Day  $4,000
Youth Development Fund  $12,000
Ward Enhancement Projects  $5,000
Board Promotional Material  $1,000
Off the Ground Fund  $2,000
**TOTAL**  $58,500

3.12 Staff have reviewed all of the above projects and are recommending changes to some of these. The rationale for the changes is included in detail in the relevant attached matrix, however they are summarised as follows:

3.12.1 Community and Youth Service and Garden Pride Awards – to retain at $8,000
3.12.2 Edible Garden Awards – a reduction to $4,500
3.12.3 Culture Galore – a reduction to $12,000
3.12.4 Leadership Day – changing focus of the project to Leadership in the Community Opportunities and increasing funding to $6,000
3.12.5 Youth Development Funding – amount already allocated on 9 July 2019
3.12.6 Ward Enhancement Projects – recommending withdrawal of this project
3.12.7 Off the Ground Fund – a reduction to $1,000

3.13 These changes alter the total amount for Community Board projects to $40,500.

3.14 Based on the current Discretionary Response Fund criteria, the applications listed above are eligible for funding.

3.15 Decision Matrices (refer Attachment A) provide information on the applications including organisational and project details, financial information and a staff assessment.

### Attachments

<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>Waipuna/Halswell-Hornby-Riccarton Community Board - 2019-20 Discretionary Response Fund - Decision Matrices - Community Board Projects</td>
<td>122</td>
</tr>
</tbody>
</table>

### Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:
   (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
   (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council’s significance and engagement policy.
**Signatories**

<table>
<thead>
<tr>
<th>Authors</th>
<th>Marie Byrne - Community Development Advisor</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Karla Gunby - Community Development Advisor</td>
</tr>
<tr>
<td></td>
<td>Emily Toase - Community Recreation Advisor</td>
</tr>
<tr>
<td>Approved By</td>
<td>Matthew Pratt - Manager Community Governance, Halswell-Hornby-Riccarton</td>
</tr>
</tbody>
</table>
**2019/20 DRF HALSWELL-HORNBY-RICCATON DECISION MATRIX**

<table>
<thead>
<tr>
<th>Organisation Name</th>
<th>Name and Description</th>
<th>Total Cost</th>
<th>Contribution Sought Towards</th>
<th>Staff Recommendation</th>
<th>Priority</th>
</tr>
</thead>
<tbody>
<tr>
<td>Halswell-Hornby-Riccarton Community Board</td>
<td>Community Service / Youth Awards and Community Pride Garden Awards 2020</td>
<td>$8,000</td>
<td>Delivery of Community and Youth Service and Garden Pride Awards - $8,000</td>
<td>$8,000</td>
<td>2</td>
</tr>
</tbody>
</table>

### Other Sources of Funding
- Nil

### Staff Assessment
Since the Waipuna/Halswell-Hornby-Riccarton Community Board considered this project at a workshop on 26 March 2019, staff have reviewed this project and consider that it can be delivered for $8,000 rather than $10,000 as indicated at that meeting. This saving can be achieved by utilizing Council venues such as Te Hāpua: Halswell Centre and the new Riccarton Community Centre.

The Community and the Garden Pride events are city wide events that are run in the Wards and have been funded historically by the Community Board for a number of years. Each Community Board is the decision maker for their recipients. The Waipuna/Halswell-Hornby-Riccarton Community Board is one of two Boards that give out Youth Service Awards.

The Community Service Awards seek to acknowledge the contribution and service of volunteers for community groups. Community Support staff manage the nomination process for Community Service Awards prior to the decision making and then organise the presentation ceremonies for recipients. Awards are usually decided in April each year with a ceremony in June. Although there are Council Civic Awards and Volunteering Canterbury Awards, these are often for volunteers at a metropolitan level. These awards acknowledge volunteers at a local level. Recipients often have volunteered for a significant number of years and many have done so for more than one organisation.

Community Pride Garden Awards are judged by Christchurch Beautifying Association volunteers in December and January each year. Community Support staff then manage the process of the presentation ceremony for the recipients. The gardens are judged on their street appearance. Judges in the Halswell-Hornby-Riccarton Ward are usually very comprehensive and acknowledge the most gardens of any other Ward in the City. This is not a gardening competition, but an acknowledgement of achievement of presentation of local gardens as viewed from the street.

There are no other funders for either of these award schemes other than Community Board funding.
## 2019/20 DRF HALSWELL-HORNBY-RICCATTON DECISION MATRIX

<table>
<thead>
<tr>
<th>Priority Rating</th>
<th>Organisation Name</th>
<th>Name and Description</th>
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<th>Contribution Sought Towards</th>
<th>Staff Recommendation</th>
<th>Priority</th>
</tr>
</thead>
<tbody>
<tr>
<td>Two</td>
<td>Halswell-Hornby-Riccarton Community Board</td>
<td>Culture Galore 2020</td>
<td>$124,000</td>
<td>$24,000 - Event Costs</td>
<td>$12,000</td>
<td>2</td>
</tr>
<tr>
<td></td>
<td></td>
<td>To host a community event showcasing and celebrating cultural diversity. Contribution is sought for costs associated with organising and running the event including equipment and contractor hire, promotion costs, volunteer reimbursements and activity costs. Split - HHR 50% / FWH 50%</td>
<td>124,000</td>
<td>$24,000 - Event Costs</td>
<td>$12,000</td>
<td>2</td>
</tr>
</tbody>
</table>

### Organisation Details
- **Service Base:** Fendalton Service Centre
- **Legal Status:** Community Board
- **Established:** 1/10/13889
- **Target Groups:** Halswell-Hornby-Riccarton and Fendalton-Waimairi-Harewood Communities Multicultural Communities 7000
- **Participants:**

### Alignment with Council Strategies
- Strengthening Communities Strategy
- Multicultural Strategy
- Halswell-Hornby-Riccarton Community Board Priorities: 1.1, 1.2, 2.1, 2.4,

### CCC Funding History
- 2018/19 - $12,000 (Culture Galore 2019) DRF FWH
- 2018/19 - $12,000 (Culture Galore 2018) DRF FHR
- 2017/18 - $9,000 (Culture Galore 2018) SCF FW
- 2017/18 - $15,000 (Culture Galore 2018) SCF RW
- 2016/17 - $12,000 (Culture Galore 2017) SCF FW
- 2016/17 - $12,000 (Culture Galore 2017) SCF RW

### Other Sources of Funding
- Nil

### Staff Assessment
The event is innovative and the only one of its kind in the city and meets a majority of the funding priorities and contributes to the funding outcomes.

Culture Galore is an annual event that celebrates the ethnic diversity of the city and up to 7,000 people attend this event. It attracts over 80 ethnic and community groups who present cultural performances, demonstrations and ethnic cuisines. There is also an opportunity for these groups to provide information and display crafts that celebrate and symbolise their cultures.

Culture Galore benefits numerous groups in the community. It provides an opportunity for ethnic groups to celebrate and promote the positive aspects of their cultures together. It also benefits members of the community who attend as they learn more about the different cultures in our city.

Fendalton-Waimairi-Harewood staff recommendation - $12,000
### 2019/20 DRF HALSWELL-HORNBY-RICCARTON DECISION MATRIX

<table>
<thead>
<tr>
<th>Organisation Name</th>
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<th>Total Cost</th>
<th>Contribution Sought Towards</th>
<th>Staff Recommendation</th>
<th>Priority</th>
</tr>
</thead>
<tbody>
<tr>
<td>Halswell-Hornby-Riccarton Community Board</td>
<td>Community Board Promotional Material</td>
<td>$1,000</td>
<td>$1,000 (100% requested)</td>
<td>$1,000 Promotional Material</td>
<td>$1,000</td>
</tr>
</tbody>
</table>

**Organisation Details**
- **Service Base:** Fendalton Service Centre
- **Legal Status:** Community Board
- **Established:** 1/10/1989
- **Target Groups:** Halswell-Hornby-Riccarton Community

**Alignment with Council Strategies**
- Strengthening Communities Strategy
- Community Board Priority 1.10

**CCC Funding History**
- 2018/19: $1,000 (Promotional Material) DRF
- 2017/18: $6,000 (Promotional Material) DRF

**Other Sources of Funding**
- Nil

**Staff Assessment**
This project is to enable the continued promotion of the Waipuna/Halswell-Hornby-Riccarton Community Board within the community. Collateral is used to show the Board’s support of events within the community. Signage is available for community organisations that hold events. This has included Summer With Your Neighbours events and locally run community events such as the Riccarton Community Day in Harrington Park. Portable signage is also used for indicating the Community Board presence at consultations, public meetings and other events where the Board engages with the community.
### 2019/20 DRF HALSWELL-HORNYBY-RICCATTON DECISION MATRIX

<table>
<thead>
<tr>
<th>Priority Rating</th>
<th>Organisation Name</th>
<th>Name and Description</th>
<th>Total Cost</th>
<th>Contribution Sought Towards</th>
<th>Staff Recommendation</th>
<th>Priority</th>
</tr>
</thead>
<tbody>
<tr>
<td>Two</td>
<td>Waipuna/Halswell-Riccarton Community Board</td>
<td>2019-20 Off the Ground Fund Additional Funds (1) This funding request is to provide additional funds into the 2019-20 Off The Ground Fund.</td>
<td>$1,000</td>
<td>$1,000 (100% requested)</td>
<td>$1,000</td>
<td>2</td>
</tr>
</tbody>
</table>

#### Organisation Details
- **Service Base:** Fendalton Service Centre
- **Legal Status:** Community Board
- **Established:** 1/10/1989
- **Target Groups:** General Community
- **Participants:** 1,000

#### Alignment with Council Strategies
- Strengthening Communities Strategy
- Halswell-Hornby-Riccarton Community Board Priorities: 1.1, 1.2, 2.1, 2.4, 4.2

#### CCC Funding History
- 2019-20 - $1,000 (HHR DRF)
- 2018-19 - $2,700 (HHR DRF)
- 2017-18 - $1,200 (HHR DRF)
- 2016-17 - $1,600 (HHR DRF)
- 2015/16 - $5,000 (R/W DRF)

#### Other Sources of Funding
- **Nil**

#### Staff Assessment
The Waipuna/Halswell-Hornby-Riccarton Community Board resolved on 9 July 2019 to establish the Off the Ground fund with decision making to be enabled by five (5) elected members through email responses. The criteria for the fund is:

- The fund is designed to provide the community with access to small grants for small community projects.
- The project must benefit people living in the Halswell-Hornby-Riccarton Ward.
- Applications must be made for by one resident, group or organisation, providing contact details, location of the project and a short description of what the project will involve. Funding will not be considered for projects already undertaken.
- Funding may be granted up to a maximum of $400.
- Details of approved grants to be reported to the Board for record purposes.

At the 9 July 2019 meeting, the presented to the workshop held with the Waipuna/Halswell-Hornby-Riccarton Community Board also resolved to allocate $1,000 to the 2019-20 Off the Ground Fund from the 2019-20 Discretionary Response Fund.

At the end of the 2018-19 financial year, $1,087 remained unlocated in the 2018-19 Off the Ground Fund. This was carried over into the 2019-20 Halswell-Hornby-Riccarton Discretionary Response Fund with the 9 July 2019 resolution effectively closing the transfer process.

This application is to provide an additional $1,000 to the 2019-20 Off the Ground Fund to bring the amount in the fund to $2,000.

This aligns with the amount that was presented to the workshop held with the Waipuna/Halswell-Hornby-Riccarton Community Board held on 26 March 2019.
## 2019/20 DRF HALSWELL-HORNBY-RICCATON DECISION MATRIX

<table>
<thead>
<tr>
<th>Organisation Name</th>
<th>Name and Description</th>
<th>Total Cost</th>
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<th>Staff Recommendation</th>
<th>Priority</th>
</tr>
</thead>
<tbody>
<tr>
<td>Halswell-Hornby-Riccarton Community Board</td>
<td>Community Leadership Opportunities</td>
<td>$6,000</td>
<td>$2,000 for leadership opportunities in each of the Halswell, Hornby and Riccarton wards.</td>
<td>$6,000</td>
<td>2</td>
</tr>
</tbody>
</table>

**Other Sources of Funding**

- Nil

**Staff Assessment**

Three successful Leadership Days were run in the Halswell-Hornby-Riccarton Community Board area, with the first one piloted in May 2016. They were held in each of the three wards with a tendency to be attended by people from within the ward the day was being held in.

The importance of leadership development is evidenced through research and feedback coming out of the CERA Community In Mind Strategy document, the Leaders in Community (LINC) project and the Riccarton/Migram Wellbeing Report. Support of leaders is essential in ensuring knowledge stays in the community, there is continuity in projects and leaders feel valued.

Following the evaluation of the events and feedback from the community, staff consider that funding towards leadership development in the community would be more effective if it was targeted at community needs that are identified from within the community.

It is envisaged that $2,000 be available to deliver leadership development opportunities and/or initiatives in each of the Halswell, Hornby and Riccarton wards. Exactly what the opportunity would entail would be established from within the community in collaboration with Governance Team staff. Allocating $2,000 to each of the wards would ensure that leadership opportunities are targeted at the local ward level.

Since the Waipuna/Halswell-Hornby-Riccarton Community Board considered the Leadership Day project at a workshop held on 26 March 2019 staff consider that the change in focus of this project to be appropriate along with an increase in recommended funding to $6,000 from the $4,000 put forward at that workshop.
### 2019/20 DRF HALSWELL-HORNBY-RICCARDON DECISION MATRIX

<table>
<thead>
<tr>
<th>Organisation Name</th>
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<th>Total Cost</th>
<th>Contribution Sought Towards</th>
<th>Staff Recommendation</th>
<th>Priority</th>
</tr>
</thead>
<tbody>
<tr>
<td>Halswell-Hornby-Riccarton Community Board</td>
<td>Halswell-Hornby-Riccarton Edible Garden Awards</td>
<td>$5,000</td>
<td>Capacity building and award ceremony for local Edible Garden awards - $4,500</td>
<td>$4,500</td>
<td>2</td>
</tr>
</tbody>
</table>

**Organisation Details**
- **Service Base:** Fendalton Service Centre
- **Legal Status:** Community Board
- **Established:** 1/10/1989
- **Target Groups:** Halswell-Hornby-Riccarton Community
- **Participants**

**Alignment with Council Strategies**
- Strengthening Communities Strategy

**CCC Funding History**
- Nil

**Other Sources of Funding**
- Nil

**Staff Assessment**

Edible Garden awards were begun in the Paparoa/Innes ward and have been taken up by the Linwood/Central/Heathcote and Spreydon/Cashmere Boards. Other Boards have seen their success and are continuing with the awards as they seek to recognise local food production, working as part of a team, organics and sustainability.

In order to recognise the importance of edible gardens, staff will partner with the Canterbury Horticultural Society to acknowledge and support individuals, schools and communities who are actively involved in the growing their own food. The awards seek to encourage others to consider establishing a garden, either by themselves or with others.

The inaugural awards event will be run in March/April, depending on scheduling. The Community Governance team will try to model the ceremony on other wards who have successfully run them in the past. Currently there are a variety of categories, as well as four special awards for sustainability, organics, use of rain water, and outstanding yield.

Since the Waipuna/Halswell-Hornby-Riccarton Community Board considered this project at a workshop on 26 March 2019, staff have reviewed this project and consider that the amount of funding recommended for this project is now $4,500 instead of $5,000. This reduction is due to staff considering saving on venue hire and catering. Community Governance Team staff have the capacity to deliver this project on behalf of the Community Board for the year 2020.
### 2019/20 DRF HALSWELL-HORNBY-RICCATON DECISION MATRIX

<table>
<thead>
<tr>
<th>Organisation Name</th>
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<th>Total Cost</th>
<th>Contribution Sought Towards</th>
<th>Staff Recommendation</th>
<th>Priority</th>
</tr>
</thead>
<tbody>
<tr>
<td>Halswell-Hornby-Riccarton Community Board</td>
<td>Summer with Your Neighbours</td>
<td><strong>$4,500</strong></td>
<td>Reimbursement of event costs for the community - $4,500</td>
<td><strong>$4,500</strong></td>
<td>2</td>
</tr>
</tbody>
</table>

#### Organisation Details

- **Service Base:** Nil
- **Legal Status:** Nil
- **Established:** Nil
- **Target Groups:** All residents of Halswell-Hornby-Riccarton
- **Participants:** 800

#### Alignment with Council Strategies

- Strengthening Communities Strategy

#### CCC Funding History

- **2018/19:** $4,400
- **2017/18:** $4,500

#### Other Sources of Funding

- Nil

#### Staff Assessment

'Summer with Your Neighbours', is an opportunity for individuals and community groups to hold a variety of small neighbourhood events in their area. People can apply for a contribution towards their events. Applications opened on 8 July 2019 and close on 16 August 2019 and decisions are made by the Community Board in September.

The events have to take place between the 25 October 2019 and 29 March 2020. The payment of the grant is made after the event has taken place, when receipts are presented for items that had been approved by the Community Board. It is expected that those holding the event will contribute in some way towards the event, even if it is through supplying some of the materials.

'Summer With Your Neighbours' helps to contribute to safer, friendlier communities. It supports the process of individuals and households connecting with others in the neighbourhood so that they feel they are a part of something that is familiar and a source of assistance in time of need. The event is also a source of fun and enjoyment, which contributes to individual and community wellbeing.

Individuals and groups have the opportunity to connect with people on their street and wider neighbourhood. Through organising and joining in a local neighbourhood events, Community Governance Team staff have the capacity to deliver this project on behalf of the community board for the year 2019.
## 2019/20 DRF HALSWELL-HORNYBY-RICCARTON DECISION MATRIX

<table>
<thead>
<tr>
<th>Organisation Name</th>
<th>Name and Description</th>
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<th>Priority</th>
</tr>
</thead>
<tbody>
<tr>
<td>Halswell-Hornby-Ricccarton Community Board</td>
<td>2020 ANZAC Day Expenses</td>
<td>$1,500</td>
<td>Wreaths for ANZAC Day services - $900 Contributions towards small functions associated with ANZAC Day ceremonies - $600</td>
<td>$1,500</td>
<td>2</td>
</tr>
</tbody>
</table>

**Organisation Details**
- **Service Base:** Fendalton Service Centre
- **Legal Status:** Community Board
- **Established:** 1/10/1989
- **Target Groups:** General Community Participants: 750

**Alignment with Council Strategies**
- Strengthening Communities Strategy
- Events Strategy
- Community Board Priorities: 1.1, 1.5, 1.14, 1.15, 2.5, 2.17

**CCC Funding History**
- 2018/19 - $1,500 (ANZAC Day Costs) DRF
- 2017/18 - $1,500 (ANZAC Day Costs) DRF
- 2016/17 - $1,200 (ANZAC Day Costs) DRF
- 2015/16 - $1,000 (ANZAC Day Costs) R/W DRF

**Other Sources of Funding**
- Nil

**Staff Assessment**
ANZAC Day is a national day of recognition that provides an opportunity for soldiers and their whanau together with the community, to remember and acknowledge the contribution that the armed services have provided during past conflicts.

Each year the Waipuna/Halswell-Hornby-Ricccarton Community Board has purchased wreaths to be laid on ANZAC memorials throughout the Halswell-Hornby-Ricccarton ward.

In past years some Halswell-Hornby-Ricccarton groups and Residents' Associations have approached the Board for funding for the printing of flyers and a contribution towards the post ANZAC ceremony morning tea. This application includes funding to be used to meet any operational costs where groups have not applied for funding.

Community Governance staff have the capacity to resource the project.
### 2019/20 DRF HALSWELL-HORNBY-RICCATON DECISION MATRIX

<table>
<thead>
<tr>
<th>Organisation Details</th>
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<tbody>
<tr>
<td>Service Base:</td>
<td>Waipuna/Halswell-Hornby-Riccarton Community Board</td>
<td>Ward Enhancement Projects</td>
<td>5,000</td>
<td>5,000 ([100% requested])</td>
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</tbody>
</table>

#### Other Sources of Funding

**Nil**

#### Staff Assessment

Staff are recommending that this application is declined.

Since the Waipuna/Halswell-Hornby-Riccarton Community Board considered this project at a workshop on 26 March 2019, staff have reviewed this project and consider that it is appropriate that this project is not delivered in 2019-20 in the same way as has previously been undertaken. Previous ward enhancement projects have involved staff identifying possible projects and then working with other units in Council to deliver the project. At times there has been some level of community involvement, and at others none.

Following the organisation's strategic direction towards enabling community placemaking initiatives it is considered more appropriate that when the community identifies a project that would enhance the environment in the Community Board area, that they are encouraged to take ownership of the project and apply for Discretionary Response Funding as needed. Other partner organisations would also need to be included as part of the community collaboration.

Recent initiatives within the Community Board's area such as the renovation of the bulldozer in Harrington Park and the development of the Riccarton Community Garden and Pantry evidence the fact that when enhancement projects are led and delivered by the community, there is far greater ownership of the project. Other sources of funding have been able to be sourced which in turn develops ongoing community partnerships. From a community development perspective this is a far more sustainable approach.

It is envisaged that when communities identify projects, staff will work with the community to provide support to the initiative that will include necessary, advising and assisting with applications to appropriate funding sources, including the Board's Discretionary Response Fund. Some of the other funding sources could include other Council funding such as the Enliven Places funding and the Innovation and Sustainability Fund.

Reference:  19/816381
Presenters:  Karla Gunby, Community Development Adviser
            Emily Toase, Community Recreation Adviser

1. Purpose of Report

1.1 The purpose of this report is for the Waipuna/Halswell-Hornby-Riccarton Community Board to consider applications for funding from its 2019-20 Discretionary Response Fund from the organisations below.

<table>
<thead>
<tr>
<th>Funding Request Number</th>
<th>Organisation</th>
<th>Project Name</th>
<th>Amount Requested</th>
<th>Amount Recommended</th>
</tr>
</thead>
<tbody>
<tr>
<td>58982</td>
<td>Halswell United Association Football Club</td>
<td>Junior portable goals</td>
<td>$11,000</td>
<td>$3,000</td>
</tr>
<tr>
<td>59702</td>
<td>Hornby Toy Library</td>
<td>Librarian wages</td>
<td>$3,000</td>
<td>$2,200</td>
</tr>
<tr>
<td>59522</td>
<td>Hornby Rugby League Football Club</td>
<td>Safety gates and basketball court</td>
<td>$9,000</td>
<td>$4,000</td>
</tr>
<tr>
<td>59703</td>
<td>Westside Community Trust</td>
<td>Gazebo for ICONZ and IFG</td>
<td>$4,763</td>
<td>$0</td>
</tr>
</tbody>
</table>

1.2 There is currently a balance of $8,977 remaining in the fund.

2. Staff Recommendations

That the Waipuna/Halswell-Hornby-Riccarton Community Board resolve to:

1. Approve a grant of $3,000 from its 2019-20 Discretionary Response Fund to the Halswell United Association Football Club towards junior portable goals.
2. Approve a grant of $2,200 from its 2019-20 Discretionary Response Fund to the Hornby Toy Library towards librarian wages.
3. Approve a grant of $4,000 from its 2019-20 Discretionary Response Fund to the Hornby Rugby League Football Club towards creating a half court and installing a safety gate at the facility.
4. Declines the funding application from the Westside Community Trust towards purchasing a gazebo for their ICONZ and IFG groups camping trips.

3. Key Points

Issues or Opportunities

3.1 To consider providing funding support to local community organisations delivering projects in the Halswell-Hornby-Riccarton wards.
Strategic Alignment
3.2 The recommendations in this report are strongly aligned to the Strategic Framework and in particular, the strategic priority of Building Strong Communities.

3.3 The recommendations also align to the 2017-19 Halswell-Hornby-Riccarton Community Board Plan’s outcome below:

3.3.1 A range of social and recreational initiatives which build and develop community wellbeing.

Decision Making Authority
3.4 The Community Board has the delegated authority to determine the allocation of the Discretionary Response Fund for each community.

3.4.1 Allocations must be consistent with any policies, standards or criteria adopted by the Council.

3.4.2 The Fund does not cover:

- Legal challenges or Environment Court challenges against the Council, Council Controlled organisations or Community Board decisions.
- Projects or initiatives that change the scope of a Council project or that will lead to ongoing operational costs to the Council (though Community Boards can recommend to the Council that it consider a grant for this purpose).

Assessment of Significance and Engagement
3.5 The decisions in this report are of low significance in relation to the Christchurch City Council’s Significance and Engagement Policy.

3.6 The level of significance was determined by the number of people affected and/or with an interest.

3.7 Due to the assessment of low significance, no further community engagement and consultation is required.

Discussion
3.8 At the time of writing, the balance of the 2019-20 Discretionary Response Fund is $8,977.

3.9 However, the report on the allocation of the 2019-20 Strengthening Communities Fund that is also being considered on 13 August 2019, recommends that unallocated Strengthening Communities Funds be transferred into the 2019-20 Discretionary Response Fund. If the staff recommendations in that report are adopted, the balance of the 2019-20 Discretionary Response Fund will be $105,140.

3.10 An additional report is being considered at the Board’s 13 August 2019 meeting regarding the allocation of funding towards Board projects from the 2019-20 Discretionary Response Fund. If the staff recommendations of allocating a total of $40,500 are adopted, the balance of the 2019-20 Discretionary Response Fund will be $64,640.

3.11 The table below reflects figures based on staff recommendations being adopted in the 2019-20 Strengthening Communities Fund allocation report and the 2019-20 Discretionary Response Fund Community Board projects report.

<table>
<thead>
<tr>
<th>Total Budget 2019-20</th>
<th>Granted To Date</th>
<th>Available for allocation</th>
<th>Balance If Staff Recommendation adopted</th>
</tr>
</thead>
<tbody>
<tr>
<td>$167,640</td>
<td>$106,500</td>
<td>$61,640</td>
<td>$51,940</td>
</tr>
</tbody>
</table>
3.12 Based on the current Discretionary Response Fund criteria, the applications listed above, are eligible for funding.

3.13 Decision Matrices provide information on the applications including organisational and project details, financial information and a staff assessment (refer Attachments A to D).

**Attachments**

<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>Decision Matrix - Halswell United Association Football Club</td>
<td>134</td>
</tr>
<tr>
<td>B</td>
<td>Decision Matrix - Halswell Toy Library</td>
<td>135</td>
</tr>
<tr>
<td>C</td>
<td>Decision Matrix - Hornby Rugby League Football Club</td>
<td>136</td>
</tr>
<tr>
<td>D</td>
<td>Decision Matrix - Westside Community Trust</td>
<td>137</td>
</tr>
</tbody>
</table>

**Confirmation of Statutory Compliance**

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

   (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and

   (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council’s significance and engagement policy.

**Signatories**

| Authors | Marie Byrne - Community Development Advisor  
|         | Karla Gunby - Community Development Advisor  
|         | Emily Toase - Community Recreation Advisor |
| Approved By | Matthew Pratt - Manager Community Governance, Halswell-Hornby-Riccarton |
### 2019/20 DRF HALSWELL-HORNBY-RICCATON DECISION MATRIX

#### Priority Rating
- One: Meets all eligibility criteria and contributes significantly to Funding Outcomes and Priorities. Highly recommended for funding.
- Two: Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
- Three: Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
- Four: Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

#### Discretionary Response Fund

<table>
<thead>
<tr>
<th>Organisation Name</th>
<th>Project Name and Description</th>
<th>Project Details</th>
<th>Project Funding</th>
<th>Total Cost</th>
<th>Amount Requested</th>
<th>Staff Recommendation</th>
<th>Priority</th>
</tr>
</thead>
<tbody>
<tr>
<td>Halswell United Football Club</td>
<td>Junior Portable Goals</td>
<td>Staff: 0  Volunteers: 100  Number of participants: 500  User fees: Varies</td>
<td>CCC funding history (this project only) 2016/17: $5,000 (Intermediate Portable Goals) DRF  Other sources of funding (this project only): Fundraising and membership fees.</td>
<td>$11,077</td>
<td>$11,000</td>
<td>$3,000</td>
<td>2</td>
</tr>
</tbody>
</table>

#### Organisation Details
- Service Base: Halswell Domain
- Legal Status: Incorporated Society
- Established: 1/01/1964
- Staff – paid: 2
- Staff – unpaid: 100
- Target groups: Annual Volunteer hours: 12000

#### Organisation Description/Objectives:
Halswell United is a Football Club that aims to provide football opportunities to all members of the community. To enable players to play, enjoy and succeed in the game of football & provide opportunities that are affordable.

#### CCC Funding History
- 2018/19: $8,000 (Football Development wages) - SCF
- 2017/18: $10,000 (Halswell United AFC) SCF
- 2017/18: $10,000 (Halswell United AFC) SCF
- 2016/17: $5,000 (Intermediate Portable Goals) DRF
- 2016/17: $750 (Halswell Boys Kangas Cup 2017) DRF T-C
- 2015/16: $1,750 (Halswell Boys Kangas Cup 2017) YDF
- 2016/17: $350 (Halswell Boys Kangas Cup 2017) YDF F-H-W
- 2016/17: $6,000 (Football for All) SCF

#### Alignment with Council Strategies and Board Objectives
- Physical Recreation and Sport Policy
- Strengthening Communities Strategy
- Children and Youth Policies
- Halswell-Hornby-Riccarton Community Board Priorities: 1.6, 1.14, 1.15

#### Alignment with Council Funding Outcomes
- Reduce or overcome barriers
- Provide community based programmes
- Increase community engagement
- Community participation and awareness
- Support, develop and promote capacity

#### How much will the project cost? (Measures)
The club will ensure that the goals are used effectively and stored in a safe manner.

#### How will participants be better off?
The use of junior portable goals will make the training sessions for the community more effective. Our young players will have a more enjoyable experience. The use of these goals will also reduce the impact of use on certain grounds at Halswell Domain. It may also alleviate the problems associated with stray balls going into neighbouring properties.

#### Staff Assessment
Halswell United Association Football Club was established in 1964 and has since grown to over 800 players across 51 teams catering for players from nine years old to 72, a programme for four-eight olds with over 500 participants and a range of opportunities for more informal football including after-school, and holiday programmes, Skills Centre and Club days.

The club is in need of two sets of junior portable goals. This will enable the club to use Halswell Domain more efficiently for training sessions and also for match days on Saturdays throughout the season.

The Halswell United Football Club has seen significant growth over the past five years and is seeking to increase its equipment to meet the demand. The goals will be stored in a safe and secure manner and will be the responsibility of the club to keep them maintained. The goals fit current health and safety standards (with weighted wheels to prevent tipping).

The club is seeking a contribution towards funding the goals as all additional fundraising is being put towards a rebuild of the facilities.
## 2019/20 DRF HALSWELL-HORNBY-RICCCARTON DECISION MATRIX

<table>
<thead>
<tr>
<th>Priority Rating</th>
<th>Organisation Name</th>
<th>Project Name and Description</th>
<th>Total Cost</th>
<th>Contribution sought towards</th>
<th>Staff Recommendation</th>
<th>Priority</th>
</tr>
</thead>
<tbody>
<tr>
<td>One</td>
<td>Hornby Toy Library</td>
<td>Librarian Wages</td>
<td>$3,000</td>
<td>Wages - $3,000</td>
<td>$2,200</td>
<td>2</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Hornby Toy Library is seeking funding towards wages for their part-time Librarians.</td>
<td>$3,000</td>
<td>(100% requested)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### Organisation Details
- **Service Base:** Former Stockburn School, 34 Springs Road, Sockburn
- **Legal Status:** Incorporated Society
- **Established:** 11/12/1991
- **Target groups:** Families in Hornby
- **Annual Volunteer hours:** 200
- **Number of project participants:** 70

### Alignment with Council Strategies
- Strengthening Communities Strategy
- Children's Policy
- Early Childhood Education Strategy
- Halswell-Hornby-Riccarton Community Board Priorities 1, 3, 4

### Other Sources of Funding (this project only)
- Membership fees and hireage
- Fundraising - sausage sizzles, raffles

### Staff Assessment
The Hornby Toy Library has been registered since 1991 and is currently situated on the former Stockburn School site. The Toy Librarian position is the only paid position in the organisation, governed by a committee of seven volunteers. The Library is open for four hours a week, Thursday 5.30-7pm and Saturday 9.30-12pm. Funds can be diverted to purchasing new toys and getting an on-line system up and running. The Librarian is required to make sure the library runs efficiently, deal with new memberships, works with families on toy choices and community promotions. The Toy Library currently has an effective and reliable librarian employed for 8 hours a week but who invests more time in the library as a volunteer. The Library has a fundraising team, who regularly do sausage sizzles and other ventures to raise capital. The Committee has been told they can stay on the former Stockburn School site for the foreseeable future, but the committee is still actively fundraising if another opportunity was to present itself.
### 2019/20 DRF HALSWELL-HORNBY-RICCATON DECISION MATRIX

#### Priority Rating

<table>
<thead>
<tr>
<th>Priority</th>
<th>Description</th>
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</tr>
</tbody>
</table>

#### Organisation Name
- Horsby Rugby League Football Club Incorporated

#### Name and Description
- Safety Gates and Basketball Court
  - Horsby Rugby League Football Club are seeking funding for two projects:
    1. Safety gates on main entrance of the Club facility
    2. Installing an enclosed basketball half court

#### Funding History
- Other Sources of Funding: N/A

#### Request Budget
- Total Cost: $9,000
- Requested Amount: $9,000
- 100% percentage requested
- Contribution Sought Towards: Equipment / Materials - $9,000

#### Staff Recommendation
- $4,000
- That the Horsby-Hornby-Riccarton Community Board approve a grant of $4,000 from its 2019-20 Discretionary Response Fund to Horsby Rugby League Football Club towards creating a half court and installing a safety gate at their facility.

#### Alignment with Council Strategies and Board Objectives
- Physical Recreation and Sport Strategy
- Strengthening Communities Strategy
- Youth and Children Policies
- Recreation and Sports Policy
- Horsby Hornby-Riccarton Community Board Plan Priorities 1.3, 1.4, 1.9, 1.13, 1.14 & 1.15

#### Alignment with Council Funding Outcomes
- Support, develop and promote capacity
- Community participation and awareness
- Increase community engagement
- Enhance community and neighbourhood safety
- Provide community based programmes
- Reduce or overcome barriers
- Foster collaborative responses

#### How Much Will The Project Cost? (Measures)
1. Install a safety gate at the main entrance to the Club rooms
2. Purchase and install a basketball hoop and create a half court at the edge of the rugby fields.

#### How Will Participants Be Off Set?
1. Members of the Club and their families will have an enhance experience playing and watching rugby knowing that their children are safer and not at risk from running out into a busy car park.
2. Children and young people from the community will have access to another facility where they can play basketball, offering further opportunities to participate in recreational activity. The Club will be able provide further activities to their members and their whanau whilst they are at the facility.

#### Staff Assessment
Horsby Rugby League Football Club (Horsby Panthers) are based at Lesie Park and currently have over 200 youth and 100 senior members. Although their main objective as a Club is to provide rugby league, they place significant value on providing other recreational activities and services to support the wider community in the Horsby area.

Horsby Panthers have worked to develop a family culture within the Club, creating a hub where the whole family are welcome and have a comfortable and inviting facility to spend their time. The Club have erected a shade structure across the back of the building to provide both indoor and outdoor areas where families can watch the games, socialize and strengthen the networks within their community. This welcoming atmosphere helps to encourage families to spend more time at the Club which in turn help the Club to have more access and reach within the Horsby community.

As well as offering rugby league for members, the Club also provide a range of services including offering healthy kai after games, nutritional education, and information on health and well-being for the young people at the Club. Horsby Panthers also host karate, Zumba and marching groups at their facility, helping to support and promote other recreational activities and provide further opportunities for the local community to stay active. Members of the Club Committee and volunteer coaches have also on occasion hosted young people who needed a safe place for a while or support to work through some challenges.

Going above and beyond what a sports club would normally offer, and their commitment to supporting individuals and families within the local community, has earned Horsby Panthers the title of Club of the Year in 2018 and they were previously awarded the New Zealand Rugby League Grassroots Club of the Year. The Club are now seeking funding for two new projects which they feel will build on this work.

With a view to make the match day experience more enjoyable, not having to worry about young children running through the clubhouse and out the front door into a busy car park, the Club wish to purchase and install a safety gate at the front entrance to the Clubrooms which will prevent young children from being able to exit the building into the car park. With the increase in their junior numbers, the car park is growing busier and the front entrance to the Club is located on a particularly busy corner where trucks turn onto the road from Fulton Hogan’s site and just before an intersection.

A safety gate would bring peace of mind to parents who can then enjoy watching their children play, knowing that those that aren’t can also run around and play in a safer contained environment.

Installing a half court at the facility is another opportunity they would like to offer the community. Officials at the Club have noted the amount of young people who hang around the park after school, either waiting for their training to start or simply to socialize. Creating a basketball court would provide a free, healthy activity to engage the young people and other members of the community who are not already engaged with rugby league or the other activities they offer. The court would be completely open to the public and able to be used 24/7. The Club hope that this will provide another fun free activity to encourage young people to stay active and healthy, and build strong positive relationships and networks within the Horsby community.
## 2019/20 DRF HALSWELL-HORNBY-RICCARTON DECISION MATRIX

<table>
<thead>
<tr>
<th>Organisation Name</th>
<th>Organisation Details</th>
<th>Other Sources of Funding</th>
<th>Staff Assessment</th>
<th>Alignment with Council Strategies</th>
</tr>
</thead>
<tbody>
<tr>
<td>Westside Community Trust</td>
<td>Service Base: Sockburn&lt;br&gt;Legal Status: Charitable Trust&lt;br&gt;Established: 26/01/2015&lt;br&gt;Target Groups: Children &amp; young people aged 6-18&lt;br&gt;Participants: 40</td>
<td>None</td>
<td>This Application is considered to be a Priority Four because it has a minimum contribution to funding outcomes and priorities. ICONZ and IFG are a Boys Bridge and Girls Brigade group who are hosted by Westside Community Trust at Activate Church. The group has 40 members between them which bring together children aged 6-18. They have a similar objective to Scouts and Girl Guides in that they offer weekly after-school or evening programmes where members participate in a number of indoor and outdoor activities encompassing spiritual, physical, adventure and community service endeavors. Like Scouts they also have a badge system where members can work towards earning a badge for various different skills and activities. The ICONZ group go camping 3 times a year and the IFG group, once a year. The trips include a variety of outdoor and adventure activities; abseiling, archery, waterslide, flying fox, swimming, raft races, four wheel driving, and a confidence course.</td>
<td>Physical Recreation and Sport Strategy&lt;br&gt;Strengthening Communities Strategy&lt;br&gt;Youth and Children Policies&lt;br&gt;Recreation and Sports Policy&lt;br&gt;Halswell-Hornby-Riccarton Community Board Plan Priorities 1.3, 1.9, 1.13, &amp; 1.15</td>
</tr>
<tr>
<td>0009203 Gazebo for ICONZ and IFG</td>
<td>Name and Description: Gazebo for ICONZ and IFG&lt;br&gt;Westside Community Trust are seeking funding to purchase a gazebo for their ICONZ and IFG groups to use when they go camping.</td>
<td>Total Cost: $5,263&lt;br&gt;Requested: $4,763 (90% requested)</td>
<td>That the Waipuna/Halswell-Hornby-Riccarton Community Board declines the application from Westside Community Trust towards purchasing a gazebo for their ICONZ and IFG groups camping trips.</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Contribution Sought Towards: Purchasing a gazebo for ICONZ and IFG groups annual camping trips</td>
<td></td>
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<tr>
<td></td>
<td>Priority: 4</td>
<td></td>
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</tbody>
</table>
13. Elected Members’ Information Exchange

This item provides an opportunity for Board Members to update each other on recent events and/or issues of relevance and interest to the Board.