Te Pātaka o Rākaihautū
Banks Peninsula Community Board
AGENDA

Notice of Meeting:
An ordinary meeting of the Te Pātaka o Rākaihautū/Banks Peninsula Community Board will be held on:

Date: Monday 5 August 2019
Time: 10am
Venue: Lyttelton Community Boardroom,
25 Canterbury Street, Lyttelton

Membership
Chairperson
Pam Richardson
Deputy Chairperson
Tyrone Fields
Members
Felix Dawson
Janis Haley
John McLister
Jed O’Donoghue
Tori Peden
Andrew Turner

30 July 2019

Joan Blatchford
Manager Community Governance, Banks Peninsula/Lyttelton
941 5643
joan.blatchford@ccc.govt.nz

Penelope Goldstone
Manager Community Governance, Banks Peninsula/Akaroa
941 5689
penelope.goldstone@ccc.govt.nz

Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. If you require further information relating to any reports, please contact the person named on the report.

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https://www.ccc.govt.nz/the-council/meetings-agendas-and-minutes/
Strategic Framework

The Council’s Vision – Christchurch is a city of opportunity for all.
Open to new ideas, new people and new ways of doing things – a city where anything is possible.

Whiria ngā whenu o ngā papa
Honoa ki te maurua tāukiuki
Bind together the strands of each mat
And join together with the seams of respect and reciprocity.

The partnership with Papatipu Rūnanga reflects mutual understanding and respect, and a goal of improving the economic, cultural, environmental and social wellbeing for all.

Overarching Principle
Partnership - Our people are our taonga – to be treasured and encouraged. By working together we can create a city that uses their skill and talent, where we can all participate, and be valued.

Supporting Principles
Accountability
Affordability
Agility
Equity
Innovation

Collaboration
Prudent Financial Management
Stewardship
Wellbeing and resilience
Trust

Community Outcomes
What we want to achieve together as our city evolves

Strong communities
Strong sense of community
Active participation in civic life
Safe and healthy communities
Celebration of our identity through arts, culture, heritage and sport
Valuing the voices of children and young people

Liveable city
Vibrant and thriving central city, suburban and rural centres
A well connected and accessible city
Sufficient supply of, and access to, a range of housing
21st century garden city we are proud to live in

Healthy environment
Healthy waterways
High quality drinking water
Unique landscapes and indigenous biodiversity are valued
Sustainable use of resources

Prosperous economy
Great place for people, business and investment
An inclusive, equitable economy with broad-based prosperity for all
A productive, adaptive and resilient economic base
Modern and robust city infrastructure and community facilities

Strategic Priorities
Our focus for improvement over the next three years and beyond

Enabling active citizenship and connected communities
Maximising opportunities to develop a vibrant, prosperous and sustainable 21st century city

Climate change leadership
Informed and proactive approaches to natural hazard risks
Increasing active, public and shared transport opportunities and use
Safe and sustainable water supply and improved waterways
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Karakia Whakamutunga
Mihi/Karakia Timatanga

1. Apologies
   An apology for absence has been received from Pam Richardson.

2. Declarations of Interest
   Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest they might have.

3. Confirmation of Previous Minutes
   That the minutes of the Te Pātaka o Rākaihautū/Banks Peninsula Community Board meeting held on Monday, 22 July 2019 be confirmed (refer page 5).

4. Public Forum
   A period of up to 30 minutes will be available for people to speak for up to five minutes on any issue that is not the subject of a separate hearings process.

   4.1 Lyttelton and Governors Bay Schools
       Pupils from the Lyttelton and Governors Bay schools will speak to the Board regarding the Nature Agents programme.

   4.2 Graham Dingle Foundation
       Chris Davis, General Manager, Canterbury Region, from the Graham Dingle Foundation will talk about the weekly life skills and values education project they have running at Lyttelton Primary.

5. Deputations by Appointment
   Deputations may be heard on a matter or matters covered by a report on this agenda and approved by the Chairperson.

   There were no deputations by appointment at the time the agenda was prepared.

6. Presentation of Petitions
   There were no petitions received at the time the agenda was prepared.
Te Pātaka o Rākaihautū
Banks Peninsula Community Board
OPEN MINUTES

Date: Monday 22 July 2019
Time: 10am
Venue: Akaroa Board Room
78 Rue Lavaud, Akaroa

Present
Chairperson Pam Richardson
Deputy Chairperson Tyrone Fields
Members Felix Dawson
Janis Haley
John McLister
Jed O’Donoghue

Joan Blatchford
Manager Community Governance, Banks Peninsula/Lyttelton
941 5643
joan.blatchford@ccc.govt.nz

Penelope Goldstone
Manager Community Governance, Banks Peninsula/Akaroa
941 5689
Penelope.Goldstone@ccc.govt.nz

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Mihi/Karakia Timatanga: Tyrone Fields

The agenda was dealt with in the following order.

1. **Apologies**
   Part C
   Community Board Resolved BKCB/2019/00080
   
   That the apologies from Andrew Turner and Tori Peden for absence, be accepted.
   Janis Haley/Jed O'Donoghue
   
   Carried

2. **Declarations of Interest**
   Part B
   
   There were no declarations of interest recorded.

3. **Confirmation of Previous Minutes**
   Part C
   Community Board Resolved BKCB/2019/00081
   
   That the minutes of the Te Pātaka o Rākaihautū/Banks Peninsula Community Board meeting held on Monday, 8 July 2019 be confirmed.
   Jed O'Donoghue/Janis Haley
   
   Carried

4. **Public Forum**
   Part B
   4.1 **Victoria Andrews**
   
   Victoria Andrews spoke regarding the relocation of the New Zealand Post private boxes from the Akaroa Sport Complex to the proposed new site of 63-65 Rue Lavaud, and raised concerns regarding safety and congestion issues due to traffic volumes in the area.
   
   Ms Andrews suggested an alternative location behind the Akaroa Service Centre on Rue Balguerie which she said would provide disability access and parking.
   
   Ms Andrews also noted that residents that made a submission regarding the Annual Plan process had not been advised regarding consultation outcomes and subsequent decisions.
Te Pātaka o Rākaihautū/Banks Peninsula Community Board
05 August 2019

Part B

That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board:

1. Requests that staff provide information regarding the process for responding to Annual Plan submitters.
2. Thanks Victoria Andrews for her presentation.

Attachments
A Akaroa NZ Post Private Boxes Location Presentation

4.2 Harry Stronach

Harry Stronach, Akaroa Residents and Ratepayers Association, spoke regarding various issues in Akaroa. These included dissatisfaction results from a community survey regarding local issues, a lack of feedback provided to Annual Plan consultation submitters, concerns previously raised regarding the Britomart Reserve temporary toilets, and the need for sustainable tourism planning to be prioritised before renewal of the Akaroa Wharf is actioned.

He asked for answers to the questions he had raised.

Part B

That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board:

1. Refer the questions raised by Mr Stronach to staff for reply.
2. Thanks Harry Stronach for his presentation.

Attachments
A Akaroa Issues - Questions

4.3 Suky Thompson

Suky Thompson, Chairperson, Garden of Tane Reserve Management Committee (RMC), updated the Board regarding a proposed carving to be installed in the Garden of Tane, Akaroa.

An update regarding continuing upgrade works and future projects was also provided.

The Board wished the RMC well with this latest project and noted its support for the work the RMC is doing.

Part B

That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board:

1. Supports the concept of installing a carving in the Garden of Tane, Akaroa.
2. Requests that staff liaise with Suky Thompson regarding the Artworks in Public Places Policy and process.
3. Thanks Suky Thompson for her presentation.

Attachments
A Garden of Tane Presentation
5. Deputations by Appointment

Part B
There were no deputations by appointment.

6. Presentation of Petitions

Part B
There was no presentation of petitions.

13. Briefing - Akaroa Skatepark Mural

Kerry Little from Akaroa Heartlands presented an update to the Board regarding the renewal of the Akaroa Skatepark Mural including current planning, design concepts and community involvement, including with all local schools.

Board Comment

The Board supported the replacement of the painted mural boards at the Akaroa Skatepark, noting that the current boards, which were painted in 2006, were in a state of disrepair and had been tagged.

Community Board Resolved BKCB/2019/00082

(Original staff recommendation accepted without change)

Part B

That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board:

1. Notes the information supplied during the Briefing.
2. Approves in principle the project to replace the painted mural boards at the Akaroa Skatepark, on the understanding that Parks staff have given prior approval for the project.

Jed O'Donoghue/Janis Haley  Carried

12. Briefing - Signage at Akaroa Harbour Slipways

Tim Hennessy, Recreational Boatie and Casual Department of Conservation staff member, presented information to the Board regarding results of an Akaroa Harbour rules and regulations survey and the proposed inter-agency approach to communicating with recreational boat users on and around Akaroa Harbour.

Staff Recommendations

That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board:

1. Notes the information supplied during the Briefing.
Community Board Resolved BKCB/2019/00083

Part B

That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board:

1. Notes the information supplied during the Briefing.

2. Supports the concept of amalgamated signage for Akaroa Harbour regulations and information, and inter-agency communication support.

Janis Haley/John McLister

Attachments

A Signage at Akaroa Harbour Slipways Presentation

Carried

14. Council-Community Board Governance Partnership Agreement and Delegations

Board Comment

The Board was happy to support any partnership agreement with the Council, but Board members were concerned that the current proposal may lead to an increase in workload, which would make it difficult for members who were already proportionally overburdened. There was concern that this could lead to less people wanting to stand for the Community Board thereby restricting full participatory democracy. Members suggested that the six month review of the agreement could include an assessment of whether workloads had increased for Board members.

Staff Recommendations

That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board:

1. Endorse the proposed partnership approach to governance between the Council and community boards.

2. Confirm the Community Board’s approval of the Council-Community Board Governance Partnership Agreement (Attachment A).

3. Delegate to the Chair the authority to sign the Council-Community Board Governance Partnership Agreement (Attachment A) on behalf of the Community Board.

4. Note that the new delegations agreed by the Council will take effect on 1 August 2019.

Community Board Resolved BKCB/2019/00084

Part C

That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board:

1. Endorse the proposed partnership approach to governance between the Council and community boards.

2. Confirm the Community Board’s approval of the Council-Community Board Governance Partnership Agreement (Attachment A).
3. Delegate to the Chair the authority to sign the Council-Community Board Governance Partnership Agreement (Attachment A) on behalf of the Community Board.

4. Note that the new delegations agreed by the Council will take effect on 1 August 2019.

5. Notes that the community is at the heart of decision making and it expects this partnership will not decrease accessibility to the democratic process.

6. Request that the six month (and ongoing) review of the partnership agreement consider Board members work load and any barriers to participation.

Tyrone Fields/Jed O'Donoghue  

7. Reserve Management Committee Meeting Minutes  
Community Board Resolved BKCB/2019/00085  
(Original staff recommendation accepted without change)

Part B

That the Banks Peninsula Community Board:

1. Receive the minutes of the following Reserve Management Committees:
   - Duvauchelle Reserve Management Committee – 20 May 2019
   - Lyttelton Reserves Management Committee – 10 June 2019

John McLister/Jed O'Donoghue  

8. Akaroa Museum Advisory Committee - 26 June 2019  
Community Board Resolved BKCB/2019/00086  
(Original staff recommendation accepted without change)

Part B

That the Banks Peninsula Community Board:

1. Receive the minutes of the Akaroa Museum Advisory Committee meeting held on 26 June 2019.

Pam Richardson/Janis Haley  

Community Board Resolved BKCB/2019/00087  
(Original staff recommendation accepted without change)

Part B

That the Banks Peninsula Community Board:
1. Receive the notes of the Akaroa Issues Working Party meeting held on 10 July 2019.

2. Approve the following recommendations from the Akaroa Issues Working Party:
   a. That a request be made to staff to lift the rubber grass matting at the Akaroa Beach and replace it with asphalt, as a matter of urgency, with the work to be completed by 1 December 2019.
   b. That staff be requested to report on what could be done to remove obstacles from the footpaths in Akaroa.

Janis Haley/Pam Richardson  

Carried

10. Banks Peninsula Water Management Zone Committee Minutes  
Community Board Resolved BKCB/2019/00088  
(Original staff recommendation accepted without change)

Part B

That the Banks Peninsula Community Board:

1. Receive the unconfirmed minutes of the Banks Peninsula Water Management Zone Committee meeting held on 18 June 2019.

Jed O'Donoghue/Tyrone Fields  

Carried

11. Orton Bradley Park Board Minutes - 8 April 2019  
Community Board Resolved BKCB/2019/00089  
(Original staff recommendation accepted without change)

Part B

That the Banks Peninsula Community Board:

1. Receive the minutes of the Orton Bradley Park Board meeting held on 8 April 2019.

Felix Dawson/John McLister  

Carried

15. Elected Members’ Information Exchange

15.1 Graffiti on Torpedo Boat Museum

The Board again raised the issue of graffiti removal from the Torpedo Boat Museum, which had been raised at its 8 July 2019 meeting. Staff confirmed this action has been assigned and the Board will be updated regarding progress.

15.2 Anti-Social Behaviour

It was noted that the anti-social behaviour associated with boy racers and others continues to concern communities in Lyttelton and appears to have increased following the re-opening of
Sumner Road. Members were concerned that there was no longer a fulltime police presence in Lyttelton.

**Part B**

That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board:

1. Request that staff contact the New Zealand Police to ask for information regarding police staffing numbers assigned to the Lyttelton Harbour area, and comment on whether there are plans to monitor/control the apparent increase in petty crime in the area.

**15.3 Landfills**

Board members expressed concern at the devastation caused on the West Coast following the breach of an old landfill and questioned the potential for that to happen on Banks Peninsula.

**Part B**

That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board:

1. Request information from staff regarding the potential risk of old landfills on Banks Peninsula failing and what monitoring and mitigation strategies Council has in place to prevent such an occurrence.

**15.4 Dog Parks**

**Part B**

That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board:

1. Request that the Council Animal Management Team attend a workshop with the Board to provide information regarding the location of dog parks on Banks Peninsula and what education takes place on dog ownership responsibility.

**Karakia Whakamutunga:** Tyrone Fields

Meeting concluded at 12.16pm.

CONFIRMED THIS 5th DAY OF AUGUST 2019.

PAM RICHARDSON
CHAIRPERSON
7. Reserve Management Committee Meeting Minutes

Reference: 19/207430
Presenter(s): Liz Carter – Community Board Adviser

1. Purpose of Report
Minutes have been received from the following Reserve Management Committees:

<table>
<thead>
<tr>
<th>Committee</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cass Bay Reserve Management Committee</td>
<td>20 June 2019</td>
</tr>
</tbody>
</table>

2. Staff Recommendations
That the Banks Peninsula Community Board:

1. Receive the minutes of the following Reserve Management Committees:
   - Cass Bay Reserve Management Committee

Attachments

<table>
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<tr>
<th>No.</th>
<th>Title</th>
<th>Page</th>
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<tbody>
<tr>
<td>A</td>
<td>Cass Bay Reserve Management Committee - Minutes - 20 June 2019</td>
<td>14</td>
</tr>
</tbody>
</table>
Minutes of Meeting of the Cass Bay Reserves Management Committee (RMC)

Thursday 20th June 2019 7.30pm, at the Ward Room, Steadfast Community Hall, Cass Bay

PRESENT:
Jenny Healey- Chair
Tracey Adams- Secretary
Tracy Prince- Sea Cadets
Liz Hales- Committee Member
Paul Devlin- CCC Park Rangers
Brian Downey- Committee Member
David Taylor- Cass Bay
Paul Rudman- Sea Cadets
Tyrone Fields- Community Board (by phone)

APOLOGIES – Chris Nee

MINUTES OF PREVIOUS MEETING (4th April 2019)

It was proposed that: The minutes from the 4th April 2019 meeting be agreed; proposed Paul, seconded Jenny, CARRIED. Brian declared a conflict of interest in discussing the nursery area in Steadfast.

MATTERS ARRISING FROM PREVIOUS MINUTES

- LTP Accessibility Projects- What’s happening with the toilet block renewal? Jo Grigg is the contact person. Paul Devlin has offered to make contact.
  - Jenny and Paul
- Annual Plan- Still waiting to hear back, if the proposal to have the playground upgraded at the same time as the toilet block upgrade.
- VOLUNTEER HOURS- Time bank members can use the minutes towards the time bank. The CBRMC need to record the time towards the Committee.
  - All
- Jenny- (March – June) 24hrs
- Brian- 3.5hrs
- Tracey- 15.5hrs
- Capital Works Fund- Platform and steps completed to the middle beach. Only potential problem to the area is drainage.
- A time is being organised for Hamish Fairborn and the Conservation Volunteers to work on bone seed eradication in Cass Bay.  
  - Jenny
• Pests- Liz discussed what’s new with traps. We are to involve the Cass Bay Residents Association to help with the possum and rat problem. Dave Tayler is happy to help run this program. **Jeremy Agar to be invited to the next meeting.**

• Steadfast in the Port Hills Plan. CBRMC supports the mapping of a track to start giving access from Cass Bay to the Summit Rd. Brian to bring this up at the Lyttelton RMC.

• Jenny proposed that the CBRMC request that the Rangers investigate possible track mapping from Steadfast to Summit Rd in conjunction with support from the Lyttelton RMC. Seconded Liz

*Tracy Prince has questioned about stopping access to the Sea Cadet’s area and would urge that the Sea Cadets be kept in the communication loop.

• Memorial tree planting- Site preparation 6th and 7th July. Tree planting on the 21st July with weather contingency plan for the 28th July. The Muslim community have agreed with the planting. The trees being planted are to be finalised. Jenny will collect the trees and Tracey has the other trees to be planted.

**ANY OTHER BUSINESS**

• The cutting down of trees near Mariners Cove was an old work order. Jenny suggested that there is an opportunity to develop the track through the reserve from the ROW at the end of Mariners Cove. Paul said he would get Nick to look at it.

• The steep path coming down from the Pony Point track has had major run off that has caused damage to the path/steps and playground. Paul Devlin will look into this for us.

• Trees at the Pony Point have been cut down. Paul Devlin not aware of anyone authorising it.

• Branches etc to be cleared in area between the playground and the boat shed. Paul aware of this work order.

**NEXT MEETING**

The next meeting is scheduled for Thursday the 1st August 2019 at 7.30pm in the Ward Room, Steadfast.

Meeting closed at 9.20pm
8. Correspondence - E.C. Venes

Reference: 19/857771
Presenter(s): Liz Carter – Community Board Adviser

1. Purpose of Report

Correspondence has been received from:

<table>
<thead>
<tr>
<th>Name</th>
<th>Subject</th>
</tr>
</thead>
<tbody>
<tr>
<td>E.C. Venes</td>
<td>Public Toilets in Lyttelton</td>
</tr>
</tbody>
</table>

2. Staff Recommendations

That the Banks Peninsula Community Board:

1. Receive the information in the correspondence from E. C. Venes regarding public toilets in Lyttelton

Attachments

<table>
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<tr>
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</thead>
<tbody>
<tr>
<td>A</td>
<td>Banks Peninsula Community Board Correspondence - E.C. Venes - 25 July 2019 - Public Toilets in Lyttelton</td>
<td>18</td>
</tr>
</tbody>
</table>
The Chairperson
Banks Peninsular Community Board
P.O. Box 73028
Christchurch 8015

21 July 2019

Public Toilets in Lyttelton

Your Boards Adviser has informed me by letter dated 15th July that, following their inspection, Staff have stated that there will be some work undertaken on the Information Centre toilets in Lyttelton to upgrade them but there are no monies available or budgeted for major capital work which is to be regretted.

I would suggest that the Board ascertains what comprises the Works to upgrade to ensure that they provide for basic Hygiene such as the elimination of hand-operated doors and taps as I have noticed that in the refurbishment of toilets in the City, doors and hand operated taps are no longer evident.

As the Summer season is not far distant, the Board may feel the need to urge an early commencement of the Work.

Yours faithfully

E.C.Venes
8A Bridle Path
Lyttelton 8082
1. Purpose and Origin of Report

Purpose of Report

1.1 The purpose of this report is for the Te Pātaka o Rākaihautū/Banks Peninsula Community Board to consider applications for funding from its 2019/20 Strengthening Communities Fund.

1.2 26 applications were received including the organisation granted multi-year funding in 2017/18. One application was transferred to the Board’s 2018/19 Discretionary Response Fund and funded directly from that scheme. The remaining 25 applications requested a total of $413,506. Of these, three applications have subsequently been withdrawn. One is being provided with appropriate support, the other two required more development or specifics regarding their projects.

1.3 The total funding allocation to Banks Peninsula for 2019/20 is $191,405. Project Lyttelton was granted $18,000 (detailed below), which leaves $173,405. Any remaining funding is to be transferred to the Board’s Discretionary Response Fund for allocation throughout the year.

At its meeting on 28 August 2017, the Community Board resolved:

That the Banks Peninsula Community Board makes a grant of $18,000 for 2017/18 and $18,000 for 2018/19 and $18,000 for 2019/20 to Project Lyttelton towards wages for the Project Lyttelton Manager and project co-ordinators for the Garage Sale, TimeBank, Community Garden; and wages and project costs towards Lyttelton SummerFest.

Origin of Report

1.4 This report is staff generated as a result of applications being received.

2. Significance

2.1 The decisions in this report are of low significance in relation to the Christchurch City Council’s Significance and Engagement Policy.

2.1.1 The level of significance was determined by the number of people affected and/or with an interest.

2.1.2 Due to the assessment of low significance, no further community engagement and consultation is required.

3. Staff Recommendations

That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board:

1. Approves the 2019/20 Banks Peninsula Strengthening Communities Fund grants as outlined in the following schedule:
<table>
<thead>
<tr>
<th>No</th>
<th>Organisation Name</th>
<th>Project</th>
<th>Recommendation</th>
</tr>
</thead>
<tbody>
<tr>
<td>59207</td>
<td>Akaroa Resource Collective Trust</td>
<td>Akaroa Resource Collective Trust - Essential Social Services in the Akaroa Area</td>
<td>That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board resolves to approve the making of a grant of $23,000 from its 2019-20 Strengthening Communities Fund to the Akaroa Resource Collective Trust towards wages, administration and phone and internet charges for their Essential Social Services project.</td>
</tr>
</tbody>
</table>
| 59003 | Lyttelton Community House Trust           | Community House Capacity Building            | That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board resolves to approve the making of a grant of $24,000 from its 2019-20 Strengthening Communities Fund to Lyttelton Community House Trust comprising:  
- $12,000 towards wages for the Community Facilitator;  
- $10,000 towards wages for the cook; and  
- $2,000 towards operational costs. |
| 59354 | The Little River Wairewa Community Trust | Little River Big Ideas / Walking Festival     | That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board resolves to approve the making of a grant of $20,000 from its 2019-20 Strengthening Communities Fund to the Little River Wairewa Community Trust comprising:  
- $16,500 towards wages for the coordinator and secretary, and  
- $3,500 towards WalkFest. |
<p>| 59251 | Akaroa Community Arts Council             | Operational Costs 2019-2020                  | That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board resolves to approve the making of a grant of $4,800 from its 2019-20 Strengthening Communities Fund to Akaroa Community Arts Council towards Coordinator wages, operational and marketing costs, and stationery consumables. |
| 59230 | Akaroa District Promotions Incorporated   | Akaroa District Promotions Event Programme and Service Delivery | That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board resolves to approve the making of a grant of $10,000 from its 2019-20 Strengthening Communities Fund to Akaroa District Promotions Inc. towards wages, the event programme, service delivery and administration costs. |</p>
<table>
<thead>
<tr>
<th>No</th>
<th>Organisation Name</th>
<th>Project</th>
<th>Recommendation</th>
</tr>
</thead>
<tbody>
<tr>
<td>59149</td>
<td>Akaroa Heritage Festival Society Incorporated</td>
<td>FrenchFest 2019</td>
<td>That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board resolve to approve the making of a grant of $5,000 from its 2019-20 Strengthening Community Fund to Akaroa Heritage Festival Society for the Event Coordinator wages.</td>
</tr>
<tr>
<td>59497</td>
<td>Banks Peninsula Presbyterian Church</td>
<td>Community Lunches and Garden</td>
<td>That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board resolves to approve the making of a grant of $900 from its 2019-20 Strengthening Communities Fund to the Banks Peninsula Presbyterian Church towards the Community Lunches and Garden project.</td>
</tr>
<tr>
<td>59577</td>
<td>Community Watch City to Sumner Incorporated</td>
<td>Split 40/60 Linwood-Central-Heathcote - Base Radio</td>
<td>That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board resolves to approve the making of a grant of $600 from its 2019-20 Strengthening Communities Fund to Community Watch City to Sumner Patrol towards the purchase of a base radio.</td>
</tr>
<tr>
<td>59233</td>
<td>Friends Of Duvauchelle School</td>
<td>Duvauchelle School Pool - Community Pool Use</td>
<td>That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board resolve to approve the making of a grant of $1,900 from its 2019-20 Strengthening Community Fund to Friends of Duvauchelle School towards the operational costs of the pool and the Caretaker's wages for community use.</td>
</tr>
<tr>
<td>58980</td>
<td>Little River Craft Station Incorporated</td>
<td>Little River Information Station</td>
<td>That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board resolve to approve the making of a grant of $8,500 from its 2019-20 Strengthening Community Fund to Little River Craft Station Inc. towards wages.</td>
</tr>
<tr>
<td>59236</td>
<td>Little River Support Group</td>
<td>Little River Swimming Pool</td>
<td>That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board resolve to approve the making of a grant of $2,000 from its 2019-20 Strengthening Community Fund to the Little River Support Group towards the wages of the Little River School Pool Caretaker wages for community use.</td>
</tr>
<tr>
<td>No</td>
<td>Organisation Name</td>
<td>Project</td>
<td>Recommendation</td>
</tr>
<tr>
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</tr>
<tr>
<td>59447</td>
<td>Lyttelton Historical Museum Society</td>
<td>Lyttelton Museum Project</td>
<td>That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board resolves to approve the making of a grant of $9,854 from its 2019-20 Strengthening Communities Fund to the Lyttelton Historical Museum Society comprising towards wages for administrative support; and rental and power for the Pop Up Museum.</td>
</tr>
<tr>
<td>59217</td>
<td>Lyttelton Information and Resource Centre Trust</td>
<td>Lyttelton Review</td>
<td>That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board resolves to approve the making of a grant of $6,990 from its 2019-20 Strengthening Communities Fund to the Lyttelton Information and Resource Centre Trust towards the Lyttelton Review.</td>
</tr>
<tr>
<td>59369</td>
<td>Lyttelton Seafarers Centre Charitable Trust</td>
<td>Seafarers’ Welfare Support - Lyttelton (Kia manaaki i te tangata rahi, i te tangata iti)</td>
<td>That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board resolve to approve the making of a grant of $7,000 from its 2019-20 Strengthening Community Fund to the Lyttelton Seafarers Centre Charitable Trust towards the Seafarers Centre Assistant Managers wages.</td>
</tr>
<tr>
<td>59153</td>
<td>Okains Bay Enhancement Society</td>
<td>Okains Bay School - Community Pool</td>
<td>That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board resolve to approve the making of a grant of $1,500 from its 2019-20 Strengthening Community Fund to Okains Bay Enhancement Society towards pool operational costs for community use.</td>
</tr>
<tr>
<td>59083</td>
<td>Orton Bradley Park Board</td>
<td>Museum Restoration</td>
<td>That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board resolve to approve the making of a grant of $1,200 from its 2019-20 Strengthening Community Fund to Orton Bradley Park Board towards materials for display cases.</td>
</tr>
<tr>
<td>59368</td>
<td>Polish Association in Christchurch Incorporated</td>
<td>Between the Waters - Canterbury’s First Polish Settlers - Akaroa Chapter</td>
<td>That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board resolve to approve the making of a grant of $1,800 from its 2019-20 Strengthening Community Fund to the Polish Association in Christchurch towards the costs of the venue hire, marketing for the display and costumes.</td>
</tr>
</tbody>
</table>
Item 9

<table>
<thead>
<tr>
<th>No</th>
<th>Organisation Name</th>
<th>Project</th>
<th>Recommendation</th>
</tr>
</thead>
<tbody>
<tr>
<td>59387</td>
<td>Project Lyttelton Incorporated</td>
<td>Lyttelton Youth Programme</td>
<td>That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board resolve to approve the making of a grant of $10,080 from its 2019-20 Strengthening Community Fund to Project Lyttelton Inc, towards wages for the Lyttelton Youth Programme and the venue hire.</td>
</tr>
<tr>
<td>59027</td>
<td>Tectonic Tones</td>
<td>Tectonic Tones Singing workshops</td>
<td>That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board resolve to approve the making of a grant of $700 from its 2019-20 Strengthening Community Fund to Tectonic Tones towards the costs of hosting two workshops based in Akaroa.</td>
</tr>
<tr>
<td>59363</td>
<td>The Loons Club Incorporated</td>
<td>Development of Community Venue and Lyttelton Stories Project</td>
<td>That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board resolves to approve the making of a grant of $6,336 from its 2019-20 Strengthening Communities Fund to The Loons Club Inc. with $2,336 being towards the Loons Building operational costs and $4,000 being towards the Lyttelton Stories Project wages.</td>
</tr>
<tr>
<td>59355</td>
<td>The Scout Association of New Zealand</td>
<td>Lyttelton Sea Scouts Water Safety</td>
<td>That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board approves a grant of $4,859 from its 2019-20 Strengthening Communities Fund to the Lyttelton Sea Scouts towards its water safety programme training and life jackets.</td>
</tr>
</tbody>
</table>

2. Approves the transfer of $22,386 from the 2019-20 Banks Peninsula Strengthening Communities Fund to the 2019-20 Discretionary Response Fund.

4. Key Points

4.1 The purpose of the Strengthening Communities Fund is to support community focused organisations whose projects contribute to the strengthening of community wellbeing in the Christchurch City Council area.

4.2 Successful organisations will be those who can demonstrate that they are sustainable, strategic, community focused groups who have a significant presence within their community of benefit. Successful projects will also clearly demonstrate their contribution to the Council funding outcomes and priorities.

4.3 As the name implies, projects and organisations recommended for funding in this report align to the Council’s commitment to achieving strong communities. The recommendations were guided by the Strategic Framework, in particular the Strengthening Communities Strategy and its principles such as capacity building, diversity, participation and partnership.

4.4 The available funding for allocation from the 2019/2020 funding year is $191,405.
4.5 All funding approved for Strengthening Communities is for the period of September 2019 to August 2020.

4.6 The 2019-20 Strengthening Communities Fund opened for applications on 4 March 2019 and closed on 14 April 2019.

4.7 The year before last, the Board approved one multi-year allocation for funding from its Strengthening Communities Fund. The allocation of $18,000 was approved for three years to Project Lyttelton for their Activities and Events. This is Year Three.

4.8 Staff have assessed applications and made recommendations totalling $169,019, which if adopted, would leave a remaining balance of $22,386.

4.9 The attached Decision Matrix (Attachment A) provides detailed information for the applications. This includes organisational details, project details, financial information, a staff assessment and a priority ranking.

4.10 The Funding Guide Strengthening Communities Fund 2019-20 (Attachment B) provides details about the Strengthening Communities Fund itself, whilst the Outcomes and Priorities 2019-20 (Attachment C) gives generic information applicable to a range of Christchurch City Council’s community grants schemes.

**Attachments**

<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>Banks Peninsula 2019-20 Strengthening Communities Fund Decision Matrix</td>
<td>26</td>
</tr>
<tr>
<td>B</td>
<td>Funding Guide Strengthening Communities Fund 2019-20</td>
<td>48</td>
</tr>
<tr>
<td>C</td>
<td>Funding Guide Outcomes and Priorities 2019-20</td>
<td>50</td>
</tr>
</tbody>
</table>

**Confirmation of Statutory Compliance**

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:
   (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
   (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council’s significance and engagement policy.
# Signatories

<table>
<thead>
<tr>
<th><strong>Authors</strong></th>
<th>Philipa Hay - Community Development Advisor</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Andrea Wild - Community Development Advisor</td>
</tr>
<tr>
<td></td>
<td>Trisha Ventom - Community Recreation Advisor</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>Approved By</strong></th>
<th>Penelope Goldstone - Manager Community Governance, Banks Peninsula/Akaroa</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Matthew McLintock - Manager Community Governance Team</td>
</tr>
<tr>
<td></td>
<td>Michael Down - Finance Business Partner</td>
</tr>
<tr>
<td></td>
<td>John Filsell - Head of Community Support, Governance and Partnerships</td>
</tr>
</tbody>
</table>
## 2019/20 SCF BANKS PENINSULA DECISION MATRIX

<table>
<thead>
<tr>
<th>Item No.: 9</th>
<th>Priority Rating</th>
</tr>
</thead>
<tbody>
<tr>
<td>One</td>
<td>Meets all eligibility criteria and contributes significantly to Funding Outcomes and Priorities. Highly recommended for funding.</td>
</tr>
<tr>
<td>Two</td>
<td>Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.</td>
</tr>
<tr>
<td>Three</td>
<td>Meets all eligibility criteria and contributes to a lesser extent than others. Not recommended for funding.</td>
</tr>
<tr>
<td>Four</td>
<td>Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities. Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.</td>
</tr>
</tbody>
</table>

### Attachment A

#### Item 9

**Organisation Name:** Akaroa Resource Collective Trust  
**Name and Description:** Akaroa Resource Collective Trust (ARCT) delivers and co-ordinates key social services and community projects which address long term safety, health and quality of life in Akaroa and the surrounding bays. At its central Akaroa office, staff provide advice, referrals, training, and also facilitate the use of national and regional social services located here (city-based staff travel to work out of the ARCT office). Contribution is sought towards wages, administration and phone/internet costs.

<table>
<thead>
<tr>
<th>Funding History</th>
<th>Request Budget</th>
<th>Staff Recommendation</th>
</tr>
</thead>
<tbody>
<tr>
<td>2018/19 - $25,000 (Community Resilience Building)</td>
<td>Total Cost: $59,000</td>
<td>$23,000</td>
</tr>
<tr>
<td>2020/21 - $30,000 (Community Resilience Building)</td>
<td>Requested Amount: $52,000</td>
<td>That the Te Pātaka o Ōrākau/Banks Peninsula Community Board resolves to approve the making of a grant of $23,000 from its 2019-20 Strengthening Communities Fund to the Akaroa Resource Collective Trust towards wages, administration and phone and internet charges for their Essential Social Services project.</td>
</tr>
<tr>
<td>2021/22 - $45,000 (Community Resilience Building)</td>
<td>60% percentage requested</td>
<td></td>
</tr>
<tr>
<td>Other Sources of Funding: Ministry of Social Development - $15,000</td>
<td>Contribution Sought Towards: Wages - $50,000</td>
<td></td>
</tr>
<tr>
<td>Rata Foundation - $15,000</td>
<td>Administration - $2,500</td>
<td></td>
</tr>
</tbody>
</table>

**Staff:**
- **Recommendation:** $23,000
- **Purpose:** That the Te Pātaka o Ōrākau/Banks Peninsula Community Board resolves to approve the making of a grant of $23,000 from its 2019-20 Strengthening Communities Fund to the Akaroa Resource Collective Trust towards wages, administration and phone and internet charges for their Essential Social Services project.

**Organisation Details:**
- **Service Base:** 39 Rue Lavaud, Akaroa  
- **Status:** Charitable Trust  
- **Established:** 9/05/1987  
- **Staff:** 1  
- **Volunteers:** 30  
- **Annual Volunteer Hours:** 200  
- **Participants:** 4,000  
- **Target Groups:** Residents in the Akaroa area, especially the more vulnerable members of the community requiring support and information.  
- **Networks:** All local organisations and larger regional and national social service providers including Work and Income New Zealand and Orange Tamariki.

**Organisation Description/Objectives:**
- **Description:** Akaroa Resource Collective Trust provides, promotes and supports charitable services that benefit the Akaroa community and surrounding areas. The Trust provides a safe, confidential central drop-in space, and facilitates social related services in a holistic way across the community. It also plans and runs community events that respond to a social need in the community, for example school holiday programmes, social events for older people and youth events.

**Alignment with Council Strategies:**
- Strengthening Communities Strategy
- Enhance community and neighborhood safety

**Key Projects/Programmes:**
- Provide a central office for regional and national social services (such as cervical screening, hearing, Inland Revenue Department, eye tests and counselling) and organise locals to attend.
- Provide specific support, sometimes financial, often emotional for specific vulnerable members of the community at high risk times (driving people to town for appointments they cannot manage on their own, supporting elderly or young people through transition times such as moving house).  
- Enable social issues in Akaroa to be dealt with holistically and in conjunction with the other larger organisations in Akaroa (school, Health Hub, Christchurch City Council and community groups).

**How Will Participants Be Better Off?**
- Members of the community know there is a confidential place to go for support, advice and sometimes just to talk.
- Members of the wider community can support the programmes and events that the Trust runs on a voluntary basis.
- People can donate goods, food, volunteer time and money.

**How Much Will The Project Cost? (Measures):**
- Run a physical drop-in centre four to five days a week providing support, advice and referrals into other larger regional or national services.
- Run social programmes for youth (holiday programmes) and elderly (seniors’ bus) and other community gatherings as necessary (earlier this year a programme in Akaroa was organised for the Muslim shootings).
- Provide a central office for regional and national social services (such as cervical screening, hearing, Inland Revenue Department, eye tests and counselling) and organise locals to attend.
- Provide specific support, sometimes financial, often emotional for specific vulnerable members of the community at high risk times (driving people to town for appointments they cannot manage on their own, supporting elderly or young people through transition times such as moving house).  
- Enable social issues in Akaroa to be dealt with holistically and in conjunction with the other larger organisations in Akaroa (school, Health Hub, Christchurch City Council and community groups).

**Staff Assessment:**
This project is recommended as a Priority One due to Akaroa Resource Collective Trust (ARCT) playing a key role in the delivery and co-ordination of social services and community projects which address the long term safety, health and quality of life for residents of Akaroa. Established in 1997 and running for over 20 years, ARCT provides charitable services through a central drop-in centre, information, advice and referral services for Akaroa and surrounding bays. It is the only organisation in the area to do this in small, rural and geographically isolated area.

ARCT is seeking a contribution towards wages for a full time manager/co-ordinator (40 hours per week), an administrator, a funding contractor as required, and for phone/internet costs.

The manager role encompasses working as liaison between government agencies and the local community. This part of the role comprises 40 per cent of the workload and includes assisting clients with Work and Income New Zealand requests, appointments, providing information and advocacy where needed, as well as accessing to office resources for the use of clients when accessing government services (such as ACC, Inland Revenue Department, tertiary studies and benefits, probation services and services for seniors). The remaining 60 per cent of the role focuses on addressing community needs as they are identified, including projects across the age and gender spectrum. The role requires identifying trends and changes in the community, implementing new projects and engaging with individuals and groups as required. Underpinning the role is maintaining and developing relationships with agencies, Tangata Whenua, local groups and individuals. The manager/co-ordinator also co-ordinates the volunteers for the project where community donations are upkept.

ARCT holistically supports, promotes and develops the community, offering a social and community service that identifies and recognises individual needs. In providing this service they are able to identify the challenges and changes that both influence and affect community living, working collectively with other groups and organisations to overcome any adversities that arise.

Staff establish strong and confidential relationships which ensure and enable individuals’ access to support when needed. The project provides regular opportunity for social outlets and connection for those who are more isolated and connects people with common interests. ARCT works with a broad spectrum of the community including children, youth, older adults and families. They provide employment support services where needed, such as CV preparation and interview skills. Internet provision assists with the new standard requirements for online applications and services. This is crucial to rural clients.

ARCT provides a facility which individuals, groups and visiting organisations can utilise. These have included Plunket, Canterbury District Health Board, counselling and podiatrist services. This resource effectively streamlines these services for the Akaroa community. ARCT runs community events, holiday programmes, community lunches, youth and groups’ outings and whanau fun days.

There is no similar service operating in the Akaroa/Wairewa area and no other community organisation with the experience, skills and networks required to co-ordinate such a broad range of activities, events and provide services to meet the changing needs of the community.

ARCT has a contract until 2020 with the Ministry of Social Development to deliver "Heartland" services. This covers rent and a small percentage of the costs of administration.
### 2019/20 SCF BANKS PENINSULA DECISION MATRIX

<table>
<thead>
<tr>
<th>Organisation Name</th>
<th>Name and Description</th>
<th>Funding History</th>
<th>Request Budget</th>
<th>Staff Recommendation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lyttelton Community House Trust</td>
<td>Community House Capacity Building</td>
<td>2018/19: $20,000 (Operational Costs) SCF BP</td>
<td>Total Cost: $50,858</td>
<td>$24,000</td>
</tr>
<tr>
<td>Lyttelton Community House (LCH) is the sole provider of social services in Lyttelton. They are seeking a contribution towards their operational costs (power, phone, internet, insurance) as well as towards the wages of two employees - a Community Facilitator and a Cook.</td>
<td>2017/18: $20,000 (Operational Costs) SCF BP</td>
<td>Requested Amount: $25,000</td>
<td>That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board resolves to approve the making of a grant of $24,000 from its 2019-20 Strengthening Communities Fund to Lyttelton Community House Trust comprising:</td>
<td></td>
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<tr>
<td></td>
<td></td>
<td>2016/17: $1,867 (Operational Costs) DFBC</td>
<td>- $12,000 towards wages for the Community Facilitator;</td>
<td></td>
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<tr>
<td></td>
<td></td>
<td>2016/17: $10,500 (Operational Costs) SCF LMH</td>
<td>- $10,000 towards wages for the cook; and</td>
<td></td>
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<tr>
<td></td>
<td></td>
<td>2016/17: $1,000 (Community Lunchway) SCF LMH</td>
<td>- $2,000 towards operational costs.</td>
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<td></td>
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<td>2016/17: $300 (Matariki)</td>
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<td></td>
<td></td>
<td>2016/17: $750 (Parahaka Commemoration)</td>
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<td></td>
<td></td>
<td>Other Sources of Funding</td>
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<tr>
<td></td>
<td></td>
<td>Lottery - $20,000</td>
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<td>COGS - $8,000 (pending)</td>
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<td></td>
<td>Rata Foundation - $20,000</td>
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<tr>
<td></td>
<td></td>
<td>Other contribution per meal for those who can afford this</td>
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</tbody>
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### Service Details:
- **Service Base:** 7 Dublin Street, Lyttelton
- **Legal Status:** Charitable Trust
- **Established:** 25/02/2009
- **Staff – Paid:** 2
- **Volunteers:** 30
- **Annual Volunteer Hours:** 6,000
- **Participants:** 1,000
- **Target Groups:** Social Services, Community Development
- **Networks:** 0

### Organisation Description/Objectives:
Lyttelton Community House provides social networking and services that support and uplift those in need in the community.

### Alignment with Council Strategies
- Strengthening Communities Strategy

### Alignment with Board Outcomes
- Local communities are well-connected and supported. This project provides a place for anyone in the community to drop in, meet others and get support when required as well as outreach to those in need. Along with the meals service and the activities provided, LCH helps local residents feel connected, supported and safe.

### How Much Will the Project Do? (Measures)
The following services will be provided over the coming year:
- Meals for older adults and vulnerable members of the Lyttelton and Diamond Harbour communities will be prepared, cooked and delivered (approximately 2,500).
- Community House is open four days a week with a welcoming drop-in space providing tea, coffee, internet access, newspapers, books, puzzles and DVD afternoons in the winter.
- Assistance with advocacy, health and disability needs as well as general support, company and conversation; someone to talk with.
- Free weekly community lunch, open to all, but primarily intended for older adults and vulnerable members of the community.
- Monthly morning/afternoon teas for the elderly.
- Walking group, which contributes to health and well-being and fosters connections.
- Older adult visits to the local Kindergarten are organised every three months to foster good relationships between young children and the elders of the community. Morning tea is shared, stories read to the children and skills, such as knitting, shared with the children.
- Ongoing liaison and collaboration with local community organisations, such as medical centre, local police, school, church, Te Hapoi o Ngāti Whake, to ensure that Lyttelton Community House is reaching those most at need.

### How Will Participants Be Better Off?
The expected outcomes of this project are:
- Provision of advice, advocacy and companionship for service users.
- Continuation of the preparation, cooking and delivery of meals service.
- Provision of a weekly community lunch.
- Provision of a monthly community tea.
- Provision of a drop-in and the services run from it.
- Those using Lyttelton Community House services will be better off by:
  - Remaining in their own homes and having hot meals delivered.
  - Being less lonely and isolated.
  - Receiving help in accessing appropriate services.
  - Having support to manage their lives.
  - Having access to job hunting.
  - Joins outings.
  - Participating in activities such as baking.
  - Some of the volunteers at LCH are older and their lives are enhanced by the opportunity to help their peers.

### Staff Assessment
This project is recommended as a Priority One due to the impact Lyttelton Community House has on the community. If this project were not sufficiently funded and the organisation was no longer able to provide the current level of service this would leave a gap in service provision.

Lyttelton Community House (LCH) are the sole providers of social services in Lyttelton. Established in 2009, they have a good track record of providing services which meet the needs of older adults and vulnerable members of the community. As the only social services provider based in Lyttelton they are relied upon by many, especially older residents.

The Community Facilitator is employed for 25 hours a week and a part-time (minimum of 12 hours per week) cook is employed to prepare meals for older adults and vulnerable members of the community as well as the weekly community lunch. LCH also draw on a core and consistent group of around 30 local volunteers who are committed to helping the service. Some of these volunteers are over the age of 65 and enjoy the opportunity to contribute productively to their community. These volunteers also provide LCH with links and information on the needs of the community.

Lyttelton Community House have a strong emphasis on connecting people, especially the disadvantaged, vulnerable and older adults, with each other and with appropriate services. They provide support in the form of meals, conversation, transport, advocacy, links to health and government agencies and participation in group activities that improve health and well-being. LCH have built strong relationships with local service providers and groups which helps them to reach those most in need. No other organisation provides similar services within the Lyttelton Harbour area.

Company and coordination is provided for many elderly, vulnerable and disadvantaged residents at the drop-in centre in Community House where there is internet access, newspapers, a free weekly community lunch, monthly teas, baking sessions, assistance with advocacy and writing CVs. There are a number of jobs to do around Community House which users are asked to participate in if they are able, such as putting out the rubbish and collecting the daily newspaper. These tasks are taken seriously and promote a sense of worth to those who undertake them. Community House is also the base from which community outings originate.

Lyttelton Community House ask for a small donation towards the cost of preparing, cooking and delivering the meals ($8.50 for those that are able to afford this). Clients for the free weekly community lunch are asked to contribute whatever they can towards this. Examples of what contributions include teabags, biscuits to share etc. LCH engage in independent fundraising through, for example, the use of their cook and commercial kitchen to provide catering services to the local Port Company (which yielded $3,000 last year). However, in order to maintain the vital services they provide to the community, they are seeking funding towards wages and their operating costs, specifically power, telephone, internet and insurance. The rent is being sponsored by a separate business.
2019/20 SCF BANKS PENINSULA DECISION MATRIX

Priority Rating
Meets all eligibility criteria and contributes significantly to Funding Outcomes and Priorities. Highly recommended for funding.
Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

59354

Organisation Name
The Little River Warren Community Trust

Name and Description
Little River Big Ideas / Walking Festival
The Little River Warren Community Trust (LRWCT) is a community development organisation. The group is seeking funding towards wages supporting the Little River Big Ideas Project and for costs associated with WalkFest.

Funding History
2018/19 - $16,500 (Little River Big Ideas) SCF BP 2017/18 - $3,000 (Banks Peninsula Walking Festival) DRF BP 2017/18 - $12,000 (Wages for Secretary and Little River Big Ideas Co-ordinator) SCF BP 2016/17 - $4,333 (Wages for Secretary and Co-ordinator) DRF BP 2016/17 - $12,500 (Wages for Community Coordinator) KLP 2016/17 - $7,000 (Sustainable Peninsula) SCF AW

Other Sources of Funding
None applied for as yet

Request Budget
Total Cost
$65,200
Requested Amount
$65,200
100% percentage requested

Contribution Sought
Towards:
- Wages for Coordinator - $43,200
- Wages for Secretary - $18,000
- Banks Peninsula Walking Festival - $4,000

Staff Recommendation
$20,000
That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board resolves to approve the making of a grant of $20,000 from its 2019-20 Strengthening Communities Fund to the Little River Warren Community Trust comprising:
- $16,500 towards wages for the co-ordinator and secretary.
- $3,500 towards WalkFest.

Priority
1

How Much Will The Project Do? (Measures)
1. Little River Big Ideas (LRBI)
   - Engage a Trust Manager/Co-ordinator (Manager) to oversee the Little River Big Ideas project.
   - Engage a secretary to support the Trust Manager/Co-ordinator and Trust Board.

2. Banks Peninsula Walking Festival
   - Co-ordinate the event thus promoting tourism, environmental awareness and health outcomes.
   - Enhance community participation and recreation opportunities; connecting Peninsula communities and promoting Little River/Wanera through inclusion of about four local walks.

How Will Participants Be Better Off?
1. Little River Big Ideas Project
   - Establishment of a strongly integrated network will contribute towards the ultimate goal of completion of the projects and will encourage community participation, awareness and engagement.
   - Community enhancement will provide improvements to neighbourhood safety, traffic movements, a recreational/playing area benefiting residents and visitors, thus improving community wellbeing.
   - The Walkways project will provide a valuable amenity for residents and visitors – including a lookout point, picnic sites and information boards, a sculpture park/eco trail. It will encourage a greater awareness and use of the Heritage Park and enhanced awareness of this environment’s cultural and conservation values.
   - The Craft Station Enviros project will improve safety and provide an attractive area for pedestrians, create a community focal point, enhance the departure and arrival point for Raki Trail patrons, improve access management for tour buses and other vehicles. Parking improvements complement other projects.
   - Improved infrastructure (water/wastewater and flooding) will improve the sustainability of Little River.
   - Strong bonds will foster collegiality and assist with reducing or overcoming any barriers thus improving community members’ overall wellbeing.

2. Banks Peninsula Walking Festival (continued on next page)

Alignment with Council Strategies
Strengthening Communities Strategy

Alignment with Board Outcomes
- Our communities are prepared for the impacts and consequences of natural hazards and can respond quickly.
- Local communities are connected and supported by easily accessible community facilities.
- Core infrastructure is provided, well maintained and future proofed.

LRWCT works in partnership to address flooding, drainage and infrastructure issues (including road safety) – in fact any issue which impacts the Little River community, plays an active role in fostering social cohesion and community resilience and champions a community-led, volunteer participation in community based programmes.

Staff Assessment
The LRBI planning document captured the ideas and aspirations of community members and has implications for a wide range of groups and organisations associated with the area. Discrete projects in LRBI have been identified for accomplishment. LRWCT has recognised that it requires the two positions of Trust Manager/Co-ordinator (Manager) and Secretary for the co-ordination, integration and oversight needed to drive towards the completion of the LRBI projects.

The Manager will assist with the management and administration of LRWCT and co-ordinate projects recommended from the LRBI Plan, liaising as required with local and ward based organisations and relevant Christchurch City Council staff. The role will encompass undertaking exercises for community input and discussion, formally processing input regarding projects, project co-ordination including liaising with organisations and community members, overseeing funding and moneys spent, ensuring documentation is current and accurate and that statutory obligations are met. This role is for a maximum of 30 hours per week which will be reviewed as the projects progress.

The secretary will provide full secretarial support for the LRWCT Board including document preparation and co-ordination for meetings, correspondence, assisting the Treasurer as required, maintaining legal files, administration and supporting the Manager. This role is likely to be flexible, for up to 15 hours a week depending on the workloads of the Manager and Trust, and it is envisaged fewer hours will be required if the Manager role can be funded.

LRWCT has identified the following as LRBI priority projects:
- Walkways Project Consultation with landowners in the area of the planned walkways.
- Craft Station and Enviros - One of the main priorities from public consultation has been to slow traffic down, make Little River safer and provide more off-street parking. The Manager will deal with any arising traffic engineers’ work, such as arranging meetings, public consultation, relocating planter boxes and erection of a Maini welcome sign.
- Playpark Project - Assisting the Project lead and team as necessary including any administration tasks.
- Proposals Arising - Liaise with people such as the wild animal farm proponents and anyone interested in setting up housing, health facilities etc.
- Further Concept Plan Proposals - The Manager will be fully involved with future projects such as the street-scaping and water issues.

2. The Banks Peninsula Walking Festival - WalkFest (continued on next page)

Item No.: 9
Alignment with Council Funding Outcomes
- Support, develop and promote capacity
- Community participation and awareness
- Enhance community and neighbourhood safety
- Provide community based programmes
- Reduce or overcome barriers
- Foster collaborative responses

- WalkFest promotes Banks Peninsula as a whole. This project has national and international coverage.
- Freely available information make participation easier for local people and visitors alike.
- Participants will gain the health benefits of physical exercise
- Participants will meet other community members thus providing an opportunity for connecting with neighbours
- Participants will gain an awareness of and learn about the local environment on their walks, will find out what is available in their community and can then promote the area for recreation, tourism.

This annual walking festival held in November is a partnership between four organisations - Akaroa District Promotions, Little River Warewa Community Trust, Project Lyttelton and the Rod Donald Trust. It is the only event of its kind which unifies these groups in this way.

WalkFest creates opportunities to enhance knowledge and appreciation of the geological and ecological uniqueness of the Banks Peninsula environment by offering coordinated guided walks all over the Peninsula. Walks are hosted by volunteer guides who bring a wealth of knowledge and experience to enhance the walks beyond just access to the tracks, reserves and private land.

Early discussions ensure this festival complements the annual Breeze Festival (28 September - 13 October 2019) which features easier walks within the City and environs. Information is typically included in the Breeze Festival promotions. The Peninsula walks have a small entry fee and are of varying difficulty and length with some quite challenging tramps offered. Last year 29 walks were offered.

Staff will collaborate with Little River Railway Trust, The Living Streams Community Nursery Trust, Awa-Iwi Reserve Management Committee, The Little River Craft Station, Rod Donald Trust, Banks Peninsula Community Board, Christchurch City Council, Little River School Support Group, Environment Canterbury and Warewa Rūnanga among others.

LMYCT requested early in the year and was granted an extension for the previous year's Strengthening Communities grant due to unforeseen staffing circumstances and prior to undertaking its strategic planning. It is now poised to capitalise on this planning work in the coming year.
**2019/20 SCF BANKS PENINSULA DECISION MATRIX**

<table>
<thead>
<tr>
<th>Priority</th>
<th>One</th>
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<td>Item No.</td>
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**Item 9**

**Organisation Name:** Akaroa Community Arts Council

**Name and Description:** Operational Costs 2019-2020

**Funding History:**
- 2018/19: $10,000 (The Landing: Creative Communities Round 2 (CC2))
- 2018/19: $5,000 (Operating Costs) SCF
- 2018/19: $350 (Life Drawing Master Class) CC1
- 2017/18: $280 (Life Drawing) CC1
- 2017/18: $950 (Oil Painting) CC1
- 2017/18: $500 (Sculpture) CC1
- 2017/18: $2,000 (Operating Costs) SCF

**Other Sources of Funding:** N/A (however, ACAC will apply to CC for costs directly associated with workshops)

**Alignment with Council Funding Outcomes:**
- Support, develop and promote capacity
- Provide community-based programmes
- Reduce or overcome barriers
- Foster collaborative responses

**Alignment with Council Funding Outcomes:**
- Support the regular committee meetings
- Co-ordinate the ACAC programme design
- Source funding to support programme
- Market and advertise workshops
- Plan and review workshops throughout the year

**Request Budget:**
- Total Cost: $7,220
- Requested Amount: $7,220
- 100% percentage requested

**Contribution Sought Towards:**
- Wages for Programme Design, Funding and Sponsorship Co-ordinator - $4,140
- Marketing - $2,500
- Printer Ink and Paper - $370
- Accounting Fees - $300
- Website - $250
- AGM Hospitality - $110

**Staff Recommendation:**
- $4,800 That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board resolves to approve the making of a grant of $4,800 from its 2019-20 Strengthening Communities Fund to Akaroa Community Arts Council towards Co-ordinator, wages, operational and marketing costs, and stationary consumables.

**Organisation Details:**
- **Service Base:** Private Address
- **Legal Status:** Incorporated Society
- **Established:** 21/04/2008
- **Staff – Paid:** 0
- **Volunteers:** 12
- **Annual Volunteer Hours:** 500
- **Participants:** 500
- **Target Groups:** Akaroa and Bays
- **Networks:** 0

**Organisation Description/Objectives:**
- The Akaroa Community Arts Council promotes and encourages creativity in the communities of Akaroa and the Bays. The organisation aims to provide subsidised local leadership opportunities for participation in arts activities across a wide range of disciplines by offering workshops, classes, creative events and local exhibitions.

**Alignment with Council Strategies:**
- Strengthening Communities Strategy
- Arts Policy and Strategy

**Alignment with Board Outcomes:**
- Banks Peninsula is a viable place to live and work; through providing employment opportunities for local teachers and students
- Local communities are well connected and supported by easily accessible community facilities: ACAC connects those with a shared interest in the Arts
- The cultural, natural and built heritage of Banks Peninsula is acknowledged, valued and enhanced via programmes offered by the Arts Council

**How Will The Project Do? (Measures):**
- Support the regular committee meetings
- Co-ordinate the ACAC programme design
- Source funding to support programme
- Market and advertise workshops
- Plan and review workshops throughout the year

**How Will Participants Be Better Off?**
- Provide local employment for artists/teachers
- Assistant teachers (volunteers) learn and practice skills
- Participant artists are enabled to engage in a variety of art disciplines
- Provide activities for winter months when community members are freer. (Peak tourist season is in summer; half the workshops are scheduled for winter.)
- Reduce barriers for participation by
  - Providing sponsorship of workshop spaces as possible
  - Providing local classes for residents in Akaroa and eliminating the need for travel to Christchurch (expense and travel time of three hours for a round trip)

**Staff Assessment:**
- Akaroa Community Arts Council (ACAC) is a ‘not for profit’ organisation that promotes creative activity in Akaroa and the Bays community through local arts exhibitions, performances, workshops and creative events. ACAC is managed by volunteers and the focus of the organisation is to enable residents of all ages who live in Akaroa and the Bays to engage and participate in as many locally delivered arts initiatives as possible, providing affordable workshops with sponsored spaces if needed. Funding is requested to support the organisation to deliver their programme, not for the initiatives themselves (tutor fees, consumables).

- The co-ordinator supports the volunteers providing contracted services to deliver the following: Source funding for all proposed and confirmed programmes, Chair regular committee meetings and oversee co-ordination of ACAC programme design, Market and advertise workshop opportunities to the community. Support and ensure success of ACAC workshops with help of committee; Plan and co-ordinate programme activities such as classes and workshops, Fundraise for and formulate the annual programme including activities.

- This range of activities has been scoped at requiring an 800 hour annual involvement (which averages at 10 hours per week for 50 weeks). However, for this role, 400 hours will be undertaken in a voluntary capacity. Hours worked will fluctuate throughout the year dependent on the scale of events and programmes being delivered. Over the past two years, the role has expanded this role by involving the volunteers to 50% of their time, which has required levels of involvement too high for the volunteers to sustain. Volunteers are committed to continue to support and provide input, and this wide role description and the support it provides will help the group maintain its volunteer base.

- Marketing of the activities and website hosting and tutoring, ensure residents know about the initiatives, can participate, will support through their use fees and make the programme more viable and sustainable. Accounting support ensures the organisation’s finances are in good order for applying for funding etc. Also requested is AGM hospitality. Strengthening Communities Fund does not usually provide funding for food and it is recommended that any allocation excludes this cost. This year ACAC requests these costs have ‘levelled out’, savings have been made, the website is operational, and they have identified a community accounting group that helps them to save in their community year review.

ACAC plans an annual programme of various activities, half of which are scheduled for the winter months when community members are looking for activities, tourist numbers tail off and residents are less busy. Already 12 two-day workshops have been scheduled for the funding timeframe. More recently some activities have been defined specifically for children. This was identified as a need, and the ‘Easel’ Art’ children’s drawing classes were developed and provided. (Outside this project, ACAC will also be producing ‘The Landing’, involving 200 volunteers on stage and off, providing dramatic performances re-enacting Akaroa’s history and showcased during FrenchFest on 12 October.)

ACAC pays its facilitators market rates, providing employment. Assistant teachers are voluntary. Participant artists are enabled to engage in a wide variety of art disciplines. Half of the workshops are scheduled for winter months as the tourist season dies off completely at this time. ACAC continues to enable experienced and working artists to interact with each other and network, share skills, experiences and resources. ACAC provides employment opportunities for local teachers and models, as well as offering social and artistic interactions through Art for All’. ACAC wants to continue to develop itself and its community services by offering inviting activities and by providing a safe and non-intimidating arena for local community members to be creative and learn and practise their art. It is the only organisation to do this in this community.

In the current year to April, 73 people had attended workshops, and ACAC had provided 11 scholarships for workshops for people who would not have been able to participate otherwise.
## 2019/20 SCF BANKS PENINSULA DECISION MATRIX

### Item No.: 9

<table>
<thead>
<tr>
<th>Priority Rating</th>
<th>Organisation Name</th>
<th>Name and Description</th>
<th>Funding History</th>
<th>Request Budget</th>
<th>Staff Recommendation</th>
<th>Priority</th>
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<tbody>
<tr>
<td>One</td>
<td>Akaroa District Promotions Incorporated</td>
<td>Akaroa District Promotions Event Programme and Service Delivery</td>
<td>2018/19 - $2,000 (Lumière d'Akaraoa Event) SCF BP</td>
<td>$98,900</td>
<td>$10,000</td>
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<td>Two</td>
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<td>2018/19 - $10,000 (Service Delivery) SCF BP</td>
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<td>Three</td>
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<td>2017/18 - $475 (Rent and Power for Temporary Office) SCF BP</td>
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<td>2016/17 - $3,000 (Wages for Events Co-ordinator and Cruise Out Party) SCF BP</td>
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<td>2016/17 - $2,000 (Cruise Ambassador Programme) SCF AW</td>
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<td>2016/17 - $2,500 (Seaweed) SGC AW</td>
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<td></td>
<td></td>
<td>2016/17 - $2,000 - Social Media Workshops) SGC AW</td>
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<td></td>
<td></td>
<td>Other Sources of Funding: Rata Foundation - $10,000</td>
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<td></td>
<td></td>
<td>ADP membership subscriptions - $18,000</td>
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</table>

### Organisation Details:
- **Service Base:** 80 Rue Lavaud, Akaroa
- **Legal Status:** Incorporated Society
- **Established:** 14/07/1992
- **Staff – Paid:** 2
- **Volunteers:** 10
- **Annual Volunteer Hours:** 2,000
- **Participants:** 10,000
- **Target Groups:** Local residents and visitors to Akaroa
- **Networks:** 0

### Alignment with Council Strategies:
- Strengthening Communities

### Alignment with Board Outcomes:
- Visitors to Banks Peninsula enhance the local economy and sustain the natural, social and heritage environments. ADP promotes the Peninsula and provides events to bring people to Akaroa.
- Banks Peninsula is a viable place to live and work. ADP enhances employment and business opportunities for local businesses and provides employment for its staff.
- The cultural, natural, built heritage of Banks Peninsula is enhanced by ADP events.

### Alignment with Council Funding Outcomes:
- Support, develop and promote capacity
- Community participation and awareness
- Provide community based programmes
- Reduce or overcome barriers
- Foster collaborative responses

### How Much Will The Project Cost? (Measures):
- Co-ordination of Seaweed: A week-long annual event, including a variety of events that profile the harbour, the wildlife and the eco-tourism of Akaroa.
- Facilitation of the Cruise Ambassador Programme for the summer season - Co-ordination of cruise ambassadors/ volunteers who work on the wharf on cruise days for the six month season. ADP provides coffee when volunteers work and provides an end of season dinner for volunteers.
- ADP Events Co-ordinator - Provides support and assists with the development of the ADP Akaroa events programme. This year the programme includes the new Lumière d'Akaraoa, which was held for the first time in May 2019, and the biennial FrenchFest.
- Co-ordinate ADP events as well as support others who wish to put on events in the community.

### Staff Assessment:
Akaroa District Promotions (ADP) has represented the business interests of the community of Akaroa since 1982. A decade later, in 1992, the organisation had evolved and expanded its focus to include not only business interests but also those of the wider community with the understanding that tourism plays an integral part in the economic sustainability of Akaroa. Akaroa and the surrounding communities benefit from the marketing and promotion of Akaroa as a visitor destination.

Staff roles have been developed to ensure the provision of support for membership, cruise support and marketing.

The Executive Officer (EO) is responsible for driving and growing membership, ensuring maintenance of records and providing timely and accurate communications. Administration support encompasses ensuring support for meetings, timely communications, co-ordinating and developing networking activities for members. The role provides various links and behind the scenes support for cruise ships to ensure a positive visitor experience. Marketing support includes co-ordinating production of the official Visitor Guide, ensuring accuracy and availability of information for the public on the website and in hardcopy, hosting promotion events.

The Events Co-ordinator (EC) reports to the EO and is responsible for provision of Akaroa events, local event development and local support. This role assists in the development and implementation of the annual Akaroa Events Calendar which provides information to the local community and attracts visitors from the Canterbury region. The EC provides administration support for ADP and the EO. Cruise support includes assisting on cruise ship days when required.

ADP runs or is involved in many of the larger scale events around Akaroa which include: FrenchFest, Seaweed, the Cruise Ambassador Programme and Lumière d'Akaraoa (a new event). In addition, the group co-ordinates the Garden Tour, Photographic Competition, and the Banks Peninsula Walking Festival. The Town Crier is engaged for the summer season. Usual costs for events include entertainment technical costs, toilets, marketing, posters, venue hire, security and marshalling. ADP advises that FrenchFest is taking many hours to organise for both its staff.

These events not only bring people to Akaroa but also provide a focal point for the local community, and an income stream for local businesses. They provide local residents the opportunity to work together and strengthen social connection and community resilience.

Visitors and tourism contribute to the local economy, provide investment opportunity for business, employment opportunities for locals and have enhanced the number of services and recreational activities available to residents. No other group holds this space of service delivery in this iconic tourist destination.

ADP is funded through Akaroa business levies, promotional sales products, grants and donations. ADP renews some income from some of its events, for example the garden tour. However, these funding streams are not adequate currently for the group to be sustainable without grant support. The Executive Officer is critical to supporting and increasing these revenue streams and having an Events Co-ordinator focused on growing the revenue from such events will contribute to ADP becoming increasingly self-sustaining.
## 2019/20 SCF BANKS PENINSULA DECISION MATRIX

### Attachment A

#### Item 9

### Organisation Name

<table>
<thead>
<tr>
<th>Organisation Name</th>
<th>Name and Description</th>
<th>Funding History</th>
<th>Other Sources of Funding</th>
<th>Request Budget</th>
<th>Staff Recommendation</th>
<th>Priority</th>
</tr>
</thead>
<tbody>
<tr>
<td>Akaroa Heritage Festival Society Incorporated</td>
<td>FrenchFest 2019 (a three-day family-friendly biennial event and is the largest event held in Akaroa. It celebrates the arrival of the French ship Comte de Paris on the shores of Akaroa 179 years ago and acknowledges the influence of the French, local Maori and others)</td>
<td>2019/20: $40,000 (FrenchFest) - Events and Festivals Sponsorship Fund (EFS) 2018/19: $5,000 (FrenchFest) SCF BP 2016/17: $32,500 (FrenchFest) EFS</td>
<td>Rate Foundation - $15,000 (granted) $10,000 (pending) Southern Trust - $6,000 (pending) Pub Charity - $10,000 (Pending) Sponsorship - $5,000 (granted), $10,000 (pending) HSPF funds - $20,000 Local donations - $5,000 (pending) CCC Sponsorship - $40,000 Stall sites and tickets - $12,000</td>
<td>$152,825</td>
<td>$5,000</td>
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#### Organisation Details:

- **Service Base:** 57 Rue Lavaud, Akaroa
- **Legal Status:** Incorporated Society
- **Established:** 28/09/1998
- **Staff – Paid:** 0
- **Volunteers:** 11
- **Annual Volunteer Hours:** 935
- **Participations:** 5,500
- **Target Groups:** Akaroa and Blays residents and visitors
- **Networks:** 0

#### Organisation Description/Objectives:

- The Akaroa Heritage Festival Society Incorporated undertakes the organisation and production of festivals to promote and enhance the area’s unique heritage.

#### Alignment with Council Strategies:

- **Strategic Directions:**
  - Strengthening Communities
  - Events Strategy
  - Arts Policy and Strategy

#### Alignment with Board Outcomes:

- **Visitors to Banks Peninsula**
  - Local economy and sustainability of natural, social and cultural environments. Events are open to all, celebrating with pride of place.
  - Banks Peninsula is a viable place to live and work. Providing opportunities for business to promote their food and wines.
  - The cultural, natural and built heritage of Akaroa is enhanced by FrenchFest.

#### Alignment with Council Funding Outcomes:

- **Support, develop and promote capacity**
  - Community participation and awareness
  - Enhance community and neighbourhood safety
  - Provide community-based programmes
  - Reduce or overcome barriers
  - Foster collaborative responses

#### How Much Will The Project Do? (Measures):

- **The entire Festival is funded and produced by the committee.**
  - The Festival starts on Friday at 5:30pm and continues on Saturday at 9:00am to approximately midnight with the Antiques Fair on Sunday from 10am - 3pm. They plan and produce the programme, apply for funding, organise all the myriad of requirements such as traffic management, health and safety, and waste management, including cleaning up post event. The Society will endeavour to maintain the French and heritage theme with French lessons, French games, history boards, participation in art classes and learning about the geography of the Peninsula.
  - They aim to welcome 4,000-5,000 plus visitors over the weekend.

#### How Will Participants Be Better Off?

- **This is a friendly Festival which celebrates the special French and Maori heritage.**
  - Participants of all ages, genders and cultures can enjoy French cuisine and traditional Maori hāngi, learn some basic French words, play French games, and feel the influence of both cultures in the beautiful environment of Akaroa. There is no entry fee for the street party nor the market day, though there is a charge for the evening cabaret and stall holders for sites. It is an opportunity for the community to learn about and re-connect with the French influence.

#### Staff Assessment:

- FrenchFest is a friendly and biennial event and is the largest event held in Akaroa. It celebrates the arrival of the French ship Comte de Paris on the shores of Akaroa 179 years ago and the French influence on the area, which gives Akaroa a real point of difference. It acknowledges local Maori and other European connections. A real focal point is the re-enactment of the arrivals of descendants of the original French, German and Belgian settlers who arrived in Akaroa in 1840 and were welcomed ashore by the local Maori with gifts of food. FrenchFest organisers collaborate widely with other stakeholders in the Akaroa community. The event promotes tourism and small producers, arts, culture, the history of Akaroa and encourages pride of place and social connection. The festival will endeavour to maintain the French and heritage theme with French lessons, French games history boards, participation in art classes and learning about the geography of the Peninsula. They are aiming to welcome 4,000 - 5,000 plus visitors of all ages, genders and cultures over the weekend. Participants can enjoy French cuisine and traditional Maori hāngi, learn some basic French words, play French games, and feel the influence of both cultures in the beautiful environment of Akaroa.

FrenchFest 2019 will be held in October over two and a half days (11/12/13) with an antiques fair taking place for the first time on the third day. The Akaroa Heritage Festival Society produces the entire Festival, most of it volunteers. The Festival commences on a Friday evening and continues on Saturday from 9:00am to approximately midnight. The antiques fair is held on Sunday from 10am-3pm. The Society plans and produces the programme, applies for funding, arranges the myriad of requirements such as traffic management, health and safety, and waste management, including cleaning up post event. There is no entry fee for the street party or the market day, although there are charges for the evening cabaret and charges for stall holder sites.

The event is planned to be a family-friendly event. It will commence on Friday with an evening street party with roving entertainers, a band, glide sticks, fire and light and fun.

Saturday includes a beach theatrical with participation by well-known actors Jennifer Ward-Lealand and Michael Hurst, and culminating with the arrival of descendants of the original settlers onto the beach. The descendants will then parade to the Akaroa Recreation Ground for the official opening of the Festival. The market day includes roving entertainers, a cooking demonstration, a fashion parade by a local fashion store. French games for all to try, a walkers’ race, music and many French-themed market stalls, a crocodile competition and music, just to name a few of the activities. The marquee will be the heritage marquee with many displays and activities covering both French and Maori heritage, and Akaroa history. In the evening there is a cabaret with music, food, refreshments and first-class entertainment - both musical and role.

On Sunday will be an Antiques Show from 10am to 3pm in the marquee organised by Nigel Harrison.

The Event Co-ordinator will lead the Committee in organising all aspects of the programme, which include traffic management, health and safety, waste management, contractors for power, light, sound, marquee pack in and out, entertainment, stallholders and games. The Society is requesting support towards the wages of the part-time position which plays a crucial role in the success of the French Festival Event.

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## 2019/20 SCF BANKS PENINSULA DECISION MATRIX

### Priority Rating
- One: Meets all eligibility criteria and contributes significantly to Funding Outcomes and Priorities. Highly recommended for funding.
- Two: Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
- Three: Meets all eligibility criteria and contributes to Funding Outcomes but to a lesser extent than Priority 2 applications. Not recommended for funding.
- Four: Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities and Insufficient information provided by applicant (in application and after request from Advisor). Other funding sources more appropriate. Not recommended for funding.

### Organisation Name
Bank Peninsula Presbyterian Church

### Name and Description
Community Lunches and Garden

The Banks Peninsula Presbyterian Church runs a community garden and monthly community lunches which help people connect with and support each other. The garden provides produce which is distributed locally, the free lunches are open to all and the "open shelves" project provides a mechanism where residents can share their surplus produce. Contribution is sought towards plants and fertiliser for the garden and costs associated with the lunches.

### Funding History
2017/18 - $1,000 (Community Lunches and Community Garden) DRF BP

### Other Sources of Funding
- Soup - $700
- Hall Hire - $140
- Sweets - $140

### Request Budget
- Total Cost: $2,270
- Requested Amount: $1,000
- 44% percentage requested

### Contribution Sought Towards:
- Community Lunches (11) - $530
- Decorations - $120
- Laundry - $125
- Materials (supplementary food, serviettes etc.) - $210
- Stationary/Advertising - $75
- Community Garden - $180
- Seeds/seeding plants - $180
- Materials for repairs to raised beds - $160

### Staff Recommendation
$900

That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board resolves to approve the making of a grant of $900 from its 2019-20 Strengthening Communities Fund to the Banks Peninsula Presbyterian Church towards the Community Lunches and Garden project.

### Organisation Details:
- Service Base: 39 Rue Lavaud, Akaroa
- Legal Status: Charitable Trust
- Established: 10/09/2017
- Staff – Paid: 0
- Volunteers: 12
- Annual Volunteer Hours: 1,500
- Participants: 340
- Target Groups: Community Development - community members, socially isolated
- Networks: Presbyterian Church, Anglican Church

### Alignment with Council Strategies
- Strengthening Communities

#### Alignment with Community Board Outcomes
- Local communities are well connected and supported by easily accessible community facilities. Local activities provide opportunities for people to meet, get to know each other and work together to improve the quality of life and the resilience of the community overall.

#### Alignment with Council Funding Outcomes
- Support, develop and promote capacity
- Community participation and awareness
- Enhance community and neighbourhood safety
- Provide community based programmes
- Reduce or overcome barriers
- Foster collaborative responses

### How Much Will The Project Do? (Measures)
- Provide between seven and 12 community lunches.
- Grow vegetables and supply them all year round.
- "Open Shelves" will be available year round. However the main focus is spring, summer and autumn.

### How Will Participants Be Better Off?
- They will be better able to grow a vegetable garden.
- Those without the space or ability to garden will be able to eat fresh produce.
- More social contact particularly during winter.
- Provision of a hot midday meal and friendship.
- Invite new-comers and provide a way for them to get into the community.

### Staff Assessment
Community Lunches: Banks Peninsula Presbyterian Church is an established church-based organisation in Akaroa, which organises free community lunches on a monthly basis as a way of bringing the community together for socialising and building community spirit. The initiative began in early 2018 and has been developed to target in particular residents living alone or who are new to the district, but is open to anyone. The lunches typically get between 30 and 40 at each gathering from around the Akaroa Harbour communities.

The soup is donated by a restaurant in Akaroa, sweets are donated and the church provides the venue (estimated at a combined contribution of $900). Some of the other food is purchased at discounted rates. Local community volunteers prefer to organise the lunch, make additional food, set up and clean up afterwards.

Other expenses involved in running the lunch include table settings, decorations, tea, coffee and milk, (very) small prizes such as sweets for the competitions/entertainment. The full cost averages just less than $140 per month, but the lunch just prior to Christmas is a larger event.

The Community Garden: The Community Garden sits on land made available by the Presbyterian Church. This Garden, along with others in the area, is managed by a volunteer with a small group of helpers. Vegetables are grown for the Pumpelly Kitchen and also for distribution as there is need. This group also maintains the Open Shelves food exchange.

In 2009 tools were purchased with funding from local Community Board grants.

Funding is sought to purchase various fertilisers and packs of seedlings/seeds for the garden and materials to repair the raised beds.
## 2019/20 SCF BANKS PENINSULA DECISION MATRIX

**Priority Rating**
- One: Meets all eligibility criteria and contributes significantly to Funding Outcomes and Priorities. Highly recommended for funding.
- Two: Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
- Three: Meets eligibility criteria and contributes to Funding Outcomes but to a lesser extent than Priority 2 applications. Not recommended for funding.
- Four: Meets eligibility criteria and has minimum contribution to Funding Outcomes and Priorities; Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

### Item 9

<table>
<thead>
<tr>
<th>Organisation Name</th>
<th>Name and Description</th>
<th>Funding History</th>
<th>Request Budget</th>
<th>Staff Recommendation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Community Watch City to Summer Incorporated</td>
<td>Split 40/60 Linwood-Central-Heathcote - Base Radio</td>
<td>2018/19: $1,000 (Volunteer Expenses, Admin, Equip) SCF LCH</td>
<td>$1,810</td>
<td>$600</td>
</tr>
<tr>
<td></td>
<td>Community Watch City to Summer patrol (CWCS) volunteers maintain regular mobile car patrols in the Linwood/Central/Heathcote and Lyttelton Harbour basin areas to enhance safety. Provision of a base radio for the CWCS will ensure this group can share the rostered duty of being a base for the Patrols of Christchurch network, especially important during the night patrols. Contribution is sought towards purchase of a base radio.</td>
<td>2018/19: $600 (Volunteer Expenses, Admin, Equip) SCF BP</td>
<td>$1,500</td>
<td>That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board resolves to approve the making of a grant of $600 from its 2019-20 Strengthening Communities Fund to Community Watch City to Summer Patrol towards the purchase of a base radio.</td>
</tr>
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<td></td>
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<td>2017/18: $480 (Equip) SCF LCH</td>
<td>83% percentage requested</td>
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<tr>
<td></td>
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<td>2016/17: $250 (Secretarial support) DRF LM split</td>
<td>Contribution Sought Towards: 40% of $1,500 is $600</td>
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</tr>
<tr>
<td></td>
<td></td>
<td>Other Sources of Funding Funds on hand - $310</td>
<td>Base Radio - $1,500</td>
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</tbody>
</table>

### Organisation Details:

- **Service Base:** Private address
- **Legal Status:** Incorporated Society
- **Established:** 23/12/1998
- **Staff – Paid:** 0
- **Volunteers:** 43
- **Annual Volunteer Hours:** 2,600
- **Participants:** 5,200
- **Target Groups:** Communities in the eastern suburbs of Christchurch City and Lyttelton Harbour communities from Lyttelton to Diamond Harbour
- **Networks:** Community Patrols New Zealand

### Alignment with Council Strategies

- Strengthening Communities Strategy
- Safer Christchurch Strategy

### Alignment with Council Funding Outcomes

- Support, develop and promote capacity
- Enhance community and neighbourhood safety
- Reduce or overcome barriers
- Foster collaborative responses

### How Much Will The Project Do? (Measures)

- Provide regular community patrols covering the City to Summer and Lyttelton to Diamond Harbour areas.
- The CWCS patrol contributes approximately 2,600 volunteer hours each year towards neighbourhood safety, undertaking one to two patrols each day.

### How Will Participants Be Better Off?

- The volunteers in the cars will be safer and the public will be better served by the community patrols.

### Staff Assessment

Community Watch City to Summer (CWCS) volunteers provide regular mobile (car) patrols during the day and into the evening in Christchurch's eastern suburbs and the Lyttelton Harbour communities. This patrol is part of a network of Christchurch patrols working towards the safety of communities in Christchurch. Purchase of a base radio for CWCS will enable the group to take its turn to share the duty of being a base on rotation so that a safety protocol is being followed and they are sharing the work. Currently CWCS is relying on other patrols to do this.

The base radio enables co-ordination between the patrols in the Christchurch area from a fixed base and will ensure that volunteers on these patrols are being kept informed. Timely information is important in providing a safer environment for those patrolling in cars, is especially important for the night time duties, and for those patrolling on the more remote peninsula roads.

The proactive patrols work with the Police who provide updates for targeting hotspots on an almost daily basis with the aim of reducing crime in these areas. Patrons record and report instances of crime found on their routes. They also patrol in the vicinity of events providing security both on the streets and in car parks for attendees, and enhancing community co-operation towards building a safer community.

CWCS was established in 1998. It assists the Police in patrolling the area from Barbadoes Street to Summer/Taylors Mistake around to Lyttelton and the bay to Diamond Harbour. CWCS has been working in the Lyttelton Harbour area since early this millennium. Its volunteers include those resident in the Lyttelton Harbour communities as well as those from Christchurch. The volunteers provide patrols most days of the week. CWCS liaises with local Lyttelton Harbour based groups to provide support for events located within these communities.

New members' orientation and further skills development training is provided.

The group has two cars, each one equipped with a two-way radio for the safety of the volunteers. Funds held have been tagged for replacement of these vehicles.
### 2019/20 SCF BANKS PENINSULA DECISION MATRIX

<table>
<thead>
<tr>
<th>Priority Rating</th>
<th>Meets all eligibility criteria and contributes significantly to Funding Outcomes and Priorities. Highly recommended for funding.</th>
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</thead>
<tbody>
<tr>
<td></td>
<td>Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.</td>
</tr>
<tr>
<td></td>
<td>Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.</td>
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</table>

### Item 9

<table>
<thead>
<tr>
<th>Organisation Name</th>
<th>Name and Description</th>
<th>Funding History</th>
<th>Request Budget</th>
<th>Staff Recommendation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Friends Of Duvauchelle School</td>
<td>Duvauchelle School Pool - Community Pool Use</td>
<td>Nil</td>
<td>Total Cost $3,665</td>
<td>$1,900</td>
</tr>
<tr>
<td></td>
<td>This project is to support the upkeep of the Duvauchelle school pool for the periods outside the school's contact time.</td>
<td>Other Sources of Funding Registration Fees - $1,330</td>
<td>Requested Amount $2,500</td>
<td>That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board resolve to approve the making of a grant of $1,900 from its 2019-20 Strengthening Community Fund to Friends of Duvauchelle School towards the operational costs of the pool and the caretaker's wages for community use.</td>
</tr>
<tr>
<td></td>
<td>Contribution is sought towards the operational costs of the pool and the caretaker's wages.</td>
<td></td>
<td>65% percentage requested</td>
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</tbody>
</table>

| Priority | 2 |

### Organisation Details:

- **Service Base:** 11 School Lane, Duvauchelle
- **Legal Status:** None / Informal Group
- **Established:** 9/11/2017
- **Staff – Paid:** 0
- **Volunteers:** 25
- **Annual Volunteer Hours:** 300
- **Participates:** 90
- **Target Groups:** Residents / families in the Duvauchelle area
- **Networks:** 0

### Alignment with Council Strategies

- **Strengthening Communities**
- **Physical Recreation and Sports Strategy**

### Alignment with Board Outcomes

- Local communities are well connected and supported: This project ensures this Board Outcome by facilitating provision of access to a swimming pool to the Duvauchelle and wider community. It fosters social connection, community wellbeing and water safety.

### Alignment with Council Funding Outcomes

- Support, develop and promote capacity
- Community participation and awareness
- Enhance community and neighbourly safety
- Provide community based programmes
- Reduce or overcome barriers
- Foster collaborative responses

### How Much Will The Project Do? (Measures)

- The school pool will be open to the school families and wider community to use in the summer months outside of normal school hours. Encourage more use of the pool by utilising free advertising avenues.

### Staff Assessment

**Friends of Duvauchelle School** is a group run in conjunction with the local school and is mainly funded through fundraising activities such as stalls at the Show and Cross Country. Duvauchelle School provide education for children in the local area and as part of this education, water safety and learning to swim is seen as a priority for the Peninsula based community.

Friends of Duvauchelle School believe strongly in community and want all children as well as the wider community to have access to their pool. Duvauchelle School open their small rural school pool to the school families and wider community to use over the summer months outside of school hours. Pool keys are available to be purchased for the season or on a casual basis. The School Pool Project is therefore partly subsidised by community members who will pay for their access keys. The Friends of Duvauchelle School would like to support the school by raising and sourcing funds to help cover the costs of running the school pool.

Living on Banks Peninsula and being surrounded by water the Friends of Duvauchelle School believe that everyone has a right to access a pool to learn water safety skills. It provides a meeting place for the school families and the wider community, promotes health through exercise and wellbeing; fostering a sense of community and belonging.

The Friends of Duvauchelle School are requesting funding to cover the wages of a cleaner for one hour per day during season time to maintain high standards of cleanliness in and around the pool alongside chemicals, water and power.
## Attachment A

### Item 9

#### 2019/20 SCF BANKS PENINSULA DECISION MATRIX

**Priority Rating**
- One: Meets all eligibility criteria and contributes significantly to Funding Outcomes and Priorities. Highly recommended for funding.
- Two: Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
- Three: Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities. Insufficient information provided by applicant (In application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

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<th>Funding History</th>
<th>Request Budget</th>
<th>Staff Recommendation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Little River Craft Station Incorporated</td>
<td>Little River Information Station</td>
<td>2018/19: $6,500 (Operational Costs) SCF BP</td>
<td>Total Cost</td>
<td>$8,500</td>
</tr>
<tr>
<td></td>
<td>Little River Craft Station Inc.</td>
<td>2017/18: $438 (Operational Costs) DRP BP</td>
<td></td>
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<tr>
<td></td>
<td></td>
<td>2017/18: $3,318 (Operational Costs) DRP BP</td>
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<tr>
<td></td>
<td></td>
<td>2016/17: $8,265 (Operational Costs) SCF AW</td>
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<td>Other Sources of Funding</td>
<td>Requested Amount</td>
<td>That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board resolve to approve the making of a grant of $8,500 from its 2019-20 Strengthening Community Fund to Little River Craft Station Inc. towards wages.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Funds on hand - $1,235</td>
<td>$10,686</td>
<td>$8,500</td>
</tr>
</tbody>
</table>

**Alignment with Council Strategies and Board Objectives**
- Strengthening Communities Strategy
- Visitor Strategy
- Local communities are well connected and supported: The Craft Station provides easy accessible information and facilities.

**Alignment with Board Objectives**
- Visitors to Peninsula enhance the local economy and sustain the natural, social and heritage environments: The Craft Station enhances local economy and heritage by promoting tourism.
- Banks Peninsula is a viable place to live and work: Provides opportunities for business.
- Local communities are well connected and supported: The Craft Station provides easy accessible information and facilities.

**Alignment with Council Funding Outcomes**
- Support, develop and promote capacity
- Community participation and awareness
- Increase community engagement
- Enhance community and neighbourhood safety
- Provide community based programmes
- Foster collaborative responses

**How Much Will The Project Do? (Measures)**
- Provide ‘Conductors’ working at the site for 520 hours. working the ultra busy times that include all public holidays (except Christmas day). Pumpkin Feet and Cruise Ship Days alongside week ends. All days are based on footprint counter readings.

**How Will Participants Be Better Off?**
- Satisfied holiday makers, challenged adventurers, happy, enlightened tourists, fulfilled travellers participating in the Banks Peninsula experience.
- A heightened awareness of the history, heritage and cultural aspects of the area.

**Staff Assessment**
The Little River Craft Station was incorporated in 2009 but has been operating as an informal organisation for a number of years. The original intention was to represent local arts and craft artisans and to provide a co-operative to manage a retail outlet from the historic Little River Railway Station. Taking over the Information Centre was seen as a complementary activity to the retail outlet with many visitors already requesting information reinforcing the view that Little River is "the gateway to the Peninsula". Little River is the first stop for travelers seeking information on travel routes and destinations. The Little River Information Centre is integral in providing informative, accurate, timely information on accommodation, camping, walks, places of interest, tours, wildlife, road and weather conditions, tides for boating and fishing, surfing.

The Little River Craft Station is affiliated with i-site and operates during business hours, seven days a week. In peak times, demand is continued, and is serviced by what are called "Conductors". Visitors who provide the service during these peak periods are paid to do so, and because information is free of charge, they rely on funding to continue that service. A total of 520 hours of Conductor services are covered by the Conductor personnel. Volunteers and staff co-ordinate displays, provide curator services and are a local end to the Rail Trail. Training and resources are provided for volunteers and personnel.

This project provided by the Craft Station provides valued services for the greater benefit of the local Little River Community as well as visitors. This community based and led initiative, fosters critical volunteer participation and provides a valuable site for social connection and active citizenship through service. The Information Station plays a vital role in promoting local arts and crafts as well as local economic development through tourism. With the Cruise ships coming into Akaroa and with the on-shore tour bus visitors from these ships stopping at Little River, in addition to an ever-increasing number of free and independent travellers in cars, camper vans, day trippers and Rail Trail bike enthusiasts, all are participating in the Banks Peninsula experience.
## 2019/20 SCF BANKS PENINSULA DECISION MATRIX

### Priority Rating
- Meets all eligibility criteria and contributes significantly to Funding Outcomes and Priorities. Highly recommended for funding.
- Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
- Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
- Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities. Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

### Organisation Details:
- **Organisation Name:** Little River Support Group
- **Name and Description:** Little River Swimming Pool
  - Little River Support Group are a community-based volunteer group for Little River School. The Little River School Pool Project facilitates community use of the pool outside school hours for the benefit of the Little River/Wairewa community.
  - Contribution is sought towards the wages of the Caretaker to oversee the operation of the pool.

### Funding History
- **2018/19:** $2,500 (Little River School Pool) SCF BP
- **2017/18:** $2,500 (Little River School Pool) SCF BP
- **2016/17:** $3,000 (Little River School Pool) SGF AW

### Other Sources of Funding
- **Registration fees:** $1,200

### Request Budget
- **Total Cost:** $4,700
- **Requested Amount:** $3,000
- **64% percentage requested**
- **Contribution Sought Towards:** Wages for Caretaker - $3,000

### Staff Recommendation
- **$2,000**
  - That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board resolve to approve the making of a grant of $2,000 from its 2019-20 Strengthening Community Fund to the Little River Support Group towards the wages of the Little River School Pool Caretaker wages for community use.

### Alignment with Council Strategies
- Strengthening Communities Strategy
- Youth Strategy
- Physical Recreation and Sport Strategy

### Alignment with Board Outcomes
- Local communities are well connected and supported by easily accessible community facilities: This project facilitates the provision of access to a swimming pool to the whole Little River Community. It fosters social connection and community well-being.
- We promote the health and well-being of the community.

### How Much Will The Project Do? (Measures)
- The Support Group undertakes many fundraising activities throughout the year for many causes in the community. In recent years, it has spent in excess of $10,000 in improvements and maintenance on the pool area. This spending will continue as required to add value to this community asset.

### How Will Participants Be Better Off?
- There are water safety benefits, community benefits and additional amenity provided by the additional pool hours.

### Staff Assessment
- Little River Support Group are a community based volunteer group for Little River School. They are seeking funding for the Little River School Pool Project, which facilitates community use of the pool outside of school hours for the benefit of the entire Little River/Wairewa Community. The Little River School Pool project aims to cover the costs of a caretaker and water care chemicals, which facilitate community use of the pool out of school hours.

Each year the Little River Support Group facilitates the opening of the school swimming pool over the summer months to ensure the swimming pool is available to the community for use after school hours, in the weekends and during the summer holidays. The financial contribution sought covers a small allowance to the caretaker who closes and covers the pool each night, as well as cleaning the environs, and administering the water care chemicals as required. This will ensure the on-going access to a swimming pool facility by all members of Little River Community.

The pool is a hub for the community over the summer period and encourages family participation and social cohesion. It also provides a recreational facility at minimal cost to a community that has few local facilities. Wairewa does not have easy access to the sea or a safe swimming beach in close proximity and the cost of travelling to Christchurch for recreation is prohibitive for many families. The organisation contributes significant volunteer hours towards meeting their objectives for the community. To keep the pool open members provide 11-12 hours a week during the season, 198 hours annually, to supplement the hours of the caretaker.

The Little River Support Group is a group run in conjunction with the local school and is mainly funded through fundraising activities. The fundraising activities over the last few years have been very successful, with the Pumpkin Festival last year being a good example. The group at present has a surplus of funds which are tagged for specific school community projects. The School Pool Project is subsidised by community members who pay for their access keys.
Attachment A

Item 9

2019/20 SCF BANKS PENINSULA DECISION MATRIX

Priority Rating

Meets all eligibility criteria and contributes significantly to Funding Outcomes and Priorities. Highly recommended for funding.

Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.

Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

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<tr>
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<th>Funding History</th>
<th>Request Budget</th>
<th>Staff Recommendation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lyttelton Historical Museum Society</td>
<td>Lyttelton Museum Project</td>
<td>2018/19 - $5,000 (Lyttelton Museum) LTP Non-Contestable Grants</td>
<td>$28,975</td>
<td>$ 9,854</td>
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<td>2017/18 - $5,000 (Lyttelton Museum) LTP Non-Contestable Grants</td>
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<td>2017/18 - $5,950 (Administrative Support) SCF BP</td>
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<td>2016/17 - $5,000 (Lyttelton Museum) LTP Non-Contestable Grants</td>
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<td></td>
<td>Other Sources of Funding</td>
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<tr>
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<td></td>
<td>LHMS will fund</td>
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<td></td>
<td>with the support of donors</td>
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<td>for the following items:</td>
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<td>- Sponsorship/donations include:</td>
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<td>- Gift (cash) - $500</td>
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<td>- Reserve (grant) - $550</td>
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<td></td>
<td>- Yet to be sourced</td>
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<td>- Picnic Tables - $1,000</td>
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<td>- Signage and banner materials - $2,000</td>
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<td>- Exhibit transport and installation - $2,600</td>
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</tbody>
</table>

Organisation Details:

Service Base: 33-35 London Street Lyttelton
Legal Status: Incorporated Society
Established: 14/01/1977
Staff – Paid: 1
Volunteers: 25
Annual Volunteer Hours: 1,185
Participants: 2,080
Target Groups: Heritage, Visitors
Networks: Museums Aotearoa

Alignment with Council Strategies

- Strengthening Communities
- Christchurch Visitor Strategy

Alignment with Board Outcomes

- Local communities are well-connected and supported by easily accessible community facilities. The museum when built will provide a resource for local historical information and artefacts adjacent to the Lyttelton Library, effectively providing a hub where the collections will complement each other.
- The cultural, natural and built heritage of Banks Peninsula is acknowledged, valued and enhanced. This role will aid in the best use of volunteer resources and capacity to ensure the Museum project meets its wider goal of providing a unique collection, accessible to the public as soon as possible.
- Visitors to Banks Peninsula enhance the local economy and sustain the natural, social and heritage environments: As above and when open, the facility will provide a draw card for Lyttelton (the wider Harbour and Peninsula) for local purchases and professionally documented information and artefacts from and about the area.

Alignment with Council Funding Outcomes

- Support, develop and promote capacity
- Community participation and awareness
- Reduce or overcome barriers
- Foster collaborative responses

How Much Will The Project Do? (Measures)

- Administrative support for the Lyttelton Museum Society
- Pop up Museum open up to four days per week (seasonal, volunteer dependent)
- Installation of exhibits on site

How Will Participants Be Better Off?

- Building a new museum in Lyttelton will answer a needed lack of the Lyttelton community, which expressed their desire for the LHMS to have physical presence in Lyttelton to display the Museum collection.
- This project will help rejuvenate London Street and support local businesses.
- It will provide a valuable attraction for visitors to Lyttelton. In the past visitors have come from around New Zealand and internationally and with the cruise ship berth now scheduled to be built this may well increase given the Museum’s Antarctic connections.

Staff Assessment

The Lyttelton Historical Society Museum (LHMS) is working towards a new, permanent museum building after the old museum was demolished following the Christchurch earthquakes. During the last year a cabin has been located on the central Lyttelton site secured for this purpose. On-site exhibitions have been installed here. The group wishes to continue with this “Pop up Museum” initiative in the interim while the new building project is progressing and until the site is required for the Museum building. This initiative will provide a community meeting point and display space for exhibitions and will keep the space active, providing a focal point (and led space) at a strategically central location in the main street of Lyttelton. This initiative will complement the museum’s on-line presence.

The administrator will be located at the Pop up Museum, providing a physical presence there. The role encompasses preparation for LHMS’s monthly meetings, managing correspondence, co-ordinating events, supporting the new-build development in a number of ways including filing documentation and assisting with information gathering, supporting the engagement team with its projects and promotional activities including exhibitions and assisting the collections team with various correspondence and creating an index for Lyttelton Themes and Stories. This administrative support during the rebuild project will allow LHMS volunteer committee members to work on initiatives to progress the plans for the new building focusing on their areas of expertise.

LHMS has secured in-kind support and it can fund part of the project from their own reserves through until the end of July this year; but additional funding would allow the group to continue with the site activation and support the volunteer committee members as well. The group states that its current funds are generating interest which they would wish to be put towards the cost of the new museum building.

Since the earthquakes, LHMS has undertaken a number of substantial projects such as a feasibility study, distributed exhibition, collection assessment and conservation, website development and online collection catalogue. More recently, the Christchurch City Council central Lyttelton site was secured (for which the LHMS is very thankful) and LHMS commissioned Warren and Mahoney to prepare a concept design.

No other group provides the range and depth of the heritage resource relevant to Lyttelton held in the museum collection. The role of LHMS is in preserving, documenting and displaying local heritage has been recognised by the Lyttelton Master Plan. The group has had longstanding support from the Christchurch City Council, the Canterbury Museum and the spectrum of organisations and individuals.

The Society works with and will continue to work with other groups which have an interest and expertise in history and heritage. These organisations include Canterbury Museum, Air Force Museum, Torpedo Boat Museum and Te Huiru o Ngaiho Whānui. In addition, LHMS either collaborates with or intends to work with a range of other bodies such as the Lyttelton Information Centre, Christchurch City Libraries, Grizzly Cottage Trustees, Christchurch City Council, Lyttelton Port of Christchurch, arts groups, the business community and other Lyttelton-based community groups.

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2019/20 SCF BANKS PENINSULA DECISION MATRIX

Organisation Name
Lyttelton Information and Resource Centre Trust

Name and Description
Lyttelton Review
The Lyttelton Information and Resource Centre Trust writes, collates and produces a fortnightly publication which is distributed both online and in hard copy form. Funding is sought towards the publishing and printing costs of hard copies of this newsletter.

Funding History
2018/19 - $12,134.80 (Operational Costs) LTP non-contestable funding
2018/19 - $6,270 (Lyttelton Review) SCF BP
2017/18 - $12,124.25 (Operational Costs) LTP non-contestable funding
2017/18 - $3,500 (Lyttelton Review) SCF BP
2016/17 - $10,000 + GST (Operational Costs) LTP non-contestable funding
2016/17 - $3,200 (Lyttelton Review) SGF LPH

Other Sources of Funding
Nil

Request Budget
Total Cost
$7,014
Requested Amount
$7,214
96% percentage requested

Contribution Sought Towards:
Publication Costs - $7,214

Priority
2

Alignment with Council Strategies
- Strengthening Communities Strategy

Alignment with Board Outcomes
- Local communities are well-connected and supported... The Review is available universally online. Providing paper copies strategically placed within the community ensures those without access to the internet are informed and connected.

Alignment with Council Funding Outcomes
- Community participation and awareness
- Increase community engagement
- Reduce or overcome barriers

How Much Will The Project Do? (Measures)
- Produce 20-25 editions of the Lyttelton Review.
- Print 160 black and white hard copies of the Review each fortnight.
- The hard copies will be hand delivered to places that older people visit: Lyttelton Community House, Lyttelton Club, Lyttelton Library as well as available at the Information Centre.

How Will Participants Be Better Off?
- Hardcopy readers will remain connected to their community and know what is happening locally and how to get involved if they wish.

Staff Assessment
The Lyttelton Information and Resource Centre Trust have produced the Lyttelton Review since 2011 with the objective of keeping local residents informed about what is going on in their community. The review is published fortnightly February to November and less frequently during December and January. The Trust aim to publish 20-25 issues this year. In 2018 the Trust produced and printed 20 editions and in 2017 they produced 23 editions. Whilst most people read the Lyttelton review online, the Trust are aware that there are a number of people who do not have access to computers/the internet and for whom the Review is an important way of keeping informed about local happenings. They have found a need to publish the Review in hard copy for up to 160 people twice a month. The hard copies are delivered to key places within the community, especially those visited by older members of the community such as the Lyttelton Library, the Top Club and Community House. The Trust seek information/news contributions from community groups, arts organisations, Lyttelton Primary School, Christchurch City Council, the Lyttelton Port Company and anyone else who may have news of interest to the community.

The Lyttelton Information and Resource Centre Trust are the only organisation collating and publishing harbour-wide (but with an emphasis on Lyttelton) community information this side of the Lyttelton Harbour.
### 2019/20 SCF BANKS PENINSULA DECISION MATRIX

<table>
<thead>
<tr>
<th>Priority Rating</th>
<th>Meets all eligibility criteria and contributes significantly to Funding Outcomes and Priorities. Highly recommended for funding.</th>
<th>Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.</th>
<th>Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.</th>
<th>Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Organisation Name</th>
<th>Name and Description</th>
<th>Funding History</th>
<th>Request Budget</th>
<th>Staff Recommendation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lyttelton Seafarers Centre Trust</td>
<td>The Lyttelton Seafarers Centre Trust (LSCCT) provides services to seafarers coming into Lyttelton on vessels. 10,000 international seafarers visit the port of Lyttelton each year. The Lyttelton Port of Christchurch is owned 100 per cent by the Christchurch City Council and by international law (The Maritime Labour Convention) seafarers are to have access to onshore facilities and services to safeguard their health and wellbeing. Contribution is sought towards wages for the part-time Seafarers' Centre Assistant Manager.</td>
<td>2018/19 - $10,000 (Operational Costs) SCF BP 2017/18 - $4,000 (Operational Costs) SCF BP 2016/17 - $700 (Operational Costs) DPF BP</td>
<td>Total Cost: $17,000</td>
<td>$7,000</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Other Sources of Funding: Sponsorship and fundraising - $7,000</td>
<td>Requested Amount: $10,000</td>
<td>That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board resolve to approve the making of a grant of $7,000 from its 2019-20 Strengthening Community Fund to the Lyttelton Seafarers Centre Trust to assist the Seafarers Centre Assistant Managers wages.</td>
</tr>
</tbody>
</table>

#### Organisation Details:
- **Service Base:** 18 Norich Quay, Lyttelton
- **Legal Status:** Charitable Trust
- **Established:** 11/10/2011
- **Staff - Paid:** 1
- **Volunteers:** 28
- **Annual Volunteer Hours:** 1,378
- **Participants:** 10,000
- **Target Groups:** Seafarers (sailors and staff) visiting Lyttelton and Christchurch
- **Networks:** Apostleship of the Sea and Mission to Seafarers

#### Organisation Description/Objectives:
The purpose of the Lyttelton Seafarers Centre Trust is to facilitate the psychological, physical, recreational, and educational needs of seafarers who visit Lyttelton in the course of their work, regardless of their beliefs, gender or ethnic origins, and provide a venue and associated facilities for rest and recreation, amusement, entertainment, and education for those persons associated with seafaring.

#### Alignment with Council Strategies
- Strengthening Communities Strategy
- Safer Christchurch Strategy

#### Alignment with Community Board Outcomes
- Local communities are well-connected and supported by easily accessible community facilities
- Services and a space are provided by volunteers for a constant, significant sector of visitors within our community.
- Community participation and awareness
- Enhance community and neighbourhood safety
- Reduce or overcome barriers

#### How Much Will The Project Do? (Measures)
- Open seven nights a week, from 7pm - 10pm
- Provide an onshore facility for Seafarers to use with free Wi-Fi connectivity and currency exchange
- Staffed by a welfare professional
- Meet welfare concerns raised by the seafarers and liaise with the International Transport Federation Inspectorate and Maritime New Zealand.

#### How Will Participants Be Better Off?
- Seafarers have a place for recreation and rest
- Seafarers will have access to the internet to stay in touch with home
- The Seafarers' welcome in Lyttelton is significantly improved by the presence of having a welfare centre where they can raise any welfare concerns

#### Staff Assessment
- The Lyttelton Seafarers Centre (LSC), situated close to the Port, offers a welcoming venue for seafarers and has been a fabric of Lyttelton life for over 150 years. LSC provides a place for all seafarers who come to Lyttelton from anywhere in the world. Free services include providing a warm, safe place, someone to talk to, Wi-Fi to contact families and friends, food and drinks, warm clothing and reading material. Money can also be exchanged (at cost). It also provides general advice and specific advice on welfare concerns, making it a hospitable centre where seafarers receive a warm welcome while they are far from home.
- 10,000 international seafarers arrive in Lyttelton each year and are considered part of the community while in port. Approximately 1,000 seafarers visited the Centre last year, mostly from Russia, the Philippines and Ukraine.
- The Christchurch City Council resolved that it supports the access of shore-based welfare facilities (for seafarers in Lyttelton) as set out in the Maritime Labour Convention (MLC). LSC is the only group providing shore-based assistance of this type.
- LSC is a collaboration between Catholic Apostleship of the Sea, Anglican Mission to Seafarers, and Sailors Society.
- The Centre re-opened in 2015, after the earthquake. During the hiatus it was common to see seafarers using laptops seated in various spots in London Street for the Wi-Fi, often in adverse conditions. Today the seafarers are off the streets reducing any potential anti-social behaviour and reducing residents concern for their welfare.
- The venue is open seven nights a week and is currently managed and staffed by volunteers alongside one part time Assistant Manager who oversees the Centre, particularly when no volunteer staff is available. This part time role is for ten hours per week and offers welfare provision experience, administration that includes volunteer oversight, liaison with Maritime NZ, linking seafarers with on-shore services and cultural groups, visiting ships when required, increasing awareness in shore-based communities, overall supervision of the centre and its stock.
## 2019/20 SCF BANKS PENINSULA DECISION MATRIX

### Organisation Name
- **Okains Bay Enhancement Society**

### Name and Description
- **Okains Bay School - Community Pool**
  
The Board of Okains Bay School is committed to providing the wider community with access to a swimming pool which includes making the pool accessible for the community to use after hours and during school holidays. Contribution is sought towards the Okains Bay School Community Pool operating costs.

### Funding History
- **Nil**

### Other Sources of Funding
- **Nil**

### Request Budget
- **Total Cost**: $1,500
- **Requested Amount**: $1,500
- **100% percentage requested**

### Staff Recommendation
- **$1,500**
  
That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board resolve to approve the making of a grant of $1,500 from its 2019-20 Strengthening Community Fund to Okains Bay Enhancement Society towards pool operational costs for community use.

### Priority
- **2**

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### Organisation Details:
- **Service Base**: 1,048 Okains Bay Road, Okains Bay
- **Legal Status**: Charitable Trust
- **Established**: 21/06/1999
- **Staff – Paid**: 0
- **Volunteers**: 20
- **Annual Volunteer Hours**: 500
- **Participants**: 50
- **Target Groups**: Residents / families in the Okains Bay area
- **Networks**: Incorporated Society under Charitable Trusts

### Alignment with Council Strategies:
- Strengthening Communities
- Physical Recreation and Sports Strategy

### Alignment with Board Outcomes:
- Local communities are well connected and supported: This project ensures this Board Outcome by facilitating provision of access to a swimming pool to the Okains Bay and wider community. It fosters social connection, community wellbeing and water safety.

### Alignment with Council Funding Outcomes:
- Support, develop and promote capacity
- Community participation and awareness
- Enhance community and neighbourhood safety
- Provide community based programmes
- Reduce or overcome barriers
- Foster collaborative responses

### How Much Will The Project Do? (Measures)
- Access funding for the community to then be able to provide funds to support the Okains Bay School to make available a local pool for the whole community.

### How Will Participants Be Better Off?
- The Okains Bay School will be supported to provide pool facilities for the community.
- The wider community will have access to a local pool facility outside school hours.
- Pool users will benefit from the development of greater water skills, better health through exercise and a greater feeling of community and belonging.

### Staff Assessment
- The Board of Okains Bay School is committed to providing the wider community with access to a swimming pool.
  

- The Okains Bay Board of Trustees (BOT) believes the school/community pool is vital for the community, especially for children gaining water confidence, ongoing safety alongside the wellbeing of those in the community. The school has been able to reduce the operational costs of the pool via the Solar Pool Heating System and also through the generous volunteering of time from BOT members and the community.

- Historically, the Okains Bay Reserve Management Committee (RMC) partnered with the Okains Bay School Board to ensure it was not a burden on the school to provide pool access for the community to use after hours and during school holidays.

- In December 2016, members of the Okains Bay Board of Trustees (BOT) attended the Okains Bay RMC meeting and requested that they partner with the School to continue its level of pool access for the students and the greater community. As the school awaited the outcome of the request and process, no application was made to last year’s Strengthening Communities Fund for the pool operating costs. Recently, funding was secured by the School for this past season from the Banks Peninsula Community Board’s Discretionary Response Fund.

- It recently came to the attention of the Okains Bay Enhancement Society that the RMC source of funding is no longer available. As this is such an important asset for the whole community the Okains Bay Enhancement Society has made it a priority to apply for funding on behalf of the community.

- This funding is for the continuation of the community to access their local pool for the next coming season after-hours and during the school holidays.
## 2019/20 SCF BANKS PENINSULA DECISION MATRIX

### Priority Rating
- **One**: Meets all eligibility criteria and contributes significantly to Funding Outcomes and Priorities. Highly recommended for funding.
- **Two**: Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
- **Three**: Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
- **Four**: Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor). Other funding sources more appropriate. Not recommended for funding.

<table>
<thead>
<tr>
<th>Item No.: 9</th>
<th>Organisation Name</th>
<th>Name and Description</th>
<th>Funding History</th>
<th>Request Budget</th>
<th>Staff Recommendation</th>
<th>Priority</th>
</tr>
</thead>
<tbody>
<tr>
<td>59083</td>
<td>Orton Bradley Park Board</td>
<td>Museum Restoration</td>
<td>Nil</td>
<td>Other Sources of Funding Funds on hand - $5,000</td>
<td>Total Cost $ 6,700</td>
<td>That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board resolve to approve the making of a grant of $1,200 from its 2019-20 Strengthening Community Fund to Orton Bradley Park Board towards materials for display cases.</td>
</tr>
</tbody>
</table>

### Organisation Details:
- **Service Base**: Marine Drive, Christchurch Bay
- **Legal Status**: Charitable Trust
- **Established**: 15/08/1973
- **Staff – Paid**: 2
- **Volunteers**: 35
- **Annual Volunteer Hours**: 2,430
- **Participants**: 50,000
- **Target Groups**: Older adults, children and youth, ethnic and culturally diverse
- **Networks**: 0

### Organisation Description/Objectives:
The purpose of the Orton Bradley Park Board is to manage the property for the benefit of the people of New Zealand.

The vision is to showcase the natural resources of the park in an environmentally, sustainable and respectful way. The core values are sustainability, biodiversity, heritage and recreation.

### Alignment with Council Strategies
- Strengthening Communities Strategy

### Alignment with Board Outcomes
- The cultural, natural and built heritage of Banks Peninsula is acknowledged, valued and enhanced: It is important to look after this heritage so we can pass on our shared identity to future generations.

### Alignment with Council Funding Outcomes
- Support, develop and promote capacity
- Community participation and awareness
- Provide community based programmes
- Reduce or overcome barriers

### How Much Will The Project Cost (Measures)
- The museum will be open seven days a week from 9am - 5pm.
- Community and school groups will be able to have a heritage tour and explore the wider heritage environment in the Park.

### How Will Participants Be Better Off?
- The museum will provide an insight into the development of the local area.
- It will stimulate an interest in colonial farming and living conditions on the Banks Peninsula through the display of existing artefacts, photos and interpretation.

### Staff Assessment
Orton Bradley Park is a private 600ha rural property situated on the southern shores of Lyttelton Harbour open 365 days a year. It is a friendly location and has over 25km of walking tracks catering for all ages and abilities. The property has a large children’s adventure playground, with flying foxes, situated next to a small stream, and a number of short mountain bike tracks suitable for all members of the family. The park is the perfect location for family picnics, birthday parties, school camps and special functions. Home to one of the largest trees in New Zealand, Orton Bradley planted over 150 exotic trees alongside a great number of native trees providing homes to a variety of bird life.

After the collapse of the Old Stone Cottage (1848) building during the 2011 Canterbury earthquake the restoration of Canterbury’s oldest stone building was finally completed in 2018. Community donations, grants and pro-bono expertise from structural and civil engineers helped fund the repair of the cottage. Volunteers provided hundreds of hours of their time to bring this historic building back to life. The restoration used new and existing materials and included a seismic retrofit upgrade to strengthen and protect the cottage from future earthquakes. The completed work has managed to preserve the original building which is now permanently habitable and strengthened against any future earthquakes. The Old Stone Cottage is a popular historic attraction for locals and visitors to Christchurch and now reconstructed, serves as an information centre, park office and museum, focusing on colonial life and local history.

The museum itself is contained in the Stone Cottage. The focus of the museum is on the life time of Orton Bradley (1857-1943) as well as farming and lifestyle of this era. The artefacts recovered from the damage to the museum will be restored and displayed in the renovated museum. The artefacts will be housed in display cases made by volunteers and be open to the public seven days a week. This facility will provide an education and recreation resource within the harbour and to the wider Christchurch community. Highlighting the history will increase an understanding and appreciation of why and how the area has been developed to its existing form. It encourages a sense of belonging and ownership that is an important component of social cohesion and community spirit.
## 2019/20 SCF BANKS PENINSULA DECISION MATRIX

**Priority Rating**
- One
- Two
- Three
- Four

**Meets all eligibility criteria and contributes significantly to Funding Outcomes and Priorities. Highly recommended for funding.**

**Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.**

**Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.**

**Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (In application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.**

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</thead>
<tbody>
<tr>
<td>Polish Association in Christchurch Incorporated</td>
<td>Between the Waters - Canterbury's First Polish Settlers - Akaroa Chapter</td>
<td>Nil</td>
<td>Total Cost $7,000</td>
<td>$1,800</td>
<td>2</td>
</tr>
</tbody>
</table>

**Other Sources of Funding**
- Polish Embassy in New Zealand - $2,800

**Contribution Sought Towards:**
- Boat Shed Venue Hire - $300
- Accommodation - $600
- Travel - $200
- Traditional Kapa Haka Costumes - $1,000
- Kaho for Catholic Church - $300
- Kaho for Orion Gallery - $400
- Marketing - $400
- Community Function - $1,000
- Miscellaneous Expenses - $200

**Alignment with Council Strategies**
- Multicultural Strategy
- Strengthening Communities Strategy

**Alignment with Board Outcomes**
- Community participation and awareness
- Increase community engagement
- Provide community based programmes
- Reduce or overcome barriers

**Alignment with Council Funding Outcomes**
- Three events: exhibition, function and pastoral service.

**How Much Will The Project Do? (Measures)**
- Three events: exhibition, function and pastoral service.

**How Will Participants Be Better OFF?**
- Participants will benefit from an understanding of the foundations of the wider New Zealand community and its history, appreciation, respect and positive meaning of the diversity; promote inclusion and encourage the cohesion in the community.

**Staff Assessment**

The Polish Association in Christchurch serves the needs of the Polish community and promotes the Polish culture and the Polish community's participation in the multicultural life of the City. It has existed since the early 1950s and was formally registered in New Zealand as an Incorporated Society in 2001.

The Association promotes Polish culture and spreads the knowledge of Poland, facilitates the integration of new settlers from Poland into New Zealand society and promotes greater cultural understanding between the two nations. The activities they provide increase members' community participation and engagement in various forms of civic and community life. Some of those activities have included performing at multicultural ceremonies (for example, Akaroa Music Festival; Ethnic Football Festival in Christchurch; Culture Galore).

The group is very active inside and outside of the Polish community and has become an integral part of the Christchurch Multicultural Festivals. The Association have a regular radio Polish broadcast on Plains FM. This provides another avenue for the group to share their culture and traditions and interesting facts about Polish history. The Association also have a Polish books collection at the new central library in Riccarton.

The Polish culture and heritage is celebrated through dance, songs, theatre, film, visual arts and literature.

The Polish Association in Christchurch are wanting to celebrate 150 years of Polish early settlement in New Zealand by providing an exhibition in Canterbury at the Orion Gallery in Akaroa from 14th December until the end of January. In conjunction with the exhibition the Association are wanting to host a community Polish Christmas get together to provide an opportunity to display and share Polish Christmas cuisine. The combination of these events is aimed at lifting the profile of Poland, its traditions, culture and heritage. The Association intend to collaborate with the Otago Early Settlers Museum and with the Polish Genealogical Society to preserve Polish heritage in New Zealand.

The exhibition will focus on family stories and celebrate the achievements and contributions to the Canterbury and Banks Peninsula region by early Polish Migrants. Through this education it will widen community knowledge about early relationships between Poland and New Zealand in the late 19th Century. The project is aimed at engaging and building an understanding of New Zealand history that encourages participation in research of history. It will bring together diverse communities, age groups, historians and people interested in history and an opportunity to present Polish traditions, lift and share the profile of Poland, it's traditions, culture and heritage.

The Association have been advised that they would also be eligible to apply for Creative Communities Funding for this project.
2019/20 SCF BANKS PENINSULA DECISION MATRIX

Priority Rating

Meets all eligibility criteria and contributes significantly to Funding Outcomes and Priorities. Highly recommended for funding.
Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Meets all eligibility criteria and contributes to a lesser extent than Priority 2 applications. Not recommended for funding.

59387
Organisation Name
Lyttelton Youth Programme
Incorporated

Name and Description
The Lyttelton Youth Programme is a youth development programme that fosters the development of skills and pathways to participation that will ultimately empower young people to be champions and active citizens in their community. Contribution is sought towards wages for two Youth Workers and a Supervisor for the Youth Programme, venue hire, equipment, training and administration / IT costs.

Funding History
2017/18: $80,000 (Community Activation Project - Year 2 of 2) Community Resilience Partnership Fund (CRPF)
2018/19: $2,000 (Light, Art, Celebration) Creative Communities Fund Round 1 (CCF1)
2019/20: $5,280 (Lyttelton Youth Programma) SCF BP
2018/19: $18,000 (Activities and Events - Year 2 of 2) SCF BP
2017/18: $88,000 (Community Activation Project - Year 1 of 2) CRPF
2017/18: $1,815 (Lyttelton Youth Group) DRF BP
2017/18: $850 (21 Day Challenge) DRF BP
2017/18: $1,500 (Strange Bedfellows) CCF/1
2017/18: $18,000 (Activities and Events - Year 1 of 3) SCF BP
2017/16: $20,000 (Lyttelton Harbour Festival of Lights) Events & Festivals Sponsorship Fund (EFS)
2016/17: $540 (Strange Bedfellows) CCF/2
2016/17: $2,000 (Community Garden and Camera Replacement) DRF BP
2016/17: $1,000 (Strange Bedfellows) CCF/1
2016/17: $14,500 (Building Capernity) KLP
2016/17: $500 (Waste Park at Community Garden) SGF LMH
2016/17: $34,000 (Lyttelton SummerFest) SCF LMH
2016/17: $20,000 (Lyttelton Harbour Festival of Lights) EFS

Request Budget

Total Cost $30,134
Requested Amount $24,814
82% percentage requested

Contribution Sought Towards:
Staff wages - $19,366
Venue Hire - $2,260
Training - $600
Materials / Equipment - $500
Admin / IT costs - $2,968

Other Sources of Funding:
Registration fees - $1,920
Fundraising - $3,400
Lyttelton Port Company (pending)

Alignment with Council Strategies

- Strengthening Communities Strategy
- Physical and Recreation Sport Strategy
- Children and Youth Strategies

Alignment with Board Outcomes

- Local communities are well connected and supported by easily accessible community facilities: The Lyttelton Youth Programme and the Lyttelton Whenua Network provide an opportunity for the participants to build beneficial relationships and connections with others that in turn will help improve wellbeing outcomes.

Alignment with Council Funding Outcomes

- Support, develop and promote capacity
- Community participation and awareness
- Increase community engagement
- Enhance community and neighbourhood safety
- Provide community based programmes
- Reduce or overcome barriers

How Much Will The Project Do? (Measures)

- Three Youth Group sessions per week: Mondays Year 7 and up from 3:30-5.30pm, Wednesday Girls Group from 5.30-6.30pm and Friday High School Session from 6.30-8.30pm.
- 150 youth group sessions in 2019-20
- Employ three part-time staff: Two Youth Workers to run the sessions and a Supervisor to oversee the week to week running of the programme.

How Will Participants Be Better Off?

- By having a sustainable connection to the community, the young people will be able to build trust through the Youth Group, a safe space outside of the home and school environments to experience new activities and be given opportunities to connect with others from their community.

Staff Recommendation

$10,080
That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board resolve to approve the making of a grant of $10,080 from its 2019-20 Strengthening Community Fund to Project Lyttelton Inc. towards wages for the Lyttelton Youth Programme and the venue hire.

Organisation Details:

Service Base: S4a Oxford Street, Lyttelton
Legal Status: Incorporated Society
Established: 1/04/1994
Staff – Paid: 18
Volunteers: 12
Annual Volunteer Hours: 3,543
Participants: 100
Target Groups: Children and youth
Networks:
Lyttelton Community House, Otira Bradley Park, Whakahau Caring Centre, Lyttelton Club, Lyttelton Primary School and Volcano Radio

Organisation Description/Objectives:
Project Lyttelton is a non-profit grassroots organisation committed to building sustainable, connected community. The organisation aims to "be the change we wish to see in the world." Through a range of innovative projects, the organisation is harnessing the power of community and fostering hope and inspiration to create a collective future.
## 2019/20 SCF BANKS PENINSULA DECISION MATRIX

### Priority Rating
- One: Meets all eligibility criteria and contributes significantly to Funding Outcomes and Priorities. Highly recommended for funding.
- Two: Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
- Three: Meets eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
- Four: Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

### S9027 - Organisation Name: Tectonic Tones

<table>
<thead>
<tr>
<th>Name and Description</th>
<th>Funding History</th>
<th>Request Budget</th>
<th>Staff Recommendation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tectonic Tones Singing workshops</td>
<td>2018/19: $500 (Workshops) SCF BP</td>
<td>Total Cost: $2,670</td>
<td>$700 That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board resolve to approve the making of a grant of $700 from its 2019-20 Strengthening Community Fund to Tectonic Tones towards the costs of hosting two workshops in Akaroa.</td>
</tr>
<tr>
<td>Contribution is sought towards hosting two workshops in Akaroa, the main focus being on choir coaching, voice development and introducing new material from the Dunedin Choirs’ repertoire.</td>
<td>Other Sources of Funding: User fees - $906</td>
<td>Requested Amount: $1,970</td>
<td>77% percentage requested</td>
</tr>
</tbody>
</table>

### Organisation Details:
- Service Base: 6 Church Street, Akaroa
- Legal Status: None / Informal Group
- Established: 1/04/2016
- Staff – Paid: 0
- Volunteers: 4
- Annual Volunteer Hours: 140
- Participants: 40
- Target Groups: Residents of Akaroa
- Networks: 0

### Organisation Description/Objectives:
- Tectonic Tones offers singing for fun and companionship in groups and workshops.

### Alignment with Council Strategies
- Strengthening Communities Strategy

### Alignment with Board Outcomes
- Local communities are well connected and supported... Workshops will provide an opportunity for community members to connect and interact while learning new skills.
- Support, develop and promote capacity
- Community participation and awareness
- Provide community based programmes
- Reduce or overcome barriers

### How Much Will The Project Do? (Measures)
- The project will allow Tectonic Tones to enjoy two professional singing workshops, which will be open to the wider community and will allow more beneficiaries to experience a new style of singing.
- Organise, co-ordinate and promote the workshops.

### How Will Participants Be Better Off?
- A workshop such as this will provide opportunity for social connection through singing for fun and social companionship.
- Encourage the wider community to experience this style of group singing and encourage new members to join.
- For new participants it will be an introduction to an on-going community group.

### Staff Assessment
- Tectonic Tones Choir is a strong core group of around 30 members who meet weekly. It has been established for three years bringing together people of all ages and cultures and are open to everyone regardless of their singing experience.
- This community choir provides an opportunity to participate in a creative musical activity, recreation and social connection for aspirant choristers in the Akaroa community. The group is seeking a contribution towards hosting two community Choir Workshops based in Akaroa, facilitated by skilled choir directors from Christchurch and Dunedin.
- A Tectonic Tones Professional Director facilitated Choir Workshops is effective in meeting funding outcomes in that the beneficiary numbers are high, the activity is community based and facilitates social connection. Each workshop will have a different focus and will concentrate on providing the following:
  - Workshop one: Directed by Julie Toogood, a choir director from Christchurch, will focus on voice development, pitching, projection and harmonising.
  - Workshop two: Directed by Claire Stevens, a choir director from Dunedin, will focus on cappella choir coaching and introduce new material from the Dunedin Choirs’ repertoire.
- The one-off cost of a professional director’s attendance will allow a broader group of people to benefit and experience this style of choir singing. Workshops such as these will provide opportunities for social connection through singing for fun and social companionship. The workshops will involve participants from other choirs in Christchurch and be open to all singing skills, age groups, residents and visitors.
## 2019/20 SCF BANKS PENINSULA DECISION MATRIX

<table>
<thead>
<tr>
<th>Priority Rating</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>One</td>
<td>Meets all eligibility criteria and contributes significantly to Funding Outcomes and Priorities. Highly recommended for funding.</td>
</tr>
<tr>
<td>Two</td>
<td>Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.</td>
</tr>
<tr>
<td>Three</td>
<td>Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities (Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.</td>
</tr>
<tr>
<td>Four</td>
<td>Meets all eligibility criteria and has no contribution to Funding Outcomes and Priorities.</td>
</tr>
</tbody>
</table>

### Item 9: The Loons Club Incorporated

#### Organisation Name
Development of Community Venue and Lyttelton Stories Project

- **Name and Description:**
  - The Loons Club Incorporated are applying to the Banks Peninsula Community Board for a contribution towards the cost of two projects:
    - Loons building annual operating costs (power, insurance and rates), and
    - Lyttelton Stories Project - Wages for a part-time employee to co-ordinate and help out with interviews as well as transcribe the audio tapes.

- **Funding History:**
  - 2018/19 - $5,000 (Venue Operational Costs) SCF BP
  - 2017/18 - $9,550 (Community Venue Development) SCF BP
  - 2016/17 - $1,667 (Operational Costs) DPB BP
  - 2016/17 - $1,000 (Wages for Coordinator) SCF LMH

- **Other Sources of Funding:**
  - We have no other applications submitted for either project.

- **Alignment with Council Strategies:**
  - Strengthening Communities Strategy
  - Arts Policy and Strategy

- **Alignment with Community Board Outcomes:**
  - Local communities are well-connected and supported by easily accessible community facilities: The venue will provide for a broad range of uses all day, seven days a week.
  - The cultural ( & ) heritage of Banks Peninsula is acknowledged, valued and enhanced: Collecting oral histories connects Lyttelton stories to places.

- **Alignment with Council Funding Outcomes:**
  - Support, develop and promote capacity
  - Community participation and awareness
  - Reduce or overcome barriers

- **How Much Will The Project Cost? (Measures):**
  - Loons building - Provision for ongoing costs will enable the Loons Club to focus its efforts of finalising the rebuild and getting the building open in order to bring in income.
  - Lyttelton Stories Project - Edit the raw audio interviews already undertaken into mini audio documentaries and continue to conduct more oral history interviews and prepare them to be uploaded to the website and app for others to hear.

- **How Will Participants Be Better Off?**
  - Loons building - A unique, flexible venue will be provided. This will be the only Lyttelton venue with a broad, flexible range of uses, available all day, seven days a week.
  - Lyttelton Stories Project - This project will contribute to a greater understanding of Lyttelton and the people who call it home. Sharing stories can empower those who tell them and validate their stories. The children undertaking the interviews get to make connections with others in their community from different generations, build empathy and respect for others and learn new skills in interviewing, editing, photography, technology and history. For those listening to the stories through audio documentaries a greater connection is made to the place by hearing the history of the community.

#### Staff Assessment
1. **Loons building**
   - Last year the Board made a grant of $5,000 to The Loons Club Incorporated towards operational costs "on the understanding that this be the final year such costs will be supported". The group have applied again this year but requested a smaller contribution (57%) towards the operating costs than the previous two years (97% and 72% respectively).
   - The Loons Club state that they have been invited to apply to a Ministerial fund for the outstanding costs of finishing the building (approximately $350,400).
   - The Loons only income is $433 per month they receive for the office space that is rented.

2. **Lyttelton Stories project**
   - Lyttelton Stories is a non-profit community storytelling project that aims to connect communities and deliver those stories to the places where they are most relevant using location-based audio storytelling. As well as being able to listen to the stories on the website people can use the app and take an "audio tour" around Lyttelton meaning that this has appeal to both locals and visitors.
   - Lyttelton Stories began in October 2016 as the pilot for the Our Stories programme and involves children from Lyttelton Primary School interviewing people who grew up in their town either face-to-face or via Skype.
   - Lyttelton Primary School has a place based curriculum and as such are highly supportive of the school children continuing to conduct interviews as part of this project.

The collection of oral history which connects Lyttelton stories to places is an innovative way of acknowledging, valuing and enhancing Lyttelton heritage collection. For this reason the Lyttelton Museum Historical Society also expose the value of this project.

This project has primarily been undertaken on a voluntary basis to date, with a small amount of funding from LPC towards recording and technical equipment at the beginning of the project. However, it is now felt that the project needs the support of someone to help with participant identification, interview coordination, transcribing audio interviews, assisting with editing, storyboard designing and promotion. The project will continue to be overseen by Kris Herbert, founder of the Our Stories project.

There are currently no other similar projects happening in the area.

---

**Staff Recommendation**

- **Total Cost:** $27,574
- **Requested Amount:** $18,274
- **66% percentage requested**

**Contribution Sought Towards:**
- **1. Loons Building:**
  - Power - $1,000
  - Insurance - $4,774
  - Rates - $1,000
- **2. Lyttelton Stories project:**
  - Wages - $11,500

---

**Priority:** 2
2019/20 SCF BANKS PENINSULA DECISION MATRIX

<table>
<thead>
<tr>
<th>Priority Rating</th>
<th>Meets all eligibility criteria and contributes significantly to Funding Outcomes and Priorities. Highly recommended for funding.</th>
<th>Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.</th>
<th>Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.</th>
<th>Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name and Description</td>
<td>Funding History</td>
<td>Request Budget</td>
<td>Staff Recommendation</td>
<td></td>
</tr>
<tr>
<td>Lyttelton Sea Scouts Water Safety</td>
<td>2017/18 - $1,500 (Gang Show) DRF Metro</td>
<td>Total Cost $ 8,298</td>
<td>$ 4,859</td>
<td></td>
</tr>
<tr>
<td></td>
<td>2016/17 - $2,500 (Gang Show) Creative Communities Fund Round 2</td>
<td>Requested Amount $ 7,798</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Other Sources of Funding</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Scout Association of New Zealand - $500</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Alignment with Council Strategies**
- Strengthening Communities Strategy
- Physical and Recreation Sport Strategy
- Children and Youth Strategies

**Alignment with Board Outcomes**
- Local communities are well connected and supported by easily accessible community facilities: This project helps build strong and supportive communities which promote resilience fostering social connection and community well-being.

**Alignment with Council Funding Outcomes**
- Support, develop and promote capacity
- Community participation and awareness
- Enhance community and neighbourhood safety
- Provide community based programmes
- Reduce or overcome barriers

**How Much Will The Project Do? (Measures)**
- Five adults / young leaders complete a day skippers and kayaking course.
- Provide seven leaders with first aid training.
- All cubs and scouts participate in the seven month water safety activities. This is a minimum of 20 hours water time and land-based training per child.
- Purchase 20 new life jackets and five adult life jackets.
- In the seven months of Spring / Summer, put all the cubs and scouts on the water safely for a minimum of 20 hours water time and land-based training per child.

**How Will Participants Be Better Off?**
- Participants dwelling in the harbour area will have a raised awareness of the need for safety in and around water. This will build their appreciation of the nature of the harbour and provide confidence with their own abilities. The key result being a life-long skill to share with others around them as well as into the future.

**Staff Assessment**
The Sea Scouts are members of the International Scouting Movement, with a particular emphasis on water-based activities, including swimming, lifesaving, rowing and canoeing. Sea Scouts is available for both boys and girls aged 7 to 14 years. The aim of Sea Scouts is the Scouting movement, which is to encourage the physical, mental, social and spiritual development of young people. The mission of Scouting is to contribute to the education of young people through a value system to build a better world where people are self-fulfilled as individuals and play a constructive role in society. Scouting is seen as a further enrichment of the Scouting Movement, an additional option for youth to consider and enjoy. Consequently, Sea Scouts can also belong to the Boy Scouts, combining both water and land-based outdoor activities. This project will build a respect and understanding of the sea, developing seamanship skills that provide confidence and knowledge of water safety alongside learning maritime history. The organisation aims to continue to provide lifelong skills and a respect for the water and safety which Sea Scouts will pass on to others.

With the group's changing needs and the changing needs of the young people, Lyttelton Sea Scouts are wanting to focus on their Cubs and Scouts on water safety and water activities in sailing boats and kayaking. A number of the Sea Scout participants would not be able to undertake private water activity sessions, therefore the organization firmly believes that offering water based activities is really important.

The Sea Scouts run two ‘cutters’ that provide enjoyment in team work and sailing challenges. However, they are limited to what they can do as none of the current leaders hold the correct qualifications.

The Sea Scout Association of New Zealand Water Activity Rules states that before permitting youth members to take part in canoeing or kayaking adequate training has been undertaken by all participants, that the leader of any such activity has been trained to a level where that person is competent to lead the activity safety. It also states that a valid first aid certificate is required, conforming to New Zealand Qualifications Authority standards.

The Sea Scouts are wanting to upskill seven leaders on basic first aid, five leaders on a two-day sea kayaking course and five leaders on a Skippers course so that they do not have to rely on non-scout associates to lead these activities. There are currently 30 sea scouts with ten more expected to join throughout the year bringing the number to 40.

The Sea Scouts are also wanting to upgrade their existing life jackets as well as purchase some smaller life jackets for the Cubs. It is essential to the group that clothing worn should be suitable for the activity being undertaken in the interest of health and safety of participants. Every person, including leaders, helpers and parents, must wear a properly secured personal flotation device of an appropriate size for that person during water activities - this includes all persons on board any vessel, on or in any canoe or kayak or on board any raft or temporary platform used for races or similar activities.
Christchurch City Council Guide to the Strengthening Communities Fund (SCF)

Strengthening Communities Fund (SCF)

**Purpose:**
The purpose of this fund is to support community focused organisations whose projects contribute to the strengthening of community wellbeing in the Christchurch City area.

Successful organisations will be those who can demonstrate that they are sustainable, strategic, community focused groups who have a significant presence within their community of benefit. Successful projects will also clearly demonstrate their contribution to the Council funding outcomes and priorities. Organisations must be able to demonstrate their ability to contribute towards their project(s) and not rely on Council funding as their sole source of funding.

**Process:**
Applications can be made online through the Community Funding page on the Christchurch City Council's website www.ccc.govt.nz

Applications will be categorised as either metropolitan (city-wide) or local projects:
- Metropolitan applications will be assessed by staff and referred to the Council for a decision.
- Local applications will be assessed by staff and presented to the relevant Community Board for a decision.

Applicants will be notified of the decision in early September.

**Funding Period:**
Funding is for the period 1 September in the current year to 31 August the following year.

**This fund covers:**
- Operational or project costs, incurred in the provision and delivery of the agreed initiative – for the twelve month period starting 1 September and ending 31 August.
- Small equipment purchases that will enable your organisation to take advantage of efficiency gains. (NB: All equipment or capital purchases must be noted in a schedule of equipment / capital purchases for accountability purposes).
- Costs that support the recognition, contribution and retention of volunteers.

Note: Community Boards may access this fund to deliver activities and events to their local communities. This may include the establishment of a Youth Development Fund or other small funds.
This fund will not cover:

- Debt servicing or re-financing costs
- Stock or capital market investment
- Gambling or prize money
- Payment of any legal expenditure, including costs or expenditures related to mediation disputes, ACC, Employment Tribunal, Small Claims Tribunal, professional or disciplinary body hearings
- Activities or initiatives where the primary purpose is to promote religious ministry, political objectives, commercial or profit-oriented interests
- Medical or healthcare costs – including treatment and insurance fees
- Money which will be re-distributed as grant funding, sponsorship, donations, bequests, aid funding or aid to other recipients
- Payment of fines, court costs, IRD penalties or retrospective tax payment

This fund will not usually cover:

- Retrospective costs or project or purchase costs incurred or settled before the agreed commencement date of the funding agreement
- Entertainment costs except for costs directly linked to volunteer recognition
- Funding of individuals
- Purchase of land and buildings
- Building maintenance or facility design, development and renovation costs
- Fundraising or general income-growth purposes
- Costs to remedy, rectify, upgrade, retrofit or replace equipment, vehicles or premises as a result of action by central or local government departments or other agencies who hold regulatory or enforcement powers
- Purchase of vehicles and any related ongoing maintenance, repair, overhead costs or road user charges
- Air travel, accommodation, hotel or motel expenses

Accountability and Compliance:

- Funding received is to be spent by 31 August (the following year)
- Any alterations to the use of the funding must be discussed with Council staff and agreed to or funding may be required to be returned.
- An accountability form must be completed by 30 September or when funding is spent

Future funding can be withheld if accountability requirements are not met.

Further Assistance:
Further assistance is available by emailing communitygrants@ccc.govt.nz or call 941 5488 to speak to a Community Funding Advisor.
Christchurch City Council Guide to Funding Outcomes and Priorities

Community Grants Funding Outcomes:

Council does not have the necessary resources to meet the needs and expectations of all not-for-profit and voluntary groups. Therefore, it focuses assistance toward those key activities and initiatives that contribute to and align with the community outcomes in the Long Term Plan (LTP) and with other Council strategies.

The following funding outcomes will be used to evaluate and assess applications:

- Support, develop and promote the capacity and sustainability of community, recreation, sports, arts, heritage and environment groups
- Increase participation in and awareness of community, recreation, sports, arts, heritage and environment groups, programmes and local events
- Increase community engagement in local decision making
- Enhance community and neighbourhood safety
- Provide community based programmes which enhance basic life skills
- Reduce or overcome barriers to participation
- Foster collaborative responses to areas of identified need

Community Grants Funding Priorities:

The following priorities will be used to assist with the allocation of funding:

- Older adults
- Children and youth
- People with disabilities
- Ethnic and culturally diverse groups
- Disadvantage and/or social exclusion
- The capacity of community organisations
- Civic engagement

These priorities have been developed from the key challenges to building strong communities identified in the 2009–19 LTCCP, and will be reviewed in line with the LTP (2013-2022).

In addition, Community Boards have their own objectives that will be used to assist in prioritising local projects.
Eligibility:

Applications are invited from eligible not-for-profit groups whose activities provide opportunities in the areas of community, social, recreation, sports, arts, environment or heritage to the wider community or to specifically defined communities of interest.

The following criteria must be met by all applicants:

- A community based not-for-profit community, recreation, sporting, arts, social service, environment or heritage organisation.
- All groups applying for more than $2,000 must be incorporated under the Incorporated Societies Act 1908 or the Charitable Trusts Act 1957 or be a legal entity that is registered for charitable purposes.
- Be based in the Christchurch City Council area with funded programmes or services being provided primarily for Christchurch City Council residents.
- Must have provided accountability reports for all previous Council funding and have no unresolved or outstanding accountability issues including outstanding debt to Council.
- Must have had the funding application approved at a properly convened committee meeting and in writing.
- Must provide evidence of the need for the project.
- Have appropriate financial management, accounting, monitoring and reporting practices.
- Have sound governance and appropriate operational capability and capacity to deliver to the level as agreed.
- Be able to commit to collaboration and partnering, where appropriate.
- Groups receiving Council funding at a metropolitan level may only apply for local funding if the project is specifically local and no portion of it has been funded at the metropolitan level.

Note: Recreation and sporting clubs/organisations do not have to be affiliated to a national sporting organisation to be eligible to apply however in alignment with the Physical Recreation and Sport Strategy we would encourage you to affiliate.

How to apply:

For information on the various funds and how to apply, visit the Community Grants page on the Christchurch City Council’s website www.ccc.govt.nz

Further Assistance
Further assistance is available by emailing communitygrants@ccc.govt.nz or call 941 5488 and ask to speak to a Community Funding Advisor.
10. Banks Peninsula Community Board Projects Discretionary Response Fund

Reference: 19/763977
Presenter(s): Philipa Hay – Community Development Adviser

1. Purpose of Report

1.1 The purpose of this report is for the Te Pātaka o Rākaihautū/Banks Peninsula Community Board to consider funding for Board Projects, as listed below, from its 2019/20 Discretionary Response Fund.

<table>
<thead>
<tr>
<th>Funding Request Number</th>
<th>Organisation</th>
<th>Project Name</th>
<th>Amount Requested</th>
<th>Amount Recommended</th>
</tr>
</thead>
<tbody>
<tr>
<td>59659</td>
<td>Te Pātaka o Rākaihautū/Banks Peninsula Community Board</td>
<td>ANZAC Day Services</td>
<td>$2,000</td>
<td>$2,000</td>
</tr>
<tr>
<td>59660</td>
<td>Te Pātaka o Rākaihautū/Banks Peninsula Community Board</td>
<td>Summer with your Neighbours</td>
<td>$3,000</td>
<td>$3,000</td>
</tr>
</tbody>
</table>

1.2 There was a balance of $20,805 remaining in the Board’s 2018/19 Discretionary Response Fund (DRF) at the end of the financial year (30 June 2019), which included $7,000 tagged for projects which meet eligibility for ‘Shape Your Place’ funding (SYPF).

1.3 All funds not allocated during 2018/19 are to be carried forward to the new financial year (2019/20) for allocation. Although the SYPF is to be held separately from the DRF from now on, this funding will still be available for allocation to appropriate projects.

1.4 In addition, the Banks Peninsula funding allocation for the new financial year has been set at $191,405. Strengthening Communities Fund allocations will be made from this today, and the remainder will be available for allocation through the Board’s 2019/20 Discretionary Response Fund.

1.5 From the DRF balance of $13,805 carried forward from last year, the Board has already allocated $600 towards two Youth Development Fund applications. These grants are paid directly from the Board’s Discretionary Response Fund.

2. Staff Recommendations

That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board:

1. Approves a grant of $2,000 from its 2019/20 Discretionary Response Fund towards ANZAC Day Services.

2. Approves a grant of $3,000 from its 2019/20 Discretionary Response Fund towards the Summer with your Neighbours Project.
3. Key Points

Issue or Opportunity

3.1 The ANZAC commemorations and the local community summer events provide opportunities for communities to connect, remember, celebrate and work together, thus forging community cohesion.

Strategic Alignment

3.2 The recommendations are strongly aligned to the Strategic Framework and in particular the strategic priority of 'enabling active citizenships and connected communities'. These projects provide events which support strong communities by celebrating identity through heritage and culture, encouraging a strong sense of community, active participation and safe and healthy connected communities.

Decision Making Authority

3.3 The Community Board has the delegated authority to determine the allocation of the Discretionary Response Fund for each community

3.3.1 Allocations must be consistent with any policies, standards or criteria adopted by the Council

3.3.2 The Fund does not cover:

- Legal challenges or Environment Court challenges against the Council, Council Controlled organisations or Community Board decisions
- Projects or initiatives that change the scope of a Council project or that will lead to ongoing operational costs to the Council (although Community Boards can recommend to the Council that it consider a grant for this purpose).

Assessment of Significance and Engagement

3.4 The decisions in this report are of low significance in relation to the Christchurch City Council’s Significance and Engagement Policy.

3.5 The level of significance was determined by the number of people affected and/or with an interest.

3.6 Due to the assessment of low significance, no further community engagement and consultation is required.

Discussion

3.7 At the time of writing, the balance of the 2019/20 Discretionary Response Fund is as below.

<table>
<thead>
<tr>
<th>Total Budget 2019/2020</th>
<th>Granted To Date</th>
<th>Available for allocation</th>
<th>Balance If Staff Recommendation adopted</th>
</tr>
</thead>
<tbody>
<tr>
<td>$13,805 (+ remainder of the Board's annual allocation after SCF allocations have been approved on 5 August)</td>
<td>$600</td>
<td>$13,205</td>
<td>$8,205</td>
</tr>
</tbody>
</table>

3.8 Based on the current Discretionary Response Fund criteria, the applications listed above are eligible for funding.

3.9 The attached Decision Matrices provide detailed information for the applications. This includes organisational details, project details, financial information and a staff assessment.
## Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:
   (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
   (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

## Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Philipa Hay - Community Development Advisor</th>
</tr>
</thead>
<tbody>
<tr>
<td>Approved By</td>
<td>Penelope Goldstone - Manager Community Governance, Banks Peninsula/Akaroa</td>
</tr>
</tbody>
</table>

### Attachments

<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>Banks Peninsula Community Board Projects for 2019-20 - ANZAC Day Services, Summer with your Neighbours</td>
<td>56</td>
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</table>
## 2019/20 DRF BANKS PENINSULA DECISION MATRIX

<table>
<thead>
<tr>
<th>Organisation Name</th>
<th>Name and Description</th>
<th>Total Cost</th>
<th>Contribution Sought Towards</th>
<th>Staff Recommendation</th>
<th>Priority</th>
</tr>
</thead>
<tbody>
<tr>
<td>Banks Peninsula Community Board</td>
<td>ANZAC Day Services</td>
<td>$2,000</td>
<td>Wreaths (four services) - $700</td>
<td>That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board resolves to approve the making of a grant of $2,000 from its 2019-20 Discretionary Response Fund towards Banks Peninsula’s ANZAC Day services.</td>
<td>1</td>
</tr>
</tbody>
</table>

### Organisation Details
- **Service Base:** Akaroa and Little River Service Centres, Lyttelton Recreation Centre
- **Legal Status:** NA
- **Established:** NA
- **Target Groups:** General community, veterans, service groups
- **Annual Volunteer Hours:** NA
- **Participants:** 500

### Alignment with Council Strategies
- Strengthening Communities

### Alignment with Board Outcomes
- Local communities are well connected and supported by easily accessible community facilities: Local heritage sites provide a focus for these activities which draw a cross section of community members together.
- The cultural heritage of Banks Peninsula is acknowledged, valued and enhanced: Community members remember the sacrifices of previous generations. Commemorations have taken place for many years.
- Banks Peninsula is a viable place to live and work: ANZAC services provide a common focus, bring people together forging links.

### Other Sources of Funding
For Lyttelton and Diamond Harbour - Returned Service Association (RSA) provides some funding towards these events around Christchurch City.

### Staff Assessment
This project is being recommended as a Priority One due to the reach and impact of the project.

Four ANZAC Day services are held across the Banks Peninsula on 25 April each year. Held in Lyttelton's Albion Square, in Diamond Harbour, at the Little River Memorial Gates and in the Akaroa Memorial Grounds, each ceremony includes a parade of local service groups, speeches and the laying of wreaths. The ceremonies differ to reflect the communities within which they are set (e.g. Diamond Harbour typically features a lone piper). All events conclude with a cup of tea function.

Staff in the Transport Unit organise and implement any road closures. War Memorial organisations, Elected Members, staff and community groups deliver other aspects of the project dependent on the needs of the events in the different communities.

The success of this project will be measured through monitoring the number of attendees at ceremonies and of participants involved in the services and the parades. Feedback will be provided from community and Board members. The target group is the general community.

There is strong support for the observance of ANZAC Day in these communities with many local service groups participating actively in the service and attendance by a large number of people from the local community covering a diverse range of community members ranging in age from the very young to the elderly, including war veterans.

The ‘cup of tea’ functions afterwards are also well patronised by local people. The social benefits are immeasurable as community members interact with each other and their elected members. In a small community this day is a true example of people meeting together with a common focus.
2019/20 DRF BANKS PENINSULA DECISION MATRIX

Priority Rating

<table>
<thead>
<tr>
<th>One</th>
<th>Meets all eligibility criteria and contributes significantly to Funding Outcomes and Priorities. Highly recommended for funding.</th>
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</table>

<table>
<thead>
<tr>
<th>59660</th>
<th>Organisation Name</th>
<th>Name and Description</th>
<th>Total Cost</th>
<th>Contribution Sought Towards</th>
<th>Staff Recommendation</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Banks Peninsula Community Board</td>
<td>Summer with your Neighbours</td>
<td>$ 3,000</td>
<td>Summer with your Neighbours</td>
<td>$ 3,000</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Previously known as Neighbourhood Week and celebrated annually. Summer with your Neighbours (SWYN) provides an opportunity for individuals and community groups to hold a variety of small neighbourhood events in their local areas. This helps neighbours and communities to get to know each other and enhances community and neighbourhood safety as a result.</td>
<td>Requested</td>
<td>Grants (food, venues, resources) - $2,800</td>
<td>That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board resolves to approve the making of a grant of $3,000 from its 2019-20 Discretionary Response Fund towards the Summer with your Neighbours Project.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>SWYN events are to be held October 2019-March 2020.</td>
<td>(100% requested)</td>
<td>Publicity Promotion - $200</td>
<td></td>
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Organisation Details

<table>
<thead>
<tr>
<th>Service Base:</th>
<th>Lyttelton Recreation Centre - 25 Winchester Street</th>
</tr>
</thead>
<tbody>
<tr>
<td>Legal Status:</td>
<td>NA</td>
</tr>
<tr>
<td>Established:</td>
<td>NA</td>
</tr>
<tr>
<td>Target Groups:</td>
<td>Neighbourhood and community networks across the Peninsula</td>
</tr>
<tr>
<td>Annual Volunteer Hours:</td>
<td>NA</td>
</tr>
<tr>
<td>Participants:</td>
<td>1,000</td>
</tr>
</tbody>
</table>

Alignment with Council Strategies

- Strengthening Communities; Events
- Banks Peninsula is a viable place to live and work: Events provide opportunities for people to connect with each other, strengthen and forge new links.
- Our communities are prepared for the impacts and consequences of natural hazards and can respond and recover quickly: Neighbourhood connectedness helps engender a general feeling of community safety, helping to ensure community members are aware of and can access help during adverse events.

CCC Funding History

| 2018/19 | $3,000 (Summer with your Neighbours) DRF BP |
| 2017/18 | $3,000 (Summer with your Neighbours) DRF BP |
| 2016/17 | $2,000 (Neighbourhood Week) SCF L/M |
| 2016/17 | $1,000 (Neighbourhood Week) SCF AW |

Other Sources of Funding

None - however participants may contribute to their own events.

Staff Assessment

This project is being recommended as a Priority One due to the reach and depth of this project into all communities and its value for money.

This year as with last year, the timeframe of the Summer with your Neighbours (SWYN) project encompasses the summer season so that communities can choose when is best for their community events to take place.

Applications are sought in July/August. Decisions are made by the Board September/October for events to be held from Neighbourhood Week until the end of March the following year.

A record will be kept of the number of events funded compared to the number of applications received to hold events. This will provide information on the number of applicants who are successful in receiving funding for their events.

The number of events held in the ward compared to the number of events funded will also be measured. This will provide information on the number of successful applicants who proceed with their event.

Staff have the capacity to deliver this project on behalf of the Board.

SWYN contributes to a safer and friendlier community. It supports the process of individuals and households connecting with others in the neighbourhood so that they feel they are a part of something that is familiar and a source of assistance in time of need.

The events themselves also provide fun and enjoyment - an important part of a healthy lifestyle. Activities and events for the small, local communities are encouraged by the provision of a small contribution towards event costs.
11. Summit Road Parking Occupancy Survey

Reference: 19/529692
Presenter(s): Privinn Mwene – Traffic Engineer

1. Purpose of Report

1.1 The purpose of this report is to report back to the Banks Peninsula Community Board on parking demand monitoring on Summit Road at the Sign of the Kiwi.

2. Staff Recommendations

That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board:

1. Notes the information supplied.

3. Context/Background

Issue or Opportunity

3.1 On 14 November 2018 the Banks Peninsula Community Board resolved:

“Request staff to monitor parking demand and vehicle movements across different seasons with a view to road safety management, and report back to the Board in May 2019.”

3.2 Spot surveys were commissioned by staff on Tuesday 26th March, Friday 29th March, Saturday 30th March and Sunday 31st March.

3.3 Parking occupancy surveys were previously completed on Saturday 9th of September 2017.

3.4 The attachments summarise and compare the data collected.

Parking Survey Summary

3.5 Parking Zone A had a parking occupancy average of 91.58%, which is the highest out of all the zones. Compared to the 2017 data, parking occupancy decreased by 2.6% (Saturday only).

3.6 Parking Zone F had the second highest parking occupancy average 54.67%. A survey in 2017 was not completed at this location.

3.7 Parking Zone C had the 3rd highest parking occupancy average 46.17%. Parking occupancy increased by 13.4% compared to the 2017 data (Saturday only).

3.8 Parking Zone B had the 4th highest parking occupancy average 40.75%. Parking occupancy increased by 2.67% compared to 2017 data (Saturday only).

3.9 Parking Zone D had the 5th highest parking occupancy average 30.58%. Compared to the 2017 data occupancy decreased by 14.3% (Saturday only).

3.10 Parking Zones (E, H and I) had relatively low parking occupancy. These zone were not included in the 2017 survey.

Conclusion

3.11 The results show that the parking spaces close to the Sign of the Kiwi had the most occupancy e.g. Zone A, B and C. There has been no significant parking occupancy change in Zone A – D. The Parking Compliance team has not received any call outs or issued tickets around the area so far this year.
Attachments

<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>Summit Rd Parking Zone A - D</td>
<td>61</td>
</tr>
<tr>
<td>B</td>
<td>Summit Rd Parking Zone E</td>
<td>62</td>
</tr>
<tr>
<td>C</td>
<td>Summit Rd Parking Zone F - I</td>
<td>63</td>
</tr>
<tr>
<td>D</td>
<td>Summit Rd Comparison (Saturday Only)</td>
<td>64</td>
</tr>
</tbody>
</table>

Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:
   (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
   (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council’s significance and engagement policy.

Signatories

<p>| Author                  | Privinn Mwene - Traffic Engineer                |
|                        |                                               |
| Approved By            | Stephen Wright - Team Leader Traffic Operations |
|                        | Steffan Thomas - Manager Operations (Transport) |</p>
<table>
<thead>
<tr>
<th>Zone</th>
<th>Supply</th>
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<tr>
<td>F</td>
<td>7</td>
</tr>
<tr>
<td>G</td>
<td>62</td>
</tr>
<tr>
<td>H</td>
<td>9</td>
</tr>
<tr>
<td>I</td>
<td>4</td>
</tr>
</tbody>
</table>

**Zone**
- F
- G
- H
- I

**KEY**
- Tuesday 26th March
- Friday 29th March
- Saturday 30th March
- Sunday 31st March

**Summit Rd Parking Surveys 2019**
**Zones F - I**
12. Banks Peninsula Speed Limit Review - Inner Harbour Route & Gebbies Pass Areas

Reference: 19/854753

Presenter(s): Andrew Hensley, Traffic Engineer

1. Purpose of Report

1.1 The purpose of this report is for the Banks Peninsula Community Board to consider the consultation feedback and views on the proposed speed limit changes within the Lyttelton Harbour and Gebbies Pass areas, and to make a recommendation to Council.

2. Executive Summary

2.1 This speed limit review is being undertaken to support the objectives of the New Zealand Transport Agency (NZTA) Speed Management Guide, and the overall vision of the Safer Journeys: Road Safety Strategy 2010-2020.

2.2 The proposed speed limits take into account the safe and appropriate speeds identified in the NZTA Speed Management Guide, practical application, consistency, and aim to support the safe usage of these roads for all road users.

2.3 Slowing down vehicle operating speeds saves lives, with a strong link between speed and safety. Having speed limits set at the appropriate level for the conditions is one of the most important ways Council can assist people to get where they want to go safely.

2.4 The Banks Peninsula Community Board considered this report at its meeting on 10 June 2019 and resolved:

That Te Pātaka o Rākaihautū/Banks Peninsula Community Board recommend that Council:

1. Allow the report to lie on the table until the Community Board has a workshop to discuss the recommendations in the report in light of the feedback from the New Zealand Transport Agency and the community;

2. Allow the Community Board to reconsider the report and make recommendations to the Council taking into account the submissions from the community.

2.5 The Board has subsequently had a workshop with staff where feedback from the New Zealand Transport Agency was presented.

3. Staff Recommendations

That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board recommend that Council:

1. Approve, pursuant to Part 4 Section 27 of the Christchurch City Council Traffic and Parking Bylaw 2017 and the Land Transport Rule: Setting of Speed Limits 2017, that the speed limits on the following roads be revoked and set as listed below in clauses 1a-1qq, and shown in Attachment A.

a. Revoke the existing permanent speed limit of 60 kilometres per hour on Governors Bay Road commencing at a point 480 metres west of its intersection with Bayview Place and extending in a westerly direction to a point 376 metres west of its intersection with Omaru Road.
b. Approve that the permanent speed limit on Governors Bay Road commencing at a point 480 metres west of its intersection with Bayview Place and extending in a westerly direction to a point 376 metres west of its intersection with Omaru Road be set at 50 kilometres per hour.

c. Revoke the existing permanent speed limit of 100 kilometres per hour on Governors Bay Road commencing at a point 376 metres west of its intersection with Omaru Road and extending in a south westerly direction to a point 862 metres east of its intersection with Sandy Beach Road.

d. Approve that the permanent speed limit on Governors Bay Road commencing at a point 376 metres west of its intersection with Omaru Road and extending in a south westerly direction to a point 862 metres east of its intersection with Sandy Beach Road be set at 60 kilometres per hour.

e. Revoke the existing permanent speed limit of 70 kilometres per hour on Governors Bay-Teddington Road commencing at a point 370 metres south of its intersection with Church Lane and extending in a southerly direction to a point 290 metres east of its intersection with Bamfords Road.

f. Revoke the existing permanent speed limit of 100 kilometres per hour on Governors Bay-Teddington Road commencing at a point 290 metres east of its intersection with Bamfords Road and extending in a southerly direction to its intersection Gebbies Pass Road.

g. Approve that the permanent speed limit on Governors Bay-Teddington Road commencing at a point 370 metres south of its intersection with Church Lane and extending in a southerly direction to a point 970 metres north of its intersection with Foleys Road be set at 60 kilometres per hour.

h. Approve that the permanent speed limit on Governors Bay-Teddington Road commencing at a point 970 metres north of its intersection with Foleys Road and extending to its intersection with Gebbies Pass Road be set at 80 kilometres per hour.

i. Revoke the existing permanent speed limit of 100 kilometres per hour on Bamfords Road commencing at its intersection with Governors Bay-Teddington Road and extending in a south westerly direction to its end.

j. Approve that the permanent speed limit on Bamfords Road, commencing at its intersection with Governors Bay-Teddington Road and extending in a south westerly direction to its end be set at 60 kilometres per hour.

k. Revoke the existing permanent speed limit of 100 kilometres per hour on Foleys Road commencing at its intersection with Governors Bay-Teddington Road and extending in a westerly direction to its end.

l. Approve that the permanent speed limit on Foleys Road commencing at its intersection with Governors Bay-Teddington Road and extending in a westerly direction to its end be set at 80 kilometres per hour.

m. Revoke the existing permanent speed limit of 100 kilometres per hour on Gebbies Pass Road commencing at its intersection with Governors Bay-Teddington Road and extending in a south-westerly direction to its intersection with Park Hill Road.

n. Approve that the permanent speed limit on Gebbies Pass Road commencing at its intersection with Governors Bay-Teddington Road and extending in a south-westerly direction for a distance of 1360 metres be set at 80 kilometres per hour. (Gebbies Teddington)
o. Approve that the permanent speed limit on Gebbies Pass Road commencing at a point 1360 metres south west of its intersection with Governors Bay-Teddington Road and extending in a south westerly direction to a point 200 metres north east of its intersection with Millers Road be set at 60 kilometres per hour.

p. Approve that the permanent speed limit on Gebbies Pass Road commencing at its intersection with Park Hill Road and extending in a north easterly direction to a point 200 metres north east of its intersection with Millers Road be set at 80 kilometres per hour.

q. Revoke the existing permanent speed limit of 100 kilometres per hour on Withells Road commencing at its intersection with Gebbies Pass Road and extending in a south easterly direction to its intersection with Millers Road.

r. Approve that the permanent speed limit on Withells Road commencing at its intersection with Gebbies Pass Road and extending in a south easterly direction to its intersection with Millers Road be set at 60 kilometres per hour.

s. Revoke the existing permanent speed limit of 100 kilometres per hour on Millers Road commencing at its intersection with Gebbies Pass Road and extending in a southerly direction to its intersection with Christchurch Akaroa Road (SH75).

t. Approve that the permanent speed limit on Millers Road commencing at its intersection with Gebbies Pass Road and extending in a southerly direction to its intersection with Christchurch Akaroa Road (SH75) be set a 80 kilometres per hour.

u. Revoke the existing permanent speed limit of 100 kilometres per hour on McQueens Valley Road commencing at its intersection with Millers Road and extending in a north easterly direction, then a south easterly direction, to its intersection with Streeters Road.

v. Approve that the permanent speed limit on McQueens Valley Road commencing at its intersection with Millers Road and extending in a north easterly direction, then a south easterly direction, to its intersection with Streeters Road be 80 kilometres per hour.

w. Revoke the existing permanent speed limit of 100 kilometres per hour on Streeters Road commencing at its intersection with McQueens Valley Road and extending in a southerly direction to its end.

x. Approve that the permanent speed limit on Streeters Road commencing at its intersection with McQueens Valley Road and extending in a southerly direction to its end be set at 60 kilometres per hour.

y. Revoke the existing permanent speed limit of 100 kilometres per hour on McQueens Valley Road commencing at its intersection with Streeters Road and extending in a north easterly direction to its end.

z. Approve that the permanent speed limit on McQueens Valley Road commencing at its intersection with Streeters Road and extending in a north easterly direction to its end be set at 60 kilometres per hour.

aa. Revoke the existing permanent speed limit of 100 kilometres per hour on Charteris Bay Road commencing at its intersection with Gebbies Pass Road and extending in an easterly direction to its intersection with Marine Drive.

bb. Revoke the existing permanent speed limit of 70 kilometres per hour on Marine Drive commencing at a point 694 metres west of its southern intersection with Andersons.
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Road and extending to a point 498 metres north of its southern intersection with Andersons Road.

cc. Approve that the permanent speed limit on Charteris Bay Road commencing at its intersection with Gebbies Pass Road and extending in a north easterly direction for a distance of 1580 metres be set at 80 kilometres per hour.

dd. Approve that the permanent speed limit on Charteris Bay Road commencing at a point 1580 metres north east of its intersection with Gebbies Pass Road and extending in an easterly direction to its intersection with Marine Drive be set at 60 kilometres per hour.

ee. Approve that the permanent speed limit on Marine Drive, commencing at its intersection with Charteris Bay Road and extending an easterly, then a northerly direction to a point 498 metres north of its southern intersection with Andersons Road be set at 60 kilometres per hour.

ff. Revoke the existing permanent speed limit of 50 kilometres per hour on Andersons Road commencing at its western intersection with Marine Drive and extending in an easterly direction to its eastern intersection with Marine Drive.

gg. Approve that the permanent speed limit on Andersons Road, commencing at its western intersection with Marine Drive and extending in an easterly direction to its eastern intersection with Marine Drive be set at 40 kilometres per hour.

hh. Revoke the existing permanent speed limit of 50 kilometres per hour on Bayview Road, commencing at its intersection with Marine Drive and extending in an easterly direction to its intersection with the Diamond Harbour Urban Traffic Area.

ii. Revoke the existing permanent speed limit of 100 kilometres per hour on Bayview Road commencing at its western intersection with the Diamond Harbour Urban Traffic Area and extending in an easterly direction to its intersection with Waipapa Avenue.

jj. Approve that the permanent speed limit on Bayview Road commencing at its intersection with Marine Drive and extending in an easterly direction to its intersection with Waipapa Avenue be set at 40 kilometres per hour.

kk. Revoke the existing permanent speed limit of 50 kilometres per hour on Doris Faigen Lane commencing at its intersection with Bayview Road and extending in a south westerly direction to its end.

ll. Approve that the permanent speed limit on Doris Faigen commencing at its intersection with Bayview Road and extending in a south westerly direction to its end be set at 40 kilometres per hour.

mm. Revoke the existing permanent speed limit of 100 kilometres per hour on Hunters Road commencing at its intersection with Bayview Road and extending in a northerly direction to its intersection with the Diamond Harbour Urban Traffic Area.

nn. Approve that the permanent speed limit on Hunters Road commencing at its intersection with Bayview Road and extending in a northerly direction to its intersection with the Diamond Harbour Urban Traffic Area be set at 40 kilometres per hour.

oo. Revoke the existing permanent speed limit of 70 kilometre per hour on Purau Avenue commencing at a point 550 metres south of its intersection with Rawhiti Street and extending in a southerly direction to a point 230 metres north west of its intersection with Monalua Avenue.
pp. Approve that the permanent speed limit on Purau Avenue commencing at a point 550 metres south of its intersection with Rawhiti Street and extending in a southerly direction to a point 230 metres north west of its intersection with Monalua Avenue be set at 50 kilometres per hour.

qq. Revoke the existing permanent speed limit of 100 kilometres per hour on Camp Bay Road commencing at a point 150 metres east of its intersection with Purau-Port Levy Road, and extending to its end.

rr. Approve that the permanent speed limit on Camp Bay Road commencing at a point 150 metres east of its intersection with Purau-Port Levy Road and extending to its end be set at 40 kilometres per hour.

4. Context/Background

Issue or Opportunity

4.1 This report comprises the roads within the Lyttelton Harbour and Gebbies Pass area from the Banks Peninsula Speed Limit Review of 2018/19. This focusses on the higher risk travel routes, small settlements, and situations where pedestrians are present on the roadway.

4.2 Banks Peninsula is a challenging traffic environment to review due to the wide range of road users, physical conditions and environments. As a result, it benefits from a practical investigative approach to implementing best practice guidance.

4.3 The Inner Harbour route from Lyttelton to Diamond Harbour is a high-risk route to road users, and has been ranked 6th out of 32 priority routes within the Christchurch City Council area. The majority of this route is within the NZTA determined top 10% routes nationwide for speed limit intervention to reduce death and serious injury crashes.

4.4 The Gebbies Pass route from Teddington to Motukarara is a high-risk route to road users, and has been ranked 7th out of 32 priority routes within the Christchurch City Council area. This route is within the NZTA determined top 10% routes nationwide for speed limit intervention to reduce death and serious injury crashes.

4.5 The NZTA speed management map guidance was updated following the planning of this speed limit review. This provided greater clarity for the safe and appropriate speed recommendations.

4.6 As a result of the consultation feedback from NZTA and the community, and subsequent discussions and site visits with NZTA, a number of minor changes to the proposed speed limits have been made. These included alignment with the updated NZTA speed management maps, and the greater utilisation of 40 km/h speed limits where pedestrians are present or where driving conditions are challenging.

Strategic Alignment

4.7 NZTA Safer Journeys Road Safety Strategy 2010-2020 is designed to guide improvements in road safety, with the overall vision of “A safe road system increasingly free of death and serious injury”. This safe system approach has four key pillars, being safe vehicles, safe road use, safe roads and roadsides, and safe speeds. This approach recognises that road user mistakes are inevitable, but that it is everyone’s responsibility to ensure that the system protects people from death and serious injury when those mistakes occur. The Strategy recognises that speed affects the likelihood and impact of all crashes, and notes that small
reductions in impact speed greatly increase the chances of surviving a crash, particularly for pedestrians or cyclists.

4.8 NZTA Speed Management Guide 2016: setting safe and appropriate speeds, plus consistency and credibility of speed limits.

4.9 Land Transport Rule: Setting of Speed Limits 2017: requires that road controlling authorities must set speed limits that are safe and appropriate, and encourages a consistent approach to speed management throughout New Zealand.

4.10 Christchurch City Council Road Safety Action Plan July 2018- June 2019: to enable collaborative planning among road safety inter-agencies to reduce death and serious injuries on Christchurch City roads.

4.11 This report supports the Council’s Long Term Plan (2018 - 2028):

4.11.1 Activity: Traffic Safety and Efficiency
   - Level of Service: 10.0.6.1 Reduce the number of casualties on the road network - =129 (reduce by 5 or more per year)

Decision Making Authority

4.12 Council.

Previous Decisions

4.13 Does not apply.

Assessment of Significance and Engagement

4.14 The decisions in this report are of low significance in relation to the Christchurch City Council’s Significance and Engagement Policy.

4.15 The level of significance was determined by the various assessment criteria in the Council’s Significance and Engagement Policy Worksheet.

4.16 The community engagement and consultation outlined in this report reflect the assessment.

5. Options Analysis

Options Considered

5.1 The following reasonably practicable options were considered and are assessed in this report:
   - Change the identified speed limits

5.2 The following options were considered but ruled out:
   - Do Nothing

Options Descriptions

5.3 Preferred Option: Change the identified speed limits in accordance with the staff recommendations

5.3.1 Option Description: Change the speed limits as outlined in the staff recommendations of this report

5.3.2 Option Advantages
Better aligns the posted speed limit with the actual operating speeds, the safe and appropriate speeds, and helps improve the credibility and consistency across the network.

5.3.3 Option Disadvantages

- Some of the proposed speed limit changes have received unfavourable consultation responses.

5.4 Do Nothing

5.4.1 Option Description: Retain the existing speed limits

5.4.2 Option Advantages

- There are no identified benefits to road safety or consistency from retaining the existing speed limits.

5.4.3 Option Disadvantages

- Does not align with the objectives of the NZTA Speed Management Guide 2016 and overall vision of Safer Journeys: Road Safety Strategy 2010-2020.
- Does not align the posted speed limits with the actual operating speeds, the safe and appropriate speeds, and does not help improve the credibility and consistency across the network.

Analysis Criteria

5.5 Options have been assessed by their contributions to the following issues:

- Identified benefits to road safety
- Alignment to the objectives of the NZTA Speed Management Guide 2016 and overall vision of Safer Journeys: Road Safety Strategy 2010-2020

6. Community Views and Preferences

6.1 Community consultation for this project was undertaken from 11 October to 7 November 2018. Refer to Attachment B.

6.2 The area for the speed review was very large, and the project team decided to utilise social media, community development advisors contacts, local businesses, local newsletters and newspapers to let people know about the consultation.

6.3 During the course of the engagement, we received 273 submissions.

6.4 The consultation was split into areas and the analysis was carried out based on the comments in each area. These can be found in Attachment C.

6.5 The location which generated the most feedback was a section of Governors Bay-Teddington Road, which is informally known as the Teddington Straight. There was strong opposition received from some respondents to reducing the speed limit to 80 km/h.

6.6 The Teddington Straight comprises two sections of road with a 75 km/h curve in the middle. Whilst it has reasonable visibility, it has relatively narrow lane widths with a lack of a usable road shoulder in many places. It has drainage channels present, is popular with cyclists, and has a significant intersection with Gebbies Pass Road. Crashes have occurred at both ends of these sections of road. Utilising current best practice guidelines, it is no longer considered appropriate or consistent to retain at 100 km/h.
6.7 The consultation feedback resulted in the following proposed changes to that which went out to consultation:

- Andersons Road (all) - recommend 40 km/h (consultation proposal was 30 km/h)
- Bayview Road (all) - recommend 40 km/h (consultation proposal was 30 km/h)
- Doris Faigan Lane (all) - recommend 40 km/h (consultation proposal was 30 km/h)
- Hunters Road (Urban Traffic Area boundary to Bayview Road) - recommend 40 km/h (consultation proposal was 30 km/h)
- Camp Bay Road - (existing speed limit change point to road end) - recommend 40 km/h (consultation proposal was 50 km/h)

6.8 A final consultation response from NZTA, which takes into account the proposed changes above, will be made available at the Board meeting.

7. Legal Implications

7.1 Speed Limits must be set in accordance with the Land Transport Rule: Setting of Speed Limits 2017.

7.2 Clause 27 (Part 4) of the Christchurch City Council Traffic & Parking Bylaw 2017 provides Council with the authority to set speed limits by resolution.

7.3 The Council has not delegated its authority to set speed limits.

7.4 The installation of signs and/or markings associated with traffic control devices must comply with the Land Transport Rule: Traffic Control Devices 2004.

7.5 This report has not been reviewed and approved by the Legal Services Unit

8. Risks

8.1 None identified.

9. Next Steps

9.1 Report referred to Council for a decision.

9.2 Following approval, implementation within six weeks.
## 10. Options Matrix

<table>
<thead>
<tr>
<th>Criteria</th>
<th>Option 1 – Change The Identified Speed Limits</th>
<th>Option 2 – Do Nothing</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Financial Implications</strong></td>
<td>Approximately $10 000 to remove redundant signage, and supply and install new signage.</td>
<td>Nil</td>
</tr>
<tr>
<td><strong>Maintenance/Ongoing</strong></td>
<td>Covered under the existing area maintenance contract, and the effect will be minimal to the overall asset.</td>
<td>Does not apply</td>
</tr>
<tr>
<td><strong>Funding Source</strong></td>
<td>Traffic Operations budget</td>
<td>Does not apply</td>
</tr>
<tr>
<td><strong>Impact on Rates</strong></td>
<td>Nil</td>
<td>Nil</td>
</tr>
<tr>
<td><strong>Road Safety</strong></td>
<td>Supports road safety and is responsive to NZTA best practice guidance.</td>
<td>Does not support road safety and is not responsive to NZTA best practice guidance.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Criteria</th>
<th>Option 1 – Change The Identified Speed Limits</th>
<th>Option 2 – Do Nothing</th>
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</thead>
<tbody>
<tr>
<td>Impact on Mana Whenua</td>
<td>None identified</td>
<td>None identified</td>
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<tr>
<td>Alignment to Council Plans &amp; Policies</td>
<td>Aligns with Council’s Plans &amp; Policies- see Strategic Alignment section of the report.</td>
<td>Does not align with Council’s Plans &amp; Policies</td>
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</table>
**Attachments**

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<thead>
<tr>
<th>No.</th>
<th>Title</th>
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<tbody>
<tr>
<td>A</td>
<td>Inner Harbour Route and Gebbies Pass Areas- Proposed Speed Limit Changes Map</td>
<td>76</td>
</tr>
<tr>
<td>B</td>
<td>Consultation Document</td>
<td>77</td>
</tr>
<tr>
<td>C</td>
<td>Banks Peninsula Speed Limit Review- Inner Harbour Route and Gebbies Pass Areas-Consultation Summary</td>
<td>79</td>
</tr>
</tbody>
</table>

**Confirmation of Statutory Compliance**

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:
   (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
   (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

**Signatories**

| Authors                   | Andrew Hensley - Traffic Engineer  
|                          | Samantha Sharland - Engagement Advisor |
| Approved By              | Steffan Thomas - Manager Operations (Transport) |
## Te Pātaka o Rākaihautū/Banks Peninsula Community Board

05 August 2019

### Attachment B

**Item No.: 12**

<table>
<thead>
<tr>
<th>Akaroa</th>
<th>Current Speed Limit</th>
<th>Proposed Speed Limit</th>
</tr>
</thead>
<tbody>
<tr>
<td>Beach Rd (Bruce Tce to end of road)</td>
<td>50</td>
<td>30</td>
</tr>
<tr>
<td>Grehan Valley Rd (existing change point→ to end of road)</td>
<td>100</td>
<td>50</td>
</tr>
<tr>
<td>Lighthouse Rd (existing change point→ to above Winery)</td>
<td>100</td>
<td>50</td>
</tr>
<tr>
<td>Old Coach Rd (existing change point→ to Long Bay Rd)</td>
<td>100</td>
<td>50</td>
</tr>
<tr>
<td>Morgans Rd (existing change point→ to Long Bay Rd)</td>
<td>100</td>
<td>50</td>
</tr>
<tr>
<td>Aylmers Valley Rd (existing change point→ to end of road)</td>
<td>100</td>
<td>50</td>
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<tr>
<td>Rue Balguerie (existing change point→) to Stony Bay Rd (above Purple Peak Rd)</td>
<td>100</td>
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</tr>
<tr>
<td>Purple Peak Rd (all)</td>
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</tr>
<tr>
<td>Rue Jolie (North) (Recreation Area)</td>
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<td>20</td>
</tr>
<tr>
<td>Rue Viard (Recreation Area)</td>
<td>50</td>
<td>20</td>
</tr>
<tr>
<td>Childrens Bay Rd (all)</td>
<td>100</td>
<td>20</td>
</tr>
</tbody>
</table>

**French Farm & Wainui Route**

| Wainui Main Rd (Rural)                      | 100                 | 60                   |
| Moores Rd (all)                             | 100                 | 60                   |
| Wainui Main Rd (French Farm Settlement incl. Aquatic Club) | 100/70             | 50                   |
| French Farm Valley Rd (all)                 | 70                  | 50                   |
| Winery Rd (all)                             | 70                  | 50                   |
| Bantry Lodge Rd (all)                       | 100                 | 50                   |
| Tikao Bay Rd (existing change point→ to Wainui Main Rd) | 100                | 20                   |
| Cemetery Rd (existing change point→ to Wainui Main Rd) | 100                | 50                   |
| Donovans Rd (all)                           | 100                 | 50                   |
| Edwards Rd (all)                            | 100                 | 50                   |
| Wainui Valley Rd (existing change point→ to end) | 100                | 50                   |

**Onuku**

| Onuku Rd (existing change point→ to Onuku Settlement) | 100 | 60 |
| Onuku Rd (Settlement)                              | 100 | 40 |
| Hamiltons Rd (all)                                 | 100 | 40 |
| Haylocks Rd (all)                                   | 100 | 40 |

*Change point - this is where a speed limit changes as indicated by speed limit signage*

---

**HAVE YOUR SAY**

**Speed limit review Banks Peninsula**

**Closes Tuesday 6 November 2018**

ccc.govt.nz/haveyoursay

**Speed limit review**

To improve safety and provide consistency across the roading network in Banks Peninsula, we are proposing speed limit changes on a number of roads, taking into account the safe and appropriate speed.

The roads have been divided into areas and we welcome your feedback on any or all of the roads identified for a speed limit change.

Once consultation has closed, the Banks Peninsula Community Board will receive a staff report including consultation feedback, and then make their recommendation to Council.

---

**Setting speed limits**

The Christchurch City Council’s Traffic and Parking Bylaw 2017 allows Council to set and change-speed limits on roads within Christchurch in accordance with the Land Transport Rule: Setting of Speed Limits 2017. Consultation is required as part of this process.

---

**To comment on the plan and find out more**

- Go online ccc.govt.nz/haveyoursay or complete the enclosed freepost form and return to:
  - Christchurch City Council, PO Box 73016, Christchurch 8154
  - Speak to Sam Sharland 03 941 8793
  - Sam.sharland@ccc.govt.nz

Consultation is open until 5pm Tuesday 6 November 2018
### Proposed speed limits

<table>
<thead>
<tr>
<th>Inner Harbour Route (Lyttelton to Camp Bay)</th>
<th>Current Speed Limit</th>
<th>Proposed Speed Limit</th>
</tr>
</thead>
<tbody>
<tr>
<td>Governors Bay Rd (Cass Bay to above Rapaki)</td>
<td>60</td>
<td>50</td>
</tr>
<tr>
<td>Governors Bay Rd (above Rapaki to Governors Bay existing change point*)</td>
<td>100</td>
<td>60</td>
</tr>
<tr>
<td>Governors Bay - Teddington Rd (Ohinetahi existing change point to Teddington Straight north end)</td>
<td>70/100</td>
<td>60</td>
</tr>
<tr>
<td>Barnfords Rd (all)</td>
<td>100</td>
<td>60</td>
</tr>
<tr>
<td>Governors Bay-Teddington Rd (Teddington Straight north end) to Charteris Bay Rd (north of Manor Farm)</td>
<td>100</td>
<td>80</td>
</tr>
<tr>
<td>Foley's Rd (all)</td>
<td>100</td>
<td>80</td>
</tr>
<tr>
<td>Charteris Bay Rd (north of Manor Farm) to Marine Dr (at Ngaiho Lane)</td>
<td>100/70</td>
<td>60</td>
</tr>
<tr>
<td>Andersons Rd (all)</td>
<td>50</td>
<td>30</td>
</tr>
<tr>
<td>Bayview Rd (Marine Dr to existing change point)</td>
<td>50</td>
<td>30</td>
</tr>
<tr>
<td>Doris Faigan Lane (all)</td>
<td>50</td>
<td>30</td>
</tr>
<tr>
<td>Bayview Rd (outside Diamond Harbour Urban Traffic Area)</td>
<td>100</td>
<td>30</td>
</tr>
<tr>
<td>Hunters Rd (existing change point* to Bayview Rd)</td>
<td>100</td>
<td>30</td>
</tr>
<tr>
<td>Purau Ave (Diamond Harbour to Purau)</td>
<td>70</td>
<td>50</td>
</tr>
<tr>
<td>Camp Bay Rd (existing change point* to end of Camp Bay Rd)</td>
<td>100</td>
<td>50</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Gebbies Pass &amp; Gebbies Valley</th>
<th>Current Speed Limit</th>
<th>Proposed Speed Limit</th>
</tr>
</thead>
<tbody>
<tr>
<td>Gebbies Pass Rd (Governors Bay - Teddington Rd to start of Hill)</td>
<td>100</td>
<td>80</td>
</tr>
<tr>
<td>Gebbies Pass Rd (Hill Section)</td>
<td>100</td>
<td>60</td>
</tr>
<tr>
<td>Gebbies Pass Rd (above Millers Rd to north of Park Hill Rd)</td>
<td>100</td>
<td>80</td>
</tr>
<tr>
<td>Millers Rd (all)</td>
<td>100</td>
<td>80</td>
</tr>
<tr>
<td>Withells Rd (all)</td>
<td>100</td>
<td>60</td>
</tr>
<tr>
<td>McQueens Valley Rd (Millers Rd to Streeters Rd)</td>
<td>100</td>
<td>80</td>
</tr>
<tr>
<td>McQueens Valley Rd (Streeters Rd to end)</td>
<td>100</td>
<td>60</td>
</tr>
<tr>
<td>Streeters Rd (all)</td>
<td>100</td>
<td>60</td>
</tr>
</tbody>
</table>

*Change point - this is where a speed limit changes as indicated by speed limit signage

<table>
<thead>
<tr>
<th>Le Bons Bay (Upper Settlement)</th>
<th>Current Speed Limit</th>
<th>Proposed Speed Limit</th>
</tr>
</thead>
<tbody>
<tr>
<td>Le Bons Bay Rd (Upper Settlement between existing change points*)</td>
<td>70</td>
<td>50</td>
</tr>
<tr>
<td>Le Bons Valley Rd (all)</td>
<td>100</td>
<td>50</td>
</tr>
<tr>
<td>The Branch Rd (all)</td>
<td>100</td>
<td>50</td>
</tr>
<tr>
<td>Leonardo Lane</td>
<td>100</td>
<td>50</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Little River</th>
<th>Current Speed Limit</th>
<th>Proposed Speed Limit</th>
</tr>
</thead>
<tbody>
<tr>
<td>Church Rd (all)</td>
<td>100</td>
<td>50</td>
</tr>
<tr>
<td>Upper Church Rd (all)</td>
<td>100</td>
<td>50</td>
</tr>
<tr>
<td>Western Valley Rd (existing change point* to above Church Rd)</td>
<td>100</td>
<td>50</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Little Akaloo</th>
<th>Current Speed Limit</th>
<th>Proposed Speed Limit</th>
</tr>
</thead>
<tbody>
<tr>
<td>Choriton Rd (existing change point* to east of Lukes Rd)</td>
<td>100</td>
<td>50</td>
</tr>
<tr>
<td>Lukes Rd (all)</td>
<td>100</td>
<td>50</td>
</tr>
<tr>
<td>Little Akaloo Rd (existing change point* to south west of Factory Rd)</td>
<td>100</td>
<td>50</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Takamatua</th>
<th>Current Speed Limit</th>
<th>Proposed Speed Limit</th>
</tr>
</thead>
<tbody>
<tr>
<td>Old French Rd (existing change point* to SH75)</td>
<td>100</td>
<td>50</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Duvauchelle</th>
<th>Current Speed Limit</th>
<th>Proposed Speed Limit</th>
</tr>
</thead>
<tbody>
<tr>
<td>Onawe Flat Rd (all)</td>
<td>50</td>
<td>30</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Okains Bay</th>
<th>Current Speed Limit</th>
<th>Proposed Speed Limit</th>
</tr>
</thead>
<tbody>
<tr>
<td>Okains Bay Rd (existing lower change point* to Big Hill Rd)</td>
<td>100</td>
<td>50</td>
</tr>
<tr>
<td>Choriton Rd (Okains Bay Rd to River Rd)</td>
<td>100</td>
<td>50</td>
</tr>
<tr>
<td>Okains Bay Rd (Big Hill Rd to Campground)</td>
<td>100</td>
<td>30</td>
</tr>
<tr>
<td>Knapps Rd (all)</td>
<td>100</td>
<td>30</td>
</tr>
<tr>
<td>School House Rd (all)</td>
<td>100</td>
<td>50</td>
</tr>
<tr>
<td>Back Rd (all)</td>
<td>100</td>
<td>50</td>
</tr>
<tr>
<td>River Rd (all)</td>
<td>100</td>
<td>50</td>
</tr>
<tr>
<td>Okains Bay Campground Area (formalise existing posted speed limit)</td>
<td>10</td>
<td>10</td>
</tr>
</tbody>
</table>
Banks Peninsula speed limit review

Inner Harbour, Gebbies Pass and Gebbies Valley
Consultation summary

- Consultation closed Tuesday 7 November
- 273 submissions received

Feedback received from:

- Centrepoint
- Diamond Harbour Community Association
- Ewart Douglas Pharmacy
- Le Bons Bay Environmental Education Trust
- Okains Bay School
- Pigeon Bay Boating Club
- Pigeon Bay Reserve Management Committee
- Shamarra Alpaca Farm
- Spokes Canterbury
- Te Wepu
Ads in the paper
Akaroa Mail

HAVE YOUR SAY
Speed limit review, Banks Peninsula

To improve safety and provide consistency across the roading network in Banks Peninsula, we are proposing speed limit changes on a number of roads, taking into account the safe and appropriate speed.

Consultation is open until 5pm Tuesday 6 November

Sam Sharland on 03 941 8793 or samantha.sharland@ccc.govt.nz

Have your say today
ccc.govt.nz/haveyoursay

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Have your say today
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Bay Harbour News
Common themes

All Areas

<table>
<thead>
<tr>
<th>Theme</th>
<th>Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Maintenance of roads</td>
<td>11</td>
</tr>
<tr>
<td>More policing</td>
<td>10</td>
</tr>
<tr>
<td>More info on why the change</td>
<td>10</td>
</tr>
<tr>
<td>Driver behaviour/ education</td>
<td>9</td>
</tr>
</tbody>
</table>

Please be aware that the numbers will not add up to the total submissions as some people commented on multiple locations.
### Inner Harbour

<table>
<thead>
<tr>
<th>Theme</th>
<th>Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Do not change Teddington Straight</td>
<td>24</td>
</tr>
<tr>
<td>maintenance</td>
<td>9</td>
</tr>
<tr>
<td>Policing</td>
<td>8</td>
</tr>
<tr>
<td>Passing lanes/bays</td>
<td>7</td>
</tr>
<tr>
<td>Support Camp Bay</td>
<td>3</td>
</tr>
<tr>
<td>Marine drive 50km/h all the way</td>
<td>3</td>
</tr>
<tr>
<td>Electronic speed sensor sign</td>
<td>2</td>
</tr>
<tr>
<td>Additional Roads</td>
<td>2</td>
</tr>
<tr>
<td>School Zone</td>
<td>1</td>
</tr>
<tr>
<td>Pukeko signage</td>
<td>1</td>
</tr>
</tbody>
</table>
### Gebbies Pass and Gebbies Valley

<table>
<thead>
<tr>
<th>Theme</th>
<th>Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Passing lanes/bays</td>
<td>7</td>
</tr>
<tr>
<td>Policing</td>
<td>4</td>
</tr>
<tr>
<td>maintenance</td>
<td>4</td>
</tr>
<tr>
<td>Electronic speed sensor sign</td>
<td>4</td>
</tr>
<tr>
<td>Signage</td>
<td>4</td>
</tr>
<tr>
<td>60km/h all the way</td>
<td>3</td>
</tr>
<tr>
<td>More information</td>
<td>2</td>
</tr>
<tr>
<td>Pukeko signage</td>
<td>1</td>
</tr>
<tr>
<td>Move 60km/h</td>
<td>1</td>
</tr>
</tbody>
</table>
Social Media summary

- We used Facebook (CCC, targeted Banks Peninsula Facebook community groups), Neighbourly.
- The majority of users on the consultation page on our website came from Facebook.
- High engagement on the topic.
- Deal with issues/complaints as quickly as possible to prevent it escalating

Performance broken down by platform

**Facebook**
- Number of CCC wall posts: 3
- Number of posts total: 12
- People reached on CCC FB: 52,323
- Total engagement: 410
- Total post clicks: 3,562
- Groups targeted: Banks Peninsula Community, Akaroa – What is Happening?, Akaroa “buy sell & exchange” & community notice board

**Neighbourly**
- Number of wall posts: 3
- Neighbourhoods targeted: Banks Peninsula neighbourhood collection
- Number of Christchurch residents on Neighbourly: 62,039

**Website**
- Total page views: 3,676
- Unique page views: 3,007
- Average time on page: 4min36sec
- Bounce rate: 82%
- Main Referrer: Facebook mobile, Direct, Google
Top performing posts

- **Christchurch City Council**
  - **Government Organization**
  - **Speed limit changes**
    - People Reached: 17,901
    - Engagement: 155
    - Post clicks: 1,326
    - Link clicks: 244

- **Christchurch City Council**
  - **Call for feedback on Banks Peninsula speed limits**
    - People Reached: 18,608
    - Engagement: 101
    - Post clicks: 1,195
    - Link clicks: 604

- **Christchurch City Council**
  - **Review of legal limits of 70 roads**
    - People Reached: 15,814
    - Engagement: 154
    - Post clicks: 1,041
    - Link clicks: 391
13. Te Pātaka o Rākaihautū/Banks Peninsula Community Board
Area Report - August 2019

Reference: 19/438517
Presenter(s): Joan Blatchford – Community Governance Manager
Penelope Goldstone – Community Governance Manager

1. Purpose of Report
This report provides information on initiatives and issues current within the Community Board area, to provide the Board with a strategic overview and inform sound decision making.

2. Staff Recommendations
That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board:

1. Receive the Te Pātaka o Rākaihautū/Banks Peninsula Community Board Area Report for August 2019.

2. Decide whether it wishes to make a submission on the Council’s Emissions Targets for the District and delegate authority to the Chairperson to approve the final submission.

3. Community Board Activities and Forward Planning

3.1 Memos/Information/Advice to the Board

3.1.1 Correspondence – E C Venes – Lyttelton Toilets
At its meeting on 4 March 2019, the Board received correspondence from Mr E C Venes regarding public toilet facilities in Lyttelton. The Board resolved to “forward the letter to staff to question whether some improved facilities can be provided in light of the cruise ships returning to Lyttelton, and requesting that staff investigate increasing the regularity of cleaning of Lyttelton public toilets in the summer period”.

Staff have provided the following advice – “Staff will increase the frequency of cleaning Lyttelton public toilets in the summer period.

A condition assessment of all Banks Peninsula toilets, including those in Lyttelton, was completed in July 2019. As a result, there will be some works undertaken on the Information Centre toilets to upgrade them in preparation for the coming summer. Major capital works to renovate or renew the toilets is not planned. There are no planned works or budget to enlarge the Albion Square toilets”.

3.1.2 Visitor Destination Management Planning
At the Council meeting on 13 June, the following was resolved:

That the Council:

2. Request a report to the Banks Peninsula Community Board as soon as possible on:

   a. Destination management planning work being undertaken or proposed to be undertaken by ChristchurchNZ or by the Council relating to Akaroa and Banks Peninsula

   b. Work being done or proposed to be done by ChristchurchNZ or by Council to prepare Akaroa for a reduction in the number of cruise ship visits and visitor
numbers in the 2020-21 season, and to prepare Lyttelton for an increase in cruise ship visits and visitor numbers

3. Provide advice to the Board as soon as possible on what is required to co-ordinate matters across Council teams and other agencies relating to:
   a. Cruise ship bookings
   b. the effects of, and requirements to provide for cruise ship visits and visitors in Akaroa in the 2019-20 season, and in the 2020-21 season and beyond in both Akaroa and Lyttelton.

4. Request staff consider the Akaroa places and spaces plan 2011, and the Akaroa Harbour Small Settlement Study, and report to the Community Board with a status update and recommendations.

Staff are now discussing next steps and the development of an Action List for moving forward on a Council response to cruise ship management in Lyttelton and Akaroa for the short and long term.

3.2 Board Area Consultations/Engagement/Submission Opportunities

3.2.1 Stoddart Point Reserve – Future of Former Godley House Site

The Canterbury earthquakes severely damaged Godley House and it was demolished in 2012. The site on Stoddart Point Reserve is an important landmark in Diamond Harbour and has historic, cultural, social, economic and environmental values.

The Council is now planning the future development of the former Godley House site reserve and it would like to know what the community would like on this part of the reserve. Should the site remain as it is now, or should the site be developed for future use?

Feedback is open from 8 July to 5 August 2019. For more details and to make a submission, please click here.

3.2.2 Our Districts Emission Targets

The Council is currently in the process of developing the climate change strategy for the district and wants to ensure it reflects community aspirations for Christchurch. As part of this the Council wants to hear community views on what emission targets it should be adopting. Feedback is open from 17 July to 14 August 2019. For more details please click here.

3.3 Annual Plan and Long Term Plan matters

3.3.1 The Board made a submission to the Council’s Draft Annual Plan 2019/20 (attached to the Board’s 6 May 2019 agenda). The Council adopted the final Annual Plan in June 2019.

3.4 Board Reporting

3.4.1 Board members are asked to highlight topics for inclusion in Newsline, the Board Newsletter and/or the Report to Council.

4. Community Board Plan – Update against Outcomes

4.1 The Community Board Plan is available here.

4.2 The Board received an update on the Community Board Plan in the March 2019 Area Report. The next update will be compiled as at 30 June 2019 and presented to the Board in August.
5. Significant Council Projects in the Board Area

5.1 Strengthening Community Fund Projects

5.1.1 Applications to the 2019-20 Banks Peninsula Strengthening Communities Fund were discussed at a workshop on 8 July 2019. Funding decisions will be made during this meeting for the projects starting in September 2019. The Board's annual budget for its community funding (Strengthening Communities, Discretionary Response, and Youth Development) has been set at $191,405.

5.2 Other partnerships with the community and organisations

Nil to report.

5.3 Community Facilities (updates and future plans)

5.3.1 Community Facilities Plan

The Board received a briefing on the Community Facilities Plan in July.

5.4 Infrastructure projects underway

5.4.1 Akaroa Wharf Renewal

Project Phase: Plan / Programme Planning (concept)

Public consultation on the views and preferences for the future use of the wharf was held from 28 May to 26 June 2019 including two public drop-in sessions in Akaroa on 12 and 13 June.

Repair works to the wharf as identified in the recent structural report will take place over winter and be completed in advance of cruise ship season starting in October 2019.

5.4.2 Allandale Domain Renewal

Project Phase: Execute / Tender for Construction

The project is currently in the tendering stage of the process.

5.4.3 Awa-iti Domain Tennis Courts Renewal

Project Phase: Plan / Investigation and Scheme Design

Development of concept design underway.

5.4.4 Cass Bay Playground Toilet Renewal

Project Phase: Execute / Detailed Design

A project has commenced to renew the Cass Bay toilet block. Staff have held initial discussions with the Cass Bay Residents Association to gain better understanding of requirements for the area. Site investigations are complete. Two options now progressing through design and pricing ready for consultation in July.

5.4.5 Cressy Terrace Retaining Wall Renewal

Project Phase: Execute / Tender for Construction

Project to repair the existing EQ damaged retaining wall beneath the road on Cressy Terrace. The Tenders have been evaluated and contract awarded with the contractor on site and construction underway by the end of July 2019.
5.4.6 **Cressy Terrace Tennis Courts**

Project Phase: Plan / Investigation and Scheme Design

The earthquake caused damage to the tennis courts causing cracks and uneven areas on the court surface. This project is unable to progress until the Retaining Wall Renewal project has been completed which is currently in the tendering process. The expectation is that the tennis court renewal will follow on after the retaining wall work has been completed.

5.4.7 **Delivery package for Memorials**

Project Phase: Execute / Construction

This is a delivery package of 5 heritage assets requiring earthquake repairs or restoration. Four asset repairs have been completed including the Sign of the Kiwi pillar, sign and Tollgate. A Condition and Conservation Report has been received for the Akaroa Whaling Try Pots. This will help guide staff on the best conservation treatment for these assets.

5.4.8 **Delivery Package - Neighbourhood Parks - Green Assets**

Project Phase: Execute / Construction

Delivery Package Neighbourhood Parks for the renewal of green assets (gardens, hedges, natural areas, turf) at the end of their useful life. Does not include trees and Neighbourhood Parks new green assets. Financial year 2019 work includes new planting in Governors Bay Reserve.

5.4.9 **Delivery Package Marine Seawall Renewals**

Project Phase: Execute / Construction

To renew seawalls around Banks Peninsula and coastal areas. Some walls will require input from other Council asset Units and New Zealand Transport Agency (NZTA).

Financial year 2019 work is:

- Little Akaloa seawall which is completed
- Akaroa township seawall repairs between the wharf and fire station - in consent phase
- Akaroa boat park seawall repairs - in consent phase

5.4.10 **Delivery Package Marine Structures Renewals**

Project Phase: Execute / Construction

This programme of work is for the renewal of marine structures around Banks Peninsula which includes wharfs (excludes Akaroa wharf), jetties, slipways and boat ramps. For FY19 this programme is working on 25 sites with 95% completed.

5.4.11 **Delivery Package Recreational Surface Renewals**

Project Phase: Plan / Construction

This project includes renewal of line marking for the Lyttelton half basketball courts. Remaining work to be completed in warmer weather later in 2019.

5.4.12 **Diamond Harbour track and signage renewal**

Project Phase: Execute / Construction

Track work is completed with some signage to be installed in the near future to fully complete this project.
5.4.13 **Delivery package - Garden and Heritage Renewal of Building Components**

Project Phase: Execute / Tender for Construction

A project is underway to complete exterior work to the Little River Craft Centre (Railway Station). Work includes replacing rotten timber, full paint of the exterior, and improve accessibility. The contract is about to be awarded and work is anticipated to start in July.

5.4.14 **Gaiety Hall Renewals & Replacements**

Project Phase: Close / Construction

The project is now complete

5.4.15 **Garden of Tane Renewals**

Project Phase: Execute / Construction

Capital works to be undertaken in line with the reserve management plan and through consultation with the Reserve Management Committee. For financial year FY19 work is planned on tracks, drainage, trees and signage. All aspects are either in consenting or underway.

5.4.16 **Governors Bay Community Centre & Pool Reserve**

**Play and Recreation Facilities (New)**

Project Phase: Execute / Construction

To provide upgrade of the park for the community with play and recreational equipment, landscaping and furniture. Contract let for the skate bowl and pump track for construction in September to November 2019

5.4.17 **Head to Head Governors Bay to Allandale Seawall Renewal**

Project Phase: Plan / Investigation and Scheme Design

Staff are currently investigating options and working on designs for various sections of the sea wall between Allandale and Governors Bay.

Works to be staged over the three Financial Years where budget has been allocated. This will be reported to the Community Board to determine the appropriate next steps.

5.4.18 **Head to Head Walkway**

Project Phase: Execute / Construction

This project is to provide/construct a walkway around Lyttelton Harbour from Godley Head to Adderley Head.

Consultation on the route between Orton Bradley Park and Charteris Bay was undertaken during February/March 2019. Staff are also working on sections of track upgrades, signage and route options for the rest of the Head to Head route.

This will be reported via the Head to Head Working Party and the Community Board in due course.

5.4.19 **Little River Coronation Library**

Project Phase: On Hold / Investigation and Scheme Design

A future use has been decided which is community use however more scoping and design is required regarding lifting the building above flood levels.
5.4.20 Little River Railway Goods Shed
Project Phase: Execute / Construction
Project construction commenced in April with new foundation and braced wall framing underway.

5.4.21 Naval Point Development Plan
Project Phase: Plan / Programme Planning (concept)
Public consultation started on 27 June and will continue until 28 July 2019 which includes a community meeting and several drop in sessions. A stakeholder meeting also took place on 25th June, 2 days in advance of the public process.
The consultation is based on the development of 2 high-level options that have been developed in consultation with key stakeholders.
Two physical works contracts have been developed for the site which include the pile removal and the repair of a portion of the Magazine Bay Marina.

5.4.22 Okains Bay Campground Pavilion Earthquake Repair
Project Phase: Plan / Programme Planning (concept)
A concept design has been approved and detailed design is underway along with the resource/building consent applications. An Archaeological Authority application is also underway.
The project scope has increased to include the relocation of a refurbished movable laundry, toilet block and shower block.

5.4.23 Okains Bay Renewal
Project Phase: Execute / Construction
Okains Bay Reserve - renewal of playground safety surfacing, landscaping, and furniture replacement. FY19 work was for a BBQ installation and dune protection planting. Both items delayed due to power supply issues and plant supply for specific plant species. Now programmed for FY20.

5.4.24 Place de la Poste Toilet Replacement
Project Phase: Execute / Detailed Design
A concept design has been completed which will increase the number of pans available. Resource/Building Consent applications and an Archaeological Authority are underway while the detailed design of the foundations is completed.

5.4.25 Port Levy Toilet Block Renewal
Project Phase: Plan / Investigation and Scheme Design
Project to upgrade the toilet facilities in Port Levy (including landscaping)
Staff are currently investigating options and liaising with the local Rūnanga, these will be reported to the Community Board in due course to determine appropriate next steps.

5.4.26 Robinsons Bay Reserve Renewals
Project Phase: Execute / Construction
Project is for the development of Robinsons Bay Reserve and repairs on the wharf. This year sees the re-piling of the wharf which is completed and several interpretation panels to install in August 2019

5.4.27 Signal Box - Norwich Quay

Project Phase: Execute / Investigation and Scheme Design

Repairs to the retaining wall are being investigated

5.4.28 Stanley Park Renewal

Project Phase: Execute / Construction

This project is an ongoing project that involves the completion of works detailed in the Management Plan. Upgrade of the main park entrance steps ready to tender for construction in August / September 2019. Planting works programmed for July 2019.

6. Updates from Other Units

6.1 Parks Update

6.1.1 The next bi-monthly Parks update will be provided in September 2019.

7. Community Board Funding Update

7.1 At the time of writing, five applications had been made to the Board’s 2019-20 Discretionary Response Fund (including two Board Projects and two Youth Development applications). The Board Projects formally nominated on 10 July will be considered for allocation at this meeting and one other application is being assessed.

7.2 Two applications for the Youth Development Fund had been allocated from the Board’s 2019/20 Discretionary Response Fund using the Board’s email process. Both applicants were from Governors Bay.

Attachments

There are no attachments for this report.
## Signatories

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Matthew McLintock - Manager Community Governance Team  
John Filsell - Head of Community Support, Governance and Partnerships |
14. Elected Members’ Information Exchange

This item provides an opportunity for Board Members to update each other on recent events and/or issues of relevance and interest to the Board.