Innovation and Sustainable Development Committee
AGENDA

Notice of Meeting:
An ordinary meeting of the Innovation and Sustainable Development Committee will be held on:

Date: Friday 26 July 2019
Time: 3pm
Venue: Committee Room 1, Level 2, Civic Offices, 53 Hereford Street, Christchurch

Membership
Chairperson Councillor Vicki Buck
Deputy Chairperson Councillor Sara Templeton
Members Councillor Jimmy Chen
Councillor Mike Davidson
Councillor Anne Galloway
Councillor James Gough
Councillor Glenn Livingstone
Deputy Mayor Andrew Turner

22 July 2019

Acting Principal Advisor
David Griffiths
Head of Planning & Strategic Transport

Mark Saunders
Committee and Hearings Advisor
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Mark.Saunders@ccc.govt.nz
www.ccc.govt.nz

Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. If you require further information relating to any reports, please contact the person named on the report.

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Strategic Framework
The Council’s Vision – Christchurch is a city of opportunity for all.
Open to new ideas, new people and new ways of doing things – a city where anything is possible.

Whiria ngā whenu o ngā papa
Honoa ki te maaua tāukiuki
Bind together the strands of each mat
And join together with the seams of respect and reciprocity.
The partnership with Papatipu Rūnanga reflects mutual understanding and respect,
and a goal of improving the economic,
cultural, environmental and social wellbeing for all.

Overarching Principle
Partnership – Our people are our taonga – to be treasured and encouraged. By working together we can create a city that uses their skill and talent, where we can all participate, and be valued.

Supporting Principles
Accountability
Affordability
Agility
Equity
Innovation
Collaboration
Prudent Financial Management
Stewardship
Wellbeing and resilience
Trust

Community Outcomes
What we want to achieve together as our city evolves

- Strong communities
  - Strong sense of community
  - Active participation in civic life
  - Safe and healthy communities
  - Celebration of our identity through arts, culture, heritage and sport
  - Valuing the voices of children and young people

- Liveable city
  - Vibrant and thriving central city, suburban and rural centres
  - A well connected and accessible city
  - Sufficient supply of, and access to, a range of housing
  - 21st century garden city we are proud to live in

- Healthy environment
  - Healthy waterways
  - High quality drinking water
  - Unique landscapes and indigenous biodiversity are valued
  - Sustainable use of resources

- Prosperous economy
  - Great place for people, business and investment
  - An inclusive, equitable economy with broad-based prosperity for all
  - A productive, adaptive and resilient economic base
  - Modern and robust city infrastructure and community facilities

Strategic Priorities
Our focus for improvement over the next three years and beyond

- Enabling active citizenship and connected communities
- Maximising opportunities to develop a vibrant, prosperous and sustainable 21st century city
- Climate change leadership
- Informed and proactive approaches to natural hazard risks
- Increasing active, public and shared transport opportunities and use
- Safe and sustainable water supply and improved waterways
INNOVATION AND SUSTAINABLE DEVELOPMENT COMMITTEE - TERMS OF REFERENCE

<table>
<thead>
<tr>
<th>Chair</th>
<th>Councillor Buck</th>
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</thead>
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<tr>
<td>Membership</td>
<td>Deputy Mayor Turner, Councillor Davidson, Councillor Gough, Councillor Livingstone, Councillor Swiggs, Councillor Templeton</td>
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<tr>
<td>Quorum</td>
<td>Half of the members if the number of members (including vacancies) is even, or a majority of members if the number of members (including vacancies) is odd.</td>
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Areas of Focus

The focus of the Innovation and Sustainable Development Committee is driving the concept of innovation, as in the City vision of a “City of Opportunity, where anything is possible” and to do so in ways that may be experimental and different.

The Committee considers and reports to Council on issues and activities relating to:

- Strategies and priorities in relation to innovation and sustainable development.
- Climate change and sustainability initiatives such as electric vehicles, carbon reduction and waste minimisation.
- City Promotion initiatives such as Christchurch Narrative and Visitors Strategy.
- Innovative or disruptive strategies and programmes, including Smart Cities programme of work.
- Innovative approaches to the delivery of issues that often go across levels of government.
- Allocation of funds related to the innovation and sustainability sector, including a new Innovation and Sustainability Fund.
- Council’s Brand and Communications strategies.

Delegations

- The Council delegates to the Innovation and Sustainable Development Committee the authority to make decisions on applications to the Enliven Places Projects Fund of more than $15,000.
- The Innovation and Sustainable Development Committee has the delegated authority to approve Applications to the Innovation and Sustainability Fund seeking between $10,001 and $100,000 and Council approval will be required for Committee funding recommendations over $100,001.
  - Applications up to and including $10,000 can be made by an individual, however applications from legal entities are preferred.
  - Applicants seeking more than $10,001 must be a legal entity registered in New Zealand.
  - The following resolution was passed at the Council meeting of 28 September 2017 and 28 June 2018.
42. Innovation and Sustainability Fund Establishment

Council Resolved CNCL/2017/00001

That the Council:

1. Approve the creation of an Innovation and Sustainability Fund (“Fund”) for 2017/18 funded by:
   a. $400,000 from the Capital Endowment Fund as provided in the 2017/18 Annual Plan; and
   b. Additional funding from donations in lieu of the Councillors Director Fees as provided for in the Policy for the Appointment of Directors to Council Organisations (adopted 28 September 2017, reference CNCL/2017/00002).

2. Approve the funding in the draft 2018-28 Long Term Plan for future years until 2025:
   a. $400,000 per year from the Capital Endowment Fund for the first three years; and
   b. additional funding from donations in lieu of the Councillors Director Fees as provided for in the Policy for the Appointment of Directors to Council Organisations.

3. Delegate to:
   a. the Head of Urban Design, Regeneration and Heritage, the delegated authority to approve Innovation and Sustainability Grant applications of up to and including $10,000 in accordance with the Terms Of Reference for the Fund; and
   b. the Innovation and Sustainable Development Committee, the delegated authority to approve Innovation and Sustainability Grant applications between $10,001 and $100,000, in accordance with the Terms Of Reference for the Fund; and
   c. the Head of Urban Design, Regeneration and Heritage the delegated authority to determine and carry out the administration requirements for this Fund, and to enter into Funding Agreements with Grant recipients.

4. Approve the Fund’s Terms of Reference, as amended by these resolutions (Attachment A of the report).

5. Approve that any unallocated funds remaining at financial year end (30 June annually) will be recognised as committed, but unallocated on the Balance Sheet and added to the total funding available for allocation.

Councillor Buck/Councillor Scandrett Carried

Council Resolved CNCL/2018/00130

That the Council:

1. Approve the following amendment to the Innovation and Sustainability Fund’s Terms of Reference (word changes in italics):
   a. Applications seeking between $10,001 and $100,000 will be delegated to the Innovation and Sustainable Development Committee, and Council approval will be required for Committee funding recommendations over $100,001.

2. Delegate to the Head of Urban Design, Regeneration and Heritage the decision to publicly release this report when there is no longer any commercial sensitivity relating to any of the applications.

Councillor Buck/Councillor Davidson Carried
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1. **Apologies**

   At the close of the agenda no apologies had been received.

2. **Declarations of Interest**

   Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest they might have.

3. **Confirmation of Previous Minutes**

   That the minutes of the Innovation and Sustainable Development Committee meeting held on **Wednesday, 26 June 2019** be confirmed (refer page 7).

   That the minutes of the Innovation and Sustainable Development Committee meeting held on **Wednesday, 10 July 2019** be confirmed (refer page 12).

4. **Public Forum**

   A period of up to 30 minutes may be available for people to speak for up to five minutes on any issue that is not the subject of a separate hearings process.

   - **4.1 Custom-Pak Plastic Products**
     Michael Lee and Glenn Wilson will speak on behalf of Custom-Pak Plastic Products regarding installing a PET wash plant to recover locally recycled PET bottles/packaging and convert it back into reusable food-grade packaging.

   - **4.2 Big Street Bikers Limited**
     Cleve Cameron and Andrew Charlesworth will speak on behalf of Big Street Bikers Limited regarding the rollout of their Electric Mobility Network in Christchurch.

5. **Deputations by Appointment**

   There were no deputations by appointment at the time the agenda was prepared.

6. **Petitions**

   There were no petitions received at the time the agenda was prepared.
Innovation and Sustainable Development Committee
OPEN MINUTES

Date: Wednesday 26 June 2019
Time: 9.04am
Venue: Committee Room 1, Level 2, Civic Offices, 53 Hereford Street, Christchurch

Present
Chairperson Councillor Vicki Buck
Deputy Chairperson Councillor Sara Templeton
Members Councillor Jimmy Chen
Councillor Mike Davidson
Councillor Anne Galloway
Councillor James Gough
Councillor Glenn Livingstone
Deputy Mayor Andrew Turner

20 June 2019
Principal Advisor
Brendan Anstiss
General Manager Strategy & Transformation
Tel: 941 8472

Aidan Kimberley
Committee and Hearings Advisor
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Aidan.kimberley@ccc.govt.nz
www.ccc.govt.nz

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The agenda was dealt with in the following order.

1. **Apologies**
   
   Part C
   
   Committee Resolved ISDC/2019/00018
   
   That the apologies from Councillor Davidson and Deputy Mayor Turner for lateness, and apology from Councillor Gough for early departure be accepted.
   
   Councillor Templeton/Councillor Livingstone
   
   Carried

2. **Declarations of Interest**
   
   Part B
   
   There were no declarations of interest recorded.

3. **Confirmation of Previous Minutes**
   
   Part C
   
   Committee Resolved ISDC/2019/00019
   
   That the minutes of the Innovation and Sustainable Development Committee meeting held on Monday, 20 May 2019 be confirmed.
   
   Councillor Livingstone/Councillor Gough
   
   Carried

4. **Public Forum**
   
   Part B
   
   4.1 **Whākōkī**
   
   Bridget Frame and Michael Toothill addressed the Committee on behalf of Whākōkī, regarding a joint venture between Space Craft Systems and Kilmarnock Enterprises, who together bring a shared vision about Improving lives by empowering people with the tools needed to build thriving communities

   4.2 **Canopy of Lights – GHD Smart Seeds Project Presentation**
   
   Shane Sword addressed the Committee on behalf of the project team regarding their recent involvement in the challenge, and their proposal: Canopy of Lights.

   4.3 **Food Repurposing**
   
   Heidi Rada addressed the Committee regarding repurposing food and employing our disadvantaged people in the city.
5. Deputations by Appointment

Part B
There were no deputations by appointment.

6. Presentation of Petitions

Part B
There was no presentation of petitions.

7. Climate Change Programme - Consultation on Draft Targets

Committee Comment

The Committee requested staff to add additional context to the consultation document to inform the public why the consultation is occurring. The Committee also requested that the final document, including graphic design, be presented to Councillors prior to being finalised.

Committee Decided ISDC/2019/00020

Part A

That the Innovation and Sustainable Development Committee recommends that the Council:

1. Approve that the consultation document on emissions targets (Attachment A), be released for public consultation subject to minor amendments based on feedback from the Committee.

Councillor Templeton/Councillor Gough Carried

8. Update on Extinction Rebellion Deputation Request

Committee Resolved ISDC/2019/00021

Part C

That the Innovation and Sustainable Development Committee:

1. Receive the information in the report

Councillor Templeton/Councillor Galloway Carried

Councillor Davidson joined the meeting at 10.11am during the discussion on item 9.

9. Update from ChristchurchNZ on the Antarctic Gateway Strategy

Committee Resolved ISDC/2019/00022

Part C

That the Innovation and Sustainable Development Committee:

1. Receive the information in the report.

Councillor Davidson/Councillor Chen Carried
10. **Suburban Regeneration Biannual Report to end of March 2019**

   Committee Resolved ISDC/2019/00023

   **Part C**

   That the Innovation and Sustainable Development Committee:

   1. Receive the report.

   Councillor Davidson/Councillor Chen  **Carried**

12. **Enliven Places Projects Fund - Grant Approval - Little Andromeda 2019**

   Committee Decided ISDC/2019/00024

   **Part A**

   That the Innovation and Sustainable Development Committee recommends that the Council:

   2. Approve that funding is allocated from the 2018/2019 Urban Design, Urban Regeneration and Heritage Unit operational budget.

   Councillor Buck/Councillor Gough  **Carried**

11. **Smart Christchurch Programme Update**

   Committee Resolved ISDC/2019/00025

   **Part C**

   That the Innovation and Sustainable Development Committee:

   1. Receive the Smart Christchurch programme update.

   Councillor Templeton/Councillor Livingstone  **Carried**

The meeting adjourned at 11.04am and resumed at 11.18am. Councillor Gough left the meeting during the adjournment. Deputy Mayor Turner joined the meeting at 11.18am.

13 **Resolution to Exclude the Public**

   Committee Resolved ISDC/2019/00026

   **Part C**

   That at 11.19 the resolution to exclude the public set out on page 76 to 77 of the agenda be adopted.

   Councillor Davidson/Councillor Livingstone  **Carried**

The public were re-admitted to the meeting at 11.50am at which time the meeting concluded.
CONFIRMED THIS 26th DAY OF JULY 2019

COUNCILLOR VICKI BUCK
CHAIRPERSON
Innovation and Sustainable Development Committee
EXTRAORDINARY MINUTES

Date: Wednesday 10 July 2019
Time: 12.45pm
Venue: Council Chamber, Level 2, Civic Offices, 53 Hereford Street, Christchurch

Present
Chairperson Councillor Vicki Buck
Deputy Chairperson Councillor Sara Templeton
Members Councillor Mike Davidson
Councillor Anne Galloway

9 July 2019
Principal Advisor
Brendan Anstiss
General Manager Strategy & Transformation
Tel: 941 8472

Aidan Kimberley
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The agenda was dealt with in the following order.

1. **Apologies**
   
   **Part C**
   
   Committee Resolved ISDC/2019/00028
   
   That the apologies from Deputy Mayor Turner, Councillor Gough, Councillor Livingstone and Councillor Chen be accepted.
   
   Councillor Davidson/Councillor Templeton **Carried**

2. **Declarations of Interest**
   
   **Part B**
   
   There were no declarations of interest recorded.

3. **Deputations by Appointment**
   
   **Part B**
   
   There were no deputations by appointment.

4. **Presentation of Petitions**
   
   **Part B**
   
   There was no presentation of petitions.

5. **Enliven Places Projects Fund - Grant Approval - Little Andromeda 2019**
   
   Committee Resolved ISDC/2019/00029
   
   **Part C**
   
   That the Innovation and Sustainable Development Committee:
   
   1. Revoke the following resolution passed on 26 June 2019:
      
      ISDC/2019/00024
      
      That the Innovation and Sustainable Development Committee recommends that the Council:
      
      
      2. Approve that funding is allocated from the 2018/2019 Urban Design, Urban Regeneration and Heritage Unit operational budget.
2. Provide a grant of $49,855 to the Enliven Places Projects Fund application Little Andromeda 2019, back dated to 30 June 2019

3. Resolves that funding is allocated from the 2018/2019 Urban Design, Urban Regeneration and Heritage Unit operational budget.

Councillor Templeton/Councillor Galloway  

Meeting concluded at 12.48pm.

CONFIRMED THIS 26TH DAY OF JULY 2019

COUNCILLOR VICKI BUCK  
CHAIRPERSON
7. Resolution to Exclude the Public


I move that the public be excluded from the following parts of the proceedings of this meeting, namely items listed overleaf.

Reason for passing this resolution: good reason to withhold exists under section 7. Specific grounds under section 48(1) for the passing of this resolution: Section 48(1)(a)

Note

Section 48(4) of the Local Government Official Information and Meetings Act 1987 provides as follows:

“(4) Every resolution to exclude the public shall be put at a time when the meeting is open to the public, and the text of that resolution (or copies thereof):

(a) Shall be available to any member of the public who is present; and
(b) Shall form part of the minutes of the local authority.”

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:
<table>
<thead>
<tr>
<th>ITEM NO.</th>
<th>GENERAL SUBJECT OF EACH MATTER TO BE CONSIDERED</th>
<th>SECTION</th>
<th>SUBCLAUSE AND REASON UNDER THE ACT</th>
<th>PLAIN ENGLISH REASON</th>
<th>WHEN REPORTS CAN BE RELEASED</th>
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</thead>
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<tr>
<td>8</td>
<td>PUBLIC EXCLUDED INNOVATION AND SUSTAINABLE DEVELOPMENT COMMITTEE MINUTES - 26 JUNE 2019</td>
<td></td>
<td>S7(2)(C)(II)</td>
<td>PREVENT DAMAGE TO THE PUBLIC INTEREST</td>
<td>REFER TO THE PREVIOUS PUBLIC EXCLUDED REASON IN THE AGENDAS FOR THESE MEETINGS.</td>
</tr>
<tr>
<td>9</td>
<td>INNOVATION AND SUSTAINABILITY FUND</td>
<td>S7(2)(C)(II)</td>
<td>PREVENT DAMAGE TO THE PUBLIC INTEREST</td>
<td>POINTS TO BE DISCUSSED ARE COMMERCIAL SENSITIVE.</td>
<td>ONCE THERE IS NO LONGER ANY COMMERCIAL SENSITIVITY RELATING TO ANY OF THE APPLICATIONS.</td>
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</table>