Finance and Performance Committee of the Whole
OPEN MINUTES

Date: Thursday 4 July 2019
Time: 9.35am
Venue: Council Chambers, Civic Offices, 53 Hereford Street, Christchurch

Present
Chairperson
Deputy Mayor Andrew Turner

Members
Councillor Vicki Buck
Councillor Jimmy Chen
Councillor Pauline Cotter
Councillor Mike Davidson
Councillor Anne Galloway
Councillor James Gough
Councillor Yani Johanson
Councillor Aaron Keown
Councillor Tim Scandrett
Councillor Deon Swiggs
Councillor Sara Templeton

Principal Advisor
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General Manager Finance and Commercial

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The agenda was dealt with in the following order.

1. **Apologies**
   
   **Part C**
   
   **Committee Resolved FPCO/2019/00058**
   
   That the apologies received from Mayor Dalziel, Councillors Manji, Clearwater, Livingston and East for absence, be accepted.
   
   Deputy Mayor/Councillor Cotter  
   
   **Carried**

2. **Declarations of Interest**
   
   **Part B**
   
   There were no declarations of interest recorded.

3. **Confirmation of Previous Minutes**
   
   **Part C**
   
   **Committee Resolved FPCO/2019/00059**
   
   That the minutes of the Finance and Performance Committee of the Whole meeting held on Thursday 6 June 2019, be confirmed.
   
   Deputy Mayor/Councillor Davidson  
   
   **Carried**

4. **Public Forum**
   
   **Part B**
   
   There were no public forum presentations.

5. **Deputations by Appointment**
   
   **Part B**
   
   There were no deputations by appointment.

6. **Presentation of Petitions**
   
   **Part B**
   
   There was no presentation of petitions.
14. Resolution to Include Supplementary Reports

Committee Resolved FPCO/2019/00060

That the reports be received and considered at the Finance and Performance Committee of the Whole meeting on Thursday 4 July 2019.

Public Excluded Items

15. Service Delivery Review (Section 17A) Schedule

Deputy Mayor/Councillor Templeton  Carried

7. Capital Programme Performance Report

Committee Resolved FPCO/2019/00061

Original Staff Recommendation accepted without change

Part B

That the Finance and Performance Committee of the Whole:

1. Receive the information in the Capital Programme Performance report.

Councillor Swiggs/Councillor Templeton  Carried


Staff Recommendations

That the Finance and Performance Committee of the Whole:

1. Receives the information in the monthly Corporate Performance Exceptions Report, Level of Service Delivery Graphs, Exception Commentaries and Performance by Activity reports for May 2019.

Committee Resolved FPCO/2019/00062

Part B

That the Finance and Performance Committee of the Whole:

1. Receives the information in the monthly Corporate Performance Exceptions Report, Level of Service Delivery Graphs, Exception Commentaries and Performance by Activity reports for May 2019.

2. Note that the committee requested a memorandum relating to the end to end Customer Service Request process and the number of complaints recorded and responded to.

Deputy Mayor/Councillor Johanson  Carried

Committee Resolved FPCO/2019/00063

Original Staff Recommendation accepted without change

Part B

That the Finance and Performance Committee of the Whole:

1. Receives the information in the Community Facilities Rebuild Bi-Monthly Update report.

Councillor Swiggs/Councillor Cotter  Carried

Councillor Templeton left the meeting at 10.35am and returned at 10.39am during consideration of item 9.

10. Christchurch Town Hall Project Monthly Update

Committee Resolved FPCO/2019/00064

Original Staff Recommendation accepted without change

Part B

That the Finance and Performance Committee of the Whole:

1. Receives the Christchurch Town Hall Project Monthly Update.

Councillor Gough/Councillor Scandrett  Carried

The meeting adjourned at 10.59am and reconvened at 11.14am.

Councillor Gough returned to the meeting at 11.15am during consideration of item 11.

Councillors Galloway and Swiggs returned to the meeting at 11.16pm during consideration of item 11.

Councillor Keown left the meeting at 11.17am and returned at 11.20am during consideration of item 11.
11. Close-Out Reports

Staff Recommendations

That the Finance and Performance Committee of the Whole:

1. Receives and notes the recently completed capital projects from February to May 2019.
2. Notes the close out reports requested by the Chair for the following completed capital projects:
   a. Sumner Road Zone 3A and 3B Roading Project.
   b. Replacement and Improvements to Ferrymead Bridge Project.
   c. Knights Drain – Stage 1 (LDRP 509) Project.
   d. MCR Papanui Parallel – Section 2 – Bealey Avenue to Trafalgar Project.
   e. Burnside PS Well Replacement Project.
   f. St Albans Pavilion/Toilets Project.
   g. Mona Vale Gatehouse Project.
   h. Halswell Skate Park Project.

Committee Resolved FPCO/2019/00065

Part B

That the Finance and Performance Committee of the Whole:

1. Receives and notes the recently completed capital projects from February to May 2019.
2. Notes the close out reports requested for the following completed capital projects:
   a. Sumner Road Zone 3A and 3B Roading Project.
   b. Replacement and Improvements to Ferrymead Bridge Project.
   c. Knights Drain – Stage 1 (LDRP 509) Project.
   d. MCR Quarrymans Trail
   e. Burnside PS Well Replacement Project.
   f. St Albans Pavilion/Toilets Project.
   g. Mona Vale Gatehouse Project.
   h. Halswell Skate Park Project.

Deputy Mayor/Councillor Scandrett  Carried
12 Resolution to Exclude the Public

Committee Resolved FPCO/2019/00066

Part B

That at 11.36am the resolution to exclude the public set out on pages 100 to 101 of the agenda and pages 5 to 6 of the supplementary agenda, be adopted.

Deputy Mayor/Councillor Davidson

Carried

The public were re-admitted to the meeting at 12.03pm

Meeting concluded at 12.04pm

CONFIRMED THIS 1st DAY OF AUGUST 2019

DEPUTY MAYOR TURNER
CHAIRPERSON