Waitai
Coastal-Burwood Community Board
AGENDA

Notice of Meeting:
An ordinary meeting of the Waitai/Coastal-Burwood Community Board will be held on:

Date: Monday 1 July 2019
Time: 4.30pm
Venue: Boardroom, Corner Beresford and Union Streets, New Brighton

Membership
Chairperson Kim Money
Deputy Chairperson Tim Sintes
Members Tim Baker
David East
Glenn Livingstone
Linda Stewart

26 June 2019

Jo Wells
Manager Community Governance, Coastal-Burwood
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jo.wells@ccc.govt.nz
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Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. If you require further information relating to any reports, please contact the person named on the report.

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Strategic Framework

The Council’s Vision – Christchurch is a city of opportunity for all.
Open to new ideas, new people and new ways of doing things – a city where anything is possible.

Whiria ngā whenu o ngā papa
Honoa ki te maurua tāukiuki
Bind together the strands of each mat
And join together with the seams of respect and reciprocity.

The partnership with Papatipu Rūnanga reflects mutual understanding and respect, and a goal of improving the economic, cultural, environmental and social wellbeing for all.

Overarching Principle
Partnership - Our people are our taonga – to be treasured and encouraged. By working together we can create a city that uses their skill and talent, where we can all participate, and be valued.

Supporting Principles
Accountability
Austerity
Agility
Equity
Innovation

Community Outcomes
What we want to achieve together as our city evolves

Strong communities
Strong sense of community
Active participation in civic life
Safe and healthy communities
Celebration of our identity through arts, culture, heritage and sport
Valuing the voices of children and young people

Liveable city
Vibrant and thriving central city, suburban and rural centres
A well connected and accessible city
Sufficient supply of, and access to, a range of housing
21st century garden city we are proud to live in

Healthy environment
Healthy waterways
High quality drinking water
Unique landscapes and indigenous biodiversity are valued
Sustainable use of resources

Prosperous economy
Great place for people, business and investment
An inclusive, equitable economy with broad-based prosperity for all
A productive, adaptive and resilient economic base
Modern and robust city infrastructure and community facilities

Strategic Priorities
Our focus for improvement over the next three years and beyond

Enabling active citizenship and connected communities
Maximising opportunities to develop a vibrant, prosperous and sustainable 21st century city
Climate change leadership
Informed and proactive approaches to natural hazard risks
Increasing active, public and shared transport opportunities and use
Safe and sustainable water supply and improved waterways
Waitai/Coastal-Burwood Community Board
01 July 2019

Part A  Matters Requiring a Council Decision
Part B  Reports for Information
Part C  Decisions Under Delegation

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STAFF REPORTS

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1. **Apologies**
   
   At the close of the agenda no apologies had been received.

2. **Declarations of Interest**
   
   Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest they might have.

3. **Confirmation of Previous Minutes**
   
   That the minutes of the Waitai/Coastal-Burwood Community Board meeting held on Monday, 17 June 2019 be confirmed (refer page 6).

4. **Public Forum**
   
   A period of up to 30 minutes will be available for people to speak for up to five minutes on any issue that is not the subject of a separate hearings process.

   It is intended that the public forum session will be held at 4.30pm. At the time of printing this agenda, there were no known and confirmed requests.

5. **Deputations by Appointment**

   Deputations may be heard on a matter or matters covered by a report on this agenda and approved by the Chairperson.

   There were no deputations by appointment at the time the agenda was prepared.

6. **Presentation of Petitions**

   6.1 At the Board’s meeting on 4 June 2019, Mike Watson of Hopman Motors tabled a petition against the median strip being removed on Travis Road outside the QEII shops, Travis Medical Centre, BP service station and workshops on Travis Road, to make way for bike lanes.

   At that time, the petition did not meet the provision of Standing Orders Clause 13 – Petitions and was not admissible. Clause 13 requires the petition to be received by the Chief Executive at least 5 working days before the date of the meeting at which it will be presented. That was not the case in that instance.

   The petition was forwarded to the Chief Executive Officer for consideration of acceptance and that acceptance was granted on 17 June 2019.

   The petition has 46 signatories.

   The Prayer of the petition reads:

   *This is a petition against the median strip being removed on Travis Road outside the QEII shops, Travis Medical Centre, BP service station and workshops on Travis Road, to make way for bike lanes.*
The students use the median strip to negotiate half the road before negotiating the second half and without it would make crossing the road too dangerous when it is so busy. It has been observed the volume of cyclists is very low, to cause such risk to pedestrians.

This would be made worse by traffic trying to turn into the medical centre, QEII shops, BP service station, workshops and school and causing a backup of traffic. The median strip is constantly used.
Open Minutes

Date: Monday 17 June 2019
Time: 4.35pm
Venue: Boardroom, Corner Beresford and Union Streets, New Brighton

Present
Chairperson: Kim Money
Deputy Chairperson: Tim Sintes
Members: Tim Baker, Glenn Livingstone, Linda Stewart

17 June 2019

Jo Wells
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The agenda was dealt with in the following order.

1. **Apologies**
   
   **Part C**
   Community Board Resolved CBCB/2019/00039
   
   That the apology from David East be accepted.
   
   Tim Sintes/Tim Baker  **Carried**

2. **Declarations of Interest**
   
   **Part B**
   There were no declarations of interest recorded.

3. **Confirmation of Previous Minutes**
   
   **Part C**
   Community Board Resolved CBCB/2019/00040
   
   That the minutes of the Waitai/Coastal-Burwood Community Board meeting held on Tuesday, 4 June 2019 be confirmed.
   
   Glenn Livingstone/Tim Baker  **Carried**

4. **Public Forum**
   
   **Part B**
   There was no public forum at this meeting.

5. **Deputations by Appointment**
   
   **Part B**
   There were no deputations by appointment.

6. **Presentation of Petitions**
   
   **Part B**
   There was no presentation of petitions.

7. **Briefings**
   
   Caroline Shone, Chief Executive Officer, Community Energy Action was unable to attend.

8. **Coastal-Burwood 2018/19 Youth Development Fund Report - Blake Holt and Pieta Luthi**
   
   Community Board Resolved CBCB/2019/00041 (Original Staff Recommendation accepted without change)
Part C

That the Waitai/Coastal-Burwood Community Board resolve to:

1. Approve a grant of $450 from its 2018/19 Youth Development Fund to Blake Holt towards the costs of his flights to attend the International Softball Academy New Zealand Under 13 Boys Team Softball tour of the United States and Canada from 12th to 24th July 2019. The granted funds are not to be used for any supervisory staff, coaching, tuition or management costs.

2. Approve a grant of $450 from its 2018/19 Youth Development Fund to Pieta Luthi towards the costs of her flights to attend the International Canoe Federation Canoe Racing 2019 Junior World Championships in Pitesti, Romania from 1st to 4th August 2019 and the preceding tour. The granted funds are not to be used for any supervisory staff, coaching, tuition or management costs.

Tim Baker/Glenn Livingstone

Carried

9. Coastal-Burwood Discretionary Response Fund 2018/19 Applications from:

Renew Brighton - Recreate
Guardians of Rawhiti - Spring Bulb Planting
North Beach Playcentre - Outdoor Maintenance Tools
Pukeko Centre Incorporated - Stage Two Communications and Marketing Advisor/Contractor

Community Board Resolved CBCB/2019/00042 (Original Staff Recommendation accepted without change)

Part C

That the Waitai/Coastal-Burwood Community Board:

1. Approves a grant of $4,000 from its 2018/19 Discretionary Response Fund to Renew Brighton towards Recreate operating costs.

2. Approves a grant of $2,000 from its 2018/19 Discretionary Response Fund to Guardians of Rawhiti to purchase bulbs for Spring Bulb Planting at Rawhiti Domain.

3. Approves a grant of $1,468 from its 2018/19 Discretionary Response Fund to North Beach Playcentre towards the purchase of outdoor maintenance tools.

4. Approves a grant of $4,014 from its 2018/19 Discretionary Response Fund to the Pukeko Centre towards Stage Two costs for Communications and Marketing Advisor/Contractor.

Tim Baker/Tim Sintes

Carried
10. Elected Members’ Information Exchange

Part B

10.1 People Empowerment and Environmental Enhancement Programme (PEEEP)
The Board were advised that Carole Evans JP is now the PEEEP Trust Chairperson. Two more Trustees had been appointed including Caroline Kellaway JP, a PEEEP Trust Life Member.

10.2 Cresswell Avenue Accident
A local resident has provided information on a recent car crash in Cresswell Avenue and asked what action the Council can take to improve safety in the Avenue. Staff undertook to pass information onto the Senior Transportation Engineer for advice on this matter.

10.3 Flooding Pages Road, Bexley
The Board noted recent rainfall flooding in the residential red zone areas either side of Pages Road from the Bridge to Anzac Drive in Bexley. Water dispersal had been slow.
The Board requested advice on whether the land was capable of being drained.

10.4 Thomson Park Upgrade Opening event
The Board requested staff to pass on thanks to the Council Project Team and the organising group of the successful recent opening of the Thomson Park Upgrade project.

10.5 9021 Rothesay Road
The Northshore Residents’ Association has concerns around when fencing on the land was going to be cleared from the Council owned section at 9021 Rothesay Road. A customer services request has been lodged on behalf of the Association. The Board requested staff to follow up when the removal was likely to take place.

10.6 Thomson Park Trees
The Board requested staff to investigate progress with the previously lodged request to have the tree limbs lifted by the Thomson Park old toilet block.

10.7 North Beach carpark
The Board noted that the North Beach Residents’ Association had undertaken voluntary work tidying up and weeding the North Beach carparks gardens and plots. The Board requested staff to investigate if a change of category under the Parks Contract for these gardens/plots, is justified to ensure maintenance is carried out more regularly.
10.8 New Brighton Clock Tower

The requested weeding and tidy up around the New Brighton Clock Tower has been completed.

11 Resolution to Exclude the Public

Community Board Resolved CBCB/2019/00043

Part C

That at 5.25pm the resolution to exclude the public set out on page 29 to of the agenda be adopted.

Kim Money/Tim Baker

Carried

The public were re-admitted to the meeting at 5.26pm.

Meeting concluded at 5.27pm.

CONFIRMED THIS 1 DAY OF JULY 2019

KIM MONEY
CHAIRPERSON
7. **Correspondence**

Reference: 19/672002  
Presenter(s): Peter Croucher Community Board advisor

1. **Purpose of Report**

Correspondence has been received from:

<table>
<thead>
<tr>
<th>Name</th>
<th>Subject</th>
</tr>
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<tbody>
<tr>
<td>Josiah Thompson Chairperson North Beach Residents' Association</td>
<td>North Beach Rubbish Bins</td>
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</table>

2. **Staff Recommendations**

That the Coastal-Burwood Community Board:

1. Receive the information in the correspondence report dated 01 July 2019

**Attachments**

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<thead>
<tr>
<th>No.</th>
<th>Title</th>
<th>Page</th>
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<tbody>
<tr>
<td>A</td>
<td>Coastal-Burwood Community Board 1 July 2019 -Inwards Correspondence – North Beach Residents Association - North Beach rubbish bins</td>
<td>12</td>
</tr>
</tbody>
</table>
Hi Peter,

We understand that CCC staff are keen to remove the rubbish bins at North Beach car park and on the foreshore, and replace them with one big belly bin.

The North Beach Residents’ Association discussed rubbish bins around North Beach at our meeting in July last year. The consensus amongst the members is that we need more rubbish bins available, not less. Further to this our observations are that the current bins are often not emptied regularly enough, and can often be seen overflowing. Therefore we would like all existing rubbish bins to remain, and also have the big belly bin installed by the North Beach Surf Club.

Could this email please be added to the Community Board meeting agenda for this Monday 17th June.

We would appreciate this, and we look forward to your response.

Thanks,
Josiah Thompson
Chairperson
North Beach Residents' Association
8. **Briefings**

Reference:  19/640905  
Presenter(s):  Peter Croucher Community Board advisor

1. **Purpose of Report**
   
The Board will be briefed on the following:

<table>
<thead>
<tr>
<th>Subject</th>
<th>Presenter(s)</th>
<th>Unit/Organisation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bottle Lake Track Signage</td>
<td>Robbie Hewson, Head Ranger Coastal &amp; Plains</td>
<td>Parks Unit</td>
</tr>
</tbody>
</table>

2. **Staff Recommendations**

   That the Waitai/Coastal-Burwood Community Board:
   
   1. Notes the information supplied during the Briefings.

**Attachments**

There are no attachments to this report.
9. 266 Pages Road - Lease

Reference: 19/22476
Presenter(s): Stuart McLeod Property Consultant

1. Purpose and Origin of Report

   Purpose of Report
   1.1 The purpose of this report is for the Waitai/Coastal Burwood Community Board to consider a proposal from the East Coast Housing Trust (the Trust), and if it considers appropriate, recommend to Council that it gift the dwelling and garage located at 266 Pages Road to the East Christchurch Housing Trust for a nominal sum of $1; and

   1.2 That the Waitai/Coastal Burwood Community Board recommends to Councils that the funds earmarked for demolition of the dwelling and garage are gifted to the Trust as a Council contribution to the repair of the dwelling by the Trust; and

   1.3 That the Waitai/Coastal Burwood Community Board recommends to Council that it enters into a lease of the land as outlined in this report.

   Origin of Report
   1.4 This report is staff generated and is response to an approach from the trust that it take ownership of the dwelling at the above address and make it available for community housing.

2. Significance

   2.1 The decisions in this report are of low significance in relation to the Christchurch City Council’s Significance and Engagement Policy.

   2.1.1 The level of significance was determined by assessing the impact of the decisions in this report against the worksheet for recording assessments. Of specific relevance is the low cost to Council and possible benefit to the community

   2.1.2 The community engagement and consultation outlined in this report reflect the assessment.

3. Staff Recommendations

   That the Waitai/Coastal-Burwood Community Board recommends to Council:

   1. That it gifts the dwelling and garage situated at 266 Pages Road to the East Christchurch Housing Trust and

   2. That it enters into a lease of the land for a term of 6 years with 2 rights of renewal providing that the lessor can cancel the lease for any reason on giving the lessee 12 months written notice and provided that the lessor cannot give such notice within 5 years of the commencement date.

   3. That the sum of $14,020.00 inclusive of GST that is being held for the demolition of the dwelling and garage be gifted to the trust as a one off contribution by Council to the East Christchurch Housing Trust on the condition that

      a. Those funds are used solely for the reinstatement of the dwelling within 6 months of the date of the lease and

      b. On termination of the lease the dwelling and garage are removed from the land at the sole cost of the East Christchurch Housing Trust
4. That it delegates to the Manager Property Consultancy the authority to take all necessary steps to negotiate, agree and enter into all necessary documentation on behalf of the Council as he shall consider necessary or desirable to give effect to the above resolutions.

4. **Key Points**

4.1 This report supports the Council’s Long Term Plan (2018 - 2028):

4.1.1 Activity: Assisted Housing

- Level of Service: 18.0.6.0 Generate housing options for vulnerable sectors of community through partnerships - Successful implementation of approved initiatives. Success is defined on a case by case basis in the specific project plan.

4.2 The following feasible options have been considered:

- Option 1 – Gift the dwelling, garage and demotion funds to the East Coast Housing Trust (preferred option)
- Option 2 – Demolish the dwelling and garage

4.3 Option Summary - Advantages and Disadvantages (Preferred Option)

4.3.1 The advantages of this option include:

- Has cost benefit for the Council because the Trust will be responsible for 100% of all outgoings, i.e. it will pay rates
- Provides a dwelling to rent for those in need
- The Trust will remove the dwelling on termination of the lease
- Council retain ownership of the land
- Gives Council time to consider future uses for the land

4.3.2 The disadvantages of this option include:

- Council lose control of the site for a minimum of 6 years

5. **Context/Background**

**Property Details**

5.1 266 Pages Road, Wainoni, Christchurch is located on the southern corner of Pages Road and Shortland Street.

5.2 The property was acquired by Council in 2010 using available Transport funding for roading purposes and is held in Record of Title CB5C/754.

5.3 At the time of acquisition the land was subject to a road designation and if the road was widened would have necessitated the demolition of the dwelling, this designation has since lapsed and there are no current plans to widen Pages Road.

5.4 Notwithstanding paragraph 5.3 the Transport Unit consider the property should be retained for strategic purposes, in other words although not designated for road widening, that doesn’t mean it could not serve a useful transport purpose in future.
Background

5.5 After acquisition the property was rented until February 2013, at this time it was realised it was no longer suitable for rental accommodation and the tenancy was terminated.

5.6 In 2017 a damage assessment was completed by a licenced building practitioner to determine cost of repair of the dwelling after the earthquakes. After concluding that it would cost in excess of $170,000 Council staff concluded that the dwelling should be demolished.

5.7 City Care were engaged to demolish the dwelling, at this time it came to the attention of the Waitai / Burwood Coastal Community Board (the Board) and the demolition was halted.

5.8 A Seminar was held with the Board in September 2018 to debate the matter and an idea discussed that a trust be formed to repair the dwelling and provide a form of social housing.

5.9 The core of the proposal is for the Council to gift the dwelling to the trust along with the balance of the funds for demolition and enter into a lease of the land for a minimum term of 6 years. 6 years is considered a minimum amount of time for the trust to generate enough funds to remove or demolish the dwelling and build a contingency fund should the Council require the land.

5.10 The Trust has completed a financial plan that is attached and although “Scenario 1” is based on a slightly greater contribution from Council (thought to be the balance of demolition funds at the time of writing of the financial plan) the Trust is confident it can repair the dwelling at a fraction of the cost estimated by Council contractors.

5.11 The Trust have commissioned its own report that considers the damage to the dwelling is minor and through offers of voluntary labour, competitive quotations and guarantees of interest free loans, it is confident their proposition is viable.

5.12 Mr Tim Baker (Board member) along with prominent members of the local community are in the process of registering the East Christchurch Housing Trust as a Charitable Trust. The proposed Deed of Trust defines the key purpose of the trust is to assist people with a housing need, especially those resident in the eastern suburbs of Christchurch.

5.13 The proposal from the Trust does have some merit, not only would it provided a form of social housing, Council would not be liable for holding costs, i.e. rates and ground maintenance which would be required even if the dwelling was demolished.

5.14 The broad terms of the proposed lease have been agreed

- 6 year term with 2 rights of renewal
- A nominal rent
- The trust to repair the dwelling within 6 months of the date of the lease
- The Trust to remove the dwelling when the lease is terminated
- The trust to be responsible for 100% of the outgoings

5.15 Council’s social housing team has considered the potential of including the unit within Council’s social housing portfolio.

5.15.1 At this time the focus of the unit is on investigating the future of complexes that are nearing the end of their economically useful lives or replacing capacity lost during the earthquakes. This requires a focus on solutions that provide tens to hundreds of units.

5.15.2 The East Christchurch Housing Trust is in a better position to undertaken the work on a single building, particularly where there proposal involves the use of voluntary labour. We will encourage the Trust to work with community housing providers to find tenants, as this may allow for better access to housing subsidies.
Community Board and Staff Delegations

5.16 The Community Board and staff do not hold a delegations to dispose of property including land or buildings. Such decision would be made by the Council.

Legal Considerations – Dealing Unilaterally

5.17 There are a number of matters that need to be considered when contemplating unilateral dealings to sell the building and grant a new lease.

5.18 First and foremost, the Council must consider and meet the requirements of Section 14 of the Local Government Act 2002 (LGA), in particular:

- (1)(a) Conduct its business in an open, transparent, and democratically accountable manner,
- (1)(f) Undertake any commercial transactions in accordance with sound business practices.
- (1)(g) Ensure prudent stewardship and the efficient and effective use of its resources in the interests of its district or region, including planning effectively for the future management of its assets.

5.19 Secondly, the Council must also ensure that it complies with its relevant policies. In this instance there are two adopted policies recorded:

Property – Disposal of Council Property

“That the Council’s policy of publicly tendering properties for sale unless there is a clear reason for doing otherwise be confirmed as applying to all areas of the City with the exception of the area in which the (interim) Central City Board is active in pursuit of Council revitalisation goals”. (Adopted 16 December 2000)

Property – Leasing Council Property

"Where the Council recognises there is only one logical lessee for a public property, the Council will unilaterally deal with that lessee."

5.20 The clear reason(s) to deal unilaterally regarding a sale of the building is; this is a one off proposal that would not have come about under ordinary circumstances.

5.21 Subsequently, should the Council elect to gift the building to the group, they will be the only logical Lessee of the land unless the dwelling is removed. This is a clear reason to deal unilaterally with the Trust.

5.22 Staff are of the view that the group’s proposal has potential to benefit the community and outweighs any benefits that may be realised from an open tender process.

Legal Considerations – Public Views and Preferences

5.23 There are a number of relevant legal considerations in Sections 76 – 82 of the Local Government Act 2002 (the LGA) when making decisions about the proposal received and the future use of the property.

- Section 76 provides that “Every decision made by a local authority must be made in accordance with such of the provisions of sections 77, 78, 80, 81 and 82 as are applicable”. In summary those sections provide:
• Section 77 a local authority must, in the course of the decision-making process, seek to identify all reasonably practicable options for the achievement of the objective of a decision and in doing so assess the options in terms of their advantages and disadvantages.

• Section 78 the views and preferences of persons likely to be affected by, or to have an interest in, the matter must be considered.

• Section 79 provides that in considering how to achieve compliance with sections 77 and 78 they must consider the significance of the matter in accordance with its Significance and Engagement Policy.

• Section 80 sets out the matters that need to be clearly identified when making a decision that is inconsistent i.e. the inconsistency, reason for it and any intention of the local authority to amend the policy or plan to accommodate the decision.

• Section 81 provides for contributions to decision making by Maori.

• Section 82 sets out the principles of consultation.

5.24 Section 78 does not require the Council to undertake a consultation process in itself but the Council must have some way of identifying the views and preferences of interested and affected persons. In Instance the project is being driven by members of the Community Board and as such it is considered that those Board members have sufficient contact with the local community to know their preferences.

5.25 Section 79 LGA provides that if the Council is proposing to transfer the control of a “strategic asset” to or from the Council, the Council must not make that decision, unless:

• The decision is explicitly provided for in its LTP; and

• The proposal to provide for the decision was included in a consultation documents in accordance with section 93E.

5.26 The Significance and Engagement Policy sets out the list of “strategic assets”. In particular, the Policy lists as “strategic assets”, community facilities as follows:

   Community Facilities
   (i) Christchurch Town Hall;
   (j) Christchurch Art Gallery and its permanent collection;
   (k) all land and buildings comprising the Council’s social housing portfolio;
   (l) all public library facilities;
   (m) all parks and reserves owned by or administered by the Council;
   (n) all public swimming pools;
   (o) all waterfront land and facilities owned or operated by the Council, including wharves, jetties, slipways, breakwaters and seawalls;
   (p) cemeteries and listed heritage buildings and structures.

   “All” or “its” means the asset as a whole.

5.27 Where a “strategic asset” is a network or has many components, decisions may be made in respect of individual components within the network without those components being regarded as strategic, unless such decisions are considered to significantly alter the level of service provided by the Council.

5.28 The disposal of this building is not considered a strategic asset because there is no impact on existing network of social housing schemes. The decision to dispose of the building will not alter the level of service provided by the Council.
6. **Option 1 - Gift the dwelling and demotion funds to the East Coast Housing Trust (preferred)**

**Option Description**

6.1 This option involves the gifting of the dwelling and the balance of the demolition funds to the East Christchurch Housing Trust. The Trust will refurbish the dwelling within 6 months from the date of the lease and provide rental accommodation in accordance with their Deed of Trust.

**Significance**

6.2 The level of significance of this option is low and is consistent with section 2 of this report.

6.3 There are no engagement requirements for this level of significance in this instance.

**Impact on Mana Whenua**

6.4 This option does not involve a significant decision in relation to ancestral land or a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Ngāi Tahu, their culture and traditions.

**Community Views and Preferences**

6.5 It is believed that the community will be supportive to see Council taking some positive action rather than leaving the dwelling in a derelict state.

**Alignment with Council Plans and Policies**

6.6 This option is consistent with Council’s Plans and Policies.

**Financial Implications**

6.7 Cost of Implementation - $14,020

6.8 Maintenance / Ongoing Costs - Nil

6.9 Funding source - Capital Account – Surplus Property Development

**Legal Implications**

6.10 There is a legal context, issue or implication relevant to this decision.

6.11 Although this report has not been reviewed and approved by the Legal Services Unit, they have prepared all required documentation to effect the gifting of the dwelling and lease arrangements.

**Risks and Mitigations**

6.12 There is a risk that the Trust may not be able to proceed with refurbishment.

6.12.1 Residual risk rating: The residual rating of the risk after the below treatment(s) is implemented will be low.

6.12.2 The trust has spent some considerable time and effort assessing the viability of this project this is considered a low risk. They have offers of voluntary labour, competitive quotations and guarantees of interest free loans. The Trust are required to complete the refurbishment within 6 months.

**Implementation**

6.13 Implementation dependencies - Council approval and then signing of all legal documents.

6.14 Implementation timeframe – 2 months

**Option Summary - Advantages and Disadvantages**

6.15 The advantages of this option include:
6.16 The disadvantages of this option include:

- Council lose control of the site for a minimum of 6 years

7. Option 2 – Demolish the dwelling

Option Description
7.1 This option reverts to the original course of action of demolishing the dwelling. This will leave bare land.

Significance
7.2 The level of significance of this option is low and is consistent with section 2 of this report.
7.3 There are no engagement requirements for this level of significance.

Impact on Mana Whenua
7.4 This option does not involve a significant decision in relation to ancestral land or a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Ngāi Tahu, their culture and traditions.

Community Views and Preferences
7.5 Community views and preferences for this option are not known. It was a management decision to demolish the dwelling because it was subject to vandalism as was considered uneconomic to repair.

Alignment with Council Plans and Policies
7.6 This option is not consistent with Council’s Plans and Policies

7.6.1 Inconsistency – There is an inconsistency with the Council’s Housing Policy 2016.
7.6.2 Reason for inconsistency – Demolishing a dwelling does not meet the principals of the Housing Policy vision that all people in Christchurch have access to housing that is secure, safe, affordable, warm and dry.

7.6.3 Amendment necessary - none

Financial Implications
7.7 Cost of Implementation - $14,020
7.8 Maintenance / Ongoing Costs - None
7.9 Funding source – Corporate Services

Legal Implications
7.10 There is not a legal context, issue or implication relevant to this decision
7.11 This report has not been reviewed and approved by the Legal Services Unit
Item 9

Risks and Mitigations
7.12 There is a risk Council in demolishing the dwelling are seen to be reducing social housing stock. This may result in criticism in the media.

7.12.1 Residual risk rating: The residual rating of the risk after the below treatment(s) is implemented will be low.

7.12.2 There is no other planned action with this option.

Implementation
7.13 Implementation dependencies - Council decision
7.14 Implementation timeframe – 2 months

Option Summary - Advantages and Disadvantages
7.15 The advantages of this option include:
- The dwelling is removed

7.16 The disadvantages of this option include:
- Contrary to provision of social housing aspirations
- Potential criticism of lowering social housing stock
- One going costs, i.e. rates and ground maintenance

Attachments

<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
<th>Page</th>
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</thead>
<tbody>
<tr>
<td>A</td>
<td>304/5987 Financial Plan</td>
<td>24</td>
</tr>
<tr>
<td>B</td>
<td>304/5987 Lease proposal and proposed trust document</td>
<td>26</td>
</tr>
</tbody>
</table>

Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).
(a) This report contains:
   (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
   (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.
(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council’s significance and engagement policy.

Signatories

<table>
<thead>
<tr>
<th>Author</th>
</tr>
</thead>
<tbody>
<tr>
<td>Stuart McLeod - Property Consultant</td>
</tr>
<tr>
<td>Approved By</td>
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<tr>
<td>Angus Smith - Manager Property Consultancy</td>
</tr>
<tr>
<td>Bruce Rendall - Head of Facilities, Property &amp; Planning</td>
</tr>
<tr>
<td>Leonie Rae - Acting General Manager Corporate Services</td>
</tr>
</tbody>
</table>
## Attachment A  Item 9

### Scenario 1
- Financial Plan: Restoration cost of $55,000
- Restoration of house at 266 Pages Road

### Scenario 2
- Council makes no contribution to restoration.

<table>
<thead>
<tr>
<th>Year</th>
<th>0-5000</th>
<th>5001-10000</th>
<th>10001-15000</th>
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</table>

### Demolition
- Rent Rates
- Insurance
- Maintenance
- Repay Loans
- Provision
- Surplus
It is difficult to fund the full cost of demolition before Year 7 or 8. However, in Scenario 2, where the Council makes no contribution, the Trust would need to raise £218,000 for restoration. The Trust can make provision for demolition by Year 4. Scenario 2 and Scenario 1 show that if the Council makes a contribution of £750k, then the Council would be able to provide funding for demolition and restoration of the existing hospital. The surplus will be invested in an interest-bearing fund designated for the provision of housing or other affordable housing. The interest on the sum invested will cover demolition costs in the future, until approximately Year 10. The 6% sum of £750k will be invested to provide for demolition cost at some time in the future. The interest-free loans can be repaid in under 4 years.

### Interest-Free Loans

<table>
<thead>
<tr>
<th>Year</th>
<th>10%</th>
<th>20%</th>
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### Notes

1. Initial rent - £300 pW x 50 weeks
2. Incentives - decreases of £96k pW
3. Insurance - increases of £7k pW
4. Maintenance - decreases of £1m pW
5. Provision generous.

---

**Attachment A**

**Item 9**
East Christchurch Housing Trust

Proposal to Christchurch City Council to purchase or lease dwelling

at 266 Pages Road, Aranui

Background

Some years ago the City Council purchased the property at 266 Pages Road for road-widening. It remains a designated property in the new City Plan but it is not expected that Pages Road will be widened for, perhaps, 15-20 years. The property suffered some damage in the earthquakes; there was minor damage to the dwelling and the concrete block fence on the frontage. The garage and some other fences are in a state of disrepair. As there was no money in the Council’s budget to restore the property to a rentable standard, it was decided to demolish the dwelling. However, the Property Manager agreed, at the request of Timothy Baker, a local resident and Community Board member, to halt the demolition. Mr Baker undertook to approach housing providers and community groups to ascertain whether they would be interested in restoring the property and letting it to persons with a housing need.

Mr Baker approached Habitat for Humanity and ACTIS (Aranui Community Trust Incorporated Society). Both groups gave consideration to the proposal but decided against it because they were uncertain as to project costs, or lacked capital resources, or did not have a person with project management skills within their group.

Mr Baker then shared the concept with a number of residents in the eastern suburbs. Five of these were supportive and have now formed the East Christchurch Housing Trust to advance this project and other similar projects. The Trustees include persons experienced in property and project management, financial administration, community service, and the welfare of children and families. A Trust Deed has been prepared but the Trust is not yet registered. A copy of the deed is attached.

Proposal

East Christchurch Housing Trust will:

(i) purchase the buildings (house and garage) from the Christchurch City Council for $1, or if the Council prefers, lease the buildings from the Council for $1 a year
(ii) carry out repairs on the property (house, garage, fences, gardens/lawns and some paths) to a workman-like standard within 6 months of purchase or lease
(iii) rent the property to tenants of their choice and retain all rental income for use in accordance with the charitable purposes set out in the Trust Deed.
(iv) pay rates on the property for both land and improvements.
(v) pay any other charges levied by the Council on residential properties.
(vi) maintain the property in good order and condition until such time as the Council requires the property for road widening or some other municipal purpose
(vii) remove or demolish the house and garage and clear the land at its expense when the Council requires the land for road widening or another municipal purpose.

The Christchurch City Council will:
(i) sell the improvements to the Trust for $1 or lease the property to the Trust for $1 a year.
(ii) contribute $18,000 towards the repairs to the property, this being the sum the Council would have expended to complete the demolition
(iii) give the Trust at least 12 months’ notice that it wishes to use the land for road widening or another municipal purpose
(iv) undertake not to exercise the right to resume use of the land for a minimum of 6 years after an agreement to sell or lease the land to the Trust.

Information relevant to the Proposal

Preparatory work

The Trust has:
(i) commissioned a report from a company specialising in house inspections. The report found that earthquake damage was minor and listed the repairs considered to be necessary,
(ii) received offers of voluntary labour for work able to be carried out by skilled handymen.
(iii) requested quotations from tradesmen for specialist work such as electrical rewiring.
(iv) prepared a draft repair budget totalling $35,000, including a $5000 contingency.
(v) received guarantees of $19,000 in interest-free loans to commence the repair programme.
(vi) held discussions with representatives of a trust that provides support for teenage parents but finds it difficult to locate suitable accommodation.

Advantages of the Proposal for the Council

The Council will:
(i) save the cost of keeping the land tidy (grass mowing, removal of rubbish).
(ii) receive rating income of about $2000 a year.
(i) assist in relieving the shortage of affordable housing.

The Trust believes the Proposal is advantageous to the Council in its current form but is willing to discuss any variations the Council wishes to put forward.

David Lawrence
Interim Secretary to the Trust
2 Strathmore gardens
Shirley
Christchurch 8061
Ph: 021614888
28th August 2018
TRUST DEED OF THE EAST CHRISTCHURCH HOUSING TRUST (DRAFT)

BETWEEN

Name                  Address                             Occupation
David Lawrence, of    2 Strathmore Gardens, Christchurch    Real Estate Agent
David Close, of       8 Seafield Place, Christchurch       Retired
Hugh Perry, of        55 Waratah Street, Christchurch       Retired
Sarah Whitcombe-Dobbs, of 41 Stillwater Ave, Christchurch Psychologist
Timothy Baker, of     19 Lenton Street, Christchurch       Real Estate Agent

WHEREAS:
A. The parties to this Deed wish to establish a charitable trust (in this Deed referred to as "the Trust") for the purposes described in Clause 3 of this Deed, and
B. The parties to this deed have agreed to contribute the sum of ten dollars each to establish the Trust; and
C. They have agreed to enter into this Deed specifying the purposes of the Trust and providing for its control and governance.

1. NAME:
The name of the Trust is the East Christchurch Housing Trust, hereinafter called ‘the Trust’.

2. PURPOSE
The purpose of the Trust is to assist people with a housing need, especially those resident in the eastern suburbs of Christchurch, and, in pursuit of this purpose, to:
2.1 acquire suitable housing by purchase, lease or gift
2.2 let such housing to people with a housing need for short or long periods
2.3 keep rents affordable whilst maintaining a good standard of accommodation
2.4 act at all times as a supportive landlord
2.5 encourage and support tenants in steps towards home ownership
2.6 in the case of vulnerable tenants, partner with agencies that can provide wrap-around services where appropriate
2.7 cooperate with other groups or agencies with a similar purpose
2.8 perform other activities that are consistent with the purpose of the Trust

3. ACTIVITIES LIMITED TO AOTEAROA/NEW ZEALAND
The activities of the Trust will be limited to Aotearoa/New Zealand.

4. OFFICE
The office of the Trust will be at 2 Strathmore Gardens, Christchurch, or such other address in Christchurch, New Zealand as the Board of Trustees may from time to time determine.
5. THE BOARD OF TRUSTEES

5.1 The number of Trustees shall be a minimum of three and a maximum of nine.

5.2 The signatories to this Deed will be the first Board. The Trustees will elect from among themselves a Chairperson. A Secretary and Treasurer will also be appointed from among themselves or from non-trust members. An election of office-bearers will be held at the first meeting of the Board following the execution of this Deed and whenever a vacancy occurs. The positions of Secretary and Treasurer may be combined.

5.3 A person will immediately cease to be Trustee when she or he resigns in writing, dies, is declared bankrupt or is found to be a mentally disordered person within the meaning of the Mental Health (Compulsory Assessment and Treatment) Act 1992 or subsequent enactment.

5.4 The Board will have the power to fill any vacancy that arises in the Board or to appoint any additional trustees subject to clause 5.1.

5.5 The Board may continue to act notwithstanding any vacancy, but if their number is reduced below the minimum number of trustees as stated in this deed, the continuing trustee/s may act for the purpose of increasing the number of trustees to that minimum but for no other purpose.

5.6 The Board may, by a motion decided by a two-thirds majority of votes, terminate a person’s position as a Trustee and member of the Board, if it believes that such action is in the best interests of the Trust.

5.7 The name of the Board will be East Christchurch Housing Trust.

6. MEETINGS OF THE BOARD

6.1 The procedure for Board meetings will be as follows:

6.2 If a Trustee does not attend three (3) consecutive meetings of the Board without leave of absence that member may, at the discretion and on decision of the Board, be removed as a Trustee, and/or from any office of the Trust which she or he holds.

6.3 All questions will, if possible, be decided by consensus. In the event that a consensus cannot be reached then a decision will be made by a majority vote by show of hands, unless otherwise determined by the Board.

6.4 If the voting is tied, the motion will be lost.

6.5 In the absence of the Chairperson, the Board will elect a person to chair the meeting from among the Trustees present.

6.6 The Board will meet at least three (3) times every year. Meetings may be held in person or by any other means of communicating as decided on by the Board from time to time. The Secretary will ensure that all members of the Board are notified of the meeting, either verbally or in writing.

6.7 The Secretary will ensure that a minute book is maintained which is available to any member of the Trust and which, for each meeting of the Board, records the names of those present, all decisions made by the Board; and any other matters of significance discussed at the meeting.
7. **POWERS**

In addition to the powers provided by the general law of New Zealand or contained in the Trustee Act 1956, the powers which the Board may exercise in order to carry out its charitable purposes are as follows:

7.1 to use the funds of the Trust as the Board thinks necessary or expedient in payment of the costs and expenses of the Trust, including the employment and dismissal of professional advisors, agents, officers and staff, according to principles of good employment and the Employment Relations Act 2000 or any subsequent enactment;

7.2 to purchase, take on lease or in exchange or hire, or otherwise acquire any real or personal property and any rights or privileges which the Board thinks necessary or expedient in order to attain the purpose of the Trust and to sell, exchange, let, bail or lease, with or without option of purchase or, in any other manner, dispose of such property, rights or privileges;

7.3 to invest surplus funds in any way permitted by law for the investment of Charitable Trust funds and upon such terms as the Board thinks fit;

7.4 to borrow or raise money from time to time with or without security and upon such terms as to priority or otherwise as the Board thinks fit; and

7.5 to do all things as may from time to time be necessary or desirable to enable the Board to give effect to and attain the charitable purposes of the Trust.

8. **INCOME, BENEFIT OR ADVANTAGE TO BE APPLIED TO CHARITABLE PURPOSES**

8.1 Any income, benefit or advantage will be applied to the charitable purposes of the Trust.

8.2 No trustee or members of the Trust or any person associated with a trustee shall participate in or materially influence any decision made by the trustees in respect of any payment to or on behalf of that trustee or associated person of any income, benefit or advantage whatsoever. Any such income paid shall be reasonable and relative to that which would be paid in an arm’s length transaction (being the open market value).

8.3 The provision and effect of this clause shall not be removed from this deed and shall be implied into any document replacing this deed of trust.

9. **POWER TO DELEGATE**

9.1 The Board may from time to time appoint any committee and may delegate any of its powers and duties to any such committee or to any person. The committee or person may without confirmation by the Board exercise or perform the delegated powers or duties in the same way and with the same effect as the Board could itself have done.

9.2 Any committee or person to whom the Board has delegated powers or duties will be bound by the terms of the Trust and any terms or conditions of the delegation set by the Board.

9.3 The Board will be able to revoke such delegation at will, and no such delegation will prevent the exercise of any power or the performance of any duty by the Board.
9.4 It will not be necessary for any person who is appointed to be a member of any such committee, or to whom such delegation is made, to be a Trustee.

10. FINANCIAL ARRANGEMENTS
10.1 The financial year of the Trust will be from 1 January to 31 December.
10.2 The Board will appoint a treasurer to manage the finances in accordance with procedures authorized by the Board for:
(i) operation of bank accounts, including the requirement for all payments to be authorized by two persons
(ii) receipting and banking of moneys
(iii) investment of funds
(iv) preparation of an annual budget for income and expenditure to be approved by the Board at the start of the financial year
(v) regular financial reports to the Board, including reports of income and expenditure against budget
(vi) preparation of annual financial statements for Review by a competent person and adoption by the Board
(vii) compliance with the requirements of the IRD and the Charities Commission.

11. COMMON SEAL
11.1 The Common Seal of the Board, following its incorporation, will be kept in the custody and control of the Secretary, or such other officer appointed by the Board.
11.2 When required, the Common Seal will be affixed to any document following a resolution of the Board and will be signed by the Chairperson (or a trustee acting as the Chair) and one other trustee appointed by the Board.

12. MEDIATION & ARBITRATION
12.1 Any dispute arising out of or relating to this deed may be referred to mediation. Mediation may be initiated by either party writing to the other party and identifying the dispute which is being suggested for mediation. The parties will agree on a suitable person to act as mediator or will ask the Arbitrators’ and Mediators’ Institute of New Zealand Inc. to appoint a mediator.
12.2 If the dispute cannot be solved by mediation, it shall be referred to and finally resolved by arbitration in New Zealand in accordance with New Zealand law and the current Arbitration Protocol of the Arbitrators’ and Mediators’ Institute of New Zealand Inc.

13. TRUSTEE LIABILITY
It is declared that:
13.1 The Trustees are chargeable respectively only in respect of the money and securities they actually receive, or which, but for their own acts, omissions, neglects, or defaults they would have received, notwithstanding their signing any receipt for the sake of conformity; and
13.2 They are each answerable and responsible respectively only for their own acts, receipts, omissions, neglects and defaults and not for those of each other, or of any
banker, broker, auctioneers, or other person with whom, or into whose hands, any Trust money or security is properly deposited or has come;
13.3 No Trustees shall be liable personally for the maintenance, repair, or insurance of any charges on such property;
13.4 No Trustees hereof shall be liable for any loss arising from any cause whatsoever including a breach of the duties imposed by Section 13B and/or Section 13C Trustees Act 1956 (as enacted by the Trustee Amendment Act 1988) (or any statutory replacement or equivalent) unless such loss is attributable to:
(i) his or her own dishonesty; or
(ii) the wilful commission by him or her of an act known by him/her to be a breach of Trust.
And pursuant to Section 13D of the Trustees Act 1956 it is intended by this clause that the duties imposed by Section 13B and 13C of the Trustees Act 1956 shall not apply to any Trustee hereof.
13.5 No Trustees shall be bound to take any proceedings against a co-Trustee for any breach or alleged breach of Trust committed by that co-Trustee.
13.6 Notwithstanding the procedure or otherwise of retaining assets in the Trust Fund no Trustee shall be liable for any loss suffered by the Trust Fund by reason of the Trustees retaining any asset forming part of the Trust Fund.

14. DISPOSITION OF SURPLUS ASSETS
On the winding up of the Trust, or on its dissolution by the Registrar, all surplus assets, after the payment of costs, debts and liabilities will be given to other charitable organisation/s within New Zealand as the Board will decide. If the Trust is unable to make such a decision, the surplus assets will be disposed of in accordance with the directions of the High Court pursuant to section 27 of the Charitable Trusts Act 1957 or subsequent enactment.

15. ALTERATION OF THIS DEED
15.1. The Trustees may by consensus or pursuant to a motion decided by a majority of votes, by supplemental deed make alterations or additions to the terms and provisions of this deed provided that no such alteration or addition will detract from the exclusively charitable nature of the trust or result in the distribution of its assets on winding up or dissolution for any purpose that is not exclusively charitable.
15.2. Any alteration or addition must be recorded in writing either in a supplemental deed or a trustees’ resolution signed by all trustees.

IN WITNESS OF WHICH this Deed has been executed:

SIGNED by the above named )   ) __________________________

as Trustee in the presence of:  ) __________________________
Full Name of Witness: ..........................................................

Occupation: .........................................................

Residential address: ....................................................

SIGNED by the above named )

) ________________________________

as Trustee in the presence of: ) ________________________________

Full Name of Witness: ..........................................................

Occupation: .........................................................

Residential address: ....................................................

SIGNED by the above named )

) ________________________________

as Trustee in the presence of: ) ________________________________

Full Name of Witness: ..........................................................

Occupation: .........................................................

Residential address: .....................................................

“A”

This is the document marked “A”
referred to in the annexed
declaration of
................................................. made at
Christchurch this ......................... day
of  August, 2018 before me
.................................................
10. Waitai/Coastal-Burwood Community Board Area Report - July 2019

Reference: 19/604420
Presenter(s): Jo Wells – Community Governance Manager, Coastal-Burwood

1. Purpose of Report
This report provides information on initiatives and issues current within the Community Board area, to provide the Board with a strategic overview and inform sound decision making.

2. Staff Recommendations
That the Waitai/Coastal-Burwood Community Board:


2. Receive the minutes of the Waitai/Coastal-Burwood Community Board’s Submissions Committee meeting held on 12 June 2019 as attached to complete a Board submission on Toi Otautahi Christchurch Arts Strategy (attachment A refers)

3. Approve the establishment of the Waitai/Coastal-Burwood 2019-20 Discretionary Response Fund, and to make an allocation of $5,000 from its Waitai/Coastal-Burwood 2019-20 Strengthening Communities Fund to the Waitai/Coastal-Burwood 2019-20 Discretionary Response Fund

3. Community Board Activities and Forward Planning

3.1 Memos/Information/Advice to the Board

3.1.1 New Brighton Road (Wattle Drive – Bower Avenue)
A project status update is provided in attachment B on the New Brighton Road repairs which form the scope of the Burwood and North Shirley Repair of Roading and Road Related Stormwater project.

The Board is asked to note that physical works are planned to commence in early October 2019 and be completed by the end of March 2020. The Board will be supplied with regular updates.

3.1.2 Aston Drive
At their 4 June 2019 meeting, the Board noted advice that a number of appropriate options for repair of the western end of Aston Drive were being considered, including removing the tussock and sealing of the central median strip.

From feedback received, the tussocks in the median strip will be retained. This section of Aston Drive is on the capital remedial list for the 2019/20 financial year. It is planned to carry out regrading of the swale over winter and finish with road resealing in the spring. Work on the swale on the southern side at the low point near Bower Avenue is to widen it so as to provide run-off for the water at the dip in the road, adjacent to the tussocks. It is water retention on the road that is the major issue causing the road surface to deteriorate.
3.1.3 Rawhiti Domain Tree Assessment

On 1 October 2018 the Board requested staff to consider conducting an in-depth tree risk assessment/maintenance programme for the woodland area identified by the Guardians of Rawhiti, to allow the possibility of a natural play space to be developed.

The tree assessment report has been completed using the following assessment:

- An analysis of the land use adjacent to the trees in terms of its vulnerability to an impact and its likely occupation
- A consideration of the likely consequences of an impact based on the size of the tree/branch.
- An estimate of the probability that a tree or branch will fail within the coming 12 months (based on prevailing weather conditions for the geographical location).

In summary, the report states that the majority of the trees pose a ‘Broadly Acceptable Risk’ <1/1,000,000, i.e. No action needed as such).

Five specimen pose a Tolerable risk <1/10,000-1/400,000 - a level at which risk control should be considered.

The staff recommendation is that the majority of the trees undergo some basic maintenance by removing all loose dead and loosely attached broken branches (despite the ‘only’ Broadly Acceptable Risk).

2 large declining specimen in particular would be reduced in height by approximately 2/3 to improve their structural integrity.

This operation would not remove/interfere with the desired natural woodland character, desired for its purpose, as such, by the Guardians of Rawhiti. The works proposed in the tree assessment would take place after the natural woodland playground plan had been established.

3.1.4 Broad Park Flying Fox

Please find in attachment C an update on the Broad Park Flying Fox, noting that the flying fox will be installed and operational by the end of July 2019.

3.1.5 Travis Road Repairs

On 1 April 2014 the Board noted its concern about the poor state of the section of Travis Road from the Frosts Road intersection to the Taiora: QEII entrance.

That repair work is now complete.

3.1.6 North Beach carpark

On 17 June 2019 the Board requested staff to investigate if a change of category under the Parks Contract for the North Beach Carpark gardens/plots, is justified to ensure maintenance is carried out more regularly. Staff have reviewed the maintenance regime for the plots and agree that due to their design and location, changing the maintenance to the ornamental specification would be justified. In addition Ranger staff are currently reviewing the maintenance of all garden beds in this area and have highlighted some to be refurbished when funds are available.

3.1.7 North Beach Regional Park and North Beach Carpark

When the Board met on 4 June 2019, three actions were requested in relation to the North Beach Regional Park and North Beach Carpark:
The Board:

a. Requested staff to provide advice on the possibility of renaming the North Beach Regional Park to better reflect the area it comprises

b. Requested advice on how the North Beach Regional Park can be extended to include the North Beach car park

c. Requested staff advice on any other way freedom camping can be prohibited from the North Beach car park.

Advice from staff on each of these issues is as follows:

The possibility of renaming the North Beach Regional Park is still being considered. The Park covers the dunes and beach foreshore from Lonsdale Street to the Waimairi Beach carpark and excludes Marine Parade laybys and car parks:

North Beach Regional Park

A decision has not yet been made on the request to consider extending the Regional Park. It is relevant to note that a review of the Freedom Camping Bylaw will be undertaken next year, which will include looking at freedom camping across the district, including in these coastal areas.

3.1.8 Road Smoothness Data

On 6 May 2019 the Board was advised of the development of an interactive map for the Council website showing road conditions. The Board suggested that the map needed to include likely completion dates of when repair work will be done.
The map is under development and will be able to be released once the 2019 Annual Plan is adopted. The information to be provided is:

- Road resurfacing sites for 3 years.
- Major capital projects for 5 years.
- Committed maintenance works.
- Upcoming start works notices.
- Road roughness.
- Road condition (this is slightly different to roughness as it measures other defects).

The map is unable to accommodate the Board’s request for the detailed project status for individual streets.

3.1.9 North Beach Rubbish Bins

The correspondence from the North Beach Residents' Association in the current agenda at item 7, proposes that more rubbish bins be made available in North Beach, not less.

The Board has previously been advised that Ranger staff have agreed to have the bins on the North New Brighton ramp modified to ensure seagull-proofing and this work is currently underway.

In addition to this, staff have agreed investigate the feasibility of installing one Big Belly bin at North Beach as a trial in the new financial year with the intention of removing the two bins and getting rubbish away from the beach.

Big Belly bins hold approximately six times the volume of a standard parks bin and is therefore expected to serve the area. The two bins would be relocated in a more central and effective site at North Beach.

The observation of Ranger staff is that more bins can encourage dumping and accumulation of rubbish.

3.1.10 9021 Rothesay Road

On 17 June 2019, the Board noted concerns from the Northshore Residents’ Association around when fencing was going to be cleared from the Council owned section at 9021 Rothesay Road.

Staff have advised that the fencing material has now been removed.

3.1.11 Cresswell Avenue Accident

At the Board’s meeting on 17 June 2019, staff undertook to pass information onto the Senior Transportation Engineer for advice on a recent vehicle crash in the western section of Cresswell Avenue. A resident had asked what action the Council can take to improve safety in the Avenue.

There is no record of the recent crash in the New Zealand Transport Association (NZTA) crash analysis system (CAS). From media reports of the incident there is no indication that the road layout and/or condition may have been a contributing factor.

The CAS database reveals only three reported crashes on Cresswell Ave in the last five years (two west of Gayhurst Road and one east of Gayhurst Road), all of which were non-injury. These crashes were unique, unrelated incidents that also had no apparent relationship with road layout, traffic controls or road condition. There were three other
(minor injury) crashes at the western Cresswell-New Brighton intersection, all different in terms of the vehicles and movements involved as well as contributing factors.

NZTA data suggests operating speeds of 40-44 km/h west of Gayhurst Road and 35-39 km/h east of Cresswell Avenue.

Staff are not aware of any community concerns in regard to road safety in Cresswell Avenue. It is noted a resident intends to submit a service request on the matter to which staff will respond.

3.1.12 Ebbtide Street Drain

On 4 June 2019 the Board asked staff to provide an update on idea staff had been trialling to improve the Ebbtide Street drain.

Staff advise that the investigation of possible trial of a groyne to help keep the outfalls clear at Sumner has shown that this will not work in the Ebbtide location. This is because of the beach levels rising there is insufficient lateral drift of sand to make a groyne work in this area. Staff are still considering alternative options to avoid the need to manually dig out the outfalls for each rain event.

Work has continued to investigate alternatives to the ‘duckbill’ valves currently used at Ebbtide St and elsewhere. Other proprietary valve types have been investigated and user feedback obtained. The consensus of advice is that they are more prone to blocking in this type of location and that the ‘duckbills’ currently in use are still the most effective and reliable. Staff experience is that the ‘duckbills’, including the one at the Ebbtide Street outfall, are working as expected.

Staff will continue to explore other innovative ideas and products, but in the meantime have been working with contractors to confirm their work procedures for manually checking and reliably clearing the outfalls prior to rain events to ensure that they work effectively.

3.1.13 New Brighton Clock Tower Repairs

The lead contractor for the repair of the New Brighton Clock Tower has been announced as Cook Brothers Construction Canterbury. Please see the attached memorandum (Attachment D) for further information.

An information board will shortly be placed on the clock tower to advise the public of timeframes for the repair.

3.1.14 New Brighton Road Sealing

Road resealing work was recently carried out on New Brighton Road between eastern Cresswell Avenue and Locksley Avenue.

This section of New Brighton Road was programmed for chip sealing in the financial year 2019/2020 but was brought forward as the road surface had started to deteriorate faster than anticipated and regularly repair of potholes had been necessary.

Due to cold temperatures and wet weather the site needed urgent chip sealing to improve waterproofing of the surface before winter. It is agreed that the road ideally requires seal smoothing in some areas to correct the shape but this could not be carried out immediately before chip sealing as seal smoothing requires at least three months to harden before that sealing can be carried out. Two coats of larger size chips were used in sealing so that a higher bitumen content could be applied to the surface to improve waterproofing of the surface which has given a slightly rougher ride than the normal smaller chip.
The area will be monitored to determine whether any further work will be required.

3.1.15 Petition regarding Travis Road Median Strip

Please see attachment E which provided the board with background information in relation to the petition at item 6 on the agenda.

3.2 Board area Consultations/Engagement/Submission opportunities

3.2.1 Toi Ōtautahi – Christchurch Arts: A Draft Strategy for Arts and Creativity in Ōtautahi Christchurch

The minutes and resulting submission on this draft strategy from the 9 June 2019 meeting of the Coastal-Burwood Community Board Submissions Committee meeting is attached (refer attachment F).

3.3 Annual Plan and Long Term Plan matters

3.3.1 The Annual Plan budget, which focuses on delivering core services while keeping rate rises to lower than signalled in the Long Term Plan, was considered by the Council on Tuesday 25 June 2019.

The meeting finalised the 2019/20 Annual Plan, which sets out the organisation’s work programme for the next 12 months and how it plans to finance it.

The Draft Annual Plan 2019 can be viewed here:


4. Community Board Plan – Update against Outcomes

4.1 The Board’s ongoing decisions are being included as measures against the Outcomes and Priorities contained in the 2017 – 2019 Community Board Plan. In late July staff will be reporting to the Board on Board Plan Achievements.

The approved Coastal-Burwood Community Board Plan for 2017-19 can be found at the following link: https://www.ccc.govt.nz/assets/Documents/The-Council/Community-Boards/Coastal-Burwood-Community-Board-Plan-2017-19.pdf

5. Significant Council Projects in the Board Area

5.1 Strengthening Community Fund Projects

5.1.1 Applications for the 2019-2020 Strengthening Community closed on 14 April 2019. The applications received are currently being assessed and processed by staff.

5.2 Infrastructure projects underway

5.2.1 Bexley Park Development

Development of Bexley Park as approved in the development plan. Financial year 2019 work is for the driveway rescaling, dog park car park development, and landscaping. Main construction period is in September once all consents are gained.

5.2.2 Donnell Sports Park Project

This project is to remediate the earthquake damage to the tennis and basketball courts and provide a new toilet, and is currently at the stage of Tender Evaluation. The construction is currently planned for completion September 2019.
5.2.3 Horseshoe Lake Reserve - Stage 2 2017/18 boardwalks and track repairs

Replacement old earthquake damaged assets in Horseshoe Lake Reserve. This project is for the car park replacement with track upgrades connecting the car park and toilet and removal of a damaged foot bridge. Tenders closed on 10 April 2019 with tender evaluation currently in progress. Site works to start July 2019.

5.2.4 Horseshoe Lake Reserve footbridge repairs

Similar to the above project, the footbridge repair also involves the replacement on an old earthquake damaged asset in Horseshoe Lake Reserve. This project is part of the wider car park replacement with track upgrades connecting the car park and toilet and removal of a damaged foot bridge. Tenders closed on 10 April 2019 with tender evaluation currently in progress. Site works to start July 2019.

5.2.5 QEII Park Delivery Package

Reconstruction of the old earthquake damaged car park to align with the development around the School of Gymnastics opening in April 2019.

The design of the drainage in one end of the car park is proving challenging due to several 11kv Orion cables only having the minimum cover. This has meant the works will require more reconstruction and associated additional costs. The Project Manager is working closely with the Recreation and Sports Unit to resolve the current issues.

5.2.6 Prestons/Clare Park Stormwater

Stormwater treatment facilities and upgrade of the Snellings drain as part of the Prestons South and other associated subdivision developments.

The first three areas of works are completed and operational. The final area is currently in design. A general concept is prepared and being considered by the Land Drainage maintenance team. Initial consenting is being looked into.

5.2.7 South New Brighton Reserves Development

A project to develop South New Brighton Reserves has been initiated. Staff have met with the Community Board and received confirmation to progress with designing the new pump track in South New Brighton Park, Bridge Street (south) new picnic area and landscaping and Blighs Garden picnic area and natural play. The project has three years of funding available for this initial phase of development.

5.2.8 Travis Wetland Boardwalk Extension

This project is to address the current issue with the existing boardwalk and paths that are prone to flooding. The project is currently in detailed design with the construction planned for November 2019.

6. Significant Community Issues, Events and Projects in the Board Area

6.1 Southshore South New Brighton Regeneration Strategy

6.1.1 The Board have scheduled regular updates from staff on the strategy within the next two months.

6.2 Events Report Back

6.2.1 Thomson Park Upgrade Opening event

The Thomson Park upgrade project was officially opened on Wednesday 5th June with speeches, spot prizes and celebrity Basketballers from Canterbury Rams and Wildcats.
The upgrade includes a full sized basketball court to FIBA standards, additional picnic tables/sitting, a new grassed picnic area and sealed pathways linking the playing fields to the skate bowl and playground and 18 sealed carpark spaces.

The Canterbury Rams and Wildcats are showing some tips, tricks and skills to the kids, as well as a shooting comp and a friendly game with pupils from Rawhiti School’s basketball team.

The upgrade has been funded by the Christchurch City Council, with strong support from the Burwood-Coastal Community Board and other local groups and users, including Youth Alive Trust, Eastern Community Sport and Recreation Inc and the North Beach Residents Association.

7. Community Board Funding Update

7.1 Discretionary Response Fund

The Board is asked to consider the establishment of the Waitai/Coastal-Burwood 2019-20 Discretionary Response Fund, and to make an allocation of $5,000 from its Waitai/Coastal-Burwood 2019-20 Strengthening Communities Fund to the Waitai/Coastal-Burwood 2019-20 Discretionary Response Fund.

The Waitai/Coastal-Burwood 2018-19 Discretionary Response Fund is fully expended.

7.2 For the Board’s information, a summary is provided (refer Attachment G) on the status of the Board’s 2018-19 funding as at June 2019
Attachments

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Signatories

Authors
- Peter Croucher - Community Board Advisor
- Jo Wells - Manager Community Governance, Coastal-Burwood
- Ann Furlong - Support Officer
- Jacqui Miller - Community Recreation Advisor
- Heather Davies - Community Development Advisor
- Katie MacDonald - Community Support Officer

Approved By
- Matthew Pratt - Manager Community Governance, Halswell-Hornby-Riccarton
- Matthew McLintock - Manager Community Governance Team
Waitai Coastal-Burwood Community Board Submissions Committee
OPEN MINUTES

Date: Wednesday 12 June 2019
Time: 11.49am
Venue: Shirley Service Centre

Present
Chairperson Linda Stewart
Deputy Chairperson Tim Baker
Members Kim Money, Tim Sintes

11 June 2019

Jo Wells
Manager Community Governance, Coastal-Burwood
941 6451
jo.wells@ccc.govt.nz
www.ccc.govt.nz

To view copies of Agendas and Minutes, visit:
www.ccc.govt.nz/the-council/meetings-agendas-and-minutes/
1. Apologies

Committee Resolved CBSC/2019/00002

That the apologies from Tim Sintes be accepted.

Linda Stewart/Tim Baker

Carried

2. Declarations of Interest

There were no declarations of interest recorded.

3. Coastal-Burwood Community Board Submissions Committee - Toi Otautahi-draft Christchurch Arts Strategy

Committee Comment

1. The Committee considered the Toi Otautahi Christchurch Arts Strategy documentation in terms of the feedback sought, taking into account information provided by the Principal Arts Advisor during a seminar on 4 June 2019.

Committee Resolved CBSC/2019/00003 (Original Staff Recommendation accepted without change)

Part C

That the Waitai/Coastal-Burwood Community Board Submissions Committee:

1. Progress the preparation of a Board submission to the Council on its Draft Strategy for Arts and Creativity in Otautahi Christchurch.

2. Exercise its delegated authority to complete and lodge a submission on behalf of the Board by the required deadline of Monday 17 June 2019.

Linda Stewart/Tim Baker

Carried

The submission is as attached.

Meeting concluded at 12.44pm.

CONFIRMED THIS 1ST DAY OF JULY 2019
SUBMISSION - Toi Otautahi Christchurch Arts Strategy

Attachments
A Coastal-Burwood Community Board - Submission on Toi Otautahi - Draft Christchurch Arts Strategy

LINDA STEWART
CHAIRPERSON
Memorandum

Date: 15 March 2019
From: Isabelle Gensburger, Project Manager, Transport
To: Waitai/Coastal-Burwood Community Board
Cc: Enter name(s) and title(s)
Subject: New Brighton Road repairs - project status update
Reference: 19/248690

1. Purpose of this Memo
1.1 The purpose of the memorandum is to provide the Community Board with a project status update on the New Brighton Road repairs which form the scope of the Burwood & North Shirley Repair of Roading and Road Related Stormwater project.

2. Update
2.1 The project covers work that could not be completed by SCIRT due to the lack of certainty around the future of the red zone and land drainage plans. The primary priority for this project is to carry out repair works to New Brighton Road (Wattle Drive – Bower Ave). This section of New Brighton Road is a high priority as it is a public transport route and the road is in very poor condition with frequent maintenance repairs required.

2.2 The project is for a significant maintenance upgrade and has been designed to have a ten-year life which will minimise reactive maintenance until decisions are made on other major projects in the area. The repairs will be like-for-like and, in addition to repairs to kerbs and channels, there will be a range of condition-related carriageway repairs which will be completed with full resurfacing of the carriageway.

2.3 If there is any budget remaining after the works between Wattle Drive and Bower Ave have been completed, repair works between Bower Avenue and Palmers Road will be undertaken as funding allows.

3. Conclusion
3.1 The primary project objective is to repair earthquake-damaged New Brighton Road between Wattle Drive and Bower Avenue. The repairs will be like-for-like.

3.2 Physical works are proposed to commence in early October 2019 and be completed by the end of March 2020.

3.3 Any remaining funding will be used to carry out repairs between Bower Avenue and Palmers Road.

3.4 The project team will stay in touch with the Community Board by continuing to provide updates via memorandum, unless otherwise requested.

Attachments
There are no attachments to this report.
## Memos

### Signatories

<table>
<thead>
<tr>
<th>Authors</th>
<th>Isabelle Gensburger - Project Manager (Consultant)</th>
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<tbody>
<tr>
<td></td>
<td>Sharon O'Neill - Team Leader Project Management Transport</td>
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<td>Approved By</td>
<td>Lynette Ellis - Manager Planning and Delivery Transport</td>
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<td>David Adamson - General Manager City Services</td>
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Memos

Memorandum

Date: 18 June 2019
From: Marcy McCallum – Parks Project Manager
To: Coastal Burwood Community Board
Cc: Tara King, Bridie Gibbings, Harry Roelofs
Subject: Broad Park Flying Fox Update
Reference: 19/675997

1. Purpose of this Memo
   1.1 To provide the Coastal Burwood Community Board with an update on the replacement of the Broad Park Flying Fox.
   1.2 This is a like for like replacement of a broken asset, no decision required.

2. Origin
   2.1 The flying fox in Broad Park was a health and safety issue and was subsequently removed by the Parks Unit. This staff generated memo is to provide an update to the Coastal Burwood Community Board and let them know that the reinstatement will be occurring in the next 6-8 weeks.

3. Decisions Required
   For information purposes.

4. Key Points
   4.1 After exploring various options to reinstate the flying fox in Broad Park, we are now able to confirm that we have ordered the equipment and scheduled an installation date.
   4.2 The work has been pencilled in for the week starting 8 July 2019. It is expected to take around 10 working days to complete – note that this is weather dependent.
   4.3 One contractor (Dynamic Access and Adventure Ltd) will supply the hardware and will install the posts, cables, pulley system and the seat and another contractor (City Care Ltd) will then come in and construct the mound and launch platform.
   4.4 City Care will also make some minor changes to the existing play structure to make it safer and will remove the section of decking that is redundant now the wooden flying fox structure has been removed. Some of this work is required to make enough space for the flying fox and to meet the playground standards.
   4.5 We will then top up the safety suracing.
   4.6 We are expecting the flying fox to be operational by the end of July.
   4.7 Please note that due to changes in the NZ Playground Standards since the construction of the original flying fox in the 1980’s, there are rules and restrictions around flying foxes and how they are launched. The replacement flying fox will launch from an earth mound with a wooden platform (see photo example attached to this memo). This is the only option we have available that complies with the playground standards.
5. **Financial Implications**
   5.1 Budget Code: 562/3753 – Delivery Package Play Item Renewals
   5.2 The cost is expected to be around $30,000 (supply of hardware, installation, construction of mound and minor changes to the existing play structure and supply and installation of the safety surfacing).

6. **Significance**
   6.1 Low significance.

7. **Community Interest and Consultation**
   7.1 The community is keen to see the flying fox back up and operational. It is a well-loved piece of play equipment in Broad Park. No formal consultation has been undertaken as this is a like for like replacement.

8. **Risk Mitigation**
   8.1 Public perception that the flying fox is not as high or fast as it was previously.
   8.2 We can explain to the community that due to changes in the Playground Standards, there are height and speed restrictions that we need to meet to comply if we get any enquiries or concerns being raised around this issue.
   8.3 Low residual risk.

9. **Next Steps**
   9.1 The flying fox will be installed and operational by the end of July 2019.

**Attachments**

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<td>A</td>
<td>Example of flying fox mound</td>
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**Signatories**

<table>
<thead>
<tr>
<th>Author</th>
<th>Marcy McCallum - Project Manager</th>
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<tr>
<td>Approved By</td>
<td>Rod Whearty - Team Leader Project Management Parks</td>
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<td>Darren Moses - Manager Capital Delivery Community</td>
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<td>Brent Smith - Acting General Manager Citizens &amp; Community</td>
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Examples of flying fox launching from raised mound

Please note that the structure in the picture is the back side of a slide unit and at Broad Park is will just be a mound with a wooden launch platform.
Date: 25 JUNE 2019

From: JO GRIGG, PROJECT MANAGER, CITIZENS AND COMMUNITY GROUP—CAPITAL DELIVERY

To: MAYOR, COUNCILLORS, LINWOOD—CENTRAL—HEATHCOTE AND COASTAL—BURWOOD COMMUNITY BOARDS

CC: CHIEF OF STAFF MAYOR’S OFFICE, CENTRAL—HEATHCOTE—LINWOOD COMMUNITY BOARD ADVISOR AND GOVERNANCE MANAGER, COASTAL—BURWOOD COMMUNITY BOARD ADVISOR AND GOVERNANCE MANAGER, ELT

Subject: New Brighton and Scarborough clock tower repairs – contract award

--------------------------------------------------------------------------------------------------

The purpose of this memo is to update you on the New Brighton and Scarborough clock tower restoration project. We are pleased to announce Cook Brothers Construction Canterbury as the lead contractor for the repair and restoration of these community icons.

OVERVIEW

The New Brighton and Scarborough clock towers are due to undergo substantial earthquake and historical repairs. These heritage structures are a much-loved part of our community and we’re committed to restoring them to their former glory.

Scaffolding, fencing and wrapping took place in early February/March 2018 while we undertook extensive structural investigations.

These detailed assessments reveal significant damage to the concrete and structural steel, caused by the earthquakes and by leaks and environmental damage.

We went out to tender in February and tenders closed in March 2019. After receiving several high quality applicants, we have now awarded the contract for the repair of both towers to Cook Brothers Construction Canterbury, due to their strong track record of heritage repairs in the region.

Work will start on both towers in July and we anticipate a six month construction period.

Regular communications are planned to ensure key stakeholders and the community remain informed as the project progresses.

If you would like further information, please get in touch with me.

Jo Grigg
Project Manager
Citizens and Community Group
Jo.Grigg@ccc.govt.nz
03 941 5191
Memorandum

Date: 26 June 2019
From: Wayne Gallot, Senior Transportation Engineer
To: Peter Croucher, Community Board Advisor
Cc: Jo Wells, Manager Community Governance
Ann Furlong, Support Officer
Subject: Travis Road Median (Bower Avenue - Wattle Drive)
Reference: 19/705517

1. Purpose of this Memo

1.1 The purpose of this memo is to provide background and context information to assist the Waitai/Coastal Burwood Community Board in its consideration of a petition submitted by Mark Watson of Hopman Motors. The petition seeks that the proposed removal of the existing flush median strip on Travis Road between Bower Avenue and Wattle Drive does not proceed.

1.2 Much of the information presented in this memo replicates that which was previously provided via email on 11 June 2019.

2. Background / Context

2.1 The planned line marking changes on the section of Travis Road between Bower Avenue and Wattle Drive, including the removal of the existing flush median that is the subject of the petition, are part of the overall Transport Network Improvements scheme (Attachment A) that was prepared to address potential effects that the QEII Recreation and Sports Centre (QEII RSC) and QEII Schools developments may have on the adjoining road network. The scheme was approved in part by the Waitai/Coastal-Burwood Community Board on 19 March 2018 and in part by Council (in relation to cycle lanes and shared paths) on 22 November 2018. Removal of the flush median between Bower Avenue and Wattle Drive is required in order to accommodate the cycle lanes approved by Council. Figure 1 below provides a slightly enlarged section of the scheme plan, to illustrate the location of the Hopman Motors site.

![Figure 1: Part Section of Approved Transport Network Improvements Scheme – Travis Road (Bower Avenue – Wattle Drive)](image)

2.2 A comprehensive background summary to the development of the Transport Network Improvements scheme, plus a brief summary of the community consultation undertaken, was
provided in Section 5 of the staff report (Attachment B) that was presented to the Community Board and Council at their respective meetings as noted above. It should be noted that community consultation on the scheme was undertaken on an 'inform' only basis, given that associated loss of on-street parking on Travis Road was limited to the north side of the road only and contained within the QEII Park / QEII RSC and QEII schools sites frontages. The road formation and line marking changes did not impact on existing parking on the south side of Travis Road in front of residential properties, nor did it affect existing parking adjacent to residential and commercial activities to the east of the schools site.

2.3 Responsibility to deliver the approved Travis Road scheme was shared between the QEII RSC project team, the QEII schools project team and Council’s Transport Unit (who were responsible for the short section of shared path on the north side of Travis Road connecting the QEII RSC scheme to the existing Frosts Road shared path). Given the complexities of having three separate project teams responsible for different (but connected) sections of the Travis Road scheme, plus the need for traffic controls (eg shared path, cycle lanes, stopping restrictions, bus stops) associated with that scheme to be formally resolved through Community Board and Council approvals processes, Council undertook to project manage the entire scheme.

2.4 Despite the project management and coordination undertaken by Council staff, some sections of the scheme have not yet been delivered due to differing project timelines, misunderstanding in regard to project scope assigned as part of consent conditions, miscommunication, weather and other external influences / processes such as the required corridor access request process, road safety audit process and Council’s road maintenance programme. This has led to the current situation whereby the eastern part of the scheme between Bower Avenue and Wattle Drive has not yet been implemented, and now needs to be implemented in accordance with the Community Board and Council resolutions.

2.5 A complication has also arisen, in that the eastbound cycle lane marked on the northern side of Travis Road past the QEII Schools site has been installed hard against the kerb along the entire site frontage, whereas the approved scheme had the cycle lane gently deviating from the kerb, starting from the bend in the road immediately east of Wattle Drive, so that it was located outside the existing kerb side parking. With the cycle lane marked hard against the kerb, it now creates a very hazardous situation whereby the cycle lane terminates directly behind a section of kerb available (and frequently utilised) for unrestricted on street parking as illustrated in Figure 2 and Figure 3 on the following page.
Figure 2: Approved versus As-Built Cycle Lane Alignments – view east along Travis Road (north side) from east of Wattle Drive and the pedestrian refuge island

Figure 3: Approved versus As-Built Cycle Lane Alignments – view east along Travis Road (north side) from west of QEII Schools and Medical Centre Accesses
2.6 Options to remediate the cycle lane alignment / termination issue illustrated above are;

2.6.1 Remove the as built cycle lane (including greening across the schools access), and re-
mark on the approved alignment. Note – Council would most likely have to bear the cost
of removing/reinstalling the cycle lane greening, and removal of the greening could
result in significant damage to the road surface.

2.6.2 Removal of 1-2 parking spaces at the end of the cycle lane (outside the medical centre),
in order to taper the cycle lane back outside the kerbside parking and continue through
to Bower Avenue.

2.7 Contrary to the suggestion in the petition that cycle volumes do not warrant installation of the
approved cycle lanes, staff’s observations are that there is a reasonable amount of cycle traffic
on this section of Travis Road, particularly during peak before/after school periods. Surveys
may be required to confirm actual cycle volumes.

2.8 It is important to note that the cycle lanes have been approved by Council. They can not be
accommodated in the existing roadway width without either requiring removal of the flush
median (as per the original scheme) or removal of on-street parking. The latter is not
considered feasible, given the adjacent commercial land uses that rely on the on-street
parking. Thus retention of the flush median, as sought by the petition, would therefore mean
that the cycle lanes can not be installed. This would require a decision by Council to revoke
their previous resolution to install the cycle lanes.

3. Pedestrian Safety

3.1 The petition also suggests that removal of the median would jeopardise pedestrian safety, as
students currently use it as a refuge when crossing the road.

3.2 Student safety is of paramount importance, and was carefully considered in the preparation of
the scheme which provides for pedestrian islands in three locations - east of Wattle Drive, east
of Blue Gum Place and east of Atlantis Street – plus crossing facilities associated with the
traffic islands at the Bower/Travis and Frosts/Travis roundabouts. Provision of cycle lanes on
Travis Road is also considered important in terms of safety for the many students who are
cycling to and from the schools.

4. Previous Communication with Hopman Motors

4.1 Hopman Motors have previously raised concerns - CSR92325318 (8 Nov 2017) and
CSR92420670 (29 Jun 2018) - about the bus stop marked across their access at 300 Travis
Road, and the fact that vehicles can’t turn into their site off Travis Road when the stop is
occupied. Staff responded to CSR92420670 via email on 11 Nov 2019 (Attachment C),
advising that the existence of the flush median helped to mitigate effects on the site access
that were associated with the presence of the bus stop. Given the previous advice, it is
somewhat understandable that there are some concerns now over the intention to remove
the median. With the median removed and replaced with a single centre line, eastbound
traffic intending to turn right into Hopman Motors would have to wait in the traffic lane if their
turn was impeded by the westbound traffic flow and/or a bus present in the bus stop.

5. Public Transport Infrastructure Review

5.1 In recognition of apparent increased passenger demand associated with operation of the QE II
schools, CCC Traffic Operations team are intending to investigate location of bus stops on
south side of Travis Road between Bower Avenue and Anzac/Frosts this year. It is important
that the entire road section is considered as a whole, rather than reviewing the location of
6. **Next Steps**

6.1 Staff recommend that that the road marking changes on Travis Road between Bower Avenue and Wattle Drive, including the removal of the flush median and installation of the cycle lanes in accordance with the original scheme, proceed as approved by Council.

### Attachments

<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>Plan Consultation Scheme Travis tp352901</td>
</tr>
<tr>
<td>B</td>
<td>Coastal-Burwood Community Board QUEI Recreation and Sports Centre, and Ministry of Education associated Transport Network Improvements 19 March 2018 Report</td>
</tr>
<tr>
<td>C</td>
<td>CSR92420670 - Travis Road Bus Stop #39280 (300 Travis Road) - email to C. Watson</td>
</tr>
</tbody>
</table>

### Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Wayne Gallot - Traffic Engineer</th>
</tr>
</thead>
<tbody>
<tr>
<td>Approved By</td>
<td>Stephen Wright - Team Leader Traffic Operations</td>
</tr>
<tr>
<td></td>
<td>Steffan Thomas - Manager Operations (Transport)</td>
</tr>
</tbody>
</table>
SUBMISSION TO: Christchurch City Council

ON: Toi Otautahi Christchurch Arts Strategy

BY: Coastal-Burwood Community Board

CONTACT: Linda Stewart
Chairperson Coastal-Burwood Community Board Submissions Committee
C/- PO Box 730D23
CHRISTCHURCH 8154

Phone (027) 405 3257
Linda.stewart@ccc.govt.nz

1. INTRODUCTION

The Coastal-Burwood Community Board appreciates the opportunity to provide a submission on the Toi Otautahi Christchurch Arts Strategy.

2. SUBMISSION

The Submissions Committee on behalf of the Board provides the following answer to the specific questions posed in the consultation:

<table>
<thead>
<tr>
<th>Question</th>
<th>Answer</th>
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</thead>
<tbody>
<tr>
<td>1. Do you think we have got the guiding principles right?</td>
<td>The Board supports the four guiding principles. It is noted that under <strong>Vision</strong>, mention is made of attracting international talent and open new opportunities for artistic exchange. Also, that this is further promoted in the strategic action areas by stating the belief that a strong local arts scene with engaged audiences will attract national and international artists to Otautahi Christchurch, where excellence will be fostered and valued. It is suggested this be emphasised under the <strong>Inclusive</strong> guiding principle, by stating that inclusiveness would include encouraging international influences as under: “We will support a diversity of artistic traditions, practitioners and art forms (<strong>locally</strong>, <strong>nationally and internationally</strong>), ensure opportunities to participate are accessible and our processes and decision-making are transparent.”</td>
</tr>
<tr>
<td>2. Do you think we have got our vision right</td>
<td>The Board supports the stated vision</td>
</tr>
</tbody>
</table>
3. Do you think we have got keys themes for development right?

**Kōkiri Leadership**—The Board asked what part can the Council play to have policies that enable public art while avoiding practical hold ups, such as resource consent requirements.

Can consenting be streamlined for public art installations/placements?

It is suggested, unless this has already been done, this be a designated Officer role to facilitate that process in relation to public art proposals.

4. Do you think we have got our strategic action areas right?

As advised in 3. The issue of public art installation not being caught up in arduous policies and process, is paramount.

Under **Resource**, noting the statement that through collaboration, strategy partners seek to support new ways of funding the arts. The Board believes the strategy partners should have a process for the simplified installation of public art which could be achieved via a memorandum of understand.

The Board supports the strategic action areas

Do you have any other comments?

The Board wishes to promote the Arts Strategy aligning and enabling community ambitions for an arts and culture hub in the New Brighton area. This is envisioned as incorporating artists in residence, display and possibly retail space.

The Board acknowledges the work done to invest in local arts organisations to strengthen and generate activity.

The Board notes this is a high level document and would like involvement when the principles are applied to our two wards.

As already noted, the Board wishes to emphasis the issue for community groups wishing to undertake art works within public places and the need to meet restrictive consenting processes.

Noted the strategy aims for a simplified process. By way of illustration of a public arts process, the Board draws attention to the current proposal from a local Residents’ Association to install Godwits statues on the eastern approach to the Bridge Street bridge (*detailed information can be supplied if required*). The question the Board has, would the draft strategy have simplified that installation?

The Board supports more local public art, not only in New Brighton but around the city so that community art can feed into and grow its activities into the central process as art is typically an organic process.

The Board is now keen to be involved in the promotion of this strategy and to see the benefits that come from it.
| The Board supports an audit of all city public art that is inclusive of the suburbs |

Linda Stewart  
Chairperson, Coastal-Burwood Community Board Submissions Committee  
**COASTAL-BURWOOD COMMUNITY BOARD**  
Xx June 2019
<table>
<thead>
<tr>
<th>Item 10</th>
<th>Coastal-Burwood Community Board Funds 2018/19</th>
</tr>
</thead>
<tbody>
<tr>
<td>20.06.19</td>
<td>Coastal-Burwood Discretionary Response Fund</td>
</tr>
<tr>
<td></td>
<td>Discretionary Response Fund Budget Carry-Forward from previous financial year (included $3,500 of tagged shape your place toolkit funding)</td>
</tr>
<tr>
<td></td>
<td>Additional Money for Shape Your Place Toolkit</td>
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<tr>
<td></td>
<td>Establishment of the Discretionary Response Fund</td>
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<tr>
<td></td>
<td>Return of money from Otatuhui Creative Spaces 2017/18 SCF Grant</td>
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<tr>
<td></td>
<td>Return of money from Aranui Eagles 2018/19 SCF Grant</td>
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<tr>
<td></td>
<td>Additional Money for Shape Your Place Toolkit</td>
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<tr>
<td></td>
<td>Return of unspent funds from Neighbourhood Week</td>
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</tbody>
</table>

- Shape Your Place Toolkit - Tagged Funds - $7,000 total. - $2,500 allocated as part of the Sustain South Brighton Common Ground Project application. Remaining amount tagged for Shape Your Place Toolkit funding: $4,500.
- Coastal-Burwood Community Board - Coastal-Burwood Community Resilience Support Fund | $12,000.00 | 20.08.18 |
- Coastal-Burwood Community Board - Coastal-Burwood Youth Development Fund | $7,500.00 | 20.08.18 |
- Coastal-Burwood Community Board - Coastal-Burwood Community Service Awards 2019 | $2,500.00 | 20.08.18 |
- Coastal-Burwood Community Board - Coastal-Burwood Neighbourhood Week 2018 | $3,500.00 | 20.08.18 |
- Coastal-Burwood Community Board - ANZAC Day Expenses 2019 | $500.00 | 20.08.18 |
- Coastal-Burwood Community Board - I Love New Brighton Event 2019 | $6,000.00 | 20.08.18 |
- Coastal-Burwood Community Board - Parklands @ Play 2019 | $4,500.00 | 20.08.18 |
- Shirley Boys High School - Rarotonga Trip, Retracing the migration of our Tupuna | $1,500.00 | 17.09.18 |
- New Brighton and Districts Historical Society and Museum Inc. - Local People, Local Stories | $1,500.00 | 17.09.18 |
- Spencerville Playcentre - Roof Repair | $1,600.00 | 01.10.18 |
- North New Brighton Indoor Bowls Club - Equipment | $800.00 | 01.10.18 |
- Southshore Residents Association - Penguin Nesting Boxes | $1,000.00 | 01.10.18 |
- Sustain South Brighton - Common Ground Project | $2,500.00 of the Shape Your Place Toolkit Tagged Funds Used Towards This. | $7,680.00 | 15.10.18 |
- South Brighton Community Toy Library - Rent and Toy Librarian Wages | $1,670.00 | 19.11.18 |
- Northshore Residents Association - Pest Traps | $500.00 | 19.11.18 |
- Touch New Zealand - Aranui Community Touched Project | $2,500.00 | 19.11.18 |
- Burwood Day Care Centre for the Elderly - Community Fair/Anniversary Celebration | $1,000.00 | 3.12.18 |
- Coastal-Burwood Community Board - New Brighton Clock Tower Holiday Season Decorations | $500.00 | 3.12.18 |
- Coastal-Burwood Community Board - Youth Development Fund Top Up | $3,000.00 | 4.03.19 |
- Chisnallwood Intermediate School - Graduate Jazz Band Trip | $1,500.00 | 15.04.19 |
- Neighbourhood Trust - Parenting Week | $3,500.00 | 15.04.19 |
- Coastal-Burwood Community Board - Thank You Event | $6,000.00 | 15.04.19 |
- Avonside Girls High School - 2019 World Scholars Cup | $1,500.00 | 6.05.19 |
- Brighton Gallery Trust - Rent | $4,100.00 | 6.05.19 |
- Otatuhui Sport Association - Bower Park Carpark Project | $3,000.00 | 20.05.19 |
- Scouting NZ Burwood - Building Insurance | $1,896.00 | 20.05.19 |
- Renew Brighton - Recreate | $4,000.00 | 17.06.19 |
- Guardians of Rawhiti - Spring Bulb Planting | $2,000.00 | 17.06.19 |
- North Beach Playcentre - Outdoor Maintenance Tools | $1,468.00 | 17.06.19 |
- Pukeko Centre - Stage Two Communications and Marketing Advisor/Contractor | $4,014.00 | 17.06.19 |

**Discretionary Response Fund BALANCE**

| $0.00 |

<table>
<thead>
<tr>
<th>Youth Development Fund</th>
<th>Allocation 2018/19</th>
<th>Board Approval</th>
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<tbody>
<tr>
<td>Establishment of the Youth Development Fund</td>
<td>$7,500.00</td>
<td>20.08.18</td>
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<tr>
<td>Top up of the Youth Development Fund</td>
<td>$3,000.00</td>
<td>4.03.19</td>
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<tr>
<td>Attachment G</td>
<td>Item 10</td>
<td></td>
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<tr>
<td>Cylas Siu - Aims National Sporting Event</td>
<td>$250.00 3.09.18</td>
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<tr>
<td>Forbes Holobon - 29th Shanghai Tourism Festival</td>
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<tr>
<td>Mana Rae - Cashmere High School Musical Tour</td>
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<tr>
<td>Grace Jackson - House of Champs Dance Competition</td>
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<tr>
<td>Tenaisjah Tauapai - House of Champs Dance Competition</td>
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<tr>
<td>Connor Herbert-McLennan - ISA World Junior Championships</td>
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<tr>
<td>Estella Hungerford - ISA World Junior Championships</td>
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<tr>
<td>Millie Lamond-Aird - Showcase Dance Competition</td>
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<td>Kaiyah Ratu - National Hockey Tournament</td>
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<td>Thomas Robertson - National Primary Schools Surfing Championships</td>
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<td>Karamea Phoenix Te Whaiti - Japanese Language Trip</td>
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<td>Kynan Stowers-Smith - Touch Canterbury Representation</td>
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<tr>
<td>Sienna Stowers-Smith - Touch Canterbury Representation</td>
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<td>Lola Mill - Aon Maadi Cup</td>
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<tr>
<td>Brooke Whitman - 2019 Ice Hockey Challenge Cup</td>
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<td>Jacob Carey - Riverside Ranger Ice Hockey Tournament</td>
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<td>Logan Roberts - 2019 Touch Juniors National Tournament</td>
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<tr>
<td>Kiera Jonkers - 2019 Burnside High School Art History and Visual Arts Trip to Europe</td>
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<tr>
<td>Reece Falck - Two International Tennis Federation Junior Tournaments in Malaysia</td>
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<tr>
<td>Kyla Lynch-Brown - Te Waipounamu Maori National Tournament</td>
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<tr>
<td>Reuben Ngeriki - Kids World Rugby Festival</td>
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<tr>
<td>Brie-Ellen Harding - Little League Asian Pacific Softball Tournament</td>
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<td>Lauren Sheere - Australian Gymnastics Championships</td>
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<td>Blake Holt - ISA New Zealand Under 13 USA Softball Tour</td>
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<tr>
<td>Peta Luthi - 2019 Canoe Racing Junior World Championships</td>
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</tbody>
</table>

**Youth Development Fund BALANCE**

$0.00
11. Elected Members’ Information Exchange

This item provides an opportunity for Board Members to update each other on recent events and/or issues of relevance and interest to the Board.