Te Pātaka o Rākaihautū
Banks Peninsula Community Board
AGENDA

Notice of Meeting:
An ordinary meeting of the Te Pātaka o Rākaihautū/Banks Peninsula Community Board will be held on:

Date: Monday 22 July 2019
Time: 10am
Venue: Akaroa Board Room
78 Rue Lavaud, Akaroa

Membership
Chairperson
Deputy Chairperson
Members
Pam Richardson
Tyrone Fields
Felix Dawson
Janis Haley
John McLister
Jed O'Donoghue
Tori Peden
Andrew Turner

Joan Blatchford
Manager Community Governance, Banks Peninsula/Lyttelton
941 5643
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Penelope Goldstone
Manager Community Governance, Banks Peninsula/Akaroa
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Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. If you require further information relating to any reports, please contact the person named on the report.

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Strategic Framework
The Council’s Vision – Christchurch is a city of opportunity for all.
Open to new ideas, new people and new ways of doing things – a city where anything is possible.

Whiria ngā whenu o ngā papa
Honoa ki te maurua tāukiuki
Bind together the strands of each mat
And join together with the seams of respect
and reciprocity.
The partnership with Papatipu Rūnanga
reflects mutual understanding and respect,
and a goal of improving the economic,
cultural, environmental and social
wellbeing for all.

Overarching Principle
Partnership - Our
people are our taonga
– to be treasured and
encouraged. By working
together we can create
a city that uses their
skill and talent, where
we can all participate,
and be valued.

Supporting Principles
Accountability
Affordability
Agility
Equity
Innovation
Collaboration
Prudent Financial
Management
Stewardship
Wellbeing and
resilience
Trust

Community Outcomes
What we want to achieve together as our city evolves

Strong communities
Strong sense of community
Active participation in civic life
Safe and healthy communities
Celebration of our identity through arts, culture, heritage and sport
Valuing the voices of children and young people

Liveable city
Vibrant and thriving central city, suburban and rural centres
A well connected and accessible city
Sufficient supply of, and access to, a range of housing
21st century garden city we are proud to live in

Healthy environment
Healthy waterways
High quality drinking water
Unique landscapes and indigenous biodiversity are valued
Sustainable use of resources

Prosperous economy
Great place for people, business and investment
An inclusive, equitable economy with broad-based prosperity for all
A productive, adaptive and resilient economic base
Modern and robust city infrastructure and community facilities

Strategic Priorities
Our focus for improvement over the next three years and beyond

Enabling active citizenship and connected communities
Maximising opportunities to develop a vibrant, prosperous and sustainable 21st century city

Climate change leadership
Informed and proactive approaches to natural hazard risks
Increasing active, public and shared transport opportunities and use
Safe and sustainable water supply and improved waterways
Te Pātaka o Rākaihautū/Banks Peninsula Community Board
22 July 2019

Part A  Matters Requiring a Council Decision
Part B  Reports for Information
Part C  Decisions Under Delegation

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Karakia Whakamutunga
Mihi/Karakia Timatanga

1. Apologies
   At the close of the agenda no apologies had been received.

2. Declarations of Interest
   Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest they might have.

3. Confirmation of Previous Minutes
   That the minutes of the Te Pātaka o Rākaihautū/Banks Peninsula Community Board meeting held on Monday, 8 July 2019 be confirmed (refer page 5).

4. Public Forum
   A period of up to 30 minutes will be available for people to speak for up to five minutes on any issue that is not the subject of a separate hearings process.

   4.1 Victoria Andrews
       Victoria Andrews, Akaroa resident, will speak regarding the relocation of post office boxes in Akaroa.

   4.2 Harry Stronach
       Harry Stronach wishes to speak to the Board regarding answers to past questions and the process being followed in regard to the Akaroa Wharf.

5. Deputations by Appointment
   Deputations may be heard on a matter or matters covered by a report on this agenda and approved by the Chairperson.

   There were no deputations by appointment at the time the agenda was prepared.

6. Presentation of Petitions
   There were no petitions received at the time the agenda was prepared.
Te Pātaka o Rākaihautū
Banks Peninsula Community Board
OPEN MINUTES

Date: Monday 8 July 2019
Time: 10am
Venue: Lyttelton Community Boardroom,
25 Canterbury Street, Lyttelton

Present
Chairperson
Pam Richardson
Deputy Chairperson
Tyrone Fields
Members
Felix Dawson
Janis Haley
John McLister
Jed O'Donoghue
Tori Peden

8 July 2019

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The agenda was dealt with in the following order.

1. **Apologies**
   
   Part C  
   **Community Board Resolved BKCB/2019/00073**

   That the apology from Andrew Turner for absence be accepted.

   Pam Richardson/Janis Haley  

2. **Declarations of Interest**

   Part B  
   Felix Dawson declared an interest in Item 11.2 – Elected Members’ Information Exchange – Structures on Akaroa Wharf.

3. **Confirmation of Previous Minutes**

   Part C  
   **Community Board Resolved BKCB/2019/00074**

   That the minutes of the Te Pātaka o Rākaihautū/Banks Peninsula Community Board meeting held on Monday, 24 June 2019 be confirmed.

   Tyrone Fields/Janis Haley  

4. **Public Forum**

4.1 **Naval Point Development Options**

   Mark Cox, Lyttelton resident, spoke to the Board about the Council’s proposed development options for Naval Point. He was concerned that both options proposed the removal of the current haul out area, with a new more suitable location to be identified. Mr Cox said that there is considerable interest in a haul out area being provided in Lyttelton Harbour as he believed it is the only haul out area currently serving the Canterbury region.

   Mr Cox also raised the issue of the previous sea scout den (now called the Rowing Club) in Dampier Bay, which he believed was a heritage building. He said there appeared to be no plans to preserve the building. He confirmed that there would be community interest and assistance in preserving the building.
Board Comment

The Board noted that it would consider the future of a haul out area at Naval Point as part of the overall plan for the area, but in the meantime wished to seek more information relating to the issues raised by Mr Cox.

Part B

That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board agree to:

1. Ask Lyttelton Port Company if it is intending to provide a haul out area as part of the Te Ana development.
2. Communicate to Lyttelton Port Company the community interest in the Rowing Club building in Dampier Bay, and seek an assurance that no permanent solution for the building will be carried out without consultation with the community and the Community Board.
3. Request information from staff regarding the future of the old Rowing Club building in Dampier Bay.
4. Request information from staff on what is required to provide a haul out area in Lyttelton Harbour, including an outline of any likely impediments.
5. Thank Mark Cox for his deputation.

Attachments

A  Current Haul Out Area

5. Deputations by Appointment

Part B

There were no deputations by appointment.

6. Presentation of Petitions

Part B

There was no presentation of petitions.

7. Reserve Management Committee Meeting Minutes

Community Board Resolved BKCB/2019/00075

[Original staff recommendation accepted without change]

Part B

That the Banks Peninsula Community Board:

1. Receive the minutes of the following Reserve Management Committees:
   • Robinsons Bay Reserve Management Committee – 24 June 2019

Janis Haley/Pam Richardson  Carried
8. Head to Head Walkway Working Party
Community Board Resolved BKCB/2019/0076

[Original staff recommendation accepted without change]

Part B

That the Banks Peninsula Community Board:

1. Receive the notes of the Head to Head Walkway Working Party meeting on 17 June 2019.

Jed O'Donoghue/Tori Peden

Carried

9. Akaroa Golf Club Reserve - Proposed Easement for Subdivision
Community Board Resolved BKCB/2019/0077

[Original staff recommendation accepted without change]

Part C

That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board:

1. Approve pursuant to Section 48(1)(a) and Section 48(2) of the Reserves Act 1977, the granting of an easement for the right to drain sewage and stormwater over the part of Duvauchelle Showground Reserve shown on the submitted plan as area C, and area B, legally described as Part Lots 13-14 Deposited Plan 1887, subject to:

   a. The consent of the Minister of Conservation or her delegate.

   b. All necessary statutory consents under but not limited to the Resource Management Act and Building Control Act, being obtained.

2. Recommend that the Chief Executive, using the Council’s delegated authority from the Minister of Conservation, consents to the granting of the easement to the Christchurch City Council for the right to drain sewage and stormwater as outlined in the staff report.

3. Authorise the Property Consultancy Manager, should the easement be granted with the consent of the Minister of Conservation, to finalise documentation to implement the easements.

Jed O'Donoghue/John McLister

Carried

10. Te Pātaka o Rākaihautū/Banks Peninsula Community Board Area Report - July 2019

Staff Recommendations

That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board:

1. Receive the Te Pātaka o Rākaihautū/Banks Peninsula Community Board Area Report for July 2019.
2. Decide whether it wishes to make a submission on the Council’s Te Wai Ora o Tane Draft Integrated Water Supply, and delegate authority to the Chairperson to approve the final submission.

Community Board Resolved BKCB/2019/00078

Part B

That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board:

1. Receive the Te Pātaka o Rākaihautū/Banks Peninsula Community Board Area Report for July 2019.

2. Decide to make a submission on the Council’s Te Wai Ora o Tane Draft Integrated Water Strategy, and delegate authority to the Chairperson to approve the final submission.

3. Ask staff to arrange communication to the public regarding the new parks maintenance arrangements for Banks Peninsula.

4. Ask Parks staff to introduce the Banks Peninsula Parks Team to the Board, brief the Board on the new parks maintenance arrangements and receive feedback from the Board on community priorities for parks maintenance issues.

5. Extends thanks to all staff who contribute information to the Board’s Area Reports.

6. Provide a letter of support to the Okains Bay Māori and Colonial Museum for its funding application for operational costs.

Janis Haley/Jed O'Donoghue  

Carried

11. Elected Members’ Information Exchange

11.1 Cemeteries Master Plan

Part B

That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board:

1. Request information from staff on a review of the Cemeteries Master Plan.

11.2 Structures on Akaroa Wharf

The Board noted that it has asked staff on numerous occasions, in response to community concerns, for the unlicensed structures on the Akaroa Wharf to be removed. It was also noted that current remedial work on the structures appeared to still be non-compliant, for example the new ramp for the Black Cat building is wider than the dimensions in the agreed plans.

Community Board Resolved BKCB/2019/00079

Part B

That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board:
1. Request that staff advise why the current outcomes regarding structures on the Akaroa Wharf do not comply with the Board’s requests, in particular the signage structures on the roof of the building.

Janis Haley/Tyrone Fields  
Carried

Attachments
A Photos of Structures on Akaroa Wharf

Felix Dawson declared an interest in Item 11.2 and did not take part in the discussion or voting thereon.

11.3 Hollie Hollander – Akaroa District Promotions

Part B

That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board:

1. Acknowledge the longstanding work of Hollie Hollander with Akaroa District Promotions, which has been an invaluable contribution to the community.

11.4 Boy Racers

It was noted that the anti-social behaviour associated with boy racers continues to concern communities around Banks Peninsula.

Part B

That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board:

1. Request that staff arrange for the New Zealand Police to brief the Board on the issue of boy racers on Banks Peninsula.

11.5 Community Board Remuneration

Part B

That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board:

1. Request information from staff on whether the Council will make a decision, before the local body elections, regarding whether it will increase the Banks Peninsula Community Board’s remuneration from the governance pool, so that potential candidates are fully informed.

11.6 Graffiti on Torpedo Boat Museum

It was reported that there has been graffiti on the Torpedo Boat Museum at Magazine Bay for some time, and this is attracting more graffiti.

Part B
That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board:

1. Request an update from staff on the removal of grafitti from the Torpedo Boat Museum, and the potential for a heritage themed mural being painted on the building.

Karakia Whakamutunga: Tyrone Fields
Meeting concluded at 11.55pm.

CONFIRMED THIS 22nd DAY OF JULY 2019

PAM RICHARDSON
CHAIRPERSON
7. Reserve Management Committee Meeting Minutes

Reference: 19/207413
Presenter(s): Liz Carter, Community Board Advisor

1. Purpose of Report
Minutes have been received from the following Reserve Management Committees. These minutes may still need to be confirmed by the relevant committee at its next meeting.

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<thead>
<tr>
<th>Committee</th>
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<tbody>
<tr>
<td>Duvauchelle Reserve Management Committee</td>
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<tr>
<td>Lyttelton Reserves Management Committee</td>
<td>10 June 2019</td>
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2. Staff Recommendations
That the Banks Peninsula Community Board:

1. Receive the minutes of the following Reserve Management Committees:
   - Duvauchelle Reserve Management Committee – 20 May 2019
   - Lyttelton Reserves Management Committee – 10 June 2019

Attachments

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<tr>
<td>B</td>
<td>Lyttelton Reserves Management Committee – Minutes - 10 June 2019</td>
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Minutes of the Meeting of the Duvauchelle Reserves Management Committee
Held at the Duvauchelle Community Centre, on Monday 20.05.2019, 5.30 pm

Welcome: Chairperson Fiona Barnes welcomed those present.

Present:
Committee members: Jacque McAndrew, Polly Hazeldine, Geoff Carter, Ian Whennsmouth
CCC Representative: Colin Jacka
BPCB Representative: Janis Haley
Managers: Kaye Bramley Ken Bramley

Apologies:
Bruce Watts

Motion: That the apologies be accepted.
Moved: Polly Seconded: Jacque Carried

Minutes: The April 2019 Minutes having been circulated, be taken as read and be accepted as a true and correct record.
Moved: Polly Seconded: Fiona Carried

Matters Arising:
There has been no progress in the repairs to the driveway damaged by the water tanker. Fiona will follow up.

Health & Safety:
The toilet in the Tourist Flat has been replaced. The switchboard in the kitchen should be replaced on Wednesday 22 May.

Financial Report:
Motion: That the Financial Statements for April 2019 as presented be accepted and the expenditure approved.
Moved: Ian Seconded: Fiona Carried

Correspondence
Outward: Andrew and Gabby Heep - awning compliance
CS Roofing - quote declined.

Inward: Simon Thomas - Paul Field is to take over site 47
Mark Frame - request to go on the waiting list (Ian to acknowledge)
Andrew Heep - awning now compliant
Work notice for wall Jubilee Road Waimai (not printed)
Linda Dalton - giving positive feedback (Ian to acknowledge)

Information from Kaye re: stay nights achieved.
Draft of Minutes of the Easter Meeting with Campers (for discussion)

Motion: That the Inward correspondence be accepted and the Outward be approved
Moved: Ian Seconded: Polly Carried

Manager’s Report:
The kitchen roof was started today and the job will also include the spouting on the lower block.
The tennis court hedge has been trimmed twice.
We are waiting for a quote from Gill Landscapes Sumner, for the landscaping outside of Cabin 3.
Could we offer 500MB free WiFi for casual campers during the winter? It was suggested that this would have to apply to all campers.
Easter went pretty well although it was not as busy as this occurred later in the year, and the weather forecast was not good leading up to the holiday weekend.
We would like leave from 20 July to 3 August, and 27 September to 13 October.

CCC Representative:
Reserve Management Plan update: Delia will meet with the DOC representative soon. She is familiar with the background history.
We will soon be linked in to Expedia and Booking.com.
A reminder that any Trespass Orders need to be processed through Council. Colin will investigate costings for a security camera system.
Colin will be meeting with the Team Leader 3 Waters re: supply problems. Hopefully there will be a resolution before the next busy season.

**BPCP Representative:**
The new toilet block by the Akaroa Service Centre is going ahead with only a slightly bigger footprint. We will have the same number of cruise ships again next year. A smaller number of multiple ship days and smaller ships should make this more manageable.
A suggestion has been made that more freedom campers could be catered for at the Holiday Park. The person concerned has been advised that they should approach the Committee with their concerns.
NZTA will attend a Community Board meeting on 24 June to discuss the roading around the Holiday Park. The Committee asked that the Police should also be invited to attend.
There has been a complaint of overcrowding by freedom campers in the rest area at the foot of the hill leading from Robinsons Bay to Takamatua. This rest area is controlled by NZTA, and the Council by-laws do not therefore apply.

**General Business:**
Bruce (via Ken) informed the meeting that the total cost of the weather cameras would be $1768.00 + GST, and this would include the links to Metservice and the website. All we would need is a 2 Degrees connection. After discussion it was decided to defer making a decision about this until the next occasion when both Colin and Bruce can attend.
Jacque asked if Ken’s truck has to go to town for its W.O.F. (It is done in Akaroa.)
Polly gave a brief run-down of her campervan holiday in Queensland. She found the facilities excellent, and noted that the offices were at the front of the property, and access was by touchpad only. Visitors also have to park outside and be escorted in by campers. Spencer Park has license plate recognition, which may be a more hassle-free idea.
There was discussion of the questions and suggestions arising from the Easter Meeting with Campers. Ian will prepare another draft for inclusion with the minutes of this meeting which will be circulated to all campers.

There being no other business, the meeting closed at 7.14 pm.

Minutes will be confirmed at the next meeting.

**Next meeting to be held in the Duvachelle Community Centre at 5.30 pm Monday 17 June 2019.**
Draft Minutes of Meeting

Minutes of the ordinary meeting of the Lyttelton Reserves Management Committee will be held in the Lyttelton/Mt Herbert Board Room, 25 Canterbury Street, on Monday 10th of June 2019 commencing at 7.00 pm.

1 Present: Wendy Everingham (Chairperson), Kirsty Brennan, Robin Dawson, Brian Downey (Secretary/Treasurer), Luke Hollister, Richard Hopkins, Flora MacGregor, Gerard Timings, Daryl Warnock, John McLister (Community Board) Nick Singleton (Port Hills Ranger), John Everingham.


2.1 RESOLVED that the apologies be accepted.

MOVED Wendy Everingham  SECONDED Luke Hollister  CARRIED

3 Conflict of Interest Declaration - Nil

4 Confirmation of Minutes of meeting held on 8th April 2019

4.1 RESOLVED that the draft minutes of April 8th 2019 be amended as follows:

(1) Richard Hopkins comments in Section 4 delete “fortnight” and insert “one week”;
(2) Add to Section 5.2 Action Point Nick Singleton still to follow up with Aaron Newlove in regard to the re-alignment of the Stan Helms Track near the pipeline;
(3) Add new section 5.6 Re-opening of the remainder of Urumau Reserve
The re-opening of the remainder of Urumau Reserve was discussed;
(4) Daryl Warnoch had said that he wanted the minutes to be in a shorter format

AND that the minutes as amended be confirmed as a true and correct record.

MOVED Brian Downey  SECONDED Wendy Everingham  CARRIED

5 Confirmation of Minutes of meeting held on 11th March 2019

5.1 RESOLVED that the draft minutes of March 11th 2018 be confirmed as a true and correct record.

MOVED Brian Downey  SECONDED Wendy Everingham

For: Wendy Everingham, Brian Downey, Flora MacGregor, Gerard Timings.
Abstained Robin Dawson.

NOT CARRIED
6 Matters arising from the minutes

6.1 Template for minutes: Governance staff have advised that there is no set template for minutes.

6.2 Mountain BikeTrack mapping
Nick Head, Nick Singleton, Wendy Everingham, Brian Downey and Daryl Warnock will have a site visit to Urumau Reserve on Tuesday June 9th to identify and agree on the unauthorised tracks to be closed.

7 Correspondence

7.1 Banks Peninsula Community Board Agenda - 10 June 2019 - Fi Smith
7.2 Have your say on proposed changes to District Plan to remove minimum onsite parking requirements in Lyttelton - Katy McRae
7.3 Application for access to the reserve – Alvin Tan
7.4 Lyttelton Harbour Wastewater Project – CCC Infrastructure news
7.5 Banks Peninsula Community Board Meeting - 20 May 2019 - Fi Smith
7.6 Lyttelton Reserves Management Committee - Proposed agenda item - Mark Laurensen
7.7 6 Harmans Rd – Paul Devlin
7.8 Banks Peninsula Community Board Agenda - 6 May 2019 - Fi Smith
7.9 Banks Peninsula Community Board Meeting 15 April 2019 - Supplementary Agenda - Fi Smith
7.10 Banks Peninsula Community Board Agenda - 15 April 2019 - Fi Smith

7.11 RESOLVED that the correspondence be accepted

MOVED Wendy Everingham SECONDED Flora MacGregor CARRIED

8 Treasurer’s report
8.1 Accounts
Balance as at May 31st 2019 $6,263.86
Current Account $619.82
Investment Account (maturing November 16 2019) $5,644.04

8.2 RESOLVED that the financial report for the period ending May 31 2019 be adopted.

MOVED Brian Downey SECONDED Kirsty Brennan CARRIED

9 Community Board Report - Nil
10 Ranger’s Report - Nick Singleton

10.1 The owners of 6 Harmans Rd have still not been granted permission to access Whaka Raupo Reserve for rock remediation work. DoC have not supplied details of the information required for a Wildlife Permit to go with their license application.

10.2 Mobil’s access application is unable to be assessed yet. They have not paid the consent fees to Council. When the fees are paid the license can be considered and the Reserve Management Committee will be asked for their input.

10.3 The proposed new track (Diagonal track) between the Drainage Bench track and the 4WD track will be assessed for ecological impacts at a meeting on site tomorrow.

10.4 Rangers are seeking the Reserve Management Committee’s approval for the re-opening of the remainder of Urumau Reserve.

10.5 RESOLVED that Lyttelton Reserve Management Committee approve the rangers follow due process to re-open all of Urumau Reserve to the public.

MOVED Luke Hollister SECONDED Richard Hopkins CARRIED

11 Discussion Development Plan – Identification and prioritising projects

There was a general discussion and it was agreed that feedback be provided to the Chair using the project chart that she had produced at the meeting, within the next week. She would seek advice from staff regarding a fair process to rank identified projects for the next 1-3 years. Kirsty Brennan suggested that the format be re-aligned with the headings in the notes to the new development plan.

12 General Business

12.1 Planting Group - Wendy Everingham

The planting team's report was tabled. See Appendix 1. Wendy reported that 31 plants had been stolen over a short period from the nursery at her home. This has been reported to the police.

The planting schedule has been pushed back to August due to lack of moisture in the ground.

The team will have a small display at the library during Sustainability Week.

12.2 Weed Group - Wendy Everingham

Wendy reported on a meeting that she and Brian Downey had with Matt Rose (Ranger) in regard to options for the management of the Summit Rd Protection Area (City side of Whaka Raupo Reserve). He wanted to know what the Committee wanted done. Decisions would not be needed until Spring. The boundary between Whaka Raupo Reserve and the property at 62 Governors Bay Road was also discussed. It was noted that the 30m by 10m area of broom and
gorse had regenerating native plants emerging. It could be hand cut and interplanted with more native plants.

12.3 Maintenance/Drainage Group - Brian Downey
Drainage Bench and 4WD tracks drains have been monitored and were seen to be working well during the recent rain event.

12.4 Track/Access Group - Daryl Warnock
Daryl reported that the Mountain Bike tracks showed no evidence of ponding during the rain event.
Richard Hopkins discussed a remodelling of the entrance to the Stan Helms Track so that the steps would no longer be required over the pipeline.
There was a brief discussion on John Garrett’s report. It was felt that we should wait till all the projects have been prioritised and a template for new tracks developed.

12.5 RESOLVED that approval be given for the re-design of the entrance to the Stan Helms Track.

MOVED Richard Hopkins  SECONDED Daryl Warnock  CARRIED

12.6 Pest Group - Kirsty Brennan
There have been fortnightly trips into Urumau Reserve by Lyttelton School children to check traps. They have now caught a total of 23 pests. 1 Weasel, 13 possums, 3 rats and 6 hedgehogs

13 Any Other Business

13.1 Daryl requested Nick Singleton be added to the mailing list for the minutes.

14 Next Meeting Dates Monday July 8th 2019

15 CLOSE: There being no further business the meeting concluded at 9.09 pm

Chair  Date
Appendix 1

Planting Team Update LRMC May 13th 2019

Our plant order of 160 was collected on May 2nd from the DOC nursery. Additional plants are added to our inventory from plants that we have germinated ourselves. We are yet to have a season stocktake but believe we have around 650 plants in stock.

Planting Preparation
We have started marking the grid for the new season’s plants. Our first working bee was May 5th. We have an intern working with us for exposure and experience in all aspects of planting.

Watering
Watering continues on the reserve. Rainfall is way below average so our watering team is still on call. We are watering 600 plants from 2018 and 300 from 2017.

Planting Days
For this season the low moisture levels are pushing our planting days later. These are the dates we are aiming for. As in previous years we will advertise this widely and offer participants lunch.

July 14th 10-1pm
Aug 11th 10-1pm
Sept 8th 10-1pm

Maintenance
The weed team continue to scour the area for invasive weeds. More Old Man’s Beard, sycamore and agapanthus have been removed from planting areas.

Seed Collecting
We have had three collecting days so far. We have one more planned. Seeds are collected from remnant bush from the south side of the Port Hills. Four people have been involved with this activity.

Planting Team May 2019
8. Akaroa Museum Advisory Committee - 26 June 2019

Reference: 19/792820
Presenter(s): Liz Carter – Community Board Adviser

1. Purpose of Report
   The unconfirmed minutes of the Akaroa Museum Advisory Committee meeting held on 26 June 2019, are attached.

2. Staff Recommendations
   That the Banks Peninsula Community Board:
   1. Receive the minutes of the Akaroa Museum Advisory Committee meeting held on 26 June 2019.

Attachments

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Akaroa Museum Advisory Committee
OPEN MINUTES

Date: Wednesday 26 June 2019
Time: 10am
Venue: Akaroa Boardroom, 78 Rue Lavaud, Akaroa

Present Members
Pam Richardson - Banks Peninsula Community Board Representative
Janis Haley - Banks Peninsula Community Board Representative
David Miller - Friends of the Museum (FOAM)
Sue Craw - Friends of the Museum (FOAM)

26 June 2019

Liz Carter
Community Board Advisor
941 5682
liz.carter@ccc.govt.nz
www.ccc.govt.nz

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Akaroa Museum Advisory Committee  
26 June 2019

| Part A | Matters Requiring a Council Decision |
| Part B | Reports for Information |
| Part C | Decisions Under Delegation |

The agenda was dealt with in the following order.

1. **Apologies**
   - **Part C**
     - There were no apologies.

2. **Declarations of Interest**
   - **Part B**
     - There were no declarations of interest recorded.

3. **Confirmation of Previous Minutes**
   - **Part C**
     - **Committee Resolved AMA/2019/00002**
       - That the minutes of the Akaroa Museum Advisory Committee meeting held on Wednesday, 27 March 2019 be confirmed.
       - Janis Haley/David Miller
       - Carried

4. **Deputations by Appointment**
   - **Part B**
     - There were no deputations by appointment.

5. **Akaroa Museum Director's Update**
   - **Committee Comment**
     1. **Cotrina (Tree) MacLeod**
       - The Committee acknowledged the recent death of Tree Macleod and in particular paid tribute to her work as a past employee at the Akaroa Museum.

     2. **Staff Resources**
       - The Museum Director reported on the rise in the number of visitors to the Museum over recent years and the Committee noted that its advocacy, and that of the Community Board, may be needed if the Museum was to lobby for additional staff resource through the next Long Term Plan.
3. Museum Policies
The Museum Director signalled that two of the Museum’s policies were due for review. Draft documents would be presented to the next meeting of the Committee for endorsement.

4. Next Committee Meeting
The Committee decided to reschedule its 25 September Committee meeting to Wednesday 7 August 2019, due to several members absence in late September.

Committee Resolved AMA/2019/00003
Original Staff Recommendation Adopted without Change

Part C
That the Akaroa Museum Advisory Committee:
1. Receive the information in the Akaroa Museum Director’s Update

Janis Haley/David Miller
Carried

Attachments
A Akaroa Museum - Visitors

6. Friends of Akaroa Museum (FOAM) - Presidents Update
Committee Resolved AMA/2019/00004
Original Staff Recommendation Adopted without Change

Part B
That the Akaroa Museum Advisory Committee receive the information in the Friends of Akaroa Museum President’s Update.

Pam Richardson/Sue Craw
Carried

7. Committee Members’ Exchange of Information

Part B
There was no information exchanged at this meeting.

Meeting concluded at 10.33am.

CONFIRMED THIS 7th DAY OF AUGUST 2019
Akaroa Museum Advisory Committee
MINUTES ATTACHMENTS

Date: Wednesday 26 June 2019
Time: 10am
Venue: Akaroa Boardroom, 78 Rue Lavaud, Akaroa

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Reference: 19/789403
Presenter(s): Liz Carter – Community Board Adviser

1. Purpose of Report

The unconfirmed minutes of the Akaroa Issues Working Party meeting held on 10 July 2019, are attached.

2. Staff Recommendations

That the Banks Peninsula Community Board:

1. Receive the notes of the Akaroa Issues Working Party meeting held on 10 July 2019.

2. Consider the following recommendations from the Akaroa Issues Working Party:
   a. That a request be made to staff to lift the rubber grass matting at the Akaroa Beach and replace it with asphalt, as a matter of urgency, with the work to be completed by 1 December 2019.
   b. That staff be requested to report on what could be done to remove obstacles from the footpaths in Akaroa.

Attachments

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<td>Akaroa Issues Working Party 10 July 2019 Minutes</td>
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Akaroa Issues Working Party

NOTES

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<tr>
<td>Time:</td>
<td>1.30pm</td>
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<td>Venue:</td>
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Present

<table>
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<tr>
<th>Chairperson</th>
<th>Pam Richardson</th>
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<td>Members</td>
<td>Janis Haley</td>
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<td></td>
<td>Andrew Turner (attended via VMR)</td>
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<td>Charl Chaney</td>
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<td>Kevin Kerr</td>
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<td>Victoria Andrews - Akaroa Civic Trust</td>
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<td>Darin Rainbird - Akaroa District Promotions</td>
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10 July 2019

Liz Carter
Community Board Advisor
941 5682
liz.carter@ccc.govt.nz
www.ccc.govt.nz

This forum has no decision making powers and is purely for the purpose of information sharing.
The agenda was dealt with in the following order.

1. **Apologies**

   **Committee Decision**
   
   That the apologies for absence from Jan Shuttleworth, Andrew Bullock, Andrew Hensley and Paul Devlin be accepted.

2. **Confirmation of Previous Notes**

   **Committee Decision**
   
   That the minutes of the Akaroa Issues Working Party meeting held on Wednesday, 8 May 2019 be confirmed.

3. **Issues**

   3.1 **Harbour - General and Structure**
   
   3.1.1 **Akaroa Wharf**

   First round of engagement has closed with 94 submissions received.

   3.1.2 **Boat Compound Area**

   It was noted that the old/derelict boats in the area adjacent to the Boat Compound were still there and members questioned when they were going to be moved.

   **ACTION:** That staff be requested to arrange for the old/derelict boats in the area adjacent to the Akaroa Boat Compound, to be removed.

   3.2 **Reserves**

   3.2.1 **Akaroa Beach and Walkway**

   Working Party members expressed frustration that there was still no landscape plan available for the Akaroa Beach area, particularly the replacement of the black rubber grass matting. The general feeling of the meeting was that because of safety concerns the matting should be replaced as soon as possible with something simple such as asphalt, which would be in keeping with the surrounding area.

   Members noted that the Working Party had been requesting for some time that the area be improved and made safe, and therefore decided to elevate this issue to the Community Board.
Akaroa Issues Working Party
10 July 2019

ACTION: That it be recommended to the Banks Peninsula Community Board that it request staff to lift the rubber grass matting at the Akaroa Beach and replace it with asphalt, as a matter of urgency, with the work to be completed by 1 December 2019.

ACTION: That staff be asked to investigate an overall landscape plan for the area at the Akaroa Beach, including the installation of a beach shower.

3.2.2 Akaroa Recreation Ground Toilets

The Working Party heard that there was often water lying around the outside of the toilets at the Recreation Ground and questioned whether the external tap had been disabled to assist with solving the problem.

ACTION: That staff be requested to investigate the reasons for water lying around the outside of the Recreation Ground toilets.

3.3 Roading

3.3.1 Obstacles on Footpaths

It was reported that some people were having difficulty negotiating some of the footpaths in Akaroa because of the signage and furniture placed there by businesses. Mobility scooter owners had raised this issue with Working Party members. Some of the cases had been reported but no action had been taken.

ACTION: That it be recommended to the Banks Peninsula Community Board that staff be requested to report on what could be done to remove obstacles from the footpaths in Akaroa.

3.3.2 L'Aube Hill Roadway

It was reported that there are still issues with people, including freedom campers, using the roadway on L'Aube Hill, past the point where the gate should be locked. The gate does not get locked, which allows people access to Council’s water supply complex at the top of the hill.

It was also reported that the signage relating to access not being allowed, was old and had vegetation partially covering it.

Staff noted that these issues had already been processed as an Action after being reported to the Community Board, and undertook to follow up on progress.

3.4 Waterways

No issues raised.
3.5 General

3.5.1 Information Kiosk at Wharf
It was reported that this will be painted before coming back for the cruise season. It was suggested that it be painted a dark green such as karaka. It was reported that there is no funding from any source for the information that is dispensed from the kiosk.

3.5.2 Visitor Planning - ChristchurchNZ
It was questioned again what planning was being considered to look at destination management for Akaroa, and whether ChristchurchNZ would be carrying out this work. It was reported that Akaroa District Promotions no longer received any funding from ChristchurchNZ towards the services that it provides.

Andrew Turner agreed to follow up with ChristchurchNZ regarding visitor planning / destination management.

3.5.3 Postal Boxes
It was reported that the New Zealand Post private boxes would be moved to the Bon Accord site at 57 Rue Lavaud. Council Traffic Operations staff were investigating some restricted time parking options for the immediate area.

3.5.4 Campervan Dump Site
It was reported that the Community Board had received information that indicated a campervan dump site would not be installed in Akaroa until the new wastewater facility was built.

Meeting concluded at 2.55pm.
10. Banks Peninsula Water Management Zone Committee Minutes

Reference: 19/788600
Presenter(s): Liz Carter, Community Board Advisor

1. Purpose of Report

Unconfirmed minutes have been received from:

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<tr>
<th>Name</th>
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<tr>
<td>Banks Peninsula Water Management Zone Committee</td>
<td>18 June 2019</td>
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2. Staff Recommendations

That the Banks Peninsula Community Board:

1. Receive the unconfirmed minutes of the Banks Peninsula Water Management Zone Committee meeting held on 18 June 2019.

Attachments

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<td>A</td>
<td>Banks Peninsula Water Management Zone Committee - 18 June 2019</td>
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</table>
Banks Peninsula Water Management Zone Committee
OPEN MINUTES

Date: Tuesday 18 June 2019
Time: 4pm
Venue: Lyttelton Community Boardroom, 25 Canterbury Street, Lyttelton

Present
Chairperson Dr Benita Wakefield - Te Rūnanga o Wairewa
Deputy Gina Waibl - Community Representative
Chairperson Rima Herber - Community Representative
Members Elizabeth Macpherson - Community Representative
Ben Manson - Community Representative
Paula Smith - Community Representative
Garrick Thorn - Community Representative
Elizabeth Cunningham - Councillor Environment Canterbury
Aurora Smith - Te Hapū o Ngāti Wheke/Rapaki

In Attendance: ECan - Gillian Jenkins, Birdlings Flat resident - Patsy; DOC – John Benn.

17 June 2019

Committee Advisor Principal Advisor Zone Facilitator
Liz Ryley Peter Kingsbury Lesley Woudberg
Tel: 941.8153 Principal Advisor Natural Resources Zone Facilitator
Christchurch City Council Tel: 941 8487

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Dr Benita Wakefield opened the meeting with a Karakia/Timatanga.

The agenda was dealt with in the following order.

1. **Apologies**
   
   **Committee Resolved BPZC/2019/00022**
   
   That apologies for absence from Manaia Cunningham, Deputy Mayor Turner, and Pere Tainui, be accepted.
   
   Benita Wakefield/Elizabeth Cunningham *Carried*

2. **Updates from Banks Peninsula Zone Committee Members**
   
   Members highlighted events/meetings/issues relevant to the Zone Committee, as follows:
   
   **Rima**
   
   1. The weed, Yellow-horned Poppy is establishing down the sides of the canal, and infesting the southern bays. This matter was discussed at the Weed Liaison meeting held on 5 June 2019 involving DOC, ECAN and weed contractors. It may be eradicated by grubbing out. Two other weeds noted are Chilean Mayten similar to a native and Great Willow Herb, an issue in wetland areas.
   
   2. Noted that the surfactant in glyphosate spray affects lizards.
   
   3. The possibility of a Catchment Management Plan could be considered at some time in the Wairewa Catchment.
   
   4. Lake Forsyth/Te Roto o Wairewa is often above 2.7 metres and inundates neighbouring property. A photograph showed the inundation when the lake was at 2.6m. Benita advised that other strategies in relation to this matter would be discussed by the Wairewa Rūnanga. The meeting noted that the ECAN website shows a graph of lake measurements.

   **Liz Macpherson** – Reported on a visit from PhD student Aisling about her freshwater kākahi (freshwater mussels) species project, about moving them between waterways to try and increase numbers. This is about increasing taonga species in freshwater streams and rivers, improving mahinga kai outcomes and as an indicator of water quality. Students would be happy to present the information to the Committee. Consideration should be given to barriers to this happening, such as legislation or funding. Note a permit from DOC is required to transfer species. Liz will circulate the information about this. Contacts in this area may be a PhD student with Mahaanui Kurataiao, and Peter Ramsden, Koukourārata Rūnanga.

   **Gina**
   
   1. Attended the Biosecurity Advisory Meeting covering Regional Pest Management Plan pest species, e.g. Old Man’s Beard, not new incursions. ECAN are seeking community representatives for groups, applications close 26 July. (Note page 24 of the Banks Peninsula Zone Committee’s agenda regarding the Biosecurity Advisory Group).
   
   2. Wrote article on possum control and forwarded it to newspapers, Akaroa Mail and Bay Harbour News.
   
   3. Noted that a ship unloading urea is currently at the Lyttelton Port.

   **Garrick**
1. Met with David Norton, Ecology Advisor to the Banks Peninsula Trust, about using Living Springs covenants as satellites to grow forests to attract biodiversity. David works with Beef and Lamb regarding Farm Environment Plans and communications about those plans. Many groups have an interest in this, such as Pest Free Banks Peninsula.

2. Garrick is assisting at work teaching bi-cultural competencies.

**Aurora**

1. Reported on the Art of Living programme, and about work being carried out in India to revive rivers.

2. Noted that a trip from Rapaki to Ripapa Island last week was postponed.

**Ben**

Has talked to Adam Thacker about Okains Bay. Removal work being carried out has had no impact.

**Benita** – The Zone Committee work weaves in and out of other Boards Benita sits on. In future she will share information about the work Ngāi Tahu does across many areas. What makes us unique and special in this zone. Thirty percent of biodiversity remaining is here in Banks Peninsula.

**Elizabeth Cunningham**

1. Offered to provide an update on Ngai Tahu structure.

2. Reported on the Whakaraupō-Lyttelton Harbour next step of the implementation plan, there are four funders. Lyttelton Port Company, Environment Canterbury, Christchurch City Council, Te Wheke and Ngai Tahu who have signed an MOU. Segments of this Plan could inform work on harbours. Karen Banwell is implementing the Plan, and will arrange for someone to co-ordinate all the groups working in the area. A report will be provided to the Zone Committee every two months.

3. Koukourārata Rūnanga – DOC worked with residents on Horomaka Island pine trees replacement.

In relation to the matters raised by a concerned resident, Adam Thacker, regarding the Opara River at Okains Bay, Peter Kingsbury advised that the work involves various units at Council relating to drainage, parks, roading and traffic engineering. Traffic Engineering has assessed the bend identified by the community as acceptable, and not a blind corner, if people are driving to the conditions. Work carried out in the waterway is to ensure flood carrying capacity of the stream is maintained and the banks remain stable. This is not a road safety matter and there is no need to remove any further vegetation. There is no intention to remove fencing, no further changes are to be made.

7. **Identification of General Public Contributions**

Birdlings Flat resident, Patsy Gibson, raised the matter of high speed power boats on Lake Te Roto o Wairewa-Lake Forsyth. She has spoken to Gary Manch, in the Harbormaster’s Office, about this, and queried how navigation rules are being accommodated. The definition of a circuit racing boat is that it does 60km/hour with a top end speed of 235km/hour. The speed boat club had temporary exemption from the Navigation Safety Bylaw to race 12 days per year (this number of race days is seldom reached). Neighbours were unaware of any posts to Facebook or notices about lake closure for the power boat racing. There is concern that possibly the club is not meeting the conditions required. From 14 October to 7 April there are nine race days planned. Concern has been expressed that if the lake is closed it complies with health and safety for other users. Concerns are that the
area is narrow with significant wetlands near the boathouse, the effect the boat wake may have on those wetlands, the effect on birdlife and the issue of noise.

The meeting noted that the ZIP Addendum, page 24, 6.9 promotes this as a low speed area.

The Zone Committee recognises this issue in the ZIPA, and suggests during the next Quarterly Report to the Christchurch City Council it raises this matter. The Zone Facilitator will report any further advice from Harbormaster to the next meeting.

9. Facilitator’s Update - 18 June 2019

   Committee Comment
   1. Lesley spoke to her Facilitator’s report. She advised that plantings would be undertaken on 4 August 2019 at Orton Bradley Park, and on 25 August 2019 at Okuti River. Plantings at Koukourārata Marae were being organised in terms of the Immediate Steps project funding.

   Committee Resolved BPZC/2019/00023
   That the Banks Peninsula Water Management Zone Committee:
   Elizabeth Cunningham/Elizabeth Macpherson Carried

3. Confirmation of Previous Minutes

   Committee Resolved BPZC/2019/00024

   That the minutes of the Banks Peninsula Water Management Zone Committee meeting held on Tuesday, 21 May 2019 be confirmed, subject to the following addition:

   • Item 9.2 – to note that there are two projects from the Zone Committee’s current Action Plan that are fully aligned with the Whakaraupō Catchment Management Plan. These are Priority Action 1: Support the implementation of the Whakaraupō Catchment Management Plan project to complete riparian planting on four streams ki uto ki toi, and Priority Action 16: Complete Whakaraupō Road cutting Trial by 2021 to determine effective erosion control techniques.

   Paula Smith/Benita Wakefield Carried

4. Matters Arising from the Minutes

   The issue of the Te Roto o Wairewa-Lake Forsyth opening level of 2.7 metres and providing feedback to Joe Power, the Manager of Kinloch, was raised. It was noted that there were graphs of lake levels available from the ECan website. Ben will provide Joe with a copy of the graphs. Benita advised she had passed information to Councillor Raean Cranwell about the lake opening issue. Councillor Cunningham will also raise this matter with Deputy Mayor Andrew Turner.

   In relation to Immediate Steps funding, Lesley referred the meeting to a Draft Questions and Answers for Landowners document.
5. **Deputations by Appointment**
   There were no deputations by appointment.

6. **Identification of Urgent Items**
   There were no urgent items identified.

8. **Banks Peninsula Zone Committee - Quarterly Update**

   **Committee Comment**

   1. Gill Jenkins spoke to the Quarterly Update report that had been separately circulated.
   2. The meeting noted that Brad Baxter, Land Management Advisor for ECan, has been seconded to another area of ECan and a replacement for his role would be filled soon.
   3. In relation to bank stabilisation and plantings in the Wairewa catchment, Paula suggested it would be helpful to have a plan of what is being achieved, i.e. 80% of stream banks. The possibility of volunteers to assist with plantings from the Art of Living group was suggested.
   4. CCC Information cards – Peter Kingsbury responded that these were not currently a priority for CCC.
   5. Benita referred to the matter of fencing in higher areas that was too expensive. Because these areas were too steep there was natural stock exclusion. Rules around stock exclusion are to be provided to members. There is landowner concern that fencing in higher areas will be too expensive.
   6. In managing septic tanks, Gill advised there was no change to the work, and that the progress of information cards had been delayed.
   7. There was a suggestion of possibly developing a project around waterways in Wainui.
   8. In response to an enquiry regarding compliance around sediment discharges, Gill advised she would check and provide advice on the number of on the spot infringements issued, including the issue of sediment from construction at Norwich Quay, Lyttelton.

   **Committee Resolved BPZC/2019/00025**

   That the Banks Peninsula Water Management Zone Committee:

   1. Receive the information in the Quarterly Update report. 

   Benita Wakefield/Gina Waibl 

   Carried

   The formal meeting concluded at 6.20pm and a workshop followed.
10. Workshop - Review of the Banks Peninsula Zone Committee's 3-Year Action Plan

Following the formal meeting a workshop was held to review the Zone Committee's 3-Year Action Plan.

At 8.05pm the meeting/workshop closed with a Karakia/Whakamutunga.

CONFIRMED THIS 16TH DAY OF JULY 2019

DR BENITA WAKEFIELD
CHAIRPERSON
11. Orton Bradley Park Board Minutes - 8 April 2019

Reference: 19/794208
Presenter(s): Liz Carter – Community Board Adviser

1. Purpose of Report

Minutes have been received from:

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<tr>
<td>Orton Bradley Park Board</td>
<td>8 April 2019</td>
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2. Staff Recommendations

That the Banks Peninsula Community Board:

1. Receive the minutes of the Orton Bradley Park Board meeting held on 8 April 2019.

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<td>Orton Bradley Park Board minutes 8 April 2019</td>
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ORTON BRADLEY PARK

MEETING OF THE BOARD HELD IN THE COTTAGE
3.00 pm, 8th APRIL 2019

1 Present: M. Cameron (Acting Chairman), B. Dixon, B. Studholme, J. Rentoul, B. Farmer, S. O’Connell, F. Dawson, C. Oliver

In attendance: I. Luxford, A. Nicholl

2 Apologies: P. Devlin, John Thacker, B. Bowater
A query was raised regarding Barry’s health and the possibility he may retire from the Board – his situation to be monitored.

3 Matt requested that Board members clarify their representation on the Board, and any additional relevant interests:
   - Brian Dixon: Farm Forestry Association
     Probus, Lions, Federated Farmers
   - Bill Studholme: Banks Peninsula Community Board
     Secretary, Charteris Bay Residents Association
   - Felix Dawson: Banks Peninsula Community Board
   - John Rentoul: Co-opted
   - Craig Oliver: Canterbury Horticultural Society
   - Bruce Farmer: Canterbury Arboretum Society
     Past president of Charteris Bay Golf Club
   - Sean O’Connell: NZ Automobile Association
   - Matt Cameron (Acting Chairman): Co-opted
     Employee and shareholder of Beca Ltd

John Thacker and Paul Devlin to be completed....

3 Minutes of previous Board Meeting, held 11th February 2019 have been circulated.
A slight adjustment required to item (iii) under correspondence, removing the word ‘not’ from Tom Kuenning’s email, i.e. “would prefer that the tennis club was mentioned in the Annual Report”.

Matt moved that the minutes be recorded as true and accurate, with the one alteration.
   Seconded: J. Rentoul
   Carried

4 Health and Safety
Incident on flying fox as mentioned in Manager’s Report.
Flying fox closed pending report from Project Adventure its condition, maintenance required and suggesting any changes to be made. Sign erected stating ‘one person at a time’.
Flying fox and high ropes course now added to yearly check list.
Matt asked if there were any other areas of concern. Bridges, big rock fencing, abseiling structures were noted as possible areas that require regular safety reviews.

- Action - Ian to review and identify what can be done to review these or other items.

5 Manager’s Report
5.2 Employment contracts – to be completed.
- Dale’s to be updated, Ian’s to be written.
- Action: Ian to arrange for employment contracts to be updated.

5.3 Solar Power installation.
Cost benefit discussed.
Most power consumed by café. Zac would be paying the Park for café’s electricity use. If café closed during summer, there would be a surfeit of electricity to be sold back to grid at lesser value. Five years was mentioned as a minimum payback time, however there was some scepticism around this. Ian sought the view of the Board about value of such an investment. Funds from sale of section could be used to finance. Bill suggested funds be sought from other parties, i.e. pub charities.
Matt felt project in keeping with park philosophy.
- Action: Ian to explore possible funding options for the solar installation.

5.4 Heritage Grant: Not finalised as yet.
- Action: Ian will ring lawyer after 2 weeks if no progress.

5.5 Broker is preparing quote for insurance. They require information about forestry.

5.6 Unsold section needs tidying up before listing.
- Action: Complete section tidy up works and list with Min Sarginson.

5.7 Café
Food at café has had good reports and takeaways are now being served.
There have been complaints about the state of the toilets. The tenant is responsible for cleanliness of toilets which has been inconsistent. The urinal needs fixing, which is the landlord responsibility. Repairs are underway currently.
- Action: Ian to complete toilet maintenance works.
The tenant is currently applying for a liquor licence with the intention of serving alcohol next summer.
Legal fees relating to café were queried. Ian explained these are for setting up the lease agreement. Lease agreement set for 3 years.

Bill would like to see more meaningful accounts presented, eg. how much revenue is received from café and how much paid out. Park pays for electricity and is reimbursed by Zac. – similar to rates reimbursement.
Matt felt year to date figures would be helpful.

5.8 Stewart Lowe, the owner of SBA Riccarton has agreed to be the Board’s new Treasurer. He needs to be contacted and welcomed and let him know what is expected.

Matt suggested a meeting with Stewart to formally appoint him and obtain his suggestions re making the accounts clearer. Matt, Bill and Ian to meet with him.
• Action: Ian will contact Stewart to arrange a meeting.

Matt moved that Stewart Lowe of SBA be appointed as treasurer for Orton Bradley Park.
Seconded: B. Studholme
Carried.

5.9 Ian met with representatives of Top10 yesterday. The purpose of the meeting was to learn how the park camping offering could be enhanced and improved. Different options for OBP camping were discussed.
• Action: Ian to continue looking at options to enhance the OBP camping experience.

5.11 Weed Control
Old Man’s Beard: Despite large effort over last 4 months, still a big problem. Gorse is being sprayed currently and the Arboretum is in need of weed control.

5.12 Signing Authority
Until new Chairman officially appointed, no one has signing rights on investment documents.
Bill suggested that the Acting Chairman (Matt) could be authorised as a signatory.

New signatories are needed for purchases and transferring of funds, as Bill is the only signatory left on the Board.
This will require a visit to Westpac.
A motion was proposed by Craig Oliver that Simon Martin and Barry Bowater be removed as signatories and appoint Matt and one other Board member

Seconded: Bill Studholme
Carried.

*Post meeting note:* Ian and Matt have met with Westpac, refer to attached ‘addition to minutes’ document formalising the changes to OBP banking facilities.

5.13 **Food Festival**

Board very impressed by the group’s presentation and agreed in principle with their proposal.
The group’s intention is to pre-sell tickets and pay the Park $3 from each ticket sold for the first 2,000 guests and $5 for each additional.

Liquor licensing is their responsibility.

- **Action:** Ian to liaise with Laura and Tom re disruption.
  Laura requires 3 months warning of disruption to her operation.

Matt moved that the Board approve the food festival proposal in principle.

Seconded: Bruce Farmer
Carried

5.14 **Donations**

The Board to write letter of thanks to Martin van Beynan, for the generous donation of $3,800 being proceeds from the sale of the Press Club.

An amount of $780 was received from the Justice Department, as reimbursement for ‘employee theft’.

5.15 **Biodiversity**

QEII Trust has agreed to fund fencing project in Hunters Gully if the area is convenedant. They consider the area to be of ecological significance.

Brian Dixon moved the motion that the Board agree to covenant Hunters Gully.

Seconded: B. Studholme
Carried.

Trees That Count’s donation of 5,000 trees is much appreciated but spraying and laying out plants in preparation for public planting will require considerable staff time. 50-80 people usually attend public planting days.
Managers Report Discussion:

Park Full When Wedding Held in the Park
John Rentoul questioned Ian about the ‘park full’ sign being displayed when a wedding is held at the park.
Ian explained that if the wedding party wish to have music after 10.30 pm, they pay for all camping sites. If music/noise ceases before 10.30 pm camping is available to others.
In peak holiday times noise/music stops at 10.30 pm.

Volunteers: Craig asked if there were sufficient jobs for the volunteers.
Ian explained there was no shortage. Monday volunteers were keen to maintain buildings and structures. The increasing age of the regular Monday volunteers limits their ability to tackle more physical jobs.
A new volunteer has joined the Monday group.

Weed Mapping
Bruce asked if he could take over Paul Devlin’s proposed role in working on the mapping of weeds in the park.
Bruce has valuable knowledge of the types of weeds and their position throughout the park.

Bruce’s suggestion was welcomed by the Board.
Bruce to recommence work on track clearing, signage and stiles again in spring. There are two younger volunteers who would like to help with this work.

Bruce would like park staff to accompany him on a walk around the park to ensure all involved have similar ideas. This would also be desirable from a H&S aspect.

- **Action:** Bruce to commence weed mapping, Felix to assist.

Laura’s Dairy lease is due for renewal, being the end of 2nd 3 year term.
Board agreed to keep formula for rental the same, i.e. approx. $700 per month.

Matt moved that the Managers Report and Finance Report be accepted.
Seconded: John Rentoul
Carried.

Correspondence:
Funding applications have been prepared for the Museum area in the stone cottage.

Email received from Liz Carter requesting that we continue to send Minutes of Board meetings to Community Board.
• **Action:** Minutes to be distributed to the Community Board.

7 **Other Business:**

**Head to Head Walkway**

Felix Dawson had attended Council meeting dealing with public consultation and feedback.

Debate whether to take the walk in OBP section through the park or up the road.

Tom Kuening has proposed carrying the OBP section of the walkway further up the park to the boundary. He felt the park would be amenable. The Board felt, although considerable work involved with this proposal, it would make a more interesting walk, also providing access to the arboretum.

Volunteers would be involved in track building.

Felix explained more conversations with the community required with the option to go around Marine Drive, before decision made.

9 **Schedule of Meetings**

Brian Dixon requested changes to the Schedule. He is now President of his Probus Group and 3rd Mondays in month not suitable to him.

The following changes suggested:

10th instead of 17th June – 1pm
26th instead of 19th August – 1 pm

Schedule of Meetings to be distributed with Minutes.

Meeting closed at 4.40 pm.

Signed: ________________ Date: ________________
12. Briefing - Signage at Akaroa Harbour Slipways

Reference: 19/793921
Presenter(s): Tom McTavish – Marine & Biodiversity Ranger, Department of Conservation

1. Purpose of Report

The Board will be briefed on the following:

<table>
<thead>
<tr>
<th>Subject</th>
<th>Presenter(s)</th>
<th>Unit/Organisation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Signage at Akaroa Harbour Slipways</td>
<td>Tom McTavish</td>
<td>Marine &amp; Biodiversity Ranger</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Department of Conservation (DoC)</td>
</tr>
<tr>
<td></td>
<td>Tim Hennessy</td>
<td>Recreational Boatie and Casual DoC Staff Member</td>
</tr>
</tbody>
</table>

2. Staff Recommendations

That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board:

1. Notes the information supplied during the Briefing.

Attachments

There are no attachments to this report.
13. Briefing - Akaroa Skatepark Mural

Reference: 19/793987
Presenter(s): Kerry Little – Akaroa Heartlands

1. Purpose of Report

The Board will be briefed on the following:

<table>
<thead>
<tr>
<th>Subject</th>
<th>Presenter(s)</th>
<th>Unit/Organisation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Akaroa Skatepark Mural</td>
<td>Kerry Little</td>
<td>Akaroa Heartlands</td>
</tr>
</tbody>
</table>

2. Staff Recommendations

That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board:

1. Notes the information supplied during the Briefing.

2. Approves in principle the project to replace the painted mural boards at the Akaroa Skatepark, on the understanding that Parks staff have given prior approval for the project.

Attachments

There are no attachments to this report.
14. Council-Community Board Governance Partnership Agreement and Delegations

Reference: 19/738507
Presenter(s): Andrea Wild, Community Development Advisor

1. Purpose of Report
   1.1 The purpose of this report is to confirm the Council’s endorsement of an approach to devolve greater decision making authority and responsibilities to community boards; and for the Te Pātaka o Rākaihautū/Banks Peninsula Community Board Community Board to approve a delegation to the Chair to sign the Council-Community Board Governance Partnership Agreement.

2. Executive Summary
   2.1 At its meeting of 13 June 2019 (item 16), the Council endorsed a partnership approach to governance between the Council and community boards, and approved a Council-Community Board Governance Partnership Agreement (Attachment A). The Council delegated authority to the Mayor to sign the Agreement on behalf of the Council, and proposed that the Chair sign it on behalf of the Community Board.

   2.2 At the same meeting, the Council also approved new delegations (Attachment B) to the community boards so that issues specific to a community board should be dealt with and decided on within the affected locality, rather than by the Council as a whole. These new delegations will take effect on 1 August 2019.

3. Staff Recommendations
   That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board:
   1. Endorse the proposed partnership approach to governance between the Council and community boards.
   2. Confirm the Community Board’s approval of the Council-Community Board Governance Partnership Agreement (Attachment A).
   3. Delegate to the Chair the authority to sign the Council-Community Board Governance Partnership Agreement (Attachment A) on behalf of the Community Board.
   4. Note that the new delegations agreed by the Council will take effect on 1 August 2019.

4. Context/Background
   Issue or Opportunity
   4.1 At its meeting of 13 June 2019 (item 16), the Council agreed that the Council and community boards adopt a Governance Partnership Agreement to be signed by the Mayor and chair of each community board.

   4.2 The Agreement is now before the Community Board, and the Board needs to determine whether it wishes to sign the Agreement.

   4.3 To be most effective, the agreement will be the same across all community boards. The Council-Community Board Governance Partnership Agreement is attached (Attachment A).
Decision Making Authority

4.4 Community boards are established under the Local Government Act 2002 (LGA). Section 52 of the LGA describes the role of community boards, including to represent their community’s interests and have oversight of territorial authority services delivered in their communities. Community boards can undertake responsibilities delegated to them by the territorial authority.

Governance Partnership Agreement

4.5 The Governance Partnership Agreement (Attachment A) aims to capture the commitment of the Council and community boards to the governance partnership. It is a statement of intent, good will and partnership. It is not a legal document and does not replace other agreed protocols like Standing Orders, the Code of Conduct or the Significance and Engagement Policy. Of most importance is the fact that all parties see it as a living document that will evolve over time. The first proposed review date is six months into the new Council term.

4.6 The Agreement sets out partnership principles, protocols, roles and responsibilities. It also sets out the mechanisms by which decision making can be devolved, pursuant to the LGA, including:

- Defining the rationale behind (greater) delegation of decision making to community boards.
- Providing for Boards to be engaged earlier in:
  - Major Council strategic and policy processes;
  - New major projects and significant changes to existing major projects;
  - Metropolitan projects within the community board area;
  - Annual Plan and Long Term Plan Processes.
- Recognising the Community Board Plan as a strategic document to be included in the preparation of Service Plans, Annual Plans and Long Term Plans.

4.7 Confering reciprocal responsibilities on Council and community boards to keep each other informed of consultative processes by third parties.

New Delegations to Community Boards

4.8 At the 13 June 2019 Council meeting, the Council also agreed to a series of new delegations to community boards. The new delegations will take effect on 1 August 2019 and be updated in the Council’s Register of Delegations. These new delegations are additional to the current delegations already delegated to community boards.

4.9 The new delegations are detailed in Attachment B and include the following:

- Approve site selection and final design of new local community facilities (excludes community facilities that have network or citizen hub implications);
- Approve alterations and additions to the design of existing local community facilities (excludes community facilities that have network or citizen hub implications);
- Name local cemeteries;
- Banks Peninsula appoint a member to Summit Road Protection Authority;
- Authorise School Boards of Trustees to appoint school patrols;
- Resolve a discontinuance of a parking place;
- Installation of floodlights on sports parks;
• Classify a reserve;
• Decide on a reserve name;
• Grant lease or licence extensions on parks;
• Authorise variations to leases and licences on parks;
• Agree to assignments of leases or licences of parks;
• Agree to cancellation or surrender of leases and licences on parks and reserves;
• Administer and enforce leases and licences terms on parks and reserves;
• Give consent as landlord to various matters;
• Determine bans on model aircraft in parks and reserves

**Next Steps**

4.10 If the Community Board decides to sign the Agreement, staff will arrange a time for the Mayor and Chair to sign the document. Once the Agreement is signed and new delegations are in place (taking effect on 1 August 2019), staff will incorporate the changes into their processes. The cultural change to ensure staff involve community boards at appropriate stages of their projects will be communicated to staff through an internal communications plan.

**Attachments**

<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>Council Community Board Governance Partnership Agreement</td>
<td>58</td>
</tr>
<tr>
<td>B</td>
<td>New Delegations to Community Boards</td>
<td>63</td>
</tr>
</tbody>
</table>

**Confirmation of Statutory Compliance**

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

(i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and

(ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council’s significance and engagement policy.

**Signatories**

<table>
<thead>
<tr>
<th>Authors</th>
<th>Libby Elvidge - Senior Policy Analyst</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Vivienne Wilson - Associate General Counsel</td>
</tr>
<tr>
<td></td>
<td>Andrea Wild - Community Development Advisor</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Approved By</th>
<th>Matthew McLintock - Manager Community Governance Team</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Brent Smith - Acting General Manager Citizens &amp; Community</td>
</tr>
</tbody>
</table>
Christchurch City Council Community Board Governance Partnership Agreement

Vision statement
A partnership approach to local decision making in Christchurch.

Purpose
This Agreement documents the principles of a good faith partnership between the Christchurch City Council and its Community Boards.

It seeks to encourage communication, coordination and cooperation between the Council and the Community Boards to enable them to work together to:

- facilitate local decision making and action by, and on behalf of, communities;
- promote active citizenship;
- strengthen the connection to neighborhoods and citizens; and
- provide local input into Council strategies, plans and services.

Protocols
The partnership between the Council and Community Boards is based on the following protocols:

Governance, Communication and Coordination

- The Council and Community Boards have a joint responsibility for good governance: the best interests of our communities are served when we work cooperatively.
- The Council and Community Boards acknowledge that the Local Government Act 2002 provides that the Council has a city wide focus and the Community Boards have a community focus, and the Community Boards operate under the governance umbrella of the Council. Community Boards carry out the responsibilities, duties and functions that are given to them by statute or that are delegated to them by the Council. Delegations are listed in the delegations register.

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1 A definition of good faith taken from section 4(1A) of the Employment Relations Act 2000 is “the parties to the relationship are active and constructive in establishing and maintaining a productive relationship in which the parties are, amongst other things, responsive and communicative.”

2 The role of Community Boards is described on the Council Website under “Council – How the Council works.”

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- Delegations to Community Boards are guided by the principle of subsidiarity in that issues specific to a Community Board should be dealt with and decided on within the affected locality (subject to metropolitan and network implications).

- If a Community Board considers a particular decision is better made at the community board level, it may ask for a report to the Council regarding the delegation of that particular decision.

- The Community Board may refer any decision it has been delegated to the Council for decision if it chooses to do so.

- The Council is not entitled to rescind or amend a final decision made under a delegation to a Community Board.

- When exercising powers (either mandated or delegated) to make decisions, the appropriate decision-making process must be used, as indicated by the Council’s Significance and Engagement Policy and the Local Government Act 2002.

**Community Board participation in Council decision making**

- The Council will engage the Community Board early in the planning and development phase, at a point where the Community Board feedback can be utilised in the decision making process.

- The Council will have particular regard to Community Board feedback on relevant significant policy and planning documents before the policies or plans are adopted by the Council as draft documents and notified for public comment.

- From time to time, the Council may appoint Community Board representatives to committees, hearings panels and working parties.

- Community Boards are able to make submissions on any Council consultation document that has been publicly notified, including where they have provided feedback during the development process.

- Decisions on metropolitan projects or matters with city-wide implications across multiple ward boundaries will be made by the Council or a Council Committee.

- Community boards will be engaged on metropolitan projects within their community board area.

**Long Term Plans and Annual Plans**

- Community Boards will be given the opportunity to have input into the development of Long Term Plans and Annual Plans before the policies or plans are adopted by the Council as draft documents and notified for public comment.

- Community Boards will be given the opportunity to have input into the city-wide approach to community consultation on Long Term Plans and Annual Plans as

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3 A process for determining whether an issue is local or metropolitan is attached as Appendix 1 of this Agreement.

15 May 2019 HPRE 19/532312
well as informing bespoke local consultation in their community board area.

**Community Board Plans**

- Acknowledging that the Community Board engages with its local communities to develop a Community Board Plan:
  - The Council will regard the Community Board Plan as a key strategic document to be included in the preparation of Council planning and budgeting processes, including the Long Term Plan and Annual Plan; and
  - Council officers will work with community boards to ensure the specific deliverables of Community Board Plans align with Council’s Service Plans detailing levels of service.

**Community consultation by other organisations**

- Both parties will use reasonable endeavors to advise the other party when they become aware of any consultation affecting a Community Board area by an external organisation (for example central government or other local government authorities).

**Operations, Administration and Support**

- The Chief Executive Officer will ensure that Community Boards are provided with timely and robust information, support and advice to enable the Community Boards to make decisions and provide feedback.
- The Council and Community Boards will engage with and receive advice from staff on all matters needing a decision.
- Community Board concerns regarding operational performance will be communicated to the relevant General Manager in the first instance and subsequently to the Council’s Chief Executive Officer if not resolved.
- Appropriate training and development will be provided for councillors and community board members, on an ongoing basis, to ensure they have the necessary skills to undertake their governance and policy making responsibilities.
- Community Board Chairs will present the community board reports to the Council on a monthly basis.

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The Mayor may attend meetings of the Community Board Chairs, as appropriate.

**Review of Agreement**

- This Agreement and the Delegations Register will be reviewed within six months following the triennial local election.

**Administration**

- The Chief Executive Officer is responsible for the administration of this Agreement.

**Authority**

This Agreement is signed on this _____ day of __________ 2019 by the following:

Lianne Dalziel  
Mayor  
Christchurch City Council

[Chairperson’s Name]  
Chairperson  
[NAME] Community Board

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Appendix 1

Local and Metropolitan decisions (decision making process)

Issues specific to a Community Board should be dealt with and decided on within the affected locality, rather than by the Council as a whole (examples include, community facilities, community parks and board funding.)

However, a question may arise about whether an issue is inherently local or has implications beyond the boundaries of a Community Board, i.e. metropolitan. In this situation, the allocation of decision making responsibilities will be determined in accordance with the following principles (similar to those established for Local Boards in the Auckland Council district):

- decision making responsibility for a non-regulatory activity of the Council particular to a Community Board area should be exercised by the Community Board (local decisions); or
- by the Council (metropolitan decisions) if the nature of the activity is such that decision-making on a district-wide basis will better promote the interests of all communities, having regard to the following factors -
  - the impact of the decision (will it extend beyond the Community Board area); and/or
  - effective decision making (will the decision require alignment or integration with other decisions that are the responsibility of the Council); and/or
  - the benefits of a consistent or coordinated approach in the Council’s district (will these outweigh the benefits of reflecting the particular needs and preferences of the communities within the Community Board area); and/or
  - the significance of the activity (as assessed in accordance with the Council’s Significance and Engagement Policy).

If the allocation of decision making responsibilities becomes an issue to be dealt with by application of the principles referred to above, it must first be raised with the General Manager responsible for the activity proposed. Any recommendations to be made will be approved by the Executive Leadership Team before being considered by the Council, which will decide whether or not a matter should be dealt with by the Council as a whole, rather than a Community Board(s).

15 May 2019 HPRE 19/532312
Attachment B

PART D – SUB-PART 1 - COMMUNITY BOARDS

The Council delegates to its Community Boards the responsibilities, duties, and powers set out below.

The ‘General Comments’ section at page 2 of this Register refers to those responsibilities, duties, and powers that cannot be delegated.

Any decisions made by a Community Board must be consistent with policies, procedures, standards or resolutions adopted or made by the Council (whether or not referred to in the delegations).

The delegations reflect the Council’s view that issues specific to a Community Board should be dealt with and decided on within the affected locality, rather than by the Council as a whole (examples include community facilities, community parks, and board funding).

However, a question may arise about whether an issue is inherently local or has implications beyond the boundaries of a Community Board (i.e., metropolitan). In this situation, the allocation of decision-making responsibilities will be determined in accordance with the following principles (similar to those established for Local Boards in the Auckland Council district):

1. decision-making responsibility for a non-regulatory activity of the Council within a Community Board area should be exercised by the Community Board (local decisions); or

2. by the Council (metropolitan decisions) if the nature of the activity is such that decision-making on a district-wide basis will better promote the interests of all communities, having regard to the following factors –
   - the impact of the decision (will it extend beyond the Community Board area); and/or
   - effective decision-making (will the decision require alignment or integration with other decisions that are the responsibility of the Council); and/or

Note: Existing delegations are in black text.
New delegations are in red text.
Re-worded delegations are in blue text – NO SUBSTANTIVE CHANGE.

17 May 2019 HPRE 19/188334
• the benefits of a consistent or co-ordinated approach in the Council’s district (will these outweigh the benefits of reflecting the particular needs and preferences of the communities within the Community Board area); and/or

• the significance of the activity (as assessed in accordance with the Council’s Significance and Engagement Policy).

If the allocation of decision-making responsibilities becomes an issue to be dealt with by application of the principles referred to above, it must first be raised with the General Manager responsible for the activity proposed. Any recommendations to be made will be approved by the Executive Leadership Team before being considered by the Council, which will decide whether or not a matter should be dealt with by the Council as a whole, rather than a Community Board.

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17 May 2019 HPRE 19/188334
## Community Grants

<table>
<thead>
<tr>
<th>Description</th>
<th>Responsibilities, duties, powers etc.</th>
<th>Limits etc.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Strengthening Communities Fund</td>
<td>Determine the allocation of the local Strengthening Communities Fund (being an amount determined by the Council) for each community.</td>
<td>Allocations must be consistent with any policies, standards or criteria adopted by the Council.</td>
</tr>
<tr>
<td>Discretionary Response Fund</td>
<td>Determine the allocation of the local Discretionary Response Fund (being an amount determined by the Council) for each community.</td>
<td>Allocations must be consistent with any policies, standards or criteria adopted by the Council.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>The Fund does not cover</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Legal challenges or Environment Court challenges against the Council, Council Controlled Organisations or Community Boards decisions.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Projects or initiatives that change the scope of a Council project.*</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Projects or initiatives that will lead to ongoing operational costs to the Council.*</td>
</tr>
<tr>
<td></td>
<td></td>
<td>*Note: that Community Boards can recommend to the Council that it consider a grant for this purpose.</td>
</tr>
<tr>
<td>Small Grants Funds</td>
<td>Determine the final funding decisions from the Small Grants Fund (being an amount determined by the Council) for each community.</td>
<td>Allocations must be consistent with any policies, standards or criteria adopted by the Council.</td>
</tr>
</tbody>
</table>

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New delegations are in red text.  
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17 May 2019 HPRE 19/188334
## 2. APPOINTMENTS

<table>
<thead>
<tr>
<th>Delegate</th>
<th>Responsibilities, duties, powers etc.</th>
<th>Limits etc.</th>
</tr>
</thead>
</table>
| Banks Peninsula Community Board              | Appoint a member of the Community Board, or other person, to the following bodies, as the Council’s representative (or one of the Council’s representatives) on that body, and in the case of the Orton Bradley Park Trust Board, *three* members of the Community Board, or other persons as the Council’s representatives:  
  - Diamond Harbour and Districts' Health Support Group  
  - Lyttelton Museum  
  - Halswell River Rating District Committee  
  - Okaains Bay Maori and Colonial Museum Trust  
  - Orton Bradley Park Trust Board (*3* being 1 person representing the Akaroa Subdivision, 1 person representing the Mt Herbert Subdivision, and 1 person representing the Lyttelton Subdivision). |             |
| Banks Peninsula Community Board              | Appoint a member to the Rural Canterbury Primary Health Organisation and the Banks Peninsula Pest Liaison Committee, as the Council’s representative on those bodies.                                                                                           |             |
| Banks Peninsula Community Board              | Appoint a member to the Summit Road Protection Authority as the Council’s representative under section 7(1)(b) of the Summit Road (Canterbury) Protection Act 2001.                                                                                   |             |
| Banks Peninsula Community Board              | To make a recommendation to the Minister of Conservation on an appointment of a representative on the Pohatu Marine Reserve Advisory Committee.                                                                                          |             |

Note: Existing delegations are in black text.  
New delegations are in red text.  
Re-worded delegations are in blue text – NO SUBSTANTIVE CHANGE.

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### Item 14

<table>
<thead>
<tr>
<th>Delegate</th>
<th>Responsibilities, duties, powers etc.</th>
<th>Limits etc.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Halswell-Hornby-Riccarton Community Board and the Fendalton-Waimairi Community Board, jointly</td>
<td>To make one appointment to the Selwyn District Council Water Race Subcommittee.</td>
<td></td>
</tr>
<tr>
<td>Coastal-Burwood Community Board</td>
<td>To appoint the Council’s representatives(s) to the Community Liaison Committee under regulation 34(2)(b) of the Oranga Tamariki (Residential Care) Regulations 1996 to Te Oranga Care and Protection Residence in Christchurch.</td>
<td></td>
</tr>
<tr>
<td>Halswell-Hornby-Riccarton Community Board</td>
<td>To appoint the Council’s representatives(s) to the Community Liaison Committee under regulation 34(2)(b) of the Oranga Tamariki (Residential Care) Regulations 1996 to Te Poutama Ārahi Rangatahi (Harmful Sexual Behavior programme) in Christchurch.</td>
<td></td>
</tr>
</tbody>
</table>

### 3. AWARDS

<table>
<thead>
<tr>
<th>Responsibilities, duties, powers etc.</th>
<th>Limits etc.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Grant Community Awards, and all awards initiated by Community Boards.</td>
<td></td>
</tr>
</tbody>
</table>

Note: Existing delegations are in black text.  
New delegations are in red text.  
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17 May 2019 HPRE 19/188334
4. SUBMISSIONS

<table>
<thead>
<tr>
<th>Responsibilities, duties, powers etc.</th>
<th>Limits etc.</th>
</tr>
</thead>
<tbody>
<tr>
<td>The power to make submissions on behalf of the Council, on applications for resource consents, to other territorial authorities or the Canterbury Regional Council, where the application is of particular concern to the local community.</td>
<td>This power may not be sub-delegated.</td>
</tr>
</tbody>
</table>

5. COMMUNITY FACILITIES

<table>
<thead>
<tr>
<th>Responsibilities, duties, and powers etc.</th>
<th>Limits etc.</th>
</tr>
</thead>
<tbody>
<tr>
<td>To approve site selection and to approve the final design of new local community facilities (for example community halls, volunteer libraries, club rooms, public toilets).</td>
<td>This power may not be sub-delegated.</td>
</tr>
<tr>
<td></td>
<td>Any financial decisions are subject to the maximum of what is approved in the current LTP/Annual Plan and associated cost centre budgets.</td>
</tr>
<tr>
<td></td>
<td>This delegation does not include community facilities that have network or citizen hub implications. For example swimming pools, libraries, and multi-use service centres.</td>
</tr>
<tr>
<td>To approve alterations and additions to the design of existing local community facilities (for example community halls, volunteer libraries, club rooms, public toilets).</td>
<td>This power may not be sub-delegated.</td>
</tr>
</tbody>
</table>

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17 May 2019 HPRE 19/188334
<table>
<thead>
<tr>
<th>Responsibilities, duties, and powers etc.</th>
<th>Limits etc.</th>
</tr>
</thead>
<tbody>
<tr>
<td>To the Papanui-Innes Community Board authority to make decisions regarding the rebuild and future management of the Shirley Community Centre at either 10 Shirley Road or any other selected site.</td>
<td>Any financial decisions are subject to the maximum of what is approved in the current LTP/Annual Plan and associated cost centre budgets. This delegation does not include community facilities that have network or citizen hub implications. For example swimming pools, libraries, and multi-use service centres.</td>
</tr>
<tr>
<td>To the Linwood-Central-Heathcote Community Board authority to make decisions regarding the rebuild of the Woolston Volunteer Library and Community Centre within the Annual Plan budget of $1.6 million and future management in accordance with the Council’s strategic approach.</td>
<td>This delegation does not preclude the Community Board or the community from seeking external funds to support this project.</td>
</tr>
<tr>
<td>Delegate future decision making for unfunded items within the QEII Park Master Plan, to the Coastal/Burwood Community Board, subject to funding becoming available in the 2021 Long Term Plan or any other funding source.</td>
<td></td>
</tr>
</tbody>
</table>

Note: Existing delegations are in black text.
New delegations are in red text.
Re-worded delegations are in blue text – NO SUBSTANTIVE CHANGE.

17 May 2019 HPRE 19/188334
6. PARKS AND RESERVES

Note that parks and reserves can be held and managed under different legal arrangements. The delegations for landscape development plans, and floodlights on sports parks cover both parks and reserves. There are specific delegations for reserves held under the Reserves Act 1977, and similar delegations for parks (ie a park has the meaning given to that term in section 138(2) of the Local Government Act 2002).

The Linwood-Central-Heathcote Community Board does not have delegated authority to determine the matters in this Part 6 for the area situated within the Central City Area marked on Plan A attached. Reports on these matters must come directly to the Council.

Landscape development plans for parks and reserves

<table>
<thead>
<tr>
<th>Responsibilities, duties, powers etc.</th>
<th>Limits etc.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Approve and adopt any new landscape development plans for parks and reserves provided the design is within the policy and budget set by the Council.</td>
<td>This power may not be sub-delegated.</td>
</tr>
<tr>
<td></td>
<td>This delegation does not include replacement renewal projects or programmes that do not create material modifications to the park or reserve.</td>
</tr>
<tr>
<td>Approve the location of, and construction of, or alteration or addition to, any structure or area on parks and reserves provided the matter is within the policy and budget set by the Council.</td>
<td>This power may not be sub-delegated.</td>
</tr>
</tbody>
</table>

Note: Existing delegations are in black text.
New delegations are in red text.
Re-worded delegations are in blue text – NO SUBSTANTIVE CHANGE.

17 May 2019 HPRE 19/188334
Installation of floodlights on sports parks

<table>
<thead>
<tr>
<th>Responsibilities, duties, powers etc.</th>
<th>Limits etc.</th>
</tr>
</thead>
<tbody>
<tr>
<td>To decide on the installation of floodlights on sports parks (whether the sports park is located on a park or reserve).</td>
<td>Subject to the Council obtaining the necessary resource consents.</td>
</tr>
</tbody>
</table>

Burial and Cremation Act 1964

<table>
<thead>
<tr>
<th>Section</th>
<th>Responsibilities, duties, and powers etc.</th>
</tr>
</thead>
<tbody>
<tr>
<td>7</td>
<td>To name local cemeteries, and to change the name of local cemeteries in accordance with this section.</td>
</tr>
</tbody>
</table>

Reserves Act 1977

<table>
<thead>
<tr>
<th>Section</th>
<th>Responsibilities, duties, and powers etc.</th>
<th>Limits etc.</th>
</tr>
</thead>
<tbody>
<tr>
<td>14</td>
<td>To declare any land vested in the Christchurch City Council to be a reserve subject to any conditions specified in the resolution, to be held for any of the purposes specified in sections 17 to 23.</td>
<td>This power may not be sub-delegated. Excludes the hearing and determining of submissions/objections (refer Delegations Register Part D Sub-Part 4 Council Hearings Panels).</td>
</tr>
<tr>
<td>15</td>
<td>To determine to exchange land comprised in any reserve or any part or parts thereof for any other land to be held for the purposes of that reserve.</td>
<td>This power may not be sub-delegated.</td>
</tr>
</tbody>
</table>

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17 May 2019 HPRE 19/188334
<table>
<thead>
<tr>
<th>Section</th>
<th>Responsibilities, duties, and powers etc.</th>
<th>Limits etc.</th>
</tr>
</thead>
<tbody>
<tr>
<td>16(2A)</td>
<td>To classify any reserve according to its primary or principal purpose as defined in sections 17 to 23.</td>
<td>This power may not be sub-delegated.</td>
</tr>
<tr>
<td>16(10)</td>
<td>To determine the name of any reserve, and to determine the change of name of any reserve.</td>
<td>This power may not be sub-delegated.</td>
</tr>
<tr>
<td>24</td>
<td>To determine to change the purpose for which a reserve is classified.</td>
<td>This power may not be sub-delegated.</td>
</tr>
<tr>
<td>24A</td>
<td>To determine to change the purpose for which a reserve is classified.</td>
<td>This power may not be sub-delegated.</td>
</tr>
<tr>
<td>41</td>
<td>To exercise all the powers of the Council as administering body under section 41 with respect to reserve management plans.</td>
<td>This power may not be sub-delegated.</td>
</tr>
</tbody>
</table>

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17 May 2019 HPRE 19/188334
<table>
<thead>
<tr>
<th>Section</th>
<th>Responsibilities, duties, and powers etc.</th>
<th>Limits etc.</th>
</tr>
</thead>
<tbody>
<tr>
<td>42</td>
<td>To determine to plant, maintain and remove trees on reserves within the policy set by the Council and in accordance with this section. This delegation does not include the removal of structurally unsound and unhealthy trees, trees causing damage to infrastructure or other safety concerns where there is no viable alternative other than to remove the tree.</td>
<td>Staff are delegated the power to remove on reserves, parks, and open spaces structurally unsound and unhealthy trees, trees causing damage to infrastructure or other safety concerns where there is no viable alternative other than to remove the tree.</td>
</tr>
<tr>
<td>48</td>
<td>To grant rights of way and other easements in accordance with this section.</td>
<td>This power may not be sub-delegated. Excludes the hearing and determining of submissions/objections (refer Delegations Register Part D Sub-Part 4 Council Hearings Panels).</td>
</tr>
<tr>
<td>48A</td>
<td>To grant licences, in accordance with this section, (a) to erect, maintain, and use buildings, dwellings, masts, and other structures, and plant and machinery; and (b) to construct, maintain, and use tracks and engage in other works. To exercise all the powers of the Council as administering body under section 48A.</td>
<td>This power may not be sub-delegated. Excludes the hearing and determining of submissions/objections (refer Delegations Register Part D Sub-Part 4 Council Hearings Panels).</td>
</tr>
</tbody>
</table>

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<table>
<thead>
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<th>Section</th>
<th>Responsibilities, duties, and powers etc.</th>
<th>Limits etc.</th>
</tr>
</thead>
<tbody>
<tr>
<td>54</td>
<td>To grant leases of recreation reserves in accordance with this section.</td>
<td>This power may not be sub-delegated.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Excludes the hearing and determining of submissions/objections (refer Delegations Register Part D Sub-Part 4 Council Hearings Panels).</td>
</tr>
<tr>
<td>56</td>
<td>To grant leases and licences of scenic reserves in accordance with this section.</td>
<td>This power may not be sub-delegated.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Excludes the hearing and determining of submissions/objections (refer Delegations Register Part D Sub-Part 4 Council Hearings Panels).</td>
</tr>
<tr>
<td>58A</td>
<td>To grant leases and licences of historic reserves in accordance with this section.</td>
<td>This power may not be sub-delegated.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Excludes the hearing and determining of submissions/objections (refer Delegations Register Part D Sub-Part 4 Council Hearings Panels).</td>
</tr>
<tr>
<td>61</td>
<td>To grant leases of local purpose reserves in accordance with this section.</td>
<td>This power may not be sub-delegated.</td>
</tr>
<tr>
<td>73</td>
<td>To grant leases of recreation reserve (for farming, grazing, afforestation, and other purposes) in accordance with this section.</td>
<td>This power may not be sub-delegated.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Excludes the hearing and determining of submissions/objections (refer Delegations Register Part D Sub-Part 4 Council Hearings Panels).</td>
</tr>
</tbody>
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<th>Section</th>
<th>Responsibilities, duties, and powers etc.</th>
<th>Limits etc.</th>
</tr>
</thead>
<tbody>
<tr>
<td>74</td>
<td>To grant licences of Council reserves in accordance with this section where the staff delegation does not apply.</td>
<td>This power may not be sub-delegated.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Excludes the hearing and determining of submissions/objections (refer Delegations Register Part D Sub-Part 4 Council Hearings Panels).</td>
</tr>
<tr>
<td>75</td>
<td>To afforest, or enter into a contract on behalf of the Council for the afforestation of a reserve or part of a reserve in accordance with this section.</td>
<td>Excludes the hearing and determining of submissions/objections (refer Delegations Register Part D Sub-Part 4 Council Hearings Panels).</td>
</tr>
<tr>
<td>114</td>
<td>To agree to variations of leases and licences in accordance with this section, and to authorise staff to sign all required documentation.</td>
<td>This power may not be sub-delegated.</td>
</tr>
<tr>
<td>115</td>
<td>To agree to transfers, subleases and mortgages or other disposals of leases and licences in accordance with this section, and to authorise staff to sign all required documentation.</td>
<td>This power may not be sub-delegated.</td>
</tr>
<tr>
<td>General</td>
<td>Authority to grant extensions of leases or licences of reserves to other parties, and to authorise staff to sign all required documentation.</td>
<td>This power may not be sub-delegated.</td>
</tr>
<tr>
<td>General</td>
<td>Authority to agree to the cancellation or surrender of leases or licences of reserves to other parties, and to authorise staff to sign all required documentation.</td>
<td>This power may not be sub-delegated.</td>
</tr>
<tr>
<td>General</td>
<td>Authority to administer and enforce the terms and conditions of leases or licences of reserves to other parties, and to authorise staff to sign all required documentation.</td>
<td>This power may not be sub-delegated.</td>
</tr>
</tbody>
</table>

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17 May 2019 HPRE 19/188334
### General

<table>
<thead>
<tr>
<th>Section</th>
<th>Responsibilities, duties, and powers etc.</th>
<th>Limits etc.</th>
</tr>
</thead>
<tbody>
<tr>
<td>General</td>
<td>Authority to give (or decline) consent as landlord to any matter or request made by tenants/licensees under leases or licences of reserves to other parties, and to authorise staff to sign all required documentation.</td>
<td>This power may not be sub-delegated.</td>
</tr>
</tbody>
</table>

**Parks**

The following delegations apply to parks. “Park” has the meaning given to that term in section 138(2) of the Local Government Act 2002.

<table>
<thead>
<tr>
<th>Responsibilities, duties, powers etc.</th>
<th>Limits etc.</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Adopt, review and amend</strong> management plans.</td>
<td>This power may not be sub-delegated. Excludes the hearing and determining of submissions/objections (refer Delegations Register Part D Sub-Part 4 Council Hearings Panels).</td>
</tr>
<tr>
<td>To grant leases or licences for a maximum term of <strong>35 years</strong> to any person or body over parks, and to authorise staff to sign all required documentation.</td>
<td></td>
</tr>
<tr>
<td>Authority to grant extensions of leases or licences of parks to other parties, and to authorise staff to sign all required documentation.</td>
<td>This power may not be sub-delegated.</td>
</tr>
</tbody>
</table>

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<table>
<thead>
<tr>
<th>Responsibilities, duties, powers etc.</th>
<th>Limits etc.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authority to enter into variations of leases or licences of parks to other parties, and to authorise staff to sign all required documentation.</td>
<td>The length of the term including extensions must be 35 years or less.</td>
</tr>
<tr>
<td>Authority to give (or decline) consent to the assignment of leases or licences of parks to other parties, and to authorise staff to sign all required documentation.</td>
<td>This power may not be sub-delegated.</td>
</tr>
<tr>
<td>Authority to agree to the cancellation or surrender of leases or licences of parks to other parties, and to authorise staff to sign all required documentation.</td>
<td>This power may not be sub-delegated.</td>
</tr>
<tr>
<td>Authority to administer and enforce the terms and conditions of leases or licences of parks to other parties, and to authorise staff to sign all required documentation.</td>
<td>This power may not be sub-delegated.</td>
</tr>
<tr>
<td>Authority to give (or decline) consent as landlord to any matter or request made by tenants/licensees under leases or licences of parks to other parties, and to authorise staff to sign all required documentation.</td>
<td>This power may not be sub-delegated.</td>
</tr>
<tr>
<td>Determine to plant, maintain and remove trees on parks within the policy set by the Council.</td>
<td>Staff are delegated the power to remove on reserves, parks, and open spaces structurally unsound and unhealthy trees, trees causing damage to infrastructure or other safety concerns where there is no viable alternative other than to remove the tree.</td>
</tr>
</tbody>
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17 May 2019 HPRE 19/188334
### Christchurch City Council Parks and Reserves Bylaw 2016

<table>
<thead>
<tr>
<th>Clause</th>
<th>Responsibilities, duties, and powers etc.</th>
<th>Limits etc.</th>
</tr>
</thead>
<tbody>
<tr>
<td>9.3</td>
<td>The powers of the Council as it relates to restricted parking areas.</td>
<td></td>
</tr>
<tr>
<td>13.4 and 13.5</td>
<td>To determine any reserve where model aircraft which are radio-controlled and either battery or electric-powered may not be flown.</td>
<td></td>
</tr>
<tr>
<td></td>
<td>To subsequently amend or revoke any such resolution made under clause 13.4.</td>
<td></td>
</tr>
</tbody>
</table>

### Christchurch City Council Marine, River, and Lake Facilities Bylaw 2017

<table>
<thead>
<tr>
<th>Clause</th>
<th>Responsibilities, duties, and powers etc.</th>
<th>Limits etc.</th>
</tr>
</thead>
<tbody>
<tr>
<td>15</td>
<td>• To resolve a permanent no fishing zone to protect the facility from damage, to protect health and safety, or to protect against nuisance. • To amend or revoke any such resolution</td>
<td></td>
</tr>
</tbody>
</table>

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17 May 2019 HPRE 19/188334
7. ROADS AND TRAFFIC MANAGEMENT CONTROLS

In this part 2, “road” has the meaning given to that term in section 315 of the Local Government Act 1974.

*The Linwood-Central-Heathcote Community Board does not have delegated authority to determine the matters in this Part 7 for the area situated within the Central City Area marked on Plan A attached. Reports on these matters must come directly to the Council or the Parking Restrictions Subcommittee, as the case may be.*

*Local Government Act 1974*

<table>
<thead>
<tr>
<th>Section</th>
<th>Responsibilities, duties, and powers etc.</th>
<th>Limits etc.</th>
</tr>
</thead>
<tbody>
<tr>
<td>319(1)(d)</td>
<td>To divert or alter the course of any road</td>
<td></td>
</tr>
<tr>
<td>319(1)(e)</td>
<td>To increase or diminish the width of any road subject to and in accordance with the provisions of the district plan, if any, and to the Local Government Act 1974 and any other Act</td>
<td></td>
</tr>
<tr>
<td>319(1)(f)</td>
<td>To determine what part of a road shall be a carriageway, and what part a footpath or cycle track only</td>
<td></td>
</tr>
<tr>
<td>319(j)</td>
<td>To name and to alter the name of any road and to place on any building or erection on or abutting on any road a plate bearing the name of the road.</td>
<td></td>
</tr>
<tr>
<td>331</td>
<td>To approve concept/landscape plans for forming or upgrading footpaths, kerbs and channels</td>
<td>This power excludes the installation or removal of traffic lights (ie traffic signals). The Council makes decisions on the installation or removal of traffic lights.</td>
</tr>
<tr>
<td>334</td>
<td>To construct, remove, or alter-</td>
<td>This power excludes the power to install, remove, or alter non-regulatory road markings, which are delegated to staff.</td>
</tr>
<tr>
<td></td>
<td>- pedestrian safety areas;</td>
<td></td>
</tr>
<tr>
<td></td>
<td>- grass plots or flower beds or trees;</td>
<td></td>
</tr>
<tr>
<td></td>
<td>- facilities for the safety, health, or convenience of the public, or for the control of traffic or the enforcement of traffic laws. For example, and without limitation includes, stop signs, give way signs, left and right turning</td>
<td></td>
</tr>
</tbody>
</table>

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17 May 2019 HPRE 19/188334
## Attachment B

### Item 14

<table>
<thead>
<tr>
<th>Section</th>
<th>Responsibilities, duties, and powers etc.</th>
<th>Limits etc.</th>
</tr>
</thead>
<tbody>
<tr>
<td>filters, one lane bridge traffic restrictions and one lane narrowing traffic restrictions, pedestrian crossings and associated infrastructure (including zebra pedestrian crossings, school patrol including kea crossings) roundabouts, traffic islands, buildouts, chicanes, and other traffic restraints. This power also includes street renewals.</td>
<td>Tree planting must be within the policy of the Council. Staff are delegated the power to remove structurally unsound and unhealthy trees, trees causing damage to infrastructure or other safety concerns where there is no viable alternative other than to remove the tree.</td>
<td></td>
</tr>
<tr>
<td>335(3)</td>
<td>To enquire into and make a decision regarding objections relating to notices issued pursuant to section 335(1) (relates to vehicle crossings).</td>
<td></td>
</tr>
<tr>
<td>339(1)</td>
<td>To erect a shelter for use by intending public-transport passengers or taxi passengers.</td>
<td>Any objections will be heard by a hearings panel. The hearings panel will make recommendations to the Community Board and the Community Board will determine the outcome of the objections in accordance with section 339.</td>
</tr>
<tr>
<td>Road stopping</td>
<td>1. That the Council’s power to accept or decline an application from either a Council business unit or from any other person to stop legal road which does not fall within the delegation given to the Corporate Support Unit Manager under paragraph (b) (of the Road Stopping Policy resolution of the Council dated 9 April 2009) shall be delegated to the Community Board for the ward within which the legal road proposed to be stopped is situated.</td>
<td>This delegation must be read in conjunction with the Christchurch City Council Road Stopping Policy and the Council resolution of 9 April 2009 relating to the Road Stopping Policy and associated delegations. The delegation to the Corporate Services Unit Manager is to be exercised by the Manager Property Consultancy.</td>
</tr>
<tr>
<td></td>
<td>2. That where the Community Board’s delegated authority under paragraph 1 above applies:</td>
<td></td>
</tr>
<tr>
<td></td>
<td>(i) That the Council’s powers under sections 116, 117 and 120 of the Public Works Act 1981 and Sections 319(h), 342(1)(a) and 345 of the Local</td>
<td></td>
</tr>
</tbody>
</table>

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<tbody>
<tr>
<td></td>
<td>Government Act 1974 (excluding the power to hear objections and recommend to the Council whether the Council should allow or otherwise any objections received to road stopping procedures pursuant to the Tenth Schedule of the Local Government Act 1974 and the Council’s powers under paragraph 5 of the Tenth Schedule) in relation to road stopping and the disposal of land that was previously stopped road be delegated to the Community Board for the Ward within which the proposed legal road is situated and to be exercised in accordance with the Council’s Road Stopping Policy.</td>
<td></td>
</tr>
<tr>
<td></td>
<td>(ii) That the power to determine (in compliance with the Council’s Road Stopping Policy) which statutory procedure should be employed to undertake a particular road stopping (either under the Local Government Act 1974 or under the Public Works Act 1981) be delegated to the Community Board for the Ward within which the proposed legal road is situated and to be exercised in accordance with the Council’s Road Stopping Policy.</td>
<td></td>
</tr>
</tbody>
</table>

**Land Transport Rule- Traffic Control Devices 2004 (Rule 54002)**

<table>
<thead>
<tr>
<th>Clause</th>
<th>Responsibilities, duties, and powers etc.</th>
<th>Limits etc.</th>
</tr>
</thead>
<tbody>
<tr>
<td>8.3(1)</td>
<td>To authorise the Board of Trustees of a school to appoint appropriately trained persons to act as school patrols.</td>
<td></td>
</tr>
</tbody>
</table>

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17 May 2019 HPRE 19/188334
### Christchurch City Council Traffic and Parking Bylaw 2017

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</tr>
</thead>
<tbody>
<tr>
<td>7</td>
<td>- Prohibiting or restricting the stopping, standing or parking of vehicles, or any class of vehicles, on any road; or &lt;br&gt;- Limiting the stopping, standing or parking of vehicles on any road to any class of vehicles. &lt;br&gt;- Prescribing any conditions under clause 7. &lt;br&gt;Note: Community Boards have the delegated authority to approve exemptions to the installation or maintenance of parking limit lines for private driveways where the proposed installation falls outside Council Policy – See the Kerbside Parking Limit Lines Policy.</td>
<td>Excludes the powers that have been given to the Parking Restrictions Subcommittee.</td>
</tr>
<tr>
<td>8</td>
<td>- Designating an area to be a zone parking area and the restrictions that apply in that zone parking area (“zone parking controls”); and &lt;br&gt;- Reserving any area of land or any road or any part of a road to be a parking place, subject to restrictions; and &lt;br&gt;- Specifying the vehicles or classes of vehicle that can use or must not use a parking place or zone parking area; and &lt;br&gt;- Prescribing the restrictions that apply including (without limitation) the times, manner and other conditions for the parking of vehicles or classes of vehicles in a parking place or zone parking area. &lt;br&gt;- Making provision for the efficient management and control of a parking place or zone parking area.</td>
<td>Excludes the powers that have been given to the Parking Restrictions Subcommittee.</td>
</tr>
<tr>
<td>9(4)</td>
<td>- Resolving a temporary discontinuance of a parking place.</td>
<td>Excludes the powers that have been given to the Parking Restrictions Subcommittee.</td>
</tr>
</tbody>
</table>

1 Clause 6 of the Christchurch City Council Traffic and Parking Bylaw 2017 applies to all resolutions of the community boards.

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<table>
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</thead>
</table>
| 10      | Reserving any specified parking place or places as -  
(a) a residents’ only parking area for the exclusive use of persons who reside in the vicinity; or  
(b) a residents’ exemption parking area for the use of persons who reside in the vicinity.  
Prescribing which parking, stopping and standing restrictions permit holders are exempt from within a residents’ exemption parking area. |

Excludes the powers that have been given to the Parking Restrictions Subcommittee.

<table>
<thead>
<tr>
<th>Item No.</th>
<th>Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>11</td>
<td>Allowing motor vehicles to stop, stand, or park in that part of the road in contravention of clause 11(1) or 11 (2).</td>
</tr>
</tbody>
</table>

Excludes the powers that have been given to the Parking Restrictions Subcommittee.

<table>
<thead>
<tr>
<th>Item No.</th>
<th>Action</th>
</tr>
</thead>
</table>
| 17      | Prohibiting or restricting turning movements, including -  
(a) vehicles or classes of vehicles on any road from turning to the right, or to the left, or from proceeding in any other direction; and  
(b) vehicles turning from facing or travelling in one direction to facing or travelling in the opposite direction (performing a U-turn) on specified roads.  
Specifying the hours or days of the week that a restricted turning movement may be made (if any). |

<table>
<thead>
<tr>
<th>Item No.</th>
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</tr>
</thead>
<tbody>
<tr>
<td>19</td>
<td>Prohibiting or restricting, subject to such conditions as the Board thinks fit, any specified class of traffic or any specified motor vehicles or class of vehicle that, by reason of its size or nature or the nature of the goods carried, is unsuitable for use on any road or roads.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Item No.</th>
<th>Action</th>
</tr>
</thead>
</table>
| 20      | Specifying any road or part of a road to be a shared zone, and  
(a) whether the shared zone may be used by specified classes of vehicles;  
(b) the days and hours of operation of the shared zone (if they differ from 24 hours per day, 7 days per week); and |

Note: Existing delegations are in black text.  
New delegations are in red text.  
Re-worded delegations are in blue text – NO SUBSTANTIVE CHANGE.

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(c) any other restrictions on how the shared zone is to be used by the public, including how traffic and pedestrians will interact.

<p>| | |</p>
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</table>
| 21 | • Determining the length, route and/or location of a shared path; and  
|   | • Determining priority for users on a shared path. |
| 22 | • Restricting the use of motor vehicles on unformed legal roads for the purposes of protecting, or the road and adjoining land, or the safety of road users. |

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**Christchurch City Council Stock on Roads Bylaw 2017**

<table>
<thead>
<tr>
<th>Clause</th>
<th>Responsibilities, duties, and powers etc.</th>
<th>Limits etc.</th>
</tr>
</thead>
</table>
| 5(A)(1) and (2) | • To resolve any road, section of road, or category of road to be a Restricted Road for the movement of stock.  
| | • To amend or revoke any such resolution. |             |

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*Note: Existing delegations are in black text.  
New delegations are in red text.  
Re-worded delegations are in blue text – NO SUBSTANTIVE CHANGE.*

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8. SALE AND SUPPLY OF ALCOHOL

General

<table>
<thead>
<tr>
<th>Responsibilities, duties, powers etc.</th>
<th>Limits etc.</th>
</tr>
</thead>
<tbody>
<tr>
<td>To appoint one or more members of each Community Board to appear and be heard under section 204(2)(b) of the Sale and Supply of Alcohol Act 2012, for the purpose of providing community input.</td>
<td>.</td>
</tr>
</tbody>
</table>

Note: Existing delegations are in black text.
New delegations are in red text.
Re-worded delegations are in blue text – NO SUBSTANTIVE CHANGE.

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Note: Existing delegations are in black text.
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15. Elected Members’ Information Exchange

This item provides an opportunity for Board Members to update each other on recent events and/or issues of relevance and interest to the Board.