Waipapa
Papanui-Innes Community Board
AGENDA

Notice of Meeting:
An ordinary meeting of the Waipapa/Papanui-Innes Community Board will be held on:

Date: Friday 28 June 2019
Time: 9am
Venue: The Charles Upham Room, Papanui Returned and Services Association, 1 Harewood Road, Papanui

Membership
Chairperson Ali Jones
Deputy Chairperson Emma Norrish
Members Jo Byrne
Pauline Cotter
Mike Davidson
John Stringer

24 June 2019

Christine Lane
Manager Community Governance, Papanui-Innes
941 5213
christine.lane@ccc.govt.nz
www.ccc.govt.nz

Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. If you require further information relating to any reports, please contact the person named on the report.

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https://www.ccc.govt.nz/the-council/meetings-agendas-and-minutes/
Strategic Framework

The Council’s Vision – Christchurch is a city of opportunity for all.
Open to new ideas, new people and new ways of doing things – a city where anything is possible.

Whiria ngā whenu o ngā papa
Honoa ki te mau rua tāukiuki
Bind together the strands of each mat
And join together with the seams of respect and reciprocity.
The partnership with Papatipu Rūnanga reflects mutual understanding and respect,
and a goal of improving the economic,
cultural, environmental and social wellbeing for all.

Overarching Principle
Partnership - Our people are our taonga – to be treasured and encouraged. By working together we can create a city that uses their skill and talent, where we can all participate, and be valued.

Supporting Principles
Accountability
Affordability
Agility
Equity
Innovation
Collaboration
Prudent Financial Management
Stewardship
Wellbeing and resilience
Trust

Community Outcomes
What we want to achieve together as our city evolves

Strong communities
Strong sense of community
Active participation in civic life
Safe and healthy communities
Celebration of our identity through arts, culture, heritage and sport
Valuing the voices of children and young people

Liveable city
Vibrant and thriving central city, suburban and rural centres
A well connected and accessible city
Sufficient supply of, and access to, a range of housing
21st century garden city we are proud to live in

Healthy environment
Healthy waterways
High quality drinking water
Unique landscapes and indigenous biodiversity are valued
Sustainable use of resources

Prosperous economy
Great place for people, business and investment
An inclusive, equitable economy with broad-based prosperity for all
A productive, adaptive and resilient economic base
Modern and robust city infrastructure and community facilities

Strategic Priorities
Our focus for improvement over the next three years and beyond

Enabling active citizenship and connected communities
Maximising opportunities to develop a vibrant, prosperous and sustainable 21st century city

Climate change leadership
Informed and proactive approaches to natural hazard risks
Increasing active, public and shared transport opportunities and use
Safe and sustainable water supply and improved waterways
Mihi

Tēnā koutou
Kua hui mai nei
Ki tēnei whare ō tātou
Ki te kōrero, ki te whakarongo
i nga kaupapa ō to hapori
Nau mai, haere mai.
Nā reira tēnā koutou katoa

Greetings
to all who have gathered
within our (communal) house
to speak and to listen to the
topics/conversations of your community
Welcome, welcome
Therefore, again I greet all present
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1. **Apologies**
   At the close of the agenda no apologies had been received.

2. **Declarations of Interest**
   Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest they might have.

3. **Confirmation of Previous Minutes**
   That the minutes of the Waipapa/Papanui-Innes Community Board meeting held on **Friday, 14 June 2019** be confirmed (refer page 6).

4. **Public Forum**
   A period of up to 30 minutes will be available for people to speak for up to five minutes on any issue that is not the subject of a separate hearings process.

   4.1 **Positive Youth Development Report Back – Belfast School**
   Students from Belfast School will attend to report back to the Board on their attendance at the Papanui Youth Development Trust’s Leadership Training Course from 6 to 8 May 2019.

5. **Deputations by Appointment**
   There were no deputations by appointment at the time the agenda was prepared.

6. **Presentation of Petitions**
   There were no petitions received at the time the agenda was prepared.
Waipapa
Papanui-Innes Community Board
OPEN MINUTES

Date: Friday 14 June 2019
Time: 9.03am
Venue: The Charles Upham Room, Papanui Returned and Services Association, 1 Harewood Road, Papanui

Present
Deputy Chairperson
Emma Norrish

Members
Jo Byrne
Pauline Cotter
Mike Davidson
John Stringer

14 June 2019

Christine Lane
Manager Community Governance, Papanui-Innes
941 5213
christine.lane@ccc.govt.nz
www.ccc.govt.nz

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Part A  Matters Requiring a Council Decision
Part B  Reports for Information
Part C  Decisions Under Delegation

The agenda was dealt with in the following order.

1. **Apologies**
   
   Part C  
   
   Community Board Resolved PICB/2019/00069  
   
   That the apology for absence from Ali Jones be accepted.
   
   Mike Davidson/John Stringer  

2. **Declarations of Interest**
   
   Part B  
   
   There were no declarations of interest recorded.

3. **Confirmation of Previous Minutes**
   
   Part C  
   
   Community Board Resolved PICB/2019/00070  
   
   That the open minutes of the Waipapa/Papanui-Innes Community Board meeting held on Friday, 24 May 2019 be confirmed.
   
   Pauline Cotter/Mike Davidson  

   Community Board Resolved PICB/2019/00071  
   
   That the Public Excluded minutes of the Waipapa/Papanui-Innes Community Board meeting held on Friday, 24 May 2019 be confirmed.
   
   Mike Davidson/John Stringer  

4. **Public Forum**
   
   Part B  
   
   There were no public forum presentations.

5. **Deputations by Appointment**
   
   Part B  
   
   There were no deputations by appointment.
6. Presentation of Petitions

Part B
There was no presentation of petitions.


Community Board Resolved PICB/2019/00072

That the Waipapa/Papanui-Innes Community Board confirms the Minutes from the Joint Extraordinary Meeting of the Waikura/Linwood-Central-Heathcote and Waipapa/Papanui-Innes Community Boards held 31 May 2019 be confirmed.

Mike Davidson/John Stringer Carried

8. Paddington Playground - Play Space Renewal

Board Comment

The Board discussed incorporating more accessible play items into the playground. However as the current budget is already allocated to the items consulted on, the Board wish to examine funding options for a drum being included with the equipment in the new financial year.

Staff Recommendations

That the Waipapa/Papanui-Innes Community Board:

1. Approve the landscape plan for the play space renewal at Paddington Playground as per Attachment A.

Community Board Resolved PICB/2019/00073

Part C

That the Waipapa/Papanui-Innes Community Board:

1. Approve the landscape plan for the play space renewal at Paddington Playground as per Attachment A to the Agenda for this meeting.

2. Will look at funding options in the next financial year to include a drum in Paddington Playground area.

3. Request staff investigate traffic calming measures on Paddington Street.

Jo Byrne/Mike Davidson Carried
9. Waipapa/Papanui-Innes 2018-19 Discretionary Response Fund Application - St Albans Tennis Club Incorporated

Community Board Resolved PICB/2019/00074 (Staff recommendation accepted without change)

Part C

That the Waipapa/Papanui-Innes Community Board:

1. Approve a grant of $500 from its 2018-19 Discretionary Response Fund to St Albans Tennis Club Incorporated towards the purchase of a portable heat pump.

Pauline Cotter/John Stringer Carried

10. Waipapa/Papanui-Innes 2018-19 Positive Youth Development Fund application - Olivia Jane Brett and Jessica Leigh Nisbet

Community Board Resolved PICB/2019/00075 (Staff recommendation accepted without change)

Part C

That the Waipapa/Papanui-Innes Community Board resolve to:

1. Approve a grant of $290 from its 2018-19 Positive Youth Development Fund and a grant of $160 from its 2018-19 Discretionary Response Fund to Olivia Jane Brett towards the costs of representing New Zealand at the World Junior Canoe Racing Championships held in Romania, August 2019.

2. Approve a grant of $450 from its 2018-19 Discretionary Response Fund to Jessica Leigh Nisbet towards the costs of representing New Zealand at the World Junior Canoe Racing Championships held in Romania, August 2019.

Emma Norrish/Jo Byrne Carried

11. Waipapa/Papanui-Innes Community Board Area Report - 14 June 2019

Staff Recommendations

That the Waipapa/Papanui-Innes Community Board:

1. Receive the Waipapa/Papanui-Innes Community Board Area Report for May 2019.

Community Board Resolved PICB/2019/00076

Part B

That the Waipapa/Papanui-Innes Community Board:

1. Receive the Waipapa/Papanui-Innes Community Board Area Report for May 2019.

2. Has concerns about the removal of the fencing at St Albans park toddler playground along Edward Ave and requests a report on fencing options to make the playground secure. The gates may require repair and/or replacement.
3. Requests staff to endeavour to retrieve the historic information for the Laguna and Palm Drive planter box issue.

Pauline Cotter/Emma Norrish

Carried

12. Elected Members’ Information Exchange

Part B
Board Members exchanged information on matters of interest.

13. Resolution to Exclude the Public

Part C

This item was not required as it was considered under item 3.

Meeting concluded at 10.01am.

CONFIRMED THIS 28th DAY OF JUNE 2019.

EMMA NORRISH
DEPUTY CHAIRPERSON
7. Correspondence

Reference: 19/687282
Presenter(s): Elizabeth Hovell, Community Board Advisor

1. Purpose of Report

There was no correspondence at the time the agenda went to print.

Attachments

There are no attachments to this report.
8. Westminster Street Proposed Stop Control

Reference: 19/577946
Presenter(s): Wayne Anisy, Traffic Engineer

1. Purpose of Report
   1.1 The purpose of this report is for the Waipapa/Papanui-Innes Community Board to approve the installation of a Stop control on Westminster Street at its intersection with Hills Road in accordance with Attachment A.

2. Staff Recommendations

   That the Waipapa/Papanui-Innes Community Board:
   1. Revoke the Give Way control currently against Westminster Street at its intersection with Hills Road.
   2. Resolve that a Stop control be placed against Westminster Street at its intersection with Hills Road.
   3. Approve that these resolutions take effect once the Stop control is in place.

3. Key Points
   3.1 The recommendations in this report are consistent with the anticipated outcomes of the Traffic Safety & Efficiency Service Plan in the Councils Long Term Plan (2018 - 2028).
   3.2 The following feasible options have been considered:
      • Option 1 – Approve Stop Control (preferred option).
      • Option 2 - Do Nothing (leave current Give Way control).
   3.3 Option Summary - Advantages and Disadvantages (Preferred Option)
      3.3.1 The advantages of this option include:
         • Improves road safety at the Westminster/Hills intersection as it requires vehicles to stop on Westminster Street before entering the intersection.
      3.3.2 The disadvantages of this option include:
         • There are no known disadvantages to this option.

4. Context/Background
   Issue
   4.1 Safety concerns have been raised by the community regarding the safety of the Westminster Street and Hills Road intersection. The main safety concern that was raised is that under the current Give Way controls, vehicles are able to make a left turn onto Hills Road from Westminster Street without having to greatly lower speeds and this is a safety concern for all other road users that use the retail area just to the north west of the intersection.
   4.2 Following requests to look into the safety concerns, site investigations were carried out by staff and it was agreed that due to the nature and angle of the intersection layout it was
conducive for vehicles to be able to carry speed while turning left after having a quick look to the right to make sure the way is clear.

**Strategic Alignment**

4.3 Council’s strategic priorities have been considered in formulating the recommendations in this report, however this area of work is not specifically covered by an identified priority.

4.4 The recommendations in this report will help to achieve the desired community outcome of a well-connected and accessible city through improved road safety.

4.5 The recommendations in this report are also consistent with the anticipated outcomes of the Traffic Safety & Efficiency Service Plan in the [Councils Long Term Plan (2018 - 2028)](#).

**Decision Making Authority**

4.6 Part 1, Clauses 7 and 8 of the Christchurch City Council Traffic and Parking Bylaw 2017 provides Council with the authority to install intersection controls by resolution.

4.7 The Community Boards have delegated authority from the Council to exercise the delegations as set out in the Register of Delegations. The list of delegations for the Community Boards includes the resolution of stopping restrictions and traffic control devices.

4.8 The installation of any signs and/or markings associated with traffic control devices must comply with the Land Transport Rule: Traffic Control Devices 2004.

**Assessment of Significance and Engagement**

4.9 The decisions in this report are of low significance in relation to the Christchurch City Council’s Significance and Engagement Policy.

4.10 The level of significance was determined by the low level of impact and low number of people affected by the recommended decision

4.11 The community engagement and consultation outlined in this report reflect the assessment

5. **Options Analysis**

**Options Considered**

5.1 The following reasonably practicable options were considered and are assessed in this report:

- Option 1 - Install Stop Control (preferred option).
- Option 2 - Do Nothing (Leave current Give Way control).

**Options Descriptions**

5.2 **Option One: Preferred Option:** Install Stop Control.

5.2.1 **Option Description:** Approve that a Stop control be installed on Westminster Street at its intersection with Hills Road in accordance with Attachment A.

5.2.2 **Option Advantages**

- Meets community requests for improved safety at the intersection.
- Introducing a Stop control helps reduce speeds on Westminster Street to a safe level when approaching Hills Road.

5.2.3 **Option Disadvantages**

- There are no known disadvantages to this option.

5.3 **Option Two:** Do Nothing (retain Give Way control)
5.3.1 **Option Description:** Do not change the current Give Way control at this intersection.

5.3.2 **Option Advantages**
- There are no costs involved with the option to leave the current intersection as a Give Way control.

5.3.3 **Option Disadvantages**
- Does not address the community requests for improved safety at the intersection.

6. **Community Views and Preferences**
   6.1 This options report was initiated by community concerns regarding vehicle speeds being carried through the intersection in close proximity to the businesses and entranceways immediately to the north west of the intersection.
   6.2 The community has not been specifically consulted on the proposed Stop control as there are no specific impacts on property owners.
   6.3 The Team Leader Parking Compliance supports the preferred option.
   6.4 The do nothing option is inconsistent with community requests to improve safety at the intersection.

7. **Legal Implications**
   7.1 There is a legal context, issue or implication relevant to this decision
   7.2 This specific report has not been reviewed and approved by the Legal Services Unit however the report has been written using a general approach previously approved of by the Legal Services Unit, and the recommendations are consistent with the policy and legislative framework outlined in sections 5.5-5.7.

8. **Next Steps**
   8.1 Approval is required by the Waipapa/Papanui-Innes Community Board.
   8.2 If approved, the recommendations will be implemented approximately four weeks after the contractor receives the request.

9. **Options Matrix**

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<th><strong>Issue Specific Criteria</strong></th>
<th><strong>Option 1 – Install Stop control against Westminster Street.</strong></th>
<th><strong>Option 2 – Do Nothing</strong></th>
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</thead>
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<tr>
<td><strong>Financial Implications</strong></td>
<td>$1,000 for the installation of traffic controls, plus $750 for consultation and the preparation of this report</td>
<td>$750 for consultation and the preparation of this report</td>
</tr>
<tr>
<td><strong>Maintenance/Ongoing</strong></td>
<td>Covered under the area maintenance contract and effect will be minimal to the overall asset.</td>
<td>$0</td>
</tr>
<tr>
<td><strong>Funding Source</strong></td>
<td>Traffic Operations Budget.</td>
<td>Existing staff budgets</td>
</tr>
<tr>
<td><strong>Impact on Rates</strong></td>
<td>No impact</td>
<td>No impact</td>
</tr>
</tbody>
</table>
Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).
(a) This report contains:
   (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
   (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.
(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Wayne Anisy - Traffic Engineer</th>
</tr>
</thead>
<tbody>
<tr>
<td>Approved By</td>
<td>Ryan Rolston - Team Leader Traffic Operations</td>
</tr>
<tr>
<td></td>
<td>Steffan Thomas - Manager Operations (Transport)</td>
</tr>
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<td></td>
<td>Richard Osborne - Head of Transport</td>
</tr>
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Attachments

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<td>A</td>
<td>TG133746 Westminster Street Stop Control Diagram for Board Report</td>
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</table>
Westminster Street / Hills Road
Proposed Stop Control Restriction
For Board Approval

- Proposed Stop Signs
- Proposed Stop Control Restriction
- Yellow hold line

Original Plan Size: A4
ISSUE.1  02/04/2019
TG133746  MJR
9. Nyoli Street Proposed Stop Control and No Stopping Restrictions

Reference: 19/606485
Presenter(s): Wayne Anisy, Traffic Engineer

1. Purpose of Report
   1.1 The purpose of this report is for the Waipapa/Papanui-Innes Community Board to approve the installation of a Stop control and associated No Stopping restrictions on Nyoli Street at its intersection with Sawyers Arms Road in accordance with Attachment A.

2. Staff Recommendations

That the Waipapa/Papanui-Innes Community Board:

1. Approve that a Stop control be placed against Nyoli Street at its intersection with Sawyers Arms Road.

2. Approve that the stopping of vehicles be prohibited at any time on the east side of Nyoli Street commencing at its intersection with Sawyers Arms Road and extending in a north easterly direction for a distance of 23 metres.

3. Revoke any previous resolutions pertaining to traffic controls made pursuant to any bylaw to the extent that they are in conflict with the traffic controls described in this report.

4. Approve that these resolutions take effect when there is evidence that the restrictions described in the staff report are in place.

3. Key Points

3.1 This recommendations in this report are consistent with the anticipated outcomes of the Traffic Safety & Efficiency Service Plan in the Councils Long Term Plan (2018 - 2028).

3.2 The following feasible options have been considered:
   • Option 1 - Install Stop Control and No Stopping restrictions (preferred option).
   • Option 2 - Do Nothing.

3.3 Option Summary - Advantages and Disadvantages (Preferred Option)

3.3.1 The advantages of this option include:
   • The introduction of Stop control will make the intersection more conspicuous and clearly indicate the intended location for drivers to stop on the Nyoli Street approach.
   • Lengthening the No Stopping restriction on the Nyoli Street approach to the intersection will also make the intersection more conspicuous and allow the intersection to operate without causing drivers to cross the Nyoli centre line.

3.3.2 The disadvantages of this option include:
   • Removes two unrestricted car parking spaces.
4. **Context/Background**

**Issue**

4.1 This report was initiated following requests from residents who live near to the Sawyers Arms Road / Nyoli Street intersection. The intersection is an uncontrolled T-intersection with priority given to Sawyers Arms Road.

4.2 Safety concerns have been raised following recent cycleway works on Sawyers Arms Road. Eastbound traffic on Sawyers Arms Road now travels close to the kerb line through the intersection.

4.3 There is presently no limit line on Nyoli Street at the intersection to indicate where drivers should stop to yield to approaching traffic. This could mean that drivers inadvertently travel too far into the intersection when yielding to other traffic because approaching traffic is unusually close to the kerb line.

**Strategic Alignment**

4.4 Council’s strategic priorities have been considered in formulating the recommendations in this report, however this area of work is not specifically covered by an identified priority.

4.5 The recommendations in this report will help to achieve the desired community outcome of a well-connected and accessible city through improved road safety.

4.6 The recommendations in this report are also consistent with the anticipated outcomes of the Traffic Safety & Efficiency Service Plan in the [Councils Long Term Plan (2018 - 2028)](https://www.christchurch.govt.nz/long-term-plan).

**Decision Making Authority**

4.7 Part 1, Clauses 7 and 8 of the Christchurch City Council Traffic and Parking Bylaw 2017 provides Council with the authority to install parking restrictions by resolution.

4.8 The Community Boards have delegated authority from the Council to exercise the delegations as set out in the Register of Delegations. The list of delegations for the Community Boards includes the resolution of stopping restrictions and traffic control devices.

4.9 The installation of any signs and/or markings associated with traffic control devices must comply with the Land Transport Rule: Traffic Control Devices 2004.

**Assessment of Significance and Engagement**

4.10 The decisions in this report are of low significance in relation to the Christchurch City Council’s Significance and Engagement Policy.

4.11 The level of significance was determined by the low level of impact and low number of people affected by the recommended decision.

4.12 The community engagement and consultation outlined in this report reflect the assessment.

5. **Options Analysis**

**Options Considered**

5.1 The following reasonably practicable options were considered and are assessed in this report:

- Option 1 - Install Stop Control and No Stopping Restrictions (preferred option).
- Option 2 - Do Nothing.

**Options Descriptions**

5.2 **Option One: Preferred Option**: Install Stop Control and No Stopping Restrictions.
5.2.1 **Option Description:** Approve that a Stop control and No Stopping restrictions be installed on Nyoli Street at its intersection with Sawyers arms Road in accordance with Attachment A.

5.2.2 **Option Advantages**
- The introduction of Stop control will make the intersection more conspicuous and clearly indicate the intended location for drivers to stop on the Nyoli Street approach.
- Lengthening the No Stopping restriction on the Nyoli Street approach to the intersection will also make the intersection more conspicuous and allow the intersection to operate without causing drivers to cross the Nyoli centre line.

5.2.3 **Option Disadvantages**
- Removes two unrestricted car parking spaces.

5.3 **Option Two: Do Nothing**

5.3.1 **Option Description:** Do not change the current priorities and markings at this intersection.

5.3.2 **Option Advantages**
- None identified

5.3.3 **Option Disadvantages**
- Does not address concerns over improved safety at this intersection.

6. **Community Views and Preferences**

6.1 The community has not been consulted on the proposed Stop control as there are no specific impacts on property owners.

6.2 Consultation to install a further two vehicle lengths of No Stopping has not been undertaken as the single property fronting the restriction has vehicle access from Sawyers Arms Road and will retain three parking spaces along its Nyoli Street frontage. There is sufficient parking in the immediate area away from the intersection to accommodate the displacement of the two vehicles.

6.3 The Team Leader Parking Compliance supports the preferred option.

6.4 The do nothing option does not address requests to improve safety at the intersection.

7. **Legal Implications**

7.1 There is a legal context, issue or implication relevant to this decision

7.2 This specific report has not been reviewed and approved by the Legal Services Unit however the report has been written using a general approach previously approved of by the Legal Services Unit, and the recommendations are consistent with the policy and legislative framework.

7.3 Installing Stop control on Nyoli Street at its intersection with Sawyers Arms Road is consistent with the requirements of the Manual of Traffic Signs and Markings and Traffic Control Devices rule.

8. **Next Steps**

8.1 Approval is required by the Waipapa/Papanui-Innes Community Board.
8.2 If approved, the recommendations will be implemented approximately four weeks after the contractor receives the request.

9. Options Matrix

<table>
<thead>
<tr>
<th>Criteria</th>
<th>Option 1 – Install Stop Control and associated No Stopping restrictions.</th>
<th>Option 2 – Do Nothing</th>
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<tbody>
<tr>
<td>Cost to Implement</td>
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<td>No impact</td>
</tr>
<tr>
<td>Safety</td>
<td>Supports improved road safety</td>
<td>Does not address an identified concern</td>
</tr>
<tr>
<td>Community Preferences</td>
<td>Addresses a safety concern identified by the community</td>
<td>Does not address an identified concern</td>
</tr>
</tbody>
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<tr>
<td>A</td>
<td>TG133776 Nyoli Street Stop Control and No Stopping Diagram for Board Report</td>
<td>23</td>
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Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).
(a) This report contains:
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Reference: 19/627198
Presenter(s): Stacey Holbrough Community Development Adviser

1. Purpose of Report

1.1 The purpose of this report is for the Waipapa/Papanui-Innes Community Board to consider an application for funding from its 2018-19 Discretionary Response Fund from the organisation listed below.

<table>
<thead>
<tr>
<th>Funding Request Number</th>
<th>Organisation</th>
<th>Project Name</th>
<th>Amount Requested</th>
<th>Amount Recommended</th>
</tr>
</thead>
<tbody>
<tr>
<td>59162</td>
<td>Christchurch Methodist Mission</td>
<td>Aratupu Preschool and Nursery Wall Mural</td>
<td>$2,000</td>
<td>$1,000</td>
</tr>
</tbody>
</table>

1.2 There is currently a balance of $2,670 remaining in the fund.

2. Staff Recommendations

That the Waipapa/Papanui-Innes Community Board:

1. Approves a grant of $1,000 from its 2018-19 Discretionary Response Fund to the Christchurch Methodist Mission towards the Aratupu Preschool and Nursery wall mural.

3. Key Points

Issue or Opportunity

3.1

Strategic Alignment

3.2 The recommendation is strongly aligned to the Strategic Framework and in particular the strategic priority of Stronger Communities. It will provide a strong sense of community.

Decision Making Authority

3.3 The Community Board has the delegated authority to determine the allocation of the Discretionary Response Fund for each community

3.3.1 Allocations must be consistent with any policies, standards or criteria adopted by the Council

3.3.2 The Fund does not cover:

- Legal challenges or Environment Court challenges against the Council, Council Controlled organisations or Community Board decisions
- Projects or initiatives that change the scope of a Council project or that will lead to ongoing operational costs to the Council (though Community Boards can recommend to the Council that it consider a grant for this purpose).
Assessment of Significance and Engagement

3.4 The decision(s) in this report is of low significance in relation to the Christchurch City Council’s Significance and Engagement Policy.

3.5 The level of significance was determined by the number of people affected and/or with an interest.

3.6 Due to the assessment of low significance, no further community engagement and consultation is required.

Discussion

3.7 At the time of writing, the balance of the 2018-19 Discretionary Response Fund is as below.

<table>
<thead>
<tr>
<th>Total Budget 2018/19</th>
<th>Granted To Date</th>
<th>Available for allocation</th>
<th>Balance If Staff Recommendation adopted</th>
</tr>
</thead>
<tbody>
<tr>
<td>$86,958</td>
<td>$84,279</td>
<td>$2,679</td>
<td>$1,679</td>
</tr>
</tbody>
</table>

3.8 Based on the current Discretionary Response Fund criteria, the application listed above is eligible for funding.

3.9 The attached Decision Matrix provides detailed information for the application. This includes organisational details, project details, financial information and a staff assessment.

Attachments

<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>Papanui-Innes Decision Matrix DRF 2018-19 Christchurch Methodist Mission - Aratupu Preschool and Nursery Wall Mural</td>
<td>27</td>
</tr>
</tbody>
</table>

Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:
   (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
   (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council’s significance and engagement policy.

Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Stacey Holbrough - Community Development Advisor</th>
</tr>
</thead>
<tbody>
<tr>
<td>Approved By</td>
<td>Christine Lane - Manager Community Governance, Papanui-Innes</td>
</tr>
</tbody>
</table>
### 2018/19 DRF PAPANUI-INNES DECISION MATRIX

<table>
<thead>
<tr>
<th>Priority Rating</th>
<th>Organisation Name</th>
<th>Name and Description</th>
<th>Funding History</th>
<th>Request Budget</th>
<th>Staff Recommendation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Two</td>
<td>Christchurch Methodist Mission</td>
<td>Wall mural at 97 Harewood Road</td>
<td>Other Sources of Funding</td>
<td>$14,375</td>
<td>$1,000</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Aratipu Preschool and Nursery on Harewood Road is a community hub that provides early childhood care and support for local whānau. Funding is sought for a visual art mural on both at Aratipu and Council owned land.</td>
<td>Will apply to the July round of the Christchurch Creative Communities Scheme. Aratipu - $1,000</td>
<td>Requested Amount $ 6,668 47% percentage requested</td>
<td>That the Papanui-Innes Community Board resolve to approve the making of a grant of $3,500 from its 2018-19 Discretionary Response Fund to Christchurch Methodist Mission towards the Aratipu Preschool and Nursery mural.</td>
</tr>
</tbody>
</table>

**Organisation Details:**
- **Service Base:** 3 Marlene Wood Drive, Papuan
- **Legal Status:** Charitable Trust
- **Established:** 1/01/1939
- **Staff – Paid:** 212
- **Volunteers:** 72
- **Annual Volunteer Hours:** 6240
- **Participants:** 100
- **Target Groups:** Children,
- **Networks:** Methodist Alliance, Social Service Providers Aotearoa, NZ Council of Christian Social Services, Rights Services Right Time Collaborative, NZ Aged Care Association, Te Rito Māori Early Childhood NZ, Community Housing Aotearoa and more.

**Alignment with Council Strategies and Board Objectives**
- Strengthening Communities Strategy
- Artworks in Public Places Policy

**How Much Will The Project Do? (Measures)**
One painted mural on both the Aratipu and Council sides of the wall. The artist will design the mural, work on panels, laminate and install. **How Will Participants Be Better Off?**
- Painting the wall will make it less of a target for graffiti.
- The artwork will be enjoyed by thousands of people who use Harewood Road everyday.
- Approximately 100 children, parents and teachers visit Aratipu on a school day as well as a number of CMM staff and people from the community who will directly benefit.
- Harewood Road is one of the main thoroughfares in the city so thousands of commuters and pedestrians each day will indirectly benefit.

**Staff Assessment**
Aratipu Preschool and Nursery is run by the Christchurch Methodist Mission (CMM) and provides affordable early childhood education for children 0-6 years.

The majority of children at Aratipu come from young single parent families who rely on the benefit with 96% receiving the WINZ childcare subsidy. There is a strong emphasis on Maori culture and language with a high percentage of the children (70%) being Maori. Aratipu is licensed for 38 children and teachers are qualified early childhood teachers.

Aratipu's point of difference from other Early Childhood Education centres is the holistic support given to families in need through a whānau support worker.

CMM is seeking funding for a visual artist to paint a new mural on the wall outside of Aratipu. The wall is L-shaped and is on both Aratipu and Christchurch City Council-owned land.

The mural that was previously installed on the Aratipu-side of the wall 10 years ago is weather-beaten and damaged and has since been removed. The blank wall is now a target for graffiti. CMM believes a new mural will minimise future graffiti and provide a new and exciting piece of public artwork that the community can take pride in and enjoy.
11. Waipapa/Papanui-Innes 2018-19 Discretionary Response Fund Application - St Albans Community Preschool

Reference: 19/681309
Presenter(s): Stacey Holbrough – Community Development Adviser

1. Purpose of Report

1.1 The purpose of this report is for the Waipapa/Papanui-Innes Community Board to consider an application for funding from its 2018-19 Discretionary Response Fund from the organisation(s) listed below.

<table>
<thead>
<tr>
<th>Funding Request Number</th>
<th>Organisation</th>
<th>Project Name</th>
<th>Amount Requested</th>
<th>Amount Recommended</th>
</tr>
</thead>
<tbody>
<tr>
<td>00059670</td>
<td>St Albans Community Preschool</td>
<td>Heat pump and signage</td>
<td>$4,137</td>
<td>$1,150</td>
</tr>
</tbody>
</table>

1.2 There is currently a balance of $2,679 remaining in the fund.

2. Staff Recommendations

That the Waipapa/Papanui-Innes Community Board:

1. Approves a grant of $1,500 from its 2018-19 Discretionary Response Fund to St Albans Community Preschool towards a contribution for a heat pump.

3. Key Points

Issue or Opportunity

3.1 To consider providing funding support to a local community preschool delivering its services within the Papanui-Innes are.

Strategic Alignment

3.2 The recommendation is strongly aligned to the Strategic Framework and in particular the strategic priority of the Strengthening Communities Strategy and Children’s Policy.

Decision Making Authority

3.3 The Community Board has the delegated authority to determine the allocation of the Discretionary Response Fund for each community

3.3.1 Allocations must be consistent with any policies, standards or criteria adopted by the Council

3.3.2 The Fund does not cover:

- Legal challenges or Environment Court challenges against the Council, Council Controlled organisations or Community Board decisions
- Projects or initiatives that change the scope of a Council project or that will lead to ongoing operational costs to the Council (though Community Boards can recommend to the Council that it consider a grant for this purpose).
Assessment of Significance and Engagement

3.4 The decision(s) in this report is of low significance in relation to the Christchurch City Council’s Significance and Engagement Policy.

3.5 The level of significance was determined by the number of people affected and/or with an interest.

3.6 Due to the assessment of low significance, no further community engagement and consultation is required.

Discussion

3.7 At the time of writing, the balance of the 2018-19 Discretionary Response Fund is as below.

<table>
<thead>
<tr>
<th>Total Budget 2017/18</th>
<th>Granted To Date</th>
<th>Available for allocation</th>
<th>Balance If Staff Recommendation adopted</th>
</tr>
</thead>
<tbody>
<tr>
<td>$86,958</td>
<td>$84,279</td>
<td>$2,679</td>
<td>$1,179</td>
</tr>
</tbody>
</table>

3.8 Based on the current Discretionary Response Fund criteria, the application listed above is eligible for funding.

3.9 The attached Decision Matrix provides detailed information for the application. This includes organisational details, project details, financial information and a staff assessment.

Attachments

<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>Waipapa/Papanui-Innes Community Board Discretionary Response Fund 2018-19 Decision Matrix - St Albans Community Preschool</td>
<td>31</td>
</tr>
</tbody>
</table>

Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:
   (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
   (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council’s significance and engagement policy.

Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Stacey Holbrough - Community Development Advisor</th>
</tr>
</thead>
<tbody>
<tr>
<td>Approved By</td>
<td>Christine Lane - Manager Community Governance, Papanui-Innes</td>
</tr>
</tbody>
</table>
# 2018/19 DRF PAPANUI-INNES DECISION MATRIX

## Priority Rating

<table>
<thead>
<tr>
<th>Grade</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>One</td>
<td>Meets all eligibility criteria and contributes significantly to Funding Outcomes and Priorities. Highly recommended for funding.</td>
</tr>
<tr>
<td>Two</td>
<td>Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.</td>
</tr>
<tr>
<td>Three</td>
<td>Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.</td>
</tr>
<tr>
<td>Four</td>
<td>Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.</td>
</tr>
</tbody>
</table>

## Organisation Details

<table>
<thead>
<tr>
<th>Organisation Name</th>
<th>HEAT PUMP AND SIGNAGE</th>
</tr>
</thead>
<tbody>
<tr>
<td>St Albans Community Preschool</td>
<td><strong>Name and Description:</strong> Heat pump and Signage</td>
</tr>
<tr>
<td></td>
<td>St Albans Community Preschool is a community based not for profit early childhood centre that aims to encourage and empower children to be independent, compassionate, happy and confident lifelong learners. St Albans Community Preschool is seeking funding to replace their heat pump and signage.</td>
</tr>
<tr>
<td></td>
<td><strong>Total Cost:</strong> $4,137</td>
</tr>
<tr>
<td></td>
<td><strong>Requested:</strong> $4,137</td>
</tr>
<tr>
<td></td>
<td><strong>100% requested</strong></td>
</tr>
<tr>
<td></td>
<td><strong>Contribution Sought Towards Equipment/Materials - $3,171 Signage - $966</strong></td>
</tr>
<tr>
<td></td>
<td><strong>Staff Recommendation:</strong> $1,150</td>
</tr>
<tr>
<td></td>
<td>That the Waipapa/Papanui-Innes Community Board resolve to approve the making of a grant of $1,500 from its 2018-19 Discretionary Response Fund to the St Albans Community Preschool towards a contribution to a heat pump.</td>
</tr>
<tr>
<td></td>
<td><strong>Priority:</strong> 2</td>
</tr>
</tbody>
</table>

## Other Sources of Funding

Not applied to any other organisations.

## Staff Assessment

The St Albans Community Preschool connects with the community, volunteers, and staff, to ensure a vibrant Centre. St Albans Community Preschool lease their premises from the Christchurch City Council. In their lease agreement they are responsible for the purchase and maintenance of any heat pumps. The group purchased two heat pumps in 2008. Due to earthquake repairs in 2018, the group had to vacate the premises and relocate for six months. The heat pumps were removed and reinstalled once the building was repaired. Unfortunately one of the heat pumps has periodically worked since being reinstalled and recently stopped working altogether.

The St Albans Community Preschool is also seeking funding for new street signage. They hope this will give them more noticeable street frontage, increasing their visible to new prospective families.

St Albans Community Preschool has an active and supportive community of parents and caregivers who endeavour to fundraise as much as possible each year to alleviate the costs to the day to day running expenses of the preschool.

They also try to cost save as much as possible by using recycled items and free items when they can.

The Preschool does receive Ministry of Education funding, this is dependent on their enrolment numbers each quarter.

Reference: 19/636768
Presenter(s): Helen Miles, Community Recreation Advisor

1. Purpose of Report

1.1 The purpose of this report is for the Waipapa/Papanui-Innes Community Board to consider an application received for funding from its 2018/19 Positive Youth Development Fund.

1.2 This report is to assist the Board to consider an application of funding from Nerissa Leigh McDowell.

1.3 There is currently a balance of $0.00 remaining in this fund, therefore staff recommend that the amount be granted from the Discretionary Response Fund 2018-19.

2. Staff Recommendations

That the Waipapa/Papanui-Innes Community Board resolve to:

1. Approve a grant of $500 from its 2018-19 Discretionary Response Fund to Nerissa Leigh McDowell towards representing New Zealand at the Canada Cup International Softball Championships from 5–14 July in Surrey, British Columbia, Canada.

3. Key Points

Issue or Opportunity

3.1 To consider funding applications received to support the development and achievements of young people living in the Papanui-Innes ward areas.

Strategic Alignment

3.2 Investing in our youth to develop leadership, cultural competence and success in their chosen field builds the capacity of our city’s youth, our future adults. In doing so we increase the likelihood of these youths contributing to developing a vibrant, prosperous and sustainable 21st century city; one of the Council’s six Strategic Priorities. The recommendations contained in this report are based on this principle.

Decision Making Authority

1.1 Determine the allocation of the discretionary Response Fund for each community (including any allocation towards a Youth Development Fund).

1.2 Allocations must be consistent with any policies, standards or criteria adopted by the Council

1.3 The Fund does not cover:

- Legal challenges or Environment Court challenges against the Council, Council Controlled organisations or Community Board decisions
- Projects or initiatives that change the scope of a Council project or that will lead to ongoing operational costs to the Council (though Community Boards can recommend to the Council that it consider a grant for this purpose).
Assessment of Significance and Engagement

1.4 The decision(s) in this report is of low significance in relation to the Christchurch City Council’s Significance and Engagement Policy.

3.3 The level of significance was determined by the number of people affected and/or with an interest.

3.4 Due to the assessment of low significance, no further community engagement and consultation is required.

4. Applicant 1 – Nerissa Leigh McDowell

4.1 Age: 21

4.2 School: Canterbury University

4.3 Suburb: Marshlands

4.4 Event seeking support for: Canada Cup International Softball Championships

4.5 Nerissa has been selected to play for the New Zealand U23 Softball team in the Women’s Division at the Canada Cup. This cup is the America Olympic qualifiers.

4.6 Nerissa has played competition Softball for nine years and this is her second time representing New Zealand. She has represented Canterbury since she was 14 years old and her aim is to make the White Sox Women’s team.

4.7 Nerissa currently plays centre field and short stop infield and trains approximately 12 hours a week.

4.8 When not playing softball Nerissa can be found studying or hanging out with family.

4.9 Nerissa has been raising funds for the trip by running raffles, saving money from her part time job and helping out at housie nights.

4.10 The following table provides a breakdown of the costs for Nerissa Leigh McDowell:

<table>
<thead>
<tr>
<th>EXPENSES</th>
<th>Cost ($)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Airfares</td>
<td>2663</td>
</tr>
<tr>
<td>Accommodation</td>
<td>947</td>
</tr>
<tr>
<td>Meals</td>
<td>607</td>
</tr>
<tr>
<td>Uniforms</td>
<td>231</td>
</tr>
<tr>
<td>Other - insurance, transport, contingency.</td>
<td>488</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$4,936</strong></td>
</tr>
</tbody>
</table>

Attachments

There are no attachments to this report.

Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:
(i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
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(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Helen Miles - Community Recreation Advisor</th>
</tr>
</thead>
<tbody>
<tr>
<td>Approved By</td>
<td>Christine Lane - Manager Community Governance, Papanui-Innes</td>
</tr>
</tbody>
</table>
1. **Purpose of Report**
   This report provides information on initiatives and issues current within the Community Board area, to provide the Board with a strategic overview and inform sound decision making.

2. **Staff Recommendations**
   That the Waipapa/Papanui-Innes Community Board:
   
   2. Request a report from the Road Landscapes Team for the repair of the palm tree planter box located in the roundabout at the intersection of Laguna Gardens and Palm Drive in the Clearbrook Palms subdivision which must include options for remediation, renewal or removal, together with quotes for the costs applicable to each option (i.e. resource consent, traffic management plans, etc.) finances available and timelines.

3. **Community Board Activities and Forward Planning**
   
   3.1 **Memos/Information/Advice to the Board**
      
      3.1.1 **Information sent to the Board:**
      
      - Scheme Design for Local Cycleway Link between CNC Shared Path through to Papanui Parallel via Rutland Reserve Memorandum (*circulated 7 June 2019*)
      - Papanui Bush – Bridgestone Reserve: Classification and Gazetted Investiture (*circulated 10 June 2019*)
      - Update on upgrade of pedestrian crossings Innes Road – refer item 8.2.1 of this report (*circulated 12 June 2019*)
      - Response to Board Request on Tree Planting in Carrington Street (*circulated 13 June 2019*)
      - Matariki in the Zone (*circulated 13 June 2019*)
      - Draft Integrated Water Strategy (*circulated 13 June 2019*)
      - CNC Project Update: Stop/Go Old Main North Road and Waimakariri Contraflow (*circulated 18 June 2019*)
      - SWN: Highfield Wastewater and Water Main July work (*circulated 20 June 2019*)

      3.1.2 **Memos/Notes:**
      
      - **Memorandum - Palm Tree/Planter Box – Clearbrook Palms** (*circulated 20 June 2019*)

      At its meeting on 14 June 2019 the Board requested that staff endeavour to retrieve the historic information for the Laguna Gardens and Palm Drive intersection planter box issue.
A memorandum containing a full summary of the relevant information was circulated to Board members for their information on 20 June 2019.

**Staff recommend that the Board request a report from the Road Landscapes Team for the repair of the palm tree planter box located in the roundabout at the intersection of Laguna Gardens and Palm Drive in the Clearbrook Palms subdivision which must include options for remediation, renewal or removal, together with quotes for the costs applicable to each option (i.e. resource consent, traffic management plans, etc.) finances available and timelines.**

3.2 **Board area Consultations/Engagement/Submission opportunities**

3.2.1 **Draft Integrated Water Strategy** *(opens 14 June – closes 14 July 2019)*

Water services are a big part of what the Council does and makes up a quarter of the expected spending over the next 10 years, with up to $10 billion budgeted in the Long Term Plan. The Council takes care of three main water services (the ‘three waters’) – water supply, wastewater, and stormwater – as well as the water infrastructure throughout the Christchurch district.

We need an Integrated Water Strategy to consider all of these different water resources, values and demands, and to set a framework to help us manage them over the next 100 years and beyond.

[Download Draft Integrated Water Strategy](#)

3.2.2 **Marshland, Spencerville and Kainga Area Speed Management Plan** *(opens 4 June – closes 2 July 2019)*

The Council are working with the Police and NZTA to find ways to make the roads safer in this area. This may include lowering a number of existing 80 km/h and 70 km/h speed limits to 60 km/h. Marshland, Spencerville, Kainga and Mairehau Roads have all been identified as high risk with unacceptable crash records. Many other roads in the area have speed limits that are higher than the identified safe and appropriate speeds for those roads.

[Overview Map of Proposed Speed Management Plan](#)

3.3 **Annual Plan and Long Term Plan matters**

3.3.1 Nil to report.

3.4 **Board Reporting**

3.4.1 The Board are asked to consider topics for inclusion in Newsline, the newsletter and the report to Council.

4. **Community Board Plan – Update against Outcomes**

4.1 A final report on progress to date will be included in the 13 September 2019 Papanui-Innes Community Board meeting.
5. **Significant Council Projects in the Board Area**

5.1 **Strengthening Community Fund Projects**

5.1.1 The introductory seminar (Funding for the Future) on Strengthening Communities Funding for the 2019-2020 financial year was held on Wednesday 15 May 2019. This will be followed by a further seminar on Wednesday 24 July 2019 with staff recommendations. A report will be presented to the 9 August 2019 Board meeting for the Board’s consideration.

5.2 **Other partnerships with the community and organisations**

5.2.1 Nil to report.

5.3 **Community Facilities (updates and future plans)**

5.3.1 **St Albans Park – Children’s Playground**

At its meeting on 14 June 2019 the Board passed a resolution requesting that the relevant staff provide a report on reinstating the fence around the children’s playground on the Edward Avenue side of St Albans Park as it was prior to the 2011 earthquake.

5.4 **Infrastructure projects underway**

5.4.1 **Belfast Cemetery Extension**

The works for a section of road layout to link the new extension to the entrance is currently out to tender.

5.4.2 **Paddington Playground**

Report presented to the Board at its meeting on 14 June 2019. Staff will now carry out the action points from the Board’s resolution.

5.4.3 **Papanui Library – Introduction of NZ Postal Services**

Governance and Customer Services staff have been relocated temporarily while the contractor is on site for five weeks undertaking the alterations to the customer services area at the front of the library.

5.4.4 **Sabina Playground – Play Space Renewal**

Remains on hold until the 2020 financial year.

5.4.5 **St Albans Community Centre**

Currently in the Design and Consenting stage.

5.4.6 **St Albans Park Sport Turf Renewal**

The turf is now fully established and the park has been handed back to the Parks Unit.

5.4.7 **St Albans Skate Park Extension**

Concepts and consultation plans now underway. A draft plan will be presented to the Board in September 2019 prior to consultation.
6. Significant Community Issues, Events and Projects in the Board Area

6.1 Events Report Back

6.1.1 Board and School Principals Meeting – 21 June 2019

The Term 2 Principals Meeting was held on Friday 21 June 2019 at the Northcote School Breakfast Club Room. The guest speaker was the Education Portfolio Leader from the Styx Living Laboratory Trust Outreach Programme.

6.1.2 Matariki in the Zone – 22 June 2019

Matariki in the (Red) Zone celebrated the beginning of the Māori New Year, with Matariki marking the reappearance of the seven Matariki stars. The event was a collaboration by Avebury House, Richmond Community Garden and the Avon–Otākaro Network and supported by the Papanui-Innes Community Board.

Held at Avebury House and the Richmond Community Gardens, a large feast including a traditionally prepared hangi was served to 500 people and was accompanied by live music and entertainment. Loads of activities were included – classes in wood carving, flax weaving, lantern and kite making as well as a marshmallow pit, seed bombs and
cultural and environmental projects. It took two days for organisers to set up the fairy lights in Avebury Park and the surrounding gardens.

The Lights on Bikes crew wrapped up the event with a bike ride in the dark around the Red Zone.

7. Updates from Other Units

7.1 Parks Unit

7.1.1 Asphalting Footpaths in St James Park

In response to the Board’s request for information the Parks Team report that there is no planned renewal money for this – it would need to be reactive. A Parks staff member
checked St James Park a month ago – the gravel had recently been topped up and was looking tidy.

Parks staff estimate that due to the width and number of paths and the additional work to remove all the gravel and re-level for asphalting the costs could amount to well over $100k (working on approximately $90/m²).

The Parks Team recommendation would be that should the Waipapa/Papanui-Innes Community Board wish to pursue this then it should put in an Annual Plan or Long Term Plan bid as this project is unlikely to be achievable within the next two financial funding years because of the number of paths in worse condition with significant health and safety issues.

7.1.2 Local Parks Update

- Local Park Rangers are currently in the midst of their busiest season of the year. So far over 3,000 plants have been planted by volunteers in local parks city wide this season.

- Papanui Bush – Bridgestone Reserve had a recent planting day involving our urban rangers, 40 people from Papanui High School and the Rotary Club. Along with weeding over 100 new plants were planted.

- Rutland Reserve Educational Event with the Urban Park rangers and Paparoa School took place recently with 180 students looking at invertebrates in the water, bugs in the ground and the local flora. Riccarton Bush donated two Kahikatea for the students.

- Styx Conservation Reserve (Redwood Springs). This event with our urban rangers and Conservation Volunteers NZ, planted 900 trees and shrubs along the stream embankment of the Styx River.
• The Community Parks team are gearing up for in-house staff mobilisation, while Recreational Services will continue to deliver bulk mowing, spraying and bin emptying activities in local parks.

7.1.3 **Sports Parks Update**

• Mild temperatures in April to June have prolonged the autumn growing season. This has assisted the autumn sports field renovation programme with a high seed germination rate and accelerated sports field recovery time
• Favourable weather conditions have seen no sports field closures for winter sports so far this season.

• Additional sports field mowing has been added into the programmed maintenance scheduled to keep with increased grass growth.

• The activities carried out in the sports field renovation programme are listed below:
  o Under-sowing (applying grass seed)
  o De-compaction (breaking up top layer of soil)
  o Weed control
  o Topdressing (adding topsoil to level out dips and hollows)
  o Fertilising

7.1.4 Capital Works Projects

7.1.4.1 Rutland Reserve Landscape Plan Proposal Timelines

• Plan presented to the Waipapa/Papanui-Innes Community Board 14 June 2019

• Entered in to LTP capital programme July 2019

• Public consultation – 2023

• Capital implementation:
  o Stage 1, Value $10,000, year 2024
  o Stage 2, Value $20,000, year 2025
  o Stage 3, Value $300,000, year 2026

7.1.5 Community Park Maintenance Schedule

<table>
<thead>
<tr>
<th>Activity</th>
<th>Frequency per month</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ornamental mowing</td>
<td>2</td>
</tr>
<tr>
<td>Amenity mowing</td>
<td>2</td>
</tr>
<tr>
<td>Ornamental garden maintenance</td>
<td>2</td>
</tr>
<tr>
<td>Winter sport field mowing</td>
<td>4</td>
</tr>
<tr>
<td>Winter sport cricket block maintenance</td>
<td>2</td>
</tr>
<tr>
<td>Winter sport line marking</td>
<td>3</td>
</tr>
<tr>
<td>Chemical weed control</td>
<td>1</td>
</tr>
<tr>
<td>Bin Emptying</td>
<td>As required</td>
</tr>
<tr>
<td>Play and Fitness Equipment Check</td>
<td>1</td>
</tr>
<tr>
<td>Drinking Fountain Clean</td>
<td>4</td>
</tr>
</tbody>
</table>

7.1.6 Contractor Performance

• Recreational Services Northern Sector KPI quality score for June was 89%

• Breakdown of Northern Sector KPI scores:
7.2 Transport Unit

7.2.1 Innes Road Pedestrian Crossings Upgrade

The Traffic Engineer provided a quick update (circulated to the Board on 12 June 2019) on the two Innes Road crossings that cater for Mairehau and St Francis schools.

In the memo presented to the Board on 10 May 19, the stay-put school patrol system was initially scheduled to be completed this financial year however after recent on site meetings with the installer/contractor, the decision was made to complete the installation during the first week of school holidays (8-12 July) to avoid disruption. Following the installation, a meeting with the Police and school patrol staff will be arranged in the second week of school holidays (15-19 July) to go over the operation details.

Traffic management staff involved met with both schools in the first week of June and explained the reasons for the variation of the installation programme. All parties were happy with the revised dates.

7.3 Business Support Team

7.3.1 Start Work Notices (SWN)

The Board noted the lack of synchronisation between on-site notices and letter drops informing residents of imminent road works taking place in their vicinity. The notice boards are placed on-site seven days prior to work commencing and the letters are delivered to residents five days prior to the start of road works. The Chair has raised the inconsistencies with time frames through the Board Requests system so that this can be addressed accordingly.

A response has been received from the Principal Advisor, Strategic Communications Team as follows:

*Recently, we have recognised the need for refresher training on the works notice process with new project managers, recognising that new staff have come on board,
and some may have missed the initial training. We have instigated this programme and will be running refresher training as soon as suitable dates can be arranged.

We are also formalising the current practice of distribution of Start Work Notices prior to installation of any construction signage by including this specifically in the Construction Standard Specifications (CSS), under the information about signs. This is being done as part of the regular review of CSS which is happening this year.”

8. **Community Board Funding Update**

8.1 **Positive Youth Development and Discretionary Response Funds Update**

The 2018/19 financial year’s Positive Youth Development and Discretionary Response Funds Balance Sheet update is attached (refer Attachment A to this report).

**Attachments**

<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>Papanui-Innes PYDF and DRF Balance Sheet 2018-2019</td>
<td>47</td>
</tr>
</tbody>
</table>

**Signatories**

<table>
<thead>
<tr>
<th>Author</th>
<th>Elizabeth Hovell - Community Board Advisor</th>
</tr>
</thead>
<tbody>
<tr>
<td>Approved By</td>
<td>Christine Lane - Manager Community Governance, Papanui-Innes</td>
</tr>
<tr>
<td></td>
<td>Matthew McLintock - Manager Community Governance Team</td>
</tr>
</tbody>
</table>
# Papanui-Innes Community Board

## 2018/19 Discretionary Response and Positive Youth Development Funds Allocations

<table>
<thead>
<tr>
<th>Papanui-Innes Discretionary Response Fund</th>
<th>Project/Service/Description/Group</th>
<th>Allocation 2018/19</th>
<th>Board Approve</th>
</tr>
</thead>
<tbody>
<tr>
<td>Balance of PYDF/DRF Carried Forward from 2017/18 Funding Year</td>
<td>$ 18,846</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Discretionary Response Fund Budget Allocation 2018/19 (unallocated from SCF)</td>
<td>$ 73,112</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$ 91,958</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Opening Amount Transferred from Positive Youth Development Fund 2018/19</td>
<td>$ 7,000</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Additional Funds from Urban Regeneration &quot;Shape Your Place&quot; Toolkit for making/enhancing neighbourhoods</td>
<td>$ 22,000</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Balance for Allocation in Discretionary Response Fund</td>
<td>$ 86,958</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

## POSITIVE YOUTH DEVELOPMENT FUND (PYDF) - Opening Transfer from DRF

<table>
<thead>
<tr>
<th>Name</th>
<th>Description</th>
<th>Amount</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Taiko Torei-Ormsby</td>
<td>2018 State Teams Age Short Course Swimming Championships, Canberra, Australia 2-5 Oct 18</td>
<td>$ 400</td>
<td>14-Sep</td>
</tr>
<tr>
<td>Anna Dabkowski</td>
<td>2018 AIMS Games Championship, Taunton</td>
<td>$ 100</td>
<td>14-Sep</td>
</tr>
<tr>
<td>Jorja McCaughan</td>
<td>2018 NZCAF Scolos Aerobic National Championships, Wellington</td>
<td>$ 150</td>
<td>14-Sep</td>
</tr>
<tr>
<td>Jennifer Trieu</td>
<td>(New Zealand Rhythmic Gymnastics Nationals, Taunton, 1-6 Oct 2018)</td>
<td>$ 200</td>
<td>28-Sep</td>
</tr>
<tr>
<td>Kate Davies</td>
<td>(competitions/training camps for Athletics New Zealand Jumps Future Squad Nov 18-Feb 19)</td>
<td>$ 250</td>
<td>9-Nov</td>
</tr>
<tr>
<td>Anna Lee School of Dance for Alexandra Swan</td>
<td>(She Shines On Dance Tour, New York and Orlando, USA Apr 19)</td>
<td>$ 450</td>
<td>9-Nov</td>
</tr>
<tr>
<td>Rosa Vesty</td>
<td>(Australian Volleyball Schools Cup, Melbourne 9-14 Dec 18)</td>
<td>$ 450</td>
<td>23-Nov</td>
</tr>
<tr>
<td>Team Hotshamba: Gurung, Magar and Bhattacharaj (Tenzing Hillary Cup Inter-Nepalese Football Tournament, Auckland 2-3 Feb 19)</td>
<td>$ 210</td>
<td>25-Jan</td>
<td></td>
</tr>
<tr>
<td>Owen Dabkowski</td>
<td>(U16 National Baseball Tournament, Auckland)</td>
<td>$ 200</td>
<td>22-Feb</td>
</tr>
<tr>
<td>Angus Hammert</td>
<td>(AFL NZ National Combined Fitness Programme, Auckland 5-8 Apr 19)</td>
<td>$ 300</td>
<td>22-Mar</td>
</tr>
<tr>
<td>Papanui ToC H Athletics Club - Haigh &amp; Stevenson $150 ea (Inter-Provincial Athletics Comp. - Nga Puna Wai 20-22 Apr 19)</td>
<td>$ 300</td>
<td>12-Apr</td>
<td></td>
</tr>
<tr>
<td>Burnside High School - Forsythe, Morrison &amp; Thompson $200 ea (Spirit of Adventure, Auckland 16-21 Jun 19)</td>
<td>$ 600</td>
<td>12-Apr</td>
<td></td>
</tr>
<tr>
<td>Belfast School (towards P Y D T R U S T Leadership Training Course for 10 students, May 2019)</td>
<td>$ 500</td>
<td>12-Apr</td>
<td></td>
</tr>
<tr>
<td>Lena Krakowiak</td>
<td>(Music in the Summer Air [MISA] Shanghai Youth Summer Music Camp, China 7-14 Jul 19)</td>
<td>$ 450</td>
<td>10-May</td>
</tr>
<tr>
<td>Laura Pawley</td>
<td>(Music in the Summer Air [MISA] Shanghai Youth Summer Music Camp, China 7-14 Jul 19)</td>
<td>$ 450</td>
<td>10-May</td>
</tr>
<tr>
<td>Canterbury Softball Association Incorporated for McKenzie McDowell</td>
<td>(Asia Pacific Qualifier, Jakarta Jun 19)</td>
<td>$ 450</td>
<td>10-May</td>
</tr>
<tr>
<td>Rosie Smith</td>
<td>(International Korfball Federation U21 Asia Oceania Championship, May 19, Shaoguan, China)</td>
<td>$ 450</td>
<td>10-May</td>
</tr>
<tr>
<td>Canterbury Softball Association Incorporated for Trinity Mackley</td>
<td>(Asia Pacific Softball Tournament, Jakarta Jun 19)</td>
<td>$ 450</td>
<td>24-May</td>
</tr>
<tr>
<td>Jonel Marais</td>
<td>(2019 Australian Gymnastics Championship 28 May-2 Jun 19)</td>
<td>$ 350</td>
<td>24-May</td>
</tr>
<tr>
<td>Olivia Brett</td>
<td>(World Junior Canoe Racing Championships, Romania August 2019)</td>
<td>$ 290</td>
<td>14-Jun</td>
</tr>
</tbody>
</table>

## POSITIVE YOUTH DEVELOPMENT FUND Balance

| PYDF granted to date | $ - |

## DISCRETIONARY RESPONSE FUND (DRF) - Initial Amount

<table>
<thead>
<tr>
<th>Name</th>
<th>Amount</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Villa Maria College for Hannah Warner</td>
<td>$ 125</td>
<td>10-Aug</td>
</tr>
<tr>
<td>Villa Maria College</td>
<td>$ 125</td>
<td>10-Aug</td>
</tr>
<tr>
<td>Belfast Community Network</td>
<td>$ 3,000</td>
<td>24-Aug</td>
</tr>
<tr>
<td>Canterbury Cook Islands Sports Assn Inc (Rent costs)</td>
<td>$ 4,000</td>
<td>24-Aug</td>
</tr>
<tr>
<td>Papanui Softball Club</td>
<td>$ 1,000</td>
<td>24-Aug</td>
</tr>
<tr>
<td>St Albans Residents Association - SARA</td>
<td>$ 7,500</td>
<td>14-Sep</td>
</tr>
<tr>
<td>Neighbourhood Week 2018</td>
<td>$ 3,000</td>
<td>14-Sep</td>
</tr>
<tr>
<td>Papanui-Innes Community Board’s Edible Garden Awards 2019</td>
<td>$ 3,000</td>
<td>28-Sep</td>
</tr>
<tr>
<td>Papanui-Innes Community Board’s Youth Recreation Project</td>
<td>$ 7,000</td>
<td>28-Sep</td>
</tr>
<tr>
<td>Papanui-Innes Community Board’s Community Pride Garden Awards 2019</td>
<td>$ 3,000</td>
<td>28-Sep</td>
</tr>
<tr>
<td>Papanui-Innes Community Board’s Community Service Awards 2019</td>
<td>$ 3,500</td>
<td>28-Sep</td>
</tr>
<tr>
<td>St Albans Residents Association - SARA (Edgeware Village Beautification Programme)</td>
<td>$ 7,000</td>
<td>9-Nov</td>
</tr>
<tr>
<td>Shirley Community Trust</td>
<td>(Summer holiday programme)</td>
<td>$ 4,000</td>
</tr>
<tr>
<td>Richmond Residents’ and Business Association (Establishment and running costs)</td>
<td>Laid on Table 7/12/18, 8/2/19 &amp; 22/2/19</td>
<td>$ -</td>
</tr>
</tbody>
</table>
## Papanui-Innes Community Board

### 2018/19 Discretionary Response and Positive Youth Development Funds Allocations

<table>
<thead>
<tr>
<th>Project/Service/Description/Group</th>
<th>Allocation 2018/19</th>
<th>Board Approved</th>
</tr>
</thead>
<tbody>
<tr>
<td>Delta Community Support Trust (Community Advocacy)</td>
<td>$ 3,000</td>
<td>7-Dec</td>
</tr>
<tr>
<td>Community Focus Trust (Hosting St Albans Community Day and Park celebration) Laid on Table 9/11 &amp; 23/11 Declined</td>
<td>$ -</td>
<td>7-Dec</td>
</tr>
<tr>
<td>Papanui-Innes Community Board (Time Capsule St Albans Community Facility)</td>
<td>$ 4,000</td>
<td>7-Dec</td>
</tr>
<tr>
<td>The Santa Claus Workshop Charitable Trust (towards purchase of a scroll saw)</td>
<td>$ 1,399</td>
<td>25-Jan</td>
</tr>
<tr>
<td>Papanui-Innes Community Board (Celebrate St Albans Park Opening - 31 Mar 19)</td>
<td>$ 2,500</td>
<td>8-Feb</td>
</tr>
<tr>
<td>Richmond Residents’ and Business Association (Establishment and running costs) Laid on Table 7/12/18, 8/2/19 &amp; 22/2/19</td>
<td>$ 600</td>
<td>22-Feb</td>
</tr>
<tr>
<td>St Albans School (towards Traffic Wardens and Patrols)</td>
<td>$ 2,250</td>
<td>12-Apr</td>
</tr>
<tr>
<td>Te Ora Hou (Polyphony 2019)</td>
<td>$ 1,370</td>
<td>12-Apr</td>
</tr>
<tr>
<td>Neighbourhood Trust (Parenting Week 2019)</td>
<td>$ 5,000</td>
<td>12-Apr</td>
</tr>
<tr>
<td>Nor’West Brass (promotional gazebo, flags and banners)</td>
<td>$ 1,800</td>
<td>12-Apr</td>
</tr>
<tr>
<td>Papanui-Innes Community Board (Picnic Table for 10 Shirley Road site)</td>
<td>$ 5,000</td>
<td>12-Apr</td>
</tr>
<tr>
<td>Northcote Primary School (“Bikes in Schools” Initiative)</td>
<td>$ 8,000</td>
<td>10-May</td>
</tr>
<tr>
<td>Richmond Community Garden (Matariki in Zone Event)</td>
<td>$ 2,000</td>
<td>24-May</td>
</tr>
<tr>
<td>Aratipu Preschool and Nursery (Wai Mural) Laid on Table 24 May 2019</td>
<td></td>
<td></td>
</tr>
<tr>
<td>St Albans Tennis Club Inc (Heat Pump) Laid on Table 24 May 2019</td>
<td>$ 500</td>
<td>14-Jun</td>
</tr>
<tr>
<td>Olivia Brett (World Junior Canoe Racing Championships, Romania August 2019) ref PYDF above for 290 to make up to 450</td>
<td>$ 160</td>
<td>14-Jun</td>
</tr>
<tr>
<td>Jessica Nibet (World Junior Canoe Racing Championships, Romania August 2019)</td>
<td>$ 450</td>
<td>14-Jun</td>
</tr>
</tbody>
</table>

**DISCRETIONARY RESPONSE FUND Balance**

$ 2,679

**DRF granted to date**

$ 84,279

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**HPRM: 18/9219399**

Opened: 1-Jul-18

Updated: 21-Jun-19
14. Elected Members’ Information Exchange

This item provides an opportunity for Board Members to update each other on recent events and/or issues of relevance and interest to the Board.