

Health, Safety and Wellbeing Committee
OPEN MINUTES

Date: Friday 7 June 2019
Time: 9:01am
Venue: Committee Room 1, Level 2, Civic Offices,
53 Hereford Street, Christchurch

Present

Deputy Chairperson	Councillor David East
Members	Councillor Aaron Keown Mr Murray Harrington

7 June 2019

Principal Advisor

Prue Norton
Head of Human Resources

Mark Saunders
Committee and Hearings Advisor
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- Part A Matters Requiring a Council Decision**
Part B Reports for Information
Part C Decisions Under Delegation
-

The agenda was dealt with in the following order.

1. Apologies

Part C

Committee Resolved HSCM/2019/00004

That the apologies from Councillor Gough and Mr Coleman be accepted.

Councillor Keown/Mr Harrington

Carried

2. Declarations of Interest

Part B

There were no declarations of interest recorded.

3. Confirmation of Previous Minutes

Part C

Committee Resolved HSCM/2019/00005

That the minutes of the Health, Safety and Wellbeing Committee meeting held on Friday, 15 March 2019 be confirmed.

Mr Harrington/Councillor Keown

Carried

4. Public Forum

Part B

There were no public forum presentations.

5. Deputations by Appointment

Part B

There were no deputations by appointment.

6. Presentation of Petitions

Part B

There was no presentation of petitions.

7. Health, Safety and Wellbeing Update

Committee Resolved HSCM/2019/00006 (Original Staff Recommendations Accepted without Change)

Part C

That the Health, Safety and Wellbeing Committee:

1. Receives the information in this report.
2. Receives the appended summary (**Attachment A**) of the Health and Wellbeing Support provided after the 15 March 2019 event.
3. Receives the presentation to this meeting on the upcoming plan for Change Management related to the Council's new processes and HSW software system (ABLE).
4. Receives the presentation to this meeting on the HSW software system (ABLE) – related to two key functions:
 - a. Visible Leadership
 - b. Event Reporting

Councillor Keown/Mr Harrington

Carried

8 Resolution to Exclude the Public

Committee Resolved HSCM/2019/00007

Part C

That at 10:53am the resolution to exclude the public set out on pages 18 to 19 of the agenda be adopted.

Councillor East/Councillor Keown

Carried

The public were re-admitted to the meeting at 10:57am.

Meeting concluded at 10:58am.

CONFIRMED THIS 6th DAY OF SEPTEMBER 2019

**COUNCILLOR DAVID EAST
DEPUTY CHAIRPERSON**