Christchurch City Council
AGENDA

Notice of Meeting:
An ordinary meeting of the Christchurch City Council will be held on:

Date: Thursday 27 June 2019
Time: 9.30am
Venue: Council Chambers, Civic Offices, 53 Hereford Street, Christchurch

Membership
Chairperson
Deputy Chairperson
Members
Mayor Lianne Dalziel
Deputy Mayor Andrew Turner
Councillor Vicki Buck
Councillor Jimmy Chen
Councillor Phil Clearwater
Councillor Pauline Cotter
Councillor Mike Davidson
Councillor David East
Councillor Anne Galloway
Councillor James Gough
Councillor Yani Johanson
Councillor Aaron Keown
Councillor Glenn Livingstone
Councillor Raf Manji
Councillor Tim Scandrett
Councillor Deon Swiggs
Councillor Sara Templeton

21 June 2019
Principal Advisor
Mary Richardson
Acting Chief Executive
Tel: 941 8554

Samantha Kelly
Committee and Hearings Advisor
941 6227
samantha.kelly@ccc.govt.nz
www.ccc.govt.nz

Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. If you require further information relating to any reports, please contact the person named on the report.

Watch Council meetings live on the web:
## Strategic Framework

**The Council’s Vision** – Christchurch is a city of opportunity for all.

Open to new ideas, new people and new ways of doing things – a city where anything is possible.

<table>
<thead>
<tr>
<th>Whiria ngā whenu o ngā papa Honoa ki te maurua tāukiuki</th>
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</table>
| Bind together the strands of each mat  
And join together with the seams of respect  
and reciprocity. |
| The partnership with Papatipu Rūnanga  
reflects mutual understanding and respect,  
and a goal of improving the economic, cultural,  
environmental and social wellbeing for all.  |

<table>
<thead>
<tr>
<th>Overarching Principle</th>
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| Partnership - Our people are our taonga  
– to be treasured and encouraged. By working together we can create a city that uses their skill and talent, where we can all participate, and be valued. |

<table>
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<tr>
<th>Supporting Principles</th>
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| Accountability  
Affordability  
Agility  
Equity  
Innovation |

| Collaboration  
Prudent Financial Management  
Stewardship  
Wellbeing and resilience  
Trust |

## Community Outcomes

What we want to achieve together as our city evolves

### Strong communities
- Strong sense of community
- Active participation in civic life
- Safe and healthy communities
- Celebration of our identity through arts, culture, heritage and sport
- Valuing the voices of children and young people

### Liveable city
- Vibrant and thriving central city, suburban and rural centres
- A well connected and accessible city
- Sufficient supply of, and access to, a range of housing
- 21st century garden city we are proud to live in

### Healthy environment
- Healthy waterways
- High quality drinking water
- Unique landscapes and indigenous biodiversity are valued
- Sustainable use of resources

### Prosperous economy
- Great place for people, business and investment
- An inclusive, equitable economy with broad-based prosperity for all
- A productive, adaptive and resilient economic base
- Modern and robust city infrastructure and community facilities

## Strategic Priorities

Our focus for improvement over the next three years and beyond

<table>
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<th>Enabling active citizenship and connected communities</th>
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<td>Maximising opportunities to develop a vibrant, prosperous and sustainable 21st century city</td>
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<th>Climate change leadership</th>
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<tr>
<td>Informed and proactive approaches to natural hazard risks</td>
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<tr>
<td>Increasing active, public and shared transport opportunities and use</td>
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<tr>
<td>Safe and sustainable water supply and improved waterways</td>
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1. **Apologies**  
At the close of the agenda no apologies had been received.

2. **Declarations of Interest**  
Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest they might have.

3. **Public Participation**
   
3.1 **Public Forum**  
A period of up to 30 minutes is available for people to speak for up to five minutes on any issue that is not the subject of a separate hearings process.

3.2 **Deputations by Appointment**  
Deputations may be heard on a matter or matters covered by a report on this agenda and approved by the Chairperson.

   There were no deputations by appointment at the time the agenda was prepared.

4. **Presentation of Petitions**  
There were no Presentation of Petitions at the time the agenda was prepared.
5. Council Minutes - 23 May 2019

Reference: 19/579913
Presenter(s): Jo Daly, Council Secretary

1. Purpose of Report
   For the Council to confirm the minutes from the Council meeting held 23 May 2019.

2. Recommendation to Council
   That the Council confirm the Minutes from the Council meeting held 23 May 2019.

Attachments

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Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Jo Daly - Council Secretary</th>
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**Christchurch City Council**

**MINUTES**

**Date:** Thursday 23 May 2019  
**Time:** 9.36am  
**Venue:** Council Chambers, Civic Offices, 53 Hereford Street, Christchurch

<table>
<thead>
<tr>
<th>Present</th>
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</table>
| Chairperson | Mayor Lianne Dalziel  
| Deputy Chairperson | Deputy Mayor Andrew Turner  
| Members | Councillor Vicki Buck  
| | Councillor Jimmy Chen  
| | Councillor Phil Clearwater  
| | Councillor Pauline Cotter  
| | Councillor Mike Davidson  
| | Councillor David East  
| | Councillor Anne Galloway  
| | Councillor James Gough  
| | Councillor Yani Johanson  
| | Councillor Aaron Keown  
| | Councillor Glenn Livingstone  
| | Councillor Raf Manji  
| | Councillor Tim Scandrett  
| | Councillor Deon Swiggs  
| | Councillor Sara Templeton

---

23 May 2019

**Principal Advisor**  
Mary Richardson  
General Manager – Citizens & Community  
Tel: 941 8999

Jo Daly  
Council Secretary  
941 8581  
jo.daly@ccc.govt.nz  
www.ccc.govt.nz

Watch Council meetings live on the web:  
The agenda was dealt with in the following order.

1. **Apologies**
   
   **Council Resolved CNCL/2019/00089**
   
   That the apology from the Mayor for absence, the apology from Councillor Keown for temporary absence and the apology from Councillor Manji for lateness be accepted.

   Deputy Mayor/Councillor Chen  
   
   *Carried*

2. **Declarations of Interest**
   
   There were no declarations of interest recorded.

   Councillor Cotter joined the meeting at 9.37am during consideration of item 3.1.1.

   Councillor Templeton left the meeting at 9.37am and returned at 9.42am during consideration of item 3.1.1.

   Councillor East joined the meeting at 9.43am during consideration of item 3.1.1.

3. **Public Participation**

   3.1 **Public Forum**

   3.1.1 **Greening the Red Zone and Red Zone Dark Sky Committee**

   Kyra Zavia, International Dark-Sky Association Delegate and honorary member of the Red Zone Dark Sky Park Committee and Tanya Didham, Greening the Red Zone Co-chair presented to the Council regarding the nature friendly lighting in our city

   The Council referred the matters raised in the presentation to the Infrastructure, Transport and Environment Committee.

   Councillor Manji joined the meeting at 9.49 during consideration of item 3.1.2.

   3.1.2 **Rebecca Finch**

   Rebecca Finch and Julie Downard presented to the Council regarding citizens’ assemblies and sortition

3.2 **Deputations by Appointment**

   3.2.1 **Christchurch Squash Club**

   Mike Beresford, Club President and Ed Post, Treasurer of the Christchurch Squash Club presented a deputation to the Council regarding item 7 Community Organisation Loan Scheme – Christchurch Squash Club.
4. Presentation of Petitions

There was no presentation of petitions.

17. Resolution to Include Supplementary Reports

Council Resolved CNCL/2019/00090

That the reports be received and considered at the Council meeting on Thursday, 23 May 2019.

Open Items

20. Amendment to the Financial Delegations of the Finance and Performance Committee of the Whole

18. Declaration of a Climate Change and Ecological Emergency

19. Community Resilience Partnership Fund - Christchurch Budget Services

Public Excluded Items


Deputy Mayor/Councillor Cotter

Carried

5. Council Minutes - 11 April 2019

Council Resolved CNCL/2019/00091

That the Council confirm the Minutes from the Council meeting held 11 April 2019.

AND

That the Council confirm the Minutes from the Council meeting held 9 May 2019.

Deputy Mayor/Councillor Templeton

Carried

6. Council Minutes - 9 May 2019

Council Decision

Please refer to item 5

Councillor Keown left the meeting at 10.06am during consideration of item 7.
7. Community Organisation Loan Scheme - Christchurch Squash Club
Council Resolved CNCL/2019/00092

That the Council:

1. Receive the information in this report and the attached Community Loans Scheme decision matrix.

2. Approve a loan of $200,000 at the rate of 4.5% interest per annum, over a 10 year repayment term to Christchurch Squash Rackets Club Incorporated to contribute towards the expansion of changing facilities.

3. Delegate authority to the Team Leader Community Funding to require security from Christchurch Squash Rackets Club Incorporated for repayment of the loan, and to implement such security arrangements on behalf of the Council.

A division was declared **carried** by 12 votes to 3 the voting being as follows:

**For:** Deputy Mayor Turner, Councillor Buck, Councillor Chen, Councillor Clearwater, Councillor Cotter, Councillor Davidson, Councillor East, Councillor Galloway, Councillor Johanson, Councillor Manji, Councillor Scandrett and Councillor Templeton.

**Against:** Councillor Gough, Councillor Livingston and Councillor Swiggs.

Councillor Scandrett/Councillor Templeton **Carried**

8. Community Organisation Loan Scheme - Riccarton Leagues Club
Council Resolved CNCL/2019/00093

That the Council:

1. Receive the information in this report and the attached Community Loans Scheme decision matrix.

2. Approve a loan of $60,000 at the rate of 4.5% interest per annum, over a 10 year repayment term to Riccarton Leagues Club Incorporated to contribute towards the expansion of changing facilities.

3. Delegate authority to the Team Leader Community Funding to require security from Riccarton Leagues Club Incorporated for repayment of the loan, and to implement such security arrangements on behalf of the Council.

Councillor Davidson/Councillor Galloway **Carried**
11. Memorandum of Understanding for Implementation of the Whakaraupō/Lyttelton Harbour Catchment Management Plan

Council Resolved CNCL/2019/00094

That the Council:

1. Delegates the authority to approve any minor wording changes and sign the Memorandum of Understanding in relation to the implementation of the Whakaraupō/Lyttelton Harbour Catchment Management Plan to the Deputy Mayor.

Councillor Cotter/Councillor Swiggs

Carried

20. Amendment to the Financial Delegations of the Finance and Performance Committee of the Whole

Council Resolved CNCL/2019/00095

That the Council:

1. Revoke the following delegations to the Finance and Performance Committee of the Whole:
   - Approve preferred suppliers for capital projects where the value of the contract exceeds $15 Million.
   - Approve preferred suppliers and contracts from both capital and operational budgets relating to the Council’s Information Technology systems where the value of the contract exceeds $15 Million of capital expenditure or $10 Million of operational expenditure.

2. Delegates to the Finance and Performance Committee of the Whole the following:
   a. Approve the procurement plans (where applicable), preferred supplier, and contracts for all capital expenditure where the value of the contract exceeds $15 Million (noting that the Committee may sub delegate authority for approval of the preferred supplier and/or contract to the Chief Executive provided the procurement plan strategy is followed).
   b. Approve the procurement plans (where applicable), preferred supplier, and contracts, for all operational expenditure where the value of the contract exceeds $10 Million (noting that the Committee may sub delegate authority for approval of the preferred supplier and/or contract to the Chief Executive provided the procurement plan strategy is followed).

Councillor Livingstone/Deputy Mayor

Carried
19. Community Resilience Partnership Fund - Christchurch Budget Services

Council Resolved CNCL/2019/00096

That the Council:

1. Makes a grant of $34,673 to Christchurch Budget Services from the Community Resilience Partnership Fund for employment of Intercultural Facilitators for a three month period.

Councillor Johanson/Councillor Clearwater

Carried

12. Draft submission on reform of Overseas Investment Act

Council Resolved CNCL/2019/00097

That the Council:

1. Approve the draft submission.

Councillor Swiggs/Councillor Buck

Carried

The meeting adjourned at 10.47am and reconvened at 11.02am. Councillors Davidson, Gough, Keown, Johanson and Manji were not present at this time.

Councillor Davidson returned to the meeting at 11.05am during consideration of item 9.

Councillors Johanson and Manji returned to the meeting at 11.06am during consideration of item 9.

Councillor Gough returned to the meeting at 11.07am during consideration of item 9.

9. Water Management Zone Committees Quarterly Reports

Arapata Reuben, Chair presented the Christchurch-West Melton zone committee quarterly report.

Gina Waibl, Deputy Chair presented the Banks Peninsula zone committee quarterly report.

Megan Hands and Les Wanhillia, Co-Chairs presented the Selwyn-Waihora zone committee quarterly report.

Council Resolved CNCL/2019/00098

That the Council:

1. Receive the information in the zone committees’ update reports.

Deputy Mayor/Councillor Clearwater

Carried

Councillor East left the meeting at 11.33am and returned at 11.37am during consideration of item 10.
10. Draft Integrated Water Strategy

Council Resolved CNCL/2019/00099

That the Council:

1. Delegate the approval of a draft Integrated Water Strategy for public consultation to a Working Group comprising Councillors Buck, Clearwater, Cotter, Davidson, Galloway, Johanson and Templeton

2. Request that the Working Group make clear that the strategy addresses the key priorities below:
   a. a clear objective of our water strategy be to maintain our water free from chlorination
   b. maintaining control of three waters be an integral part of the City Council structure and that Council will oppose any removal of those functions from the City Council
   c. the protection from pollutants and especially the leaching of nitrates under the Waimakariri and that our objective be to ensure that the nitrate level not be allowed to increase above 0.4mg/L

3. Notes that the working group will need to approve a draft Integrated Water Strategy for consultation by the end of May 2019 to allow sufficient time to undertake consultation by the end of the triennial.

4. Appoint a Hearings Panel to receive deputations and consider public submissions on the draft Integrated Water Strategy, and make recommendations to the Council on the strategy to be adopted by Council.

Councillor Buck/Councillor Clearwater

Councillor East requested his vote against resolution 2.c. be recorded
Councillor Manji requested his vote against resolutions 1. 2. and 3. be recorded.

13. Resolution to Exclude the Public

Council Resolved CNCL/2019/00100

That at 11.57am the resolution to exclude the public set out on pages 156 to 157 of the agenda and pages 7 to 8 of the supplementary agenda be adopted.

Deputy Mayor/Councillor Chen

Councillor Johanson requested his vote against the resolution to go into Public Excluded be recorded.

Councillor Keown returned to the meeting at 12.02pm in Public Excluded session.

The public were readmitted to the meeting at 12.32pm.

The meeting adjourned at 12.32pm.
The meeting reconvened at 1.36pm. The Mayor joined the meeting at this time and assumed the Chair.

Councillor Livingstone left the meeting at 2.02pm during debate on item 18.

**Report from Innovation and Sustainable Development Committee - 20 May 2019**

18. Declaration of a Climate Change and Ecological Emergency

**Council Resolved CNCL/2019/00101**

That the Council resolves that:

1. Christchurch joins with other cities and districts in declaring a global climate and ecological emergency, in order to:
   
   a. raise public awareness about the urgency of the need for everyone to take action to reduce carbon emissions to zero, and to highlight the importance of engaging our communities to better prepare ourselves for the impacts of climate change, including undertaking mitigation measures and co-creating adaptive planning tools.
   
   b. acknowledge the Intergovernmental Panel on Climate Change’s (IPCC) Special Report that warming beyond 1.5 degrees will be harmful to people and the life supporting systems of the planet, and noting that the transformational changes that will be required to achieve carbon neutrality are not yet evident, we also acknowledge:
      
      i. the urgency of taking climate action, which includes meeting our target for net carbon neutrality by 2030 as a Council, and net carbon neutrality for the city by a target date to be consulted on and affirmed on a city and district wide basis;
      
      ii. the need for democratic participation in establishing these targets and mechanisms for achieving them, to ensure a just and equitable transition;
      
      iii. the need for the city to participate in global city networks and other major NZ cities to ensure the sharing of ideas and solutions, as well as reinforcing the responsibility of cities for taking action.

2. To request Council Officers to provide a workshop on progress towards the updated Climate Strategy, including:
   
   a. An assessment of the Wellbeing Budget in relation to our commitment to climate change leadership and our other strategic directions, and
   
   b. A comprehensive overview of all the initiatives that are required to contribute to climate change leadership, recognising that achieving a city and district-wide impact may require stronger coalitions with other councils, agencies, businesses and citizens,
   
   c. An analysis of the recommendations that have come forward from Students Strike 4 Climate, Extinction Rebellion and other groups that have made representations to Council.
   
   d. with a view to developing an appropriate strategic framework for the ongoing development of our planning instruments - including the Christchurch District Plan, the Long-term Plan, including the Financial Strategy and the Infrastructure
Strategy, and the relevant greater Christchurch and regional plans, including the Regional Public Transport Plan and the Greater Christchurch Resilience Plan - to be reported back to Council by the end of 2019, noting that this will need to be consulted with our communities and formally adopted by the incoming Council later in the year.

3. Climate change leadership and safe and sustainable water should be the overarching objectives of our key Strategic Documents including, but not limited to the Long Term Plan/Infrastructure and Finance Strategies.

4. Questions to be developed for inclusion in the annual resident’s survey on action that is taken on climate change at the community level as well as at the city level.

5. To request further advice from Council Officers based on the deputation and requests presented by Extinction Rebellion, to be reported to the June and July 2019 Innovation and Sustainable Development Meetings.

6. The Christchurch City Council approach the local councils and the regional council in Canterbury region regarding potential local and regional initiatives on climate and ecological change.

7. To request identification of high level climate change, ecological and sustainability indicators so that progress towards net carbon neutrality can be seen by all.

Notes that the following work on climate change is already underway:

- Work on a city-wide target for carbon net-neutrality is underway with an updated Climate Strategy due in 2019.
- Climate change impacts are now considered in all Christchurch City Council Reports.
- The City Council’s vehicle fleet has been electrified through a shared fleet with Yoogo.
- The City Council procurement policy has been altered to include sustainability as a high priority.
- The Major Cycleway Routes are now being built across the city and are encouraging active transport and the central city is being designed to encourage active transport.
- An eco-designer is available to ensure people can get help with rebuild, or build of housing and has supported commercial buildings to be more sustainable.
- Sustainability is already included as an objective by the Christchurch City Council Holdings Limited (CCHL) group of companies.

Councillor Templeton/Councillor Buck  
Carried

Councillors East, Gough and Keown requested their votes against the resolutions be recorded.

Meeting concluded at 2.46pm.
CONFIRMED THIS 27TH DAY OF JUNE 2019

MAYOR LIANNE DALZIEL  
CHAIRPERSON
6. Council Minutes - 13 June 2019

Reference: 19/665121
Presenter(s): Christopher Turner-Bullock – Community Governance Manager

1. Purpose of Report
   For the Council to confirm the minutes from the Council meeting held 13 June 2019.

2. Recommendation to Council
   That the Council confirm the Minutes from the Council meeting held 13 June 2019.

Attachments

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Signatories

| Author                                      | Christopher Turner-Bullock - Manager Community Governance, Spreydon-Cashmere |
Christchurch City Council
MINUTES

Date: Thursday 13 June 2019
Time: 9.32am
Venue: Council Chambers, Civic Offices, 53 Hereford Street, Christchurch

Present
Chairperson
Mayor Lianne Dalziel
Deputy Mayor Andrew Turner
Councillor Vicki Buck
Councillor Jimmy Chen
Councillor Phil Clearwater
Councillor Pauline Cotter
Councillor Mike Davidson
Councillor David East
Councillor Anne Galloway
Councillor Yani Johanson (via audio conference)
Councillor Aaron Keown
Councillor Glenn Livingstone
Councillor Raf Manji
Councillor Tim Scandrett
Councillor Deon Swiggs
Councillor Sara Templeton

13 June 2019

Principal Advisor
Dr Karleen Edwards
Chief Executive
Tel: 941 8554

Christopher Turner-Bullock
Community Governance Manager
941 8233
christopher.turner@ccc.govt.nz
www.ccc.govt.nz

Watch Council meetings live on the web:
The agenda was dealt with in the following order.

1. Apologies
   
   Council Resolved CNCL/2019/00104
   
   That the apology from Councillor Gough for absence, the apology from Deputy Mayor Turner and Councillor East for lateness, the apology from Councillor Keown for partial absence and the apology from Councillor Swiggs for early departure be received.
   
   Councillor Chen/Councillor Cotter Carried

2. Declarations of Interest

   Councillor Manji declared an interest in Item 23.

27. Resolution to Include Supplementary Reports
   
   Council Resolved CNCL/2019/00105
   
   That the reports be received and considered at the Council meeting on Thursday, 13 June 2019.

   Open Items

   28. Beyond wellheads

   Public Excluded Items

   29. Community Facilities

   30. Comprehensive Stormwater Network Discharge Consent

   31. CE Recruitment Process

   Councillor Scandrett/Councillor Livingstone Carried

   Councillor Johanson requested his vote against the resolution be recorded.

3. Public Participation

3.1 Public Forum

   3.1.1. Tim Loftus, Mike Percasky and Richard Peebles presented to Council regarding the SALT (St Asaph, Lichfield and Tuam) District Development Plan.

3.2 Deputations by Appointment

   There were no deputations by appointment.

4. Presentation of Petitions

   There was no presentation of petitions.
20. Chief Executive's Report - May 2019

Council Resolved CNCL/2019/00105

That the Council:
1. Receive the report.
2. Request that the Chief Executive provide advice to the Council as to the requirements for technology enhancements for the remaining Community Board rooms by September 2019.
3. Acknowledges that this is Karleen’s last Council meeting and thanks her for her service to the Christchurch City Council.

Mayor/Deputy Mayor

Carried


Council Resolved CNCL/2019/00106

That the Council:
1. Receive the information in this report.

Deputy Mayor/Councillor Swiggs

Carried

Sally Buck, Community Board Chairperson and Arohanui Grace, Community Governance Manager joined the table for item 5.

5. Waikura/Linwood-Central-Heathcote Community Board Report to Council

Council Resolved CNCL/2019/00107

That the Council:

Councillor Swiggs/Councillor Templeton

Carried

Emma Norrish, Community Board Deputy Chairperson and Christine Lane, Community Governance Manager joined the table for item 6.

6. Waipapa/Papanui-Innes Community Board Report to Council

Council Resolved CNCL/2019/00108

That the Council:
1. Receive the Waipapa/Papanui-Innes Community Board report for May 2019.

Councillor Davidson/Councillor Cotter

Carried
7. Waihorō/Spreydon-Cashmere Community Board Report to Council

Council Resolved CNCL/2019/00109

That the Council:


   Councillor Clearwater/Councillor Scandrett

   Carried

Councillor Cotter left the meeting at 10.54am and returned at 11am during consideration of item 8. Councillor Templeton returned to the meeting at 10.57am during consideration of item 8. Councillor Galloway left the meeting at 11am and returned at 11.02am during consideration of item 8.

Pam Richardson, Community Board Chairperson and Tyrone Fields, Community Board Deputy Chairperson, joined the table for item 8.

8. Te Pātaka o Rākaihautū/Banks Peninsula Community Board Report to Council

Council Resolved CNCL/2019/00110

That the Council:

1. Receive the Te Pātaka o Rākaihautū/Banks Peninsula Community Board report for May 2019.

2. Request a report to the Banks Peninsula Community Board as soon as possible on:
   a. Destination management planning work being undertaken or proposed to be undertaken by ChristchurchNZ or by the Council relating to Akaroa and Banks Peninsula
   b. Work being done or proposed to be done by ChristchurchNZ or by Council to prepare Akaroa for a reduction in the number of cruise ship visits and visitor numbers in the 2020-21 season, and to prepare Lyttelton for an increase in cruise ship visits and visitor numbers

3. Provide advice to the Board as soon as possible on what is required to co-ordinate matters across Council teams and other agencies relating to:
   a. Cruise ship bookings
   b. the effects of, and requirements to provide for cruise ship visits and visitors in Akaroa in the 2019-20 season, and in the 1920-21 season and beyond in both Akaroa and Lyttelton.

4. Request staff consider the Akaroa places and spaces plan 2011, and the Akaroa Harbour Small Settlement Study, and report to the Community Board with a status update and recommendations.

Deputy Mayor/Councillor Clearwater

Carried
Kim Money, Community Board Chairperson and Jo Wells, Community Governance Manager joined the table for item 9.

9. Waitai/Coastal-Burwood Community Board Report to Council

Council Resolved CNCL/2019/00111

That the Council:


Councillor Livingstone/Councillor Keown Carried

The meeting adjourned at 11.20am and reconvened at 11.38am. Councillors Cotter and Manji were not present at this time.

The Mayor left the meeting at 11.38am. Deputy Mayor Andrew Turner assumed the chair at this time. Councillor Manji returned to the meeting at 11.41am during consideration of item 10.

Councillor Cotter returned to the meeting at 11.42am during consideration of item 10.

Sam MacDonald, Community Board Chairperson and Maryanne Lomax, Community Governance Manager joined the table for item 10.


Council Resolved CNCL/2019/00112

That the Council:


Councillor Keown/Councillor Manji Carried

Mike Mora, Community Board Chairperson and Matthew Pratt, Community Governance Manager joined the table for item 11.

11. Waipuna/Halswell-Hornby-Riccarton Community Board Report to Council

Council Resolved CNCL/2019/00113

That the Council:


Councillor Chen/Councillor Galloway Carried

The Mayor returned to the meeting at 11.50am and resumed the Chair during consideration of item 16 - Governance Partnership and Delegations.

The Council began consideration of item 16 and adjourned the item until later in the meeting.

Councillor Keown left the meeting at 12.25pm and returned at 12.28pm during consideration of item 15.
15. (LCH & PI) Christchurch Northern Corridor Downstream Effects Management Plan

Council Resolved CNCL/2019/00114

That the Council:

1. In order to comply with the conditions for the Northern Arterial and Cranford Street Upgrade Designation, request staff proceed with the proposed Stage 1A package of works as outlined in the report. Noting that the designs proposed will provide for a safer environment for all users and the community.

2. To help address the issues raised by the community through the consultation processes request that staff also proceed with the Stage 1B package of works as outlined in the report.

3. Request staff work with the strategic partners (NZTA, Environment Canterbury and Waimakariri District Council) to deliver the package of Travel Demand Management measures outlined in the report with a view to these being implemented prior to the opening of the Christchurch Northern Corridor. Reporting on progress will occur back to the Infrastructure, Transport and Environment Committee as part of the bi-monthly transport report, and a further consideration of the matter be brought to Council if there are any undue delays in delivering the Travel Demand Management package of works.

4. Request that staff report to the Infrastructure, Transport and Environment Committee on the monitoring programme and outcomes of the work undertaken in Stage 1A following the opening of the Christchurch Northern Corridor.

5. Request that staff investigate and report back to the Infrastructure, Transport and Environment Committee on the following:
   a. A park and ride facility near QE2 drive.
   b. Pricing mechanisms to manage future traffic demand.
   c. North and south-bound peak-time Public Transport lanes on Cranford and Sherborne Streets.

6. Note that staff will continue to engage and consult with the community on any further interventions highlighted from the monitoring programme and recommended by the independent traffic expert.

7. Note that the appropriate community boards will remain closely involved and regularly updated as per 4 and 5.

Councillor Davidson/Councillor Cotter

Carried Unanimously
22. Resolution to Exclude the Public

Council Resolved CNCL/2019/00115

That at 12.50pm the resolution to exclude the public set out on pages 479 to 481 of the agenda, pages 15 to 16 of the supplementary agenda and pages 5 to 6 of the supplementary No. 2 agenda be adopted.

Mayor/Councillor Swiggs

Carried

The public were readmitted to the meeting at 1.10pm at which time the meeting adjourned. The meeting reconvened at 2.32pm with all members present except Councillor Swiggs, who left for the remainder of the meeting.

16. Governance Partnership and Delegations

Council Resolved CNCL/2019/00116

That the Council:

1. Endorse the proposed partnership approach to governance between the Council and community boards.

2. Approve the draft Council-Community Board Governance Partnership Agreement (Attachment A).

3. Delegate to the Mayor the authority to sign the Council-Community Board Governance Partnership Agreement (Attachment A) on behalf of the Council.

4. Relying on clause 32 of Schedule 7 of the Local Government Act 2002 and for the purposes of efficiency and effectiveness of the Council’s business, and relying on any other applicable statutory authority, from 1 August 2019

   a. Revoke the delegations to community boards as set out in Sub-part 1 of Part D of the Delegations Register, and

   b. Delegate to community boards, the responsibilities, duties, and powers as set out in Attachment B; and

   c. Revoke the delegation to the Reserves Officer Subcommittee to approve or otherwise easements over land to be vested in the Council as reserve as a result of subdivision; and

   d. Amend the delegation to staff to make decisions on the siting of floodlights as set out in Attachment C, and delegate to the Parking Restrictions Subcommittee and the Council Hearings Panels the responsibilities, duties, and powers as set out in Attachment C.

5. Resolve that the agreed new delegations come into force on 1 August 2019.

6. Request that staff from each of the relevant teams to develop or amend processes to implement the governance partnership approach and delegations.

Councillor Templeton/Councillor Clearwater

Carried
Councillor East left the meeting at 3.06pm and returned at 3.08pm during consideration of item 28.

Councillor Keown left the meeting at 3.13pm during consideration of item 28.

28. Beyond wellheads

Council Resolved CNCL/2019/00117

That the Council:

1. Receive the information in this report and request staff to incorporate the opportunities for improvement of the water supply networks in the Asset Management Plan for Water Supply and the Infrastructure Strategy for consideration as part of the next Long term Plan 2021-2031.

2. Consider the following matters for inclusion in the Annual Plan 2019-20 for water supply:
   a. Pressure and acoustic sensor network - $1.5 million capital plus $500,000 operating expenditure
   b. Backflow prevention - $200,000 operating expenditure.

3. Request staff provide advice on the capacity and costings to increase the rate of reticulation network renewal for the 2020-21 Annual Plan consideration.

4. Request staff provide advice on nitrate incursion issue as part of Water Supply Strategic Plan 2019-2029.

Councillor Davidson/Councillor Cotter Carried

22. Resolution to Exclude the Public

Council Resolved CNCL/2019/00118

That at 3.36pm the resolution to exclude the public set out on pages 479 to 481 of the agenda, pages 15 to 16 of the supplementary agenda and pages 5 to 6 of the supplementary No. 2 agenda be adopted.

Mayor/Councillor Chen Carried

Councillor Johanson requested his vote against the resolution be recorded.
The public were readmitted to the meeting at 4.34pm at which time Councillor Keown returned to the meeting.

**Report from Spreydon-Cashmere Community Board - 7 May 2019**

**13. (SC) 40km/h variable speed zone extension – Hoon Hay Road**

**Council Resolved CNCL/2019/00119**

That the Council:

1. Approves, pursuant to Part 4 Section 27 of the Christchurch City Council Traffic and Parking Bylaw 2017, and Land Transport Rule: Setting of Speed Limits 2017, that speed limits on Sparks Road and Hoon Hay Road be revoked and set as identified in Attachment A and detailed in 1a-1c below including resultant changes made to the Christchurch City Council Register of Speed Limits and associated Speed Limit Maps;
   a. Revoke the existing 40 kilometres per hour variable speed limit (school speed zone) on Sparks Road commencing at a point 62 metres southwest of its intersection with Hoon Hay Road and extending in a south-westerly direction for a distance of 402 metres to a point 22 metres southwest of its intersection with Maryhill Avenue.
   b. Approve that a 40 kilometres per hour variable speed limit (school speed zone) be set on Sparks Road, commencing at a point 80 metres northeast of its intersection with Hoon Hay Road and extending in a south-westerly direction for a distance of 556 metres to a point 26 metres southwest of its intersection with Maryhill Avenue, as it meets the requirements of the New Zealand Gazette Notice (21/04/2011, Number 55, Page 1284) including the times of operation.
   c. Approve that a 40 kilometres per hour variable speed limit (school speed zone) be set on Hoon Hay Road, commencing at a point 229 metres northwest of its intersection with Sparks Road and extending in a south-easterly direction for a distance of 305 metres to a point 76 metres southeast of its intersection with Sparks Road, as it meets the requirements of the New Zealand Gazette Notice (21/04/2011, Number 55, Page 1284) including the times of operation.

2. Approves the speed limit changes listed in clauses 1a – 1c above come into force following the date of Council approval, installation of all required infrastructure (signage and/or markings) and removal of obsolete infrastructure (as indicated in Attachment A), and the required notice provided to New Zealand Transport Authority and New Zealand Police in accordance with Section 2.7(6) of Land Transport Rule: Setting of Speed Limits 2017.

3. Request that the Spreydon-Cashmere traffic engineer report back to the Community Board regarding extending the 40km/h to include Maryhill Avenue.

Councillor Clearwater/Councillor Scandrett  

*Carried*
14. (FWH) Roto Kohatu Reserve - New Toilets, Carparking and Access Road Improvements
Council Resolved CNCL/2019/00120

That the Council:

1. Approve the Landscape Plan for Roto Kohatu Reserve LP377501, which includes the following:
   a. Two permanent toilet blocks
      i. One near the southern shore of Lake Tahi with two accessible toilets.
      ii. One near the northern shore of Lake Rua with three accessible toilets.
      iii. Provide drinking fountains.
   b. Upgrade of the Lake Rua car park.
   c. Upgrade the existing access road including traffic safety improvements.

Councillor Keown/Councillor Manji  Carried

17. Community Organisation Loan Scheme - Burnside Rugby Club
Council Resolved CNCL/2019/00121

That the Council:

1. Receive the information in this report and the attached Community Loans Scheme decision matrix.

2. Approve a loan of $75,000 at the rate of 4.5% interest per annum, over a 10 year repayment term to Burnside Rugby Club Incorporated to undertake earthquake strengthening on their changing rooms.

3. Delegate authority to the Team Leader Community Funding to require security from Burnside Rugby Club Incorporated for repayment of the loan, and to implement such security arrangements on behalf of the Council.

Councillor Manji/Councillor Keown  Carried
18. Hearings Panel Report to the Council on the Targeted Rate Proposal for the Akaroa Community Health Trust

Council Resolved CNCL/2019/00122

That the Council:

1. Agrees to the request from the Akaroa Community Health Trust for a one-off Council grant of up to $1.3 million to assist the Trust in meeting a funding commitment to the Canterbury District Health Board for the new Akaroa Community Health Centre.

2. Agrees the amount of the grant will be recovered through a fixed charge targeted rate over a four year period to be paid by the rate payers in the Akaroa Subdivision of the Banks Peninsula ward.

3. Notes that the Hearings Panel in making this recommendation to the Council, was satisfied that the level of response to the consultation and support for the grant/targeted rate from the wider community and affected ratepayers was substantial and convincing.

4. Reminds the Trust that it is expected to continue using its best endeavours to raise the funds it requires from other sources, so that the grant/targeted rate mechanism is used as a last resort only.

Councillor Manji/Deputy Mayor  Carried

Report from Linwood-Central-Heathcote Community Board - 6 May 2019

12. (LCH) Delegation of sign off of Main Contract for Linwood Pool to Chief Executive

Council Resolved CNCL/2019/00123

That the Council:

1. Approve the authority to sign off the Main Contract for the Linwood Pool be delegated to the Chief Executive, subject to that execution being consistent with the approved procurement plan, and subject to being approved by the Chair and Deputy Chair of the Finance and Performance Committee of the Whole, the capital and operational provision for the Linwood Pool within the 2015-2025 Long Term Plan as updated by the 2018-2028 Long Term Plan.

Councillor Templeton/Deputy Mayor  Carried

Councillor Johanson requested his vote against the resolutions be recorded.

This item was deferred until the Council meeting on 27 June 2019.

Meeting concluded at 4.46pm.

CONFIRMED THIS 27TH DAY OF JUNE 2019.

MAYOR LIANNE DALZIEL
CHAIRPERSON
7. Long-term Loan and Installation of Public Artwork - "Lift" on Barkers Plantation

Reference: 19/664026

Presenter(s): Brent Smith - Principal Advisor Citizens and Community

1. Social, Community Development and Housing Committee

Recommendation to Council

Original Staff Recommendation Accepted Without Change

Part A

That the Council:

1. Agree to the relocation and long term installation of the sculpture "Lift" on Barkers Plantation subject to the following:
   a. All necessary consents and approvals are obtained and provided.
   b. Future maintenance costs are included within existing budgets.
   c. A condition report and long term maintenance and engineering plans are provided.
   d. The first 12 months maintenance is paid for by Ōtākaro.
   e. An Artwork Lease Agreement is to be prepared between the Artist and Council consistent with the Artworks in Public Places Policy.

Attachments

<table>
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<tr>
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<td>Long-term Loan and Installation of Public Artwork - &quot;Lift&quot; on Barkers Plantation</td>
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<td>Lift Summary - Otakaro</td>
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<tr>
<td>B</td>
<td>Phil Price Lift 2019 Project Working Party report</td>
<td>52</td>
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</tbody>
</table>
Long-term Loan and Installation of Public Artwork - "Lift" on Barkers Plantation

Reference: 19/474370
Presenter(s):

1. Purpose of Report
   1.1 The purpose of this report is to seek approval from the Social, Community Development and Housing Committee for Ōtākaro Ltd to relocate for long term installation the sculpture “Lift”, a sculpture by Phil Price, to Barkers Plantation on the corner of Kilmore and Madras Streets.

2. Executive Summary
   2.1 Council is being requested by Ōtākaro to accept a long term lease of the sculpture “Lift” and have it installed on Barkers Plantation.
   2.2 Phil Price (the Artist) has made the piece available to Christchurch on a long term loan arrangement (a minimum of ten years with five yearly reviews).
   2.3 An Artwork Lease Agreement is required to be put in place between Council and the Artist.

3. Staff Recommendations
   That the Social, Community Development and Housing Committee recommend that Council:
   1. Agree to the relocation and long term installation of the sculpture “Lift” on Barkers Plantation subject to the following:
      a. All necessary consents and approvals are obtained and provided
      b. Future maintenance costs are included within existing budgets
      c. A condition report and long term maintenance and engineering plans are provided
      d. The first 12 months maintenance is paid for by Ōtākaro
      e. An Artwork Lease Agreement is to be prepared between the Artist and Council consistent with the Artworks in Public Places Policy.

4. Key Points
   4.1 Council is being requested by Ōtākaro to accept a long term loan of the sculpture “Lift” and have it installed on Barkers Plantation.
   4.2 The installation of the artwork supports the aims of the Public Arts Advisory Group.
   4.3 Community Outcomes: Supports Strong Communities: Celebration of our identity through arts, culture, heritage and sport.
   4.4 This report supports the Council’s Long Term Plan (2018-2028):
      - Activity: Recreation, Sports, Community Arts and Events
      - Level of Service: Support community based organisations to develop, promote and deliver community events and arts in Christchurch
      - Activity: Heritage
5. Context/Background

The Artwork

5.1 Lift was made during 1992 at Phil Price’s only ever residency at Queen Mary Hospital in Hanmer.

5.2 At this early stage in his career, Price was keen to demonstrate his ability in making large permanent outdoor works, and this piece is one of a small few from what Price describes as his pre-kinetic sculptures.

5.3 Price was fascinated by flight and movement but it had not yet dawned on him to make kinetic sculpture. The theme of wings, repeating movements and arcs moving through the air is evident in LIFT. Also strongly evident is a keen interest, and an adeptness in and with materials and processes, something which is a cornerstone of his career.

5.4 The work is in a single piece in good condition. It weighs approximately 3 tonnes. It has an integrated foundation of around 1600x1600x300mm deep.

5.5 The base includes a second, irregular, rectangular addition on top of the main base that extends beyond two sides by approximately 150mm.

5.6 The artwork is thirty years old.

5.7 The artwork is proposed to be re-established onto a plinth with the following rationale:

- Supports / promotes and compliments the art works presence.
- Formation of an elevated cube shaped plinth desired by artist
- Reduce potential risk of damage to art work during park maintenance activities.
- Reduces potential climbing activities.
The proposed location

5.8 The proposed location is on the corner of Madras and Kilmore Streets, on a site known as Barkers Plantation.

5.9 The site is within the Avon River Precinct/Te Papa Ōtākaro Zone (in the replacement Christchurch District plan) and the installation of an artwork is permitted within this zone.
5.10 The site is also identified as a heritage setting (#585) and is grouped within the High Significance (Group 1) category. Therefore a consent is required, as the activity (RD3 – New buildings, structures or features located within an open space which is a heritage item) is a restricted discretionary activity within this category, and the artwork is a structure/feature.

5.11 Ōtākaro Ltd propose to relocate the artwork as part of their development work in the Te Papa Ōtākaro/Avon River Precinct. A project plan is attached (Attachment A).

5.12 Ōtākaro Ltd is funding consenting, engineering and site installation costs and the first 12 months maintenance.

5.13 Ōtākaro Ltd will not be funding any subsequent relocation/ removal in future years.

5.14 Phil Price has made the piece available to Christchurch on a long term loan arrangement (a minimum of ten years with five yearly reviews).

5.15 An Artwork Lease Agreement is to be prepared between the Council and the Artist.

5.16 No costs will be covered by Phil Price.

5.17 Ōtākaro Ltd are responsible for all relocation costs.

5.18 Council will be responsible for ongoing maintenance costs.
Engagement and feedback

5.19 A staff assessment has been carried out by a staff working party as per the Artworks in Public Places – Operational procedures (Attachment B).

5.20 Staff comments are:

1. In concept staff do not have any issues with it being located here or its orientation
2. The site is already developed and there are no future plans for further development. Views are not obstructed, the scale is in keeping.
3. A pre-installation clean is required.
4. That an Artwork Lease Agreement is put in place between Council and the Artist.
5. To mitigate Health and Safety Risk of climbing and care with maintenance around the artwork if mowing, form a raised surface around the artwork to mitigate this.
6. Some form of lighting would ideally be included. It would be preferable that the light fixtures would be attached to nearby poles rather than in-ground.
7. That a system to easily remove the artwork is included (at the least a methodology is supplied for this).
8. As this is a listed heritage site a consent may be required.
9. Archaeological authority may be required from Heritage New Zealand.

Strategic Alignment

5.21 The site is not identified in the Artworks in Public Places Plan.

5.22 The artwork is consistent with the Council’s Artworks in Public Places Policy.

5.23 This report supports the Council’s Long Term Plan (2018 - 2028):

5.23.1 Activity: Parks & Foreshore

- Level of Service: 6.9.1.5 To manage and maintain Public Monuments, Sculptures, Artworks and Parks Heritage Buildings of significance - Resident satisfaction with presentation of Public Monuments, Sculptures & Artworks: = 90%

Financial implications

5.24 Ōtākaro Ltd are responsible for all relocation costs.

5.25 Council will be responsible for ongoing maintenance costs, estimated at $400-$500 per annum.

5.26 The Parks Unit have confirmed they have sufficient funding in their artworks operations budget to cover the ongoing maintenance costs.

6. Legal Implications

6.1 There is a legal context, issue or implication relevant to this decision.

6.2 An Artwork Lease Agreement is required to be put in place between Council and the Artist.

6.3 This report has been reviewed and approved by the Legal Services Unit.
Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:
   (i) sufficient information about all reasonably practicable options identified and assessed in terms
       of their advantages and disadvantages; and
   (ii) adequate consideration of the views and preferences of affected and interested persons
        bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined
    in accordance with the Council's significance and engagement policy.

Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Brent Smith - Principal Advisor Citizens &amp; Community</th>
</tr>
</thead>
<tbody>
<tr>
<td>Approved By</td>
<td>Mary Richardson - General Manager Citizen and Community</td>
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</tbody>
</table>
Lift

PROJECT DESCRIPTION

24 January 2017

Otākaro
Building a better Christchurch
### Summary

<table>
<thead>
<tr>
<th>Name</th>
<th>Lift</th>
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<tbody>
<tr>
<td>Type</td>
<td>Relocated Artwork</td>
</tr>
<tr>
<td>Location</td>
<td>TBC</td>
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<tr>
<td>Procurement of Artist(s)</td>
<td>N/A - Relocated existing work</td>
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<tr>
<td>Baseline Budget Allocation</td>
<td></td>
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<tr>
<td>Project Manager</td>
<td>Martin Trustum</td>
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<tr>
<td>Artist Contact</td>
<td>Phil Price</td>
</tr>
</tbody>
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### STATUS

The planned relocation of Lift...
BACKGROUND

The ARP is one of four anchor projects that were identified in the Christchurch Central Recovery Plan (CCRP) and prioritised for early development due to their potential to significantly advance the objectives of the CCRP.

Te Papa Ōtākaro/Avon River Precinct Delivery Plan considers the options for delivering a high quality public realm to address how to use the Avon River (1) as a catalyst for economic, social and cultural activity – including development adjacent to the Precinct; and (2) to help create a strong city identity.

The two investment objectives of the Te Papa Ōtākaro/Avon River Precinct Delivery Plan are to:

1. Deliver a high quality public realm within the central city with improved access to the river and strong connections to the surrounding urban environment; and
2. Deliver a city brand and identity capable of attracting and retaining long-term domestic and international visitors.

The project involves the development of the Avon River right through Central Christchurch. The significance of this is that it will touch on all of the other major Christchurch rebuild anchor projects in some way. Mana whenua have grasped the opportunity presented by the rebuild to integrate their narratives within the landscape of the central city that until now have been largely absent. Te Papa Ōtākaro specifically, holds great significance for Ngāi Tahu and Te Ngāi Tūwhiriri rūnanga: the river was their commercial vein, transport route, source of mahinga kai, and the place by which they lived and traded. Therefore, the ARP, as one of the rebuild anchor projects, provides the city with an exciting challenge and an opportunity to truly reflect and represent the rich history and cultural significance of an area that has been central to both Māori and European settlement. In this sense, Te Papa Ōtākaro is a touchstone of central Christchurch’s spiritual and aesthetic identity and one of the principal locations in which to publically represent cultural narratives.

Bespoke landscape elements were identified as the most accessible and identifiable features within the ARP that could be used to physically express these cultural narratives and aspects of identity. This would apply equally to the histories of mana whenua and European residents, the local ecology and the nature of the river itself. Completed successfully and to a high standard, the bespoke landscape elements were seen as playing an effective role in attracting visitors to the central city, providing them with reasons to stay longer, to recommend it and to return.

Artists were identified as the most suitable people to design the bespoke elements on the basis that these landscape forms were the obvious means by which Ngāi Tahu and European narratives could be made tangible for local and international visitors alike.

The objectives referred to above would be supported by:

- The expression of the diverse cultural values and identity of the city;
- Distinctive expression to better engage with people of the city, the region, the nation and the world;

The presence of Ngāi Tūwhiriri and Ngāi Tahu narratives and imagined futures woven into the landscape of the river corridor.
DESCRIPTION

Lift was made during 1992 at Phil Price’s only ever residency at Queen Mary Hospital in Hanmer.

At this early stage in his career, Price was keen to demonstrate his ability in making large permanent outdoor works, and this piece is one of a small few from what Price describes as his pre-kinetic sculptures.

Price was fascinated by flight and movement but it had not yet dawned on him to make kinetic sculpture. The theme of wings, repeating movements and arcs moving through the air is evident in LIFT. Also strongly evident is a keen interest, and an adeptness in and with materials and processes, something which is a cornerstone of his career.

otakaroltd.co.nz
LOCATION

The proposed location is on the corner of Madras and Kilmore Streets, on a site known as Barkers Plantation.

CCC has no issue with the concept of LIFT being located as shown or its orientation.

Two other sites could be considered:
1. in the same area slightly along further to the west in the adjacent open space.
2. The SE corner of Colombo and Kilmore, though not sure how it will fit in with the existing trees and gardens.
SITE DETAIL

The work is in a single piece in good condition. It weighs approximately 3 tonnes.

The sculpture is one piece with an integrated foundation of around 1600x1600x300mm deep.

Some form of lighting would ideally be included. This is most likely to be ground based however light fixtures attached to nearby poles may be possible/desirable.

If possible lighting from poles would be preferable to in-ground
This site is a listed heritage site.

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Level 6, HSBC Tower, 52 Worcester Boulevard, Christchurch 8013
Services as marked below.
METHODOLOGY

It was engineered by the Christchurch-based structural engineer that Price still uses.

It is a simple lift with a strops straining the base of the wings.

The structures will require good ground (100kpa allowable). Two layers of 150mm compacted hard fill, set down 300mm (base depth), is the likely ground preparation. This will sit within a circular agrook surround.

The base includes a second, irregular, rectangular addition on top of the main base that extends beyond two sides by approximately 150mm.

CONSENTING REQUIREMENTS

Heritage Team have the following comments and information for consideration.

1. While it would appear public artworks within heritage settings in the Central City are permitted activities there are still some uncertainties around this. It would be best to discuss with a planner to confirm any consenting requirements.

2. Archaeological authority may be required from Heritage New Zealand.

3. If this is to be lit may need to consult with the transport team as it is close to traffic lights.

The site is within the Avon River Precinct/Te Papa Otākaro Zone (in the replacement Christchurch District plan) and the installation of an artwork is permitted within this zone. However, the site is also identified as a heritage setting (#585) and is grouped within the High Significance (Group 1) category. Therefore, we will need a consent, as the activity (RD3 – New buildings, structures or features located within an open space which is a heritage item) is a restricted discretionary activity within this category, and the artwork is a structure/feature.
MAINTENANCE

What is the proposed maintenance programme and an idea of how the artist would like it interacted with - graffiti, climbing, stickers etc?

Pre-installation clean.
Potentially, approach internal and external faces differently.
Cleaned once a year.
Graffiti, application of stickers etc. to be as soon as practically possible.
Lichen and moss approved by the artist.

<table>
<thead>
<tr>
<th>Detail</th>
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<tbody>
<tr>
<td>Weed:</td>
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<tr>
<td>Carefully remove weeds and soil by hand.</td>
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<tr>
<td>Moss treatment:</td>
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<tr>
<td>Treat whole of work with IMS to kill moss and spores:</td>
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<tr>
<td>Ongoing maintenance:</td>
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<tr>
<td>Yearly inspection and wash down</td>
</tr>
<tr>
<td>Estimated cost $100 - $200</td>
</tr>
<tr>
<td>Methylated spirits method:</td>
</tr>
<tr>
<td>Use of industrial Methylated Spirits (IMS) in solution as a cleaning agent on sandstone, marble and concrete.</td>
</tr>
<tr>
<td>A 70% IMS in 30% water solution can be used on all stone and concrete surfaces, by simply applying as a saturating fine spray (no pressure!) A backpack sprayer can be used, but a watering can is also a good way to use it.</td>
</tr>
<tr>
<td>The alcohol dehydrates any bio growth on the surfaces, which then has the effect of the root system dying off and letting go. With no further action, most of the surface growth will wash off in rain. To achieve a better cleaning result and to also remove accumulated airborne dirt on the stone, it is recommended that after treatment with IMS the surfaces are left alone for a few weeks, then gently cleaned with soft brushes and plain water. Any bio growth left on the surfaces should then come off very easily. Following this, a further light spraying with IMS /water solution should give some prophylactic protection for some years.</td>
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<tr>
<td>To have an effect, the spraying before and after must be carried out when there is no risk of rain for at least 12 hours after application. And, of course the softness / hardness of different stones will determine the</td>
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[Website: otakaroltd.co.nz]
actual cleaning process with brushes - soft sandstone will need to be treated very carefully. The type of brush must be chosen accordingly, and under no circumstances any type of metal brush. The best method is for small brushes (toothbrushes), not large ones, to get right up close and personal while cleaning so the effect of cleaning can be evaluated all the time. The work must be carried out by a person trained in stonework, who can recognise the symptoms when things take surprising turns - which they can. However, no such problems are anticipated if the solution is applied in the correct strength, and as outlined above.

Industrial Methylated Spirits, or Ethanol, can be obtained from paint manufacturers, chemical suppliers like Polychem, and from Mobil NZ. There are other names for it as well, but Industrial Methylated Spirits/IMS is the generic term. Other names for it are WP Alcohol, and denatured Alcohol. WP stands for "Without Pyridine" which is the purple coloured additive in the Meths you can buy in supermarkets, and which is put in to stop people trying to drink it. DO NOT USE PURPLE METHS.
SCHEDULE

The timeline shown below is indicative.

<table>
<thead>
<tr>
<th>Task Name</th>
<th>Duration</th>
<th>Start</th>
<th>Finish</th>
</tr>
</thead>
<tbody>
<tr>
<td>Stakeholder Communication</td>
<td>30 days</td>
<td>Mon 5/09/16</td>
<td>Fri 14/10/16</td>
</tr>
<tr>
<td>Artist Consultation</td>
<td>20 days</td>
<td>Mon 17/10/16</td>
<td>Tue 15/11/16</td>
</tr>
<tr>
<td>Site Confirmation</td>
<td>15 days</td>
<td>Tue 1/11/16</td>
<td>Tue 22/11/16</td>
</tr>
<tr>
<td>Detailed Design for relocation period</td>
<td>55 days</td>
<td>Wed 23/11/16</td>
<td>Wed 22/02/17</td>
</tr>
<tr>
<td>Consenting</td>
<td>40 days</td>
<td>Wed 1/02/17</td>
<td>Wed 29/03/17</td>
</tr>
<tr>
<td>Legal and Contractual</td>
<td>10 days</td>
<td>Wed 1/02/17</td>
<td>Wed 15/02/17</td>
</tr>
<tr>
<td>Construction</td>
<td>42 days</td>
<td>Thu 16/02/17</td>
<td>Tue 28/04/17</td>
</tr>
</tbody>
</table>

BUDGET

The baseline budget for the relocation of the Lift consists of:

TERMS

Loan

Price has made the piece available to Christchurch on a long term loan arrangement (a minimum of ten years with five yearly reviews). No costs will be covered by Price.

CCC would like to have input into a draft loan agreement.

PEOPLE

1. Artist – Phil Price
2. CCC assets – Maria Adamski

TAG MEMBERSHIP

1. CCC assets – Maria Adamski
2. Structural
### PROJECT WORKING PARTY REPORT

<table>
<thead>
<tr>
<th>Review Completion Date</th>
<th>26 March 2019</th>
</tr>
</thead>
<tbody>
<tr>
<td>Proposal Name And Image</td>
<td>Lift by Phil Price</td>
</tr>
</tbody>
</table>

Applicant: Ōtākaro (Martin Trusttum and Peter Matthews) on behalf of Phil Price

Date submitted: 8 February 2019

Community Board Area: Waikura Linwood-Central-Heathcote Community Board

Project Working Party Membership
- Arts Advisor – Sarah Amazinnia
- Unit representative responsible for asset —, Maria Adamski
- Rep of unit responsible for the land - Nicky Brown
- Staff representative from community board area - Diana Saxton

Funding:
- An existing artwork for relocation, proposed as a loan to CCC. Ōtākaro is funding consenting / engineering / site installation costs.
- Council will be responsible for ongoing maintenance costs.
- Artworks operations budget increased to reflect ongoing maintenance costs.
- Ōtākaro will not be funding any subsequent relocation/ removal in future years 10yrs+

Proposal: Proposed loan of an artwork to Council. Ongoing maintenance costs will be required.

### PROJECT WORKING PARTY SUMMARY

| The following are recommended if the artwork is to be loaned to Council: |
| --- | --- |
| Plinth | That the plinth is lowered to place the work slightly above the ground |
| Agreement | That a loan agreement is complete by the Legal Team |
| Artwork | That a system to easily remove the artwork is included (at least a methodology is supplied for this) |

### Supporting information

| Condition of Artwork | The artwork is thirty years old. The work is in a single piece in good condition. It weighs approximately 3 tonnes. |

---

Item No.: 7  
Page 1
The sculpture is one piece with an integrated foundation of around 1600x1600x300mm deep.

Location

The proposed location is on the corner of Madras and Kilmore Streets, on a site known as Barkers Plantation.
### Modifications

The artwork is proposed to be re-established onto a plinth with the following rationale:

1. Supports / promotes and compliments the art works presence.
2. Formation of an elevated cube shaped plinth desired by artist
3. Reduce potential risk of damage to art work during park maintenance activities.
4. Reduces potential climbing activities.

### Agreements

A loan agreement is prepared between the Artist and Council.

Phil Price has offered the piece to Christchurch City Council on a long term loan suggesting a minimum of ten years with five yearly reviews.

### Artist

Phil Price

### Artwork Description/Artist Statement

Lift was made in 1992.

At this early stage in his career, Price was keen to demonstrate his ability in making
large permanent outdoor works, and this piece is one of a small few from what Price describes as his pre-kinetic sculptures.

Price was fascinated by flight and movement but it had not yet dawned on him to make kinetic sculpture. The theme of wings, repeating movements and arcs moving through the air is evident in UFT. Also strongly evident is a keen interest, and an adeptness in and with materials and processes, something which is a cornerstone of his career.

<table>
<thead>
<tr>
<th>Proposed Ownership</th>
<th>Owned by the artist Phil Price and offered for loan to Council.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Materials</td>
<td>Concrete blocks</td>
</tr>
<tr>
<td>Fabricators</td>
<td>Pre-existing artwork</td>
</tr>
<tr>
<td>Scale/Dimensions</td>
<td>The sculpture is one piece with an integrated foundation of around 1600x1600x300mm deep. The base includes a second, irregular, rectangular addition on top of the main base that extends beyond two sides by approximately 150mm.</td>
</tr>
</tbody>
</table>

**Art in Public Places Policy considerations for Project Working Party:**

<table>
<thead>
<tr>
<th>Heritage Planner</th>
<th>In consultation with the Heritage Team, as this is a listed heritage site, we have the following comments and information for consideration:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>1. While it would appear public artworks within heritage settings in the Central City are permitted activities there are still some uncertainties around this. It would be best to discuss with a planner to confirm any consenting requirements.</td>
</tr>
<tr>
<td></td>
<td>2. Archaeological authority may be required from Heritage New Zealand</td>
</tr>
<tr>
<td></td>
<td>3. In concept we do not have any issues with it being located here or its orientation</td>
</tr>
<tr>
<td></td>
<td>4. Two other sites could be considered:</td>
</tr>
<tr>
<td></td>
<td>a. In the same area slightly along further to the west in the adjacent open space.</td>
</tr>
<tr>
<td></td>
<td>b. The SE corner of Colombo and Kilmore, though not sure how it will fit in with the existing trees and gardens</td>
</tr>
<tr>
<td></td>
<td>5. If possible lighting from poles would be preferable to in-ground</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Traffic Engineer</th>
<th>No concerns raised in relation to traffic.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lighting</td>
<td>Some form of lighting would ideally be included. If possible lighting from poles would be preferable to in-ground. This is a heritage listed site.</td>
</tr>
</tbody>
</table>

Service as marked below:
### Art in Public Places Policy Appendix 11 considerations:

<table>
<thead>
<tr>
<th>Practicalities</th>
<th>There is access around the artwork to allow for ease of maintenance. There is no access to water in this area for maintenance.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Relationship to Surrounding Spaces</td>
<td>The site is developed and there are no future plans for further development. Vies are not obstructed, the scale is in keeping.</td>
</tr>
<tr>
<td>Health and Safety</td>
<td>Risk of climbing, care with maintenance around the artwork if mowing. Raising and a formed surface around the artwork will mitigate this.</td>
</tr>
</tbody>
</table>

### Policy and Strategy Considerations:

<table>
<thead>
<tr>
<th>Artworks in Public Places Five Year Plan November 2004</th>
<th>The site is not identified in the Artworks in Public Places Plan</th>
</tr>
</thead>
<tbody>
<tr>
<td>Management Plans or Conservation Plans</td>
<td>This is within the Avon River and Barkers Plantation area. As it is a loan removal of the artwork if the area was to be developed would be by giving notice from Council. See heritage response.</td>
</tr>
<tr>
<td>Community Board Plan 2017-19</td>
<td><strong>Waikura/Linwood-Central-Heathcote Community Board Plan 2017-19</strong></td>
</tr>
<tr>
<td></td>
<td><strong>Strong Communities</strong></td>
</tr>
<tr>
<td></td>
<td>Advocate for and support improvement of Central City residential areas to bring about a vibrant centre that people are drawn to live in.</td>
</tr>
<tr>
<td></td>
<td><strong>Prosperous Economy</strong></td>
</tr>
<tr>
<td></td>
<td>Promotion of Christchurch as tourist destination for active lifestyles in a stunning natural setting.</td>
</tr>
</tbody>
</table>
### Technical

**Methodology**

It is a simple lift with a strops strangle the base of the wings. The structures will require good ground (100kpa allowable). Two layers of 150mm compacted hard fill, set down 300mm (base depth), is the likely ground preparation. This will sit within a circular aggrok surround.

**Foundation/Plinth**

The base includes a second, irregular, rectangular addition on top of the main base that extends beyond two sides by approximately 150mm. Bearing soil capacity is acceptable. The base pad would need to be flush with the existing ground and it would need to be of a large enough size that a ride on mower can get around it without hitting the artwork.

**Current Condition**

Pre-installation clean is required.

**Wind loading**

No wind loading concerns.

**Structural engineering**

Structural engineering has been reviewed and no concerns. Bearing soil capacity is acceptable.

### Location

**Consents**

Heritage Team have the following comments and information for consideration.

1. While it would appear public artworks within heritage settings in the Central City are permitted activities there are still some uncertainties around this. It would be best to discuss with a planner to confirm any consenting requirements.
2. Archaeological authority may be required from Heritage New Zealand.
3. If this is to be lit may need to consult with the transport team as it is close to traffic lights.

The site is within the Avon River Precinct/Te Papa Ōtākaro Zone (in the replacement Christchurch District plan) and the installation of an artwork is permitted within this zone. However, the site is also identified as a heritage setting (J885) and is grouped within the High Significance (Group 1) category. Therefore, we will need a consent, as the activity (RD3 - New buildings, structures or features located within an open space which is a heritage item) is a restricted discretionary activity within this category, and the artwork is a structure/feature.

### Maintenance

**Maintenance plan**

**Suggested Treatment:**

- Pre-installation clean.
- Potentially, approach internal and external faces differently.
- Remove the weed growth from the centre of the artwork at least once every 3 months as well as a yearly wash down/inspection.

---

<table>
<thead>
<tr>
<th>Item No.</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>7</td>
<td>Graffiti, application of stickers etc. to be as soon as practically possible. Lichen and moss approved by the artist.</td>
</tr>
<tr>
<td></td>
<td><strong>Weed:</strong> Carefully remove weeds and soil by hand.</td>
</tr>
<tr>
<td></td>
<td><strong>Moss treatment:</strong> Treat whole of work with IMS to kill moss and spores:</td>
</tr>
<tr>
<td></td>
<td><strong>Ongoing maintenance:</strong> 3 monthly inspection and wash down Lighting would go on the street lighting system at a minimal cost and maintenance of bulbs. LED lights I do not know what this would be – check with Geoff English</td>
</tr>
<tr>
<td></td>
<td><em>Estimated cost $400 - $500</em></td>
</tr>
</tbody>
</table>
8. Social, Community Development and Housing Committee Minutes - 12 June 2019

Reference: 19/664034
Presenter(s): David Corlett - Committee Advisor

1. Purpose of Report
The Social, Community Development and Housing Committee held a meeting on 12 June 2019 and is circulating the Minutes recorded to the Council for its information.

2. Recommendation to Council
That the Council receives the Minutes from the Social, Community Development and Housing Committee meeting held 12 June 2019.

Attachments

<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>All</td>
<td>Minutes Social, Community Development and Housing Committee - 12 June 2019</td>
<td>62</td>
</tr>
</tbody>
</table>

Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>David Corlett - Committee and Hearings Advisor</th>
</tr>
</thead>
</table>
Social, Community Development and Housing Committee
OPEN MINUTES

Date: Wednesday 12 June 2019
Time: 9am
Venue: Council Chambers, Civic Offices,
53 Hereford Street, Christchurch

Present
Chairperson
Councillor Phil Clearwater
Deputy Chairperson
Councillor Glenn Livingstone
Members
Councillor Jimmy Chen
Councillor Mike Davidson
Councillor Anne Galloway
Councillor Aaron Keown
Councillor Tim Scandrett

11 June 2019

Principal Advisor
Brent Smith
Principal Advisor Citizens & Community
Tel: 941 8645

David Corlett
Committee and Hearings Advisor
941 5421
david.corlett@ccc.govt.nz
www.ccc.govt.nz

To view copies of Agendas and Minutes, visit:
www.ccc.govt.nz/the-council/meetings-agendas-and-minutes/
The agenda was dealt with in the following order.

1. **Apologies**
   
   Part C
   
   Committee Resolved SOC/2019/00026
   
   That an apology from Councillor Johanson for leave of absence, be received.
   
   Councillor Clearwater/Councillor Livingstone  
   
   Carried

2. **Declarations of Interest**
   
   Part B
   
   Councillor Galloway declared an interest in item 16 (Public Excluded).

3. **Confirmation of Previous Minutes**
   
   Part C
   
   Committee Resolved SOC/2019/00027
   
   That the minutes of the Social, Community Development and Housing Committee meeting held on Wednesday, 3 April 2019 be confirmed.
   
   Councillor Livingstone/Councillor Chen  
   
   Carried

4. **Public Forum**
   
   Part B
   
   There were no public forum presentations.

5. **Deputations by Appointment**
   
   Part B
   
   5.1 Robert McDougall Art Gallery
   
   Dr Anna Crighton spoke with regard to the future use of the Robert McDougall Art Gallery.

   Dr Crighton suggested that the Directors of the Canterbury Museum and the Christchurch Art Galley jointly present to the citizens of Christchurch one major exhibition per year which includes works from the city’s historical collection. Dr Crighton also suggested a joint storage facility.
6. Presentation of Petitions

Part B
There was no presentation of petitions.

7. Multicultural Subcommittee Minutes - 8 April 2019

Committee Resolved SOC/2019/00028

That the Social, Community Development and Housing Committee receives the Minutes from the Multicultural Subcommittee meeting held 8 April 2019.

Councillor Chen/Councillor Livingstone  Carried

8. Installation of Public Artwork - Segments of Berlin Wall

Committee Comment

The Committee discussed a range of possible locations for the artwork and requested staff to seek the views of Ngāi Tahu and the Victoria Square Reference Group on the proposed location.

Staff Recommendations

That the Social, Community Development and Housing Committee recommend that Council:

1. Agree to the permanent installation of the two Berlin Wall sections subject to the following:
   a. All necessary consents and approvals are obtained and provided.
   b. Future maintenance costs for the two Berlin Wall sections are included in future maintenance planning.
   c. A condition report and long term maintenance and engineering plans are provided.

Committee Recommendation

Motion

Councillor Aaron Keown, seconded by Councillor Tim Scandrett, moved that Council:

1. Agree to the permanent installation of the two Berlin Wall sections subject to the following:
   a. All necessary consents and approvals are obtained and provided.
   b. Future maintenance costs for the two Berlin Wall sections are included in future maintenance planning.
   c. A condition report and long term maintenance and engineering plans are provided.
   d. In the interim the artwork be installed in the vicinity of Tūranga.
Social, Community Development and Housing Committee
12 June 2019

On voting a division was called for and the division was declared lost by 3 votes to 4 votes the voting being as follows:

For: Councillor Davidson, Councillor Keown and Councillor Scandrett

Against: Councillor Clearwater, Councillor Livingstone, Councillor Chen and Councillor Galloway

Councillor Keown/Councillor Scandrett

Committee Resolved SOC/2019/00029

Councillor Phil Clearwater moved by way of amendment that the following wording be added:

d. Request staff to seek the views of Ngāi Tahu and the Victoria Square Reference Group and provide this to Council.

The amendment was seconded by Councillor Livingstone and on being put to the meeting was declared carried.

Councillor Clearwater/Councillor Livingstone

Committee Decided SOC/2019/00030

Part A

That the Council:

1. Agree to the permanent installation of the two Berlin Wall sections subject to the following:
   a. All necessary consents and approvals are obtained and provided.
   b. Future maintenance costs for the two Berlin Wall sections are included in future maintenance planning.
   c. A condition report and long term maintenance and engineering plans are provided.

The division was declared carried by 4 votes to 3 votes the voting being as follows:

For: Councillor Clearwater, Councillor Livingstone, Councillor Chen and Councillor Galloway

Against: Councillor Davidson, Councillor Keown and Councillor Scandrett

d. Request staff to seek the views of Ngāi Tahu and the Victoria Square Reference Group and provide this to Council.

Councillor Galloway/Councillor Clearwater

Carried
9. Long-term Loan and Installation of Public Artwork - "Lift" on Barkers Plantation

Committee Decided SOC/2019/00031

Part A (Original Staff Recommendation Accepted without change)

That the Committee recommend that Council:

1. Agree to the relocation and long term installation of the sculpture "Lift" on Barkers Plantation subject to the following:
   a. All necessary consents and approvals are obtained and provided
   b. Future maintenance costs are included within existing budgets
   c. A condition report and long term maintenance and engineering plans are provided
   d. The first 12 months maintenance is paid for by Ōtākaro
   e. An Artwork Lease Agreement is to be prepared between the Artist and Council consistent with the Artworks in Public Places Policy.

Councillor Keown/Councillor Galloway Carried

10. Covenant Consent Approval for 37 Valley Road, Cashmere, Ngaio Marsh House

Committee Resolved SOC/2019/00032

Part C (Original Staff Recommendation Accepted without change)

That the Social, Community Development and Housing Committee:

1. Approve a retrospective covenant consent for emergency tree removal and pruning at 37 Valley Road, Cashmere, the former residence of Dame Ngaio Marsh.

Councillor Keown/Councillor Chen Carried


Committee Resolved SOC/2019/00033

Part C (Original Staff Recommendation Accepted without change)

That the Social, Community Development and Housing Committee:
Committee Resolved SOC/2019/00034

Part B
That the Social, Community Development and Housing Committee receives the presentation.
Councillor Clearwater/Councillor Scandrett
Carried

13. Community Facilities Network Plan
Committee Comment
The Social, Community Development and Housing Committee were briefed on the principles underpinning the Plan which align with Council’s Strategic Framework. These principles were listed as: Partnership; Community; Governance; Activation; Sustainability and Design.
The Committee were briefed on, and indicated support for the next steps. These were stated as:
1. Staff to discuss draft Plan and emerging conclusions with Stakeholders and each Community Board detailing provision in the Board area.
2. Staff to seek feedback and incorporate into the draft Plan
John Filsell noted that staff will update the Committee in August 2019 and will be seeking to hold a workshop with the full Council in September 2019. The Community Boards will be updated on any changes as a result of this process and the final Plan will be presented to the Committee and Council for approval. He also noted that any proposed changes to levels of service will be through an Annual Plan or Long Term Plan process.
Committee Resolved SOC/2019/00035

Part B
That the Social, Community Development and Housing Committee receives the presentation.
Councillor Chen/Councillor Galloway
Carried

18. Resolution to Include Supplementary Reports
Committee Resolved SOC/2019/00036

That the reports be received and considered at the Social, Community Development and Housing Committee meeting on Wednesday, 12 June 2019.

Open Items
19. Multicultural Subcommittee - Chairperson’s Report
19. Multicultural Subcommittee - Chairperson's Report

Committee Comment

1. The Social, Community Development and Housing Committee noted that staff are engaging with Hagley College and the Christchurch Multicultural Council about election processes.
2. The Committee noted staff will ensure that 2019 local election information in major languages is made available at the Council’s libraries and service centres.
3. The Committee noted that a translation facility on the Council’s website is a staff priority.

Committee Decided SOC/2019/00037

Part B

That the Social, Community Development and Housing Committee receives the report.

Councillor Chen/Councillor Keown  
Carried

14 Resolution to Exclude the Public

Committee Resolved SOC/2019/00038

Part C

That Karena Finnie of Christchurch NZ remain after the public have been excluded for item 15 of the public excluded agenda as she has knowledge that is relevant to that item and will assist the Committee.

AND

That at 11.26am the resolution to exclude the public set out on pages 80 to 81 of the agenda and page 5 of supplementary agenda no.2 be adopted.

Councillor Clearwater/Councillor Livingstone  
Carried

The public were re-admitted to the meeting at 12.35pm.

Meeting concluded at 12.3pm.

CONFIRMED THIS 13th DAY OF JUNE 2019

Reference: 19/608478  
Presenter(s): Len van Hout - Manager, External Reporting and Governance

1. **Audit and Risk Management Committee Decisions Under Delegation**  
   (Original Staff Recommendations Accepted without Change)

   **Part C**

   That the Audit and Risk Management Committee:

   1. Notes the critical judgements, estimates and assumptions made to date for the Council's 2019 Annual Report, noting that these will be reflected in the final Annual Report to be considered by the Committee at its September meeting.

2. **Audit and Risk Management Committee Recommendation to Council**  
   (Original Staff Recommendations Accepted without Change)

   **Part A**

   That the Council:


**Attachments**

<table>
<thead>
<tr>
<th>No.</th>
<th>Report Title</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Critical Judgements, Estimates and Assumptions in the 2019 Annual Report</td>
<td>72</td>
</tr>
</tbody>
</table>
1. Purpose of Report

1.1 The purpose of this report is to advise the Audit and Risk Management Committee of potential critical judgements, estimates and assumptions which have been considered as part of the preparation of the 2019 Annual Report.

2. Staff Recommendations

That the Audit and Risk Management Committee:

1. Reviews and considers the critical judgements, estimates and assumptions made to date for the Council’s 2019 Annual Report, noting that these will be reflected in the final annual report to be considered by the Committee at its September meeting.

2. Recommends to the Council that it receive this report.

3. Context/Background

Key Points

3.1 Council staff have highlighted four significant judgements, estimates and assumptions.

4. Significant judgements, estimates and assumptions

Early adoption of PBE IFRS 9 – Financial Instruments

4.1 The Council will be early adopting PBE IFRS 9 for the year ended 30 June 2019.

4.2 The adoption will result in a change to the disclosure of financial instruments in the financial statements of the Council.

4.3 Significant changes include

4.3.1 Enhanced disclosure of credit loss risk on financial assets;

Enhanced disclosure of hedging strategies and effectiveness / ineffectiveness;

4.4 There are no proposed changes to value assessment for financial assets.

4.5 Council staff have used check lists provided by external organisations including Audit NZ to prepare for the changes required following the adoption of PBE IFRS 9 and will review most assets and liabilities to determine whether specific provisions are needed.

Otāutahi Community Housing Trust (OCHT)

4.6 The Council and OCHT entered into an arrangement for the transfer of $50 million of cash and properties to provide OCHT with working capital and assets to deliver social housing for Council. The $50 million is made up of a gift of $5 million and a long term loan of $45 million.
4.7 Documentation for the $45 million loan has been completed, with zero interest payable, no repayments until expiry in 27 years, October 2046. 2046 is the same year that the existing lease of social housing properties to OCHT by Council also set to expire.

4.8 In the current year, the Council has transferred 14 properties to OCHT with a value of $17.15 million.

4.9 No further properties are expected to be transferred prior to 30 June 2019. Council is awaiting final subdivisional plans and other clearances prior to transferring the remaining $27.887 million of properties to OCHT.

4.10 Because of the zero interest and zero repayment terms of the loan and loan expiry in 2046, the value of the loan receivable ($17.15 million) will be impaired by approximately $15 million to $2.15 million.

**Global Settlement**

4.11 Due diligence is underway and negotiations between Council and the Crown are forecast to be completed early in the new financial year.

**Valuations**

4.12 Council has engaged qualified valuers to undertake valuation of the following property, plant and equipment for inclusion in the 2019 financial statements.

4.12.1 **Roading Infrastructure;** This asset class has a current carrying value of $2.5 billion and was last valued in 2017. The valuation is proceeding well with indications of a 5.0% increase (inclusive of additions and disposals). The final report is due in early June. Opus WPS is undertaking this valuation.

4.12.2 **Christchurch Art Galley Collection;** the collection has a current carrying value of $71.8 million and was last valued in 2015. This valuation is also proceeding well and the final report is due at the end of May 2019.

4.12.3 Asset classes which are not being revalued will be assessed for any material difference between their carrying value and fair values.

**Weather tightness**

4.13 Staff are reviewing the adequacy of the weather tightness provision. The provision is a mix of external assessments through actuarial analysis and internal assessment of claims and settlements.

**Attachments**

There are no attachments to this report.

**Confirmation of Statutory Compliance**

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

(i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and

(ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council’s significance and engagement policy.
# Signatories

<table>
<thead>
<tr>
<th><strong>Author</strong></th>
<th>Len Van Hout - Manager External Reporting &amp; Governance</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Approved By</strong></td>
<td>Diane Brandish - Head of Financial Management</td>
</tr>
<tr>
<td></td>
<td>Carol Bellette - General Manager Finance and Commercial (CFO)</td>
</tr>
</tbody>
</table>
10. Audit Management Letter - Interim 2018/19
Reference: 19/608488
Presenter(s): Len van Hout - Manager, External Reporting and Governance

1. Audit and Risk Management Committee Consideration

Andy Burns and Andrew Timlin of Audit New Zealand joined the table for the consideration of this item.

2. Audit and Risk Management Committee Decisions Under Delegation
(Original Staff Recommendations Accepted without Change)

Part C

That the Audit and Risk Management Committee:

1. Notes that Audit New Zealand reviewed the internal controls in place for our key financial and non-financial information systems and concluded that the Council has appropriate systems of internal control over its key financial systems and that they were operating effectively;

2. Notes that Audit New Zealand reviewed the Council’s information systems and processes and concluded that the Council’s IT Governance is effective;

3. Notes that Audit New Zealand reviewed the Council’s systems and controls for reporting its service performance information and concluded for the sample selected that the Council has appropriate systems and processes in place to capture and accurately report its achieved results against the performance measures;


3. Audit and Risk Management Committee Recommendation to Council

Original Staff Recommendations Accepted Without Change

Part A

That the Council:

## Attachments

<table>
<thead>
<tr>
<th>No.</th>
<th>Report Title</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Audit Management Letter - Interim 2018/19</td>
<td>77</td>
</tr>
</tbody>
</table>

<table>
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<tr>
<th>No.</th>
<th>Title</th>
<th>Page</th>
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<tbody>
<tr>
<td>A</td>
<td>Audit NZ Interim Audit Management Report 2019</td>
<td>80</td>
</tr>
</tbody>
</table>
1. Purpose of Report

1.1 The purpose of this report is for the Audit and Risk Management Committee to receive the Audit New Zealand Interim Management Report on the audit of the Council for the year ending 30 June 2019.

2. Executive Summary

2.1 The 2018/19 report by Audit New Zealand to Council on effectiveness of internal controls highlights that the controls in place are effective and/or adequate.

2.2 Having effective and adequate internal controls is important to minimising the risk of fraud or misstatements.

3. Staff Recommendations

That the Audit and Risk Management Committee:

1. Notes that Audit New Zealand reviewed the internal controls in place for our key financial and non-financial information systems and concluded that the Council has appropriate systems of internal control over its key financial systems and that they were operating effectively;

2. Notes that Audit New Zealand reviewed the Council’s information systems and processes and concluded that the Council’s IT Governance is effective;

3. Notes that Audit New Zealand reviewed the Council’s systems and controls for reporting its service performance information and concluded for the sample selected that the Council has appropriate systems and processes in place to capture and accurately report its achieved results against the performance measures;

4. Considers the recommendation made by Audit New Zealand in Appendix 1 of the Interim Management Report on the audit of the Council and management’s response; and


4. Context/Background

Issue or Opportunity

4.1 The Audit New Zealand Interim Management Report on the audit of the Council for the year ending 30 June 2019 outlines the work and findings from their interim audit visit in March / April 2019.

4.2 The primary objective of the interim audit was for Audit New Zealand to update its understanding of the Council’s control environment and systems of internal control relevant to the audit. Their report is at Attachment A.

4.3 The key points in the Interim Management Report are:

Control Environment
4.3.1 Audit New Zealand’s high level assessment of the control environment assists with their planning for the end of year audit assignment. As highlighted in the Audit Plan, submitted earlier this year, along with their more traditional work, they intend to focus on project management and procurement management.

Internal controls

4.3.2 From the testing undertaken by Audit New Zealand, they consider that the key controls have operated effectively and can be relied upon to gain audit assurance over account balances at year end.

Information systems

4.3.3 Audit New Zealand’s assessment of the control process for the design and operating effectiveness of information systems is deemed to be effective.

4.3.4 A previous recommendation (beneficial) SAP Three Way Matching has been closed as a result of their review and assessment. See Appendix 1 in their report.

4.3.5 Audit New Zealand received an update on SAP Suite for Hanna conversion.

Service performance systems and controls

4.3.6 From the testing undertaken by Audit New Zealand on significant service performance measures, they consider that the Council has appropriate systems and processes in place to capture and accurately report service performance information.

4.3.7 Audit New Zealand has recommended that Council include a mandatory performance measure in the “road safety” activity in addition to the measure required as per the 2018/28 Long Term Plan. Council has agreed to this request.

Business risks and issues identified in the audit plan

4.3.8 The specific areas of focus that Audit New Zealand are paying particular attention to are outlined in the Audit Plan Letter and they include:

- Valuation of property, plant and equipment
- Fair value assessment of property, plant and equipment not subject to revaluation this year.
- Capital asset additions and work-in-progress
- Early adoption of accounting standards
- Management override of controls

4.4 Audit New Zealand were updated on the status of the Holidays Act 2003 compliance review being undertaken by Ernst Young.

4.5 Audit New Zealand were updated on the status of the work being undertaken for the early adoption of PBE IRFS 9 Financial Instruments.

4.6 There are no new recommendations for improvement identified in the Interim Management Report.

4.7 An update is given on the progress of the remaining issue that was identified in the 2016/17 audit.
4.7.1 Reconciliations of the income in advance accounts for building inspections and code of compliance certificates are up to date however the process is still manual and staff are working with IT to enable the process to be automated.

4.8 As part of the interim audit work, one item deemed beneficial was closed.

4.8.1 Interim audit work confirmed that purchase orders matched to invoices needed to be goods receipted prior to payment. The SAP control setting for 3 way matching is set to optional to remove the zero tolerance matching function. Note: Zero tolerance requires the purchase order, goods received note and invoice to all record the exact value, which does not always occur.

4.9 Audit New Zealand will return in June 2019 to undertake a second interim audit to ensure the control environment continues to be effect prior to the commencement of the final audit of the financial statements in July 2019.

**Attachments**

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<thead>
<tr>
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<tr>
<td>A</td>
<td>Audit NZ Interim Audit Management Report 2019</td>
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</tbody>
</table>

**Confirmation of Statutory Compliance**

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

(i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and

(ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council’s significance and engagement policy.

**Signatories**

<table>
<thead>
<tr>
<th>Author</th>
<th>Len Van Hout - Manager External Reporting &amp; Governance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Approved By</td>
<td>Diane Brandish - Head of Financial Management</td>
</tr>
<tr>
<td></td>
<td>Carol Bellette - General Manager Finance and Commercial (CFO)</td>
</tr>
</tbody>
</table>
Audit New Zealand
Mana Arotake Aotearoa

Report to Council on the interim audit of

Christchurch City Council

For the year ending 30 June 2019
Key messages

This report outlines the work we have performed to date and our findings from the interim audit visits conducted in March and April 2019. We have scheduled a further visit in June 2019 to complete additional control environment work and undertake final audit work in advance of balance date.

Purpose and scope of our interim audit

The primary objective of our interim audit was to update our understanding of the Council’s control environment and systems of internal control relevant to the audit. We have documented and tested controls within Council’s key financial systems and will use the results of this work to determine the audit approach for our final audit. Where we have noted matters which we believe would improve the effectiveness of the internal control environment, we have commented on these within this report.

During the interim visit, we also reviewed the non-financial systems that Council has in place to report against its measures and targets set out in its Long-term Plan. Our review also covered the systems that support the mandatory performance measures that Council are required to report on.

Key matters for the final audit

The key matters for our final audit are consistent with those outlined in our audit plan. These include:

- the revaluation of Council’s roading and artwork assets (we have been informed by management that the Council will now be revaluing stormwater assets in the 2019/20 financial year);
- assessment of the carrying values of other property, plant and equipment (PPE);
- review of the costs coded to PPE additions, work-in-progress and operational expenditure; and
- review of the Council’s financial instruments following the adoption of the new accounting standard PBE IFRS 9.

Where appropriate to do so at this stage of the audit, we comment on these items in more detail in the report.

Prior period recommendations

We have provided further details on the status of our prior years’ recommendations in Appendix 1 to this report. We will follow up on progress and report against the matters still outstanding following completion of our final audit for the year ended 30 June 2019.
Our thanks

We would like to thank management and staff for their assistance provided to us during the audit process.

Andy Burns
Appointed Auditor
20 May 2019
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<td></td>
<td>Service performance systems and controls</td>
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1 Assessment of your control environment

We have performed a high-level assessment of the control environment. This assessment was performed for the purpose of planning the most effective and efficient audit approach.

We review internal controls relevant to the audit to design audit procedures that are appropriate in the circumstances. Our findings related to our normal audit work, and may not include all weaknesses in internal controls.

1.1 Control environment

The control environment reflects the overall attitudes, awareness and actions of those involved in decision-making in the organisation. It encompasses the attitude towards the development of accounting and performance estimates and the organisation’s external reporting philosophy, and is the context in which the accounting system and control procedures operate. Management, with the oversight of those charged with governance, need to establish and maintain a culture of honesty and ethical behaviour through implementation of policies, procedures and monitoring controls. This provides the basis to ensure that the other components of internal control can be effective.

We have performed a high level assessment of the control environment, risk management process, and monitoring of controls relevant to financial and service performance reporting. We considered the overall attitude, awareness, and actions of the Council and management to establish and maintain effective management procedures and internal controls.

Our review of Council’s broader control environment included the following areas:

- budgeting and monitoring procedures;
- governance;
- risk management; and
- arrangements to manage the risks from conflicts of interest.

Other areas of Council’s broader control environment include procurement and contract management and asset management. As outlined in our audit plan, we intend to utilise a specialist from our Specialist Audit and Assurance Services team to perform work that will include:

- a review of the current framework for procurement policy and guidance;
- a specific review of any refreshed policy and guidance for procurement; and
- review of selected procurement and contract management practices as appropriate.
We also intend to focus on project governance. This will include reviewing steps being taken to consider lessons learned from the past to inform future projects, specifically in relation to the Council’s project management policy, guidance and capability.

This work will be performed as part of our second interim visit in June 2019 and at the final audit visit.
2 Internal controls

The Council, with support from management, is responsible for the effective design, implementation, and maintenance of internal controls. Our audit considers the internal control relevant to preparing the financial statements and the service performance information.

We reviewed the relevant internal controls in place for your key financial and non-financial information systems, as detailed below.

In performing our control environment assessment we consider both the “design effectiveness” and “operational effectiveness” of internal controls. Both “design effective” and “operationally effective” internal control is important to minimising the risk of either fraud or misstatement occurring.

However, it is not the purpose of our assessment to provide you with assurance on internal control in its own right. As such we provide no assurance that our assessment will necessarily identify and detect all matters in relation to internal control.

We reviewed the adequacy of internal controls over the following key systems:

- payroll;
- expenditure/accounts payable;
- cash receipting;
- revenue/accounts receivable, including rates, NZTA subsidies, and development contributions;
- treasury management systems, including investment and debt management and hedging;
- general financial systems, including journals; and
- property, plant and equipment assets including infrastructure, operational assets and vested assets.

We tested the operational effectiveness of controls over expenditure, payroll and the reconciliation of bank accounts and key general ledger accounts. Our testing found that the key controls have operated effectively to date. We plan to rely on these controls to gain audit assurance over these account balances for the year ending 30 June 2019.

We did not identify any significant new issues to bring to your attention.

In sections 3 and 4 we comment on findings from our review of information and service performance systems and controls and where these could potentially be further enhanced.
3 Information systems and controls

As part of our assessment of Council’s systems and controls, we reviewed Council’s information systems and processes. This work was carried out by our Information Systems auditors and consisted of a high level assessment of the overall effectiveness of IT Governance processes. We considered the overall attitude, awareness, and actions of the Chief Information Officer (CIO) and ICT Management in establishing and maintaining effective management procedures and internal controls.

We did not identify any significant deficiencies in internal control with regard to Council’s IT governance processes. We assessed Council’s IT Governance to be effective.

This means that from an IT perspective, Council has appropriate processes in place to manage key risks. There are no significant areas of concern and controls are in place that can be relied on.

We also completed an assessment as to the design effectiveness and operation of Activity Level controls. These control areas cover the organisation’s ability to manage risk and include the following areas: Manage Security Services; Manage Changes, Change Acceptance and Transitioning; Manage Service Requests and Incidents; Manage Continuity; and Manage Availability and Capacity.

A summary of our findings is provided below.

<table>
<thead>
<tr>
<th>Activity-level Control Processes</th>
<th>Design effective/ineffective</th>
<th>Operating effective/ineffective</th>
</tr>
</thead>
<tbody>
<tr>
<td>Manage Security Services</td>
<td>Effective</td>
<td>Effective</td>
</tr>
<tr>
<td>Manage Changes, Change Acceptance and Transitioning</td>
<td>Effective</td>
<td>Effective</td>
</tr>
<tr>
<td>Manage Service Requests and Incidents</td>
<td>Effective</td>
<td>Effective</td>
</tr>
<tr>
<td>Manage Continuity</td>
<td>Effective</td>
<td>Effective</td>
</tr>
<tr>
<td>Manage Availability and Capacity</td>
<td>Effective</td>
<td>Effective</td>
</tr>
</tbody>
</table>

3.1 SAP automated controls

Council uses SAP as its main financial information system. As part of our review of Council’s payroll and expenditure systems, we considered the automated controls within the SAP software and their current settings. Automated controls, where available and properly activated, can enhance the overall system’s control environment as these eliminate elements of human error in processing transactions.

The automated controls tested were:
• Expenditure – SAP only allows purchase orders over $1,000 to be released by someone with delegated authority;

• Expenditure – Three way matching is required for purchase orders, goods receipting and invoices (with zero tolerance) in order for the system to let payment proceed; and

• Payroll – All timesheets are system enforced to be authorised on a one-up basis.

We confirmed that the controls are in place and operating effectively. There are no new issues identified from our testing of the system controls and settings. We have updated in Appendix 1 the prior year recommendation relating to the matching of purchase orders, goods receipting and invoices.

We also gained an understanding of the completed upgrades to SAP and planned release of additional SAP modules. We concluded that appropriate project practices, from an IT perspective, are in place.
4 Service performance systems and controls

We reviewed Council’s systems and controls for reporting its service performance information. We particularly focused on understanding whether the Council has appropriate systems in place to accurately report against those measures that are key, from an audit perspective, to understanding the Council’s overall performance. Note that our focus is on external performance measures as set out in Council’s Long-term Plan or Annual Plan and reported against in its Annual Report. There are additional levels of service (LOS) performance measures across Council’s activities that are reported internally.

Council has a wide range of systems and processes to capture the information to report its performance including the use of surveys, in-house resources, call centre information and utilising external contractors for testing and measurement (including reliance on contractor’s own systems).

Based on our work to date, we are planning to take a substantive approach to our audit of the Council’s service performance reporting, either because we could not identify effective internal controls in the system or because it would be less efficient for us to test and rely on controls.

During the interim audit visit, we reviewed the systems that support the significant service performance measures and targets within the following activities that we consider are key to our audit:

- flood protection and river control;
- roads and footpaths;
- transport;
- sewerage collection, treatment and disposal;
- stormwater drainage; and
- water supply.

We concluded that the Council has appropriate systems and processes in place to capture and accurately report its achieved results against the measures we selected.

Through our work we comment on the following issue:

- Road safety performance measures

Council is required to report against a mandatory road safety measure, disclosing the year on year change in the number of fatalities and serious injury crashes on the local road network. A change in the wording of this performance measure in Council’s 2018-28 Long-
term Plan had resulted in Council reporting against the change in the number of fatalities and serious injuries rather than the change in the number of crashes.

In our discussions with management to address this, Council propose to report in its 2018/19 annual report, the change in both the number of fatalities and serious injuries and the number of crashes from the previous year. In our view, we consider this addresses the issue and note that this is not a significant change to make as the data to report against both targets comes from the same system.
5 Audit risks identified in the audit plan

The specific risk areas that we are paying particular attention to this year were outlined in our audit plan dated 11 March 2019. Based on our work to date, we comment on the status of the following areas:

<table>
<thead>
<tr>
<th>Audit risk/issue</th>
<th>Current status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Valuation of property plant and equipment (PPE)</td>
<td>In progress</td>
</tr>
<tr>
<td></td>
<td>The Council has engaged the respective valuers and timetables have been put in place to perform these valuations.</td>
</tr>
<tr>
<td></td>
<td>Council no longer expects to perform a valuation of its stormwater asset class in 2018/19 which was brought forward one year. Instead, Council will revalue this asset class in 2019/20 alongside the other ‘three waters’ assets.</td>
</tr>
<tr>
<td></td>
<td>Our review of the road and artworks valuations is scheduled to take place as part of our final audit visit commencing in July 2019.</td>
</tr>
<tr>
<td>Fair value assessment of property, plant and equipment (not subject to revaluation this year)</td>
<td>In progress</td>
</tr>
<tr>
<td></td>
<td>The Council has several asset classes carried at revaluation that are not being revalued this year. For the classes of assets not revalued in 2018/19, we will review Council’s fair value assessment that there is not a material difference between their carrying values and fair values.</td>
</tr>
<tr>
<td></td>
<td>This assessment will be prepared and reviewed after 30 June 2019.</td>
</tr>
<tr>
<td>Capital asset additions and work-in-progress (WIP)</td>
<td>Not started</td>
</tr>
<tr>
<td></td>
<td>As part of our pre-final audit visit in June 2019 and our final audit visit commencing in July 2019 we will perform an assessment as to whether expenditure has been appropriately categorised as either PPE additions, WIP additions or operational expenditure in accordance with relevant accounting standards.</td>
</tr>
<tr>
<td>Early adoption of accounting standards (the Council and group)</td>
<td>In progress</td>
</tr>
<tr>
<td></td>
<td>Management is in the process of assessing the impact of PBE IFRS 9: Financial Instruments. We will continue to liaise with management to understand the impact of this new standard and how it will impact the Council’s accounting for, and disclosure of, financial instruments in the financial statements. Refer to section 7 below for an overview of the actions we expect management to take in response to the adoption of this new standard.</td>
</tr>
<tr>
<td>Audit risk/issue</td>
<td>Current status</td>
</tr>
<tr>
<td>--------------------------------------</td>
<td>-------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>Management override of controls</td>
<td>In progress</td>
</tr>
<tr>
<td></td>
<td>We reviewed the Council’s internal controls and control environment as part of our interim audit. Refer to sections 1 – 4 of this report for further detail.</td>
</tr>
<tr>
<td></td>
<td>We will continue to maintain a watching brief to identify any instances of management override of controls.</td>
</tr>
<tr>
<td></td>
<td>As part of pre-final and final audit visits we will perform detailed testing over areas highlighted in the audit plan.</td>
</tr>
</tbody>
</table>
6 Other matters

We have outlined below other matters considered as part of the interim audit to bring to the Council’s attention:

6.1 Holidays Act 2003 compliance

In 2016/17 the Council engaged Deloitte to review its compliance with the Holidays Act 2003. This initial review resulted in several issues being identified by Deloitte that were subsequently worked through with Council staff. Residual issues to be addressed included:

- Calculation and payment of Bereavement Leave, Alternative Leave, Public Holiday Leave and Sick Leave (BAPS).
- Annual Leave calculations such as when an employee changes their standard hours of work.

Management are in the process of working through the residual issues via an action plan and have contracted Ernst & Young (EY) to carry out the final programme. As part of the SAP upgrade, the system has in-built functionality to ensure compliance with the Act.
7 Adoption of new accounting standards

The Council has decided to early adopt the new accounting standard PBE IFRS9: Financial Instruments in preparing the 30 June 2019 financial statements.

Management is responsible for performing the necessary transition work to successfully implement this new standard. This includes:

- Documenting an impact assessment of the new standard and identifying changes required to accounting practices.
- Implementing changes to systems and processes that may be necessary to support changes in accounting practices.
- Updating the Council’s accounting policies.
- When required, making adjustments to the financial statements in accordance with the transitional provisions of the new standard and providing support for these adjustments.
- Updating the Council’s financial instrument related disclosures in the financial statements.
- Keeping relevant parties informed, such as your auditor and audit committee.

The transition to this new standard may be complex and time consuming for some entities. It is therefore important that the Council substantially completes its transition work on this new standard well in advance of 30 June 2019.

We are responsible for reviewing management’s transition work, and ensuring transition adjustments are reasonable and complete. We encourage the Council to share its transition plan and transition work with us early in the audit process so we can agree issues and adjustments in a timely manner.
## Appendix 1: Status of previous recommendations

### Open recommendations

<table>
<thead>
<tr>
<th>Recommendation</th>
<th>First raised</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Review of revenue in advance accounts</strong></td>
<td>2016/17</td>
<td>In progress</td>
</tr>
<tr>
<td>Council staff perform a review of all revenue in advance items older than one year and clear out to revenue those that are not valid Revenue in Advance. This is particularly relevant for revenue in advance accounts relating to building consent applications, inspections and issuance of code compliance certificates.</td>
<td></td>
<td>Management have established an opening balance as at 1 July and are working through the remaining months to clear the revenue. Council has received legal advice and do not plan to clear the entire balance but are taking steps to reduce the balance based on an assessment of the likelihood of the revenue recognition criteria being met.</td>
</tr>
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</table>
### Implemented or closed recommendations

<table>
<thead>
<tr>
<th>Recommendation</th>
<th>First raised</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Beneficial</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>SAP – Accounts payable three way matching</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>We recommended that all available SAP system controls for three-way matching are fully activated.</td>
<td>2016/17</td>
<td>Risk accepted – matter closed</td>
</tr>
<tr>
<td>We found that the “three-way matching” system control is only partly activated. The system setting requiring purchase orders to be matched to invoices with zero tolerance is correctly activated within the SAP system. However, the restriction for all invoices to require goods to be received before payment, is not fully set. The control is currently marked as “optional” in the system. Per the SAP settings this feature would be enhanced if this was set to “required”.</td>
<td></td>
<td>Management accept the current process. The Council will consider the full activation of three-way matching as part of the SAP Suite 4 Hana conversion project.</td>
</tr>
</tbody>
</table>
## Appendix 2: Disclosures

<table>
<thead>
<tr>
<th>Area</th>
<th>Key messages</th>
</tr>
</thead>
<tbody>
<tr>
<td>Our responsibilities in conducting the audit</td>
<td>We carry out this audit on behalf of the Controller and Auditor-General. We are responsible for expressing an independent opinion on the financial statements and performance information. This responsibility arises from section 15 of the Public Audit Act 2001. The audit of the financial statements does not relieve management or the Council of their responsibilities. Our audit engagement letter contains a detailed explanation of the respective responsibilities of the auditor and the Council.</td>
</tr>
<tr>
<td>Auditing standards</td>
<td>We carry out our audit in accordance with the Auditor-General’s Auditing Standards. The audit cannot and should not be relied upon to detect every instance of misstatement, fraud, irregularity or inefficiency that are immaterial to your financial statements. The Council and management are responsible for implementing and maintaining systems of controls for detecting these matters.</td>
</tr>
</tbody>
</table>
| Auditor independence                      | We are independent of the Council in accordance with the independence requirements of the Auditor-General’s Auditing Standards, which incorporate the independence requirements of Professional and Ethical Standard 1 (Revised): Code of Ethics for Assurance Practitioners, issued by New Zealand Auditing and Assurance Standards Board.  

In addition to the audit of the Council and its subsidiaries, excluding Lyttelton Port Company (audited by KPMG), we carried out other audit and assurance engagements for the Council and its subsidiary companies.  

The assurance engagement we carried out for the Council parent was related to:  

- Council’s Debenture Trust Deed.  

The assurance engagements for the Council’s subsidiaries were related to:  

- Orion’s annual regulatory information disclosures, prepared under the Electricity Distribution Information Disclosure Determination 2012;  
- Orion’s annual compliance statement, prepared under the Electricity Distribution Services Default Price-Quality Path Determination 2010;  
- Christchurch International Airport Limited’s (CIAL) annual regulatory information disclosures, prepared under the Commerce Act (Specified Airport Services Information Disclosure) Determination 2010; and  
- CIAL’s bond registry.  

These engagements are compatible with those independence requirements.

Other than the audits and the other audit and assurance engagements, we have no relationship with or interests in the Council or any of its subsidiaries. |
<table>
<thead>
<tr>
<th>Area</th>
<th>Key messages</th>
</tr>
</thead>
<tbody>
<tr>
<td>Other relationships</td>
<td>To date, we are not aware of any situations where a spouse or close relative of a staff member involved in the audit occupies a position with the Council or its subsidiaries that is significant to the audit. We are aware of a situation where a staff member of Audit New Zealand accepted a position of employment with the Council during the current financial year. The staff member is employed as a financial accountant within the Financial Management Unit. The staff member was not involved in the audit of the Council while employed by Audit New Zealand, but was involved in auditing Group entities.</td>
</tr>
</tbody>
</table>
Audit New Zealand
Mana Arotake Aotearoa

Level 3, 335 Lincoln Road, Addington
PO Box 2
Christchurch 8140

www.auditnz.govt.nz
11. Audit and Risk Management Committee Minutes - 30 May 2019

Reference: 19/607420
Presenter(s): Mark Saunders - Committee and Hearings Advisor

1. Purpose of Report

The Audit and Risk Management Committee held a meeting on 30 May 2019 and is circulating the Minutes recorded to the Council for its information.

2. Recommendation to Council

That the Council receives the Minutes from the Audit and Risk Management Committee meeting held 30 May 2019.

Attachments

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<td>A1</td>
<td>Minutes Audit and Risk Management Committee - 30 May 2019</td>
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</tr>
</tbody>
</table>

Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Mark Saunders - Committee and Hearings Advisor</th>
</tr>
</thead>
</table>
Audit and Risk Management Committee
OPEN MINUTES

Date: Thursday 30 May 2019
Time: 9:02am
Venue: Council Chambers, Level 2, Civic Offices, 53 Hereford Street, Christchurch

Present
Chairperson
Ms Kim Wallace
Councillor Raf Manji
Councillor Vicki Buck
Councillor Phil Clearwater
Councillor Pauline Cotter
Mayor Lianne Dalziel
Councillor David East
Deputy Mayor Andrew Turner
Mr Mark Russell
Mr Michael Rondel

30 May 2019

Principal Advisor
Carol Bellette
General Manager Finance and Commercial

Mark Saunders
Committee and Hearings Advisor
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www.ccc.govt.nz

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The agenda was dealt with in the following order.

1. **Apologies**

   **Part C**
   
   **Committee Resolved ARCM/2019/00011**
   
   That the apology for lateness from Councillor Manji, and the apologies for early departure from Councillor Cotter and Councillor Buck be accepted.

   Ms Wallace/Councillor Cotter

   **Carried**

2. **Declarations of Interest**

   **Part B**
   
   There were no declarations of interest recorded.

3. **Confirmation of Previous Minutes**

   **Part C**
   
   **Committee Resolved ARCM/2019/00012**
   
   That the minutes of the Audit and Risk Management Committee meeting held on Friday, 8 March 2019 be confirmed.

   Councillor Clearwater/Mr Russell

   **Carried**

4. **Public Forum**

   **Part B**
   
   There were no public forum presentations.

5. **Deputations by Appointment**

   **Part B**
   
   There were no deputations by appointment.

6. **Presentation of Petitions**

   **Part B**
   
   There was no presentation of petitions.

   Councillor Manji joined the meeting at 9:06am during the consideration of Item 7.

Committee Resolved ARCM/2019/00013 (Original Staff Recommendations Accepted without Change)

Part C

That the Audit and Risk Management Committee:
1. Notes the critical judgements, estimates and assumptions made to date for the Council’s 2019 Annual Report, noting that these will be reflected in the final Annual Report to be considered by the Committee at its September meeting.

Mr Rondel/Ms Wallace  Carried

Councillor Buck declared an interest and took no part in the consideration of the section of this Item relating to the Ōtautahi Community Housing Trust.

Committee Decided ARCM/2019/00014 (Original Staff Recommendations Accepted without Change)

Part A

That the Audit and Risk Management Committee recommends that the Council:
1. Receives this report on the critical judgements, estimates and assumptions made to date for the Council’s 2019 Annual Report.

Mr Rondel/Ms Wallace  Carried

8. Audit Management Letter - Interim 2018/19

Committee Comment

Andy Burns and Andrew Timlin of Audit New Zealand joined the table for the consideration of this item.

Committee Resolved ARCM/2019/00015 (Original Staff Recommendations Accepted without Change)

Part C

That the Audit and Risk Management Committee:
1. Notes that Audit New Zealand reviewed the internal controls in place for our key financial and non-financial information systems and concluded that the Council has appropriate systems of internal control over its key financial systems and that they were operating effectively;

2. Notes that Audit New Zealand reviewed the Council’s information systems and processes and concluded that the Council’s IT Governance is effective;
3. Notes that Audit New Zealand reviewed the Council’s systems and controls for reporting its service performance information and concluded for the sample selected that the Council has appropriate systems and processes in place to capture and accurately report its achieved results against the performance measures;


Deputy Mayor/Councillor East

Committee Decided ARCM/2019/00016 (Original Staff Recommendations Accepted without Change)

9 Resolution to Exclude the Public

Committee Resolved ARCM/2019/00017

Part C

That the following persons remain after the public have been excluded for the following items of the public excluded agenda as they have knowledge that is relevant to these items and will assist the Council:

- Andy Burns and Andrew Timlin of Audit New Zealand, and David Seath of Deloitte, for:
  - Item 11, Quarterly Procurement Report – Quarter 3 – 2018/19;
  - Item 12, Internal Audit Status Report;
  - Item 13, Risk Management Status Report;
  - Item 14, Cyber Security Programme Update; and

- Steve Law of Deloitte for:
  - Item 12, Internal Audit Status Report.

AND

That at 9:27am the resolution to exclude the public set out on pages 42 to 44 of the agenda be adopted.

Ms Wallace/Councillor Cotter

The public were re-admitted to the meeting at 11:20am.

Meeting concluded at 11:21am.

CONFIRMED THIS 18th DAY OF JUNE 2019

KIM WALLACE
CHAIRPERSON
12. Health, Safety and Wellbeing Committee Minutes - 7 June 2019

Reference: 19/632605
Presenter(s): Mark Saunders - Committee and Hearings Advisor

1. Purpose of Report
   The Health, Safety and Wellbeing Committee held a meeting on 7 June 2019 and is circulating the Minutes recorded to the Council for its information.

2. Recommendation to Council
   That the Council receives the Minutes from the Health, Safety and Wellbeing Committee meeting held 7 June 2019.

Attachments

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<td>108</td>
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Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Mark Saunders - Committee and Hearings Advisor</th>
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</table>
Health, Safety and Wellbeing Committee
OPEN MINUTES

Date: Friday 7 June 2019
Time: 9:01am
Venue: Committee Room 1, Level 2, Civic Offices, 53 Hereford Street, Christchurch

Present
Deputy Chairperson
Councillor David East
Councillor Aaron Keown
Mr Murray Harrington

Principal Advisor
Prue Norton
Head of Human Resources

Mark Saunders
Committee and Hearings Advisor
941 6436
mark.saunders@ccc.govt.nz
www.ccc.govt.nz

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The agenda was dealt with in the following order.

1. **Apologies**
   
   Part C
   
   Committee Resolved HSCM/2019/00004
   
   That the apologies from Councillor Gough and Mr Coleman be accepted.
   
   Councillor Keown/Mr Harrington
   
   Carried

2. **Declarations of Interest**
   
   Part B
   
   There were no declarations of interest recorded.

3. **Confirmation of Previous Minutes**
   
   Part C
   
   Committee Resolved HSCM/2019/00005
   
   That the minutes of the Health, Safety and Wellbeing Committee meeting held on Friday, 15 March 2019 be confirmed.
   
   Mr Harrington/Councillor Keown
   
   Carried

4. **Public Forum**
   
   Part B
   
   There were no public forum presentations.

5. **Deputations by Appointment**
   
   Part B
   
   There were no deputations by appointment.

6. **Presentation of Petitions**
   
   Part B
   
   There was no presentation of petitions.
7. Health, Safety and Wellbeing Update

Committee Resolved HSCM/2019/00006 (Original Staff Recommendations Accepted without Change)

Part C

That the Health, Safety and Wellbeing Committee:

1. Receives the information in this report.
2. Receives the appended summary (Attachment A) of the Health and Wellbeing Support provided after the 15 March 2019 event.
3. Receives the presentation to this meeting on the upcoming plan for Change Management related to the Council’s new processes and HSW software system (ABLE).
4. Receives the presentation to this meeting on the HSW software system (ABLE) – related to two key functions:
   a. Visible Leadership
   b. Event Reporting

Councillor Keown/Mr Harrington  

Carried

8 Resolution to Exclude the Public

Committee Resolved HSCM/2019/00007

Part C

That at 10:53am the resolution to exclude the public set out on pages 18 to 19 of the agenda be adopted.

Councillor East/Councillor Keown  

Carried

The public were re-admitted to the meeting at 10:57am.

Meeting concluded at 10:58am.

CONFIRMED THIS 6th DAY OF SEPTEMBER 2019

COUNCILLOR DAVID EAST  
DEPUTY CHAIRPERSON
13. **Infrastructure, Transport and Environment Committee Minutes - 12 June 2019**

Reference: 19/650183  
Presenter(s): Aidan Kimberley - Committee Advisor

**1. Purpose of Report**  
The Infrastructure, Transport and Environment Committee held a meeting on 12 June 2019 and is circulating the Minutes recorded to the Council for its information.

**2. Recommendation to Council**  
That the Council receives the Minutes from the Infrastructure, Transport and Environment Committee meeting held 12 June 2019.

**Attachments**

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**Signatories**

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<tr>
<td>Aidan Kimberley - Committee and Hearings Advisor</td>
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Infrastructure, Transport and Environment Committee
OPEN MINUTES

Date: Wednesday 12 June 2019
Time: 1.08pm
Venue: Council Chambers, Civic Offices, 53 Hereford Street, Christchurch

Present
Chairperson
Councillor Pauline Cotter
Councillor Mike Davidson
Councillor Vicki Buck
Councillor Phil Clearwater
Councillor Anne Galloway
Councillor Aaron Keown
Councillor Tim Scandrett
Councillor Sara Templeton

11 June 2019

Principal Advisor
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The agenda was dealt with in the following order.

1. **Apologies**

   There were no apologies.

2. **Declarations of Interest**

   **Part B**
   
   There were no declarations of interest recorded.

3. **Confirmation of Previous Minutes**

   **Part C**
   
   **Committee Resolved ITEC/2019/00016**
   
   That the minutes of the Infrastructure, Transport and Environment Committee meeting held on Wednesday, 10 April 2019 be confirmed.

   Councillor Davidson/Councillor Clearwater **Carried**

4. **Public Forum**

   **Part B**
   
   There were no public forum presentations.

5. **Deputations by Appointment**

   **Part B**
   
   There were no deputations by appointment.

6. **Presentation of Petitions**

   **Part B**
   
   There was no presentation of petitions.
7. **Biodiversity Fund Project Applications**  
**Committee Comment**

The Committee selected the Jubilee Stream fencing project in the third recommendation, and were advised that the Edwards Stream project is likely to be put forward for funding in the next financial year.

The Committee also requested a briefing on biodiversity matters.

**Committee Resolved ITEC/2019/00017**

**Part C**

That the Infrastructure, Transport and Environment Committee:

1. Receive the information in the report.
2. Approve full funding to the following three projects, to provide certainty to landowners and facilitate timely completion of proposed works:
   a. $9,090 for Head of the Harbour - fencing
   b. $39,986 for Stencliffe Farm - fencing
   c. $40,000 for Island Bay - fencing and pest mammal control
3. Allocate remainder of funding to the following project, which is highly likely to be feasible with a slightly reduced contribution from the Council:
   a. $31,624 for Jubilee Stream - fencing
4. Requests a briefing on biodiversity matters.

Councillor Cotter/Councillor Clearwater  
Carried

Councillor Galloway left the meeting at 1:41 p.m. during the discussion on item 8.

8. **Gloucester Street Enliven Places Project, Transitional Streetscape Amenity and Pedestrian Improvements.**

**Committee Comment**

The Committee discussed the character of the street and whether it would be possible to use this project to add a feature which could attract people to enjoy the area.

The Committee requested staff to put forward a unique feature for inclusion in the project when this item is reported to the Council.

**Staff Recommendations**

That the Infrastructure, Transport and Environment Committee Recommends that the Council:

1. Approves the proposed Enliven Places temporary pedestrian amenity improvement project on Gloucester Street between Colombo and Manchester streets as outlined on Attachment A.

**Committee Resolved ITEC/2019/00018**
Infrastructure, Transport and Environment Committee
12 June 2019

Part C

That the Infrastructure, Transport and Environment Committee:

1. Requests staff to include an extra unique feature of some sort when this item is reported to the Council.

Councillor Buck/Councillor Clearwater  
Carried

Committee Decided ITEC/2019/00019

Part A

That the Infrastructure, Transport and Environment Committee Recommends that the Council:

1. Approves the proposed Enliven Places temporary pedestrian amenity improvement project on Gloucester Street between Colombo and Manchester streets as outlined on Attachment A.

Councillor Buck/Councillor Clearwater  
Carried

Councillor Galloway returned to the meeting at 1:49 p.m.

9. Transport Unit Bi-Monthly Report

Committee Resolved ITEC/2019/00020

Part C

That the Infrastructure, Transport and Environment Committee:

1. Receive the information in the attached report.

Councillor Cotter/Councillor Clearwater  
Carried

Meeting concluded at 2.10pm.

CONFIRMED THIS 10TH DAY OF JULY 2019.

COUNCILLOR PAULINE COTTER  
CHAIRPERSON
14. **Innovation and Sustainable Development Committee Minutes - 20 May 2019**

**Reference:** 19/637609  
**Presenter(s):** Sarah Drummond - Committee and Hearings Advisor

1. **Purpose of Report**  
The Innovation and Sustainable Development Committee held a meeting on 20 May 2019 and is circulating the Minutes recorded to the Council for its information.

2. **Recommendation to Council**  
That the Council receives the Minutes from the Innovation and Sustainable Development Committee meeting held 20 May 2019.

**Attachments**

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**Signatories**

| Author                      | Sarah Drummond - Committee and Hearings Advisor           |      |
Innovation and Sustainable Development Committee
OPEN MINUTES

Date: Monday 20 May 2019
Time: 1pm
Venue: Council Chamber, Level 2, Civic Offices, 53 Hereford Street, Christchurch

Present
Chairperson
Councillor Vicki Buck
Deputy Chairperson
Councillor Sara Templeton
Members
Councillor Jimmy Chen
Councillor Mike Davidson
Councillor Anne Galloway
Councillor James Gough
Councillor Glenn Livingstone
Deputy Mayor Andrew Turner

20 May 2019

Principal Advisor
Brendan Anstiss
General Manager Strategy & Transformation
Tel: 941 8472

Sarah Drummond
Committee and Hearings Advisor
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www.ccc.govt.nz

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The agenda was dealt with in the following order.

1. **Apologies**

   **Part C**
   
   **Committee Resolved ISDC/2019/00013**

   That the apologies from Deputy Mayor Turner for absence and Councillor Livingstone for early departure be accepted.

   Councillor Gough/Councillor Galloway  
   
   **Carried**

2. **Declarations of Interest**

   **Part B**

   Councillor Buck declared an interest in Item 11.

3. **Confirmation of Previous Minutes**

   **Part C**
   
   **Committee Resolved ISDC/2019/00014**

   That the minutes of the Innovation and Sustainable Development Committee meeting held on Wednesday, 27 March 2019 be confirmed.

   Councillor Davidson/Councillor Templeton  
   
   **Carried**

4. **Public Forum**

   **Part B**

   **4.2 350.org Christchurch**

   Charles Drace spoke on behalf of 350.org Christchurch regarding waste minimisation and tree planting in relation to climate change.

   **Part B**

   That the Innovation and Sustainable Development Committee:

   1. Thanks Mr Drace for his presentation.

   **4.3 Electric Air**

   Gary Freedman spoke on behalf of Electric Air regarding brining a demonstration electric aircraft to Christchurch, with a view to beginning their use to reduce reliance on fossil fuel.
Innovation and Sustainable Development Committee
20 May 2019

Part B

That the Innovation and Sustainable Development Committee:

1. Thanks Mr Freedman for his presentation.

4.1 Nicola Wilkie
Nicola Wilkie will speak to the Committee.
This public forum did not take place

5. Deputations by Appointment

Part B

5.1 Extinction Rebellion
Julie Downard spoke on behalf of Extinction Rebellion regarding declaring a climate change emergency.

Part B

That the Innovation and Sustainable Development Committee:

1. Thanks Ms Downard for their deputation.

5.2 Christchurch School Strike 4 Climate Team
Mia Sutherland and Clara Foley spoke on behalf of Christchurch School Strike 4 Climate Team regarding Climate Change.

Part B

That the Innovation and Sustainable Development Committee:

1. Thanks Ms Sutherland and Ms Foley for their deputation.

6. Presentation of Petitions

Part B

There was no presentation of petitions.

Councillor Gough left the meeting at 1.40pm during presentation of item 5 and returned at 1.43pm
7. Information on declaring a climate emergency
Committee Resolved ISDC/2019/00015

Part C

1. That the Innovation and Sustainable Development Committee:
   a. Receive this report and consider whether to recommend that Council declares a climate emergency.

Councillor Chen/Councillor Gough

Carried

8. Declaration of a Climate Change and Ecological Emergency
Committee Comment

1. The Committee received several deputations to this report at the start of the meeting. Following the deputations the Committee received the information report (Attachment A) from Council Officers regarding declaring a climate emergency and discussed this and the Chairpersons recommendations below.

Chairperson’s Recommendations

That the Innovation and Sustainable Development Committee Recommends that the Council Resolves that:

1. Christchurch joins with over 500 other cities and districts in declaring a climate and ecological emergency.

2. Climate change leadership and safe and sustainable water be the overarching objectives of our key Strategic Documents including, but not limited to the Long Term Plan/Infrastructure and Finance Strategies.

3. A question be included in the annual resident’s survey on Council’s action on climate change.

4. The Christchurch City Council approach other major cities to initiate cooperative work on climate and ecological change work.

5. The Christchurch City Council recognises that action is required and challenges other local authorities and Central Government to recognise the climate change emergency and act accordingly.

Notes that the following work on climate change is already underway;

- Work on a city-wide target for carbon net-neutrality is underway with an updated Climate Strategy due in 2019.
- Climate change impacts are now considered in all Christchurch City Council Reports.
- The City Council’s vehicle fleet has been electrified through a shared fleet with Yoogo.
- The City Council procurement policy has been altered to include sustainability as a high priority.
- The Major Cycleway Routes are now being built across the city and are encouraging active transport and the central city is being designed to encourage active transport.
Innovation and Sustainable Development Committee  
20 May 2019

- An eco-designer is available to ensure people can get help with rebuild, or build of housing and has supported commercial buildings to be more sustainable.
- Sustainability is already included as an objective by the Christchurch City Council Holdings Limited (CCHL) group of companies.

Committee Decided ISDC/2019/00016

Part A

That the Innovation and Sustainable Development Committee Recommends that the Council Resolves that:

1. Christchurch joins with other cities and districts in declaring a climate and ecological emergency.
2. Climate change leadership and safe and sustainable water should be the overarching objectives of our key Strategic Documents including, but not limited to the Long Term Plan/Infrastructure and Finance Strategies.
3. A question be included in the annual resident’s survey on Council’s action on climate change.
4. The Christchurch City Council approach other major cities to initiate cooperative work on climate and ecological change work.
5. The Christchurch City Council recognises that action is required and challenges other local authorities and Central Government to recognise the climate change emergency and act accordingly.
6. Requests further advice from Council Officers based on the deputation and requests presented by Extinction Rebellion, to be reported to the June and July 2019 Innovation and Sustainable Development Meetings.

Notes that the following work on climate change is already underway;

- Work on a city-wide target for carbon net-neutrality is underway with an updated Climate Strategy due in 2019.
- Climate change impacts are now considered in all Christchurch City Council Reports.
- The City Council’s vehicle fleet has been electrified through a shared fleet with Yoogo.
- The City Council procurement policy has been altered to include sustainability as a high priority.
- The Major Cycleway Routes are now being built across the city and are encouraging active transport and the central city is being designed to encourage active transport.
- An eco-designer is available to ensure people can get help with rebuild, or build of housing and has supported commercial buildings to be more sustainable.
- Sustainability is already included as an objective by the Christchurch City Council Holdings Limited (CCHL) group of companies.

Councillor Davidson/Councillor Livingstone  
Carried

Councillor Gough requested that his vote against the recommendation be recorded.
9 Resolution to Exclude the Public
Committee Resolved ISDC/2019/00017

Part C

That at 2.19pm the resolution to exclude the public set out on pages 21 to 22 of the agenda be adopted.

Councillor Livingstone/Councillor Galloway

Carried

The public were re-admitted to the meeting at 2.37pm.

Meeting concluded at 2.38pm.

CONFIRMED THIS 26th DAY OF JUNE 2019

COUNCILLOR VICKI BUCK
CHAIRPERSON
15. Banks Peninsula Water Management Zone Committee Minutes - 21 May 2019

Reference: 19/646105
Presenter(s): Liz Ryley - Committee Advisor

1. Purpose of Report

The Banks Peninsula Water Management Zone Committee held a meeting on 21 May 2019 and is circulating the Minutes recorded to the Council for its information.

2. Recommendation to Council

That the Council receives the Minutes from the Banks Peninsula Water Management Zone Committee meeting held 21 May 2019.

Attachments

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Signatories

| Author | Liz Ryley - Committee Advisor |
Banks Peninsula Water Management Zone Committee
OPEN MINUTES

Date: Tuesday 21 May 2019
Time: 4.03pm
Venue: Governors Bay Community Centre, 1 Cresswell Avenue, Governors Bay

Present
Chairperson: Dr Benita Wakefield - Te Rūnanga o Wairewa
Deputy Chairperson: Gina Waibl - Community Representative
Members: Rima Herber - Community Representative
Elizabeth Macpherson - Community Representative
Ben Manso - Community Representative
Paula Smith - Community Representative
Garrick Thorn - Community Representative
Andrew Turner - Deputy Mayor Christchurch City Council
Elizabeth Cunningham - Councillor Environment Canterbury
Manaia Cunningham - Te Rūnanga o Koukourarata
Aurora Smith - Te Hapū o Ngāti Whêke/Rapaki

In Attendance: Gillian Jenkins, Helen Greenup, Mananui Ramsden (ECan); Pam Richardson (private landowner), Tom McTavish (DOC), Yvette Couch-Lewis and Karen Banwell (Whaka-Ora, Healthy Harbour Project)

20 May 2019

Committee Advisor
Liz Ryley
Tel: 941 8153
Christchurch City Council

Principal Advisor
Peter Kingsbury
Principal Advisor Natural Resources
Tel: 941 8487
Christchurch City Council

Zone Facilitator
Lesley Woudberg
Zone Facilitator
Tel: 027 706 4273
Environment Canterbury

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Mananui Ramsden, Te Rūnanga o Koukourārata, and Cultural Land Management Advisor at Environment Canterbury introduced himself to the Committee and opened the meeting with a Karakia/Timatanga.

The agenda was dealt with in the following order.

1. **Apologies**

   That an apology from Pere Tainui, and apologies for lateness from Manaia Cunningham and Deputy Mayor Andrew Turner, be accepted.

2. **Updates from Banks Peninsula Zone Committee Members**

   Members highlighted events/meetings/issues relevant to the Zone Committee. These were noted as:

   **Benita** – Acknowledged Councillor Elizabeth Cunningham and the Environment Canterbury (ECan) Councillors for the climate emergency declaration.

   **Rima** –
   1. Reported from the Canterbury Water Management Strategy Regional Committee meeting and workshop regarding Farm Environment Plans, how the Plans work and audited. The Plans require tangible outputs. The Regional Committee wants to ensure that the Zone Committee representatives have time to report to each meeting. They also take some time to discuss way out, nutty, radical ideas at each meeting to check for any useful outputs.
   2. The beach area near her home, Birdlings Flat, between the canal and carpark – contains the weed *Yellow-horned poppy* so they are grubbing out this and other weeds with the assistance of DOC and volunteers. Rima will bring photos of the poppy to the next meeting.

   Manaia Cunningham arrived at 4.14pm.

   **Aurora** – Advised she has been talking to people at Rapaki and, as a newly appointed member, getting to know her fellow Zone Committee members better.

   **Manaia** –
   1. Referred to a concern raised at the last Rūnanga meeting about topdressing around the harbour, where pellets are spread over the landscape. The question was asked about the effect on local water tanks. This is being raised with ECan workers for advice and information to be provided to Rūnanga members regarding cause and effects.
   2. A letter received from the Department of Conservation (DOC) to our Rūnanga and other Rūnanga about pest free Banks Peninsula and management of possums using cyanide in bait trap certified by the Ministry of Health. Whanau have asked for more knowledge about cyanide.

The meeting noted that DOC had been invited to attend this meeting at 6pm, along with Pam Richardson as a private landowner to provide a presentation to the Zone Committee about the possum control programme and control methods, including bait containing cyanide.
Banks Peninsula Water Management Zone Committee
21 May 2019

Paula – Research by NIWA on biopsies of 55 carcasses of Hector’s and Māui dolphins, has found nine with a higher number of toxoplasmosis (spread by cats) that is possibly carried in sediment. This is another reason to keep sediment out of waterways. The press release about this is on the NIWA website at: https://www.niwa.co.nz/

Liz Macpherson – Advised that she had been invited to New York to attend the General Assembly of the United Nations “Interactive Dialogue on Harmony with Nature” on 22 April 2019, relating to changing world systems for harmony to nature and mother earth. She spoke about retraining lawyers and about the Nature Agents programme. A highlight was to hear about water protection cases, e.g. the Lake Erie Bill of Rights; and reconnecting children with nature.

Ben – Has talked to landowners on Banks Peninsula and later in the meeting will provide members with feedback he has received from them in relation to the Immediate Steps programme.

Garrick – Has been in touch with Professor David Norton and has a planned meeting with him regarding a reserve/ecosanctuary he is proposing on the Port Hills. Garrick will obtain information as to the water perspective of this project. He has also been promoting Water Management Zone Committees as a route for engagement between science and communities. Currently the MBIE funding round is underway so people with water related projects are considering ways to engage communities.

Gina – Attended the Whaka-ora Advisory Committee meeting; and next week will be providing the Zone Committee’s quarterly update to the Christchurch City Council (CCC). Please advise Gina any matters you want raised by her at that Council meeting.

Elizabeth Cunningham –
1. Last Thursday Benita spoke to the Banks Peninsula 2018 Annual report at ECan. This was a positive presentation in which she acknowledged the newly appointed Zone Committee members, thanked Paula for her past work for the Committee, and presented the new approach for this Committee regarding everyone being involved.
2. ECan has approved its Annual Plan, including an increased rate for Pest Free Banks Peninsula.
   **Action:** Lesley will circulate the increased amount for members’ information.
3. Thank you for acknowledging the climate emergency declaration.

Pam Richardson was invited to provide comment at this time, and reported on research work being carried out by Liz Slooten, University of Otago, regarding the impact cruise ships in the harbour have on dolphins. She referred to a cruise ship levy for environmental impacts relating to Milford Sound. Akaroa harbour has a marine mammal sanctuary and reserve, as well as some of the other bays containing pied oyster catchers and shags as examples.

Paula asked for the Zone Committee’s quarterly report to the Councils to be included in this Committee’s agenda.

3. Confirmation of Previous Minutes
   **Committee Resolved BPZC/2019/00018**

That the minutes of the Banks Peninsula Water Management Zone Committee meeting held on Tuesday, 16 April 2019 be confirmed, subject to the following amendments:
4. Matters Arising from the Minutes

Councillor Cunningham referred to Item 7, the site visit with Alison Evans where Alison had expressed concern at the build-up of tyres that have been dumped. Alison had contacted CCC to remove them but she had been advised this would be her responsibility.

The Zone Committee members acknowledged and supported Alison’s concerns about the tyres.

Ben Manson raised the matter in Item 7, Te Roto o Wairewa-Lake Forsyth opening level noted at 2.7 metres and possibly even at 3.4 metres. Lesley explained that the resource consent for this activity expires in 2051. It was noted that the lake levels are recorded on ECan’s website.

Deputy Mayor Andrew Turner arrived at 4.40pm.

A brief round of introductions was undertaken at this time. Andrew noted that the last presentation by the Zone Committee to the CCC was clear and excellent.

5. Deputations by Appointment

There were no deputations by appointment.

6. Identification of Urgent Items

Nil.

7. Identification of General Public Contributions

Nil.

9. Whakaraupō Catchment Management Plan - Head of the Harbour Project Committee Comment

1. Yvette Couch-Lewis, governing chair of the Whaka-Ora, Healthy Harbour project, addressed the meeting about the Whakaraupō Catchment Management Plan.

2. Paula referred to two actions from the Zone Committee’s Action Plan, relating to stream plantings and erosion sediment road cutting trials, which have been identified as being important.

3. Yvette felt that was an example of how the two Committees could work together. Prioritisation of those two actions are aligned with the Whakaraupō Catchment Management Plan. Funding for the Head of the Harbour project is being sought from the Ministry for the Environment to look at three main streams from Teddington through to Living Springs, and waterways going into the harbour. On site interviews are being conducted with landowners.
The Head of the Harbour key priority when developing the Plan was causes of sedimentation. The landowners are being asked to tell the Project team about how they see their land, and they have been advising that incoming sediment, from tidal movements, is an issue for them. Issues covered include: types of plantings to reduce flooding; the effects of salt marsh; how much water runs off hills; and retiring some land. Yvette advised that Karen Banwell has been employed by the Whaka-Ora, Healthy Harbour project team to develop and align the Plan.

4. Further discussion was held by the Committee about alignment of the two Committees.
5. Andrew suggested giving weight IMS funding to support and align the Plan with the Zone Committee’s work programme.
6. Lesley circulated some projects the Committee has funded and been involved in, in the past.
7. Elizabeth Cunningham suggested the Plan could be a model for each harbour on Banks Peninsula.
8. Yvette was thanked for her presentation.

**Committee Resolved BPZC/2019/00019**

That the Banks Peninsula Water Management Zone Committee:

1. Receive the background information as the basis for discussion on the Whaka-ora, Healthy Harbour –Ki Uta Ki Tai Catchment Management Plan and the Head of the Harbour Project.

2. Consider Immediate Steps funding support to align the Whaka-ora, Healthy Harbour –Ki Uta Ki Tai Catchment Management Plan and the Head of the Harbour Project with the Zone Committee’s work programme, consider areas of cross-over or creating areas of cross-over, particularly with priority projects and action plan projects.

Gina Waibl/Manaia Cunningham  

Carried

**8. Immediate Steps Funding Decisions**

**Committee Comment**

1. Councillor Cunningham and Manaia Cunningham declared an interest in the Kahuku Stream Restoration project.

2. The Committee members viewed a large map tabled that provided locations of projects that have been funded through Immediate Steps in the past as well as land managed by the Department of Conservation, and Christchurch City Council land.

3. Helen Greenup provided a brief overview of each project application.

4. A query was made regarding the name “Bill Hill Little Akaloa” and whether this was correct. Helen checked this following the meeting and confirmed the name should read “Big Hill Little Akaloa”.

5. There was some discussion held about the applications. It was noted that particular applications are provided to the Zone Committee for decision-making. There was agreement
that staff should provide a full list of the applications that have been received at an early stage of the process, to provide Committee members with an overview.

Committee Resolved BPZC/2019/00020

That the Banks Peninsula Water Management Zone Committee:

1. Support the five Immediate Steps Project applications with the 2019/2020 Fund:
   a. Mabel Hope Covenant $26,750
   b. Okuti QEII Covenant $6,500
   c. Crown Island Covenant $25,240
   d. Big Hill Little Akaloa $6,000
   e. Kahukunu Stream Restoration $30,000 (+ $10,000 per year x2)

2. Request that in future staff provide information on all Immediate Steps Project applications to the Zone Committee early in the process.

Aurora Smith/Andrew Turner  
Carried

An adjournment was taken from 5.44pm to 6.20pm.

IMS Process - Landowner Feedback
Following the adjournment, Ben Manson was asked to provide the meeting with the feedback he has received from landowners about the Immediate Steps programme, as noted earlier in the updates.

Ben had received feedback and summarised the concerns of landowners. These were noted as:

1. The idea that ECan and CCC staff can enter a property many years after a project has been completed.
2. Landowners do not understand their ongoing obligations.
3. The potential for the Council staff to discover breaches of rules regarding compliance.
4. A belief that point 3 above is contained in council staff employment contracts.

Manaia thanked Ben for bringing these comments to the table, to assist the Committee in its decision-making.

Gillian agreed it was great to hear these comments. Part of ECan’s values is to have integrity, so staff have a responsibility to be checking matters, however ECan always tries to work with landowners to find solutions in the first instance.

Andrew noted the importance of (1) giving priority to communications and engagement, for confidence and trust building, and (2) of information sharing between ECan and CCC.

Paula suggested that points 1 and 2 could be provided to the community by way of a Questions & Answers section of the IMS.

Other points noted were the need to be clear about ECan’s approach, and whether there could be an independent person from one of the farming organisations/restoration areas to provide a link between
the landowners and councils, and a suggestion of putting people who have been through the IMS process in touch with those who are wanting to undertake the process.

Action: Respond to some of the concerns that may be barriers to the IMS funding, as raised through Zone Committee discussion on points 1-4 above.

Action: Consider the employment of a co-ordinator led team, to be employed to plant and maintain riparian areas, including assistance with fencing, as suggested by Pam Richardson. Possibilities include the Conservation Trust or IMS Funding team.

Department of Conservation – Possum Control
Department of Conservation Marine and Biodiversity Ranger, Tom McTavish, was welcomed to the table, along with Pam Richardson.

Manaia advised there was support by the Rūnanga for Predator Free Banks Peninsula, however, concern had been expressed by whanau relating to the impact if the poison was to enter waterways, and whether this would affect us and our children if it gets into water and our food gathering areas.

Tom McTavish outlined the possum control programme, and the impact of possums on native species. The reason for this programme is to protect the native species from those negative impacts, as well as control the spread of Tb.

Pam Richardson provided some history of the community initiated possum control programme from the 1970s through to 2005 when Tb was removed from possums and cattle. This programme covered areas such as Purau/Port Levy, Charteris Bay, Pigeon Bay and Takamauta. A consultation process and survey engagement with landowners and farmers had been undertaken, when landowners and farmers agreed to a targeted rate, which has been in place for around 15 years. Possum numbers have reduced to low levels but we cannot let up on that work or numbers will increase.

Aurora asked for information about the use of the Feratox bait.

Tom advised that the bait was placed at a targeted rate into particular blocks on a rotation process. When ECan is working in wider segments, DOC augments that with its own control in its reserves for maximum effect. There are seven reserves in the centre block covered in the budget, and he noted the areas on the large tabled map.

Tom showed an example of the Feratox bait and explained how it works by producing a cyanide gas when it contacts water. It is placed into the reserves with six bags per hectare, i.e. six pellets into an area slightly bigger than a rugby field.

Regarding positioning of the bags in relation to waterways, Tom explained that DOC has to apply to the independent Medical Officer of Health for the use of this who considers the risks. They want to know if there are any human water intakes within 200 metres of the reserve boundary. There is no issue or any risk of the bait entering water and poisoning at these concentrations. DOC placed the bait at a distance from the waterways that is over and above what is recommended, to prevent possums entering the water. He noted that the bait does not accumulate in tissue, so there was a low chance of birds dying if they eat the possum carcass. He added that it was the responsibility of the Environmental Protection Authority to make decisions about the baits from a public health perspective.
Councillor Cunningham advised that the Rūnanga had received a letter from DOC about work in a specific area. She explained the Rūnanga are not specific landowners and there would be a number of people who do not attend Rūnanga meetings who are landowners who would need to be advised.

Benita thanked Tom for responding to the concerns of the Rūnanga. A presentation to the Rūnanga at some time would be a good idea.

Action: Acknowledge differences between the Excell and High Country contractors letters notifying people of the operation. That is a matter DOC and ECan may want to consider when hiring contractors to provide appropriate information.

10. Facilitator's Update - 21 May 2019
   Committee Comment
   1. Lesley’s report was taken as read.
   2. Lesley added the following comments to her report:
      2.1 The film “Fools & Dreamers: Regenerating a Native Forest” about the Hinewai Nature Reserve is out now to view.
      2.2 ECan has made a decision on a climate change emergency and Lesley tabled a document about ECan’s key climate change work.
   3. Questions were asked about Plan Change 7, about the status of the information cards being prepared by CCC, and about how climate change relates to Banks Peninsula.
   4. The current Te Karaka publication was noted, that is published every three months, containing an article by Pere Tainui and mahinga kai.
   5. Benita asked members to prepare for the updates to next month’s meeting, the need to plan for 2020, and to encourage working groups to be formed on targets, and what areas members would want to work on specifically.

Committee Resolved BPZC/2019/00021
   That the Banks Peninsula Water Management Zone Committee:

Garrick Thorn/Rima Herber
Carried

Manaia Cunningham closed the meeting with a Karakia/Whakamutunga.

Meeting concluded at 7.42pm.

CONFIRMED THIS 18TH DAY OF JUNE 2019

BENITA WAKEFIELD
CHAIRPERSON
16. Christchurch West Melton Water Management Zone Committee Minutes - 23 May 2019

Reference: 19/646117
Presenter(s): Liz Ryley - Committee Advisor

1. Purpose of Report
The Christchurch West Melton Water Management Zone Committee held a meeting on 23 May 2019 and is circulating the Minutes recorded to the Council for its information.

2. Recommendation to Council
That the Council receives the Minutes from the Christchurch West Melton Water Management Zone Committee meeting held 23 May 2019.

Attachments

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<td>Minutes Christchurch West Melton Water Management Zone Committee - 23 May 2019</td>
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Signatories

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<tr>
<th>Author</th>
<th>Liz Ryley - Committee Advisor</th>
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</table>
Christchurch West Melton Water Management Zone Committee
OPEN MINUTES

Date: Thursday 23 May 2019
Time: 6.06pm
Venue: Environment Canterbury,
200 Tuam Street

Present
Chairperson
Arapata Reuben - Tūhurirī Rūnanga
Kevin Brown - Community Representative
Helen Caley - Community Representative
Annabelle Hasselman - Community Representative
Gareth Oddy - Community Representative
Abbie Wilson - Community Representative
Councillor Pauline Cotter - Christchurch City Council
Councillor Tom Lambe - Environment Canterbury
Herewini Banks - Te Hapū o Ngāti Whēke/Rapaki
Lēs Wanahā - Te Taumutu Rūnanga

In Attendance: Jackie Curtis, Cherry Red; Gill Jenkins, Environment Canterbury; and Ash Campbell and Shane Kelly, Ngai Tahu Farming.

23 May 2019

Zone Facilitator
Lesley Woudberg
Zone Facilitator
Tel: 027 706 4273
Environment Canterbury

Principal Advisor
Diane Shelander
Senior Policy Analyst
Tel: 941 8304
Christchurch City Council

Committee Advisor
Liz Ryley
Tel: 941 8153
Christchurch City Council

www.ccc.govt.nz

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www.ccc.govt.nz/the-council/meetings-agendas-and-minutes/
Arapata Reuben opened the meeting with a Karakia/Timatanga.

The agenda was dealt with in the following order.

1. **Apologies**
   **Committee Decision**
   That apologies from Councillor Hasson and Carly Sluys, be accepted.

2. **Confirmation of Previous Minutes**
   **Committee Resolved CWZC/2019/00008**
   That the minutes of the Christchurch West Melton Water Management Zone Committee meeting held on Thursday, 28 March 2019 be confirmed.
   
   Annabelle Hasselman/Helen Caley  
   
   **Carried**

3. **Matters Arising from the Minutes**
   Page 7, Item 8 – Ravensdown – Verbal Update – it was confirmed that the information about copper free brake pads on trucks had been forwarded to the company.

   Les suggested this matter should be promoted to other heavy vehicle industries also. If Committee members have contacts, please forward the details to Lesley.

   Page 10, Item 12 – Zone Facilitator’s Update – a letter has been sent to the Minister of Health and notification that it had been received. A copy was included under Item 7 of the 23 May 2019 agenda, titled Correspondence. We are waiting for a response.

4. **Deputations by Appointment**
   A deputation was given by Adrianna Hess MSc titled “How Our Soil Will Save Our Waterways”. This related to research into the difference between petroleum-based fertiliser and organic fertiliser, and how nitrogen persists in the environment as a result of each type of application. The poor water quality of Te Waihora/Lake Ellesmere was referred to.

   The meeting noted an invitation to members had been received from the Selwyn-Waihora Zone Committee to attend their meeting on 6 August 2019 to discuss water related issues. This would be an opportunity to ask the Selwyn-Waihora Zone Committee what farming practises are in place around Te Waihora/Lake Ellesmere and whether some of the suggestions presented by Adrianna had potential.

5. **Identification of Urgent Items**
   Lesley reminded members to email Liz Ryley if they have any additions to the Committee’s Register of Interests.
6. Identification of General Public Contributions

John Benn, Department of Conservation
John referred to a lack of regional rules in the Christchurch West Melton zone relating to drain clearance and eels left on the river bank to die. The regional rules need to be tightened in this regard. Les advised that Te Taumutu Rūnanga does get notification of drains and dredging to ensure fish recovery, and this may be the case also for some of the other Rūnanga.

Lesley will follow this matter up with Compliance staff and John Benn.

7. Correspondence

Committee Comment

1. In addition to the correspondence included in the agenda to the Minister of Health, the meeting had earlier noted an invitation members had received from the Selwyn-Waihora Zone Committee to attend their meeting on 6 August 2019 to discuss water related issues.

2. Les suggested that the organisers of the Super Heroes should be involved in that meeting.

Committee Resolved CWZC/2019/00009

That the Christchurch West Melton Water Management Zone Committee:

1. Note the correspondence sent to Hon Dr David Clark on research on nitrate in drinking water and colorectal cancer risk.

Arapata Reuben/Pauline Cotter

Carried

8. Community Water Partnership Activities

Committee Comment

1. Clive Appleton, Team Leader Natural Environment at the Christchurch City Council, presented to the meeting on the Community Water Partnership Activities. Feedback to date on the partnership has been receptive.

2. Clive outlined the KidsFest Competition being undertaken from 6-20 July 2019 relating to blue fish about water from the roads washing straight into the river via the drains. He responded to queries from Committee members. He advised that it was important to improve communications, e.g. replicate the source to the sea bus trip to communicate to people in other catchments.

3. There will be opportunity to include community groups in future. Groups could be given blue fish to place around their areas. Clive noted that the Volunteer Army wanted to put together a pack about stormwater to distribute to schools, and if that went ahead a blue fish could be included in each pack.

4. Lesley tabled a document about volunteers on the Wairarapa Stream and an article on the Linwood fields, as referred to on the Christchurch City Council’s website, Newsline.
Committee Resolved CWZC/2019/00010

That the Christchurch West Melton Water Management Zone Committee:

1. Receive the update on the Community Water Partnership Activities.
2. Provide advice on how to share information about the gold fish competition.

Pauline Cotter/Arapata Reuben  Carried


Committee Comment

1. Shane Kelly, General Manager Dairy, and Ash Campbell, Ngāi Tahu Farming gave a presentation to the Zone Committee on the farming practices carried out by Ngāi Tahu Farming.
2. The farming operation uses less water and leaches less nitrate in order to push the boundaries of best practice. This is about the impact on the environment and about looking after people and providing them with adequate training.
3. Shane and Ash responded to questions from members about the farming practices, that include the use of Ecotain pasture designed to lessen nitrate leaching from cows, and a range of biodiversity projects being carried out.
4. Shane advised that the Zone Committee members would be welcome to visit the farm.

Committee Resolved CWZC/2019/00011

That the Christchurch West Melton Water Management Zone Committee:

1. Receive the verbal briefing by Ngāi Tahu Farming on Good Management Practices.

Herewini Banks/Kevin Brown  Carried

10. Update from Committee Members on Zone Activities

Committee Comment

1. Kevin Brown thanked Olivia Smith for her organisation of the “What’s Happening Under Our Feet” field trip. The trip went well and was very popular. He suggested organising a similar trip during the summer months, with plenty of advertising beforehand.
2. Les Wanhall referred to the Regional Committee trip to a dairy farm on the north bank of the Rakaia River relating to Farm Environment Plans and the Auditing process. He had learned a lot from the trip with the auditors asking farmers questions about their plans.
3. Kevin and Annabelle Hasselman attended the Waterwise Hui and prize-giving and met with the Estuary Trust who are looking for support from the Zone Committee as they move towards RAMSAR status.
4. Annabelle advised that the hui with students covered issues such as water, its use, mahinga kai and working groups.
5. Diane Shelander will follow up about organisation of the Christchurch City Council Councillors undertaking the same bus trip.

6. The Zone Committee members noted that the stormwater display held at the Westfield Mall, Riccarton was well attended.

Committee Resolved CWZC/2019/00012

That the Christchurch West Melton Water Management Zone Committee:

1. Consider the feedback from the ‘What’s Happening Under Our Feet Field Trip’ and discuss ideas for further engagement opportunities for 2019, to include the organisation of a Councillor bus trip in February 2019 to coincide with the Water Forum.

2. Receive briefings on the recent Farm Audit Field Trip, Regional Committee Meeting and Waterwise Hui.

Helen Caley/Annabelle Hasselman Carried

11. Facilitator's Update - 23 May 2019

Committee Comment

1. Lesley Woudberg spoke to her report, noting in (c) the good work on the Copper Brake Pad Remit; and the STORMINATOR device that was being trialled on some roofs.

2. Discussion was held about both Councils Declarations of a climate change and ecological emergency.

3. Les advised that a new person had been appointed as the CWMS Tangata Whenua Facilitator.

4. Gareth Oddy referred to the Stormwater 2019 Conference held on 1-3 May 2019 in Auckland. He advised that a stormwater innovation award had been presented.

5. Tom advised that the Ōtūkaihina Reserve required a co-ordinated planting plan. He suggested if members had the opportunity they should visit The Willows and Weedons Forest that sat alongside the Dryland Park, where there was a good partnership with the Selwyn District Council.

6. Annabelle advised that the Īpāwaho Heathcote River Network community groups would be giving a presentation this Saturday 26 May 2019 at 1pm in the South City Library. This would relate to the whole catchment including stormwater, an overview display of dredging and a predator free display.

7. The meeting noted there would also be presentations given next week by the Avon Heathcote Estuary Ihutai Trust about birds, the estuary and earthquake resilience, and benthic microalgae.

Committee Resolved CWZC/2019/00013

That the Christchurch West Melton Water Management Zone Committee:

1. Note the upcoming events and updates. Carried
Arapata Reuben closed the meeting with a Karakia/Whakamutunga.

Meeting concluded at 8.02pm.

CONFIRMED THIS 20TH DAY OF JUNE 2019

ARAPATA REUBEN
CHAIRPERSON
17. Selwyn Waihora Zone Committee Minutes - 29 January and 5 March 2019

Reference: 19/646230
Presenter(s): Liz Ryley - Committee Advisor

1. Purpose of Report
   The Selwyn Waihora Zone Committee held meetings on 29 January and 5 March 2019, and is circulating the Minutes recorded to the Council for its information.

2. Recommendation to Council
   That the Council receives the Minutes from the Selwyn Waihora Zone Committee meetings held on 29 January and 5 March 2019.

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Signatories

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<th>Author</th>
<th>Liz Ryley - Committee Advisor</th>
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MINUTES OF THE 90th MEETING OF THE SELWYN WAIHORA ZONE COMMITTEE
HELD IN THE LINCOLN EVENTS CENTRE, LINCOLN ON TUESDAY 29 JANUARY 2019
COMMENCING AT 1.30PM

AGENDA SUMMARY

<table>
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<tr>
<th>Item</th>
<th>Time</th>
<th>Description</th>
<th>Presenter</th>
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| 1.   | 1.30pm | Meeting commences with karakia and formal order of business:  
- Apologies  
- Welcome to new members and round of introductions  
- Identification of Urgent General Business  
- Confirmation of minutes 6 November 2018  
- Matters Arising & actions from last meeting  
- Report to and from Regional Committee Meeting (Karaitiana Taiuru)  
- Update from Zone Committee members on activities and meetings attended that relate to the Committee’s outcomes for the zone  
- Correspondence  
- Te Reo | |
| 2.   | 2.15pm | General Public Contribution | |
| 3.   | 2.20pm | Environment Canterbury zone team update | Johannes Welsch, Environment Canterbury |
| 4.   | 2.40pm | Selwyn River Waikirikiri Plan Working Group update | Paul Hodgson |
| 5.   | 2.45pm | Zone Facilitator’s Report | Mike Goodwin, Environment Canterbury |
| 6.   | 3.00pm | Approximate public meeting finish time | |
| 7.   | 3.30pm | BREAK for committee members | |
| 8.   | 5.00pm | Workshop: 2019 Planning | |
| 9.   | 5.00pm | Approximate finish time | |

The Chair welcomed everyone to the meeting.

PRESENT
Dr Benita Wakefield (Te Rūnanga o Wairewa), Les Wanhalla (Te Rūnanga o Taumutu), George Tikao (Te Rūnanga o Ōnuku), Councillor Murray Lemon (Selwyn District Council), Megan Hands (Community Member), Paul Hodgson (Community Member), Ron Pellow (Community Member, Acting Chair), Councillor Iaean Cranwell (Canterbury Regional
Council, Simon Hay (Community Member), Megan Hands (Community Member), Annie McLaren (Community Member) and Fiona McDonald (Community Member)

IN ATTENDANCE
Miria Goodwin, Dr Stephanie Rixecker, Angus McLeod, Trinity White, Dr Johannes Welsch and Fouad Alkhaier (Canterbury Regional Council); and Therese Davel (Selwyn District Council)

**Members of the public and other industry partners**

Denise Ford (Waihora Ellesmere Trust)

**APOLOGIES**

Apologies were received from Kylie-Jane Philips (Te Rūnanga o Rapaki); Allen Lim; Councillor Anne Galloway (Christchurch City Council); and Karaitiana Tāiuru (Te Rūnanga o Koukourārata)

**Moved:** Councillor Murray Lemon / **Seconded:** Les Wanhalla

_That the Committee accept the apologies, as noted._

**CARRIED**

**WELCOME TO NEW MEMBERS AND INTRODUCTIONS**

Ron Pellow welcomed the Committee to the first meeting of 2019 and asked for a brief round of introductions, also noting members’ interest in the zone committee.

**IDENTIFICATION OF URGENT GENERAL BUSINESS**

None.

**CONFIRMATION OF MINUTES**

Minutes of the 88th Meeting of the Selwyn Waihora Zone Committee (Water Management) held on Tuesday 6 November 2018
(no formal 89th meeting in December 2018 was held)

**Moved:** Megan Hands / **Seconded:** Dr Benita Wakefield

_That the minutes of the 88th meeting of the Selwyn Waihora Zone Committee (Water Management) held on Tuesday 6 November 2018, be confirmed._

**CARRIED**
MATTERS ARISING AND ACTIONS FROM MINUTES

None requiring attention.

REPORT FROM REGIONAL WATER MANAGEMENT COMMITTEE MEETING

The report from the Regional Water Management Committee meeting was taken as read. For ease of reference, the summary of the Regional Committee meeting of 11 December 2018, is included here:

1. WATER USAGE AND COMPLIANCE
   • Regulations require water meters on takes of 5 l/s and greater
   • Approx 5,000 telemetered takes and 1,000 takes annually uploaded
   • Goal is to have everyone providing real time data but not there yet
   • Encounter significant data mgmt/verification challenges
   • All meters calibrated every 5 years
   • Compliance journey starts with verification, warnings, abatement notices and finally enforcement
   • System does not measure efficiency
   • Key messages to consent holders
     o No tolerance for missing meters
     o Need to reverify meters every 5 years

2. CWMS FIT FOR FUTURE
   • Mayoral Forum provided feedback on an interim report that included the;
     o “social capital” built up by the CWMS
     o direction of travel
     o 3 waters focus of TAs
     o CWMS as a vehicle for a collective effort to improve water mgmt
   • The cmtt discussed emerging strategic issues
     o possible change “irrigated land area” target for a “better water mgmt” target
     o growing collective commitment to deliver
     o generating real change in world of complexity, lag times and climate change
     o providing for cultural values
     o generating resourcing and capacity
     o balance between monitoring/reporting and doing

3. ACKNOWLEDGE WORK OF WAIMAKARIRI AND OTOP
   • Waimakariri and OTOP zone committees both completed their ZIPA in early December. These documents are a culmination of extensive community engagement over 2 years.
There was a brief discussion about the 3 Waters issue. It was agreed that Councillor Murray Lemon would write a paragraph about the 5 Waters to send through to the Regional Committee to add to the CWMS Fit for Future Programme material.

UPDATE FROM ZONE COMMITTEE MEMBERS ON ACTIVITIES AND MEETINGS ATTENDED THAT RELATE TO THE COMMITTEE’S OUTCOMES FOR THE ZONE

Members of the Zone Committee reported on meetings attended that relate to the work of the Zone Committee including:

<table>
<thead>
<tr>
<th>Name</th>
<th>Activity</th>
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<tbody>
<tr>
<td>Allen Lim</td>
<td>Apology</td>
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<tr>
<td>Dr Benita Wakefield</td>
<td>Meeting at Taumutu for cultural monitoring on Kaitorete; Taumutu Conservatory hui; reminder of blessing of Ahuriri wetlands construction</td>
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<tr>
<td>Councillor Murray Lemon</td>
<td>Biodiversity Meeting for the District Plan Review; Ellesmere Sustainable Agriculture Meeting</td>
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<tr>
<td>Megan Hands</td>
<td>Te Waihora Agencies Group, Environment Canterbury public meeting on Coes Ford</td>
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<tr>
<td>Paul Hodgson</td>
<td>Environment Canterbury meeting on Coes Ford</td>
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<tr>
<td>Ron Pellow</td>
<td>No meetings</td>
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<tr>
<td>Councillor Anne Galloway</td>
<td>Apology</td>
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<tr>
<td>Councillor Iaean Cranwell</td>
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<tr>
<td>Karaitiana Taiuru</td>
<td>Apology</td>
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<td>Simon Hay</td>
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<td>Annie McLaren</td>
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<td>Fiona McDonald</td>
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<tr>
<td>Mayor Sam Broughton</td>
<td>Apology</td>
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<tr>
<td>Les Wanhalla</td>
<td>Conservatory hui at Taumutu; Regional Committee; Ahuriri project meetings and upcoming blessing event; Silverstream catchment wetlands project meetings, Stormwater Super Heroes at Riccarton mall; meeting to discuss drain closures for Bathhurst quarry with MKT</td>
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<tr>
<td>Kylie-Jane Phillips</td>
<td>Apology</td>
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<tr>
<td>George Tikao</td>
<td>Rūnanga meetings where zone committee meetings are discussed</td>
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TE REO

The Committee decided to continue their Te Reo practice at the start of each meeting. Miria Goodwin would be sending the booklets to members electronically and also bring copies to the March meeting.
GENERAL PUBLIC CONTRIBUTION

None.

1. ENVIRONMENT CANTERBURY ZONE TEAM UPDATE
   (Johannes Welsch, Environment Canterbury)

   Johannes Welsch spoke to the Zone Committee about the work programme outcomes, quoting some achievements against each of the projects. The following were points raised and responded to / referred for further information:

   - Dairy Monitoring report – staff to follow up when the next report is due out
   - Land use consent information on farms that have been identified – staff will provide information to the zone committee
   - Drinking water – Zone Committee to receive an update on chlorination from Selwyn District Council’s Asset Manager Water Services
     - Dr Rixecker took this opportunity to ask Councillor Murray Lemon to convey to the Asset Manager Water Services, Murray England, their sincere thanks and congratulations on the manner in which Murray deals with the communities. It was noted his expertise is par to none and his pragmatic practical nature and genuine care about people, makes him invaluable.
   - Monitoring of water quality - it was noted 400 sites across the region are monitored and they are chosen for a number of reasons. ECAn will have a staff member present to the zone committee on what and how monitoring is done.

2. SELWYN WAIKIRIKIRI PLAN WORKING GROUP UPDATE
   (Paul Hodgson)

   Paul Hodgson told the Committee that the Selwyn River Waikirikiri Working Group had 2 really good meetings in November. He added there was a lot of information which the working group needed to consider. In response to a question from Ron Pellow as to what the working group’s expected outcome was for the year, Paul said it depended on how fast they could come to a decision. The working group wants to table a document; have a series of meetings; record all information and projects they feel are worth considering. To this, Miria Goodwin added she was working with Paul to produce a roadmap for the working group’s March meeting.

   In response to a question from Les Wanhall about who would head the Immediate Steps Biodiversity Programme, the committee heard that a new biodiversity officer would be driving it.
3. ZONE FACILITATOR’S REPORT
(Miria Goodwin, Environment Canterbury)

Miria Goodwin took her report as read. She noted she would include the roles for the Chair and Deputy Chair in the papers for the March meeting. At that meeting, members will be required to vote for a Chair, a Deputy Chair and a representative on the Regional Water Management Committee.

Miria asked members to send her their preferences in relation to alternative dates and / or times for meetings. She would then prepare a report and bring it to the March meeting for members to decide how they want to change their current meeting time, if at all.

Mira asked the Committee to sign off on the Annual Report and asked who would volunteer to present it to the three Councils, i.e. Christchurch City Council (CCC), Environment Canterbury Regional Council (ECan) and Selwyn District Council (SDC). She noted anyone of the committee would be welcome to attend and that she would email the dates and times to everyone.

It was agreed Allen Lim will present to both CCC and SDC and that Benita Wakefield and Ron Pellow will present to ECan.

Miria also reminded members of the invitation for the Noho marae which is being presented by ECan. Due to the fact that the April meeting will be held on the Wairewa Marae, Miria asked members to let her know if they were interested in staying overnight.

GENERAL BUSINESS

Councillor Iaean Cranwell closed the meeting with karakia, wishing everyone a safe journey back home.

The public meeting closed at 3.25pm. The Committee had a public excluded workshop from 3.45pm – 5.30pm.

DATED this 24th day of June 2019

CO-CHAIR

CO-CHAIR
## ACTIONS FROM MEETING

<table>
<thead>
<tr>
<th>Name</th>
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MINUTES OF THE 91st MEETING OF THE SELWYN WAIHORA ZONE COMMITTEE
HELD IN THE LINCOLN EVENTS CENTRE, LINCOLN ON TUESDAY 5 MARCH 2019
COMMENCING AT 2.00PM

AGENDA SUMMARY

<table>
<thead>
<tr>
<th>Item</th>
<th>Time</th>
<th>Description</th>
<th>Presenter</th>
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<tbody>
<tr>
<td>2.00pm</td>
<td>Meeting commences with karakia and formal order of business:</td>
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<td></td>
<td>• Apologies</td>
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<td></td>
<td>• Election of Chairperson, Deputy Chairperson and Regional Water Committee representative; adoption of Terms of Reference and Code of Conduct; confirmation of meeting dates and times for 2019</td>
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<tr>
<td>2.20pm</td>
<td>Identification of Urgent General Business</td>
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<td>• Confirmation of minutes 6 November 2018</td>
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<td></td>
<td>• Matters Arising &amp; actions from last meeting</td>
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<td></td>
<td>• Correspondence</td>
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<tr>
<td>2.25pm</td>
<td>General Public Contribution</td>
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<td>1.</td>
<td>2.30pm</td>
<td>Panel and Zone Committee discussion: Water Management in the Zone</td>
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<td>Focus on ZIP Outcomes:</td>
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<td>• Thriving communities and sustainable economies</td>
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<td>• Best Practice Nutrient and Water Management</td>
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<td>Relevant CWMS Targets: Water use efficiency, irrigated land area, energy security and efficiency, regional and national economies, environmental limits</td>
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<td>• Fonterra’s water and land management in Selwyn-Waihora Zone: Mat Cullen, Fonterra</td>
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<td>• Selwyn Waihora Zone Near River Recharge and Targeted Stream Augmentation: Dr Brett Painter, Environment Canterbury</td>
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<td>• Overseer – an update and discussion: Leo Fietje, Environment Canterbury</td>
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<td>[Five-minute presentation by each panel member, followed by discussion]</td>
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<tr>
<td>3.30pm</td>
<td>BREAK</td>
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<td>3.50pm</td>
<td>Continued discussion: Water Management in the Zone</td>
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<td>2.</td>
<td>4.20pm</td>
<td>Selwyn River Waikirikiri Plan Working Group update</td>
<td>Paul Hodgson</td>
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### Council
#### 27 June 2019

<table>
<thead>
<tr>
<th>Item No.: 17</th>
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### 3. 4.30pm
- Update from Zone Committee members on activities and meetings attended that relate to the Committee’s outcomes for the zone
- Report to and from Regional Committee Meeting

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<tr>
<th></th>
<th>Karaitiana Taiuru</th>
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### 4. 4.40pm
Zone Facilitator’s Report

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<th>Miria Goodwin, Environment Canterbury</th>
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### 5. 5.00pm
Te Reo

**PRESENT**

Dr Benita Wakefield (Te Rūnanga o Wairewa), Les Wanhalla (Te Rūnanga o Taumutu), Councillor Murray Lemon (Selwyn District Council), Megan Hands (Community Member), Paul Hodgson (Community Member), Ron Pellow (Community Member), Councillor Iaean Cranwell (Canterbury Regional Council), Simon Hay (Community Member), Annie McLaren (Community Member) and Fiona McDonald (Community Member); Allen Lim (Community Member); and Karaitiana Taiuru (Te Rūnanga o Koukourārata)

**IN ATTENDANCE**

Miria Goodwin, Angus McLeod, Phil Roberts, Ellen Williamson, Dr Brett Painter, Wilco Terink, Dr Tim Davie and Dr Johannes Welsch (Canterbury Regional Council); James Caygill (Fonterra); Fiona Crombie (CPW); Sam Eathorne and Jane Mitchell (Synlait Milk); John Benn and Sandy Young (Department of Conservation); Mayor Sam Broughton and Therese Davel (Selwyn District Council);

**Members of the public and other industry partners**

Jane Hodgson (Christchurch Resident)

Councillor Iaean Cranwell opened the meeting with a karakia.

Allen Lim welcome everyone and noted it was his last meeting as Chairperson.

**APOLOGIES**

Apologies were received from Kylie-Jane Philips (Te Rūnanga o Rapaki); George Tikao (Te Rūnanga o Ōnuku); and Councillor Anne Galloway (Christchurch City Council)

**Moved:** Allen Lim  
**Seconded:** Les Wanhalla

*That the Committee accept the apologies, as noted.*

**CARRIED**
ELECTION OF OFFICERS

It was noted that no-one on the Committee currently has the time to take up the role of full-time Chairperson. Karaitiana Taiuru indicated he would not be available for the roles of Deputy Chair and Regional Water Committee Representative either.

The Committee noted it would look at having co-chairs and re-evaluate this after a six months period. It would do away with the Deputy Chairperson role.

Three members were nominated for the roles of co-chair, Paul Hodgson, Megan Hands and Les Wanhall.

Dr Benita Wakefield was nominated as regional representative and she accepted the nomination.

The Committee had a secret ballot to vote for co-chairs and the outcome of the vote as counted by Mayor Broughton and the Committee Secretary, was as follows:

Moved (as amended): Karaitiana Taiuru / Seconded: Allen Lim

‘That the Selwyn Waihora Zone Committee:

1. Elects Megan Hands and Les Wanhall as Co-Chairpersons with effect from 5 March 2019;

2. Confirms Dr Benita Wakefield as the Committee representative on the Regional Water Committee;

CARRIED

From this point onwards, the two co-chairs presided over the meeting. Les Wanhall thanked the Committee for their confidence in him and provided a brief background about his experience. Megan Hands also thanked the Committee and said she was certain they could work together as a team.

The meeting dates / times were discussed. It was agreed to remain on the same day (Tuesday) and time, but the Committee would move around the District to various locations to involve locals and other committees as well.

The Terms of Reference may need to be amended and brought back to the Committee for endorsement.

Moved: Cr Murray Lemon / Seconded: Karaitiana Taiuru

3. Receives and adopts the Terms of Reference and Code of Conduct; and

4. Confirms the meeting dates and times for 2019.’

CARRIED
Discussing remuneration it was agreed that the two co-chairs will share equally the remuneration of the two roles.

**Moved:** Allen Lim / **Seconded:** Cr Murray Lemon

5. *That the remuneration for the Chairperson and Deputy Chairperson Roles be shared equally amongst the two co-chairs.*

CARRIED

**IDENTIFICATION OF URGENT GENERAL BUSINESS**

None.

**CONFIRMATION OF MINUTES**

Minutes of the 90th Meeting of the Selwyn Waihora Zone Committee (Water Management) held on Tuesday 29 January 2019

Ron Pellow asked for a correction to the *Meetings Attended* section.

**Moved:** Fiona McDonald / **Seconded:** Cr Iaean Cranwell

*That the minutes of the 90th meeting of the Selwyn Waihora Zone Committee (Water Management) held on Tuesday 29 January 2019, as amended, be confirmed.*

CARRIED

**MATTERS ARISING AND ACTIONS FROM MINUTES**

None requiring attention.

**CORRESPONDENCE**

None.

**GENERAL PUBLIC CONTRIBUTION**

Two speakers addressed the Committee.

The first, Mike Patchett, asked for support from the Zone Committee to develop a detailed proposition for a riparian planting project. The Trust he is affiliated to would be working closely with Fish and Game as well. The aim was to focus on the Selwyn River and also the margins around the lake.
John Benn from the Department of Conservation also addressed the Committee and read a statement (refer attached document). The document was a summary of key messages related to the National Wilding Confer Control Programme and in particular the need to expand the programme in its Phase II.

1. PANEL AND ZONE COMMITTEE DISCUSSION: WATER MANAGEMENT IN THE ZONE

The Committee next heard from 5 industry experts (refer to presentations attached).

There was some time allocated for questions after each presentation, captured briefly below.

1) Water and land management for Central Plains Water: Fiona Crombie and team, CPW

Fiona Crombie noted the CPW Audit was in its 3rd year for stage one, and first year for stage 2. There was still time until July 2019 to improve.

Paul Hodgson asked about the percentage of farmers using precision irrigation to which Fiona said more than 65% in stage one are using it, with most of farmers in stage two using it from day one.

Fiona also said that they were busy identifying properties without riparian planting and will asses whether planting can take place, accessing the billion trees fund project.

Les Wanhalla asked Fiona about the fish screen project and she responded to say they tried to test for juveniles at Sheffield but couldn’t as the fish were too big already. They will test it again in November. She said it seemed long fin eels used the area directly in front of the barrier for their habitat. They also didn’t find any other native fish or salmon in the river.

In response to a question from Councillor Cranwell as to whether mahinga kai will be included in the Farm Environment Plant Templates, Fiona said they were going to roll that out to all of their shareholders.

2) Fonterra’s water and land management in Selwyn-Waihora Zone: James Caygill, Fonterra

James Caygill said there were 170 Fonterra Farms in the Selwyn District. They offered free advice to farmers and it mattered to Fonterra that farmers change their practices. They had no intention of getting into the auditing space as there are other organisations doing that. Fonterra was continuing to look at change and finding different ways to prompt farmer to change. In terms of dealing with farmers who seem not to toe the line, James said they had limited legal scope to do anything. Fonterra had previously asked Government to change the law to provide greater scope for action. As a co-operative Fonterra takes very seriously its role in treating farmers fairly and equally.
In response to a question from Les Wanhalla, James said that Fonterra does push for mahinga kai and cultural values as part of their template. They were working closely with Mananui Ramsden and it’s considered to be an evolving space.

In response to a question from Dr Wakefield, James said Fonterra had some influence albeit not directly, in the auditing process and he sees its role as being available for pre- and post audit support. Fiona Crombie (CPW) added that should their auditing bring up an action for a specific farm, CPW would contact either Fonterra / Synlait and work together to bring about change.

3) Synlait's water and land management in Selwyn-Waihora Zone: Jane Mitchell, Synlait Milk Ltd

Jane Mitchell spoke about the Lead With Pride™ programme. She said 196 farms in Canterbury of which 62 in the Selwyn District, were part of the programme. Suppliers who achieve this status did not need to go through the ECAn Farm Environment Plan audit process.

All new standard milk supply and special milks agreements require Lead With Pride™ certification within two seasons. Synlait Milk Ltd was in the process of becoming B Corp certified.

Synlait was also working on climate change, water use and other specific projects. Jane said Synlait was working with farmers to encourage Greenhouse Gas emission reductions.

4) Selwyn Waihora Zone Near River Recharge and Targeted Stream Augmentation: Dr Brett Painter, Environment Canterbury

Dr Painter noted that purchasing the required land for the Waikiriki / Selwyn Near River Recharge project had been challenging. The project was co-funded by the Ministry for the Environment, with CPW also providing in-kind support. In response to questions from Paul Hodgson, Dr Painter noted that the system was designed to put up to 3.5 cumecs into the Selwyn River system during dry periods (and particularly dry winters which usually result in low river flows the following summer).

Les Wanhalla talked about learnings from the Broadacres Targeted Stream Augmentation Project and asked whether Dr Painter thought the stock water races should be closed. Dr Painter said there had been some discussions about this matter with both Selwyn and Ashburton District Councils. It was also noted that water races provided alternative habitat for trout but only for natives in a few places due to their habitat requirements (slow and meandering) being different from efficient water delivery methods.

In response to a question from Allen Lim about how much more there was to be done in the zone, Dr Painter said ECAn, DOC and SDC had identified one other high value Canterbury mudfish site at the bottom end of a stock water race and a other possibilities including the Irwell River, Snake Creek, Silverstream Creek and Waikakawai. In addition, Councillor Hasson identified a number of springs of interest in the Snake Creek, Silverstream Creek tributary of the Selwyn River.
5) Overseer – an update and discussion: Leo Fietje, Environment Canterbury

Leo Fietje shared a summary report with the Committee with recommendations about improving Overseer. It found important gaps and shortcomings in Overseer with specific recommendations called for, including:

- Greater transparency about how the model works;
- Setting up a working group to provide guidance on how Overseer can be used by regional councils;
- Commissioning of a comprehensive evaluation to ensure the Overseer model is independently peer reviewed.

The report did not look at Overseer’s usefulness to farmers as on-farm decision support tool but rather focussed on its suitability for use in regulation with respect to water quality.

Paul Hodgson asked about Overseer being the correct tool and when more details can be expected. Leo responded to say that there was no other tool available to view the total catchment load and apportion it to properties and paddock levels. It compares arable systems, forestry across all land uses and can compare losses with loss of irrigated systems.

Paul also asked whether it was ever independently peer reviewed. Leo said it had been through many reviews, but the codes are not independently reviewed. In response to a further question from Paul asking what was enough, if the GMP wasn’t enough, Leo said one really did need to have a limit.

Megan Hands thanked panel members for their updates and time.

2. SELWYN WAIKIRIKIRI PLAN WORKING GROUP UPDATE
(Paul Hodgson)

Paul Hodgson told the Committee the next meeting will be a workshop with a facilitator from Canterbury University. It will look at what the signs are of a healthy river and how to capture any information the working group might have missed. Miria Goodwin noted the working group will update the Committee in May.

3. UPDATE FROM ZONE COMMITTEE MEMBERS ON ACTIVITIES AND MEETINGS ATTENDED THAT RELATE TO THE COMMITTEE’S OUTCOMES FOR THE ZONE

Members of the Zone Committee reported on meetings attended that relate to the work of the Zone Committee including:

<table>
<thead>
<tr>
<th>Allen Lim</th>
<th>Horticultural operation meeting in respect to mini plan changes; Freshwater Leaders Group</th>
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<tbody>
<tr>
<td>Dr Benita Wakefield</td>
<td>Integrated water strategy; DOC meeting on wilding pines; Pest Management meeting; CWMS Nga Tahu meeting;</td>
</tr>
<tr>
<td>Councillor Murray Lemon</td>
<td>Ahuriri Blessing; new members’ induction; SDC water race meeting; Rakaia catchment environment fund meeting; DPR meeting</td>
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</tbody>
</table>
REPORT FROM REGIONAL WATER MANAGEMENT COMMITTEE MEETING

The report from the Regional Water Management Committee meeting was taken as read. For ease of reference, the summary of the Regional Committee meeting of 12 February 2019, is included here:

Mayor Broughton reported on the Regional Water Committee, noting that the Te Waihora Co-Governance Group had put a hold on all their meetings until May. This was to allow runanga to fully discuss and understand their role as part of the agreement. Staff will still be involved but as far as being able to make decisions, this would be on hold. Mayor Broughton added that in terms of the Regional Committee, there was a report to the Canterbury Mayor Forum on setting of interim goals. This work has now been delegated to a working party. It also considered the targets for 2040, and found it not to be realistic anymore. Although the working party won’t necessarily look to change the targets, it will focus on 2025 and 2030 in the first instance. A full review on the CWMS will happen, being lead by the Canterbury Mayor Forum and Canterbury Regional Council. He said there will also be a discussion about the operation of zone committees e.g. what was the main reason for meetings and is this being achieved. There would also need to be a review of the way that runanga and members engage.

1. The Canterbury Regional Planning Story from May 2010 to December 2018 and Beyond
Cr Peter Skelton talked about establishing the RMA framework of plans (Land and Water Regional Plan and sub-regional sections) to improve the management of water in Canterbury.

- They started with the highest risk/most problematic areas eg. Hurunui Waiau, Selwyn Waihora and the Hinds catchments.
- They used retired Environment Court judges to hear submissions – there have been few appeals on points of law to the High Court.
- A complete plan framework is almost in place, however, there will always be areas for improvement and planning process will continue but not necessarily at the same frantic pace.
- Things that still need doing include developing ways to deal with;
  - legacy issues
  - biodiversity
  - climate change

2. **CWMS Fit for Future**

- The Committee spent much of their time on the CWMS Fit for Future project.

- The Committee received feedback from Mayor Sam Broughton (Selwyn District).
  
  General comments
  - comfortable with the way draft 2025 and 2030 targets are shaping up
  - recognise that the community has increasing expectations for timely delivery of outcomes
  - recognise the importance of telling the CWMS story using sound science and monitoring data.

- The Committee did one last “kick of the tyres” on the draft targets and developed some initial ideas on which to base advice on leadership and accountability.

- The Committee is looking forward to signing off on the Fit for Future project at its meeting in April and then focusing its attention on the things as a Committee it can do to help achieve the 2025 targets.

4. **ZONE FACILITATOR’S REPORT**

(Miria Goodwin, Environment Canterbury)

Miria Goodwin took her report as read.

5. **TE REO**

Councillor Cranwell referred to the booklet handed out and said the Committee could read through it. During monthly meetings, the Committee might consider saying the karakia together at the start and the end of meetings. The Committee will also spend time on the contents, practising their Te Reo, during public excluded workshops.
GENERAL BUSINESS

There was a brief discussion about choosing an alternate to the Rakaia Catchment Environmental Enhancement Society.

Moved: Les Wanhalla / Seconded: Cr Murray Lemon

'That Megan Hands be nominated as alternate to the Rakaia Catchment Environmental Enhancement Society.'

Dr Johannes Welsch introduced the Committee to a new biodiversity officer, Ellen Williamson. Dr Tim Davie introduced a new officer in his team also, Wilco Terink.

Councillor Iaean Cranwell closed the meeting with karakia, wishing everyone a safe journey back home.

The public meeting closed at 5.05pm.

DATED this 24th day of June 2019

CO-CHAIR

CO-CHAIR
## ACTIONS FROM MEETING

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18. Chairperson's Report: Central City Development Forum

Reference: 19/498539
Presenter(s): Councillor James Gough - Chairperson of the Central City Development Forum

1. Purpose of Report

1.1 The purpose of this report is to:

1.1.1 Update the Council about the progress in the delivery of projects/activities included in the Central City Action Plan.

1.1.2 Note that a Central City Action Plan reporting dashboard summarising progress is to be made available to the public on the Council’s website and will be updated on a monthly basis.

2. Chairperson’s Recommendations

That the Council:

1. Receives this report for information.

3. Background

3.1 The purpose of the Central City Action Plan dashboard (the dashboard) is to provide an overview of progress with the projects/activities in the Central City Action Plan.

3.2 The dashboard was shared with the Central City Development Forum (the Forum) on 15 March 2019. The Forum saw the dashboard as a useful tool in understanding progress on implementing the Central City Action Plan, and suggested that the dashboard be reported in the public portion of the Council meeting agenda. This Chair’s Report responds to that suggestion.

3.3 The dashboard will be also be published on the Central City Action Plan webpage on the Christchurch City Council’s website. The dashboard will be updated monthly post the City Executives meeting. A copy of the dashboard for the month of April 2019 is attached to this report.

4. Highlights from April

4.1 Central City webpages have been refreshed, and are now live on the Council’s website. They are the: Explore Amazing Places; Travel Easy; Watch this Space; and Things to do. Development of the “Living here” and “Develop here” webpages are underway with these expected to be completed and live at end of June 2019.

4.2 Funding has enabled the extension of the Central City Activation Coordinator role which will ensure proposed activations are seen through to completion as well as additional support for activations over winter 2020.

4.3 The winter events programme has been created and is in the proofing stage. Approximately 95% of events listed are to be held in the Central City.

4.4 Ao Tawhiti Unlimited Discovery School opened for the start of the new school term.
5. **Key Points**

5.1 Progress has been made in delivery of the Central City Action Plan.

5.2 A dashboard outlining progress was shared with the Forum on 15 March 2019. The Forum suggested that the dashboard be reported in the public portion of the Council meeting agenda.

5.3 A copy of dashboard is to be hosted on the Council's website and will be updated on a regular basis.

**Signatories**

**Author** Councillor James Gough, Chairperson of the Central City Development Forum

**Attachments**

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<td>Central City Action Plan reporting dashboard for April 2019</td>
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Central City Action Plan - Reporting and Monitoring Dashboard

City Leadership
- Action Plan
- Work

Amenity & Activation
- Light up the City
- Action
- Work

Growth
- Unlock Prosperity
- Action
- Work

People
- Health & Safety
- Action
- Work

Getting it Done
- Action
- Work

- Major Public Facilities and Buildings
- Commercial/Institutional Projects
- Public Art

APRIL 2019

Council
27 June 2019

Item No.: 18

Attachment A

Item 18
1. Purpose of Report

1.1 The purpose of this report is to recommend to the Council the adoption of the Hearings Panel recommendations following the consultation and hearings process on the Summit Road Speed Limit Review, as depicted in Attachment A.

1.2 The purpose of consulting on the Summit Road Speed Limit Review is to improve road safety for everyone and make Christchurch roads as safe as possible. A drop in speed on Summit Road and the five adjoining side roads of Evans Pass Road, Sumner Road, Mount Pleasant Road, Broadleaf Lane, and Worsleys Road may also help address some of the anti-social road user behaviour happening in the area, and make it a more enjoyable space for recreational users.

1.3 Adoption of the report will enable the speed limits on the relevant sections of Summit Road and the adjoining side roads of Evans Pass Road, Sumner Road, Mount Pleasant Road, Broadleaf Lane, and Worsleys Road to be permanently changed to 60 kilometres per hour.

1.4 The Hearings Panel has no decision-making powers but, in accordance with its delegation, has considered the written and oral submissions received on the proposal and is now making recommendations to the Council. The Council can then accept or reject those recommendations as it sees fit bearing in mind that the Local Government Act 2002 s.82(1)(e) requires that “the views presented to the local authority should be received by the local authority with an open mind and should be given by the local authority, in making a decision, due consideration.”

1.5 The Council, as the final decision-maker, should put itself in as good a position as the Hearings Panel having heard and read all the submissions on the proposal. This report discusses the oral and written submissions that were presented at the hearing, and the Hearings Panel considerations and deliberations. The written submissions are also available should you want to review them, commencing at page 15 of the link below.

https://christchurch.infocouncil.biz/Open/2019/05/BLHP_20190524_AGN_3785_AT.PDF

2. Hearings Panel Recommendations

That the Council:

1. Approve, pursuant to Part 4 Section 27 of the Christchurch City Council Traffic and Parking Bylaw 2017 and the Land Transport Rule: Setting of Speed Limits 2017, that the speed limits on the relevant sections of Summit Road and the adjoining side roads of Evans Pass Road, Sumner Road, Mount Pleasant Road, Broadleaf Lane, and Worsleys Road be revoked and set as listed below in clauses 1a- 1m, and resultant changes made to the Christchurch City Council Register of Speed Limits and associated Speed Limit Maps:
Item No.: 19

a. Revoke the existing permanent speed limit of 70 kilometres per hour on Summit Road commencing at a point 150m south west of its intersection with Worsleys Road, and extending in an easterly direction, generally, to its end at Godley Head.

b. Revoke the existing permanent speed limit of 100 kilometres per hour on Summit Road (Christchurch City Council controlled sections) commencing at a point 150m south west of its intersection with Worsleys Road, and extending in a southerly direction, generally, to its intersection with Gebbies Pass Road.

c. Approve that the permanent speed limit on Summit Road (Christchurch City Council controlled sections) commencing at its intersection with Gebbies Pass Road and extending in an easterly direction generally, to its end at Godley Head be set at 60 kilometres per hour.

d. Revoke the existing permanent speed limit of 70 kilometres per hour on Worsleys Road commencing at its intersection with Summit Road and extending in a north westerly direction for a distance of 390 metres.

e. Approve that the permanent speed limit on Worsleys Road commencing at its intersection with Summit Road and extending in a north westerly direction for a distance of 390 metres be 60 kilometres per hour.

f. Revoke the existing permanent speed limit of 70 kilometres per hour on Broadleaf Lane commencing at its intersection with Summit Road and extending in a southerly direction to its end.

g. Approve that the permanent speed limit on Broadleaf Lane commencing at its intersection with Summit Road and extending in a southerly direction to its end be 60 kilometres per hour.

h. Revoke the existing permanent speed limit of 70 kilometres per hour on Mount Pleasant Road commencing at its intersection with Summit Road and extending in a northerly direction to a point 50 metres south of its intersection with Major Hornbrook Road.

i. Approve that the permanent speed limit on Mount Pleasant Road commencing at its intersection with Summit Road and extending in a northerly direction to a point 50 metres south of its intersection with Major Hornbrook Road be 60 kilometres per hour.

j. Revoke the existing permanent speed limit of 70 kilometres per hour on Sumner Road commencing at its intersection with Summit Road and extending in a south westerly direction to a point 65 metres north east of its intersection with Reserve Terrace.

k. Approve that the permanent speed limit on Sumner Road commencing at its intersection with Summit Road and extending in a south westerly direction to a point 65 metres north east of its intersection with Reserve Terrace be 60 kilometres per hour.

l. Revoke the existing permanent speed limit of 70 kilometres per hour on Evans Pass Road commencing at its intersection with Summit Road and extending in a north easterly direction to a point 130 metres south west of its intersection with Ocean View Terrace.

m. Approve that the permanent speed limit on Evans Pass Road commencing at its intersection with Summit Road and extending in a north easterly direction to a point 130 metres south west of its intersection be 60 kilometres per hour.

2. Approve that the speed limit changes listed above in clauses 1a-1m come into force following the date of Council approval and the installation of all the required infrastructure (signage and/or markings) and the removal of redundant infrastructure as indicated on Attachment A.

3. Request staff investigate safety improvements for intersections identified, Summit and Dyers Pass Roads, and Heberden and Evans Pass Roads, and report options to relevant Community Boards.
4. Request the provision of additional signage and upgrading signage in high risk areas, e.g. reflective chevron boards and share-the-road signage, and update progress to the Infrastructure, Transport and Environment Committee.

5. Request staff provide information relating to the users of Summit and Sumner Roads from video analyses or other data, to the Infrastructure, Transport and Environment Committee.

3. Context/Background

3.1 During 2017 the Council undertook consultation on Summit Road Proposed Prohibited Times on Road Restrictions, to restrict night-time road access to Summit Road (between Rapaki Road and Gebbies Pass Road) and Worsleys Road (from Summit Road to the start of the Track) under the Cruising and Prohibited Times on Roads Bylaw 2014. That proposal was to investigate and consider it as a possible solution to concerns raised regarding safety on, and damage to, Summit Road relating to anti-social road use, vandalism, fire, and littering.

3.2 Summit Road is a popular recreational area with ecological significance that is vulnerable to fire and evidently frequented by anti-social road users. The number of submissions received during that 2017 consultation (865 submissions) indicated the high level, and metropolitan significance, of Summit Road.

3.3 On 22 March 2018 the Council considered the Hearings Panel Report on the matter, and decided not to go ahead with the proposal to restrict access to Summit Road. It resolved:

That the Council:

1. **Does not approve the installation of a Prohibited Times on Road Restriction on Summit Road (Rapaki Road - Gebbies Pass Road) and Worsleys Road (Summit Road - start of the Track).**

2. Requests that the Port Hills Management Plan be advanced as soon as possible recognising that the outcomes and objectives of that Plan may assist in achieving positive outcomes for the Summit Road and other affected roads in the area covered by that Plan.

3. Requests that a joint briefing on these matters be provided as soon as possible to the affected Community Boards.

4. Request a report to enable consideration of lowering of the speed limit on the Summit Road within four months.

5. Request a report to enable consideration of mechanisms that could potentially identify users of the Summit Road for crime prevention purposes within four months.

6. Notes that the Police are agreeable to assisting with measures to curb anti-social behaviour on the Summit Road.

3.4 The Council received and considered a staff report from its Infrastructure, Transport and Environment Committee (referred to above in recommendation 4) at its meeting of 23 August 2018. At that meeting the Council resolved:

That the Council:

1. **Receive the information in the Summit Road - Speed Limits and Crime Prevention Mechanisms report.**

2. **Appoint a Hearings Panel to receive and consider written and verbal public submissions, and make a recommendation to the Council on the proposed speed limit review of the following roads:**
   a. Summit Road (From Godley Head to Gebbies Pass Road)
   b. Evans Pass Road
   c. Sumner Road
d. Mt Pleasant Road

e. Broadleaf Lane

f. Worsleys Road

3.5 The speed limit review is being undertaken to support the objectives of the NZTA Speed Management Guide 2016, and the overall vision of the Safer Journeys: Road Safety Strategy 2010-2020.

3.6 Following the confirmation of a Hearing Panel timeframe, staff presented a briefing to the Summit Road Protection Authority at its 29 January 2019 meeting, which outlined the proposed Summit Road and adjoining roads speed limit review. The Summit Road Protection Authority has a statutory function in relation to this road.

3.7 The proposed 60km/h speed limits are consistent with the safe and appropriate speed identified in the NZTA Speed Management Guide, and aim to support the continued recreational usage of this area. Changing the speed limits is a low cost intervention that can be implemented quickly and have an influence on operating speeds.

3.8 Slowing down vehicle operating speeds saves lives, with a strong link between speed and safety. Having speed limits set at the appropriate level for the conditions is one of the most important ways Council can assist people to get where they want to go safely.

3.9 Education and Police enforcement of the proposed speed limits and driver behaviour will further support the safe operation of these roads for all road users.

3.10 Setting a speed limit of less than 60km/h was considered. Given that it would not align with the NZTA Speed Management Guide, would result in multiple and inconsistent speed limits along and adjoining the roads, and is likely to have poor compliance levels, on balance it was decided not to progress. 60km/h is the maximum speed limit in ideal conditions and does not override existing road user rule requirements for drivers to drive to the conditions as these change.

3.11 Sumner Road reopened on 29 March 2019 and has a temporary speed limit of 60km/h in place, which is operating under a Temporary Traffic Management Plan. Sumner Road has been designed for a 60 km/h speed limit, and the permanent 70 km/h speed limit was no longer considered safe and appropriate to reinstate. Evans Pass Road and Sumner Road are part of the over dimension and dangerous goods route between Christchurch and Lyttelton Port.

3.12 A section of Summit Road west of Rapaki Road is physically closed at present due to earthquake damage and rockfall risk. The permanent speed limit on the whole length of Summit Road between Godley Head and Gebbies Pass Road is being recommended to change as part of this review. The benefits are for consistency purposes, and to enable a safe and appropriate speed limit to be in place when sections of, or the entire road, reopen in the future, without additional administrative processes.

3.13 The adjoining sections of Dyers Pass Road have a speed limit of 60 kilometres per hour. The adjoining sections of Gebbies Pass Road are proposed to have a speed limit of 60 kilometres per hour, and this is currently being progressed within the broader Banks Peninsula speed limit review process.

3.14 A section of Summit Road southwest of Worsleys Road and north of Gebbies Pass Road is within Selwyn District Council. The Team Leader for Transportation at the Selwyn District Council has confirmed that Council agrees that the Christchurch City Council should take the lead in the Summit Road Speed Limit Review process.
4. Consultation Process and Submissions

4.1 The consultation period for the Summit Road Speed Limit Review occurred from 11 March to 8 April 2019. A total of 251 submissions were received. Refer to the link at 1.5 above for the Volumes of submissions received from submitters who wished to be heard in person, submitters who no longer wished to be heard, and submitters who did not wish to be heard.

4.2 As the area for the speed review is very large, the project team decided to utilise social media, community development advisors’ contacts, local businesses, local newsletters and newspapers, to inform people about the consultation.

4.3 Three information signs were also installed along the route, at the Godley Head parking area, the Sign of the Kiwi and at the Sign of the Bellbird.

4.4 Of the 251 submitters, 179 people agreed with the proposed speed change to 60 kilometres per hour. Twenty three people wanted the speed limit to be changed to 50 kilometres per hour. The main reason was that as this was a tourist route, people do not drive to the limit and they want to enjoy it. Also a lot of people use this route as a recreational route, so a lower speed would allow for a better journey for motorists, cyclists and pedestrians.

4.5 Some people did not want a change the speed limit. Reasons included that people’s driving should be changed, driver distractions, and drivers should drive to the conditions.

4.6 Other common themes from the feedback were:
- Change to 80 kilometres per hour
- Change to 70 kilometres per hour
- Change to 30 kilometres per hour
- A lower speed (not specified)
- Enforcement
- Other deterrents noted included speed bumps, cameras and roadside barriers
- Driver Education

5. The Hearing

5.1 The Hearings Panel consisted of Councillor Mike Davidson (Chairperson), Councillor Tim Scandrett, Councillor Sara Templeton and Deputy Mayor Andrew Turner.

5.2 The staff report to the Hearings Panel is attached to the Council report, Attachment B.

5.3 The Hearings Panel convened on Friday 24 May 2019 and heard from nine submitters who wished to be heard.

5.4 The Panel considered and deliberated on all submissions received on the proposal, as well as information received from Council officers during the hearing. Key issues that were addressed by the Hearings Panel were as follows:

- Safety relating to the intersection at Summit and Dyers Pass Roads and appropriate ways to slow traffic and improve visibility as there are a high number of people walking and cycling in the area. This could include signage for track entrances and for appropriate locations for photography, reflective chevron boards and share-the-road signage, and/or painted areas as used for cycle lanes.

- The speed limit of 60 kilometres per hour had been originally suggested to support the objectives of the NZTA Speed Management Guide 2016, and the overall vision of the Safer Journeys: Road Safety Strategy 2010-2020, rather than 50 kilometres per hour.
Council
27 June 2019

- A safety issue was also considered at the corner of Herberden and Evans Pass Roads. Vehicles often travel too fast off Evans Pass Road onto the top of Herberden Road where there are a number of houses and often children playing in that area.

5.5 Discussion was held about the use of video analytics technology to provide the Council with information on users of Summit and Sumner Roads.

6. Consideration and Deliberation of Submissions

6.1 Following consideration and deliberation of submissions, the Hearings Panel agreed to recommend to Council to revoke the current speed limits on the relevant sections of Summit Road and the adjoining side roads of Evans Pass Road, Sumner Road, Mount Pleasant Road, Broadleaf Lane, and Worsleys Road, and to approve the permanent speed limit be set at 60 kilometres an hour in those areas listed.

Signatories

Author Liz Ryley - Committee Advisor
Approved By Councillor Mike Davidson - Chair of Hearings Panel

Attachments

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<td>B</td>
<td>Hearings Panel - Summit Road Speed Limit Review - Staff Report</td>
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Summit Road & Adjoining Side Roads
Proposed Speed Limit Changes
For Council Approval

KEY

60 Proposed 60 km/hr Speed Limit

Original Plan Size: A4

ISSUE.1 14/05/2019
TG133086 MJR
4. Summit Road and Adjoining Side Roads- Proposed Speed Limit Changes

Reference: 19/414493
Presenter(s): Andrew Hensley and Sam Sharland

1. Purpose of Report
1.1 The purpose of this report is for the Hearings Panel to consider the consultation feedback and views on the Summit Road and adjoining side roads proposed speed limit changes, to consider the staff recommendation, and to make a recommendation to Council.

2. Executive Summary
2.1 This speed limit review is being undertaken to support the objectives of the NZTA Speed Management Guide 2016, and the overall vision of the Safer Journeys: Road Safety Strategy 2010-2020.

2.2 The review also fulfils the Council resolution of 22 March 2018 to enable consideration of a lower speed limit on Summit Road (Rapaki Road- Gubbies Pass Road), and the Council resolution of 23 August 2018 to appoint a Hearings Panel to consider public submissions and make a recommendation to the Council on an expanded proposed speed limit review of Summit Road and adjoining sections of rural roads:
   - Summit Road (Godley Head to Gubbies Pass Road)
   - Evans Pass Road
   - Sumner Road
   - Mt Pleasant Road
   - Broadleaf Lane
   - Worsleys Road.

2.2 The proposed 60km/h speed limits are consistent with the safe and appropriate speed identified in the NZTA Speed Management Guide, and aim to support the continued recreational usage of this area. Changing the speed limits is a low cost intervention that can be implemented quickly and have an influence on operating speeds.

2.3 Slowing down vehicle operating speeds saves lives, with a strong link between speed and safety. Having speed limits set at the appropriate level for the conditions is one of the most important ways Council can assist people to get where they want to go safely.

2.4 A section of Summit Road southwest of Worsleys Road and north of Gubbies Pass Road is within Selwyn District Council, but is isolated from the rest of their traffic network. It has been agreed by the relevant staff at both organisations that Christchurch City Council would lead the process to reduce the speed limit on Summit Road, and if applicable following the consideration of the consultation feedback, Selwyn District Council would formalise a change in speed limit through their own decision-making processes.
3. **Staff Recommendations**

That the Hearings Panel recommend that Council:

1. Approve, pursuant to Part 4 Section 27 of the Christchurch City Council Traffic and Parking Bylaw 2017 and the Land Transport Rule: Setting of Speed Limits 2017, that the speed limits on the relevant sections of Summit Road and the adjoining side roads of Evans Pass Road, Sumner Road, Mount Pleasant Road, Broadleaf Lane, and Worsleys Road be revoked and set as listed below in clauses 1a-1m, and resultant changes made to the Christchurch City Council Register of Speed Limits and associated Speed Limit Maps;

   a. Revoke the existing permanent speed limit of 70 kilometres per hour on Summit Road commencing at a point 150m south west of its intersection with Worsleys Road, and extending in an easterly direction, generally, to its end at Godley Head.

   b. Revoke the existing permanent speed limit of 100 kilometres per hour on Summit Road (Christchurch City Council controlled sections) commencing at a point 150m south west of its intersection with Worsleys Road, and extending in a southerly direction, generally, to its intersection with Gebbies Pass Road.

   c. Approve that the permanent speed limit on Summit Road (Christchurch City Council controlled sections) commencing at its intersection with Gebbies Pass Road and extending in an easterly direction generally, to its end at Godley Head be set at 60 kilometres per hour.

   d. Revoke the existing permanent speed limit of 70 kilometres per hour on Worsleys Road commencing at its intersection with Summit Road and extending in a north westerly direction for a distance of 390 metres.

   e. Approve that the permanent speed limit on Worsleys Road commencing at its intersection with Summit Road and extending in a north westerly direction for a distance of 390 metres be 60 kilometres per hour.

   f. Revoke the existing permanent speed limit of 70 kilometres per hour on Broadleaf Lane commencing at its intersection with Summit Road and extending in a southerly direction to its end.

   g. Approve that the permanent speed limit on Broadleaf Lane commencing at its intersection with Summit Road and extending in a southerly direction to its end be 60 kilometres per hour.

   h. Revoke the existing permanent speed limit of 70 kilometres per hour on Mount Pleasant Road commencing at its intersection with Summit Road and extending in a northerly direction to a point 50 metres south of its intersection with Major Hornbrook Road.

   i. Approve that the permanent speed limit on Mount Pleasant Road commencing at its intersection with Summit Road and extending in a northerly direction to a point 50 metres south of its intersection with Major Hornbrook Road be 60 kilometres per hour.

   j. Revoke the existing permanent speed limit of 70 kilometres per hour on Sumner Road commencing at its intersection with Summit Road and extending in a south westerly direction to a point 65 metres north east of its intersection with Reserve Terrace.

   k. Approve that the permanent speed limit on Sumner Road commencing at its intersection with Summit Road and extending in a south westerly direction to a point 65 metres north east of its intersection with Reserve Terrace be 60 kilometres per hour.

   l. Revoke the existing permanent speed limit of 70 kilometres per hour on Evans Pass Road commencing at its intersection with Summit Road and extending in a north
easterly direction to a point 130 metres south west of its intersection with Ocean View Terrace.

m. Approve that the permanent speed limit on Evans Pass Road commencing at its intersection with Summit Road and extending in a north easterly direction to a point 130 metres south west of its intersection be 60 kilometres per hour.

2. Approve that the speed limit changes listed above in clauses 1a-1m come into force following the date of Council approval and the installation of all the required infrastructure (signage and/or markings) and the removal of redundant infrastructure as indicated on Attachment A.

4. Key Points

4.1 Summit Road and its adjoining rural roads form a popular recreation area with ecological significance, which is utilised by a Christchurch residents and visitors alike. There a mix of users which include sightseers, walkers, cyclists, photographers, and car and motorcycle enthusiasts.

4.2 Council considered a Hearing Panel report into anti-social road user behaviour on Summit Road at its meeting of 22 March 2018. The Council resolution included a request for a report to enable consideration of lowering of the speed limit on Summit Road (Rapaki Road- Gebbies Pass Road).

4.3 The Infrastructure, Transport and Environment Committee considered the requested staff report at its meeting of 8 August 2018, and following that Council at its meeting of 23 August 2018. The Council resolution included to appoint a Hearings Panel to receive and consider written and verbal public submissions and make a recommendation to the Council on the proposed speed limit review of the following roads: Summit Road (from Godley Head to Gebbies Pass Road), and the adjoining rural roads of Evans Pass Road, Sumner Road, Mt Pleasant Road, Broadleaf Lane, and Worsleys Road.

4.4 Following the confirmation of a Hearing Panel timeframe, staff presented a briefing to the Summit Road Protection Authority at its 29 January 2019 meeting, which outlined the proposed Summit Road and adjoining roads speed limit review. The Summit Road Protection Authority has a statutory function in relation to this road.

4.5 The proposed 60km/h speed limits are consistent with the safe and appropriate speed identified in the NZTA Speed Management Guide, and aim to support the continued recreational usage of this area. Changing the speed limits is a low cost intervention that can be implemented quickly and have an influence on operating speeds.

4.6 Slowing down vehicle operating speeds saves lives, with a strong link between speed and safety. Having speed limits set at the appropriate level for the conditions is one of the most important ways Council can assist people to get where they want to go safely.

4.7 Education and Police enforcement of the proposed speed limits and driver behaviour will further support the safe operation of these roads for all road users.

4.8 Setting a speed limit of less than 60km/h was considered. Given that it would not align with the NZTA Speed Management Guide, would result in multiple and inconsistent speed limits along and adjoining the roads, and is likely to have poor compliance levels, on balance it was decided not to progress. 60km/h is the maximum speed limit in ideal conditions and does not override existing road user rule requirements for drivers to drive to the conditions as these change.

4.9 Sumner Road reopened on 29 March 2019 and has a temporary speed limit of 60km/h in place, which is operating under a Temporary Traffic Management Plan. Sumner Road has been
designed for a 60 km/h speed limit, and the permanent 70 km/h speed limit was no longer considered safe and appropriate to reinstate. Evans Pass Road and Sumner Road are part of the over dimension and dangerous goods route between Christchurch and Lyttelton Port.

4.10 A section of Summit Road west of Rapaki Road is physically closed at present due to earthquake damage and rockfall risk. The permanent speed limit on the whole length of Summit Road between Godley Head and Gebbies Pass Road is being recommended to change as part of this review. The benefits are for consistency purposes, and to enable a safe and appropriate speed limit to be in place when sections of, or the entire road, reopen in the future, without additional administrative processes.

4.11 The adjoining sections of Dyers Pass Road have a speed limit of 60km/h.

4.12 The adjoining sections of Gebbies Pass Road are proposed to have a speed limit of 60km/h, and this is currently being progressed within the broader Banks Peninsula speed limit review process.

4.13 A section of Summit Road southwest of Worsleys Road and north of Gebbies Pass Road is within Selwyn District Council, as referred to in the Executive Summary.

5. Consultation summary

5.1 The consultation ran from 11 March 2019 to 8 April 2019.

5.2 During the course of the consultation 251 submissions were received.

5.3 As the area for the speed review is very large, the project team decided to utilise social media, community development advisors contacts, local businesses, local newsletters and newspapers to let people know about the consultation.

5.4 Three information signs were also installed along the route; Godley Head parking area, Sign of the Kiwi and at the Sign of the Bellbird.

5.5 Of the 251 submitters, 179 people agreed with the proposed speed change to 60km/h.

5.6 Twenty three people wanted the speed limit to be changed to 50km/h, the main reason was that as this is a tourist route, people do not drive to the limit and they want to enjoy it. Also a lot of people use this route as a recreational route, having the speed lower would allow for a better journey for motorists, cyclists and pedestrians.

5.7 Eighteen people didn’t want a change, either because they thought it was peoples driving that should be changed, driver distractions, or drivers should drive to the conditions.

5.8 Some of the other common themes from the feedback were:

- Change to 80km/h
- Change to 70km/h
- Change to 30km/h
- A lower speed (not specified)
- Enforcement
- Other deterrents
- Driver Education
6. Context/Background

Process

6.1 The proposal to reduce the speed limit along Summit Road (Godley Head-Geibbies Pass Road) crosses four Community Boards (Sprydon-Cashmere, Halswell-Hornby-Riccarton, Linwood-Central-Heathcote and Banks Peninsula) and part of the Selwyn District Council. Refer to Attachment A for a map which outlines the boundaries for Summit Road and the adjoining side roads.

6.2 During the 2017 consultation on the proposed prohibited times on road restrictions for Summit Road, 865 submissions were received. This indicated the high level and metropolitan significance of Summit Road.

6.3 Given the city wide significance, and as it would not be practical to hold a joint meeting of four Community Boards, it was recommended that a Hearings Panel be appointed to hear and consider all submissions, and make a recommendation to the Council. This would mitigate any potential risk to process, as large numbers of submissions are more easily managed under a hearings panel process.

6.4 In addition to Summit Road (Godley Head-Geibbies Pass Road), staff are also proposing to reduce the speed limit on five adjoining side roads. It is recommended that all of the roads be considered together by a Hearings Panel, in conjunction with Summit Road (Godley Head-Geibbies Pass Road). The reason for this approach is to ensure that the safe and appropriate speeds of Summit Road and the five roads are considered as a whole and in conjunction with one another. Combining all of the roads together would also provide a more efficient and streamlined consultation and decision making process for the public and Elected Members.

Strategic Alignment

6.5 NZTA Safer Journeys Road Safety Strategy 2010-2020: is designed to guide improvements in road safety, with an overall vision of “A safe road system increasingly free of death and serious injury”. This safe system approach has four key pillars, being safe vehicles, safe road use, safe roads and roadsides, and safe speeds. This approach recognises that road user mistakes are inevitable, but that it is everyone's responsibility to ensure that the system protects people from death or serious injury when those mistakes occur. The Strategy recognises that speed affects the likelihood and impact of all crashes, and notes that small reductions in impact speed greatly increase the chances of surviving a crash, particularly for pedestrians or cyclists.

6.6 NZTA Speed Management Guide 2016: setting safe and appropriate speeds, plus consistency and credibity of speed limits.

6.7 Land Transport Rule: Setting of Speed Limits 2017: requires that road controlling authorities must set speed limits that are safe and appropriate, and encourages a consistent approach to speed management throughout New Zealand.

6.8 Christchurch City Council Road Safety Action Plan July 2018- June 2019: to enable collaborative planning among road safety inter-agencies to reduce death and serious injuries on Christchurch City roads.

6.9 Christchurch City Council Long Term Plan 2018-2028: reduce death and serious injuries by 5 or more per year.

Legal

6.10 Speed Limits must be set in accordance with the Land Transport Rule: Setting of Speed Limits 2017.

6.11 Clause 27 (Part 4) of the Christchurch City Council Traffic & Parking Bylaw 2017 provides Council with the authority to set speed limits by resolution.
Hearings Panel  
24 May 2019

6.12 The Council has not delegated its authority to set speed limits.

6.13 The installation of signs and/or markings associated with traffic control devices must comply with the Land Transport Rule: Traffic Control Devices 2004.

Impact on Mana Whenua

6.14 This project does not involve a significant decision in relation to ancestral land or a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Ngai Tahu, their culture and traditions.

Financial

6.15 Cost of implementation- $3500 for the removal of redundant speed limit signage and installation of new speed limit signage, and $1500 for the preparation of this report.

6.16 Maintenance / Ongoing Costs- Covered under the existing area maintenance contract, and the effect will be minimal to the overall asset.


Risks and Mitigations

6.18 None identified.

Implementation

6.19 Implementation dependencies- Council approval.

6.20 Implementation timeframe- Approximately four weeks following Council approval.

Attachments

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Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

   (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and

   (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.
### Signatories

<table>
<thead>
<tr>
<th>Authors</th>
<th>Approved By</th>
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<tbody>
<tr>
<td>Andrew Hensley - Traffic Engineer</td>
<td>Ryan Rolston - Team Leader Traffic Operations</td>
</tr>
<tr>
<td>Samantha Sharland - Engagement Advisor</td>
<td>Steffan Thomas - Manager Operations (Transport)</td>
</tr>
<tr>
<td></td>
<td>Richard Osborne - Head of Transport</td>
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<td>David Adamson - General Manager City Services</td>
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20. Timing of the Global Settlement decisions for Council

Reference: 19/654429
Presenter(s): Brendan Anstiss – General Manager Strategy and Transformation

1. Purpose of Report
   1.1 The purpose of this report is to provide Council, the public and other interested parties advance notice of when the global settlement proposal is scheduled to be brought for decision to Council.

2. Executive Summary
   2.1 It is expected that the global settlement proposal will be completed and made available to the public on or around the 29th of July 2019 (via the Council website); deputations on the proposal will be received at a meeting of Council on the 6th August 2019; and the Council will then consider and make a decision on the proposal at its public meeting on the 8th of August 2019.

   2.2 The global settlement provides for the resolution of the key outstanding matters from the original cost sharing agreement in 2013, and other associated matters that have arisen since this time. This includes the long term ownership of city and civic assets, the increased opportunity for local leadership at this juncture of the recovery, and necessary clarity, momentum, and certainty on where opportunity, risk and cost for key projects is apportioned.

   2.3 The Council and the Crown have been working together to finalise the global settlement over recent months. Any agreement will need the approval of both the Council and the Crown. It is expected that the Crown approval process will follow the Council process.

   2.4 There is also the separate, but with dependencies, process for the final decision making around the allocation of the $300m Christchurch Regeneration Acceleration Facility. Investment cases (stage 1) for the Canterbury Multi-use Arena ($220m), residential red zone seed funding ($40m) and transport / roading infrastructure ($40m) have been approved by Council and the Crown. Detailed investment cases (stage 2) for each of these are now underway and all three are expected to be completed in coming months.

   2.5 The Council has committed to its decision making for the global settlement being made in public and with an opportunity for the views and preferences of the public to be heard via deputations, prior to any decision being made. This is provided for in the process noted above in paragraph 2.1.

3. Staff Recommendations
   That the Council:
   1. Note that the global settlement proposal is expected to be made publically available on the 29th of July, deputations heard on the 6th of August, and Council consideration and decision on the 8th of August 2019.
Attachments
There are no attachments to this report.

Confirmation of Statutory Compliance

| Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002). |
| (a) This report contains: |
| (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and |
| (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement. |
| (b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy. |

Signatories

| Authors | Linda Bennett - Principal Communications Advisor  
Brendan Anstiss - General Manager Strategy and Transformation |
| Approved By | Brendan Anstiss - General Manager Strategy and Transformation |

Reference: 19/659630
Presenter(s): Helen Beaumont – Acting Head of Three Waters and Waste

Secretarial Note: This item was referred to this meeting from the Council meeting on 13 June 2019.

1. Purpose of Report

1.1 This report provides an update to Council on the actions taken following the report to Council on 1 November 2018 responding to the recommendations of Bruce Robertson’s Response to Review into Management of Bore Water Security.

2. Staff Recommendations

That the Council:

1. Receive the report.
2. Note the progress on actions as outlined in the attached table, refer appendix A.

3. Context/Background

Background to the Review

3.1 On 22 December 2017 Christchurch City Council was advised by the Drinking Water Assessor that the security status for the Christchurch and Brooklands/Kainga water supplies would be changed from ‘provisionally secure’ to ‘unsecure’.

3.2 Following reports presented to a meeting of the Council’s Recess Committee on 18 January 2018 and the Council on 25 January 2018, the Council resolved to ‘Ask the Chief Executive to undertake an overarching, independent, external review of this matter so the Council can provide assurance for the future of our unchlorinated water supply…’

3.3 The Chief Executive engaged former assistant auditor-general and director of Audit NZ, Bruce Robertson, of RBRobertson Ltd, to undertake a review. The Prime Objective of the review was “in providing assurance for the future for Christchurch’s unchlorinated water supply”.

3.4 While undertaking his review, Mr Robertson was updated on events and actions post 25 January 2018, and he has acknowledged that the actions implemented after that date address many of the recommendations.

3.5 Temporary chlorination of the city’s water supply was rolled out across 50 pump stations between March and May 2018.

3.6 The report was released to the public on 16 October 2018. Key events and findings from the report were reported to the Council on 1 November 2018.

The future position of the Council – Unchlorinated Water and the Government’s reviews

3.7 Considerable progress has been made in addressing the findings and conclusions of the review. The Council is now in a stronger position to meet the upcoming (and to an extent unknown) challenges from future drinking water standards and regulatory changes. The focus...
and resourcing, combined with the investments approved, demonstrate the commitment by management and elected members to a safe and secure drinking water supply, without the need for residual chlorine.

3.8 Council is implementing major works to improve the security of its water supply network, despite the absence of specific guidance from central government regarding their approach to the findings of the Havelock North inquiry. A further Cabinet paper is due on the proposed regulatory framework for water supply. Its outcomes will help Council to better evaluate what is needed to continue to supply water, without chlorine disinfection, to its community. However, this may not yet provide certainty.

3.9 The new and upgrade works being undertaken focussed on the well heads are in anticipation of higher standards in the future for the security of the water supply network – including demonstrating the security of the source water, the bore heads and the distribution network. This is in recognition of the strong feedback and views of our community as to their desire to have unchlorinated water in the future, on a permanent basis. Whether this is achievable will depend on the content of any new regulatory standards.

3.10 Major works have been completed or are underway to improve the security of the Council’s water supply network. A programme to accelerate the upgrade of the well heads across the city commenced in February 2018. To date 55 out of 140 wells have been upgraded and made secure. Work is underway or timetabled at a further 65 wells.

3.11 Ultraviolet disinfection treatment at Main Pumps is planned to be operational in July/August 2019.

3.12 By the end of July 2019 the Council will be able to provide water to all people 100 per cent of the water will be delivered without chlorine treatment, except at times of high demand. By the end of September 100 per cent of the water would be able to be delivered without chlorine disinfection.

Attachments

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<thead>
<tr>
<th>No.</th>
<th>Title</th>
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<tbody>
<tr>
<td>A</td>
<td>Progress against recommendation of the Bruce Robertson report</td>
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</table>

Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:
   (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
   (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.
**Signatories**

| Authors | David Adamson - General Manager City Services  
| Helen Beaumont - Acting Head of Three Waters & Waste  
| Ross Pringle - Chief Advisor  
| Joanne Gallop - Executive Assistant |
| Approved By | Karleen Edwards - Chief Executive |
Progress against recommendation of the Bruce Robertson report

<table>
<thead>
<tr>
<th>Recommendation</th>
<th>Status Update</th>
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<tr>
<td>i. Reset Council’s approach to the management of drinking water given its high cultural value. The reset needs an ELT-led response in the medium term given the withdrawal of the secure status. The response needs to be driven by the Three Waters Unit. ELT also needs to set a longer-term approach if Council is to achieve its objective of continuing to supply untreated water to its community.</td>
<td>The establishment of dedicated resources to the Water Supply Improvement Programme, including a programme manager reporting directly to the Chief Executive, has ensured a focus on both the urgent actions to regain secure status and consideration of the longer term approach to the delivery of community water supplies. These dedicated resources has included the reprioritisation of capital budgets. The Water Supply Improvement Programme has been embedded into the Three Waters Unit and resources drawn from teams within the unit and across Council. The long term approach to water supply has been captured within the Integrated Water Strategy – the draft was approved by ELT in March and adopted by Council in May for public consultation beginning in June or July 2019. Progress and any issues are reported to the ELT at least fortnightly and to the Council every two months.</td>
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| ii. Note that in resetting the approach, Council needs to ensure it takes a proactive response to managing its compliance with the Drinking-water Standards. | The work programme includes:  
- Temporary chlorination to mitigate risk where unsecure bores supply a pump station – maintaining effective disinfection against potential contamination with the lowest possible chlorine dose; maximising delivery of water from secure bores and pump stations without chlorine treatment.  
- Alternative disinfection – options have been assessed and work is underway to install ultraviolet light disinfection at Main Pumps in the Central Zone  
- Well head security improvements – raising well heads above ground and installing best practise infrastructure; a limited number of wells have also had temporary below ground improvements carried out. |
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<td>• Associated improvement works when identified as necessary for a particular site – such as sealing of suction tanks, backflow prevention, electrical upgrades, site drainage, removal and/or encapsulation of contaminated soil, and security enhancements.</td>
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<td>• Additional resources have been brought in to support the review of the Water Safety Plans for the Council’s community water supplies. These Plans will be revised in line with the new framework and guidance released by the Ministry of Health in December 2018.</td>
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<td>• Site specific risk management plans are being developed for all major pump stations for urban Christchurch with particular consideration of potential contamination sources (including from HAIL sites) and the risks posed by surface flooding and shallow groundwater following significant rain events.</td>
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<tr>
<td>iii. Monitor the risks to the bore water source based on the three criteria, rather than an over-reliance on the absence of E. coli (Criterion 3).</td>
<td>The Three Waters and Waste Unit has always addressed all three criteria for bore water security although this was not regularly reported through to either the Executive Leadership Team or the Council. The Unit reports to the Infrastructure, Transport and Environment Committee bimonthly. This report now addresses all three criteria for the supply of secure bore water, in accordance with the Drinking Water Standards and provides an update on progress towards compliance.</td>
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<td>• Criterion 1 – bore water must not be affected by surface or climatic influences</td>
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<td>o Except for the shallowest aquifer, in the west, of the city all aquifer source water is considered to be secure</td>
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<td>o All shallow bores are being replaced or the water is to be treated using UV disinfection</td>
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<td>o Source water security is being confirmed by a combination of groundwater modelling, groundwater dating, geological consideration and chemical composition – for each aquifer across the city (contract awarded and a peer review panel is in place)</td>
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<td>• Criterion 2 – bore head must provide satisfactory protection</td>
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<td>o This is being addressed by the well head security improvement programme</td>
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| iv. Consider the broader risks to the drinking water supply and the potential of higher standards with any new drinking water safety regime. | Staff are working with central government officials to keep abreast of and to inform the regulatory policy development underway within the Ministry of Health. It is clear that a stricter regime for community water supply will be enacted and it is likely that residual disinfection will be required unless the supplier can demonstrate the protection of public health through its management of the risks associated with that supply. For the Christchurch urban supply that means demonstrating the security of the source water, improving the integrity of the reticulation network and tightening the operations and maintenance procedures. Additional work is also required to demonstrate the quality of the water reaching the consumer through real time monitoring technology with response plans in place to counter any changes detected. The approach to our network security is changing from one of compliance and risk management to one of best practice and quality assurance. To get to a ‘demonstrably safe’ water supply and avoid residual disinfection there are a number of significant improvements to be addressed:  
  ▪ Distribution network pipe integrity – condition assessment, criticality and priorities for renewals across mains, sub-mains and cross-overs; cost estimates and implementation programme over next 3, 10 and 30 years  
  ▪ Reservoirs and suction tanks – audit of condition against an updated Council standard for sanitary integrity; prioritising of remedial works; estimate of costs and implementation  
  ▪ Testable backflow protection – desk top assessment of residential and commercial backflow; audit and compliance surveys; prioritisation of connections |
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|                | - Pump station resilience and continuity of supply – confirm ‘critical’ pump stations to maintain minimum water supply, identify critical spares for each pump station (cost and storage implications), review and update operations and maintenance manuals for each pump station.  
- Water supply zones – implementing a larger number of smaller, more manageable zones across the city with consistent (and lower) pressures to reduce leaks and breaks in the mains; a trial is underway in the Rawhiti zone  
- Smart water network – quality assurance through real time monitoring of water quality (including bacterial contamination), alert systems and response plans; better network operation through smart flow meters for all customer connections and at zone boundaries and reservoirs, pressure and acoustic monitors across each of the water supply zones (early leak detection, early warning of breaks, and identification of pressure spikes and vulnerable infrastructure) to inform and improve network operation.  
Each of these improvement areas will be incorporated into the Water Supply Strategic plan and will inform the Asset Management Plan and Infrastructure Strategy as part of next LTP. |
| v. *Align operational risk settings for water supply with community and political values* | The political and community desire for a water supply without residual disinfection is reflected in the draft Integrated Water Strategy and Water Supply Strategic Plan. Given the increasing emphasis on demonstrating the safety of community water supplies, from central government, it is likely that the costs of a system without residual disinfection would be considerably greater than those for a system with residual chlorine. The options and costs could be explored with the community through the next Long Term Plan process.  
Communications – dedicated web page with a map showing works in progress and chlorine dose by pump station (updated weekly); proactive newsletters and media releases on the programme and associated matters such water |
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<th>Recommendation</th>
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| vi. Recognise the importance of the roles of Citycare, the DWA and MOH and its independent experts and how to reset the existing working relationships | The Three Waters and Waste Unit recognises the importance of good working relationships with contractors, Environment Canterbury, the Drinking Water Assessor, and the Medical Officer of Health in ensuring the security of our supply.  
Regular monthly meetings are held between the Head of Three Waters and Waste, the Water Supply Programme Manager and Drinking Water Assessor.  
The Drinking Water Assessor and Citycare staff are fully involved in the risk assessment workshops as part of the review of the Council’s Water Safety Plans.  
Documentation, quality assurance and better monitoring of key performance indicators have all been strengthened in contracts to ensure better visibility of performance and accountabilities. Best practice is being built into the new contract specification. Significant work is being undertaken building a fit for purpose B2B system.  
Senior staff have also initiated discussion with the Ministry of Health to outline the approach being taken to the water supply in Christchurch and contribute to the development of regulatory policy.  
Maintenance contracts for Three waters expire in June 2020 at which time a short extension will be sought to establish contracts that better reflect the needs of Council to achieve the required quality outcomes for water supplies. |
| vii. Strengthen risk management within the Three Waters Unit:  
* Proactively follow up, investigate and plan to resolve risks, issues and concerns | Risks across the Three Waters Unit have been reviewed. They are also subject to regular reviews by the Council's City Services Group management team in conjunction with the Council’s internal auditors. Actions are monitored and analysed to ensure they are fit for purpose. |
### Recommendation

- Recognise the value of risk management as a management tool, and as a communications tool within the team, across providers and contractors, and vertically within Council.

### Status Update

Water Safety Plans provide the framework for risk management in terms of ensuring good public health outcomes through our community water supplies. The Council has eight approved Plans covering its 11 community supplies. These plans are audited every three years by the Drinking Water Assessor and completely reviewed every five years. Five plans for Banks Peninsula communities are due to be reviewed and updated in 2019.

The Ministry of Health released a new framework for these plans in December 2018 to align more closely with international best practice. This new framework strengthens the focus on preventative measures across the whole system, promotes a multi-barrier approach to managing risk, and supports continuous improvement.

Following discussions with the Drinking Water Assessor and officials from the Ministry of Health in January 2019, the Council has agreed to update its plans in accordance with the new framework. This includes five supplies on Banks Peninsula, which are due by September, and the urban Christchurch supply, which is due to be updated by July 2019.

Council staff report on the status of the Water Safety Plans, and the response to any non-conformance identified through audits, as part of the bimonthly report on the water supply to the Infrastructure, Transport and Environment Committee. An annual report is provided to the Audit and Risk Management Committee.

viii. Review how the role of quality assurance and compliance can be supported and enhanced within the Three Waters Unit.

Quality assurance and regulatory compliance along with the appropriate documentation is progressively being strengthened across the unit. This includes not only issues regarding drinking water such as backflow prevention but also is looking at approaches that relate to the new comprehensive stormwater network discharge consent, the comprehensive water take consent and the wastewater consents.
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<td>The integration and uniformity of approach is challenging and will not be able to be finalised until after clarity is received on the stormwater discharge consent and the central government’s proposed regulatory approach. While the unit has two dedicated staff working on these matters we are looking at ways that we can integrate this across the unit and increase the resources. Significant progress has been made in regard to the documentation required at the wastewater treatment plant, and also for stormwater consents. As time permits, staff are stepping up their game and moving beyond simple compliance. There is however a step change required to improve our risk management and quality assurance approach so that it is fully integrated not only across the unit but across Council.</td>
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22. Resolution to Exclude the Public


I move that the public be excluded from the following parts of the proceedings of this meeting, namely items listed overleaf.

Reason for passing this resolution: good reason to withhold exists under section 7.
Specific grounds under section 48(1) for the passing of this resolution: Section 48(1)(a)

Note

Section 48(4) of the Local Government Official Information and Meetings Act 1987 provides as follows:

“(4) Every resolution to exclude the public shall be put at a time when the meeting is open to the public, and the text of that resolution (or copies thereof):

(a) Shall be available to any member of the public who is present; and
(b) Shall form part of the minutes of the local authority.”

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:
<table>
<thead>
<tr>
<th>ITEM NO.</th>
<th>GENERAL SUBJECT OF EACH MATTER TO BE CONSIDERED</th>
<th>SECTION</th>
<th>SUBCLAUSE AND REASON UNDER THE ACT</th>
<th>PLAIN ENGLISH REASON</th>
<th>WHEN REPORTS CAN BE RELEASED</th>
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<tr>
<td>23</td>
<td>PUBLIC EXCLUDED COUNCIL MINUTES - 23 MAY 2019</td>
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<td></td>
<td>REFER TO THE PREVIOUS PUBLIC EXCLUDED REASON IN THE AGENDAS FOR THESE MEETINGS.</td>
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<td>24</td>
<td>PUBLIC EXCLUDED COUNCIL MINUTES - 13 JUNE 2019</td>
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<td>REFER TO THE PREVIOUS PUBLIC EXCLUDED REASON IN THE AGENDAS FOR THESE MEETINGS.</td>
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<tr>
<td>25</td>
<td>EVENTS &amp; FESTIVALS FUND</td>
<td>S7(2)(H)</td>
<td>COMMERCIAL ACTIVITIES</td>
<td>POINTS TO BE DISCUSSED ARE COMMERCIALLY SENSITIVE</td>
<td>1 JUNE 2024</td>
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<tr>
<td>26</td>
<td>PUBLIC EXCLUDED SOCIAL, COMMUNITY DEVELOPMENT AND HOUSING COMMITTEE MINUTES - 12 JUNE 2019</td>
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<td>REFER TO THE PREVIOUS PUBLIC EXCLUDED REASON IN THE AGENDAS FOR THESE MEETINGS.</td>
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<td>27</td>
<td>RISK MANAGEMENT STATUS REPORT</td>
<td>S7(2)(C)(II), S7(2)(F)(II)</td>
<td>PREVENT DAMAGE TO THE PUBLIC INTEREST, PROTECTION FROM IMPROPER PRESSURE OR HARASSMENT</td>
<td>PREVENT THE IMPROPER USE AND MISINTERPRETATION OF INFORMATION</td>
<td>WHEN THE CHIEF EXECUTIVE DETERMINES THERE ARE NO LONGER ANY REASONS TO WITHHOLD THE INFORMATION UNDER THE ACT.</td>
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<tr>
<td>28</td>
<td>INTERNAL AUDIT STATUS REPORT</td>
<td>S7(2)(E), S7(2)(F)(II), S7(2)(J)</td>
<td>PREVENTION OF MATERIAL LOSS, PROTECTION FROM</td>
<td>PREVENT THE USE OF INTERNAL AUDIT FINDINGS AND IDENTIFIED CONTROL WEAKNESSES FROM</td>
<td>WHEN THE CHIEF EXECUTIVE DETERMINES THERE</td>
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<tr>
<td>Item</td>
<td>Description</td>
<td>Reason</td>
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<td>29</td>
<td>PUBLIC EXCLUDED AUDIT AND RISK MANAGEMENT COMMITTEE MINUTES - 30 MAY 2019</td>
<td>IMPROPER PRESSURE OR HARASSMENT, PREVENTION OF IMPROPER ADVANTAGE</td>
<td>ARE NO LONGER ANY REASONS TO WITHHOLD THE INFORMATION UNDER THE ACT AND THE RELEVANT INTERNAL AUDIT FINDINGS HAVE BEEN RESOLVED.</td>
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<td>PUBLIC EXCLUDED HEALTH, SAFETY AND WELLBEING COMMITTEE MINUTES - 7 JUNE 2019</td>
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<td>PUBLIC EXCLUDED INNOVATION AND SUSTAINABLE DEVELOPMENT COMMITTEE MINUTES - 20 MAY 2019</td>
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<td>ARE NO LONGER ANY REASONS TO WITHHOLD THE INFORMATION UNDER THE ACT AND THE RELEVANT INTERNAL AUDIT FINDINGS HAVE BEEN RESOLVED.</td>
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<td>32</td>
<td>CHIEF EXECUTIVE RECRUITMENT PROCESS</td>
<td>S7(2)(A) PROTECTION OF PRIVACY OF NATURAL PERSONS</td>
<td>AT DIRECTION OF THE MAYOR.</td>
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