Waitai
Coastal-Burwood Community Board
AGENDA

Notice of Meeting:
An ordinary meeting of the Waitai/Coastal-Burwood Community Board will be held on:

Date: Tuesday 4 June 2019
Time: 4.30pm
Venue: Boardroom, Corner Beresford and Union Streets, New Brighton

Membership
Chairperson Kim Money
Deputy Chairperson Tim Sintes
Members Tim Baker
David East
Glenn Livingstone
Linda Stewart

4 June 2019

Jo Wells
Manager Community Governance, Coastal-Burwood
941 6451
jo.wells@ccc.govt.nz
www.ccc.govt.nz

Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. If you require further information relating to any reports, please contact the person named on the report.

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Strategic Framework

The Council’s Vision – Christchurch is a city of opportunity for all.
Open to new ideas, new people and new ways of doing things – a city where anything is possible.

Whiria ngā whenu o ngā papa
Honoa ki te maurua tāukiuki
Bind together the strands of each mat
And join together with the seams of respect and reciprocity.
The partnership with Papatipu Rūnanga reflects mutual understanding and respect, and a goal of improving the economic, cultural, environmental and social wellbeing for all.

Overarching Principle
Partnership - Our people are our taonga – to be treasured and encouraged. By working together we can create a city that uses their skill and talent, where we can all participate, and be valued.

Supporting Principles
Accountability
Affordability
Agility
Equity
Innovation
Collaboration
Prudent Financial Management
Stewardship
Wellbeing and resilience
Trust

Community Outcomes
What we want to achieve together as our city evolves

Strong communities
Strong sense of community
Active participation in civic life
Safe and healthy communities
Celebration of our identity through arts, culture, heritage and sport
Valuing the voices of children and young people

Liveable city
Vibrant and thriving central city, suburban and rural centres
A well connected and accessible city
Sufficient supply of, and access to, a range of housing
21st century garden city we are proud to live in

Healthy environment
Healthy waterways
High quality drinking water
Unique landscapes and indigenous biodiversity are valued
Sustainable use of resources

Prosperous economy
Great place for people, business and investment
An inclusive, equitable economy with broad-based prosperity for all
A productive, adaptive and resilient economic base
Modern and robust city infrastructure and community facilities

Strategic Priorities
Our focus for improvement over the next three years and beyond

Enabling active citizenship and connected communities
Maximising opportunities to develop a vibrant, prosperous and sustainable 21st century city

Climate change leadership
Informed and proactive approaches to natural hazard risks
Increasing active, public and shared transport opportunities and use
Safe and sustainable water supply and improved waterways
Waitai/Coastal-Burwood Community Board
04 June 2019

Part A  Matters Requiring a Council Decision
Part B  Reports for Information
Part C  Decisions Under Delegation

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1. **Apologies**
   At the close of the agenda no apologies had been received.

2. **Declarations of Interest**
   Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest they might have.

3. **Confirmation of Previous Minutes**
   That the minutes of the Waitai/Coastal-Burwood Community Board meeting held on Monday, 20 May 2019 be confirmed (refer page 5).

4. **Public Forum**
   A period of up to 30 minutes will be available for people to speak for up to five minutes on any issue that is not the subject of a separate hearings process.
   It is intended that the public forum session will be held at 4.30pm. At the time of printing this agenda, there were no known requests.

5. **Deputations by Appointment**
   Deputations may be heard on a matter or matters covered by a report on this agenda and approved by the Chairperson.
   There were no deputations by appointment at the time the agenda was prepared.

6. **Presentation of Petitions**
   There were no petitions received at the time the agenda was prepared.
Waitai
Coastal-Burwood Community Board
OPEN MINUTES

Date: Monday 20 May 2019
Time: 4.30pm
Venue: Boardroom, Corner Beresford and Union Streets, New Brighton

Present
Chairperson: Kim Money
Deputy Chairperson: Tim Sintes
Members: Tim Baker, David East, Glenn Livingstone, Linda Stewart

20 May 2019

Jo Wells
Manager Community Governance, Coastal-Burwood
941 6451
jo.wells@ccc.govt.nz
www.ccc.govt.nz

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The agenda was dealt with in the following order.

1. **Apologies**
   
   Part C
   Community Board Decision

   No apologies were received.

2. **Declarations of Interest**

   Part B
   There were no declarations of interest recorded.

3. **Confirmation of Previous Minutes**

   Part C
   Community Board Resolved CBCB/2019/00029

   That the minutes of the Waitai/Coastal-Burwood Community Board meeting held on Monday, 6 May 2019 be confirmed.

   Glenn Livingstone/Tim Sintes  
   Carried

4. **Public Forum**

   Part B
   There was no public forum at this meeting.

5. **Deputations by Appointment**

   Part B
   There were no deputations by appointment.

6. **Presentation of Petitions**

   Part B
   There was no presentation of petitions.

7. **Briefings**

   Part B

   **I love New Brighton 2019 report back**

   James Ridpath - Youth Alive Trust, Hannah Hill - Eastern-Community Sport and Recreation, Steve Jones-Poole - Renew New Brighton, and Jacqui Miller - Christchurch City Council presented to the board on the success of the I Love New Brighton event. The eighth annual event was held on Waitangi Day 6 February this year in Thomson Park where approximately 6,000 people attended. Their vision for the future is to continue to strengthen connecting the community in greater New Brighton.
The Chairperson thanked the I Love New Brighton planning team for all their efforts and their presentation to the Board.

**Student Parking - Ōrua Paeroa Campus: Shirley Boys' and Avonside Girls' High Schools**

The Transport Network Planner and Traffic Engineer, Christchurch City Council spoke to the Board on student parking around the Shirley Boys' and Avonside Girls' High Schools area. Staff tabled a map of the area which summarised the parking demand and issues in surrounding streets (Attached). Statistics showed increased use of the cycle lanes in the surrounding area and less student parking/vehicles than anticipated.

Staff are working with the two schools on Transport Management Plans. There are no known issues with parking at Taiora: QEII however this continues to be monitored.

Initial assessment is that some time-restriction and no-stopping areas may be required.

Staff undertook to provide regular updates to the Board on the matter.

The Chairperson thanked staff for their presentation.

**Attachments**
- Map – Parking in residential streets surrounding Shirley Boys’ and Avonside Girls’ High Schools

Tim Baker joined the meeting at 4:41 p.m.

**8. Tree Removal from Lower Styx Road**

**Board Comment**

The Board acknowledged the significance of the cabbage tree and noted that consultation with Te Ngāi Tūāhuriri Rūnanga had taken place and the Rūnanga were agreeable to the significant cabbage tree being removed, with seeds being harvested before removal.

The Board noted that the Marshland/Lower Styx Road corner is the fourth most dangerous intersection in Christchurch and took this into consideration in the making of this decision.

David East joined the meeting at 4:44 p.m.

**Community Board Resolved CBCB/2019/00030 (Original Staff Recommendation accepted without change)**

**Part C**

That the Waitai/Coastal-Burwood Community Board:

1. Approves the removal of the significant tree (identified in the District Plan as T246) at 548 Marshland Road together with any other trees affected by the Marshland, Hawkins and Lower Styx Road intersection improvement works.

Linda Stewart/Tim Baker  **Carried**

Community Board Resolved CBCB/2019/00031 (Original Staff Recommendation accepted without change)

Part C

That the Waitai/Coastal-Burwood Community Board:

1. Approves a grant of $500 from its 2018/19 Youth Development Fund to Lauren Sheere towards the costs of her flights to attend the 2019 Australian Gymnastics Championship from 28 May 2019 to 2 June 2019. The granted funds are not to be used for any supervisory staff, coaching, tuition or management costs.

Tim Baker/Linda Stewart  

Carried


Community Board Resolved CBCB/2019/00032 (Original Staff Recommendation accepted without change)

Part C

That the Waitai/Coastal-Burwood Community Board:

1. Approves a grant of $3,000 from its 2018-19 Discretionary Response Fund to Ōtautahi Sports Association towards the Ōtautahi Rugby Club – Bower Park Carpark.

David East/Tim Sintes  

Carried

Linda Stewart requested that her vote against the recommendation be recorded.


Community Board Resolved CBCB/2019/00033 (Original Staff Recommendation accepted without change)

Part C

That the Waitai/Coastal-Burwood Community Board:

1. Approves a grant of $1,696 from its 2018-19 Discretionary Response Fund to Scouting NZ Burwood towards the Building Insurance.

Glenn Livingstone/Tim Baker  

Carried
12. Elected Members’ Information Exchange

Tim Baker left the meeting at 5:42 p.m.

Part B

12.1 Mairehau/Burwood Roads Intersection – Pedestrian Safety

The Board requested staff to organise a site visit for Board members with NZ Spinal Trust representatives and staff. This is to enable a better understanding of pedestrian safety issues at the northeast corner of the Mairehau/Burwood Roads intersection to the shops on the southwest corner.

12.2 Tree assessment

The Board requested staff to organise a tree assessment to assess the condition of the Macrocarpa trees in Thomson Park along the Marine Parade frontage, and report back to the Board.

12.3 Regeneration Strategy for Southshore and South New Brighton - Thank you

Board acknowledged and appreciated the Council’s recent decision to take over the leadership of the Regeneration Strategy for Southshore and South New Brighton.

12.4 New Brighton Foreshore clean-up - Thank you

The Board acknowledged the ANZ Bank staff, who in conjunction with Sustainable Coastlines Charitable Trust, recently undertook a voluntary clean-up of the New Brighton foreshore.

12.5 Dune track from Waimairi to New Brighton

The Board requested staff investigate if an assessment can be carried out of the sand dune track from Waimairi to New Brighton for overgrown areas that may require maintenance.

Tim Baker returned to the meeting at 5.54 p.m.

12.6 Marine Parade Trees

The Board requested staff to establish if the trees on the east side of Marine Parade, by its junction with Shackleton Street require trimming.

12.7 Spa Pool at Taiora: QEII Recreation & Sport Centre

The Board requested staff advice on the rationale for the age restriction on the spa pool at Taiora: QEII Recreation & Sport Centre.

12.8 New Brighton Clock Tower

The Board request that the area immediately around the New Brighton clock tower be weeded and tidied up.
**12.9 South Brighton Residents’ Association – Board Liaison**

The Board were advised that David East would be resigning as the Board Liaison for the South Brighton Residents’ Association. The Board noted that David East’s original acceptance of the Board Liaison role was on the basis that he may relinquish that role after a period.

**12.10 Estuary Edge**

The Board indicated an interest in revisiting the South New Brighton Reserves Development and Management Plans so that it does not pre-determine a position while the options are being investigated for the erosion of the edge of the Reserve.

Staff undertook to provide information to the Board on the options for revisiting the South New Brighton Reserves Development Plan.

**12.11 Cockayne Reserve Car Park**

The Board noted the continued use of the car park portion of Cockayne Reserve as a site for roading metal storage.

The Board requested staff advice on the timeline for the Cockayne Reserve carpark/open area of the reserve will be ceased to be a storage site for roading metal and remedied to its original condition.

**12.12 New Brighton Streetscape Enhancements**

It was confirmed that the number of car parks that are to be provided on Marine Parade in the New Brighton Streetscape Enhancements proposal, compared with existing spaces, will give a net increase of one car park.

**13 Resolution to Exclude the Public**

Community Board Resolved CBCB/2019/00034

**Part C**

That at 6.12pm the resolution to exclude the public set out on pages 37 to 38 of the agenda be adopted.

Glenn Livingstone/David East  

**Carried**

The public were re-admitted to the meeting at 6.37pm.

**Meeting concluded at 6.37pm.**
CONFIRMED THIS 4TH DAY OF JUNE 2019

KIM MONEY
CHAIRPERSON
7. Correspondence

Reference: 19/581901
Presenter(s): Peter Croucher, Community Board Advisor

1. Purpose of Report

Correspondence has been received from:

<table>
<thead>
<tr>
<th>Name</th>
<th>Subject</th>
</tr>
</thead>
<tbody>
<tr>
<td>Adam Perry</td>
<td>The Tovey Street Access Point of the Coastal Walking and Cycling Track</td>
</tr>
<tr>
<td>Hans Wouters, CEO New Zealand Spinal Trust</td>
<td>Roundabout at Burwood Rd and Mairehau Rd adjacent to the Burwood Hospital and Spinal Unit</td>
</tr>
</tbody>
</table>

2. Staff Recommendations

That the Coastal-Burwood Community Board:

1. Receive the information in the correspondence report dated 04 June 2019

Attachments

<table>
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<tr>
<th>No.</th>
<th>Title</th>
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<tbody>
<tr>
<td>A</td>
<td>Coastal-Burwood Community Board - Inwards Correspondence - Adam Perry re Coastal Walking and Cycling Track</td>
<td>14</td>
</tr>
<tr>
<td>B</td>
<td>Coastal-Burwood Community Board - Inwards Correspondence - Spinal Trust NZ (Under Separate Cover)</td>
<td>14</td>
</tr>
</tbody>
</table>
25/05/19
New Brighton (south) Coastal Walking and Cycling track.

To the attention of the Coastal Burwood Community Board.
Tēnā koutou

The beachside walking and cycling track that runs along parts of Marine Parade is a fantastic community and Christchurch asset. It allows residents, beach visitors and tourists to walk, cycle, wheelchair or pram safely off the road, parallel to the sand dunes.

The Tovey Street Access Point.
At present: The southern Tovey Street exit point where the coastal pathway meets Marine Parade is (in my experience) highly dangerous. To exit at this juncture you are forced to stand on yellow lines on the edge of Marine Parade craning you neck to see if there is traffic heading around a sweeping bend to the north. I believe it is especially hazardous for children cycling and for parents pushing prams. I have banned my children from using the Tovey Street coastal pathway exit due to my road safety concerns.

In the interest of safety and wellbeing could the coastal pathway please extend to southern end of Marine Parade with safer access points included in the extension?

I am aware that we must be pragmatic and work to budgetary constraints, so possibly the next phase of work could extend to the major Bridge Street intersection next to the South New Brighton Surf Club. I propose that this new section of pathway include various access points that utilize the wider sections of Marine Parade to allow for safer pedestrian/traffic merge points.

Potentially, the remaining pathway (Bridge Street to Caspian Street) could be completed in the following budget, once again with a focus on creating safe spaces to enter or exit the pathway.

Please refer to the attached photos.
Thank you for your time.
Adam Perry
South New Brighton Christchurch.
8. Briefings

Reference: 19/562037
Presenter(s): Peter Croucher, Community Board Advisor

1. Purpose of Report

The Board will be briefed on the following:

<table>
<thead>
<tr>
<th>Subject</th>
<th>Presenter(s)</th>
<th>Unit/Organisation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Estuary Green Edge pathway - Progress</td>
<td>Eric Banks</td>
<td>Senior Network Planner Parks, Christchurch City Council</td>
</tr>
</tbody>
</table>

2. Staff Recommendations

That the Waitai/Coastal-Burwood Community Board:
1. Notes the information supplied during the Briefing.

Attachments

There are no attachments to this report.
9. Grant of Easement over Local Purpose Utility Reserve

Reference: 18/1287959

Presenter(s): Stuart McLeod, Property Consultant

1. Purpose and Origin of Report

   Purpose of Report
   1.1 The purpose of this report is for the Coastal-Burwood Community Board (the Board) to consider options and approve a right of way easement 41 metres in length (Attachment B) over part of a local purpose (Utility) reserve that is 178 metres in length being Lot 3000 DP 486184 identified in attachment A in favour of Lot 3 DP 13469.

   1.2 The Board is also requested should it approve the granting of the easement, to recommend to the Chief Executive that she exercise her authority as delegate of the Minister of Conservation to consent to the easement. The Minister has delegated her authority to the council, who have subsequently sub-delegated the authority to the Chief Executive.

   Origin of Report
   1.3 This report is staff generated and is presented to the Board to enable conditions imposed by Resource Consent RMA92031637 to be met.

2. Significance

   2.1 The decision in this report is of low significance in relation to the Christchurch City Council’s Significance and Engagement Policy.

   2.1.1 The level of significance was determined by completing significance and engagement assessment. It was determined that there is little or no impact on the Council reserve or the community. If approved this easement addresses traffic safety concerns for the Nests preschool operating from of 408 Prestons Road.

   2.1.2 The community engagement and consultation outlined in this report reflect the assessment.

3. Staff Recommendations

   That the Waitai/Coastal-Burwood Community Board:

   1. Approve pursuant to Section 48(1)(f) and Section 48 (2) of the Reserves Act 1977, the granting of a right of way easement over Lot 3000 DP 486184 in favour of Lot 3 DP 13469 subject to:
      a. The consent of the Minister of Conservation or her delegate
      b. All necessary statutory consents under but not limited to the Resource Management Act 1991 and Local Government Act 1974 being obtained

   2. Recommend that the Chief Executive, using the Council’s delegated authority from the Minister of Conservation, consents to the granting of the right of way easement over Lot 3000 DP 486184 in favour of Lot 3 DP 13469 as outlined in this report.

4. Key Points

   4.1 This report does not support the Council’s Long Term Plan (2018 - 2028).

   4.2 The following feasible options have been considered:
- Option 1 – Grant a right of way easement (preferred option)
- Option 2 – Grant a right of way easement for a limited term
- Option 3 – Do not grant the easement

4.3 Option Summary - Advantages and Disadvantages (Preferred Option)

4.3.1 The advantages of this option include:

- Fulfils conditions required by the Resource Consent by enabling access to car parking.
- Improves safety for the pre-school by providing better access to an off street drop off and pick up zone.
- Improves traffic safety at the Prestons Road Te Korari Street intersection.
- Is supported by the Councils Transport Network Planner.
- Formalises an existing situation.

4.3.2 The disadvantages of this option include:

- None

4.4 Option Analysis

4.4.1 Option 1 is preferred because it reflects the requirement of the resource consent, contributes to traffic safety and is supported by transport planners.

4.4.2 Although Option 2 is a viable option it has been strongly objected to by the applicant. As a result of the Prestons development on the opposite of the road Council altered the traffic movement layout to improve safety and requested the applicant obtain a right of way over the utility reserve.

4.4.3 Option 3 is not preferred because it is contrary to a Council issued resource consent, a return to the former access to the preschool could mean a reduction in traffic safety.

5. Context/Background

5.1 Marshland Nests Pre-school, situated at 408 Preston Road, made application to run a pre-school from the site in 2009 catering for 25 children. Consent was granted and it has been operating ever since. When application was made Prestons Road was a minor arterial road that predominantly carried traffic passing through the area.

5.2 At the time the site formed part of a small group of 5 residential sized allotments surrounded by rural land. Whilst the 5 residential allotments remain the surrounding rural land has been subdivided, namely the Prestons development on the opposite side of Prestons Road and Prestons Park to south.

5.3 As a result of the nearby subdivisions a new road was formed, Te Korari Street, creating a new intersection almost directly opposite the pre-school, there has been an obvious increase in traffic volumes.

5.4 As a result of the increase in residential properties in the area it was necessary for the Council to upgrade Prestons Road to urban standards. The speed limit has been reduced from 80kmh to 60kmh and traffic lights have been installed at the intersection of Prestons Road and Te Korari Street. Street lights have been installed and a no stopping area created outside of the preschool.
5.5 In 2015 Council installed a new sewer pipe over the Utility Reserve adjoining the preschool and required the owners of the preschool site to decommission the septic tank and utilise the sewer pipe provided. This freed up space within the property over which a vehicle could be driven or parked.

5.6 Additionally the Ministry of Education changed its criteria for small preschool centres and suggested that the pre-school could operate with up to 30 children without the need for any additional teachers.

5.7 The information provided in paragraphs 5.2, 5.3, 5.4, 5.5 & 5.6 led the preschool to reconsider its operational requirements, i.e. access to the site, parking layout and the number of children it could cater for. It subsequently made application to amend the original resource consent to increase its role and alter its car parking and access.

5.8 The proposal to alleviate safety concerns and as supported by Council planners was to move the access slightly to the east to align with the Te Korari Street, supply 3 visitor parks at the front of the site, 3 staff parks to the rear and grant a right of way over the utility reserve in favour of the applicant.

5.9 Of specific relevance to this report is the change in traffic movements. The Councils Transport Network Planner assessed these changes to be less than minor on the safety and efficiency of the transport network.

5.10 The amended resource consent was subsequently granted in 2016, conditional upon the visitor parking area being sealed and marked out in accordance with plan numbered RMA92014437/1A and the right of way being sealed for the first 12 metres from the road boundary of the utility reserve.

5.11 All the above matters have transpired, all that is left is to formalise what has become the existing arrangements.

Easement

5.12 Section 48 of the Reserves Act 1977 (the Act) provides that the Council with the consent of the Minister of Conservation, may grant easements for rights-of-way and other services over reserve land.

5.13 Under Section 48(2) of the Act, it is necessary for the Council to publically notify its intention to grant an easement. However under Section 48(3) of the Act it is not necessary to give public notice where the reserve is not likely to be materially altered or permanently damaged, and the rights of the public in respect of the reserve are not likely to be permanently affected. In this case public notification is not required because the reserve is a local purpose (utility) reserve and as such services i.e. drainage, and electricity are installed. The proposed right of way does not materially alter the reserve or inhibit the future installation of other services.

5.14 The easement area required is shown marked “A” on LT 530948 (attachment B) and is 41 meters in length. The total length of the utility reserve is 178 meters.

5.15 It is a normal practise that a one-off compensation fee, as determined by an independent valuation, is payable to the Council for the privilege of forming a right of way over Council land.

5.16 In this case it is not logical to pursue a compensation payment for the following reasons

5.16.1 The Team Leader Planning has made it very clear to the applicant that they will only be liable certain costs, i.e. legal fees and survey fees.

5.16.2 The Council land is a Utility Reserve that is already encumbered with an Orion New Zealand Limited cable and a sewer pipe installed and owned by Council.

5.16.3 It was a condition of the original resource consent that the applicant pay for the additional seal widening on Prestons Road.
5.16 It is implied in the amended consent that a right of way is to be granted.

Consent of the Minister of Conservation

5.17 In exercising the consent of the Minister of Conservation, the Council should be satisfied that due procedure has been followed and in this respect the Council should have regard to the following matters:

5.17.1 The land affected by the application is a reserve subject to the provisions of the Reserves Act 1977.

5.17.2 The easement being applied for falls within the purposes specified in Section 48(1) of the Reserves Act.

5.17.3 The provisions of Section 48(2) (public notification) have been complied with or that a waiver can be given to this requirement under Section 48(3).

5.17.4 Section 4 of the Conservation Act 1987 (this Act shall be interpreted and administered as to give effect to the principles of the Treaty of Waitangi) meaning that in consenting to transactions under the Reserves Act 1977, consideration is to be given to the requirement or otherwise to consult with iwi.

5.18 It is confirmed that the subject land is reserve land, held in Record of Title 692924 as local purpose (Utility) reserve. Section 48(1) of the Act allows the Council to grant rights-of-way and other easements over any part of the reserve for any public purpose (section 48(1) (a). It is not necessary to undertake public notification of the proposed easement according to Section 48(3) of the Act due to the fact that the right of way does not materially alter the reserve.

5.19 Specific consultation with iwi is not considered necessary as the site affected does not feature in the City Plan as having any significance to tangata whenua and the proposal is believed to be consistent with the framework of the Mahaanui Iwi Management Plan (MIMP) as the proposed earthworks activities will be minimal.
6. Option 1 - Grant a right of way easement (preferred)

Option Description
6.1 This option involves granting the owner of Lot 3 DP 13469 a right of way easement over part of a Utility Reserve being Lot 3000 DP486184 and marked “A” on LT 530948

Significance
6.2 The level of significance of this option is low and is consistent with section 2 of this report
6.3 There are no engagement requirements for this level of significance.

Impact on Mana Whenua
6.4 This option does not involve a significant decision in relation to ancestral land or a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Ngāi Tahu, their culture and traditions.

Community Views and Preferences
6.5 Whilst there has been no specific engagement with the community on this issue it is known that the users of the preschool are supportive.

Alignment with Council Plans and Policies
6.6 This option is consistent with Council’s Plans and Policies.

Financial Implications
6.7 Cost of Implementation – Staff time
6.8 Maintenance / Ongoing Costs – future maintenance will be proportional to the use of the right of way.
6.9 Funding source – Operational maintenance

Legal Implications
6.10 There is not a legal context, issue or implication relevant to this decision
6.11 This report has not been reviewed and approved by the Legal Services Unit.

Risks and Mitigations
6.12 There is no identified risk in implementing this option.

Implementation
6.13 Implementation dependencies - Community Board approval and Minister of Conservation consent
6.14 Implementation timeframe – 6 months

Option Summary - Advantages and Disadvantages
6.14.1 The advantages of this option include:
- Fulfils conditions required by the Resource Consent by enabling access to car parking.
- Improves safety for the pre-school by providing better access to an off street drop off and pick up zone.
- Improves traffic safety in the Prestons Road Te Korari Street intersection.
- Is supported by the Council’s Transport Network Planner.
- Formalises an existing situation.
6.14.2 The disadvantages of this option include:
- None

7. **Option 2 – Grant the easement for a limited term**

**Option Description**
7.1 This option grants and easement that would expire after an elected number of years.

**Significance**
7.2 The level of significance of this option is low consistent with section 2 of this report
7.3 There are no engagement requirements for this level of significance.

**Impact on Mana Whenua**
7.4 This option does not involve a significant decision in relation to ancestral land or a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Ngāi Tahu, their culture and traditions.

**Community Views and Preferences**
7.5 Whilst there has been no specific engagement with the community on this issue it is known that the owners of the preschool are not supportive of this option.

**Alignment with Council Plans and Policies**
7.6 This option would be consistent with Council’s Plans and Policies for the term.

**Financial Implications**
7.7 Cost of Implementation – Staff time
7.8 Maintenance / Ongoing Costs – future maintenance will be proportional to the use of the right of way.
7.9 Funding source – Operational maintenance

**Legal Implications**
7.10 There is not a legal context, issue or implication relevant to this decision
7.11 This report has not been reviewed and approved by the Legal Services Unit

**Risks and Mitigations**
7.12 There is no identified risk in implementing this option during the term of the easement.

**Implementation**
7.13 Implementation dependencies - Community Board approval and Minister of Conservation consent
7.14 Implementation timeframe – 6 months

**Option Summary - Advantages and Disadvantages**
7.15 The advantages of this option include:
- For the term of the easement it fulfils conditions required by the Resource Consent by enabling access to car parking.
- For the term of the easement it improves safety for the pre-school by providing better access to an off street drop of and pick up zone.
7.16 The disadvantages of this option include:

- It is not acceptable for the applicant because it was Council that required the right of way to improve traffic safety.
- Once the term expires the applicant will no longer have safe access to the site.
- Once the term expires it will leave the owner aggrieved.
- Once the term expires it will lead to unsafe traffic movements.
- Once the term expires it may endanger children.
- Once the term expires access to the site becomes contrary to staff transport advice.

8. **Option 3 – Do not grant the easement**

**Option Description**

8.1 This option is declining approval for the easement.

**Significance**

8.2 The level of significance of this option is low consistent with section 2 of this report.

8.3 The are no engagement requirements for this level of significance.

**Impact on Mana Whenua**

8.4 This option does not involve a significant decision in relation to ancestral land or a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Ngāi Tahu, their culture and traditions.

**Community Views and Preferences**

8.5 Whilst there has been no specific engagement with the community on this issue it is known that the users of the preschool are not supportive of this option.

**Alignment with Council Plans and Policies**

8.6 This option is not consistent with Council’s Plans and Policies

8.6.1 Inconsistency – Does not meet the goals of the Christchurch Strategic Transport Plan

8.6.2 Reason for inconsistency – Does not create a safe, healthy and liveable city or support economic vitality.

8.6.3 Amendment necessary - No

**Financial Implications**

8.7 Cost of Implementation - none

8.8 Maintenance / Ongoing Costs - none

8.9 Funding source - none

**Legal Implications**

8.10 There is not a legal context, issue or implication relevant to this decision.
8.11 This report has not been reviewed and approved by the Legal Services Unit

**Risks and Mitigations**

8.12 There is a risk that future traffic movements will be unpredictable because there will be no legal right access the carpark from the utility reserve. This may result in cars parking in the no parking area to drop and pick up children at the pre-school

8.12.1 Residual risk rating: The residual rating of the risk after the below treatment(s) is implemented will be low

8.12.2 Planned course of action is to adopt option one in preference to this option.

**Implementation**

8.13 Implementation dependencies - None

8.14 Implementation timeframe - None

**Option Summary - Advantages and Disadvantages**

8.15 The advantages of this option include:

- None

8.16 The disadvantages of this option include:

- Is contrary to the resource consent
- Will leave the owner aggrieved
- Lead to unsafe traffic movements
- May endanger children
- Is contrary to staff transport advice

**Attachments**

<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
<th>Page</th>
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<tbody>
<tr>
<td>A</td>
<td>304/6008 Attachment A Site location</td>
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</tr>
<tr>
<td>B</td>
<td>304/6008 Attachment B LT 530948</td>
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</tbody>
</table>

**Confirmation of Statutory Compliance**

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

   (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and

   (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council’s significance and engagement policy.
<table>
<thead>
<tr>
<th>Signatories</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Author</strong></td>
</tr>
</tbody>
</table>
| **Approved By**   | Angus Smith - Manager Property Consultancy  
|                   | Bruce Rendall - Head of Facilities, Property & Planning  
|                   | Russel Wedge - Team Leader Parks Policy & Advisory  
|                   | Mary Richardson - General Manager Citizen and Community  
|                   | Andrew Rutledge - Head of Parks |
Schedule / Memorandum

DAVIS OGILVIE & PARTNERS LIMITED  
Level 1, 24 Moorhouse Avenue, Addington  
PO Box 545 Christchurch 8140  
0800 999 355  03 566 1535  hello@do.nz  
Offices in Christchurch, Timaru, Nelson & Greytown  www.do.nz

DAVIS OGILVIE  
ENGINEERS  SURVEYORS  PLANNERS

DP 530948

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<th>Purpose</th>
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10. Waitai/Coastal-Burwood Community Board Area Report - June 2019

Reference: 19/468422
Presenter(s): Jo Wells – Community Governance Manager, Coastal-Burwood

1. Purpose of Report

This report provides information on initiatives and issues current within the Community Board area, to provide the Board with a strategic overview and inform sound decision making.

2. Staff Recommendations

That the Waitai/Coastal-Burwood Community Board:


2. Consider convening the Coastal-Burwood Community Board Submissions Committee to lodge a submission on the TOI ŌTAUTAHI A Strategy for the Arts and Creativity in Ōtautahi Christchurch 2019 – 2024.

3. Confirm that the minutes of the Waitai/Coastal-Burwood Community Board meeting held on Monday, 1 October 2018 be amended as follows:

   a. For the item Palmers Road (Bowhill-New Brighton) Renewal, amend the following part of the resolution:

      “1. Approve the general layout of Palmers Road (Bowhill-New Brighton) renewal as detailed in Attachment D of this report, including new Kerb alignments, landscaping, surface treatments, parking restrictions and line markings.”

      By replacing “Attachment D” of this report, with “Attachment F” of this report.

3. Community Board Activities and Forward Planning

3.1 Memos/Information/Advice to the Board

3.1.1 TOI ŌTAUTAHI A Strategy for the Arts and Creativity in Ōtautahi Christchurch 2019 – 2024

Consultation is open for Toi Ōtautahi - A Draft Strategy for the Arts and Creativity in Ōtautahi Christchurch 2019 – 2024. It is a new kind of partnership strategy, developed collaboratively with the arts sector and major funding agencies. The aim of this strategy is to elevate the arts and creativity in Christchurch and Banks Peninsula by harnessing and building on the energy, passion, and innovative spirit of the community. The strategy recognises the impact of significant events in the city and the role the arts and creative sector can play in healing, connecting communities and finding innovative solutions to a range of issues. This strategy is focused on creating an environment where creative people want to live, work, and produce work. It will be a living document that will evolve as we test ideas and sharpen our focus over time. The strategy is also about bringing wider benefits to the city - improving people’s wellbeing, sense of identity and connectivity, activating and bringing life to the city, attracting visitors and boosting the economy. Submission can be made up to midnight
Monday 17 June and the Board is asked in Staff Recommendations above, to consider convening its Submission Committee.

3.1.2 **Minor Correction to Minutes**

The minutes of the Board’s meeting held on 1 October 2018 were confirmed on 15 October 2018.

The minutes recorded approval of the report Palmers Road (Bowhill-New Brighton) renewal project which confirmed the scheme design to proceed to design and construction of Palmers Road urban street renewal.

There was an error in the recording of the resolution where the plan in ‘Attachment D’ of the report presented to the Community Board on 1 October 2018 was approved instead of the plan in “Attachment F” of that report.

The correct plan approved by the Community Board on the 1 October 2018 is attached to this report as **Attachment A**. This reflects the preferred 10 metre carriage way width.

The correct plan was supplied in October 2018 to those who submitted on the proposal.

3.1.3 **Travis Road**

When the Board met on 1 April 2019, they asked staff to follow up on what could be done to improve the broken/patched road surface which is evident on the northern side of Travis Road just east of the Anzac/Travis/Frost roundabout up to the entrance to Taiora: QE2. Staff advise that section east of the roundabout will be repaired in the week commencing 10 June 2019.

3.1.4 **Spa Pool at Taiora QEII Recreation & Sport Centre**

On 20 May 2019, the Board requested advice from staff on the rationale for the age restriction on the spa pool at Taiora QEII Recreation & Sport Centre.

The rationale for the Under 16 age limit at Taiora is based on demand from the general public for an adult’s only spa. This works well with the layout at Taiora because the steam, sauna, and hydrotherapy pool are already age restricted making that part of the facility quieter and relaxing for those users.

Taiora offers alternative warmer environments with the toddlers and leisure pool running at an age appropriate 33-34deg.

3.1.5 **Freedom Camping Bylaw - Waimairi Beach signage**

At the Board’s meeting on 15 April 2019, staff undertook to seek more information on whether the carparks at North Beach could be designated in the same fashion as the carpark at the Waimairi Beach Carpark in terms of freedom camping requirements/restrictions.

The Freedom Camping Act 2011 enables bylaws to be made for certain purposes and a breach of a freedom camping bylaw can result in an infringement fee (fine) of $200. There is no infringement fee / fine available for bylaws made under the Reserves Act 1977.
Currently there is a "no camping" sign in place at the Waimairi Beach Carpark (Beach Road/Marine Parade corner), which is part of the “North Beach Regional Park” land parcel, and therefore covered by the Parks and Reserves Bylaw and its "no camping" clause, clause 11.

North Beach car park, by contrast, is not part of a regional park, so has no coverage under the Parks and Reserves Bylaw. This means it is covered by the city-wide freedom camping restriction, which is a maximum stay of two nights in any 30-day period, self-contained only - and a breach of this would constitute a breach of the Freedom Camping Bylaw.
Council's Freedom Camping Bylaw 2015 is due for its five-year review next year, and staff are currently considering reconciliation of any inconsistencies, as there are similar examples across the district. A further area that can be confusing in its inconsistency is land that is understood to be "council land" by the public, but is actually New Zealand Transport Association, Land Information New Zealand, Department of Conservation or private land, where freedom camping bylaws do not apply.

The Board's expressed wish for coastal car parks to have consistent freedom camping restrictions / designations, is a matter that can be looked at in the upcoming review of the Freedom Camping Bylaw next year. Any restrictions would need to meet the criteria in the Freedom Camping Act.

As additional information, the Government is currently looking at the responsible camping regime, which result in some changes to make bylaws more workable, and for greater consistency across the country. This review is being undertaken by the Ministry of Business, Innovation and Employment.

3.1.6 South New Brighton Reserves Management and Development Plans

On 20 May the Board indicated an interest in revisiting the South New Brighton Reserves Management and Development Plans so that it does not pre-determine a position while the options are being investigated for the erosion of the edge of the Reserve.

Staff undertook to provide information to the Board on the options for revisiting the South New Brighton Management and Reserves Development Plans.

The normal process is that the Board can put in a request and it will be prioritised alongside other work priorities.

Advice from staff is that if the outcome of the new Earthquake legacy project and Adaptation Strategy requires a change to the management plan, review of the management plan would then take place.

3.1.7 North Ramp Rubbish Bins

The Board has indicated the New Brighton North ramp should have rubbish bins that have mushroom style tops to effectively seagull-proof them.

This has been discussed with staff, who indicate they will be investigating the possibility of modifying the North Ramp bins to have a cover similar to the mushroom top bins.

Further to this, staff will also investigate and cost removing some of the bins currently at North Beach and replacing with one of the big belly bins. As this is an area which gets a lot of rubbish, it would be good to trial.

Staff are looking into this as a potential project for the new financial year.

3.1.8 Bottle Lake Forest Park - Trail Signage

On 6 May, staff undertook to investigate if additional track signage is required in Bottle Lake Forest Park to assist navigation.

Staff have advised that Bottle Lake Forest Park has sign panels at every major entranceway as well as sign panels placed in strategic locations throughout the forest; eight in total. Maps of the forest are available freely from the information centre and Spencer Park as well as being available for download off the web.

The roadways for emergency services are named however there has been issues of vandalism of signs.
While there is the occasional lost park user, the forest’s popularity is such that it is only a temporary issue until someone comes along.

3.1.9 New Brighton Clock Tower

On 20 May 2019 the Board requested that the area immediately around the New Brighton Clock Tower be weeded and tidied up.

Staff have lodged a Customer Services Request to have that work done.

3.1.10 Shaw Avenue Toilets

On 18 March 2019, staff undertook to investigate the possibility of organising a deep clean at the Shaw Avenue public toilets in New Brighton.

The deep clean was carried out on 18 April 2019.

3.1.11 Dune track from Waimairi to New Brighton

On 20 May 2019, the Board requested staff to investigate if an assessment can be carried out of the sand dune track from Waimairi to New Brighton for overgrown areas that may require maintenance.

Staff have completed this assessment and identified a number of sections that need marram grass trimming back. Council contractors commenced this work on 24 May and will be carrying out a trim before the summer holidays and then again in autumn after the busy period.

There are two areas South of North Beach that require some pruning of trees which staff will undertake as soon as possible.

3.1.12 Estuary Green Edge pathway

On 6 May 2019, the Board received a Public Forum presentation from Christchurch 360 Trail about progress with the Estuary Green Edge pathway project.

For the Board’s information the Parks Unit had provided the following update which they have shared with the group.

The Estuary Green Edge Pathway project has been progressing at a relatively slow rate to this point. The project is still within its investigative phase, a safety issues identification study and survey work have been undertaken, and some initial ornithological and security advice provided, enabling staff to map a potential route in sufficient detail to progress to the next stage which will primarily be to assess the ecological impact and feasibility.

The first phase of this stage will be to produce a concept plan of the proposed pathway and how it could be managed to address identified wildlife disturbance, safety and security issues. Initial feedback on wildlife impacts will be sought from the Department of Conservation, Council staff and other experts as appropriate. This will provide staff with a steer for the project and direct subsequent information requirements.

At this stage it is intended to meet with the primary stakeholders, including Christchurch 360 Trail, to discuss the results of that work and to seek input.

Staff note that there is a need to be confident that all of the potential impacts and resource requirements of the project are sufficiently addressed prior to moving into the implementation phase of the project.

3.2 Board area Consultations/Engagement/Submission opportunities
3.2.1 **Toi Ōtautahi – Christchurch Arts:** A Draft Strategy for Arts and Creativity in Ōtautahi Christchurch.

Project status: Open for feedback until 17 June 2019. There are various drop in sessions. One is being held on Wednesday 12 June, 4.30pm-5.30pm at New Brighton Library.

3.3 **Annual Plan and Long Term Plan matters**

3.3.1 On 30 April 2019, the Board spoke to the Council on their submission to the **2019-2020 Draft Annual Plan**

4 **Community Board Plan – Update against Outcomes**

4.1 The Board’s ongoing decisions are being included as measures against the Outcomes and Priorities contained in the 2017 – 2019 Community Board Plan.


5 **Significant Council Projects in the Board Area**

5.1 **Strengthening Community Fund Projects**

Applications for the 2019-2020 Strengthening Community closed on 14 April 2019. The applications received are currently being assessed and processed by staff.

5.2 **Infrastructure projects underway**

5.2.1 **Bexley Park Development**

Development of Bexley Park as approved in the development plan. Financial year 2019 work is for the driveway resealing, dog park car park development, and landscaping. Main construction period is in September once all consents are gained.

5.2.2 **Donnell Sports Park Project**

This project is to remediate the earthquake damage to the tennis and basketball courts and provide a new toilet, and is currently at the stage of Tender Evaluation. The construction is currently planned for completion September 2019.

5.2.3 **Horseshoe Lake Reserve - Stage 2 2017/18 boardwalks and track repairs**

Replacement old earthquake damaged assets in Horseshoe Lake Reserve. This project is for the car park replacement with track upgrades connecting the car park and toilet and removal of a damaged foot bridge. Tenders closed on 10 April 2019 with tender evaluation currently in progress. Site works to start June 2019.

5.2.4 **Horseshoe Lake Reserve footbridge repairs**

Similar to the above project, the footbridge repair also involves the replacement on an old earthquake damaged asset in Horseshoe Lake Reserve. This project is part of the wider car park replacement with track upgrades connecting the car park and toilet and removal of a damaged foot bridge. Tenders closed on 10 April 2019 with tender evaluation currently in progress. Site works to start June 2019.

5.2.5 **Parklands Library**

This project is now complete and operational. Some minor heating ventilation issues need to be resolved. As previously reported, the project was completed three weeks...
early. Staff and users are very pleased with the outcome. The area is brighter, more open and friendly.

5.2.6  **QEII Park Delivery Package**

Reconstruction of the old earthquake damaged car park to align with the development around the School of Gymnastics opening in April 2019.

The design of the drainage in one end of the car park is proving challenging due to several 11kv Orion cables only having the minimum cover. This has meant the works will require more reconstruction and associated additional costs. The Project Manager is working closely with the Recreation and Sports Unit to resolve the current issues.

5.2.7  **South New Brighton Reserves Development**

A project to develop South New Brighton Reserves has been initiated. Staff have met with the Community Board and received confirmation to progress with designing the new pump track in South New Brighton Park, Bridge Street (south) new picnic area and landscaping and Blighs Garden picnic area and natural play. The project has three years of funding available for this initial phase of development.

5.2.8  **Thomson Park Renewal Project**

This project includes a car park upgrade, construction of a basketball court and general landscaping and garden renewals. This project and new construction works at Thomson Park complements the Rawhiti Domain and Thomson Park Management Plan. The work is currently in construction phase and is planned for completion mid-June 2019.

The community, in partnership with the community governance team and Community Board are planning a community event at the park once the works are completed.

5.2.9  **Travis Wetland Boardwalk Extension**

Project is to address the current issue with the existing boardwalk and paths that are prone to flooding. The project is currently in detailed design with the construction planned for November 2019.

5.2.10  **Travis Wetland Driveway Resurface**

Thomson Park May 2019
This project was to repair the damage to the existing asphalt driveway and car park. Construction was completed mid-April 2019.

6 Significant Community Issues, Events and Projects in the Board Area

6.1 Hot Pools Hoarding wall Mural

Local schoolchildren have brought a splash of creativity to the 30-metre hoarding around New Brighton’s Hot Pools work site.

Twenty-four pupils from Rawhiti School, New Brighton Catholic School and South New Brighton School have been busy decorating the seaside site, with more artwork still to come from Nova Montessori School.

Local artist Kyla K has worked with the youngsters to create the stunning mural illustrating what they most love about their beach. She has also completed her own artwork in Marine Parade, celebrating surfing in New Brighton.

6.2 Southshore South New Brighton Regeneration Strategy

On Thursday 9 May 2019, the Council resolved:

Regeneration Strategy for Southshore and South New Brighton: Transition of leadership and next steps

That the Council:

1. Agrees to take over leadership of the work currently within scope of the Regeneration Strategy for Southshore and South New Brighton.

2. Notes that assuming leadership of this project is estimated to incur a further $1m for planning work on Council, and that this will be addressed as part of the 2019/20 budget allocation and Letter of Expectations from Council and the Crown to Regenerate Christchurch.
3. Agrees to split the Regeneration Strategy project into two projects:
   a. Earthquake legacy repairs.
   b. An adaptation strategy.

4. Instruct Council staff to undertake urgent work on the earthquake legacy investigations project and report back in August 2019 for Council decision as follows:
   a. Estuary edge current and pre-earthquake state and risk analysis – to identify outstanding community needs. This will include specific actions and opportunities to mitigate inundation and erosion that addresses earthquake legacy.

5. An Adaptation Strategy, which will inform an area-specific coastal hazards plan change developed in accordance with the Coastal Hazards and Climate Change – guidance for local government 2017 Ministry for the Environment, noting that Council staff are undertaking further urgent investigations into Adaptation investigations:
   a. Risk and vulnerability assessment.
   b. Project review planning for implementation of the HOW team engagement plan which includes resourcing and establishing community and governance groups.

Note: The implementation of earthquake repairs is not expected to impede processes of advancing the Adaptation conversation and planning.

6. Notes that Council remains strongly committed to the engagement model of the HOW team and will engage this team, other community groups, and the wider community in the above processes.

7  Updates from Other Units
   7.1 Parks Update

   Please find parks update attachment C

8  Community Board Funding Update
   8.1 For the Board’s information, a summary is provided (refer Attachment B) on the status of the Board’s 2018-19 funding as at May 2019.

Attachments

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<td>Plan 10m Option Palmers Road</td>
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<td>Coastal-Burwood Community Board Funding Planner 2016/2019</td>
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<td>C1</td>
<td>Coastal-Burwood Community Board Bi-Monthly report June 2019</td>
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## Signatories

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<th>Name</th>
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<tr>
<td>Author</td>
<td>Peter Croucher - Community Board Advisor</td>
</tr>
<tr>
<td>Approved By</td>
<td>John Filsell - Head of Community Support, Governance and Partnerships</td>
</tr>
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<td><strong>Coastal-Burwood Community Board Funds 2018/19</strong></td>
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<td><strong>Coastal-Burwood Discretionary Response Fund</strong></td>
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<td><strong>Additional Money for Shape Your Place Toolkit</strong></td>
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**Shape Your Place Toolkit - Tagged Funds** - $2500 allocated to Common Ground. $4,500 remaining
- $7,000.00
- Coastal-Burwood Community Board - Coastal-Burwood Community Resilience Support Fund
  - $12,000.00
  - 20.08.18
- Coastal-Burwood Community Board - Coastal-Burwood Youth Development Fund
  - $7,500.00
  - 20.08.18
- Coastal-Burwood Community Board - Coastal-Burwood Community Service Awards 2019
  - $2,500.00
  - 20.08.18
- Coastal-Burwood Community Board - Coastal-Burwood Neighbourhood Week 2018
  - $3,500.00
  - 20.08.18
- Coastal-Burwood Community Board - ANZAC Day Expenses 2019
  - $500.00
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- Coastal-Burwood Community Board - I Love New Brighton Event 2019
  - $6,000.00
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- Coastal-Burwood Community Board - Parklands @ Play 2019
  - $4,500.00
  - 20.08.18
- Shirley Boys High School - Rarotonga Trip, Retracing the migration of our Tupuna
  - $1,500.00
  - 17.09.18
- New Brighton and Districts Historical Society and Museum Inc. - Local People, Local Stories
  - $1,500.00
  - 17.09.18
- Spencerville Playcentre - Roof Repair
  - $1,600.00
  - 01.10.18
- North New Brighton Indoor Bowls Club - Equipment
  - $800.00
  - 01.10.18
- Southshore Residents Association - Penguin Nesting Boxes
  - $1,000.00
  - 01.10.18
- Sustain South Brighton - Common Ground Project
  - $7,680.00
  - 15.10.18
- South Brighton Community Toy Library - Rent and Toy Librarian Wages
  - $6,670.00
  - 19.11.18
- Northshore Residents Association - Pest Traps
  - $500.00
  - 19.11.18
- Touch New Zealand - Aranui Community Touched Project
  - $2,500.00
  - 19.11.18
- Burwood Day Care Centre for the Elderly - Community Fair/Anniversary Celebration
  - $1,000.00
  - 3.12.18
- Coastal-Burwood Community Board - New Brighton Clock Tower Holiday Season Decorations
  - $500.00
  - 3.12.18
- Coastal-Burwood Community Board - Youth Development Fund Top Up
  - $3,000.00
  - 4.03.19
- Chisnallwood Intermediate School - Graduate Jazz Band Trip
  - $1,500.00
  - 15.04.19
- Neighbourhood Trust - Parenting Week
  - $3,500.00
  - 15.04.19
- Coastal-Burwood Community Board - Thank You Event
  - $6,000.00
  - 15.04.19
- Avonside Girls High School - 2019 World Scholars Cup
  - $1,500.00
  - 6.05.19
- Brighton Gallery Trust - Rent
  - $4,100.00
  - 6.05.19
- Otautahi Sport Association - Bower Park Carpark Project
  - $3,000.00
  - 20.05.19
- Scouting NZ Burwood - Building Insurance
  - $1,698.00
  - 20.05.19

**Discretionary Response Fund BALANCE**
- $7,840.00

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<td>Kaiyah Ratu - National Hockey Tournament</td>
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<tr>
<td>Lola Mill - Aon Maadi Cup</td>
<td>$250.00</td>
<td>19.11.18</td>
</tr>
<tr>
<td>Brooke Whitman - 2019 Ice Hockey Challenge Cup</td>
<td>$500.00</td>
<td>19.11.18</td>
</tr>
<tr>
<td>Jacob Carey - Riverside Ranger Ice Hockey Tournament</td>
<td>$500.00</td>
<td>19.11.18</td>
</tr>
<tr>
<td>Logan Roberts - 2019 Touch Juniors National Tournament</td>
<td>$250.00</td>
<td>18.02.19</td>
</tr>
<tr>
<td>Kiera Jonkers - 2019 Burnside High School Art History and Visual Arts Trip to Europe</td>
<td>$500.00</td>
<td>18.03.19</td>
</tr>
<tr>
<td>Reece Falck - Two International Tennis Federation Junior Tournaments in Malaysia</td>
<td>$500.00</td>
<td>18.03.19</td>
</tr>
<tr>
<td>Kyla Lynch-Brown - Te Waiwhounamu Maori National Tournament</td>
<td>$300.00</td>
<td>18.03.19</td>
</tr>
<tr>
<td>Reuben Ngariki - Kids World Rugby Festival</td>
<td>$500.00</td>
<td>16.04.19</td>
</tr>
<tr>
<td>Brie-Ellen Harding - Little League Asian Pacific Softball Tournament</td>
<td>$500.00</td>
<td>06.05.19</td>
</tr>
<tr>
<td>Lauren Sheere - Australian Gymnastics Championships</td>
<td>$500.00</td>
<td>20.05.19</td>
</tr>
<tr>
<td><strong>Youth Development Fund BALANCE</strong></td>
<td><strong>$900.00</strong></td>
<td></td>
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</tbody>
</table>
Coastal-Burwood Community Board

Community Parks Bi-Monthly Area Report – May 2019

1.1 Local Parks Update

1.1.1 Local Park Rangers are currently in the midst of their busiest season of the year. So far over 3000 plants have been planted by volunteers in local parks city wide this season.

1.1.2 The Community Parks team are gearing up for in-house staff mobilisation, while Recreational Services will continue to deliver bulk mowing, spraying and bin emptying activities in local parks.

1.2 Sports Parks Update

1.2.1 Mild temperatures in April and May have prolonged the autumn growing season. This has assisted the autumn sports field renovation programme with a high seed germination rate and accelerate sports field recovery time

1.2.2 Favourable weather conditions have seen no sports field closures for winter sports so far this season

1.2.3 Additional sports field mowing has been added into the programmed maintenance scheduled to keep with increased grass growth

1.2.4 The activities carried out in the sports field renovation programme is listed below:

- Under-sowing (applying grass seed)
- De-compaction (breaking up top layer of soil)
- Weed control
- Topdressing (adding topsoil to level out dips and hollows)
- Fertilising

1.3 Capital Works Projects

1.3.1 Thomson Park basketball court and car park development is almost completed. Local Park Rangers will be carrying out additional activities not included the scope of works prior to the opening. These activities include, additional planting, painting the playground and general ground maintenance

1.3.2 Unfortunately the site was subject to vandalism last weekend. Vandalised assets will be fixed prior opening.
1.4 **Community Park Maintenance schedule**

<table>
<thead>
<tr>
<th>Activity</th>
<th>Frequency per month</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ornamental mowing</td>
<td>2</td>
</tr>
<tr>
<td>Amenity mowing</td>
<td>2</td>
</tr>
<tr>
<td>Ornamental garden maintenance</td>
<td>2</td>
</tr>
<tr>
<td>Winter sport field mowing</td>
<td>4</td>
</tr>
<tr>
<td>Winter sport cricket block maintenance</td>
<td>2</td>
</tr>
<tr>
<td>Winter sport line marking</td>
<td>3</td>
</tr>
<tr>
<td>Chemical weed control</td>
<td>1</td>
</tr>
<tr>
<td>Bin Emptying</td>
<td>As required</td>
</tr>
<tr>
<td>Play and Fitness Equipment Check</td>
<td>1</td>
</tr>
<tr>
<td>Drinking Fountain Clean</td>
<td>4</td>
</tr>
</tbody>
</table>

1.5 **Contractor Performance**

1.5.1 Recreational Services Northern Sector KPI quality score for April was 88%

1.5.2 Breakdown of Northern Sector KPI scores:

![Graphs showing maintenance activities and KPI scores](image)
11. Elected Members’ Information Exchange

This item provides an opportunity for Board Members to update each other on recent events and/or issues of relevance and interest to the Board.