Christchurch City Council
AGENDA

Notice of Meeting:
An ordinary meeting of the Christchurch City Council will be held on:

Date: Tuesday 25 June 2019
Time: 9.30am
Venue: Council Chambers, Civic Offices, 53 Hereford Street, Christchurch

Membership
Chairperson
Deputy Chairperson
Members
Mayor Lianne Dalziel
Deputy Mayor Andrew Turner
Councillor Vicki Buck
Councillor Jimmy Chen
Councillor Phil Clearwater
Councillor Pauline Cotter
Councillor Mike Davidson
Councillor David East
Councillor Anne Galloway
Councillor James Gough
Councillor Yani Johanson
Councillor Aaron Keown
Councillor Glenn Livingstone
Councillor Raf Manji
Councillor Tim Scandrett
Councillor Deon Swiggs
Councillor Sara Templeton

20 June 2019

Principal Advisor
Mary Richardson
Acting Chief Executive
Tel: 941 8554

Sarah Drummond
Committee and Hearings Advisor
941 6262
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Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. If you require further information relating to any reports, please contact the person named on the report.

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1. **Apologies**
   At the close of the agenda no apologies had been received.

2. **Declarations of Interest**
   Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest they might have.

3. **Confirmation of Previous Minutes**
   That the minutes of the Council Annual Plan meeting commencing on **Tuesday, 30 April 2019** (reconvening on Wednesday 1 May 2019, Friday 3 May 2019 and Saturday, 4 May 2019) be confirmed.
Christchurch City Council
OPEN MINUTES

Date: Tuesday 30 April 2019
Time: 9.30am
Venue: Council Chambers, Civic Offices, 53 Hereford Street, Christchurch

Present
Chairperson
Mayor Lianne Dalziel

Deputy Chairperson
Deputy Mayor Andrew Turner

Members
Councillor Vicki Buck
Councillor Jimmy Chen
Councillor Phil Clearwater
Councillor Pauline Cotter
Councillor Mike Davidson
Councillor David East
Councillor Anne Galloway
Councillor James Gough
Councillor Yani Johanson
Councillor Aaron Keown
Councillor Glenn Livingstone
Councillor Raf Manji
Councillor Tim Scandrett
Councillor Deon Swiggs
Councillor Sara Templeton

30 April 2019
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Chief Executive
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Watch Council meetings live on the web:
1. **Apologies**

   **Council Resolved CAPL/2019/00038**

   That the apology from Councillor Davidson for absence from the 30 April 2019, 1, and 3 May 2019 meetings be accepted.

   Councillor Scandrett/Councillor Livingstone  
   Carried

   **Council Resolved CAPL/2019/00039**

   That the apologies received from Councillors Manji and Johanson for lateness to the 1 May 2019 meeting be accepted.

   Councillor Chen/Councillor Livingstone  
   Carried

   **Council Resolved CAPL/2019/00040**

   That the apology for lateness from Councillor Templeton, apology for early departure from Councillor East, and apologies for partial absence from Councillor Livingstone and Councillor Cotter for the 3 May 2019 meeting be accepted.

   Councillor Scandrett/Councillor Buck  
   Carried

   There were no apologies for 4 May 2019 meeting.

2. **Declarations of Interest**

   Declarations of Interest are recorded through the minutes to the submission they relate to.


   **Council Resolved CAPL/2019/00041**

   That the Council:


   Councillor Scandrett/Councillor Livingstone  
   Carried
The following submitters presented to Council:

3.1 Waimāero/Fendalton-Waimairi-Harewood Community Board – Sam McDonald, Chairperson presented Submission Number 74.

3.2 Waitai/Coastal-Burwood Community Board – Kim Money, Chairperson, Tim Sintes, Community Board Member and Linda Stewart, Submissions Committee Chairperson presented Submission Number 242.

3.3 Waipuna/Halswell-Hornby-Riccarton Community Board – Mike Mora, Community Board Chairperson presented Submission number 101.

The meeting adjourned at 10.37am and reconvened at 10.59am. Councillors East and Livingstone were not present at this time.

Councillor Livingstone returned to the meeting at 11.01am during the presentation of Waikura/Linwood-Central-Heathcote Community Board’s submission.

Councillor East returned to the meeting at 11.04am during the presentation of Waikura/Linwood-Central-Heathcote Community Board submission.

Councillor East left the meeting at 11.21am during the presentation of Waikura/Linwood-Central-Heathcote Community Board submission.

3.4 Waikura/Linwood-Central–Heathcote Community Board – Sally Buck, Chairperson and Jake McLellan, Deputy Chairperson presented Submission Number 181.

Councillor East returned to the meeting at 11.23am during the presentation of Waihoro/Spreydon-Cashmere Community Board submission.

Councillor Templeton left the meeting at 11.39am and returned at 11.43am during the presentation of Waihoro/Spreydon-Cashmere Community Board submission.

3.5 Waihoro/Spreydon-Cashmere Community Board - Karolin Potter, Chairperson and Melanie Coker, Deputy Chairperson presented Submission Number 102.

Councillor Gough left the meeting at 11.49am and returned at 11.53am during the presentation of Waipapa/Papanui–Innes Community Board submission.

3.6 Waipapa/Papanui–Innes Community Board - Ali Jones, Chairperson presented Submission Number 85.

Councillor Cotter left the meeting at 12.11pm during the presentation of Te Pātaka o Rākaihautū/Banks Peninsula Community Board submission.

3.7 Te Pātaka o Rākaihautū/Banks Peninsula Community Board - Pam Richardson, Chairperson, Tyrone Fields, Deputy Chairperson and Joan Blatchford, Manager Community Governance, presented Submission Number 234.
The meeting adjourned at 12.23pm and reconvened at 1.29pm.

3.8 Joanna Gould presented submission number 122.

3.9 Raviv Carasuk presented submission number 105.

3.10 Leeann Watson on behalf of the Canterbury Employers’ Chamber of Commerce presented submission number 103.

3.11 Brendan Chase and Paul Lonsdale on behalf of the Central City Business Association presented submission number 187.

3.12 Karena Brown and Chas Muir on behalf of E tu and Living Wage presented submission number 152.

Councillor Cotter, Councillor East and Councillor Galloway declared an interest and sat back from the table for the submission 168.

3.13 Anthony Wright, Nigel Tecofsky and Michael MvEvedy on behalf of Canterbury Museum presented submission number 168.

3.14 Antony Wright and Paul Lonsdale on behalf of Christchurch City Council Public Art Advisory Group presented submission number 231.

3.15 David Close presented submission 216.

Councillor East left the meeting at 2.54pm and returned at 2.56pm during presentation of submission 191.

3.16 Mark Gerrard on behalf of Historic Places Trust presented submission 191.

3.17 June Swindells and Andrew Scott on behalf of Te Hapu o Ngati Wheke presented submission 230.

Councillor Scandrett left the meeting at 3.07pm and returned at 3.10pm during presentation of submission 193.

Councillor Gough left the meeting at 3.12pm and returned at 3.15pm during presentation of submission 193.

3.18 Colin Meurk on behalf of Watakiri Eco-Sanctuary Support Group a presented submission 193.

3.19 Colin Meurk presented submission 195.

3.20 Lindsay Carswell presented submission 124.

3.21 Simon Kingham presented submission 180.

The meeting adjourned at 3.38pm and reconvened at 3.45pm.
Councilor Clearwater and Councillor Johanson returned to the meeting at 3.46pm during presentation of submission 179.
Councilor Buck returned to the meeting at 3.48pm during presentation of submission 179.

3.23 Mayor Sam Broughton on behalf of Selwyn District Council presented submission 179.
3.25 Joe Milne presented submission 29.
3.26 Paul Knight, David Wakefield and Steve Wakefield on behalf of Old Boys’ Collegians Cricket Club presented submissions 72, 36 and 46.
3.27 Rebecca Finch presented submission 107

The meeting adjourned at 4.30pm and reconvened at 1.07pm on Wednesday 1 May 2019.

Councillor Johanson joined the meeting at 1.09pm before presentation of submission 131

The following submitters presented to the Council:

3.28 Marie Gray supported by Jeremy Agar and Bill Woods for Summit Road Society presented submission 131.
3.29 Susan Carbines for Southshore Residents’ Association presented submission 58.
3.30 Dr David Miller for Pest Free Banks Peninsula Working Group presented submission 132.
3.31 Richard Suggate for Diamond Harbour Community Association presented submission 108.

Councillor Manji Joined the meeting at 1.58pm during the presentation of submission 142

3.32 Richard Suggate on behalf of Rod Donald Banks Peninsula Trust presented submission 142.
3.33 Charles Drace for 360.org Christchurch presented submission 69.
3.34 Simon Watts accompanied by Tim Sintes for Christchurch Coastal Residents’ United presented submission 137.

The meeting adjourned at 2.31pm and reconvened at 2.47pm.

Councillor East was not present at this time.

Councillor East returned to the meeting at 2.48pm, during the presentation of submission 215

3.35 Ken Couling and Judith Millar on behalf of Christchurch 360 Trail (Inc) presented submission 215.

Councillors Galloway and Clearwater left the meeting at 3.02pm and returned at 3.03pm during the presentation of submission 244.
3.36 Irinka Britnell for Englefield Residents’ Association presented submission 244.


Councillor Gough left the meeting at 3.35pm and returned at 3.38pm during the presentation of submission 156.

3.38 Harry Stronach for Akaroa Ratepayers and Residents’ Association Inc presented submission 156.

3.39 Jenny Healey for Cass Bay Reserves Management Committee presented submission 30.

The meeting adjourned at 3.57pm and reconvened at 4.09pm.

Councillors Clearwater, East and Scandrett were not present at this time.

Councillor Scandrett returned to the meeting at 4.10pm before the presentation of submission 151.
Councillor East returned to the meeting at 4.12pm during the presentation of submission 151.
Councillor Clearwater returned to the meeting at 4.14pm during the presentation of submission 151.

3.40 Michael Norris for Akaroa Civic Trust presented submission 151.

Councillor Galloway left the meeting at 4.21pm after presentation of submission 151.
Councillor Cotter left the meeting at 4.22pm and returned at 4.28pm during the presentation of submission 236.

3.41 Hugo Kristenson for South Brighton Residents’ Association presented submission 236.

Councillor Galloway returned to the meeting at 4.32pm after the presentation of submission 236.

3.42 Shayne McLaren for Kartsport Canterbury presented submission 225.

3.43 John Thacker presented submission 250.

3.44 Annabelle Hasselman with Alisdair Hutchinson for Opawaho Heathcote River Network presented submission 166.

3.45 Hayley Guglietta and Steffan Jackel for Richmond Community Garden presented submission number 203.

The meeting adjourned at 5.16pm on Wednesday 1 May 2019 and reconvened at 9.39am on Friday 3 May 2019.
Acknowledgment

At the commencement of the meeting the Mayor acknowledged the death overnight of another victim of the 15 March 2019 terror attack. One minutes silence was observed to acknowledge the further loss to the Community.

Deputy Mayor Turner and Councillor Templeton joined the meeting at 9.45am during presentation of submission 88.

3.46 Mike Fowler on behalf of Hagley Community College, Surinder Tandon on behalf of Christchurch Multicultural Council and Ahmed Tani on behalf of Canterbury Refugee Resettlement and Resource Centre presented submissions 87, 92 and 88 together.

3.47 Ekant Veer presented submission 219.

Councillor East left the meeting at 10.31am and returned at 10.33am during presentation of submission 143.

3.48 Connie Christensen presented submission 143.

3.49 Dirk De Lu on behalf of Spokes Canterbury presented submission 212.

3.50 Grant Miller on behalf of Summit Road Protection Authority presented submission 125.

Councillor Scandrett declared an interest in the presentation of submission 125 and sat back from the table.

3.51 Kenneth Maynard presented submission 253.

The meeting adjourned at 11.03am and reconvened at 11.20am.

Councillor Galloway and Councillor Manji were not present at this time.

Councillor Galloway returned to the meeting at 11.26am during presentation of submission 247. Councillor Manji returned to the meeting at 11.32am during the presentation of submission 247

3.52 Daniel Hillier presented submission 247.

3.53 Katie Symons presented submission 100.

3.54 Julie Downard presented submission 81.

3.55 Sharen Paine presented submission 16.

3.56 Terry Delis presented submission 146.

3.57 Rex Harrison presented submission 140.
Councillor Gough left the meeting at 12.04pm during presentation of submission 123. Councillor Cotter left the meeting at 12.06pm during presentation of submission 123.

3.57 Tony Dale presented submission 123

Councillor Gough returned to the meeting at 12.07pm during presentation of submission 172. Councillor Cotter returned to the meeting at 12.12pm during presentation of submission 172. Councillor Cotter left the meeting at 12.15pm during presentation of submission 172.

3.58 Mary O’Connor presented submission 172.


3.60 Timothy Seay presented submission 184.

Councillor Templeton left the meeting at 12.31 and returned at 12.40pm during presentation of submission 245. Councillor East left the meeting at 12.35pm during presentation of submission 245. Councillor Gough left the meeting at 12.38pm during presentation of submission 245. Councillor Livingstone left the meeting at 12.39pm during presentation of submission 245.

3.61 Graham Robinson presented submission 245.

Councillor Gough returned to the meeting at 12.42pm during presentation of submission 240.

3.62 Helen Broughton presented submission 240.

The meeting adjourned at 12.45pm and reconvened at 1.33pm.

Councillor Buck, Councillor Cotter, Councillor Davidson, Councillor East, Councillor Gough and Councillor Livingstone were not present at this time.

Councillor Gough returned the meeting at 1.37 during presentation of submission 220. Councillor Cotter returned the meeting at 1:39 during presentation of submission 220.

3.63 Nigel Collings presented submission 220.

Councillor Buck returned the meeting at 1:41 during presentation of submission 237.

3.64 Gavin Bodger presented submission 237.

3.65 Richard Ball presented submission 167.

Councillor Livingstone entered the meeting at 2:08 during presentation of submission 175 and 200.

3.66 Richard Peebles and Ryan Geddes presented submissions 175 and 200.

3.67 Stephen Howard for Keep Our Assets Canterbury presented submission 206.

Councillor Gough left the meeting at 2.48 during presentation of submission 10.

3.69 David Goodman for East Lake Trust presented submission 10.

Councillor Livingstone declared an interest in the presentation of submission 251 and sat back from the table.

Councillor Gough returned to the meeting at 2.51 during submission 251.

3.70 Thea Mickell and Rohan Morgan for The Loons Theatre presented submission 251.

Councillor Livingstone returned to the meeting at 2.59pm in the presentation of submission 138 and 135.


3.72 John Patterson presented submission 252.

Councillor Chen left the meeting at 3.20 and returned at 3.25 during presentation of submission 141.

3.73 Joy Burt presented submission 141.

Councillor Cotter left the meeting at 12.15pm returned at 3.29pm during presentation of 127.

3.74 Kevin Lamb presented submission 127.

3.75 Drucilla Kingi-Patterson presented submission 148.

The meeting adjourned at 3.38pm on Friday 3 May 2019 and reconvened 12.07pm Saturday 4 May 2019

Councillor Chen joined the meeting at 12:15pm during presentation of submission 233.

3.76 D H (David) Benson presented submission 233

3.78 Hugo Kristensson, Jan Burney and Dr Jacqueline Tither for Empowered Christchurch presented submission 243

3.79 Bebe Frayle and Louise Weatherall for Riverside Community Network presented submission 139

Councillor Templeton left the meeting at 12:56pm and returned at 1:00pm during presentation of submission 158.
Councillor Gough left the meeting at 1:02pm and returned at 1:05pm during presentation of submission 158.
3.80 Jane Higgins and Jenny Smith for Inner City East/Linwood Revitalisation Working Group presented submission 158

3.81 Michelle Clarke for Yaldhurst Rural Residents' Association presented submission 192

The meeting adjourned at 1:09pm and reconvened at 1:26pm.

Councillor Gough left the meeting at 1:33pm during presentation of submission 176.

3.82 Peter Tuffley for Beckenham Neighbourhood Association presented submission 176

Councillor Gough returned to the meeting at 1:38 during presentation of submission 249

3.83 Emma Twaddell and Mark Wilson for St Albans Resident Association presented submission 249

3.84 Marc Duff, Mark Peters and Ross Houliston for Greater Hornby Residents' Association presented submission 217

3.85 David Hawke and John Bennett for Halswell Residents' Association presented submission 23

3.86 Annabelle Wear presented submission 163

Meeting concluded at 2:27pm 4 May 2019

CONFIRMED THIS 25th DAY OF JUNE 2019.

MAYOR LIANNE DALZIEL
CHAIRPERSON
4. Central City Residential Development: Mechanisms and Incentives

Reference: 19/637880

Presenter(s): John Scallan – Senior Planner Urban Regeneration

1. Staff Recommendations

That the Finance and Performance Committee of the Whole recommends that the Council:

1. Considers providing an allocation of $100,000 for a one year trial in its deliberations on the 2019/2020 Annual Plan meeting on 25 June 2019, to extend the current provision of advice for Central City development projects to facilitate discussions with developers and land owners on residential development opportunities and concepts.

2. Endorses a review of the Rates Remission Policy in the 2019/2020 financial year that will consider how a rates remission may be used to encourage demand for and supply of new homes in the Central City.

3. Notes that a further report will be brought to Council for discussion and to make recommendations on a wider package of mechanisms and incentives to address the barriers to residential development in the Central City.

2. Finance and Performance Committee of the Whole Recommendation to Council - Annual Plan

That the Council:

1. Considers providing an allocation of $100,000 for a one year trial in its deliberations on the 2019/2020 Annual Plan meeting on 25 June 2019, to extend the current provision of advice for Central City development projects to facilitate discussions with developers and land owners on residential development opportunities and concepts.

2. Request a report be brought to Council by the end of July 2019 for discussion and to make recommendations on a wider package of mechanisms and incentives to address the barriers to residential development in the Central City including consideration of the rates remission policy.

Attachments

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Central City Residential Development: Mechanisms and Incentives
Reference: 19/563440
Presenter(s): John Scallan - Senior Planner Urban Regeneration

1. Purpose of Report
1.1 The purpose of this report is to:
   1.1.1 Provide advice on and make recommendations for mechanisms and incentives to encourage residential development activity and increase demand for homes in the Central City. In doing so this report:
   • Makes recommendations on one mechanism for consideration for funding in the 2019/2020 Annual Plan, and on one action to consider using the Rates Remission Policy to incentivise supply and demand for homes in the Central City.
   • Makes reference to further mechanisms and incentives that may require consideration and funding in future Annual Plans or Long Term Plans. A further report to Council will address the wider package of mechanisms and incentives that have started to be identified as part of the Central City Residential Programme (Project 8011).

2. Executive Summary
2.1 The Central City Residential Programme (Project 8011, the Programme) is a key action in support of the Council’s strategic priority: Maximising opportunities to develop a vibrant, prosperous and sustainable 21st Century City.
2.2 The aspirations of the Programme is to increase the residential population of the Central City to 20,000 residents within ten years. This is an ambitious target that will require a significant uplift in residential development activity in the Central City.
2.3 Mechanisms and incentives directed towards supporting development activity and attracting new residents can help to address some of the barriers to home building projects and to living in the Central City.
2.4 A research report; Barriers to Residential Development (the barriers research), was commissioned in 2018 to consider both the demand and supply barriers, and recommend responses to these. This research is nearing completion, and the draft conclusions have been used to help inform the recommendations of this report.
2.5 The emerging conclusions of the barriers research were presented for discussion to the Central City Development Forum, 15 March 2019. The recommendations of this report have considered the discussion and recommendations of the Forum. In particular, the Forum recommended a focus on incentives to attract new residents and encourage a long-term commitment to the Central City, including attracting owner-occupiers.
2.6 One mechanism has been identified and is recommended for implementation in the 2019/2020 financial year:
   2.6.1 A trial funded service for development project concept discussions, to be made available to developers and landowners (a development customer engagement service), initially as a trial for one year requiring $100,000 funding to deliver the service. Funding for this would require either reallocation of uncommitted funding (if available), or rates (0.02% rates impact in 2019/20).
2.7 One additional action has been identified for further work in the 2019/2020 financial year, working towards potential implementation in the 2020/2021 financial year:

2.7.1 A review of the Rates Remission Policy to consider the options available to use a rates remission to attract new residents to the Central City and encourage the supply of new homes.

2.8 A review of the Rates Remission Policy requires public consultation.

2.9 Other than those specific items noted in paragraphs 2.6 and 2.7, mechanisms and incentives identified in the draft barriers research will be investigated and considered for implementation as part of ongoing work for the Central City Residential Programme. A further report to the Council in the new financial year will present the final conclusions of the barriers research and make recommendations for implementation.

2.10 The existing Development Contributions Central City rebate scheme remains in operation and is the subject of a separate review process that has already commenced.

3. **Staff Recommendations**

That the Finance and Performance Committee of the Whole recommends that the Council:

1. Considers providing an allocation of $100,000 for a one year trial in its deliberations on the 2019/2020 Annual Plan meeting on 25 June 2019, to extend the current provision of advice for Central City development projects to facilitate discussions with developers and land owners on residential development opportunities and concepts.

2. Endorses a review of the Rates Remission Policy in the 2019/2020 financial year that will consider how a rates remission may be used to encourage demand for and supply of new homes in the Central City.

3. Notes that a further report will be brought to Council for discussion and to make recommendations on a wider package of mechanisms and incentives to address the barriers to residential development in the Central City.

4. **Context/Background**

**Issue or Opportunity**

4.1 The Central City Residential Programme (Project 8011) has an aspirational aim to achieve a Central City residential population of 20,000 people within ten years by working towards six goals:

4.1.1 More people chose to live in the Central City.

4.1.2 Providing housing choice.

4.1.3 Building liveable neighbourhoods.

4.1.4 Encouraging the delivery of developments.

4.1.5 Supporting development.

4.1.6 Accelerating development.

4.2 A project of the Central City Residential Programme; Funding Opportunities and Incentives, is considering how interventions, mechanisms and incentives may be used to achieve the goals of the Programme. As part of the project, research was commissioned to investigate the barriers to residential development and what may be done to overcome these barriers.
4.3 The barriers to residential development are complex and diverse. There is no one mechanism or incentive that can alone be instrumental in unlocking development or increasing demand. However, as part of a package of measures; individual initiatives, mechanisms and incentives can collectively help to achieve the aspirations of the Central City Residential Programme.

**Funded development customer engagement service**

4.4 The Council currently provides a pre-application service to assist and provide advice on consenting matters related to development projects. In addition, for more complex development projects, the Partnership Approvals Service is available to developers to help with the various approvals processes. These services are provided on a user-pays basis and have only limited funding from rates to provide public advice.

4.5 Discussions at the formal pre-application stage will generally focus on specific planning or consenting matters as a pre-cursor to lodging an application. These discussions typically occur when a development project is significantly advanced in the project process. The Partnership Approvals Service is accessed when development projects are close to the formal planning and consenting processes (i.e. applications are about to be or have been lodged).

4.6 There is currently only limited provision to offer advice on development projects that are very early in the development process, or where concepts for potential opportunities are being explored. A funded service focusing in on this early stage of the development process would allow developers and land owners to engage with and seek advice from planning, consenting and other staff at Council. This can help to identify opportunities and bring more development projects forward for development. The objective for the service will be build relationships with the development community to provide confidence and support. In simple terms, the Council will offer a fulsome service through relationship / portfolio managers to make the development process easy and encourage development that might otherwise not occur. The service will directly assist in the ongoing regeneration efforts in the Central City and help to achieve the goals of the Central City Residential Programme.

4.7 The approach will be to identify and target developers who will provide the greatest impact and benefits to the Project 8011 goals. The service is in effect akin to key account management; development customers will not necessarily see this as a service but as a relationship they have with a trusted advisor at the Council. These relationships already exist on a small scale, and the response from development customers has been positive.

4.8 The service will focus on early concept discussions that complement rather than replace the existing arrangements for pre-application advice and the Partnerships Approval Service. The position of the development customer engagement service in the development process is illustrated in Figure 1. The diagram shows the service will also be positioned for pro-active discussions with developers and land owners to help bring forward potential sites for development.
4.9 **Cost to Council.** Based on the frequency and complexity of concept-level discussions with developers over the past year, it is estimated that a staff time cost of $100,000 in year one is reasonable to meaningfully provide the service. This funding amount would need to increase in subsequent years to account for inflation and, if required, an expansion of the service to accommodate an increase in residential development activity and/or more developers entering the Central City development market. On this basis, funding for the 2019/2020 Annual Plan is sought to trial the service for one year initially, and then following a year one review, further funding allocations may be sought in subsequent years.

4.10 **Implementation.** Initially the service will be provided by extension to existing arrangements for pre-application discussions and coordinated through the Partnerships Approval Service. In due course the service will transition to form a core component for delivery of a Residential Development Assistance Service (working title) that has been identified as a project within the Central City Residential Programme.

**Review of the Rates Remission Policy**

4.11 The overall objective of the Rates Remission Policy is ‘to provide rates relief in certain situations, to support either the fairness and equity of the rating system or the overall wellbeing of the community’ (Rates Remissions Policy, 2018-2021 LTP).

4.12 A review of the Rates Remission Policy can consider how a rates remission could be used to encourage the supply of and demand for new dwellings in the Central City, and in so doing support the overall growth and vitality of the Central City. This would be the objective of such a remission.

4.13 Access to home ownership and rental properties within the Central City can be relatively more expensive compared to options elsewhere. A rates remission based incentive for the Central City is one tool to help reduce the relative cost of housing in the Central City and increase demand for it. Consequently, an increase in demand can encourage more development activity.

4.14 The cost to Council of a new rates remission will be determined as part of the review process and will depend on criteria and conditions of a new remission. This cost would fall in the 2020/2021 financial year or when first implemented. The cost to Council in the 2019/2020 financial year is the operational cost of a review and can be absorbed within planned budgets.

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**Figure 1:** Indicative and illustrative residential development project process, showing alignment with existing Council services and the proposed development customer engagement service.
Strategic Alignment

4.15 This report supports the Council’s Long Term Plan (2018 - 2028):

4.15.1 Activity: Strategic Planning and Policy

- Level of Service: 17.0.1.1 Advice to Council on high priority policy and planning issues that affect the City. Advice is aligned with and delivers on the governance expectations as evidenced through the Council Strategic Framework - No target FY18/19. Target FY19/20:Reco.

Previous Decisions

4.16 This report responds directly and in part to resolution 4 of CAPL_20190212, Council Annual Plan, 12 February 2019: ‘4. Note that the Council as part of the 8011 Central City Residential Programme has a review underway of potential incentives that may assist further residential development (described as project B2 (Funding and Incentives) in the 8011 Programme). This review will be presented back to the Central City Development Forum and Council prior to June 2019 so as to inform the final 2019 Annual Plan.’

4.17 The draft findings of the barriers research report were presented to the Central City Development Forum, 15 March 2019. The recommendations of the Forum have been considered when preparing this report and its recommendations.

4.18 This report also responds in part to resolutions 4 and 6 of CNCL/2018/00198, 13 September 2018 (Central City Residential Programme):

4.18.1 Requests that the Chief Executive proceed to provide a central city residential development service as soon as possible, the details of which are to be developed in collaboration with the range of central city stakeholders.

4.18.2 Requests Development Christchurch Limited (DCL) and the Chief Executive to report back and provide advice to the Development Forum within three months on a range of tools, incentives and disincentives for landbanking/undeveloped land, giving timeframes for each action, to fast track residential development and the regeneration of the Central City to assist in achieving the goal of 20,000 people living within the Central City by 2028.

Assessment of Significance and Engagement

4.19 The decisions in this report are of low significance in relation to the Christchurch City Council’s Significance and Engagement Policy.

4.20 The level of significance was determined using the Council’s Significance and Engagement worksheet.
5. Options Analysis

Options Considered

5.1 The following reasonably practicable options were considered and are assessed in this report:

- Consider providing funding for a development customer engagement service for the 2019/2020 financial year and commit to a review of the Rates Remission Policy in the 2019/2020 financial year and consideration of further mechanisms and incentives identified through the research for Project 8011.
- Do nothing immediately. Consider further planning for a development customer engagement service and a review of the Rates Remission Policy in the 2019/2020 financial year alongside implementation options for further mechanisms and incentives identified through the research for Project 8011.
- Do nothing.

5.2 The following options were considered but ruled out:

- Consider a new rates remission under the provisions of the existing Rates Remission Policy that allows for consideration of ‘Other remissions deemed fair and equitable’ – A rates remission to incentivise the demand for and supply of housing in the Central City requires an assessment of whether such a remission may be deemed fair and equitable, which would require a public consultation process.

Options Descriptions

5.3 (Preferred) Option One: Establish a development customer engagement service and commit to a review of the Rates Remission Policy in the 2019/2020 financial year.

5.3.1 Option Description:

- Consider the allocation of $100,000 funding for the 2019/2020 financial year to provide a development customer engagement service.
- Endorse a review of the Council Rates Remission Policy to consider a new remission to encourage demand for and supply of new dwellings in the Central City.
- Note that a further report will be brought to the Council for discussion and recommendations on the outcome of the Barriers to Residential Development research.

5.3.2 Option Advantages

- Allows development concept discussions to be progressed more widely in the immediate timeframe.
- Signals the intent of reviewing of the Rates Remission Policy and begins to have a positive effect on demand for Central City living.

5.3.3 Option Disadvantages

- Places additional demands on the Council’s operational budgets for the 2019/2020 financial year.

5.4 Option two: Do nothing now. Consider the actions as part of the wider package of mechanisms and incentives.

5.4.1 Option Description:

- No immediate action.
Consider the establishment of a development customer engagement service and a review of the Rates Remission Policy as part of wider consideration of a package of mechanisms and incentives that will form the response to the research on barriers to residential development in the Central City.

5.4.2 Option Advantages
- Places no immediate or additional demands on the Council’s operational budgets for the 2019/2020 financial year.

5.4.3 Option Disadvantages
- Does not allow specifically for residential development concept discussions to be more widely offered and progressed in the 2019/2020 financial year.
- Does not signal at this time the Council intent to consider an incentive to residential development through an additional rates remission.

5.5 Option three: Do nothing.

5.5.1 Option Advantages
- Places no immediate or additional demands on the Council’s operational budgets for the 2019/2020 financial year.

5.5.2 Option Disadvantages
- Does not signal at this time the Council intent to consider mechanisms and incentives to address barriers to residential development in the Central City.

6. Community Views and Preferences
6.1 The recommendations of this report respond to, in part, the conclusions of the JLL research report for the Property Council: Christchurch Central Residential Research.

6.2 The recommendations of this report reflect, in part, the views and preferences of the Central City Development Forum.

6.3 It is noted that a number of the matters raised in the JLL research report and by the Central City Development Forum will be further addressed through the response to the Barriers to Residential Development research report conclusions.

6.4 Noting that this report recommends a review of the Rates Remission Policy and that the review will seek and consider community views and preferences.

7. Legal Implications
7.1 There is not a legal context, issue or implication relevant to this decision.

7.2 This report has not been reviewed and approved by the Legal Services Unit.

8. Risks
8.1 No specific risks have been identified.

9. Next Steps
9.1 Proceed to make arrangements for providing a development customer engagement service, for implementation at the start of the 2019/2020 financial year.
9.2 Establish a project plan for the review of the Rates Remission Policy, to include timelines for public consultation and opportunities for implementation as part of the 2020/2021 Annual Plan.

9.3 Bring a further report to the Council to consider the response to the conclusions of the Barriers to Residential Development research.
### 10. Options Matrix

<table>
<thead>
<tr>
<th>Criteria</th>
<th>Option 1 - Establish a development concept discussion service. Review Rates Remission Policy.</th>
<th>Option 2 - Do nothing now. Consider the actions as part the wider package of mechanisms and incentives.</th>
<th>Option 3 - Do nothing.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cost to Implement</td>
<td>$100,000</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td>Maintenance/Ongoing</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td>Funding Source</td>
<td>LTP</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>Impact on Rates</td>
<td>Neutral (if reallocated funding is used)</td>
<td>Neutral</td>
<td>Neutral</td>
</tr>
<tr>
<td></td>
<td>Negative at 0.02% (as a new service)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Environmental and Climate Change Impacts</td>
<td>Positive</td>
<td>Neutral</td>
<td>Neutral</td>
</tr>
<tr>
<td>Social and Community impacts</td>
<td>Positive</td>
<td>Neutral</td>
<td>Neutral</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Criteria</th>
<th>Option 1 - Establish a development concept discussion service. Review Rates Remission Policy.</th>
<th>Option 2 - Do nothing now. Consider the actions as part the wider package of mechanisms and incentives.</th>
<th>Option 3 - Do nothing.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Impact on Mana Whenua</td>
<td>No impact</td>
<td>No impact</td>
<td>No impact</td>
</tr>
<tr>
<td>Alignment to Council Plans &amp; Policies</td>
<td>Closely aligns to the Central City Action Plan</td>
<td>Neutral</td>
<td>Neutral</td>
</tr>
</tbody>
</table>
Attachments
There are no attachments to this report.

Confirmation of Statutory Compliance

| Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).  
|---|
| (a) This report contains:  
| (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and  
| (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.  
| (b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy. |

Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>John Scallan - Senior Planner - Urban Regeneration</th>
</tr>
</thead>
</table>
| Approved By | Carolyn Ingles - Head of Urban Regeneration, Design and Heritage  
| | Brendan Anstiss - General Manager Strategy and Transformation |
5. Annual Plan 2019/20

Reference: 19/593545
Presenter(s): Carol Bellette, Chief Financial Officer

1. Purpose of Report

1.1 The Council has recently undertaken public consultation in respect of its draft 2019/20 Annual Plan;

1.2 The purpose of this report is to present an analysis of the submissions made through the consultation process, the outcome of the Council’s deliberations to date, and recommendations for consideration before the Council adopts the 2019/20 Annual Plan.

2. Staff Recommendations

That the Council Annual Plan:

2.1 Receives the information contained in this report and attachments;

2.2 Notes the advice of the Council’s Audit and Risk Management Committee at its meeting on 18 June 2019 that an appropriate process has been followed in the preparation of the information that provides the basis for this 2019/20 Annual Plan;

2.3 Adopts the Mayor’s recommendations set out in Attachment B;

2.4 Adopts the proposed changes to the Council’s operating expenditure for 2019/20 set out in Attachment C;

2.5 Adopts the proposed changes to the Council’s capital expenditure for 2019/20 set out in Attachment D;

2.6 Adopts the proposed changes to fees and charges set out in Attachment E;

2.7 Adopts the proposed change to the Rates Remission Policy set out in Attachment F;

2.8 Adopts the proposed changes to levels of service set out in Attachment G;

2.9 Adopts the 2019/20 Annual Plan, comprising the draft 2019/20 Annual Plan, the Mayor’s recommendations adopted by resolution 2.3 above, and the changes set out in Attachments C – G adopted by resolutions 2.4 – 2.8 above;

2.10 Authorises the Chief Financial Officer to make any amendments required to ensure the published 2019/20 Annual Plan aligns with the Council’s resolutions of 25 June 2019, and to make other non-material changes that may be required;

2.11 Authorises the Chief Financial Officer and the Head of Financial Management (jointly) to borrow in accordance with the Liability Management Policy sufficient funds to enable the Council to meet its funding requirements as set out in the 2019/20 Annual Plan;

2.12 Having set out rates information in the Funding Impact Statement contained in the 2019-20 Annual Plan (adopted by the above resolutions), resolves to set the following rates under the Local Government (Rating) Act 2002 for the 2019-20 financial year, commencing on 1 July 2019 and ending on 30 June 2020 (all statutory references are to the Local Government (Rating) Act 2002).

a) a uniform annual general charge under section 15(1)(b) of $130 (incl. GST) per separately used or inhabited part of a rating unit;
b) a general rate under sections 13(2)(b) and 14 set differentially based on property type, as follows:

<table>
<thead>
<tr>
<th>Differential Category</th>
<th>Basis for Liability</th>
<th>Rate Factor (incl. GST) (cents/$ of capital value)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Standard</td>
<td>Capital Value</td>
<td>0.307734</td>
</tr>
<tr>
<td>Business</td>
<td>Capital Value</td>
<td>0.522225</td>
</tr>
<tr>
<td>Remote Rural (Farming and Forestry)</td>
<td>Capital Value</td>
<td>0.230801</td>
</tr>
</tbody>
</table>

c) a water supply targeted rate under section 16(3)(b) and 16(4)(b) set differentially depending on whether a property is connected or capable of connection to the on-demand water reticulation system, as follows:

<table>
<thead>
<tr>
<th>Differential Category</th>
<th>Basis for Liability</th>
<th>Rate Factor (incl. GST) (cents/$ of capital value)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Connected (full charge)</td>
<td>Capital Value</td>
<td>0.060893</td>
</tr>
<tr>
<td>Serviceable (half charge)</td>
<td>Capital Value</td>
<td>0.030446</td>
</tr>
</tbody>
</table>

d) a restricted water supply targeted rate under sections 16(3)(b) and 16(4)(a) on all rating units with one or more connections to restricted water supply systems of $205 (incl. GST) for each standard level of service received by a rating unit;

e) a land drainage targeted rate under sections 16(3)(b) and 16(4)(a) on all rating units in the serviced area of 0.040464 cents per dollar of capital value (incl. GST);

f) a sewerage targeted rate under sections 16(3)(b) and 16(4)(a) on all rating units in the serviced area of 0.080067 cents per dollar of capital value (incl. GST);

g) a waste minimisation targeted rate under sections 16(3)(b) and 16(4)(b) set differentially depending on whether a full or partial service is provided, as follows:

<table>
<thead>
<tr>
<th>Differential Category</th>
<th>Basis for Liability</th>
<th>Rate Charge (incl. GST)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Full service</td>
<td>Per separately used or inhabited part of a rating unit</td>
<td>$169.03</td>
</tr>
<tr>
<td>Partial service</td>
<td>Per separately used or inhabited part of a rating unit</td>
<td>$126.77</td>
</tr>
</tbody>
</table>

1. Note:
The full service charge is assessed on every separately used or inhabited part of a rating unit in the serviced area. The partial service charge is assessed on every separately used or inhabited part of a rating unit outside the kerbside collection area, where a limited depot collection service is available (75% of the full rate).

h) a water supply fire connection targeted rate under sections 16(3)(b) and 16(4)(a) on all rating units receiving the benefit of a water supply fire connection of $111.75 (incl. GST) per connection;

i) an excess water supply volumetric targeted rate under section 19(2)(a) set for all rating units which receive a commercial water supply as defined in the Water Supply, Wastewater and Stormwater Bylaw 2014, plus land under single ownership on a single certificate of title and used for three or more household residential units, boarding houses, motels, rest homes, and residential properties identified as using significantly in excess of ordinary residential use, of $1 (incl. GST) per m3 or any part of a m3 for consumption in excess of that assessed by the water supply targeted rate for each rating
unit, provided that all properties will be entitled to a minimum consumption of 0.6986 cubic metres per day;

2. For example, if a rating unit is assessed $1,000 for the water supply targeted rate, that rating unit’s consumption allocation is 1,000 m³ ($1000 divided by $1/m³). Liability for the excess water supply volumetric targeted rate commences when consumption commences of the 1,001st cubic metre by that rating unit.

j) an active travel targeted rate under section 16(3)(a) and 16(4)(a) of $20.00 (incl. GST) per separately used or inhabited part of a rating unit;

k) a Special Heritage (Cathedral) targeted rate under section 16(3)(a) and 16(4)(a) of $6.52 (incl. GST) per separately used or inhabited part of a rating unit;

l) an Akaroa Health Centre targeted rate under section 16(3)(b) and 16(4)(a) of $129.07 (incl. GST) per separately used or inhabited part of a rating unit, for rating units located in areas defined by the following valuation roll numbers: 23890, 23900, 23910, 23920, 23930, 23940 and 23961 (the eastern portion of Banks Peninsula)

2.13 Resolves that all rates be due in four instalments, and set the following due dates for payment:

<table>
<thead>
<tr>
<th>Instalment</th>
<th>1</th>
<th>2</th>
<th>3</th>
<th>4</th>
</tr>
</thead>
<tbody>
<tr>
<td>Area 2</td>
<td>15 September 2019</td>
<td>15 December 2019</td>
<td>15 March 2020</td>
<td>15 June 2020</td>
</tr>
<tr>
<td>Area 3</td>
<td>31 August 2019</td>
<td>30 November 2019</td>
<td>28 February 2020</td>
<td>31 May 2020</td>
</tr>
</tbody>
</table>

Where the Instalment Areas are defined geographically as follows:

<table>
<thead>
<tr>
<th>Area 1</th>
<th>Area 2</th>
<th>Area 3</th>
</tr>
</thead>
<tbody>
<tr>
<td>Includes generally the Central City and the suburbs of St Albans, Merivale, Mairehau, Papanui, Riccarton, Addington, Spreydon, Sydenham, Beckenham, Opawa and Banks Peninsula.</td>
<td>Includes generally the suburbs of Shirley, New Brighton, Linwood, Woolston, Mt Pleasant, Sumner, Cashmere and Heathcote.</td>
<td>Includes generally the suburbs of Belfast, Redwood, Parklands, Harewood, Avonhead, Bishopdale, Ilam, Fendalton, Hornby, Templeton and Halswell.</td>
</tr>
</tbody>
</table>

2.14 Resolves to add the following penalties to unpaid rates:

a) a penalty of 10 per cent will be added to any portion of an instalment not paid on or by the due date, to be added on the following dates:

<table>
<thead>
<tr>
<th>Instalment</th>
<th>1</th>
<th>2</th>
<th>3</th>
<th>4</th>
</tr>
</thead>
<tbody>
<tr>
<td>Area 1</td>
<td>20 August 2019</td>
<td>21 November 2019</td>
<td>20 February 2020</td>
<td>20 May 2020</td>
</tr>
<tr>
<td>Area 2</td>
<td>19 September 2019</td>
<td>19 December 2019</td>
<td>19 March 2020</td>
<td>18 June 2020</td>
</tr>
<tr>
<td>Area 3</td>
<td>05 September 2019</td>
<td>05 December 2019</td>
<td>04 March 2020</td>
<td>05 June 2020</td>
</tr>
</tbody>
</table>

b) an additional penalty of 10 per cent will be added on 01 October 2019 to any rates assessed, and penalties added, before 1 July 2019 and which remain unpaid on 01 October 2019;

c) a further penalty of 10 per cent will be added if any rates to which a penalty has been added under (b) above remain unpaid on 01 April 2020.

3. Context/Background

Issue or Opportunity

3.1 Procedural matters
3.1.1 The Council prepares and adopts an Annual Plan for each financial year (s.95(1) Local Government Act 2002);

3.1.2 As required by the Act, the 2019/20 Annual Plan:

(a) contains the proposed annual budget and funding impact statement for 2019/20;

(b) identifies any variation from the financial statements and funding impact statement in the Council’s 2018/28 Long Term Plan;

(c) provides integrated decision-making and co-ordination of the Council’s resources; and

(d) contributes to the accountability of the Council in the community.

3.1.3 The Council prepared a Consultation Document for the purpose of encouraging public participation in the decision-making process. This document and the underlying information it relied on were made available to members of the public who were given the opportunity to present their views and preferences in response;

3.1.4 The submissions received have been analysed by staff to identify the matters commented on, the reasons for those comments, and the overall themes that emerged from the consultation process. This information was provided to the Mayor and Councillors before they heard oral submissions and also during the course of their deliberations. The analysis is attached as Attachment A;

3.1.5 The result of the process to date is reflected in the changes to the draft 2019/20 Annual Plan recommended by the Mayor in Attachment B. The rates impact of the changes, if adopted, and the effect they would have on the Council’s capital expenditure, operating expenditure, policies, and fees and charges are set out in Attachments C, D, E and F. Minor changes to levels of service are contained in Attachment G.

3.1.6 The information prepared for the 2019/20 Annual Plan was subject to a series of management sign-offs, including by the Executive Leadership Team. This confirmed compliance with the Council’s relevant statutory, financial, and legal obligations.

3.1.7 This was presented to the Audit and Risk Management Committee at its meeting on 18 June 2019, when it reviewed the general checklist and sign-offs, including the significant forecasting assumptions, in respect of the information that provides the basis for the 2019/20 Annual Plan. The Committee resolved to advise the Council that in the Committee’s opinion and appropriate process has been followed in the preparation of this information.

3.1.8 On 6 June 2019 the Finance and Performance Committee of the Whole resolved to refer funding for a central city development scheme to the Council, for inclusion in its deliberations before adopting the 2019/20 Annual Plan. This is referred to in the Mayor’s recommendations in Attachment B.

3.2 Financial Overview

3.2.1 The Council has agreed to a request from the Akaroa Community Health Trust for a one-off Council grant of up to $1.3 million for additional services at the new Akaroa Community Health Centre. After consulting with the Akaroa and Bays community, in particular the affected ratepayers, the amount of the grant will be recovered through a fixed charge targeted rate over a four year period commencing on 1 July 2019.

3.2.2 The recommended 2019/20 Annual Plan includes Rates to be levied on 1 July of $520.4 million. This is $2.5 million higher than the Draft and largely reflects increased growth in
the rating base during 2018/19 and the introduction of a targeted rate to provide funds for the Akaroa Health Centre.

3.2.3 Financial changes between the Draft and recommended Final 2019/20 Annual Plan have resulted in a slight rise in the rates increase to existing ratepayers from 4.96% to 4.99%. This is due to debt servicing costs in relation to the decision around the Christchurch Adventure Park made in April 2019. The average for existing residential ratepayers is 4.91%.

3.2.4 The average recommended rates increase to existing ratepayers excludes the targeted rate for the Akaroa Health Centre, which will be collected from eastern Banks Peninsula ratepayers only.

3.2.5 The recommended increase of 4.99% is half a percent less than what was proposed in the 2018/28 Long Term Plan (LTP). All outer year increases remain comparable with the LTP.

3.2.6 Operational changes from the Draft are detailed in Attachment C. The total operational increase is $2.5 million. The key changes are outlined in the Mayor’s recommendations (Attachment B), the most significant of which is the application of funds from rating growth towards reduced glyphosate use in public areas and growth related expenditure. A reduction in debt servicing costs has enabled necessary expenditure in the Three Waters area to occur.

3.2.7 Reallocation of some funds previously granted to Regenerate Christchurch for the next two years has made $0.9 million available ($1m in 2020/21) to undertake maintenance projects to improve core services, particularly in Roads and Footpaths and Parks.

3.2.8 Capital changes as detailed in Attachment D. Significant retiming of the capital programme has been undertaken due to the level of work not completed in 2018/19 which will be carried forward. Debt servicing savings resulting from this are incorporated in Attachment C, although these are also impacted by the loss of NZTA TEFAR (targeted enhanced funding assistance rate) subsidy. Key changes include funding towards a Multicultural Recreation and Community Centre ($3 million over two years of which $1 million is funded from the Capital Endowment Fund), use of funds held for QEII Park redevelopment (over two years) and $1.5 million for Water Supply pressure and acoustic sensors.

3.2.9 Planned borrowing for 2019/20 has decreased by $150.3 million from the Draft, largely due to the retiming of the capital programme. Forecast debt at 30 June 2020 is $1.916 billion compared to $2.062 billion in the Draft, a reduction of $146 million.

3.2.10 The Net Debt to Revenue ratio is 144% in 2019/20, well within the Council’s limit of 250%. The forecast peak of 223.1% in 2022/23 in the Draft has reduced to 218.7% in 2024 currently. This is largely a reflection of the retimed capital programme.

3.2.11 Unallocated funds in the Capital Endowment Fund are $0.98 million. It is expected this will increase by $0.3 million due to 2018/19 funds not allocated being carried forward.

3.2.12 Three Financial Prudence Benchmarks are not met in the recommended 2019/20 Annual Plan. Two of these are rates affordability benchmarks - rates income and rates increases. These two benchmarks exceed the limits set in the LTP due to higher City growth than expected, i.e. while the average rates increase to existing ratepayers is down, the larger rating base from growth generates more rates income. Rates income (including penalties and excess water charges) at $527.6 million in the recommended Annual Plan is $0.9m over the LTP limit, while the notional increase of 7.7% is 0.3% over the LTP limit. The actual increase in rates from City growth in the last year is 2.4%
compared to an assumption of 0.9% in the LTP. While these are technical benchmark
breaches, the underlying reason of additional City rating base growth is seen as very
positive.

3.2.13 The third benchmark not met is the Debt Servicing Benchmark (borrowing costs as a
percentage of revenue). This was signalled in the LTP, and while the percentage has
improved from 12.2% to 11.6%, it still exceeds the benchmark limit of 10%. As advised in
the LTP, this reflects the borrowing required to fund the rebuild. There is no concern
around the ability to service the debt.

3.2.14 There are minor changes to fees and charges as detailed in Attachment E.

3.2.15 There is a minor change to the Rates Remission Policy as detailed in Attachment F. It
relates to Remission 6: Earthquake-affected properties. The change states that the
remission is not available where insurance claims on the property have been settled.
The rationale is that, once insurance claims are settled, the property owner is able to
make decisions on the future of the property and there is no longer a clear justification
for their rates to be subsidised by other ratepayers. We consider this change is
consistent with the original purpose of the remission. There are currently up to 160
properties receiving this remission who may be affected.

3.3 Legal Considerations

3.3.1 A Consultation Document and the underlying information it relied on was prepared and
adopted by the Council in accordance with the requirements of s. 95A of the Local
Government Act 2002. The consultation process undertaken by the Council complied
with the consultation principles set out in s.82 of the Act.

3.3.2 One of the roles of the Mayor is to lead the development of an Annual Plan (s. 41A of the
Act). This is reflected in the Mayor’s recommendations in respect of proposed changes
to the draft 2019/20 Annual Plan, set out in Attachment B;

3.3.3 An Annual Plan must be adopted before the commencement of the year to which it
relates, in this case - 1 July 2019 (s.95(3)).

3.4 Consultation

3.4.1 Members of the public were able to make submissions in response to the Consultation
Document and its underlying information from 1 March to 1 April 2019;

3.4.2 Written feedback could be provided by completion of a submission form, either on-line
or in hard copy form, email message, letter, or hand delivery to the Hereford Street Civic
Offices;

3.4.3 The Council also invited informal feedback through social media such as Facebook and
Twitter;

3.4.4 Submissions were received from 247 individuals and organisations, including all seven
Community Boards. Approximately 95 submitters took the opportunity to present their
views to the Mayor and Councillors at public hearings held between 30 April and 4 May
2019;
Attachments

<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>AP 2019/20 - Analysis of Submissions to Draft Annual Plan</td>
<td>34</td>
</tr>
<tr>
<td>B</td>
<td>Mayor’s Recommendation <em>(Under Separate Cover)</em></td>
<td></td>
</tr>
<tr>
<td>C</td>
<td>AP 2019/20 Changes to Operational Expenditure</td>
<td>37</td>
</tr>
<tr>
<td>D</td>
<td>AP 2019/20 Changes to Capital Expenditure</td>
<td>38</td>
</tr>
<tr>
<td>E</td>
<td>AP 2019/20 Changes, errors and omissions in Fees and Charges</td>
<td>41</td>
</tr>
<tr>
<td>F</td>
<td>AP 2019/20 Changes to Policies</td>
<td>45</td>
</tr>
<tr>
<td>G</td>
<td>AP 2019/20 - Changes, errors and omissions in Levels of Service</td>
<td>46</td>
</tr>
</tbody>
</table>

Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:
   (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
   (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council’s significance and engagement policy.

Signatories

**Authors**
- Ian Thomson - Special Counsel Governance
- Bruce Moher - Manager Planning & Reporting Team
- Andrew Jefferies - Manager Funds & Financial Policy
- Lerks Stedman - Senior Business Analyst

**Approved By**
- Peter Ryan - Head of Performance Management
- Diane Brandish - Head of Financial Management
- Carol Bellette - General Manager Finance and Commercial (CFO)
- Mary Richardson - Acting Chief Executive
1. Purpose of this Memo

1.1. To provide elected members with an overview of themes arising from submissions on the Annual Plan 2019-20.

2. Update

2.1. The Annual Plan 2019-20 had the smallest number of submissions compared to recent Annual Plans (AP) and Long Term Plans (LTP), as shown in Table One. In the time available 246 submissions were coded for thematic analysis.

<table>
<thead>
<tr>
<th>Type</th>
<th>2015 LTP</th>
<th>2016 LTP/AP</th>
<th>2017 AP</th>
<th>2018 LTP</th>
<th>2019 AP</th>
</tr>
</thead>
<tbody>
<tr>
<td>Organisation</td>
<td>240</td>
<td>107</td>
<td>139</td>
<td>406</td>
<td>69</td>
</tr>
<tr>
<td>Individual</td>
<td>2757</td>
<td>320</td>
<td>1352</td>
<td>1097</td>
<td>177</td>
</tr>
<tr>
<td>Total</td>
<td>2997</td>
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</table>

**Table One:** Long Term and Annual Plan submissions, 2015 to 2019

2.2. Residents associations and networks were the largest type of organisational submission received, followed by those from environmental groups, and those from cultural or educational related organisations (Table Two).

<table>
<thead>
<tr>
<th>Type</th>
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<tbody>
<tr>
<td>Residents Association</td>
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<td>Environmental Group</td>
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<td>Cultural/Educational</td>
<td>14</td>
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<td>Business/Political</td>
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<td>CCC Partner</td>
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**Table Two:** Annual Plan 2019-20 organisational submissions

2.3. Overview of Submissions – Social/Cultural Wellbeing

One way to view the submissions is by the four well beings which may return as a feature of local government planning.

2.3.1. Across all the submissions, approximately half the comments coded from them related to social, cultural and community elements. These were typically in relation to a range of local facilities and amenities, and less to do with the central city and its associated projects. Local issues were one of the main themes to emerge from the Annual Plan 2019-20 submissions.
2.3.2. One area of focus was support for community, multi-cultural, arts, heritage and museum funding, e.g. providing more funding for the Robert McDougall Art Gallery. A second area was on better transport planning for public transport, cycle ways, active transport, and improving footpaths, rather than building more roads and motorways.

2.3.3. A third area was on prioritising parks and sports facilities according to local need first. There was also some support for building more social housing, including affordable rental housing as a way to address anticipated housing issues caused by climate change.

2.4. Environmental Wellbeing

2.4.1. About one quarter of submission comments were on environmental topics. These included planning for climate change and moving to net zero carbon emissions. Some were focused on prioritising ongoing earthquake repairs before longer term adaptation measures. Support was given for the clean drinking water programme and improving the city’s waterways, e.g. the Opawaho/Heathcote River.

2.5. Economic Wellbeing

2.5.1. The other approximately one quarter of the comments coded were on economic or efficiency matters, especially to reduce rates rises and costs to businesses, e.g. reviewing Council’s asset base. These comments were often about carrying out core infrastructure work and maintaining existing assets before building new ones. There was some mention of the Uniform Annual Charge, with some opposing it due to its regressive nature.

2.6. Hot Spot Issues

2.6.1. There were four notable specific subjects mentioned by submitters. The leading one was support for Council’s work on cycling, especially the major cycle ways and also on providing adequate cycle parking facilities. Supportive comments often had a sustainability emphasis.

2.6.2. Restoring cricket grounds and facilities at Elmwood Park was the largest pro forma type of submission received, at 35 submissions.

2.6.3. A lack of footpaths and general safety issues on Richmond Hill Road were noted by 19 submissions.

2.6.4. Ten submissions called for longer opening hours for the Diamond Harbour Library.

2.7. Community Board Analysis

2.7.1. Elected members requested an analysis of submissions by Community Board area. Such submissions were coded by comments made on matters relating to particular Board areas rather than by where submitters resided.

2.7.2. A clear theme was that the eastern orientated Boards had more specific comments made relating to their areas than other Boards. There were 122 comments on matters in the Banks Peninsula, Linwood-Central-Heathcote, and Coastal-Burwood Boards, compared to 30 comments for the other four Board areas combined. For the eastern Boards, comments were a mix of repairs, natural hazards, community facilities and tourism impacts.

2.7.3. Banks Peninsula (53 comments)

- Tourism impacts on Akaroa infrastructure, managing visitor numbers, increasing ship charges to pay for wharf maintenance.
- Pressure on Banks Peninsula infrastructure, e.g. toilets, Diamond Harbour wharf
- Diamond Harbour library needs longer opening hours
- Funding to complete the Loons Theatre
- Reserves, walkways, and parks development and maintenance
2.7.4. Linwood-Central-Heathcote (41 comments)

- Richmond Hill Road footpath safety issues
- Support for prioritising Linwood Pool
- Upgrading Avebury Park
- Prioritise Heathcote cycleway
- Community hub needed for Inner East

2.7.5. Coastal-Burwood (28 comments)

- South Shore and South New Brighton focus on Estuary Edge protection, flood protection, carrying out repairs first then doing adaptation measures
- Community facility in Burwood/Avondale/Dallington area

2.7.6. Halswell-Hornby-Riccarton (12 comments)

- Improve Bradshaw Terrace
- Funding for Yaldhurst Memorial Hall

2.7.7. Spreydon-Cashmere (12 comments)

- Flood protection and water quality improvement needed for Opawaho/Heathcote river
- Repair community facilities, e.g. Centennial Hall, Coronation Hall

2.7.8. Papanui-Innes (3 comments)

- Funding for a new Shirley Community Centre
- More needs to be done on road repairs

2.7.9. Fendalton-Waimairi-Harewood (3 comments)

- Funding for Bishopdale Mall regeneration
- Some aspects of the 360 walking trail need attention

3. Conclusion

3.1. The Annual Plan 2019-20 drew a small number of submissions compared to recent AP and LTP consultations. Although there were a range of matters raised by submitters, three themes emerged from them:

- Localised issues particularly from a social and cultural wellbeing perspective
- More specific issues raised for the eastern facing Community Boards
- Some underlying sustainability themes, although not as pronounced as last year’s LTP consultation

Attachments

There are no attachments to this report.

Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Paul Cottam - Principal Advisor Social Policy</th>
</tr>
</thead>
<tbody>
<tr>
<td>Approved By</td>
<td>Brendan Anstiss - General Manager Strategy and Transformation</td>
</tr>
</tbody>
</table>
## Recommended Operational Changes to Draft 2019/20 Annual Plan ($000)

### Council decisions / direction:
- Multicultural Centre due diligence and planning costs: 130
- Global Stormwater Consent costs: 347
- Beyond Wellheads paper - Pressure & acoustic sensor network / backflow prevention: 700
- Water supply treatment costs (temporary - reducing over 3 years): 1,011
- Collection of rates for grant to Akaroa Community Health Centre: 316
- Application of additional Rating growth: 2,020
- Reallocation of Regenerate Christchurch funding:
  - Reduction in grant to Regenerate Christchurch: (3,000)
  - Southshore and South New Brighton Regeneration Strategy (including earthquake legacy issues): 1,000
  - Central City one year trial to extend the current provision of advice for Central City development on residential development: 100
- Regenerate & Climate Change initiatives, including seed funding for activation projects within the Otākaro/ Avon river corridor and (opex) component from capital projects in South Shore & South New Brighton: 1,000
- Maintenance projects in core infrastructure services, particularly roads/footpaths & parks: 900

### Staff Changes:
- 15th March Incident - New Memorial Event: 80
- Citizenship ceremonies - Move event to the Town Hall: 40
- Earthquake Memorial - 10th Anniversary (additional to existing annual budget): 30
- Water Race maintenance involving Selwyn District Council: 113
- NZTA operational subsidy: 162
- Additional Cruise Ship revenue: 300
- Debt Servicing costs due to rephased capital programme: (1,682)
- Linwood Pool opex saving due to rephased opening: (1,302)
- Interest revenue: (225)
- Museum Operating levy inflation correction: (18)
- Rates remissions indexed to rates increase rather than inflation: 78
- Miscellaneous errors and omissions: (25)

### Items of a capital nature impacting borrowing:
- Museum Redevelopment capital levy timing change to 2021 - 2023: (7,412)
- Legal arbitration costs: 3,423
- NZTA capital subsidy - programme rephasing and loss of targeted enhanced funding assistance rate: 18,407
- Retiming of Multi Use Arena recovery from the Crown (offsets capital programme change): 42,568

### Notes:
- (credit) = reduced cost or extra revenue
## Annual Plan 2019/20 Changes to Capital Expenditure

### Group of Activities

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<tr>
<th>ID</th>
<th>Project Title</th>
<th>Planned 2019/20</th>
<th>Forecast 2021/22 or later</th>
<th>Net Change 2019/20 - 2021/22</th>
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### Annual Plan 2019/20 Changes to Capital Expenditure

**Group of Activities**

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<th>ID</th>
<th>Project Title</th>
<th>Planned 2019/20</th>
<th>Forecast 2021/22 or later</th>
<th>Net Change 2019/20 - 2021/22</th>
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<td>41976</td>
<td>Route Improvement: Barbadoes St &amp; Madras St (Bealey to Warrington)</td>
<td>-</td>
<td>(2,000)</td>
<td>2,000</td>
</tr>
</tbody>
</table>

**Stormwater Drainage**

- 48551 SW Manchester St Drain DN750BB Renewal - Purchases St to Bealey Ave (1,152) - 1,152 - -

**Transportation**

- 1022 Parking “Replacement” Capex - (5,000) - 5,000 -
- 2274 Core PT Route & Facilities: North (Papanui & Belfast) (408) (323) 732 -
- 2735 The Square & Surrounds (2,000) (1,000) 1,000 -
- 12692 Belfast Park Plan Change 43: Cycle/Pedestrian Rail Crossing (867) (867) -
- 15351 Riccarton Road Bus Priority (688) 688 - -
- 17214 Local Cycleway: Northern Arterial Link Cranford to Ruttland Reserve (254) (254) - -
- 23080 MCR Papanui - Shag Rock Cycleway - Section 3 - Dyers Road to Ferry Road Bridge (2,552) (2,603) 5,155 -
- 23089 MCR Northern Line Cycleway - Section 2a - Tuckers to Sturrocks including crossings. (1,788) (1,788) -
- 26607 MCR Southern Lights - Section 1 - Strickland Street to Tennyson St (2,387) (3,552) -
- 26608 MCR South Express - Section 1a - Templeton to Gilbertthorpes (1,676) (3,713) -
- 26610 MCR South Express - Section 3 - Curletts Rd to Old Blenheim Rd (5,138) (9,175) -
- 32017 Palms Public Transport Facilities (602) 602 - -
- 36704 Core Public Transport Route & Facilities: Orbiter - Northwest (181) (181) -
- 38572 Core PT Route & Facilities: South-West Lincoln Road Phase 1 (1,941) - 1,941 -
- 52498 Linwood/Eastgate Public Transport Hub Passenger Facilities Upgrade (816) 150 666 -

**Wastewater**

- 596 WW Akaroa Wastewater Scheme - (3,000) 3,000 -
- 1006 Budget Only - EQ WW Treatment Plant Capex (1,370) 140 1,230 -
- 2214 WW Duxenhelle Treatment and Disposal Upgrade (400) - 400 -
- 24762 WW Whero Ave Reticulation - Diamond Harbour (450) 450 - -
- 41880 WW Infra Renewals Wastewater Reticulation Affiliated with Roadworks 150 150 (300) -
- 42154 WW Somerfield Pump Station and Pressure Main (928) (2,175) 3,103 -
- 43946 WW PS13 Tifford Street Pump Station and Pressure Main Capacity Upgrade (541) 191 350 -
- 44410 WW Mains Renewal - Taum St & Brook Barrel - Livingstone St to Matheson Rd (1,500) (1,500) -
## Annual Plan 2019/20 Changes to Capital Expenditure

<table>
<thead>
<tr>
<th>Group of Activities</th>
<th>ID</th>
<th>Project Title</th>
<th>Planned 2019/20</th>
<th>Forecast 2020/21</th>
<th>Forecast 2021/22 or later</th>
<th>Net Change 2019/20 - 2021/22</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>WW Mains Renewal - Neville St, Domain Tce, Edinburgh St, Cooke St, McCombs St, Sten</td>
<td>(600)</td>
<td>600</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td></td>
<td>50579</td>
<td>WW Mains Renewal - Ensors Rd, Fifield Tce, Louisson Pl</td>
<td>(300)</td>
<td>300</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td></td>
<td>50580</td>
<td>WW Mains Renewal - Barbados St, Cannon St, Bealey Ave, Madras St</td>
<td>(700)</td>
<td>700</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td></td>
<td>50581</td>
<td>WW Mains Renewal - Randolph St, Hobson St, Inglis St, Forfar St, Dee St, Pascoe Ave</td>
<td>(300)</td>
<td>300</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td></td>
<td>50582</td>
<td>WW Mains Renewal - Springfield Rd, Berry St, Clare Rd, Onslow St</td>
<td>(500)</td>
<td>500</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Water Supply</td>
<td></td>
<td>888 WS Lyttelton R&amp;R Rail Tunnel Pipeline</td>
<td>(2,409)</td>
<td>(9,995)</td>
<td>12,404</td>
<td>-</td>
</tr>
<tr>
<td></td>
<td></td>
<td>33813 WS CCPwPS1076 Jeffreys Suction Tank Replacement</td>
<td>(300)</td>
<td>300</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td></td>
<td></td>
<td>48693 WS Mains Renewal - Westmont St, Bartlett St, Peacock St and Bridle Path Rd</td>
<td>(300)</td>
<td>300</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td></td>
<td></td>
<td>50340 WS Well Renewal - Grassmere Well 1</td>
<td>(608)</td>
<td>608</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td></td>
<td></td>
<td>50341 WS Well Renewal - Mays Well 3</td>
<td>(480)</td>
<td>480</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td></td>
<td></td>
<td>50449 WS Sydenham Suction Tank Replacement</td>
<td>(800)</td>
<td>(100)</td>
<td>900</td>
<td>-</td>
</tr>
<tr>
<td></td>
<td></td>
<td>52902 WS Okains Bay New Water Supply</td>
<td>100</td>
<td>(1,300)</td>
<td>1,200</td>
<td>-</td>
</tr>
<tr>
<td></td>
<td></td>
<td>56783 WS Pressure and Acoustic Sensors</td>
<td>1,500</td>
<td>-</td>
<td>1,500</td>
<td>-</td>
</tr>
<tr>
<td><strong>Grand Total</strong></td>
<td></td>
<td></td>
<td>(129,661)</td>
<td>(84,072)</td>
<td>257,105</td>
<td>43,372</td>
</tr>
</tbody>
</table>
Annual Plan 2019/20
Changes, errors and omissions in Fees and Charges
June 2019

Contents
Changes to the Schedule of Fees & Charges ................................................................. 2
  1 – Community Support ................................................................................. 2
  2 – Building Consents .................................................................................. 2
Minor Changes to the Schedule of Fees & Charges – CFO delegation (Council review not required) ................................................................. 3
  1 – Licensing and Registration Services ....................................................... 3
  2 – Streets and Transport ............................................................................. 3
  3 – Resource Consents .................................................................................. 4
Changes to the Schedule of Fees & Charges

1 – Community Support
Fees and charges associated with the Lyttelton Recreation Centre are being removed. Under the Council’s partnership arrangement with the Project Lyttelton community group, Project Lyttelton will operate the Lyttelton Recreation Centre and will develop and administer the fees and charges associated with it. Consequently there is no need for Council itself to specify those fees and charges.

In addition, the Long Term Plan 2018-28 listed the Harvard Lounge as a category B facility. Category B includes facilities with capacity for between 50 and 150 people. An early draft of the draft Annual Plan 2019-20 proposed to move Harvard Lounge to category A. Councillors requested it be retained in category B because the resulting increase in fees for the facility would be unlikely to be acceptable to the community. Due to an error, the Harvard Lounge was retained in category A in the published draft Annual Plan. The schedule will be amended to reflect the intended classification of the Harvard Lounge as category B, and therefore a lower level of fees will apply to that facility. The separately specified Weekend Event Hire charge for the Harvard Lounge will also be changed to be consistent with the category B classification.

<table>
<thead>
<tr>
<th>Weekend Event Hire (Friday and Saturday night hireage from 6pm to midnight for the following venues)</th>
<th>Prior Year</th>
<th>Draft Annual Plan</th>
<th>Final Annual Plan</th>
</tr>
</thead>
<tbody>
<tr>
<td>Harvard Lounge</td>
<td>$265</td>
<td>$420</td>
<td>$265</td>
</tr>
</tbody>
</table>

2 – Building Consents
The published Draft Annual Plan contained some errors in the “$ change” and/or the “% change” column. The following table shows the fees for 2018/19 and 2019/20 (both of which are correct), then the incorrect values for $ change and % change that were given in the published Draft Annual Plan, then the correct values for $ change and % change.

<table>
<thead>
<tr>
<th>Fee</th>
<th>Fees for 2018/19</th>
<th>Fees for 2019/20</th>
<th>Incorrect values in draft Annual Plan</th>
<th>Correct values</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.4.6 Miscellaneous Fees</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Residential Accreditation Levy (Payable on all Building Consents to recover appropriate Council costs).</td>
<td>$0.35 per $1,000 value</td>
<td>$0.40 per $1,000 value</td>
<td>$0.05 per $1,000</td>
<td>7.0%</td>
</tr>
<tr>
<td>Commercial Accreditation Levy (Payable on all Building Consents to recover appropriate Council costs).</td>
<td>$0.49 per $1,000 value</td>
<td>$0.60 per $1,000 value</td>
<td>$0.00</td>
<td>0.0%</td>
</tr>
</tbody>
</table>

Neither of these increases was highlighted in the Draft Annual Plan as a significant change from 2018/19.
Minor Changes to the Schedule of Fees & Charges – CFO delegation (Council review not required)

1 – Licensing and Registration Services
Under the heading “Food Safety and Health Licensing”, under the heading “3. General Fees”, the heading “National Programmes (Fee adjustment to reflect correction of previous error in calculation)”.

2 – Streets and Transport
The following changes will be made to descriptions of fees (no changes will be made to the fees themselves):

<table>
<thead>
<tr>
<th>Description published in Draft Annual Plan 2019/20</th>
<th>New Proposed Description</th>
<th>Fees for 2019/20 (incl GST)</th>
<th>% change</th>
</tr>
</thead>
<tbody>
<tr>
<td>Traffic Management Plan Application</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Level 1 roads - minimum charge. Additional time required will be charged at a rate of $161/hour.</td>
<td>Level 1 roads - charge includes 1 hour of work. Additional time required will be charged at a rate of $161/hour.</td>
<td>$161.00 New fee</td>
<td></td>
</tr>
<tr>
<td>Level 2 roads - minimum charge. Additional time required will be charged at a rate of $161/hour.</td>
<td>Level 2 roads - charge includes 1.5 hours of work. Additional time required will be charged at a rate of $161/hour.</td>
<td>$241.50 New fee</td>
<td></td>
</tr>
<tr>
<td>Service Agreement Application - non intrusive generic works</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Low volume, level 1 and 2 generic TMP - minimum charge. Additional time required will be charged at a rate of $161/hour.</td>
<td>Low volume, level 1 and 2 generic TMP - charge includes 2 hours of work. Additional time required will be charged at a rate of $161/hour.</td>
<td>$322.00 New fee</td>
<td></td>
</tr>
<tr>
<td>Generic Traffic Management Plan Applications</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Low volume, level 1 and 2 generic TMP - minimum charge. Additional time required will be charged at a rate of $161/hour.</td>
<td>Low volume, level 1 and 2 generic TMP - charge includes 2 hours of work. Additional time required will be charged at a rate of $161/hour.</td>
<td>$322.00 New fee</td>
<td></td>
</tr>
<tr>
<td>Events - Traffic Management Plan Applications</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Level 1 roads - minimum charge. Additional time required will be charged at a rate of $161/hour.</td>
<td>Level 1 roads - charge includes 1 hour of work. Additional time required will be charged at a rate of $161/hour.</td>
<td>$161.00 New fee</td>
<td></td>
</tr>
<tr>
<td>Level 2 roads - minimum charge. Additional time required will be charged at a rate of $161/hour.</td>
<td>Level 2 roads - charge includes 2 hours of work. Additional time required will be charged at a rate of $161/hour.</td>
<td>$322.00 New fee</td>
<td></td>
</tr>
<tr>
<td>Other Traffic Management Plan Charges</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Application for a revision to an approved Traffic Management Plan - minimum charge. Additional time required will be charged at a rate of $161/hour.</td>
<td>Application for a revision to an approved Traffic Management Plan - charge includes 0.5 hours of work. Additional time required will be charged at a rate of $161/hour.</td>
<td>$80.50 New fee</td>
<td></td>
</tr>
</tbody>
</table>
3 – Resource Consents
Two errors in the Draft Schedule require correcting:
The title of section 1 should change from “1. Land Use Applications” to “Land Use Applications - Non Notified Deposit (Minimum Application Fee)”
Under section 1 “Land Use Applications - Non Notified Deposit (Minimum Application Fee)”, under the heading “Other Land Use Applications” in the row labelled “…s 87BB Marginal or temporary non-compliance”, in the “% change" column, the words “Fixed Fee” should be deleted. The correct display for that cell is blank.
Annual Plan 2019/20
Changes to Policies
June 2019

1 – Rates Remission Policy
The Rates Remission Policy sets out a number of different remissions. Under the heading “Remission 6: Earthquake-affected properties” the policy explains the objective of the remission and the conditions and criteria that apply to it. Prior to the final paragraph of the “Conditions and criteria” section, we intend to add the following text:

“This remission also shall NOT apply where insurance claims on the property have been settled with the relevant insurance company”
Annual Plan 2019/20
Changes, errors and omissions in Levels of Service
June 2019

Contents

Minor changes to level of service.................................................................................................................................2

Change #1 - Level of Service – Reduce the number of crashes on the road network (10.0.6) .................................................................2
Change #2 - Level of Service – Maintain the number of vehicle trips at 2019 levels (10.0.38 and 10.0.39) .....................................................4
Change #3 - Level of Service – Stormwater Drainage – 14.0.4 Stormwater network is managed to minimise risk of flooding, damage and disruption ..........7
Minor changes to level of service

Change #1 - Level of Service – Reduce the number of crashes on the road network (10.0.6)

<table>
<thead>
<tr>
<th>Approval by responsible General Manager</th>
<th>Dave Adamson, GM City Services</th>
</tr>
</thead>
<tbody>
<tr>
<td>Submitter</td>
<td>Richard Osborne</td>
</tr>
<tr>
<td>Supplier of data</td>
<td>Lynette Ellis</td>
</tr>
</tbody>
</table>

Proposed Change to Level of Service targets and measures
Change to level of service description – replace the word casualties with crashes.

Rationale
To align the description of the mandatory measure between the Service Plan and Statement of Service Provision in external reporting.

Proposed Level of Service Change

<table>
<thead>
<tr>
<th>Performance Standards Levels of Service</th>
<th>Results</th>
<th>Method of Measurement</th>
<th>Current Performance</th>
<th>Bench marks</th>
<th>Future Performance Targets</th>
</tr>
</thead>
<tbody>
<tr>
<td>#</td>
<td>Description</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Journeys are safe</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>10.0.6 Reduce the number of casualties crashes on the road network</td>
<td>The number of crashes resulting in deaths or serious injuries on the local road network per calendar year. Reported from CAS.</td>
<td>2017 134 crashes resulting deaths and serious injuries (DSI) Target 2018/19 ≤129 (reduce by 5 or more per year)</td>
<td>≤124 (reduce by 5 or more per year)</td>
<td>≤119 (reduce by 5 or more per year)</td>
<td>≤100 (reduce by 5 or more per year)</td>
</tr>
<tr>
<td>Performance Standards Levels of Service</td>
<td>Results</td>
<td>Method of Measurement</td>
<td>Current Performance</td>
<td>Bench marks</td>
<td>Future Performance Targets</td>
</tr>
<tr>
<td>----------------------------------------</td>
<td>---------</td>
<td>-----------------------</td>
<td>---------------------</td>
<td>-------------</td>
<td>---------------------------</td>
</tr>
<tr>
<td>#</td>
<td>Description</td>
<td></td>
<td></td>
<td></td>
<td>Year 2</td>
</tr>
<tr>
<td></td>
<td>Journeys are safe</td>
<td></td>
<td></td>
<td></td>
<td>2020/21</td>
</tr>
<tr>
<td>10.0.6</td>
<td>Reduce the number of casualties on the road network</td>
<td>The number of deaths or serious injuries from all crashes on the local road network per calendar year. Reported from CAS.</td>
<td>2017 134 deaths and serious injuries (DSI)</td>
<td>≤124 (reduce by 5 or more per year)</td>
<td>≤119 (reduce by 5 or more per year)</td>
</tr>
</tbody>
</table>
Change #2 - Level of Service – Maintain the number of vehicle trips at 2019 levels (10.0.38 and 10.0.39)

<table>
<thead>
<tr>
<th>Approval by responsible General Manager</th>
<th>Dave Adamson, GM City Services</th>
</tr>
</thead>
<tbody>
<tr>
<td>Submitter</td>
<td>Richard Osborne, Lynette Ellis</td>
</tr>
<tr>
<td>Supplier of data</td>
<td>Hamid Mirbaha, Richard Holland</td>
</tr>
</tbody>
</table>

Proposed Change to Level of Service targets and measures

**Changes to level of service description** – It is proposed that “private vehicles” in the level of service descriptions be replaced by “motorised vehicles”. The new definition will cover all types of four or more wheeled motorised vehicles ranging from light vehicles to heavy vehicles and buses. This is due to the proposed changes to the measurement methodology to use SCATS data. It is also proposed that the word “current” be replaced with “2019” to specify a fixed point in time for base-line comparisons.

**Change to method of measurement** – The proposed methodology is based on utilisation of the vehicle detections as recorded by the Traffic Operations Centre. SCATS system operated by TOC uses the detectors laid under pavement of all signalised intersections to govern traffic signals. The system stores detection incidences for motorised vehicle (regardless of vehicle types) for phase time adaptation purposes. The stored data is proposed to be incorporated for the purpose of traffic growth trend measurement. A set of 15 signalised intersections has been carefully selected at the main arterial routes to encircle the CBD (as a cordon shown on the attached map) from a distance and capture majority of the strategic trips in/out of the cordon. Summer season has been chosen for data extraction to avoid the known limitations of the vehicle detectors in wet conditions. A 45-day period from February 15th to March 31st is proposed for the annual monitoring purposes which represents a stable traffic condition in the network with no school holidays or long public holidays. An adjustment process has also been set up to minimise the inclusion of outliers and faulty data in the calculations.

To measure the number of all-purpose vehicular trips it is proposed to monitor the number of motorised vehicles crossing the selected intersections as an indication of annual variations to the number of vehicular movements across the inner city. The number of all-purpose trips is captured for a 24/7 period for 7 continuous days over an average summer week. The number of commuter trips is captured as the total of motorised vehicles crossing the intersections during the peak commuter periods on weekdays being two hours in morning (7:00 to 9:00) and two hours in evening (16:00 to 18:00).

**Change performance targets** – The current (2019) performances captured using the above methodology is set as a base-line for annual monitoring. To achieve the target of maintaining the number of motorised vehicle trips at 2019 levels a range of +/-3% of the 2019 performance figures is proposed as a constant target for the next 10 years. The proposed range is intended to cover minor fluctuations as well as potential changes to the proportions of heavy vehicles and buses. The proposed target is maintaining the numbers of motorised vehicle trips close to the 2019 levels, while population (and subsequently the number of trips) of Christchurch is forecast to increase by 10% over the 10-year period. Achieving the target would imply a considerable shift in travel behaviour and a higher mode share for active, public and shared transport.
**Rationale**

The current level of service descriptions, performances and targets are based on the MOT Annual Household Travel Survey 2013/14. Earlier MOT surveys captured a representative sample size, identified the trip numbers and purposes and extrapolated to population to estimate the number of annual trips and commuter trips in Christchurch. MOT changed the survey methodology in 2015/17 and again in 2018 resulting in a considerable inconsistency among the survey results. Apart from the discontinuity of the methodology, the recent surveys had small and unreliable sample sizes, making it impossible to differentiate between all-purpose and commuter trips. The proposed methodology uses a continuously collected data source which is owned by CCC, therefore has no reliance on external resources and can be used for past and future performance measurements.

**Proposed Level of Service**

<table>
<thead>
<tr>
<th>Performance Standards Levels of Service</th>
<th>Results</th>
<th>Method of Measurement</th>
<th>Current (FY 2018/19) Performance</th>
<th>Benchmarks</th>
<th>Future Performance Targets</th>
</tr>
</thead>
<tbody>
<tr>
<td>#</td>
<td>Description</td>
<td></td>
<td></td>
<td></td>
<td>Year 2</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>2019/20</td>
</tr>
<tr>
<td>#10.0.38</td>
<td>Maintain the number of private motorised vehicle trips at current 2019 levels</td>
<td>Increasing active, public and shared transport</td>
<td>Total number of commuter vehicle crossings at 15 major intersections during 4 hours of morning (7:00 to 9:00) and evening (16:00 to 18:00) peak periods on an average summer week as recorded by SCATS traffic data</td>
<td>0.99 million vehicles per week</td>
<td>0.96 to 1.02 million vehicles per week (+/- 3%)</td>
</tr>
<tr>
<td>#10.0.39</td>
<td>Maintain the number of private motorised vehicle trips at current 2019 levels</td>
<td>Total number of all-purpose vehicle crossings at 15 major intersections during an average summer week as recorded by SCATS traffic data</td>
<td>4.21 million vehicles per week</td>
<td>4.08 to 4.34 million vehicles per week (+/- 3%)</td>
<td>4.08 to 4.34 million vehicles per week (+/- 3%)</td>
</tr>
</tbody>
</table>
### LTP 2018-28 Service Plan (current)

<table>
<thead>
<tr>
<th>Performance Standards Levels of Service</th>
<th>Results</th>
<th>Method of Measurement</th>
<th>Current Performance</th>
<th>Benchmarks</th>
<th>Future Performance Targets</th>
</tr>
</thead>
<tbody>
<tr>
<td>#</td>
<td>Description</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>10.0.38 Maintain the number of private vehicle trips at current levels:</td>
<td>Increasing active, public and shared transport</td>
<td>Change in citywide commuter trips as recorded by traffic count data</td>
<td>2013/14 survey: 56 million commuter trips per annum. Target 2018/19: 54 million to 58 million (less than) +/- 3%</td>
<td>54 million to 58 million (less than) +/- 3%</td>
<td>54 million to 58 million (less than) +/- 3%</td>
</tr>
<tr>
<td>10.0.39 Maintain the number of private vehicle trips at current levels:</td>
<td></td>
<td>Change in citywide in all-purpose trips as recorded by traffic count data</td>
<td>2013/14 survey 289 million all-purpose trips per annum. Target 2018/19: 280 million to 298 million (less than +/- 3%</td>
<td>280 million to 298 million (less than +/- 3%</td>
<td>280 million to 298 million (less than +/- 3%</td>
</tr>
</tbody>
</table>
Change #3 - Level of Service – Stormwater Drainage – 14.0.4 Stormwater network is managed to minimise risk of flooding, damage and disruption

Proposed Change to Level of Service targets and measures
Delete level of service target 14.0.4

Rationale
This level of service target is a duplication of level of service 14.0.3 target – Resident satisfaction with the Council’s management of the stormwater network.

LTP 2018-28 Service Plan (current)

<table>
<thead>
<tr>
<th>Performance Standards Levels of Service</th>
<th>Results</th>
<th>Method of Measurement</th>
<th>Current Performance</th>
<th>Benchmarks</th>
<th>Future Performance Targets</th>
</tr>
</thead>
<tbody>
<tr>
<td>#</td>
<td>Description</td>
<td></td>
<td></td>
<td>Year 2</td>
<td>Year 3</td>
</tr>
<tr>
<td>14.0.4</td>
<td>Stormwater network is managed to minimise risk of flooding, damage and disruption</td>
<td>Community Outcome: Modern and robust city infrastructure and facilities network</td>
<td>Resident satisfaction surveys</td>
<td>2016/17: 53% Target 2018/19: Proportion of residents satisfied with the management of Council stormwater systems to ensure flood risk is minimised: ≥50%</td>
<td>Proportion of residents satisfied with the management of Council stormwater systems to ensure flood risk is minimised: ≥75%</td>
</tr>
</tbody>
</table>