Te Pātaka o Rākaihautū
Banks Peninsula Community Board
AGENDA

Notice of Meeting:
An ordinary meeting of the Te Pātaka o Rākaihautū/Banks Peninsula Community Board will be held on:

Date: Monday 10 June 2019
Time: 10am
Venue: Lyttelton Community Boardroom, 25 Canterbury Street, Lyttelton

Membership
Chairperson Pam Richardson
Deputy Chairperson Tyrone Fields
Members Felix Dawson
Janis Haley
John McLister
Jed O'Donoghue
Tori Peden
Andrew Turner

5 June 2019

Joan Blatchford
Manager Community Governance, Banks Peninsula/Lyttelton
941 5643
joan.blatchford@ccc.govt.nz

Penelope Goldstone
Manager Community Governance, Banks Peninsula/Akaroa
941 5689
penelope.goldstone@ccc.govt.nz
www.ccc.govt.nz

Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. If you require further information relating to any reports, please contact the person named on the report.

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Strategic Framework

The Council’s Vision – Christchurch is a city of opportunity for all.
Open to new ideas, new people and new ways of doing things – a city where anything is possible.

<table>
<thead>
<tr>
<th>Whiria ngā whenu o ngā papa</th>
<th>Overarching Principle</th>
<th>Supporting Principles</th>
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</thead>
</table>
| Honoa ki te maua tāukiuki  | Partnership - Our people are our taonga – to be treasured and encouraged. By working together we can create a city that uses their skill and talent, where we can all participate, and be valued. | Accountability
Aftordability
Agility
Equity
Innovation
Collaboration
Prudent Financial Management
Stewardship
Wellbeing and resilience
Trust |

Community Outcomes
What we want to achieve together as our city evolves

<table>
<thead>
<tr>
<th>Strong communities</th>
<th>Liveable city</th>
<th>Healthy environment</th>
<th>Prosperous economy</th>
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<tbody>
<tr>
<td>Strong sense of community</td>
<td>Vibrant and thriving central city, suburban and rural centres</td>
<td>Healthy waterways</td>
<td>Great place for people, business and investment</td>
</tr>
<tr>
<td>Active participation in civic life</td>
<td>A well connected and accessible city</td>
<td>High quality drinking water</td>
<td>An inclusive, equitable economy with broad-based prosperity for all</td>
</tr>
<tr>
<td>Safe and healthy communities</td>
<td>Sufficient supply of, and access to, a range of housing</td>
<td>Unique landscapes and indigenous biodiversity are valued</td>
<td>A productive, adaptive and resilient economic base</td>
</tr>
<tr>
<td>Celebration of our identity through arts, culture, heritage and sport</td>
<td>21st century garden city we are proud to live in</td>
<td>Sustainable use of resources</td>
<td>Modern and robust city infrastructure and community facilities</td>
</tr>
<tr>
<td>Valuing the voices of children and young people</td>
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Strategic Priorities
Our focus for improvement over the next three years and beyond

<table>
<thead>
<tr>
<th>Enabling active citizenship and connected communities</th>
<th>Maximising opportunities to develop a vibrant, prosperous and sustainable 21st century city</th>
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<tbody>
<tr>
<td>Climate change leadership</td>
<td>Informed and proactive approaches to natural hazard risks</td>
</tr>
<tr>
<td></td>
<td>Increasing active, public and shared transport opportunities and use</td>
</tr>
<tr>
<td></td>
<td>Safe and sustainable water supply and improved waterways</td>
</tr>
</tbody>
</table>
Part A  Matters Requiring a Council Decision
Part B  Reports for Information
Part C  Decisions Under Delegation

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Karakia Whakamutunga
Mihi/Karakia Timatanga

1. Apologies
   At the close of the agenda no apologies had been received.

2. Declarations of Interest
   Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest they might have.

3. Confirmation of Previous Minutes
   That the minutes of the Te Pātaka o Rākaihautū/Banks Peninsula Community Board meeting held on Monday, 20 May 2019 be confirmed (refer page 5).

4. Public Forum
   A period of up to 30 minutes is available for people to speak for up to five minutes on any issue that is not the subject of a separate hearings process.

5. Deputations by Appointment
   Deputations may be heard on a matter or matters covered by a report on this agenda and approved by the Chairperson.

5.1 Richard Suggate will speak on behalf of the Diamond Harbour Community Association regarding the future use of the Godley House site

6. Presentation of Petitions
   There were no petitions received at the time the agenda was prepared.
Te Pātaka o Rākaihautū
Banks Peninsula Community Board
OPEN MINUTES

Date: Monday 20 May 2019
Time: 10am
Venue: Akaroa Board Room
78 Rue Lavaud, Akaroa

Present
Chairperson
Pam Richardson
Deputy Chairperson
Tyrone Fields
Felix Dawson
Janis Haley
John McLister
Jed O’Donoghue
Tori Peden
Andrew Turner (via Skype)

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Mihi/Karakia Timatanga: Tyrone Fields

The agenda was dealt with in the following order.

1. Apologies
   - Part C Community Board Decision
     There were no apologies for this meeting.

2. Declarations of Interest
   - Part B
     There were no declarations of interest recorded.

3. Confirmation of Previous Minutes
   - Part C Community Board Resolved BKCB/2019/00044
     That the minutes of the Te Pātaka o Rākaihautū/Banks Peninsula Community Board meeting held on Monday, 6 May 2019 be confirmed, subject to the following correction:-

     Item 4.1: Kerry Donnelly, Manager of Lyttelton Farmers’ Market, and Wendy Everingham, Lyttelton Information Centre Project Lyttelton, spoke to the Board regarding traffic management at the Saturday Farmers’ Markets on London Street in Lyttelton.
     Jed O’Donoghue/Janis Haley

     Carried

4. Public Forum
   - Part B
     There were no public forum presentations.

5. Deputations by Appointment
   - Part B
     There were no deputations by appointment.
6. **Presentation of Petitions**

   **Part B**
   There was no presentation of petitions.

7. **Reserve Management Committee Meeting Minutes**

   **Community Board Resolved BKCB/2019/00045**

   *(Original Staff Recommendation accepted without change)*

   **Part B**

   That the Banks Peninsula Community Board:
   1. Receive the minutes of the following Reserve Management Committees:
      - Lyttelton Reserve Management Committee – 8 April 2019
      - Diamond Harbour Reserve Management Committee – 15 April 2019
      - Pigeon Bay Reserve Management Committee – 22 April 2019

   Andrew Turner/Tori Peden  
   Carried

8. **Correspondence - Lyttelton Port Company - Underwater Noise from Land Based Piling**

   **Staff Recommendations**

   That the Banks Peninsula Community Board:
   1. Receive the information in the correspondence report dated 20 May 2019

   **Community Board Resolved BKCB/2019/00046**

   **Part B**

   That the Banks Peninsula Community Board:
   1. Receive the information in the correspondence report dated 20 May 2019
   2. Notes its appreciation to the Lyttelton Port Company for its efforts to be open and transparent in providing this information to the community.

   Tyrone Fields/Janis Haley  
   Carried

9. **Correspondence - Freedom Camping at Stoddart Point, Diamond Harbour**

   **Staff Recommendations**

   That the Banks Peninsula Community Board:
   1. Receive the information in the correspondence report dated 20 May 2019.
2. Refer the correspondence to staff with a request to report back on any steps that can be taken to address the concerns in the letter relating to the effects of freedom camping at Stoddart Point.

Community Board Resolved BKCB/2019/00047

Part B

That the Banks Peninsula Community Board:

1. Receive the information in the correspondence report dated 20 May 2019 and acknowledge the community concerns regarding freedom camping at Stoddart Point.

2. Refer the correspondence to staff with a request to report back on any steps that can be taken to address the concerns in the letter relating to the effects of freedom camping at Stoddart Point, specifically including changes to the Council literature in regard to freedom camping at that site, regulatory reform, signage and enforcement.

3. Request that staff report back to the Board at the 8 July meeting on this issue to allow any changes that need to be in place by 1 December 2019 to be enacted.

Andrew Turner/Felix Dawson

Carried

10. Banks Peninsula Community Board Discretionary Response Application

20 May 2019: Akaroa District Promotions - Lumiere d'Akaroa Event

Staff Recommendations

That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board:

1. Approves a grant of $2,000 from its 2018-19 Discretionary Response Fund to Akaroa District Promotions towards security and light and sound for the Lumiere d'Akaroa Event.

Community Board Resolved BKCB/2019/00048

Part C

That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board:

1. Approves a grant of $2,000 from its 2018-19 Discretionary Response Fund to Akaroa District Promotions towards security and light and sound for the Lumiere d'Akaroa Event.

2. Requests that a letter of acknowledgement be sent from the Board congratulating the organisers on this very successful event.

Tori Peden/Pam Richardson

Carried

11. Elected Members’ Information Exchange

11.1 Destination Management Planning - Akaroa
Board Comment

The Board discussed the proposed cruise ship schedule for the 2019/2020 season in Akaroa and noted that it showed several days when there would be a large number of cruise ship passengers in the town. The Board expressed its concern that there did not appear to be any destination planning taking place especially in relation to the capacity of local infrastructure, for the times when there were a large number of cruise ship passengers and other visitors in the town. The Board also noted that there needed to be a properly constructed conversation with the community about visitor planning.

Community Board Resolved BKCB/2019/00049

Part B

That the Banks Peninsula Community Board:

1. Request that ChristchurchNZ be asked to urgently come to talk to the Board about destination management planning for Akaroa including a timeframe, details of community engagement and specific examples showing demand capacity and associated constraints and how they are going to address those.

Felix Dawson/Janis Haley  
Carried

11.2 Lyttelton Cruise Planning

Community Board Resolved BKCB/2019/00050

Part B

That the Banks Peninsula Community Board:

1. Request an update from ChristchurchNZ and Council staff regarding what planning is underway, including infrastructure requirements, and the community opportunities for engagement, for the return of cruise ships to Lyttelton, and the resultant impacts on Akaroa.

Janis Haley/Tyrone Fields  
Carried

11.3 Remuneration Authority - Childcare Allowance

Community Board Resolved BKCB/2019/00051

Part B

That the Banks Peninsula Community Board:

1. Makes a submission in support of the childcare allowance proposed by the Remuneration Authority.

2. Delegates authority to the Chairperson and Deputy Chairperson to approve the final submission.

Tori Peden/John McLister  
Carried
11.4 Community Board Remuneration

Community Board Resolved BKCB/2019/00052

Part B

That the Banks Peninsula Community Board:

1. Ask for staff advice as soon as possible on the timing for discussions around the setting of the elected members’ remuneration for the next triennial term and how the Board can have input into those discussions.

John McLister/Tori Peden  Carried

11.5 Andersons Road, Charteris Bay - Speed Limit

It was reported that a recent meeting of the Charteris Bay Community Association had noted residents’ concerns about speeding traffic on Andersons Road, and had requested that the Council introduce a 30kph limit and associated traffic calming measures.

Part B

That the Banks Peninsula Community Board:

1. Requests that staff review the speed limit and traffic calming on Andersons Road, Charteris Bay.

11.6 Port Welfare Committee

Part B

That the Banks Peninsula Community Board:

1. Ask staff to investigate and report back to the Board on the possibility of establishing a Port Welfare Committee (as outlined in the Maritime Labour Convention) in Lyttelton as a sub-committee of the Community Board.

11.7 Lyttelton Historic Museum Society - Letter of Support

Part B

That the Banks Peninsula Community Board:

1. Agree to provide a letter of support to the Lyttelton Historic Museum Society’s application for funding through COGS Lotteries funding.
11.8 Park Rangers

Part B

The Board asked that its appreciation and thanks be passed to the Park Rangers Team to acknowledge the work they did with community groups, including weekend working bees and activities.

Andrew Turner left the meeting at 11:43 am

Karakia Whakamutunga: Tyrone Fields
Meeting concluded at 11.51am

CONFIRMED THIS 10TH DAY OF JUNE 2019

PAM RICHARDSON
CHAIRPERSON
7. **Correspondence - Diamond Harbour Community Association**

Reference: 19/593692
Presenter(s): Liz Carter

1. **Purpose of Report**

Correspondence has been received from:

<table>
<thead>
<tr>
<th>Name</th>
<th>Subject</th>
</tr>
</thead>
<tbody>
<tr>
<td>Diamond Harbour Community Association</td>
<td>Future use of Godley House Site, Diamond Harbour</td>
</tr>
</tbody>
</table>

2. **Staff Recommendations**

That the Banks Peninsula Community Board:

1. Receive the information in the correspondence report dated 10 June 2019
2. Acknowledge that staff have revised the consultation process for the former Godley House site to firstly determine how the community wishes to use the site in future.

**Attachments**

<table>
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<th>Title</th>
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<tbody>
<tr>
<td>A</td>
<td>Diamond Harbour Community Association Correspondence to Banks Peninsula Community Board re Future Use of Godley House Site</td>
<td>14</td>
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</tbody>
</table>
29 May 2019

Liz Carter - Community Board Advisor

Banks Peninsula Community Board

Dear Liz

The Diamond Harbour Community Association would like to present a deputation to the Banks Peninsula Community Board to discuss the future of the Godley House site. The Council Park Management Team with Council Advisors recently consulted with the Association and the DH Reserve Management Committee on a proposed process for a review of the reserve status of the site.

The Council proposed incorporating the area into the Stoddart Point Reserves Management Plan and reviewing that plan to update it. During the proposed consultation process the Council would outline uses compatible with its recreation reserve status. This may well preclude something like a café.

The community representatives responded that there was a wide range of views on what should happen to the site. These ranged from preservation in its current state to intensive commercial development. We said that the consultation process should consider the most desired uses for the site and once they had been confirmed the land status should be defined. If necessary, the reserve status should be changed to a different type of reserve, or the reserve status revoked.

The community representatives emphasised that it had a prior commercial use for many years, namely a hotel with bar and accommodation. That there had also been a garden centre and gift shop on the land. That the Dark Star (Godley Café) had been established post-earthquake to provide a substitute for Godley House and there was wide expectation that something like that would continue. We also said that the Council had received insurance money for Godley House and therefore should contribute towards some facilities on the site.

The Council representatives agreed to review their course of action. They said that as the community was seeking a commitment from the Council to the future use of the site and Council funding, they should go back to the wider Council for consideration.

We would like the Council to change its approach, which otherwise may lead to further community frustration. The Council should discover what the community wants and that is very much shaped by what the Council wishes to do. What we don’t want is another exercise in community frustration if people have no commitment from any Council action on the ground. We have already had this to a degree, when the Council helped us to prepare a Village Concept Plan, which is useful, but what we originally really wanted was a plan for the future of the Godley House site.

This whole matter has been dragging on since 2011 when the community first put up its ideas for what it would like as a replacement for Godley House. We have repeated these ideas now for many
years. The Council is not lacking information. During that time the Council has largely ignored the community, or undertook other actions, that while appreciated, have not addressed the future of the Godley House site. With the removal of the Dark Star café, we now expect the Council to make commitments to consider what the community wants as a replacement and what level of financial resources Council can commit. We are still very aware the Council was paid insurance money for the Godley House. I am asking that that Community Board requests the Council to undertake a process that will embrace what the community wants, determine how it can support that and then after that establish confirm or change the classification, or status of the land.

We would like to present a deputation to the Community Board, to outline our interest in this course of action.

Regards

[Signature]

Richard Suggate
Chair, Diamond Harbour Community Association.

0276876242

richard.suggate@gmail.com
8. Reserve Management Committee Meeting Minutes

Reference: 19/207201
Presenter(s): Liz Carter

1. Purpose of Report

Minutes have been received from the following Reserve Management Committees:

<table>
<thead>
<tr>
<th>Committee</th>
<th>Date</th>
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<tbody>
<tr>
<td>Lyttelton Recreation Ground Reserve Management Committee</td>
<td>18 March 2019</td>
</tr>
<tr>
<td>Duvauchelle Reserve Management Committee</td>
<td>18 March 2019</td>
</tr>
<tr>
<td>Duvauchelle Reserve Management Committee</td>
<td>15 April 2019</td>
</tr>
</tbody>
</table>

2. Staff Recommendations

That the Banks Peninsula Community Board:

1. Receive the minutes of the following Reserve Management Committees:
   - Lyttelton Recreation Ground Reserve Management Committee – 18 March 2019
   - Duvauchelle Reserve Management Committee – 18 March 2019
   - Duvauchelle Reserve Management Committee – 15 April 2019

Attachments

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<tbody>
<tr>
<td>A</td>
<td>Lyttelton Recreation Ground Reserve Management Committee Minutes - 18 March 2019</td>
<td>18</td>
</tr>
<tr>
<td>B</td>
<td>Duvauchelle Reserve Management Committee Minutes 18 March 2019</td>
<td>20</td>
</tr>
<tr>
<td>C</td>
<td>Duvauchelle Reserves Management Committee Minutes 15 April 2019</td>
<td>22</td>
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</table>
LYTTELTON RECREATION GROUND RMC

Draft Copy

General Meeting of the Lyttelton Recreation Ground Reserve Management Committee held at Lyttelton-Mt Herbert Community Board Room, 25 Canterbury Street, Lyttelton. Monday 18th March 2019 at 1800 hours.

Present: Clinton Norris (acting Chair), Community Board Member Tyrone Fields, Caroline Norris, Jodie Goodmanson, Linda Preddy, Trisha Ventom, Alistair Toto and Flo McGregor

Acting chairperson opened Meeting 1800 hrs with welcome to all.

Apologies: Mike Stephenson and Anthony Bown /accepted Alistair Toto and Linda Preddy.

Finances: $1196.12 less petty cash allowance $200 – balance $996.12
Moved Jody Goodmanson /2nd Clinton Norris.

Correspondence:
Emails
- CCC Funding RMC Capital Projects Funds and Small Funding’s $200
- Request from NZ Army, Bravo Company to use sports grounds in April for training exercise.

Matters Arising:
Trees need to come out along the back line
Blocked Toilets – Still not fixed
Bins increase
Dogs Signs
Combination Padlocks
General Business:

- Clinton – Toilets and showers are out and cannot be used. Septic Tank past it’s “Use By” date. This has been ongoing for past twelve months.
- One x Portable Loo has been allocated
- A report is to be sent to our committee showing what is wrong with Septic Tank.
- Portable Loo – Gary MacPherson – A key is needed and Rugby Club to lock up after Saturdays and Trainings.
  Trisha Ventom will follow up.
- Council has given us another big Yellow bin which is pad locked to fence.
- Trisha Ventom to ask for extra Red bin as extra bins are still needed.
  (U/12) can put them out Wednesday night and bring them back in Thursday.
- Dog Signs – Small note put on benches. Can a Dog Control Officer attend on Saturdays and any other day of the week.
- Request from NZ Army to use Recreation Grounds declined out of Respect for Milne Family of Corsair Bay.

No further business, meeting closed 1900 hrs.

Next Meeting 19th August 2019 at 1800hrs.

Clinton Norris
Acting Chairman .................................................................

Flora A McGregor (Flo)
Secretary/Treasurer ..............................................................
Minutes of the Meeting of the Duvauchelle Reserves Management Committee
Held at the Duvauchelle Community Centre
Monday 18.03.2019, 5.30 pm

Welcome: Chairperson Fiona Barnes welcomed those present.

Present: Committee members: Jacque McAndrew, Bruce Watts, Polly Hazeldine, Geoff Carter, Ian Whenumouth
CCC Representative: 
BPCB Representative: 
Managers: 
Apologies: Kaye and Ken Bramley, Colin Jacka, Janis Haley

Motion: That the apologies be accepted. Moved: Ian Seconded: Bruce Carried

Minutes: The February 2019 Minutes having been circulated, be taken as read and be accepted as a true and correct record. Moved: Fiona Seconded: Jacque Carried

Matters Arising: An adequate water allowance for the Holiday Park needs to be confirmed and guaranteed. (Colin) Repair of damage to driveway caused by water tanker during shortage caused by CCC restricting supply. (Fiona to assist Jacque and Polly to apply through Snap, Send, Solve.

Health & Safety: No Report

Financial Report: 
Motion: That the Financial Statements for February 2019 as presented be accepted and the expenditure approved. Moved: Bruce Seconded: Polly Carried

Correspondence
Outward: Daryl Wright - acknowledgement of relinquishment
John Ross - acknowledgement of relinquishment
Simon & Linda Thomas - explanation of sale process

Inward: Simon & Linda Thomas - relinquishment of site 47
Peter & Angela Bertacco - relinquishment of site 22 (Ian to reply)
Armstrong Electrical - quote to replace kitchen switchboard
GSL Ltd - quote for broadleaf spraying (Further information required as to whether this is a competitive quote. If so, it will be accepted.)
CS Roofing - quote to re-roof top block (more quotes required) NB City Care had not responded at time of meeting.

Motion: That the Inward correspondence be accepted and the Outward be approved Moved: Ian Seconded: Geoff Carried

Manager’s Report: No report

CCC Representative: No report
BPCP Representative:
No report

General Business:
Bruce raised these points.

Weather Camera at the Akaroa Wharf
This is no longer in use. Would it be possible for us to mount it on the Office Block and link it to the Holiday Park website, with access from the MetService website also? All that is required is 240v and a 2 Degree system, and anyone can instal it. The meeting approved Bruce to finalise the cost of this.

Easter Campers’ Meeting
Propose that we hold this meeting on the Top tennis court, where there is easier access.

Fiona talked about the Easter Campers’ Meeting.
The top tennis court is a better venue.
Can Kaye email permanent site holders with the Committee’s list of topics for discussion, as well as asking them if they have any topics they would like to add.

There being no other business, the meeting closed at 6.17pm.

Minutes will be confirmed at the next meeting.

Next meeting to be held in the Duvauchelle Community Centre at 5.30 pm Monday 15 April 2019.
Minutes of the Meeting of the Duvauchelle Reserves Management Committee
Held at the Duvauchelle Community Centre
Monday 15.04.2019, 5.30 pm

Welcome: Chairperson Fiona Barnes welcomed those present.

Present:
Committee members: Jacque McAndrew, Polly Hazeldine, Bruce Watts, Ian Whenumouth
CCC Representative: Colin Jacka
BPCB Representative: Janis Haley

Apologies: Kaye Bramley

Motion: That the apologies be accepted.
Moved: Ian Seconded: Bruce Carried

Minutes: The March 2019 Minutes having been circulated, be taken as read and be accepted as a true and correct record.
Moved: Janis Seconded: Fiona Carried

Matters Arising:
• Damage to driveway: City Care contacted Fiona to say the damage had been inspected, but is still under action. Polly and Jacque referred them to Ken re: who was responsible for causing the damage. Fiona will follow up tomorrow.
• Easter Campers’ Meeting: probably best to hold this on the deck if the weather is fine. 10.30am Sunday 21 April.
• Water supply – Colin is following up but the person responsible is currently on leave. There was a written record in July 2009 that we would get 25000 L per day, but we’ve never achieved this.

Health & Safety:
• The toilet in the Tourist Flat is to be replaced.
• There needs to be a water supply to the non-powered sites along the road frontage. We may be able to go from the Dump Station sewer pump supply. Will we need a water diverter? Keys to the City Care box?
• The water supply for the coming summer needs to be assured. Colin to continue to follow up.
• The switchboard in the kitchen needs to be replaced (see quote for this from Todd Armstrong) after Easter.
• The timer on the air-conditioning unit in the kitchen needs to be replaced.

Financial Report:
• Colin explained that some employees used to have multiple SAP numbers, but these have been changed to only one. This has implications for March salaries expenditure.
• The BNZ non-profit account has now been closed.

Motion: That the Financial Statements for March 2019 as presented be accepted and the expenditure approved.
Moved: Bruce Seconded: Polly Carried

Correspondence:
Outward: Peter and Angela Bertacco – acknowledgement of relinquishment

Inward: Nil

Motion: That the Inward correspondence be accepted and the Outward be approved
Moved: Fiona Seconded: Jacque Carried
Manager’s Report:
- Many thanks to the staff who filled in while we were on leave. Unfortunately we have lost Dale, but it was great to come back and find everything great.
- We need to find a replacement for Dale.
- Replacement of kitchen roof – suggest we go with Kerry Saggars (best quote), will need a $ 9,000.00 deposit.
- Site 22 - Suzanne Jerard will be taking this site.
- Site 47 – Paul Field is in discussion to take this site.
- Broadleaf spraying set for Tuesday 2 April, then Wednesday 3 April, finally achieved on 10 April.
- Freedom Campers coming to the office asking if we offer free camping, due to the app and brochure allowing freedom camping on the waterfront. (Jucy Van found using the showers)

CCC Representative:
- Colin reported that the pavilion at Okains sustained damage that was not picked up in the earthquake repair programme. It will be turned into school/backpacker accommodation. A new ablution block will also be added.
- Network Facility Plan: a report will be produced after consultation with the community about the use of the Okains Bay hall.
- Okains Bay staffing issues now resolved, with a more equitable spread of staffing between the busy summer period and the quiet winter months.
- Drought Management Plan: remains ongoing, but a lot of work is still required.

BPCP Representative:
Janis reported that:-
- NZTA will visit in early June, and the BPCB will raise concerns re: the Huntly Marshall corner again.
- Tori Peden attended a conference where telephone providers stated that the number of cell phone towers in rural areas will be increasing, and the “black spots” should disappear.
- Plans for the proposed toilet block in Akaroa have been presented (not to be at Britomart). The current toilets behind the old Post Office building will be remodelled and enhanced.
- The rejuvenation of old sewer lines in Akaroa is underway.

General Business:
Motion: That the quote received from Saggars Roofing (31/01/2019) for the replacement of the kitchen and toilet roof be accepted.
Moved: Fiona  Seconded: Bruce  Carried
{the quote from CS Roofing is therefore declined, and Iam to thank them for their submission}

Bruce gave a recap on the Weather Camera proposal.
The cost would be $ 1768.00 + GST per year, over a two year contract. It is simple to install, requiring only 240v supply and a 2 Degrees phone connection. We hope it will be possible to link in with Met Service and our website. Committee members please think about this for our next meeting.

- Jacque asked if there was any progress on the awning issue on site 73. The main part of the awning complies, but the additional piece does not. The new site holders did sign to say they understood the rules at time of purchase. Ian to write explaining the health and safety aspects as well as our obligations for fire safety.
- Jacque recalled that when we got gas in the lower toilet block we also got consent to take it to the new, not yet built, toilet block. If so, is this consent still valid?
- Colin stated that the current gas certificate stipulates the maximum volume of gas permitted, and that for a new build, a new consent will probably be required.
- Bruce asked why the sign on the left hand side of the road on the approach to the Holiday Park does not give specific information, as it only features Campervans, dump station and tents. Also what is the maximum size of sign we can have without needing a consent? Colin will investigate and get back to Bruce.
- Janis will also follow up to see why we can’t have a sign similar to that at the Akaroa Holiday Park.

There being no other business, the meeting closed at 6.50pm.

Minutes will be confirmed at the next meeting.

Next meeting to be held in the Duvauchelle Community Centre at 5.30 pm Monday 20 May 2019.
9. Akaroa Design and Appearance Advisory Committee Minutes

Reference: 19/597879
Presenter(s): Liz Carter

1. Purpose of Report

Minutes have been received from:

<table>
<thead>
<tr>
<th>Committee</th>
<th>Date</th>
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<tbody>
<tr>
<td>Akaroa Design and Appearance Advisory Committee</td>
<td>15 May 2019</td>
</tr>
</tbody>
</table>

2. Staff Recommendations

That the Banks Peninsula Community Board:


2. <Enter text>

Attachments

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<tr>
<td>A</td>
<td>Akaroa Design and Appearance Advisory Committee 15 May 2019 Minutes</td>
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</tr>
</tbody>
</table>
Akaroa Design and Appearance Advisory Committee
OPEN MINUTES

Date: Wednesday 15 May 2019
Time: 2.30pm
Venue: Akaroa Boardroom, 78 Rue Lavaud, Akaroa

Present
Chairperson
Pam Richardson - Banks Peninsula Community Board Representative
Janis Haley - Banks Peninsula Community Board Representative
John Davey - Consultant
Lynda Wallace - Community Representative

15 May 2019

Liz Carter
Community Board Advisor
941 5682
liz.carter@ccc.govt.nz
www.ccc.govt.nz

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www.ccc.govt.nz/the-council/meetings-agendas-and-minutes/
The agenda was dealt with in the following order.

1. **Apologies**
   - **Part C Committee Decision**
     
     Apologies for absence were received and accepted from Victoria Andrews and William Fulton.

2. **Declarations of Interest**
   - **Part B**
     
     There were no declarations of interest recorded.

3. **Confirmation of Previous Minutes**
   - **Part C Committee Resolved ADAA/2019/00003**
     
     That the minutes of the Akaroa Design and Appearance Advisory Committee meeting held on Wednesday, 30 January 2019 be confirmed.

     Richardson/Haley

     **Carried**

4. **Deputations by Appointment**
   - **Part B**
     
     There were no deputations by appointment.

5. **Place de la Poste - Proposed Replacement Toilets**
   - **Committee Comment**
     
     The Committee favoured a simple cladding, possibly a plaster finish to be in keeping with other buildings in the immediate area. Members also commented on, or questioned, the following elements of the proposed building:
     
     - Doors
     - Sanitary bins
     - Accessibility
     - Accessibility signage

     Staff reported that the building would be fully compliant with current accessibility requirements.
Staff Recommendations

That the Akaroa Design and Appearance Advisory Committee:

1. Receive the information in the report.
2. Provide comment as appropriate

Committee Resolved ADAA/2019/00004

Part C

That the Akaroa Design and Appearance Advisory Committee:

1. Receive the information in the report.
2. Provide the following comments on the proposal:
   - Cladding should be a textured coating finish over a cement board or similar
   - Doors should have a smooth finish
   - The building to be painted in similar colours to the current building
   - The Committee prefers not to have a screen outside the urinal compartment if the
     inside can be reconfigured appropriately
   - The accessible toilet signage should only be outside the appropriate compartment

Haley/Wallace  Carried

6. Committee Members’ Exchange of Information

Part B

6.1 Outstanding Actions

Part B

The Committee requested an update on the actions recorded at the 30 January meeting:

- Akaroa Character Overlay
- 117 Rue Jolie
- Black Cat Signage

6.2 Britomart Reserve

Part B

The Committee noted that the fence posts around the Britomart Reserve adjacent to the Akaroa
Wharf were dated as circa 1907-1908 and suggested that the top portions of the remaining original
totara posts could be reused in any landscaping of the reserve.

Meeting concluded at 3.18pm.

CONFIRMED THIS 3rd DAY OF July 2019

PAM RICHARDSON
CHAIRPERSON
10. Correspondence - Banks Peninsula Water Management Zone Committee Minutes

Reference: 19/534869
Presenter(s): Liz Carter

1. Purpose of Report

Unconfirmed minutes have been received from:

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<thead>
<tr>
<th>Name</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Banks Peninsula Water Management Zone Committee</td>
<td>16 April 2019</td>
</tr>
</tbody>
</table>

2. Staff Recommendations

That the Banks Peninsula Community Board:

1. Receive the unconfirmed minutes of the Banks Peninsula Water Management Zone Committee.

Attachments

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<tr>
<td>A1</td>
<td>Banks Peninsula Water Management Zone Committee - 16 April 2019 - Unconfirmed Minutes</td>
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</tr>
</tbody>
</table>
# Banks Peninsula Water Management Zone Committee

## OPEN MINUTES

**Date:** Tuesday 16 April 2019  
**Time:** 5pm  
**Venue:** Okuti Hall, Okuti Valley, Little River

### Present
- Chairperson: Benita Wakefield - Te Rūnanga o Wairewa  
- Deputy Chairperson: Gina Waibl - Community Representative  
- Members: Rima Herber - Community Representative, Ben Manson - Community Representative, Garrick Thorn - Community Representative, Elizabeth Cunningham - Councillor Environment Canterbury, Pere Tainui - Te Rūnanga o Onuku, Aurora Smith - Te Hapū o Ngāti Wheke/Rapaki

### In Attendance:
- Environment Canterbury - Lesley Woudberg, Gillian Jenkins, Helen Greenup; Okuti River Project Co-ordinators – Alison Evans and Marcus Puentener

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**Committee Advisor**  
Liz Ryley  
Tel: 941 8153  
**Christchurch City Council**

**Principal Advisor**  
Peter Kingsbury  
Principal Advisor Natural Resources  
Tel: 941 8487  
**Christchurch City Council**

**Zone Facilitator**  
Shelley Washington  
Zone Facilitator  
Tel: 027 294 5219  
**Environment Canterbury**

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Banks Peninsula Water Management Zone Committee
16 April 2019

Prior to the meeting, members undertook a site visit to the Okana and Okuti Rivers. They discussed the progress that has been made to clear willows and about developing a hydrological model as part of the Little River Rating District, and riparian planting by the community that began about 12 years ago. They also received a presentation on the Okuti River Project 2018 by Alison Evans and Marcus Puentener and then undertook another site visit to a nearby section of the Okuti River relating to environmental monitoring and streamside planting for that project.

Elizabeth Cunningham opened the meeting with a Karakia/Timatanga.

The agenda was dealt with in the following order.

7. Identification of General Public Contributions

The Okuti River Project 2018
Alison Evans thanked the Zone Committee for prioritising the Okuti River for funding its project, and noted the support of the Committee was appreciated. Alison noted the following concerns of the participants involved with the project, as:
- the project requires further financial support through the next financial year;
- feedback is sought from the Councils on willow removal from the Okuti River;
- mitigation should be considered for forestry run-off, particularly from Reynolds Valley.

Committee Resolved BPZC/2019/00018

That the Banks Peninsula Water Management Zone Committee:

1. Request staff to work with river engineers to follow up on the priority work undertaken on the Okuti River, in particular the removal of the willow trees.

2. Report the outcome back to the Zone Committee.

Elizabeth Cunningham/Garrick Thorn  Carried

Te Roto o Wairewa – Lake Forsyth
Joe Power, the Manager of Kinloch was introduced to the meeting. Joe expressed concern about the height of the lake level of Te Roto o Wairewa – Lake Forsyth prior to it being opened as this did not occur until it was at 2.7 metres. With additional rainfall, particularly in winter months, the issue of flooding was a concern.

The Committee members agreed that this matter should be raised with the Christchurch City Council through Deputy Mayor Turner as the Council’s elected representative on the Zone Committee, and to provide the Zone Committee with a copy of the Christchurch City Council resource consent in relation to the Lake opening/closing regime.

Benita reminded members that as part of the Zone Committee’s role they should help influence decisions, consider a strategic position and pass information received on, rather than becoming involved in operational matters.
Banks Peninsula Water Management Zone Committee
16 April 2019

1. Apologies

Committee Resolved BPZC/2019/00019

That apologies for absence from Andrew Turner, Paula Smith, Elizabeth Macpherson and Manaia Cunningham, and for early departure from Elizabeth Cunningham, be accepted.

Aurora Smith/Pere Tainui

Carried

2. Updates from Banks Peninsula Zone Committee Members

Benita Wakefield suggested each issue or event should be mapped to show an overview of the locations on the Peninsula.

Members highlighted particular events relevant to the Zone Committee, including:

1. An attendance at the Regional Committee where the CWMS Fit for the Future project was discussed and requested lakes be added to lowland streams in the targets (Rima).
2. A field trip on Farm Environment Plans is being organised for 14 May 2019.
3. Opening of Te Roto o Wairewa – Lake Forsyth should be opening at drains to allow fish to get to the sea, e.g. tuna (Pere).
4. The Whakaraupō Management Plan has received an award through the Planning Institute – suggestion the adaptation of that Plan could happen in other harbours (Elizabeth C)
5. Any sediment issues relating to the new Sumner to Lyttelton road (Garrick).
6. Annual Report presented to the Christchurch City Council and a CCC workshop on an integrated water strategy is being developed (Gina).
7. Pest management in Little River involving a cyanide drop an issue relating to mahinga kai (Elizabeth C).

3. Confirmation of Previous Minutes

Committee Resolved BPZC/2019/00020

That the minutes of the Banks Peninsula Water Management Zone Committee meeting held on Tuesday, 19 March 2019 be confirmed.

Garrick Thorn/Benita Wakefield

Carried

4. Matters Arising from the Minutes

A letter from a resident of Okains Bay relating to the Opara River was noted by the Committee. Concerns expressed in the letter related to trees blocking the river flow and creating a loss of vision in a 100 kilometre speed zone. The letter will be passed onto the appropriate staff at the Christchurch City Council for comment, with the request that a progress update be provided to the Zone Committee.

5. Deputations by Appointment

There were no deputations by appointment.
6. Identification of Urgent Items

Rūnanga
Elizabeth Cunningham advised that Rūnanga had received notice from the New Zealand Police to be on high alert and not invite people onto the Marae until further notice. This is post the 15 March Christchurch terror attack.

Benita advised that she and Gina will hold an agenda-setting meeting each month. If members have any matters would want to raise at a meeting, please email Benita.

Meeting concluded at 6.05pm

CONFIRMED THIS 21ST DAY OF MAY 2019

BENITA WAKEFIELD
CHAIRPERSON
11. Banks Peninsula Speed Limit Review- Inner Harbour Route & Gebbies Pass Areas

Reference: 19/533254
Presenter(s): Andrew Hensley, Traffic Engineer

1. Purpose of Report

1.1 The purpose of this report is for the Banks Peninsula Community Board to consider the consultation feedback and views on the proposed speed limit changes within the Lyttelton Harbour and Gebbies Pass areas, and to make a recommendation to Council.

2. Executive Summary

2.1 This speed limit review is being undertaken to support the objectives of the New Zealand Transport Agency (NZTA) Speed Management Guide, and the overall vision of the Safer Journeys: Road Safety Strategy 2010-2020.

2.2 The proposed speed limits take into account the safe and appropriate speeds identified in the NZTA Speed Management Guide, practical application, consistency, and aim to support the safe usage of these roads for all road users.

2.3 Slowing down vehicle operating speeds saves lives, with a strong link between speed and safety. Having speed limits set at the appropriate level for the conditions is one of the most important ways Council can assist people to get where they want to go safely.

3. Staff Recommendations

That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board recommend that Council:

1. Approve, pursuant to Part 4 Section 27 of the Christchurch City Council Traffic and Parking Bylaw 2017 and the Land Transport Rule: Setting of Speed Limits 2017, that the speed limits on the following roads be revoked and set as listed below in clauses 1a-1qq, and shown in Attachment A.

   a. Revoke the existing permanent speed limit of 60 kilometres per hour on Governors Bay Road commencing at a point 480 metres west of its intersection with Bayview Place and extending in a westerly direction to a point 376 metres west of its intersection with Omaru Road.

   b. Approve that the permanent speed limit on Governors Bay Road commencing at a point 480 metres west of its intersection with Bayview Place and extending in a westerly direction to a point 376 metres west of its intersection with Omaru Road be set at 50 kilometres per hour.

   c. Revoke the existing permanent speed limit of 100 kilometres per hour on Governors Bay Road commencing at a point 376 metres west of its intersection with Omaru Road and extending in a south westerly direction to a point 862 metres east of its intersection with Sandy Beach Road.

   d. Approve that the permanent speed limit on Governors Bay Road commencing at a point 376 metres west of its intersection with Omaru Road and extending in a south westerly direction to a point 862 metres east of its intersection with Sandy Beach Road be set at 60 kilometres per hour.
e. Revoke the existing permanent speed limit of 70 kilometres per hour on Governors Bay- Teddington Road commencing at a point 370 metres south of its intersection with Church Lane and extending in a southerly direction to a point 290 metres east of its intersection with Bamfords Road.

f. Revoke the existing permanent speed limit of 100 kilometres per hour on Governors Bay- Teddington Road commencing at a point 290 metres east of its intersection with Bamfords Road and extending in a southerly direction to its intersection Gebbies Pass Road.

f. Approve that the permanent speed limit on Governors Bay- Teddington Road commencing at a point 370 metres south of its intersection with Church Lane and extending in a southerly direction to a point 970 metres north of its intersection with Foleys Road be set at 60 kilometres per hour.

g). Approve that the permanent speed limit on Governors Bay- Teddington Road commencing at a point 970 metres north of its intersection with Foleys Road and extending to its intersection with Gebbies Pass Road be set at 80 kilometres per hour.

h). Revoke the existing permanent speed limit of 100 kilometres per hour on Bamfords Road commencing at its intersection with Governors Bay- Teddington Road and extending in a south westerly direction to its end.

i). Approve that the permanent speed limit on Bamfords Road, commencing at its intersection with Governors Bay- Teddington Road and extending in a south westerly direction to its end be set at 60 kilometres per hour.

j). Revoke the existing permanent speed limit of 100 kilometres per hour on Foley's Road commencing at its intersection with Governors Bay- Teddington Road and extending in a westerly direction to its end.

k). Approve that the permanent speed limit on Foley's Road commencing at its intersection with Governors Bay- Teddington Road and extending in a westerly direction to its end be set at 80 kilometres per hour.

l). Revoke the existing permanent speed limit of 100 kilometres per hour on Gebbies Pass Road commencing at its intersection with Governors Bay- Teddington Road and extending in a south-westerly direction to its intersection with Park Hill Road.

m). Approve that the permanent speed limit on Gebbies Pass Road commencing at its intersection with Governors Bay- Teddington Road and extending in a south-westerly direction for a distance of 1360 metres be set at 80 kilometres per hour. (Gebbies Teddington)

n). Approve that the permanent speed limit on Gebbies Pass Road commencing at a point 1360 metres south west of its intersection with Governors Bay- Teddington Road and extending in a south westerly direction to a point 200 metres north east of its intersection with Millers Road be set at 60 kilometres per hour.

o). Approve that the permanent speed limit on Gebbies Pass Road commencing at its intersection with Park Hill Road and extending in a north easterly direction to a point 200 metres north east of its intersection with Millers Road be set at 80 kilometres per hour.

p). Revoke the existing permanent speed limit of 100 kilometres per hour on Withells Road commencing at its intersection with Gebbies Pass Road and extending in a south easterly direction to its intersection with Millers Road.
q). Approve that the permanent speed limit on Withells Road commencing at its intersection with Gebbies Pass Road and extending in a south easterly direction to its intersection with Millers Road be set at 60 kilometres per hour.

r). Revoke the existing permanent speed limit of 100 kilometres per hour on Millers Road commencing at its intersection with Gebbies Pass Road and extending in a southerly direction to its intersection with Christchurch Akaroa Road (SH75).

s). Approve that the permanent speed limit on Millers Road commencing at its intersection with Gebbies Pass Road and extending in a southerly direction to its intersection with Christchurch Akaroa Road (SH75) be set at 80 kilometres per hour.

t). Revoke the existing permanent speed limit of 100 kilometres per hour on McQueens Valley Road commencing at its intersection with Millers Road and extending in a north easterly direction, then a south easterly direction, to its intersection with Streeters Road.

u). Approve that the permanent speed limit on McQueens Valley Road commencing at its intersection with Millers Road and extending in a north easterly direction, then a south easterly direction, to its intersection with Streeters Road be 80 kilometres per hour.

v). Revoke the existing permanent speed limit of 100 kilometres per hour on Streeters Road commencing at its intersection with McQueens Valley Road and extending in a southerly direction to its end.

w). Approve that the permanent speed limit on Streeters Road commencing at its intersection with McQueens Valley Road and extending in a southerly direction to its end be set at 60 kilometres per hour.

x). Revoke the existing permanent speed limit of 100 kilometres per hour on McQueens Valley Road commencing at its intersection with Streeters Road and extending in a north easterly direction to its end.

y). Approve that the permanent speed limit on McQueens Valley Road commencing at its intersection with Streeters Road and extending in a north easterly direction to its end be set at 60 kilometres per hour.

z). Revoke the existing permanent speed limit of 100 kilometres per hour on Charteris Bay Road commencing at its intersection with Gebbies Pass Road and extending in an easterly direction to its intersection with Marine Drive.

aa). Revoke the existing permanent speed limit of 70 kilometres per hour on Marine Drive commencing at a point 694 metres west of its southern intersection with Andersons Road and extending to a point 498 metres north of its southern intersection with Andersons Road.

bb). Approve that the permanent speed limit on Charteris Bay Road commencing at its intersection with Gebbies Pass Road and extending in a north easterly direction for a distance of 1580 metres be set at 80 kilometres per hour.

cc). Approve that the permanent speed limit on Charteris Bay Road commencing at a point 1580 metres north east of its intersection with Gebbies Pass Road and extending in an easterly direction to its intersection with Marine Drive be set at 60 kilometres per hour.

dd). Approve that the permanent speed limit on Marine Drive, commencing at its intersection with Charteris Bay Road and extending an easterly, then a northerly direction to a point 498 metres north of its southern intersection with Andersons Road be set at 60 kilometres per hour.
ee). Revoke the existing permanent speed limit of 50 kilometres per hour on Andersons Road commencing at its western intersection with Marine Drive and extending in an easterly direction to its eastern intersection with Marine Drive.

ff). Approve that the permanent speed limit on Andersons Road, commencing at its western intersection with Marine Drive and extending in an easterly direction to its eastern intersection with Marine Drive be set at 40 kilometres per hour.

gg). Revoke the existing permanent speed limit of 50 kilometres per hour on Bayview Road, commencing at its intersection with Marine Drive and extending in an easterly direction to its intersection with the Diamond Harbour Urban Traffic Area.

hh). Revoke the existing permanent speed limit of 100 kilometres per hour on Bayview Road commencing at its western intersection with the Diamond Harbour Urban Traffic Area and extending in an easterly direction to its intersection with Waipapa Avenue.

ii). Approve that the permanent speed limit on Bayview Road commencing at its intersection with Marine Drive and extending in an easterly direction to its intersection with Waipapa Avenue be set at 40 kilometres per hour.

jj). Revoke the existing permanent speed limit of 50 kilometres per hour on Doris Faigen Lane commencing at its intersection with Bayview Road and extending in a south westerly direction to its end.

kk). Approve that the permanent speed limit on Doris Faigen commencing at its intersection with Bayview Road and extending in a south westerly direction to its end be set at 40 kilometres per hour.

ll). Revoke the existing permanent speed limit of 100 kilometres per hour on Hunters Road commencing at its intersection with Bayview Road and extending in a northerly direction to its intersection with the Diamond Harbour Urban Traffic Area.

mm). Approve that the permanent speed limit on Hunters Road commencing at its intersection with Bayview Road and extending in a northerly direction to its intersection with the Diamond Harbour Urban Traffic Area be set at 40 kilometres per hour.

nn). Revoke the existing permanent speed limit of 70 kilometre per hour on Purau Avenue commencing at a point 550 metres south of its intersection with Rawhiti Street and extending in a southerly direction to a point 230 metres north west of its intersection with Monalua Avenue.

oo). Approve that the permanent speed limit on Purau Avenue commencing at a point 550 metres south of its intersection with Rawhiti Street and extending in a southerly direction to a point 230 metres north west of its intersection with Monalua Avenue be set at 50 kilometres per hour.

pp). Revoke the existing permanent speed limit of 100 kilometres per hour on Camp Bay Road commencing at a point 150 metres east of its intersection with Purau-Port Levy Road, and extending to its end.

qq). Approve that the permanent speed limit on Camp Bay Road commencing at a point 150 metres east of its intersection with Purau-Port Levy Road and extending to its end be set at 40 kilometres per hour.
4. **Context/Background**

**Issue or Opportunity**

4.1 This report comprises the roads within the Lyttelton Harbour and Gebbies Pass area from the Banks Peninsula Speed Limit Review of 2018/19. This focusses on the higher risk travel routes, small settlements, and situations where pedestrians are present on the roadway.

4.2 Banks Peninsula is a challenging traffic environment to review due to the wide range of road users, physical conditions and environments. As a result, it benefits from a practical investigative approach to implementing best practice guidance.

4.3 The Inner Harbour route from Lyttelton to Diamond Harbour is a high-risk route to road users, and has been ranked 6th out of 32 priority routes within the Christchurch City Council area. The majority of this route is within the NZTA determined top 10% routes nationwide for speed limit intervention to reduce death and serious injury crashes.

4.4 The Gebbies Pass route from Teddington to Motukarara is a high-risk route to road users, and has been ranked 7th out of 32 priority routes within the Christchurch City Council area. This route is within the NZTA determined top 10% routes nationwide for speed limit intervention to reduce death and serious injury crashes.

4.5 The NZTA speed management map guidance was updated following the planning of this speed limit review. This provided greater clarity for the safe and appropriate speed recommendations.

4.6 As a result of the consultation feedback from NZTA and the community, and subsequent discussions and site visits with NZTA, a number of minor changes to the proposed speed limits have been made. These included alignment with the updated NZTA speed management maps, and the greater utilisation of 40 km/h speed limits where pedestrians are present or where driving conditions are challenging.

**Strategic Alignment**

4.7 NZTA Safer Journeys Road Safety Strategy 2010-2020 is designed to guide improvements in road safety, with the overall vision of “A safe road system increasingly free of death and serious injury”. This safe system approach has four key pillars, being safe vehicles, safe road use, safe roads and road sides, and safe speeds. This approach recognises that road user mistakes are inevitable, but that it is everyone’s responsibility to ensure that the system protects people from death and serious injury when those mistakes occur. The Strategy recognises that speed affects the likelihood and impact of all crashes, and notes that small reductions in impact speed greatly increase the chances of surviving a crash, particularly for pedestrians or cyclists.

4.8 NZTA Speed Management Guide 2016: setting safe and appropriate speeds, plus consistency and credibility of speed limits.

4.9 Land Transport Rule: Setting of Speed Limits 2017: requires that road controlling authorities must set speed limits that are safe and appropriate, and encourages a consistent approach to speed management throughout New Zealand.

4.10 Christchurch City Council Road Safety Action Plan July 2018- June 2019: to enable collaborative planning among road safety inter-agencies to reduce death and serious injuries on Christchurch City roads.

4.11 This report supports the [Council’s Long Term Plan (2018 - 2028)]:

4.11.1 Activity: Traffic Safety and Efficiency
• Level of Service: 10.0.6.1 Reduce the number of casualties on the road network - =129 (reduce by 5 or more per year)

**Decision Making Authority**

4.12 Council.

**Previous Decisions**

4.13 Does not apply.

**Assessment of Significance and Engagement**

4.14 The decisions in this report are of low significance in relation to the Christchurch City Council’s Significance and Engagement Policy.

4.15 The level of significance was determined by the various assessment criteria in the Council’s Significance and Engagement Policy Worksheet.

4.16 The community engagement and consultation outlined in this report reflect the assessment.

5. **Options Analysis**

**Options Considered**

5.1 The following reasonably practicable options were considered and are assessed in this report:

- Change the identified speed limits

5.2 The following options were considered but ruled out:

- Do Nothing

**Options Descriptions**

5.3 **Preferred Option:** Change the identified speed limits in accordance with the staff recommendations

5.3.1 **Option Description:** Change the speed limits as outlined in the staff recommendations of this report

5.3.2 **Option Advantages**

- Better aligns the posted speed limit with the actual operating speeds, the safe and appropriate speeds, and helps improve the credibility and consistency across the network.

5.3.3 **Option Disadvantages**

- Some of the proposed speed limit changes have received unfavourable consultation responses.

5.4 **Do Nothing**

5.4.1 **Option Description:** Retain the existing speed limits

5.4.2 **Option Advantages**

- There are no identified benefits to road safety or consistency from retaining the existing speed limits.

5.4.3 **Option Disadvantages**
• Does not align with the objectives of the NZTA Speed Management Guide 2016 and overall vision of Safer Journeys: Road Safety Strategy 2010-2020.

• Does not align the posted speed limits with the actual operating speeds, the safe and appropriate speeds, and does not help improve the credibility and consistency across the network.

Analysis Criteria
5.5 Options have been assessed by their contributions to the following issues:

• Identified benefits to road safety

• Alignment to the objectives of the NZTA Speed Management Guide 2016 and overall vision of Safer Journeys: Road Safety Strategy 2010-2020

6. Community Views and Preferences
6.1 Community consultation for this project was undertaken from 11 October to 7 November 2018. Refer to Attachment B.

6.2 The area for the speed review was very large, and the project team decided to utilise social media, community development advisors contacts, local businesses, local newsletters and newspapers to let people know about the consultation.

6.3 During the course of the engagement, we received 273 submissions.

6.4 The consultation was split into areas and the analysis was carried out based on the comments in each area. These can be found in Attachment C.

6.5 The location which generated the most feedback was a section of Governors Bay - Teddington Road, which is informally known as the Teddington Straight. There was strong opposition received from some respondents to reducing the speed limit to 80 km/h.

6.6 The Teddington Straight comprises two sections of road with a 75 km/h curve in the middle. Whilst it has reasonable visibility, it has relatively narrow lane widths with a lack of a usable road shoulder in many places. It has drainage channels present, is popular with cyclists, and has a significant intersection with Gebbies Pass Road. Crashes have occurred at both ends of these sections of road. Utilising current best practice guidelines, it is no longer considered appropriate or consistent to retain at 100 km/h.

6.7 The consultation feedback resulted in the following proposed changes to that which went out to consultation:

• Andersons Road (all)- recommend 40 km/h (consultation proposal was 30 km/h)

• Bayview Road (all)- recommend 40 km/h (consultation proposal was 30 km/h)

• Doris Faigan Lane (all)- recommend 40 km/h (consultation proposal was 30 km/h)

• Hunters Road (Urban Traffic Area boundary to Bayview Road)- recommend 40 km/h (consultation proposal was 30 km/h)

• Camp Bay Road- (existing speed limit change point to road end)- recommend 40 km/h (consultation proposal was 50 km/h)

6.8 A final consultation response from NZTA, which takes into account the proposed changes above, will be made available at the Board meeting.
7. Legal Implications
   7.1 Speed Limits must be set in accordance with the Land Transport Rule: Setting of Speed Limits 2017.
   7.2 Clause 27 (Part 4) of the Christchurch City Council Traffic & Parking Bylaw 2017 provides Council with the authority to set speed limits by resolution.
   7.3 The Council has not delegated its authority to set speed limits.
   7.4 The installation of signs and/or markings associated with traffic control devices must comply with the Land Transport Rule: Traffic Control Devices 2004.
   7.5 This report has not been reviewed and approved by the Legal Services Unit

8. Risks
   8.1 None identified.

9. Next Steps
   9.1 Report referred to Council for a decision.
   9.2 Following approval, implementation within six weeks.
10. Options Matrix

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<th>Criteria</th>
<th>Option 1 – Change The Identified Speed Limits</th>
<th>Option 2 – Do Nothing</th>
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<tbody>
<tr>
<td><strong>Financial Implications</strong></td>
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<tr>
<td>Cost to Implement</td>
<td>Approximately $10 000 to remove redundant signage, and supply and install new signage.</td>
<td>Nil</td>
</tr>
<tr>
<td>Maintenance/Ongoing</td>
<td>Covered under the existing area maintenance contract, and the effect will be minimal to the overall asset</td>
<td>Does not apply</td>
</tr>
<tr>
<td>Funding Source</td>
<td>Traffic Operations budget</td>
<td>Does not apply</td>
</tr>
<tr>
<td>Impact on Rates</td>
<td>Nil</td>
<td>Nil</td>
</tr>
<tr>
<td>Road Safety</td>
<td>Supports road safety and is responsive to NZTA best practice guidance.</td>
<td>Does not support road safety and is not responsive to NZTA best practice guidance.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Criteria</th>
<th>Option 1 – Change The Identified Speed Limits</th>
<th>Option 2 – Do Nothing</th>
</tr>
</thead>
<tbody>
<tr>
<td>Impact on Mana Whenua</td>
<td>None identified</td>
<td>None identified</td>
</tr>
<tr>
<td>Alignment to Council Plans &amp; Policies</td>
<td>Aligns with Council’s Plans &amp; Policies- see Strategic Alignment section of the report.</td>
<td>Does not align with Council’s Plans &amp; Policies</td>
</tr>
</tbody>
</table>
## Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:
   (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
   (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

## Signatories

### Authors

- Andrew Hensley - Traffic Engineer
- Samantha Sharland - Engagement Advisor

### Approved By

- Ryan Rolston - Team Leader Traffic Operations
- Steffan Thomas - Manager Operations (Transport)
- Richard Osborne - Head of Transport
### HAVE YOUR SAY

**Speed limit review
Banks Peninsula**

Closes Tuesday 6 November 2018

[ccc.govt.nz/haveyoursay](ccc.govt.nz/haveyoursay)

---

**Speed limit review**

To improve safety and provide consistency across the roading network in Banks Peninsula, we are proposing speed limit changes on a number of roads, taking into account the safe and appropriate speed. The roads have been divided into areas and we welcome your feedback on any or all of the roads identified for a speed limit change.

Once consultation has closed, the Banks Peninsula Community Board will receive a staff report including consultation feedback, and then make their recommendation to Council.

---

**Setting speed limits**

The Christchurch City Council’s Traffic and Parking Bylaw 2017 allows Council to set and change speed limits on roads within Christchurch in accordance with the Land Transport Rule: Setting of Speed Limits 2017. Consultation is required as part of this process.

---

**To comment on the plan and find out more**

- Go online [ccc.govt.nz/haveyoursay](ccc.govt.nz/haveyoursay) or complete the enclosed freepost form and return to:
  - Christchurch City Council, PO Box 73016, Christchurch 8154
  - Speak to Sam Sharland
  - 03 941 8793
  - Samantha.sharland@ccc.govt.nz

Consultation is open until 5pm Tuesday 6 November 2018

---

### Attachment B

#### Item 11

<table>
<thead>
<tr>
<th>Location</th>
<th>Current Speed Limit</th>
<th>Proposed Speed Limit</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Akaroa</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Beach Rd (Bruce Tce to end of road)</td>
<td>50</td>
<td>30</td>
</tr>
<tr>
<td>Grehan Valley Rd (existing change point* to end of road)</td>
<td>100</td>
<td>50</td>
</tr>
<tr>
<td>Lighthouse Rd (existing change point* to above Winery)</td>
<td>100</td>
<td>50</td>
</tr>
<tr>
<td>Old Coach Rd (existing change point* to Long Bay Rd)</td>
<td>100</td>
<td>50</td>
</tr>
<tr>
<td>Morgans Rd (existing change point* to Long Bay Rd)</td>
<td>100</td>
<td>50</td>
</tr>
<tr>
<td>Aylmers Valley Rd (existing change point* to end of road)</td>
<td>100</td>
<td>50</td>
</tr>
<tr>
<td>Rue Balguerie (existing change point* to Stony Bay Rd (above Purple Peak Rd))</td>
<td>100</td>
<td>50</td>
</tr>
<tr>
<td>Purple Peak Rd (all)</td>
<td>100</td>
<td>50</td>
</tr>
<tr>
<td>Rue Jolie (North) (Recreation Area)</td>
<td>50</td>
<td>20</td>
</tr>
<tr>
<td>Rue Viard (Recreation Area)</td>
<td>50</td>
<td>20</td>
</tr>
<tr>
<td>Childrens Bay Rd (all)</td>
<td>100</td>
<td>20</td>
</tr>
<tr>
<td><strong>French Farm &amp; Wainui Route</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Wainui Main Rd (Rural)</td>
<td>100</td>
<td>60</td>
</tr>
<tr>
<td>Moores Rd (all)</td>
<td>100</td>
<td>60</td>
</tr>
<tr>
<td>Wainui Main Rd (French Farm Settlement incl. Aquatic Club)</td>
<td>100/70</td>
<td>50</td>
</tr>
<tr>
<td>French Farm Valley Rd (all)</td>
<td>70</td>
<td>50</td>
</tr>
<tr>
<td>Winery Rd (all)</td>
<td>70</td>
<td>50</td>
</tr>
<tr>
<td>Bantry Lodge Rd (all)</td>
<td>100</td>
<td>50</td>
</tr>
<tr>
<td>Tikao Bay Rd (existing change point* to Wainui Main Rd)</td>
<td>100</td>
<td>20</td>
</tr>
<tr>
<td>Cemetery Rd (existing change point* to Wainui Main Rd)</td>
<td>100</td>
<td>50</td>
</tr>
<tr>
<td>Donovans Rd (all)</td>
<td>100</td>
<td>50</td>
</tr>
<tr>
<td>Edwards Rd (all)</td>
<td>100</td>
<td>50</td>
</tr>
<tr>
<td>Wainui Valley Rd (existing change point* to end)</td>
<td>100</td>
<td>50</td>
</tr>
<tr>
<td><strong>Onuku</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Onuku Rd (existing change point* to Onuku Settlement)</td>
<td>100</td>
<td>60</td>
</tr>
<tr>
<td>Onuku Rd (Settlement)</td>
<td>100</td>
<td>40</td>
</tr>
<tr>
<td>Hamiltons Rd (all)</td>
<td>100</td>
<td>40</td>
</tr>
<tr>
<td>Haylocks Rd (all)</td>
<td>100</td>
<td>40</td>
</tr>
</tbody>
</table>

*Change point - this is where a speed limit changes as indicated by speed limit signage
### Proposed speed limits

<table>
<thead>
<tr>
<th>Inner Harbour Routes (Lyttelton to Camp Bay)</th>
<th>Current Speed Limit</th>
<th>Proposed Speed Limit</th>
</tr>
</thead>
<tbody>
<tr>
<td>Governors Bay Rd (Cass Bay to above Rapaki)</td>
<td>60</td>
<td>50</td>
</tr>
<tr>
<td>Governors Bay Rd (above Rapaki to Governors Bay existing change point†)</td>
<td>100</td>
<td>60</td>
</tr>
<tr>
<td>Governors Bay – Teddington Rd (Ohinetahi existing change point to Teddington Straight north end)</td>
<td>70/100</td>
<td>60</td>
</tr>
<tr>
<td>Bamfords Rd (all)</td>
<td>100</td>
<td>60</td>
</tr>
<tr>
<td>Governors Bay–Teddington Rd (Teddington Straight north end) to Charteris Bay Rd (north of Manor Farm)</td>
<td>100</td>
<td>80</td>
</tr>
<tr>
<td>Foleys Rd (all)</td>
<td>100</td>
<td>80</td>
</tr>
<tr>
<td>Charteris Bay Rd (north of Manor Farm) to Marine Dr (at Ngao Lane)</td>
<td>100/70</td>
<td>60</td>
</tr>
<tr>
<td>Andersons Rd (all)</td>
<td>50</td>
<td>30</td>
</tr>
<tr>
<td>Bayview Rd (Marine Dr to existing change point)</td>
<td>50</td>
<td>30</td>
</tr>
<tr>
<td>Doris Faigan Lane (all)</td>
<td>50</td>
<td>30</td>
</tr>
<tr>
<td>Baysview Rd (outside Diamond Harbour Urban Traffic Area)</td>
<td>100</td>
<td>30</td>
</tr>
<tr>
<td>Hunters Rd (existing change point* to Bayview Rd)</td>
<td>100</td>
<td>30</td>
</tr>
<tr>
<td>Purau Ave (Diamond Harbour to Purau)</td>
<td>70</td>
<td>50</td>
</tr>
<tr>
<td>Camp Bay Rd (existing change point* to end of Camp Bay Rd)</td>
<td>100</td>
<td>50</td>
</tr>
</tbody>
</table>

**Gebbies Pass & Gebbies Valley**

| Gebbies Pass Rd (Governors Bay – Teddington Rd to start of Hill) | 100 | 80 |
| Gebbies Pass Rd (Hill Section) | 100 | 60 |
| Gebbies Pass Rd (above Millers Rd to north of Park Hill Rd) | 100 | 80 |
| Millers Rd (all) | 100 | 80 |
| Withells Rd (all) | 100 | 60 |
| McQueens Valley Rd (Millers Rd to Streeters Rd) | 100 | 80 |
| McQueens Valley Rd (Streeters Rd to end) | 100 | 60 |
| Streeters Rd (all) | 100 | 60 |

*Change point - this is where a speed limit changes as indicated by speed limit signage

### Le Bons Bay (Upper Settlement)

| Le Bons Bay Rd (Upper Settlement between existing change points*) | 70 | 50 |
| Le Bons Valley Rd (all) | 100 | 50 |
| The Branch Rd (all) | 100 | 50 |
| Leonardo Lane | 100 | 50 |

### Little Akaloo

| Chorlton Rd (existing change point* to east of Lukes Rd) | 100 | 50 |
| Lukes Rd (all) | 100 | 50 |
| Little Akaloo Rd (existing change point* to south west of Factory Rd) | 100 | 50 |

### Takamatua

| Old French Rd (existing change point* to SH75) | 100 | 50 |

### Duvauchelle

| Onawe Flat Road (all) | 50 | 30 |

### Okains Bay

| Okains Bay Rd (existing lower change point* to Big Hill Rd) | 100 | 50 |
| Chorlton Rd (Okains Bay Rd to River Rd) | 100 | 50 |
| Okains Bay Rd (Big Hill Rd to Campground) | 100 | 30 |
| Knapps Rd (all) | 100 | 30 |
| School House Rd (all) | 100 | 50 |
| Back Rd (all) | 100 | 50 |
| River Rd (all) | 100 | 50 |
| Okains Bay Campground Area (formalise existing posted speed limit) | 10 | 10 |
Banks Peninsula speed limit review

Inner Harbour, Gebbies Pass and Gebbies Valley
Consultation summary

- Consultation closed Tuesday 7 November
- 273 submissions received

Feedback received from:
- Centrepoint
- Diamond Harbour Community Association
- Ewart Douglas Pharmacy
- Le Bons Bay Environmental Education Trust
- Okains Bay School

- Pigeon Bay Boating Club
- Pigeon Bay Reserve Management Committee
- Shamarra Alpaca Farm
- Spokes Canterbury
- Te Wepu
Ads in the paper

Akaroa Mail

HAVE YOUR SAY
Speed limit review, Banks Peninsula

To improve safety and provide consistency across the roading network in Banks Peninsula, we are proposing speed limit changes on a number of roads, taking into account the safe and appropriate speed.

Consultation is open until 5pm Tuesday 6 November

Sam Sharland on 03 941 8793 or samantha.sharland@ccc.govt.nz

Have your say today
ccc.govt.nz/haveyoursay

Bay Harbour News

HAVE YOUR SAY
Speed limit review, Banks Peninsula

To improve safety and provide consistency across the roading network in Banks Peninsula, we are proposing speed limit changes on a number of roads, taking into account the safe and appropriate speed.

Consultation is open until 5pm Tuesday 6 November

Have your say today
ccc.govt.nz/haveyoursay
### Common themes

**All Areas**

<table>
<thead>
<tr>
<th>Theme</th>
<th>Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Maintenance of roads</td>
<td>11</td>
</tr>
<tr>
<td>More policing</td>
<td>10</td>
</tr>
<tr>
<td>More info on why the change</td>
<td>10</td>
</tr>
<tr>
<td>Driver behaviour/education</td>
<td>9</td>
</tr>
</tbody>
</table>

Please be aware that the numbers will not add up to the total submissions as some people commented on multiple locations.
### Inner Harbour

<table>
<thead>
<tr>
<th>Theme</th>
<th>Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Do not change Teddington Straight</td>
<td>24</td>
</tr>
<tr>
<td>maintenance</td>
<td>9</td>
</tr>
<tr>
<td>Policing</td>
<td>8</td>
</tr>
<tr>
<td>Passing lanes/bays</td>
<td>7</td>
</tr>
<tr>
<td>Support Camp Bay</td>
<td>3</td>
</tr>
<tr>
<td>Marine drive 50km/h all the way</td>
<td>3</td>
</tr>
<tr>
<td>Electronic speed sensor sign</td>
<td>2</td>
</tr>
<tr>
<td>Additional Roads</td>
<td>2</td>
</tr>
<tr>
<td>School Zone</td>
<td>1</td>
</tr>
<tr>
<td>Pukeko signage</td>
<td>1</td>
</tr>
</tbody>
</table>
### Gebbies Pass and Gebbies Valley

<table>
<thead>
<tr>
<th>Theme</th>
<th>Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Passing lanes/bays</td>
<td>7</td>
</tr>
<tr>
<td>Policing</td>
<td>4</td>
</tr>
<tr>
<td>maintenance</td>
<td>4</td>
</tr>
<tr>
<td>Electronic speed sensor sign</td>
<td>4</td>
</tr>
<tr>
<td>Signage</td>
<td>4</td>
</tr>
<tr>
<td>60km/h all the way</td>
<td>3</td>
</tr>
<tr>
<td>More information</td>
<td>2</td>
</tr>
<tr>
<td>Pukeko signage</td>
<td>1</td>
</tr>
<tr>
<td>Move 60km/h</td>
<td>1</td>
</tr>
</tbody>
</table>
Social Media summary

- We used Facebook (CCC, targeted Banks Peninsula Facebook community groups), Neighbourly.
- The majority of users on the consultation page on our website came from Facebook.
- High engagement on the topic.
- Deal with issues/complaints as quickly as possible to prevent it escalating

Performance broken down by platform

**Facebook**
- Number of CCC wall posts: 3
- Number of posts total: 12
- People reached on CCC FB: 52,323
- Total engagement: 410
- Total post clicks: 3,562
- Groups targeted: Banks Peninsula Community, Akaroa – What is Happening?, Akaroa “buy sell & exchange” & community notice board

**Neighbourly**
- Number of wall posts: 3
- Neighbourhoods targeted: Banks Peninsula neighbourhood collection
- Number of Christchurch residents on Neighbourly: 62,039

**Website**
- Total page views: 3,676
- Unique page views: 3,007
- Average time on page: 4min36sec
- Bounce rate: 82%
- Main Referrer: Facebook mobile, Direct, Google
Top performing posts

1. Safety on the roads is important, that's why we're proposing speed limit changes across Banks Peninsula, including roads in Akaroa, Le Bora Bay, Little River, Okains Bay and Duvallia. Find out more and tell us what you think: [link]

- People reached: 17,901
- Engagement: 155
- Post clicks: 1,326
- Link clicks: 244

2. There's just one day left to have your say on proposed speed limit changes across the road network in Banks Peninsula! Head online to tell us what you think: [link]

- People reached: 18,608
- Engagement: 101
- Post clicks: 1,195
- Link clicks: 604

3. We're reviewing the legal limits of 70 roads in 11 different areas around Banks Peninsula. We want to hear your thoughts. Find out how to have your say here: [link]

- People reached: 15,814
- Engagement: 154
- Post clicks: 1,041
- Link clicks: 391
12. Banks Peninsula Board Project Nominations to Discretionary Fund Report 2019

Reference: 19/514694
Presenter(s): Philipa Hay – Community Development Adviser

1. Purpose of Report
1.1 The purpose of this report is for the Te Pātaka o Rākaihautū/Banks Peninsula Community Board to consider whether it wishes to submit any Board projects to the Banks Peninsula 2019/20 Discretionary Response Fund for funding consideration.

2. Staff Recommendations
That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board:

1. Approves for nomination 'Summer with your Neighbours' for $3,000 as a Board project to be considered for funding from the Banks Peninsula 2019/20 Discretionary Response Fund.
2. Approves for nomination 'ANZAC Day Services' for $2,000 as a Board project to be considered for funding from the Banks Peninsula 2019/20 Discretionary Response Fund.

3. Key Points

Issue or Opportunity

3.1 Community Boards are able to submit Board projects to the Discretionary Response Fund to deliver or support community initiatives in the local community, particularly those projects which help achieve outcomes identified in Community Board Plans.

Strategic Alignment

3.2 The recommendations are strongly aligned to the Strategic Framework and in particular the strategic priority of enabling active citizenship and connected communities. It will provide opportunities to demonstrate a strong sense of community, active participation in civic life and a celebration of our identity through culture and heritage.

Decision Making Authority

3.3 The Community Board has the delegated authority to determine the allocation of the Discretionary Response Fund for each community.

3.3.1 Allocations must be consistent with any policies, standards or criteria adopted by the Council

3.3.2 The Fund does not cover:
- Legal challenges or Environment Court challenges against the Council, Council Controlled organisations or Community Board decisions
- Projects or initiatives that change the scope of a Council project or that will lead to ongoing operational costs to the Council (though Community Boards can recommend to the Council that it consider a grant for this purpose).

Assessment of Significance and Engagement

3.4 The decisions in this report are of low significance in relation to the Christchurch City Council’s Significance and Engagement Policy.
3.5 The level of significance was determined by the number of people affected and/or with an interest.

3.6 Due to the assessment of low significance, no further community engagement and consultation is required.

**Discussion**

3.7 In its 4 March 2019 meeting, the Board decided to fund any identified Board Projects from its 2019/20 Discretionary Response Fund.

3.8 Attached to this report is a table that outlines potential Board projects that the Board may wish to put forward for consideration for funding from the 2019/20 Banks Peninsula Discretionary Response Fund (Attachment A). These projects were discussed with the Board at its workshop on 6 May 2019 and have been agreed as part of the Unit work programmes.

3.9 Board projects will be assessed and a report and matrices presented at a Board meeting for a decision after the 2019/20 Discretionary Response Fund opens in July 2019.

3.10 The amount available for allocation in the Banks Peninsula 2019/20 Discretionary Response Fund is yet to be set.

**Attachments**

<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>Possible Board Projects for 2019-20</td>
<td>59</td>
</tr>
</tbody>
</table>

**Confirmation of Statutory Compliance**

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:
   (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
   (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

**Signatories**

<table>
<thead>
<tr>
<th>Author</th>
<th>Philipa Hay - Community Development Advisor</th>
</tr>
</thead>
<tbody>
<tr>
<td>Approved By</td>
<td>Penelope Goldstone - Manager Community Governance, Banks Peninsula/Akaroa</td>
</tr>
</tbody>
</table>
Attachment A – Possible Board Projects for 2019/20

Banks Peninsula Community Board

<table>
<thead>
<tr>
<th>Council Unit</th>
<th>Project (Brief description)</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Community Support, Governance and Partnerships Unit</td>
<td><strong>Summer with your Neighbours</strong>&lt;br&gt;“Summer with your Neighbours” formerly known as Neighbourhood Week will be held from October/November 2019 to the end of March 2020 coinciding with Neighbours Day Aotearoa.&lt;br&gt;Individuals and community groups hold a variety of small neighbourhood events in their local areas. This helps neighbours and communities to get to know each other and enhances community and neighbourhood safety as a result.</td>
<td>$3,000</td>
</tr>
<tr>
<td>Community Support, Governance and Partnerships Unit</td>
<td><strong>ANZAC Day Services</strong>&lt;br&gt;Services take place in Lyttelton, Little River and Akaroa, and in Diamond Harbour.&lt;br&gt;Every year, these ceremonies are attended by a large number of community members. It is an opportunity for people to gather together to commemorate an important day in New Zealand's history, and recognise sacrifices made by community members.</td>
<td>$2,000</td>
</tr>
</tbody>
</table>
13. Banks Peninsula 2018-19 Discretionary Response Fund, 10 June 2019: Okains Bay School Community Swimming Pool Costs, Okains Bay Community Barbecue and Miscellaneous Furniture Items

Reference: 19/606924
Presenter(s): Philipa Hay – Community Development Adviser

1. Purpose of Report

1.1 The purpose of this report is for the Te Pātaka o Rākaihautū/Banks Peninsula Community Board to consider two applications for funding from its 2018-19 Discretionary Response Fund from the organisation listed below.

<table>
<thead>
<tr>
<th>Funding Request Number</th>
<th>Organisation</th>
<th>Project Name</th>
<th>Amount Requested</th>
<th>Amount Recommended</th>
</tr>
</thead>
<tbody>
<tr>
<td>59123</td>
<td>Okains Bay School Board of Trustees</td>
<td>Okains Bay School Community Swimming Pool Costs</td>
<td>$2,500</td>
<td>$2,500</td>
</tr>
<tr>
<td>59092</td>
<td>Okains Bay School Board of Trustees</td>
<td>Community Barbecue and Miscellaneous Furniture Items</td>
<td>$1,704</td>
<td>$1,704</td>
</tr>
</tbody>
</table>

1.2 There is currently a balance of $26,009 remaining in the fund.

2. Staff Recommendations

That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board:

1. Approves a grant of $2,500 from its 2018-19 Discretionary Response Fund to the Okains Bay School Board of Trustees towards the Okains Bay School Community Swimming Pool Costs.

2. Approves a grant of $1,704 from its 2018-19 Discretionary Response Fund to the Okains Bay School Board of Trustees towards the Community Barbecue and Miscellaneous Furniture Items.

3. Key Points

Issue or Opportunity

3.1 The Okains Bay School pool is a local resource in a remote coastal area used significantly by the community. The historic source of funding received is no longer available, and the timeframe for clarity for them has extended over two summers. This request is to contribute towards the school's budgeted expenses but unexpected shortfall in funding for this community project over this last summer.

3.2 The Okains Bay School Board of Trustees has lodged this application for barbecue and furniture resources for use by the wider community for community events such as Waitangi Day, Parihaka commemorations, fundraisers for various local groups, working bees etc. The school will be responsible for securely storing, monitoring, maintaining and issuing the items. The community has come together collaboratively for recent projects and the need for these
items has become evident during recent events where current resources have been found to be old and not fit for purpose.

**Strategic Alignment**

3.3 The recommendations are strongly aligned to the Strategic Framework and in particular the strategic priority of enabling active citizenships and connected communities.

3.3.1 The pool project will support a strong sense of community and a safe and healthy community by providing a place where community members can meet, be active and improve water skills in a community close to the sea.

3.3.2 The purchase of the barbecue and furniture will also support a strong sense of community, active participation, and a celebration of identity by providing local resources which can be used in a variety of contexts in a variety of ways for the benefit of the community as a whole as they celebrate together.

**Decision Making Authority**

3.4 The Community Board has the delegated authority to determine the allocation of the Discretionary Response Fund for each community.

3.4.1 Allocations must be consistent with any policies, standards or criteria adopted by the Council.

3.4.2 The Fund does not cover:

- Legal challenges or Environment Court challenges against the Council, Council Controlled organisations or Community Board decisions
- Projects or initiatives that change the scope of a Council project or that will lead to ongoing operational costs to the Council (though Community Boards can recommend to the Council that it consider a grant for this purpose).

**Assessment of Significance and Engagement**

3.5 The decisions in this report are of low significance in relation to the Christchurch City Council’s Significance and Engagement Policy.

3.6 The level of significance was determined by the number of people affected and/or with an interest.

3.7 Due to the assessment of low significance, no further community engagement and consultation is required.

**Discussion**

3.8 At the time of writing, the balance of the 2018/2019 Discretionary Response Fund is as below.

<table>
<thead>
<tr>
<th>Total Budget 2017/18</th>
<th>Granted To Date</th>
<th>Available for allocation</th>
<th>Balance If Staff Recommendation adopted</th>
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<td>$46,193</td>
<td>$26,009</td>
<td>$21,805</td>
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</table>

3.9 Based on the current Discretionary Response Fund criteria, the application listed above is eligible for funding.

3.10 The attached Decision Matrices provide detailed information for the applications. This includes organisational details, project details, financial information and a staff assessment.
Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).
(a) This report contains:
   (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
   (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.
(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council’s significance and engagement policy.

Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Philippa Hay - Community Development Advisor</th>
</tr>
</thead>
<tbody>
<tr>
<td>Approved By</td>
<td>Penelope Goldstone - Manager Community Governance, Banks Peninsula/Akaroa</td>
</tr>
</tbody>
</table>
## 2018/19 DRF BANKS PENINSULA DECISION MATRIX

**Priority Rating**
- One: Meets all eligibility criteria and contributes significantly to Funding Outcomes and Priorities. Highly recommended for funding.
- Two: Meets all eligibility criteria and contributes to Funding Outcomes and Priorities, but to a lesser extent than Priority 1 applications. Recommended for funding.
- Three: Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.
- Four: Meets all eligibility criteria and contributes significantly to Funding Outcomes and Priorities. Highly recommended for funding.

### Organisation Name

<table>
<thead>
<tr>
<th>Organisation Name</th>
<th>Name and Description</th>
<th>Total Cost</th>
<th>Contribution Sought Towards</th>
<th>Staff Recommendation</th>
<th>Priority</th>
</tr>
</thead>
</table>
| Okains Bay School Board of Trustees | Okains Bay School Community Swimming Pool costs  
The Okains Bay School pool is used by the school and wider community during and outside school contact hours. The pool is used as a safe place for community members to gain water confidence - important in this coastal community, as well as to meet. The school has received an annual donation towards the pool's operational costs and it had been indicated that this would be the case again for the last (2018-19) season. Due to the delay in the decision that this donation would not be available the school had already budgeted/committed funds for this purpose. Contribution is sought in retrospect towards pool provisions and testing, wages for the pool manager and power costs. | $2,900          | Pool Provisions and Testing - $860               | $2,500 (86% requested) Wages for Pool Manager - $900 Power - $840 | 2        |

### Organisation Details
- **Service Base:** 1,163 Okains Bay Road, Young people, older adults
- **Legal Status:** School Board of Trustees
- **Target Groups:** Community members,
- **Annual Volunteer Hours:** 590
- **Participants:** 50

### Alignment with Council Strategies
- Strengthening Communities
- Physical Recreation and Sport

### Alignment with Board Objectives
- Local communities are well-connected and supported by easily accessible community facilities: Okains Bay coastal and distant from the next closest pool facility. Water safety and being able to swim is especially important.

### CCC Funding History
- **2017/18:** $3,500 (Cover and winder) SCF BP

### Other Sources of Funding
- Pool Key hire for the season - $440

### Staff Assessment
The Board of Trustees (BOT) for Okains Bay School is committed to providing the wider community with access to a swimming pool outside school hours and during the holidays during the November/December to March season. The BOT states that the school/community pool is vital for their coastal and relatively isolated community, especially for children gaining water confidence, ongoing safety and the wellbeing of those in the community. In addition to school students and the wider community's enjoyment of the facility, the pool is specifically accessed for pre-school water confidence and retirees' fitness. Since 2015, the BOT has continued to provide and upgrade the pool facilities with a solar pool heating system, automatic water management controller system and heat pump timer, pool cover and winder, shade sail and this year an upgrade to the pool pipework is scheduled. The manager is responsible for the safe operation of the pool. Key tasks include regular cleaning of the pool and surrounds, water testing, inspection for necessary repairs, equipment maintenance, mandated records keeping, inventory monitoring, safe storage etc.

As a smaller (and Decile Four) school with limited resources, the cost of providing the swimming pool had become increasingly burdensome and in December 2016 the BOT secured a donation from the Okains Bay Reserve Management Committee (RMC) of $2,500 towards the operational expenses incurred for running the pool outside the school hours. This was to be reviewed annually. The following year the BOT approached the RMC again. The request for $2,500 was met favourably at the RMC meeting, but there was a question around how this payment would be made. The school requested this as an agenda item for the RMC and awaited the outcome. It was later clarified that the community could not receive funds directly from the RMC as it had in the past. This delay has resulted in a shortfall in the school's respective budgets. It has also meant that no other funding sources such as the Christchurch City Council's (Council's) Strengthening Communities Fund were accessed either the 2017/18 or 2018/19 years. Given the delay, the school was advised by Council staff on this one-off occasion to apply to the Banks Peninsula Community Board for retrospective funding towards the operational costs incurred for facilitating community access to the pool for the past season. The school has been able to reduce its pool costs due to the installation of the solar pool heating system; and because of the unfortunate circumstances, through additional volunteer effort of BOT and community members.

The newly re-established Okains Enhancement Society has applied for Strengthening Communities funding on behalf of the community for the community portion of the operating costs for the 2019/20 season.
## 2018/19 DRF BANKS PENINSULA DECISION MATRIX

### Organisation Details
- **Service Base:** 1,163 Okains Bay Road, Okains Bay (OB)
- **Legal Status:** School Board of Trustees
- **Established:** 1989
- **Target Groups:** OB community. Community groups: OB Reserve Management Committee, OB Maori and Colonial Museum Trust, St John’s Church, OB Enhancement Society
- **Annual Volunteer Hours:** 550
- **Participants:** 400

### Alignment with Council Strategies
- Strengthening Communities

### Alignment with Board Outcomes
- Local communities are well-connected and supported by easily accessible community facilities. The resources requested will enable the community to more easily and better connect for community gatherings and will provide opportunities to raise awareness for their larger gatherings and fundraise for community projects including facilities infrastructure.

### CCC Funding History
- **2017/18:** $3,500 (School/Community Pool) SCF BP
- **Other Sources of Funding:** Nil

### Organisation Name
- Okains Bay School Board of Trustees

### Name and Description
- **Community Barbecue and Miscellaneous Furniture Items**

### Total Cost
- **Requested:** $1,704

### Contribution Sought Towards
- Barbecue - $794
- Trestle tables - $243
- Benches - $99
- Gazebo - $449
- Transportation - $119

### Staff Recommendation
- $1,704

### Priority
- 2

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**Staff Assessment**

Okains Bay School is a vital part of the Okains Bay Community. The School is a central location and until the need for a community centre is met, locals use school classrooms and school grounds for a broad range of activities. The community barbecue and furniture items will provide the community with fit for purpose resources for their various events - large and small, formal and informal - including fundraising and working bees for community benefit, along with their regionally significant Waitangi Day celebrations and Parihaka commemorations, thus enabling their significant community building to continue.

Staff is sought towards a barbecue, trestle tables, folding benches and gazebo.

Community gatherings, dinners, working bees and fundraisers are vital for providing opportunities for the community to engage and participate, which supports the wellbeing of young people, families and the community. The barbecue, trestle tables, benches and gazebo would be available for the use of all local community groups. These include the Okains Bay Enhancement Society, St John’s Church for fundraising and the Okains Bay Maori and Colonial Museum for Waitangi Day celebrations. The Okains Bay School also hosts community events such as Parihaka Day for schools within the Banks Peninsula Ward. This event sees over 200 students, parents and teachers visit the school to learn about Parihaka, celebrating kaupapa, school performances and lots of fun. The school says this event is ‘growing every year’.

The Okains Bay community serves as a key venue for the activities of Waitangi Day each year. Having facilities for community events is important for the ongoing manaakitanga of visitors where the community comes together to support and host visitors to the Bay. The school states that it has ‘a wonderful group of volunteers, parents and wider community of Okains Bay who are always willing to work together to make these events successful’.

It is considered that provision of these resources will reward and motivate the community, especially for those in key roles to maintain the community-led, community building momentum. In this light, this project should be considered a community rather than school resource.

This smaller (and decile four) school has limited resources to finance this purchase which is not in the school's budget this year. Providing these resources at a desired level for the community would be difficult and they would limit the resources available for the children.
14. Te Pātaka o Rākaihautū/Banks Peninsula Community Board
Area Report - June 2019

Reference: 19/438373
Presenter(s): Joan Blatchford - Community Governance Manager
Penelope Goldstone – Community Governance Manager

1. Purpose of Report
This report provides information on initiatives and issues current within the Community Board area, to provide the Board with a strategic overview and inform sound decision making.

2. Staff Recommendations
That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board:


2. Consider the following recommendations from the Akaroa Issues Working Party:
   - Recommend to the Community Board that it ask staff to review the signage on L’Aube Hill, that steps be taken to ensure that the gate on the road is kept locked and that enforcement and monitoring takes place under the Freedom Camping Bylaw.
   - Recommend to the Community Board that it request staff to update the rubbish bins in Akaroa in terms of appearance and functionality, before the next summer season.
   - Request that the Community Board prioritise replacement of the toilets at the Akaroa Recreation Ground and include it in its Long Term Plan submissions.
   - Request that the Community Board request an update from ChristchurchNZ on visitor planning for Banks Peninsula.
   - Request that the Community Board ask staff for a briefing on the Public Places Bylaw in relation to non-compliant signage in Akaroa.

3. Community Board Activities and Forward Planning

3.1 Memos/Information/Advice to the Board

3.1.1 Diamond Harbour Toilet – At the Board’s 4 March 2019 meeting it was reported that water was leaking from the public toilet in Diamond Harbour, and flowing over part of the Head to Head Walkway. The Board requested that staff urgently repair the leak. In March staff temporarily closed the toilet, and are investigating repair options. In the meantime a portaloo has been provided and the walkway has been repaired.

3.1.2 Banks Peninsula War Memorial Society – The Board has received a letter (attached as Attachment A) from the Society expressing its appreciation for the excellent work that the gardener, Grant Matheson, has been carrying out in the memorial gardens.

3.1.3 Cruise Issues – At its meeting on 17 December 2018, the Board received a Public Forum presentation from Mike Norris who spoke to the Board regarding the untidy state of Akaroa, its lack of appropriate public toilets and the state of the traffic management signage associated with the cruise ship visits. He asked the following questions:
• Why can Council not find a more suitable location for the temporary toilets?
• Why can the traffic management signage not reflect the nature of Akaroa as a tourist town?
• Can the traffic cones that are stored inside a fence at the temporary information site be stored out of sight?

The following answers have come back from staff:
• Temporary toilets were placed on the Britomart Reserve to accommodate the increased number of visitors to Akaroa during the cruise ship season. Staff are investigating the overall provision of toilet facilities in Akaroa. Temporary toilets will not be placed on the Britomart Reserve next season.
• The temporary traffic management signs are required to be of a standardised format, as per the Code of Practice - Temporary Traffic Management.
• Staff have asked the Traffic Management contractors to either remove the cones or cover them when not in use.

3.1.4 Cruise Action Group – The Group met on Friday 3 May 2019. An update on some of the issues from the Regional Harbourmaster is attached as Attachment B.

3.1.5 Akaroa Issues Working Party – Notes from a meeting held on Wednesday 8 May 2019 have been circulated to the Board. The Working Party made recommendations to the Board, on the following issues:

• L'Aube Hill - Vehicles including campers are still going up the road to the water reservoir. The gate at the top of the sealed portion of road is not being locked by contractors going to the water plant and this is causing traffic and safety issues. The current signage is covered by foliage and is ineffective.

Freedom campers are also accessing the road and camping at the French Cemetery. They often get stuck on a tight corner on the road and need towing.

It was also noted that wilding pines and macrocarpas that were previously cleared have regenerated and need to be removed.

ACTION: Recommend to the Community Board that it ask staff to review the signage on L’Aube Hill, that steps be taken to ensure that the gate on the road is kept locked and that enforcement and monitoring takes place under the Freedom Camping Bylaw.

• Rubbish Bins - Staff have monitored the use of rubbish bins in Akaroa and noted which areas have the most need. There has been an increase of emptying over the summer season which has been appreciated. The Working Party would like to have the green bins replaced with bins which are more fit for purpose and more aesthetically pleasing. Given the work that has been done in relation to replacing bins in Akaroa, members expect this to happen before the next summer season.

ACTION: Recommend to the Banks Peninsula Community Board that it request staff to update the rubbish bins in Akaroa before the next summer season.

• New Toilets – Place de la Poste - Plans were shown to the Committee for the new Place de la Poste toilet block which is scheduled to be installed before Christmas 2019. The Working Party was pleased that this block will be installed, but noted that the toilets at the Recreation Ground are also in a very poor state.
and should be prioritised for replacement. The toilets should be fit for purpose and numbers using them taken into consideration. The toilets at the Recreation Ground are not fit for purpose and funding is also needed to tidy up the landscape and prevent flooding and ponding. The toilets have increased usage due to the proximity of the Freedom Camping area.

It was suggested that when the toilets at the Recreation Ground are upgraded, a dump station could also be installed, and the location of the toilets and dump station may be better at the northern end of the grounds.

**ACTION:** Request that the Banks Peninsula Community Board prioritise replacement of the toilets at the Akaroa Recreation Ground and include it in its Long Term Plan submissions.

- **Visitor Planning** - The Working Party questioned where ChristchurchNZ is at regarding visitor planning for Banks Peninsula, including a timeframe. There appeared to be no planning for Lyttelton or Akaroa relating to cruise ships, or tourism infrastructure in general on the Peninsula.

**ACTION:** Request that the Banks Peninsula Community Board request an update from ChristchurchNZ on visitor planning for Banks Peninsula.

- **Illegal signage** - Illegal signage around Akaroa is still an issue with a lack of enforcement.

**ACTION:** Request that the Banks Peninsula Community Board ask staff for a briefing on the Public Places Bylaw in relation to non-compliant signage in Akaroa.

### 3.2 Board area Consultations/Engagement/Submission Opportunities

**Peninsula Air Limited - Proposal to Construct a Waterdrome at Lyttelton Harbour**

- **3.2.1** The Civil Aviation Authority of New Zealand (CAA) received notification from Peninsula Air Limited of a proposal to construct a waterdrome in Lyttelton Harbour.

- **3.2.2** The Director of Civil Aviation conducted an aeronautical study to consider the effect of the proposal on the safety and efficiency of airspace use and the safety of persons and property on the ground, and invited interested parties to make a submission.

- **3.2.3** The Board's submission is **attached** as Attachment C.

**Godley House Site Land Classification**

- **3.2.4** On 13 May 2019 the Council Project Team met with members of the Diamond Harbour Reserve Management Committee and the Diamond Harbour Community Association to discuss the proposed consultation about this site. The community gave Council staff a clear steer that the consultation should be very open and should ask community members what they want to use this site for. The results of the consultation should be used to identify whether the current classification of this land as Recreation Reserve meets these needs. If a different type of classification would better suit the community’s needs or the status of the consultation identifies that the reserve status should be revoked staff explained that this would require an additional process and that the Department of Conservation would be the ultimate decision makers rather than the Council.

### 3.3 Annual Plan and Long Term Plan Matters
3.3.1 The Board made a submission to the Council’s Draft Annual Plan 2019/20 (attached to the Board’s 6 May 2019 agenda). The Council will adopt the final Annual Plan by end-June 2019.

3.4 Board Reporting

3.4.1 Board members are asked to highlight topics for inclusion in Newsline, the Board Newsletter and/or the Report to Council.

4. Community Board Plan – Update against Outcomes

4.1 The Community Board Plan is available here.

4.2 The Board received an update on the Community Board Plan in the March 2019 Area Report. The next update will be compiled as at 30 June 2019 and presented to the Board the next month.

5. Significant Council Projects in the Board Area

5.1 Strengthening Community Fund Projects

5.1.1 All Strengthening Communities Fund applications to the Banks Peninsula Ward have been distributed for assessment. A workshop for the Board to discuss the applications submitted has been scheduled for 8 July 2019. Funding decisions will be made at a scheduled Board meeting during August in time for start of projects in September 2019.

5.2 Other Partnerships with the Community and Organisations

5.2.1 A key partnership established with Sport Canterbury has led to a ‘Strength and Balance and a Good Yarn’ class kicking off this term. A great turnout of 21 people in the first few weeks has been a fantastic result. ACC who support this initiative ensure that the class incorporates exercises that reduce falls and meet a set of nine assessment criteria. The class will focus on improving lower body and core strength and balance which will lead to gains in movement confidence.

The ultimate aim is to have a class run by people in the community for the people in the community. We are currently working on this next stage.

5.3 Community Facilities

5.3.1 A strong working partnership with Squash Canterbury Junior Development, the Christchurch City Council and Project Lyttelton has been initiated to make squash coaching available to youth. The first positive achievement is that two experienced volunteer squash players have stepped forward to run an eight week programme. This
has got the ball rolling to increase the awareness of squash, to learn new skills and to have some fun. The aim of the coaching sessions is to ensure that the correct techniques are being taught, to breathe new life into squash and to allow for a flow on effect for players to continue at a social or even possibly a competitive level.

Eighteen young people had a go on the first week, bringing laughter, fun and life to the game of squash.

5.4 Infrastructure Projects

5.4.1 Akaroa Wharf Renewal

Public consultation on the future of the wharf, including asking the public for their views and preferences in advance of the design work, is planned for June 2019.

Staff have been discussing opportunities to work with local iwi on the cultural context of the wharf and central Akaroa as a part of developing an understanding of the project.

There has also been ongoing discussion with external agencies (ChristchurchNZ, Environment Canterbury, the Harbormasters Office) in order to develop an integrated approach to the management of tourism, cruise ships and the delivery of infrastructure, including a new wharf and toilet structures.

5.4.2 Allandale Domain Renewal

The detailed design is underway and an Archaeological Authority is being sought for the minor excavation required for the project. This had delayed the project tendering.

5.4.3 Awa-iti Domain Tennis Courts Renewal

Development of concept design is underway.

5.4.4 Cass Bay Playground Toilet Renewal

A project has commenced to renew the Cass Bay toilet block. Staff have held initial discussions with the Cass Bay Residents Association and Reserve Management Committee to gain better understanding of requirements for the area. Design and consultation will occur this financial year with construction programmed to commence Spring 2019.

5.4.5 Cressy Terrace Tennis Courts

The earthquake caused damage to the tennis courts causing cracks and uneven areas on the court surface. This project is unable to progress until the Retaining Wall Renewal project has been completed, which is currently in the tendering process. The expectation is that the tennis court renewal will follow on after the retaining wall work has been completed.

5.4.6 Delivery Package Marine Structures Renewals

This programme of work is for the renewal of marine structures around Banks Peninsula which includes wharfs (excludes Akaroa wharf), jetties, slipways and boat ramps. For financial year 2019 this programme is working on 25 sites and currently making good progress on all sites.

5.4.7 Diamond Harbour Track and Signage Renewal
Track work is completed with some signage to be installed in the near future to fully complete this project.

5.4.8 Garden of Tane Renewals

Capital works will be undertaken in line with the reserve management plan and through consultation with the Reserve Management Committee. For financial year FY19 work is planned on tracks, drainage, trees and signage. All aspects are either in consenting or underway and will be completed this financial year.

5.4.9 Governors Bay Community Centre and Pool Reserve – Play and Recreation Facilities (New)

This project provides an upgrade of the park for the community with play and recreational equipment, landscaping and furniture.

The current phase is contractor engagement for the skate bowl and pump track with construction to start in the near future subject to contractor availability.

5.4.10 Head to Head Governors Bay to Allandale Seawall Renewal

Staff are currently investigating options and working on designs for various sections of the sea wall between Allandale and Governors Bay.

Works will be staged over the three financial years where budget has been allocated. This will be reported to the Community Board to determine the appropriate next steps.

5.4.11 Head to Head Walkway

This project is to provide/construct a walkway around Lyttelton Harbour from Godley Head to Adderley Head.

Consultation on the route between Orton Bradley Park and Charteris Bay was undertaken during February/March 2019. Staff are also working on sections of track upgrades, signage and route options for the rest of the Head to Head route.

This will be reported via the Head to Head Walkway Working Party and the Community Board in due course.

5.4.12 Little River Coronation Library

The project is currently on hold until a future use has been determined.

5.4.13 Little River Railway Goods Shed

Project construction commenced in April with excavation for foundation and drainage now that authorities are in place.

5.4.14 Naval Point Development Plan

The project team has been working on developing two options for the site which will be the focus of public engagement, which is currently being planned and is scheduled for June / July 2019.

Pile removal is currently schedule for mid-May 2019 due to delays in the availability of the contractor (involved in emergency repairs to west coast bridge).

5.4.15 Okains Bay Renewal
This project includes renewal of playground safety surfacing, landscaping and furniture replacement. This financial year sees the installation of an outside BBQ for the picnic area and planting works throughout the reserve.

5.4.16 Port Levy Toilet Block Renewal

This project will upgrade the toilet facilities in Port Levy (including landscaping). Staff are currently investigating options and liaising with the local runanga, which will be reported to the Community Board in due course to determine appropriate next steps.

5.4.17 Robinsons Bay Reserve Renewals

This project is for the development of Robinsons Bay Reserve and repairs on the wharf. This year sees the re-piling of the wharf which is in the construction phase.

5.4.18 Signal Box – Norwich Quay

The project has been on hold until recently due the proximity of a heritage boat.

5.4.19 Stanley Park Renewal

This is an ongoing project that involves the completion of works detailed in the Management Plan. This years sees work on replanting, track upgrades and new stone steps at the main entranceway.

6. Significant Community Issues, Events and Projects in the Board Area

6.1 Please refer to Item 5.

7. Updates from Other Units

7.1 Parks Update

7.1.1 The next bi-monthly Parks update will be provided in July 2019.

7.2 Civil Defence Emergency Management – Community Resilience Update

7.2.1 Over the last few months a key theme for several communities in Banks Peninsula was to make a decision whether to become/remain a formally trained Civil Defence Centre Volunteer Team or act in a community capacity during emergencies and adverse events. Conversations with the CDEM Community Resilience Coordinator, and where appropriate the CDEM Volunteer Coordinator, focused on clarifying the different roles and responsibilities.

- The Little River and wider Wairewa community has made the decision to act in a community capacity and focus on community response and resilience planning. Community members who are interested in a leadership role have been identified and will attend Awa-itiri Reserve Management Committee meetings, together with the Community Resilience Coordinator, which has been recognised as an appropriate place for regular communication.

- Akaroa previously had a trained Civil Defence Volunteer team. Given increased training standards and professionalization for Civil Defence Volunteers, the group has made the decision to become the “Akaroa and Bays Community Resilience
Group” and will work with the Community Resilience Coordinator to develop a local community plan based on their extensive experience as community responders.

- There remains a trained Civil Defence Volunteer Team in the Lyttelton Harbour Basin. Many members are driving community response and resilience planning in their respective communities, including in Diamond Harbour and Governors Bay.

- The Lyttelton community has had a strong focus on community-driven emergency response planning for several years. Considerations are taking place regarding the emergency response plan established in 2015 as to if it is still the appropriate format and how it can best be updated to meet the community’s needs and reflect changes in Civil Defence.

- The Cass Bay Residents Association has indicated their interest to increase their community preparedness and make a local plan for Cass Bay. The Community Resilience Coordinator was invited to their General Annual Meeting to present about emergency preparedness and the tsunami evacuation zones. The Residents Association is keen to further their community emergency planning.

7.2.2 Community-driven response and resilience planning supported by the Community Resilience Coordinator will be ongoing, and over time extend to more communities in Banks Peninsula.

8. Community Board Funding Update

8.1 At the time of writing, 19 applications had been made to the Board’s 2018-19 Discretionary Response Fund (three of these were Board Projects, two other applications have been withdrawn). The Banks Peninsula Discretionary Response Fund 2018-19 allocations are included (attached as Attachment D).

8.2 Applications for the Youth Development Fund from Riley Flanagan and Jack Lopas have been allocated from the Board’s Discretionary Response Fund using the new email process. This has proved straightforward and has enabled timely responses to the applicants (see attached Attachment D for details).

8.3 The Board discussed its Board Project nominations for the coming year at a workshop on 6 May, will have formally moved them today and will allocate funds towards them early in the new financial year (after 1 July 2019).

Attachments

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<tr>
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<td>Banks Peninsula War Memorial Society - Correspondence</td>
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<tr>
<td>D</td>
<td>Banks Peninsula Discretionary Response Fund FY 2018-2019</td>
<td>79</td>
</tr>
</tbody>
</table>
## Signatories

| Authors                  | Joan Blatchford - Manager Community Governance, Banks Peninsula/Lyttelton  
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Liz Carter - Community Board Advisor  
Fiona Smith - Support Officer  
Amy Hart - Banks Peninsula Support Officer  
Andrea Wild - Community Development Advisor  
Philipa Hay - Community Development Advisor  
Trisha Ventom - Community Recreation Advisor |
|--------------------------|--------------------------------------------------------------------------|
| Approved By              | Joan Blatchford - Manager Community Governance, Banks Peninsula/Lyttelton  
Penelope Goldstone - Manager Community Governance, Banks Peninsula/Akaroa  
Matthew McLintock - Manager Community Governance Team  
John Filsell - Head of Community Support, Governance and Partnerships |
BANKS PENINSULA WAR MEMORIAL SOCIETY INC.

Akaroa Community Board  
C/o Liz Carter  
Akaroa Service centre  
Akaroa 7520

RE: Grant Matheson (gardener)

Grant has been our gardener in the War Memorial Gardens in Akaroa for the last few years, and in that time, he has helped design and update the memorial gardens to an extremely high standard. He has worked in conjunction with Society members to make the gardens a showpiece for Akaroa and the Peninsula. We have received numerous comments on the excellent standard of the memorial gardens from the community and visitors to the area. Grant’s self-motivation and dedication to the War Memorial and Gardens has been outstanding and it is appreciated by the Society and the general public.

The Banks Peninsula War Memorial Society Committee would like to extend its appreciation for the amazing work that he has done in the War Memorial garden and requests that the Board please pass on our appreciation and thanks to Grant.

Laurice Bradford  
Secretary Banks Peninsula War Memorial Society  
35 Muter Street  
Akaroa 7520  
a.la.bradford@xtra.co.nz
Update from Cruise Action Group

Environment Canterbury:
We are continuing to progress our planned work to evaluate and manage possible environmental concerns relating to the operations of Cruise Ships (or any large vessel) at Akaroa. This work is being undertaken alongside the existing work to manage the navigation safety of all vessels.

Harbour Principles of Operation document (Code of Conduct document) has been through several draft versions. We will shortly be approaching the Community Board, most likely through a workshop, to discuss the Code document and other supporting documents that the Harbormaster’s Office issues relating to the management of navigation safety

Navigation Safety Operating Requirements: Control the movement of vessels over 40m length. Will be amended to include matters to minimise seabed disturbance, raise awareness of yacht/on-water events taking place, and provide chartlets for tender operators showing 5 knot zones.

Akaroa wharf use: To be a part of the document above (so everything is in one place). Joint Christchurch City Council (CCC) and Harbormaster document just outlining exactly what is allowed, and raising awareness of issues such as vehicle access, multiple vessels using each berth, refuelling, setting up gazebo’s etc. The cruise industry is keen to hear what the on wharf issues are, and how they might play their part in alleviating these. We will work with CCC, wharf users and cruise industry to ensure we provide suitable awareness to all parties of the operations that need to take place and how they may all work alongside each other.

The Environmental Risk Assessment, to be undertaken by a national science organisation, has been scoped and we are at the stage of contract signing. It is envisaged the report will be in draft form by the end of June.

We have a similar number of cruise ships scheduled for the 2019/2020 season as we had for the season just finished. LPC has made us aware that they have over 70 bookings for Lyttelton in the 2020/2021 season. We are expecting between about 40 to 60 vessel at Akaroa for the 2020/2021 season but will not have confirmed numbers until much nearer the date. We are looking to release some communications outlining the current planned cruise ships visits and the work being undertaken on cruise ship activities. I will endeavour to ensure the Board is provided with a copy of this article prior to publication

The Cruise Action Group has agreed to a two monthly meeting timed to allow minutes to be provided, and an update report to be made, to the Community Board via the Area Report.

I’m always happy to update, involve, or meet as required, and always happy to have feedback to help us get it right.

Jim Dilley
Regional Harbormaster

15 May 2019
TO: Civil Aviation Authority of New Zealand  
   Email: Dianne.Parker@ca.govt.nz  

SUBMISSION ON: Peninsula Air Limited’s Proposal to Construct Waterdrome in Lyttelton Harbour  

SUBMISSION BY: Banks Peninsula Community Board  

ADDRESS: Lyttelton Service Centre  
   PO Box 73027  
   CHRISTCHURCH 8154  
   Email: amy.hart@ccc.govt.nz  

DATE: 15 May 2019  

The Banks Peninsula Community Board appreciates the opportunity to provide feedback to the Civil Aviation Authority of New Zealand (CAA) on Peninsula Air Limited’s proposal to construct a waterdrome in Lyttelton Harbour.

The Board’s statutory role is, “to represent, and act as an advocate for, the interests of its community” (Local Government Act 2002, section 52). The Board provides this submission in its capacity as a representative of the communities around Lyttelton Harbour.

The Board appreciates that the proposed location of the waterdrome is outside any shipping or ferry lanes. We expect the location would also be outside any designated swim lanes and not impact on the safety of other recreational harbor users such as boaties, kayakers and paddle boarders.

The Board is unable to endorse the proposal without further information on the impact on the environment, marine life and the lifestyle and values of residents, including local hapu, and would find difficulty in supporting a proposal where that impact were negative. As consideration of these issues is outside the scope of CAA, we welcome the opportunity to provide further input to other agencies.

Yours sincerely,

Pam Richardson  
Chairperson, Banks Peninsula Community Board
<table>
<thead>
<tr>
<th><strong>Item 14</strong></th>
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## Banks Peninsula Discretionary Response Fund 2018/19

<table>
<thead>
<tr>
<th>Previous BUDGET</th>
<th>Board Approval</th>
</tr>
</thead>
<tbody>
<tr>
<td>$13,268.00</td>
<td></td>
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</tbody>
</table>

### Transfer of remaining unallocated funds ($56,645) from the 2018/19 Strengthening Communities Fund to the 2018/19 Discretionary Response Fund

| Credit for unused grant to Project Lyttelton (N. Thompson email 20/11/2018) | $289.00 |
| Total BUDGET | $70,202.00 |

### Youth Development Fund

**Allocations made**

<table>
<thead>
<tr>
<th>Name</th>
<th>Amount</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Angus Latham</td>
<td>$300.00</td>
<td>24/09/2018</td>
</tr>
<tr>
<td>Riley Flanagan - Youth Development Fund</td>
<td>$150.00</td>
<td>18/04/2019</td>
</tr>
<tr>
<td>Jack Lopas</td>
<td>$300.00</td>
<td>3/05/2019</td>
</tr>
</tbody>
</table>

**Youth Development Fund Allocated** | $450.00 |

### In Assessment

- Okains Bay School Board of Trustees - Community BBQ and Furniture | $1,704 |
- Okains Bay School Board of Trustees - Swimming Pool | $2,500 |

**Total In Assessment Balance** | $4,204.00 |

### Pending Board Approval

### Pending Board Approval Balance | $ - |

### Shape Your Place Toolkit

**Allocations Made** | $5,000.00 |

### Shape Your Place Toolkit Allocated

### Discretionary Response Fund

**Allocations made**

| Banks Peninsula Community Board - Summer with your Neighbours | $3,000.00 | 9/07/2018 |
| Banks Peninsula Community Board - Reserve Management Activity Costs | $1,500.00 | 9/07/2018 |
| Banks Peninsula Community Board - ANZAC Day Services | $2,000.00 | 9/07/2018 |
| Akaroa Resource Collective Trust - Akaroa Resource Collective Resilience Building Project | $25,000.00 | 13/08/2018 |
| Diamond Harbour Community Association Incorporated - Community Hall Committee Room Upgrade | $2,500.00 | 13/08/2018 |
| Wainui Residents Association Incorporated - Hall Access Ramp | $1,445.00 | 13/08/2018 |
| Little River Community Centre Incorporated - Little River Community Dance | $350.00 | 15/10/2018 |
| Diamond Harbour Community Association Incorporated - Live at the Point 2019 | $1,500.00 | 15/10/2018 |
| Little River Playcentre - Playground Upgrade | $2,000.00 | 12/11/2018 |
| Governors Bay Community Association - Governors Bay Fete and Music Festival | $2,648.00 | 17/12/2018 |
| Charteris Bay Yacht Club - Openfleat Away Regattas | $1,500.00 | 1/04/2019 |
| Akaroa District Promotions Incorporated - Lumiere d'Akaroa | $2,000.00 | 20/05/2019 |

### Discretionary Response Fund Allocated | $45,443.00 |

**TOTAL: Discretionary Response Fund Unallocated** | $24,309.00 |
15. Elected Members’ Information Exchange

This item provides an opportunity for Board Members to update each other on recent events and/or issues of relevance and interest to the Board.