# Akaroa Museum Advisory Committee
## OPEN MINUTES

**Date:** Wednesday 26 June 2019  
**Time:** 10am  
**Venue:** Akaroa Boardroom, 78 Rue Lavaud, Akaroa

### Present

<table>
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<tr>
<th>Members</th>
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| Pam Richardson - Banks Peninsula Community Board Representative  
| Janis Haley - Banks Peninsula Community Board Representative  
| David Miller - Friends of the Museum (FOAM)  
| Sue Craw - Friends of the Museum (FOAM) |

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26 June 2019

Liz Carter  
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The agenda was dealt with in the following order.

1. **Apologies**
   
   **Part C**
   
   There were no apologies.

2. **Declarations of Interest**

   **Part B**
   
   There were no declarations of interest recorded.

3. **Confirmation of Previous Minutes**

   **Part C**
   
   Committee Resolved AMA/2019/00002
   
   That the minutes of the Akaroa Museum Advisory Committee meeting held on Wednesday, 27 March 2019 be confirmed.

   Janis Haley/David Miller  
   
   Carried

4. **Deputations by Appointment**

   **Part B**
   
   There were no deputations by appointment.

5. **Akaroa Museum Director's Update**

   **Committee Comment**

   1. **Cotrina (Tree) MacLeod**
      
      The Committee acknowledged the recent death of Tree Macleod and in particular paid tribute to her work as a past employee at the Akaroa Museum.

   2. **Staff Resources**
      
      The Museum Director reported on the rise in the number of visitors to the Museum over recent years and the Committee noted that its advocacy, and that of the Community Board, may be needed if the Museum was to lobby for additional staff resource through the next Long Term Plan.
3. Museum Policies
   The Museum Director signalled that two of the Museum’s policies were due for review. Draft documents would be presented to the next meeting of the Committee for endorsement.

4. Next Committee Meeting
   The Committee decided to reschedule its 25 September Committee meeting to Wednesday 7 August 2019, due to several members absence in late September.

Committee Resolved AMA/2019/00003

Original Staff Recommendation Adopted without Change

Part C

That the Akaroa Museum Advisory Committee:
   1. Receive the information in the Akaroa Museum Director’s Update

Janis Haley/David Miller

Carried

Attachments

A Akaroa Museum - Visitors

6. Friends of Akaroa Museum (FOAM) - Presidents Update

Committee Resolved AMA/2019/00004

Original Staff Recommendation Adopted without Change

Part B

That the Akaroa Museum Advisory Committee receive the information in the Friends of Akaroa Museum President’s Update.

Pam Richardson/Sue Craw

Carried

7. Committee Members’ Exchange of Information

Part B

There was no information exchanged at this meeting.

Meeting concluded at 10.33am.

CONFIRMED THIS 7th DAY OF AUGUST 2019