Akaroa Museum Advisory Committee
AGENDA

Notice of Meeting:
An ordinary meeting of the Akaroa Museum Advisory Committee will be held on:

Date: Wednesday 26 June 2019
Time: 10am
Venue: Akaroa Boardroom, 78 Rue Lavaud, Akaroa

Membership

Members
Pam Richardson - Banks Peninsula Community Board Representative
Janis Haley - Banks Peninsula Community Board Representative
David Miller - Friends of the Museum (FOAM)
Sue Craw - Friends of the Museum (FOAM)
Meri Robinson - Onuku Rūnanga

21 June 2019

Liz Carter
Community Board Advisor
941 5682
liz.carter@ccc.govt.nz
www.ccc.govt.nz

Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. If you require further information relating to any reports, please contact the person named on the report.

To view copies of Agendas and Minutes, visit:
https://www.ccc.govt.nz/the-council/meetings-agendas-and-minutes/
Strategic Framework

The Council’s Vision – Christchurch is a city of opportunity for all.
Open to new ideas, new people and new ways of doing things – a city where anything is possible.

Whiria ngā whenu o ngā papa
Honō ki te mau rau tāukiuki
Bind together the strands of each mat
And join together with the seams of respect and reciprocity.
The partnership with Papatūānuku
reflects mutual understanding and respect,
and a goal of improving the economic,
cultural, environmental and social
wellbeing for all.

Overarching Principle
Partnership – Our
people are our taonga
– to be treasured and
encouraged. By working
together we can create
a city that uses their
skill and talent, where
we can all participate,
and be valued.

Supporting Principles
Accountability
Affordability
Agility
Equity
Innovation

Community Outcomes
What we want to achieve together as our city evolves

Strong communities
Strong sense of community
Active participation in civic life
Safe and healthy communities
Celebration of our identity through arts, culture, heritage and sport
Valuing the voices of children and young people

Liveable city
Vibrant and thriving central city, suburban and rural centres
A well connected and accessible city
Sufficient supply of, and access to, a range of housing
21st century garden city we are proud to live in

Healthy environment
Healthy waterways
High quality drinking water
Unique landscapes and indigenous biodiversity are valued
Sustainable use of resources

Prosperous economy
Great place for people, business and investment
An inclusive, equitable economy with broad-based prosperity for all
A productive, adaptive and resilient economic base
Modern and robust city infrastructure and community facilities

Strategic Priorities
Our focus for improvement over the next three years and beyond

Enabling active citizenship and connected communities
Maximising opportunities to develop a vibrant, prosperous and sustainable 21st century city
Climate change leadership
Informed and proactive approaches to natural hazard risks
Increasing active, public and shared transport opportunities and use
Safe and sustainable water supply and improved waterways
TABLE OF CONTENTS

C  1.  Apologies.......................................................................................................................... 4
B  2.  Declarations of Interest .................................................................................................... 4
C  3.  Confirmation of Previous Minutes..................................................................................... 4
B  4.  Deputations by Appointment............................................................................................. 4

STAFF REPORTS
B  5.  Akaroa Museum Director’s Update .................................................................................. 9
B  6.  Friends of Akaroa Museum (FOAM) - Presidents Update ............................................. 13
B  7.  Committee Members’ Exchange of Information ............................................................... 15
1. **Apologies**
   At the close of the agenda no apologies had been received.

2. **Declarations of Interest**
   Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest they might have.

3. **Confirmation of Previous Minutes**
   That the minutes of the Akaroa Museum Advisory Committee meeting held on [Wednesday, 27 March 2019](#) be confirmed (refer page 5).

4. **Deputations by Appointment**
   Deputations may be heard on a matter or matters covered by a report on this agenda and approved by the Chairperson.

   There were no deputations by appointment at the time the agenda was prepared.
Akaroa Museum Advisory Committee
OPEN MINUTES

Date: Wednesday 27 March 2019
Time: 10am
Venue: Akaroa Boardroom, 78 Rue Lavaud, Akaroa

Present
Members
Pam Richardson - Banks Peninsula Community Board Representative
Janis Haley - Banks Peninsula Community Board Representative
David Miller - Friends of the Museum (FOAM)
Sue Craw - Friends of the Museum (FOAM)

Staff
Lynda Wallace – Akaroa Museum Director
Liz Carter – Community Board Adviser
Fi Smith – Support Officer

Members of Friends of the Museum (FOAM) in attendance:
Rosie Davidson
Nigel Harrison
Liz Haylock
Paddy Stronach
Sue Johns
Alison Craw
Fiona Paulin
Carole Francis-Miller

26 March 2019

Liz Carter
Community Board Advisor
941 5682
liz.carter@ccc.govt.nz
www.ccc.govt.nz

To view copies of Agendas and Minutes, visit:
www.ccc.govt.nz/the-council/meetings-agendas-and-minutes/
The agenda was dealt with in the following order.

1. **Apologies**
   - **Part C**
   - **Committee Decision**

   No apologies were received for this meeting.

2. **Declarations of Interest**

   - **Part B**
   - There were no declarations of interest recorded.

3. **Confirmation of Previous Minutes**

   - **Part C**
   - **Committee Resolved AMA/2019/00001**

   **Committee Decision**

   That the minutes of the Akaroa Museum Advisory Committee meeting held on Wednesday, 28 November 2018 be confirmed.

   Janis Haley/David Miller

   **Carried**

4. **Deputations by Appointment**

   - **Part B**
   - There were no deputations by appointment.

5. **Akaroa Museum Director's Update**

   **Committee Decisions under Delegation**

   *(Original Staff Recommendation accepted without change)*

   - **Part B**

   That the Akaroa Museum Advisory Committee receive the information in the Akaroa Museum Director’s Update.
6. **Friends of Akaroa Museum (FOAM) - Presidents Update**  
   **Committee Decisions under Delegation**  
   
   *(Original Staff Recommendation accepted without change)*

   **Part B**
   
   That the Akaroa Museum Advisory Committee receive the information in the Friends of Akaroa Museum President’s Update.

7. **Committee Members’ Exchange of Information**

   **Part B**
   
   Members referred to the successful Waitangi Day celebrations at Onuku and acknowledged the recent massacre in Christchurch.

**Meeting concluded at 10.25am.**

**CONFIRMED THIS 26th DAY OF JUNE 2019.**
5. Akaroa Museum Director's Update

Reference: 19/657269
Presenter(s): Lynda Wallace, Director, Akaroa Museum

1. Purpose of Report

1.1 This report (attached) is to update the Committee on the activities and events of the Akaroa Museum.

2. Staff Recommendations

That the Akaroa Museum Advisory Committee:

1. Receive the information in the Akaroa Museum Director’s Update

Attachments

<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>Akaroa Museum Director's Update - June 2019</td>
<td>10</td>
</tr>
</tbody>
</table>

Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

(i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and

(ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council’s significance and engagement policy.

Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Lynda Wallace - Museum Director - Akaroa</th>
</tr>
</thead>
<tbody>
<tr>
<td>Approved By</td>
<td>Blair Jackson - Director Art Gallery</td>
</tr>
</tbody>
</table>
# AKAROA MUSEUM DIRECTOR’S UPDATE -

## 1 VISITORS

Visitor numbers
By the end of June it is expected that close to 40,000 people will have passed through the Museum’s doors, an increase of 33% from last year. Since 2014 and the removal of the Museum’s admission charge, visitor numbers have increased steadily from 13,000 to 40,000. This significant and rapid growth in visitor numbers is beginning to place a strain on the facilities and the staff. Future planning will need to take account of the need for additional resources, particularly during the summer months.

![Akaroa Museum annual visitor totals](image)

## 2 EXHIBITIONS

Temporary exhibitions
In May, *A Photographer’s Eye* was replaced by a selection of costume from the June Hay collection, showing her transition from a young single woman to a Peninsula farmer’s wife. *June’s Wardrobe* will run through until about November when we will be focussing again on the work of John Henry Menzies and showcasing a magnificent piece of Menzies furniture, recently jointly purchased with the Christchurch Art Gallery.

## 3 COLLECTIONS

Recent acquisitions
While the Menzies furniture may have taken the spotlight in terms of recent acquisitions, another significant item has been donated to the collection recently - an 1853 etching of the French artist, Charles Moreyn, the work of Felix Bracquemond.
The donor, a member of the Friends of the Museum, purchased the work at auction and subsequently donated it to the Museum.

**Loans**
The museum’s collections manager is arranging a number of loans for the Menzies furniture exhibition later in the year, mostly from private lenders.

### #4 OTHER

**A Tribute**
One of the Museum’s long-serving and valued members of staff passed away in April this year. Cetrina Jean (Tree) MacLeod had worked as museum assistant at the Museum from 2001 until her retirement in 2013. Tree made a huge contribution to the work and smooth functioning of the Museum’s front of house and all of her former workmates and friends will miss her.

### #5 EVENTS, COLLABORATIONS AND CONTRIBUTIONS

**Night Court**
With assistance from the Friends, the Museum is presenting a night of readings from cases heard before the Akaroa Magistrate, in the court house. A selection of court cases, ranging from the trivial and humorous to the grim, has been chosen to reflect the many ways in which Akaroa citizens transgressed the law in the 19th and early 20th centuries.

**French Festival**
Museum staff are working on a contribution to the French Festival this year, researching and designing a set of panels telling the history of the event over the past 25 years.

**Upcoming Events**
- **Night Court**
  - Sat 3 August, in the court house
- **Beca Heritage Festival (theme, Encounter Our Stories)**
  - 7 – 28 October, various venues
- **French Festival**
  - Sat 12 October
- **FOAM AGM**
  - Sat 15 October
6.  Friends of Akaroa Museum (FOAM) - Presidents Update

Reference: 19/692708
Presenter(s): David Miller, President, Friends of Akaroa Museum

1. Purpose of Report
   1.1 This report (attached) is to update the Committee on the activities and events of the Friends of the Akaroa Museum.

2. Staff Recommendations
   That the Akaroa Museum Advisory Committee receive the information in the Friends of Akaroa Museum President’s Update.

Attachments

<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>Report - President of FOAM</td>
<td>14</td>
</tr>
</tbody>
</table>
ACTIVITIES AND EVENTS

1. Cotrina Jean (Tree) MacLeod
   FOAM was extremely saddened at the recent death of a former long-serving Museum staff member, Cotrina (Tree) MacLeod. Tree was a much-appreciated colleague and support to FOAM over many years and will be much missed.

2. Oral History Project.
   Following on from the recent review of prospective interviewees and interviewers, and the administrative review enabling a sound foundation for interviews and storage of records going forward, the FOAM Oral History Project is now completely up to date with a further nine interviews and abstracts having been completed. And we are now reaching out to prospective interviewees over the Winter period. (And a recent article in the Akaroa Mail was aimed at assuring the public of the availability of interviews and abstracts for appointed access). FOAM remains indebted to Carole Francis-Miller, Lynette Curry and Paddy Stronach for their outstanding work.

3. Paving for Posterity.
   The third Tranche of paving stones has now been laid outside the front doors of the Museum and we are gathering orders for Tranche 4. This time, we’ve been reaching out to local businesses as well as families on the Peninsula and the initial response has been very encouraging (we have commitments for $2,100 of orders since June 1st). Our thanks to Hollie Hollander and Fiona Paulin for their recent recruitment activities!

4. FOAM Support for Recent Museum Acquisitions
   As previously noted, FOAM is thrilled to have been able to financially support the recent purchase - in partnership with the Akaroa Museum and Christchurch Art Gallery - of a very significant piece of furniture carved by J. H. Menzies. At time of writing we understand the Menzies acquisition will be on show from November 2019.

5. Peninsula Gravestones
   FOAM has commenced a new project to assist preservation of cemetery headstones at the myriad number of Peninsula cemeteries. Building on the comprehensive survey of 34 Banks Peninsula Cemetry Records documented by Denise and Tony Crafts in 2008-2009, FOAM will work to assemble a high-quality photographic record of historic headstones, grave markers and plaques. Our grateful thanks to Linda Sunderland and Nigel Harrison for leading this new project.

6. Forthcoming FOAM Events
   - Night Court, Saturday 3rd August 2019. FOAM is assisting the Museum in presenting an evening of readings from cases heard before the Akaroa Magistrate in the 19th and early 20th centuries. We are expecting the endless folly of humanity to be aptly depicted!
   - FOAM AGM, Friday 18 October 2019. The date has been set and we are exploring options for the guest speaker.

Dr David Miller
FOAM President
17 June 2019
7. Committee Members’ Exchange of Information

This item provides an opportunity for Committee Members to update each other on recent events and/or issues of relevance and interest to the Committee.