

**Te Pātaka o Rākaihautū**  
**Banks Peninsula Community Board**  
**OPEN MINUTES**

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**Date:** Monday 20 May 2019  
**Time:** 10am  
**Venue:** Akaroa Board Room  
78 Rue Lavaud, Akaroa

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**Present**

Chairperson	Pam Richardson
Deputy Chairperson	Tyrone Fields
Members	Felix Dawson
	Janis Haley
	John McLister
	Jed O'Donoghue
	Tori Peden
	Andrew Turner (via Skype)

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**20 May 2019**

Joan Blatchford  
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- Part A Matters Requiring a Council Decision**  
**Part B Reports for Information**  
**Part C Decisions Under Delegation**
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**Mihi/Karakia Timatanga:** Tyrone Fields

The agenda was dealt with in the following order.

**1. Apologies**

**Part C**  
**Community Board Decision**

There were no apologies for this meeting.

**2. Declarations of Interest**

**Part B**  
There were no declarations of interest recorded.

**3. Confirmation of Previous Minutes**

**Part C**  
**Community Board Resolved BKCB/2019/00044**

That the minutes of the Te Pātaka o Rākaihautū/Banks Peninsula Community Board meeting held on Monday, 6 May 2019 be confirmed, subject to the following correction:-

Item 4.1: Kerry Donnelly, Manager of Lyttelton Farmers' Market, and Wendy Everingham, ~~Lyttelton Information Centre~~ **Project Lyttelton**, spoke to the Board regarding traffic management at the Saturday Farmers' Markets on London Street in Lyttelton.

Jed O'Donoghue/Janis Haley

**Carried**

**4. Public Forum**

**Part B**  
There were no public forum presentations.

**5. Deputations by Appointment**

**Part B**  
There were no deputations by appointment.

## 6. Presentation of Petitions

### Part B

There was no presentation of petitions.

## 7. Reserve Management Committee Meeting Minutes

### Community Board Resolved BKCB/2019/00045

(Original Staff Recommendation accepted without change)

### Part B

That the Banks Peninsula Community Board:

1. Receive the minutes of the following Reserve Management Committees:
  - Lyttelton Reserve Management Committee – 8 April 2019
  - Diamond Harbour Reserve Management Committee – 15 April 2019
  - Pigeon Bay Reserve Management Committee – 22 April 2019

Andrew Turner/Tori Peden

**Carried**

## 8. Correspondence - Lyttelton Port Company - Underwater Noise from Land Based Piling

### Staff Recommendations

That the Banks Peninsula Community Board:

1. Receive the information in the correspondence report dated 20 May 2019

### Community Board Resolved BKCB/2019/00046

### Part B

That the Banks Peninsula Community Board:

1. Receive the information in the correspondence report dated 20 May 2019
2. Notes its appreciation to the Lyttelton Port Company for its efforts to be open and transparent in providing this information to the community.

Tyrone Fields/Janis Haley

**Carried**

## 9. Correspondence - Freedom Camping at Stoddart Point, Diamond Harbour

### Staff Recommendations

That the Banks Peninsula Community Board:

1. Receive the information in the correspondence report dated 20 May 2019.

2. Refer the correspondence to staff with a request to report back on any steps that can be taken to address the concerns in the letter relating to the effects of freedom camping at Stoddart Point.

### **Community Board Resolved BKCB/2019/00047**

#### **Part B**

That the Banks Peninsula Community Board:

1. Receive the information in the correspondence report dated 20 May 2019 and acknowledge the community concerns regarding freedom camping at Stoddart Point.
2. Refer the correspondence to staff with a request to report back on any steps that can be taken to address the concerns in the letter relating to the effects of freedom camping at Stoddart Point, specifically including changes to the Council literature in regard to freedom camping at that site, regulatory reform, signage and enforcement.
3. Request that staff report back to the Board at the 8 July meeting on this issue to allow any changes that need to be in place by 1 December 2019 to be enacted.

Andrew Turner/Felix Dawson

**Carried**

### **10. Banks Peninsula Community Board Discretionary Response Application 20 May 2019: Akaroa District Promotions - Lumiere d'Akaroa Event Staff Recommendations**

That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board:

1. Approves a grant of \$2,000 from its 2018-19 Discretionary Response Fund to Akaroa District Promotions towards security and light and sound for the Lumiere d'Akaroa Event.

### **Community Board Resolved BKCB/2019/00048**

#### **Part C**

That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board:

1. Approves a grant of \$2,000 from its 2018-19 Discretionary Response Fund to Akaroa District Promotions towards security and light and sound for the Lumiere d'Akaroa Event.
2. Requests that a letter of acknowledgement be sent from the Board congratulating the organisers on this very successful event.

Tori Peden/Pam Richardson

**Carried**

### **11. Elected Members' Information Exchange**

#### **11.1 Destination Management Planning - Akaroa**

##### **Board Comment**

The Board discussed the proposed cruise ship schedule for the 2019/2020 season in Akaroa and noted that it showed several days when there would be a large number of cruise ship passengers in the town. The Board expressed its concern that there did not appear to be any destination planning taking place especially in relation to the capacity of local infrastructure, for the times when there were a large number of cruise ship passengers and other visitors in the town. The Board also noted that there needed to be a properly constructed conversation with the community about visitor planning.

### **Community Board Resolved BKCB/2019/00049**

#### **Part B**

That the Banks Peninsula Community Board:

1. Request that ChristchurchNZ be asked to urgently come to talk to the Board about destination management planning for Akaroa including a timeframe, details of community engagement and specific examples showing demand capacity and associated constraints and how they are going to address those.

Felix Dawson/Janis Haley

**Carried**

### **11.2 Lyttelton Cruise Planning**

#### **Community Board Resolved BKCB/2019/00050**

#### **Part B**

That the Banks Peninsula Community Board:

1. Request an update from ChristchurchNZ and Council staff regarding what planning is underway, including infrastructure requirements, and the community opportunities for engagement, for the return of cruise ships to Lyttelton, and the resultant impacts on Akaroa.

Janis Haley/Tyrone Fields

**Carried**

### **11.3 Remuneration Authority - Childcare Allowance**

#### **Community Board Resolved BKCB/2019/00051**

#### **Part B**

That the Banks Peninsula Community Board:

1. Makes a submission in support of the childcare allowance proposed by the Remuneration Authority.
2. Delegates authority to the Chairperson and Deputy Chairperson to approve the final submission.

Tori Peden/John McLister

**Carried**

#### **11.4 Community Board Remuneration**

##### **Community Board Resolved BKCB/2019/00052**

###### **Part B**

That the Banks Peninsula Community Board:

1. Ask for staff advice as soon as possible on the timing for discussions around the setting of the elected members' remuneration for the next triennial term and how the Board can have input into those discussions.

John McLister/Tori Peden

**Carried**

#### **11.5 Andersons Road, Charteris Bay - Speed Limit**

It was reported that a recent meeting of the Charteris Bay Community Association had noted residents' concerns about speeding traffic on Andersons Road, and had requested that the Council introduce a 30kph limit and associated traffic calming measures.

###### **Part B**

That the Banks Peninsula Community Board:

1. Requests that staff review the speed limit and traffic calming on Andersons Road, Charteris Bay.

#### **11.6 Port Welfare Committee**

###### **Part B**

That the Banks Peninsula Community Board:

1. Ask staff to investigate and report back to the Board on the possibility of establishing a Port Welfare Committee (as outlined in the Maritime Labour Convention) in Lyttelton as a sub-committee of the Community Board.

#### **11.7 Lyttelton Historic Museum Society - Letter of Support**

###### **Part B**

That the Banks Peninsula Community Board:

1. Agree to provide a letter of support to the Lyttelton Historic Museum Society's application for funding through COGS Lotteries funding.

**11.8 Park Rangers**

**Part B**

The Board asked that its appreciation and thanks be passed to the Park Rangers Team to acknowledge the work they did with community groups, including weekend working bees and activities.

Andrew Turner left the meeting at 11:43 am

**Karakia Whakamutunga:** Tyrone Fields

**Meeting concluded at 11.51am**

**CONFIRMED THIS 10<sup>TH</sup> DAY OF JUNE 2019**

**PAM RICHARDSON**  
**CHAIRPERSON**