Te Pātaka o Rākaihautū
Banks Peninsula Community Board

AGENDA

Notice of Meeting:
An ordinary meeting of the Te Pātaka o Rākaihautū/Banks Peninsula Community Board will be held on:

Date: Monday 6 May 2019
Time: 10am
Venue: Lyttelton Community Boardroom,
25 Canterbury Street, Lyttelton

Membership
Chairperson Pam Richardson
Deputy Chairperson Tyrone Fields
Members Felix Dawson
Janis Haley
John McLister
Jed O'Donoghue
Tori Peden
Andrew Turner

1 May 2019

Joan Blatchford
Manager Community Governance, Banks Peninsula/Lyttelton
941 5643
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Penelope Goldstone
Manager Community Governance, Banks Peninsula/Akaroa
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Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. If you require further information relating to any reports, please contact the person named on the report.

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Strategic Framework

The Council’s Vision – Christchurch is a city of opportunity for all.
Open to new ideas, new people and new ways of doing things – a city where anything is possible.

Whiria ngā whenu o ngā papa
Honoa ki te mau rua tāukiuki
Bind together the strands of each mat
And join together with the seams of respect
and reciprocity.

The partnership with Papatipu Rūnanga
reflects mutual understanding and respect,
and a goal of improving the economic,
cultural, environmental and social
wellbeing for all.

Overarching Principle
Partnership - Our
people are our taonga
– to be treasured and
encouraged. By working
together we can create
a city that uses their
skill and talent, where
we can all participate,
and be valued.

Supporting Principles
Accountability
Affordability
Agility
Equity
Innovation
Collaboration
Prudent Financial
Management
Stewardship
Wellbeing and
resilience
Trust

Community Outcomes
What we want to achieve together as our city evolves

Strong communities
Strong sense of community
Active participation in civic life
Safe and healthy communities
Celebration of our identity through arts, culture, heritage and sport
Valuing the voices of children and young people

Liveable city
Vibrant and thriving central city, suburban and rural centres
A well connected and accessible city
Sufficient supply of, and access to, a range of housing
21st century garden city we are proud to live in

Healthy environment
Healthy waterways
High quality drinking water
Unique landscapes and indigenous biodiversity are valued
Sustainable use of resources

Prosperous economy
Great place for people, business and investment
An inclusive, equitable economy with broad-based prosperity for all
A productive, adaptive and resilient economic base
Modern and robust city infrastructure and community facilities

Strategic Priorities
Our focus for improvement over the next three years and beyond

Enabling active citizenship and connected communities
Maximising opportunities to develop a vibrant, prosperous and sustainable 21st century city
Climate change leadership
Informed and proactive approaches to natural hazard risks
Increasing active, public and shared transport opportunities and use
Safe and sustainable water supply and improved waterways
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Karakia Whakamutunga
Mihi/Karakia Timatanga

1. Apologies
   At the close of the agenda no apologies had been received.

2. Declarations of Interest
   Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest they might have.

3. Confirmation of Previous Minutes
   That the minutes of the Te Pātaka o Rākaihautū/Banks Peninsula Community Board meeting held on Monday, 15 April 2019 be confirmed (refer page 5).

4. Public Forum
   A period of up to 30 minutes is available for people to speak for up to five minutes on any issue that is not the subject of a separate hearings process.

5. Deputations by Appointment
   Deputations may be heard on a matter or matters covered by a report on this agenda and approved by the Chairperson.
   There were no deputations by appointment at the time the agenda was prepared.

6. Presentation of Petitions
   There were no petitions received at the time the agenda was prepared.
Te Pātaka o Rākaihautū
Banks Peninsula Community Board
OPEN MINUTES

Date: Monday 15 April 2019
Time: 10am
Venue: Little River Service Centre,
4238 Christchurch-Akaroa Road, Little River

Present
Chairperson Pam Richardson
Deputy Chairperson Tyrone Fields
Members Felix Dawson
Janis Haley
John McLister
Tori Peden
Andrew Turner

15 April 2019

Joan Blatchford
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Mihi/Karokia Timatanga: John McLister

The agenda was dealt with in the following order.

1. Apologies
   \[\text{Part C}\]
   
   Community Board Resolved BKCB/2019/00031

   Community Board Decision
   
   Apologies were received and accepted from Jed O’Donoghue for absence and Andrew Turner for lateness.

   Tyrone Fields/Tori Peden \[\text{Carried}\]

2. Declarations of Interest
   \[\text{Part B}\]
   
   Tyrone Fields declared an interest in Item 10.
   Andrew Turner declared an interest in Item 9 Clause 5.a (ii) of the agenda – Shackleton Reserve.

3. Confirmation of Previous Minutes
   \[\text{Part C}\]
   
   Community Board Resolved BKCB/2019/00032

   Community Board Decision
   
   That the minutes of the Te Pātaka o Rākaihautū/Banks Peninsula Community Board meeting held on Monday, 1 April 2019 be confirmed.

   Janis Haley/John McLister \[\text{Carried}\]

4. Public Forum
   \[\text{Part B}\]
   
   There were no public forum presentations.

5. Deputations by Appointment
   \[\text{Part B}\]
   
   There were no deputations by appointment.
6. **Presentation of Petitions**

   **Part B**
   There was no presentation of petitions.

14. **Resolution to Include Supplementary Report**

   **Community Board Resolved BKCB/2019/00033**

   That the report be received and considered at the Te Pātaka o Rākaihautū/Banks Peninsula Community Board meeting on Monday, 15 April 2019.

15. **Review of the Akaroa Design and Appearance Advisory Committee and the Lyttelton Design Review Panel**

   **Board Comment**

   It was noted that the Board had included a request for funding in its submission to the Annual Plan, to pay an honorarium and mileage reimbursement to the Panel and Committee members in the future.

   **Community Board Resolved BKCB/2019/00034**

   *(Original Staff Recommendation accepted without change)*

**Part C**

   That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board:

   1. Restructure the Akaroa Design and Appearance Advisory Committee from a committee of the Board to a subordinate decision making body of the Board with Terms of Reference to reflect its current functions in a format similar to the Lyttelton Design Review Panel.

   2. Confirm the structure for the Lyttelton Design Review Panel and adopt the amended Terms of Reference as at 15 April 2019.

   **Carried**

Andrew Turner arrived at the meeting at 10:39 a.m.


   **Board Comment**
The Board recorded its thanks to all those involved in the process (staff, submitters, Hearings Panel members) for their invaluable input to the production of these plans, and members noted they were looking forward to being involved in the next steps, particularly taking into account the intent of Clause 7 of the recommendation.

Community Board Resolved BKCB/2019/00035

(Original Staff Recommendation accepted without change)

Part C

That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board:

1. Approve the Misty Peaks Reserve Management Plan 2018 as amended, in the form attached to the agenda (Attachment C).
2. Authorise staff to make any typographical changes or to correct minor errors or omissions as the case may be to the Misty Peaks Reserve Management Plan 2018.
3. Give public notice that copies of the Misty Peaks Reserve Management Plan may be inspected at the Council’s offices or on its website.
4. Approve the Te Oka Reserve Management Plan 2018 as amended, in the form attached to the agenda (Attachment D).
5. Authorise staff to make any typographical changes or to correct minor errors or omissions as the case may be to the Te Oka Reserve Management Plan 2018.
6. Give public notice that copies of the Te Oka Reserve Management Plan may be inspected at the Council’s offices or on its website.
7. Request Council to consider a holistic, co-ordinated approach to the Banks Peninsula area including reference to, but not limited to, recreation, ecology and visitation.
8. Note that a number of submitters raised matters considered to be operational in nature, including relating to roading, parking, safety and toilets.

John McLister/Tyrone Fields  
Carried

9. Property Review Process

Board Comment

The Board made several amendments to the Staff Recommendation, in part based on up to date verbal information supplied by staff, which resulted in changed recommendations for the following properties:

- Stoddart Point Reserve – 2H Waipapa Avenue
- Woodills Milk Store – 55 Woodills Road
- Reservoir – 38 Waipapa Avenue
- Little River Education House – 4421 Christchurch-Akaroa Road
- Vacant Land – 2979 Christchurch-Akaroa Road
- Gollans Bay Rubbish Tip – 150 Old Sumner Road
Staff Recommendations:

That the Banks Peninsula Community Board:

Notes that:

1. The purpose of this report is to determine the future use of land holdings that are no longer required, or being utilised, for the purpose that they were originally purchased. This is to be achieved by categorising them into the following three options for incorporation in a recommended resolution to Council.

Three options:

   3.1 Option 1 - Retain for a future strategic purpose.
   3.2 Option 2 - Declared surplus for disposal.
   3.3 Option 3 - Retention to explore an alternative public use.

2. It has received advice through workshops and staff reports (including the public excluded attachment titled “Update January 2019”) on the possible future use of the various land holdings in this report.

3. To help inform a final resolution recommendation those workshop outcomes and suggestions were further reviewed and discussed at a workshop on the 28th January prior to this report being considered. The outcomes of which are summarised as follows:

   a. Woodills Milk Store - 55 Woodills Road
      i. Initial workshop outcome 2018: Option 1 - Retain for a future strategic purpose.
      ii. Staff suggestion: Option 2 - Declared surplus for disposal (noting the lessee indicated after the workshop that they wish to surrender the lease).
      iii. Recent workshop outcome 28 January 2019: There was no interest from other Council infrastructure units i.e. Transport, Parks and 3 Waters. The Board requested that staff discuss with St Johns whether this is a suitable site for their requirements.

   b. BP Meats Development - 67A Rue Lavaud
      i. Recommendation: Option 1 - Retain for a future strategic purpose (and initiate a process to investigate future development options).
      ii. Recent workshop outcome 28 January 2019: That this be referred to Development Christchurch Ltd (DCL) to assess and develop viable commercial regeneration options for the Board to consider and develop a future process from.

   c. Shackleton Reserve - 10 Shackleton Terrace
      i. Recommendation: Option 2 – Declared surplus for disposal.
      ii. Recent workshop outcome 28 January 2019: Parks and Transport have no interest in the property. Support declaring the property surplus.

   d. HMNZS Steadfast - 64 & 86 Governors Bay Road
      i. Initial workshop outcome 2018: Option 1 - Retain for a future strategic purpose.
Te Pātaka o Rākaihautū/Banks Peninsula Community Board

06 May 2019

Item 3 - Minutes of Previous Meeting 15/04/2019

ii. Staff suggestion: Option 3 – Retention and transfer to an alternative public work use. Subject to the criteria below under recommended resolution to Council 5.a being met.

iii. Recent workshop outcome 28 January 2019: Support the staff recommendation i.e. retention for incorporation into the Parks portfolio.

e. Gollans Bay Rubbish Tip - 150 Old Sumner Road

i. Recommendation: Option 3 - Retention and transfer an alternative public work use (Subject to the criteria below under Recommended resolution to Council 5(a) being met)

ii. Recent workshop outcome 28 January 2019: Parks indicated a preliminary view that this was probably of no interest to include in their portfolio and add to the network. The Board requested that the Council’s Parks team further look at this property more closely with the view of retaining it in the Parks portfolio for open space and recreational use, as it currently seems to be actively utilised.

f. Development Land Ngatea Point – 27 Hunters Road, 5A & 31A Te Papau Crescent, 42 Whero Avenue, 399 Bayview Road

i. Recommendation: Option 1 - Retain balance for a future strategic purpose, retain and protect the bush gullies (noting that there is a separate process already underway relating to the protection of the bush gullies).

ii. Recent workshop outcome 28 January 2019: Support the recommendation.

g. Reservoir - 38 Waipapa Avenue

i. Recommendation: Option 2 – Declared surplus for disposal.

ii. Recent workshop outcome 28 January 2019: That the community Board is not aware of any alternative public uses for the site, but acknowledges the community may desire the property be retained as open space. Parks are therefore requested to reconsider whether this property should be retained for that purpose.

h. Stoddart Point Reserve - 2H Waipapa Avenue

i. Recommendation: Option 2 – Declared surplus for disposal.

ii. Recent workshop outcome 28 January 2019: The reason for ownership was not evident and therefore declaring it surplus for disposal is an option. The Community Board wants to further understand adjoining ownership, whether there would be an offer back obligation and what the relationship / arrangement / obligations may or may not be with regards to the postal boxes.

i. Reservoir – 306 Bayview Road

i. Recommendation: Option 2 – Declared surplus for disposal.

ii. Recent workshop outcome 28 January 2019: That the Community Board is not aware of any alternative public uses for the site, but wants to be assured the property is not required for open space / recreation purposes, particularly walking track purposes. Parks are therefore requested to consider whether this property should be retained for that purpose.

j. Rural Land (Store Livestock) – 3381 Christchurch-Akaroa Road
i. Recommendation: Option 2 – Declared surplus for disposal.

ii. Recent workshop outcome 28 January 2019: The Council Senior Policy Planner provided advice that – “these cliffs have high ecological values, they support a significant biota (flora and fauna). Not least they are classified as a nationally rare ecosystem which are a national priority for protection” It was discussed and consider that the staff (including the Parks – Team Leader Biodiversity) need to review this property in that context and provide further advice on whether retention or protection mechanisms are required.

k. Vacant land – 2979 Christchurch-Akaroa Road
   i. Recommendation: Option 2 – Declared surplus for disposal.
   ii. Recent workshop outcome 28 January 2019: The Council Senior Policy Planner provided advice that – “it may have some ecological values on the small cliffs at the base of the property.” It was discussed and consider that the staff (including the Parks – Team Leader Biodiversity) need to review this property in that context and provide further advice on whether retention or protection mechanisms are required.

l. Former Quarry Freehold - 79 Jones Road
   i. Workshop outcome: Consider retention and transfer to an alternative public work use.
   ii. Staff suggestion: Option 2 – Declared surplus for disposal.
   iii. Recent workshop outcome 28 January 2019: The Council Senior Policy Planner provided advice that – “this is a dryland site that may support indigenous biota. We already have some serious biodiversity issues in the Kaitorete / Birdlings Flat area so need to be very sure that the site has no values before disposing of it. It may have restoration potential.” It was discussed and considered that the staff (including the Parks – Team Leader Biodiversity) need to review this property in that context and provide further advice on whether retention or protection mechanisms are required.

m. Little River Education House – 4421 Christchurch-Akaroa Road
   i. Workshop outcome: Consider retention and transfer to an alternative public work use.
   ii. Staff suggestion: Option 2 – Declared surplus for disposal.
   iii. Recent workshop outcome 28 January 2019: It was determined that the tenancy in the house be terminated and it then be demolished as it is at the end of its economic life. There are no Transport requirements for the land. Parks indicated that they would like to check the value of retaining the land or a portion for a connection to Little River Esplanade Reserve or potential for a freedom camping site.

As a result of the above the Community Board recommends to Council that it passes the following resolutions:

4. Option 1.
   a. Approves retention of the following properties for a future strategic purpose.
      i. BP Meats Development - 67A Rue Lavaud and that this be referred to DCL to assess and develop viable commercial regeneration options for the Board to consider and develop a future process from.
ii. Development Land Ngatea Point – 27 Hunters Road, 5A & 31A Te Papau Crescent, 42 Whero Avenue, 399 Bayview Road - Retain for a future strategic purpose yet to be determined and protect the bush gullies (noting that there has been a separate report and process underway relating to the protection of the bush gullies).

5. **Option 2.**

a. Declares the following properties surplus for disposal.

i. Woodills Milk Store - 55 Woodills Road subject to:
   - The property being circularised to determine there is no other alternative public use.
   - St Johns not being interested in the site. If there was an interest that would be reported back to the Board for consideration.

ii. Shackleton Reserve - 10 Shackleton Terrace

iii. Reservoir - 38 Waipapa Ave subject to:
   - The property being circularised internally within Council to determine there is no other alternative public use.

iv. Stoddart Point Reserve - 2H Waipapa Avenue

v. Reservoir – 306 Bayview Road subject to:
   - The property being circularised internally within Council to determine there is no other alternative public use.

vi. Little River Education House – 4421 Christchurch Akaroa Road – subject to:
   - Termination of the tenancy and demolition of the house.
   - The property being circularised internally within Council to determine there is no other alternative public use.

b. Grants delegated authority to the Property Consultancy Manager to:

i. Determine at his discretion satisfaction of the “subject to” conditions.

ii. Commence the sale process for the properties set out in the resolution above in accordance with Council’s normal practices and policies (including unilateral dealings where a tender is not practical).

iii. Conclude the sale of these properties on the best terms considered available, as supported by valuation advice and in consideration of other factors including marketing and market dynamics, including if the minimum price is not achievable by tender then the property may be sold by private treaty.

iv. To do all things and make decisions at his sole discretion that are necessary to give effect to this resolution.

6. **Option 3.**

a. Supports retention of the following properties to explore an alternative public use subject to the conditions below:

i. HMNZS Steadfast - 64 & 86 Governors Bay Road - that this property be retained and transferred into the Parks portfolio.
ii. Gollans Bay Rubbish Tip - 150 Old Sumner Road - the Board request that the Council’s Parks team further look at this property more closely and report back with the view of retaining it in the Parks portfolio for open space and recreational use, as it currently seems to be actively utilised.

iii. Rural Land (Store Livestock) – 3381 Christchurch-Akaroa Road – the Board request that staff (including the Parks – Team leader Biodiversity) review this property in the context of the Council’s Senior Policy Planner advice that there are high ecological values and report back on whether retention or protection mechanisms are required.

iv. Vacant land – 2979 Christchurch-Akaroa Road - the Board request that staff (including the Parks – Team leader Biodiversity) review this property in the context of the Council’s Senior Policy Planner advice that there may be ecological values and report back on whether retention or protection mechanisms are required.

v. Former Quarry Freehold - 79 Jones Road - the Board request that staff (including the Parks – Team leader Biodiversity) review this property in the context of the Council’s Senior Policy Planner advice that there may be ecological values and report back on whether retention or protection mechanisms are required.

b. Retention of the properties is conditional upon staff and the Community Board engaging in a process that identifies an alternative public use that:

i. Can be rationalised,

ii. Satisfies a clearly identified need,

iii. Is supported by a sound and robust business case,

iv. Supports Council strategies,

v. Has established funding in the Council’s annual and long term plans,

vi. Has an identified sponsor i.e. end asset owner (titular internal owner) / sponsor who supports retention for the alternative public use and holds an appropriate budget provision within the LTP.

c. The Community Board is delegated authority to make a retention decision for an alternative use so long as all of the conditions set out in resolution 5 above are met to its satisfaction.

7. Notes the property at 40 Rue Jolie was originally included in this process, but has subsequently been considered in a separate heritage buildings process.

Community Board Recommendation BKCB/2019/00037

Part A

That the Council:

Notes that:
1. The purpose of this report is to determine the future use of land holdings that are no longer required, or being utilised, for the purpose that they were originally purchased. This is to be achieved by categorising them into the following three options for incorporation in a recommended resolution to Council.

Three options:

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3.2 Option 2 - Declared surplus for disposal.
3.3 Option 3 - Retention to explore an alternative public use.

2. It has received advice through workshops and staff reports (including the public excluded attachment titled “Update January 2019”) on the possible future use of the various land holdings in this report.

3. To help inform a final resolution recommendation those workshop outcomes and suggestions were further reviewed and discussed at a workshop on the 28th January prior to this report being considered. The outcomes of which are summarised as follows:

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   ii. Staff suggestion: Option 2 - Declared surplus for disposal (noting the lessee indicated after the workshop that they wish to surrender the lease).
   iii. Recent workshop outcome 28 January 2019: There was no interest from other Council infrastructure units i.e. Transport, Parks and 3 Waters. The Board requested that staff discuss with St Johns whether this is a suitable site for their requirements.

b. BP Meats Development - 67A Rue Lavaud
   i. Recommendation: Option 1 - Retain for a future strategic purpose (and initiate a process to investigate future development options).
   ii. Recent workshop outcome 28 January 2019: That this be referred to Development Christchurch Ltd (DCL) to assess and develop viable commercial regeneration options for the Board to consider and develop a future process from.

c. Shackleton Reserve - 10 Shackleton Terrace
   i. Recommendation: Option 2 – Declared surplus for disposal.
   ii. Recent workshop outcome 28 January 2019: Parks and Transport have no interest in the property. Support declaring the property surplus.

d. HMNZS Steadfast - 64 & 86 Governors Bay Road
   i. Initial workshop outcome 2018: Option 1 - Retain for a future strategic purpose.
   ii. Staff suggestion: Option 3 – Retention and transfer to an alternative public work use. Subject to the criteria below under recommended resolution to Council 5.a being met.
   iii. Recent workshop outcome 28 January 2019: Support the staff recommendation i.e. retention for incorporation into the Parks portfolio.
e. Gollans Bay Rubbish Tip - 150 Old Sumner Road
   i. Recommendation: Option 3 - Retention and transfer an alternative public work use (Subject to the criteria below under Recommended resolution to Council 5(a) being met)
   ii. Recent workshop outcome 28 January 2019: Parks indicated a preliminary view that this was probably of no interest to include in their portfolio and add to the network. The Board requested that the Council’s Parks team further look at this property more closely with the view of retaining it in the Parks portfolio for open space and recreational use, as it currently seems to be actively utilised.

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   i. Recommendation: Option 1 - Retain balance for a future strategic purpose, retain and protect the bush gullies (noting that there is a separate process already underway relating to the protection of the bush gullies).
   ii. Recent workshop outcome 28 January 2019: Support the recommendation.

g. Reservoir - 38 Waipapa Avenue
   i. Recommendation: Option 2 – Declared surplus for disposal.
   ii. Recent workshop outcome 28 January 2019: That the community Board is not aware of any alternative public uses for the site, but acknowledges the community may desire the property be retained as open space. Parks are therefore requested to reconsider whether this property should be retained for that purpose.

h. Stoddart Point Reserve - 2H Waipapa Avenue
   i. Recommendation: Option 2 – Declared surplus for disposal.
   ii. Recent workshop outcome 28 January 2019: The reason for ownership was not evident and therefore declaring it surplus for disposal is an option. The Community Board wants to further understand adjoining ownership, whether there would be an offer back obligation and what the relationship / arrangement / obligations may or may not be with regards to the postal boxes.

i. Reservoir – 306 Bayview Road
   i. Recommendation: Option 2 – Declared surplus for disposal.
   ii. Recent workshop outcome 28 January 2019: That the Community Board is not aware of any alternative public uses for the site, but wants to be assured the property is not required for open space / recreation purposes, particularly walking track purposes. Parks are therefore requested to consider whether this property should be retained for that purpose.

j. Rural Land (Store Livestock) – 3381 Christchurch-Akaroa Road
   i. Recommendation: Option 2 – Declared surplus for disposal.
   ii. Recent workshop outcome 28 January 2019: The Council Senior Policy Planner provided advice that – “these cliffs have high ecological values, they support a significant biota (flora and fauna). Not least they are classified as a nationally rare ecosystem which are a national priority for protection” It was discussed and consider that the staff (including the Parks – Team Leader...
Biodiversity) need to review this property in that context and provide further advice on whether retention or protection mechanisms are required.

k. Vacant land – 2979 Christchurch-Akaroa Road
   i. Recommendation: Option 2 – Declared surplus for disposal.
   ii. Recent workshop outcome 28 January 2019: The Council Senior Policy Planner provided advice that – “it may have some ecological values on the small cliffs at the base of the property” It was discussed and consider that the staff (including the Parks – Team Leader Biodiversity) need to review this property in that context and provide further advice on whether retention or protection mechanisms are required.

l. Former Quarry Freehold - 79 Jones Road
   i. Workshop outcome: Consider retention and transfer to an alternative public work use.
   ii. Staff suggestion: Option 2 – Declared surplus for disposal.
   iii. Recent workshop outcome 28 January 2019: The Council Senior Policy Planner provided advice that – “this is a dryland site that may support indigenous biota. We already have some serious biodiversity issues in the Kaitorete / Birdlings Flat area so need to be very sure that the site has no values before disposing of it. It may have restoration potential.” It was discussed and considered that the staff (including the Parks – Team Leader Biodiversity) need to review this property in that context and provide further advice on whether retention or protection mechanisms are required.

m. Little River Education House – 4421 Christchurch-Akaroa Road
   i. Workshop outcome: Consider retention and transfer to an alternative public work use.
   ii. Staff suggestion: Option 2 – Declared surplus for disposal.
   iii. Recent workshop outcome 28 January 2019: It was determined that the tenancy in the house be terminated and it then be demolished as it is at the end of its economic life. There are no Transport requirements for the land. Parks indicated that they would like to check the value of retaining the land or a portion for a connection to Little River Esplanade Reserve or potential for a freedom camping site.

As a result of the above the Community Board recommends to Council that it passes the following resolutions:

4. Option 1.
   a. Approves retention of the following properties for a future strategic purpose.
      i. BP Meats Development - 67A Rue Lavaud and that this be referred to Development Christchurch Ltd to assess and develop viable commercial regeneration options for the Board to consider and develop a future process from.

      ii. Development Land Ngatea Point – 27 Hunters Road, 5A & 31A Te Papau Crescent, 42 Whero Avenue, 399 Bayview Road - Retain for a future strategic purpose yet to be determined and protect the bush gullies (noting that there
has been a separate report and process underway relating to the protection of the bush gullies).

iii. Stoddart Point Reserve - 2H Waipapa Avenue – because it currently has community value due to the provision of postal services operating from one of the buildings on site. The future of the property to be reconsidered if the postal services are relocated.

5. **Option 2.**
   a. Declares the following properties surplus for disposal.
      i. Shackleton Reserve - 10 Shackleton Terrace
      ii. Reservoir - 38 Waipapa Ave subject to:
          - The property being circularised internally within Council to determine there is no other alternative public use.
          - Information on the proposal to dispose of the property being circulated via the Diamond Harbour Community Association to the local community.
      iii. Reservoir – 306 Bayview Road subject to:
          - The property being circularised internally within Council to determine there is no other alternative public use.
      iv. Vacant land – 2979 Christchurch-Akaroa Road – due to advice from staff that it is not considered to be of any ecological value.

b. Grants delegated authority to the Property Consultancy Manager to:
   i. Determine at his discretion satisfaction of the “subject to” conditions.
   ii. Commence the sale process for the properties set out in the resolution above in accordance with Council’s normal practices and policies (including unilateral dealings where a tender is not practical).
   iii. Conclude the sale of these properties on the best terms considered available, as supported by valuation advice and in consideration of other factors including marketing and market dynamics, including if the minimum price is not achievable by tender then the property may be sold by private treaty.
   iv. To do all things and make decisions at his sole discretion that are necessary to give effect to this resolution.

6. **Option 3.**
   a. Supports retention of the following properties to explore an alternative public use subject to the conditions below:
      i. HMNZS Steadfast - 64 & 86 Governors Bay Road - that this property be retained and transferred into the Parks portfolio.
      ii. Gollans Bay Rubbish Tip - 150 Old Sumner Road - the Board request that the Council’s Parks team further look at this property including discussions with the Board more closely and report back with the view of retaining it in the Parks portfolio for open space and recreational use, as it currently seems to be actively utilised by the public.
iii. Rural Land (Store Livestock) – 3381 Christchurch-Akaroa Road – the Board request that staff (including the Parks – Team leader Biodiversity) review this property in the context of the Council’s Senior Policy Planner advice that there are high ecological values and report back on whether retention or protection mechanisms are required.

iv. Former Quarry Freehold - 79 Jones Road - the Board request that staff (including the Parks – Team Leader Biodiversity) review this property in the context of the Council’s Senior Policy Planner advice that there may be ecological values and report back on whether retention or protection mechanisms are required.

v. Woodills Milk Store - 55 Woodills Road subject to:
   • The property being circularised to determine there is no other alternative public use.
   • St Johns not being interested in the site. If there was an interest that would be reported back to the Board for consideration.

vi. Little River Education House – 4421 Christchurch Akaroa Road – subject to:
   • Termination of the tenancy and demolition of the house.
   • The property being circularised internally within Council to determine there is no other alternative public use.
   • Advice from the Heritage team to establish that there are no heritage values associated with the house.

b. Retention of the properties is conditional upon staff and the Community Board engaging in a process that identifies an alternative public use that:
   i. Can be rationalised,
   ii. Satisfies a clearly identified need,
   iii. Is supported by a sound and robust business case,
   iv. Supports Council strategies,
   v. Has established funding in the Council’s annual and long term plans,
   vi. Has an identified sponsor i.e. end asset owner (titular internal owner) / sponsor who supports retention for the alternative public use and holds an appropriate budget provision within the LTP.

c. The Community Board is delegated authority to make a retention decision for an alternative use so long as all of the conditions set out in resolution 5 above are met to its satisfaction.

7. Notes the property at 40 Rue Jolie was originally included in this process, but has subsequently been considered in a separate heritage buildings process.

Tori Peden/Janis Haley

Carried

Andrew Turner declared an interest in Clause 5.a(i) – of the Board Recommendation and did not take part in the vote for that item.
7. Reserve Management Committee Meeting Minutes  
Community Board Resolved BKCB/2019/00038  
(Original Staff Recommendation accepted without change)  
Part B  
That the Banks Peninsula Community Board:  
1. Receive the minutes of the following Reserve Management Committees:  
   - Lyttelton Reserve Management Committee – 11 March 2019  
   - Robinsons Bay Reserve Management Committee – 25 March 2019  

John McLister/Andrew Turner  
Carried  

8. Akaroa Museum Advisory Committee Minutes - 27 March 2019  
Community Board Resolved BKCB/2019/00039  
(Original Staff Recommendation accepted without change)  
Part B  
That the Banks Peninsula Community Board:  
1. Receive the minutes from the Akaroa Museum Advisory Committee dated 15 April 2019  

Tori Peden/Janis Haley  
Carried  

10. Establishing a Local Response Fund and New Delegation for the Board's Youth Development Fund  
Community Board Resolved BKCB/2019/00040  
Part C  
That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board:  
1. Approves the establishment of a Local Response Fund to be allocated directly from its Discretionary Response Fund, with delegated authority given to three Board members.  
2. Approves its Youth Development Fund allocations with delegated authority given to three Board members.  

Tori Peden/Janis Haley  
Carried  

Tyrone Fields declared an interest in Item 10 and did not take part in the discussion or voting thereon.
12. Elected Members’ Information Exchange

Part B

12.1 Akaroa - General Maintenance
Part B

That the Banks Peninsula Community Board:

1. Note the improvements in maintenance around Akaroa and surrounds and thank staff and contractors for their ongoing work to improve the appearance of the town.

12.4 Akaroa - Multi Sports Body
Part B

That the Banks Peninsula Community Board:

1. Asks staff to provide an outline for the process, as well as a timeline, to respond to the proposal received by the Board to recreate a multi sports body to redevelop the croquet, tennis and netball area in Akaroa.

12.3 Temporary Toilets - Britomart Reserve
Part B

That the Banks Peninsula Community Board:

1. Request information from staff on the retrospective resource consent required for the temporary toilets on the Britomart Reserve, specifically confirmation that the consent is no longer required because the toilets have been removed.

13 Resolution to Exclude the Public
Part C

The meeting did not move into Public Excluded as the Board did not discuss the information contained in the report included under this part of the agenda.

Karakia Whakamutunga: John McLister
Meeting concluded at 12.21pm.

CONFIRMED THIS 6th DAY OF MAY 2019

PAM RICHARDSON
CHAIRPERSON
Item 3 - Minutes of Previous Meeting 15/04/2019
7. Reserve Management Committee Meeting Minutes

Reference: 19/207000
Presenter(s): Liz Carter – Community Board Adviser

1. Purpose of Report
Minutes have been received from the following Reserve Management Committee:

<table>
<thead>
<tr>
<th>Committee</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Okains Bay Reserve Management Committee</td>
<td>2 April 2019</td>
</tr>
</tbody>
</table>

2. Staff Recommendations
That the Banks Peninsula Community Board:

1. Receive the minutes of the Okains Bay Reserve Management Committee – 2 April 2019
2. Acknowledge the resignation of Derek Cox from the Okains Bay Reserve Management Committee.

Attachments

<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>Okains Bay Reserve Management Committee 2 April 2019 Minutes</td>
<td>24</td>
</tr>
</tbody>
</table>
OKAINS BAY RESERVE MANAGEMENT COMMITTEE HELD ON TUESDAY 2<sup>ND</sup> APRIL 2019

Peter Ramsden opened the meeting with a Karakia.

**PRESENT:**
Richard Boleyn (Chairperson), Peter Ramsden, Riki Lewis, Judy Thacker, Nick Thacker, Wayne Kay, Colin Jacka CCC, Helen Hayes CCC, Julia Fettes TRoNT, Aaron Leith TRoNT, Michelle Wallis-Hartley Camp Manager, Pam Richardson Akaroa Community Board Chairperson.

**APOLOGIES:** Nil.

**MINUTES OF THE PREVIOUS MEETING:**
The minutes of the previous meeting held on Tuesday 5<sup>th</sup> February 2019 were passed as true and correct.
Moved Wayne/Nick Carried.

**MATTERS ARISING:**
- Letters of thanks to Carol and Lester Fletcher and Darren Wallis-Hartley to be sent by Sharon.
- Letter re: Lyn Nicholl from Pam to be sent to Colin.
- Cemetery meeting needed to discuss charging for grave sites and cutting of trees.
- Caretaker to graze paddock behind house.
- Museum to let Michelle know if they want to store caravans over off season.
- Terms of reference have been sent, via email and will be discussed in general business.
- Discussion re: land rates and drainage.
- Discussion re: Pohutakawa tree planting.

**CORRESPONDENCE:**

**OUTWARD**
- Letter of support for potable water from Richard.

**INWARD**
- Email from Helen re: Feasibility survey for the hall.
- Email from Derek Cox re: resignation from DoC and the Board.

Moved Judy/Rick ‘That a letter of acceptance of resignation’ be sent to Derek. Carried.
Moved Nick/Wayne ‘That the inward/outward correspondence be accepted.’ Carried.

**FINANCE REPORT:** as tabled by Colin Jacka.
Moved Nick/Peter ‘That the finance report for March 2019 be accepted.’ Carried.

**GENERAL BUSINESS:**
- Richard suggested employing Richie O’Malley to do any building work needed at the camping ground. Richard to ring Richie. Colin has a list of general maintenance jobs that need to be completed over the off season. James Woods will be employed to do painting of roofs, etc.
• Dune restoration work is needed in some areas so waratahs and shade cloth can be used to discourage vehicle access to the beach. Just one drive needs to be clear to take boats and kayaks onto the beach.

• Signage recognising Ngai Tahu and Koukourarata ownership of the land at the beach/camping ground area. A stand for this signage needs to be ordered before the end of June. Colin, Julia, Aaron, Peter and Riki to liaise. 
  Moved Richard/Peter ‘That signage be ordered by said group before the end of June 2019.’ Carried.

• Colin had architect over looking at pavilion upgrade. Possibility of shower container repurposed/refurbished to hold 8 showers or 4 showers and 4 toilets. Board were given copies of plans for pavilion revamp.

• Waitangi Day issues. Camp was not too busy. Crowd was down due to midweek.


• California thistle, convolvulus, couch grass and marram grass need to be managed and sprayed. Processes around use of round-up spray need advice form DoC. Colin to action.

• Money will have to be spent on fitting out pavilion with furniture and fittings.

• Michelle thanked the Board for the walk around and their support and also thanked her workers Amour, Katie and James for their great work.

Peter Ramsden closed the meeting with a Karakia.

Meeting closed at 7.30 pm.

Next meeting on Tuesday June 4th 2019 at 5.30 pm in the pavilion.
8. Pedestrian improvements - Godley Quay/Voelas Road, Lyttelton

Reference: 19/247570

Presenter(s):
Andy Cameron – Junior Project Manager
Lynette Ellis – Manager Planning and Delivery Transport
Bill Homewood – Traffic Engineer
Andrew Hensley – Traffic Engineer

1. Purpose of Report

1.1 The purpose of this report is to advise the Te Pātaka o Rākaihautū/Banks Peninsula Community Board on the outcome of community consultation and ask that it approve the proposed pedestrian improvements at the intersection of Godley Quay and Voelas Road, and safety improvements on Godley Quay.

1.2 The report is also to provide the Te Pātaka o Rākaihautū/Banks Peninsula Community Board with responses to questions raised at the Board meeting of the 15th October 2018 pertaining to proposed pedestrian improvements - Godley Quay/Voelas Road, Lyttelton.

1.3 The report now contains as an attachment a memo to the Board containing two detailed plans for option 2. The first plan shows minimum parking restrictions required to create a safe crossing point at the intersection of Godley Quay and Voelas Road. The second shows the preferred parking restrictions which in addition to providing a safe crossing point also provide a greater level of safety around large vehicles exiting Godley Quay on to Simeon Quay. Attachment F.

2. Executive Summary

2.1 This report is staff generated following community consultation.

2.2 The pedestrian improvements at the intersection of Godley Quay and Voelas Road were initiated to satisfy the requirements of Section 5.3 of the Lyttelton Port Recovery Plan to provide safe convenient public access to Dampier Bay. Details were presented to the Board on 25th June 2018 prior to consultation.

2.3 The changes to road markings on Godley Quay were initiated in response to known safety concerns, and were also presented to the Board on 25th June 2018.

2.4 At its meeting on 15th October 2018, the Board considered a report on the proposed pedestrian improvements for Godley Quay/Voelas Road, and resolved:

*That the report be left to lie on the table and staff be asked to provide further information on:*

2.4.1 Questions supplied by Board members.

2.4.2 A copy of the un-redacted submissions.

2.4.3 Advice from Council staff on the legal challenge received.

2.4.4 Advice on when the ongoing pipeline work on Godley Quay would be completed.

2.4.5 The report be brought back to a meeting held in Lyttelton.

2.5 The additional information requested, and answers to the Board’s questions, is addressed in the memorandum attached to this report as Attachment E.
2.6 At its meeting on 4th February 2019 the Board considered a report on the proposed pedestrian improvements for Godley Quay/Voelas Road, and resolved:

That the report be left to lie on the table and staff be asked to provide the following:

2.6.1 Greater detail in the plan showing option 2
2.6.2 Safety audit to be made available
2.6.3 Site visit to be organised

2.7 Due to site constraints it was considered unsafe to have a group site visit with board members being able to visit the site at their own convenience.

2.8 Additional detail for option 2 was presented on 4th March 2019 at the Board seminar. Staff were requested to bring the report back to the next Board meeting in Lyttelton for a Board decision. Attachment F.

3. Staff Recommendations

That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board:

1. Approve that all existing parking and stopping restrictions on the north east side of Voelas Road, commencing at intersection with Godley Quay and extending in a north westerly direction for a distance of 25 metres be revoked.
2. Approve that all existing parking and stopping restrictions on the south west side of Voelas Road, commencing at intersection with Godley Quay and extending in a north westerly direction for a distance of 15 metres be revoked.
3. Approve that all existing parking and stopping restrictions on the north west side of Godley Quay, between its intersections with Voelas Road and Simeon Quay be revoked.
4. Approve that all existing parking and stopping restrictions on the north west side of Godley Quay, commencing at intersection with Voelas Road and extending in a south westerly direction for a distance of 420 metres be revoked.
5. Approve that all existing parking and stopping restrictions on the south east side of Godley Quay, between its intersections with Simeon Quay and Cyrus Williams Quay be revoked.
6. Approve that all existing parking and stopping restrictions on the north side of Cyrus Williams Quay, commencing at intersection with Godley Quay and extending in an easterly direction for a distance of 20 metres be revoked.
7. Approve that the stopping of vehicles be prohibited on the north east side of Voelas Road, commencing at intersection with Godley Quay and extending in a north westerly direction for a distance of 25 metres.
8. Approve that the stopping of vehicles be prohibited on the south west side of Voelas Road, commencing at intersection with Godley Quay and extending in a north westerly direction for a distance of 15 metres.
9. Approve that the stopping of vehicles be prohibited on the north west side of Godley Quay, commencing at intersection with Simeon Quay and extending in a south westerly direction for a distance of 40 metres.
10. Approve that the stopping of vehicles be prohibited on the north west side of Godley Quay, commencing at intersection with Voelas Road and extending in a north easterly direction for a distance of 13 metres.
11. Approve that the stopping of vehicles be prohibited on the north west side of Godley Quay, commencing at intersection with Voelas Road and extending in a south westerly direction for a distance of 420 metres.

12. Approve that the stopping of vehicles be prohibited on the south east side of Godley Quay, commencing at intersection with Simeon Quay and extending in a south westerly direction for a distance of 370 metres.

13. Approve that the stopping of vehicles be prohibited on the south east side of Godley Quay, commencing at intersection with Cyrus Williams Quay and extending in a northerly direction for a distance of 65 metres.

14. Approve that the stopping of vehicles be prohibited on the south east side of Godley Quay, commencing at point 99 metres north of its intersection with Cyrus Williams Quay and extending in a northerly direction for a distance of 65 metres.

15. Approve that the stopping of vehicles be prohibited on the north side of Cyrus Williams Quay, commencing at intersection with Godley Quay and extending in an easterly direction for a distance of 20 metres.

16. Approve the lane marking changes, kerb alignment changes, traffic island and road surface changes at the intersection of Godley Quay with Voelas Road as detailed in Attachment A.

17. Approve that resolutions 1-16 take effect when the traffic control devices that evidence the restrictions described in the staff report are in place, including any revocations.

4. Context/Background

Opportunity

4.1 Pedestrian improvements at the intersection of Godley Quay and Voelas Road.

The Lyttelton Port Recovery Plan was approved in November 2015 and includes design guidelines for Dampier Bay which detail the requirement to provide pedestrian access onto Godley Quay at the intersection of Voelas Road. The Lyttelton Port Company as part of the marina development at Dampier Bay has provided new steps to link to this location. Council has agreed through the Lyttelton Port Recovery Plan and the memorandum of understanding to provide for safe pedestrian crossing facilities at Godley Quay. The steps have been installed by the Lyttelton Port Company as part of the marina development. They are currently behind security fencing until a safe crossing facility is constructed, however people have been seen walking around the fencing to use the steps. The replacement twin pressure sewer main connecting Naval Point to Norwich Quay has now been constructed along this section of Godley Quay. The completion of these works was required prior to the construction of this project. The sewer main work was completed in November 2018.

4.2 Godley Quay line marking and ‘No Stopping’

Discussions with user groups in the area have raised safety concerns regarding access to Naval Point and the playing fields and the large vehicles mainly from oil companies operating out of the Port.

This part of the project looks to address the following issues on Godley Quay:

- This section of road has poorly defined edges with sharp changes in vertical and horizontal alignment.
- The road caters for a high percentage of heavy vehicles and towing vehicles.
• A small number of vehicles are regularly illegally parked on the pavement resulting in pedestrians having to use the road space at a place where there is poor visibility along the road and also resulting in vehicles being forced to cross the centreline at a location where forward visibility is poor. This is particularly an issue due to the high number of heavy vehicles using Godley Quay.

• The space available for pedestrians to walk when there is no formal path clearly defined.

• Safe parking opportunities are not clearly defined.

The initiation of this part of the project was designed to coincide with the change in road alignment that would occur as a result of the pedestrian upgrade at the intersection of Godley Quay and Voelas Road, and provide for future increases to pedestrian and vehicular traffic volumes.

**Strategic Alignment**

4.3 This report supports the [Council's Long Term Plan (2018 - 2028)](https://www.christchurchcity.govt.nz)

4.3.1 Activity: Traffic Safety and Efficiency

- Level of Service: 10.0.6.1 Reduce the number of casualties on the road network - =129 (reduce by 5 or more per year)

4.3.2 Activity: Active Travel

- Level of Service: 10.5.1.0 Reduce the number of reported cycling and pedestrian crashes on the network - Less than 45

- Level of Service: 16.0.10.0 Improve the perception that Christchurch is a walking friendly city - =84%

**Decision Making Authority**

4.4 Te Pātaka o Rākaihautū/Banks Peninsula Community Board.

**Previous Decisions**

4.5 At its meeting on 15th October 2018, the Board considered a report on the proposed pedestrian improvements for Godley Quay/Voelas Road, and resolved:

*That the report be left to lie on the table and staff be asked to provide further information on:*

4.5.1 Questions supplied by Board members.

4.5.2 A copy of the un-redacted submissions.

4.5.3 Advice from Council staff on the legal challenge received.

4.5.4 Advice on when the ongoing pipeline work on Godley Quay would be completed.

4.5.5 The report be brought back to a meeting held in Lyttelton.

4.6 The additional information requested, and answers to the Board’s questions, is addressed in the memorandum attached to this report as Attachment E.

4.7 At its meeting on 4th February 2019 the Board considered a report on the proposed pedestrian improvements for Godley Quay/Voelas Road, and resolved:

*That the report be left to lie on the table and staff be asked to provide the following:*

4.7.1 Greater detail in the plan showing option 2

4.7.2 Safety audit to be made available
4.7.3 Site visit to be organised

4.8 Due to site constraints it was considered unsafe to have a group site visit with board members being able to visit the site at their own leisure.

4.9 Additional detail for option 2 was presented on 4th March 2019 at the Board seminar. Staff were requested to bring the report back to the next Board meeting in Lyttelton for a Board decision. Attachment F.

Assessment of Significance and Engagement

4.10 The decisions in this report are of low significance in relation to the Christchurch City Council’s Significance and Engagement Policy.

4.11 The level of significance was determined by comparing factors relating to this decision against the criteria set out in Council's Significance and Engagement Policy. The low significance reflects the low numbers of people affected and the level of impact caused to those people.

4.12 The community engagement and consultation outlined in this report reflect the assessment.

5. Options Analysis

Options Considered

5.1 The following reasonably practicable options were considered and are assessed in this report:

- Option 1 – Provide a safe pedestrian crossing at the intersection of Godley Quay and Voelas Road and improvements to Godley Quay line marking including ‘No Stopping’ (preferred option). Attachment B.
- Option 2 – Provide a safe pedestrian crossing at the intersection of Godley Quay and Voelas Road. Attachment A & F.

Options Descriptions

5.2 Preferred Option: Option 1 – Provide a safe pedestrian crossing at the intersection of Godley Quay and Voelas Road and improvements to Godley Quay line marking including ‘No Stopping’.

5.2.1 Option Description: Install a landing, buildout, and traffic island at the intersection of Godley Quay and Voelas Road with associated ‘No stopping’. On Godley Quay provide edge lines, ‘No Stopping’ and changes to centre line, as detailed in Attachments A and B.

5.2.2 Option Advantages

- Provides a safe crossing option on Godley Quay and Voelas Road at the pedestrian access point to the marina development.
- Provides clear delineation between pedestrians and motor vehicles on Godley Quay.
- Clearly defines where vehicles can safely park on Godley Quay.
- Reduces the likelihood of crashes on Godley Quay.
- Provides an improved environment to accommodate the expected growth in traffic and pedestrian volumes.
- Council meets its implementation obligations of the Lyttelton Port Recovery Plan, and resulting obligations under the Memorandum Of Understanding signed by Council; Environmental Canterbury; New Zealand transport Agency; and KiwiRail.
5.2.3 Option Disadvantage

- The loss of 14 potential parking spaces to provide pedestrian improvements at Godley Quay / Voelas Quay intersection.
- The perception of the loss of parking spaces along Godley Quay. Some of this parking is currently taking place on the footpath or causes a hazard in the road way.

**Note:** The current Road User Rules bring many of these spaces as legal parking in to question due to the road environment. For related road user rules see Attachment D

5.3 Option 2 - Provide a safe pedestrian crossing at the intersection of Godley Quay and Voelas Road.

5.3.1 Option Description: Install a landing, buildout, and traffic island at the intersection of Godley Quay and Voelas Road with associated ‘No stopping’.

5.3.2 Option Advantages

- Provides a safe crossing option on Godley Quay and Voelas Road at the pedestrian access point to the marina development.
- Provides an improved environment to accommodate expected growth in pedestrian volumes associated with the Dampier Bay development.
- Council meets its implementation obligations of the Lyttelton Port Recovery Plan, and resulting obligations under the Memorandum of Understanding signed by Council, Environmental Canterbury, the New Zealand Transport Agency and KiwiRail.
- Reduced perception of the loss of parking spaces along Godley Quay. Some of this parking is currently taking place on the footpath or causes a hazard in the road way.

5.3.3 Option Disadvantages

- Availability of safe parking options will not be clearly defined along Godley Quay.
- Clear delineation for pedestrians and vehicles will not be achieved along Godley Quay.
- Known safety issues that have been raised by the community will not be addressed.
- The loss of 14 potential parking spaces to provide pedestrian improvements at Godley Quay / Voelas Quay intersection.

Analysis Criteria

5.4 Create a safe environment for pedestrians and vehicles in accordance with current design guidance, including the Pedestrian Planning and Design Guide, Austroads Guide to Road Design, RTS 14 and Christchurch City Councils Construction Standard Specifications.

5.5 Meeting Council’s obligations in respect of the Lyttelton Port Recovery Plan.

6. Community Views and Preferences

6.1 Community engagement and consultation for this project was undertaken from 10 July 2018 to 30 July 2018. The option was given to respond to pedestrian improvements and the line marking separately. Three response options were given support, do not support, and support with some concerns. Affected property owners and residents were advised of the recommended option by a leaflet drop. The consultation leaflets were hand delivered to 25
properties. The leaflet was also sent to 13 absentee landowners, and key stakeholders. During the course of the engagement, the Council received 17 submissions. Attachment C.

6.2 **Godley Quay/Voelas Road pedestrian improvements:**

6.3 Three submissions were in support, six were not in support, and eight were in support with some concerns making 65% for and 45% against. Some of the concerns raised have been mitigated through design changes.

6.4 Of the six submissions that did not support three were due to the restricted access into Voelas Road for large vehicles. Subsequently the project team has worked with the oil companies to provide a design that accommodates access from Godley Quay in to Voelas Road should Godley Quay become closed. If these three where then assumed to be in support the results are as shown below making 82% for 18% against.
6.4.1 The remaining three “do not support” submitters were generally opposed to the location of the pedestrian improvements. This is covered in more detail in Section 6.9.1 of this report.

6.5 **Godley Quay line marking changes:**

6.6 Six submissions were in support, four were not in support, six were in support with some concerns and one did not specify making 70% for and 24% against. Concerns raised were mainly around parking and is covered in detail in Section 6.9.2 of this report.

6.7 A letter has was sent to all submitters advising of the outcome of the consultation, including details of the Community Board meeting, and how they could speak to their submission if they wished to. Also included in this letter was a link to the feedback received and the Community Board report.

6.8 At the meeting of 15th October 2018 one submitter made a deputation opposed to the loss of parking outside 22 Godley quay, her father’s property. In her deputation she acknowledge concerns about the volume, and speed of traffic travelling on Godley Quay and said that noise, congestion and safety issues were of concern to local residents.

6.9 Team responses to the common themes raised through consultation are as follows:

6.9.1 Pedestrian improvements at the intersection Godley Quay and Voelas Road

- Voelas Road will become inaccessible to large vehicles in emergencies if Godley Quay becomes blocked.
  - Project Team response – After discussions with the fuel company’s representative it has been agreed to lower the pedestrian refuge island to allow large vehicles to drive over it in emergency scenarios once signs have been removed.

- Location of crossing unsafe for pedestrians.
  - Project team response – This location provides the greatest sight line distances for pedestrians crossing Godley Quay in this vicinity and meets current design guidelines. Pedestrians currently transiting along Godley Quay crossing Voelas Road
are exposed to turning vehicles. The construction of a pedestrian refuge island and a raised apron to slow turning vehicles will allow for adequate sight lines for pedestrians. This location is one of the pedestrian connection points to the Dampier Bay development which has been designed in line with the Lyttelton Port Recovery Plan.

- Voelas Road / Simeon Quay intersection and Godley Quay / Simeon Quay intersection need improvements.
  - Project team response – This feedback has been noted, however changes beyond the project area are outside of scope.

- There is no forward notification to traffic of pedestrians crossing.
  - Project team response – Pedestrians crossing signs will be installed as part of the project.

- Right turning out of Voelas should be stopped as it is dangerous.
  - Project team response – Enforcing the banning of a right turn through the introduction of a physical barrier is not an option due to constraints imposed by the layout of the intersection.

6.9.2 Godley Quay line marking and ‘No Stopping’

- Parking will be removed from 32 & 22 Godley Quay adversely affecting the resident’s life.
  - Project team response – Parking is currently occurring on the footpath in this location which is prohibited. This presents a significant risk to both motorists; including large fuel trucks; and pedestrians. Council has an obligation to address safety concerns on the road network. Property No. 32 has a garage and property 22 has parking options within 40m.

- Area for parking proposed between 1 and 18 Godley Quay may be too small (one submitter).
  - Project team response – 11 on street parking spaces will remain between No.1 and No.18 Godley Quay, with a further 23 spaces available in Voelas Road. In addition all these properties have access to off street parking. The current observed daytime demand for these parking spaces is low.

- Will resident permits be issued to people on Voelas Road?
  - Project team response – No. The criteria for resident’s permits are not met in this location. For details of criteria see Attachment D.

- The restriction of car parking through narrow sections of Godley Quay will minimise the need for Fuel tankers to cross the centreline.
  - Project team response – Agree.

1.1

7. Legal Implications
7.1 There is not a legal context, issue or implication relevant to this decision.

8. Risks.
8.1 There are known safety concerns that have been raised to Council.
8.2 Council has obligations to meet through the Lyttelton Port Recovery Plan that relate to this project as detailed above.
9. Next Steps

9.1 Request approval by the Board which if granted would allow commencement of detailed design and construct this financial year.
## 10. Options Matrix

<table>
<thead>
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<th>Issue Specific Criteria</th>
<th>Option 1 - &lt;enter text&gt;</th>
<th>Option 2 - &lt;enter text&gt;</th>
<th>Option 3 - &lt;enter text&gt;</th>
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<td>Cost to Implement</td>
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<td>2018-28 Long Term Plan, Godley Quay/Voelas Road pedestrian improvements (ID# 50181).</td>
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<tr>
<td>Impact on Rates</td>
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<tr>
<td><strong>Climate change</strong></td>
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<td></td>
<td>Project promotes pedestrian activity.</td>
<td>Project promotes pedestrian activity.</td>
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<td><strong>Accessibility Impacts</strong></td>
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<td>Project promotes pedestrian activity around new areas in the City.</td>
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Attachments

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<td>B</td>
<td>Plan - Godley Quay Line Marking</td>
<td>41</td>
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<td>C</td>
<td>Consultation Feedback</td>
<td>42</td>
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<td>D</td>
<td>Road User Rules</td>
<td>48</td>
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<td>E</td>
<td>Pedestrian improvements - Godley Quay/Voelas Road, Lyttleton, further information requested by the Te Pataka o Rakaihautu/Banks Peninsula Community Board at the meeting of 15 October 2018</td>
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</table>

Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).
(a) This report contains:
   (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
   (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.
(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Andy Cameron - Junior Project Manager</th>
</tr>
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<tbody>
<tr>
<td>Approved By</td>
<td>Lynette Ellis - Manager Planning and Delivery Transport</td>
</tr>
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<td>16904</td>
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</table>
Attachment C

Exerts from Road User Rules

6.3 Parking close to corners, bends, etc

1. A driver or person in charge of a vehicle must not stop, stand, or park the vehicle on any part of a roadway so close to any corner, bend, rise, dip, traffic island, or intersection as to obstruct or be likely to obstruct other traffic or any view of the roadway to the driver of a vehicle approaching that corner, bend, rise, dip, traffic island, or intersection unless the stopping, standing, or parking is authorised by signs or markings maintained by the road controlling authority.

2. A driver must not stop, stand, or park a vehicle on any part of a road, whether attended or unattended, within an intersection or within 6 m of an intersection unless the stopping, standing, or parking is authorised by signs or markings maintained by the road controlling authority.


Part 6
Stopping and parking

6.1 Vehicles must be parked with due care and consideration

A driver or person in charge of a vehicle must not stop, stand, or park the vehicle on a road, whether attended or unattended, without due care or without reasonable consideration for other road users.


Residents' parking

A residents' parking permit can make it easier for residents to park outside their own property.

We are not required to provide on-street parking where the amount of off-street parking is insufficient for the number of vehicles at a property.

We will consider installing a residents' parking area outside your property if:

- there is no off-street parking at all on your property and
- there is no space on the property that could be converted to off-street parking and
- there is no private parking within a reasonable distance that could be used and
- there are no other traffic engineering matters that would exclude this, such as parking meters.

If you meet the above conditions you may apply for a residents' parking permit to display in your vehicle.

We will then determine whether a permit and/or a reserved parking area will be issued.
Memorandum

Date: 28/11/2018
From: Andy Cameron Junior Project Manager
To: Banks Peninsula Community Board, Liz Carter Community Board Advisor
Cc: Pedestrian improvements - Godley Quay/Voelas Road, Lyttleoton, further information requested by the Te Pātaka o Rākaihautū/Banks Peninsula Community Board.
Subject: 18/1260995

1. Purpose of this Memo

1.1 The purpose of this memo is to provide further information as requested by the Board at the meeting of 15th October as detailed below:
   - Community Board Resolved BKCB/2018/00108

[Part C]

That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board:

1. Resolve that the report be left to lie on the table and staff be asked to provide further information on:
   - Questions supplied by Board members
   - A copy of the un-redacted submissions
   - Advice from Council staff on the legal challenge received
   - Advice on when the ongoing pipeline work on Godley Quay would be completed

Andrew Turner/Tyrone Fields  Carried

2. Questions later supplied by Board members

2.1 Does the fact that the platform at the top of the steps would be directly in the path of any and all vehicles heading southwest down Godley Quay, until they veer to the right at the last minute to follow a road that slopes to the left, pose a risk to pedestrians?

2.1.1 Staff Response:
   - The project has been independently safety audited and the location of the path was not raised as a safety concern. Pedestrians will have the protection of the kerb which will assist with guiding vehicles around the bend away from the landing. As can be seen from the below plan, the footpath only slightly encroaches on the existing sealed surface, and will not impede on the current path vehicles take.
2.2 Given that almost every vehicle heading southwest down Godley Quay crosses the centre line as it passes through the intersection of Voelas and Godley, do staff consider this to be a risk to pedestrians?

2.2.1 Staff response:
- This will not be a risk to pedestrians. The majority of vehicles do not have to cross the centre line, although it is accepted that larger heavy goods vehicles will have to cross the centre line. This is the existing situation and cannot be resolved as the road space is too narrow. This project does not make it any worse than existing.

2.3 Given that almost every vehicle heading northwest up Godley Quay crosses the centre line as it passes number 26 Godley Quay, would a car parked in a marked bay outside number 22 Godley Quay be a nuisance to pedestrians crossing at the intersection of Voelas and Godley?

2.3.1 Staff response:
- Yes. Cars parking in this location would present a significant risk to pedestrian safety because it blocks the pedestrian visibility. This visibility is known as Crossing Sight Distance (CSD). CSD is essential to have at pedestrian crossing points, as it is the distance a pedestrian requires to be able to see to know that it is safe to cross the road. If this is not provided a pedestrian has to start crossing the road without knowing whether it is safe to cross or not, resulting in a higher probability of a crash occurring as pedestrians will be more likely to step out in front of cars.

2.4 Are strategically placed Stop signs an option?

2.4.1 Staff response:
- Stop signs will offer no benefit to pedestrian crossing movements.

2.5 Can the steps be moved?

2.5.1 Staff Response:
- As part of the Lyttelton Port Recovery Plan, Outline Development Plan, Voelas Road has been designated as a pedestrian access point into Dampier Bay (illustrated below). This connection links the area of Lyttelton to the north west of Dampier Bay with the port development. The final location of the stairs and the eventuating scheme design came about from the need to
meet current standards for pedestrian Crossing Sight Distance, which could only be met in this location and is therefore considered the safest location to have pedestrians crossing.

2.5.2 It should be noted that a change to the existing steps would be expensive and there is no budget provision in the 2018-28 Long Term Plan.

3. **Request for a copy of the un-redacted submissions.**
   3.1.1 **Staff Response:**
   
   A copy of the un-redacted submissions was provided to the Board on 19th October.

4. **Request for advice from Council staff on the legal challenge received.**
   4.1.1 **Staff Response:**
   
   A copy of the response from Council’s Legal Services was provided to the Board on the 19th October.

5. **Request for advice on when the ongoing pipeline work on Godley Quay would be completed.**
   5.1.1 **Staff Response:**
   
   The works on Godley Quay are complete.
   
   The remaining traffic management on Godley Quay associated with the pipe line work being carried out on Simeon Quay has now been removed.
6. Conclusion

6.1 The Pedestrian Improvements - Godley Quay/Voelas Road, Lyttelton options report presented to the Te Pātaka o Rākaihautū/Banks Peninsula Community Board on the 15th October 2018 will be represented on the 17th December 2018.

Attachments

There are no attachments to this report.

Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Andy Cameron - Junior Project Manager</th>
</tr>
</thead>
<tbody>
<tr>
<td>Approved By</td>
<td>Sharon O’Neill - Team Leader Project Management Transport</td>
</tr>
<tr>
<td></td>
<td>Lynette Ellis - Manager Planning and Delivery Transport</td>
</tr>
</tbody>
</table>
5. Godley Quay/Voelas road pedestrian improvements option 2 expanded

Reference: 19/177034
Andy Cameron - Junior Project Manager
Bill Homewood - Traffic Engineer
Lynette Ellis - Manager Planning & Delivery Transport
Andrew Hensley – Traffic Engineer

3.00pm – 3.30pm

<table>
<thead>
<tr>
<th>Purpose / Origin of Seminar</th>
<th>At the Board meeting of the 4th February staff were requested to provide greater clarity on Option 2 of the Pedestrian Improvements – Godley Quay/Voelas Road, Lyttelton report. Attached are two plans showing Option 2 with preferred and minimum parking restrictions</th>
</tr>
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<tbody>
<tr>
<td>Background</td>
<td>Option 1 of the Pedestrian Improvements – Godley Quay/Voelas Road, Lyttelton report was rejected by the Board which requested further information on Option 2 to give the Board a clearer understanding of the impacts this option would have on the local residents parking.</td>
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<tr>
<td>Key Issues</td>
<td>Parking restrictions required to create safe site distances for pedestrians.</td>
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<td>Next Steps</td>
<td>Staff request that the Board approve Option 2 of the Pedestrian Improvements – Godley Quay/Voelas Road, Lyttelton report with preferred parking restrictions at the Board meeting on 18th March 2019.</td>
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**Attachments**

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<tr>
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<td>Option 2 with minimum parking restrictions</td>
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Godley Quay
Pedestrian Improvement - Option 2 - Minimum Parking Restrictions
For Board Approval
Godley Quay
Pedestrian improvements - Option 2 - Preferred Parking Restrictions
For Board Approval
1. **Purpose of Report**
   This report provides information on initiatives and issues current within the Community Board area, to provide the Board with a strategic overview and inform sound decision making.

2. **Staff Recommendations**
   That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board:
   1. Receive the Te Pātaka o Rākaihautū/Banks Peninsula Community Board Area Report for May 2019.

3. **Community Board Activities and Forward Planning**
   3.1 **Memos/Information/Advice to the Board**
      At its 11 April 2019 meeting the Council considered a report from the Board on Lyttelton Seafarers Welfare. The Council resolved to:
      - Formally request that the Lyttelton Port Company fund the Lyttelton Seafarers’ Centre.
      - Request that the Mayor meet with the Chair of Lyttelton Port Company to discuss ongoing options for the funding of the Lyttelton Seafarers’ Centre.
      - Request Christchurch City Holdings Limited to engage with Lyttelton Port Company on options for the ongoing financial support of the Lyttelton Seafarers’ Centre and report back to the Banks Peninsula Community Board and Council.
   3.2 **Board Area Consultations/Engagement/Submission Opportunities**
      3.2.1 **Summit Road Speed Review** – The Board’s submission on the Council’s Summit Road Speed Review is attached.
      3.2.2 **Godley House Site** – Consultation is planned for May/June 2019 to ascertain what the community want to use the Godley House site for now and into the future. This will highlight whether the current classification of the site as Recreation Reserve is appropriate or if the Council needs to review the classification in order to enable community use and development going forward.
   3.3 **Annual Plan and Long Term Plan Matters**
      3.3.1 The Board’s submission to the Council’s Draft Annual Plan 2019/20 is attached.
   3.4 **Board Reporting**
      3.4.1 Board members are asked to highlight topics for inclusion in Newsline, the Board Newsletter and/or the Report to Council.
4. **Community Board Plan – Update against Outcomes**

   4.1 The Community Board Plan is available [here](#).

   4.2 The Board received an update on the Community Board Plan in the March 2019 Area Report. The next update will be compiled as at 30 June 2019 and presented to the Board the next month.

5. **Significant Council Projects in the Board Area**

   5.1 **Strengthening Community Fund Projects**

   5.1.1 The 2019-20 Strengthening Communities Fund closing date for applications was extended to midnight Sunday 14 April 2019.

   5.1.2 At the time of writing five applications had been submitted this year for consideration. Also in this year's funding pool is the application from Project Lyttelton (Activities and Events) approved in 2017 for multi-year funding (year three of three).

5.2 **Other Partnerships with the Community and Organisations**

   5.2.1 **Lyttelton Recreation Centre Activation**

   The Board received a joint presentation on 1 April 2019 from Project Lyttelton and Council staff which set out the shared journey which has led to the development of a Community Facilities Activation Agreement.

   The partners are in the process of investigating alternative booking possibilities for the Recreation Centre.

   5.2.2 **Overview of Banks Peninsula Recreation and Sporting Provision** – A survey is now underway, as is coordination with key stakeholders.

5.3 **Infrastructure Projects**

   5.3.1 **Marine Structures in Outer Bays, Lyttelton Harbour and Akaroa Harbour**

   The budget for this financial year is for repairs to Robinsons Bay Wharf, which is in construction phase.

   5.3.2 **Marine Structures Renewals**

   This programme of work is for the renewal of marine structures around Banks Peninsula, which includes wharfs (excludes Akaroa wharf), jetties, slipways and boat ramps. The programme for this financial year includes 25 sites and there is good progress on all sites.

   5.3.3 **Signal Box - Norwich Quay**

   As of February 2019 this project was on hold due to the proximity of a heritage boat, which is expected to be moved by the end of February.

   5.3.4 **Former Council Stables (Donald Street Stables)**

   The project remains on hold until the future use has been determined. At the time of writing this report, Expressions of Interest were being evaluated.

   5.3.5 **Cressy Terrace Tennis Courts**

   The earthquake damage to the tennis courts, included cracks and uneven areas on the court surface.
This project is unable to progress until the Retaining Wall Renewal project has been completed which is currently being prepared for tender. The expectation is that the budget from this project will be required to support the Retaining Wall Renewal project which is planned for completion late-August 2019 pending the tender submissions, tender evaluation and contractor availability.

5.3.6 Naval Point Development Plan

The Naval Point Development Plan continues to be developed to create a future vision for the area. This includes meeting with recreation and user groups to determine the future use of the site. A set of options are currently being developed for public consultation.

5.3.7 Cass Bay Playground Toilet Renewal

A project has commenced to renew the Cass Bay toilet block. Staff have held initial discussions with the Cass Bay Residents Association and Reserve Management Committee to gain better understanding of requirements for the area. Design and consultation will occur this financial year with construction programmed to commence Spring 2019.

5.3.8 Governors Bay Community Centre and Pool Reserve - Play and Recreation Facilities

The scope of this project is to upgrade the park with play and recreational equipment, landscaping and furniture. As of February 2019, contracts were being finalised for the skate bowl and pump track with construction to start in March / April 2019.

5.3.9 Head to Head Walkway – Governors Bay to Allandale Seawall Renewal

Staff are currently investigating options and working on designs for various sections of the sea wall between Allandale and Governors Bay. Works will be staged over the three financial years where budget has been allocated. This will be reported to the Community Board to determine the appropriate next steps.

5.3.10 Head to Head Walkway

Consultation has recently been undertaken on the route between Orton Bradley Park and Charteris Bay. Staff are also working on sections of track upgrades, signage and route options for the rest of the Head to Head route. This will be reported via the Head to Head Walkway Working Party and the Community Board.

5.3.11 Allandale Hall – Car Park Upgrade

Staff from the Parks Team, Community Facilities Programme Management Team and Community Governance Team attended the meeting of the Allandale Reserve Management Committee (RMC) on 20 March 2019. The plan for the upgrade of the Allandale Hall car park was shared with the RMC for its feedback and approval to progress to detailed design, which was given.

5.3.12 Allandale Reserve Landscape Development Plan

The latest iteration of the Allandale Reserve Landscape Development Plan was also shared with the RMC for its comment. Feedback was provided and the RMC agreed to approve the Landscape Development Plan which will be shared with the Community Board once the RMC’s suggested changes have been made.

Approval was also granted to the Council Arborist to prune the macrocarpa trees along the foreshore and for dead and diseased trees to be removed as indicated on the Draft Landscape Development Plan.
5.3.13 Allandale Hall – Drainage Issue

The RMC took the opportunity to highlight the drainage issues at the rear of the Hall. This issue has been picked up by the Community Facilities Specialist who will ensure a solution is delivered.

5.3.14 Allandale Hall – Transport Yard Lease Income

Allandale RMC has requested $9,300 from the Transport Yard Rental money towards acoustic panelling for the Allandale Hall ceiling. The RMC has indicated that there will be a number of other projects related to the implementation of the Development Plan, for example the purchase of plants, which it will prioritise once the Plan has been received by the Community Board.

5.3.14 Diamond Harbour Track and Signage Renewal

Track work is completed with some signage to be installed in the near future to fully complete this project.

5.3.15 Port Levy Toilet Block Renewal

Staff are currently investigating options, which will be reported to the Community Board to determine appropriate next steps.

5.3.16 Awa-iti Tennis Courts

The Project Manager for the Tennis Courts Project has met with Trustees and the Awa-iti Reserve Management Committee (RMC). The site survey has been undertaken and the Council’s internal designer is working on a concept design for the site on the back of the survey and other testing. A detailed cost estimate will be compiled in conjunction with the concept design for review/comment/any changes.

5.3.6 Awa-iti Gym Equipment

The Awa-iti Reserve Management Committee have been advised that funding has been allocated for the installation of some exercise equipment on the Domain. The local Bootcamp Group has been involved in conversations and formal Council consultation will take place via the Reserve Management Committee and Little River Wairewa Community Trust meetings.

5.3.7 Little River Playground

Planning for the playground has commenced with a formal meeting between Council staff and community representatives, Vanessa Mitchell and Bex Hammond.

5.3.8 Coronation Library (Little River)

The project is currently on hold until the future use has been determined. At the time of writing this report an Expression of Interest recently closed.

5.3.17 Little River Railway Goods Shed

As of February 2019, construction was due to start in late-February with excavation for foundation and drainage at the end of April once authorities are in place.
5.3.18 Little River Drainage

Approximately $825,000 has been allocated for replacement of pipes and other drainage infrastructure in Little River. Council staff will engage with the community as the project progresses.

5.3.19 Kukupa Hostel

This project is on hold until the future use has been determined. As of February 2019 an Expression of Interest was due to be released to the public in April 2019.

5.3.20 Gaiety Hall Renewals and Replacements

Works have now commenced, being mindful of the impact on the local community's use of the Hall for events.

5.3.21 Garden of Tane Renewals

The scope of this project is to undertake capital works in line with the Reserve Management Plan and through consultation with the Garden of Tana Reserve Management Committee. This financial year work is planned on tracks, drainage, trees and signage. All aspects are either in consenting or underway and will be completed this financial year.

5.3.22 Stanley Park Renewal

This project is an ongoing project that involves the completion of works detailed in the Management Plan. This year sees work on replanting, track upgrades and new stone steps at the main entranceway.

5.3.23 Okains Bay Renewal

The scope of this project is to renew playground safety surfacing, landscaping and furniture replacement. This financial year sees the installation of an outside barbeque for the picnic area and planting works throughout the reserve.

5.3.24 Le Bons Bay Toilets

Scheduled work has commenced on increasing the capacity of the public toilets at Le Bons Bay. The location of the disposal site was discussed with resident groups at length and agreement made to proceed with works at the site requested, circled in blue below.
6. Significant Community Issues, Events and Projects in the Board Area

6.1 Okains Bay Feasibility Study

The feasibility study has commenced. The consultants met with the Community Board, Te Runanga o Ngai Tahu and Te Runanga o Koukourārata on 1 April 2019. A Feasibility Survey has been widely circulated and more than 60 responses received to date. On April 7 the consultants met with various stakeholder groups including the Okains Bay Reserve Management Committee, the Okains Enhancement Society, Okains Bay Maori and Colonial Museum Trustees and the School Board. During lunch there was more informal engagement with local community members, including young school learners, teens and retired local pensioners.

Over the course of the day interviews revealed a unified vision for a community hub in the bay. The response regarding location was fairly unanimous between all four groups and individual surveys with only one or two detractors via survey. The Reserve Management Committee (RMC) in partnership with Koukourārata presented their views on the concept plan previously submitted to the Community Board in 2017. They were joined by representatives from the Okains Enhancement Society, and ideas were shared. The plan had been refreshed by a local architect including community feedback. It emerged that there is a unity of vision for what should be done on the site.

There also was shared vision that the space should be welcoming for all the community, and should reflect the local community and the cultures within it. There was a strong message regarding consideration for the environment and sustainability and for the building design to handle flood risk and sea level rise.

The School Board’s feedback after lunch echoed much of what had gone before. There was mention throughout the day of the potential for Edutourism and hosting of educational groups that was in alignment with School Board’s emphasis on cultural learning onsite at Okains Bay School. The consultants met with Museum Board Trustees at Ngai Tahu on 12 April 2019. A preliminary report has begun to be developed, and it is hoped that a final report will be endorsed by June 2019.

7. Parks, Sports and Recreation Update (bi-monthly)

7.1 Community Parks Update
7.1.1 The Metrological Office has predicted cool to warm temperatures ranging from low to high teens, with increasing rainfall. It is typical at this time of year that growth rates decrease region wide. As there has been differing weather patterns in the last 12 months, this cannot be entirely counted on.

7.1.2 **Contract Performance**

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<td>Amenity Mowing</td>
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<td>Informal Mowing</td>
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<td>Winter Sport Mowing</td>
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<td>Winter Cricket Block Maintenance</td>
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<td>Winter Sport Line Marking</td>
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<tr>
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<tr>
<td>Ornamental Garden Maintenance</td>
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<td>BBQ Clean</td>
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</tr>
<tr>
<td>Drinking Fountain Clean</td>
<td>4</td>
</tr>
</tbody>
</table>

7.1.3 **Maintenance Programme for April 2019**

7.1.4 **Maintenance Programme for May 2019**
7.1.5 **Seasonal Sports Field Works**

Winter sports turf maintenance commenced in April 2019.

7.1.6 **Ranger Activity**

**Birdlings Flat** – Council Rangers prepared the Birdlings Flat playground for a community working bee that took place in April 2019. This allowed the working bee to concentrate on repainting the play equipment without spending time stripping back the old paint.

**Laurenson Park** – The border fence located at the frontage of the park was identified as being past its best and as such, Rangers replaced it with new bollard fencing. The park sign has been taken and will be reinstated to its original condition.
7.1.7 General Activities

Corsair Bay – Parks staff have been working with the New Zealand Police to recover costs of removing burnout marks from offenders identified by Police. This should add an extra deterrent for future incidents, as the costs are expected to be in the thousands. This case is still in the judicial process.

Akaroa – Works were conducted to prune the large pines on Beach Road below the Garden of Tane in April 2019.

7.2 Cruise Ship Update

An update from the Regional Harbormaster – Jim Dilley.

Following the recent workshop with the Board two meetings took place at Akaroa with interested parties. These parties were the Residents and Ratepayers Association and a group of community business members. In addition to running through the recent presentation to the Board both groups were updated on the pathway forward with community discussions taking place through the Board.

The draft ‘Code’ (or Principles of Operation document) has been developed with input from some concerned locals, cruise industry, Harbormaster’s Office and Christchurch City Council (CCC). It is the intention of Environment Canterbury to discuss this document with the Board and seek any comments or amendments that may be pertinent. The development of this document has also lead to the following amendments to other existing documents, or new guidance to be produced. Below is a breakdown on the documents and changes:
**Navigation Safety Operating Requirements**: Control the movement of vessels over 40m length. Will be amended to include matters to minimise seabed disturbance, raise awareness of yacht/on-water events taking place, and provide chartlets for tender operators showing 5 knot zones.

**Akaroa Wharf guidelines**: To be a part of the document above (so everything is in one place). Joint CCC and Harbourmaster document just outlining exactly what is allowed, and raising awareness of issues such as vehicle access, multiple vessels using each berth, refuelling, setting up gazebo’s etc. The cruise industry is keen to hear what the on wharf issues are, and how they might play their part in alleviating these. We will work with CCC, wharf users and cruise industry to ensure we provide suitable awareness to all parties of the operations that need to take place and how they may all work alongside each other.

The Environmental Risk Assessment, to be undertaken by a national science organisation, is currently in the stage of quoting costs and timelines. Work will likely start in July.

We have a similar number of cruise ships scheduled for the 2019/2020 season as we had for the season just finished. Lyttelton Port Company has made us aware that they have over 70 bookings for Lyttelton in the 2020/2021 season. We are expecting between about 40 to 60 vessel at Akaroa for the 2020/2021 season but will not have confirmed numbers until much nearer the date.

We are currently working on a format to get regular and informative updates to the Board. Always happy to update, involve, or meet as required, and always happy to have feedback.

### 8. Community Board Funding Update

8.1 At the time of writing, 27 applications had been made to the Board’s 2018-19 Discretionary Response Fund (three of these were Board Projects, one other application has been withdrawn). The Banks Peninsula Discretionary Response Fund 2018-19 allocations are included (attached).

8.2 In July 2018 the Board granted $1,500 for Reserve Management Committees’ (RMC) activity costs from its Discretionary Response Fund 2018-19. Allocations to individual RMCs to date are attached.

8.3 ANZAC Day commemorations will have taken place across Banks Peninsula on 25 April 2019. These were to be held in four locations. Each year, the Board supports/contributes to these events through its Board Project funding.

8.4 The Board will discuss its Board Project nominations for the coming year at a workshop, formally move them at a subsequent Board meeting and allocate funds towards them early in the new financial year (after 1 July 2019).
Attachments

<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>Banks Peninsula Community Board - Submission on Draft Annual Plan 2019-20</td>
<td>70</td>
</tr>
<tr>
<td>B</td>
<td>Banks Peninsula Community Board - Submission on Summit Road Speed Review</td>
<td>79</td>
</tr>
<tr>
<td>C</td>
<td>Banks Peninsula Discretionary Response Fund 2018-19 Allocation</td>
<td>80</td>
</tr>
<tr>
<td>D</td>
<td>Activity Costs - Reserve Management Committees</td>
<td>82</td>
</tr>
</tbody>
</table>

Signatories

**Authors**
- Liz Carter - Community Board Advisor
- Andrea Wild - Community Development Advisor
- Penelope Goldstone - Manager Community Governance, Banks Peninsula/Akaroa
- Amy Hart - Banks Peninsula Support Officer
- Philipa Hay - Community Development Advisor
- Helen Hayes - Community Development Advisor
- Fiona Smith - Support Officer
- Trisha Ventom - Community Recreation Advisor
- Joan Blatchford - Manager Community Governance, Banks Peninsula/Lyttelton

**Approved By**
- Joan Blatchford - Manager Community Governance, Banks Peninsula/Lyttelton
- Penelope Goldstone - Manager Community Governance, Banks Peninsula/Akaroa
- Matthew McLintock - Manager Community Governance Team
- John Filsell - Head of Community Support, Governance and Partnerships
TO: Christchurch City Council  
PO Box 73017  
Christchurch 8156  
Email: katy.mcrane@ccc.govt.nz

SUBMISSION ON: Draft Annual Plan 2019/20

SUBMISSION BY: Banks Peninsula Community Board

CONTACT: Lyttelton Recreation Centre  
PO Box 73027  
CHRISTCHURCH 8154  
Email: amy.hart@ccc.govt.nz

DATE: 5 April 2019

The Banks Peninsula Community Board appreciates the opportunity to provide a submission to the Christchurch City Council on the Draft Annual Plan 2019/20.

The Board’s statutory role is, “to represent, and act as an advocate for, the interests of its community” and “to prepare an annual submission to the territorial authority for expenditure within the community” (Local Government Act 2002, section 52). The Board provides this submission in its capacity as a representative of the communities around Banks Peninsula.

The Board supports all of the capital projects in Banks Peninsula proposed in the Draft Annual Plan, with the amendments outlined in the submission points below.

The Board wishes to be heard in support of this submission.

Yours sincerely,

Pam Richardson  
Chairperson, Banks Peninsula Community Board
<table>
<thead>
<tr>
<th>Chapter</th>
<th>Title</th>
<th>Comment</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Parks &amp; Foreshore Service Plan</td>
<td>Parks maintenance continues to be the most significant and ongoing issue for Banks Peninsula. The Board supports the current Level of Service that Parks are provided, managed and maintained in a clean, tidy, safe, functional and equitable manner but submits that it is often not met on the Peninsula. The Board requests that the Parks maintenance delivery method results in the agreed Level of Service, is regularly monitored and audited and reactive works are undertaken when performance is not achieved. This aligns with the Board’s strategic priority that “the Banks Peninsula environment is well-managed, sustained and enhanced.” The Board also requests that the Council use local contractors on the Peninsula whenever possible. This aligns with the Board’s priority action to “advocate for the Council’s procurement processes to facilitate the use of local contractors.”</td>
</tr>
<tr>
<td>2</td>
<td>Economic Development Service Plan</td>
<td>The large number of visitors to Banks Peninsula continues to put pressure on our infrastructure, natural environment and local communities. Visitors include 200,000+ cruise ship visitors each year, other international visitors, and visitors from Christchurch City, Canterbury and elsewhere in New Zealand. The Board is committed to advocating for strategic planning to manage this impact. The Board strongly supports Level of Service 5.1.7, and the visitor planning for Banks Peninsula led by ChristchurchNZ to contribute to this. The Board suggests that a Working Group is established to guide this work, including representatives of ChristchurchNZ, the Council, the Board, community organisations and local business associations. This aligns with the Council’s strategic priority to &quot;maximize opportunities to develop a vibrant, prosperous and sustainable 21st century city&quot; and the Board’s strategic priority that &quot;visitors to Banks Peninsula enhance the local economy and sustain our natural, social and heritage environments.”</td>
</tr>
<tr>
<td>No.</td>
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<td>Description</td>
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</tr>
<tr>
<td>3</td>
<td>Fees and Charges</td>
<td>Cruise Ship Fee</td>
</tr>
<tr>
<td></td>
<td></td>
<td>The Board welcomes the Council’s proposal to allocate the projected revenue from cruise ship berthing fees in Akaroa for FY2019/20 to increase the maintenance budget for the Akaroa wharf and onshore services. This will make Akaroa a more sustainable tourism destination by improving experiences for both visitors and residents. Some cruise ships will return to Lyttelton once the new cruise ship berth is built. The Board requests that strategic planning is undertaken on how to prepare for and manage this impact so that visitors, residents, local businesses and crew members have a positive experience. The Board requests that the Council increase the berthing fees for cruise ships in Akaroa and Lyttelton, and that this funding is allocated to priorities identified in the strategic visitor planning outlined above and in Item 2. This aligns with the Council’s strategic priority to “maximize opportunities to develop a vibrant, prosperous and sustainable 21st century city” and the Board’s strategic priority that “visitors to Banks Peninsula enhance the local economy and sustain our natural, social and heritage environments.”</td>
</tr>
<tr>
<td>4</td>
<td>Capital Programme</td>
<td>Reserve Management Committees – Capital Projects</td>
</tr>
<tr>
<td></td>
<td></td>
<td>The Board requests that the Council allocate $130,000 for Reserve Management Committees – Capital Projects in the Annual Plan. There are fifteen Reserve Management Committees (RMC) on Banks Peninsula, which are sub-committees of the Board. The RMCs work in conjunction with Council staff to manage reserves that vary from campgrounds to multi-use recreational spaces to conversation areas. Members contribute significant volunteer time to this role. The Council allocated $130,000 for RMC Capital Projects for the current financial year, which is empowering local RMCs to develop projects that benefit local residents and build stronger, more connected communities.</td>
</tr>
<tr>
<td>Item No.</td>
<td>Capital Programme</td>
<td>Banks Peninsula Toilets</td>
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This aligns with the Council’s strategic priority to “enable active citizenship and connected communities” and the Board’s strategic priorities that “the Banks Peninsula environment is well-managed, sustained and enhanced” and “local communities are well-connected.”

The large number of visitors to Banks Peninsula continues to put pressure on infrastructure, including our ageing toilets.

The Board appreciates the information staff have provided on the proposed capital programme for toilets on Banks Peninsula. Recently two additional toilets have been closed at Stoddart Point in Diamond Harbour and the Lyttelton Recreation Ground.

The Board signals the need for increased capital funding for toilets in Banks Peninsula in the next Long Term Plan so that the toilet network can meet the needs of visitors and local communities.

This aligns with the Board’s strategic priorities that “core infrastructure is provided, well-maintained and future-proofed” and “visitors to Banks Peninsula enhance the local economy and sustain our natural, social and heritage environments.”

The Board thanks the Council for establishing the Banks Peninsula Road Working Party as part of the Long Term Plan 2018/28. This has provided a valuable opportunity for the community and Board to partner with staff to prioritise the road work programme. The Board’s submission points are based on the Working Party’s comments.

The Board strongly supports the increased capital funding for each financial year for Banks Peninsula roads as agreed in the Long Term Plan, and requests that all work on a section of road is completed at the same time. The Board also requests that the Banks Peninsula Roading Policy is reviewed so that it is fit for purpose.

The Board supports the current Level of Service 16.0.19, but submits that it is not always met on the Peninsula. The Board signals the need for more operational funding for road
<table>
<thead>
<tr>
<th>Item No.</th>
<th>Programme</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>7</td>
<td>Capital Programme</td>
<td>Okains Bay New Water Supply (ID 52902)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>The Board strongly supports the new capital project to provide potable water for Okains Bay, which is not currently reliably available for the community or campground. This project is a high priority for the local community and the Board. It aligns with the Council’s strategic priority to provide a “safe and sustainable water supply and improved waterways” and the Board’s strategic priorities that “core infrastructure is provided, well-maintained and future-proofed” and “Banks Peninsula is a viable place to live and work.”</td>
</tr>
<tr>
<td>8</td>
<td>Capital Programme</td>
<td>Cass Bay Playground Upgrade (New Project)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>The Cass Bay Playground is well used by local residents and a large number of visitors as the settlement has become a summer destination for Christchurch City. The playground is ageing and lacks accessible equipment, which prevents children with disabilities from enjoying integrated play with their siblings and friends. The Board endorses the Cass Bay Reserves Management Committee’s submission, which requests that the playground and toilet are upgraded at the same time to an accessible standard. This would ensure that the area has a cohesive design that makes effective use of limited space. This aligns with the Council’s strategic priority to “maximise opportunities to develop a vibrant, prosperous and sustainable 21st century city” and the Board’s strategic priority that “local communities are well-connected and supported by easily accessible community facilities.”</td>
</tr>
<tr>
<td>Item No.</td>
<td>Program/Plan</td>
<td>Level of Service</td>
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| 9       | Parks and Foreshore Service Plan Capital Programme | 6.0.1 Reserve Management Committees – Capital Projects and Diamond Harbour Playground | The Board endorses the Diamond Harbour Reserves Management Committee’s submission, which requests the following:  
- $130,000 for Reserve Management Committees – Capital Projects in the Annual Plan (refer Item 4 in the Board’s submission);  
- Pest management, planting and new tracks, which would be funded from the budget above;  
- Improved vegetation and track maintenance on Head to Head Walkway and other tracks in Diamond Harbour (refer Item 1 in the Board’s submission);  
- Renewal of the Diamond Harbour Playground, which the Board signals for the next Long Term Plan.  
This aligns with the Council’s strategic priority to “enable active citizenship and connected communities” and the Board’s strategic priorities that “the Banks Peninsula environment is well-managed, sustained and enhanced” and “local communities are well-connected.” |
| 10      | Capital Programme | Le Bons Bay Hall Upgrade | Le Bons Bay Hall is a popular venue, which attracts weddings and school camping groups from the Peninsula and Christchurch City. The Board endorses the Le Bons Bay Reserve Management Committee’s submission, which requests that the Hall is upgraded. We appreciate that staff are confirming which of the requested upgrades can be provided this financial year.  
This aligns with the Board’s strategic priority that “local communities well-connected and supported by easily accessible community facilities.” |
| 11      | Parks and Foreshore Service Plan | 6.8.2 Parks are provided, managed and maintained in a clean, tidy, safe, functional and equitable manner (asset condition).  
Level of Service 6.3.10 | The Board supports the development of a Port Hills Parks Plan, which would set a strategic direction for management of this area, protect biodiversity and conservation values and guide and promote recreational activities. This would contribute to achieving Levels of Service 6.8.2, 6.3.10 and 6.8.5. |
| Item No. | Strategic Planning and Policy Service Plan | Level of Service 17.0.17 Provide design review advice for developments across the city. | The Lyttelton Design Review Panel and Akaroa Design and Appearance Committee provide effective design advice on local developments. This advice aligns with the requirements of the Christchurch District Plan and is often incorporated into staff planning reports and the applicants’ final designs, which improves design and urban environment outcomes.

Currently the Panel operates on a pro bono basis, and Committee members receive an honorarium of $150 per meeting and mileage reimbursements. However it has been indicated that this budget will not be available next financial year. If these bodies do not receive an honorarium, there is a risk that the professional skillset will not be retained and the quality of advice will decrease.

The Board requests that the Council allocate $21,200 for FY2019/20 to provide an annual honorarium and mileage reimbursements for each of the 12 members of these bodies. Please note: This is based on an honorarium of $200 per meeting per member and mileage reimbursements at the Inland Revenue rate. This would contribute to achieving Level of Service 17.0.17.

Please note: The Urban Design, Resource Consent and Community Governance Teams will continue to provide advice and support to the Panel, Committee and applicants from within existing budgets. |
<table>
<thead>
<tr>
<th>Item No.</th>
<th>Description</th>
<th>Details</th>
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<tbody>
<tr>
<td>13</td>
<td>Funding Impact Statement, including Rating Policy</td>
<td>Land Drainage Targeted Rate</td>
</tr>
<tr>
<td>14</td>
<td>Heritage Service Plan</td>
<td>Level of Service 6.9.1</td>
</tr>
<tr>
<td>15</td>
<td>Capital Programme</td>
<td>Akaroa Wastewater Scheme (ID 596)</td>
</tr>
<tr>
<td>16</td>
<td>Libraries Service Plan</td>
<td>Level of Service 3.1.4 Residents have access to a physical and digital library</td>
</tr>
<tr>
<td>Item</td>
<td>Programme</td>
<td>Description</td>
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<tr>
<td>17</td>
<td>Capital</td>
<td>Purau Foreshore and Reserves Project (ID 18100)</td>
</tr>
<tr>
<td>18</td>
<td>Capital</td>
<td>Banks Peninsula</td>
</tr>
</tbody>
</table>
The Banks Peninsula Community Board appreciates the opportunity to provide feedback on Christchurch City Council’s Summit Road Speed Limit Review.

The Board’s statutory role is, “to represent, and act as an advocate for, the interests of its community” (Local Government Act 2002, section 52). The Board provides this submission in its capacity as a representative of Banks Peninsula communities, including those neighboring the Port Hills and Summit Road.

Our Port Hills provide special backdrops to Lyttelton Harbour and Christchurch, and drivers should spend time to take in the fantastic views across both areas.

The Board therefore supports the proposal to change the speed limit from 100 km/h (and 70 km/h) to 60 km/h on Summit Road and adjoining side roads. A 60 km/h speed limit is appropriate for the condition of these roads, and will help people get to where they have to go safely while having time to appreciate our unique environment.

Yours sincerely,

Pam Richardson
Chairperson, Banks Peninsula Community Board
| Item No.: 9 | Page 80 |

**Banks Peninsula Discretionary Response Fund 2018/19**

<table>
<thead>
<tr>
<th>Previous BUDGET</th>
<th>$13,268.00</th>
</tr>
</thead>
<tbody>
<tr>
<td>Transfer of remaining unallocated funds ($56,645) from the 2018/19 Strengthening Communities Fund to the 2018/19 Discretionary Response Fund</td>
<td>$56,645.00</td>
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<tr>
<td>Credit for unused grant to Project Lyttelton (N. Thompson email 20/11/2018)</td>
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<tr>
<td><strong>Total BUDGET</strong></td>
<td><strong>$70,202.00</strong></td>
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</table>

**Youth Development Fund**

*Allocations made*

- **Angus Latham** $300.00 24/09/2018

**Youth Development Fund Allocated** $300.00

**In Assessment**

- Okains Bay School Board of Trustees - Swimming Pool $2,500
- Akaroa District Promotions Incorporated - Lumiere d'Akaroa $2,000
- Living Streams Community Nursery Trust - Living Springs Nursery Green Space $1,350

**In Assessment Balance** $5,850.00

**Declined**

**Pending Board Approval**

- Riley Flanagan - Youth Development Fund $150

**Pending Board Approval Balance** $150.00

**Shape Your Place Toolkit**

*Allocations Made*

**Shape Your Place Toolkit Allocated** $5,000.00

**Discretionary Response Fund**

*Allocations made*

- Banks Peninsula Community Board - Summer with your Neighbours $3,000.00 9/07/2018
- Banks Peninsula Community Board - Reserve Management Activity Costs $1,500.00 9/07/2018
- Banks Peninsula Community Board - ANZAC Day Services $2,000.00 9/07/2018
- Akaroa Resource Collective Trust - Akaroa Resource Collective Resilience Building Project $25,000.00 13/08/2018
- Diamond Harbour Community Association Incorporated - Community Hall Committee Room Upgrade $2,500.00 13/08/2018
- Wainui Residents Association Incorporated - Hall Access Ramp $1,445.00 13/08/2018
- Little River Community Centre Incorporated - Little River Community Dance $350.00 15/10/2018
- Diamond Harbour Community Association Incorporated - Live at the Point 2019 $1,500.00 15/10/2018
- Little River Playcentre - Playground Upgrade $2,000.00 12/11/2018
- Governors Bay Community Association - Governors Bay Fete and Music Festival $2,648.00 17/12/2018
- Charteris Bay Yacht Club - Openfeet Away Regattas $1,500.00 1/04/2019

**Discretionary Response Fund Allocated** $43,443.00
| TOTAL: Discretionary Response Fund Unallocated | $26,459.00 |
## Activity Costs - Reserve Management Committees

**Year: 2018/19**

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<th>Reserve Management Committee Name</th>
<th>Allocated</th>
<th>Budget</th>
<th>Remaining $</th>
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<td>$200.00</td>
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<td>$63.60</td>
<td>31.80%</td>
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<td>$200.00</td>
<td>100.00%</td>
</tr>
<tr>
<td>6 Duvauchelle</td>
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<td>$200.00</td>
<td>$200.00</td>
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<tr>
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<tr>
<td>8 Le Bons Bay</td>
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<td>$200.00</td>
<td>$200.00</td>
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<td>13 Pigeon Bay</td>
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10. Elected Members’ Information Exchange

This item provides an opportunity for Board Members to update each other on recent events and/or issues of relevance and interest to the Board.