

## **Akaroa Design and Appearance Advisory Committee OPEN MINUTES**

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**Date:** Wednesday 15 May 2019  
**Time:** 2.30pm  
**Venue:** Akaroa Boardroom, 78 Rue Lavaud, Akaroa

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**Present**

Chairperson

Pam Richardson - Banks Peninsula Community Board Representative

Members

Janis Haley - Banks Peninsula Community Board Representative

John Davey - Consultant

Lynda Wallace - Community Representative

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**15 May 2019**

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- Part A Matters Requiring a Council Decision**  
**Part B Reports for Information**  
**Part C Decisions Under Delegation**
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The agenda was dealt with in the following order.

## **1. Apologies**

### **Part C Committee Decision**

Apologies for absence were received and accepted from Victoria Andrews and William Fulton.

## **2. Declarations of Interest**

**Part B**  
There were no declarations of interest recorded.

## **3. Confirmation of Previous Minutes**

### **Part C Committee Resolved ADAA/2019/00003**

That the minutes of the Akaroa Design and Appearance Advisory Committee meeting held on Wednesday, 30 January 2019 be confirmed.

Richardson/Haley

**Carried**

## **4. Deputations by Appointment**

**Part B**  
There were no deputations by appointment.

## **5. Place de la Poste - Proposed Replacement Toilets**

### **Committee Comment**

The Committee favoured a simple cladding, possibly a plaster finish to be in keeping with other buildings in the immediate area. Members also commented on, or questioned, the following elements of the proposed building:

- Doors
- Sanitary bins
- Accessibility
- Accessibility signage

Staff reported that the building would be fully compliant with current accessibility requirements.

### **Staff Recommendations**

That the Akaroa Design and Appearance Advisory Committee:

1. Receive the information in the report.
2. Provide comment as appropriate

### **Committee Resolved ADAA/2019/00004**

#### **Part C**

That the Akaroa Design and Appearance Advisory Committee:

1. Receive the information in the report.
2. Provide the following comments on the proposal:
  - Cladding should be a textured coating finish over a cement board or similar
  - Doors should have a smooth finish
  - The building to be painted in similar colours to the current building
  - The Committee prefers not to have a screen outside the urinal compartment if the inside can be reconfigured appropriately
  - The accessible toilet signage should only be outside the appropriate compartment

Haley/Wallace

**Carried**

## **6. Committee Members' Exchange of Information**

### **Part B**

#### **6.1 Outstanding Actions**

##### **Part B**

The Committee requested an update on the actions recorded at the 30 January meeting:

- Akaroa Character Overlay
- 117 Rue Jolie
- Black Cat Signage

#### **6.2 Britomart Reserve**

##### **Part B**

The Committee noted that the fence posts around the Britomart Reserve adjacent to the Akaroa Wharf were dated as circa 1907-1908 and suggested that the top portions of the remaining original totara posts could be reused in any landscaping of the reserve.

**Meeting concluded at 3.18pm.**

**CONFIRMED THIS 3rd DAY OF July 2019**

**PAM RICHARDSON**  
**CHAIRPERSON**