Akaroa Design and Appearance Advisory Committee

AGENDA

Notice of Meeting:
An ordinary meeting of the Akaroa Design and Appearance Advisory Committee will be held on:

Date: Wednesday 15 May 2019
Time: 2.30pm
Venue: Akaroa Boardroom, 78 Rue Lavaud, Akaroa

Membership
Chairperson
Pam Richardson - Banks Peninsula Community Board Representative

Members
Janis Haley - Banks Peninsula Community Board Representative
Victoria Andrews - Akaroa Civic Trust Representative
John Davey - Consultant
William Fulton - Consultant
Lynda Wallace - Community Representative

10 May 2019

Liz Carter
Community Board Advisor
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liz.carter@ccc.govt.nz
www.ccc.govt.nz

Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. If you require further information relating to any reports, please contact the person named on the report.

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Strategic Framework

The Council’s Vision – Christchurch is a city of opportunity for all.
Open to new ideas, new people and new ways of doing things – a city where anything is possible.

Whiria ngā whenu o ngā papa
Honoa ki te maurua tāukiuki

Bind together the strands of each mat
And join together with the seams of respect and reciprocity.

The partnership with Papatipu Rūnanga reflects mutual understanding and respect, and a goal of improving the economic, cultural, environmental and social wellbeing for all.

Overarching Principle
Partnership - Our people are our taonga – to be treasured and encouraged. By working together we can create a city that uses their skill and talent, where we can all participate, and be valued.

Supporting Principles
Accountability
Affordability
Agility
Equity
Innovation
Collaboration
Prudent Financial Management
Stewardship
Wellbeing and resilience
Trust

Community Outcomes
What we want to achieve together as our city evolves

Strong communities
Strong sense of community
Active participation in civic life
Safe and healthy communities
Celebration of our identity through arts, culture, heritage and sport
Valuing the voices of children and young people

Liveable city
Vibrant and thriving central city, suburban and rural centres
A well connected and accessible city
Sufficient supply of, and access to, a range of housing
21st century garden city we are proud to live in

Healthy environment
Healthy waterways
High quality drinking water
Unique landscapes and indigenous biodiversity are valued
Sustainable use of resources

Prosperous economy
Great place for people, business and investment
An inclusive, equitable economy with broad-based prosperity for all
A productive, adaptive and resilient economic base
Modern and robust city infrastructure and community facilities

Strategic Priorities
Our focus for improvement over the next three years and beyond

Enabling active citizenship and connected communities
Maximising opportunities to develop a vibrant, prosperous and sustainable 21st century city
Climate change leadership
Informed and proactive approaches to natural hazard risks
Increasing active, public and shared transport opportunities and use
Safe and sustainable water supply and improved waterways
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1. **Apologies**
   At the close of the agenda no apologies had been received.

2. **Declarations of Interest**
   Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest they might have.

3. **Confirmation of Previous Minutes**
   That the minutes of the Akaroa Design and Appearance Advisory Committee meeting held on [Wednesday, 30 January 2019](#) be confirmed (refer page 5).

4. **Deputations by Appointment**
   There were no deputations by appointment at the time the agenda was prepared.
Akaroa Design and Appearance Advisory Committee
OPEN MINUTES

Date: Wednesday 30 January 2019
Time: 2.30pm
Venue: Akaroa Boardroom, 78 Rue Lavaud, Akaroa

Present
Chairperson
Pam Richardson - Banks Peninsula Community Board Representative
Janis Haley - Banks Peninsula Community Board Representative
Victoria Andrews - Akaroa Civic Trust Representative
John Davey – Consultant
Dave Margetts – Heritage NZ
Milly Woods – Heritage NZ
Lynda Wallace - Community Representative

Members

Staff
Maria Adamski – Asset Engineer – Buildings & Heritage (by Virtual Meeting Room)
Kent Wilson – Senior Planner (by Virtual Meeting Room)
Aliesha Esker – Engagement Advisor (by Skype)
Liz Carter – Community Board Advisor
Fi Smith – Support Officer

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www.ccc.govt.nz/Council/meetingminutes/agendas/index
The agenda was dealt with in the following order.

1. **Apologies**
   
   Part C
   
   Committee Decision
   
   Apologies were received and accepted from William Fulton.

2. **Declarations of Interest**
   
   Part B
   
   There were no declarations of interest recorded.

3. **Confirmation of Previous Minutes**
   
   Part C
   
   Committee Resolved ADAA/2019/00001
   
   Committee Decision
   
   That the minutes of the Akaroa Design and Appearance Advisory Committee meeting held on Wednesday, 3 October 2018 be confirmed.

   Victoria Andrews/Lynda Wallace

   Carried

4. **Deputations by Appointment**
   
   Part B
   
   There were no deputations by appointment.

5. **Temporary Toilet Proposal - 82 Beach Road, Akaroa**
   
   Committee Comment
   
   Planning staff outlined the rules and conditions in relation to the area where is was proposed to install the temporary toilet block on the Britomart Reserve.

   Committee members had a number of concerns with the proposal, including:
   
   - Toilets being highly visual on that site
   - Impact on the Akaroa Historic Area
   - Proximity of the site to the Akaroa Wharf
• Length of time that it is proposed the toilets would be on site
• Visual impact on other heritage structures on the site
• Intrusion into one of the few green spaces in Akaroa

**Staff Recommendations**

That the Akaroa Design and Appearance Advisory Committee:

1. Receive the information in the report.
2. Provide comment as appropriate.

**Committee Decisions under Delegation**

**Part C**

That the Akaroa Design and Appearance Advisory Committee:

1. Receive the information in the report.
2. Provide the following comments on the proposal:

   The visual impact of the toilet block is unacceptable and incompatible with its surroundings where it will have a negative impact on the open green space, the Akaroa Historic Area, the heritage setting and the community.

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**6. Akaroa Design and Appearance Advisory Committee - Meeting Schedule 2019**

**Committee Resolved ADAA/2019/00002**

Original Staff Recommendation accepted without change.

**Part C**

That the Akaroa Design and Appearance Advisory Committee:

1. Adopt the following meeting schedule from 13 February to 4 September 2019:

   - **Wednesday 13 February** 2.30pm Akaroa Boardroom
   - **Wednesday 6 March** 2.30pm Akaroa Boardroom
   - **Wednesday 3 April** 2.30pm Akaroa Boardroom
   - **Wednesday 1 May** 2.30pm Akaroa Boardroom
   - **Wednesday 5 June** 2.30pm Akaroa Boardroom
   - **Wednesday 3 July** 2.30pm Akaroa Boardroom
   - **Wednesday 7 August** 2.30pm Akaroa Boardroom
   - **Wednesday 4 September** 2.30pm Akaroa Boardroom

   *Note: Meetings will only be held if there are plans or other business to consider.

Victoria Andrews/Janis Haley  

Carried
7. Committee Members’ Exchange of Information

7.1 Akaroa Character Overlay
Part B

The Committee requested a copy of the final document showing the Akaroa Character Area Overlay, as per the draft presented to the Committee in June 2017.

7.2 117 Rue Jolie
Part B

The Committee requested information on why plans for the remodelling of the dwelling at 117 Rue Jolie, Akaroa were not brought to this Committee for comment.

7.3 Black Cat Signage
Part B

The Committee noted that the signage erected by the Black Cat business was contrary to the recommendations of this Committee, and members requested a briefing on the compliance of signage in Akaroa.

Meeting concluded at 3.37pm.

CONFIRMED THIS 6th DAY OF MARCH 2019

PAM RICHARDSON
CHAIRPERSON
5. Place de la Poste - Proposed Replacement Toilets

Reference: 19/456337
Presenter(s): Maria Adamski - Asset Engineer – Buildings and Heritage

1. Purpose of Report
   1.1 The purpose of this report is for the Akaroa Design and Appearance Advisory Committee to consider the proposed replacement toilets for Place de la Poste (adjacent to Akaroa Service Centre, at 78 Rue Lavaud, Akaroa).
   1.2 The preliminary concept design plans for the proposed toilets are attached to this report.

2. Staff Recommendations
   That the Akaroa Design and Appearance Advisory Committee:
   1. Receive the information in the report.
   2. Provide comment as appropriate

Attachments

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<tr>
<td>A</td>
<td>Preliminary Concept Design Plans - Place de la Poste toilets - 1 May 2019</td>
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Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).
(a) This report contains:
   (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
   (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.
(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council’s significance and engagement policy.

Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Liz Carter - Community Board Advisor</th>
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<tr>
<td>Approved By</td>
<td>Liz Carter - Community Board Advisor</td>
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SALES DRAWING - INDICATIVE ONLY

FRONT PERSPECTIVE
SALES DRAWING - INDICATIVE ONLY
SALES DRAWING - INDICATIVE ONLY
6. Committee Members’ Exchange of Information

This item provides an opportunity for Committee Members to update each other on recent events and/or issues of relevance and interest to the Committee.