Te Pātaka o Rākaihautū
Banks Peninsula Community Board
AGENDA

Notice of Meeting:
An ordinary meeting of the Te Pātaka o Rākaihautū/Banks Peninsula Community Board will be held on:

Date: Monday 1 April 2019
Time: 10am
Venue: Lyttelton Community Boardroom,
25 Canterbury Street, Lyttelton

Membership
Chairperson Pam Richardson
Deputy Chairperson Tyrone Fields
Members Felix Dawson
Janis Haley
John McLister
Jed O'Donoghue
Tori Peden
Andrew Turner

26 March 2019

Joan Blatchford
Manager Community Governance, Banks Peninsula/Lyttelton
941 5643
joan.blatchford@ccc.govt.nz

Penelope Goldstone
Manager Community Governance, Banks Peninsula/Akaroa
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Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. If you require further information relating to any reports, please contact the person named on the report.

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Strategic Framework

The Council’s Vision – Christchurch is a city of opportunity for all.
Open to new ideas, new people and new ways of doing things – a city where anything is possible.

Whiria ngā whenu o ngā papa
Honoa ki te maurua tāukiuki
Bind together the strands of each mat
And join together with the seams of respect
and reciprocity.

The partnership with Papatipu Rūnanga
reflects mutual understanding and respect,
and a goal of improving the economic,
cultural, environmental and social
wellbeing for all.

Overarching Principle
Partnership – Our
people are our taonga
– to be treasured and
encouraged. By working
together we can create
a city that uses their
skill and talent, where
we can all participate,
and be valued.

Supporting Principles
Accountability
Affordability
Agility
Equity
Innovation
Collaboration
Prudent Financial
Management
Stewardship
Wellbeing and
Resilience
Trust

Community Outcomes
What we want to achieve together as our city evolves

Strong communities
Strong sense of
community
Active participation in
civic life
Safe and healthy
communities
Celebration of our
identity through arts,
culture, heritage and
sport
Valuing the voices of
children and young
people

Liveable city
Vibrant and thriving
central city, suburban
and rural centres
A well connected and
accessible city
Sufficient supply of, and
access to, a range of
housing
21st century garden city
we are proud to live in

Healthy environment
Healthy waterways
High quality drinking
water
Unique landscapes and
indigenous biodiversity
are valued
Sustainable use of
resources

Prosperous economy
Great place for people,
business and investment
An inclusive, equitable
economy with broad-
based prosperity for all
A productive, adaptive
and resilient economic
base
Modern and robust
city infrastructure and
community facilities

Strategic Priorities
Our focus for improvement over the next three years and beyond

Enabling active citizenship and connected
communities
Climate change
leadership

Maximising opportunities to develop a vibrant,
prosperous and sustainable 21st century city
Informed and proactive
approaches to natural
hazard risks
Increasing active, public
and shared transport
opportunities and use
Safe and sustainable
water supply and
improved waterways
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Karakia Whakamutunga
Mihi/Karakia Timatanga

1. Apologies
   At the close of the agenda no apologies had been received.

2. Declarations of Interest
   Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest they might have.

3. Confirmation of Previous Minutes
   That the minutes of the Te Pātaka o Rākaihautū/Banks Peninsula Community Board meeting held on Monday, 18 March 2019 be confirmed (refer page 5).

4. Public Forum
   A period of up to 30 minutes is available for people to speak for up to five minutes on any issue that is not the subject of a separate hearings process.

   4.1 Jenny Healey
   Jenny Healey will speak on behalf of the Cass Bay Reserve Management Committee regarding its submission on the Draft Annual Plan.

5. Deputations by Appointment
   Deputations may be heard on a matter or matters covered by a report on this agenda and approved by the Chairperson.
   There were no deputations by appointment at the time the agenda was prepared.

6. Presentation of Petitions
   There were no petitions received at the time the agenda was prepared.
Te Pātaka o Rākaihautū
Banks Peninsula Community Board
OPEN MINUTES

Date:               Monday 18 March 2019
Time:               10am
Venue:              Akaroa Board Room
                    78 Rue Lavaud, Akaroa

Present

Chairperson            Pam Richardson
Deputy Chair           Tyrone Fields
Members                Felix Dawson
                        Janis Haley
                        John McLister
                        Jed O’Donoghue

18 March 2019

Joan Blatchford
Manager Community Governance, Banks Peninsula/Lyttelton
941 5643
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Mihi/Karakia Timatanga: John McLister

Obituaries
The meeting observed a minutes silence in remembrance of the 50 victims of the Christchurch mosque shootings.

The Chairperson noted the recent death of Peter de Latour, who was a past Chairman of the former Akaroa Councty Council.

The agenda was dealt with in the following order.

1. Apologies
   Part C
   Community Board Resolved BKCB/2019/00027
   Community Board Decision
   Apologies were received and accepted from Tori Peden and Andrew Turner for absence.
   Jed O'Donoghue/Tyrone Fields
   Carried

2. Declarations of Interest
   Part B
   There were no declarations of interest recorded.

3. Confirmation of Previous Minutes
   Part C
   Community Board Resolved BKCB/2019/00028
   Community Board Decision
   That the minutes of the Te Pātaka o Rākaihautū/Banks Peninsula Community Board meeting held on Monday, 4 March 2019 be confirmed.
   Janis Haley/Jed O'Donoghue
   Carried

4. Public Forum
   Part B
4.1 **Hugh Waghorn – Lions Club - Paddy’s Market**

Hugh Waghorn spoke on behalf of the Akaroa and Bays Lions Club regarding the Council owned shed at Takapuneke that the Lions Club uses to store goods for its Paddy’s Market which is held annually in Akaroa. The Club realised that the shed may not be available in the long term and he asked that the club be considered if any other Council building became available.

Mr Waghorn also requested permission to replace a tree that had died, which the Lions Club had donated in 1994 to commemorate a Lions Convention held in Akaroa.

Mr Waghorn also thanked the Board for all its work in Akaroa and acknowledged a number of Council contractors that were doing great work in the town.

**Part B**

That the Banks Peninsula Community Board:

1. Agree to refer the issues raised by Mr Waghorn to Parks and Property staff for information, investigation and report back to the Board.
2. Thank Mr Waghorn for his presentation.

4.2 **Victoria Andrews**

Victoria Andrews spoke regarding various issues in Akaroa, including the heritage and amenity values of the Britomart Reserve, the current traffic management plan for cruise ship days and the Akaroa Wharf including access for the disabled.

**Part B**

That the Banks Peninsula Community Board:

1. Refer the Health and Safety issues raised regarding the Akaroa Wharf, including access for all persons, to staff for investigation and a report back to the Board.
2. Thank Ms Andrews for her presentation.

**Attachments**

A  Akaroa Wharf and Related Issues  
B  Akaroa Wharf and Traffic - Victoria Andrews - Banks Peninsula Community Board 18 March 2019

4.3 **Mike Norris – Akaroa Civic Trust**

Mike Norris spoke on behalf of the Akaroa Civic Trust regarding Yew Cottage, the Britomart Reserve temporary toilets and a cruise ship passenger levy.

Mr Norris expressed concern that Yew Cottage floods every time it rains heavily, and he questioned what was being done to remedy this. It was noted that a report would be presented to the Board in the near future regarding Yew Cottage.

Mr Norris also reported that the Akaroa Civic Trust does not support the temporary toilets on the Britomart Reserve and believe they should never have been placed on the reserve.

Mr Norris said he understood that the Council could not impose a passenger levy on cruise ship visitors, but he suggested the possibility of increasing cruise ship berthing fees in Akaroa to pay for local projects, including the Akaroa Health Hub.
Part B

That the Banks Peninsula Community Board:

1. Note the issue raised, regarding increasing the cruise ship berthing, for discussion as part of the Board’s Annual Plan submission.

2. Thank Mr Norris for his presentation.

Attachments

A Akaroa Civic Trust - Mass Tourism - Banks Peninsula Community Board - 18 March 2019

4.4 Harry Stronach – Akaroa Residents and Ratepayers Association

Harry Stronach spoke on behalf of the Akaroa Residents and Ratepayers Association regarding a survey that the group had run on the Akaroavoice.org website in December 2018-January 2019.

Mr Stronach reported that the survey was an opinion based survey asking for feedback on a number of issues including cruise ship visits, infrastructure in Akaroa and how people generally viewed the Council performance in the town. He undertook to circulate the survey results to the Board.

Part B

That the Banks Peninsula Community Board:

1. Agree to have a discussion on the findings of the Akaroa Residents and Ratepayers Association survey, once Board members had been able to view it and read the results.

2. Thank Mr Stronach for his presentation.

Attachments

A Akaroa Residents and Ratepayers Association - Jan 2019 Survey Results

4.5 Darin Rainbird

Darin Rainbird spoke regarding the Akaroa Mini Golf Course, and a letter of support for cruise ship visits to Akaroa, which had previously been sent to the Board.

Mr Rainbird said he and his business partner Donald Patterson wanted to develop the mini golf course into more of a sculpture garden and revamp the course. This is still in the planning stages.

Mr Rainbird reported that 310 signatures were collected on a letter in support of retaining cruise ship visits to Akaroa, by both residents and staff working in tourism based employment in the town.

Part B

That the Banks Peninsula Community Board:

1. Receives the information provided by Mr Rainbird and requests that he have discussions with Property staff regarding his proposals for the Mini Golf Course.

2. Thank Mr Rainbird for his presentation.

4.6 Leigh Hickey and Lynda Wallace - Lumiere d’Akaroa
Leigh Hickey and Lynda Wallace spoke on behalf of Akaroa District Promotions and the Garden of Tane Reserve Management Committee regarding the Lumiere d’Akaroa Light Festival being held on Saturday 18 May 2019.

They reported that the project has a $25,000 budget and although there has already been a significant amount raised towards the project, the organisers plan to apply for some funding through the Board’s Discretionary Response Fund.

Part B

That the Banks Peninsula Community Board:

1. Receives the information provided regarding the Lumiere d’Akaroa Light Festival and looks forward to receiving the application for funding.
2. Thanks Ms Hickey and Ms Wallace for their presentation.

5. Deputations by Appointment

Part B

5.1 Akaroa Wharf Structures Update – Paul Milligan, Black Cat Cruises

Paul Milligan spoke on behalf of Black Cat Cruises regarding the report Akaroa Wharf Structures Update – Item 8 of the agenda. Mr Milligan said the company was trying to comply with Council requirements regarding its building on the Akaroa Wharf, but he was seeking clarification on exactly what the Board was requesting. He explained that Black Cat was trying to comply with the Board’s requests but that in some cases this was not possible – for example removing the external ramps would result in the building being non-compliant.

In reply to questions Mr Milligan said the company had removed two-thirds of its signage from the building and did not propose to remove any more at the present time.

(Refer Item 8 – Akaroa Wharf Structures Update)

Part B

That the Banks Peninsula Community Board:

1. Thank Mr Milligan for his deputation.

5.2 John Wright - Akaroa Fishermen’s Association

Mr Wright reported that the Akaroa Fishermen’s Association is dissatisfied that some of the unconsented structures attached to the Black Cat building are still on the Akaroa Wharf. He noted that the Board had already requested that the structures be removed, but this has not happened. He also commented that the Fishermen’s Landing was built by fishermen, for use by fishermen, but they have lost access due to the Black Cat building encroaching over the landing.

Mr Wright said the Fishermen’s Association asked the Board to require that the unconsented structures be removed.

(Refer Item 8 – Akaroa Wharf Structures Update)
Part B

That the Banks Peninsula Community Board:

1. Thank Mr Wright for his deputation.

8. Akaroa Wharf Structures Update

Board Comment

The Board was concerned that some of its original requests regarding unlicensed structures on the wharf could not be implemented, but members felt that the Board needed to take steps to finalise this matter. It was noted that some of the issues could be reviewed as part of the redevelopment of the Akaroa Wharf. Members expressed a wish that going forward all parties could work together on the wharf without animosity.

Staff Recommendations

That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board:

1. Note the progress already made on removing private structures from the Akaroa Wharf including the removal of signs, support poles and furniture.

2. Request staff to continue to negotiate changes to access structures located on the wharf with the aim of achieving a solution that is generally consistent with those shown on Plan A1.04 Ground Floor Plan - Proposed prepared by AW Architects and dated 12/10/18.

3. Request staff to report back if the statutory approval process results in any changes to the design of the structures that are more than minor.

4. Note that the authorised structures will be listed in a new license to gain access and provide support to the structures abutting the wharf.

5. Request staff to include clauses within the new licence to Black Cat:
   a. requiring the access ramps and steps be used for access only and be kept clear at all times; and
   b. allowing members of the public, other than staff or customers of Black Cat, to use the access ramps and stairs.

Community Board Resolved BKCB/2019/00029

Part C

That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board:

1. Note the progress already made on removing private structures from the Akaroa Wharf including the removal of signs, support poles and furniture.

2. Request staff to continue to negotiate changes to access structures located on the wharf with the aim of achieving a solution that is generally consistent with those shown on Plan A1.04 Ground Floor Plan - Proposed prepared by AW Architects and dated 12/10/18.

3. Request staff to report back if the statutory approval process results in any changes to the design of the structures that are more than minor.
4. Note that the authorised structures will be listed in a new license to gain access and provide support to the structures abutting the wharf and will be charged appropriately.

5. Request staff to include clauses within the new licence to Black Cat:
   a. requiring the access ramps and steps be used for access only and be kept clear at all times including the immediate removal of any impediments to use of the ramp; and
   b. allowing members of the public, other than staff or customers of Black Cat, to use the access ramps and stairs.
   c. that the term of the license be aligned to the redevelopment of the wharf.

6. Request that staff continue to negotiate changes to the signage on the building to align with the recommendations of the Akaroa Design and Appearance Advisory Committee, as at 3 October 2018.

7. Request that staff note any structures that cannot be removed at present and address those features as part of the redevelopment of the wharf.

8. Request that the loss of use of the Fishermen’s Landing be addressed in the design of the redevelopment of the Akaroa Wharf.

Pam Richardson/Jed O’Donoghue  

Janis Haley requested that her vote against the decision be recorded.

6. Presentation of Petitions
   Part B
   There was no presentation of petitions.

7. Correspondence - Allie McMillan - Community Resilience and Preparedness
   Staff Recommendations
   That the Banks Peninsula Community Board:

   Community Board Resolved BKCB/2019/00030
   Part B
   That the Banks Peninsula Community Board:
   2. Prepare a letter of reply to the correspondent, to address some of her concerns, including information from Lyttelton Port Company regarding tank farm fire issues and information from Fire and Emergency New Zealand.
   3. Note that the Community Response Plan currently being prepared, will address many of the concerns highlighted in the letter.
4. Ask staff to provide some general communications around Fire Emergency Preparedness and steps the Council is taking in that regard.

Tyrone Fields/Jed O’Donoghue Carried

9. Elected Members’ Information Exchange

9.1 Banks Peninsula Geopark

Part B

The Board requested an update on the status of the Geopark concept and noted that proposals like the Geopark one highlighted the need for visitor planning for Banks Peninsula to manage growth and infrastructure issues.

9.2 Pest Free Banks Peninsula

Part B

The Board requested a briefing on the Pest Free Banks Peninsula proposal including timeframes and costs.

9.3 Le Lievre Lane Vegetation

Part B

Concern was expressed about the ongoing issue of vegetation from residents’ properties blocking footpaths, roads and tracks. It was noted that requests for service had been made in particular about Le Lievre Lane in Akaroa but it was still extremely overgrown. The Board requested that staff address this issue.

Meeting concluded at 12.18pm.

CONFIRMED THIS 1ST DAY OF APRIL 2019

PAM RICHARDSON
CHAIRPERSON
7. Reserve Management Committee Meeting Minutes

Reference: 19/206382
Presenter(s): Liz Carter – Community Board Adviser

1. Purpose of Report
Minutes have been received from the following Reserve Management Committees:

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<th>Committee</th>
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<tbody>
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<td>Duvauchelle Reserve Management Committee</td>
<td>19 November 2018</td>
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<td>Duvauchelle Reserve Management Committee</td>
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<td>Duvauchelle Reserve Management Committee</td>
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<td>Duvauchelle Reserve Management Committee</td>
<td>18 February 2019</td>
</tr>
<tr>
<td>Okains Bay Reserve Management Committee</td>
<td>5 February 2019</td>
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2. Staff Recommendations
That the Banks Peninsula Community Board:

1. Receive the minutes of the following Reserve Management Committees:
   - Duvauchelle Reserve Management Committee – 15 October 2018
   - Duvauchelle Reserve Management Committee – 19 November 2018
   - Duvauchelle Reserve Management Committee – 17 December 2018
   - Duvauchelle Reserve Management Committee – 21 January 2019
   - Duvauchelle Reserve Management Committee – 18 February 2019
   - Okains Bay Reserve Management Committee – 5 February 2019

Attachments

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<td>F</td>
<td>Okains Bay Reserve Management Committee Minutes - 5 February 2019</td>
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Minutes of the Meeting of the Duvauchelle Reserve Management Committee

 Held at the Duvauchelle Holiday Park
 Monday 15 October 2018, 5.55 pm

This meeting was preceded by a camp inspection of all permanent sites, taking note of builds that should be reversed once the site is on-sold.

Welcome: Chairperson Fiona Barnes welcomed those present.

Present: Committee members: Jacque McAndrew, Bruce Watts, Geoff Carter, Ian Wheremouth.
CCC Representative: Colin Jacka
BPCB Representative: Kaye & Ken Branley

Apologies: Polly Hazeldine, Janis Haley

Motion: That the apologies be accepted.
Moved: Geoff Seconded: Bruce Carried

Minutes: The September 2018 Minutes having been amended and circulated, be taken as read and be accepted as a true and correct record.
Moved: Fiona Seconded: Ian Carried

Matters Arising:
The proposed replacement of the urinal in the upper block has been deferred until next winter.

Health & Safety:
We have received Oskar’s estimate for the new urinal bowls which doesn’t include a false wall. Roger to quote for this. Ken will contact Tod Hazeldine of Pro Floor for a quote to resurface the floor. Bruce has organised a stainless steel plate to cover the existing urinal to get us through the busy season at $150.00 plus GST, and has been fitted.

Financial Report:
Motion: That the Financial Statements for September 2018 as presented be accepted and the expenditure approved.
Moved: Geoff Seconded: Fiona Carried

Correspondence
Outward:
Withell - response re: stay night fees (Ian to write again)
Wyllie - acknowledgement of relinquishment of site 77

Inward:
ON Plumbing - Estimate for replacement of urinal with options

Motion: That the Inward correspondence be accepted and the Outward be approved
Moved: Ian Seconded: Jacque Carried

Manager’s Report:
Quote from Greg Truman for double Glazing Cabins 1 & 2 (Retro Fit) $2602.00 + GST, and also the kitchen in the Tourist Flat $2653.00 + GST.

Motion: That the Double Glazing proceed as proposed.
Moved: Fiona Seconded: Geoff Carried

• Site the Family Bathroom in the new toilet block.
• The Fire Extinguisher checks have been completed.
• When are CCC going to ban freedom camping on Seafield Road?
• Bondor NZ provided the building for the bottom block, and they can supply replacement spouting, but cannot do the repairs. Ken has asked if they can recommend someone who can.
• We still need another staff member to cover some night shifts and work with Suzi on our days off.
• Thanks to all the staff who did a great job while we were away.

CCC Representative:
Okains Bay have some staffing issues. The current ex-managers are keen to assist in the development of new ways of working. (Ongoing)
Still awaiting feedback from D.O.C.
General Business:
- Bruce pointed out that the position of the first mirror in the top Ladies ablution block is such that persons outside can see into the showers. Kaye and Ken to resolve.
- General reminder – it is not permitted to run a business based in a Public Reserve.

There being no other business, the meeting closed at 7.15pm.

Minutes will be confirmed at the next meeting.

Next meeting to be held in the Duvauchelle Community Centre at 5.30 pm Monday 19 November 2018.
Minutes of the Meeting of the Duvauchelle Reserve Management Committee
Held at the Duvauchelle Community Centre
Monday 19 November 2018 at 5.30 pm

Welcome: Chairperson Fiona Barnes welcomed those present.

Present: Committee members: Bruce Watts, Jacque McAndrew, Ian Whenumouth
CCC Representative: Colin Jacka
BPCB Representative: Janis Haley
Managers: Kaye Bramley, Ken Bramley
Guests: John and Anne Te Amo

Apologies: Polly Hazeldine (absent), Geoff Carter (for lateness)

Motion: That the apologies be accepted.
Moved: Ian Seconded: Bruce Carried

Minutes: The October 2018 Minutes having been circulated, be taken as read and be accepted as a true and correct record.
Moved: Fiona Seconded: Jacque Carried

Matters Arising:
The new stainless steel fitting added to the Men’s urinal in the top block is working very well. The installation of a partition would be cheaper than the earlier plan.
Regarding businesses operating out of a Public Reserve- the Holiday Park is approved.
Jacque asked that all tradesmen have to sign in at the office, shouldn’t camp visitors have to as well? Colin advised that due to the freedom of movement in and out of the camp, this would be very difficult to police.

Special Guests:
John and Anne Te Amo gave a presentation on their proposed charter fishing venture, wanting to assure the Committee that their proposal was going to meet the requirements of the Holiday Park and CCC.
Their venture will not be a full-on commercial operation, will be run from home, and 90% will happen during the week, not targeting weekends. They promote the Holiday Park through their Aironb, and foresee that guests will be staying in the Holiday Park in increasing numbers. The plan is for the boat to be launched at Duvauchelle, where the guests will be met at the wharf. They will then go fishing, eat and drink on the boat, return to the wharf and go home.
It was reiterated that the toilets (both permanent and Portable) and showers at the Holiday Park are not for the use of the general public. However, under certain circumstances John’s guests may be allowed access, but it will not be something he will be encouraging.
Fiona Barnes as Chairperson stated that there appeared to be no problems with these plans, and thanked John and Anne for their presentation.
John and Anne left the meeting at this point.

Health & Safety:
Saturday 17 November – an ambulance attended a permanent site holder who had a pre-existing condition.

Financial Report:
• Stay nights are tracking up nicely.
• Annual occupancy is 13.3% (compared with the average for NZ of 18.0%), but we have very high numbers of international guests at 33%.
• Staff costs – Colin will look further into why the figures don’t line up.
• New photos have been taken to promote the Holiday Park, and new local signage has been produced for Akaroa and Banks Peninsula.
• Some payments are still going into the old bank account e.g. credits from the Antarctic Centre and Black Cat.

Motion: That the Financial Statements for October 2018 as presented be accepted and the expenditure approved.
Moved: Bruce Seconded: Fiona Carried
Correspondence

Outward: Wylie - Clarification of sale process
         Withell - Anomaly in Policies and Rules re:pax numbers for stay nights

Inward: Wylie - Query re: Trade Me
         Philpa Hay - Discretionary Response Fund

Motion: That the Inward correspondence be accepted and the Outward be approved
        Moved: Ian          Seconded: Bruce        Carried

Manager's Report:
- Spouting on Bottom Block – Bondor have not got back to Ken with anyone who can do the job. Kerry Siggers and Graham Hamilton have been to have a look and are working on a solution. We may only have to replace the back section.
- We have an invasion of Onehunga (Prickle) weed throughout the camp. We are working with Bruce Tweedy to get some spraying done ASAP. It can only be sprayed October and March, so will be looking at the March date.
- Very busy Labour Weekend with no staff, but not quite so busy for Show Weekend, and had Stu and Miriam on board which was great. Everything went very well with no major dramas.
- We have Dale Hayes starting tomorrow as Duty Officer to help Suzi on our day off, and he is also happy to be very busy times.
- Double Glazing has been completed for Cabins 1 & 2 with a great result. The Tourist Flat is yet to be done, before Christmas.
- Kaye and Ken to go on leave 2 March to 23 March 2019.

CCC Representative:
An offer has been received via the Holiday Parks Association of New Zealand (HPANZ) for an electric vehicle charger to be installed by ECA, with them and CCC paying 50% each. It is therefore the sensible option to join HPANZ at this time to take advantage of this offer. Colin would like to try one unit at Duvauchelle and one at Spencer Park. They will cater for large on-site electric campers/caravans, or act as a charge point for cars.

Motion: The Committee move that Colin progresses membership of HPANZ to enable the above proposal to be implemented.
        Moved: Bruce          Seconded: Fiona        Carried

Historically the right for the Holiday Park to have permanent campers has never been not approved, so we can continue as is.

Freedoom campers are now being monitored by Armourguard – hopefully on a random timetable.

BPCP Representative:
- Janis reported that Akaroa and New Brighton have been given more funding to police parking issues.
- The boat trailer park in Akaroa will have some problems this summer due to tour buses and campervans vying for space with boats. Janis foresees more campervans may come and park outside or adjacent to the Holiday Park in Duvauchelle.
- A petition has been presented to the Community Board proposing that the area behind the butchery could be developed for business staff parking. This would require approval from CCC.
- Janis reported that she is feeling very frustrated with the lack of progress in dealing with ongoing issues for Akaroa, with regard to increasing cruise ship numbers and campervans, lack of infrastructure, and low input into general maintenance.

General Business: Nil

There being no other business, the meeting closed at 7.05pm.

Minutes will be confirmed at the next meeting.

Next meeting to be held in the Duvauchelle Community Centre at 5.30 pm Monday 17 December 2018.
Minutes of the Meeting of the Duvauchelle Reserve Management Committee
Held at the Duvauchelle Community Centre
Monday 17 December 2018, 5.30 pm

Welcome: Chairperson Fiona Barnes welcomed those present.

Present: Geoff Carter, Polly Hazeldine, Jacque McAndrew, Bruce Watts, Ian Whenua
CCC Representative: Colin Jacka
BPCB Representative: Kaye Bramley, Ken Bramley
Managers: Janis Haley

Apologies: None.

Motion: That the apologies be accepted.
Moved: Ian Seconded: Bruce Carried

Minutes: The November 2018 Minutes having been circulated, be taken as read and be accepted as a true and correct record.
Moved: Bruce Seconded: Jacque Carried

Matters Arising:
The Top Block men’s urinal partition now installed at a cost of $370.00 including GST

Health & Safety:
No problems to report. The gas inspection was passed with flying colours and we now have a Full Certificate of Compliance.

Financial Report:
Colin reported that the actual staff costs going out are correct, but he is still to figure out how things match up.

Motion: That the Financial Statements for November 2018 as presented be accepted and the expenditure approved.
Moved: Bruce Seconded: Polly Carried

Correspondence: Nil

Outward: Nil

Inward: Dumbleton - relinquishment of site 95
Daryl Wright - wants to change from a canvas awning to a solid awning permanent site
Ruben Bunting - request to go on the waiting list for a permanent site
Andrew Heep - request to go on the waiting list for a permanent site
Geoff Carter - use of the Hall as a temporary classroom
Mitchell Sincock - relinquishment of site 18

Motion: That the Inward correspondence be accepted and the Outward be approved.
Moved: Fiona Seconded: Ian Carried

Manager’s Report:
The Husqvarna Ride-On died a fortnight ago. Colin organised a new replacement which arrived today.
We have not managed to get the spraying done due to the weather, so we will work on getting it done in March.
The double-glazing on the Tourist flat will be done on Thursday.
The Ladies’ top Block toilets and shower benches are all completed. Kaye has purchased a mobile baby-changing/bath table, so men could use it in the laundry if required (it will be stored in the Pavilion).
The Holiday Park now has a Ford Courier Ute supplied by the Council. It is only two wheel drive, but will do most jobs.
Kaye is working on the staff roster for Christmas, and hopefully we can cover most shifts. It looks like it will be full-on until mid-January.
Site 95 – Can the caravan on this site be changed around? The site is 8m x 9.5 m. The current caravan is 5.8m including the tow-bar, and the awning is 4.7m.

CCC Representative:
Colin reported that we are now signed up to the Holiday Parks Association of NZ, and the charge point will be set up after the current high season.

BPCP Representative: Nil
**General Business:**
Kaye reported an anomaly with the Seekom booking grid, where a booking for a whole week does not show. She will follow this up with Seekom.

There being no other business, the meeting closed at 6.12 pm.

Minutes will be confirmed at the next meeting.

*Next meeting to be held in the Duvauchelle Community Centre at 5.30 pm Monday 21 January 2019*
Minutes of the Meeting of the Duvauchelle Reserve Management Committee
Held at the Duvauchelle Community Centre
Monday 21.01.2019, 5.30 pm

Welcome: Chairperson Fiona Barnes welcomed those present.

Present: Committee members: Geoff Carter, Bruce Watts, Jacque McAndrew, Polly Hazeldine, Ian Whinemouth
CCC Representative: Colin Jacka
BPCB Representative: Kaye and Ken Bramley

Apologies: Janis Haley

Motion: That the apologies be accepted.
Moved: Fiona Seconded: Polly Carried

Minutes: The December 2018 Minutes having been circulated, be taken as read and be accepted as a true and correct record.
Moved: Fiona Seconded: Geoff Carried

Matters Arising:
Stu O'Farrell and Mriam have purchased site 77 from Peter Wylie; Andrew Heep has purchased site 73 from Stu; Daryl Wright has purchased site 18 from Mitchell Sincock; Roger and Stephanie Mizzi have purchased site 95 from the Dumbletons.

Health & Safety:
Water: We ran short of water due to the new water meter and the restrictor installed. It cut our intake back to 11,000 litres per 24 hours. After calling Graham Mcllroy I called City Care to remove the restrictor. There was noticeable increase in the following 24 hours, so Ken called Graham back and was told that we would have to buy water in. We purchased two tanker and trailer loads, approximately 56,000 litres. The intake did increase to approximately 15,000 litres per 24 hours. Our usage peaked on 2 January at 35,000 litres. We cut back on shower times and closed the laundry for a longer period.
(The next newsletter should contain hints as to how to save water e.g. laundry closed at some times, only wash full loads, beach towels don't need a wash after each use.) We had the ambulance and Doctor attend a lady who had put her hip out, and she was transferred to Christchurch Hospital.

Financial Report:
Motion: That the Financial Statements for December 2018 as presented be accepted and the expenditure approved.
Moved: Polly Seconded: Bruce Carried

Correspondence
Outward: Andrew Heep - now on the waiting list (see Matters Arising above)
Ruben Bunting - now on the waiting list
Daryl Wright - now on the waiting list (see Matters Arising above)
Mitchell Sincock - reply to intention to relinquish
Shane Hogg - congratulation on the sale of Dumbleton's caravan

Inward: Fiona Gunn - request to go on the waiting list (Ian to reply)
Paul Field - request to go on the waiting list (Ian to reply)

Motion: That the Inward correspondence be accepted and the Outward be approved
Moved: Fiona Seconded: Jacque Carried

Manager’s Report:
- Xmas and New Year went very well with no major dramas. Staffing went very well and we were lucky that Stu had some time off so he was able to do extra hours.
- The double glazing of the Tourist Flat is still in progress, but should be completed this week.
- The spouting on the front of the kitchen block and the roof need replacing before the winter.
- A quote is still being prepared for the spouting of the Bottom Block.
- The pavilion roof is also in need of some work.
**CCC Representative:**
Nil

**RCP Representative:**
The Electric Vehicle Chargers should be turning up soon, and will go on sites 37 & 38 (hard stand sites).

**General Business:**
Geoff: The weeds round the Hall need treatment. The fence in front of the Hall is for the safety of the children using the Hall as a temporary classroom.

Jacque: The boat on site 17 is losing its cover again. Trailer parked on Haywards Lane for several days – Constable Tim checked with the Camp and the trailer was gone shortly afterwards. The damage at the top of Jacque’s drive was caused by the water tanker gaining access to fill the tanks.

Fiona: Raised the issue of the short exit road to the main road being a driving hazard. Ian to draft a letter of concern.
We held a Neighbourhood Day in November 2017. Propose to do something similar at maybe the end of March 2019. Fiona will work on this.

There being no other business, the meeting closed at 6.44 pm.

Minutes will be confirmed at the next meeting.

**Next meeting to be held in the Duvauchelle Community Centre at 5.30 pm Monday 18 February 2019.**
Minutes of the Meeting of the Duvauchelle Reserve Management Committee
Held at the Duvauchelle Community Centre
Monday 18 February at 5.30 pm

Welcome: Chairperson Fiona Barnes welcomed those present.

Present:
Committee members: Jacque McAndrew, Ian Whinmough
CCC Representative: Colin Jacka
BPCB Representative: Janis Haley
Managers: Kaye and Ken Bramley

Apologies: Bruce Watts, Geoff Carter, Polly Hazeldine

Motion: That the apologies be accepted.
Moved: Jacque Seconded: Ian Carried

Minutes: The January 2019 Minutes having been circulated, be taken as read and be accepted as a true and correct record.
Moved: Fiona Seconded: Ian Carried

Matters Arising:
The tank floats need to be freed up as they are sticking.

Health & Safety:
Dale is booked in for his First Aid course on 28 February.
There is a leak under the basin in the men’s lower block, and the unit needs replacing. Oskar is working on it and replacing the one in the ladies’ as well.

Financial Report:
Motion: That the Financial Statements for January 2019 as presented be accepted and the expenditure approved.
Moved: Ian Seconded: Fiona Carried

Correspondence
Outward: Fiona Gunn - now on the waiting list
Paul Field - now on the waiting list

Inward:
Daryl Wright - intention to relinquish site 58 (Ian to reply)
C S Canterbury quotes
- for spouting bottom block $4,105.50 (approved)
- Re-roofing kitchen and toilet block $16,305.15. More quotes required.
John Ross - intention to sell caravan on site 53 (Ian to reply)

Motion: That the Inward correspondence be accepted and the Outward be approved
Moved: Fiona Seconded: Ken Carried

Manager’s Report:
- Roofing Quotes: Kerry Seggers (CS Canterbury) have been to measure, and City Care (CCC) will be here to measure on Friday.
- Jeff Crawford is back on as Duty Officer to help out while we are away.
- Spraying: Our spray man has declined the broadleaf job, but was going to talk to GSL and get back to Ken.
- The Freedom Camping Brochure still promotes sites immediately outside the Duvauchelle Holiday Park!
- We will be away on leave from 2 March to 24 March.

CCC Representative:
- The EV Charger will be installed next week.
- Official communications re: the water supply stated the restrictor would allow 25,000 Litres per day, but with no promise that this would be achieved. Council now propose to have the restrictor set to 13,000 Litres per day, but this would make Camp operations unfeasible. Colin will follow up for possible solutions.
- There is agreement that the current system is being severely stretched.
BPCP Representative:
- Janis queried how Council can allow a new subdivision in Pawson’s Valley when the current water situation is so dire.
- There are ongoing issues of Cruise Ships and toilets in Akaroa.

General Business:
- Jacque noted that the hedge round the tennis court and children’s playground needs trimming.
- Fiona suggested that the Community Day be postponed until later in the year, and could be discussed at the Easter Campers’ Meeting

There being no other business, the meeting closed at 6.20pm.

Minutes will be confirmed at the next meeting.

Next meeting to be held in the Duvauchelle Community Centre at 5.30 pm Monday 18 March 2019.
OKAINS BAY RESERVE MANAGEMENT COMMITTEE MINUTES

Tuesday 5th February 2019 held at the Pavilion Okains Bay


Moved that the apologies be accepted

Riki Lewis / Wayne Kay Carried.

MINUTES OF THE PREVIOUS MEETING

Moved that the minutes of the 4th December meeting be accepted

Nick Thacker / Wayne Kay Carried.

MATTERS ARISING

Reports were received following the Okains Bay visit by Ecan River Engineer and follow-up comments from Tim Ayers re Drain Maintenance. Some maintenance on the caretaker’s cottage has been completed and further work is to be undertaken.

Richard to follow-up with the secretary re letters of thanks.

Lyn Nichols is to be approached for a digital copy of ‘Okains Bay Memories of Camping’ and enquiring if the book could be shared on the Okains Bay Camp website.

No work has been undertaken in the Cemetery. A working bee inviting the community along will be held at a later date.

CORRESPONDENCE:

Various emails - the minutes of the last meeting and reminder of meeting

Okains Bay Community Actions List from Helen Hayes Community Development Adviser including an attachment from Tim Ayers - Drainage Report.

It was noted that CCC and Ngai Tahu received a revised legal opinion on the 24th December that advises that the Okeina land is not a ‘reserve’ and therefore is not under the Reserves Act. The land is Ngai Tahu Settlement land. The land is to be used as if it was a Reserve.

Moved that the inward correspondence be received

Richard Boleyin /Nick Thacker Carried
FINANCIAL REPORT:
Colin Jacka tabled the report - Okains Bay Camping Ground OPEX FY 18/19 and total funds in account.

It was noted that occupancy was down and income improved as a result of increased charges.

Moved that the financial report be accepted

Derek Cox/Nick Thacker Carried.

GENERAL BUSINESS:

1. Discussion re letter to the Minister of Conservation. Given the legal information provided it was not appropriate to seek approval from the Minister of Conservation for a donation for the Okains Bay School. The issue of community donations will need to be reviewed within the Reserve Management Plan process. In this instance it was suggested that the school apply to the Banks Peninsula Community Board Discretionary Response Fund.

2. The feasibility study looking at the proposed development on the Hall site including Tini Arapata is underway. The committee would like further information / terms of reference to assist with preparing for the discussion.

3. Tim Ayers Drainage paper identified areas for work and or replacement of culverts. Ongoing drainage maintenance will be undertaken.

4. Following the ‘walk around’ prior to the meeting a general maintenance list will be compiled.

5. The pedestrian/cycleway access improvements from the village to the camp have not improved access. This is due the ruggedness of the edge area. Vehicles use this area when travelling both ways. The community would like to see this situation improved.

6. Vehicle access to the beach. The committee will look at ways of reducing access by including barriers in identified appropriate areas.

Access to the beach area is to be mainly for launching of boats jet skis and canoes.

Environment Canterbury is to be approached re the rules enforcement and if any signage is available.

7. A donation of pohutukawa trees from the West Coast for the Bay has been made and it was agreed that the offer should be accepted. The trees will also be made available to the Okains Bay Enhancement Group.

8. Stock will be used to control the grass in the Racecourse paddock - noting that the thistles and lupins need to be controlled.

9. A question arose around caravans being stored onsite over winter.

Moved that caravans be removed from the camp over the winter months

Richard Boleyn/Derek Cox Carried

A notice is to be placed in the school newsletter re the decision and that maybe someone might be prepared to store caravans.
10. Topics for further discussion and consideration for inclusion in the Okains Bay Reserve Management Plan – to consider powered caravan sites [including EV] and further development of the Pavilion as a bunk house. It was noted that earlier plans had been prepared for the Pavilion.

Meeting closed at 7:40 pm.

The next meeting is Tuesday 5th April at 5.30 pm in the Pavilion Okains Bay Camp Ground.
8. **Briefing - Lyttelton Port Company**

Reference: 19/324286

Presenter(s): Liz Carter – Community Board Adviser

---

1. **Purpose of Report**

   The Board will be briefed on the following:

<table>
<thead>
<tr>
<th>Subject</th>
<th>Presenter(s)</th>
<th>Role</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lyttelton Port Company - update on general port activities including monitoring of Hectors Dolphins</td>
<td>Phil de Joux, Kim Kelleher, Jared Pettersson</td>
<td>Strategic Engagement Manager, Environmental Manager, Environmental Advisor</td>
</tr>
</tbody>
</table>

2. **Staff Recommendations**

   That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board:

   1. Notes the information supplied during the Briefings.

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**Attachments**

There are no attachments to this report.
9. Preparation of Submission on Draft Annual Plan

Reference: 19/322263
Presenter(s): Amy Hart, Banks Peninsula Support Officer

1. Purpose of Report

1.1 The purpose of this report is for the Board to prepare and approve its submission on Christchurch City Council’s Draft Annual Plan 2019/20.

2. Executive Summary

2.1 The Council recently completed its Long Term Plan (LTP) 2018/28. Tightly defined Levels of Service supported by a detailed capital programme and operational budgets have been fully consulted, agreed and are now in place.

2.2 2019/20 is Year Two of the LTP. The Annual Plan 2019/20 process provides the Council with the opportunity to consult the community and make small, limited and necessary changes to Year Two of the LTP.

2.3 The Board provided feedback on the Annual Plan in December 2018 prior to the Council instructing staff to develop a draft for consultation. The Board now has an opportunity to provide a formal submission on the Draft Annual Plan during the consultation period from 1 March to 1 April 2019.

2.4 At its 18 March 2019 seminar the Board workshopped its draft submission (attached). The purpose of this report is for the Board to review its draft submission, make any changes and approve the final version.

3. Staff Recommendations

That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board:

1. Decide whether it wishes to endorse the Cass Bay Reserves Management Committee’s submission on Christchurch City Council’s Draft Annual Plan 2019/20.


4. Key Points

4.1 The Draft Annual Plan and Consultation Document are available here, with the key proposed changes for Banks Peninsula below.

4.1.1 An overall average rates increase of 4.96 per cent and a balanced budget in the 2019/20 year.

4.1.2 A breakdown of the capital programme for Banks Peninsula as agreed in the LTP is attached, with proposed changes here (page 67-68). The key changes for Banks Peninsula are:

- Inner Harbour Road Improvement: Decrease of $89,000;
- Okains Bay New Water Supply: Increase of $2.6 million.

4.1.3 The current Service Plan for Roads and Footpaths is available here. There are no proposed changes.
4.1.4 The current Service Plan for Parks and Foreshore is available here, and proposed changes here (page 71).

4.1.5 The current Service Plan for Heritage is available here. There are no proposed changes.

4.1.6 The current Service Plan for Economic Development is available here, and proposed changes here (page 72-74). This includes ChristchurchNZ’s role in visitor planning.

4.1.7 The proposed changes to fees and charges for community facilities, including Lyttelton Recreation Centre, are available here (page 120).

4.2 Additional Information

4.2.1 The Banks Peninsula Community Board Plan is available here.

4.2.2 The Board's submission on the Long Term Plan 2018/28 is attached.

4.3 Reserve Management Committees

4.3.1 There are fifteen Reserve Management Committees (RMC) on Banks Peninsula, which are sub-committees of the Board. The RMCs work in conjunction with Council staff to manage reserves that vary from campgrounds to multi-use recreational spaces to conversation areas.

4.3.2 The Board encouraged RMCs to make submissions on the Draft Annual Plan. At the time of writing this report, staff had received a submission from the Cass Bay RMC (attached). The RMC requested that the Board endorse its submission.

Attachments

<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>Board’s Draft Submission on Annual Plan 2019/20</td>
<td>32</td>
</tr>
<tr>
<td>B</td>
<td>LTP Capital Programme for Banks Peninsula</td>
<td>36</td>
</tr>
<tr>
<td>C</td>
<td>LTP Capital Programme for Akaroa</td>
<td>38</td>
</tr>
<tr>
<td>D</td>
<td>LTP Capital Programme for Lyttelton</td>
<td>39</td>
</tr>
<tr>
<td>E</td>
<td>LTP Capital Programme for Mt Herbert</td>
<td>40</td>
</tr>
<tr>
<td>F</td>
<td>LTP Capital Programme for Waiwera</td>
<td>41</td>
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<tr>
<td>G</td>
<td>Board’s Submission on Long Term Plan 2018/19</td>
<td>42</td>
</tr>
<tr>
<td>H</td>
<td>Cass Bay Reserves Management Committee - Submission on Annual Plan 2019/20</td>
<td>60</td>
</tr>
</tbody>
</table>

Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

(i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and

(ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council’s significance and engagement policy.
## Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Approved By</th>
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</thead>
<tbody>
<tr>
<td>Amy Hart - Banks Peninsula Support Officer</td>
<td>Penelope Goldstone - Manager Community Governance, Banks Peninsula/Akaroa</td>
</tr>
<tr>
<td></td>
<td>Joan Blatchford - Manager Community Governance, Banks Peninsula/Lyttelton</td>
</tr>
<tr>
<td></td>
<td>Matthew McLintock - Manager Community Governance Team</td>
</tr>
<tr>
<td></td>
<td>John Filsell - Head of Community Support, Governance and Partnerships</td>
</tr>
</tbody>
</table>
TO: Christchurch City Council  
PO Box 73017  
Christchurch 8156  
Email: katy.mcrae@ccc.govt.nz

SUBMISSION ON: Draft Annual Plan 2019-20

SUBMISSION BY: Banks Peninsula Community Board

CONTACT: Lyttelton Recreation Centre  
PO Box 73027  
CHRISTCHURCH 6154  
Email: amy.hart@ccc.govt.nz

DATE: 1 April 2019

The Banks Peninsula Community Board appreciates the opportunity to provide a submission to the Christchurch City Council on the Draft Annual Plan 2019-20.

The Board’s statutory role is, “to represent, and act as an advocate for, the interests of its community” and “to prepare an annual submission to the territorial authority for expenditure within the community” (Local Government Act 2002, section 52). The Board provides this submission in its capacity as a representative of the communities around Banks Peninsula.

The Board supports all of the capital projects in Banks Peninsula proposed in the Draft Annual Plan, with the amendment outlined in the submission points below.

The Board wishes to be heard in support of this submission.

Yours sincerely,

Pam Richardson  
Chairperson, Banks Peninsula Community Board
<table>
<thead>
<tr>
<th>Chapter</th>
<th>Title</th>
<th>Comment</th>
</tr>
</thead>
</table>
| 1       | Parks & Foreshore Service Plan | Level of Service 6.0.1  
Parks are provided, managed and maintained in a clean, tidy, safe, functional and equitable manner.  
Parks maintenance continues to be the most significant and ongoing issue for Banks Peninsula. The Board supports the current Level of Service that Parks are provided, managed and maintained in a clean, tidy, safe, functional and equitable manner but submits that it is often not met on the Peninsula.  
The Board requests that the Parks maintenance delivery method results in the agreed Level of Service, is regularly monitored and audited and reactive works are undertaken when performance is not achieved. This aligns with the Board’s strategic priority that “the Banks Peninsula environment is well-managed, sustained and enhanced.”  
The Board also requests that the Council use local contractors on the Peninsula whenever possible. This aligns with the Board’s priority action to “advocate for the Council’s procurement processes to facilitate the use of local contractors.” |
| 2       | Economic Development Service Plan | Level of Service 5.1.7  
ChristchurchNZ leads the promotion and marketing of Christchurch and Canterbury to visitors.  
The large number of visitors to Banks Peninsula continues to put pressure on our infrastructure, natural environment and local communities. The Board is committed to advocating for strategic planning to manage this impact.  
The Board strongly supports Level of Service 5.1.7, and the visitor planning for Banks Peninsula led by ChristchurchNZ to achieve this. The Board suggests that a Strategic Steering Group is established to guide this work.  
This Level of Service aligns with the Council’s strategic priority to “maximize opportunities to develop a vibrant, prosperous and sustainable 21st century city” and the Board’s strategic priority that “visitors to Banks Peninsula enhance the local economy and sustain our natural, social and heritage environments.” |
| 3       | Fees and Charges | Cruise Ship Fee  
The Board requests that the Council increase the berthing fee for cruise ships in Akaroa so that it is comparable to the fee charged in ports. The Board requests that this funding is |
allocated to priorities identified in the Banks Peninsula Visitor Plan when this is completed (refer Item 2).

This fee aligns with the Council’s strategic priority to “maximize opportunities to develop a vibrant, prosperous and sustainable 21st century city” and the Board’s strategic priority that “visitors to Banks Peninsula enhance the local economy and sustain our natural, social and heritage environments.”

<table>
<thead>
<tr>
<th>Item</th>
<th>Programme</th>
<th>Description</th>
</tr>
</thead>
</table>
| 4    | Capital Programme | Reserve Management Committees – Capital Projects  
The Board requests that the Council allocate $130,000 for Reserve Management Committees – Capital Projects in the Annual Plan.  
There are fifteen Reserve Management Committees (RMC) on Banks Peninsula, which are sub-committees of the Board. The RMCs work in conjunction with Council staff to manage reserves that vary from campgrounds to multi-use recreational spaces to conversation areas. Members contribute significant volunteer time to this role.  
The Council allocated $130,000 for RMC Capital Projects for the current financial year, which is empowering local RMCs to develop projects that benefit local residents and build stronger, more connected communities.  
This project aligns with the Council’s strategic priority to “enable active citizenship and connected communities” and the Board’s strategic priorities that “the Banks Peninsula environment is well-managed, sustained and enhanced” and “local communities are well-connected.” |
| 5    | Capital Programme | Okains Bay New Water Supply (ID 52902)  
The Board strongly supports the new capital project to provide potable water for Okains Bay, which is not currently reliably available for the community or campground.  
This project is a high priority for the local community and the Board. It aligns with the Council’s strategic priority to provide a “safe and sustainable water supply and improved waterways” and the Board’s strategic priorities that “core infrastructure is provided, well-maintained and future-proofed” and “Banks Peninsula is a viable place to live and work.” |
<table>
<thead>
<tr>
<th>Item No.</th>
<th>Category</th>
<th>Description</th>
<th>Details</th>
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</thead>
<tbody>
<tr>
<td>6</td>
<td>Heritage Service Plan</td>
<td>Level of Service 6.9.1 To manage and maintain public monuments, sculptures, artworks and Parks heritage buildings of significance.</td>
<td>The repair of several heritage buildings on Banks Peninsula is on hold until future uses are determined. The Board supports Level of Service 6.9.1 as building grounds require continued maintenance while this process is ongoing. This Level of Service aligns with the Board's strategic priority that “the cultural, natural and built heritage of Banks Peninsula is acknowledged, valued and enhanced.”</td>
</tr>
<tr>
<td>7</td>
<td>Capital Programme</td>
<td>Akaroa Wastewater Scheme (ID 996)</td>
<td>The Board strongly supports the Akaroa Wastewater Scheme. This project will enable the Council to comply with the Environment Court’s direction and local cultural concerns that wastewater is not discharged into Akaroa Harbour. This project aligns with the Council’s strategic priority to a “safe and sustainable water supply and improved waterways” and the Board’s strategic priority that “core infrastructure is provided, well-maintained and future-proofed.”</td>
</tr>
<tr>
<td>8</td>
<td>Capital Programme</td>
<td>Purau Foreshore and Reserves Project (ID 18100)</td>
<td>The Board requests that this project is deferred to FY2020/21 as it will not be ready to proceed in FY2019/20.</td>
</tr>
<tr>
<td>9</td>
<td>Capital Programme</td>
<td>Banks Peninsula</td>
<td>The Board supports all of the capital projects in Banks Peninsula proposed in the Draft Annual Plan, with the amendment outlined in Item (8) above.</td>
</tr>
</tbody>
</table>
### Attachment B

**Item 9**

### Te Pātaka o Rākaihautū/Banks Peninsula Community Board

01 April 2019

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**Capital Programme Review Final LTP 2019/20**

(amounts are in $1000 and WRY unless otherwise indicated)

<table>
<thead>
<tr>
<th>Ward</th>
<th>Banks Peninsula</th>
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#### ThreeWaters

##### Flood Protection & Control Works

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##### Stormwater Drainage

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<td>390</td>
<td>Banks Peninsula Stormwater Renewals PRG</td>
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<tr>
<td>479</td>
<td>Lyttelton Drainage Barriers</td>
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##### Reservoirs

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<td>Cenair Bay Drain, 44 Park Terrace - Inlet arrangement improvements (Construction)</td>
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##### Wastewater Collection, Treatment & Disposal

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#### Wastewater Sewerage and the treatment and disposal of sewage

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#### Water Supply

##### Water Supply

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Item No.: 9 Page 36
### Attachment B

#### Item 9

**Capital Programme Review Final LTP 2018/28**

(Unit amounts are in $1000s and 0% inflation over financial years)

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## Capital Programme Review Final LTP 2019/28
(Acquisitions amounts are in $5000 and (P) indicates savings or financial payback)

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## Capital Programme Review Final LTP 2018/28
(Assumptions: amounts are in $5000 and 10% inflation across all financial years)

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## Item 9: Capital Programme Review Final LTP 2019/28

**Ward**: BP Mt Herbert

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Attachment F

## Capital Programme Review Final LTP 2019/20

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TO: Freepost 178
Long Term Plan Submissions
Christchurch City Council
PO Box 73017
Christchurch 8156

Email: ccc-plan@ccc.govt.nz

SUBMISSION ON: Draft: Long Term Plan 2018 - 2028

SUBMISSION BY: Banks Peninsula Community Board

CONTACT: Lyttelton Recreation Centre
PO Box 73027
CHRISTCHURCH 8154

Email: meredithanne.williams@ccc.govt.nz

DATE: 12 April 2018

The Banks Peninsula Community Board appreciates the opportunity to provide a submission to the Christchurch City Council on the Long Term Plan 2018-2028.

The Board’s statutory role is, “to represent, and act as an advocate for, the interests of its community” and “to prepare an annual submission to the territorial authority for expenditure within the community” (Local Government Act 2002, section 52). The Board provides this submission in its capacity as a representative of the communities around Banks Peninsula.

The Board supports all of the capital projects in Banks Peninsula proposed in the Draft Long Term Plan (refer Attachment A), with any amendments outlined in the priority submission points below. The Board has also provided direct responses to the Draft Long Term Plan 2018-2028 submission form (refer Attachment B) and comments and endorsements of its Reserve Management Committee and other organization submissions (refer Attachment C).

The Board wishes to be heard in support of this submission.

Yours sincerely,

[Signature]

Pam Richardson
Chairperson, Banks Peninsula Community Board
The Board appreciates that the Council included the following projects proposed by the Board in the Draft Long Term Plan 2018-2028. The Board strongly supports inclusion of these items at their current funding listed in the Draft Long Term Plan in the final Long Term Plan 2018-2028.

<table>
<thead>
<tr>
<th>ID</th>
<th>Project Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Lyttelton Marina Environ Development (Naval Point)</td>
</tr>
<tr>
<td>2</td>
<td>Akaroa Wastewater Scheme</td>
</tr>
<tr>
<td>3</td>
<td>Banks Peninsula Toilet Blocks</td>
</tr>
</tbody>
</table>

The Board requests that the Council include the Lyttelton Marina Environ Development project ID 357, as presented in the Draft Long Term Plan 2018-2028, in the final Long Term Plan 2018-2028.

This project, commonly known as Naval Point, has both Board and strong community support. Issues with Naval Point were raised at our Lyttelton Long Term Plan Community Forum and in the Lyttelton Recreation Ground Reserve Management Committee and Naval Point Club submissions to the Draft Long Term Plan. There has been input, both locally and with the boating and sea sports communities in planning this project and, as a result, high community expectation that it will move forward. Naval Point is regionally significant, as it is one of the only all tide public slipways in Canterbury. This project will ensure widespread community access to our harbour, address multiple safety concerns raised by boating community, the quantitative risk assessment of the tank farm adjacent to the site, and will increase opportunities for outdoor recreation activities for residents and tourists. We look forward to working with the community and Council to see this long awaited project come to fruition.

This project supports Council’s Strategic Priorities of “enabling active citizenships and connected communities”, the Banks Peninsula Board Plan Outcome that “local communities are well-connected and supported by easily accessible community facilities”, and a key objective of the 2012 Lyttelton Master Plan that “locals and tourists will enjoy the ease of access to […] the harbour and waterfront.”

The Board requests that the Council include the Akaroa Wastewater Scheme project ID 595, as presented in the Draft Long Term Plan 2018-2028, in the final Long Term Plan 2018-2028, with the expectation that if financially feasible the budget will be increased to fully implement the development plan.

This project addresses required direction from the Environment Court and local cultural concerns surrounding wastewater discharge into Akaroa Harbour. It would also give opportunity to create exemplar toilet blocks and test water reuse practises.

This project supports Council’s Strategic Priorities of “safe and sustainable water supply and improved waterways” and the Banks Peninsula Board Plan Outcome that “core infrastructure is provided, well maintained and future-proofed.”

The Board requests that the Council include the funding allocated to projects IDs 17915, 43702, 43701, and in 43703 in the Draft Long Term Plan 2018-2028, in the final Long Term Plan 2018-2028 as one lump sum to be allocated to toilet renewals priorities based on community and Board consultation.

Banks Peninsula Community Board
Submission on Christchurch City Council Draft Long Term Plan 2018-2028
12 April 2018
Page 2 of 18
<table>
<thead>
<tr>
<th>ID</th>
<th>Project Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>4</td>
<td>41922 Diamond Harbour Wharf</td>
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<tr>
<td>5</td>
<td>2356 Akaroa Wharf Renewal</td>
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The reorganization of these projects into one enables toilet block renewals in our ward to be based on highest ecological, cultural, and community priority. It also provides opportunity to create toilet blocks in the appropriate style and design for our community, potentially using alternative wastewater management options and have dump stations included in design.

Toilet renewals are a high priority project for our community, they were mentioned frequently at our recent Long Term Plan Community Forums. This project supports Council’s Strategic Priorities of “safe and sustainable water supply and improved waterways” and the Banks Peninsula Board Plan Outcome that “local communities are well-connected and supported by easily accessible community facilities.”

The wharf upgrade is budgeted within the Marine Structures Renewal budget for planning work to start in the 21/22 year. Major work is not planned to start until the 23/24 year. This is part of the city’s transportation infrastructure and it is deemed dangerous by users and the accessibility issues need to be addressed. There is strong support from the Board, the Diamond Harbour Community Association and via the Board’s Long Term plan forum for bringing the funding forward to address the issue sooner.

This project supports Council’s Strategic Priority of “Increasing active, public and shared transport opportunities and use” and “Enabling active citizenships and connected communities” and the Banks Peninsula Board Plan Outcome “Local communities are well-connected and supported by easily accessible community facilities” and “Core infrastructure is provided, well-maintained and future-proofed.”

We have heard from the community and users of the wharf about the urgency of the renewal because of the poor condition it is in and the health and safety concerns that are impacting on members of the public including cruise ship passengers. There are 200,000+ passengers a year using the wharf along with many other visitors to Akaroa and several commercial users involved in tourism and aquaculture activities. The wharf is an integral part of Banks Peninsula and Christchurch with these visitors and businesses contributing to the economy of both.

The Board supports the suggestion by the Akaroa Fishermen’s Association that funding be brought forward to start work as soon as possible by having the project staged over several years, with an initial urgent stage to address the worst concerns.

This project supports Council’s Strategic Priority of “Maximising opportunities to develop a vibrant, prosperous and sustainable 21st century city” and the Banks Peninsula Board Plan Outcomes “Core infrastructure is provided, well-maintained and future-proofed”, “Visitors to Banks Peninsula enhance the local economy and sustain our natural, social and heritage environments” and Banks Peninsula is a viable place to live and work.”
<table>
<thead>
<tr>
<th>New Project</th>
<th>Project Name</th>
<th>Funding Requested</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td><strong>Okains Bay Water Supply</strong></td>
<td>$2.6M</td>
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<tr>
<td>6 New</td>
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<tr>
<td>Project</td>
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<tr>
<td></td>
<td>The Board <strong>requests</strong> Council add funding to implement the Okains Bay Potable Water Scheme to the final Long Term Plan 2018-2028.</td>
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<tr>
<td></td>
<td>The Okains Bay community and campground do not have a reliable potable water source. A feasibility study was completed by the Council last year. Funding has not yet been allocated for the implementation of the project in the Draft Long Term Plan. The Board and the community are very concerned that a settlement of Christchurch and a campground that the Christchurch city council is responsible for are without reliable potable water. It is a high priority item identified at our Akaroa Long Term Plan Community Forum and is included in the Okains Bay Reserve Management Committee Long Term Plan submission.</td>
<td></td>
</tr>
<tr>
<td></td>
<td>This project would support Council’s Strategic Priority of “safe and sustainable water supply and improved waterways” and support the Banks Peninsula Board Plan Outcome “Core infrastructure is provided, well-maintained and future-proofed” and “Banks Peninsula is a viable place to live and work.”</td>
<td></td>
</tr>
<tr>
<td>7 New</td>
<td><strong>Village Plan Implementation</strong></td>
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<td>Project</td>
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<tr>
<td></td>
<td>The Board <strong>requests</strong> Council allocate funding to implement village plans in the final Long Term Plan 2018-2028.</td>
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<tr>
<td></td>
<td>Council formed lasting and effective partnerships with our communities through the creation of the Diamond Harbour Village Plan and Little River-Big Ideas. These collaborations were highly successful; they produced plans that the community supports and fostered active citizenship. However, members of our community are very disappointed that there is no funding proposed for implementation of the plans as a whole.</td>
<td></td>
</tr>
<tr>
<td></td>
<td>This issue was raised at our Long Term Plan Community Forums and is supported by the Diamond Harbour Community Association and Little River Waiwera Community Trust Long Term Plan submissions. Key items of priority for Diamond Harbour are support for small settlement planning partnership projects, the Diamond Harbour Wharf, and determination of the future of the Godley house site and for Little River drainage improvements and flooding protection.</td>
<td></td>
</tr>
<tr>
<td>New Project</td>
<td>Project Name</td>
<td>Funding Requested</td>
</tr>
<tr>
<td>-------------</td>
<td>--------------------------------------------------------</td>
<td>-------------------</td>
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<tr>
<td></td>
<td>Village Plan implementation strongly supports Council’s Strategic Priority of “Enabling active citizenships and connected communities” and the Banks Peninsula Board Plan Outcome “Local communities are well-connected and supported by easily accessible community facilities.”</td>
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</tr>
<tr>
<td>8 Reinstatement</td>
<td><strong>Wainui Wastewater Scheme</strong>&lt;br&gt;The Board <strong>requests</strong> that Council reinstate Wainui Wastewater Scheme into the Long Term Plan 2018-2028. The Board <strong>requests</strong> that if the council does not reinstate the Wainui Wastewater Scheme into the Long Term Plan 2018-2028, that it then allocate funding within the first three years of the Long Term Plan 2018-2028, for a feasibility study of alternative wastewater systems for small communities such as Wainui.&lt;br&gt;This project would address the cultural and ecological issues created by the current Wainui wastewater systems, which contaminate the Akaroa Harbour and other waterways with untreated sewage.&lt;br&gt;Support for this project would show commitment to Council’s Strategic Priority of “safe and sustainable water supply and improved waterways” and the Banks Peninsula Board Plan Outcome that “core infrastructure is provided, well-maintained and future-proofed”, “the cultural, natural and built heritage of Banks Peninsula is acknowledged, valued and enhanced”.</td>
<td>Original Scheme: $8.2M&lt;br&gt;Alternative: To Be Determined</td>
</tr>
<tr>
<td>9 New Project</td>
<td><strong>Coastal Inundation Planning</strong>&lt;br&gt;The Board requests that Council reallocate funding for Coastal Inundation Planning, including specific assessment of the impacts of coastal inundation on Banks Peninsula, within the first three years of the Long Term Plan 2018-2028.&lt;br&gt;This topic is often raised at community meetings and a high priority for the Board. Coastal Inundation now affects Banks Peninsula infrastructure and community assets every day. Leaving it unaddressed impacts community resiliency, civil defense, road, wastewater and stormwater management and land drainage.&lt;br&gt;Coastal inundation planning strongly supports Councils Strategic Priority of “climate change leadership” and allows Council to fulfill the Banks Peninsula Board Plan Outcome “Core infrastructure is provided, well-maintained and future-proofed”, “Banks Peninsula is a viable place to live and work.”</td>
<td>To Be Determined</td>
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## Draft Long Term Plan 2018–2028

### Changes to projects in Banks Peninsula Ward

The Long Term Plan figures include:
- Year-end budget carry forward (where projects have not used all the allocated budget in the previous financial year)
- Individual projects created from approved programme level budgets with no change to the overall budget (e.g. renewal or growth programme budgets allocated to individual delivery projects or packages)
- Decisions made by Council after the previous annual planning processes
- Proposed Long Term Plan changes (amounts and timing) as summarised in the consultation document and Draft Long Term Plan document
- Adjustment for inflation (2 per cent).

### Banks Peninsula

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## Attachment G

### Banks Peninsula

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<tr>
<th>Description</th>
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<th>2021/22</th>
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<td>WS Mains Renewal - Governors Bay Rd and Sumner Rd - Lyttelton</td>
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<td>Red rock retaining wall Programme</td>
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<td>Okains Bay Renewal</td>
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<td>Projects with proposed funding pushed beyond June 2021</td>
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<td>Cass Bay Drain, nr 94 Governors Bay Rd - Inlet arrangement improvement (construction)</td>
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<td>New Retaining Wall at 270 Waimea Main Road</td>
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Banks Peninsula Community Board
Submission on Christchurch City Council Draft Long Term Plan 2018-2028
12 April 2018
Page 7 of 18
## Banks Peninsula
continued

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<td><strong>Total</strong></td>
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<th>Projects with changes to funding beyond June 2021</th>
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<td>Lyttelton Stormwater Improvements</td>
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<td>WW Nairui Sewer Relic &amp; WNTP</td>
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<td>Intersection Improvement: Godley / Simeon</td>
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</tbody>
</table>

For project funding details beyond June 2021, please consult the full capital programme, available at ccc.govt.nz/ltp and in local service centres and libraries.

CAFEX - Capital Expenditure  
RONS - Roads of National Significance  
MCR - Major Cycle Route  
PT - Public Transport  
AAC - An Accessible City  
WNTP - Waste Water Treatment Plant  
WW - Waste Water  
P(followed by a number) - Pump Station  
SW - Storm Water  
LDRP - Land Drainage Recovery Programme  
WS - Water Supply  
CWTP - Christchurch Wastewater Treatment Plant  
TP - Treatment Plant  
SMP - Stormwater Management Plan  
R&R - Replacements and Renewals  
CSAG - Community Services Art Gallery  
ELCS - Early Learning Centres  
BB - Botanic Gardens  
WL - Woolston  
PRG - Programme  
HI ESA - Horizontal Infrastructure Cost Share Agreement
The Big Question:

QUESTION:

Our overarching proposal is to prioritise some areas over others to enable us to keep our proposed average rates increase as low as possible, at 5.5 per cent. Have we got the balance right?

BANKS PENINSULA COMMUNITY BOARD RESPONSE:

As the Board has reflected on the Long Term Plan and its submission, members have expressed the view that when Banks Peninsula is considered in the context of the Council’s long term planning they believe the basis for that consideration should not be just the population living permanently on the Peninsula. Some supporting points for that view:

- The Peninsula is one of the main recreation areas for all citizens and also has a wide appeal to visitors.
- Akaroa is the second largest entry point for overseas visitors to the city, after the airport. Cruise ship visitors are welcomed to Akaroa, but at the same time provide challenges to the locals.
- The Peninsula has a huge network of rural roads, both sealed and unsealed and managed by both Council and the New Zealand Transport Agency (NZTA). Some of these roads are the only access for those living there and they, and parts of the Peninsula as a whole, can often be cut off from the city by natural hazard events.
- There are four Papatipu Rūnanga on Banks Peninsula with city-wide connections linking back to their local marae.
- It has a large area of parks and reserves, with fifteen of these being managed by volunteer Reserve Management Committees which are subcommittees of the Community Board.
- There are two design panels who give guidance on the two major heritage areas of Akaroa and Lyttelton covered by the two character overlays in the District Plan.

Investment in the Peninsula’s infrastructure is an investment in the appeal of Christchurch City for both visitors from the “city”, New Zealand and overseas.

We support the prioritisation of money spent on the roading network but believe that the balance within this needs some adjustment. We will comment on this under the transport heading.

There is huge support on the Peninsula for a focus on parks and heritage. The Board believes that a significant boost is needed to parks maintenance to maintain and improve parks across the city and Banks Peninsula.

We support the reduction of flood risk to homes but also ask Council to speed up planning around coastal inundation and erosion as the effect of global warming is already impacting on Peninsula infrastructure. Our communities will be keen to be involved in resilience planning in this area.

The two major wastewater schemes are welcomed for Lyttelton and Akaroa, however there are many smaller communities for whom wastewater disposal is still a major environmental issue. We will be looking for cost effective and creative solutions for these communities.

Potable drinking water is a basic Council function so protection of this to retain quality is important. Attention is also needed to focus on smaller communities for whom potable water is currently not available. The Board is supporting the need for a reliable water supply for Okains Bay.

We have been well served with local community facilities, the majority of which are community run and “bring people together”. Many of these facilities have suffered from maintenance neglect through lack of funding. We understand the requirement for the city to repair or rebuild new facilities, many of which will have little relevance or use by Peninsula residents, but some very small amount of money transferred from some of the larger projects would ensure a longer life for these buildings.
We’re making progress:

QUESTION:
In 2019/19 ChristchurchNZ will receive $10.2 million from the Council, to enable it to carry out a range of activities including attracting major events, economic development and promoting the city. To fulfil this role they are seeking additional funding of $1.4 million. The rates impact of the additional seed fund activities would be 0.31 per cent in 2018/19 on top of the 5.5 per cent average rates increase.

What do you think of the Council providing additional funding to ChristchurchNZ so that it can bid for major events on behalf of the city. support new events through sponsorship and test the feasibility of new concepts?

BANKS PENINSULA COMMUNITY BOARD RESPONSE:
Banks Peninsula attracts hundreds of thousands of local and foreign visitors to Christchurch every year. The health of our roads, waterways, and economy is crucial to the quality of life of Christchurch residents, and viability of Christchurch businesses. We strongly support the efforts of ChristchurchNZ to attract more visitors to our community. However, we request it increases collaboration with the Council and Community Boards, to develop sustainable tourism goals for the metro-area and wards. This collaboration will support the Board Plan outcomes that ‘visitors to Banks Peninsula enhance the local economy and sustain and natural, social and heritage environments’ and “Banks Peninsula is a viable place to live and work.” We look forward to working closely with ChristchurchNZ to create a comprehensive visitor strategy to ensure the economic and physical infrastructure of Banks Peninsula is fit-for-future for tourism.

Our rates proposals:

QUESTION:
We propose an average rates increase of 5.5 per cent in 2018/19, with the increase tracking down over subsequent years of the LTP to settle at a level in line with local government inflation. We propose continuing to prioritise our work on horizontal infrastructure (roads, pipes etc) so that the most urgent work is done first, based on the condition of the asset, its importance and weighing the benefits gained in doing the work against the consequences of not doing the work.

What do you think of this plan for an average rates increase of no more than 5.5 per cent, reducing over the next 10 years?

BANKS PENINSULA COMMUNITY BOARD RESPONSE:
We support the current strategy for an increase in rates, with a gradual decrease. However, we request that moving forward the Community Boards and general public are consulted earlier, and at greater frequency, when drafting these types of proposals. We request that the Draft Long Term Plan 2018-2028 engagement timeline and process be evaluated to ensure we achieve optimum public participation in the future. We believe this will positively contribute to Council’s Strategic Priority of “enabling active citizenships and connected communities.”

Alternative Sources of Funding:

QUESTION:
An issue we think may be important to you is identifying alternative means of funding the Council’s activities. At the moment we meet most of our costs from rates, borrowing, and dividends from our trading organisations.

Do you think we should investigate other ways to raise funding?

A local fuel tax could help us to reduce rates. Would you support us exploring this option to generate more money for transport-related projects?

BANKS PENINSULA COMMUNITY BOARD RESPONSE:

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Yes, we support the Council investigating other ways to raise funds; we support Council’s Strategic Priority of “Maximising opportunities to develop a vibrant, prosperous and sustainable 21st Century city”. However, we do not support Council exploring a local fuel tax; this alternative is unacceptable. Residents in our ward have few public transportation options and, due to the terrain, cannot utilize cyclevays to commute. One of our Board Plan Outcomes is to ensure “Banks Peninsula is a viable place to live and work.” A local fuel tax would disproportionately increase the cost of living in our ward, which would threaten the economic viability of living and doing business on the Peninsula.

Flood Protection:

QUESTION:

Since the earthquakes, houses along parts of the Heathcote/Ōpāwaho River have been more susceptible to flooding. We understand the effect of this on residents. To reduce the risk of homes flooding we propose speeding up our programme to dredge the river between the Woolston Cut and Radley Park and through to Harsen Park.

What do you think of us prioritising this project over other land drainage recovery work, so we can complete it within two rather than three years?

BANKS PENINSULA COMMUNITY BOARD RESPONSE:

We support the land drainage, flood protection, and recovery works proposed in the Draft Long Term Plan 2018-2028. However, we also request that greater resources be allocated to fulfil the Council’s strategic goal of “climate change leadership” and “informed and proactive approaches to natural hazard risks” by directly addressing coastal inundation. Coastal inundation is now affecting our infrastructure and community assets every day. It impacts community resiliency, civil defence, roading, wastewater and stormwater management and land drainage. Leaving coastal inundation unaddressed, threatens our ability to meet our Board Plan Outcomes that “core infrastructure is provided, well-maintained and future-proofed” and “our communities are prepared for the impacts and consequences of natural hazards and can respond.”

Both residents and staff acknowledge this is a problem, it’s mentioned in the Flood Protection and Control Works Draft Service Plan as a key issue and is often raised in community meetings. This is of great concern for the Banks Peninsula Community Board, and we request it be promptly addressed by funding a Coastal Inundation Planning, including specific assessment of the impacts of coastal inundation on Banks Peninsula. We request this be funded within the first three years of the Long Term Plan 2018-2028 and, after consultation, works be complete as soon as financially feasible.

Drinking Water, Wastewater, Stormwater, and Flood Protection:

QUESTION:

We propose prioritising work to maintain our drinking water, stormwater and flood protection infrastructure over work to maintain our wastewater infrastructure.

What do you think of our approach to managing our drinking water, wastewater, stormwater and flood protection assets, and how we’re prioritising the work?

BANKS PENINSULA COMMUNITY BOARD RESPONSE:

The Okains Bay community and campground do not have a reliable potable water source. A feasibility study was completed by the Council last year. Funding has not yet been allocated for the implementation of the project in the Draft Long Term Plan. The Board supports the approach of prioritising drinking water and requests that funding be allocated to bring a potable water system to the Okains Bay community, including the Okains Bay Reserve Campground, in the Long Term Plan 2018-2028. We also strongly support re-prioritising wastewater infrastructure. We strongly support the Akaroa Wastewater Scheme proposed in the Draft Long Term Plan 2018-2018. We believe that both projects strongly support Council’s Strategic Priority of providing “safe and sustainable water supply and improved waterways” and our Board Plan Outcome that “core infrastructure is provided, well-maintained and future-proofed.”

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Furthermore, we are very concerned with the continued deferment of the Wainui Wastewater Scheme. The deferment of this project seems to be in opposition to our priorities and outcomes. There are severe cultural and ecological implications of leaving the Wainui wastewater systems as they are. As many properties in Wainui have septic tank systems which are failing, if this is left unaddressed untreated sewage will continue contaminating the Akaroa Harbour and other waterways. The Wainui Wastewater Scheme was included in the Long Term Plan 2015-2025, with a high community expectation that it would be completed by 2025. We request that the Wainui Wastewater Scheme be reinstated into the Draft Long Term Plan 2018-2028.

As an alternative to the reinstatement of the previously proposed Wainui Wastewater Scheme, the Board requests that funding be allocated, within the first three years of the Long Term Plan 2018-2025, for a feasibility study of alternative wastewater systems for small communities such as Wainui. Such a system could also be implemented in Little River. The Board believes that alternative wastewater systems could be a low-cost, high-impact, ecologically responsible, and culturally appropriate solution to the aging wastewater systems in rural communities across Christchurch, and New Zealand as a whole.

Transport:

QUESTION:

Making our city safer for people to travel in, whether by car, bicycle or on foot, has been a priority for this Council. We are keen to press on with these initiatives, to complete the network of cycleways, improve safety at more intersections and make the central city more accessible for everyone. We also want to restore our road condition to a level that is similar to other New Zealand cities over the next 20 years.

What do you think of our approach to managing our transport projects, and how we’re prioritising the work?

There has been a lot of feedback expressing community concerns about the dangers presented at a range of intersections (for example, Harewood, Breams and Gardiners Roads) and the state of many streets and footpaths. As a Council we wish to agree on a framework for prioritising intersection improvement and street and footpath renewals, to ensure we meet our residents’ needs. What do you think we should take into account when prioritising the work that needs to be done?

Do you think the priorities should be informed by the local Community Board?

BANKS PENINSULA COMMUNITY BOARD RESPONSE:

The Board is fully in support of Council priorities of “increasing active, public and shared transport opportunities and use” and “maximising opportunities to develop a vibrant, prosperous and sustainable 21st Century city”. As such, Board members have for some time been really concerned about the state of the roads on the Peninsula.

We feel well served by staff providing advice on how these roads are managed and maintained so we can understand a little more of the reasons behind what is perceived by us and the community, as a significant drop in service level for what are our lifelines. From what we understand, the perception is reality. This reality directly contradicts Council’s strategic priorities and our Board Plan Outcome that “core infrastructure is provided, well-maintained and future-proofed.”

The investment by the Council in the network of rural roads, both on the Peninsula and the wider rural area is as vital to the wellbeing and resilience of rural communities as is the investment in cycleways and intersection upgrades to urban dwellers. Many of the rural roads have no alternate route, and good maintenance and investment is needed to protect the integrity of these roads, and keep them open and serviceable.

We believe that the balance is not right. Our community is telling us that there is the need for a catch up on many years of “deferred maintenance”. The Board believes that the budget, notably for road metalling and culvert renewals, in this Long Term Plan for “restoring our road condition to a level which is similar to other cities (and regions) over the next 20 years” will not even start to do this.

There have been many comments from residents on gravel roads who perceive the maintenance regime for these as inadequate and wasteful. We understand there is little capital investment in these roads, certainly not enough that would meaningfully reduce the backlog, and just enough to renew the worst areas on an “as needed” basis. There is definitely not enough for the increases in demand over these same roads. While the
traffic volumes are relatively small, the rapid change in usage, particularly by heavy vehicles for forestry or dairy, has a huge and sudden negative impact on both the condition and the life of the road. Unsealed roads are more fragile than sealed roads, and coupled with the network’s topography and the localised nature of weather events, they suffer more significantly from scouring, resultant potholes and corrugations.

From what we understand there is no simple way to plan for the renewal of unsealed roads, as there is for sealed roads. We understand that measures for rural gravel roads are largely linked to roughness. Our concern is that this is a simplistic and retrospective approach which does not give the Board a level of confidence in the outcome. Our concern, and that expressed by residents, is that the standard of Peninsula roads is going further and further backwards.

The Board would also request a significant increase in drainage improvements, especially culvert renewals. We know that functioning culverts, particularly on unsealed roads, ensure that the water does not run down the road and cause further maintenance issues. Given the challenges with coastal areas and increasing inundation in these settlements, there is also an increasing need to improve the outfalls of reading culverts so that the water can, where feasible, get away. Increase in these budgets will move us closer to fulfilling Council’s Strategic Priority of “informed and proactive approaches to natural hazard risks” and our Board Plan Outcome that “our communities are prepared for the impacts and consequences of natural hazards and can respond.”

The Board, in its governance role wishes to be more closely involved in the prioritisation of the roading capital programme and also in the maintenance programme.

The Board specifically requests:

- An increase in the Road Metalling Renewals programme (CPMS ID 2143) doubled from the proposed $725,695 to at least $1.4 million, so that the backlog is reduced, and the network condition is kept in check given increased heavy vehicle demand.

- An increase in the Culvert Renewal programme (CPMS 210) from $145,139 to $250,000, to ensure drainage is improved, across the network, and particularly at coastal outlets.

- Assurance of an appropriate spend on the sealed roads, based on the City’s sealed network being managed consistently across the whole.

- Applicable involvement in the prioritisation of the budget spend on capital and maintenance on Banks Peninsula.

- Standards set for rural roads and reporting against those and other roading standards to the Board on a quarterly basis.

- To advocate that Council investigates its procurement process to allow for more local involvement where appropriate in the work on the Peninsula roads.

Facilities:

**QUESTION:**

In this document we list our top priorities. The funding allocated will allow us to improve or complete a wide range of facilities that will benefit Christchurch now and in the future.

Do we have the priorities right? Are there other projects you would prioritise, and if so, what would you defer to free up funding? In this document we discuss a new funding method for community assets that are not owned by the Council but which benefit the community.

What do you think of using a targeted rating system to help progress non-Council community projects?

Are there projects in your community that could benefit from such an approach?

**BANKS PENINSULA COMMUNITY BOARD RESPONSE:**

The Board strongly supports the provision of local community facilities, in Banks Peninsula they provide a valuable service that supports Council’s Strategic Priority of “enabling active citizenships and connected communities” and “Maximising opportunities to develop a vibrant, prosperous and sustainable 21st Century"
ATTACHMENT B

city” and our Board Plan Outcomes that “local communities are well-connected and supported by easily accessible community facilities” and “the cultural, natural and built heritage of Banks Peninsula is acknowledged, valued and enhanced.” Board members respectfully suggest that it would be of greater value to communities to spend less on art work and more on local facilities.

Banks Peninsula is doted with older community centres and halls many of which are the centre of local activity in remote isolated communities. Although these facilities are older style, and not modren or flashy, they are the centre of these small communities, being the only meeting place for most, and are considered high value assets for the community.

Most of the Banks Peninsula facilities are community managed and while many hours are volunteered by locals, some of these facilities are in need of maintenance which is beyond the scope of volunteers – much of which has been deferred over many years because of lack of budget.

To address these issues, the Board specifically requests:

The Board would like to see a catch up budget in the LTP for the deferred maintenance to be carried out so all of these facilities are fully operational, warm, water proof, rodent free and accessible. An example is Le Bons Bay Hall which requires some maintenance costing at $50k.

The Board supports targeted rates for non-Council facilities and in particular would support a targeted rate for the Health Hub in Akaroa. The Board sees targeted rates as a way of the whole community contributing to facilities that will benefit everyone in that community.

Heritage:

QUESTION:

We are keen to know your views on the almost depleted Central City Landmark Grant Fund, through which we have helped fund work to restore heritage buildings that are in private ownership.

Do you think the Council should continue to contribute $1.9 million per year to the Landmark Grant Fund for the next three years?

BANKS PENINSULA COMMUNITY BOARD RESPONSE:

Yes, we support the continued annual contribution to the Landmark Grant Fund for the next three years. We strongly support Council’s partnership with community through this and other funds to assist in the restoration and preservation of privately held cultural and ecological assets. These efforts support our Board Plan Outcome that “The cultural, natural and built heritage of Banks Peninsula is acknowledged, valued and enhanced.” Additionally, we strongly support the heritage renewal proposals in the Draft Long Term Plan 2018-2028.

Any Other Comments:

BANKS PENINSULA COMMUNITY BOARD RESPONSE:

Reserve Management Committees and Parks Management

The Banks Peninsula Community Board has fifteen Reserve Management Committees (RMC) who are sub committees of the Community Board. They manage the reserves which vary in nature from camp grounds to multi use recreation reserves and to those which focus more on the development of the natural habitat and in providing access to this. They all contribute significant volunteer time to this role.

The majority have made submissions to the Draft Long Term Plan (LTP) and these have been lodged separately. The Board considered the submissions at its meeting on the 9th April, endorsed them all and have made comment in Attachment C to this submission.

The Board requests:

That there be a Parks Ranger allocated to Banks Peninsula to support the work of the RMCs in planning and carrying out their projects and to oversee the other very large reserves on the Peninsula.

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The hiring of local contractors for work on the Peninsula, whenever possible. This links to one of the Board’s Plan actions where they will “advocate for Council’s procurement processes to facilitate the use of local contractors”.

Community Funding

The Banks Peninsula Community Board supports provision through the Long Term Plan for the funding and delivery of community grants in the Banks Peninsula area.

Community Grants funding empowers the community by contributing funding towards community led and developed projects. The grants enable and provide leverage opportunities to a number of diverse community projects and initiatives planned, developed and delivered by local residents for local residents that contribute to a stronger, more cohesive and better connected community. Groups allocated grant funding operate across a broad range of areas such as art, community development, community engagement, community support, conservation, cultural initiatives, environment, recreation, sport and social services etc.

Grants funding provides the Community Board with the opportunity to support local groups furthering the Council’s Community Outcomes, Strategic Priorities and Board Objectives as identified in the Banks Peninsula Community Board Plan.
Comments on Submissions from Reserve Management Committees and Outside Organisations

The Banks Peninsula Community Board has fifteen Reserve Management Committees (RMC) who are subcommittees of the Community Board. They manage the reserves which vary in nature from camp grounds to multi use recreation reserves and to those which focus more on the development of the natural habitat and in providing access to this. They all contribute significant volunteer time to this role.

The majority have made submissions to the Draft Long Term Plan (LTP) and these have been lodged separately. The Board considered the submissions at its meeting on the 9th April, endorsed them all and have made the following comment on each as listed below.

The Board requests:
That there be a Parks Ranger allocated to Banks Peninsula to support the work of the RMCs in planning and carrying out their projects and to oversee the other very large reserves on the Peninsula.
That they support the hiring of local contractors for work on the Peninsula. This links to one of the Board’s Plan actions where they will “advocate for Council’s procurement processes to facilitate the use of local contractors”.

The Board has made the following comment on each submission:

Awe-iti Reserve Management Committee
The Board endorses this submission and makes the following comments:
- Little River Tennis Courts – support the $200k in the Draft LTP for repair of the courts.
- Little River Coronation Library – support funding for repair through the Local Community Heritage Buildings project. Board prioritised third out of four buildings in the Banks Peninsula Ward.
- Fitness Equipment – support the RMC with this concept and assist to find alternative funding sources – e.g. Discretionary Response Fund, RMC operational funding, Parks budgets.

Cass Bay Reserve Management Committee
The Board endorses this submission and makes the following comments:
- Toilet Block – the Board has requested that funding in the Draft LTP for Banks Peninsula toilets be retained, but as a lump sum, not designated to individual toilet blocks, and that the Board then work with staff to prioritise where that money is spent.
- Playground – support the retention of funding for the Cass Bay Playground and ask staff to investigate alternative funding sources for accessible equipment, perhaps partnering with an outside organisation like the Cass Bay Residents Association to access external funding, or using some operational funding.
- Steps, footpaths and Beach Access - support funding in the LTP 2021/2031, increasing it to $150k to enable the project to be completed.
- Design – support the provision of adequate funding to ensure all developments contribute to the overall design.
- Accessible Design – support for staff to liaise with the RMC to investigate alternative funding sources.

Duvauchelle Reserve Management Committee
The Board endorses this submission and makes the following comments:
- Toilet Block – the Board supports the concept and suggests it is looked at in relation to all public toilet needs on Banks Peninsula. The Board notes that this project could be advanced through the development of an operative Reserve Management Plan for the Duvauchelle reserves.
- Cabins – the Board supports investigation of additional cabins through the development of an operative Reserve Management Plan for the Duvauchelle reserves.

Garden of Tane Reserve Management Committee
ATTACHMENT C

The Board endorses the bulk of the submission and makes the following comments:

• Current Budget Allocation – support the budget allocated in the Draft LTP for years 18/19 to 20/21.
• Stormwater – support for staff to work with the RMC to ensure management of road stormwater run-off through operational budgets.
• Long Term Plan 2021 onwards – support the sums as in the Draft LTP for the years 22/23 to 23/24.
• Parks Maintenance – support for Parks Maintenance budgets to be increased to allow for ongoing maintenance – e.g. tracks, tree work and weed control.
• Legal Status of RMCs – staff are currently working through legal issues relating to RMCs in relation to current day legislation including the Health & Safety Act and the Reserves Act.
• Capital Budgets – the Board does not support the RMCs being given direct control and management of capital funds, but does support a good staff relationship with RMCs for prioritisation and implementation of budgeted funds.

Le Bons Bay Reserve Management Committee
The Board endorses this submission and makes the following comments:

• Painting of Hall Roof, Replacement of Softs, Replacement of Louvre Windows – support for maintenance improvements to the Le Bons Bay Hall through the Community Facilities operational budget as prioritised against other community facilities.
• Topping of poplar trees – support for a request to staff that tree work be carried out through Parks operational budget.

Lyttelton Recreation Ground Reserve Management Committee
The Board endorses this submission and makes the following comments:

• Re-turf or Re-sow Ground – support for ground turf improvements to be included in the 21/22 year with assessment and costings carried out prior.
• Fertiliser & Irrigation Programme – request staff to work with RMC to establish a maintenance programme for the ground.

Stanley Park Reserve Management Committee
The Board endorses this submission and makes the following comments:

• Current Funding in Draft LTP – support retention of funding through years 10/19 to 25/26 and request that staff work with the RMC to prioritise projects using objectives from the Reserve Management Plan.
• Entrance Panel – request that Visitor Experience staff work with the RMC to modify entrance panel.

Robinsons Bay Reserve Management Committee
The request from this RMC is not related to the Draft LTP. It relates to unexpended funds in the current year (17/18). Staff are aware of this and will arrange for the funds to be carried forward if they have not been expended by 30 June.

Other submissions which came before the Board

Akaroa Fishermen’s Association – Akaroa Wharf improvements
The Board supports the submission from the Association about improvements to the Akaroa Wharf and makes the following comments:

• There is current funding in the Draft LTP – the Board supports the current funding through years 18/19 to 21/22 but asks that some of that be able to be brought forward if planning and design are completed earlier.

Diamond Harbour Community Association
ATTACHMENT C

This submission arrived too late for full Board consideration but the Board has been very supportive of the work being done on the Diamond Harbour Village plan and believe that to keep faith with these small settlement planning partnership projects, Council should give consideration to funding their priority projects.

The Diamond Harbour Wharf is already a priority project in the Board’s submission. Mention has already been made of the need for a process to determine the future of the Godley house site.

Governors Bay Jetty Restoration Trust

The Board is very supportive of the work being done by the Trust and applauds the progress to date. They believe that the Trust and Council need to work together to understand more about the proposal and the costing before commitment can be made to the next stage. We look forward to doing that.

Rod Donald Trust

The Board supports the invaluable work carried out by the Trust and asks that Council continue its partnership with it, providing funding and other assistance as available.

Little River Wairewa Community Trust

The Board supports the Trust as a key partner in implementing goals identified in the Little River – Big Ideas strategic plan. The Board is particularly keen for funding to be allocated towards the Drainage and Flooding work proposed by the Trust, whether through operational budgets or as part of the Stormwater and Flood Protection budget in the LTP.
Cass Bay Reserves Management Committee – Submission on Draft Annual Plan

We thank the Christchurch City Council for funding a new, much needed, toilet block for the Cass Bay playground. A meeting with the Council team working on this project suggested that moving the toilet block's location slightly to the North end of the playground would make better use of the available space and be more accessible to the planned disability car parking space. We ask that the funding for the playground be brought forward, from being considered in 2023, to coincide with the toilet block renewal. This will have the advantage of:

- Being more cost effective as landscaping will only have to be done once.
- Result in a more cohesive and better use of the limited space.
- Be less disruptive to the public, who will only have to be excluded from the area once instead of twice.

This request is in line with the Christchurch City Council’s focus on parks and the objective in their Annual Plan to “Provide citizens access to fit for purpose recreation and sporting facilities.”

The Cass Bay Playground is heavily used both by the local community and visitors from Christchurch and beyond, due to its close proximity to the beach. The CCC wish to “enable active citizenship and connected communities” which has been shown by the Cass Bay community having several working bees to plant natives around the playground and volunteers water and release these throughout the year to ensure their survival. It is also used for gatherings such as our annual Halloween Party and barbecue, run by the Cass Bay Residents Association, to encourage a sense of community and connectedness and also by the local playgroup. Many parts of our playground are well over 30 years old and in a sad state of repair, for instance the one remaining bench seat is about to collapse due to rot and the playground surround is in a similar state. There are also no accessible play features so that children with disabilities can enjoy integrating with their able-bodied siblings and friends, which is very important for their mental well-being. It would be good to have at least a basket swing and another piece of equipment suited to their needs.

We are not asking for a brand new playground but to take the opportunity to upgrade the existing one to be more “fit for purpose” and landscaped and equipped to work in well with the proposed toilet block. The alternative would be that we will be left with an area which is on hold for at least 4 or 5 years, which will be very discouraging for a community which has endeavoured to make the place as functional and beautiful as possible for everyone.
1. Purpose of Report

1.1 The purpose of this report is for the Te Pātaka o Rākaihautū/Banks Peninsula Community Board to consider an application for funding from its 2018/19 Discretionary Response Fund from the organisation(s) listed below.

<table>
<thead>
<tr>
<th>Funding Request Number</th>
<th>Organisation</th>
<th>Project Name</th>
<th>Amount Requested</th>
<th>Amount Recommended</th>
</tr>
</thead>
<tbody>
<tr>
<td>58749</td>
<td>Charteris Bay Yacht Club</td>
<td>Open Fleet and Away Regattas</td>
<td>$5,000</td>
<td>$1,500</td>
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</tbody>
</table>

1.2 There is currently a balance of $27,959 remaining in the fund.

2. Staff Recommendations

That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board:

1. Approves a grant of $1,500 from its 2018/19 Discretionary Response Fund to Charteris Bay Yacht Club towards the Open Fleet and Away Regattas Project.

3. Key Points

Issue or Opportunity

3.1 To contribute funding towards appropriate quality coaching of promising young sailors to gain the skills and experience as a pathway to compete in yachting at a national/international level.

Strategic Alignment

3.2 The recommendation is strongly aligned to the Strategic Framework and in particular the strategic priority of Strong Communities. It will provide an opportunity for (young) people to participate in active recreation and sporting activities; and support through membership a local yachting club.

Decision Making Authority

3.3 Determine the allocation of the Discretionary Response Fund for each community

3.4 Allocations must be consistent with any policies, standards or criteria adopted by the Council

3.5 The Fund does not cover:

- Legal challenges or Environment Court challenges against the Council, Council Controlled organisations or Community Board decisions
- Projects or initiatives that change the scope of a Council project or that will lead to ongoing operational costs to the Council (though Community Boards can recommend to the Council that it consider a grant for this purpose).
Assessment of Significance and Engagement

3.6 The decision in this report is of low significance in relation to the Christchurch City Council’s Significance and Engagement Policy.

3.7 The level of significance was determined by the number of people affected and/or with an interest.

3.8 Due to the assessment of low significance, no further community engagement and consultation is required.

Discussion

3.9 At the time of writing, the balance of the 2018/19 Discretionary Response Fund is as below.

<table>
<thead>
<tr>
<th>Total Budget 2018/19</th>
<th>Granted To Date</th>
<th>Available for allocation</th>
<th>Balance If Staff Recommendation adopted</th>
</tr>
</thead>
<tbody>
<tr>
<td>$70,202</td>
<td>$42,243</td>
<td>$27,959</td>
<td>$26,459</td>
</tr>
</tbody>
</table>

3.10 Based on the current Discretionary Response Fund criteria, the application listed above is eligible for funding.

3.11 The attached Decision Matrix provides detailed information for the application. This includes organisational details, project details, financial information and a staff assessment.

Attachments

<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>Charteris Bay Yacht Club - Open Fleet and Away Regattas Matrix</td>
<td>63</td>
</tr>
</tbody>
</table>

Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:
   (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
   (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council’s significance and engagement policy.

Signatories

Authors

Philipa Hay - Community Development Advisor
Andrea Wild - Community Development Advisor
Helen Hayes - Community Development Advisor
Trisha Ventom - Community Recreation Advisor

Approved By

Penelope Goldstone - Manager Community Governance, Banks Peninsula/Akaroa
### 2018/19 DRF BANKS PENINSULA DECISION MATRIX

#### Item No.: 10

<table>
<thead>
<tr>
<th>Priority Rating</th>
<th>Organisation Name</th>
<th>Name and Description</th>
<th>Funding History</th>
<th>Request Budget</th>
<th>Staff Recommendation</th>
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</thead>
<tbody>
<tr>
<td>One</td>
<td>Chartis Bay Yacht Club</td>
<td>Open Fleet and Away Regattas</td>
<td>2018/19 - $1,700 (Renewal of Lifejackets) DRF BP</td>
<td>Total Cost: $15,063</td>
<td>$1,800</td>
</tr>
<tr>
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<td></td>
<td></td>
<td>Requested Amount: $5,000</td>
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<td>23% percentage requested</td>
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<td>Contribution Sought Towards:</td>
<td></td>
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<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Coach's Wages: $5,000</td>
<td></td>
</tr>
</tbody>
</table>

#### Organisation Details:
- Service Base: 395 Marine Drive, Chartis Bay
- Legal Status: Incorporated Society
- Established: 1/1/1939
- Staff - Paid: 7
- Volunteers: 30
- Annual Volunteer Hours: 900
- Participants: 9
- Target Groups: Junior Sailing Team
- Networks: Canterbury Yachting Association, Yachting New Zealand

#### Alignment with Council Strategies:
- Strengthening Communities
- Physical Recreation and Sport

#### Alignment with Board Outcomes:
- The cultural, natural and built heritage of Banks Peninsula is acknowledged, valued and enhanced.
- Clubs in bay communities provide opportunities, leadership and expertise in water-based sports.

#### Alignment with Council Funding Outcomes:
- Support, develop and promote capacity
- Provide community based programmes
- Reduce or overcome barriers

#### How Much Will The Project Do? (Measures):
- Employ a coach for the sailing season (September to April).
- Provide coastal training for young sailors of the open fleet level during the season.
- Provide coach support at away regattas (Auckland, Napier, Pohara and Timaru).
- Provide support to Junior Sailing Team to qualify for NZIODA National Ranking.

#### How Will Participants Be Better Off?
This coaching will assist the sailors to compete at national regattas and gain national ranking in the hope of the sailors making an International Sailing Team. The Club says that this will help participants compete at a level playing field with those in the larger North Island teams.

#### Staff Assessment:
- This project aims to assist young sailors in the region to have the opportunity, experience and pathway to competitive sailing at a national/international level.
- Quality coaching and the weekly regattas in Auckland, Napier, Pohara and Timaru will provide the experience and training for the sailors to develop the skills required.
- Competing at the National level enables sailors to learn about New Zealand International Opstest (Ogry) National Ranking.
- This programme is open to those aged eight to fourteen years from around Canterbury, provides the practice and training for the sailors to develop the skills required.
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11. Te Pātaka o Rākaihautū/Banks Peninsula Community Board Area Report - April 2019

Reference: 19/119814
Presenter(s): Penelope Goldstone - Community Governance Manager
                        Joan Blatchford - Community Governance Manager

1. **Purpose of Report**
   This report provides information on initiatives and issues current within the Community Board area, to provide the Board with a strategic overview and inform sound decision making.

2. **Staff Recommendations**
   That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board:
   1. Receive the Te Pātaka o Rākaihautū/Banks Peninsula Community Board Area Report for April 2019.
   2. Decide whether it wishes to make a submission on the Council’s Summit Road Speed Review.
   3. Delegate authority to the Chairperson to approve any final submission on the Council’s Summit Road Speed Review.
   4. Decide whether it wishes to make a submission on the proposal by Peninsula Air Limited for a waterdrome at Lyttelton Harbour.
   5. Delegate authority to the Chairperson to approve any final submission on the proposal by Peninsula Air Limited for a waterdrome at Lyttelton Harbour.

3. **Community Board Activities and Forward Planning**
   3.1 **Memos/Information/Advice to the Board**
      **Track from Cass Bay/Governors Bay Area to Summit Road**
      3.1.1 At its December 2018 meeting the Board resolved that it:
      - Note that the Steadfast land in Cass Bay will be included in the Port Hills Management Plan, which is under development;
      - Request that staff investigate options for the Cass Bay community to have limited access to the Steadfast land while the Port Hills Management Plan is under development;
      - Request a discussion with staff regarding a track linking the Summit Road to the Cass Bay / Governors Bay area.
      3.1.2 Parks staff attended the Cass Bay Reserve Management Committee (RMC) meeting in February 2019 and, at the time of writing this report, planned to attend the Lyttelton RMC meeting in March 2019.
      3.1.3 Staff provided the following update on these meetings:
      - Staff are working with the Cass Bay RMC on developing limited access to the Steadfast land. As a starting point the RMC provided staff with details on what “limited access” would include;
• Regarding the new track proposal linking Summit Road to the Cass Bay/Governors Bay area, staff would like a Working Group to be established with representatives from Cass Bay RMC, Lyttelton RMC and Parks staff to draft a project scope for what this track could look like.

3.2 **Board Area Consultations/Engagement/Submission Opportunities**

**Summit Road Speed Review**

3.2.1 The Council is reviewing speed limits across its roading network to make Christchurch roads safer.

3.2.2 To improve safety for everyone the Council is proposing to change the speed limit from 100km/h (and 70km/h) to 60km/h on Summit Road. Adjoining side roads, Broadleaf Lane, Worsleys Road, Mount Pleasant Road, Evans Pass Road and Sumner Road are also included in the proposal.


3.2.4 Consultation is open from 11 March to 8 April 2019. The Board is asked to decide whether it would like to make a submission.

3.2.5 In May 2019 a Hearings Panel will consider all submissions on the proposal and hear from any submitters who would like to speak about their feedback. The Hearings Panel will give its recommendations to the Council, which will then consider whether to approve the changes.

**Peninsula Air Limited - Proposal to Construct a Waterdrome at Lyttelton Harbour**

3.2.6 The Civil Aviation Authority of New Zealand (CCA) has received notification from Peninsula Air Limited of a proposal to construct a waterdrome at Lyttelton Harbour.

3.2.7 Pursuant to Civil Aviation Rule 157.9, the Director of Civil Aviation is conducting an aeronautical study to consider the effect of the proposal on the safety and efficiency of airspace use and the safety of persons and property on the ground.

3.2.8 It is not the role of CCA to deal with matters relating to noise or other environmental issues, the effect on lifestyle or property values or the effect on other services in the area such as roading.

3.2.9 The Civil Aviation Director invites interested parties to make a submission on the proposal. Submissions close on 16 April 2019.

3.2.10 More information is available [here](#). Please note that a confidential attachment will be circulated separately to the Board.

3.2.11 The Council has decided not to make a submission on this matter, but the Council’s General Manager Strategy and Transformation has given the Board permission to do so if it wishes.

3.3 **Annual Plan and Long Term Plan Matters**

3.3.1 Consultation is open on the Christchurch City Council’s Draft Annual Plan 2019-20 from 1 March to 1 April 2019.

3.3.2 This Draft Annual Plan covers financial year two of the Long Term Plan, from 1 July 2019 to 30 June 2020. It contains some changes from the information contained in the Long Term Plan for the 2019-20 year.

3.3.3 You can find more information about the changes in the [Consultation Document](#) and [Draft Annual Plan](#), but here is a summary of the main proposals:
- An overall average rates increase of 4.96 per cent. We expect future rate increases to be in line with the LTP.
- Operational expenditure of $598.9 million – an increase of $8.3 million over the amount in the LTP.
- Capital expenditure of $538.1 million invested into the city – an increase of $82.9 million over the amount in the LTP.
- Borrowing is $77.3 million less than planned.
- A balanced budget in the 2019/20 year.

3.3.4 The Board will prepare its Annual Plan submission in the Preparation of Submission on Draft Annual Plan Report in this agenda.

3.4 Board Reporting

3.4.1 Board members are asked to highlight topics for inclusion in Newsline, the Board Newsletter and/or the Report to Council.

4. Community Board Plan – Update against Outcomes

4.1 The Community Board Plan is available [here](#).

4.2 The Board received an update on the Community Board Plan in the March 2019 Area Report. The next update will be compiled as at 30 June 2019 and presented to the Board the next month.

5. Significant Council Projects in the Board Area

5.1 Strengthening Community Fund Projects

5.1.1 The 2019-20 Strengthening Communities Fund is currently open for applications and will close at midnight Tuesday 9 April 2019. The Strengthening Communities Fund accepts applications for all levels of funding, there is no minimum request limit on this fund.

5.2 Other Partnerships with the Community and Organisations

5.2.1 Overview of Banks Peninsula Community Recreation and Sporting Provision

5.2.2 An overview of Banks Peninsula community recreation and sporting provision, conducted by Vaughan Utteridge, has commenced. The purpose of this project is to provide a broad overview of the Banks Peninsula community’s recreation and sporting provision as well as major issues affecting that provision.

5.2.3 The project will establish what currently exists in recreation and sport provision and will use this information to help identify the most effective, efficient and equitable path of action to take to meet the long term recreation needs and interests of the Banks Peninsula community.

5.2.4 The project will be divided into four main components, these being:

- Pre-planning;
- Information gathering (to link with the Asset Maintenance and Replacement Information and the Facilities Network Plan);
- Gaps / needs analysis;
5.2.5 The outcome will be to improve or add to the recreation opportunities available in the Banks Peninsula area by providing:

- A comprehensive list of recreational and sporting activities and programmes currently operating;
- An understanding of the types of both formal and informal recreation / sport activities and programmes;
- A list of identified sports fields, parks and reserves, open spaces and sporting/recreational facilities;
- Recommendations for appropriate changes.

5.2.6 The project will deliver a report, providing:

- Comprehensive up to date list of recreational and sporting activities and programmes currently operating;
- Current and anticipated levels of sports participation and future trends;
- An active list of recreation and sport organisations in the Banks Peninsula area;
- An understanding of the types of formal and informal recreation and sporting activities and programmes and a list of gaps in existing provision of services and programmes;
- A list of identified sports fields, parks and reserves, open spaces and facilities;
- A list of barriers to recreation and participation in the Banks Peninsula area and identification of any other major issues in the area;
- Recommendations for appropriate changes and priorities.

5.2.7 It is expected that the project will be completed by the end of June 2019.

5.3 Community Facilities (updates and future plans)

5.3.1 The next progress report will be provided in May 2019.

5.3.2 The Okains Feasibility study has commenced and Global Leisure Group (GLG) Consulting appointed. An inception meeting with partners NgaiTahu took place in February and a survey has been formulated which will be distribution to all residents and stakeholders in the latter half of March. It will be circulated electronically and via hard copy to ensure each resident has opportunity to give feedback. GLG Staff have requested meetings be scheduled for 31 March 2018 with the Reserve Management Committee, Okains Bay Enhancement Society, The Okains Maori and Colonial Museum Trust as well as the Okains Bay Primary School Board.

5.4 Infrastructure Projects Underway

5.4.1 Naval Point Development Plan – A feedback session to get thoughts and ideas from youth was held in March 2019 at the Naval Point Club.

5.4.2 Lyttelton Harbour Wastewater Project – The scope of this project is to end the routine discharge of treated wastewater into Lyttelton Harbour. Marine works are complete, and the next stage is to build a new pump station at the Lyttelton side of the tunnel. The Council will be doing its best to minimise traffic disruptions in the Simeon Quay area during construction.
6. **Significant Community Issues, Events and Projects in the Board Area**

6.1 Significant projects have been reported in Item 5.

7. **Parks, Sports and Recreation Update (bi-monthly)**

7.1 The next Parks, Sport and Recreation update will be provided in May 2019.

8. **Community Board Funding Update**

8.1 At the time of writing, 13 applications had been made to the Board’s 2018-19 Discretionary Response Fund (three of these were Board Projects, one other application has been withdrawn). One application is in this agenda for allocation. The Banks Peninsula Discretionary Response Fund 2018/19 allocations are included (attached).

8.2 In July 2018 the Board granted $1,500 for Reserve Management Committees’ (RMC) activity costs from its Discretionary Response Fund 2018/19. Allocations to individual RMCs to date are attached.

8.3 The Board decided to fund its Board Projects for the coming year from its 2019-20 Discretionary Response Fund. There will be an opportunity for the Board to discuss its nominations at a workshop, formally move them at a subsequent Board meeting and allocate funds towards them early in the new financial year in July/August.

**Attachments**

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<thead>
<tr>
<th>No.</th>
<th>Title</th>
<th>Page</th>
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<tbody>
<tr>
<td>A</td>
<td>Banks Peninsula Discretionary Response Fund 2018-19</td>
<td>71</td>
</tr>
<tr>
<td>B</td>
<td>Activity Costs - Reserve Management Committees</td>
<td>72</td>
</tr>
<tr>
<td>Signatories</td>
<td>Authors</td>
<td></td>
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</tr>
<tr>
<td>Authors</td>
<td>Liz Carter - Community Board Advisor</td>
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<td></td>
<td>Andrea Wild - Community Development Advisor</td>
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<td>Amy Hart - Banks Peninsula Support Officer</td>
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<tr>
<td></td>
<td>Penelope Goldstone - Manager Community Governance, Banks Peninsula/Akaroa</td>
</tr>
<tr>
<td></td>
<td>Matthew McLintock - Manager Community Governance Team</td>
</tr>
<tr>
<td></td>
<td>John Filsell - Head of Community Support, Governance and Partnerships</td>
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</tbody>
</table>
### Banks Peninsula Discretionary Response Fund 2018/19

<table>
<thead>
<tr>
<th>Description</th>
<th>Previous BUDGET</th>
<th>Board Approval</th>
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<tbody>
<tr>
<td>Transfer of remaining unallocated funds ($56,645) from the 2018/19</td>
<td>$56,645.00</td>
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</tr>
<tr>
<td>Strengthening Communities Fund to the 2018/19 Discretionary Response Fund</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Credit for unused grant to Project Lyttelton (N.Thompson email 20/11/2018)</td>
<td>$289.00</td>
<td></td>
</tr>
<tr>
<td><strong>Total BUDGET</strong></td>
<td><strong>$70,202.00</strong></td>
<td></td>
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### Youth Development Fund

| Allocations made            | $300.00 | 24/09/2018 |

### Youth Development Scheme Allocated

| $300.00                      |          |

### In Assessment

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<tr>
<th>In Assessment Balance</th>
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### Pending Board Approval

| Charters Bay Yacht Club - Openfleet Away Regattas | $1,500.00 |

### Pending Board Approval Balance

| $1,500.00                     |          |

### Shape Your Place Toolkit

| Allocations Made              | $5,000.00 |

### Shape Your Place Toolkit Allocated

| $5,000.00                     |          |

### Discretionary Response Fund

<table>
<thead>
<tr>
<th>Allocations made</th>
<th></th>
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<tbody>
<tr>
<td>Banks Peninsula Community Board - Summer with your Neighbours</td>
<td>$3,000.00</td>
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<tr>
<td>Banks Peninsula Community Board - Reserve Management Activity Costs</td>
<td>$1,500.00</td>
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<tr>
<td>Banks Peninsula Community Board - ANZAC Day Services</td>
<td>$2,000.00</td>
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<tr>
<td>Akaroa Resource Collective Trust - Akaroa Resource Collective Resilience Building Project</td>
<td>$25,000.00</td>
</tr>
<tr>
<td>Diamond Harbour Community Association Incorporated - Community Hall Committee Room Upgrade</td>
<td>$2,500.00</td>
</tr>
<tr>
<td>Wainui Residents Association Incorporated - Hall Access Ramp</td>
<td>$1,445.00</td>
</tr>
<tr>
<td>Little River Community Centre Incorporated - Little River Community Dance</td>
<td>$350.00</td>
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<tr>
<td>Diamond Harbour Community Association Incorporated - Live at the Point 2019</td>
<td>$1,500.00</td>
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<tr>
<td>Little River Playcentre - Playground Upgrade</td>
<td>$2,000.00</td>
</tr>
<tr>
<td>Governors Bay Community Association - Governors Bay Fete and Music Festival</td>
<td>$2,648.00</td>
</tr>
</tbody>
</table>

### Discretionary Response Fund Allocated

| $41,943.00                    |          |

**TOTAL: Discretionary Response Fund Unallocated**

<p>| $27,959.00                    |          |</p>
<table>
<thead>
<tr>
<th>Reserve Management Committee Name</th>
<th>Allocated</th>
<th>Budget</th>
<th>Remaining $</th>
<th>Remaining %</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 Allandale</td>
<td>$0.00</td>
<td>$200.00</td>
<td>$200.00</td>
<td>100.00%</td>
</tr>
<tr>
<td>2 Ateahua</td>
<td>$0.00</td>
<td>$200.00</td>
<td>$200.00</td>
<td>100.00%</td>
</tr>
<tr>
<td>3 Awa-ti</td>
<td>$0.00</td>
<td>$200.00</td>
<td>$200.00</td>
<td>100.00%</td>
</tr>
<tr>
<td>4 Cass Bay</td>
<td>$136.40</td>
<td>$200.00</td>
<td>$63.60</td>
<td>31.80%</td>
</tr>
<tr>
<td>5 Diamond Harbour</td>
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</tr>
<tr>
<td>6 Duvauchelle</td>
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<td>$200.00</td>
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<tr>
<td>7 Garden of Tane</td>
<td>$0.00</td>
<td>$200.00</td>
<td>$200.00</td>
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</tr>
<tr>
<td>8 Le Bons Bay</td>
<td>$0.00</td>
<td>$200.00</td>
<td>$200.00</td>
<td>100.00%</td>
</tr>
<tr>
<td>9 Little Akaloo</td>
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</tr>
<tr>
<td>10 Lyttelton Recreation Ground</td>
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<tr>
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<tr>
<td>12 Okains Bay</td>
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<tr>
<td>13 Pigeon Bay</td>
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<tr>
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</tr>
<tr>
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<td>100.00%</td>
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<tr>
<td><strong>Total</strong></td>
<td><strong>$136.40</strong></td>
<td><strong>$1,000.00</strong></td>
<td><strong>$2,863.60</strong></td>
<td><strong>95.45%</strong></td>
</tr>
</tbody>
</table>
12. Elected Members’ Information Exchange

This item provides an opportunity for Board Members to update each other on recent events and/or issues of relevance and interest to the Board.