Health, Safety and Wellbeing Committee
OPEN MINUTES

Date: Friday 15 March 2019
Time: 1:04pm
Venue: Committee Room 2, Level 2, Civic Offices, 53 Hereford Street, Christchurch

Present
Chairperson: Councillor Jamie Gough
Deputy Chairperson: Councillor David East
Members: Councillor Aaron Keown
Mr Murray Harrington
Mr Paul Coleman

15 March 2019

Principal Advisor
Prue Norton
Acting Head of Human Resources

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The agenda was dealt with in the following order.

1. **Apologies**
   
   **Part C**
   
   There were no apologies.

2. **Declarations of Interest**
   
   **Part B**
   
   There were no declarations of interest recorded.

3. **Confirmation of Previous Minutes**
   
   **Part C**
   
   Committee Resolved HSCM/2019/00001

   **Committee Decision**
   
   That the minutes of the Health, Safety and Wellbeing Committee meeting held on Friday, 7 December 2018 be confirmed.

   Councillor Gough/Councillor Keown  
   
   **Carried**

4. **Public Forum**
   
   **Part B**
   
   There were no public forum presentations.

5. **Deputations by Appointment**
   
   **Part B**
   
   There were no deputations by appointment.

6. **Presentation of Petitions**
   
   **Part B**
   
   There was no presentation of petitions.
7. Health, Safety and Wellbeing

Committee Resolved HSCM/2019/00002 (Original Staff Recommendations Accepted without Change)

Part C

That the Health, Safety and Wellbeing Committee:

1. Receives the information in this report.

2. Receives the information in Attachment A to this report relating to refreshing the Committee members’ awareness of Visible Leadership.

3. Notes the opportunity for the Committee members to attend Visible Leadership training to build skills for effective visible leadership.

4. Receives the presentation in Attachment B to this report on “What’s new in Health, Safety and Wellbeing”.

5. Receives the letter at Attachment C confirming that the Council has sustained Tertiary Status through the ACC Accredited Employer Programme Audit for Workplace Safety Management Practices and Injury Management.

Mr Coleman/Councillor East  
Carried

8 Resolution to Exclude the Public

Committee Resolved HSCM/2019/00003

Part C

That at 1:52pm the resolution to exclude the public set out on pages 35 to 36 of the agenda be adopted.

Councillor Gough/Councillor East  
Carried

The public were re-admitted to the meeting at 2:17pm.

Meeting concluded at 2:18pm.

CONFIRMED THIS 7TH DAY OF JUNE 2019

COUNCILLOR JAMIE GOUGH  
CHAIRPERSON