

Te Pātaka o Rākaihautū
Banks Peninsula Community Board
OPEN MINUTES

Date: Monday 18 March 2019
Time: 10am
Venue: Akaroa Board Room
78 Rue Lavaud, Akaroa

Present

Chairperson	Pam Richardson
Deputy Chair	Tyrone Fields
Members	Felix Dawson
	Janis Haley
	John McLister
	Jed O'Donoghue

18 March 2019

Joan Blatchford
Manager Community Governance, Banks Peninsula/Lyttelton
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- Part A Matters Requiring a Council Decision**
Part B Reports for Information
Part C Decisions Under Delegation
-

Mihi/Karakia Timatanga: John McLister

Obituaries

The meeting observed a minutes silence in remembrance of the 50 victims of the Christchurch mosque shootings.

The Chairperson noted the recent death of Peter de Latour, who was a past Chairman of the former Akaroa County Council.

The agenda was dealt with in the following order.

1. Apologies

Part C

Community Board Resolved BKCB/2019/00027

Community Board Decision

Apologies were received and accepted from Tori Peden and Andrew Turner for absence.

Jed O'Donoghue/Tyrone Fields

Carried

2. Declarations of Interest

Part B

There were no declarations of interest recorded.

3. Confirmation of Previous Minutes

Part C

Community Board Resolved BKCB/2019/00028

Community Board Decision

That the minutes of the Te Pātaka o Rākaihautū/Banks Peninsula Community Board meeting held on Monday, 4 March 2019 be confirmed.

Janis Haley/Jed O'Donoghue

Carried

4. Public Forum

Part B

4.1 Hugh Waghorn – Lions Club - Paddy’s Market

Hugh Waghorn spoke on behalf of the Akaroa and Bays Lions Club regarding the Council owned shed at Takapuneke that the Lions Club uses to store goods for its Paddy’s Market which is held annually in Akaroa. The Club realised that the shed may not be available in the long term and he asked that the club be considered if any other Council building became available.

Mr Waghorn also requested permission to replace a tree that had died, which the Lions Club had donated in 1994 to commemorate a Lions Convention held in Akaroa.

Mr Waghorn also thanked the Board for all its work in Akaroa and acknowledged a number of Council contractors that were doing great work in the town.

Part B

That the Banks Peninsula Community Board:

1. Agree to refer the issues raised by Mr Waghorn to Parks and Property staff for information, investigation and report back to the Board.
2. Thank Mr Waghorn for his presentation.

4.2 Victoria Andrews

Victoria Andrews spoke regarding various issues in Akaroa, including the heritage and amenity values of the Britomart Reserve, the current traffic management plan for cruise ship days and the Akaroa Wharf including access for the disabled.

Part B

That the Banks Peninsula Community Board:

1. Refer the Health and Safety issues raised regarding the Akaroa Wharf, including access for all persons, to staff for investigation and a report back to the Board.
2. Thank Ms Andrews for her presentation.

Attachments

- A Akaroa Wharf and Related Issues [⇒](#)
- B Akaroa Wharf and Traffic - Victoria Andrews - Banks Peninsula Community Board 18 March 2019 [⇒](#)

4.3 Mike Norris – Akaroa Civic Trust

Mike Norris spoke on behalf of the Akaroa Civic Trust regarding Yew Cottage, the Britomart Reserve temporary toilets and a cruise ship passenger levy.

Mr Norris expressed concern that Yew Cottage floods every time it rains heavily, and he questioned what was being done to remedy this. It was noted that a report would be presented to the Board in the near future regarding Yew Cottage.

Mr Norris also reported that the Akaroa Civic Trust does not support the temporary toilets on the Britomart Reserve and believe they should never have been placed on the reserve.

Mr Norris said he understood that the Council could not impose a passenger levy on cruise ship visitors, but he suggested the possibility of increasing cruise ship berthage fees in Akaroa to pay for local projects, including the Akaroa Health Hub.

Part B

That the Banks Peninsula Community Board:

1. Note the issue raised, regarding increasing the cruise ship berthage, for discussion as part of the Boards Annual Plan submission.
2. Thank Mr Norris for his presentation.

Attachments

- A Akaroa Civic Trust - Mass Tourism - Banks Peninsula Community Board - 18 March 2019
[⇒](#)

4.4 Harry Stronach – Akaroa Residents and Ratepayers Association

Harry Stronach spoke on behalf of the Akaroa Residents and Ratepayers Association regarding a survey that the group had run on the Akaroavoice.org website in December 2018-January 2019.

Mr Stronach reported that the survey was an opinion based survey asking for feedback on a number of issues including cruise ship visits, infrastructure in Akaroa and how people generally viewed the Council performance in the town. He undertook to circulate the survey results to the Board.

Part B

That the Banks Peninsula Community Board:

1. Agree to have a discussion on the findings of the Akaroa Residents and Ratepayers Association survey, once Board members had been able to view it and read the results.
2. Thank Mr Stronach for his presentation.

Attachments

- A Akaroa Residents and Ratepayers Association - Jan 2019 Survey Results [⇒](#)

4.5 Darin Rainbird

Darin Rainbird spoke regarding the Akaroa Mini Golf Course, and a letter of support for cruise ship visits to Akaroa, which had previously been sent to the Board.

Mr Rainbird said he and his business partner Donald Patterson wanted to develop the mini golf course into more of a sculpture garden and revamp the course. This is still in the planning stages.

Mr Rainbird reported that 310 signatures were collected on a letter in support of retaining cruise ship visits to Akaroa, by both residents and staff working in tourism based employment in the town.

Part B

That the Banks Peninsula Community Board:

1. Receives the information provided by Mr Rainbird and requests that he have discussions with Property staff regarding his proposals for the Mini Golf Course.
2. Thank Mr Rainbird for his presentation.

4.6 Leigh Hickey and Lynda Wallace - Lumiere d'Akaroa

Leigh Hickey and Lynda Wallace spoke on behalf of Akaroa District Promotions and the Garden of Tane Reserve Management Committee regarding the Lumiere d'Akaroa Light Festival being held on Saturday 18 May 2019.

They reported that the project has a \$25,000 budget and although there has already been a significant amount raised towards the project, the organisers plan to apply for some funding through the Board's Discretionary Response Fund.

Part B

That the Banks Peninsula Community Board:

1. Receives the information provided regarding the Lumiere d'Akaroa Light Festival and looks forward to receiving the application for funding.
2. Thanks Ms Hickey and Ms Wallace for their presentation.

5. Deputations by Appointment

Part B

5.1 Akaroa Wharf Structures Update – Paul Milligan, Black Cat Cruises

Paul Milligan spoke on behalf of Black Cat Cruises regarding the report *Akaroa Wharf Structures Update* – Item 8 of the agenda. Mr Milligan said the company was trying to comply with Council requirements regarding its building on the Akaroa Wharf, but he was seeking clarification on exactly what the Board was requesting. He explained that Black Cat was trying to comply with the Board's requests but that in some cases this was not possible – for example removing the external ramps would result in the building being non-compliant.

In reply to questions Mr Milligan said the company had removed two-thirds of its signage from the building and did not propose to remove any more at the present time.

(Refer Item 8 – Akaroa Wharf Structures Update)

Part B

That the Banks Peninsula Community Board:

1. Thank Mr Milligan for his deputation.

5.2 John Wright - Akaroa Fishermen's Association

Mr Wright reported that the Akaroa Fishermen's Association is dissatisfied that some of the unconsented structures attached to the Black Cat building are still on the Akaroa Wharf. He noted that the Board had already requested that the structures be removed, but this has not happened. He also commented that the Fishermen's Landing was built by fishermen, for use by fishermen, but they have lost access due to the Black Cat building encroaching over the landing.

Mr Wright said the Fishermen's Association asked the Board to require that the unconsented structures be removed.

(Refer Item 8 – Akaroa Wharf Structures Update)

Part B

That the Banks Peninsula Community Board:

1. Thank Mr Wright for his deputation.

8. Akaroa Wharf Structures Update

Board Comment

The Board was concerned that some of its original requests regarding unlicensed structures on the wharf could not be implemented, but members felt that the Board needed to take steps to finalise this matter. It was noted that some of the issues could be reviewed as part of the redevelopment of the Akaroa Wharf.

Members expressed a wish that going forward all parties could work together on the wharf without animosity.

Staff Recommendations

That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board:

1. Note the progress already made on removing private structures from the Akaroa Wharf including the removal of signs, support poles and furniture.
2. Request staff to continue to negotiate changes to access structures located on the wharf with the aim of achieving a solution that is generally consistent with those shown on Plan A1.04 Ground Floor Plan- Proposed prepared by AW Architects and dated 12/10/18.
3. Request staff to report back if the statutory approval process results in any changes to the design of the structures that are more than minor.
4. Note that the authorised structures will be listed in a new licence to gain access and provide support to the structures abutting the wharf.
5. Request staff to include clauses within the new licence to Black Cat:
 - a. requiring the access ramps and steps be used for access only and be kept clear at all times; and
 - b. allowing members of the public, other than staff or customers of Black Cat, to use the access ramps and stairs.

Community Board Resolved BKCB/2019/00029

Part C

That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board:

1. Note the progress already made on removing private structures from the Akaroa Wharf including the removal of signs, support poles and furniture.
2. Request staff to continue to negotiate changes to access structures located on the wharf with the aim of achieving a solution that is generally consistent with those shown on Plan A1.04 Ground Floor Plan - Proposed prepared by AW Architects and dated 12/10/18.
3. Request staff to report back if the statutory approval process results in any changes to the design of the structures that are more than minor.

4. Note that the authorised structures will be listed in a new license to gain access and provide support to the structures abutting the wharf and will be charged appropriately.
5. Request staff to include clauses within the new licence to Black Cat:
 - a. requiring the access ramps and steps be used for access only and be kept clear at all times including the immediate removal of any impediments to use of the ramp; and
 - b. allowing members of the public, other than staff or customers of Black Cat, to use the access ramps and stairs.
 - c. that the term of the license be aligned to the redevelopment of the wharf.
6. Request that staff continue to negotiate changes to the signage on the building to align with the recommendations of the Akaroa Design and Appearance Advisory Committee, as at 3 October 2018.
7. Request that staff note any structures that cannot be removed at present and address those features as part of the redevelopment of the wharf.
8. Request that the loss of use of the Fishermen's Landing be addressed in the design of the redevelopment of the Akaroa Wharf.

Pam Richardson/Jed O'Donoghue

Carried

Janis Haley requested that her vote against the decision be recorded.

6. Presentation of Petitions

Part B

There was no presentation of petitions.

7. Correspondence - Allie McMillan - Community Resilience and Preparedness

Staff Recommendations

That the Banks Peninsula Community Board:

1. Receive the information in the correspondence report dated 18 March 2019.

Community Board Resolved BKCB/2019/00030

Part B

That the Banks Peninsula Community Board:

1. Receive the information in the correspondence report dated 18 March 2019.
2. Prepare a letter of reply to the correspondent, to address some of her concerns, including information from Lyttelton Port Company regarding tank farm fire issues and information from Fire and Emergency New Zealand.
3. Note that the Community Response Plan currently being prepared, will address many of the concerns highlighted in the letter.

4. Ask staff to provide some general communications around Fire Emergency Preparedness and steps the Council is taking in that regard.

Tyrone Fields/Jed O'Donoghue

Carried

9. Elected Members' Information Exchange

Part B

9.1 Banks Peninsula Geopark

Part B

The Board **requested** an update on the status of the Geopark concept and noted that proposals like the Geopark one highlighted the need for visitor planning for Banks Peninsula to manage growth and infrastructure issues.

9.2 Pest Free Banks Peninsula

Part B

The Board **requested** a briefing on the Pest Free Banks Peninsula proposal including timeframes and costs.

9.3 Le Lievre Lane Vegetation

Part B

Concern was expressed about the ongoing issue of vegetation from residents' properties blocking footpaths, roads and tracks. It was noted that requests for service had been made in particular about Le Lievre Lane in Akaroa but it was still extremely overgrown. The Board **requested** that staff address this issue.

Meeting concluded at 12.18pm.

CONFIRMED THIS 1ST DAY OF APRIL 2019

PAM RICHARDSON
CHAIRPERSON