

**Te Pātaka o Rākaihautū**  
**Banks Peninsula Community Board**  
**OPEN MINUTES**

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**Date:** Monday 4 March 2019  
**Time:** 10am  
**Venue:** Lyttelton Community Boardroom,  
25 Canterbury Street, Lyttelton

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**Present**

Chairperson	Pam Richardson
Deputy Chairperson	Jed O'Donoghue
Members	Felix Dawson
	Tyrone Fields
	Janis Haley
	John McLister
	Tori Peden
	Andrew Turner

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**4 March 2019**

Joan Blatchford  
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- Part A Matters Requiring a Council Decision**  
**Part B Reports for Information**  
**Part C Decisions Under Delegation**
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**Mihi/Karakia Timatanga:** Tyrone Fields

The agenda was dealt with in the following order.

**1. Apologies**

**Part C**

**Community Board Resolved BKCB/2019/00015**

**Community Board Decision**

An apology for lateness was received and accepted from Tori Peden.

Pam Richardson/Jed O'Donoghue

**Carried**

**2. Declarations of Interest**

**Part B**

There were no declarations of interest recorded.

**3. Confirmation of Previous Minutes**

**Part C**

**Community Board Resolved BKCB/2019/00016**

**Community Board Decision**

That the minutes of the Te Pātaka o Rākaihautū/Banks Peninsula Community Board meeting held on Monday, 18 February 2019 be confirmed.

Tyrone Fields/Janis Haley

**Carried**

**4. Public Forum**

**Part B**

**4.1 Camia Young - Collet's Corner Update**

Camia Young spoke on behalf of Ohu Ltd and gave an update to the Board on the Collett's Corner project.

The Chairperson thanked Ms Young for her presentation.

**Attachments**

- A Collets Corner Concept Outline [⇒](#)

#### 4.2 Professor Liz Slooten - Impact on Hector's Dolphins

Professor Liz Slooten gave a presentation and spoke regarding her concerns about the current pile driving operations being carried out by Lyttelton Port Company, and the impact she believed they were having on Hector's Dolphins. She suggested that screw piling would be a viable alternative that would not create as much disturbance.

The Chairperson reported that the Lyttelton Port Company had committed to providing information on the recorded noise levels by mid-April.

#### Part B

That the Banks Peninsula Community Board:

1. Request that staff circulate the information from the Lyttelton Port Company, when it is received in April, to people who had attended Board meetings on this matter.
2. Thanks Professor Slooten for her presentation.

#### Attachments

A Hector's Dolphins Lyttelton Harbour Presentation [⇒](#)

#### 4.3 Brian Downey - Illegal Tracks in Reserves

Brian Downey spoke regarding illegal tracks being made in local reserves and the lack of maintenance on tracks in Urumau Reserve, which had resulted in people cutting the grass back because of fire risk, and destroying plantings in the process. He said the community has put a lot of time and effort into planting and looking after these areas but Council staff are not maintaining them.

The Board was concerned that the good work carried out by volunteers over many years was being undone through lack of maintenance and the illegal cutting of tracks.

#### Part B

That the Banks Peninsula Community Board:

1. Request that staff be asked to discuss the issues around lack of maintenance and illegal tracks in Lyttelton reserves, with the Board.
2. Thanks Mr Downey for his presentation.

#### 4.4 Wendy Everingham - Urumau Reserve - Sumner Road Realignment

Ms Everingham raised concerns about a proposal that would see part of Urumau Reserve being taken as legal road for the realignment of Sumner Road resulting in the loss of 1.2 hectares of reserve land. She was also concerned that the Board would not be making the decision on the proposal, and that the Reserve Management Committee had not been consulted. Ms Everingham said there did not appear to be any environmental assessments carried out as part of the proposal, or any mitigation measures proposed.

(Refer Item 18 in the minutes.)

#### Part B

That the Banks Peninsula Community Board:

1. Thanks Ms Everingham for her presentation.

#### **4.5 Ann Joliffe - Maintenance Issues**

Mrs Joliffe spoke regarding the lack of maintenance around roads and reserves in Lyttelton. She said the area from Corsair Bay to Magazine Bay has been neglected for years and she asked for improvements to the maintenance schedule for these areas, which includes grass verges, footpaths, fences, roads, and road markings.

The Board was disappointed to hear that these maintenance issues are still not being addressed despite numerous requests to staff. Board members said they would like to see a map showing all areas on Banks Peninsula that are included in a maintenance contract, to ensure that all areas Board members are aware of were covered, before contracts were renegotiated.

#### **Part B**

That the Banks Peninsula Community Board:

1. Requested staff report to the Board on the agreed levels of service for maintenance contracts covering these areas, and if the level of service is being provided correctly by contractors.
2. Thanks Mrs Joliffe for her deputation.

### **5. Deputations by Appointment**

#### **Part B**

There were no deputations by appointment.

### **6. Presentation of Petitions**

#### **Part B**

There was no presentation of petitions.

### **10. Briefing - Whakaraupō Community Advisory Group**

#### **Staff Recommendations**

That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board:

1. Notes the information supplied during the Briefings.
2. Considers the appointment of a Banks Peninsula Community Board representative to the Whakaraupō Community Advisory Group.

#### **Community Board Resolved BKCB/2019/00017**

#### **Part B**

That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board:

1. Notes the information supplied during the Briefing.
2. Appoints Tyrone Fields as the Banks Peninsula Community Board representative to the Whakaraupō Community Advisory Group.

Jed O'Donoghue/John McLister

**Carried**

## **7. Reserve Management Committee Meeting Minutes** **Community Board Resolved BKCB/2019/00018**

**[Original Staff Recommendation accepted without change]**

### **Part B**

That the Banks Peninsula Community Board:

1. Receive the minutes of the following Reserve Management Committees:
2. Le Bons Bay Reserve Management Committee
3. Awa-iti Reserve Management Committee

Janis Haley/Tori Peden

**Carried**

## **8. Correspondence - Lyttelton Public Toilets** **Staff Recommendations**

That the Banks Peninsula Community Board:

1. Receive the information in the correspondence report dated 04 March 2019, from Mr E C Venes.

### **Community Board Decisions under Delegation**

#### **Part B**

That the Banks Peninsula Community Board:

1. Receive the information in the correspondence report dated 04 March 2019, from Mr E C Venes, regarding public toilet facilities in Lyttelton.
2. Forward the letter to staff to question whether some improved facilities can be provided in light of the cruise ships returning to Lyttelton, and requesting that staff investigate increasing the regularity of cleaning of Lyttelton public toilets in the summer period.

## **9. Correspondence - Childrens Bay Walkway** **Staff Recommendations**

That the Banks Peninsula Community Board:

1. Receive the information in the correspondence report dated 04 March 2019, from the Takamatua Ratepayers Association.

2. Refer the correspondence to Parks staff with a request that they liaise with the Takamatua Ratepayers Association to progress this suggestion.

**Community Board Resolved BKCB/2019/00019**

**Part B**

That the Banks Peninsula Community Board:

1. Receive the information in the correspondence report dated 04 March 2019, from the Takamatua Ratepayers Association.
2. Refer the letter back to the Akaroa Issues Working Party to gain its endorsement.
3. Refer the correspondence to Parks staff to report back to the Board to confirm how the matters in the letter can be addressed including opportunities for a community partnership

Andrew Turner/Pam Richardson

**Carried**

**11. Proposal to enter into a Conservation Covenant - 27 Hunters Road  
Diamond Harbour**

**Community Board Resolved BKCB/2019/00020**

**[Original Staff Recommendation accepted without change]**

**Part C**

That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board receives the information in this report and:

1. Requests the Reserves Officer Subcommittee to take all necessary steps to enter into a covenant under section 77 of the Reserves Act 1977 to manage, so as to enhance and preserve the natural environment, landscape and wildlife habitat of Sams Gully and Morgans Gully as identified in the attached plan as Covenant Areas 1 and 2, and
2. Requests that the roles and responsibilities for the day to day management of Covenant Areas 1 and 2 be formally established and incorporated into the Terms of Reference for Reserves Management Committee when they are next reviewed, or similar documentation. The roles and responsibilities to include an acknowledgement that there is intent to consider entering into a Conservation Covenant over suitable parts of Covenant Area 3.

Felix Dawson/John McLister

**Carried**

**12. Election of a Deputy Chairperson**

**Staff Recommendations**

That the Banks Peninsula Community Board:

1. Receive the information in the report.
2. Adopt by resolution, which system of voting it will use to elect a Deputy Chairperson, that is System A or System B.

3. Proceed to elect a Deputy Chairperson.

**Community Board Resolved BKCB/2019/00021**

**Part C**

That the Banks Peninsula Community Board:

1. Receive the information in the report.
2. Adopt System B as the system of voting to elect a Deputy Chairperson.

John McLister/Jed O'Donoghue

**Carried**

Nominations were called for the position of Deputy Chairperson.

1. Jed O'Donoghue moved and John McLister seconded that Tyrone Fields be nominated.
2. Janis Haley moved and Pam Richardson seconded that Tori Peden be nominated.

After one round of voting Tyrone Fields was declared elected as Deputy Chairperson.

### **13. 2019 Community Boards Conference - Board Members' Attendance**

**Staff Recommendations**

That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board:

1. Receive the information in the report.
2. Approve the attendance of interested Board members at the 2019 Community Boards Conference at the Devon Hotel in New Plymouth.

**Community Board Resolved BKCB/2019/00022**

**Part C**

That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board:

1. Receive the information in the report.
2. Approve the attendance of Felix Dawson and Tori Peden at the 2019 Community Boards Conference at the Devon Hotel in New Plymouth.

Andrew Turner/Janis Haley

**Carried**

### **14. Banks Peninsula 2019/20 Board Projects Funding Report**

**Community Board Resolved BKCB/2019/00023**

**[Original Staff Recommendation accepted without change]**

**Part C**

That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board:

1. Decides to fund any Community Board Projects it identifies for the 2019/20 year through its 2019/20 Discretionary Response Fund.

Tori Peden/Jed O'Donoghue

**Carried**

## **15. Te Pātaka o Rākaihautū/Banks Peninsula Community Board Area Report - March 2019**

### **Community Board Resolved BKCB/2019/00024**

**[Original Staff Recommendation accepted without change]**

#### **Part B**

That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board:

1. Receive the Te Pātaka o Rākaihautū/Banks Peninsula Community Board Area Report for March 2019.

Jed O'Donoghue/Tori Peden

**Carried**

## **16. Elected Members' Information Exchange**

#### **Part B**

##### **16.1 Diamond Harbour Public Toilets**

It was reported that water is leaking from the public toilets in Diamond Harbour, and flowing over part of the Head to Head Walkway. Requests for service have been made but it has not yet been repaired.

#### **Part B**

That the Banks Peninsula Community Board:

1. Requests that staff urgently repair the water leak at the public toilets in Diamond Harbour.

##### **16.2 Dogs in Lyttelton**

Members had observed that there had been an increase in dog faeces in public places in Lyttelton and noted that there have been a number of wandering dogs roaming around the town.

#### **Part B**

That the Banks Peninsula Community Board:

1. Requests that staff address the issues of wandering dogs in Lyttelton and remind dog owners of their obligations to keep dogs under control and to clean up after them.

##### **16.3 Lyttelton Cruise Planning**



The Board noted that there were a number of issues to investigate and progress before cruise ships started to return to Lyttelton in larger numbers, such as a shuttle service to the town from the port, facilities for seafarers and infrastructure facilities.

## **Part B**

That the Banks Peninsula Community Board:

1. Support the formation of a community working group to plan for cruise ships returning to Lyttelton, with membership from the Community Board, ChristchurchNZ, the Lyttelton Businessmen's Association, the Lyttelton Information Centre, the Lyttelton Seafarers Welfare Centre and other interested groups.

## **17. Resolution to Include Supplementary Reports**

### **Community Board Resolved BKCB/2019/00025**

#### **Community Board Decision**

That the reports be received and considered at the Te Pātaka o Rākaihautū/Banks Peninsula Community Board meeting on Monday, 4 March 2019.

#### **Open Items**

18. Sumner Road Realignment

Andrew Turner/Jed O'Donoghue

**Carried**

## **18. Sumner Road Realignment**

#### **Board Comment**

The Board was concerned that not all of the piece of recreation reserve being taken for legal road was needed for the physical roadway. Members wanted as much of that land as possible to be managed as reserve so that the environmental impact would be minimal.

#### **Staff Recommendations**

That the That the Te Pātaka o Rākaihautū/Banks Peninsula Community Board recommend to the Council that it resolve to:

1. Delegate to the Chief Executive the power to apply to the Minister of Lands pursuant to s114(2)(e) of the Public Works Act 1981 for part of Urumau Reserve (record of title reference CB31B/11) as indicated Sec 1 on the plan attached, to be declared as road under section 114 of the Public Works Act 1981, and to give the written consent of the Council under section 114(2)(h) of that Act.
2. Delegate authority to the Property Consultancy Manager to do all things necessary at his sole discretion to implement and conclude the declaration as road.

### **Community Board Decided BKCB/2019/00026**

**Part A**

That the Te Pātaka o Rākaihautū/Council recommend to the Council that it resolve to:

1. Delegate to the Chief Executive the power to apply to the Minister of Lands pursuant to s114(2)(e) of the Public Works Act 1981 for part of Urumau Reserve (record of title reference CB31B/11) as indicated Sec 1 on the plan attached, to be declared as road under section 114 of the Public Works Act 1981, and to give the written consent of the Council under section 114(2)(h) of that Act.
2. Delegate authority to the Property Consultancy Manager to do all things necessary at his sole discretion to implement and conclude the declaration as road.
3. Request that the Property Consultancy Manager work with the Lyttelton Reserve Management Committee to establish future roles and responsibilities for management of the land, with the aim of having the maximum amount of land to be legalised as road managed as part of the Urumau Reserve to reduce the environmental impact as much as possible. The roles and responsibilities to be formally established in the Reserve Management Committee Terms of Reference or similar documentation.

Andrew Turner/Jed O'Donoghue

**Carried**

**Karakia Whakamutunga:** John McLister

**Meeting concluded at 1.00pm.**

**CONFIRMED THIS 18th DAY OF MARCH 2019**

**PAM RICHARDSON**  
**CHAIRPERSON**