

Waihoro
Spreydon-Cashmere Community Board
OPEN MINUTES

Date: Friday 15 February 2019
Time: 8am
Venue: Boardroom, Beckenham Service Centre,
66 Colombo Street, Beckenham

Present

Chairperson	Karolin Potter
Deputy Chairperson	Melanie Coker
Members	Helene Mautner
	Phil Clearwater
	Lee Sampson
	Tim Scandrett

15 February 2019

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- Part A** Matters Requiring a Council Decision
Part B Reports for Information
Part C Decisions Under Delegation
-

The agenda was dealt with in the following order.

1. Apologies

Part C
Community Board Decision

There were no apologies.

2. Declarations of Interest

Part B
There were no declarations of interest recorded.

3. Confirmation of Previous Minutes

Part C
Community Board Resolved SCCB/2019/00008

Community Board Decision

That the minutes of the Waihoru/Spreydon-Cashmere Community Board meeting held on Tuesday, 5 February 2019 be confirmed, with the following amendments:

In item 13.3 the word “*vehicle*” be changed to “*cycle*” to read “the signals at Roker Street and Barrington Street appear to be triggered by a cycle exiting”.

In item 13, fourth point the word “*Stanbury*” be changed to “*Maryhill*” Avenue in regards to the location of the community pantry.

Phil Clearwater/Lee Sampson

Carried

4. Public Forum

Part B

4.1 LJ and Friends - Bicycle Initiative

Antoine Houle, Peter MacLeod, Jake Orpwood, Lincoln Pine, Leslie Thomas, and Kane Oliver addressed the Board on LJ and Friends Community Bike Workshop, a youth-run community bike workshop providing services in Spreydon. The workshops run Sundays 1 -4pm and young trainee bike mechanics dismantle and repair donated bicycles, provide tools to community members so that they can repair their bicycles, assist with or undertake repairs. The group explained that the initiative has a vision of training young people in skills, attitude and personal

growth and operates in an environment that is fun, relational, developmental, proximal and safe.

The Chairperson thanked the group for their presentation.

4.2 Huntsbury Community Centre

Part B

David Drayton, Treasurer of the Huntsbury Community Association, updated the Board on recent Movie Night held in the Huntsbury Reservoir area. The evening was well attended and very successful.

Mr Drayton also advised the Board that plans are in place for strengthening of the Huntsbury Community Centre. Work is scheduled to commence in the April 2019 School Holidays so as to cause the least disruption to the Centres tenants.

The Chairperson thanked Mr Drayton for his presentation.

5. Deputations by Appointment

Part B

There were no deputations by appointment.

6. Presentation of Petitions

Part B

There was no presentation of petitions.

7. Waihoru/Spreydon-Cashmere Community Board Area Report - February 2019

Board Consideration

The Board discussed the proposed criteria and processes for its Off The Ground fund, Neighbourhood Week/Let's Get Together this Summer and Youth Development and Achievement Fund grants and the matters that the Board wishes to raise in its next report to the Council and to report in the next Board newsletter.

Staff Recommendations

That the Waihoru/Spreydon-Cashmere Community Board:

1. Receives the Waihoru/Spreydon-Cashmere Community Board Area Report for February 2019.
2. Adopts the following criteria and approval process for the Board's Off The Ground fund, Neighbourhood Week/Let's Get Together this Summer and Youth Development and Achievement Fund:.

Off The Ground Fund:

PURPOSE

- (a) The fund is to provide the community with access to small grants as one-off funding for community volunteer projects with a quick turn-around consideration process.

CRITERIA

- (b) The project must benefit people living in the Spreydon-Cashmere Board area.

- (c) Only one grant will be available for any one community project within a period of 12 months.
- (d) Funding may be granted up to a maximum of \$250.

PROCESS

- (e) Applications are to be made on the Council funding application form provided prior to commencement of the project.
- (f) Applications must provide contact details and details of the location of the activity and a short description of the project.
- (g) The grant applications will be administered through the Council's Community Governance staff in the Spreydon-Cashmere Board Area who will undertake an initial assessment of applications and distribute brief details of the assessment to all Board members.
- (h) Board members are to promptly indicate their support or otherwise for the grant to the Board Chairperson for consideration.
- (i) Approval of a grant up to a maximum of \$250 is delegated to the Community Board Chairperson.
- (j) The funds will be paid to the applicant on the production of receipts as reimbursement after approval has been received. If it is more appropriate for payment to be made up front this may be discussed with staff.
- (k) A schedule of grants from the Off the Ground Fund will be provided to the Board members on a monthly basis.

Neighbourhood Week/Let's Get Together this Summer

- 3. Adopts the following criteria and approval process for Neighbourhood Week/Let's Get Together this Summer Funding:
 - (a) Funding is not available for alcohol or fireworks.
 - (b) The Board may not give priority to funding items other than food.
 - (c) Neighbourhood Week funding is seen as a small contribution towards holding a gathering. Because it is intended to "bring neighbours together" applications from individuals getting together and holding a local gathering will take priority over those held by organisations.
 - (d) Neighbourhood Week funding should not be seen as a way for individuals or organisations to hold a gathering that they would otherwise at other times of the year.
 - (e) It is expected that those holding the gathering will contribute in some way towards the gathering, even if it is through supplying some of the materials.
 - (f) All gatherings need to take place within designated dates.
 - (g) Where two gatherings are to be held in a close locality (i.e. the same street or park), applicants will be encouraged to combine these gatherings.
 - (h) Where two or more people apply separately for the same gathering, these applications will be considered together.

- (i) Residents' Associations can apply unless they have received funding for a Neighbourhood Week gathering from another Council fund **Youth Development and Achievement Fund:**
- 4. Adopts the following criteria and approval process for the Board's Youth Development and Achievement Fund:
 - (a) The fund is to acknowledge young people's effort, achievement or excellence in the community by providing financial assistance of up to \$500 for development projects.
 - (b) Achievement includes personal development and growth in the areas of sport, culture, leadership, and non-curricula education, as well as selection to regional, national, and international levels of competition or representation.
 - (c) Applicants age must be from Year 7 school age to 25 years old inclusive.
 - (d) Only residents of Spreydon-Cashmere are eligible.
 - (e) Retrospective applications will not be considered.
 - (f) Applications must be submitted by individual applicants. In the event of group members or multiple family members applying, the Board may choose to make one allocation payable equally to family or group members.
 - (g) Funding may include assistance towards travel costs.
 - (h) Applicants should demonstrate that they have been actively pursuing other sources of funding.
 - (i) Projects must have an obvious benefit for the recipient and/or the wider community.
 - (j) Any funding provided will be limited to two grants per individual, and no more than one grant per individual in any 12 month period.
 - (k) Successful applicants will be invited to report back to the Board following expenditure of their funding support.
 - (l) The level at which an individual is performing/achieving will be taken into account, including competition or performance levels.
 - (m) Financial considerations may be taken into account.

Community Board Resolved SCCB/2019/00009

Part C

That the Waihoru/Spreydon-Cashmere Community Board:

1. Receives the Waihoru/Spreydon-Cashmere Community Board Area Report for February 2019.
2. Adopts the following criteria and approval process for Off the Ground Fund:

Spreydon-Cashmere Off The Ground Fund:

PURPOSE

- (a) The fund is to provide the community with access to small grants as one-off funding for community volunteer projects with a quick turn-around

consideration process. The emphasis of this fund has been consistently on projects creating “a moment of joy”.

CRITERIA

- (b) The project must benefit people living in the Spreydon-Cashmere Board area.
- (c) Only one grant will be available for any one community project within a period of 12 months.
- (d) Funding may be granted up to a maximum of \$250.

PROCESS

- (e) Applications are to be made on the Council funding application form provided prior to commencement of the project.
 - (f) Applications must provide contact details and details of the location of the activity and a short description of the project.
 - (g) The grant applications will be administered through the Spreydon-Cashmere Community Governance staff who will undertake an initial assessment of applications and distribute brief details of the assessment to all Board members.
 - (h) Board members are to promptly indicate their support or otherwise for the grant to the Board Chairperson for consideration.
 - (i) Approval of a grant up to a maximum of \$250 is delegated to the Board Chairperson.
 - (j) The funds will be paid to the applicant on the production of receipts as reimbursement after approval has been received. If it is more appropriate for payment to be made up front this may be discussed with staff.
 - (k) A schedule of grants from the Off the Ground Fund will be provided to the Board members on a monthly basis
3. Adopts the following criteria and approval process for Neighbourhood Week/Let’s Get Together this Summer Funding:

Spreydon-Cashmere Neighbourhood Week/Let’s Get Together this Summer

- (a) Funding is not available for alcohol or fireworks.
- (b) The Board may not give priority to funding items other than food.
- (c) Neighbourhood Week funding is seen as a small contribution towards holding a gathering. Because it is intended to “bring neighbours together” applications from individuals getting together and holding a local gathering will take priority over those held by organisations.
- (d) Neighbourhood Week funding should not be seen as a way for individuals or organisations to hold a gathering that they would otherwise have had at other times of the year.
- (e) It is expected that those holding the gathering will contribute in some way towards the gathering, even if it is through supplying some of the materials.
- (f) All gatherings need to take place within designated dates
- (g) Where two gatherings are to be held in a close locality (i.e. the same street or park), applicants will be encouraged to combine these gatherings.

- (h) Where two or more people apply separately for the same gathering, these applications will be considered together.
 - (i) Only residents of Spreydon-Cashmere may apply.
 - (j) Residents' Associations can apply unless they have received funding for a Neighbourhood Week gathering from another Council fund.
4. Adopts the following criteria and approval process for the Spreydon-Cashmere Youth Development and Achievement Fund:
- Spreydon-Cashmere Youth Development and Achievement Fund:**
- (a) The fund is to acknowledge young people's effort, achievement or excellence in the community by providing financial assistance of up to \$500 for developmental and participatory activities.
 - (b) Achievement includes personal development and growth in the areas of sport, culture, leadership, and non-curricula education, as well as selection to regional, national, and international levels of competition or representation.
 - (c) Applicants age must be from Year 7 school age to 25 years old inclusive.
 - (d) Only applicants having their primary residence in Spreydon-Cashmere are eligible.
 - (e) Retrospective applications will not be considered.
 - (f) Applications must be submitted by individual applicants.
 - (g) Funding may include assistance towards travel costs.
 - (h) Applicants should demonstrate that they have been actively pursuing other sources of funding.
 - (i) Projects must have an obvious benefit for the recipient and/or the wider community.
 - (j) Any funding provided will be limited to two grants per individual, and no more than one grant per individual in any 12 month period.
 - (k) Successful applicants will be invited to report back to the Board following expenditure of their funding support.
 - (l) The level at which an individual is performing/achieving will be taken into account, including competition or performance levels.
 - (m) Financial considerations may be taken into account.
5. Agrees that the following matters be included in its next report to Council:
- LJ and Friends Bike workshop.
 - West Spreydon pool passes.
 - Revised Board Funding criteria.
 - Barrington Mall Barrington Street exit/entry improvements.
 - Cashmere, Worsleys, Hoon Hay Intersection.
6. Agrees that it would like to suggest the following as articles for the Council's Newsline and /or the next Community Board Newsletter.
- LJ and Friends Bike workshop.
 - West Spreydon pool Passes.

- Revised Board Funding criteria.
- Barrington Mall Barrington Street exit/entry improvements.

Helene Mautner/Phil Clearwater

Carried

8. Elected Members' Information Exchange

Part B

The Board shared the following information:

- There is concern about the speed of traffic, particularly trucks, on Hunter Terrace in the proximity of the South Library.
- There is concern about parks urban rangers being criticized regarding standards of maintenance in greenspace areas. The Board noted that weed control is now more difficult and time consuming, following the Council decision not to use glyphosate.
- The possibility of a River Festival being held in the Board area.
- Interest in 54 Colombo Street for a community use is ongoing.

Meeting concluded at 9.37am.

CONFIRMED THIS 5th DAY OF March 2019

KAROLIN POTTER
CHAIRPERSON